

**County of Lexington  
Annual Budget  
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Fiscal Year 2008-09**

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Annual Budget  
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Fiscal Year 2008-09**

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**COUNTY OF LEXINGTON**

**ALL OTHER FUNDS**

**Appropriation Summary**

**Fiscal Year - 2008-09**

Date: 2/15/08

Requested

Appsum09

| Fund                         | Description                             | Appropriations   |                |                  |                |                  | Revenue           |                  |                  |
|------------------------------|---|------------------|----------------|------------------|----------------|------------------|-------------------|------------------|------------------|
|                              |   | Personnel        | Operating      | Capital          | Transfers Out  | Total            | Estimated Revenue | Transfers In     | Total Revenue    |
| 2300                         | County Library Operations               | 4,111,024        | 888,315        | 637,300          | 0              | 5,636,639        | 5,719,547         | 0                | 5,719,547        |
| 2310                         | Library Escrow                          | 0                | 7,000          | 45,550           | 0              | 52,550           | 35,385            | 0                | 35,385           |
| 2330                         | Library State Funds                     | 0                | 63,920         | 422,112          | 0              | 486,032          | 486,032           | 0                | 486,032          |
| 2331                         | Library Lottery Funds                   | 0                | 0              | 0                | 0              | 0                | 0                 | 0                | 0                |
| 2350                         | Library Gates Initiative                | 0                | 0              | 0                | 0              | 0                | 0                 | 0                | 0                |
| <b>Total Library</b>         |   | <b>4,111,024</b> | <b>959,235</b> | <b>1,104,962</b> | <b>0</b>       | <b>6,175,221</b> | <b>6,240,964</b>  | <b>0</b>         | <b>6,240,964</b> |
| 2460                         | Sol/Adult Drug Courts                   | 59,841           | 50,211         | 0                | 0              | 110,052          | 5,825             | 0                | 5,825            |
|                              | New Program - Title Change              | 7,368            | 0              | 0                | 0              | 7,368            |                   |                  |                  |
|                              | New Program - AEP pays 30%              | (20,163)         | 0              | 0                | 0              | (20,163)         |                   |                  |                  |
| 2469                         | Violent Crime Task Force                | 102,739          | 25,422         | 480              | 0              | 128,641          | 146,670           | 48,890           | 195,560          |
|                              | New Program - VCTF Victim Advocate      | 55,759           | 4,160          | 7,000            | 0              | 66,919           |                   |                  |                  |
| 2500                         | Sol/Victim Witness Program              | 268,549          | 5,980          | 300              | 0              | 274,829          | 51,958            | 230,614          | 282,572          |
|                              | New Program - Victim Advocate           | 53,047           | 2,267          | 5,525            | 0              | 60,839           | 0                 | 60,739           | 60,739           |
| 2501                         | Sol/Community Juvenile Arbitration      | 145,696          | 13,513         | 0                | 0              | 159,209          | 60,100            | 99,109           | 159,209          |
| 2610                         | Sol/Forfeiture Narcotics Fund           | 40,148           | 155            | 0                | 0              | 40,303           | 40,344            | 0                | 40,344           |
|                              | New Program - Case Manager              | 44,714           | 155            | 0                | 0              | 44,869           | 48,995            | 0                | 48,995           |
| 2611                         | Sol/ State Funds                        | 346,048          | 7,917          | 250              | 316,243        | 670,458          | 663,403           | 0                | 663,403          |
| 2612                         | Sol/Pre-Trial Intervention              | 293,509          | 6,929          | 0                | 0              | 300,438          | 300,438           | 0                | 300,438          |
| 2613                         | Worthless Check Unit                    | 218,793          | 75,509         | 7,165            | 0              | 301,467          | 254,437           | 0                | 254,437          |
|                              | New Program - Grade Increase (Director) | 12,910           | 200            | 0                | 0              | 13,110           |                   |                  |                  |
|                              | New Program - Secretary                 | 39,750           | 824            | 1,800            | 0              | 42,374           |                   |                  |                  |
| 2614                         | Drug Case Prosecution Funds             | 65,484           | 1,055          | 0                | 0              | 66,539           | 66,539            | 0                | 66,539           |
| NEW                          | New Grant - Alcohol Education Program   | 74,678           | 2,583          | 0                | 0              | 77,261           | 128,750           | 0                | 128,750          |
| <b>Total Solicitor</b>       |   | <b>1,808,870</b> | <b>196,880</b> | <b>22,520</b>    | <b>316,243</b> | <b>2,344,513</b> | <b>1,767,459</b>  | <b>439,352</b>   | <b>2,206,811</b> |
| 2411                         | Title IV-D Child Support Process Server | 0                | 17,804         | 0                | 0              | 17,804           | 49,132            | 0                | 49,132           |
| 2414                         | Bulletproof Vest Program                | 0                | 16,000         | 0                | 0              | 16,000           | 8,000             | 8,000            | 16,000           |
| 2437                         | LE/School Resource Officers             | 200,992          | 36,553         | 7,500            | 0              | 245,045          | 183,784           | 61,261           | 245,045          |
| 2455                         | Highway Safety - DUI Enforcement TF     | 160,694          | 64,782         | 4,825            | 0              | 230,301          | 172,726           | 57,575           | 230,301          |
| 2490                         | Multi-Crime Scene Investigative Unit    | 134,894          | 39,335         | 43,660           | 0              | 217,889          | 163,417           | 54,472           | 217,889          |
| 2630                         | LE/Forfeiture Narcotics Fund            | 73,061           | 82,817         | 500              | 0              | 156,378          | 41,213            | 0                | 41,213           |
| 2632                         | LE/Inmate Services                      | 292,521          | 221,356        | 0                | 0              | 513,877          | 493,214           | 0                | 493,214          |
| 2633                         | LE/School District #1                   | 549,461          | 69,671         | 26,800           | 0              | 645,932          | 316,868           | 329,064          | 645,932          |
| 2634                         | LE/School District #2                   | 303,235          | 38,367         | 0                | 0              | 341,602          | 167,752           | 173,850          | 341,602          |
| 2637                         | LE/Federal Narcotics Forfeitures        | 0                | 10,000         | 0                | 0              | 10,000           | 23,507            | 0                | 23,507           |
| 2638                         | LE/Civil Process Server                 | 46,348           | 288            | 0                | 0              | 46,636           | 48,137            | 0                | 48,137           |
| 2639                         | LE/School District #3                   | 62,344           | 8,159          | 0                | 0              | 70,503           | 34,032            | 36,471           | 70,503           |
| 2640                         | LE/School District #4                   | 61,109           | 9,159          | 0                | 0              | 70,268           | 33,305            | 36,963           | 70,268           |
| 2641                         | LE/School District #5                   | 423,229          | 47,588         | 0                | 0              | 470,817          | 232,359           | 238,458          | 470,817          |
| 2642                         | LE/Alcohol Enforcement Team             | 11,520           | 0              | 0                | 0              | 11,520           | 11,520            | 0                | 11,520           |
| 2644                         | Alive @ 25                              | 61,322           | 18,166         | 0                | 0              | 79,488           | 47,250            | 32,238           | 79,488           |
| 2645                         | SCDJJ Contract                          | 60,341           | 12,786         | 0                | 0              | 73,127           | 36,563            | 36,564           | 73,127           |
| NEW                          | New Grant - Judicial Center Security    | 0                | 38,000         | 165,150          | 0              | 203,150          | 152,362           | 50,788           | 203,150          |
| <b>Total Law Enforcement</b> |   | <b>2,441,071</b> | <b>730,831</b> | <b>248,435</b>   | <b>0</b>       | <b>3,420,337</b> | <b>2,215,141</b>  | <b>1,115,704</b> | <b>3,330,845</b> |

**COUNTY OF LEXINGTON**  
**ALL OTHER FUNDS**  
**Appropriation Summary**  
**Fiscal Year - 2008-09**

Date: 2/15/08  
Requested  
Appsum09

| Fund                                    | Description                               | Appropriations    |                   |                  |                |                   | Revenue           |                  |                   |
|---|---|-------------------|-------------------|------------------|----------------|-------------------|-------------------|------------------|-------------------|
|   |   | Personnel         | Operating         | Capital          | Transfers Out  | Total             | Estimated Revenue | Transfers In     | Total Revenue     |
| 2400                                    | HUD Entitlement Community Develop         | 113,801           | 1,561,099         | 2,846            | 0              | 1,677,746         | 1,418,214         | 0                | 1,418,214         |
|   | New Program - Customer Service Clerk      | 39,214            | 1,956             | 3,820            | 0              | 44,990            |                   |                  |                   |
| 2401                                    | HOME Program                              | 65,370            | 854,014           | 4,456            | 0              | 923,840           | 755,090           | 168,750          | 923,840           |
| 2410                                    | Clk of Crt/Title IV-D Child Support       | 361,919           | 83,951            | 11,650           | 0              | 457,520           | 379,893           | 0                | 379,893           |
| 2478                                    | Operations & Firefighter Safety Equipment | 0                 | 0                 | 418,000          | 0              | 418,000           | 292,600           | 125,400          | 418,000           |
| 2480                                    | Citizen Corps                             | 0                 | 10,437            | 0                | 0              | 10,437            | 10,437            | 0                | 10,437            |
| 2520                                    | DHEC EMS Grant-In-Aid                     | 0                 | 42,400            | 3,000            | 0              | 45,400            | 43,100            | 2,371            | 45,471            |
| <b>Total Other Miscellaneous Grants</b> |   | <b>580,304</b>    | <b>2,553,857</b>  | <b>443,772</b>   | <b>0</b>       | <b>3,577,933</b>  | <b>2,899,334</b>  | <b>296,521</b>   | <b>3,195,855</b>  |
| 2000                                    | Economic Development                      | 188,041           | 237,610           | 480              | 0              | 426,131           | 1,831,392         | 400,000          | 2,231,392         |
| 2001                                    | Rural Development Act                     | 0                 | 0                 | 0                | 0              | 0                 | 0                 | 0                | 0                 |
| 2120                                    | Accommodations Tax                        | 0                 | 556,699           | 0                | 0              | 556,699           | 291,750           | 0                | 291,750           |
| 2130                                    | Tourism Development Fee                   | 0                 | 1,111,000         | 0                | 0              | 1,111,000         | 1,111,000         | 0                | 1,111,000         |
| 2140                                    | Temporary Alcohol Beverage Lic. Fee       | 0                 | 35,050            | 0                | 99,109         | 134,159           | 79,400            | 0                | 79,400            |
| 2141                                    | Minibottle Tax                            | 0                 | 372,000           | 0                | 0              | 372,000           | 373,200           | 0                | 373,200           |
| 2200                                    | Indigent Care                             | 29,816            | 1,100,185         | 0                | 0              | 1,130,001         | 1,144,764         | 0                | 1,144,764         |
| 2600                                    | Clk of Crt/Professional Bond Fees         | 0                 | 80,945            | 1,350            | 0              | 82,295            | 15,800            | 0                | 15,800            |
| 2605                                    | Emergency Telephone System E-911          | 116,153           | 685,265           | 212,555          | 0              | 1,013,973         | 989,900           | 0                | 989,900           |
| 2606                                    | SCE&G Support Fund                        | 0                 | 14,230            | 3,000            | 0              | 17,230            | 5,000             | 0                | 5,000             |
| 2620                                    | Victims Bill of Rights:                   |                   |                   |                  |                |                   | 357,200           | 0                | 357,200           |
|   | Solicitor Budget                          | 57,644            | 1,490             | 100              | 0              | 59,234            |                   |                  |                   |
|   | Magistrate Budget                         | 78,500            | 224               | 0                | 0              | 78,724            |                   |                  |                   |
|   | Law Enforcement Budget                    | 271,100           | 21,164            | 50,600           | 0              | 342,864           |                   |                  |                   |
| 2700                                    | Schedule "C" Funds                        | 0                 | 4,050,000         | 0                | 0              | 4,050,000         | 4,050,000         | 0                | 4,050,000         |
| 27__                                    | Alternative Road Paving Program           | 0                 | 750,000           | 0                | 0              | 750,000           | 0                 | 750,000          | 750,000           |
| 2920                                    | Campus Parking Fund                       | 0                 | 0                 | 16,000           | 0              | 16,000            | 16,000            | 0                | 16,000            |
| 2930                                    | Personnel/Employee Committee              | 0                 | 15,509            | 0                | 0              | 15,509            | 15,575            | 0                | 15,575            |
| 2950                                    | Delinquent Tax Collections                | 394,211           | 508,866           | 5,249            | 0              | 908,326           | 738,300           | 0                | 738,300           |
| 2990                                    | Grants Administration                     | 124,682           | 7,166             | 1,653            | 0              | 133,501           | 15,000            | 23,015           | 38,015            |
| 2999                                    | Pass-Thru-Grants - Magistrate             | 86,804            | 1,877             | 0                | 0              | 88,681            | 86,804            | 0                | 86,804            |
| <b>Total Other Special Revenue</b>      |   | <b>1,346,951</b>  | <b>9,549,280</b>  | <b>290,987</b>   | <b>99,109</b>  | <b>11,286,327</b> | <b>11,121,085</b> | <b>1,173,015</b> | <b>12,294,100</b> |
| 5601                                    | Red Bank Crossing                         | 0                 | 77,332            | 0                | 0              | 77,332            | 77,333            | 0                | 77,333            |
| 5700                                    | Solid Waste                               | 1,213,540         | 7,959,263         | 889,516          | 0              | 10,062,319        | 8,771,364         | 0                | 8,771,364         |
| 5710                                    | Solid Waste Tires                         | 0                 | 140,315           | 1,000            | 0              | 141,315           | 96,200            | 0                | 96,200            |
| 5720                                    | SW/DHEC Management Grant                  | 0                 | 2,650             | 36,835           | 0              | 39,485            | 39,485            | 0                | 39,485            |
| 5721                                    | SW/Tire Grant                             | 0                 | 6,000             | 0                | 0              | 6,000             | 6,000             | 0                | 6,000             |
| 5722                                    | SW/DHEC Used Oil Grant                    | 0                 | 11,875            | 120,000          | 0              | 131,875           | 131,875           | 0                | 131,875           |
| 5800                                    | Lexington Cty Airport at Pelion           | 22,170            | 65,903            | 264,400          | 0              | 352,473           | 273,923           | 0                | 273,923           |
| <b>Total Enterprise Fund</b>            |   | <b>1,235,710</b>  | <b>8,263,338</b>  | <b>1,311,751</b> | <b>0</b>       | <b>10,810,799</b> | <b>9,396,180</b>  | <b>0</b>         | <b>9,396,180</b>  |
| 6590                                    | Motor Pool                                | 0                 | 180,000           | 74,813           | 0              | 254,813           | 180,000           | 0                | 180,000           |
| 6710                                    | Workers Compensation Insurance Fund       | 0                 | 1,454,779         | 0                | 150,762        | 1,605,541         | 1,881,465         | 0                | 1,881,465         |
| 6730                                    | Employee Insurance Fund                   | 0                 | 12,262,078        | 0                | 0              | 12,262,078        | 12,316,198        | 0                | 12,316,198        |
| 6790                                    | Risk Management Administration            | 145,178           | 5,684             | 0                | 0              | 150,862           | 2,400             | 150,762          | 153,162           |
| <b>Total Internal Service</b>           |   | <b>145,178</b>    | <b>13,902,541</b> | <b>74,813</b>    | <b>150,762</b> | <b>14,273,294</b> | <b>14,380,063</b> | <b>150,762</b>   | <b>14,530,825</b> |
|   |   | <b>11,669,108</b> | <b>36,155,962</b> | <b>3,497,240</b> | <b>566,114</b> | <b>51,888,424</b> | <b>48,020,226</b> | <b>3,175,354</b> | <b>51,195,580</b> |

**COUNTY OF LEXINGTON  
MATRIX OF TRANSFER OF FUNDS  
Annual Budget  
Fiscal Year - 2008-09  
Requested Amounts**

Date: 2-15-2008

| <i>SOURCE</i>                               |                      |                |              |               |                |                            |                           |                             |                            |                              |                  |
|---|----------------------|----------------|--------------|---------------|----------------|----------------------------|---------------------------|-----------------------------|----------------------------|------------------------------|------------------|
| FUND<br>ORGANIZATION                        | General Fund Revenue |                |              |               |                | Fire<br>Service<br>Revenue | Law<br>Enforce<br>Revenue | Temp<br>Alcohol<br>Beverage | Solicitor<br>State<br>Fund | Workers<br>Comp<br>Insurance | <b>TOTALS</b>    |
|   | 1000                 | 1000           | 1000         | 1000          | 1000           | 1000                       | 1000                      | 2140                        | 2611                       | 6710                         |                  |
|   | 101610               | 121300         | 131400       | 141200        | 999900         | 131599                     | 159900                    | 999900                      | 141200                     | 999900                       |                  |
| <i>DESTINATION</i>                          |                      |                |              |               |                |                            |                           |                             |                            |                              |                  |
| 1000 General Fund                           |                      |                |              |               |                |                            |                           |                             |                            |                              |                  |
| 2469 SOL / Violent Crime Task Force         |                      |                |              |               |                |                            |                           |                             | 48,890                     |                              | 48,890           |
| 2500 SOL / Victim Witness Program           |                      |                |              | 24,000        |                |                            |                           |                             | 206,614                    |                              | 230,614          |
| NEW SOL / Victim Advocate                   |                      |                |              |               |                |                            |                           |                             | 60,739                     |                              | 60,739           |
| 2501 SOL / Community Juvenile Arbitration   |                      |                |              |               |                |                            |                           | 99,109                      |                            |                              | 99,109           |
| 2414 Bulletproof Vest Program               |                      |                |              |               |                |                            | 8,000                     |                             |                            |                              | 8,000            |
| 2437 LE / School Resource Officer           |                      |                |              |               |                |                            | 61,261                    |                             |                            |                              | 61,261           |
| 2455 Highway Safety DUI Enforcement         |                      |                |              |               |                |                            | 57,575                    |                             |                            |                              | 57,575           |
| 2490 Multi Crime Scene Investigation        |                      |                |              |               |                |                            | 54,472                    |                             |                            |                              | 54,472           |
| 2633 LE / School District #1                |                      |                |              |               |                |                            | 329,064                   |                             |                            |                              | 329,064          |
| 2634 LE / School District #2                |                      |                |              |               |                |                            | 173,850                   |                             |                            |                              | 173,850          |
| 2639 LE / School District #3                |                      |                |              |               |                |                            | 36,471                    |                             |                            |                              | 36,471           |
| 2640 LE / School District #4                |                      |                |              |               |                |                            | 36,963                    |                             |                            |                              | 36,963           |
| 2641 LE / School District #5                |                      |                |              |               |                |                            | 238,458                   |                             |                            |                              | 238,458          |
| 2644 Alive @ 25                             |                      |                |              |               |                |                            | 32,238                    |                             |                            |                              | 32,238           |
| 2645 SCDJJ Contract                         |                      |                |              |               |                |                            | 36,564                    |                             |                            |                              | 36,564           |
| NEW Judicial Center Security                |                      |                |              |               |                |                            | 50,788                    |                             |                            |                              | 50,788           |
| 2401 HOME Program                           | 168,750              |                |              |               |                |                            |                           |                             |                            |                              | 168,750          |
| 2000 R.E.T. - Economic Development Fund     |                      |                |              |               | 400,000        |                            |                           |                             |                            |                              | 400,000          |
| 2478 Operations & Firefighter Safety Equip. |                      |                |              |               |                | 125,400                    |                           |                             |                            |                              | 125,400          |
| 2520 DHEC EMS Grant-In-Aid                  |                      |                | 2,371        |               |                |                            |                           |                             |                            |                              | 2,371            |
| 27_ Alternative Road Paving Program         |                      | 750,000        |              |               |                |                            |                           |                             |                            |                              | 750,000          |
| 2990 Finance / Grants Administration        |                      |                |              | 23,015        |                |                            |                           |                             |                            |                              | 23,015           |
| 6790 Risk Management Administration         |                      |                |              |               |                |                            |                           |                             | 150,762                    |                              | 150,762          |
| <b>* TOTAL TRANSFER OF FUNDS</b>            | <b>168,750</b>       | <b>750,000</b> | <b>2,371</b> | <b>24,000</b> | <b>423,015</b> | <b>125,400</b>             | <b>1,115,704</b>          | <b>99,109</b>               | <b>316,243</b>             | <b>150,762</b>               | <b>3,175,354</b> |

**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
FY 2008-09 Estimated Revenue**

| Object Code                              | Revenue Account Title                       | Actual 2006-07   | Amended Budget Thru Dec 2007-08 | Received Thru Dec 2007-08 | Projected Revenues Thru Jun 2007-08 | Requested 2008-09 | Recommend 2008-09 |
|--|---|------------------|---------------------------------|---------------------------|-------------------------------------|-------------------|-------------------|
| <b>*County Library Operations 2300 :</b> |   |                  |                                 |                           |                                     |                   |                   |
| <b>Revenues:(Organization: 000000)</b>   |   | 5.723 Mills      |                                 |                           | 6.033 Mills                         |                   |                   |
| 410000                                   | Current Property Taxes                      | 3,721,315        | 4,311,768                       | 2,249,766                 | 4,311,768                           | 4,311,768         |                   |
| 410500                                   | Homestead Exemption                         | 163,157          | 60,000                          | 0                         | 60,000                              | 60,000            |                   |
| 410520                                   | Manufacturer's Tax Exemption                | 23,524           | 14,000                          | 0                         | 14,000                              | 14,000            |                   |
| 411000                                   | Current Vehicle Taxes                       | 685,107          | 685,419                         | 332,440                   | 685,419                             | 685,419           |                   |
| 412000                                   | Current Tax Penalties                       | 8,848            | 5,100                           | (2)                       | 5,100                               | 5,100             |                   |
| 413000                                   | Delinquent Tax                              | 170,341          | 100,000                         | 99,485                    | 100,000                             | 100,000           |                   |
| 414000                                   | Delinquent Tax Penalties                    | 25,982           | 15,000                          | 14,915                    | 15,000                              | 15,000            |                   |
| 417100                                   | Fee in Lieu of Taxes                        | 108,667          | 132,200                         | 0                         | 132,200                             | 132,200           |                   |
| 417120                                   | Fee in Lieu of Taxes - Prior Year           | 7,075            | 0                               | 0                         | 0                                   | 0                 |                   |
| 417130                                   | Fee in Lieu of Taxes - Manuf. Tax Exemption | 12,974           | 0                               | 0                         | 0                                   | 0                 |                   |
| 417150                                   | Fee in Lieu of Taxes - Fee for Services     | 2,440            | 0                               | 0                         | 0                                   | 0                 |                   |
| 418000                                   | Motor Carrier Payments                      | 11,811           | 10,000                          | 9,429                     | 10,000                              | 10,000            |                   |
| 419000                                   | Merchants Exemptions                        | 28,550           | 28,550                          | 14,275                    | 28,550                              | 28,550            |                   |
| 419900                                   | Tax Refund                                  | 0                | (2,500)                         | 0                         | (2,500)                             | (2,500)           |                   |
| <b>Total Property Tax Revenue</b>        |   | <b>4,969,791</b> | <b>5,359,537</b>                | <b>2,720,308</b>          | <b>5,359,537</b>                    | <b>5,359,537</b>  |                   |
| <b>Other Revenues:</b>                   |   |                  |                                 |                           |                                     |                   |                   |
| 437609                                   | Copy Sales - Library                        | 0                | 0                               | 0                         | 0                                   | 14,000            |                   |
| 438300                                   | Vending Machine Sales                       | 447              | 500                             | 387                       | 775                                 | 450               |                   |
| 438900                                   | Aution Sales                                | 0                | 0                               | 1,425                     | 1,425                               | 500               |                   |
| 438902                                   | Surplus Sales                               | 0                | 100                             | 0                         | 100                                 | 0                 |                   |
| 449000                                   | Library Book Fines                          | 226,730          | 293,000                         | 110,259                   | 293,000                             | 270,000           |                   |
| 457000                                   | Federal Grant Income                        | 949              | 0                               | 949                       | 949                                 | 0                 |                   |
| 461000                                   | Investment Interest                         | 144,664          | 90,000                          | 54,415                    | 90,000                              | 75,000            |                   |
| 461001                                   | Tax Appeal Interest                         | 79               | 60                              | 6                         | 60                                  | 60                |                   |
| 463000                                   | Insurance Recovery Claims                   | 779              | 0                               | 0                         | 0                                   | 0                 |                   |
| 469408                                   | Sale of Land - Swansea                      | 0                | 36,100                          | 36,100                    | 36,100                              | 0                 |                   |
| <b>Total Other Revenue</b>               |   | <b>373,648</b>   | <b>419,760</b>                  | <b>203,541</b>            | <b>422,409</b>                      | <b>360,010</b>    |                   |
| <b>** Total Revenue</b>                  |   | <b>5,343,439</b> | <b>5,779,297</b>                | <b>2,923,849</b>          | <b>5,781,946</b>                    | <b>5,719,547</b>  |                   |
| <b>*Total Appropriations</b>             |   |                  |                                 |                           | <b>5,725,089</b>                    | <b>5,558,903</b>  |                   |
| <b>New Programs:</b>                     |   |                  |                                 |                           |                                     |                   |                   |
| 230005 - Administration                  |   |                  |                                 |                           |                                     | 59,129            |                   |
| 230020 - Lexington                       |   |                  |                                 |                           |                                     | 2,996             |                   |
| 230030 - Cayce-West Columbia             |   |                  |                                 |                           |                                     | 15,611            |                   |
| <b>Total New Programs</b>                |   |                  |                                 |                           |                                     | <b>77,736</b>     |                   |
| <b>**Total Appropriation</b>             |   |                  |                                 |                           |                                     | <b>5,636,639</b>  |                   |
| FUND BALANCE                             |   |                  |                                 |                           |                                     |                   |                   |
| Beginning of Year                        |   |                  |                                 |                           | 2,745,980                           | 2,802,837         | 2,802,837         |
| FUND BALANCE - Projected                 |   |                  |                                 |                           |                                     |                   |                   |
| End of Year                              |   |                  |                                 |                           | 2,802,837                           | 2,885,745         |                   |

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**COUNTY OF LEXINGTON  
LIBRARY  
Existing Annual Budget  
Fiscal Year - 2008-09**

Fund 2300  
Division: Library  
Organization: 2300xx - Departmental Library Recap

|   |                        | <i>BUDGET</i>              |                             |                      |                      |                     |
|---|------------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
| Object Expenditure<br>Code Classification     | 2006-07<br>Expenditure | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                              |                        |                            |                             |                      |                      |                     |
| 510100 Salaries & Wages                       | 2,230,649              | 1,095,777                  | 2,375,394                   | 2,385,659            | 0                    | 0                   |
| 510200 Overtime                               | 217                    | 612                        | 10,000                      | 10,000               | 0                    | 0                   |
| 510300 Part Time                              | 512,795                | 265,107                    | 568,109                     | 572,173              | 0                    | 0                   |
| 511112 FICA - Employer's Portion              | 202,223                | 100,290                    | 227,095                     | 236,121              | 0                    | 0                   |
| 511113 State Retirement - Employer's Portion  | 209,441                | 118,613                    | 272,194                     | 289,825              | 0                    | 0                   |
| 511114 Police Retirement - Employer's Portion | 0                      | 0                          | 1,209                       | 0                    | 0                    | 0                   |
| 511120 Insurance Fund Contribution            | 407,520                | 204,480                    | 461,173                     | 426,387              | 0                    | 0                   |
| 511130 Workers Compensation                   | 12,582                 | 6,158                      | 8,561                       | 13,277               | 0                    | 0                   |
| 511131 S.C. Unemployment                      | 114                    | 0                          | 0                           | 0                    | 0                    | 0                   |
| 511213 State Retirement - Retiree             | 12,389                 | 4,630                      | 0                           | 0                    | 0                    | 0                   |
| 511214 Police Retirement - Retiree            | 923                    | 1,522                      | 0                           | 0                    | 0                    | 0                   |
| 519901 Salaries & Wages Adjustment Account    | 0                      | 0                          | 15,028                      | 118,713              | 0                    | 0                   |
| <b>* Total Personnel</b>                      | <b>3,588,853</b>       | <b>1,797,189</b>           | <b>3,938,763</b>            | <b>4,052,155</b>     | <b>0</b>             | <b>0</b>            |
| <b>Operating Expenses</b>                     |                        |                            |                             |                      |                      |                     |
| 520100 Contracted Maintenance                 | 22,939                 | 23,161                     | 26,608                      | 23,066               | 0                    | 0                   |
| 520103 Landscape/Grounds Maintenance          | 0                      | 0                          | 0                           | 24,417               |                      |                     |
| 520200 Contracted Services                    | 95,847                 | 55,168                     | 121,116                     | 103,090              | 0                    | 0                   |
| 520220 Book Binding                           | 412                    | 105                        | 500                         | 500                  | 0                    | 0                   |
| 520231 Garbage Pickup Service                 | 0                      | 0                          | 0                           | 5,610                |                      |                     |
| 520300 Professional Services                  | 9,970                  | 7,375                      | 13,000                      | 14,000               | 0                    | 0                   |
| 520400 Advertising & Publicity                | 1,382                  | 510                        | 1,800                       | 1,800                | 0                    | 0                   |
| 520500 Legal Services                         | 266                    | 0                          | 1,500                       | 1,500                | 0                    | 0                   |
| 520702 Technical Currency & Support           | 17,815                 | 13,742                     | 50,087                      | 73,144               | 0                    | 0                   |
| 520703 Computer Hardware Maintenance          | 6,399                  | 6,783                      | 7,732                       | 7,674                | 0                    | 0                   |
| 521000 Office Supplies                        | 6,220                  | 3,524                      | 8,100                       | 9,000                | 0                    | 0                   |
| 521100 Duplicating                            | 552                    | 2,402                      | 1,150                       | 8,114                | 0                    | 0                   |
| 521200 Operating Supplies                     | 48,876                 | 22,516                     | 53,850                      | 54,400               | 0                    | 0                   |
| 522000 Building Repairs & Maintenance         | 27,159                 | 14,587                     | 32,000                      | 30,500               | 0                    | 0                   |
| 522001 Carpet/Floor Cleaning                  | 0                      | 0                          | 0                           | 5,500                |                      |                     |
| 522200 Small Equipment Repairs & Maintenance  | 1,364                  | 656                        | 2,500                       | 3,000                | 0                    | 0                   |
| 522300 Vehicle Repairs & Maintenance          | 2,847                  | 373                        | 3,500                       | 3,500                | 0                    | 0                   |
| 524000 Building Insurance                     | 14,291                 | 9,365                      | 15,446                      | 18,077               | 0                    | 0                   |
| 524100 Vehicle Insurance                      | 1,590                  | 989                        | 1,864                       | 1,638                | 0                    | 0                   |
| 524101 Comprehensive Vehicle Insurance        | 334                    | 151                        | 317                         | 317                  | 0                    | 0                   |
| 524201 General Tort Liability Insurance       | 3,058                  | 1,803                      | 3,709                       | 3,232                | 0                    | 0                   |
| 524202 Surety Bonds                           | 0                      | 0                          | 0                           | 1,080                | 0                    | 0                   |
| 524900 Data Processing Equip. Insurance       | 1,124                  | 508                        | 1,000                       | 1,000                | 0                    | 0                   |
| 525000 Telephone                              | 16,493                 | 7,773                      | 30,773                      | 32,329               | 0                    | 0                   |
| 525004 WAN Service Charges                    | 0                      | 0                          | 2,500                       | 2,500                | 0                    | 0                   |
| 525010 Long Distance Charges                  | 0                      | 0                          | 0                           | 0                    | 0                    | 0                   |
| 525020 Pagers and Cell Phones                 | 1,118                  | 611                        | 1,200                       | 1,300                | 0                    | 0                   |
| 525041 Email Service Charges                  | 0                      | 0                          | 0                           | 11,160               |                      |                     |
| 525100 Postage                                | 6,921                  | 3,386                      | 7,250                       | 8,200                | 0                    | 0                   |
| 525210 Conference & Meeting Expenses          | 6,454                  | 4,260                      | 7,000                       | 7,500                | 0                    | 0                   |
| 525211 Library Board Expenses                 | 1,489                  | 698                        | 2,000                       | 2,200                | 0                    | 0                   |
| 525230 Subscriptions, Dues, & Books           | 92,646                 | 101,434                    | 105,000                     | 115,000              | 0                    | 0                   |
| 525240 Personal Mileage Reimbursement         | 9,392                  | 4,815                      | 7,800                       | 9,500                | 0                    | 0                   |
| 525377 Utilities - County Branch Library      | 252,724                | 143,783                    | 286,500                     | 294,000              | 0                    | 0                   |
| 525400 Gas, Fuel, & Oil                       | 6,294                  | 3,548                      | 8,000                       | 8,000                | 0                    | 0                   |
| 525600 Uniforms & Clothing                    | 230                    | 325                        | 400                         | 400                  | 0                    | 0                   |
| 529903 Contingency                            | 0                      | 0                          | 365,627                     | 0                    | 0                    | 0                   |
| <b>* Total Operating</b>                      | <b>656,206</b>         | <b>434,351</b>             | <b>1,169,829</b>            | <b>886,248</b>       | <b>0</b>             | <b>0</b>            |
| <b>**Total Personnel &amp; Operating</b>      | <b>4,245,059</b>       | <b>2,231,540</b>           | <b>5,108,592</b>            | <b>4,938,403</b>     | <b>0</b>             | <b>0</b>            |

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**COUNTY OF LEXINGTON  
LIBRARY  
Existing Annual Budget  
Fiscal Year - 2008-09**

Fund 2300  
Division: Library  
Organization: 2300xx - Departmental Library Recap

| Object Expenditure<br>Code Classification          | 2006-07<br>Expenditure | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |                      |                     |
|--|------------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|  |                        |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Capital</b>                                     |                        |                            |                             |                      |                      |                     |
| 540000 Small Tools & Minor Equipment               | 8,711                  | 7,320                      | 9,000                       | 11,000               | 0                    | 0                   |
| 540001 Books - Local                               | 0                      | 0                          | 0                           | 0                    | 0                    | 0                   |
| 540002 Microforms                                  | 3,124                  | 3,200                      | 3,200                       | 3,600                | 0                    | 0                   |
| 540004 CD-Rom Publications                         | 698                    | 800                        | 800                         | 900                  | 0                    | 0                   |
| 540006 Library Materials (Book, Audio Visual Mat.) | 517,235                | 192,207                    | 653,940                     | 600,000              | 0                    | 0                   |
| 540010 Minor Software                              | 4,195                  | 356                        | 5,000                       | 5,000                | 0                    | 0                   |
| All Other Equipment                                | 962                    | 6,779                      | 6,800                       | 0                    | 0                    | 0                   |
| <b>Total Capital</b>                               | <b>534,925</b>         | <b>210,662</b>             | <b>678,740</b>              | <b>620,500</b>       | <b>0</b>             | <b>0</b>            |

\*\*\* Total Budget Appropriation                      4,779,984    2,442,202    5,787,332    5,558,903                      0                      0

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SECTION I

COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2008-09

Fund 2300  
Division: Library  
Organization Recap

|                           |   | BUDGET            |                       |                            |                  |                        |                |                |                       |                |               |                |                       |                         |
|---------------------------|---|-------------------|-----------------------|----------------------------|------------------|------------------------|----------------|----------------|-----------------------|----------------|---------------|----------------|-----------------------|-------------------------|
| Object Expenditure Code   | Classification                          | 2008-09 Requested | General Admin. 230005 | Batesburg/Leesville 230010 | Lexington 230020 | Cayce / W.Cola. 230030 | Irmo 230040    | Chapin 230050  | South Congaree 230055 | Swansea 230060 | Gaston 230070 | Pelion 230080  | Gilbert/Summit 230090 | Non-Departmental 230099 |
| <b>Personnel</b>          |   |                   |                       |                            |                  |                        |                |                |                       |                |               |                |                       |                         |
| 510100                    | Salaries & Wages                        | 2,385,659         | 709,721               | 95,332                     | 498,574          | 405,327                | 410,410        | 69,511         | 31,409                | 34,517         | 30,529        | 67,391         | 32,938                | 0                       |
|                           | Salaries & Wages (New Programs)         | 0                 |                       |                            |                  |                        |                |                |                       |                |               |                |                       |                         |
| 510200                    | Overtime                                | 10,000            |                       |                            |                  |                        |                |                |                       |                |               |                |                       | 10,000                  |
| 510300                    | Part Time                               | 572,173           | 35,660                | 33,531                     | 135,867          | 68,569                 | 119,350        | 55,721         | 22,000                | 21,500         | 23,749        | 34,125         | 22,101                |                         |
| 511112                    | FICA - Employer's Portion               | 236,121           | 57,022                | 9,858                      | 48,535           | 36,253                 | 40,527         | 9,580          | 4,086                 | 4,285          | 4,152         | 7,766          | 4,210                 | 9,847                   |
| 511113                    | SCRS - Employer's Portion               | 289,825           | 69,991                | 12,100                     | 59,574           | 44,499                 | 49,744         | 11,759         | 5,015                 | 5,260          | 5,097         | 9,532          | 5,168                 | 12,086                  |
| 511120                    | Employee Insurance - Employer's Portion | 426,000           | 114,000               | 18,000                     | 90,000           | 78,000                 | 78,000         | 12,000         | 6,000                 | 6,000          | 6,000         | 12,000         | 6,000                 | 0                       |
| 511130                    | Workers Compensation                    | 13,664            | 5,640                 | 388                        | 1,908            | 2,408                  | 1,595          | 375            | 161                   | 168            | 164           | 305            | 165                   | 387                     |
| 519901                    | Salaries & Wages Adjustment Account     | 118,713           |                       |                            |                  |                        |                |                |                       |                |               |                |                       | 118,713                 |
|                           | <b>* Total Personnel</b>                | <b>4,052,155</b>  | <b>992,034</b>        | <b>169,209</b>             | <b>834,458</b>   | <b>635,056</b>         | <b>699,626</b> | <b>158,946</b> | <b>68,671</b>         | <b>71,730</b>  | <b>69,691</b> | <b>131,119</b> | <b>70,582</b>         | <b>151,033</b>          |
| <b>Operating Expenses</b> |   |                   |                       |                            |                  |                        |                |                |                       |                |               |                |                       |                         |
| 520100                    | Contracted Maintenance                  | 23,066            |                       |                            |                  |                        |                |                |                       |                |               |                |                       | 23,066                  |
| 520103                    | Landscape/Grounds Maintenance           | 24,417            |                       | 2,185                      | 4,089            | 2,166                  | 2,845          | 2,345          | 2,640                 | 1,716          | 2,063         | 2,184          | 2,184                 |                         |
| 520200                    | Contracted Services                     | 103,090           |                       | 6,092                      | 1,475            | 35,034                 | 1,420          | 6,948          | 3,630                 | 3,630          | 2,791         | 4,380          | 3,690                 | 34,000                  |
| 520220                    | Book Binding                            | 500               |                       |                            |                  |                        |                |                |                       |                |               |                |                       | 500                     |
| 520231                    | Garbage Pickup Service                  | 5,610             |                       | 901                        | 1,160            | 361                    | 1,153          |                | 905                   |                | 905           |                | 225                   |                         |
| 520300                    | Professional Services                   | 14,000            |                       |                            |                  |                        |                |                |                       |                |               |                |                       | 14,000                  |
| 520400                    | Advertising & Publicity                 | 1,800             |                       |                            |                  |                        |                |                |                       |                |               |                |                       | 1,800                   |
| 520500                    | Legal Services                          | 1,500             |                       |                            |                  |                        |                |                |                       |                |               |                |                       | 1,500                   |
| 520702                    | Technical Currency & Support            | 73,144            |                       |                            |                  |                        |                |                |                       |                |               |                |                       | 73,144                  |
| 520703                    | Computer Hardware Maintenance           | 7,674             |                       |                            |                  |                        |                |                |                       |                |               |                |                       | 7,674                   |
| 521000                    | Office Supplies                         | 9,000             | 2,500                 | 700                        | 1,300            | 1,300                  | 1,200          | 300            | 400                   | 300            | 300           | 400            | 300                   |                         |
| 521100                    | Duplicating                             | 8,114             |                       | 971                        | 1,646            | 1,876                  | 1,079          | 263            | 250                   | 466            | 671           | 610            | 282                   |                         |
| 521200                    | Operating Supplies                      | 54,400            | 41,000                | 1,100                      | 1,000            | 3,600                  | 3,200          | 1,300          | 800                   | 700            | 500           | 900            | 300                   |                         |
| 522000                    | Building Repairs & Maintenance          | 30,500            |                       |                            |                  |                        |                |                |                       |                |               |                |                       | 30,500                  |
| 522001                    | Carpet/Floor Cleaning                   | 5,500             |                       |                            |                  |                        |                |                |                       |                |               |                |                       | 5,500                   |
| 522200                    | Small Equipment Repairs & Maint.        | 3,000             |                       |                            |                  |                        |                |                |                       |                |               |                |                       | 3,000                   |
| 522300                    | Vehicle Repairs & Maintenance           | 3,500             |                       |                            |                  |                        |                |                |                       |                |               |                |                       | 3,500                   |
| 524000                    | Building Insurance                      | 18,077            |                       | 1,452                      | 3,672            | 3,495                  | 1,901          | 1,922          | 905                   | 1,076          | 577           | 2,172          | 905                   |                         |
| 524100                    | Vehicle Insurance - 3                   | 1,638             |                       |                            |                  |                        |                |                |                       |                |               |                |                       | 1,638                   |
| 524101                    | Comprehensive Vehicle Insurance         | 317               |                       |                            |                  |                        |                |                |                       |                |               |                |                       | 317                     |
| 524201                    | General Tort Liability Insurance        | 3,232             | 1,118                 | 139                        | 584              | 445                    | 528            | 111            | 56                    | 56             | 56            | 83             | 56                    |                         |
| 524202                    | Surety Bonds                            | 1,080             | 171                   | 63                         | 234              | 180                    | 216            | 63             | 27                    | 27             | 27            | 45             | 27                    |                         |
| 524900                    | Data Processing Equip. Insurance        | 1,000             |                       |                            |                  |                        |                |                |                       |                |               |                |                       | 1,000                   |
| 525000                    | Telephone                               | 32,329            | 6,639                 | 1,970                      | 6,601            | 4,043                  | 5,174          | 1,953          | 2,030                 | 1,631          | 654           | 694            | 940                   |                         |
| 525004                    | WAN Service Charges                     | 2,500             |                       |                            |                  |                        |                |                |                       |                |               |                |                       | 2,500                   |
| 525020                    | Pagers and Cell Phones                  | 1,300             |                       |                            |                  |                        |                |                |                       |                |               |                |                       | 1,300                   |
| 525041                    | Email Service Charges                   | 11,160            | 3,000                 | 600                        | 2,040            | 1,560                  | 1,800          | 360            | 360                   | 360            | 240           | 480            | 360                   |                         |
| 525100                    | Postage                                 | 8,200             | 1,000                 | 300                        | 1,300            | 1,800                  | 1,700          | 500            | 250                   | 300            | 300           | 500            | 250                   |                         |

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**SECTION I**

**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2008-09**

Fund 2300  
Division: Library  
Organization Recap

|                         |  | <i>BUDGET</i>     |                           |                            |                  |                        |                |                |                       |                |               |                |                       |                         |
|-------------------------|--|-------------------|---------------------------|----------------------------|------------------|------------------------|----------------|----------------|-----------------------|----------------|---------------|----------------|-----------------------|-------------------------|
| Object Expenditure Code | Classification                           | 2008-09 Requested | General Administr. 230005 | Batesburg/Leesville 230010 | Lexington 230020 | Cayce / W.Cola. 230030 | Irmo 230040    | Chapin 230050  | South Congaree 230055 | Swansea 230060 | Gaston 230070 | Pelion 230080  | Gilbert/Summit 230090 | Non-Departmental 230099 |
| 525210                  | Conference & Meeting Expense             | 7,500             |                           |                            |                  |                        |                |                |                       |                |               |                |                       | 7,500                   |
| 525211                  | Library Board Expenses                   | 2,200             |                           |                            |                  |                        |                |                |                       |                |               |                |                       | 2,200                   |
| 525230                  | Subscription, Dues, & Books              | 115,000           |                           |                            |                  |                        |                |                |                       |                |               |                |                       | 115,000                 |
| 525240                  | Personal Mileage Reimbursement           | 9,500             |                           |                            |                  |                        |                |                |                       |                |               |                |                       | 9,500                   |
| 525377                  | Utilities - (10) Branches                | 294,000           |                           | 15,000                     | 114,000          | 50,000                 | 53,000         | 14,000         | 10,000                | 8,000          | 7,000         | 13,000         | 10,000                |                         |
| 525400                  | Gas, Fuel, & Oil                         | 8,000             |                           |                            |                  |                        |                |                |                       |                |               |                |                       | 8,000                   |
| 525600                  | Uniforms & Clothing                      | 400               |                           |                            |                  |                        |                |                |                       |                |               |                |                       | 400                     |
| 529903                  | Contingency                              | 0                 |                           |                            |                  |                        |                |                |                       |                |               |                |                       |                         |
|                         | <b>* Total Operating</b>                 | <b>886,248</b>    | <b>55,428</b>             | <b>31,473</b>              | <b>139,101</b>   | <b>105,860</b>         | <b>75,216</b>  | <b>30,065</b>  | <b>22,253</b>         | <b>18,262</b>  | <b>16,084</b> | <b>25,448</b>  | <b>19,519</b>         | <b>347,539</b>          |
|                         | <b>* Total Personnel &amp; Operating</b> | <b>4,938,403</b>  | <b>1,047,462</b>          | <b>200,682</b>             | <b>973,559</b>   | <b>740,916</b>         | <b>774,842</b> | <b>189,011</b> | <b>90,924</b>         | <b>89,992</b>  | <b>85,775</b> | <b>156,567</b> | <b>90,101</b>         | <b>498,572</b>          |
|                         | <b>Capital</b>                           |                   |                           |                            |                  |                        |                |                |                       |                |               |                |                       |                         |
| 540000                  | Small Tools & Minor Equipment            | 11,000            |                           |                            |                  |                        |                |                |                       |                |               |                |                       | 11,000                  |
| 540002                  | Microforms                               | 3,600             |                           |                            |                  |                        |                |                |                       |                |               |                |                       | 3,600                   |
| 540004                  | CD-ROM/Subscriptions                     | 900               |                           |                            |                  |                        |                |                |                       |                |               |                |                       | 900                     |
| 540006                  | Library Materials (Books, Audio Visual)  | 600,000           |                           |                            |                  |                        |                |                |                       |                |               |                |                       | 600,000                 |
| 540010                  | Minor Software                           | 5,000             |                           |                            |                  |                        |                |                |                       |                |               |                |                       | 5,000                   |
|                         | <b>** Total Capital</b>                  | <b>620,500</b>    | <b>0</b>                  | <b>0</b>                   | <b>0</b>         | <b>0</b>               | <b>0</b>       | <b>0</b>       | <b>0</b>              | <b>0</b>       | <b>0</b>      | <b>0</b>       | <b>0</b>              | <b>620,500</b>          |
|                         | <b>*** Total Budget Appropriation</b>    | <b>5,558,903</b>  | <b>1,047,462</b>          | <b>200,682</b>             | <b>973,559</b>   | <b>740,916</b>         | <b>774,842</b> | <b>189,011</b> | <b>90,924</b>         | <b>89,992</b>  | <b>85,775</b> | <b>156,567</b> | <b>90,101</b>         | <b>1,119,072</b>        |

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COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2008-09

Fund 2300  
Division: Library  
Organization: 230005 - Administration

| Object Expenditure Code                  | Classification                         | 2006-07 Expenditure | 2007-08 Expend (Dec) | 2007-08 Amended (Dec) | BUDGET            |                   |                  |
|--|--|---------------------|----------------------|-----------------------|-------------------|-------------------|------------------|
|  |  |                     |                      |                       | 2008-09 Requested | 2008-09 Recommend | 2008-09 Approved |
| <b>Personnel</b>                         |  |                     |                      |                       |                   |                   |                  |
| 510100                                   | Salaries & Wages - 18                  | 679,370             | 327,649              | 709,807               | 709,721           |                   |                  |
| 510200                                   | Overtime                               | 11                  | 273                  | 273                   | 0                 |                   |                  |
| 510300                                   | Part Time - 2 (1.25 - FTE)             | 36,279              | 16,459               | 35,661                | 35,660            |                   |                  |
| 511112                                   | FICA - Employer's Portion              | 52,696              | 25,316               | 54,851                | 57,022            |                   |                  |
| 511113                                   | State Retirement - Employer's Portion  | 56,130              | 31,237               | 67,682                | 69,991            |                   |                  |
| 511114                                   | Police Retirement - Employer's Portion | 0                   | 0                    | 1,209                 | 0                 |                   |                  |
| 511120                                   | Insurance Fund Contribution - 19       | 109,440             | 54,720               | 109,440               | 114,000           |                   |                  |
| 511130                                   | Workers Compensation                   | 4,715               | 2,274                | 2,145                 | 5,640             |                   |                  |
| 511213                                   | State Retirement - Retiree             | 2,253               | 0                    | 0                     | 0                 |                   |                  |
| 511214                                   | Police Retirement - Retiree            | 748                 | 558                  | 0                     | 0                 |                   |                  |
| <b>* Total Personnel</b>                 |  | <b>941,642</b>      | <b>458,486</b>       | <b>981,068</b>        | <b>992,034</b>    |                   |                  |
| <b>Operating Expenses</b>                |  |                     |                      |                       |                   |                   |                  |
| 521000                                   | Office Supplies                        | 1,767               | 736                  | 2,500                 | 2,500             |                   |                  |
| 521200                                   | Operating Supplies                     | 37,935              | 16,774               | 41,000                | 41,000            |                   |                  |
| 524201                                   | General Tort Liability Insurance       | 1,104               | 615                  | 1,312                 | 1,118             |                   |                  |
| 524202                                   | Surety Bonds - 19                      | 0                   | 0                    | 0                     | 171               |                   |                  |
| 525000                                   | Telephone                              | 3,287               | 1,637                | 6,639                 | 6,639             |                   |                  |
| 525010                                   | Long Distance Charges                  | 0                   | 0                    | 0                     | 0                 |                   |                  |
| 525041                                   | Email Service charges                  | 0                   | 0                    | 0                     | 3,000             |                   |                  |
| 525100                                   | Postage                                | 927                 | 461                  | 900                   | 1,000             |                   |                  |
| <b>* Total Operating</b>                 |  | <b>45,020</b>       | <b>20,223</b>        | <b>52,351</b>         | <b>55,428</b>     |                   |                  |
| <b>**Total Personnel &amp; Operating</b> |  | <b>986,662</b>      | <b>478,709</b>       | <b>1,033,419</b>      | <b>1,047,462</b>  |                   |                  |
| <b>Capital</b>                           |  |                     |                      |                       |                   |                   |                  |
| <b>**Total Capital</b>                   |  | <b>0</b>            | <b>0</b>             | <b>0</b>              | <b>0</b>          |                   |                  |

\*\*\* Total Budget Appropriation      0      0      0      1,047,462

**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2008-09**

Fund 2300  
Division: Library  
Organization: 230010 - Batesburg/Leesville Branch

| Object Expenditure<br>Code Classification    | 2006-07<br>Expenditure | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <i>BUDGET</i>         |                      |                     |
|--|------------------------|----------------------------|-----------------------------|-----------------------|----------------------|---------------------|
|  |                        |                            |                             | 2008-09<br>Requested  | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                             |                        |                            |                             |                       |                      |                     |
| 510100 Salaries & Wages - 3                  | 91,799                 | 44,044                     | 95,382                      | 95,332                |                      |                     |
| 510300 Part Time - 4 (1.75 - FTE)            | 36,346                 | 15,563                     | 33,531                      | 33,531                |                      |                     |
| 511112 FICA - Employer's Portion             | 9,642                  | 4,483                      | 9,742                       | 9,858                 |                      |                     |
| 511113 State Retirement - Employer's Portion | 9,412                  | 4,973                      | 11,897                      | 12,100                |                      |                     |
| 511120 Insurance Fund Contribution - 3       | 17,280                 | 8,640                      | 17,280                      | 18,000                |                      |                     |
| 511130 Workers Compensation                  | 385                    | 179                        | 383                         | 388                   |                      |                     |
| 511213 State Retirement - Retiree            | 1,122                  | 517                        | 0                           | 0                     |                      |                     |
| <b>* Total Personnel</b>                     | <b>165,986</b>         | <b>78,399</b>              | <b>168,215</b>              | <b>169,209</b>        |                      |                     |
| <b>Operating Expenses</b>                    |                        |                            |                             |                       |                      |                     |
| 520103 Landscape/Grounds Maintenance         |                        |                            |                             | 2,185                 |                      |                     |
| 520200 Contracted Services                   | 8,352                  | 4,392                      | 8,798                       | <u>6,092</u>          |                      |                     |
| 520231 Garbage Pickup Service                | 0                      | 0                          | 0                           | <u>901</u>            |                      |                     |
| 521000 Office Supplies                       | 590                    | 170                        | 700                         | <u>700</u>            |                      |                     |
| 521100 Duplicating                           | 0                      | 290                        | 25                          | <u>971</u>            |                      |                     |
| 521200 Operating Supplies                    | 918                    | 300                        | 1,100                       | <u>1,100</u>          |                      |                     |
| 524000 Building Insurance                    | 1,456                  | 805                        | 1,591                       | <u>1,452</u>          |                      |                     |
| 524201 General Tort Liability Insurance      | 110                    | 75                         | 132                         | <u>139</u>            |                      |                     |
| 524202 Surety Bonds - 7                      | 0                      | 0                          | 0                           | <u>63</u>             |                      |                     |
| 525000 Telephone                             | 390                    | 236                        | 1,970                       | <u>1,970</u>          |                      |                     |
| 525010 Long Distance Charges                 | 0                      | 0                          | 0                           | <u>0</u>              |                      |                     |
| 525041 Email Service Charges                 | 0                      | 0                          | 0                           | <u>600</u>            |                      |                     |
| 525100 Postage                               | 204                    | 51                         | 300                         | <u>300</u>            |                      |                     |
| 525377 Utilities - County Branch Library     | 13,000                 | 7,569                      | 14,500                      | <u>15,000</u>         |                      |                     |
| <b>* Total Operating</b>                     | <b>25,020</b>          | <b>13,888</b>              | <b>29,116</b>               | <b><u>31,473</u></b>  |                      |                     |
| <b>**Total Personnel &amp; Operating</b>     | <b>191,006</b>         | <b>92,287</b>              | <b>197,331</b>              | <b><u>200,682</u></b> |                      |                     |
| <b>Capital</b>                               |                        |                            |                             |                       |                      |                     |
| <b>**Total Capital</b>                       | <b>0</b>               | <b>0</b>                   | <b>0</b>                    | <b><u>0</u></b>       |                      |                     |
| <b>*** Total Budget Appropriation</b>        | <b>191,006</b>         | <b>92,287</b>              | <b>197,331</b>              | <b><u>200,682</u></b> |                      |                     |

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**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2008-09**

Fund 2300  
Division: Library  
Organization: 230020 - Lexington Branch

| Object Expenditure<br>Code Classification     | 2006-07<br>Expenditure | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <i>BUDGET</i>        |                      |                     |
|---|------------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|   |                        |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                              |                        |                            |                             |                      |                      |                     |
| 510100 Salaries & Wages - 15                  | 467,469                | 229,801                    | 498,266                     | 498,574              |                      |                     |
| 510200 Overtime                               | 121                    | 10                         | 10                          | 0                    |                      |                     |
| 510300 Part Time - 12/1 Intern (6.25 - FTE)   | 112,942                | 57,302                     | 124,154                     | 135,867              |                      |                     |
| 511112 FICA - Employer's Portion              | 42,949                 | 21,188                     | 46,806                      | 48,535               |                      |                     |
| 511113 State Retirement - Employer's Portion  | 45,082                 | 24,709                     | 56,350                      | 59,574               |                      |                     |
| 511114 Police Retirement - Employer's Portion | 0                      | 0                          | 0                           | 0                    |                      |                     |
| 511120 Insurance Fund Contribution - 15       | 90,720                 | 43,200                     | 86,400                      | 90,000               |                      |                     |
| 511130 Workers Compensation                   | 1,743                  | 864                        | 1,842                       | 1,908                |                      |                     |
| 511213 State Retirement - Retiree             | 1,855                  | 819                        | 0                           | 0                    |                      |                     |
| 511214 Police Retirement - Retiree            | 175                    | 964                        | 0                           | 0                    |                      |                     |
| <b>* Total Personnel</b>                      | <b>763,056</b>         | <b>378,857</b>             | <b>813,828</b>              | <b>834,458</b>       |                      |                     |
| <b>Operating Expenses</b>                     |                        |                            |                             |                      |                      |                     |
| 520103 Landscape/Grounds Maintenance          | 0                      | 0                          | 0                           | 4,089                |                      |                     |
| 520200 Contracted Services                    | 6,081                  | 3,459                      | 6,674                       | 1,475                |                      |                     |
| 520231 Garbage Pickup Service                 | 0                      | 0                          | 0                           | 1,160                |                      |                     |
| 521000 Office Supplies                        | 787                    | 780                        | 900                         | 1,300                |                      |                     |
| 521100 Duplicating                            | 0                      | 502                        | 0                           | 1,646                |                      |                     |
| 521200 Operating Supplies                     | 946                    | 99                         | 1,000                       | 1,000                |                      |                     |
| 524000 Building Insurance                     | 3,652                  | 2,033                      | 3,990                       | 3,672                |                      |                     |
| 524201 General Tort Liability Insurance       | 578                    | 321                        | 689                         | 584                  |                      |                     |
| 524202 Surety Bonds - 26                      | 0                      | 0                          | 0                           | 234                  |                      |                     |
| 525000 Telephone                              | 5,960                  | 1,365                      | 6,601                       | 6,601                |                      |                     |
| 525010 Long Distance Charges                  | 0                      | 0                          | 0                           | 0                    |                      |                     |
| 525041 Email Service Charges                  | 0                      | 0                          | 0                           | 2,040                |                      |                     |
| 525100 Postage                                | 1,281                  | 551                        | 1,200                       | 1,300                |                      |                     |
| 525377 Utilities - County Branch Library      | 113,333                | 54,635                     | 114,000                     | 114,000              |                      |                     |
| <b>* Total Operating</b>                      | <b>132,618</b>         | <b>63,745</b>              | <b>135,054</b>              | <b>139,101</b>       |                      |                     |
| <b>**Total Personnel &amp; Operating</b>      | <b>895,674</b>         | <b>442,602</b>             | <b>948,882</b>              | <b>973,559</b>       |                      |                     |
| <b>Capital</b>                                |                        |                            |                             |                      |                      |                     |
| <b>**Total Capital</b>                        | <b>0</b>               | <b>0</b>                   | <b>0</b>                    | <b>0</b>             |                      |                     |

**\*\*\* Total Budget Appropriation**                      895,674      442,602      948,882      973,559

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**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2008-09**

Fund 2300  
Division: Library  
Organization: 230030 - Cayce/West Columbia Branch

|  |                        | <b>BUDGET</b>              |                             |                      |                      |                     |
|--|------------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
| Object Expenditure<br>Code Classification    | 2006-07<br>Expenditure | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                             |                        |                            |                             |                      |                      |                     |
| 510100 Salaries & Wages - 13                 | 383,959                | 182,231                    | 395,492                     | 405,327              |                      |                     |
| 510200 Overtime                              | 12                     | 35                         | 35                          | 0                    |                      |                     |
| 510300 Part Time - 6/2 Intern (3.25 - FTE)   | 72,241                 | 34,576                     | 68,569                      | 68,569               |                      |                     |
| 511112 FICA - Employer's Portion             | 33,616                 | 16,082                     | 34,847                      | 36,253               |                      |                     |
| 511113 State Retirement - Employer's Portion | 37,318                 | 19,778                     | 42,855                      | 44,499               |                      |                     |
| 511120 Insurance Fund Contribution - 13      | 74,880                 | 37,440                     | 74,880                      | 78,000               |                      |                     |
| 511130 Workers Compensation                  | 2,307                  | 1,072                      | 1,368                       | 2,408                |                      |                     |
| 511131 S.C. Unemployment                     | 114                    | 0                          | 0                           | 0                    |                      |                     |
| 511213 State Retirement - Retiree            | 0                      | 0                          | 0                           | 0                    |                      |                     |
| <b>* Total Personnel</b>                     | <b>604,447</b>         | <b>291,214</b>             | <b>618,046</b>              | <b>635,056</b>       |                      |                     |
| <b>Operating Expenses</b>                    |                        |                            |                             |                      |                      |                     |
| 520103 Landscape/Grounds Maintenance         | 0                      | 0                          | 0                           | 2,166                |                      |                     |
| 520200 Contracted Services                   | 25,702                 | 10,319                     | 32,815                      | 35,034               |                      |                     |
| 520231 Garbage Pickup Service                | 0                      | 0                          | 0                           | 361                  |                      |                     |
| 521000 Office Supplies                       | 988                    | 640                        | 1,000                       | 1,300                |                      |                     |
| 521100 Duplicating                           | 3                      | 550                        | 25                          | 1,876                |                      |                     |
| 521200 Operating Supplies                    | 3,418                  | 1,863                      | 3,500                       | 3,600                |                      |                     |
| 524000 Building Insurance                    | 3,487                  | 1,853                      | 3,809                       | 3,495                |                      |                     |
| 524201 General Tort Liability Insurance      | 440                    | 245                        | 525                         | 445                  |                      |                     |
| 524202 Surety Bonds - 20                     | 0                      | 0                          | 0                           | 180                  |                      |                     |
| 525000 Telephone                             | 1,676                  | 454                        | 4,043                       | 4,043                |                      |                     |
| 525010 Long Distance Charges                 | 0                      | 0                          | 0                           | 0                    |                      |                     |
| 525041 Email Service Charges                 | 0                      | 0                          | 0                           | 1,560                |                      |                     |
| 525100 Postage                               | 1,683                  | 904                        | 1,300                       | 1,800                |                      |                     |
| 525377 Utilities - County Branch Library     | 41,455                 | 24,780                     | 47,000                      | 50,000               |                      |                     |
| <b>* Total Operating</b>                     | <b>78,852</b>          | <b>41,608</b>              | <b>94,017</b>               | <b>105,860</b>       |                      |                     |
| <b>**Total Personnel &amp; Operating</b>     | <b>683,299</b>         | <b>332,822</b>             | <b>712,063</b>              | <b>740,916</b>       |                      |                     |
| <b>Capital</b>                               |                        |                            |                             |                      |                      |                     |
| <b>**Total Capital</b>                       | <b>0</b>               | <b>0</b>                   | <b>0</b>                    | <b>0</b>             |                      |                     |

**\*\*\* Total Budget Appropriation**      683,299      332,822      712,063      740,916

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**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2008-09**

Fund 2300  
Division: Library  
Organization: 230040 - Irmo Branch

| Object Expenditure<br>Code Classification    | 2006-07<br>Expenditure | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |                      |                     |
|--|------------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|  |                        |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                             |                        |                            |                             |                      |                      |                     |
| 510100 Salaries & Wages - 13                 | 398,477                | 189,442                    | 410,432                     | 410,410              |                      |                     |
| 510200 Overtime                              | 73                     | 55                         | 55                          | 0                    |                      |                     |
| 510300 Part Time - 11/1 Intern (5.7 - FTE)   | 110,875                | 53,349                     | 115,592                     | 119,350              |                      |                     |
| 511112 FICA - Employer's Portion             | 36,954                 | 17,577                     | 39,166                      | 40,527               |                      |                     |
| 511113 State Retirement - Employer's Portion | 36,075                 | 20,036                     | 48,462                      | 49,744               |                      |                     |
| 511120 Insurance Fund Contribution - 13      | 74,880                 | 37,440                     | 74,880                      | 78,000               |                      |                     |
| 511130 Workers Compensation                  | 2,370                  | 1,136                      | 1,540                       | 1,595                |                      |                     |
| 511131 S.C. Unemployment                     | 0                      | 0                          | 0                           | 0                    |                      |                     |
| 511213 State Retirement - Retiree            | 5,820                  | 2,330                      | 0                           | 0                    |                      |                     |
| <b>* Total Personnel</b>                     | <b>665,524</b>         | <b>321,365</b>             | <b>690,127</b>              | <b>699,626</b>       |                      |                     |
| <b>Operating Expenses</b>                    |                        |                            |                             |                      |                      |                     |
| 520103 Landscape/Grounds Maintenance         | 0                      | 0                          | 0                           | 2,845                |                      |                     |
| 520200 Contracted Services                   | 4,948                  | 2,911                      | 5,135                       | 1,420                |                      |                     |
| 520231 Garbage Pickup Service                | 0                      | 0                          | 0                           | 1,153                |                      |                     |
| 521000 Office Supplies                       | 997                    | 403                        | 1,200                       | 1,200                |                      |                     |
| 521100 Duplicating                           | 2                      | 272                        | 0                           | 1,079                |                      |                     |
| 521200 Operating Supplies                    | 2,968                  | 1,819                      | 3,000                       | 3,200                |                      |                     |
| 524000 Building Insurance                    | 1,891                  | 1,052                      | 2,066                       | 1,901                |                      |                     |
| 524201 General Tort Liability Insurance      | 468                    | 286                        | 588                         | 528                  |                      |                     |
| 524202 Surety Bonds - 24                     | 0                      | 0                          | 0                           | 216                  |                      |                     |
| 525000 Telephone                             | 2,557                  | 1,335                      | 5,174                       | 5,174                |                      |                     |
| 525010 Long Distance Charges                 | 0                      | 0                          | 0                           | 0                    |                      |                     |
| 525041 Email Service Charges                 |                        |                            |                             | 1,800                |                      |                     |
| 525100 Postage                               | 1,621                  | 843                        | 1,500                       | 1,700                |                      |                     |
| 525377 Utilities - County Branch Library     | 47,713                 | 28,555                     | 49,000                      | 53,000               |                      |                     |
| <b>* Total Operating</b>                     | <b>63,165</b>          | <b>37,476</b>              | <b>67,663</b>               | <b>75,216</b>        |                      |                     |
| <b>**Total Personnel &amp; Operating</b>     | <b>728,689</b>         | <b>358,841</b>             | <b>757,790</b>              | <b>774,842</b>       |                      |                     |
| <b>Capital</b>                               |                        |                            |                             |                      |                      |                     |
| <b>**Total Capital</b>                       | <b>0</b>               | <b>0</b>                   | <b>0</b>                    | <b>0</b>             |                      |                     |
| <br><b>*** Total Budget Appropriation</b>    | <br><b>728,689</b>     | <br><b>358,841</b>         | <br><b>757,790</b>          | <br><b>774,842</b>   |                      |                     |

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COUNTY OF LEXINGTON

LIBRARY

Annual Budget

Fiscal Year - 2008-09

Fund 2300

Division: Library

Organization: 230050 - Chapin Branch

**BUDGET**

| Object Expenditure<br>Code Classification    | 2006-07<br>Expenditure | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
|--|------------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
| <b>Personnel</b>                             |                        |                            |                             |                      |                      |                     |
| 510100 Salaries & Wages - 2                  | 66,449                 | 32,082                     | 69,518                      | 69,511               |                      |                     |
| 510200 Overtime                              | 0                      | 0                          | 0                           | 0                    |                      |                     |
| 510300 Part Time - 5 (2.5 - FTE))            | 47,166                 | 28,063                     | 55,721                      | 55,721               |                      |                     |
| 511112 FICA - Employer's Portion             | 8,659                  | 4,590                      | 9,947                       | 9,580                |                      |                     |
| 511113 State Retirement - Employer's Portion | 6,602                  | 4,489                      | 11,103                      | 11,759               |                      |                     |
| 511120 Insurance Fund Contribution - 2       | 11,520                 | 5,760                      | 11,520                      | 12,000               |                      |                     |
| 511130 Workers Compensation                  | 341                    | 181                        | 363                         | 375                  |                      |                     |
| 511213 State Retirement - Retiree            | 675                    | 489                        | 0                           | 0                    |                      |                     |
| <b>* Total Personnel</b>                     | <b>141,412</b>         | <b>75,654</b>              | <b>158,172</b>              | <b>158,946</b>       |                      |                     |
| <b>Operating Expenses</b>                    |                        |                            |                             |                      |                      |                     |
| 520103 Landscape/Grounds Maintenance         | 0                      | 0                          | 0                           | 2,345                |                      |                     |
| 520200 Contracted Services                   | 7,758                  | 4,425                      | 8,902                       | 6,948                |                      |                     |
| 520231 Garbage Pickup Service                |                        |                            |                             | 0                    |                      |                     |
| 521000 Office Supplies                       | 166                    | 89                         | 300                         | 300                  |                      |                     |
| 521100 Duplicating                           | 129                    | 83                         | 150                         | 263                  |                      |                     |
| 521200 Operating Supplies                    | 795                    | 649                        | 1,200                       | 1,300                |                      |                     |
| 524000 Building Insurance                    | 1,168                  | 969                        | 573                         | 1,922                |                      |                     |
| 524201 General Tort Liability Insurance      | 110                    | 61                         | 132                         | 111                  |                      |                     |
| 524202 Surety Bonds - 7                      | 0                      | 0                          | 0                           | 63                   |                      |                     |
| 525000 Telephone                             | 966                    | 956                        | 1,953                       | 1,953                |                      |                     |
| 525010 Long Distance Charges                 | 0                      | 0                          | 0                           | 0                    |                      |                     |
| 520041 Email Service Charges                 | 0                      | 0                          | 0                           | 360                  |                      |                     |
| 525100 Postage                               | 288                    | 205                        | 400                         | 500                  |                      |                     |
| 525377 Utilities - County Branch Library     | 10,200                 | 6,361                      | 14,000                      | 14,000               |                      |                     |
| <b>* Total Operating</b>                     | <b>21,580</b>          | <b>13,798</b>              | <b>27,610</b>               | <b>30,065</b>        |                      |                     |
| <b>**Total Personnel &amp; Operating</b>     | <b>162,992</b>         | <b>89,452</b>              | <b>185,782</b>              | <b>189,011</b>       |                      |                     |
| <b>Capital</b>                               |                        |                            |                             |                      |                      |                     |
| <b>**Total Capital</b>                       | <b>0</b>               | <b>0</b>                   | <b>0</b>                    | <b>0</b>             |                      |                     |

\*\*\* Total Budget Appropriation

162,992

89,452

185,782

189,011

60-11



**COUNTY OF LEXINGTON**  
**LIBRARY**  
**Annual Budget**  
**Fiscal Year - 2008-09**

Fund 2300  
Division: Library  
Organization: 230055 - South Congaree Branch

| Object Expenditure<br>Code Classification    | 2006-07<br>Expenditure | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <i>BUDGET</i>        |                      |                     |
|--|------------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|  |                        |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                             |                        |                            |                             |                      |                      |                     |
| 510100 Salaries & Wages - 1                  | 4,356                  | 14,716                     | 31,629                      | 31,409               |                      |                     |
| 510200 Overtime                              | 0                      | 227                        | 227                         | 0                    |                      |                     |
| 510300 Part Time - 2 (1.0 - FTE)             | 1,381                  | 10,970                     | 22,000                      | 22,000               |                      |                     |
| 511112 FICA - Employer's Portion             | 431                    | 1,964                      | 4,255                       | 4,086                |                      |                     |
| 511113 State Retirement - Employer's Portion | 491                    | 2,386                      | 5,172                       | 5,015                |                      |                     |
| 511120 Insurance Fund Contribution - 1       | 480                    | 2,880                      | 57,600                      | 6,000                |                      |                     |
| 511130 Workers Compensation                  | 17                     | 78                         | 149                         | 161                  |                      |                     |
| <b>* Total Personnel</b>                     | <b>7,156</b>           | <b>33,221</b>              | <b>121,032</b>              | <b>68,671</b>        |                      |                     |
| <b>Operating Expenses</b>                    |                        |                            |                             |                      |                      |                     |
| 520103 Landscape/Grounds Maintenance         | 0                      | 0                          | 0                           | 2,640                |                      |                     |
| 520200 Contracted Services                   | 270                    | 3,350                      | 6,980                       | 3,630                |                      |                     |
| 520321 Garbage Pickup Service                | 0                      | 0                          | 0                           | 905                  |                      |                     |
| 521000 Office Supplies                       | 144                    | 293                        | 300                         | 400                  |                      |                     |
| 521100 Duplicating                           | 0                      | 51                         | 200                         | 250                  |                      |                     |
| 521200 Operating Supplies                    | 245                    | 351                        | 700                         | 800                  |                      |                     |
| 524000 Building Insurance                    | 0                      | 439                        | 600                         | 905                  |                      |                     |
| 524201 General Tort Liability Insurance      | 0                      | 27                         | 70                          | 56                   |                      |                     |
| 524202 Surety Bonds                          | 0                      | 0                          | 0                           | 27                   |                      |                     |
| 525000 Telephone                             | 569                    | 1,014                      | 1,169                       | 2,030                |                      |                     |
| 525010 Long Distance Charges                 | 0                      | 0                          | 0                           | 0                    |                      |                     |
| 525041 Email Service Charges                 | 0                      | 0                          | 0                           | 360                  |                      |                     |
| 525100 Postage                               | 0                      | 13                         | 300                         | 250                  |                      |                     |
| 525377 Utilities - County Branch Library     | 1,006                  | 7,023                      | 9,000                       | 10,000               |                      |                     |
| <b>* Total Operating</b>                     | <b>2,234</b>           | <b>12,561</b>              | <b>19,319</b>               | <b>22,253</b>        |                      |                     |
| <b>**Total Personnel &amp; Operating</b>     | <b>9,390</b>           | <b>45,782</b>              | <b>140,351</b>              | <b>90,924</b>        |                      |                     |
| <b>Capital</b>                               |                        |                            |                             |                      |                      |                     |
| <b>**Total Capital</b>                       | <b>0</b>               | <b>0</b>                   | <b>0</b>                    | <b>0</b>             |                      |                     |
| <b>*** Total Budget Appropriation</b>        | <b>9,390</b>           | <b>45,782</b>              | <b>140,351</b>              | <b>90,924</b>        |                      |                     |

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**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2008-09**

Fund 2300  
Division: Library  
Organization: 230060 - Swansea Branch

| Object Expenditure<br>Code Classification    | 2006-07<br>Expenditure | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |                      |                     |
|--|------------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|  |                        |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                             |                        |                            |                             |                      |                      |                     |
| 510100 Salaries & Wages - 1 (1.0 - FTE)      | 30,185                 | 15,923                     | 34,515                      | 34,517               |                      |                     |
| 510200 Overtime                              | 0                      | 0                          | 0                           | 0                    |                      |                     |
| 510300 Part Time - 2 (1.0 - FTE)             | 17,366                 | 10,483                     | 21,733                      | 21,500               |                      |                     |
| 511112 FICA - Employer's Portion             | 3,448                  | 1,925                      | 4,178                       | 4,285                |                      |                     |
| 511113 State Retirement - Employer's Portion | 3,629                  | 2,432                      | 5,269                       | 5,260                |                      |                     |
| 511120 Insurance Fund Contribution - 1       | 5,760                  | 2,880                      | 5,760                       | 6,000                |                      |                     |
| 511130 Workers Compensation                  | 143                    | 79                         | 164                         | 168                  |                      |                     |
| <b>* Total Personnel</b>                     | <b>60,531</b>          | <b>33,722</b>              | <b>71,619</b>               | <b>71,730</b>        |                      |                     |
| <b>Operating Expenses</b>                    |                        |                            |                             |                      |                      |                     |
| 520103 Landscape/Grounds Maintenance         | 0                      | 0                          | 0                           | 1,716                |                      |                     |
| 520200 Contracted Services                   | 2,057                  | 2,520                      | 5,240                       | 3,630                |                      |                     |
| 520231 Garbage Pickup Service                | 0                      | 0                          | 0                           | 0                    |                      |                     |
| 521000 Office Supplies                       | 121                    | 113                        | 300                         | 300                  |                      |                     |
| 521100 Duplicating                           | 40                     | 151                        | 200                         | 466                  |                      |                     |
| 521200 Operating Supplies                    | 302                    | 217                        | 700                         | 700                  |                      |                     |
| 524000 Building Insurance                    | 370                    | 522                        | 600                         | 1,076                |                      |                     |
| 524201 General Tort Liability Insurance      | 55                     | 66                         | 31                          | 56                   |                      |                     |
| 524202 Surety Bonds - 3                      | 0                      | 0                          | 0                           | 27                   |                      |                     |
| 525000 Telephone                             | 511                    | 569                        | 1,169                       | 1,631                |                      |                     |
| 525010 Long Distance Charges                 | 0                      | 0                          | 0                           | 0                    |                      |                     |
| 525041 Email Service Charges                 |                        |                            |                             | 360                  |                      |                     |
| 525100 Postage                               | 141                    | 39                         | 300                         | 300                  |                      |                     |
| 525377 Utilities - County Branch Library     | 2,177                  | 2,955                      | 9,000                       | 8,000                |                      |                     |
| <b>* Total Operating</b>                     | <b>5,774</b>           | <b>7,152</b>               | <b>17,540</b>               | <b>18,262</b>        |                      |                     |
| <b>**Total Personnel &amp; Operating</b>     | <b>66,305</b>          | <b>40,874</b>              | <b>89,159</b>               | <b>89,992</b>        |                      |                     |
| <b>Capital</b>                               |                        |                            |                             |                      |                      |                     |
| <b>**Total Capital</b>                       | <b>0</b>               | <b>0</b>                   | <b>0</b>                    | <b>0</b>             |                      |                     |
| <b>*** Total Budget Appropriation</b>        | <b>66,305</b>          | <b>40,874</b>              | <b>89,159</b>               | <b>89,992</b>        |                      |                     |

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**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2008-09**

Fund 2300  
Division: Library  
Organization: 230070 - Gaston Branch

| Object Expenditure<br>Code Classification    | 2006-07<br>Expenditure | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <i>BUDGET</i>        |                      |                     |
|--|------------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|  |                        |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                             |                        |                            |                             |                      |                      |                     |
| 510100 Salaries & Wages - 1 (1.0 - FTE)      | 25,925                 | 13,995                     | 30,431                      | 30,529               |                      |                     |
| 510200 Overtime                              | 0                      | 0                          | 0                           | 0                    |                      |                     |
| 510300 Part Time - 2 (1 - FTE)               | 25,690                 | 11,617                     | 34,922                      | 23,749               |                      |                     |
| 511112 FICA - Employer's Portion             | 3,864                  | 1,806                      | 4,019                       | 4,152                |                      |                     |
| 511113 State Retirement - Employer's Portion | 4,254                  | 2,359                      | 5,111                       | 5,097                |                      |                     |
| 511120 Insurance Fund Contribution - 1       | 5,760                  | 2,880                      | 5,760                       | 6,000                |                      |                     |
| 511130 Workers Compensation                  | 155                    | 77                         | 157                         | 164                  |                      |                     |
| <b>* Total Personnel</b>                     | <b>65,648</b>          | <b>32,734</b>              | <b>80,400</b>               | <b>69,691</b>        |                      |                     |
| <b>Operating Expenses</b>                    |                        |                            |                             |                      |                      |                     |
| 520103 Landscape/Grounds Maintenance         | 0                      | 0                          | 0                           | 2,063                |                      |                     |
| 520200 Contracted Services                   | 5,119                  | 2,776                      | 5,857                       | 2,791                |                      |                     |
| 520231 Garbage Pickup Service                | 0                      | 0                          | 0                           | 905                  |                      |                     |
| 521000 Office Supplies                       | 230                    | 91                         | 300                         | 300                  |                      |                     |
| 521100 Duplicating                           | 163                    | 228                        | 225                         | 671                  |                      |                     |
| 521200 Operating Supplies                    | 389                    | 94                         | 500                         | 500                  |                      |                     |
| 524000 Building Insurance                    | 579                    | 319                        | 632                         | 577                  |                      |                     |
| 524201 General Tort Liability Insurance      | 55                     | 31                         | 66                          | 56                   |                      |                     |
| 524202 Surety Bonds - 3                      | 0                      | 0                          | 0                           | 27                   |                      |                     |
| 525000 Telephone                             | 128                    | 77                         | 654                         | 654                  |                      |                     |
| 525010 Long Distance Charges                 | 0                      | 0                          | 0                           | 0                    |                      |                     |
| 525041 Email Service Charges                 | 0                      | 0                          | 0                           | 240                  |                      |                     |
| 525100 Postage                               | 230                    | 55                         | 350                         | 300                  |                      |                     |
| 525377 Utilities - County Branch Library     | 6,801                  | 2,717                      | 8,000                       | 7,000                |                      |                     |
| <b>* Total Operating</b>                     | <b>13,694</b>          | <b>6,388</b>               | <b>16,584</b>               | <b>16,084</b>        |                      |                     |
| <b>**Total Personnel &amp; Operating</b>     | <b>79,342</b>          | <b>39,122</b>              | <b>96,984</b>               | <b>85,775</b>        |                      |                     |
| <b>Capital</b>                               |                        |                            |                             |                      |                      |                     |
| <b>**Total Capital</b>                       | <b>0</b>               | <b>0</b>                   | <b>0</b>                    | <b>0</b>             |                      |                     |

**\*\*\* Total Budget Appropriation**                      79,342              39,122              96,984              85,775

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**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2008-09**

Fund 2300  
Division: Library  
Organization: 230080 - Pelion Branch

| Object Expenditure<br>Code Classification    | <i>BUDGET</i>          |                            |                             |                      |                      |                     |
|--|------------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|  | 2006-07<br>Expenditure | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                             |                        |                            |                             |                      |                      |                     |
| 510100 Salaries & Wages - 2                  | 59,759                 | 30,692                     | 66,981                      | 67,391               |                      |                     |
| 510300 Part Time - 3 (1.5 - FTE)             | 34,265                 | 15,922                     | 34,125                      | 34,125               |                      |                     |
| 511112 FICA - Employer's Portion             | 6,936                  | 3,432                      | 7,436                       | 7,766                |                      |                     |
| 511113 State Retirement - Employer's Portion | 7,741                  | 4,293                      | 9,304                       | 9,532                |                      |                     |
| 511120 Insurance Fund Contribution - 2       | 11,520                 | 5,760                      | 11,520                      | 12,000               |                      |                     |
| 511130 Workers Compensation                  | 282                    | 140                        | 291                         | 305                  |                      |                     |
| 511213 State Retirement - Retiree            | 0                      |                            |                             | 0                    |                      |                     |
| <b>* Total Personnel</b>                     | <b>120,503</b>         | <b>60,239</b>              | <b>129,657</b>              | <b>131,119</b>       |                      |                     |
| <b>Operating Expenses</b>                    |                        |                            |                             |                      |                      |                     |
| 520103 Landscape/Grounds Maintenance         | 0                      | 0                          | 0                           | 2,184                |                      |                     |
| 520200 Contracted Services                   | 5,901                  | 3,314                      | 6,265                       | 4,380                |                      |                     |
| 520231 Garbage Pickup Service                | 0                      | 0                          | 0                           | 0                    |                      |                     |
| 521000 Office Supplies                       | 332                    | 125                        | 400                         | 400                  |                      |                     |
| 521100 Duplicating                           | 142                    | 185                        | 200                         | 610                  |                      |                     |
| 521200 Operating Supplies                    | 839                    | 235                        | 900                         | 900                  |                      |                     |
| 524000 Building Insurance                    | 1,109                  | 1,054                      | 610                         | 2,172                |                      |                     |
| 524201 General Tort Liability Insurance      | 83                     | 45                         | 98                          | 83                   |                      |                     |
| 524202 Surety Bonds - 5                      | 0                      | 0                          | 0                           | 45                   |                      |                     |
| 525000 Telephone                             | 337                    | 171                        | 694                         | 694                  |                      |                     |
| 525010 Long Distance Charges                 | 0                      | 0                          | 0                           | 0                    |                      |                     |
| 525041 Email Service Charges                 | 0                      | 0                          | 0                           | 480                  |                      |                     |
| 525100 Postage                               | 448                    | 163                        | 500                         | 500                  |                      |                     |
| 525377 Utilities - County Branch Library     | 11,453                 | 5,919                      | 12,000                      | 13,000               |                      |                     |
| <b>* Total Operating</b>                     | <b>20,644</b>          | <b>11,211</b>              | <b>21,667</b>               | <b>25,448</b>        |                      |                     |
| <b>**Total Personnel &amp; Operating</b>     | <b>141,147</b>         | <b>71,450</b>              | <b>151,324</b>              | <b>156,567</b>       |                      |                     |
| <b>Capital</b>                               |                        |                            |                             |                      |                      |                     |
| <b>**Total Capital</b>                       | <b>0</b>               | <b>0</b>                   | <b>0</b>                    | <b>0</b>             |                      |                     |

**\*\*\* Total Budget Appropriation**                      141,147              71,450              151,324              156,567

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**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2008-09**

Fund 2300  
Division: Library  
Organization: 230090 - Gilbert/Summit Branch

| Object Expenditure<br>Code Classification    | 2006-07<br>Expenditure | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |                      |                     |
|--|------------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|  |                        |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                             |                        |                            |                             |                      |                      |                     |
| 510100 Salaries & Wages - 1 (1.0 - FTE)      | 27,257                 | 15,202                     | 32,941                      | 32,938               |                      |                     |
| 510200 Overtime                              | 0                      | 12                         | 12                          | 0                    |                      |                     |
| 510300 Part Time - 2 (1.0 - FTE))            | 19,625                 | 10,803                     | 22,101                      | 22,101               |                      |                     |
| 511112 FICA - Employer's Portion             | 3,459                  | 1,927                      | 4,175                       | 4,210                |                      |                     |
| 511113 State Retirement - Employer's Portion | 3,198                  | 1,921                      | 5,194                       | 5,168                |                      |                     |
| 511120 Insurance Fund Contribution - 1       | 5,760                  | 2,880                      | 5,760                       | 6,000                |                      |                     |
| 511130 Workers Compensation                  | 141                    | 78                         | 159                         | 165                  |                      |                     |
| 511213 State Retirement - Retiree            | 664                    | 475                        | 0                           | 0                    |                      |                     |
| <b>* Total Personnel</b>                     | <b>60,104</b>          | <b>33,298</b>              | <b>70,342</b>               | <b>70,582</b>        |                      |                     |
| <b>Operating Expenses</b>                    |                        |                            |                             |                      |                      |                     |
| 520103 Landscape/Grounds Maintenance         | 0                      | 0                          | 0                           | 2,184                |                      |                     |
| 520200 Contracted Services                   | 4,555                  | 2,374                      | 5,450                       | 3,690                |                      |                     |
| 520231 Garbage Pickup Service                | 0                      | 0                          | 0                           | 225                  |                      |                     |
| 521000 Office Supplies                       | 98                     | 84                         | 200                         | 300                  |                      |                     |
| 521100 Duplicating                           | 73                     | 90                         | 125                         | 282                  |                      |                     |
| 521200 Operating Supplies                    | 121                    | 115                        | 250                         | 300                  |                      |                     |
| 524000 Building Insurance                    | 579                    | 319                        | 975                         | 905                  |                      |                     |
| 524201 General Tort Liability Insurance      | 55                     | 31                         | 66                          | 56                   |                      |                     |
| 524202 Surety Bonds - 3                      | 0                      | 0                          | 0                           | 27                   |                      |                     |
| 525000 Telephone                             | 112                    | -41                        | 707                         | 940                  |                      |                     |
| 525010 Long Distance Charges                 | 0                      | 0                          | 0                           | 0                    |                      |                     |
| 525041 Email Service Charges                 | 0                      | 0                          | 0                           | 360                  |                      |                     |
| 525100 Postage                               | 98                     | 101                        | 200                         | 250                  |                      |                     |
| 525377 Utilities - County Branch Library     | 5,586                  | 3,269                      | 10,000                      | 10,000               |                      |                     |
| <b>* Total Operating</b>                     | <b>11,277</b>          | <b>6,342</b>               | <b>17,973</b>               | <b>19,519</b>        |                      |                     |
| <b>**Total Personnel &amp; Operating</b>     | <b>71,381</b>          | <b>39,640</b>              | <b>88,315</b>               | <b>90,101</b>        |                      |                     |
| <b>Capital</b>                               |                        |                            |                             |                      |                      |                     |
| <b>**Total Capital</b>                       | <b>0</b>               | <b>0</b>                   | <b>0</b>                    | <b>0</b>             |                      |                     |

**\*\*\* Total Budget Appropriation**                      71,381                      39,640                      88,315                      90,101

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**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2008-09**

Fund 2300  
Division: Library  
Organization: 230099 - Non-departmental Library Operations

| Object Expenditure<br>Code Classification     | 2006-07<br>Expenditure | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <i>BUDGET</i>        |                      |                     |
|---|------------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|   |                        |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                              |                        |                            |                             |                      |                      |                     |
| 510200 Overtime                               | 0                      | 0                          | 9,388                       | 10,000               |                      |                     |
| 511112 FICA - Employer's Portion              | 0                      | 0                          | 7,673                       | 9,847                |                      |                     |
| 511113 SCRS - Employer's Portion              | 0                      | 0                          | 3,795                       | 12,086               |                      |                     |
| 511130 Workers Compensation                   | 0                      | 0                          | 373                         | 387                  |                      |                     |
| 519901 Salaries & Wages Adjustment Acct.      | 0                      | 0                          | 15,028                      | 118,713              |                      |                     |
| <b>* Total Personnel</b>                      | <b>0</b>               | <b>0</b>                   | <b>36,257</b>               | <b>151,033</b>       |                      |                     |
| <b>Operating Expenses</b>                     |                        |                            |                             |                      |                      |                     |
| 520100 Contracted Maintenance                 | 22,939                 | 23,161                     | 26,608                      | 23,066               |                      |                     |
| 520200 Contracted Services                    | 25,104                 | 15,328                     | 29,000                      | 34,000               |                      |                     |
| 520220 Book Binding                           | 412                    | 105                        | 500                         | 500                  |                      |                     |
| 520300 Professional Services                  | 9,970                  | 7,375                      | 13,000                      | 14,000               |                      |                     |
| 520400 Advertising & Publicity                | 1,382                  | 510                        | 1,800                       | 1,800                |                      |                     |
| 520500 Legal Services                         | 266                    | 0                          | 1,500                       | 1,500                |                      |                     |
| 520702 Technical Currency & Support           | 17,815                 | 13,742                     | 50,087                      | 73,144               |                      |                     |
| 520703 Computer Hardware Maintenance          | 6,399                  | 6,783                      | 7,732                       | 7,674                |                      |                     |
| 522000 Building Repairs & Maintenance         | 27,159                 | 14,587                     | 32,000                      | 30,500               |                      |                     |
| 522001 Carpet/Floor Cleaning                  | 0                      | 0                          | 0                           | 5,500                |                      |                     |
| 522200 Small Equipment Repairs & Maintenance  | 1,364                  | 656                        | 2,500                       | 3,000                |                      |                     |
| 522300 Vehicle Repairs & Maintenance          | 2,847                  | 373                        | 3,500                       | 3,500                |                      |                     |
| 523204 Lease Books                            | 0                      | 0                          | 0                           | 0                    |                      |                     |
| 524100 Vehicle Insurance - 3                  | 1,590                  | 989                        | 1,864                       | 1,638                |                      |                     |
| 524101 Comprehensive Vehicle Insurance        | 334                    | 151                        | 317                         | 317                  |                      |                     |
| 524900 Data Processing Equip. Insurance       | 1,124                  | 508                        | 1,000                       | 1,000                |                      |                     |
| 525004 WAN Service Charges                    | 0                      | 0                          | 2,500                       | 2,500                |                      |                     |
| 525020 Pagers and Cell Phones                 | 1,118                  | 611                        | 1,200                       | 1,300                |                      |                     |
| 525210 Conference & Meeting Expenses          | 6,454                  | 4,260                      | 7,000                       | 7,500                |                      |                     |
| 525211 Library Board Expenses                 | 1,489                  | 698                        | 2,000                       | 2,200                |                      |                     |
| 525230 Subscriptions, Dues, & Books           | 92,646                 | 101,434                    | 105,000                     | 115,000              |                      |                     |
| 525240 Personal Mileage Reimbursement         | 9,392                  | 4,815                      | 7,800                       | 9,500                |                      |                     |
| 525400 Gas, Fuel, & Oil                       | 6,294                  | 3,548                      | 8,000                       | 8,000                |                      |                     |
| 525600 Uniforms & Clothing                    | 230                    | 325                        | 400                         | 400                  |                      |                     |
| 529903 Contingency                            | 0                      | 0                          | 365,627                     | 0                    |                      |                     |
| 537699 Cost of Copy Sales                     | 0                      | 522                        | 0                           | 0                    |                      |                     |
| <b>* Total Operating</b>                      | <b>236,328</b>         | <b>200,481</b>             | <b>670,935</b>              | <b>347,539</b>       |                      |                     |
| <b>**Total Personnel &amp; Operating</b>      | <b>236,328</b>         | <b>200,481</b>             | <b>707,192</b>              | <b>498,572</b>       |                      |                     |
| <b>Capital</b>                                |                        |                            |                             |                      |                      |                     |
| 540000 Small Tools & Minor Equipment          | 8,711                  | 7,320                      | 9,000                       | 11,000               |                      |                     |
| 540002 Microforms                             | 3,124                  | 3,200                      | 3,200                       | 3,600                |                      |                     |
| 540004 CD Rom Publications                    | 698                    | 800                        | 800                         | 900                  |                      |                     |
| 540006 Library Materials (Book, Audio Visual) | 517,235                | 192,207                    | 653,940                     | 600,000              |                      |                     |
| 540010 Minor Software                         | 4,195                  | 356                        | 5,000                       | 5,000                |                      |                     |
| All Other Equipment                           | 962                    | 6,779                      | 6,800                       | 0                    |                      |                     |
| <b>**Total Capital</b>                        | <b>534,925</b>         | <b>210,662</b>             | <b>678,740</b>              | <b>620,500</b>       |                      |                     |
| <b>*** Total Budget Appropriation</b>         | <b>771,253</b>         | <b>411,143</b>             | <b>1,385,932</b>            | <b>1,119,072</b>     |                      |                     |

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# SECTION II

# COUNTY OF LEXINGTON

## Capital Item Summary

Fiscal Year - 2008 - 2009

Fund # 2300 Fund Title: Library Operations  
Organization # 230099 Organization Title: Library/Non-Departmental  
Program # \_\_\_\_\_ Program Title: \_\_\_\_\_

***BUDGET***  
2008-2009  
Requested

| Qty | Item Description                       | Amount  |
|-----|--|---------|
|     | Small Tools and Minor Equipment        | 11,000  |
|     | Microforms                             | 3,600   |
|     | CD ROM Publications                    | 900     |
|     | Library Materials (Books, Audiovisual) | 600,000 |
|     | Minor Software                         | 5,000   |
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**\*\* Total Capital (Transfer Total to Section I and IA) 620,500**

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**FUND 2300 (LIBRARY OPERATIONS)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2008-09 BUDGET REQUEST**

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**SECTION III. - PROGRAM OVERVIEW**

The Lexington County Public Library exists to provide library and information service to the citizens of Lexington County. The Board of Trustees adopted the following mission statement in 1991:

The Lexington County Public Library System is responsible for and committed to providing timely, accurate, courteous, and useful information to the citizens, businesses and organizations of Lexington County and surrounding areas. The Library System is dedicated to encouraging children to develop life-long interest in reading and learning; to offering current, high-demand materials for all ages; and to assisting patrons in meeting educational objectives. The Library supports these commitments by providing materials, services, and a well-trained and knowledgeable staff.

This fiscal year will see the continuing improvement in the Library's ability to provide library service to the citizens of Lexington County. The library's present automation system became operational in August, 2001. It has received several major software and hardware upgrades since that time, including a new State-provided network this year. Further upgrades, both software and hardware, are anticipated to take place in FY 2008-2009.

The Library has also addressed the building needs in several areas of the county. The new Swansea Branch and South Congaree-Pine Ridge Branch opened to the public in June and July respectively. The Chapin Branch's 1,600 Children's Room addition opened in August. A 1,600 square foot addition to the Gilbert-Summit Branch opened in January. The Gaston Branch addition was not able to be done because higher than anticipated building costs used almost all funds available. These building projects have been made possible through funding appropriated by County Council.

Each year the overall use of our library system increases, which reflects the growth of our county and the needs people have which the library can meet. In an increasingly complex society, our citizens need a source of information that will allow them to make informed decisions. The Library is the one place where information from a wide variety of sources is gathered, organized, and made available for this purpose. By doing this, the Library helps meet people's informational, educational, recreational, and cultural needs. In the coming years, the Library will continue to expand its services and programs to better fulfill its mission.



**FUND 2300 (LIBRARY OPERATIONS)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2008-09 BUDGET REQUEST**

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**SECTION III - SERVICE LEVELS**

**2005 – 2006 Statistics**

Total materials circulation: 1,780,437  
Total items in collection: 517,029  
Total registered borrowers: 102,997  
Total reference transactions: 492,302  
Total service to groups: 60,614  
Number of internal and external virtual (online) visitors: 644,652  
Number of materials borrowed for patrons by interlibrary loan: 3,745

**2006 – 2007 Statistics**

Total materials circulation: 1,837,563  
Total items in collection: 550,940  
Total registered borrowers: 105,059  
Total reference transactions: 499,686  
Total service to groups: 61,856  
Number of internal and external virtual (online) visitors: 1,015,755  
Number of materials borrowed for patrons by interlibrary loan: 4,352

**2007 – 2008 Estimates**

Total materials circulation: 1,850,000  
Total items in collection: 600,000  
Total registered borrowers: 110,000  
Total reference transactions: 507,000  
Total service to groups: 62,000  
Number of internal and external virtual (online) visitors: 1,200,000  
Number of materials borrowed for patrons by interlibrary loan: 4,400

**2008 – 2009 Projections**

Total materials circulation: 1,900,000  
Total materials in collection: 640,000  
Total registered borrowers: 115,000  
Total reference transactions: 515,000  
Total service to groups: 63,000  
Number of internal and external virtual (online) visitors: 1,300,000  
Number of materials borrowed for patrons by interlibrary loan: 4,500

**SECTION IV**

**COUNTY OF LEXINGTON**

**Proposed Revenues  
Fines, Fees, and Other  
Budget FY - 2008-2009**

Fund #: 2300

Fund Name: Library Operations

Organ. #: \_\_\_\_\_

Organ. Name: \_\_\_\_\_

| Treasurer's<br>Revenue<br>Code | Fee Title          | Actual Fees<br>FY 2005-06 | Actual Fees<br>FY 2006-07 | 12/31/2007<br>Year-to-Date<br>FY 2007-08 | Anticipated<br>Fiscal Year<br>Total<br>FY 2007-08 | Budget   |                |                                       |                           |   |
|--------------------------------|--------------------|---------------------------|---------------------------|--|---|--|----------------|---------------------------------------|---------------------------|---|
|                                |                    |                           |                           |  |   | Units of<br>Service                                | Current<br>Fee | Total<br>Estimated Fees<br>FY 2008-09 | Proposed<br>Fee<br>Change | Total<br>Proposed<br>Estimated Fees<br>FY 2008-09 |
| 437609                         | Photocopier Sales  | 0                         | 0                         | 6,261                                    | 14,000  | No. of<br>Copies                                   | \$.10 ea.      | \$14,000                              |                           | \$14,000  |
| 449000                         | Library Book Fines | 214,307                   | 226,730                   | 110,259                                  | 293,000   | Number of<br>overdue items<br>x days over-<br>due. | \$.20 per day  | 293,000                               |                           | 270,000   |
|                                |                    |                           |                           |  |   |  |                |                                       |                           |   |
|                                |                    |                           |                           |  |   |  |                |                                       |                           |   |
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**FUND 2300 (LIBRARY OPERATIONS)  
 LEXINGTON COUNTY LIBRARY (230000)  
 FY 2008-09 BUDGET REQUEST**

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**SECTION IV. - SUMMARY OF REVENUES**

**437609 – Photocopier Sales** **\$14,000**

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**438300 – Vending Machine Sales** **\$0**

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**438902 – Surplus Sales** **\$500**

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**449000 – Library Book Fines** **\$270,000**

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These are fines collected from library patrons who return library materials overdue or pay for a lost item. The amount per item varies from \$.20 per day for books, magazines, and audio books to \$.75 per day for videos. The charges for a lost item is the price listed in the library's database plus a \$5.00 processing fee.

**461000 – Investment Interest** **\$75,000**

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This amount is considerably higher than in FY07 due to continuing higher interest rates and the Library's increasing operating fund balance.

**461001 – Tax Appeal Interest** **\$60**

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**FUND 2300 (LIBRARY OPERATIONS)  
 LEXINGTON COUNTY LIBRARY (230000)  
 FY 2008-09 BUDGET REQUEST**

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**SECTION V. A. - PERSONNEL LINE ITEM NARRATIVES**

**510100 - Salaries & Wages \$2,385,659**

These are the salaries and wages for the current 70 full-time employees in the Library system. We are requesting one new position (a second Courier position) and a reclassification of one position. These will be detailed in the new programs section.

**510200 – Overtime \$10,000**

This covers overtime for full-time staff and part-time staff.

**510300 - Part-time \$572,173**

This budget covers 50 regular part-time employees plus 4 Student Interns that are placed in 3 branches.

**511112 - FICA –Employer’s Portion \$236,121**

**511113 – SCRS – Employer’s Portion \$289,825**

**511120 – Employee Insurance – Employer’s Portion \$426,387**

**511130 - Workers Compensation \$13,277**

**511213 – State Retirement – Retiree \$0**

**519901 – Salary & Wages Adjustment Account \$118,713**

This represents 4% of the full-time and part-time salaries and wages.

**FUND 2300 (LIBRARY OPERATIONS)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2008-09 BUDGET REQUEST**

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**SECTION V. A – LISTING OF POSITIONS**

**Current Staffing Level:** 124 - 70 full time and 54 part time

**Lexington Headquarters-  
Administration**

| <u>Job Title</u>          | <u>Positions</u> | <u>FTE</u>  | <u>Grade</u> |
|---------------------------|------------------|-------------|--------------|
| Director                  | 1                | 1           | 31           |
| Deputy Director           | 1                | 1           | 26           |
| Systems Librarian         | 1                | 1           | 18           |
| Youth Services Coord.     | 1                | 1           | 15           |
| Technical Services Coord. | 1                | 1           | 14           |
| Database Administrator    | 1                | 1           | 14           |
| Reference Coord.          | 1                | 1           | 14           |
| Systems Assistant         | 1                | 1           | 10           |
| PC/LAN Specialist I       | 1                | 1           | 9            |
| Bookmobile Manager        | 1                | 1           | 7            |
| Secretary I               | 1                | 1           | 6            |
| LAI/Accounting Clerk      | 1                | 1           | 6            |
| Library Assistant II      | 2                | 2           | 4            |
| Library Assistant II (PT) | 1                | 0.8         | 4            |
| Library Assistant I       | 1                | 1           | 3            |
| Library Assistant I (PT)  | 1                | 0.5         | 3            |
| Receptionist              | 1                | 1           | 2            |
| Courier                   | 1                | 1           | 2            |
| Custodian                 | 1                | 1           | 2            |
| <b>Total</b>              | <u>20</u>        | <u>19.3</u> |              |

**Batesburg-Leesville  
Branch**

|                          |          |          |     |
|--------------------------|----------|----------|-----|
| Librarian I              | 1        | 1        | 13  |
| Library Assistant I      | 2        | 2        | 3   |
| Library Assistant I (PT) | 3        | 1.5      | 3   |
| Student Intern (PT)      | 1        | 0.5      | N/A |
| <b>Total</b>             | <u>7</u> | <u>5</u> |     |

**Lexington Main Library**

|                            |           |             |     |
|----------------------------|-----------|-------------|-----|
| Librarian IV               | 1         | 1           | 16  |
| Librarian II               | 1         | 1           | 14  |
| Librarian I                | 4         | 4           | 13  |
| Library Assistant III      | 2         | 2           | 6   |
| Library Assistant III (PT) | 1         | 0.5         | 6   |
| Library Assistant II       | 1         | 1           | 4   |
| Library Assistant I        | 5         | 4           | 3   |
| Library Assistant I (PT)   | 8         | 4           | 3   |
| Library Clerk (PT)         | 1         | 0.4         | 3   |
| Page                       | 1         | 1           | 2   |
| Page (PT)                  | 2         | 1           | 2   |
| Student Intern (PT)        | 1         | 0.5         | N/A |
| <b>Total</b>               | <u>28</u> | <u>20.4</u> |     |

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|       |           |             |
|-------|-----------|-------------|
| Total | <u>28</u> | <u>20.4</u> |
|-------|-----------|-------------|

**FUND 2300 (LIBRARY OPERATIONS)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2008-09 BUDGET REQUEST**

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| <b>Cayce-West Columbia<br/>Branch</b>       | <u>Job Title</u>         | <u>Positions</u> | <u>FTE</u>  | <u>Grade</u> |
|---|--------------------------|------------------|-------------|--------------|
|   | Librarian IV             | 1                | 1           | 16           |
|   | Librarian II             | 2                | 2           | 14           |
|   | Librarian I              | 1                | 1           | 13           |
|   | Library Assistant III    | 2                | 2           | 6            |
|   | Library Assistant II     | 1                | 1           | 4            |
|   | Library Assistant I      | 5                | 5           | 3            |
|   | Library Assistant I (PT) | 3                | 1.5         | 3            |
|   | Page (PT)                | 3                | 1.5         | 2            |
|   | Custodian                | 1                | 1           | 2            |
|   | Student Intern (PT)      | 1                | 0.5         | N/A          |
|   | <b>Total</b>             | <u>20</u>        | <u>16.5</u> |              |
| <br>  |                          |                  |             |              |
| <b>Irmo Branch</b>                          |                          |                  |             |              |
|   | Librarian IV             | 1                | 1           | 16           |
|   | Librarian II             | 1                | 1           | 14           |
|   | Librarian I              | 2                | 2           | 13           |
|   | Library Assistant III    | 2                | 2           | 6            |
|   | Library Assistant II     | 1                | 1           | 4            |
|   | Library Assistant I      | 4                | 4           | 3            |
|   | Library Assistant I (PT) | 8                | 4           | 3            |
|   | Page (PT)                | 3                | 1.5         | 2            |
|   | Custodian                | 1                | 1           | 2            |
|   | Student Intern (PT)      | 1                | 0.5         | N/A          |
|   | <b>Total</b>             | <u>25</u>        | <u>19</u>   |              |
| <br>  |                          |                  |             |              |
| <b>Chapin Branch</b>                        |                          |                  |             |              |
|   | Librarian I              | 1                | 1           | 13           |
|   | Library Assistant I      | 1                | 1           | 3            |
|   | Library Assistant I (PT) | 5                | 2.5         | 3            |
|   | <b>Total</b>             | <u>7</u>         | <u>4.5</u>  |              |
| <br>  |                          |                  |             |              |
| <b>South Congaree-Pine<br/>Ridge Branch</b> |                          |                  |             |              |
|   | Branch Manager           | 1                | 1           | 8            |
|   | Library Assistant I (PT) | 2                | 1           | 3            |
|   | <b>Total</b>             | <u>3</u>         | <u>2</u>    |              |
| <br>  |                          |                  |             |              |
| <b>Swansea Branch</b>                       |                          |                  |             |              |
|   | Branch Head              | 1                | 1           | 8            |
|   | Library Assistant I (PT) | 2                | 1           | 3            |
|   | <b>Total</b>             | <u>3</u>         | <u>2</u>    |              |

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**FUND 2300 (LIBRARY OPERATIONS)  
 LEXINGTON COUNTY LIBRARY (230000)  
 FY 2008-09 BUDGET REQUEST**

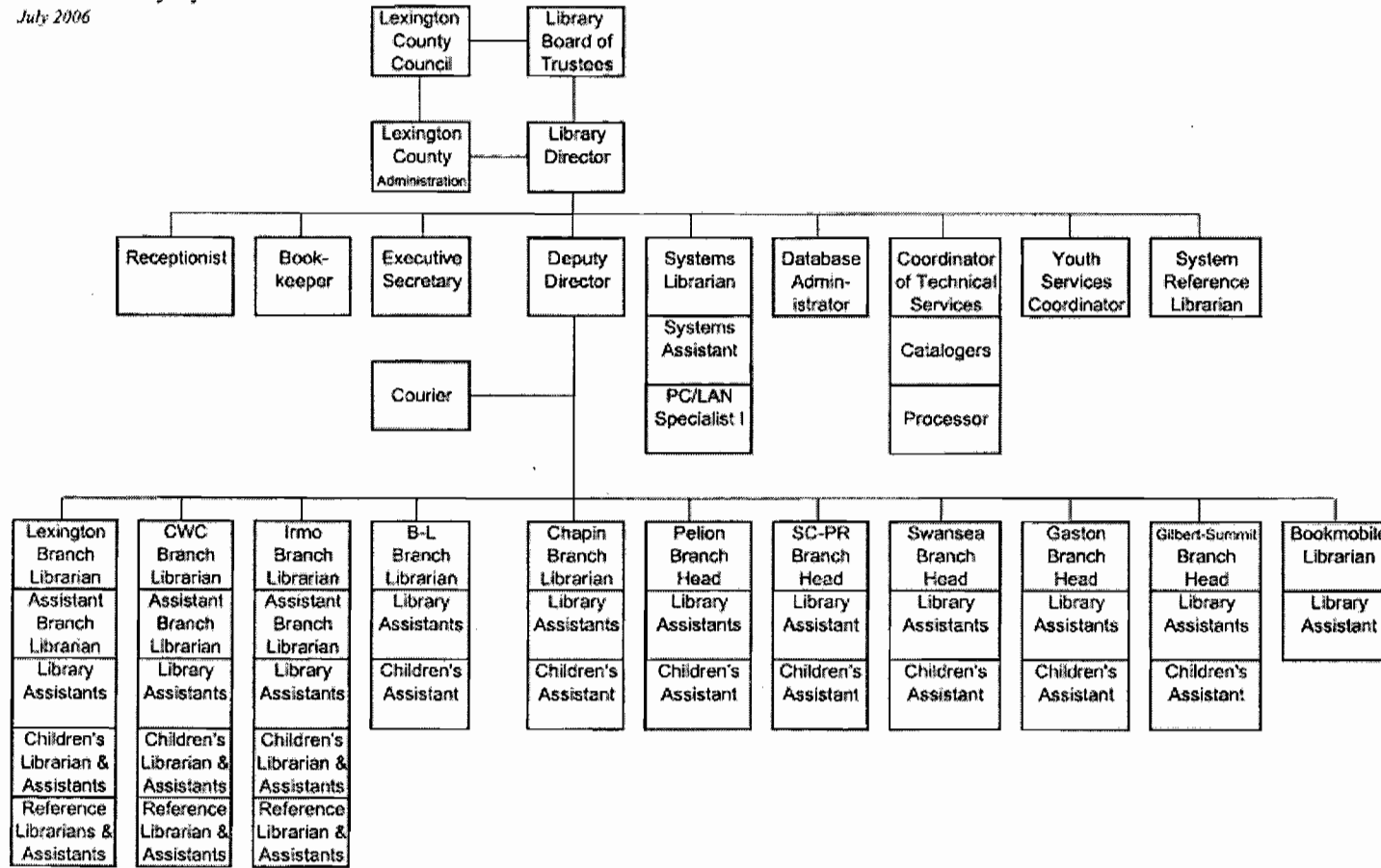
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| <b>Gaston Branch</b>         | <b><u>Job Title</u></b>  | <b><u>Positions</u></b> | <b><u>FTE</u></b>  | <b><u>Grade</u></b> |
|------------------------------|--------------------------|-------------------------|--------------------|---------------------|
|                              | Branch Head              | 1                       | 1                  | 8                   |
|                              | Library Assistant I (PT) | 2                       | 1                  | 3                   |
|                              | <b>Total</b>             | <b><u>3</u></b>         | <b><u>2</u></b>    |                     |
| <br>                         |                          |                         |                    |                     |
| <b>Pelion Branch</b>         |                          |                         |                    |                     |
|                              | Librarian I              | 1                       | 1                  | 13                  |
|                              | Library Assistant I      | 1                       | 1                  | 3                   |
|                              | Library Assistant I (PT) | 3                       | 1.5                | 3                   |
|                              | <b>Total</b>             | <b><u>5</u></b>         | <b><u>3.5</u></b>  |                     |
| <br>                         |                          |                         |                    |                     |
| <b>Gilbert-Summit Branch</b> |                          |                         |                    |                     |
|                              | Branch Head              | 1                       | 1                  | 8                   |
|                              | Library Assistant I (PT) | 2                       | 1                  | 3                   |
|                              | <b>Total</b>             | <b><u>3</u></b>         | <b><u>2</u></b>    |                     |
| <br>                         |                          |                         |                    |                     |
|                              | <b>Total Library</b>     | <b><u>124</u></b>       | <b><u>96.2</u></b> |                     |

The Lexington County  
Public Library System

July 2006

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**FUND 2300 (LIBRARY OPERATIONS)  
 LEXINGTON COUNTY LIBRARY (230000)  
 FY 2008-09 BUDGET REQUEST**

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**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**Organization 230099 - Library/Non-departmental**

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**520100 - Contracted Maintenance \$23,066**

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Microfilm Reader/Printers (2) – 2,615  
 Telephone system at Batesburg, Irmo, & Pelion branches – 2,685  
 Telephone system at Chapin Branch – 594  
 Telephone system at Cayce-West Columbia Branch – 1,130  
 Security System for all 10 buildings – 3,510  
 Elevators (6) – 4,200  
 Photocopiers (3) – 3,571  
 Fire Extinguishers – 578  
 Video Cleaning Machine – 562  
 3M Resensitizers – 345  
 3M Book Theft Detection Systems – 3,150  
 Garage Door – 126

**520200 - Contracted Services \$34,000**

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Labor for repairs to the automation system networking equipment – 5,000  
 Collection agency services to retrieve long overdue materials and unpaid fines – 29,000  
 Note: Collection agency costs more than offset by revenue generated. We actually receive four times the service costs in the recovered funds and materials we get back.

**520220 - Book Binding \$500**

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Books that become worn out or damaged and cannot be replaced because of cost or being out of print can be rebound. This helps preserve important books that contain needed information.

**520300 - Professional Services \$14,000**

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This line item includes the Library's share of the County's annual financial audit as well as funds for program presenters for such areas as the Summer Reading Program and staff in-service programs.

**520400 - Advertising \$1,800**

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These funds will be used to pay for ads in area newspapers or in other media for positions openings or relating to programs and services the library provides. Public relations is vital to the library's informing people of all that is available.

**FUND 2300 (LIBRARY OPERATIONS)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2008-09 BUDGET REQUEST**

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**Organization 230099 – Library / Non-departmental**

**520500 – Legal Services** **\$1,500**

These funds will pay for attorney fees related to legal services for the Library.

**520702 – Technical Currency and Support** **\$73,144**

Polaris Integrated Library System (Software Maintenance and Upgrades) – 59,920

Internet Filtering Software – 2,841

Software House Intl (Norton Antivirus and log analyzer) – 6,143

LPT1 Print Management/PC Reservation – 4,240

**520703 – Computer Hardware Maintenance** **\$7,674**

DataNetwork Solutions (switches, routers) – 1,679

DataNetwork Solutions (Internet Traffic Shaper) – 1,070

Systems and Services (Cisco routers) – 4,925

**522000 - Building Repairs and Maintenance** **\$30,500**

This account provides funds to purchase materials and services to make repairs to any of the nine buildings in the library system. The amount in this line item will increase as buildings begin to age.

**52200 - Carpet/Floor Cleaning** **\$5,500**

This is an estimate for the Main Library, one other large branch, and three small branches to be cleaned this year.

**522200 - Small Equipment Repairs and Maintenance** **\$3,000**

Funds will be used to make repairs to such small equipment as fax machines, typewriters, printers, computers, book security systems, etc. The amount is based on past history over the last several years.

**522300 - Vehicle Repairs and Maintenance** **\$3,500**

The library has three vehicles: a bookmobile, a van, and a utility vehicle.

**524100 - Vehicle Insurance** **\$1,638**

This amount will cover three vehicles: the bookmobile, van, and utility vehicle. Amount based on information provided by Risk Manager.

**524101 - Comprehensive Insurance** **\$317**

Amount based on information provided by Risk Manager.

**FUND 2300 (LIBRARY OPERATIONS)  
 LEXINGTON COUNTY LIBRARY (230000)  
 FY 2008-09 BUDGET REQUEST**

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**Organization 230099 – Library / Non-departmental**

**524900 - Data Processing Equipment Insurance \$1,000**

Covers computers, servers, and network devices. Amount based on information provided by Risk Manager.

**525004 – WAN Service Charges \$2,500**

This is a charge set by the State CIO's office for access to the new, faster broadband network put in place for all schools and libraries in the state.

**525020 – Pagers and Cell Phone \$1,300**

This amount represents the cost for four mobile telephones (Bookmobile, courier van, Director, and Systems Librarian).

**525210 - Conference and Meeting Expense \$7,500**

This appropriation is used for staff to attend state, regional, and national conferences and related meetings directly related to library service. It also includes funds for staff to attend regularly scheduled educational workshops, training courses, and continuing education programs. Such meetings include the annual meeting of the South Carolina Library Association, the Public Library Association, and the annual conference of the South Carolina Association of Public Library Administrators. Most of the training activities are provided by the South Carolina State Library, the USC School of Library Science, and Midlands Technical College. These programs allow staff to keep up with current developments in libraries and their services. Specific conference information and course descriptions are made available throughout the year, and we choose staff to attend by who will receive the most benefit for their specific area of specialization.

**525211 - Library Board Expenses \$2,200**

The Library Board meets monthly, with special called meetings on occasion. These funds provide a lunch during regular meetings, travel expenses on Library business, costs for workshops or conferences, and other expenses directly related to Board business.

**525230 - Subscriptions, Dues, and Books \$115,000**

The largest expenditure in this account is for all the periodicals and newspapers that the Library purchases for all the branches. It also includes the cost of subscribing to on-line cataloging databases and research databases through the Internet that are made available to the public in each branch as well as at home. A small amount is used to pay for the dues to professional organizations such as the South Carolina Library Association.

**FUND 2300 (LIBRARY OPERATIONS)  
LEXINGTON COUNTY LIBRARY (230000)  
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**Organization 230099 – Library / Non-departmental**

**525240 - Personal Mileage Reimbursement \$9,500**

These funds pay mileage expenses for staff who are required to travel within the library system as part of their job as well as for those attending local and regional meetings and workshops that do not require overnight travel.

**525400 - Gas, Fuel and Oil \$8,000**

Provides funds for gas, diesel fuel, and oil for our three vehicles.

**525600 – Uniforms & Clothing \$400**

Provides uniforms for the library's custodial workers.

**FUND 2300 (LIBRARY OPERATIONS)  
 LEXINGTON COUNTY LIBRARY (230000)  
 FY 2008-09 BUDGET REQUEST**

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**LIBRARY ACCOUNTS BY BRANCH**

**520103 – Landscape/Grounds Maintenance \$24,417**

|                   |                     |
|-------------------|---------------------|
| 230005 - \$0.00   | 230055 – \$2,640.00 |
| 230010 – 2,185.00 | 230060 – 1,716.00   |
| 230020 – 4,089.00 | 230070 – 2,063.00   |
| 230030 – 2,166.00 | 230080 – 2,184.00   |
| 230040 – 2,845.00 | 230090 – 2,184.00   |
| 230050 – 2,345.00 |                     |

**520200 - Contracted Services \$69,090**

|                                      |
|--------------------------------------|
| 230005 - \$0.00                      |
| 230010 – 6,092                       |
| Cleaning service – 5,677             |
| Pest control – 240                   |
| Subterranean termite service - 175   |
| 230020 – 1,475                       |
| Pest control – 500                   |
| State elevator inspection – 125      |
| Subterranean termite service – 850   |
| 230030 – 34,684                      |
| Security guard – 34,089              |
| Pest control – 420                   |
| Subterranean termite service – 175   |
| State Elevator Inspection - 350      |
| 230040 – 1,420                       |
| Pest control – 420                   |
| Subterranean termite service – 1,000 |
| 230050 – 6,948                       |
| Pest control – 500                   |
| Cleaning service – 6,048             |
| Subterranean termite service – 400   |
| 230055 – 3,630                       |
| Cleaning – 3,150                     |
| Pest control – 480                   |

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**FUND 2300 (LIBRARY OPERATIONS)  
 LEXINGTON COUNTY LIBRARY (230000)  
 FY 2008-09 BUDGET REQUEST**

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**LIBRARY ACCOUNTS BY BRANCH**

230060 – 3,630  
     Cleaning service – 3,150  
     Pest control – 480  
 230070 – 2,791  
     Cleaning service – 2,071  
     Pest control – 420  
     Subterranean termite service – 300  
 230080 – 4,380  
     Pest control – 240  
     Cleaning service – 3,540  
     Subterranean termite service – 600  
 230090 – 3,690  
     Cleaning service – 3,150  
     Subterranean termite service - 300  
     Pest Control - 240

**520231 – Garbage Pickup Service \$5,610**

|                   |                   |
|-------------------|-------------------|
| 230005 - \$0.00   | 230055 – \$905.00 |
| 230010 – 901.00   | 230060 – 0.00     |
| 230020 – 1,160.00 | 230070 – 905.00   |
| 230030 – 361.00   | 230080 – 0.00     |
| 230040 – 1,153.00 | 230090 – 225.00   |
| 230050 – 0.00     |                   |

**521000 - Office Supplies \$9,000**

|                     |                   |
|---------------------|-------------------|
| 230005 - \$2,500.00 | 230050 - \$300.00 |
| 230010 - 700.00     | 230055 - 400.00   |
| 230020 - 1,300.00   | 230060 - 300.00   |
| 230030 - 1,300.00   | 230070 - 300.00   |
| 230040 - 1,200.00   | 230080 - 400.00   |
|                     | 230090 - 300.00   |

Office supplies include all necessary supplies for daily operation, including pens, pencils, ribbons, ink cartridges, printed forms, toner, computer paper, file folders, and other miscellaneous items. The amount for Account #230005 reflects the cost of materials used both in the administrative offices and in system-wide programs.

**FUND 2300 (LIBRARY OPERATIONS)  
 LEXINGTON COUNTY LIBRARY (230000)  
 FY 2008-09 BUDGET REQUEST**

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**LIBRARY ACCOUNTS BY BRANCH**

**521100 - Duplicating \$8,114**

|                   |                   |
|-------------------|-------------------|
| 230005 - \$0.00   | 230050 - \$263.00 |
| 230010 - 971.00   | 230055 - 250.00   |
| 230020 - 1,646.00 | 230060 - 466.00   |
| 230030 - 1,876.00 | 230070 - 671.00   |
| 230040 - 1,079.00 | 230080 - 610.00   |
|                   | 230090 - 282.00   |

Pays for paper and the per-copy cost of the public photocopiers.

**521200 -Operating Supplies \$54,400**

|                      |                     |
|----------------------|---------------------|
| 230005 - \$41,000.00 | 230050 - \$1,300.00 |
| 230010 - 1,100.00    | 230055 - 800.00     |
| 230020 - 1,000.00    | 230060 - 700.00     |
| 230030 - 3,600.00    | 230070 - 500.00     |
| 230040 - 3,200.00    | 230080 - 900.00     |
|                      | 230090 - 300.00     |

With the exception of Account #230005 (Administration), the items spent out of this account for each branch include all general housekeeping supplies for each building, such as paper towels, toilet tissue, soap, cleaning supplies, etc. used by library staff and contracted cleaning services. It also includes library-specific supplies such as promotional materials for branch programs and circulation materials (cards, boxes, etc.).

The amount in #230005 includes supplies such as all housekeeping and cleaning supplies for the main library building; all processing supplies for the books and audiovisual materials that are purchased each year (book covers, labels, tapes and glues, repair materials, cases for videos and audio tapes, security strips, etc.); library cards for the patrons; toner cartridges and printer supplies for the system, and supplies such as promotional material for system-wide programs such as the summer reading program.

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**FUND 2300 (LIBRARY OPERATIONS)  
 LEXINGTON COUNTY LIBRARY (230000)  
 FY 2008-09 BUDGET REQUEST**

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**LIBRARY ACCOUNTS BY BRANCH**

**524000 – Building Insurance \$18,077**

|                   |                     |
|-------------------|---------------------|
| 230005 - 0.00     | 230050 - \$1,922.00 |
| 230010 - 1,452.00 | 230055 - 905.00     |
| 230020 - 3,672.00 | 230060 - 1,076.00   |
| 230030 - 3,495.00 | 230070 - 577.00     |
| 230040 - 1,901.00 | 230080 - 2,172.00   |
|                   | 230090 - 905.00     |

**524201 – General Tort Liability Insurance \$3,232**

|                     |                   |
|---------------------|-------------------|
| 230005 - \$1,118.00 | 230050 - \$111.00 |
| 230010 - 139.00     | 230055 - 56.00    |
| 230020 - 584.00     | 230060 - 56.00    |
| 230030 - 445.00     | 230070 - 56.00    |
| 230040 - 528.00     | 230080 - 83.00    |
|                     | 230090 - 56.00    |

Premiums based on information from Risk Management.

**524202 – Surety Bonds \$1,080**

|                   |                  |
|-------------------|------------------|
| 230005 - \$171.00 | 230050 – \$63.00 |
| 230010 – 63.00    | 230055 – 27.00   |
| 230020 – 234.00   | 230060 – 27.00   |
| 230030 – 180.00   | 230070 – 27.00   |
| 230040 – 216.00   | 230080 – 45.00   |
|                   | 230090 – 27.00   |

Premiums based on information from Risk Management

**525000 - Telephone \$32,329**

|  |
|--|
| 230005 - \$6,639.00                    |
| 13 lines @ \$20.33/line/month=3,172.00 |
| 15 lines @ \$19.26/line/month=3,467.00 |
| 230010 - 1,970.00                      |
| 3 lines @ \$52.43/line/month=1,888.00  |
| Foreign listing@\$6.80/month=82.00     |

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**FUND 2300 (LIBRARY OPERATIONS)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2008-09 BUDGET REQUEST**

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**LIBRARY ACCOUNTS BY BRANCH**

230020 – 6,601.00

10 lines @ \$20.33/line/month=2,440.00

18 lines @ \$19.26/line/month=4,161.00

230030 - 4,043.00

6 lines @ \$52.43/line/month=3,775.00

1 line@22.28/month=268.00

230040 – 5,174.00

8 lines @ \$52.43/line/month=5,034.00

Additional listings @ \$3.66/month=44.00

Memory call @ \$7.95/month=96.00

230050 - 1,953.00

3 lines @ \$52.43/line/month=1,888.00

Additional/foreign listings @ \$5.36/month=65.00

230055 – 2,030.00

5 lines @ \$19.26/line/month=1,156.00

1 line @ \$20.33/month=244.00

1 line @\$52.43/month=630.00

230060 – 1,631.00

6 lines @ \$19.26/month=1,387.00

1 line @ \$20.33/month=244.00

230070 – 654.00

1 line @ \$52.43/month=630.00

Additional listing @ \$1.96/month=24.00

230080 – 694.00

3 lines @ \$19.26/line/month

230090 – 940.00

3 lines @ \$19.26/month=463.00

1 line @ \$20.33/month=244.00

The amount per line is based on the contract pricing with PBT.

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**FUND 2300 (LIBRARY OPERATIONS)  
 LEXINGTON COUNTY LIBRARY (230000)  
 FY 2008-09 BUDGET REQUEST**

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**LIBRARY ACCOUNTS BY BRANCH**

**525041 – Email Service Charges \$11,160**

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|                     |                   |
|---------------------|-------------------|
| 230005 - \$3,000.00 | 230050 - \$360.00 |
| 230010 - 600.00     | 230055 - 360.00   |
| 230020 - 2,040.00   | 230060 - 360.00   |
| 230030 - 1,560.00   | 230070 - 240.00   |
| 230040 - 1,800.00   | 230080 - 480.00   |
|                     | 230090 - 360.00   |

**525100 - Postage \$8,200**

---

|                     |                   |
|---------------------|-------------------|
| 230005 - \$1,000.00 | 230050 - \$500.00 |
| 230010 - 300.00     | 230055 - 250.00   |
| 230020 - 1,300.00   | 230060 - 300.00   |
| 230030 - 1,800.00   | 230070 - 300.00   |
| 230040 - 1,700.00   | 230080 - 500.00   |
|                     | 230090 - 250.00   |

Covers the cost of mailing letters, notices, books for interlibrary loan, etc.

**525377 - Utilities \$294,000**

---

|                     |                      |
|---------------------|----------------------|
| 230005 - \$0.00     | 230050 - \$14,000.00 |
| 230010 - 15,000.00  | 230055 - 10,000.00   |
| 230020 - 114,000.00 | 230060 - 8,000.00    |
| 230030 - 50,000.00  | 230070 - 7,000.00    |
| 230040 - 53,000.00  | 230080 - 13,000.00   |
|                     | 230090 - 10,000.00   |

**FUND 2300 (LIBRARY OPERATIONS)  
 LEXINGTON COUNTY LIBRARY (230000)  
 FY 2008-09 BUDGET REQUEST**

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**SECTION V. C. – CAPITAL LINE ITEM NARRATIVES**

**Organization 230099 – Library/Non-departmental**

**540000 – Small Tools & Minor Equipment \$11,000**

These funds are used to purchase items costing under \$500.00.

**540002 - Microforms \$3,600**

Purchased with these funds are back issues of periodicals on microfilm and microfiche and genealogical material on microfilm, such as census records.

**540004 - CD-ROM Purchases/Subscriptions \$900**

The Library provides a few CD-ROM databases on its automation system as well as databases available on the World Wide Web.

**540006 – Library Materials (Books, Audio Visual) \$600,000**

This account is the main account for purchasing the books and audio visual materials (videos, books-on-tape, etc.) for all the Main Library and all the branch libraries in the library system.

**540010 – Minor Software \$5,000**

Used for purchasing general office software and library-specific minor software.

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# SECTION I

## COUNTY OF LEXINGTON

### New Program Request

Fiscal Year - 2008-2009

Fund #2300  
 Organization #230005  
 Program #

Fund Title: Library Operations  
 Organization Title: Library/Administration  
 Program Title: \_\_\_\_\_

Object Expenditure  
 Code Classification

Total  
 2008 - 2009  
 Requested

| Object Expenditure Code Classification | Description                               | Total 2008 - 2009 Requested     |
|--|---|---------------------------------|
| <b>Personnel</b>                       |   |                                 |
| 510100                                 | Salaries # _____                          | 19,799                          |
| 510300                                 | Part Time # _____                         |                                 |
| 511112                                 | FICA Cost                                 | 1,515                           |
| 511113                                 | State Retirement                          | 1,860                           |
| 511114                                 | Police Retirement                         |                                 |
| 511120                                 | Insurance Fund Contribution # _____       | <u>6000</u> 5,760               |
| 511130                                 | Workers Compensation                      | 60                              |
| 511131                                 | S.C. Unemployment                         |                                 |
|  | <b>* Total Personnel</b>                  | <u>29234</u> <del>28,994</del>  |
| <b>Operating Expenses</b>              |   |                                 |
| 520100                                 | Contracted maintenance                    |                                 |
| 520200                                 | Contracted Services                       |                                 |
| 520300                                 | Professional Services                     |                                 |
| 520400                                 | Advertising                               |                                 |
| 521000                                 | Office Supplies                           |                                 |
| 521100                                 | Duplicating                               |                                 |
| 521200                                 | Operating Supplies                        |                                 |
| 522100                                 | Equipment Repairs & Maintenance           |                                 |
| 522200                                 | Small Equipment Repairs & Maint.          |                                 |
| 522300                                 | Vehicle Repairs & Maintenance             | 400                             |
| 523000                                 | Land Rental                               |                                 |
| 524000                                 | Building Insurance                        |                                 |
| 524100                                 | Vehicle Insurance # _____                 | 667                             |
| 524101                                 | Comprehensive Insurance # _____           |                                 |
| 524201                                 | General Tort Liability Insurance          |                                 |
| 524202                                 | Surety Bonds                              |                                 |
| 525000                                 | Telephone                                 |                                 |
| 525100                                 | Postage                                   |                                 |
| 525210                                 | Conference & Meeting Expenses             |                                 |
| 525230                                 | Subscriptions, Dues, & Books              |                                 |
| 525                                    | Utilities - _____                         |                                 |
| 525400                                 | Gas, Fuel, & Oil                          | 1,000                           |
| 525600                                 | Uniforms & Clothing                       |                                 |
| 526500                                 | Licenses & Permits                        |                                 |
|  | <b>* Total Operating</b>                  | 2,067                           |
|  | <b>** Total Personnel &amp; Operating</b> | <u>31,301</u> <del>31,061</del> |
|  | <b>** Total Capital (From Section II)</b> | 16,800                          |
|  | <b>*** Total Budget Appropriation</b>     | <u>48,101</u> <del>47,861</del> |

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**FUND 2300 (LIBRARY OPERATIONS)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2008-09 BUDGET REQUEST**

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**New Position Requested FY 2008 - 2009**

**Additional Courier Position**

The Library has one courier (Grade 2) and one van. The courier's primary job is to transport and deliver among the library branches items that patrons at any one branch request from other branches. This involves many crates of books, audiovisual items, etc. being transported daily. The courier also does the following:

- delivers all new library materials to the branches that have been cataloged and processed in the Main Library;
- delivers interoffice mail among the libraries and from the Administration building;
- delivers all supplies (household, office, etc.) to all the branches that he picks up from Central Stores;
- picks up interlibrary loan materials for our system from the State Library;
- delivers equipment purchased for branches that has been delivered to the Main Library.

It is physically impossible for the courier to visit every branch each day. Because of their collection sizes, the three large libraries (Lexington, Irmo, and Cayce-West Columbia) plus the Batesburg-Leesville Branch and the Gilbert-Summit Branch (on the route to Batesburg) are visited daily. Chapin, Pelion, Gaston, and Swansea branches are visited every other day. The result is that patrons in these four branches do not receive the same level of service as do those in the branches receiving daily visits. The new South Congaree-Pine Ridge Branch that recently opened has compounded the problem.

One of the Library's service goals is to deliver a request from a patron to his or her requesting branch within two business days if the item is available to be sent. Our ability to do this has diminished over the last several years as our circulation of materials has increase and the additional branch was added. Our ability to deliver needed supplies and equipment in a timely manner has eroded as well.

Another problem occurs when the Courier is out on leave. There is no back-up courier, so various staff are assigned to take the crates of materials to the branches. These crates are quite heavy and often it is women who must lift them in and out of the van (or the trunks of their own cars).

A second courier and van will ensure that each branch in the system will be visited daily, with the result that all patrons in the county will receive equal service. It will also ensure that mail and supplies are delivered to each branch in a timely manner and that there will be a backup courier available for absences.

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**SECTION I**

**COUNTY OF LEXINGTON  
New Program Request  
Fiscal Year - 2008-2009**

Fund # 2300 Fund Title: Library Operations  
 Organization # 230030 Organization Title: Library/Cayce West Columbia  
 Program # \_\_\_\_\_ Program Title: \_\_\_\_\_

| Object Expenditure<br>Code Classification  |  | Total<br>2008-2009<br>Requested |
|--|--|---------------------------------|
| <b>Personnel</b>                           |  |                                 |
| 510100 Salaries # _____                    |  |                                 |
| 510300 Part Time # _____                   |  |                                 |
| 511112 FICA Cost                           |  |                                 |
| 511113 State Retirement                    |  |                                 |
| 511114 Police Retirement                   |  |                                 |
| 511120 Insurance Fund Contribution # _____ |  |                                 |
| 511130 Workers Compensation                |  | 40                              |
| 511131 S.C. Unemployment                   |  |                                 |
| <b>* Total Personnel</b>                   |  |                                 |
| <b>Operating Expenses</b>                  |  |                                 |
| 520100 Contracted maintenance              |  |                                 |
| 520200 Contracted Services                 |  |                                 |
| 520300 Professional Services               |  |                                 |
| 520400 Advertising                         |  |                                 |
| 521000 Office Supplies                     |  |                                 |
| 521100 Duplicating                         |  |                                 |
| 521200 Operating Supplies                  |  |                                 |
| 522100 Equipment Repairs & Maintenance     |  |                                 |
| 522200 Small Equipment Repairs & Maint.    |  |                                 |
| 522300 Vehicle Repairs & Maintenance       |  |                                 |
| 523000 Land Rental                         |  |                                 |
| 524000 Building Insurance                  |  |                                 |
| 524100 Vehicle Insurance # _____           |  |                                 |
| 524101 Comprehensive Insurance # _____     |  |                                 |
| 524201 General Tort Liability Insurance    |  |                                 |
| 524202 Surety Bonds                        |  |                                 |
| 525000 Telephone                           |  |                                 |
| 525100 Postage                             |  |                                 |
| 525210 Conference & Meeting Expenses       |  |                                 |
| 525230 Subscriptions, Dues, & Books        |  |                                 |
| 525 _____ Utilities - _____                |  |                                 |
| 525400 Gas, Fuel, & Oil                    |  |                                 |
| 525600 Uniforms & Clothing                 |  |                                 |
| 526500 Licenses & Permits                  |  |                                 |
| <b>* Total Operating</b>                   |  |                                 |
| <b>** Total Personnel &amp; Operating</b>  |  |                                 |
| <b>** Total Capital (From Section II)</b>  |  |                                 |
| <b>*** Total Budget Appropriation</b>      |  |                                 |

Additional Library Assistant III (Part-time) to cover serious gaps in public service desks at Reference and Youth Services area. Will provide better public service in both areas.

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**FUND 2300 (LIBRARY OPERATIONS)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2008-09 BUDGET REQUEST**

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**New Position Requested for FY 2008 - 2009**

**Additional Library Assistant III (Part-Time) at Cayce-West Columbia Branch**

The Cayce-West Columbia Branch is the third largest branch in the Library System. Its use continues to grow, and it serves a community that is somewhat unique in the system. The branch is located in an urban area that in general serves a somewhat lower socio-economic population than is true in our other large branches. The branch on average has more people using the public internet computers than elsewhere, reflecting the fact that more people in the area do not have Internet access at home. The branch is heavily involved in homework help, assisting patrons in applying for jobs and obtaining email accounts, and helping people find information on government services they need.

Because the branch has only three staff in Reference and three in the Youth Services area, it is a great challenge to provide adequate coverage for serving the public in these two areas during lunch hours, evenings, and when programs are being presented. There are times during the 67 hours per week the library is open when public desk coverage is minimal, and this becomes a major problem when someone is out on annual leave or sick leave.

A Library Assistant III is a position that requires a 4-year college degree. The reason for this is that in both the Reference and Youth services area we need staff who have the higher education to help the public find information in whatever subject area they may be interested in. A 4-year degree gives a person the necessary general education to provide good service in these areas.

A part-time Library Assistant III would be assigned to work one night each week in the Reference area and one night in the Youth Services area. The person would work every Friday afternoon in the Reference area as well as every other Saturday and Sunday in Reference. This person would also assist in presenting programs in both areas and help coordinate such workshops as legal clinics and Internet training. The addition of the part-time position will enhance the quality of service at both service areas.

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**SECTION I**

**COUNTY OF LEXINGTON  
New Program Request  
Fiscal Year - 2008-2009**

Fund #2300 \_\_\_\_\_  
 Organization #230005 \_\_\_\_\_  
 Program # \_\_\_\_\_

Fund Title: Library Operations  
 Organization Title: Library/Administration  
 Program Title: \_\_\_\_\_

Object Expenditure  
 Code Classification

Total  
 2007 - 2008  
 Requested

| Object Expenditure Code Classification    | Description                                       | Total 2007 - 2008 Requested |
|---|---|-----------------------------|
| <b>Personnel</b>                          |   |                             |
| 510100 Salaries #                         | Position Reclassification for PC/LAN Specialist I | 9,397                       |
| 510300 Part Time #                        | from Grade 9 to Grade 14 to correspond with same  |                             |
| 511112 FICA Cost                          | position in the County Information Services       | 719                         |
| 511113 State Retirement                   | Department  | 883                         |
| 511114 Police Retirement                  |   |                             |
| 511120 Insurance Fund Contribution #      |   |                             |
| 511130 Workers Compensation               |   | 16                          |
| 511131 S.C. Unemployment                  |   |                             |
| <b>* Total Personnel</b>                  |   | <b>11,028</b>               |
| <b>Operating Expenses</b>                 |   |                             |
| 520100 Contracted maintenance             |   |                             |
| 520200 Contracted Services                |   |                             |
| 520300 Professional Services              |   |                             |
| 520400 Advertising                        |   |                             |
| 521000 Office Supplies                    |   |                             |
| 521100 Duplicating                        |   |                             |
| 521200 Operating Supplies                 |   |                             |
| 522100 Equipment Repairs & Maintenance    |   |                             |
| 522200 Small Equipment Repairs & Maint.   |   |                             |
| 522300 Vehicle Repairs & Maintenance      |   |                             |
| 523000 Land Rental                        |   |                             |
| 524000 Building Insurance                 |   |                             |
| 524100 Vehicle Insurance #                |   |                             |
| 524101 Comprehensive Insurance #          |   |                             |
| 524201 General Tort Liability Insurance   |   |                             |
| 524202 Surety Bonds                       |   |                             |
| 525000 Telephone                          |   |                             |
| 525100 Postage                            |   |                             |
| 525210 Conference & Meeting Expenses      |   |                             |
| 525230 Subscriptions, Dues, & Books       |   |                             |
| 525 Utilities -                           |   |                             |
| 525400 Gas, Fuel, & Oil                   |   |                             |
| 525600 Uniforms & Clothing                |   |                             |
| 526500 Licenses & Permits                 |   |                             |
| <b>* Total Operating</b>                  |   |                             |
| <b>** Total Personnel &amp; Operating</b> |   | <b>11,028</b>               |
| <b>** Total Capital (From Section II)</b> |   |                             |
| <b>*** Total Budget Appropriation</b>     |   | <b>11,028</b>               |

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**FUND 2300 (LIBRARY OPERATIONS)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2008-09 BUDGET REQUEST**

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**Position Reclassification Requested for FY 2008 – 2009**

**PC/LAN Specialist I reclassified from Grade 9 to Grade 14 to correspond with same position in the County Information Services Department.**

The Library has a position of PC/LAN Specialist I who works with our Systems Manager in planning, monitoring, troubleshooting, repairing, the Library's network. I am requesting a reclassification to address a disparity between our Grade for this position and the Grade for the same position in the County Information Services department.

When we were preparing the budget in January of 2006 for FY 2006-2007, we requested a new position for our IS department to help with the expanding network duties. I was told the applicable position in the County IS which corresponded to our needs was a PC/LAN Technician I, which was at Grade 9. I put such a request in our budget and it was approved by Council.

I did not know then that the position of PC/LAN Technician I would be undergoing a classification review. When the new fiscal year started in July of 2006, and we began searching for candidates for our position, I was told that the name of the position had changed to PC/LAN Specialist I. The job description I received from Human Resources had that new Job Title, and the person we hired, at Grade 9, has that title on his time card.

I found out last Fall, when the PC/LAN Specialist I position in County Information Services was open and being advertised, that the position had been reclassified to Grade 14. The education requirements and the required skills, abilities, and experience for that position are exactly the same as the PC/LAN Specialist I at the Library. There is no difference between the two job descriptions except for references to library-specific software. Because they are the same I believe both should be at the new reclassified grade.

We cannot afford to lose our PC/LAN Specialist I, Johnnie Hafley because of this salary disparity, for he is doing a great job. He has taken the great burden off Cynthia Kent, our Systems Manager, for dealing with network and PC issues on a day-to-day basis. His abilities are such that he could go elsewhere and earn considerably more than he is making at the Library.

I would request that the PC/LAN Specialist I position in the Library, being a duplicate of the one in County IS, be reclassified to the same grade, Grade 14.

60-45

**SECTION I**

**COUNTY OF LEXINGTON**

**New Program Request**

**Fiscal Year - 2008-2009**

Fund # 2300 Fund Title: Library Operations  
 Organization # 230020 Organization Title: Library/Lexington  
 Program # \_\_\_\_\_ Program Title: \_\_\_\_\_

| Object Expenditure<br>Code Classification  |   | Total<br>2008-2009<br>Requested |
|--|---|---------------------------------|
| <b>Personnel</b>                           |   |                                 |
| 510100 Salaries # _____                    | Position Reclassification from Library Assistant I (PT) |                                 |
| 510300 Part Time # _____                   | to Library Assistant III (PT) for Reference Department  | 2,552                           |
| 511112 FICA Cost                           | In the Main Library. Position will be for replacing a   | 196                             |
| 511113 State Retirement                    | "Grandfathered In" Library Assistant I who has retired. | 240                             |
| 511114 Police Retirement                   |   |                                 |
| 511120 Insurance Fund Contribution # _____ |   |                                 |
| 511130 Workers Compensation                |   | 8                               |
| 511131 S.C. Unemployment                   |   |                                 |
| <b>* Total Personnel</b>                   |   | <b>2,996</b>                    |
| <b>Operating Expenses</b>                  |   |                                 |
| 520100 Contracted maintenance              |   |                                 |
| 520200 Contracted Services                 |   |                                 |
| 520300 Professional Services               |   |                                 |
| 520400 Advertising                         |   |                                 |
| 521000 Office Supplies                     |   |                                 |
| 521100 Duplicating                         |   |                                 |
| 521200 Operating Supplies                  |   |                                 |
| 522100 Equipment Repairs & Maintenance     |   |                                 |
| 522200 Small Equipment Repairs & Maint.    |   |                                 |
| 522300 Vehicle Repairs & Maintenance       |   |                                 |
| 523000 Land Rental                         |   |                                 |
| 524000 Building Insurance                  |   |                                 |
| 524100 Vehicle Insurance # _____           |   |                                 |
| 524101 Comprehensive Insurance # _____     |   |                                 |
| 524201 General Tort Liability Insurance    |   |                                 |
| 524202 Surety Bonds                        |   |                                 |
| 525000 Telephone                           |   |                                 |
| 525100 Postage                             |   |                                 |
| 525210 Conference & Meeting Expenses       |   |                                 |
| 525230 Subscriptions, Dues, & Books        |   |                                 |
| 525___ Utilities - _____                   |   |                                 |
| 525400 Gas, Fuel, & Oil                    |   |                                 |
| 525600 Uniforms & Clothing                 |   |                                 |
| 526500 Licenses & Permits                  |   |                                 |
| <b>* Total Operating</b>                   |   |                                 |
| <b>** Total Personnel &amp; Operating</b>  |   | <b>2996</b>                     |
| <b>** Total Capital (From Section II)</b>  |   |                                 |
| <b>*** Total Budget Appropriation</b>      |   | <b>2996</b>                     |

60-46

FUND 2300 (LIBRARY OPERATIONS)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2008-09 BUDGET REQUEST

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**Position Reclassification Requested for FY 2008 – 2009**

**Library Assistant I (Part-Time) reclassified to Library Assistant III (Part-Time) at the Lexington Main Library.**

In the Reference Department at the Lexington Main Library, an employee who had worked for the Library for many years has retired in January, 2008. She was a part-time Library Assistant I, and she would normally have worked at the Circulation Desk, not having the 4-year college degree required for staff who hired for working in the Reference area. Because she had considerable difficulty in mastering the Circulation part of the Library's automation system, and because she had helped in Reference work in the old Lexington Branch before 1998, we allowed her to work in the Reference area in the new building. She handled a variety of tasks, but she did not deal with in-depth reference questions that the professional librarians and Library Assistant III staff did.

As stated above, this person retired in January, 2008. We need to fill her position, but I would like to hire a part-time Library Assistant III so that all staff in this critical area of public service have at least a 4-year college degree. Doing this reclassification of the present Library Assistant I position will cost us no additional money than is now in the budget (it will actually be slightly less than the present position). The reason is that because of the many years that the person who retired worked for the Library, her salary was essentially equal to the beginning salary for a Library Assistant III.

So I request that we reclassify this part-time Library Assistant I position to a part-time Library Assistant III position to be able to add a staff member with the needed education to best serve the public in the Reference area.

60-47

**COUNTY OF LEXINGTON  
LIBRARY ESCROW  
Annual Budget  
Fiscal Year - 2008-09**

| Object Code                             | Revenue Account Title               | Actual<br>2006-07 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Received<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Approved<br>2008-09 |
|---|-------------------------------------|-------------------|--|---------------------------------|--|----------------------|---------------------|
| <b>*Library Escrow 2310:</b>            |                                     |                   |  |                                 |  |                      |                     |
| <b>Revenues: (Organization: 000000)</b> |                                     |                   |  |                                 |  |                      |                     |
| 410000                                  | Current Property Taxes              | 0                 | 20                                       | 0                               | 20   | 20                   |                     |
| 411000                                  | Current Vehicle Taxes               | 13                | 26                                       | 3                               | 26   | 20                   |                     |
| 413000                                  | Delinquent Taxes                    | 10                | 38                                       | 0                               | 38   | 20                   |                     |
| 414000                                  | Delinquent Tax Penalties            | 2                 | 6  | 0                               | 6  | 5                    |                     |
| 417100                                  | Fee in Lieu of Taxes                | 1,020             | 900                                      | 0                               | 900  | 900                  |                     |
| 417130                                  | FILOT - Manufacturers Tax Exemption | 137               | 120                                      | 0                               | 120  | 120                  |                     |
| <b>Total Property Tax Revenue</b>       |                                     | 1,182             | 1,110                                    | 3                               | 1,110  | 1,085                |                     |
| <b>Other Revenues:</b>                  |                                     |                   |  |                                 |  |                      |                     |
| 434900                                  | Library Non-Resident User Fee       | 29,365            | 29,000                                   | 13,340                          | 29,000                                       | 29,000               |                     |
| 461000                                  | Investment Interest                 | 2,965             | 1,800                                    | 1,103                           | 1,800  | 1,800                |                     |
| 469100                                  | Gifts & Donations                   | 5,437             | 3,000                                    | 1,949                           | 3,000  | 3,500                |                     |
| <b>Total Other Revenue</b>              |                                     | 37,767            | 33,800                                   | 16,392                          | 33,800                                       | 34,300               |                     |
| <b>** Total Revenue</b>                 |                                     | 38,949            | 34,910                                   | 16,395                          | 34,910                                       | 35,385               |                     |
| <b>***Total Appropriation</b>           |                                     |                   |  |                                 | 50,392                                       |                      |                     |
| FUND BALANCE                            |                                     |                   |  |                                 |  |                      |                     |
| Beginning of Year                       |                                     |                   |  |                                 | 51,438                                       | 74,348               |                     |
| FUND BALANCE - Projected                |                                     |                   |  |                                 |  |                      |                     |
| End of Year                             |                                     |                   |  |                                 | 74,348                                       | 56,098               |                     |

Fund 2310  
Division: Library  
Organization: 230099 - Non-departmental

|                                       |   | <b>BUDGET</b>          |                             |                             |                      |                      |                     |
|---------------------------------------|---|------------------------|-----------------------------|-----------------------------|----------------------|----------------------|---------------------|
| Object Expenditure Code               | Classification                                  | 2006-07<br>Expenditure | 2007-08<br>Expend.<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Operating Expenses</b>             |   |                        |                             |                             |                      |                      |                     |
| 520200                                | Contracted Services                             | 2500                   | 0                           | 0                           | 0                    |                      |                     |
| 521200                                | Operating Supplies                              | 5403                   | 1,547                       | 7,000                       | 7,000                |                      |                     |
| <b>* Total Operating</b>              |   | 7,903                  | 1,547                       | 7,000                       | 7,000                |                      |                     |
| <b>Capital</b>                        |   |                        |                             |                             |                      |                      |                     |
| 540001                                | Books   | 0                      | 0                           | 3,000                       | 3,000                |                      |                     |
| 540005                                | Gift & Donation Purchases                       | 9,008                  | 3,057                       | 10,000                      | 10,000               |                      |                     |
| 549904                                | Capital Contingency                             | 0                      | 0                           | 14,758                      | 0                    |                      |                     |
|                                       | All Other Equipment                             | 29,024                 | 4,688                       | 15,634                      |                      |                      |                     |
| 5A                                    | (10) Shelving Units for Cayce-West Columbia Br. |                        |                             |                             | 13,350               |                      |                     |
| 5A                                    | (24) Reading chairs for Main Library            |                        |                             |                             | 3,600                |                      |                     |
| 5A                                    | (2) Microfilm Reader Printers                   |                        |                             |                             | 15,600               |                      |                     |
| <b>** Total Capital</b>               |   | 38,032                 | 7,745                       | 43,392                      | 45,550               |                      |                     |
| <b>*** Total Budget Appropriation</b> |   | 45,935                 | 9,292                       | 50,392                      | 52,550               |                      |                     |

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# SECTION II

## COUNTY OF LEXINGTON Capital Item Summary Fiscal Year - 2008 - 2009

Fund # 2310 Fund Title: Library Escrow  
 Organization # 230099 Organization Title: Library/Non-Departmental  
 Program # \_\_\_\_\_ Program Title: \_\_\_\_\_

**BUDGET**  
2008-2009  
Requested

| Qty  | Item Description                              | Amount        |
|--|---|---------------|
| 10   | Shelving Units for Cayce-West Columbia Branch | 13,350        |
| 24   | Reading chairs for Main Library               | 3,600         |
| 2  | Microfilm Reader/Printers                     | 15,600        |
|  | Books   | 3,000         |
|  | Gifts and Donations Purchases                 | 10,000        |
|  |   |               |
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|  |   |               |
|  |   |               |
| <b>** Total Capital (Transfer Total to Section I and IA)</b> |   | <b>45,550</b> |

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**FUND 2310 (LIBRARY ESCROW)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2008-09 BUDGET REQUEST**

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**SECTION III – PROGRAM OVERVIEW**

The Library Capital – Escrow Fund serves as the repository of gifts, either designated or undesignated, that the Library may receive,. It is also the fund into which the Non-resident fee of \$35 per person is deposited.

Each year the Library expends a portion of this fund for specific equipment or other capital items needed to support the services provided to the public. This fund also provides funds for purchasing supplies and incentives for the Summer Reading Program.

**SECTION IV**

**COUNTY OF LEXINGTON**

**Proposed Revenues  
Fines, Fees, and Other  
Budget FY - 2008-2009**

Fund #: 2310

Fund Name: Library Escrow

Organ. #: \_\_\_\_\_

Organ. Name: \_\_\_\_\_

| Treasurer's<br>Revenue<br>Code | Fee Title             | Actual Fees<br>FY 2005-06 | Actual Fees<br>FY 2006-07 | 12/31/2007<br>Year-to-Date<br>FY 2007-08 | Anticipated<br>Fiscal Year<br>Total<br>FY 2007-08 | Budget              |                |                                       |                           |   |
|--------------------------------|-----------------------|---------------------------|---------------------------|--|---|---------------------|----------------|---------------------------------------|---------------------------|---|
|                                |                       |                           |                           |  |   | Units of<br>Service | Current<br>Fee | Total<br>Estimated Fees<br>FY 2008-09 | Proposed<br>Fee<br>Change | Total<br>Proposed<br>Estimated Fees<br>FY 2008-09 |
| 434900                         | Non-Resident User Fee | 22,550                    | 29,365                    | 13,340                                   | 29,000  | Annual<br>Fee       | \$35           | \$29,000                              |                           | \$29,000  |
|                                |                       |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |                       |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |                       |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |                       |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |                       |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |                       |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |                       |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |                       |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |                       |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |                       |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |                       |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |                       |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |                       |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |                       |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |                       |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |                       |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |                       |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |                       |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |                       |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |                       |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |                       |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |                       |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |                       |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |                       |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |                       |                           |                           |  |   |                     |                |                                       |                           |   |

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**FUND 2310 (LIBRARY ESCROW)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2008-09 BUDGET REQUEST**

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**SECTION IV - SUMMARY OF REVENUES**

**434900 – Library Non-Resident User Fee \$29,000.00**

This fee of \$35.00 per person is collected from non-residents of Lexington County who wish to get a library card. The amount of the fee is based on the amount of taxes the average household in Lexington County pays for library service, including operating budget and bond repayment.

**461000 – Investment Interest \$1,800.00**

**469100 – Gifts and Donations \$3,500.00**

The library receives each year gifts for purchasing items in memory or honor of an individual.

**FUND 2310 (LIBRARY ESCROW)  
 LEXINGTON COUNTY LIBRARY (230000)  
 FY 2008-09 BUDGET REQUEST**

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**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**521200 - Operating Supplies \$7,000**

These funds will be used to buy supplies and incentives for readers for the Summer Reading Program system wide.

**SECTION V. C. - CAPITAL LINE ITEM NARRATIVES**

**540001 - Books \$3,000**

As we did in 2007 - 2008, we plan to supplement our regular materials budget by using funds in this Escrow account.

**540005 - Gifts & Donations Purchases \$10,000**

This represents expenditures of regular gifts received by the library, usually in memory or honor of a person. The funds are non-designated.

**549904 - Capital Contingency**

**5A - (10) Shelving Units for Cayce-West Columbia Branch \$13,350**

This shelving will be used to add space for Audiovisual materials and books in the Youth Services area.

**5A - (24) Reading Chairs for the Main Library \$3,600**

These chairs will replace a number of wooden chairs that have broken over the last 10 years. The new ones will be metal frames and will be not likely to break.

**5A - (2) Microfilm Reader/Printers for Main Library \$15,600**

The present microfilm reader/printers are over 10 years old, and we have been notified by the vendor that the manufacturer (Canon) will no longer provide parts for them. These machines are heavily used for local history and genealogical research by the public, and we will need machines that can be repaired if necessary.

**COUNTY OF LEXINGTON  
LIBRARY STATE FUNDS  
Annual Budget  
Fiscal Year - 2008-09**

| Object Code                             | Revenue Account Title | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Recommend<br>2008-09 |
|---|-----------------------|-------------------|---------------------------------|--|--|----------------------|----------------------|
| <b>*Library State Funds 2330:</b>       |                       |                   |                                 |  |  |                      |                      |
| <b>Revenues: (Organization: 000000)</b> |                       |                   |                                 |  |  |                      |                      |
| 429000                                  | State Aid             | 433,584           | 243,016                         | 486,032                                  | 486,032                                      | <u>486,032</u>       |                      |
| <b>** Total Revenue</b>                 |                       | <u>433,584</u>    | <u>243,016</u>                  | <u>486,032</u>                           | <u>486,032</u>                               | <u>486,032</u>       |                      |
| <b>***Appropriation Total</b>           |                       |                   |                                 |  | <u>486,045</u>                               | <u>486,032</u>       |                      |
| FUND BALANCE                            |                       |                   |                                 |  |  |                      |                      |
| Beginning of Year                       |                       |                   |                                 |  |  |                      |                      |
|   |                       |                   |                                 |  | <u>13</u>                                    | <u>0</u>             |                      |
| FUND BALANCE - Projected                |                       |                   |                                 |  |  |                      |                      |
| End of Year                             |                       |                   |                                 |  |  |                      |                      |
|   |                       |                   |                                 |  | <u>0</u>                                     | <u>0</u>             |                      |

Fund 2330  
Division: Library Division  
Organization: 230099 - Non-departmental

| Object Expenditure<br>Code Classification | 2006-07<br>Expend                           | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |                       |                     |
|---|---|----------------------------|-----------------------------|----------------------|-----------------------|---------------------|
|   |   |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend  | 2008-09<br>Approved |
| <b>Operating Expenses</b>                 |   |                            |                             |                      |                       |                     |
| 520100                                    | Contracted Maintenance                      | 0                          | 0                           | 0                    | <u>0</u>              |                     |
| 520200                                    | Contracted Services                         | 13,019                     | 0                           | 0                    | <u>0</u>              |                     |
| 520702                                    | Technical Currency & Support                | 44,776                     | 48,871                      | 52,298               | <u>59,920</u>         |                     |
| 525210                                    | Conference & Meeting Expenses               | 2,782                      | 3,268                       | 5,815                | <u>4,000</u>          |                     |
| 529903                                    | Contingency                                 | 0                          | 0                           | 0                    | <u>0</u>              |                     |
| <b>** Total Operating Expenses</b>        |   | <b>60,577</b>              | <b>52,139</b>               | <b>58,113</b>        | <u><b>63,920</b></u>  |                     |
| <b>Capital</b>                            |   |                            |                             |                      |                       |                     |
| 540006                                    | Library Materials (Books, Audio Mat.)       | 320,348                    | 234,131                     | 326,885              | <u>349,063</u>        |                     |
|   | All Other Equipment                         | 52,659                     | 85,326                      | 101,047              |                       |                     |
| 5A  | (40) Personal Computers w/ Monitors         |                            |                             |                      | 37,814                |                     |
| 5A  | SQL Server 2005 Licenses w/ Media           |                            |                             |                      | 4,184                 |                     |
| 5A  | (6) Laptop PCs                              |                            |                             |                      | 6,420                 |                     |
| 5A  | (1) Router                                  |                            |                             |                      | 2,157                 |                     |
| 5A  | (1) 24-port Switch                          |                            |                             |                      | 1,817                 |                     |
| 5A  | (1) 48-port Switch                          |                            |                             |                      | 3,189                 |                     |
| 5A  | (6) Wireless Access Manager Device          |                            |                             |                      | 16,050                |                     |
| 5A  | (1) Telephony Voice Device for Polaris Sys. |                            |                             |                      | 1,418                 |                     |
| <b>** Total Capital</b>                   |   | <b>373,007</b>             | <b>319,457</b>              | <b>427,932</b>       | <u><b>422,112</b></u> |                     |
| <b>*** Total Budget Appropriation</b>     |   | <b>433,584</b>             | <b>371,596</b>              | <b>486,045</b>       | <u><b>486,032</b></u> |                     |

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**SECTION II**

**COUNTY OF LEXINGTON  
Capital Item Summary  
Fiscal Year - 2008 - 2009**

Fund # 2330 Fund Title: Library State Funds  
Organization # 230099 Organization Title: Library/ Non-Departmental  
Program # \_\_\_\_\_ Program Title: \_\_\_\_\_

***BUDGET***  
2008-2009  
Requested

| <u>Qty</u> | <u>Item Description</u>                              | <u>Amount</u> |
|------------|--|---------------|
| 40         | Personal Computers w/ Monitors                       | 37,814        |
|            | SQL Server 2005 Licenses w/Media                     | 4,184         |
| 6          | Laptop PCs   | 6,420         |
| 1          | Router   | 2,157         |
| 1          | 24-port Switch                                       | 1,817         |
| 1          | 48-port Switch                                       | 3,189         |
| 6          | Wireless Access Manager Device                       | 16,050        |
| 1          | Telephony Voice Device for Polaris Automation System | 1,418         |
|            | Library Materials (Books, Audiovisual Materials)     | 349,063       |
|            |  |               |
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**\*\* Total Capital (Transfer Total to Section I and IA) 422,112**

**FUND 2330 (LIBRARY STATE FUNDS)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2008-09 BUDGET REQUEST**

**SECTION III – PROGRAM OVERVIEW**

Beginning in FY 2007, the State Legislature increased the amount of State Aid to \$2.25 per capita. At the same time they eliminated public libraries as regular recipients of State Lottery Funds. State Aid will now be used for both operating expenses and to purchase capital items. Lottery funds will be used for technology purposes if the Legislature appropriates such funds for public libraries.

We will use the funds to continue our scheduled replacement program of PCs, with a certain number being replaced each year. We will also purchase several Laptop PCs for use in the branches and bookmobile, and we will purchase the equipment to add wireless access to the remaining 6 branches. Several other pieces of equipment (router, switches, telephony device) will be added as well. We will also use the funds to pay for the annual maintenance and software upgrades of our automation system. We will use some funds to pay for some training for our automation staff. Finally, we will use some of the State Aid funds to supplement our County budget for books and other library materials.

**FUND 2330 (LIBRARY STATE FUNDS)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2008-09 BUDGET REQUEST**

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**SECTION IV - SUMMARY OF REVENUES**

**429000 – State Aid** **\$486,032**

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This amount of State Aid is based on the Legislature's approval of \$2.25 per capita.

**FUND 2330 (LIBRARY STATE FUNDS)  
 LEXINGTON COUNTY LIBRARY 230000  
 FR 2008-09 BUDGET REQUEST**

**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**520100 – Contracted Maintenance \$0.00**

**520200 – Contracted Services \$0.00**

**520702 – Technical Currency and Support \$59,920**

Software maintenance and all upgrades for the library's Polaris automation system.

**525210 – Conference and Meeting Expense \$4,000**

Funds to allow our System Administrator, Database Administrator, and other IS staff to attend technical conferences and take classes in specific information technology areas.

**FUND 2330 (LIBRARY STATE FUNDS)  
 LEXINGTON COUNTY LIBRARY (230000)  
 FY 2008-09 BUDGET REQUEST**

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**SECTION V. C. – CAPITAL LINE ITEM NARRATIVES**

**540006 – Library Materials \$349,063**

This amount of State Aid will be used to purchase books and audiovisual materials for circulation to the public.

**5A - (40) Personal computers with monitors \$37,814**

This amount will be used to purchase replacement PCs for a number of older machines throughout the system.

**5A - SQL Server 2005 Licenses w/ Media 4,184**

This amount will be used to purchase the currently required database system for our Polaris integrated library automation system.

**5A - (6) Laptop PCs 6,420**

We will purchase these laptops for branches to do presentations for public programs.

**5A - (1) Router 2,157**

This router will be purchase to have a backup available while another router is being repaired.

**5A - (1) 24-port switch 1,817**

This switch will be purchase to have a backup available while another switch is being repaired.

**5A - (1) 48-port switch 3,189**

This switch will be purchase to have a backup available while another switch is being repaired.

**5A - (6) Wireless Access Manager Device 16,050**

This amount will provide the remaining 6 branches with wireless Internet access.

**5A - (1) Telephony Voice Notification Device for Polaris System 1,418**

A new server for telephone notification was purchased and it requires an upgraded voice notification card.



**COUNTY OF LEXINGTON  
LIBRARY LOTTERY FUNDS  
Annual Budget  
Fiscal Year - 2008-09**

| Object Code  | Revenue Account Title | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Approved<br>2008-09 |
|--|-----------------------|-------------------|---------------------------------|--|--|----------------------|---------------------|
| <b>*Library Lottery Funds 2331:<br/>Revenues: (Organization: 000000)</b> |                       |                   |                                 |  |  |                      |                     |
| 429100   | State Lottery Funds   | 118,546           | 0                               | 21,740                                   | 21,740                                       | 0                    |                     |
| <b>** Total Revenue</b>  |                       | <b>118,546</b>    | <b>0</b>                        | <b>21,740</b>                            | <b>21,740</b>                                | <b>0</b>             |                     |
| <b>***Appropriation Total</b>  |                       |                   |                                 |  | <b>21,740</b>                                |                      |                     |
| FUND BALANCE   |                       |                   |                                 |  |  |                      |                     |
| Beginning of Year  |                       |                   |                                 |  |  |                      |                     |
|  |                       |                   |                                 |  | <u>0</u>                                     | <u>0</u>             |                     |
| FUND BALANCE - Projected   |                       |                   |                                 |  |  |                      |                     |
| End of Year  |                       |                   |                                 |  |  |                      |                     |
|  |                       |                   |                                 |  | <u>0</u>                                     | <u>0</u>             |                     |

Fund 2331  
Division: Library Division  
Organization: 230099 - Non-departmental

|   |                     |                   |                            |                             |                      |                      | <b>BUDGET</b>       |
|---|---------------------|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
| Object Expenditure<br>Code Classification |                     | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Operating Expenses</b>                 |                     |                   |                            |                             |                      |                      |                     |
| 529903                                    | Contingency         | 0                 | 0                          | 1,192                       | <u>0</u>             |                      |                     |
| <b>* Total Operating</b>                  |                     | <b>0</b>          | <b>0</b>                   | <b>1,192</b>                | <b><u>0</u></b>      |                      |                     |
| <b>** Total Personnel &amp; Operating</b> |                     | <b>0</b>          | <b>0</b>                   | <b>1,192</b>                | <b><u>0</u></b>      |                      |                     |
| <b>Capital</b>                            |                     |                   |                            |                             |                      |                      |                     |
| 540006                                    | Library Materials   | 100,975           |                            |                             |                      |                      |                     |
|   | All Other Equipment | 17,571            | 20,547                     | 20,548                      | <u>0</u>             |                      |                     |
| <b>** Total Capital</b>                   |                     | <b>118,546</b>    | <b>20,547</b>              | <b>20,548</b>               | <b><u>0</u></b>      |                      |                     |
| <b>*** Total Budget Appropriation</b>     |                     | <b>118,546</b>    | <b>20,547</b>              | <b>21,740</b>               | <b><u>0</u></b>      |                      |                     |

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**COUNTY OF LEXINGTON  
LIBRARY GATES INITIATIVE  
Annual Budget  
Fiscal Year - 2008-09**

| Object Code   | Revenue Account Title | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Approved<br>2008-09 |
|---|-----------------------|-------------------|---------------------------------|--|--|----------------------|---------------------|
| <b>*Library Gates Initiative 2350:<br/>Revenues: (Organization: 000000)</b> |                       |                   |                                 |  |  |                      |                     |
| 461000  | Investment Interest   | 264               | 2                               | 0  | 2  | 0                    |                     |
| 469100  | Gifts & Donations     | 37,779            | 0                               | 0  | 0  | 0                    |                     |
| <b>** Total Revenue</b>   |                       | <b>38,043</b>     | <b>2</b>                        | <b>0</b>                                 | <b>2</b>                                     | <b>0</b>             |                     |
| <b>***Appropriation Total</b>   |                       |                   |                                 |  | <b>158</b>                                   | <b>0</b>             |                     |
| FUND BALANCE<br>Beginning of Year   |                       |                   |                                 |  | <b>113</b>                                   | <b>0</b>             |                     |
| FUND BALANCE - Projected<br>End of Year                                     |                       |                   |                                 |  | <b>-43</b>                                   | <b>0</b>             |                     |

Fund 2350  
Division: Library Division  
Organization: 230099 - Non-departmental

|   |                               |                            |                             | <b>BUDGET</b>        |                      |                     |
|---|-------------------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
| Object Expenditure<br>Code Classification | 2006-07<br>Expend             | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Operating Expenses</b>                 |                               |                            |                             |                      |                      |                     |
| 529903                                    | Contingency                   | 0                          | 0                           | 158                  | 0                    |                     |
| <b>* Total Operating</b>                  |                               | <b>0</b>                   | <b>0</b>                    | <b>158</b>           | <b>0</b>             |                     |
| <b>** Total Personnel &amp; Operating</b> |                               | <b>0</b>                   | <b>0</b>                    | <b>158</b>           | <b>0</b>             |                     |
| <b>Capital</b>                            |                               |                            |                             |                      |                      |                     |
| 540000                                    | Small Tools & Minor Equipment | 982                        | 0                           | 0                    | 0                    |                     |
|   | All Other Equipment           | 36,990                     | 0                           | 0                    | 0                    |                     |
| <b>** Total Capital</b>                   |                               | <b>37,972</b>              | <b>0</b>                    | <b>0</b>             | <b>0</b>             |                     |

**\*\*\* Total Budget Appropriation**                      37,972                      0                      158                      0

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**COUNTY OF LEXINGTON  
DRUG COURTS  
Annual Budget  
FY 2008-09 Estimated Revenue**

| Object Code                          | Revenue Account Title      | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Recommend<br>2008-09 |
|--------------------------------------|----------------------------|-------------------|---------------------------------|--|--|----------------------|----------------------|
| <b>*Solicitor / Drug Court 2460:</b> |                            |                   |                                 |  |  |                      |                      |
| <b>Revenues:</b>                     |                            |                   |                                 |  |  |                      |                      |
| 431001                               | Drug Court Income          | 43,526            | 2,530                           | 0  | 2,530  | 0                    | <u>          </u>    |
| 431002                               | Drug Court Application Fee | 4,000             | 2,000                           | 7,500                                    | 7,500  | 4,500                | <u>          </u>    |
| 457000                               | Federal Grant Income       | 183,228           | 23,790                          | 0  | 23,790                                       | 0                    | <u>          </u>    |
| 461000                               | Investment Interest        | 906               | 1,326                           | 0  | 1,326  | 1,325                | <u>          </u>    |
| <b>**Total Revenue</b>               |                            | <u>231,660</u>    | <u>29,646</u>                   | <u>7,500</u>                             | <u>35,146</u>                                | <u>5,825</u>         | <u>          </u>    |
| <b>***Total Appropriations</b>       |                            |                   |                                 |  | 172,390                                      | 110,052              | <u>          </u>    |
| Contingency - Add-back               |                            |                   |                                 |  | 110,052                                      |                      |                      |
| <b>New Program - Reorganization</b>  |                            |                   |                                 |  |  |                      |                      |
| Position Change                      |                            |                   |                                 |  |  | 7,368                | <u>          </u>    |
| Position Change Reduction (30%)      |                            |                   |                                 |  |  | (20,163)             | <u>          </u>    |
| FUND BALANCE                         |                            |                   |                                 |  |  |                      |                      |
| Beginning of Year                    |                            |                   |                                 |  | <u>134,662</u>                               | <u>107,470</u>       | <u>          </u>    |
| FUND BALANCE - Projected             |                            |                   |                                 |  |  |                      |                      |
| End of Year                          |                            |                   |                                 |  | <u>107,470</u>                               | <u>16,038</u>        | <u>          </u>    |

**COUNTY OF LEXINGTON  
DRUG COURTS  
Annual Budget  
Fiscal Year - 2008-09**

Fund 2460  
Division: Judicial  
Organization: 141200 - Solicitor

| Object Expenditure<br>Code Classification      | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |                      |                     |
|--|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|  |                   |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                               |                   |                            |                             |                      |                      |                     |
| 510100 Salaries & Wages - 1                    | 41,734            | 20,363                     | 43,403                      | 44,119               |                      |                     |
| Salaries & Wages Adjustment                    | 0                 |                            |                             | 1,765                |                      |                     |
| 511112 FICA - Employer's Portion               | 3,074             | 1,502                      | 3,321                       | 3,510                |                      |                     |
| 511113 State Retirement - Employer's Portion   | 3,438             | 1,875                      | 3,998                       | 4,309                |                      |                     |
| 511120 Employee Insurance - 1                  | 5,760             | 2,880                      | 5,760                       | 6,000                |                      |                     |
| 511130 Workers Compensation                    | 150               | 73                         | 155                         | 138                  |                      |                     |
| <b>* Total Personnel</b>                       | <b>54,156</b>     | <b>26,693</b>              | <b>56,637</b>               | <b>59,841</b>        |                      |                     |
| <b>Operating Expenses</b>                      |                   |                            |                             |                      |                      |                     |
| 520200 Contracted Services                     | 130,810           | 0                          | 0                           | 0                    |                      |                     |
| 520300 Professional Services                   | 0                 | 0                          | 100                         | 200                  |                      |                     |
| 521000 Office Supplies                         | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 521100 Duplicating                             | 634               | 195                        | 1,500                       | 1,500                |                      |                     |
| 521200 Operating Supplies                      | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 524201 General Tort Liability Insurance        | 90                | 50                         | 106                         | 91                   |                      |                     |
| 524202 Surety Bonds - 1                        | 0                 | 0                          | 0                           | 9                    |                      |                     |
| 524302 Court Ref Volunteer Liability Insurance | 440               | 0                          | 495                         | 542                  |                      |                     |
| 525000 Telephone                               | 1,116             | 0                          | 0                           | 0                    |                      |                     |
| 525010 Long Distance Charges                   | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 525020 Pagers and Cell Phones                  | 0                 | 0                          | 2,330                       | 0                    |                      |                     |
| 525021 Smart Phone Charges                     | 0                 | 0                          | 0                           | 1,920                |                      |                     |
| 525041 E-mail Service Charges                  | 0                 | 0                          | 70                          | 120                  |                      |                     |
| 525210 Conference & Meeting Expense            | 9,052             | 0                          | 0                           | 0                    |                      |                     |
| 525230 Subscriptions, Dues, & Books            | 562               | 0                          | 0                           | 0                    |                      |                     |
| 525240 Personal Mileage Reimbursement          | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 526000 Program Recipient Incentives            | 127               | 0                          | 0                           | 0                    |                      |                     |
| 529903 Contingency                             | 0                 | 0                          | 110,052                     | 45,829               |                      |                     |
| 529950 Indirect Costs                          | 3,402             | 0                          | 0                           | 0                    |                      |                     |
| <b>* Total Operating</b>                       | <b>146,233</b>    | <b>245</b>                 | <b>114,653</b>              | <b>50,211</b>        |                      |                     |
| <b>** Total Personnel &amp; Operating</b>      | <b>200,389</b>    | <b>26,938</b>              | <b>171,290</b>              | <b>110,052</b>       |                      |                     |
| <b>Capital</b>                                 |                   |                            |                             |                      |                      |                     |
| 540000 Small Tools & Minor Equipment           | 0                 | 0                          | 0                           | 0                    |                      |                     |
| All Other Equipment                            |                   | 376                        | 1,100                       | 0                    |                      |                     |
| <b>** Total Capital</b>                        | <b>0</b>          | <b>376</b>                 | <b>1,100</b>                | <b>0</b>             |                      |                     |
| <b>*** Total Budget Appropriation</b>          | <b>200,389</b>    | <b>27,314</b>              | <b>172,390</b>              | <b>110,052</b>       |                      |                     |

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### SECTION III. - PROGRAM OVERVIEW

**Summary of Programs:**

SOLICITOR'S DRUG COURT

**Objectives:**

To operate a non-traditional, multi-agency approach to the drug addicted, non-violent offenders referred from the solicitor as diversion or condition of probation by placing such defendants in an intensive drug treatment program with judicial oversight to promote participant sobriety, responsibility and accountability. Upon completion, dismissal of diversion cases will occur. In probation cases a recommendation is made to reduce or terminate probation.

**Service Standards:**

- a) To assist and advise the Solicitor's Office and Probation Agents with referrals to the program.
- b) To maintain accurate information on all referred and participating clients.

**SECTION III. - SERVICE LEVELS**

**Service Level Indicators:**

|                              | <b>Actual</b>       | <b>Actual</b>                    | <b>Actual</b>                    | <b>Estimated</b>  | <b>Projected</b>  |
|------------------------------|---------------------|----------------------------------|----------------------------------|-------------------|-------------------|
|                              | <b>FY 2005-2006</b> | <b>July - Dec<br/>FY 2006-07</b> | <b>Jan - June<br/>FY 2007-08</b> | <b>FY 2007-08</b> | <b>FY 2008-09</b> |
| <b>Referred</b>              |                     | 67                               | 33                               | 37                | 60                |
| <b>Applied</b>               |                     | 47                               | 22                               | 26                | 45                |
| <b>Failed to Apply (FTA)</b> |                     | 20                               | 11                               | 11                | 15                |
| <b>Rejected</b>              |                     | 11                               | 4                                | 6                 | 10                |
| <b>Active Cases</b>          | 39                  | 89                               | 52                               | 68                | 78                |
| <b>-Diversion</b>            | 29                  | 75                               | 46                               | 57                | 64                |
| <b>-Probation</b>            | 10                  | 14                               | 5                                | 11                | 14                |
| <b>Terminated</b>            | 11                  | 32                               | 4                                | 8                 | 9                 |
| <b>Graduated</b>             | 10                  | 25                               | 7                                | 12                | 25                |

- Referred:* Cases that are sent to Drug Court by the Solicitor's Office and Probation.
- Applied:* Individuals who apply to the program.
- Failed to Apply:* Individuals who never appear in the office to apply.
- Rejected:* Individuals who apply, but are not deemed appropriate for the program.
- Active Cases:* Individuals who are participating in the program.
- Diversion:* Individuals who are referred by the Solicitor's Office, pre-sentence.
- Probation:* Individuals who are referred by Probation, post-sentence/violation of probation.
- Terminated:* Individuals who are discharged unsuccessfully from the program.
- Graduated:* Individuals who successfully complete all requirements of the program.

**SECTION IV. - SUMMARY OF REVENUES**

**431001 – PROGRAM INCOME \$0**

The Solicitor's Drug Court participation fee was \$100 per month. We moved to a client-pay system for treatment on September 4, 2007. The decision was made by the Drug Court Team to suspend participation fees at that time.

**431002 – APPLICATION FEE \$4,500**

The Solicitor's Drug Court charges an application fee of \$100. The fee is due upon application. However, the fee can be delayed in cases of indigence or if the defendant is still incarcerated at the time of application. Revenues are projected at 60 referrals with 45 applicants paying the fee within the fiscal year. 45 applicants x \$100 application fee = \$4,500

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SECTION V. A. - PERSONNEL LINE ITEM NARRATIVES

LISTING OF POSITIONS

Current Staffing Level:

| <u>Job Title</u> | <u>Positions</u> | <u>Full Time Equivalent</u> |                   | <u>Total</u> | <u>Grade</u> |
|------------------|------------------|-----------------------------|-------------------|--------------|--------------|
|                  |                  | <u>General Fund</u>         | <u>Other Fund</u> |              |              |
| Coordinator      | 1                |                             | 1                 | 1            | 12           |
| Total Positions  | 1                |                             | 1                 | 1            |              |

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**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**520200 – CONTRACTED SERVICES \$0**

No contracted services.

**520300 – PROFESSIONAL SERVICES \$200**

This account will cover the cost of reviewing a job description for reclassification at a cost of \$200. 1 job description x \$200/description = \$200.

**521100 – DUPLICATING \$1,500**

This account will cover the cost of duplicating application and routine forms, letters, orders, warrants, documents, receipts, verification of community service sheets and other documents used in our daily work. Costs are \$.05 per copy x 30,000 items = \$1,500.

**524201 – GENERAL TORT LIABILITY INSURANCE \$91**

This account will cover the cost of liability insurance coverage for 1 full-time employee x \$91/employee = \$91.

**524202 - SURETY BONDS \$9**

This account provides the fee for bonding the employees of the program at \$ 9 per bond per employee, 1 employee x \$9/bond = \$9.

**524302 - COURT REFERRED VOLUNTEER LIABILITY INSURANCE \$542**

This account is used to pay the cost of volunteer liability insurance to insure participants in our program while performing community service work. The Diversion Programs, Pretrial Intervention, Juvenile Arbitration and Drug Court, hold one policy with CIMA and each of the 3 programs pays a percentage based upon the number of participants. Drug Court pays 15% of the total cost of \$3,613.  $\$3,613 \times .15 = \$542$ .

**525020-PAGERS AND CELL PHONE \$0**

Account will be closed out.

**525021- SMART PHONE CHARGES \$1,920**

This account is used to pay the monthly service charge for 2 Smart Phones. Monthly service is \$80 per month per phone.  $\$80/\text{month} \times 12 \text{ months} = \$960/\text{phone}$ .  $\$960/\text{phone} \times 2 \text{ phones} = \$1,920$  for 12 months of service on 2 Smart Phones.

**525041 E-MAIL SERVICE CHARGES \$120**

This account is used to pay the monthly service charge for e-mail service. Monthly service is \$10 per month per account.  $\$10/\text{month} \times 1 \text{ account} \times 12 \text{ months} = \$120$  for 12 months of e-mail service.

COUNTY OF LEXINGTON

DRUG COURT  
Annual Budget  
Fiscal Year - 2008-09

NEW PROGRAM

Fund: 2460  
Division: Judicial  
Organization: 141200 - Solicitor

|                                       |   | Position Change |                | BUDGET       |           |          |
|---------------------------------------|---|-----------------|----------------|--------------|-----------|----------|
|                                       |   | <u>Delete</u>   | <u>Add</u>     |              |           |          |
| Object Expenditure                    |   | Drug Court      | Drug Court     | 2008-09      | 2008-09   | 2008-09  |
| Code                                  | Classification                            | Coordinator     | Director       | Requested    | Recommend | Approved |
|                                       |   | Grade 12        | Grade 16       |              |           |          |
| <b>Personnel</b>                      |   |                 |                |              |           |          |
| 510100                                | Salaries & Wages - 1                      | 45,884          | 52,164         | 6,280        | _____     |          |
| 511112                                | FICA Cost                                 | 3,510           | 3,991          | 481          | _____     |          |
| 511113                                | State Retirement                          | 4,309           | 4,898          | 589          | _____     |          |
| 511120                                | Insurance Fund Contribution - 1           | 6,000           | 6,000          | 0            | _____     |          |
| 511130                                | Workers Compensation                      | 138             | 156            | 18           | _____     |          |
|                                       | <b>* Total Personnel</b>                  | <b>59,841</b>   | <b>67,209</b>  | <b>7,368</b> | _____     |          |
| <b>Operating Expenses</b>             |   |                 |                |              |           |          |
| 520300                                | Professional Services                     | 200             | 200            | 0            | _____     |          |
| 521100                                | Duplicating                               | 1,500           | 1,500          | 0            | _____     |          |
| 524201                                | General Tort Liability Insurance          | 91              | 91             | 0            | _____     |          |
| 524202                                | Surety Bonds                              | 9               | 9              | 0            | _____     |          |
| 524302                                | Court Referred Volunteer Liability Ins    | 542             | 542            | 0            | _____     |          |
| 525021                                | Smart Phone Charges                       | 1,920           | 1,920          | 0            | _____     |          |
| 525041                                | E-mail Service Charges                    | 120             | 120            | 0            | _____     |          |
| 529950                                | Contingency                               | 45,829          | 38,461         | 0            | _____     |          |
|                                       | <b>* Total Operating</b>                  | <b>50,211</b>   | <b>42,843</b>  | <b>0</b>     | _____     |          |
|                                       | <b>** Total Personnel &amp; Operating</b> | <b>110,052</b>  | <b>110,052</b> | <b>7,368</b> | _____     |          |
| <b>Capital</b>                        |   |                 |                |              |           |          |
|                                       | <b>** Total Capital</b>                   | <b>0</b>        | <b>0</b>       | <b>0</b>     | _____     |          |
| <b>*** Total Budget Appropriation</b> |   | <b>110,052</b>  | <b>110,052</b> | <b>7,368</b> | _____     |          |

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### SECTION III. - PROGRAM OVERVIEW

#### Summary of Programs:

This new program request is to eliminate the Drug Court Coordinator position and to **create the position of Director of Drug Court and Substance Abuse Programs.**

#### PROGRAM OVERVIEW:

The new position, **Director of Drug Court and Substance Abuse Programs**, will under limited supervision, direct, plan, administer and supervise the daily activities of the Solicitor's Lexington County Adult Drug Court and 11<sup>th</sup> Circuit substance abuse programs. This position will design, develop, implement and operate substance abuse program alternatives to the traditional prosecution as allowed by state law. This position will ensure that the programs promote defendant accountability, officer and victim involvement and rehabilitation or educational opportunities with procedures in place for disposition of charges in diversion cases or reporting methods for compliance with conditions of probation.

This position will, as Director of the Solicitor's Lexington County Adult Drug Court operate a non-traditional, multi-agency approach to the drug addicted, non-violent offenders referred from the solicitor as diversion or condition of probation by placing such defendants in an intensive drug treatment program with judicial oversight to promote participant sobriety, responsibility and accountability. Upon completion, dismissal of diversion cases will occur. In probation cases a recommendation is made to reduce or terminate probation. This position will ensure that all program activities focus on breaking the cycle of addiction and criminal activity. This position will incorporate all duties of the drug court coordinator.

This position will also supervise the Alcohol Education Program Coordinator and collaborate with Lexington/Richland Alcohol and Drug Abuse Services and providers for educational services, the National Highway Safety Council's "Alive at 25" program to provide experiential services and non-profit agencies and resources for community service work sites.

**SECTION III. - SERVICE LEVELS**

**Director of Drug Court and Substance Abuse Programs  
 Service Level Indicators:**

|                              | <b>Actual</b>        | <b>Actual</b>                    | <b>Actual</b>                    | <b>Estimated</b>  | <b>Projected</b>  |
|------------------------------|----------------------|----------------------------------|----------------------------------|-------------------|-------------------|
|                              | <b>FY 2005- 2006</b> | <b>July - Dec<br/>FY 2006-07</b> | <b>Jan - June<br/>FY 2007-08</b> | <b>FY 2007-08</b> | <b>FY 2008-09</b> |
| <b>Referred</b>              |                      | 67                               | 33                               | 37                | 60                |
| <b>Applied</b>               |                      | 47                               | 22                               | 26                | 45                |
| <b>Failed to Apply (FTA)</b> |                      | 20                               | 11                               | 11                | 15                |
| <b>Rejected</b>              |                      | 11                               | 4                                | 6                 | 10                |
| <b>Active Cases</b>          | 39                   | 89                               | 52                               | 68                | 78                |
| <b>-Diversion</b>            | 29                   | 75                               | 46                               | 57                | 64                |
| <b>-Probation</b>            | 10                   | 14                               | 5                                | 11                | 14                |
| <b>Terminated</b>            | 11                   | 32                               | 4                                | 8                 | 9                 |
| <b>Graduated</b>             | 10                   | 25                               | 7                                | 12                | 25                |

*Referred: Cases that are sent to Drug Court by the Solicitor's Office and Probation.*  
*Applied: Individuals who apply to the program.*  
*Failed to Apply: Individuals who never appear in the office to apply.*  
*Rejected: Individuals who apply, but are not deemed appropriate for the program.*  
*Active Cases: Individuals who are participating in the program.*  
*Diversion: Individuals who are referred by the Solicitor's Office, pre-sentence.*  
*Probation: Individuals who are referred by Probation, post-sentence/violation of probation.*  
*Terminated: Individuals who are discharged unsuccessfully from the program.*  
*Graduated: Individuals who successfully complete all requirements of the program.*

**Alcohol Education Program  
 Service Level Indicators:**

|  | <b>Actual</b>         | <b>Actual</b>                             | <b>Estimated</b>                         | <b>Projected</b>      |
|--|-----------------------|---|--|-----------------------|
|  | <b>FY 2006 - 2007</b> | <b>July - December<br/>FY 2007 - 2008</b> | <b>January - June<br/>FY 2007 - 2008</b> | <b>FY 2008 - 2009</b> |
| <b>Enrolled</b>                        | 300                   | 233                                       | 242                                      | 515                   |
| <b>Successful</b>                      | 275                   | 227                                       | 236                                      | 503                   |
| <b>Terminated</b>                      | 25                    | 6   | 6  | 12                    |
| <b>Total Alive At 25<br/>Completed</b> | N/A                   | 238                                       | 242                                      | 515                   |

**SECTION IV. - SUMMARY OF REVENUES**

**Director of Drug Court and Substance Abuse Programs**

**431001 – PROGRAM INCOME** **\$0**

The Solicitor's Drug Court participation fee was \$100 per month. We moved to a client-pay system for treatment on September 4, 2007. The decision was made by the Drug Court Team to suspend participation fees at that time.

**431002 – APPLICATION FEE** **\$4,500**

The Solicitor's Drug Court charges an application fee of \$100. The fee is due upon application. However, the fee can be delayed in cases of indigence or if the defendant is still incarcerated at the time of application. Revenues are projected at 60 referrals with 45 applicants paying the fee within the fiscal year. 45 applicants x \$100 application fee = \$4,500

**529950 – CONTINGENCY** **\$2,868**

The balance of \$2,868 to fund the difference in salaries will be taken from the Drug Court account contingency funds which is the result of unspent fees collected from drug court participant.

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**SECTION V. A. - PERSONNEL LINE ITEM NARRATIVES**

**510100 – SALARIES & WAGES \$6,280**

The Director of Drug Court and Substance Abuse Programs will administer the Drug Court Program as well as oversee the Alcohol Education Program. The pay grade is expected to move from a grade 12 to a grade 16. The estimated salary and wages of the pay grade 16 is \$52,164 and currently the grade 12 salary is \$45,884, therefore  $\$52,164 - \$45,884 = \$6,280$ .

**511112 – FICA COST \$481**

The change from pay grade 12 to 16 will create a difference of \$481. Currently at pay grade 12 FICA accounts for \$3,510 ( $\$45,884 \times 7.65\% = \$3,510$ ) it is expected to change to \$3,991 ( $\$52,164 \times 7.65\% = \$3,991$ ). The difference remaining  $\$3,991 - \$3,510 = \$481$ .

**511113 – STATE RETIREMENT \$589**

Pay grade 12 accounts for \$4,309 ( $\$45,884 \times 9.39\% = \$4,309$ ), increasing to pay grade 16 is \$4,898 ( $\$52,164 \times 9.39\% = \$4,898$ ), thus the difference is  $\$4,898 - \$4,309 = \$589$ .

**511130 – WORKERS COMPENSATION \$18**

Currently workers compensation for pay grade 12 is \$138 ( $\$45,884 \times 0.0297 = \$138$ ), pay grade 16 is \$156 ( $\$52,164 \times 0.0297 = \$156$ ). Making a difference of  $\$156 - \$138 = \$18$ .

**LISTING OF POSITIONS**

**Current Staffing Level:**

| <u>Job Title</u>       | <u>Positions</u> | <u>Full Time Equivalent</u> |                   | <u>Total</u> | <u>Grade</u> |
|------------------------|------------------|-----------------------------|-------------------|--------------|--------------|
|                        |                  | <u>General Fund</u>         | <u>Other Fund</u> |              |              |
| Director               | 1                |                             |                   | 1            | 16           |
| <b>Total Positions</b> | <b>1</b>         |                             |                   | <b>1</b>     | <b>16</b>    |

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COUNTY OF LEXINGTON

DRUG COURT

Annual Budget

Fiscal Year - 2008-09

**NEW PROGRAM**

Fund: 2460

Division: Judicial

Organization: 141200 - Solicitor

Position Change

**BUDGET**

| Object Expenditure<br>Code Classification | <u>Remove 30% to New Grant<br/>Alcohol Education Program</u> |                                    | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
|---|--|------------------------------------|----------------------|----------------------|---------------------|
|   | Drug Court<br>Director<br>Grade 16                           | Drug Court<br>Director<br>Grade 16 |                      |                      |                     |
| <b>Personnel</b>                          |  |                                    |                      |                      |                     |
| 510100 Salaries & Wages - 1               | 52,164   | 36,515                             | (15,649)             | _____                |                     |
| 511112 FICA Cost                          | 3,991  | 2,794                              | (1,197)              | _____                |                     |
| 511113 State Retirement                   | 4,898  | 3,428                              | (1,470)              | _____                |                     |
| 511120 Insurance Fund Contribution - 1    | 6,000  | 4,200                              | (1,800)              | _____                |                     |
| 511130 Workers Compensation               | 156  | 109                                | (47)                 | _____                |                     |
| <b>* Total Personnel</b>                  | <b>67,209</b>  | <b>47,046</b>                      | <b>(20,163)</b>      | _____                |                     |
| <b>Operating Expenses</b>                 |  |                                    |                      |                      |                     |
| <b>* Total Operating</b>                  |  |                                    | <b>0</b>             | _____                |                     |
| <b>** Total Personnel &amp; Operating</b> |  |                                    | <b>(20,163)</b>      | _____                |                     |
| <b>Capital</b>                            |  |                                    |                      |                      |                     |
| <b>** Total Capital</b>                   |  |                                    | <b>0</b>             | _____                |                     |

\*\*\* Total Budget Appropriation

(20,163) \_\_\_\_\_

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### SECTION III. - PROGRAM OVERVIEW

#### Summary of Programs:

This new program request is to fund 30% of the salary for the position of Director of Drug Court and Substance Abuse Programs from the Alcohol Education Program.

#### PROGRAM OVERVIEW:

30% of the salary for the Director of Drug Court and Substance Abuse Programs will come from the fees collected by the Alcohol Education Program as 30% of the Director's time will be spent on duties relating to the Alcohol Education program.

The position of **Director of Drug Court and Substance Abuse Programs**, will under limited supervision, direct, plan, administer and supervise the daily activities of the 11<sup>th</sup> Circuit Alcohol Education Program. This position will design, develop, implement and operate substance abuse program alternatives to the traditional prosecution as allowed by state law for Lexington, Edgefield, McCormick and Saluda Counties. This position will ensure that the Alcohol Education Program promotes defendant accountability, officer and victim involvement and educational opportunities with procedures in place for disposition of charges in diversion cases.

This Director of Drug Court and Substance Abuse Programs will supervise the Alcohol Education Program Coordinator. This position will collaborate with Lexington/Richland Alcohol and Drug Abuse Services and providers for educational services, the National Highway Safety Council's "Alive at 25" program to provide experiential services and non-profit agencies and resources for community service work sites. The Director will oversee the referrals to the program from magistrate and municipal courts, will monitor the computer case management system, review the driving and criminal records of the applicants, determine eligibility and approval into the program. The Director will supervise the case management of the participants and determine program completion. The Director will ensure that case files are closed appropriately and that the appropriate court is notified of the completion in order for the charges to be dismissed. The Director will supervise the preparation of the expungement order to destroy the records of the charge. The Director will be responsible for program compliance with the SC Code Section 17-22-530(A).

The remaining 70% of the salary for the Director of Drug Court and Substance Programs will come from the Drug Court program as 70% of the Director's time will be spent on the activities of the Drug Court program.

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**SECTION III. - SERVICE LEVELS**

**Alcohol Education Program Service Level Indicators:**

|   | <b>Actual<br/>FY 2006 – 2007</b> | <b>Actual<br/>July – December<br/>FY 2007 – 2008</b> | <b>Estimated<br/>January – June<br/>FY 2007 – 2008</b> | <b>Projected<br/>FY 2008 - 2009</b> |
|---|----------------------------------|--|--|-------------------------------------|
| <b>Enrolled</b>   | <b>300</b>                       | <b>233</b>   | <b>242</b>   | <b>515</b>                          |
| <b>Successful</b>   | <b>275</b>                       | <b>227</b>   | <b>236</b>   | <b>503</b>                          |
| <b>Terminated</b>   | <b>25</b>                        | <b>6</b>   | <b>6</b>   | <b>12</b>                           |
| <b>Total Community<br/>Service Hours<br/>Completed</b>      | <b>N/A</b>                       | <b>3,495</b>   | <b>3,630</b>   | <b>7,725</b>                        |
| <b>Total Educational<br/>Counseling Hours<br/>Completed</b> | <b>2,400</b>                     | <b>1,864</b>   | <b>1,936</b>   | <b>4,120</b>                        |
| <b>Total Alive At 25<br/>Completed</b>                      | <b>N/A</b>                       | <b>238</b>   | <b>242</b>   | <b>515</b>                          |

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**SECTION V. A. - PERSONNEL LINE ITEM NARRATIVES**

**510100 – SALARIES & WAGES \$15,649**

The Director of Drug Court and Substance Abuse Programs is a grade 16 at \$52,164. 30% of salary is \$ 15,649.

**511112 – FICA COST \$1,197**

Calculated at 7.65% of 30% the salary of T Director of Drug Court and Substance Abuse Programs \$15,649 x 7.65% = \$1,197

**511113 – STATE RETIREMENT \$1,470**

Calculated at 9.39% of 30% the salary of The Director of Drug Court and Substance Abuse Programs \$15,649 x 9.39% = \$1,470

**511120 – INSURANCE FUND CONTRIBUTION \$1,800**

Calculated at 30% of \$6,000 = \$1,800.

**511130 – WORKERS COMPENSATION \$47**

Workers compensation is \$47 for the 30% of the Director of Drug Court and Substance Abuse Programs.

**LISTING OF POSITIONS**

**Current Staffing Level:**

| <u>Job Title</u>       | <u>Positions</u> | <u>Full Time Equivalent</u> |                   | <u>Total</u> | <u>Grade</u> |
|------------------------|------------------|-----------------------------|-------------------|--------------|--------------|
|                        |                  | <u>General Fund</u>         | <u>Other Fund</u> |              |              |
| Director               | 1                |                             | 1                 | 1            | 16           |
| AEP Coor               | 1                |                             | 1                 | 1            | 12           |
| <b>Total Positions</b> | <b>2</b>         |                             |                   | <b>2</b>     |              |

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**COUNTY OF LEXINGTON  
VIOLENT CRIME TASK FORCE  
Annual Budget  
Fiscal Year - 2007-08**

| Object Code  | Revenue Account Title       | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Approved<br>2008-09 |
|--|-----------------------------|-------------------|---------------------------------|--|--|----------------------|---------------------|
| <b>*Solicitor - Violent Crime Task Force 2469:</b> |                             |                   |                                 |  |  |                      |                     |
| <b>Revenues (Organization: 000000)</b>             |                             |                   |                                 |  |  |                      |                     |
| 457000   | Federal Grant Income        |                   | 0                               | 104,709                                  | 104,709                                      | 146,670              |                     |
| 461000   | Investment Interest         |                   | 74                              | 0  | 74   | 0                    |                     |
| 802611   | Op Trm From Sol/State Funds |                   | 27,812                          | 55,623                                   | 55,623                                       | 48,890               |                     |
| <b>** Total Revenue</b>                            |                             |                   | <u>27,886</u>                   | <u>160,332</u>                           | <u>160,406</u>                               | <u>195,560</u>       | <u>0</u>            |
| Current Funded Program                             |                             |                   |                                 |  | 160,332                                      | 128,641              |                     |
| New Program - Victims Advocate                     |                             |                   |                                 |  | 0  | 66,919               |                     |
| <b>***Total Appropriation</b>                      |                             |                   |                                 |  | 160,332                                      | 195,560              | 0                   |
| <b>FUND BALANCE</b>                                |                             |                   |                                 |  |  |                      |                     |
| Beginning of Year                                  |                             |                   |                                 |  | <u>0</u>                                     | <u>0</u>             | <u>0</u>            |
| <b>FUND BALANCE - Projected</b>                    |                             |                   |                                 |  |  |                      |                     |
| End of Year  |                             |                   |                                 |  | <u><u>0</u></u>                              | <u><u>0</u></u>      | <u><u>0</u></u>     |

This grant is split 75% coming from SCDPS and 25% is the County's match.

**COUNTY OF LEXINGTON  
VIOLENT CRIME TASK FORCE  
Annual Budget  
Fiscal Year - 2008-09**

Fund: 2469  
Division: Solicitor  
Organization: 141200 - Solicitor

|  |                   | <b>BUDGET</b>              |                             |                      |                      |                     |
|--|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
| Object Expenditure<br>Code Classification        | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                                 |                   |                            |                             |                      |                      |                     |
| 510100 Salaries & Wages - 2                      |                   | 12,026                     | 73,488                      | 73,765               | _____                | _____               |
| Salaries & Wages Adjustment                      |                   |                            |                             | 2,951                | _____                | _____               |
| 511112 FICA Cost                                 |                   | 891                        | 5,622                       | 5,869                | _____                | _____               |
| 511113 State Retirement                          |                   | 0                          | 3,420                       | 3,443                | _____                | _____               |
| 511114 Police Retirement                         |                   | 634                        | 4,151                       | 4,386                | _____                | _____               |
| 511120 Insurance Fund Contribution - 2           |                   | 1,920                      | 11,520                      | 12,000               | _____                | _____               |
| 511130 Workers Compensation                      |                   | 222                        | 3,108                       | 325                  | _____                | _____               |
| 511213 State Retirement - Emplr. Port. (Retiree) |                   | 562                        | 0                           | 0                    | _____                | _____               |
| <b>* Total Personnel</b>                         | <b>0</b>          | <b>16,255</b>              | <b>101,309</b>              | <b>102,739</b>       | _____                | _____               |
| <b>Operating Expenses</b>                        |                   |                            |                             |                      |                      |                     |
| 521000 Office Supplies                           |                   |                            | 0                           | 606                  | _____                | _____               |
| 522300 Vehicle Repairs & Maintenance             |                   | 0                          | 1,000                       | 1,000                | _____                | _____               |
| 524100 Vehicle Insurance - 1                     |                   | 0                          | 600                         | 546                  | _____                | _____               |
| 525000 Telephone                                 |                   | 0                          | 720                         | 480                  | _____                | _____               |
| 525020 Pagers and Cell Phones                    |                   | 18                         | 10,060                      | 1,200                | _____                | _____               |
| 525030 800 MHz Radio Service                     |                   | 0                          | 0                           | 650                  | _____                | _____               |
| 525041 E-mail Service Charges                    |                   | 0                          | 140                         | 240                  | _____                | _____               |
| 525210 Conference & Meeting Expenses             |                   | 0                          | 10,000                      | 17,350               | _____                | _____               |
| 525400 Gas, Fuel, & Oil                          |                   | 0                          | 3,000                       | 3,000                | _____                | _____               |
| 525600 Uniform Shirts & Clothing                 |                   |                            |                             | 350                  | _____                | _____               |
| <b>* Total Operating</b>                         | <b>0</b>          | <b>18</b>                  | <b>25,520</b>               | <b>25,422</b>        | _____                | _____               |
| <b>** Total Personnel &amp; Operating</b>        | <b>0</b>          | <b>16,273</b>              | <b>126,829</b>              | <b>128,161</b>       | _____                | _____               |
| <b>Capital</b>                                   |                   |                            |                             |                      |                      |                     |
| 540000 Small Tools & Minor Equipment             |                   | 44                         | 250                         | 480                  | _____                | _____               |
| 540010 Minor Software                            |                   | 0                          | 1020                        | 0                    | _____                | _____               |
| All Other Equipment                              |                   | 19865                      | 32233                       |                      | _____                | _____               |
| <b>** Total Capital</b>                          | <b>0</b>          | <b>19,909</b>              | <b>33,503</b>               | <b>480</b>           | _____                | _____               |
| <b>*** Total Budget Appropriation</b>            | <b>0</b>          | <b>36,182</b>              | <b>160,332</b>              | <b>128,641</b>       | _____                | _____               |

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### SECTION III. - PROGRAM OVERVIEW

#### Summary of Programs:

##### VIOLENT CRIME TASK FORCE

#### Objectives:

To retain and expand the newly created Violent Crime Task Force within the Solicitor's office to aggressively prosecute violent offenders, thereby reducing the growing backlog of violent crimes and bringing justice to the citizens of Lexington County who are the victims of these most egregious and heinous crimes.

This objective to aggressively prosecute violent offenders by reducing by 5% the time from arrest to adjudication by July 1, 2008 has been endorsed by County Council to meet the overall goal to provide public services to citizens of Lexington County.

#### Service Standards:

- a. To decrease the time a violent case is pending from arrest to adjudication.
- b. To decrease the time a violent offender is in pre-trial detention from arrest to adjudication.
- c. To minimize the trauma to victims of violent crime during the prosecution process.
- d. To increase the knowledge and skills of prosecutors and investigators on the Violent Crime Task Force.

**SECTION III. - SERVICE LEVELS**

**Service Level Indicators:**

|  | <b>ADJUDICATED</b> | <b>PENDING</b> |
|--|--------------------|----------------|
| General Sessions Warrants Received In 2004 | 84%                | 16%            |
| Violent Cases Received in 2004             | 19%                | 81%            |
| General Sessions Warrants Received in 2005 | 75%                | 25%            |
| Violent Cases Received in 2005             | 20%                | 80%            |
| General Sessions Warrants Received in 2006 | 75%                | 25%            |
| Violent Cases Received in 2006             | 26%                | 74%            |

The Violent Crime Task Force is necessary due to the ever-growing backlog of violent crimes on Lexington County's criminal docket. Although the Solicitor's Office has made dramatic strides in reducing the overall case load by approximately 3444 warrants since 2004 (9414 cases pending in July of 2004 to 5970 cases pending in July of 2007), these gains have not been reflected in the violent crime case load.

A closer look at the results achieved by the Solicitor's Office reveals that the gains made in reducing the overall criminal docket were at the expense of disposing of pending violent crimes. Since 2004, the Lexington County Solicitor's Office has received 1386 warrants charging individuals with violent crimes. As of December of 2006, 1148 of these warrants are still pending. The figures for 2007 are still pending.

In July of 2007, the Lexington County Solicitor's Office was awarded a grant that enabled the office to form a Violent Crime Task Force to address this growing problem. Two new positions have been funded by the grant: a new investigator and a new case manager. An investigator and a case manager who are not on the grant have also been re-assigned to the Violent Crime Task Force. These additional personnel provide support for six of the most senior prosecutors in the office. These senior prosecutors focus exclusively on the prosecution of violent crimes.

Progress to Date: Upon implementation in July 2007, the Violent Crimes Task Force was initially assigned 511 cases. From July 1, 2007 to December 31, 2007 the task force received an additional 168 cases totaling 679 active cases. Of those 679 cases, 170 have been handled by plea or trial. On average, the Violent Crimes task force is disposing of 28 Violent Cases per month. The prosecution of violent crimes involves enormous amounts of preparation because by nature, they are the most complex cases. Of the 170 cases that were handled from July 1, 2007 to December 31, 2007, 16 were Homicides. The speed and efficiency of our progress is as a direct result of our specialized team approach possible because of the Violent Crimes grant.

**Time from Arrest to Disposition:**

| <b>FISCAL YEAR</b>                             | <b>Average Age of the Case (Days Old)</b> |
|--|---|
| <b>FY – 2005-2006</b>                          | <b>469</b>                                |
| <b>FY – 2006-2007</b>                          | <b>508</b>                                |
| <b>VCTF Reporting period 7-1-07 – 12-31-07</b> | <b>676</b>                                |

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The increase in the age of the cases during the Violent Crime Task Force reporting period is directly attributed to backlogged cases being the first priority. The task force is focusing on the older cases and disposing of them first in order to reduce the active population at the Lexington County Detention Center. The increase is to be expected during year one and two, as all the older cases are being handled. Once the backlog is cleared, the time from arrest to adjudication will decrease dramatically, thus reducing the number of days that inmates spend at the detention center with Violent General Sessions Charges.

In order to avoid creating a backlog of new cases, under the direction of the Solicitor, certain task force members are assigned to focus on new Violent Crime cases. During this reporting period, these members have successfully prosecuted and convicted two (2) Homicide cases within two (2) years from the date of arrest totaling (50) years of incarceration at SCDC. This focus will reduce the number of inmates housed at LCDC and the amount of pre-trial detention inmates at LCDC. Additionally, the ability to focus on newer cases results in quicker and truer justice for the victims of violent crimes and their families and increases the support of the community as swifter justice is seen. The involvement of task force investigators at an earlier stage maximizes the prosecution of the cases by reducing the problems associated with delay: degradation of evidence, the loss of evidence, the inability to locate witnesses, etc.

With the Violent Crime Task Force, everyone fills a critical role. The senior prosecutors have a lead role. They review the cases and provide the necessary direction to the Investigators and Case Managers for the preparation of the cases. These prosecutors negotiate pleas, and they try the cases in court.

The Investigators follow up on the work done by law enforcement. Whereas law enforcement investigates a case in order to make an arrest, based on probable cause; Task Force Investigators work on finding the additional witnesses and evidence necessary to prosecute the case to a standard of "beyond a reasonable doubt".

The case managers on the Violent Crime Task Force handle the tedious and time consuming task of organizing the case files, gathering and copying discovery for the defense, and preparing the file for prosecution.

The one critical role that remains to be filled is that of the Victim's Advocate. Victim's Advocates become involved with victims at the very inception of a case. They assist prosecutors by getting vital information from victims, including family histories and contact information. In addition, they direct victims to the appropriate counseling agencies and medical facilities, they assist victims in applying for financial assistance, and they assist the prosecutors in preparing victims for testifying in court. Finally, the Victim's Advocate is the primary contact for the victim, answering any questions the victim might have during the process, and assuring the victim that they will not be overlooked or forgotten.

The role of the Victim's Advocate is on-going and time consuming. Without the Victim's Advocate's assistance, the prosecuting solicitor must undertake these duties at the expense of the prosecutors lead role in the process. In addition to interviewing witnesses, talking with law enforcement, reviewing evidence, meeting with experts, and doing the legal research that each case requires, the prosecuting solicitor must now do the work a Victim's Advocate does on a daily basis. This is particularly problematic with violent crime cases. These victims require more assistance and attention than victims of non-violent crimes.

Without addressing the critical need of the assistance of a Victim's Advocate on the Violent Crime Task Force, prosecutors will continue to undertake these additional responsibilities at the expense of their primary duties. Violent cases will continue to move through the system at an unacceptably slow pace. And, of most importance, the victims of these horrible crimes will continue to wait for the justice they so desperately desire and deserve.

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**SECTION IV. - SUMMARY OF REVENUES**

A grant proposal has been submitted to South Carolina Department of Public Safety. Should the grant be awarded, 75% of the funds will be covered by the grant with a 25% match from the General Fund.

**Grant Income** **\$146,670**

The grant application submitted to SCDPS totals \$195,560. The grant will provide 75% of the total which = \$146,670.

**Matching Funds** **\$ 48,890**

25% matching funds for the grant application of \$195,560 = 48,890. The matching funds will come from the Solicitor's State Funds.

66-6



**SECTION V. – LINE ITEM NARRATIVES**

**SECTION V. A. – LISTING OF POSITIONS**

**LISTING OF POSITIONS**

**Current Staffing Level:**

| <u>Job Title</u>       | <u>Positions</u> | <u>Full Time Equivalent</u> |                   | <u>Total</u> | <u>Grade</u> |
|------------------------|------------------|-----------------------------|-------------------|--------------|--------------|
|                        |                  | <u>General Fund</u>         | <u>Other Fund</u> |              |              |
| Investigator           | 1                |                             | 1                 | 1            | 13           |
| Case Manager           | 1                |                             | 1                 | 1            | 9            |
| <b>Total Positions</b> | <b>2</b>         |                             | <b>2</b>          | <b>2</b>     |              |

In addition to an investigator and a case manager, a victim’s advocate is necessary to address this growing problem. Violent crimes are the most complicated and difficult to prepare and prosecute. With the Violent Crime Task Force, everyone fills a critical role. Investigators are necessary to follow up on the work done by law enforcement in order to get cases ready for trial. Case managers are necessary to organize case files, copy and prepare discovery, and preparing the case file for prosecution. A Victim’s Advocate is necessary as well to assist the prosecutors by tending to the victim’s needs throughout the prosecution process, thereby freeing prosecutors to focus on the preparation of their cases.

A deputy solicitor will continue to supervise the assignment and prosecution of the office’s violent crime caseload. The cases focused on include all crimes involving intentional homicides, such as murder and voluntary manslaughter, but it also includes cases such as armed robbery, carjacking, burglary (first degree), arson (first degree), kidnapping, and assault and battery with intent to kill. Cases involving criminal sexual conduct (first degree) where the victim is an adult and where there is evidence of one or more additional violent crimes are also included.

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**521000 Office Supplies** **\$606**  
Supplies for 2 employees: pens, pencils, folders, ink, stapler, bulletin board, staplers and other office supplies = 606.

**522300 Vehicle Repairs & Maintenance** **\$1,000**  
Repairs and maintenance costs for 1 vehicle.

**524100 Vehicle Insurance** **\$ 546**  
Insurance for 2008 Chevy Impala assigned to Investigator Larry Crutchlow purchased during grant year 1.

**525000 Telephone** **\$ 480**  
Cost of phone service for 2 employees  $\$20 \times 12 \text{ months} \times 2 \text{ employees} = 480$ .

**525020 Pagers and Cell Phones** **\$1,200**  
Nextel service for 2 phones at \$50 per month.  $\$50 \times 12 \text{ months} \times 2 = \$1,200$

**525210 Conference and Meeting Expenses** **\$17,350**  
To cover the cost of violent crime task force members attending the SC Solicitors Association Conference, class on Homicide and/or Violent Crimes Investigation, personal development workshops, to maintain law enforcement certification for investigator.  
Conferences and Meetings:  
SC Solicitor's Association – 2 @ \$1000 = \$2,000  
NDAA classes - 6 @ \$1000 = \$6,000  
Homicide / Violent Crime  
Investigation classes - 2 @ \$4,200 = \$8,400  
Training for case managers – 2 @ \$ 175 = \$350  
Certification training - 2 @ \$ 300 = \$600

**525400 Gas, Fuel, and Oil** **\$3,000**  
To cover the cost of gas and oil for 1 vehicle assigned to the investigator.

**525041 Email Accounts** **\$240**  
 $\$10 \text{ per month} \times 2 \text{ employees} \times 12 \text{ months} = \$240$

**525600 Uniforms and Clothing** **\$350**  
Uniform Shirts for investigators @ \$25 per shirt x 14 = \$350

**525030 800 MHz Radio Service** **\$ 650**  
To cover the service for (1) Motorola Radio for the Investigator.

**SECTION V. C. - CAPITAL LINE ITEM NARRATIVES**

|  |              |
|--|--------------|
| <b>540000 SMALL TOOLS AND MINOR EQUIPMENT</b>        | <b>\$480</b> |
| <hr/>  |              |
| (3) High Capacity USB Flash Drives \$160 x 3 = \$480 |              |

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COUNTY OF LEXINGTON  
VIOLENT CRIME TASK FORCE  
Annual Budget  
Fiscal Year - 2008-09

**NEW PROGRAM**

Fund: 2469  
Division: Judicial  
Organization: 141200 - Solicitor

|   | New Position                | <i>BUDGET</i>        |                      |                     |
|---|-----------------------------|----------------------|----------------------|---------------------|
| Object Expenditure<br>Code Classification | Victim Advocate<br>Grade 13 | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                          |                             |                      |                      |                     |
| 510100 Salaries & Wages - 1               |                             | 42,363               |                      |                     |
| 511112 FICA Cost                          |                             | 3,240                |                      |                     |
| 511113 State Retirement                   |                             | 3,977                |                      |                     |
| 511120 Insurance Fund Contribution        |                             | 6,000                |                      |                     |
| 511130 Workers Compensation               |                             | 179                  |                      |                     |
| <b>* Total Personnel</b>                  |                             | <b>55,759</b>        |                      |                     |
| <b>Operating Expenses</b>                 |                             |                      |                      |                     |
| 521000 Office Supplies                    |                             | 600                  |                      |                     |
| 525000 Telephone                          |                             | 240                  |                      |                     |
| 525020 Pagers and Cell Phones             |                             | 600                  |                      |                     |
| 525210 Conference & Meeting Expense       |                             | 2,600                |                      |                     |
| 525041 E-mail Service Charges             |                             | 120                  |                      |                     |
| <b>* Total Operating</b>                  |                             | <b>4,160</b>         |                      |                     |
| <b>** Total Personnel &amp; Operating</b> |                             | <b>59,919</b>        |                      |                     |
| <b>Capital</b>                            |                             |                      |                      |                     |
| 540000 Small Tools & Minor Equipment      |                             | 500                  |                      |                     |
| 540010 Minor Software                     |                             | 400                  |                      |                     |
| (1) Nextel Phone                          |                             | 200                  |                      |                     |
| (1) Cubicle                               |                             | 3,000                |                      |                     |
| (1) Laptop Computer w/ Accessories        |                             | 2,450                |                      |                     |
| (1) Printer w/ Accessories                |                             | 450                  |                      |                     |
| <b>** Total Capital</b>                   |                             | <b>7,000</b>         |                      |                     |
| <b>*** Total Budget Appropriation</b>     |                             |                      | <b>66,919</b>        |                     |

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### SECTION III. - PROGRAM OVERVIEW

#### Summary of Programs:

##### VIOLENT CRIME TASK FORCE

The request is to create a new Victim Advocate position for the Violent Crime Task Force.

#### Program Overview:

The Victim Advocate position is vital to the success of the Violent Crime Task Force. With the Violent Crime Task Force, everyone fills a critical role. The senior prosecutors have a lead role. They review the cases and provide the necessary direction to the Investigators and Case Managers for the preparation of the cases. These prosecutors negotiate pleas, and they try the cases in court.

The Investigators follow up on the work done by law enforcement. Whereas law enforcement investigates a case in order to make an arrest, based on probable cause; Task Force Investigators work on finding the additional witnesses and evidence necessary to prosecute the case to a standard of "beyond a reasonable doubt".

The case managers on the Violent Crime Task Force handle the tedious and time consuming task of organizing the case files, gathering and copying discovery for the defense, and preparing the file for prosecution.

The one critical role that remains to be filled is that of the Victim's Advocate. Victim's Advocates become involved with victims at the very inception of a case. They assist prosecutors by getting vital information from victims, including family histories and contact information. In addition, they direct victims to the appropriate counseling agencies and medical facilities, they assist victims in applying for financial assistance, and they assist the prosecutors in preparing victims for testifying in court. Finally, the Victim's Advocate is the primary contact for the victim, answering any questions the victim might have during the process, and assuring the victim that they will not be overlooked or forgotten.

The role of the Victim's Advocate is on-going and time consuming. Without the Victim's Advocate's assistance, the prosecuting solicitor must undertake these duties at the expense of the prosecutors lead role in the process. In addition to interviewing witnesses, talking with law enforcement, reviewing evidence, meeting with experts, and doing the legal research that each case requires, the prosecuting solicitor must now do the work a Victim's Advocate does on a daily basis. This is particularly problematic with violent crime cases. These victims require more assistance and attention than victims of non-violent crimes.

Without addressing the critical need of the assistance of a Victim's Advocate on the Violent Crime Task Force, prosecutors will continue to undertake these additional responsibilities at the expense of their primary duties. Violent cases will continue to move through the system at an unacceptably slow pace. And, of most importance, the victims of these horrible crimes will continue to wait for the justice they so desperately desire and deserve.

**SECTION IV. - SUMMARY OF REVENUES**

A grant proposal has been submitted to South Carolina Department of Public Safety. Should the grant be awarded, 75% of the funds will be covered by the grant with a 25% match from the General Fund.

**Grant Income** **\$146,670**

The grant application submitted to SCDPS totals \$195,560. The grant will provide 75% of the total which = \$146,670.

**Matching Funds** **\$ 48,890**

25% matching funds for the grant application of \$195,560 = 48,890. The matching funds will come from the Solicitor's State Funds.

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**SECTION V. - PERSONNEL LINE ITEM NARRATIVES**

|   |                 |
|---|-----------------|
| <b>510100 Salaries and Wages</b>  | <b>\$42,363</b> |
| Salary of the victim advocate is calculated at 10% above the minimum of grade 13 - \$42,363 |                 |
| <b>511112 FICA</b>  | <b>\$3,240</b>  |
| 7.65 % of salary of the victim advocate - 7.65% x \$42,363 = \$3,240                        |                 |
| <b>511113 State Retirement</b>  | <b>\$3,977</b>  |
| 9.39 % x victim advocate's salary = \$3,977   |                 |
| <b>511120 Employee Insurance</b>  | <b>\$6,000</b>  |
| \$6,000 x 1 employees = \$6,000   |                 |
| <b>511130 Worker's Compensation</b>   | <b>\$179</b>    |
| .0423% of salary = \$ 179.  |                 |

**SECTION V. A. - LISTING OF POSITIONS**

**LISTING OF POSITIONS**

**Current Staffing Level:**

| <u>Job Title</u> | <u>Positions</u> | <u>Full Time Equivalent</u> |                   | <u>Total</u> | <u>Grade</u> |
|------------------|------------------|-----------------------------|-------------------|--------------|--------------|
|                  |                  | <u>General Fund</u>         | <u>Other Fund</u> |              |              |
| Investigator     | 1                |                             | 1                 | 1            | 13           |
| Case Manager     | 1                |                             | 1                 | 1            | 9            |

**Requesting:**

|                        |          |  |          |          |    |
|------------------------|----------|--|----------|----------|----|
| Victim Advocate        | 1        |  | 1        | 1        | 13 |
| <b>Total Positions</b> | <b>3</b> |  | <b>2</b> | <b>2</b> |    |

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**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**521000 Office Supplies \$600**

Supplies for the new employee: pens, pencils, folders, ink, small calculator to determine restitution in cases, stapler, bulletin board, stapler and other office supplies.

**525000 Telephone \$ 240**

Cost of office phone service for 1 employees \$20 x 12 months = 240

**525020 Pagers and Cell Phones \$600**

Nextel service for 1 phone at \$50 per month. \$50 x 12 months = \$600

**525210 Conference and Meeting Expenses \$2,600**

To cover the cost for victim advocate to attend the SC Solicitors Association Conference, National Victim Advocate Conference and training on working with victims and the families of victim of violent crimes.

SC Solicitor's Association = \$1,000

National Victim Advocate Conference - \$1,000

Training specific on working with victims of violent crimes - \$600

**525041 Email Accounts \$120**

\$10 per month x 1 employees x 12 months = \$120

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**SECTION V. C. - CAPITAL LINE ITEM NARRATIVES**

**540000 SMALL TOOLS AND MINOR EQUIPMENT \$500**

- (2) File Cabinets at \$100/per cabinet = \$200.
- (1) Desk Chair for the new victim advocate = \$300

**540010 Minor Software \$400**

Software will be needed for the victim advocate's new computer - Microsoft Office at \$ 275, Operating system at \$130 for a total of \$400.

**(1) Nextell Phone \$ 200**

Nextell phone is requested for the victim advocate. Nextell phones will ensure that every non-attorney on the Task Force can be reached when away from the desk.

**(1) Cubicle \$3,000**

(1) Cubicle is needed to provide office space for the victim advocate. There are currently no available offices.

**(1) Laptop Computer and Accessories \$ 2,450**

(1) Lap top computer is requested for the victim advocate in order for mobility of data. Victim advocate will be required to be in the courtroom with the victims, will be interviewing victims outside of the office and will need the portability of a laptop.

**(1) HP Multi-function Printer and accessories \$450**

Victims of violent crimes are asked to bring in personal items that we use in court. These items will be pictures, certificates, etc. In cases of murder, these items allow the jury to see who the deceased victim was and how he/she was loved by his/her family. The Solicitor's Office will submit copies of these items into evidence during trial. The requested item is a multi-function color printer that will allow the victim advocate to make a color copy of the picture while meeting with the victim or victim's family.

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**COUNTY OF LEXINGTON  
VICTIM WITNESS PROGRAM  
Annual Budget  
FY 2008-09 Estimated Revenue**

| Object Code                                      | Revenue Account Title            | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Recommend<br>2008-09 |
|--|----------------------------------|-------------------|---------------------------------|--|--|----------------------|----------------------|
| <b>*Solicitor / Victim Witness Program 2500:</b> |                                  |                   |                                 |  |  |                      |                      |
| <b>Revenues:</b>                                 |                                  |                   |                                 |  |  |                      |                      |
| 456100   | Program Income                   | 51,898            | 25,949                          | 51,898                                   | 51,898                                       | 51,898               | _____                |
| 461000   | Investment Interest              | 3,861             | 28                              | 2,420                                    | 2,420  | 60                   | _____                |
| 469100   | Gifts & Donations                | 100               | 0                               | 0  | 0  | 0                    | _____                |
| 801000   | Op Trn from General Fund         | 24,000            | 24,000                          | 24,000                                   | 24,000                                       | 24,000               | _____                |
| 802611   | Op Trn from Solicitor State Fund | 171,641           | 85,821                          | 171,641                                  | 171,641                                      | 206,614              | _____                |
| 802611   | Op Trn from Solicitor State Fund |                   |                                 |  |  | 60,739               | _____                |
| <b>** Total Revenue</b>                          |                                  | <u>251,500</u>    | <u>135,798</u>                  | <u>249,959</u>                           | <u>249,959</u>                               | <u>343,311</u>       |                      |
| <b>***Total Appropriation</b>                    |                                  |                   |                                 |  | 260,295                                      | 274,829              | _____                |
| <b>New Program - Victim Advocate</b>             |                                  |                   |                                 |  |  | 60,839               | _____                |
| FUND BALANCE                                     |                                  |                   |                                 |  |  |                      |                      |
| Beginning of Year                                |                                  |                   |                                 |  | 6,086  | (4,250)              | _____                |
| FUND BALANCE - Projected                         |                                  |                   |                                 |  |  |                      |                      |
| End of Year                                      |                                  |                   |                                 |  | (4,250)                                      | 3,393                | =====                |

**COUNTY OF LEXINGTON  
VICTIM WITNESS PROGRAM  
Annual Budget  
Fiscal Year - 2008-09**

Fund: 2500  
Division: Judicial  
Organization: 141200 - Solicitor

| Object Code               | Expenditure Classification                | 2006-07 Expend | 2007-08 Expend (Dec) | 2007-08 Amended (Dec) | <b>BUDGET</b>     |                   |                  |
|---------------------------|---|----------------|----------------------|-----------------------|-------------------|-------------------|------------------|
|                           |   |                |                      |                       | 2008-09 Requested | 2008-09 Recommend | 2008-09 Approved |
| <b>Personnel</b>          |   |                |                      |                       |                   |                   |                  |
| 510100                    | Salaries & Wages - 4                      | 192,284        | 92,445               | 199,975               | 200,298           |                   |                  |
|                           | Salaries & Wages Adjustment               | 0              |                      |                       | 8,012             |                   |                  |
| 511112                    | FICA Cost                                 | 13,669         | 6,527                | 15,298                | 15,936            |                   |                  |
| 511113                    | State Retirement - Employer's Portion     | 15,842         | 8,514                | 18,417                | 19,560            |                   |                  |
| 511120                    | Employee Insurance - 4                    | 23,040         | 11,520               | 23,040                | 24,000            |                   |                  |
| 511130                    | Workers Compensation                      | 693            | 333                  | 714                   | 743               |                   |                  |
|                           | <b>* Total Personnel</b>                  | <b>245,528</b> | <b>119,339</b>       | <b>257,444</b>        | <b>268,549</b>    |                   |                  |
| <b>Operating Expenses</b> |   |                |                      |                       |                   |                   |                  |
| 524201                    | General Tort Liability Insurance          | 342            | 176                  | 401                   | 400               |                   |                  |
| 524202                    | Surety Bonds - 4                          | 0              | 0                    | 0                     | 0                 |                   |                  |
| 525020                    | Pagers and Cell Phones                    | 459            | 103                  | 500                   | 1,000             |                   |                  |
| 525041                    | E-mail Service Charges                    | 0              | 0                    | 0                     | 480               |                   |                  |
| 525210                    | Conference & Meeting Expense              | 1,408          | 1,461                | 1,500                 | 3,600             |                   |                  |
| 525230                    | Subscriptions, Dues, & Books              | 270            | 270                  | 350                   | 400               |                   |                  |
| 525240                    | Personal Mileage Reimbursement            | 0              | 0                    | 100                   | 100               |                   |                  |
|                           | <b>* Total Operating</b>                  | <b>2,479</b>   | <b>2,010</b>         | <b>2,851</b>          | <b>5,980</b>      |                   |                  |
|                           | <b>** Total Personnel &amp; Operating</b> | <b>248,007</b> | <b>121,349</b>       | <b>260,295</b>        | <b>274,529</b>    |                   |                  |
| <b>Capital</b>            |   |                |                      |                       |                   |                   |                  |
| 540000                    | Small Tools & Minor Equipment             | 0              | 0                    | 0                     | 300               |                   |                  |
|                           | All Other Equipment                       | 0              | 0                    | 0                     | 0                 |                   |                  |
|                           | <b>** Total Capital</b>                   | <b>0</b>       | <b>0</b>             | <b>0</b>              | <b>300</b>        |                   |                  |
|                           | <b>*** Total Budget Appropriation</b>     | <b>248,007</b> | <b>121,349</b>       | <b>260,295</b>        | <b>274,829</b>    | <b>0</b>          | <b>0</b>         |

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COUNTY OF LEXINGTON

Victim Witness Program

Capital Item Summary

Fiscal Year - 2008-09

Fund: 2500

Division: Judicial

Organization: 141200 - Solicitor

**BUDGET**  
2007-2008  
Requested

| <u>Qty</u>   | <u>Item Description</u> | <u>Amount</u> |
|--|-------------------------|---------------|
| 3  | Cell Phones             | 300           |
| <b>** Total Capital (Transfer Total to Section I and IA)</b> |                         | <b>300</b>    |

**COUNTY OF LEXINGTON  
VICTIM WITNESS PROGRAM  
Annual Budget  
Fiscal Year - 2008-09**

Fund: 2500  
Division: Judicial  
Organization: 141200 - Solicitor

**Program Overview**

Objectives:

Our mission is to fully comply with South Carolina's constitutional and statutory laws governing provision of rights and services to crime victims in the Eleventh Judicial Circuit.

**COUNTY OF LEXINGTON  
VICTIM WITNESS PROGRAM  
Annual Budget  
Fiscal Year 2008 - 09**

Fund: 2500  
Division: Judicial  
Organization: 141200 - Solicitor

**Revenue Narrative**

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**State appropriation. 11,320**

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Each Solicitors' office receives a one-sixteenth share of funds appropriated annually by the General Assembly.

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**State Office of Victim Assistance 40,578**

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By an annual budget proviso, the General Assembly requires SOVA to distribute 650,000 of any surplus remaining at the end of the previous fiscal year to fund victim services in Solicitors' offices. These funds are distributed on a per capita basis.

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**Total Program Revenue 51,898**

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**Operational Transfer from Solicitor State Funds 206,614**

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Solicitor Myers annually designates a portion of his Solicitor State support funds to supplement other sources of revenue.

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**Operational Transfer from General Fund 24,000**

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Beginning in FY 2004-2005, Lexington County Council authorized an operational transfer due to lack of sufficient revenue from other sources. His funding has remained constant over the past four years.

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**Total Operational Transfers 230,614**

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**Investment Interest 60**

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Per Finance Department projection.

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**Total Revenues 282,572**

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**COUNTY OF LEXINGTON  
VICTIM WITNESS PROGRAM  
Annual Budget  
Fiscal Year 2008 - 09**

Fund: 2500  
Division: Judicial  
Organization: 141200 - Solicitor

**Personnel Schedule**

|  |                       |
|--|-----------------------|
| <b>Salaries</b>  | <b><u>200,298</u></b> |
| This budget covers the salary for the Director and three Victim Advocates. |                       |
| <b>Salaries &amp; Wages Adjustment</b>                                     | <b><u>8,012</u></b>   |
| <b>Total Salaries:</b>   | <b>208,310</b>        |
| <b>FICA</b>  | <b><u>15,936</u></b>  |
| <b>SCRS</b>  | <b><u>19,560</u></b>  |
| <b>Employee Insurance</b>  | <b><u>24,000</u></b>  |
| <b>Workers' Compensation</b>   | <b><u>743</u></b>     |
| <b>Total Fringe Benefits</b>   | <b><u>60,239</u></b>  |
| <b>Total Personnel</b>   | <b><u>268,549</u></b> |

**COUNTY OF LEXINGTON  
VICTIM WITNESS PROGRAM  
Annual Budget  
Fiscal Year 2008 - 09**

Fund: 2500  
Division: Judicial  
Organization: 141200 - Solicitor

**Position Schedule**

| <b>Position Title</b> | <b>Number</b> | <b>Grade</b> | <b>Total</b> |
|-----------------------|---------------|--------------|--------------|
| Director              | 1.0           | 17           | 1.0          |
| Victim Counselor      | 3.0           | 13           | 3.0          |
| <b><u>Total</u></b>   | <b>4.0</b>    |              | <b>4.0</b>   |

**Positions with Insurance Coverage:            4.0**



**COUNTY OF LEXINGTON  
VICTIM WITNESS PROGRAM  
Annual Budget  
Fiscal Year - 2008-09**

Fund: 2500  
Division: Judicial  
Organization: 141200 - Solicitor

**Operating Narrative**

|   |              |
|---|--------------|
| <b>General Tort Liability Ins</b>   | <b>400</b>   |
| <hr/> Per Risk Management Division advisory   |              |
| <b>Surety Bonds</b>   | <b>0</b>     |
| <hr/>   |              |
| <b>Telephone</b>  | <b>0</b>     |
| <hr/>   |              |
| <b>Pagers and Cell Phones</b>   | <b>1,000</b> |
| <hr/>   |              |
| A cell phone is needed during the frequent times the Director and Advocates are away from the desk during their working hours in addition to evenings and weekends. This will facilitate better and faster communications among attorneys, advocates and other staff. |              |
| <b>E-mail Service Charges</b>   | <b>480</b>   |
| As dictated by County policy.   |              |
| <b>Conference &amp; Meeting Exp</b>   | <b>3,600</b> |
| <hr/> Allows the Victim Witness staff to accomplish the twelve hours of annual training required by the State. This is done by attending the annual Solicitors' and Victim Advocates Training Conference.   |              |
| <b>Subscriptions, Dues, &amp; Books</b>   | <b>400</b>   |
| <hr/> Covers the cost of dues and materials related to victim services.   |              |
| <b>Personal Mileage Reimb</b>   | <b>100</b>   |
| <hr/> Reimbursement for business travel in personal vehicles  |              |
| <hr/>   |              |
| <b>Total Operating Expense</b>  | <b>5,980</b> |
| <hr/>   |              |

**COUNTY OF LEXINGTON  
VICTIM WITNESS PROGRAM  
Annual Budget  
Fiscal Year 2008 - 09**

Fund: 2500  
Division: Judicial  
Organization: 141200 - Solicitor

**Capital Narrative**

**Small Tools & Minor Eqmt**

**300**

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A cell phone is needed during the frequent times the Director and Advocates are away from the desk (interviewing victims, awaiting a plea outside the courtroom, etc.) during working hours in addition to evenings and weekends. This will facilitate better and faster communications among attorneys, advocates and other staff.

**\*\* Total Capital    300**

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COUNTY OF LEXINGTON  
VICTIM WITNESS PROGRAM  
Annual Budget  
Fiscal Year - 2008-09

**NEW PROGRAM**

Fund: 2500  
Division: Judicial  
Organization: 141200 - Solicitor

|                           |   | New Position                | <b>BUDGET</b>        |                      |                     |
|---------------------------|---|-----------------------------|----------------------|----------------------|---------------------|
|                           |   | Victim Advocate<br>Grade 13 | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>          |   |                             |                      |                      |                     |
| 510100                    | Salaries & Wages - 1                      |                             | 40,052               | _____                |                     |
| 511112                    | FICA Cost                                 |                             | 3,084                | _____                |                     |
| 511113                    | State Retirement                          |                             | 3,761                | _____                |                     |
| 511120                    | Insurance Fund Contribution               |                             | 6,000                | _____                |                     |
| 511130                    | Workers Compensation                      |                             | 150                  | _____                |                     |
|                           | <b>* Total Personnel</b>                  |                             | <b>53,047</b>        | _____                |                     |
| <b>Operating Expenses</b> |   |                             |                      |                      |                     |
| 524201                    | General Tort Liability Insurance          |                             | 617                  | _____                |                     |
| 525000                    | Telephone                                 |                             | 250                  | _____                |                     |
| 525020                    | Pagers and Cell Phones                    |                             | 250                  | _____                |                     |
| 525041                    | E-mail Service Charges                    |                             | 125                  | _____                |                     |
| 525210                    | Conference & Meeting Expense              |                             | 900                  | _____                |                     |
| 525230                    | Subscriptions, Dues, & Books              |                             | 125                  | _____                |                     |
|                           | <b>* Total Operating</b>                  |                             | <b>2,267</b>         | _____                |                     |
|                           | <b>** Total Personnel &amp; Operating</b> |                             | <b>55,314</b>        | _____                |                     |
| <b>Capital</b>            |   |                             |                      |                      |                     |
| 540000                    | Small Tools & Minor Equipment             |                             | 200                  | _____                |                     |
| 540010                    | Minor Software                            |                             | 0                    | _____                |                     |
|                           | (1) Cubicle                               |                             | 2,200                | _____                |                     |
|                           | (1) Chair                                 |                             | 400                  | _____                |                     |
|                           | (1) Laptop Computer w/ Accessories (F6)   |                             | 2,500                | _____                |                     |
|                           | (1) File Cabinet                          |                             | 225                  | _____                |                     |
|                           | <b>** Total Capital</b>                   |                             | <b>5,525</b>         | _____                |                     |
|                           | <b>*** Total Budget Appropriation</b>     |                             | <b>60,839</b>        | _____                |                     |

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**COUNTY OF LEXINGTON  
VICTIM WITNESS PROGRAM  
New Program Request  
Fiscal Year - 2007-08**

Fund: 2500  
Division: Judicial  
Organization: 141200 - Solicitor

**Program Overview**

Objectives:

Our mission is to fully comply with South Carolina's constitutional and statutory laws governing provision of rights and services to crime victims in the Eleventh Judicial Circuit.

Victims Advocates become involved with victims at the very inception of a case. They assist prosecutors by getting vital information from victims, including family histories and contact information. In addition, they direct victims to the appropriate counseling agencies and medical facilities, they assist victims in applying for financial assistance, and they assist the prosecutors in preparing victims for testifying in court. Finally, the Victims Advocate is the primary contact for the victim, answering any questions the victim might have during the process, and assuring the victim that they will not be overlooked or forgotten.

The role of the Victims Advocate is on-going and time consuming. Without the Victims Advocates assistance, the prosecuting solicitor must undertake these duties at the expense of the prosecutors lead role in the process. In addition to interviewing witnesses, talking with law enforcement, reviewing evidence, meeting with experts, and doing the legal research that each case requires, the prosecuting solicitor must now do the work a Victims Advocate does on a daily basis. This is particularly problematic with violent crime cases. These victims require more assistance and attention than victims of non-violent crimes.

The number of Victims Advocates in the Solicitor's Office has remained static for many years. All the while, the statutory requirements for service and the criminal caseload have been growing. Each Advocate receives around 500 new cases per year, while continuing to work with victims from previous years. There is a critical need for at least one new Advocate. This new program is designed to fill it.

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COUNTY OF LEXINGTON  
VICTIM WITNESS PROGRAM  
New Program Request  
Fiscal Year 2008 - 09

Fund: 2500  
Division: Judicial  
Organization: 141200 - Solicitor

Revenue Narrative

**Operational Transfer from Solicitor State Funds 60,739**

Solicitor Myers annually designates a portion of his Solicitor State support funds to supplement other

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**Total Operational Transfers 60,739**

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**Total Revenues 60,739**

67-12

**COUNTY OF LEXINGTON  
VICTIM WITNESS PROGRAM  
New Program Request  
Fiscal Year 2008 - 09**

Fund: 2500  
Division: Judicial  
Organization: 141200 - Solicitor

**Personnel Schedule**

|  |                      |
|--|----------------------|
| <b>Salaries</b>                                    | <b><u>40,052</u></b> |
| This budget covers the salary one Victim Advocate. |                      |
| <b>Salaries &amp; Wages Adjustment</b>             | <b><u>0</u></b>      |
| <b>Total Salaries:</b>                             |                      |
|  | <b>40,052</b>        |
| <b>FICA</b>  | <b><u>3,084</u></b>  |
| <b>SCRS</b>  | <b><u>3,761</u></b>  |
| <b>Employee Insurance</b>                          | <b><u>6,000</u></b>  |
| <b>Workers' Compensation</b>                       | <b><u>150</u></b>    |
| <b>Total Fringe Benefits</b>                       |                      |
|  | <b><u>12,995</u></b> |
| <b>Total Personnel</b>                             |                      |
|  | <b><u>53,047</u></b> |

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COUNTY OF LEXINGTON  
VICTIM WITNESS PROGRAM  
New Program Request  
Fiscal Year 2008 - 09

Fund: 2500  
Division: Judicial  
Organization: 141200 - Solicitor

Position Schedule

| Position Title   | Number | Grade | Total                 |
|------------------|--------|-------|-----------------------|
| Victim Counselor | 1      | 13    | 1                     |
| <u>Total</u>     | 1      |       | <del>4.0</del><br>1.0 |

Positions with Insurance Coverage: 1

67-14

**COUNTY OF LEXINGTON  
VICTIM WITNESS PROGRAM  
New Program  
Fiscal Year - 2008-09**

Fund: 2500  
Division: Judicial  
Organization: 141200 - Solicitor

**Operating Narrative**

|  |       |
|--|-------|
| <b>General Tort Liability Ins</b>  | 617   |
| Per Risk Management Division advisory  |       |
| <hr/>  |       |
| <b>Pagers and Cell Phones</b>  |       |
| A cell phone is needed during the frequent times the Director and Advocates are away from the desk | 250   |
| <hr/>  |       |
| <b>Telephone</b>   | 250   |
| To provide communication with victims and other staff  |       |
| <hr/>  |       |
| <b>E-mail Service Charges</b>  | 125   |
| As dictated by County policy.  |       |
| <hr/>  |       |
| <b>Conference &amp; Meeting Exp</b>  | 900   |
| Allows the Victim Witness staff to accomplish the twelve hours of annual training required by the  |       |
| <hr/>  |       |
| <b>Subscriptions, Dues, &amp; Books</b>  | 125   |
| Covers the cost of dues and materials related to victim services.                                  |       |
| <hr/>  |       |
| <b>Total Operating Expense</b>   | 2,267 |

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**COUNTY OF LEXINGTON**  
**New Program Request**  
**Fiscal Year - 2008-2009**  
**Capital Narrative**

Fund # 2500 Fund Title: Victim Bill of Rights  
 Organization # 141200 Organization Title: Solicitor's Office  
 Program # Program Title: Victim Advocate

|   | Total<br>2008 - 2009<br>Requested |
|---|-----------------------------------|
| Cubicle<br>Work space for new employee  | 2,200                             |
| Chair<br>Seating for new employee   | 400                               |
| F6 Laptop Computer, External Monitor, Keyboard, Mouse, MS Office Professional<br>Necessary to perform job functions | 2,500                             |
| File Cabinets (1)<br>File storage for new employee  | 225                               |
| Telephone<br>Communication for new employee   | 100                               |
| Cell Phone<br>Communication for new employee. A cell phone is needed during the frequent times                      | 100                               |
| <b>Total Capital Items</b>  | <b>5,525</b>                      |

**COUNTY OF LEXINGTON  
COMMUNITY JUVENILE ARBITRATION GRANT  
Annual Budget  
FY 2008-09 Estimated Revenue**

| Object Code | Revenue Account Title | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Approved<br>2008-09 |
|-------------|-----------------------|-------------------|---------------------------------|--|--|----------------------|---------------------|
|-------------|-----------------------|-------------------|---------------------------------|--|--|----------------------|---------------------|

**\*Solicitor / Community Juvenile Arbitration 2501:**

**Revenues:**

|        |                                   |        |        |        |        |        |  |
|--------|-----------------------------------|--------|--------|--------|--------|--------|--|
| 458000 | State Grant Income                | 60,000 | 30,000 | 60,000 | 60,000 | 60,000 |  |
| 461000 | Investment Interest               | 734    | 24     | 336    | 3,366  | 100    |  |
| 469900 | Miscellaneous Revenues            | 0      | 0      | 0      | 0      | 0      |  |
| 802140 | Op Trn from Temporary Alcohol Bev | 81,978 | 42,986 | 85,971 | 85,971 | 99,109 |  |

**\*\* Total Revenue**

|         |        |         |         |         |
|---------|--------|---------|---------|---------|
| 142,712 | 73,010 | 146,307 | 149,337 | 159,209 |
|---------|--------|---------|---------|---------|

**\*\*\*Total Appropriation**

|         |         |
|---------|---------|
| 146,443 | 159,209 |
|---------|---------|

**FUND BALANCE**

Beginning of Year

9,221      12,115

**FUND BALANCE - Projected**

End of Year

12,115      12,115

GRANT PERIOD:

GRANT AWARD: \$ State Grant

PERCENTAGE SHARED:

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**COUNTY OF LEXINGTON**  
**COMMUNITY JUVENILE ARBITRATION GRANT**  
**Annual Budget**  
**Fiscal Year - 2008-09**

Fund: 2501  
Division: Judicial  
Organization: 141200 - Solicitor

| Object Code               | Expenditure Classification                | <i>BUDGET</i>     |                            |                             |                      |                      |
|---------------------------|---|-------------------|----------------------------|-----------------------------|----------------------|----------------------|
|                           |   | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend |
| <b>Personnel</b>          |   |                   |                            |                             |                      |                      |
| 510100                    | Salaries & Wages - 2                      | 90,324            | 43,701                     | 93,937                      | 94,685               |                      |
|                           | Salaries & Wages Adjustment               | 0                 |                            |                             | 4,381                |                      |
| 510300                    | Part-time - 1 (.5 - FTE)                  | 14,085            | 6,847                      | 14,648                      | 14,836               |                      |
| 511112                    | FICA - Employer's Portion                 | 7,737             | 3,740                      | 8,306                       | 8,713                |                      |
| 511113                    | State Retirement - Employer's Portion     | 8,602             | 4,656                      | 10,001                      | 10,695               |                      |
| 511120                    | Employee Insurance - 2                    | 11,520            | 5,760                      | 11,520                      | 12,000               |                      |
| 511130                    | Workers Compensation                      | 356               | 172                        | 368                         | 386                  |                      |
|                           | <b>* Total Personnel</b>                  | <b>132,624</b>    | <b>64,876</b>              | <b>138,780</b>              | <b>145,696</b>       |                      |
| <b>Operating Expenses</b> |   |                   |                            |                             |                      |                      |
| 520300                    | Professional Services                     | 0                 | 0                          | 0                           | 0                    |                      |
| 521000                    | Office Supplies                           | 546               | 370                        | 850                         | 850                  |                      |
| 521100                    | Duplicating                               | 1,619             | 498                        | 2,100                       | 2,100                |                      |
| 521200                    | Operating Supplies                        | 13                | 0                          | 0                           | 0                    |                      |
| 521206                    | Training Supplies                         | 40                | 245                        | 500                         | 300                  |                      |
| 524201                    | General Tort Liability Insurance          | 180               | 99                         | 200                         | 181                  |                      |
| 524202                    | Surety Bonds - 3                          | 0                 | 0                          | 0                           | 27                   |                      |
| 524301                    | Volunteer Liability Ins.                  | 425               | 0                          | 425                         | 435                  |                      |
| 524302                    | Court Ref Volunteer Liab Ins              | 700               | 0                          | 730                         | 830                  |                      |
| 525000                    | Telephone                                 | 707               | 361                        | 720                         | 730                  |                      |
| 525010                    | Long Distance Charges                     | 0                 | 0                          | 0                           | 0                    |                      |
| 525041                    | E-mail Service Charges                    |                   | 0                          | 210                         | 360                  |                      |
| 525100                    | Postage                                   | 872               | 373                        | 1,790                       | 1,800                |                      |
| 525210                    | Conference & Meeting Expense              | 1,534             | 1,784                      | 2,000                       | 2,000                |                      |
| 525230                    | Subscriptions, Dues, & Books              | 160               | 0                          | 200                         | 200                  |                      |
| 525240                    | Personal Mileage Reimbursement            | 2,310             | 1,157                      | 2,500                       | 2,500                |                      |
| 525600                    | Uniforms & Clothing                       | 77                | 0                          | 200                         | 200                  |                      |
| 529903                    | Contingency                               | 0                 | 0                          | (4,762)                     | 1,000                |                      |
|                           | <b>* Total Operating</b>                  | <b>9,183</b>      | <b>4,887</b>               | <b>7,663</b>                | <b>13,513</b>        |                      |
|                           | <b>** Total Personnel &amp; Operating</b> | <b>141,807</b>    | <b>69,763</b>              | <b>146,443</b>              | <b>159,209</b>       |                      |
| <b>Capital</b>            |   |                   |                            |                             |                      |                      |
| 540000                    | Small Tools & Minor Equipment             | 0                 | 0                          | 0                           | 0                    |                      |
| 540010                    | Minor Software                            | 558               | 0                          | 0                           | 0                    |                      |
|                           | All Other Equipment                       | 2,888             | 0                          | 0                           | 0                    |                      |
|                           | <b>** Total Capital</b>                   | <b>3,446</b>      | <b>0</b>                   | <b>0</b>                    | <b>0</b>             |                      |
|                           | <b>*** Total Budget Appropriation</b>     | <b>145,253</b>    | <b>69,763</b>              | <b>146,443</b>              | <b>159,209</b>       |                      |

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### SECTION III. - PROGRAM OVERVIEW

#### Summary of Programs:

#### Community Juvenile Arbitration Program

##### Objectives:

To provide a model community-based mediation/arbitration program that successfully diverts non-violent, first time juvenile offenders from the juvenile justice system, while promoting offender accountability, victim restitution, and the protection of the public. The program uses trained volunteers to conduct informal hearings in the community between law enforcement officers, victims and juvenile offenders. These Arbitrators act as mentors to many of the juvenile offenders, offering direction, guidance, and sanctions in their lives. The program must recruit, train, monitor and supervise an adequate number of community volunteers to handle over 500-600 referrals annually. Community Juvenile Arbitration staff must recruit community service sites where juvenile offenders can repay their community by performing community service work. The Program offers restitution and restorative justice to victims of crime, engaging them in the restorative justice process.

SECTION III. - SERVICE LEVELS

| INDICATORS:               | FY05/06  | FY06/07  | FY07/08<br>(To Date) | FY08/09<br>(Projected) |
|---------------------------|----------|----------|----------------------|------------------------|
| # CASES REFERRED          | 500      | 544      | 222                  | 550                    |
| # ARBITRATION HEARINGS    | 327      | 365      | 163                  | 350                    |
| # COMMUNITY SERVICE HOURS | 3,697    | 3,522    | 1,989                | 4,000                  |
| AMT OF VICTIM RESTITUTION | \$ 5,447 | \$ 5,082 | \$ 2,028             | \$ 4,800               |
| CHARITABLE DONATIONS      | \$ 1,000 | \$ 1,544 | \$ 425               | \$ 1,000               |

Statistics reflect closed cases. Statistical reports continue to reflect a substantially high rate of success for juveniles participating in the Arbitration process. The referrals come from the Department of Juvenile Justice, with the approval of the Family Court Solicitor. During the 2007-2008 year, the local DJJ Office experienced a great deal of staff changes, which explains the decrease in cases referred during the last six month period.

Over the last six months, July 2007 until January 2008, the juveniles in the program have performed more community service work on the average than the two years prior.

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**SECTION IV. - SUMMARY OF REVENUES**

**458000 – State Grant Income** **\$60,000**

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A contract for services is signed with the State Department of Juvenile Justice each year for the purpose of providing partial payment for the Juvenile Arbitration Program, using the Policy, Procedures and Guidelines of Juvenile Arbitration.

**802140 Temporary Alcohol Beverage Fee** **\$ 99,109**

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Statute 61-6-2000 this statute allows revenue to be collected and used by the municipality or county for only specific purposes. One of the purposes is for “(d) local youth mentor programs to serve juvenile offenders under the jurisdiction of family court”. Community Juvenile Arbitration is a countywide program that serves youthful offenders under the jurisdiction of family court. The volunteer Arbitrators mentor their youngsters during the Arbitration Hearing and through follow up work after the Hearing is completed, to ensure the youngsters comply with required sanctions.

**461000 – Investment Funds** **\$100**  
Investment Interest

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**469900 - Miscellaneous Revenues** **0**

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SECTION V. - LINE ITEM NARRATIVES

SECTION V. A. - PERSONNEL LINE ITEM NARRATIVES

LISTING OF POSITIONS

Current Staffing Level:

| <u>Job Title</u> <u>Positions</u> | <u>Full Time Equivalent</u> |                   |                | <u>Grade</u> |
|-----------------------------------|-----------------------------|-------------------|----------------|--------------|
|                                   | <u>General Fund</u>         | <u>Other Fund</u> | <u>Total</u>   |              |
| Director                          |                             | 1 <del>1</del>    | 1 <del>1</del> | 17           |
| Case Manager                      |                             | 1 <del>1</del>    | 1 <del>1</del> | 11           |
| Clerk                             |                             | .50               | .50            | 4            |
| Total Positions                   |                             | 2.50              | 2.50           |              |

No increases in positions. Positions have remained the same for the past twelve (12) years. Technological advances, computer/laptop, email, fax have increased efficiency of small staff. The program has been in operation for twenty-five (25) years.

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**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**521000 – Office Supplies** **\$850**

To cover routine office supplies (paper, pencils, file folders, etc.) as well as major expenditures for Arbitration Program, such as colored paper for newsletter, and training material, such as manuals and flip chart, markers, flyers and wall calendars. This item also includes form printing costs and computer supplies. *Our Arbitration forms are carbon 4 & 5 part used in the Hearing process.*

**521100 - Duplicating** **\$2,100**

This account is used for copier machine duplicating newsletters, incident reports, complete copy of file for volunteer Arbitrators, copies for law enforcement, and copies of reports for victims. Our copies have increased over three thousand copies each year, during the last two years. Estimate usage 42,000 copies this year at \$.05. Manuals used with training are now over 100 pages including Statutes and Resource Material for Volunteers. Between 25 – 30 new Volunteers receive a Manual each year during training. *E-mailing and faxing are used whenever possible.*

**521206 – Training Supplies** **\$ 300**

Supplies necessary at volunteer arbitrator's training sessions.

**524201 – General Tort Liability** **\$ 181**

Liability insurance coverage for the three employees on this program.

**524202 – Surety Bonds** **\$ 27**

Bonding coverage for county employees.

**524301 – Volunteer Liability Insurance** **\$ 435**

This account covers liability insurance on the volunteer arbitrators.

**524302 – Court Ref Volunteer Liability Insurance** **\$ 830**

This account covers liability insurance on community service sanctioned work by clients.

**525000 – Telephone** **\$ 730**

This account covers the new costs for phone service on three phones.

\$19 x 2 = 38 x 12 = \$456 two voice mail lines

\$18 x 1 = 18 x 12 = \$216 one without voice mail

**525041 – Email Service Charge** **\$ 360**

Email Service charge for three staff members for one year - \$10/per each staff/monthly

\$30 x 12 months = \$360

**525100 – Postage** **\$1,800**

The Community Juvenile Arbitration program sends out four notices on every hearing, a monthly newsletter to over 70 volunteers and interested parties to make them aware of scheduled prison tours, educational programs, program training, special monthly programs & events, recognition of volunteers and law enforcement officers; apology letters, essay, book reports are copied and mailed to victims, schools, and volunteers. Quarterly reports and requisitions are made to the Department of Juvenile Justice. E-mail and faxes are used when possible.



**525210 – Conference & Meeting Expense** **\$2,000**

To cover the costs of attending the Solicitor's Office Conference, (in-state) and the Fall and Winter SCAVA Conference (in-state) training session for the Director and Case Manager, and one day Midlands Tech management, social work, and office administration for Director.

**525230 - Subscriptions, Dues, & Books** **\$ 200**

This account will pay for dues to the Midlands Affiliate of SC Association of Volunteer Administrators, Pre-Trial Intervention Association, SC Association of Volunteer Administrators for the Director and Case Manager and the Social Work License for Director. Miscellaneous books for juveniles, or about juveniles, are also purchased for use by the volunteers.

**525240 – Personal Mileage Reimbursement** **\$ 2,500**

Community Juvenile Arbitration business is conducted via a personal vehicle by the Director and Case Manager. The case manager must travel to and supervise the Ropes Course, prison/jail tours, Adopt-A-Highway, Media Literacy, Get Smart, special community service projects all around the county. Almost weekly is an event or scheduled activity. These trips include traveling to prisons, to arbitrators' homes, to arbitration hearings, to community service sites and projects, etc. The case manager is scheduled to recruit several new sites in the Gaston, Pelion, Swansea, Chapin and Batesburg-Leesville area, by driving out into the community, securing records checks on site supervisors and periodically checking on the site. The director must attend State Office DJJ Arbitration Directors meetings, State budget meetings, volunteer meetings, volunteer training and speaking engagements to recruit new volunteers in the entire Circuit area.

**525600 – Uniforms & Clothing** **\$ 200**

The Case Manager is able to be identified immediately by parents and juveniles while conducting tours and educational programs while wearing a shirt with the Solicitor's Office/Juvenile Arbitration insignia embroidered on it. Makes the case manager easily identified by prison and jail tour staff while conducting the tours with juvenile offenders.

**529903 – Contingency** **\$ 1,000**

**COUNTY OF LEXINGTON  
SOLICITOR / FORFEITURE (NARCOTICS) FUND  
Annual Budget  
Fiscal Year - 2008-09**

| Object Code                                   | Revenue Account Title  | Actual 2006-07 | Received Thru Dec 2007-08 | Amended Budget Thru Dec 2007-08 | Projected Revenues Thru Jun 2007-08 | Requested 2008-09 | Approved 2008-09 |
|---|------------------------|----------------|---------------------------|---------------------------------|-------------------------------------|-------------------|------------------|
| <b>*Sol/Forfeiture (Narcotics) Fund 2610:</b> |                        |                |                           |                                 |                                     |                   |                  |
| <b>Revenues: (Organization - 000000)</b>      |                        |                |                           |                                 |                                     |                   |                  |
| 456400  | Narcotics Confiscation | 13,668         | 12,757                    | 45,168                          | 45,168                              | 40,309            |                  |
| 461000  | Investment Interest    | 0              | 0                         | 35                              | 35                                  | 35                |                  |
| <b>** Total Revenue</b>                       |                        | <u>13,668</u>  | <u>12,757</u>             | <u>45,203</u>                   | <u>45,203</u>                       | <u>40,344</u>     |                  |
| <b>***Appropriation Total</b>                 |                        |                |                           |                                 | 38,473                              | 40,303            |                  |
| <b>FUND BALANCE</b>                           |                        |                |                           |                                 |                                     |                   |                  |
| Beginning of Year                             |                        |                |                           |                                 | (29,975)                            | (23,245)          |                  |
| <b>FUND BALANCE - Projected</b>               |                        |                |                           |                                 |                                     |                   |                  |
| End of Year                                   |                        |                |                           |                                 | (23,245)                            | (23,204)          |                  |

Fund: 2610  
Division: Judicial  
Organization: 141200 - Solicitor

|   |                                       | <b>BUDGET</b>  |                      |                       |                   |                   |                  |
|---|---------------------------------------|----------------|----------------------|-----------------------|-------------------|-------------------|------------------|
| Object Code                               | Expenditure Classification            | 2006-07 Expend | 2007-08 Expend (Dec) | 2007-08 Amended (Dec) | 2008-09 Requested | 2008-09 Recommend | 2008-09 Approved |
| <b>Personnel</b>                          |                                       |                |                      |                       |                   |                   |                  |
| 510100                                    | Salaries & Wages -1                   | 26,820         | 12,915               | 27,893                | 27,982            |                   |                  |
|   | Salaries & Wages Adjustment           |                |                      |                       | 1,119             |                   |                  |
| 511112                                    | FICA - Employer's Portion             | 1,974          | 950                  | 2,134                 | 2,227             |                   |                  |
| 511113                                    | State Retirement - Employer's Portion | 2,210          | 1,189                | 2,569                 | 2,733             |                   |                  |
| 511120                                    | Employees Insurance - 1               | 5,760          | 2,880                | 5,760                 | 6,000             |                   |                  |
| 511130                                    | Workers Compensation                  | 80             | 39                   | 84                    | 87                |                   |                  |
| <b>* Total Personnel</b>                  |                                       | <u>36,844</u>  | <u>17,973</u>        | <u>38,440</u>         | <u>40,148</u>     |                   |                  |
| <b>Operating Expenses</b>                 |                                       |                |                      |                       |                   |                   |                  |
| 524201                                    | General Tort Liability Insurance      | 28             | 15                   | 33                    | 35                |                   |                  |
| 525041                                    | E-mail Service Charges                | 0              | 0                    | 70                    | 120               |                   |                  |
| 529903                                    | Contingency                           | 0              | 0                    | (70)                  | 0                 |                   |                  |
| <b>* Total Operating</b>                  |                                       | <u>28</u>      | <u>15</u>            | <u>33</u>             | <u>155</u>        |                   |                  |
| <b>** Total Personnel &amp; Operating</b> |                                       | <u>36,872</u>  | <u>17,988</u>        | <u>38,473</u>         | <u>40,303</u>     |                   |                  |
| <b>Capital</b>                            |                                       |                |                      |                       |                   |                   |                  |
| <b>** Total Capital</b>                   |                                       | <u>0</u>       | <u>0</u>             | <u>0</u>              | <u>0</u>          |                   |                  |
| <b>Other Operating Expenses</b>           |                                       |                |                      |                       |                   |                   |                  |
| <b>** Total Other Operating Expenses</b>  |                                       | <u>0</u>       | <u>0</u>             | <u>0</u>              | <u>0</u>          |                   |                  |
| <b>*** Total Budget Appropriation</b>     |                                       | <u>36,872</u>  | <u>17,988</u>        | <u>38,473</u>         | <u>40,303</u>     |                   |                  |

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**COUNTY OF LEXINGTON  
SOLICITOR / FORFEITURE (NARCOTICS) FUND  
Annual Budget  
Fiscal Year - 2008-09**

Fund: 2610  
Division: Judicial  
Organization: 141200 - Solicitor

**Program Overview**

In 1990, the South Carolina General Assembly enacted legislation directing that forfeitures from narcotics cases – after liquidating to cash – are to be shared according to a set formula by the arresting law enforcement agency, the Solicitor's Office, and the State treasury.

Further, the law limits the Solicitor's use of these proceeds to cover costs related to drug prosecutions and any litigation that may arise from them.

There is a specific prohibition against supplanting local government funds.

**COUNTY OF LEXINGTON  
SOLICITOR / FORFEITURE (NARCOTICS) FUND  
Annual Budget  
Fiscal Year - 2008-09**

Fund: 2610  
Division: Judicial  
Organization: 141200 - Solicitor

**Revenue Narrative**

|   |               |
|---|---------------|
| <b>Narcotics Confiscation</b>   | <b>40,309</b> |
| Money and proceeds from the liquidation of property forfeited by drug dealers provides the revenue for this fund. |               |
| <b>Investment Interest</b>  | <b>35</b>     |
| <b>Total Revenue</b>  | <b>40,344</b> |

**COUNTY OF LEXINGTON  
SOLICITOR / FORFEITURE (NARCOTICS) FUND  
Annual Budget  
Fiscal Year - 2008-09**

Fund: 2610  
Division: Judicial  
Organization: 141200 - Solicitor

**Personnel Narrative**

|   |               |
|---|---------------|
| <b>Salary</b>   | <b>29,101</b> |
| Drug forfeiture revenue is currently used to cover the salary and benefits for one secretary.<br>No General Fund money is involved. |               |
| <b>Total Salaries: 29,101</b>   |               |
|   |               |
| <b>FICA</b>   | <b>2,227</b>  |
|   |               |
| <b>SCRS</b>   | <b>2,733</b>  |
|   |               |
| <b>Employee Insurance</b>   | <b>6,000</b>  |
|   |               |
| <b>Workers' Compensation</b>  | <b>87</b>     |
|   |               |
| <b>Total Fringe Benefits 11,047</b>   |               |
|   |               |
| <b>Total Personnel 40,148</b>   |               |

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**COUNTY OF LEXINGTON  
SOLICITOR / FORFEITURE (NARCOTICS) FUND  
Annual Budget  
Fiscal Year - 2008-09**

Fund: 2610  
Division: Judicial  
Organization: 141200 - Solicitor

**List of Positions**

| <u>Title</u>          | <u>Number</u> | <u>General Fund</u> | <u>FTE<br/>Other Fund</u> | <u>Total</u> | <u>Grade</u> |
|-----------------------|---------------|---------------------|---------------------------|--------------|--------------|
| Secretary             | 1.0           |                     | 1.0                       | 1.0          | 6            |
| Position w/ Insurance | 1             |                     | 1                         | 1            |              |
| Total Positions:      | 1             |                     | 1                         | 1            |              |

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**COUNTY OF LEXINGTON  
SOLICITOR / FORFEITURE (NARCOTICS) FUND  
Annual Budget  
Fiscal Year - 2008-09**

Fund: 2610  
Division: Judicial  
Organization: 141200 - Solicitor

|   |            |
|---|------------|
| <b>General Tort Liability Insurance</b> | <b>35</b>  |
| <hr/>                                   |            |
| <b>E-mai Service Charges</b>            | <b>120</b> |
| <hr/>                                   |            |
| <b>Contingency</b>                      | <b>0</b>   |
| <hr/>                                   |            |
| <b>Total Operating Expense</b>          | <b>155</b> |
| <hr/>                                   |            |

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COUNTY OF LEXINGTON  
**SOLICITOR / FORFEITURE (NARCOTICS) FUND      NEW PROGRAM**  
 Annual Budget  
 Fiscal Year - 2008-09

| Object Code  | Revenue Account Title  | Actual 2005-06 | 6 Months Received Thru Dec 2006-07 | Amended Budget Thru Dec 2006-07 | Projected Revenues Thru Jun 2006-07 | Requested 2007-08   | Approved 2007-08 |
|--|------------------------|----------------|------------------------------------|---------------------------------|-------------------------------------|---------------------|------------------|
| <b>* Solicitor / Forfeiture (Narcotics) Fund 2610:</b> |                        |                |                                    |                                 |                                     |                     |                  |
| <b>Revenues (Organization: 000000)</b>                 |                        |                |                                    |                                 |                                     |                     |                  |
| 456400   | Narcotics Confiscation |                |                                    |                                 |                                     | 48,960              |                  |
| 461000   | Investment Interest    |                |                                    |                                 |                                     | 35                  |                  |
| <b>** Total Revenue</b>                                |                        |                |                                    |                                 |                                     | <u>48,995</u>       |                  |
| <b>***Total Appropriation</b>                          |                        |                |                                    |                                 |                                     | 44,869              |                  |
| FUND BALANCE   |                        |                |                                    |                                 |                                     |                     |                  |
| Beginning of Year                                      |                        |                |                                    |                                 |                                     | <u>0</u>            |                  |
| FUND BALANCE - Projected                               |                        |                |                                    |                                 |                                     |                     |                  |
| End of Year  |                        |                |                                    |                                 |                                     | <u><u>4,126</u></u> |                  |

Fund: 2610  
 Division: Judicial  
 Organization: 141200 - Solicitor

**New Position**

| Object Expenditure Code                   | Classification                   | Case Manager Grade 9 | BUDGET            |                   |                  |
|---|----------------------------------|----------------------|-------------------|-------------------|------------------|
|   |                                  |                      | 2008-09 Requested | 2008-09 Recommend | 2008-09 Approved |
| <b>Personnel</b>                          |                                  |                      |                   |                   |                  |
| 510100                                    | Salaries & Wages - 1             |                      | 32,976            | <u>          </u> |                  |
| 511112                                    | FICA Cost                        |                      | 2,523             | <u>          </u> |                  |
| 511113                                    | State Retirement                 |                      | 3,096             | <u>          </u> |                  |
| 511120                                    | Insurance Fund Contribution      |                      | 6,000             | <u>          </u> |                  |
| 511130                                    | Workers Compensation             |                      | 119               | <u>          </u> |                  |
| <b>* Total Personnel</b>                  |                                  |                      | <b>44,714</b>     | <u>          </u> |                  |
| <b>Operating Expenses</b>                 |                                  |                      |                   |                   |                  |
| 524201                                    | General Tort Liability Insurance |                      | 35                | <u>          </u> |                  |
| 525041                                    | E-mail Service Charges           |                      | 120               | <u>          </u> |                  |
| <b>* Total Operating</b>                  |                                  |                      | <b>155</b>        | <u>          </u> |                  |
| <b>** Total Personnel &amp; Operating</b> |                                  |                      | <b>44,869</b>     | <u>          </u> |                  |
| <b>Capital</b>                            |                                  |                      |                   |                   |                  |
| <b>** Total Capital</b>                   |                                  |                      | <b>0</b>          | <u>          </u> |                  |

**\*\*\* Total Budget Appropriation**

**44,869**           

69-7



**COUNTY OF LEXINGTON  
SOLICITOR / FORFEITURE (NARCOTICS) FUND  
New Program  
Fiscal Year - 2008-09**

Fund: 2610  
Division: Judicial  
Organization: 141200 - Solicitor

**Program Overview**

In 1990, the South Carolina General Assembly enacted legislation directing that forfeitures from  
Further, the law limits the Solicitor's use of these proceeds to cover costs related to drug prosecutions  
There is a specific prohibition against supplanting local government funds.

Further, the law limits the Solicitor's use of these proceeds to cover costs related to drug prosecutions  
and any litigation that may arise from them.

This program is intended to replace the current position in this fund. Additional workload has created  
a need for an additional case manager. **The General Fund money is involved with this fund.**

**COUNTY OF LEXINGTON  
SOLICITOR / FORFEITURE (NARCOTICS) FUND  
New Program  
Fiscal Year - 2008-09**

Fund: 2610  
Division: Judicial  
Organization: 141200 - Solicitor

**Revenue Narrative**

|   |               |
|---|---------------|
| <b>Narcotics Confiscation</b>   | <b>48,960</b> |
| <hr/>   |               |
| Money and proceeds from the liquidation of property forfeited by drug dealers provides the revenue for this fund. |               |
| <b>Investment Interest</b>  | <b>35</b>     |
| <hr/>   |               |
| <b>Total Revenue</b>  | <b>48,995</b> |
| <hr/>   |               |

**COUNTY OF LEXINGTON  
SOLICITOR / FORFEITURE (NARCOTICS) FUND  
New Program**

Fund: 2610  
Division: Judicial  
Organization: 141200 - Solicitor

**Personnel Narrative**

|  |               |
|--|---------------|
| <b>Salary</b>  | <b>32,976</b> |
| <hr/>  |               |
| Drug forfeiture revenue is used to cover the salary and benefits for one Case Manager who will work with the drug prosecutor. No General Fund money is involved. |               |
| <hr/>  |               |
| <b>Total Salaries:</b>   | <b>32,976</b> |
| <hr/>  |               |
| <b>FICA</b>  | <b>2,523</b>  |
| <hr/>  |               |
| <b>SCRS</b>  | <b>3,096</b>  |
| <hr/>  |               |
| <b>Employee Insurance</b>  | <b>6,000</b>  |
| <hr/>  |               |
| <b>Workers' Compensation</b>   | <b>119</b>    |
| <hr/>  |               |
| <b>Total Fringe Benefits</b>   | <b>11,738</b> |
| <hr/>  |               |
| <b>Total Personnel</b>   | <b>44,714</b> |
| <hr/>  |               |

69-10

**COUNTY OF LEXINGTON  
SOLICITOR / FORFEITURE (NARCOTICS) FUND  
New Program  
Fiscal Year - 2008-09**

Fund: 2610  
Division: Judicial  
Organization: 141200 - Solicitor

**List of Positions**

| <u>Title</u>          | <u>Number</u> | <u>General Fund</u> | <u>FTE<br/>Other Fund</u> | <u>Total</u> | <u>Grade</u> |
|-----------------------|---------------|---------------------|---------------------------|--------------|--------------|
| Case Manager          | 1.0           |                     | 1.0                       | 1.0          | 9            |
| Position w/ Insurance | 1             |                     | 1                         | 1            |              |
| Total Positions:      | 1             |                     | 1                         | 1            |              |

69-11

**COUNTY OF LEXINGTON  
SOLICITOR / FORFEITURE (NARCOTICS) FUND  
New Program  
Fiscal Year - 2008-09**

Fund: 2610  
Division: Judicial  
Organization: 141200 - Solicitor

|   |            |
|---|------------|
| <b>General Tort Liability Insurance</b> | <b>35</b>  |
| <hr/>                                   |            |
| <b>E-mai Service Charges</b>            | <b>120</b> |
| <hr/>                                   |            |
| <b>Contingency</b>                      | <b>0</b>   |
| <hr/>                                   |            |
| <b>Total Operating Expense</b>          | <b>155</b> |
| <hr/>                                   |            |

69-12

**COUNTY OF LEXINGTON  
SOLICITOR STATE FUNDS  
Annual Budget  
FY 2008-09 Estimated Revenue**

| Object<br>Code                        | Revenue Account Title                | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Approved<br>2008-09 |
|---------------------------------------|--------------------------------------|-------------------|---------------------------------|--|--|----------------------|---------------------|
| <b>*Solicitor - State Funds 2611:</b> |                                      |                   |                                 |  |  |                      |                     |
| <b>Revenues:</b>                      |                                      |                   |                                 |  |  |                      |                     |
| 438900                                | Auction Sales                        | 5,000             | 0                               | 0  | 0  | 0                    |                     |
| 443500                                | Bond Escheatment                     | 117,819           | 14,451                          | 65,000                                   | 65,000                                       | 65,000               |                     |
| 451500                                | Circuit Solicitor - State Supplement | 247,211           | 47,499                          | 530,562                                  | 530,562                                      | 598,403              |                     |
| <b>** Total Revenue</b>               |                                      | <u>370,030</u>    | <u>61,950</u>                   | <u>595,562</u>                           | <u>595,562</u>                               | <u>663,403</u>       | <u>0</u>            |
| <b>***Appropriation Total</b>         |                                      |                   |                                 |  | 595,562                                      | 670,458              | 0                   |
| FUND BALANCE                          |                                      |                   |                                 |  |  |                      |                     |
| Beginning of Year                     |                                      |                   |                                 |  |  |                      |                     |
|                                       |                                      |                   |                                 |  | <u>0</u>                                     | <u>0</u>             | <u>0</u>            |
| FUND BALANCE - Projected              |                                      |                   |                                 |  |  |                      |                     |
| End of Year                           |                                      |                   |                                 |  |  |                      |                     |
|                                       |                                      |                   |                                 |  | <u>0</u>                                     | <u>(7,055)</u>       | <u>0</u>            |

**COUNTY OF LEXINGTON  
SOLICITOR STATE FUNDS  
Annual Budget  
Fiscal Year - 2008-09**

Fund: 2611  
Division: Judicial  
Organization: 141200 - Solicitor

| Object Code                 | Expenditure Classification                 | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |                      |
|-----------------------------|--|-------------------|----------------------------|-----------------------------|----------------------|----------------------|
|                             |  |                   |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend |
| <b>Personnel</b>            |  |                   |                            |                             |                      |                      |
| 510100                      | Salaries & Wages - 4.2353                  | 126,481           | 64,590                     | 229,062                     | 234,204              |                      |
|                             | Salaries & Wages Adjustment Account        | 0                 |                            |                             | 10,355               |                      |
| 510300                      | Part Time - 2 (1.4 - FTE)                  | 24,954            | 13,661                     | 53,726                      | 24,666               |                      |
| 511112                      | FICA - Employer's Portion                  | 11,180            | 5,749                      | 21,634                      | 20,596               |                      |
| 511113                      | State Retirement - Employer's Portion      | 12,438            | 7,076                      | 26,046                      | 25,280               |                      |
| 511120                      | Employee Insurance - 5                     | 17,760            | 9,120                      | 28,800                      | 30,000               |                      |
| 511130                      | Workers Compensation                       | 530               | 274                        | 1,012                       | 947                  |                      |
| 511213                      | SCRS - Emplr. Port. (Retiree)              | 10                | 130                        | 0                           | 0                    |                      |
|                             | <b>* Total Personnel</b>                   | <b>193,353</b>    | <b>100,600</b>             | <b>360,280</b>              | <b>346,048</b>       |                      |
| <b>Operating Expenses</b>   |  |                   |                            |                             |                      |                      |
| 524201                      | General Tort Liability Insurance           | 232               | 115                        | 560                         | 617                  |                      |
| 524202                      | Surety Bonds - 3                           | 0                 | 0                          | 0                           | 0                    |                      |
| 525000                      | Telephone                                  | 0                 | 0                          | 0                           | 0                    |                      |
| 525010                      | Long Distance Charges                      | 0                 | 0                          | 0                           | 0                    |                      |
| 525020                      | Pagers and Cell Phones                     | 0                 | 0                          | 1,000                       | 1,000                |                      |
| 525041                      | E-mail Service Charges                     | 0                 | 0                          | 140                         | 600                  |                      |
| 525210                      | Conference & Meeting Expense               | 1,439             | 1,610                      | 4,060                       | 5,000                |                      |
| 525230                      | Subscriptions, Dues, & Books               | 0                 | 0                          | 300                         | 700                  |                      |
|                             | <b>* Total Operating</b>                   | <b>1,671</b>      | <b>1,725</b>               | <b>6,060</b>                | <b>7,917</b>         |                      |
|                             | <b>** Total Personnel &amp; Operating</b>  | <b>195,024</b>    | <b>102,325</b>             | <b>366,340</b>              | <b>353,965</b>       |                      |
| <b>Capital</b>              |  |                   |                            |                             |                      |                      |
| 540000                      | Small Tools & Minor Equipment              | 0                 | 0                          | 40                          | 250                  |                      |
| 540010                      | Minor Software                             | 0                 | 0                          | 438                         | 0                    |                      |
|                             | All Other Equipment                        | 3,365             | 0                          | 1,025                       |                      |                      |
|                             | <b>** Total Capital</b>                    | <b>3,365</b>      | <b>0</b>                   | <b>1,503</b>                | <b>250</b>           |                      |
| <b>Other Financing Uses</b> |  |                   |                            |                             |                      |                      |
| 812500                      | Op Trn to Sol/Victim Witness               | 171,641           | 85,821                     | 171,641                     | 206,614              |                      |
| 812469                      | Op Trn to Sol/Violent Crime Tsk Force Grt  | 0                 | 27,812                     | 56,078                      | 48,890               |                      |
|                             | Op Trn to Sol/Victim Witness (New Program) |                   |                            |                             | 60,739               |                      |
|                             | <b>*** Total Other Financing Uses</b>      | <b>171,641</b>    | <b>113,633</b>             | <b>227,719</b>              | <b>316,243</b>       |                      |
|                             | <b>*** Total Budget Appropriation</b>      | <b>370,030</b>    | <b>215,958</b>             | <b>595,562</b>              | <b>670,458</b>       |                      |

COUNTY OF LEXINGTON  
SOLICITOR STATE FUNDS  
Annual Budget  
Fiscal Year - 2008-09

Fund: 2611  
Division: Judicial  
Organization: 141200 - Solicitor

**BUDGET**  
2007-2008  
Requested

| Qty | Item Description | Amount |
|-----|------------------|--------|
| 2   | Cell Phones      | 250    |
|     |                  |        |
|     |                  |        |
|     |                  |        |
|     |                  |        |
|     |                  |        |
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|     |                  |        |
|     |                  |        |

**\*\* Total Capital (Transfer Total to Section I and IA)** 250



**COUNTY OF LEXINGTON  
SOLICITOR STATE FUNDS  
Annual Budget  
Fiscal Year - 2007-08**

Fund: 2611  
Division: Judicial  
Organization: 141200 - Solicitor

**Program Overview**

Funds appropriated for Solicitor State Support are allocated to the SC Commission on Prosecution Coordination to be distributed on a per capita basis (using the latest decennial census) to the 16 Circuit Solicitors. This appropriation may not be used to supplant local funding. Any balance remaining at the end of a fiscal year must be carried over to the next year.

**COUNTY OF LEXINGTON  
SOLICITOR STATE FUNDS  
Annual Budget  
Fiscal Year - 2008-09**

Fund: 2611  
Division: Judicial  
Organization: 141200 - Solicitor

**Revenue Narrative**

|  |                |
|--|----------------|
| <b>Circuit Solicitor State Support</b>   | <b>598,403</b> |
| <hr/> State appropriation to provide supplemental funding for Solicitors' offices. |                |
| <b>Bond Escheatment</b>  | <b>65,000</b>  |
| <b>Investment Interest</b>   | <b>0</b>       |
| <hr/>  |                |
| <b>Total Revenue</b>   | <b>663,403</b> |
| <hr/> <hr/>  |                |

**COUNTY OF LEXINGTON  
SOLICITOR STATE FUNDS  
Annual Budget  
Fiscal Year - 2008-09**

Fund: 2611  
Division: Judicial  
Organization: 141200 - Solicitor

**Personnel Narrative**

|  |                       |
|--|-----------------------|
| <b>Salaries &amp; Wages - 4.2352</b>           | <b><u>234,204</u></b> |
| <b>Salaries &amp; Wages Adjustment Account</b> | <b><u>10,355</u></b>  |
| <b>Part Time - 1 (0.9 - FTE)</b>               | <b><u>24,666</u></b>  |

**Total Salary and Wages    269,225**

This covers two Assistant Solicitor Is, one Assistant Solicitor II, and one part-time Family Court division Secretary. It also provides salary supplements to General Fund employees.

|                             |                      |
|-----------------------------|----------------------|
| <b>FICA</b>                 | <b><u>20,596</u></b> |
| <b>SCRS</b>                 | <b><u>25,280</u></b> |
| <b>INSURANCE</b>            | <b><u>30,000</u></b> |
| <b>WORKERS COMPENSATION</b> | <b><u>947</u></b>    |

**Total Fringe Benefits    76,823**

**Total Personnel    346,048**

**COUNTY OF LEXINGTON  
SOLICITOR STATE FUNDS  
Annual Budget  
Fiscal Year - 2008-09**

Fund: 2611  
Division: Judicial  
Organization: 141200 - Solicitor

**List of Positions**

| <u>Title</u>           | <u>Number</u> | <u>General Fund</u> | <u>FTE<br/>Other Fund</u> | <u>Total</u> | <u>Grade</u> |
|------------------------|---------------|---------------------|---------------------------|--------------|--------------|
| Assistant Solicitor II | 2.0           |                     | 2.0                       | 2.0          | 25           |
| Assistant Solicitor I  | 2.0           |                     | 2.0                       | 2.0          | 19           |
| Secretary (part-time)  | 0.9           |                     | .09                       | 0.9          | 6            |
| <hr/>                  |               |                     |                           |              |              |
| Position w/ Insurance  | 4.2353        |                     | 4.2353                    | 4.2353       |              |
| Total Positions:       | 5.2353        |                     | 5.2353                    | 5.2353       |              |

**COUNTY OF LEXINGTON  
SOLICITOR STATE FUNDS  
Annual Budget  
Fiscal Year - 2008-09**

Fund: 2611  
Division: Judicial  
Organization: 141200 - Solicitor

**Operating Narrative**

|  |              |
|--|--------------|
| <b>General Tort Liability Insurance</b>  | <b>617</b>   |
| <hr/> Per Risk Management Division estimate  |              |
| <b>Telephone</b>   | <b>0</b>     |
| <hr/> Projected telephone service expense.   |              |
| <b>Long Distance Charges</b>   | <b>0</b>     |
| <hr/> Projected long distance charges  |              |
| <b>Pagers &amp; Cell Phones</b>  | <b>1,000</b> |
| <hr/> The two Assistant Solicitors are required to be available via pager.                   |              |
| <b>E-mail Service Charges</b>  | <b>600</b>   |
| <hr/>  |              |
| <b>Conference &amp; Meeting Expenses</b>   | <b>5,000</b> |
| <hr/> Assistant Solicitors must complete annual training requirements to maintain licensure. |              |
| <b>Subscriptions, Dues &amp; Books</b>   | <b>700</b>   |
| <hr/> Required legal dues and journals, periodicals, and other reference materials.          |              |
| <b>Total Operating Expenses</b>  | <b>7,917</b> |
| <hr/>  |              |

**COUNTY OF LEXINGTON  
SOLICITOR STATE FUNDS  
Annual Budget  
Fiscal Year - 2008-09**

Fund: 2611  
Division: Judicial  
Organization: 141200 - Solicitor

**Other Financing Uses Narrative**

|   |                    |
|---|--------------------|
| <b><u>Operating Transfer to Solicitor's Victim Witness Program, Fund 2500</u></b> | <u>206,614</u>     |
| Provides the majority of funding for the Victim Witness Program (Fund 2500).      | <del>206,614</del> |
| <b><u>Operating Transfer to Solicitor's VW Program Fund 2500 New Program</u></b>  | <u>60,739</u>      |
|   | <del>59,564</del>  |
| <b><u>Operating Transfer to Solicitor's Violent Crime Task Force Grant</u></b>    | <u>48,890</u>      |

COUNTY OF LEXINGTON  
SOLICITOR STATE FUNDS  
Annual Budget  
Fiscal Year - 2008-09

Capital Narrative

|               |  |                                |
|---------------|--|--------------------------------|
| Capital Items |  | 250 <del>8</del>               |
| 540000        | SMALL TOOLS + MINOR EQUIPMENT<br>(2 CELL PHONES) | Total Capital 250 <del>8</del> |

**COUNTY OF LEXINGTON  
PRE-TRIAL INTERVENTION GRANT  
Annual Budget  
Fiscal Year - 2008-09**

| Object Code                                | Revenue Account Title | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Approved<br>2008-09 |
|--|-----------------------|-------------------|---------------------------------|--|--|----------------------|---------------------|
| <b>*Pre-Trial Intervention Grant 2612:</b> |                       |                   |                                 |  |  |                      |                     |
| <b>Revenue: (Organization - 000000)</b>    |                       |                   |                                 |  |  |                      |                     |
| 456100                                     | Program Income        | 260,143           | 121,143                         | 295,063                                  | 295,063                                      | 300,438              |                     |
| 461000                                     | Investment Interest   | 0                 | 0                               | 0  | 0  |                      |                     |
| <b>** Total Revenue</b>                    |                       | <u>260,143</u>    | <u>121,143</u>                  | <u>295,063</u>                           | <u>295,063</u>                               | <u>300,438</u>       | <u>0</u>            |
| <b>***Total Appropriation</b>              |                       |                   |                                 |  | 295,063                                      | 300,438              | 0                   |
| FUND BALANCE                               |                       |                   |                                 |  |  |                      |                     |
| Beginning of Year                          |                       |                   |                                 |  |  |                      |                     |
|  |                       |                   |                                 |  | 57   | 57                   | 57                  |
| FUND BALANCE - Projected                   |                       |                   |                                 |  |  |                      |                     |
| End of Year                                |                       |                   |                                 |  |  |                      |                     |
|  |                       |                   |                                 |  | 57   | 57                   | 57                  |

Fund: 2612  
Division: Judicial  
Organization: 141200 - Pre-Trial Intervention

| Object Expenditure<br>Code Classification | 2006-07<br>Expend                     | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |                      |                     |
|---|---------------------------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|   |                                       |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                          |                                       |                            |                             |                      |                      |                     |
| 510100                                    | Salaries & Wages - 5                  | 191,919                    | 92,298                      | 218,944              | 215,861              |                     |
|   | Salaries & Wages Adjustment Account   | 0                          |                             |                      | 8,634                |                     |
| 510300                                    | Part Time                             | 9,110                      | 255                         | 461                  | 0                    |                     |
| 511112                                    | FICA - Employer's Portion             | 14,522                     | 6,625                       | 18,264               | 17,174               |                     |
| 511113                                    | State Retirement - Employer's Portion | 16,670                     | 6,417                       | 21,989               | 21,080               |                     |
| 511120                                    | Employee Insurance - 5                | 23,040                     | 13,440                      | 28,800               | 30,000               |                     |
| 511130                                    | Workers Compensation                  | 683                        | 293                         | 873                  | 760                  |                     |
| 511213                                    | SCRS - Employer's Portion (Retiree)   |                            | 2,107                       | 0                    |                      |                     |
| <b>* Total Personnel</b>                  |                                       | <u>255,944</u>             | <u>121,435</u>              | <u>289,331</u>       | <u>293,509</u>       | <u>0</u>            |
| <b>Operating Expenses</b>                 |                                       |                            |                             |                      |                      |                     |
| 520300                                    | Professional Services                 | 0                          | 0                           | 100                  | 400                  |                     |
| 521100                                    | Duplicating                           | 2,374                      | 691                         | 2,860                | 2,860                |                     |
| 524201                                    | General Tort Liability Insurance      | 235                        | 130                         | 262                  | 237                  |                     |
| 524202                                    | Surety Bonds - 5                      | 0                          | 0                           | 0                    | 45                   |                     |
| 524302                                    | Court Ref Volunteer Liab Ins          | 1,590                      | 0                           | 1,300                | 1,807                |                     |
| 525041                                    | E-mail Service Charges                |                            | 0                           | 350                  | 720                  |                     |
| 529903                                    | Contingency                           | 0                          | 0                           | 860                  | 860                  |                     |
| <b>* Total Operating</b>                  |                                       | <u>4,199</u>               | <u>821</u>                  | <u>5,732</u>         | <u>6,929</u>         | <u>0</u>            |
| <b>** Total Personnel &amp; Operating</b> |                                       | <u>260,143</u>             | <u>122,256</u>              | <u>295,063</u>       | <u>300,438</u>       | <u>0</u>            |
| <b>Capital</b>                            |                                       |                            |                             |                      |                      |                     |
| <b>** Total Capital</b>                   |                                       | <u>0</u>                   | <u>0</u>                    | <u>0</u>             | <u>0</u>             | <u>0</u>            |
| <b>*** Total Budget Appropriation</b>     |                                       | <u>260,143</u>             | <u>122,256</u>              | <u>295,063</u>       | <u>300,438</u>       | <u>0</u>            |



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### SECTION III. - PROGRAM OVERVIEW

#### Summary of Programs:

##### PRE-TRIAL INTERVENTION

#### Objectives:

To assist the Circuit Solicitor, magistrates and city court judges in the handling of criminal cases by diverting offenders with no significant criminal history as specified by law from the traditional criminal justice system process into a program that promotes accountability and responsibility through counseling, community service and restitution to the victim resulting in dismissal of criminal charges, thereby relieving the courts of this burden of cases.

#### Service Standards:

- a. To assist the Circuit Solicitor, magistrates and city court judges in the diversion of appropriate cases to the Pretrial Intervention program.
- b. To conduct application interviews, investigate the application by contacting victims, arresting officers and performing criminal history checks and accessing state PTI database to insure that applicant has not previously been accepted into a PTI program.
- c. Determine eligibility and present to solicitor for approval; upon approval, schedule orientation date. If rejected, complete proper paperwork to return case to court.
- d. Accept defendants into program, assign program requirements, make counseling and drug testing schedule, determine restitution amount and payment schedule.
- e. Monitor progress through program and recommend successful completion or termination to solicitor.
- f. Complete proper paperwork and documentation of case in computer and in compliance with state statues.

**SECTION III. - SERVICE LEVELS**

**Service Level Indicators:**

|                     | <b>ACTUAL<br/>FY 2005-06</b> | <b>ACTUAL<br/>FY 2006-07</b> | <b>ACTUAL<br/>7/1/07 –<br/>12/31/08</b> | <b>ESTIMATED<br/>FY 07-08</b> | <b>PROJECTED<br/>FY 08-09</b> |
|---------------------|------------------------------|------------------------------|---|-------------------------------|-------------------------------|
| <b>APPLICATIONS</b> | 798                          | 780                          | 376                                     | 780                           | 800                           |
| <b>ACCEPTED</b>     | 746                          | 662                          | 288                                     | 650                           | 720                           |
| <b>REJECTED</b>     | 87                           | 70                           | 48                                      | 80                            | 72                            |
| <b>TERMINATED</b>   | 217                          | 146                          | 57                                      | 110                           | 90                            |
| <b>COMPLETED</b>    | 573                          | 512                          | 294                                     | 550                           | 576                           |

**SECTION IV. - SUMMARY OF REVENUES**

**456100 – PROGRAM INCOME** **\$300,438**

The Pretrial Intervention program charges fees as set by SC Law 17-22-10. The application fee is \$100 and the participation fee is \$250. However, the solicitor can waive fees in cases of indigence. The application fees are estimated to be \$80,000 (800 applicants x \$100) and the participation fees are estimated at \$215,438 (750 accepted x \$250 = \$187,500 + \$27,938 in outstanding fees).

SECTION V. LINE ITEM NARRATIVES

SECTION V. A. – LISTING OF POSITIONS

Current Staffing Level:

| <u>Job Title</u>       | <u>Positions</u> | <u>Full Time Equivalent</u> |                   | <u>Total</u> | <u>Grade</u> |
|------------------------|------------------|-----------------------------|-------------------|--------------|--------------|
|                        |                  | <u>General Fund</u>         | <u>Other Fund</u> |              |              |
| Director               | 1                |                             | 1                 | 1            | 18           |
| Case Manager II        | 1                |                             | 1                 | 1            | 14           |
| Case Manager I         | 2                |                             | 2                 | 2            | 12           |
| Sr. Admin Asst         | 1                |                             | 1                 | <del>1</del> | 9            |
| <b>Total Positions</b> | <b>5</b>         |                             | <b>5</b>          | <b>5</b>     |              |

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**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**520300 - PROFESSIONAL SERVICES \$ 400**

This account will cover the cost of reviewing a job description for reclassification. The PTI Director will retire within the next few years and reorganizing the positions will make for a more effective and efficient transition. Two positions will be submitted for reclassification.  $\$200 \times 2 \text{ positions} = \$400$ .

**521100 - DUPLICATING \$2,860**

This account will cover the cost of duplicating forms, letters, applications, warrants, documents, receipts, verification of community service sheets and other documents used in our daily work. Costs are \$.05 per copy.

**524201 - GENERAL TORT LIABILITY INSURANCE \$37**

This account will cover the cost of liability insurance coverage for 5 full-time employees.

**524202 - SURETY BONDS \$45**

This account provides the fee for bonding the employees of the program.  $\$9 \text{ per employee} \times 5 \text{ employees} = \$45$

**524302 - COURT REFERRED VOLUNTEER LIABILITY INSURANCE \$1807**

This account is used to pay the cost of volunteer liability insurance to cover Diversion participants while performing community service work. The Diversion programs hold one policy with CIMA in order to save the cost of additional membership fees. The total cost for 2007-08 was \$3,441.30. The premium is due July 1. The bill has yet to arrive. The cost for 2008-09 is estimated to be 5% above last year's cost which would be \$ 3,613. PTI pays 50%, Juvenile Arbitration pays 35% and Drug Court pays 15% of the total cost. Therefore,  $50\% \text{ of } \$3,613 = \$1807$ .

**525041 - E-MAIL SERVICE CHARGES \$720**

The cost of e-mail services is \$10 per month per account.  $6 \text{ accounts} \times \$10 \times 12 \text{ months} = \$720$

**529903 - CONTINGENCY \$860**

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**COUNTY OF LEXINGTON  
 WORTHLESS CHECK UNIT  
 Annual Budget  
 FY 2008-09 Estimated Revenue**

| Object Code                                    | Revenue Account Title  | Actual 2006-07 | Received Thru Dec 2007-08 | Amended Budget Thru Dec 2007-08 | Projected Revenues Thru Jun 2007-08 | Requested 2008-09 | Recommend 2008-09 |
|--|------------------------|----------------|---------------------------|---------------------------------|-------------------------------------|-------------------|-------------------|
| <b>*Solicitor / Worthless Check Unit 2613:</b> |                        |                |                           |                                 |                                     |                   |                   |
| <b>Revenues:</b>                               |                        |                |                           |                                 |                                     |                   |                   |
| 431004   | Worthless Check Fees   | 212,705        | 117,294                   | 220,000                         | 220,000                             | 249,500           | _____             |
| 456100   | Program Income         | 0              | 0                         | 0                               | 0                                   | 0                 | _____             |
| 461000   | Investment Interest    | 2,474          | 4,937                     | 200                             | 4,937                               | 4,937             | _____             |
| 469900   | Miscellaneous Revenues | 0              | 0                         | 0                               | 0                                   | 0                 | _____             |
| <b>** Total Revenue</b>                        |                        | <u>215,179</u> | <u>122,231</u>            | <u>220,200</u>                  | <u>224,937</u>                      | <u>254,437</u>    | _____             |
| <b>***Total Appropriation</b>                  |                        |                |                           |                                 | 266,520                             | 301,467           | _____             |
| <b>New Programs:</b>                           |                        |                |                           |                                 |                                     |                   |                   |
|  | Reclassification       |                |                           |                                 |                                     | 13,110            | _____             |
|  | New Position           |                |                           |                                 |                                     | 42,374            | _____             |
| <b>FUND BALANCE</b>                            |                        |                |                           |                                 |                                     |                   |                   |
|  | Beginning of Year      |                |                           |                                 | 232,057                             | 190,474           | _____             |
| <b>FUND BALANCE - Projected</b>                |                        |                |                           |                                 |                                     |                   |                   |
|  | End of Year            |                |                           |                                 | <u>190,474</u>                      | <u>87,960</u>     | =====             |

**COUNTY OF LEXINGTON  
WORTHLESS CHECK UNIT**

**Annual Budget  
Fiscal Year - 2008-09**

Fund: 2613  
Division: Judicial  
Organization: 141200 - Solicitor

| Object Code               | Expenditure Classification                | <b>BUDGET</b>     |                            |                             |                      |                      |
|---------------------------|---|-------------------|----------------------------|-----------------------------|----------------------|----------------------|
|                           |   | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend |
| <b>Personnel</b>          |   |                   |                            |                             |                      |                      |
| 510100                    | Salaries & Wages - 4                      | 113,203           | 47,414                     | 119,763                     | 121,593              |                      |
|                           | Salaries & Wages Adjustment Account       | 0                 |                            |                             | 6,383                |                      |
| 510200                    | Overtime                                  | 16                | 0                          | 0                           | 0                    |                      |
| 510300                    | Part Time - 2 (1.0 FTE)                   | 0                 | 8,450                      | 29,227                      | 37,994               |                      |
| 511112                    | FICA Cost                                 | 7,865             | 3,897                      | 11,398                      | 12,696               |                      |
| 511113                    | SCRS - Employer's Portion                 | 8,958             | 4,568                      | 13,722                      | 15,584               |                      |
| 511120                    | Employee Insurance - 4                    | 21,600            | 8,640                      | 23,040                      | 24,000               |                      |
| 511130                    | Workers Compensation                      | 392               | 189                        | 532                         | 543                  |                      |
| 511213                    | SCRS - Employer's Portion (Retiree)       |                   | 393                        | 0                           | 0                    |                      |
|                           | <b>* Total Personnel</b>                  | <b>152,034</b>    | <b>73,551</b>              | <b>197,682</b>              | <b>218,793</b>       |                      |
| <b>Operating Expenses</b> |   |                   |                            |                             |                      |                      |
| 520200                    | Contracted Services                       | 0                 | 0                          | 0                           | 5,000                |                      |
| 520400                    | Advertising & Publicity                   | 0                 | 0                          | 100                         | 100                  |                      |
| 520800                    | Outside Printing                          | 1,272             | 0                          | 1,700                       | 2,500                |                      |
| 521000                    | Office Supplies                           | 1,481             | 1,221                      | 1,400                       | 4,000                |                      |
| 521100                    | Duplicating                               | 2,384             | 665                        | 2,800                       | 2,800                |                      |
| 521200                    | Operating Supplies                        | 474               | 0                          | 700                         | 700                  |                      |
| 522000                    | Building Repair & Maintenance             |                   | 0                          | 515                         | 0                    |                      |
| 524201                    | General Tort Liability Insurance          | 110               | 75                         | 194                         | 200                  |                      |
| 524202                    | Surety Bonds - 4                          | 0                 | 0                          | 25                          | 55                   |                      |
| 525000                    | Telephone                                 | 1,799             | 847                        | 2,444                       | 2,444                |                      |
| 525020                    | Pagers and Cell Phones                    | 119               | 42                         | 300                         | 1,000                |                      |
| 525041                    | E-mail Service Charges                    |                   | 0                          | 210                         | 360                  |                      |
| 525100                    | Postage                                   | 18,182            | 10,340                     | 35,000                      | 36,000               |                      |
| 525210                    | Conference & Meeting Expense              | 0                 | 0                          | 625                         | 6,000                |                      |
| 525230                    | Subscriptions, Dues, & Books              | 0                 | 0                          | 150                         | 150                  |                      |
| 525240                    | Personal Mileage Reimbursement            | 3,453             | 1,926                      | 3,200                       | 4,200                |                      |
| 529903                    | Contingency                               | 0                 | 0                          | 10,000                      | 10,000               |                      |
| 538005                    | Bank Service Charges                      | 0                 | 0                          | 700                         | 0                    |                      |
|                           | <b>* Total Operating</b>                  | <b>29,274</b>     | <b>15,116</b>              | <b>60,063</b>               | <b>75,509</b>        |                      |
|                           | <b>** Total Personnel &amp; Operating</b> | <b>181,308</b>    | <b>88,667</b>              | <b>257,745</b>              | <b>294,302</b>       |                      |
| <b>Capital</b>            |   |                   |                            |                             |                      |                      |
| 540000                    | Small Tools & Minor Equipment             | 113               | 130                        | 275                         | 275                  |                      |
| 540010                    | Minor Software                            | 0                 | 0                          | 1,625                       | 1,200                |                      |
|                           | All Other Equipment                       | 3,045             | 744                        | 6,875                       |                      |                      |
|                           | (1) Printer w/ Envelope Feeder            |                   |                            |                             | 2,300                |                      |
|                           | (1) Document Scanner                      |                   |                            |                             | 750                  |                      |
|                           | (2) Desktop w/ 17" LCD Monitor (F2)       |                   |                            |                             | 2,200                |                      |
|                           | (1) GPS Unit                              |                   |                            |                             | 440                  |                      |
|                           | <b>** Total Capital</b>                   | <b>3,158</b>      | <b>874</b>                 | <b>8,775</b>                | <b>7,165</b>         |                      |
|                           | <b>*** Total Budget Appropriation</b>     | <b>184,466</b>    | <b>89,541</b>              | <b>266,520</b>              | <b>301,467</b>       |                      |

FUND 2613 – New Program  
Worthless Check Unit (141200)  
FY 2008-09 BUDGET REQUEST

Section II

| Qty | Item Description                         | Amount     |
|-----|--|------------|
| 1   | HP LaserJet Printer with Envelope Feeder | \$2,300.00 |
| 1   | Document Scanner                         | \$750.00   |
| 2   | F2 Computer with 17" LCD Monitor         | \$2,200.00 |
| 1   | GPS Unit                                 | \$440.00   |
|     |  | \$5,690.00 |



### SECTION III. - PROGRAM OVERVIEW

#### Summary of Programs:

Worthless Check Unit

#### Objectives:

The Worthless Check Unit is a program developed by the Solicitor's Office under authority of the FY 2003 – 2004 State Budget, Proviso 33.6. It is designed to assist Lexington County individuals, merchants, and agencies in collecting restitution for fraudulent checks. The service is totally free for victims of bad checks and is an optional program. If a merchant chooses to handle the process himself/herself or contract with another company, then the merchant has that option.

The program is self-supporting and provides additional revenue to the County through additional fees added to each check processed through the Check Unit. Depending on the amount of the check, the Check Unit receives \$50-\$150 from each paid bad check to pay for the cost of the program, while the county receives \$41 from each paid check. Prior to the establishment of the Check Unit, the \$41 per paid check county revenue was collected only when a warrant was issued. The Check Unit collects the \$41 on every paid check. Approximately 73% of all the \$41 county revenue generated per check by the Check Unit is done without a warrant being issued. When a check is paid after a warrant is issued, both the courts and law enforcement are involved. The Check Unit's goal is to collect as many bad checks prior to warrant to help merchants of Lexington County collect their money faster and help reduce the rate of growth of bad checks being handled by the courts and law enforcement.

**SECTION III. - SERVICE LEVELS**

**Service Level Indicators:**

| Month        | FY 05-06    | FY 06-07    | FY 07-08    | FY 08-09    |
|--------------|-------------|-------------|-------------|-------------|
| July         | 448         | 282         | 659         | 692**       |
| August       | 604         | 461         | 552         | 580**       |
| September    | 462         | 621         | 491         | 516**       |
| October      | 644         | 531         | 466         | 489**       |
| November     | 537         | 413         | 2338        | 2455**      |
| December     | 582         | 267         | 380         | 399**       |
| January      | 588         | 703         | 751         | 789**       |
| February     | 389         | 329         | 359*        | 396**       |
| March        | 460         | 560         | 510*        | 563**       |
| April        | 194         | 277         | 236*        | 259**       |
| May          | 621         | 648         | 635*        | 699**       |
| June         | 534         | 602         | 568*        | 626**       |
| <b>Total</b> | <b>6063</b> | <b>5694</b> | <b>7945</b> | <b>8463</b> |

\*Estimate of the number of checks that will be received during that month. Estimate was figured by taking an average of the previous figures shown.

\*\*A 6% growth rate has been added to the FY07-08 to reflect the growth in businesses in Lexington County, the economy and new merchants that the Check Unit is working on acquiring.

**SECTION IV. - SUMMARY OF REVENUES**

**431004 – Worthless Check Fees**

**\$249,500**

The Check Unit is self-supporting and provides additional revenue to the County through additional fees added to each check processed through the Check Unit. Depending on the amount of the check, the Check Unit receives \$50-\$150 from each paid bad check to pay for the cost of the program, while the county receives \$41 from each paid check.

|                  | Estimated Revenue | Actual / Adjusted Estimate | Percentage Increase |
|------------------|-------------------|----------------------------|---------------------|
| FY 06-07         | 203,000           | 212,705                    | 4.6%                |
| FY 07-08         | 220,000           | 234,588                    | 6.2%                |
| Percent Increase | 7.7%              | 9.3%                       |                     |

Continuing along the same trend of growth, the Check Unit's revenue in fiscal year 08-09 would grow 7% to 9%. We are estimating 6% increase in checks received and revenue.

**SECTION V. LINE ITEM NARRATIVES**

**SECTION V. A. – LISTING OF POSITIONS**

**Current Staffing Level:**

| <u>Job Title</u>       | <u>Positions</u> | <u>Full Time Equivalent</u> |                   | <u>Total</u> | <u>Grade</u> |
|------------------------|------------------|-----------------------------|-------------------|--------------|--------------|
|                        |                  | <u>General Fund</u>         | <u>Other Fund</u> |              |              |
| Director               | 1                |                             | 1                 | 1            | 13           |
| Case Manager           | 1                |                             | 1                 | 1            | 9            |
| Clerk                  | 2                |                             | 2                 | 2            | 4            |
| Clerk P/T              | 2                |                             | 2                 | 2            | 4            |
| <b>Total Positions</b> | <b>6</b>         |                             | <b>6</b>          | <b>6</b>     |              |

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**520200 – CONTRACTED SERVICES \$ 5,000**

This account will cover the cost of contracted services for peak operating times of the Check Unit and to assist with the imaging of files into the computer system. Temporary help.

**520400 – ADVERTISING & PUBLICITY \$100**

This account will be used to help promote the Check Unit within Lexington County.

**520800 – OUTSIDE PRINTING \$2,500**

This account will cover the cost printing professional cash register labels and other materials used by merchants to deter people from writing bad checks.

**521000 – OFFICE SUPPLIES \$4,000**

This account will cover routine office supplies (paper, pens, sheet protectors, envelopes) as well as other as such as Toner for LaserJet 4350 (qty 8), Maintenance Kits (2), and color ink.

**521100 – DUPLICATING \$2,800**

This account will cover the cost of duplicating forms, letters, applications, warrants, documents, receipts, police reports and other documents used in our daily work. Costs are \$.05 per copy.

**521200 – OPERATING SUPPLIES \$700**

This account will cover the cost items such as file cabinets

**522000 – BUILDING REPAIR & MAINTENANCE \$0**

**524201 – GENERAL TORT LIABILITY INSURANCE \$200**

This account will cover the cost of liability insurance coverage for 4 full-time employees and 2 part-time employees.

**524202 - SURETY BONDS \$55**

This account provides the fee for bonding the employees of the program. \$9 per employee x 6 employees = \$ 55

**525000 – TELEPHONE \$2444**

This account will cover the cost of telephone service used.

**525020 – PAGERS AND CELL PHONES \$1000**

This account will cover the cost of smart phone service for the Director of the program.

**525041 – E-MAIL SERVICE CHARGES \$360**

The cost of e-mail services is \$10 per month per account. 3 accounts @ 10 per account times 12 months.

**525100 – POSTAGE \$36,000**

Estimated cost of postage for mailing 1<sup>st</sup> class mail, certified mail and large envelopes.

**525210 – CONFERENCE & MEETING EXPENSE \$6000**

This account will cover the cost of Microsoft Access Developer training courses to improve the in-house developed Worthless Check Program Software. The courses will provide more knowledge to allow the application to be

improved upon for better performance, auditing, automation of tasks and user interaction. In addition to the Developer training courses, funds will be used to attend statewide Worthless Check Program meetings held in Columbia, at the Solicitor's Conference and other conferences/meetings related to the operation of the check unit.

**525230 SUBSCRIPTIONS, DUES, & BOOKS** **\$150**

This account will cover any cost to books, subscriptions, or dues that maybe necessary to aid/improve operations of the unit.

**525240 – PERSONAL MILEAGE REIMBURSEMENT** **\$4200**

Estimated cost of mileage reimbursement for Director who travels to meet with merchants, attend court at various Lexington County Magistrate's offices and for conferences.

**529903 - CONTINGENCY** **\$10,000**

**538005 – Bank Service Charges** **\$0**

Since the Worthless Check Unit first budget in fiscal year 2004-2005, this account has not been used.

**SECTION V. C. - CAPITAL LINE ITEM NARRATIVES**

**54000 – Small Tools & Minor Equipment** **\$275**

One smart phone and accessories for Director \$150  
Misc. items such as calculators \$125

**540010 – MINOR SOFTWARE** **\$1,200**

- (2) Microsoft Office Professional for two computers \$700.00  
Professional is required for the additional programs (Access – Check Program itself and Publisher – brochure)
- (2) Microsoft SQL Server Licenses for two computers \$400.00  
Required for each computer to connect to the Check Unit's SQL Server database
- (3) Microsoft Money \$100.00  
Used to balance/print checks/verify Check Unit money

**5A - (1) HP LASERJET PRINTER WITH ENVELOPE FEEDER** **\$2,300**

The requested printer is needed to assist with the problem of printing letters, envelopes and receipts. Our objective is to pool this printer with the Check Units' current LaserJet 4350 to allow letters, envelopes, and receipts to print faster when a printer is busy printing large volume of letters, etc.

**5A - (1) DOCUMENT SCANNER** **\$750**

The WCU has received over 25,000 check cases which all contain a paper copy of every action taken on the case. Approximately 76% of these cases are closed and are being stored in filing cabinets within the check-unit. The requested document scanner would be used to image these files to the server and to DVD for long term storage. Once image, we would be able to shred the file copy and regain valuable storage place. Once the case has been shredded, we would be able to recycle the protective sheet covers used for storage on new case files, thus saving the cost of buying new sheet protectors.

**5A - (2) F2 COMPUTER WITH 17" LCD MONITOR** **\$2,200**

The requested computers will be used by two part-time employees and interns to enter data into the software package.

**5A - (1) GPS UNIT** **\$440**

The director of the program travels to new merchant locations and speak at various functions selling the Worthless Check Program. The requested GPS will allow her to travel to these merchants and meetings with ease without having to print out directions from map quest.

**COUNTY OF LEXINGTON  
WORTHLESS CHECK UNIT  
Annual Budget  
Fiscal Year - 2008-09**

**New Program**

Fund: 2613  
Division: Judicial  
Organization: 141200 - Solicitor

|                           |   | Title Changes                           |   |                      | <i>BUDGET</i>        |                     |
|---------------------------|---|---|---|----------------------|----------------------|---------------------|
| Object                    | Expenditure                               | Worthless Check<br>Director<br>Grade 13 | Worthless Check<br>Director<br>Grade 16 | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| Code                      | Classification                            |   |   |                      |                      |                     |
| <b>Personnel</b>          |   |   |   |                      |                      |                     |
| 510100                    | Salaries & Wages - 1                      | 41,149                                  | 52,164                                  | 11,015               |                      |                     |
| 511112                    | FICA Cost                                 | 3,148                                   | 3,991                                   | 843                  |                      |                     |
| 511113                    | State Retirement                          | 3,864                                   | 4,898                                   | 1,034                |                      |                     |
| 511120                    | Insurance Fund Contribution -1            | 6,000                                   | 6,000                                   | 0                    |                      |                     |
| 511130                    | Workers Compensation                      | 138                                     | 156                                     | 18                   |                      |                     |
|                           | <b>* Total Personnel</b>                  | <b>54,299</b>                           | <b>67,209</b>                           | <b>12,910</b>        |                      |                     |
| <b>Operating Expenses</b> |   |   |   |                      |                      |                     |
| 520300                    | Professional Services                     | 0                                       | 200                                     | 200                  |                      |                     |
| 520400                    | Advertising & Publicity                   | 0                                       | 0                                       | 0                    |                      |                     |
| 520800                    | Outside Printing                          | 0                                       | 0                                       | 0                    |                      |                     |
| 521000                    | Office Supplies                           | 0                                       | 0                                       | 0                    |                      |                     |
| 521100                    | Duplicating                               | 0                                       | 0                                       | 0                    |                      |                     |
| 521200                    | Operating Supplies                        | 0                                       | 0                                       | 0                    |                      |                     |
| 522000                    | Building Repair & Maintenance             | 0                                       | 0                                       | 0                    |                      |                     |
| 524201                    | General Tort Liability Insurance          | 0                                       | 0                                       | 0                    |                      |                     |
| 524202                    | Surety Bonds - 4                          | 0                                       | 0                                       | 0                    |                      |                     |
| 525000                    | Telephone                                 | 0                                       | 0                                       | 0                    |                      |                     |
| 525020                    | Pagers and Cell Phones                    | 0                                       | 0                                       | 0                    |                      |                     |
| 525041                    | E-mail Service Charges                    | 0                                       | 0                                       | 0                    |                      |                     |
| 525100                    | Postage                                   | 0                                       | 0                                       | 0                    |                      |                     |
| 525210                    | Conference & Meeting Expense              | 0                                       | 0                                       | 0                    |                      |                     |
| 525230                    | Subscriptions, Dues, & Books              | 0                                       | 0                                       | 0                    |                      |                     |
| 525240                    | Personal Mileage Reimbursement            | 0                                       | 0                                       | 0                    |                      |                     |
| 529903                    | Contingency                               | 0                                       | 0                                       | 0                    |                      |                     |
| 538005                    | Bank Service Charges                      | 0                                       | 0                                       | 0                    |                      |                     |
|                           | <b>* Total Operating</b>                  | <b>0</b>                                | <b>200</b>                              | <b>200</b>           |                      |                     |
|                           | <b>** Total Personnel &amp; Operating</b> | <b>54,299</b>                           | <b>67,409</b>                           | <b>13,110</b>        |                      |                     |
| <b>Capital</b>            |   |   |   |                      |                      |                     |
| 540000                    | Small Tools & Minor Equipment             | 0                                       | 0                                       | 0                    |                      |                     |
| 540010                    | Minor Software                            | 0                                       | 0                                       | 0                    |                      |                     |
|                           | All Other Equipment                       | 0                                       | 0                                       | 0                    |                      |                     |
|                           | <b>** Total Capital</b>                   | <b>0</b>                                | <b>0</b>                                | <b>0</b>             |                      |                     |
|                           | <b>*** Total Budget Appropriation</b>     | <b>54,299</b>                           | <b>67,409</b>                           | <b>13,110</b>        | <b>0</b>             |                     |

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### SECTION III. - PROGRAM OVERVIEW

#### Summary of Programs:

Worthless Check Unit

#### Position Overview:

The Lexington County Solicitor's Worthless Check Program is the role model for all existing and starting Worthless Check Programs throughout South Carolina. Debbie Hester's performance, and the Check Unit under her supervision, has outperformed every other Worthless Check Unit in the State. Ms. Hester has represented Lexington County and the Solicitor's Office to merchants, other Worthless Check Programs and to nationwide retailers with professionalism. Debbie Hester has been a critical part of the success not only the Lexington County Worthless Check Programs, but of all of the Worthless Check Programs in the state. Every single operating Worthless Check Program in the state has visited Lexington County's Worthless Check Program to learn from the best. With all of the remarkable growth of the Check Unit and its success with merchants, Ms. Hester has not been properly compensated. She devotes 100% of herself to the success of the program and going the extra mile to collect money for merchants of Lexington County.

This new program request is to have Ms. Hester level of compensation raised to the same level as other program directors within Lexington County using funds generated by the Check Unit.

72-12

**Objectives:**

The Worthless Check Unit is a program developed by the Solicitor's Office under authority of the FY 2003 – 2004 State Budget, Proviso 33.6. It is designed to assist Lexington County individuals, merchants, and agencies in collecting restitution for fraudulent checks. The service is totally free for victims of bad checks and is an optional program. If a merchant chooses to handle the process himself/herself or contract with another company, then the merchant has that option.

The program is self-supporting and provides additional revenue to the County through additional fees added to each check processed through the Check Unit. Depending on the amount of the check, the Check Unit receives \$50-\$150 from each paid bad check to pay for the cost of the program, while the county receives \$41 from each paid check. Prior to the establishment of the Check Unit, the \$41 per paid check county revenue was collected only when a warrant was issued. The Check Unit collects the \$41 on every paid check. Approximately 73% of all the \$41 county revenue generated per check by the Check Unit is done without a warrant being issued. When a check is paid after a warrant is issued, both the courts and law enforcement are involved. The Check Unit's goal is to collect as many bad checks prior to warrant to help merchants of Lexington County collect their money faster and help reduce the rate of growth of bad checks being handled by the courts and law enforcement.

**SECTION III. - SERVICE LEVELS**

**Service Level Indicators:**

| Month        | FY 05-06    | FY 06-07    | FY 07-08    | FY 08-09    |
|--------------|-------------|-------------|-------------|-------------|
| July         | 448         | 282         | 659         | 692**       |
| August       | 604         | 461         | 552         | 580**       |
| September    | 462         | 621         | 491         | 516**       |
| October      | 644         | 531         | 466         | 489**       |
| November     | 537         | 413         | 2338        | 2455**      |
| December     | 582         | 267         | 380         | 399**       |
| January      | 588         | 703         | 751         | 789**       |
| February     | 389         | 329         | 359*        | 396**       |
| March        | 460         | 560         | 510*        | 563**       |
| April        | 194         | 277         | 236*        | 259**       |
| May          | 621         | 648         | 635*        | 699**       |
| June         | 534         | 602         | 568*        | 626**       |
| <b>Total</b> | <b>6063</b> | <b>5694</b> | <b>7945</b> | <b>8463</b> |

\*Estimate of the number of checks that will be received during that month. Estimate was figured by taking an average of the pervious figures shown.

\*\*A 6% growth rate has been added to the FY07-08 to reflect the growth in businesses in Lexington County, the economy and new merchants that the Check Unit is working on acquiring.

72-14

**SECTION IV. - SUMMARY OF REVENUES**

**431004 – Worthless Check Fees**

**\$249,500**

The Check Unit is self-supporting and provides additional revenue to the County through additional fees added to each check processed through the Check Unit. Depending on the amount of the check, the Check Unit receives \$50-\$150 from each paid bad check to pay for the cost of the program, while the county receives \$41 from each paid check.

|                  | Estimated Revenue | Actual / Adjusted Estimate | Percentage Increase |
|------------------|-------------------|----------------------------|---------------------|
| FY 06-07         | 203,000           | 212,705                    | 4.6%                |
| FY 07-08         | 220,000           | 234,588                    | 6.2%                |
| Percent Increase | 7.7%              | 9.3%                       |                     |

Continuing along the same trend of growth, the Check Unit's revenue in fiscal year 08-09 would grow 7% to 9%. We are estimating 6% increase in checks received and revenue.

72-15

**SECTION V. LINE ITEM NARRATIVES**

**SECTION V. A. - LISTING OF POSITIONS**

**Current Staffing Level:**

| <u>Job Title</u>       | <u>Positions</u> | <u>Full Time Equivalent</u> |                   | <u>Total</u> | <u>Grade</u> |
|------------------------|------------------|-----------------------------|-------------------|--------------|--------------|
|                        |                  | <u>General Fund</u>         | <u>Other Fund</u> |              |              |
| Director               | 1                |                             | 1                 | 1            | 16           |
| <b>Total Positions</b> | <b>1</b>         |                             | <b>1</b>          | <b>1</b>     |              |

72-16

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**520300 – Professional Services** **\$200**  
This account will cover cost of position evaluation.

72-17

**COUNTY OF LEXINGTON  
 WORTHLESS CHECK UNIT  
 Annual Budget  
 Fiscal Year - 2008-09**

**NEW PROGRAM**

Fund: 2613  
 Division: Judicial  
 Organization: 141200 - Solicitor

**New Position**

| Object Expenditure<br>Code Classification    | Secretary<br>Grade 6 | <b>BUDGET</b>        |                      |                     |
|--|----------------------|----------------------|----------------------|---------------------|
|  |                      | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                             |                      |                      |                      |                     |
| 510100 Salaries & Wages - 1                  |                      | 28,732               |                      |                     |
| 511112 FICA Cost                             |                      | 2,198                |                      |                     |
| 511113 State Retirement                      |                      | 2,698                |                      |                     |
| 511120 Insurance Fund Contribution - 1       |                      | 6,000                |                      |                     |
| 511130 Workers Compensation                  |                      | 122                  |                      |                     |
| <b>* Total Personnel</b>                     |                      | <b>39,750</b>        |                      |                     |
| <b>Operating Expenses</b>                    |                      |                      |                      |                     |
| 521000 Office Supplies                       |                      | 400                  |                      |                     |
| 521200 Operating Supplies                    |                      | 100                  |                      |                     |
| 524201 General Tort Liability Insurance      |                      | 70                   |                      |                     |
| 524202 Surety Bonds                          |                      | 10                   |                      |                     |
| 525000 Telephone                             |                      | 244                  |                      |                     |
| <b>* Total Operating</b>                     |                      | <b>824</b>           |                      |                     |
| <b>** Total Personnel &amp; Operating</b>    |                      | <b>40,574</b>        |                      |                     |
| <b>Capital</b>                               |                      |                      |                      |                     |
| 540000 Small Tools & Minor Equipment         |                      | 150                  |                      |                     |
| 540010 Minor Software                        |                      | 550                  |                      |                     |
| (1) Desktop Computer w/ 17" LCD Monitor (F2) |                      | 1100                 |                      |                     |
| <b>** Total Capital</b>                      |                      | <b>1,800</b>         |                      |                     |

**\*\*\* Total Budget Appropriation** 0      0      42,374 \_\_\_\_\_

*72-18*

FUND 2613 – New Program  
Worthless Check Unit (141200)  
FY 2008-09 BUDGET REQUEST

Section II

| <u>Qty</u> | <u>Item Description</u>          | <u>Amount</u> |
|------------|----------------------------------|---------------|
| 1          | F2 Computer with 17" LCD Monitor | \$1,100       |

72-19



### SECTION III. - PROGRAM OVERVIEW

#### Summary of Programs:

Worthless Check Unit

#### Objectives:

The Worthless Check Unit is a program developed by the Solicitor's Office under authority of the FY 2003 – 2004 State Budget, Proviso 33.6. It is designed to assist Lexington County individuals, merchants, and agencies in collecting restitution for fraudulent checks. The service is totally free for victims of bad checks and is an optional program. If a merchant chooses to handle the process himself/herself or contract with another company, then the merchant has that option.

The program is self-supporting and provides additional revenue to the County through additional fees added to each check processed through the Check Unit. Depending on the amount of the check, the Check Unit receives \$50-\$150 from each paid bad check to pay for the cost of the program, while the county receives \$41 from each paid check. Prior to the establishment of the Check Unit, the \$41 per paid check county revenue was collected only when a warrant was issued. The Check Unit collects the \$41 on every paid check. Approximately 73% of all the \$41 county revenue generated per check by the Check Unit is done without a warrant being issued. When a check is paid after a warrant is issued, both the courts and law enforcement are involved. The Check Unit's goal is to collect as many bad checks prior to warrant to help merchants of Lexington County collect their money faster and help reduce the rate of growth of bad checks being handled by the courts and law enforcement.

The new position is for a Grade 6 Secretary to assist the Director with daily operations of the program along with handling other assigned duties. These duties such as filing, correspondence with victims, preparing court rosters, etc. are handled by the Director herself. By removing some of these tasks, the Director will be able to focus more on obtaining new merchants. By obtaining more checks for the Check Unit, the revenue of both the Check Unit and the County will increase.

**SECTION III. - SERVICE LEVELS**

**Service Level Indicators:**

| Month        | FY 05-06    | FY 06-07    | FY 07-08    | FY 08-09    |
|--------------|-------------|-------------|-------------|-------------|
| July         | 448         | 282         | 659         | 692**       |
| August       | 604         | 461         | 552         | 580**       |
| September    | 462         | 621         | 491         | 516**       |
| October      | 644         | 531         | 466         | 489**       |
| November     | 537         | 413         | 2338        | 2455**      |
| December     | 582         | 267         | 380         | 399**       |
| January      | 588         | 703         | 751         | 789**       |
| February     | 389         | 329         | 359*        | 396**       |
| March        | 460         | 560         | 510*        | 563**       |
| April        | 194         | 277         | 236*        | 259**       |
| May          | 621         | 648         | 635*        | 699**       |
| June         | 534         | 602         | 568*        | 626**       |
| <b>Total</b> | <b>6063</b> | <b>5694</b> | <b>7945</b> | <b>8463</b> |

\*Estimate of the number of checks that will be received during that month. Estimate was figured by taking an average of the previous figures shown.

\*\*A 6% growth rate has been added to the FY07-08 to reflect the growth in businesses in Lexington County, the economy and new merchants that the Check Unit is working on acquiring.

**SECTION IV. - SUMMARY OF REVENUES**

**431004 – Worthless Check Fees**

**\$249,500**

The Check Unit is self-supporting and provides additional revenue to the County through additional fees added to each check processed through the Check Unit. Depending on the amount of the check, the Check Unit receives \$50-\$150 from each paid bad check to pay for the cost of the program, while the county receives \$41 from each paid check.

|                  | Estimated Revenue | Actual / Adjusted Estimate | Percentage Increase |
|------------------|-------------------|----------------------------|---------------------|
| FY 06-07         | 203,000           | 212,705                    | 4.6%                |
| FY 07-08         | 220,000           | 234,588                    | 6.2%                |
| Percent Increase | 7.7%              | 9.3%                       |                     |

Continuing along the same trend of growth, the Check Unit's revenue in fiscal year 08-09 would grow 7% to 9%. We are estimating 6% increase in checks received and revenue.

The new position will allow the Director to focus more on obtaining new merchants and larger clients. In recent months, the Director has not been able to actively seek new clients because of the work load she currently maintains. When she is able to actively seek new merchants the number of checks received increases and the amount of revenue increases for both the Check Unit and the County.

**SECTION V. LINE ITEM NARRATIVES**

**SECTION V. A. – LISTING OF POSITIONS**

**Current Staffing Level:**

| <u>Job Title</u>       | <u>Positions</u> | <u>Full Time Equivalent</u> |                   | <u>Total</u> | <u>Grade</u> |
|------------------------|------------------|-----------------------------|-------------------|--------------|--------------|
|                        |                  | <u>General Fund</u>         | <u>Other Fund</u> |              |              |
| Secretary              | 1                |                             | 1                 | 1            | 6            |
| <b>Total Positions</b> | <b>1</b>         |                             | <b>1</b>          | <b>1</b>     |              |

72-23

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**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

|   |              |
|---|--------------|
| <b>521000 – OFFICE SUPPLIES</b>   | <b>\$400</b> |
| This account will cover routine office supplies   |              |
| <b>521200 – OPERATING SUPPLIES</b>  | <b>\$100</b> |
| This account will cover the cost items such as file cabinets  |              |
| <b>524201 – GENERAL TORT LIABILITY INSURANCE</b>  | <b>\$70</b>  |
| This account will cover the cost of liability insurance coverage for 1 full-time employee                     |              |
| <b>524202 - SURETY BONDS</b>  | <b>\$10</b>  |
| This account provides the fee for bonding the employees of the program. \$9 per employee x 1 employees = \$ 9 |              |
| <b>525000 – TELEPHONE</b>   | <b>\$244</b> |
| This account will cover the cost of telephone service used.   |              |

72-24

**SECTION V. C. - CAPITAL LINE ITEM NARRATIVES**

**54000 – Small Tools & Minor Equipment** **\$150**

Misc. items such as calculators, electric stapler

**540010 – MINOR SOFTWARE** **\$550**

(1) Microsoft Office Professional for computer \$350.00

Professional is required for the additional programs (Access – Check Program itself and Publisher – brochure)

(1) Microsoft SQL Server Licenses for one computers \$200.00

Required for each computer to connect to the Check Unit's SQL Server database

**5A - (1) F2 COMPUTER WITH 17" LCD MONITOR** **\$1,100**

The requested computers will be used by the new hire.

72-25

**COUNTY OF LEXINGTON  
SOLICITOR / DRUG CASE PROSECUTION  
Annual Budget  
Fiscal Year - 2008-09**

| Object Code                             | Revenue Account Title         | Actual 2006-07 | Received Thru Dec 2007-08 | Amended Budget Thru Dec 2007-08 | Projected Revenues Thru Jun 2007-08 | Requested 2008-09 | Approved 2008-09 |
|---|-------------------------------|----------------|---------------------------|---------------------------------|-------------------------------------|-------------------|------------------|
| <b>*Sol/Drug Case Prosecution 2614:</b> |                               |                |                           |                                 |                                     |                   |                  |
| <b>Revenue: (Organization - 000000)</b> |                               |                |                           |                                 |                                     |                   |                  |
| 429201                                  | Motion Fee Aid to Drug Courts | 59,822         | 16,213                    | 64,018                          | 64,018                              | 66,539            |                  |
| <b>** Total Revenue</b>                 |                               | <u>59,822</u>  | <u>16,213</u>             | <u>64,018</u>                   | <u>64,018</u>                       | <u>66,539</u>     | <u>0</u>         |
| <b>***Total Appropriation</b>           |                               |                |                           |                                 | 64,018                              | 66,539            | 0                |
| <b>FUND BALANCE</b>                     |                               |                |                           |                                 |                                     |                   |                  |
| Beginning of Year                       |                               |                |                           |                                 |                                     |                   |                  |
|   |                               |                |                           |                                 | <u>0</u>                            | <u>0</u>          | <u>0</u>         |
| <b>FUND BALANCE - Projected</b>         |                               |                |                           |                                 |                                     |                   |                  |
| End of Year                             |                               |                |                           |                                 |                                     |                   |                  |
|   |                               |                |                           |                                 | <u>0</u>                            | <u>0</u>          | <u>0</u>         |

Fund: 2614  
Division: Judicial  
Organization: 141200 - Solicitor

| Object Expenditure Code                   | Classification                        | 2006-07 Expend | 2007-08 Expend (Dec) | 2007-08 Amended (Dec) | <b>BUDGET</b>     |                   |                  |
|---|---------------------------------------|----------------|----------------------|-----------------------|-------------------|-------------------|------------------|
|   |                                       |                |                      |                       | 2008-09 Requested | 2008-09 Recommend | 2008-09 Approved |
| <b>Personnel</b>                          |                                       |                |                      |                       |                   |                   |                  |
| 510100                                    | Salaries & Wages - 1                  | 46,526         | 22,370               | 49,097                | 48,720            |                   |                  |
|   | Salaries & Wages Adjustment Account   | 0              |                      |                       | 1,949             |                   |                  |
| 511112                                    | FICA - Employer's Portion             | 3,506          | 1,685                | 3,755                 | 3,876             |                   |                  |
| 511113                                    | State Retirement - Employer's Portion | 3,834          | 2,060                | 4,522                 | 4,758             |                   |                  |
| 511120                                    | Employee Insurance - 1                | 5,760          | 2,880                | 5,760                 | 6,000             |                   |                  |
| 511130                                    | Workers Compensation                  | 168            | 81                   | 176                   | 181               |                   |                  |
| <b>* Total Personnel</b>                  |                                       | <u>59,794</u>  | <u>29,076</u>        | <u>63,310</u>         | <u>65,484</u>     | <u>0</u>          | <u>0</u>         |
| <b>Operating Expenses</b>                 |                                       |                |                      |                       |                   |                   |                  |
| 524201                                    | General Tort Liability Insurance      | 28             | 15                   | 33                    | 35                |                   |                  |
| 525041                                    | E-mail Service Charges                | 0              | 0                    | 70                    | 120               |                   |                  |
| 525210                                    | Conference & Meeting Expense          | 0              | 508                  | 605                   | 900               |                   |                  |
| <b>* Total Operating</b>                  |                                       | <u>28</u>      | <u>523</u>           | <u>708</u>            | <u>1,055</u>      | <u>0</u>          | <u>0</u>         |
| <b>** Total Personnel &amp; Operating</b> |                                       | <u>59,822</u>  | <u>29,599</u>        | <u>64,018</u>         | <u>66,539</u>     | <u>0</u>          | <u>0</u>         |
| <b>Capital</b>                            |                                       |                |                      |                       |                   |                   |                  |
| <b>* Total Capital</b>                    |                                       | <u>0</u>       | <u>0</u>             | <u>0</u>              | <u>0</u>          | <u>0</u>          | <u>0</u>         |
| <b>*** Total Budget Appropriation</b>     |                                       | <u>59,822</u>  | <u>29,599</u>        | <u>64,018</u>         | <u>66,539</u>     | <u>0</u>          | <u>0</u>         |

**COUNTY OF LEXINGTON  
SOLICITOR / DRUG CASE PROSECUTION  
Annual Budget  
Fiscal Year - 2008-09**

Fund: 2614  
Division: Judicial  
Organization: 141200 - Solicitor

**Program Overview**

Lexington County has experienced an explosion in the number and complexity of drug arrests due largely to the spread of crack cocaine and crystal methamphetamine. Currently, we have one prosecutor dedicated to dealing with charges made by the task force grant group. We need another prosecutor to work predominantly on drug cases arising from other, non task force, agencies. This position is being funded entirely through the Eleventh Judicial Circuit's State funds, with no money coming from the County General Fund.



**COUNTY OF LEXINGTON  
SOLICITOR / DRUG CASE PROSECUTION  
Annual Budget  
Fiscal Year - 2008-09**

Fund: 2614  
Division: Judicial  
Organization: 141200 - Solicitor

**Revenue Narrative**

|  |               |
|--|---------------|
| <b>Motion Fee Aid to Drug Courts</b>               | <b>66,539</b> |
| <hr/>  |               |
| Estimated amount to be deposited by the Solicitor. |               |

|                      |               |
|----------------------|---------------|
| <b>Total Revenue</b> | <b>66,539</b> |
| <hr/>                |               |

**COUNTY OF LEXINGTON  
SOLICITOR / DRUG CASE PROSECUTION  
Annual Budget  
Fiscal Year - 2008-09**

Fund: 2614  
Division: Judicial  
Organization: 141200 - Solicitor

**Personnel Narrative**

|  |                     |
|--|---------------------|
| <b>Salaries &amp; Wages - 1</b>                | <b>48,720</b>       |
| <b>Salaries &amp; Wages Adjustment Account</b> | <b><u>1,949</u></b> |
| <b>Total Salary and Wages</b>                  | <b>50,669</b>       |

Lexington County has experienced an explosion in the number and complexity of drug arrests due largely to the spread of crack cocaine and crystal methamphetamines. Currently, we have one prosecutor dedicated to dealing with charges made by the task force grant group. We need another prosecutor to work predominantly on drug cases arising from other, non task force, agencies. This position is being funded entirely through the Eleventh Judicial Circuit's State funds, with no money coming from the County General Fund.

|                              |                      |
|------------------------------|----------------------|
| <b>FICA</b>                  | <b><u>3,876</u></b>  |
| <b>SCRS</b>                  | <b><u>4,758</u></b>  |
| <b>INSURANCE</b>             | <b><u>6,000</u></b>  |
| <b>WORKERS COMPENSATION</b>  | <b><u>181</u></b>    |
| <b>Total Fringe Benefits</b> | <b><u>14,815</u></b> |
| <b>Total Personnel</b>       | <b><u>65,484</u></b> |

**COUNTY OF LEXINGTON  
SOLICITOR / DRUG CASE PROSECUTION  
Annual Budget  
Fiscal Year - 2008-09**

Fund: 2614  
Division: Judicial  
Organization: 141200 - Solicitor

**List of Positions**

| <u>Title</u>          | <u>Number</u> | <u>General Fund</u> | <u>FTE<br/>Other Fund</u> | <u>Total</u> | <u>Grade</u> |
|-----------------------|---------------|---------------------|---------------------------|--------------|--------------|
| Assistant Solicitor I | 1.0           |                     | 1.0                       | 1.0          | 19           |
| Position w/ Insurance | 1             |                     | 1                         | 1            |              |
| Total Positions:      | 1             |                     | 1                         | 1            |              |

**COUNTY OF LEXINGTON  
SOLICITOR / DRUG CASE PROSECUTION  
Annual Budget  
Fiscal Year - 2008-09**

Fund: 2614  
Division: Judicial  
Organization: 141200 - Solicitor

**Operating Narrative**

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|   |              |
|---|--------------|
| <b>General Tort Liability Insurance</b>   | <b>35</b>    |
| Per Risk Management Division estimate   |              |
| <b>E-mail Service Charges</b>   | <b>120</b>   |
| Projected telephone service expense. <del>(10 X 12 MONTHS = \$120)</del><br><i>E-MAIL</i> |              |
| <b>Surety Bonds</b>   | <b>0</b>     |
| <b>Long Distance Charges</b>  | <b>0</b>     |
| Projected long distance charges   |              |
| <b>Conference &amp; Meeting Expenses</b>  | <b>900</b>   |
| Assistant Solicitors must complete annual training requirements to maintain licensure.    |              |
| <b>Total Operating Expenses</b>   | <b>1,055</b> |

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**COUNTY OF LEXINGTON**  
**ALCOHOL EDUCATION PROGRAM      NEW PROGRAM**  
**Annual Budget**  
**Fiscal Year - 2008-09**

| Object Code                            | Revenue Account Title | Actual<br>2006-07 | 6 Months<br>Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Recommend<br>2008-09 |
|--|-----------------------|-------------------|---|--|--|----------------------|----------------------|
| <b>* Alcohol Education Program:</b>    |                       |                   |   |  |  |                      |                      |
| <b>Revenues (Organization: 000000)</b> |                       |                   |   |  |  |                      |                      |
| 456100                                 | Program Income        |                   |   |  |  | 128,750              | _____                |
| <b>** Total Revenue</b>                |                       |                   |   |  |  | 128,750              | _____                |
| <b>***Total Appropriation</b>          |                       |                   |   |  |  | 77,261               | _____                |
| <b>FUND BALANCE</b>                    |                       |                   |   |  |  |                      |                      |
| Beginning of Year                      |                       |                   |   |  |  | 0                    | _____                |
| <b>FUND BALANCE - Projected</b>        |                       |                   |   |  |  |                      |                      |
| End of Year                            |                       |                   |   |  |  | 51,489               | =====                |

Fund:  
Division: Judicial  
Organization: 141200 - Solicitor

**New Program**

**BUDGET**

| Object Expenditure<br>Code                | Classification                         | Drug Court<br>Director - 30%<br>Grade 16 | AEP<br>Coordinator<br>Grade 12 | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
|---|--|--|--------------------------------|----------------------|----------------------|---------------------|
| <b>Personnel</b>                          |  |  |                                |                      |                      |                     |
| 510100                                    | Salaries & Wages - 1.3                 | 15,649                                   | 41,346                         | 56,995               | _____                |                     |
| 511112                                    | FICA Cost                              | 1,197                                    | 3,163                          | 4,360                | _____                |                     |
| 511113                                    | State Retirement                       | 1,470                                    | 3,882                          | 5,352                | _____                |                     |
| 511120                                    | Insurance Fund Contribution            | 1,800                                    | 6,000                          | 7,800                | _____                |                     |
| 511130                                    | Workers Compensation                   | 47                                       | 124                            | 171                  | _____                |                     |
| <b>* Total Personnel</b>                  |  | <b>20,163</b>                            | <b>54,515</b>                  | <b>74,678</b>        | _____                |                     |
| <b>Operating Expenses</b>                 |  |  |                                |                      |                      |                     |
| 520300                                    | Professional Service                   | 0  | 200                            | 200                  | _____                |                     |
| 521100                                    | Duplicating                            | 0  | 2,000                          | 2,000                | _____                |                     |
| 524201                                    | General Tort Liability Insurance       | 0  | 91                             | 91                   | _____                |                     |
| 524202                                    | Surety Bonds                           | 0  | 9                              | 9                    | _____                |                     |
| 524302                                    | Court Referred Volunteer Liability Ins | 163                                      | 0                              | 163                  | _____                |                     |
| 525041                                    | E-mail Service Charges                 | 0  | 120                            | 120                  | _____                |                     |
| <b>* Total Operating</b>                  |  | <b>163</b>                               | <b>2,420</b>                   | <b>2,583</b>         | _____                |                     |
| <b>** Total Personnel &amp; Operating</b> |  | <b>20,326</b>                            | <b>56,935</b>                  | <b>77,261</b>        | _____                |                     |
| <b>Capital</b>                            |  |  |                                |                      |                      |                     |
| <b>** Total Capital</b>                   |  | <b>0</b>                                 | <b>0</b>                       | <b>0</b>             | _____                |                     |
| <b>*** Total Budget Appropriation</b>     |  | <b>20,326</b>                            | <b>56,935</b>                  | <b>77,261</b>        | _____                |                     |

74-1

### SECTION III. - PROGRAM OVERVIEW

#### Summary of Programs:

Alcohol Education Program Coordinator

This request is to create a coordinator position for the Alcohol Education Program

#### Alcohol Education Program Coordinator

#### Objectives:

To facilitate the handling of alcohol related criminal cases by diverting offenders from Magistrate and Municipal Court with no significant criminal history from the traditional criminal justice system. The Alcohol Education Program promotes accountability and responsibility through educational counseling, community service and requiring a defensive driving/practical skills course. The program serves in aiding courts with the burden of these cases.

#### Service Standards:

- a. To assist magistrate and municipal court judges in the diversion of appropriate cases into AEP.
- b. To conduct application interviews and perform criminal history checks.
- a. Determine eligibility and present to solicitor for approval.
- b. Accept defendants into program, assign program requirements, make counseling schedule and defensive driving/practical skills appointments.
- c. Recruit community service sites that will provide meaningful experiences for the young adults.
- d. Monitor progress through program and recommend successful completion or termination to solicitor.
- e. Complete proper paperwork and documentation of case in the computer in compliance with state statute.

**Program Overview:**

Presently, the Drug Court Program Coordinator also serves as the Alcohol Education Program Coordinator by overseeing the daily operation of the Alcohol Education Program. The AEP Coordinator is responsible for receiving referrals from Magistrate and Municipal Court judges, schedule defendants application appointments, interviewing and explaining the program to defendants, conducting criminal background investigations on defendants, scheduling educational counseling, the Alive at 25 program and ensuring community service is completed at a non-profit helping agency. The coordinator case manages all AEP cases, handles rescheduling appointments, sending correspondence to judges, law enforcement and attorneys and completing all documentation regarding program completion or termination.

The Alcohol Education Program was spearheaded by Solicitor Donald V. Myers in November of 2003. The program was created to redirect youthful offenders charged with alcohol related offenses from the mainstream criminal justice system. It was designed as a diversion program based on an educational component. The program was designed around the concept of youth and alcohol, "alcohol is the most commonly used drug among young people" (Substance Abuse: The Nation's Number One Health Problem, Feb. 2001). More importantly, "alcohol consumption ranks third among actual causes of death in the United States" (DAODAS, 2006). With the increased concern of alcohol consumption by youth, AEP emerged as an innovative solution to the otherwise mundane answer to this staggering crisis. According to the National Highway Safety Administration "traffic crashes are the greatest single cause of death for persons aged 6-33. About 45% of these fatalities are in alcohol-related crashes" (National Highway Traffic Safety Administration, 2006).

Due to the forward thinking of Solicitor Myers, South Carolina Code Section 17-22-530(A) which became effective on June 6, 2007 provides for a non-criminal disposition of certain alcohol related offenses upon successful completion of an Alcohol Education Program. Included in Article 5, Section 4 states "This act takes effect upon approval by the Governor. All circuit solicitors shall have an alcohol education program in effect by July 1, 2008, and no person has the right to apply to the program until the program is established."

The Alcohol Education Program targets youthful offenders between the ages of 17 and 20. The program was implemented to provide information and education to these offenders. Each accepted defendant must complete an 8 hour educational counseling program, a 4 ½ hour interactive skill practices and on-the-spot defensive driving techniques course, as well as volunteering 15 hours of their time to the community through a non-profit helping agency. The mission of the Alcohol Education Program is to provide skills and knowledge to make educated decisions when considering getting involved in illegal activity, "it is illegal in every state for a person under 21 to buy and/or publicly possess alcoholic beverages (SC National Safety Council, 2006).

During the Fiscal Year of July 1, 2006 through June 30, 2007 the Alcohol Education Program accepted 300 defendants. All were charged in Lexington County with an alcohol related offense. All charged and accepted were between the ages of 17 and 20. During the first half of the current Fiscal Year, July 1, 2007 through December, 31, 2007 the program has already accepted 233 defendants. AEP averages 38 defendants each month, which is an increase from Fiscal Year 06-07 which averaged 25 defendants per month.

Due to the increase in alcohol enforcement by our local law enforcement agencies, alcohol infractions are beyond just being monitored, there is a "crack-down" taking place to save the youth in this community, this state. Through the consortium of the 11th Circuit Solicitor's Office, treatment providers, LRADAC and Insights, The National Safety Council, and the community, efforts are being made to work towards, if not eliminating, than at least decreasing the risks associated with the use of alcohol by minors, by providing a program to first-time offenders to curb future use/abuse of alcohol and drugs and to deter future criminal activity by experiencing this program alone.

Due to the growth of the Alcohol Education Program a program coordinator is imperative and essential to monitor the daily operation of the program. The Drug Court Coordinator has been fulfilling this responsibility, but due to the growth in program service levels assistance is needed to manage these cases more effectively.

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**SECTION III. – SERVICE LEVELS**

**Alcohol Education Program Coordinator**

**Service Level Indicators:**

|   | <b>Actual<br/>FY 2006 – 2007</b> | <b>Actual<br/>July – December<br/>FY 2007 – 2008</b> | <b>Estimated<br/>January – June<br/>FY 2007 – 2008</b> | <b>Projected<br/>FY 2008 - 2009</b> |
|---|----------------------------------|--|--|-------------------------------------|
| <b>Enrolled</b>   | <b>300</b>                       | <b>233</b>   | <b>242</b>   | <b>515</b>                          |
| <b>Successful</b>   | <b>275</b>                       | <b>227</b>   | <b>236</b>   | <b>503</b>                          |
| <b>Terminated</b>   | <b>25</b>                        | <b>6</b>   | <b>6</b>   | <b>12</b>                           |
| <b>Total Community<br/>Service Hours<br/>Completed</b>      | <b>N/A</b>                       | <b>3,495</b>   | <b>3,630</b>   | <b>7,725</b>                        |
| <b>Total Educational<br/>Counseling Hours<br/>Completed</b> | <b>2,400</b>                     | <b>1,864</b>   | <b>1,936</b>   | <b>4,120</b>                        |
| <b>Total Alive At 25<br/>Completed</b>                      | <b>N/A</b>                       | <b>238</b>   | <b>242</b>   | <b>515</b>                          |

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**SECTION IV. - SUMMARY OF REVENUES**

**Alcohol Education Program Coordinator**

**Program Income** **\$128,750**

The Alcohol Education Program charges an enrollment fee set by SC Law 17-22-550. The enrollment fee is \$250. However, the solicitor can waive fees in cases of indigence. The number of applicants is estimated to be 515, an average of 43 applicants per month x 12 months = 515 and the enrollment income is estimated at 515 applicants x \$250 = \$128,750.

**SECTION V. A. - PERSONNEL LINE ITEM NARRATIVES**

**510100 – SALARIES & WAGES \$56,995**

The Director of Drug Court and Substance Abuse Programs will have 30% of their salary paid through AEP.  
 $\$52,164 \times 30\% = \$15,649$

The Alcohol Education Program Coordinator will be paid solely from this account. It is estimated that this position will be classified as a grade 12 at \$41,346.

Therefore the combined salaries paid out of this budget will be  $\$15,649 + \$41,346 = \$56,995$ .

**511112 – FICA COSTS \$4,360**

This line item will cover \$1,197 for the Director ( $\$15,649 \times 7.65\% = \$1,197$ ) and \$3,163 ( $\$41,346 \times 7.65\% = \$3,163$ ) for the Program Coordinator of AEP, thus a total of  $\$1,197 + \$3,163 = \$4,360$ .

**511113 – STATE RETIREMENT \$5,352**

State Retirement for the Director will be paid out of this line item for \$1,470 ( $\$15,649 \times 9.39\% = \$1,470$ ) and \$3,882 ( $\$41,346 \times 9.39\% = \$3,882$ ) for the Program Coordinator accounting for a total of  $\$1,470 + \$3,882 = \$5,352$ .

**511120 – INSURANCE FUND CONTRIBUTION \$7,800**

The Health Insurance Fund Contribution is estimated by the county at a cost of \$6,000. The Director will have 30% of their insurance fund contribution paid through this line item ( $\$6,000 \times 30\% = \$1,800$ ). The Coordinator will have the entire \$6,000 paid through this line item accounting for a total of  $\$6,000 + \$1,800 = \$7,800$ .

**511130 – WORKERS COMPENSATION \$171**

Workers compensation accounts for a total of \$171. The Director will have \$47 ( $\$15,649 \times 0.0297 = \$47$ ) covered and the Coordinator will have \$124 ( $\$41,346 \times 0.0297 = \$124$ ) for a combined total of  $\$47 + \$124 = \$171$ .

**LISTING OF POSITIONS**

**Current Staffing Level:**

| <u>Job Title</u>       | <u>Positions</u> | <u>Full Time Equivalent</u> |                   | <u>Total</u> | <u>Grade</u> |
|------------------------|------------------|-----------------------------|-------------------|--------------|--------------|
|                        |                  | <u>General Fund</u>         | <u>Other Fund</u> |              |              |
| Director               | 1                |                             |                   | 1            | 16           |
| Coordinator            | 1                |                             |                   | 1            | 12           |
| <b>Total Positions</b> | <b>2</b>         |                             |                   | <b>2</b>     |              |

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**Alcohol Education Program Coordinator**

**520300- Professional Services \$200**

This account will cover the cost of reviewing a job description for reclassification at a cost of \$200. 1 job description x \$200/description = \$200.

**521100-Duplication \$2,000**

This account will cover the cost of duplicating application and routine forms, letters, orders, warrants, documents, receipts, verification of community service sheets and other documents used in our daily work. Costs are \$.05 per copy x 40,000 items.

**524201-General Tort Liability Insurance \$91**

This account will cover the cost of liability insurance coverage for 1 full-time employee.

**524202-Surety Bonds \$9**

This account provides the fee for bonding the employees of the program at \$ 8 per bond per employee.

**524302-Court Referred Volunteer Liability Insurance \$163**

This account is used to pay the cost of volunteer liability insurance to insure participants in our program while performing community service work. The Diversion Programs, Pretrial Intervention, Juvenile Arbitration, Drug Court and the Alcohol Education program, hold one policy with CIMA and each of the 4 programs pays a percentage based upon the number of participants. AEP pays 4.5% of the total cost of \$3,613 = \$163.

**525041-E-MAIL SERVICE CHARGES \$120**

This account is used to pay the monthly service charge for e-mail service. Monthly service is \$10 per month per account. \$10/month x 12 months = \$120 for 12 months of e-mail service.

**COUNTY OF LEXINGTON**  
**LAW ENFORCEMENT/TITLE IV-D PROCESS SERVER**  
**Annual Budget**  
**Fiscal Year - 2008-09**

| Object Code                                   | Revenue Account Title        | Actual 2006-07 | Received Thru Dec 2007-08 | Amended Budget Thru Dec 2007-08 | Projected Revenues Thru Jun 2007-08 | Requested 2008-09 | Approved 2008-09 |
|---|------------------------------|----------------|---------------------------|---------------------------------|-------------------------------------|-------------------|------------------|
| <b>*L/E - Title IV-D Process Server 2411:</b> |                              |                |                           |                                 |                                     |                   |                  |
| <b>Revenues (Organization: 000000)</b>        |                              |                |                           |                                 |                                     |                   |                  |
| 451803  | IV-D Service of Process Pmts | 57,939         | 23,609                    | 51,768                          | 51,768                              | 49,132            |                  |
| 461000  | Investment Interest          | 2,397          | 1,548                     | 300                             | 1,548                               |                   |                  |
| <b>** Total Revenue</b>                       |                              | <u>60,336</u>  | <u>25,157</u>             | <u>52,068</u>                   | <u>53,316</u>                       | <u>49,132</u>     | <u>0</u>         |
| <b>***Total Appropriation</b>                 |                              |                |                           |                                 | 107,487                             | 17,804            | 0                |
| FUND BALANCE                                  |                              |                |                           |                                 |                                     |                   |                  |
| Beginning of Year                             |                              |                |                           |                                 |                                     |                   |                  |
|   |                              |                |                           |                                 | <u>79,326</u>                       | <u>25,155</u>     | <u>0</u>         |
| FUND BALANCE - Projected                      |                              |                |                           |                                 |                                     |                   |                  |
| End of Year                                   |                              |                |                           |                                 |                                     |                   |                  |
|   |                              |                |                           |                                 | <u>25,155</u>                       | <u>56,483</u>     | <u>0</u>         |

Fund 2411  
Division: Law Enforcement  
Organization: 151200 - Operations

| Object Code                               | Expenditure Classification            | 2006-07 Expend | 2007-08 Expend (Dec) | <b>BUDGET</b>         |                   |                   |
|---|---------------------------------------|----------------|----------------------|-----------------------|-------------------|-------------------|
|   |                                       |                |                      | 2007-08 Amended (Dec) | 2008-09 Requested | 2008-09 Recommend |
| <b>Personnel</b>                          |                                       |                |                      |                       |                   |                   |
| 511113                                    | State Retirement - Employer's Portion | 0              |                      | 0                     | 0                 |                   |
| 511120                                    | Employee Insurance - 1                | 1,440          |                      | 0                     | 0                 |                   |
| <b>* Total Personnel</b>                  |                                       | <u>1,440</u>   | <u>0</u>             | <u>0</u>              | <u>0</u>          | <u>0</u>          |
| <b>Operating Expenses</b>                 |                                       |                |                      |                       |                   |                   |
| 520246                                    | NCIC Access Fee                       | 0              | 24                   | 144                   | 144               |                   |
| 520300                                    | Professional Services                 | 0              | 192                  | 8,000                 | 8,000             |                   |
| 524201                                    | General Tort Liability Insurance      | 17             | 0                    | 0                     | 0                 |                   |
| 524202                                    | Surety Bonds - 1                      | 0              | 0                    | 0                     | 0                 |                   |
| 525020                                    | Pagers and Cell Phones                | 1,981          | 2,340                | 11,100                | 9,660             |                   |
| 525600                                    | Uniforms & Clothing                   | 0              | 0                    | 1,349                 | 0                 |                   |
| 529903                                    | Contingency                           | 0              | 0                    | 50,000                | 0                 |                   |
| <b>* Total Operating</b>                  |                                       | <u>1,998</u>   | <u>2,556</u>         | <u>70,593</u>         | <u>17,804</u>     | <u>0</u>          |
| <b>** Total Personnel &amp; Operating</b> |                                       | <u>3,438</u>   | <u>2,556</u>         | <u>70,593</u>         | <u>17,804</u>     | <u>0</u>          |
| <b>Capital</b>                            |                                       |                |                      |                       |                   |                   |
| 540000                                    | Small Tools & Minor Equipment         | 6              | 0                    | 3,000                 | 0                 |                   |
| 540010                                    | Minor Software                        | 0              | 0                    | 364                   | 0                 |                   |
|   | All Other Equipment                   | 33,363         | 22,648               | 33,530                | 0                 |                   |
| <b>** Total Capital</b>                   |                                       | <u>33,369</u>  | <u>22,648</u>        | <u>36,894</u>         | <u>0</u>          | <u>0</u>          |
| <b>*** Total Budget Appropriation</b>     |                                       | <u>36,807</u>  | <u>25,204</u>        | <u>107,487</u>        | <u>17,804</u>     | <u>0</u>          |

**SECTION III. – PROGRAM OVERVIEW**

The Lexington County Sheriff's Department has a contract to serve non-support papers initiated by SC Department of Social Services. This contracted service generates revenue of \$16.50 for service and \$16.50 for warrant of failure to comply. The revenue generated by this contract is used to fund a part time clerical position to enter the papers into a database, which tracks the service records of the documents. This information is then returned to the courts for official dockets.

**SECTION V. A. – LISTING OF POSITIONS**

**Current Staffing Level:**

| <u>Positions</u> | <u>Full Time Equivalent</u> |                   | <u>Total</u> | <u>Grade</u> |
|------------------|-----------------------------|-------------------|--------------|--------------|
|                  | <u>General Fund</u>         | <u>Other Fund</u> |              |              |

LE / Child Support Enforcement Program (2411-151200)

There are no positions paid from this fund effective January 2007.

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**520246 – NCIC ACCESS FEE \$ 144**

Access fees paid for communications with National Crime Information Center. The estimated cost is \$12 a month \* 1 user \* 12 months = \$ 144.00.

**520300 - PROFESSIONAL SERVICES \$ 8,000**

Required for subpoenas for records, and public information database search services.

|  |          |
|--|----------|
| Subpoena for phone charges (Bellsouth)       | \$ 1,000 |
| Subpoena for other records (Various Vendors) | \$ 3,000 |
| Public Record Information (Accurint)         | \$ 4,000 |

**525020 – PAGERS AND CELL PHONES \$ 9,660**

All vital communications cannot occur over the 800 MHz radio system. Therefore, mobile telephones and pagers are required for immediate response when required. The amount budgeted is based on the county contract prices plus an additional amount for lost pagers and additional charges for the cell phones. Please see the pager and cell phone detail schedules in the appendixes for cost allocation.



**COUNTY OF LEXINGTON  
BULLETPROOF VEST PROGRAM  
Annual Budget  
Fiscal Year - 2008-09**

| Object Code                                  | Revenue Account Title       | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Approved<br>2008-09 |
|--|-----------------------------|-------------------|---------------------------------|--|--|----------------------|---------------------|
| <b>*L/E - Bulletproof Vest Program 2414:</b> |                             |                   |                                 |  |  |                      |                     |
| <b>Revenues:</b>                             |                             |                   |                                 |  |  |                      |                     |
| 457000                                       | Federal Grant Income        | 4,350             | 0                               | 4,118                                    | 4,118  | 8,000                |                     |
| 461000                                       | Investment Interest         | 331               | 0                               | 0  | 0  | 0                    |                     |
| 801000                                       | Op Trn From General Fund/LE | 4,350             | 0                               | 4,118                                    | 4,118  | 8,000                |                     |
| <b>** Total Revenue</b>                      |                             | <u>9,031</u>      | <u>0</u>                        | <u>8,236</u>                             | <u>8,236</u>                                 | <u>16,000</u>        | <u>0</u>            |
| <b>***Total Appropriation</b>                |                             |                   |                                 |  | 9,620  | 16,000               | 0                   |
| FUND BALANCE                                 |                             |                   |                                 |  |  |                      |                     |
| Beginning of Year                            |                             |                   |                                 |  |  |                      |                     |
|  |                             |                   |                                 |  | <u>1,385</u>                                 | <u>1</u>             | <u>1</u>            |
| FUND BALANCE - Projected                     |                             |                   |                                 |  |  |                      |                     |
| End of Year                                  |                             |                   |                                 |  |  |                      |                     |
|  |                             |                   |                                 |  | <u>1</u>                                     | <u>1</u>             | <u>1</u>            |

This grant is split 50% coming from USDOJ and 50% is the County's match.

Fund 2414  
Division: Law Enforcement  
Organization: 151200 - Operations

| Object Code                               | Expenditure Classification | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Budgeted<br>(Dec) | <b>BUDGET</b>        |                      |                     |
|---|----------------------------|-------------------|----------------------------|------------------------------|----------------------|----------------------|---------------------|
|   |                            |                   |                            |                              | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                          |                            |                   |                            |                              |                      |                      |                     |
| <b>* Total Personnel</b>                  |                            | <u>0</u>          | <u>0</u>                   | <u>0</u>                     | <u>0</u>             | <u>0</u>             | <u>0</u>            |
| <b>Operating Expenses</b>                 |                            |                   |                            |                              |                      |                      |                     |
| 525600                                    | Uniforms & Clothing        | 9,737             | 3,827                      | 9,620                        | 16,000               |                      |                     |
| 529903                                    | Contingency                |                   |                            |                              |                      |                      |                     |
| <b>* Total Operating</b>                  |                            | <u>9,737</u>      | <u>3,827</u>               | <u>9,620</u>                 | <u>16,000</u>        | <u>0</u>             | <u>0</u>            |
| <b>** Total Personnel &amp; Operating</b> |                            | <u>9,737</u>      | <u>3,827</u>               | <u>9,620</u>                 | <u>16,000</u>        | <u>0</u>             | <u>0</u>            |
| <b>Capital</b>                            |                            |                   |                            |                              |                      |                      |                     |
| <b>** Total Capital</b>                   |                            | <u>0</u>          | <u>0</u>                   | <u>0</u>                     | <u>0</u>             | <u>0</u>             | <u>0</u>            |
| <b>*** Total Budget Appropriation</b>     |                            | <u>9,737</u>      | <u>3,827</u>               | <u>9,620</u>                 | <u>16,000</u>        | <u>0</u>             | <u>0</u>            |

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**SECTION III. – PROGRAM OVERVIEW**

The Bulletproof Vest Partnership Grant funds up to 50 percent of the cost of each vest purchased or replaced by law enforcement applicants with vest models that comply with the requirements of the office of Justice Programs' National Institute of Justice. The new allocation principle required by Congress is to fund the full 50 percent of requested vest needs for applications from jurisdictions with a population under 100,000. The remaining funds will be applied towards the applications from jurisdictions exceeding a population of 100,000 people.

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**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**525600 - UNIFORMS AND CLOTHING**

**\$ 16,000**

All certified law enforcement officers must wear body armor for protection, while performing their duties. The warranty on body armor is 5 years; therefore, each year we have a number of officers that must have replacement armor along with new hires. (29 armors X \$511 each plus 7% sales tax = \$15,856.33).

**COUNTY OF LEXINGTON  
SCHOOL RESOURCE OFFICERS  
Annual Budget  
Fiscal Year - 2008-09**

| Object Code                                 | Revenue Account Title       | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Approved<br>2008-09 |
|---|-----------------------------|-------------------|---------------------------------|--|--|----------------------|---------------------|
| <b>*LE - School Resource Officers 2437:</b> |                             |                   |                                 |  |  |                      |                     |
| <b>Revenues (Organization: 000000)</b>      |                             |                   |                                 |  |  |                      |                     |
| 457000                                      | Federal Grant Income        | 0                 | 26,468                          | 248,545                                  | 248,545                                      | <u>183,784</u>       |                     |
| 461000                                      | Investment Interest         | 0                 | 344                             | 0  | 344  | <u>0</u>             |                     |
| 801000                                      | Op Trn From General Fund/LE | 0                 | 82,848                          | 82,848                                   | 82,848                                       | <u>61,261</u>        |                     |
| <b>** Total Revenue</b>                     |                             | <u>0</u>          | <u>109,660</u>                  | <u>331,393</u>                           | <u>331,737</u>                               | <u>245,045</u>       | <u>0</u>            |
| <b>***Total Appropriation</b>               |                             |                   |                                 |  | 331,393                                      | 245,045              | 0                   |
| FUND BALANCE                                |                             |                   |                                 |  |  |                      |                     |
| Beginning of Year                           |                             |                   |                                 |  |  |                      |                     |
|   |                             |                   |                                 |  | <u>0</u>                                     | <u>344</u>           | <u>344</u>          |
| FUND BALANCE - Projected                    |                             |                   |                                 |  |  |                      |                     |
|   |                             |                   |                                 |  | <u>344</u>                                   | <u>344</u>           | <u>344</u>          |

This grant is split 75% coming from SCDPS and 25% is the County's match.

**COUNTY OF LEXINGTON  
SCHOOL RESOURCE OFFICERS  
Annual Budget  
Fiscal Year - 2008-09**

Fund: 2437  
Division: Law Enforcement  
Organization: 151200 - LE/Operations

| Object Expenditure<br>Code Classification |   | <b>BUDGET</b>     |                            |                             |                      |                      |
|---|---|-------------------|----------------------------|-----------------------------|----------------------|----------------------|
|   |   | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend |
| <b>Personnel</b>                          |   |                   |                            |                             |                      |                      |
| 510100                                    | Salaries & Wages - 3<br>Salaries & Wages Adjustment Account | 0                 | 52,371                     | 132,000                     | 138,600              |                      |
| 510199                                    | Special Overtime  | 0                 | 1,340                      | 9,000                       | 9,000                |                      |
| 511112                                    | FICA - Employer's Portion                                   | 0                 | 3,937                      | 10,785                      | 11,292               |                      |
| 511114                                    | Police Retirement - Employer's Portion                      | 0                 | 5,747                      | 14,667                      | 15,794               |                      |
| 511120                                    | Insurance Fund Contribution - 3                             | 0                 | 7,200                      | 18,000                      | 18,900               |                      |
| 511130                                    | Workers Compensation  | 0                 | 1,807                      | 5,625                       | 5,906                |                      |
| 511131                                    | S.C. Unemployment   | 0                 | 0                          | 1,500                       | 1,500                |                      |
|   | <b>* Total Personnel</b>                                    | <b>0</b>          | <b>72,402</b>              | <b>191,577</b>              | <b>200,992</b>       | <b>0</b>             |
| <b>Operating Expenses</b>                 |   |                   |                            |                             |                      |                      |
| 521000                                    | Office Supplies   | 0                 | 108                        | 300                         | 500                  |                      |
| 521200                                    | Operating Supplies  | 0                 | 0                          | 300                         | 300                  |                      |
| 521208                                    | Police Supplies   | 0                 | 0                          | 1,200                       | 600                  |                      |
| 522300                                    | Vehicle Repairs & Maintenance                               | 0                 | 469                        | 3,000                       | 3,000                |                      |
| 524100                                    | Vehicle Insurance # 3                                       | 0                 | 0                          | 1,650                       | 2,100                |                      |
| 524201                                    | General Tort Liability Insurance                            | 0                 | 1,273                      | 2,776                       | 2,813                |                      |
| 524202                                    | Surety Bonds  | 0                 | 0                          | 0                           | 0                    |                      |
| 525000                                    | Telephone   | 0                 | 0                          | 0                           | 0                    |                      |
| 525020                                    | Pagers and Cell Phones                                      | 0                 | 108                        | 1,770                       | 2,340                |                      |
| 525030                                    | 800 MHz Radio Service Charges                               | 0                 | 300                        | 1,500                       | 2,340                |                      |
| 525031                                    | 800 MHz Radio Maintenance Charges                           | 0                 | 0                          | 0                           | 0                    |                      |
| 525041                                    | E-mail Service Charges                                      | 0                 | 0                          | 210                         | 360                  |                      |
| 525210                                    | Conference & Meeting Expenses                               | 0                 | 0                          | 6,000                       | 6,000                |                      |
| 525230                                    | Subscriptions, Dues, & Books                                | 0                 | 0                          | 1,500                       | 600                  |                      |
| 525400                                    | Gas, Fuel, & Oil  | 0                 | 1,681                      | 12,810                      | 14,000               |                      |
| 525600                                    | Uniforms & Clothing   | 0                 | 547                        | 1,950                       | 1,600                |                      |
|   | <b>* Total Operating</b>                                    | <b>0</b>          | <b>4,486</b>               | <b>34,966</b>               | <b>36,553</b>        | <b>0</b>             |
|   | <b>** Total Personnel &amp; Operating</b>                   | <b>0</b>          | <b>76,888</b>              | <b>226,543</b>              | <b>237,545</b>       | <b>0</b>             |
| <b>Capital</b>                            |   |                   |                            |                             |                      |                      |
| 540000                                    | Small Tools & Minor Equipment                               | 0                 | 1,723                      | 2,242                       | 1,500                |                      |
| 540010                                    | Minor Software  | 0                 | 860                        | 1,465                       | 0                    |                      |
|   | All Other Equipment   | 0                 | 92,041                     | 101,143                     | 6,000                |                      |
|   | <b>** Total Capital</b>                                     | <b>0</b>          | <b>94,624</b>              | <b>104,850</b>              | <b>7,500</b>         | <b>0</b>             |
|   | <b>*** Total Budget Appropriation</b>                       | <b>0</b>          | <b>171,512</b>             | <b>331,393</b>              | <b>245,045</b>       | <b>0</b>             |

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**COUNTY OF LEXINGTON**

**Capital Item Summary**

**Fiscal Year - 2008-2009**

Fund # 2437 Fund Title: School Resource Officer  
 Organization # 151200 Organization Title: LE/Operations  
 Program School Resource Officer Program Title: School Resource Officer

***BUDGET***  
 2008-2009  
 Requested

| Qty  | Item Description              | Amount                     |
|--|-------------------------------|----------------------------|
|  | Small Tools & Minor Equipment | 1,500                      |
| 3  | Ballistic Shields             | 6,000                      |
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| <b>** Total Capital (Transfer Total to SectionI)</b> |                               | <b><u><u>7,500</u></u></b> |

**77-3**

### **SECTION III. - PROGRAM OVERVIEW**

The School Resource Officer program provides safety and security for the students in most of the schools in Lexington County. The Lexington County Sheriff's Department and the School Officials are working together to ensure the success of this program. The number of incidents requiring Law Enforcement personnel has increased over the past several years and as our community continues to grow in population, this increase will be the trend. It is the intent that additional School Resource Officers will reduce the number of serious incidents in schools. The grant will provide 75% of the funding for this program.

SECTION V. A. - LISTING OF POSITIONS

Current Staffing Level:

|  | Positions | Full Time Equivalent |            | Total    | Grade |
|--|-----------|----------------------|------------|----------|-------|
|  |           | General Fund         | Other Fund |          |       |
| <b>LE / Operations (Grant Positions)</b> |           |                      |            |          |       |
| School Resource Officers                 | 3         | 0                    | 3          | 3        | 13    |
| <b>Totals:</b>                           | <b>3</b>  | <b>0</b>             | <b>3</b>   | <b>3</b> |       |



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**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**521000 - OFFICE SUPPLIES** **\$ 500**

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily.

The amount budgeted is for 3 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521200 - OPERATING SUPPLIES** **\$ 300**

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required for the grant.

The amount budgeted is for 3 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521208 – POLICE SUPPLIES** **\$ 600**

Police supplies are needed to purchase flashlights, mag lights, gun cleaning kits, OSHA kits, batons, handcuffs, etc., required by policy for the job performance.

The amount budgeted is for 3 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**522300 - VEHICLE REPAIRS AND MAINTENANCE** **\$ 3,000**

This account is used to repair and to maintain the vehicles purchased by the grant.

The budget amount is only an estimate of \$1,000 per vehicle.

**524100 - VEHICLE INSURANCE** **\$ 2,100**

Vehicle insurance is required for each vehicle. Cost is estimated per county risk officer.

**524201 - GENERAL TORT LIABILITY INSURANCE** **\$ 2,813**

General Tort Liability Insurance is required for each person employed by the County.

The amount listed as estimated by County Risk Manager.

**525020 - PAGERS AND CELL PHONES** **\$ 2,340**

The grant personnel are required to have a mobile telephone for safety purposes and for immediate communication with the department, county and other agencies.

The estimated cost for cell phone service for 3 SRO's is \$2340.

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**525030 – 800 MHz RADIO SERVICE CHARGES** **\$ 2,340**

Monthly service is required for the 800 MHz digital encrypt radios used by the School Resource officers for communication purposes.

The estimate cost for radio service for 3 radios is \$2340.

**525041 – E-MAIL SERVICE CHARGES** **\$ 360**

The email service is no longer a free service. Each user will be charged for e-mail service..

The estimated cost is \$10 per email service line per month.

**525210 –CONFERENCE AND MEETING EXPENSES** **\$ 6,000**

The terms and conditions of the grants require that all grant employees attend at least two training conferences per year to make them more efficient and in compliance with the laws governing the tasks of School Resource Officers.

The estimated cost is \$6,000 or \$2,000 per SRO.

**525230 – SUBSCRIPTIONS, DUES, AND BOOKS** **\$ 600**

The School Resource Officer will speak to classrooms of students on specified subjects. Books and materials will be a necessary part of the classroom for teaching purposes.

The estimated cost for subscriptions, dues and books is \$600 or \$200 per SRO.

**525400 - GAS, FUEL, AND OIL** **\$14,000**

The grant reimburses for travel miles at the federal rate per mile to travel to perform their duties and to seminars.

The amount budgeted is an estimate for 3 vehicles.

**525600 – UNIFORMS** **\$1,600**

Uniforms will be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers.

Estimated cost to uniform 3 SRO's is \$1600.

**SECTION VI. C. –CAPITAL LINE ITEM NARRATIVES**

**540000 – SMALL TOOLS AND MINOR EQUIPMENT **\$ 1,500****

Small equipment will be necessary to perform the job tasks for School Resource Officers. Fatal Vision goggles will be used to demonstrate to students the difficulty in driving while under the influence of drugs or alcohol and may deter such dangerous behavior, thereby saving lives. Drug identification display kits will display facsimile examples of frequently abused illegal drugs and captions that identify the harmful effects of the various substances. The display kits serve as a training tool for the School Resource Officer instruction to students in drug abuse prevention.

**(3) BALLISTIC SHIELDS **\$ 6,000****

The ballistic shield is necessary for response to critical incidents on the campus of the school. The ballistic shields will provide additional protection for an individual officer or a small group of other individuals, (EMS, Fire, students, or school faculty. The shield will enable the neutralization of the suspect or extraction of students or faculty in harms way.

**COUNTY OF LEXINGTON  
HIGHWAY SAFETY DUI ENFORCEMENT  
Annual Budget  
Fiscal Year - 2008-09**

| Object Code                                       | Revenue Account Title         | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Approved<br>2008-09 |
|---|-------------------------------|-------------------|---------------------------------|--|--|----------------------|---------------------|
| <b>*LE - Highway Safety DUI Enforcement 2455:</b> |                               |                   |                                 |  |  |                      |                     |
| <b>Revenues (Organization: 000000)</b>            |                               |                   |                                 |  |  |                      |                     |
| 457000  | Federal Grant Income          |                   | 0                               | 241,362                                  | 241,362                                      | <u>172,726</u>       |                     |
| 801000  | Op Trn From General Fund/LE   |                   | 60,340                          | 60,340                                   | 60,340                                       | <u>57,575</u>        |                     |
|   | <b>** Total Revenue</b>       |                   | <u>60,340</u>                   | <u>301,702</u>                           | <u>301,702</u>                               | <u>230,301</u>       | <u>0</u>            |
|   | <b>***Total Appropriation</b> |                   |                                 |  | 301,702                                      | 230,301              | 0                   |
|   | FUND BALANCE                  |                   |                                 |  |  |                      |                     |
|   | Beginning of Year             |                   |                                 |  | <u>0</u>                                     | <u>0</u>             | <u>0</u>            |
|   | FUND BALANCE - Projected      |                   |                                 |  |  |                      |                     |
|   | End of Year                   |                   |                                 |  | <u>0</u>                                     | <u>0</u>             | <u>0</u>            |

This grant is split 75% coming from SCDPS and 25% is the County's match.

**COUNTY OF LEXINGTON  
HIGHWAY SAFETY DUI ENFORCEMENT  
Annual Budget  
Fiscal Year - 2008-09**

Fund: 2455  
Division: Law Enforcement  
Organization: 151200 - LE/Operations

|  |                   | <b>BUDGET</b>              |                             |                      |                      |                     |
|--|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
| Object Expenditure<br>Code Classification        | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                                 |                   |                            |                             |                      |                      |                     |
| 510100 Salaries & Wages - 3                      |                   | 8492                       | 108246                      | 110,397              |                      |                     |
| Salaries & Wages Adjustment Account              |                   |                            |                             | 6,603                |                      |                     |
| 510199 Special Overtime                          |                   | 425                        | 0                           | 0                    |                      |                     |
| 511112 FICA - Employer's Portion                 |                   | 628                        | 8281                        | 8,950                |                      |                     |
| 511114 Police Retirement - Employer's Portion    |                   | 954                        | 11582                       | 12,812               |                      |                     |
| 511120 Insurance Fund Contribution - 3           |                   | 1440                       | 11520                       | 18,000               |                      |                     |
| 511130 Workers Compensation                      |                   | 302                        | 3637                        | 3,932                |                      |                     |
| <b>* Total Personnel</b>                         | <b>0</b>          | <b>12,241</b>              | <b>143,266</b>              | <b>160,694</b>       | <b>0</b>             | <b>0</b>            |
| <b>Operating Expenses</b>                        |                   |                            |                             |                      |                      |                     |
| 521000 Office Supplies                           |                   | 0                          | 900                         | 900                  |                      |                     |
| 521200 Operating Supplies                        |                   | 0                          | 2,600                       | 2,600                |                      |                     |
| 522200 Small Equipment Repairs & Maintenance (3) |                   | 0                          | 0                           | 1,150                |                      |                     |
| 522300 Vehicle Repairs & Maintenance - 3         |                   | 0                          | 3,000                       | 4,500                |                      |                     |
| 524100 Vehicle Insurance - 3                     |                   | 0                          | 1,671                       | 1,638                |                      |                     |
| 524201 General Tort Liability Insurance          |                   | 0                          | 1,930                       | 2,623                |                      |                     |
| 524202 Surety Bonds                              |                   | 0                          | 0                           | 30                   |                      |                     |
| 525020 Pagers & Cell Phones - 3                  |                   | 0                          | 2,010                       | 2,160                |                      |                     |
| 525030 800 MHz Radio Service Changes - 3         |                   | 0                          | 2,280                       | 2,061                |                      |                     |
| 525031 800 MHz Radio Maintenance Fee - 3         |                   | 0                          | 0                           | 305                  |                      |                     |
| 525041 E-mail Service Charges                    |                   | 0                          | 0                           | 360                  |                      |                     |
| 525210 Conference & Meeting Expense              |                   | 0                          | 0                           | 6,000                |                      |                     |
| 525400 Gas, Fuel and Oil                         |                   | 0                          | 23,990                      | 40,455               |                      |                     |
| <b>* Total Operating</b>                         | <b>0</b>          | <b>0</b>                   | <b>38,381</b>               | <b>64,782</b>        | <b>0</b>             | <b>0</b>            |
| <b>** Total Personnel &amp; Operating</b>        | <b>0</b>          | <b>12,241</b>              | <b>181,647</b>              | <b>225,476</b>       | <b>0</b>             | <b>0</b>            |
| <b>Capital</b>                                   |                   |                            |                             |                      |                      |                     |
| 540000 Small Tools & Minor Equipment             |                   | 0                          | 1875                        | 4,825                |                      |                     |
| All Other Equipment                              |                   | 0                          | 118180                      |                      |                      |                     |
| <b>** Total Capital</b>                          | <b>0</b>          | <b>0</b>                   | <b>120,055</b>              | <b>4,825</b>         | <b>0</b>             | <b>0</b>            |
| <b>*** Total Budget Appropriation</b>            | <b>0</b>          | <b>12,241</b>              | <b>301,702</b>              | <b>230,301</b>       | <b>0</b>             | <b>0</b>            |

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**SECTION II****COUNTY OF LEXINGTON****Capital Item Summary****Fiscal Year - 2008-2009**

Fund # 2455 Fund Title: Highway Safety Grant  
 Organization # 151200 Organization Title: LE/Operations  
 Program Highway Safety Program Title: DUI Enforcement

**BUDGET**  
 2008-2009  
 Requested

| Qty    | Item Description                | Amount  |
|--------|---------------------------------|---------|
| 540000 | Small Tools and Minor Equipment | \$4,825 |
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**\*\* Total Capital (Transfer Total to SectionI) 4,825**

**SECTION III. – PROGRAM OVERVIEW**

The ultimate goal for the creation of a Driving under the Influence Traffic Enforcement Unit in Lexington County is to combine resources to effect a positive change in the collision, injury, and arrest rate of traffic and DUI violations. Preliminary statistics for South Carolina reported for the calendar year of 2006 indicate that Lexington County ranks number three (3) in the State for DUI, fatal and/or severe crashes and number six (6) in the State for all other types of traffic related incidents. By consolidating the resources and expanding knowledge and skills to perform DUI traffic enforcement, the quality of enforcing the traffic laws will result in an effort to reduce severe and fatal traffic collisions. The expertise and knowledge gained from the specialized training will enhance the unit's capability by using technologically sound equipment and techniques to collect and process evidence for court cases. The DUI Highway Safety Traffic DUI Enforcement Unit will afford the citizens of Lexington County and the surrounding areas the effective discovery, documentation, and judicial prosecution.

**SECTION V. A. – LISTING OF POSITIONS**

**Current Staffing Level:**

|                                 | <u>Positions</u> | <u>Full Time Equivalent</u> |                   | <u>Total</u> | <u>Grade</u> |
|---------------------------------|------------------|-----------------------------|-------------------|--------------|--------------|
|                                 |                  | <u>General Fund</u>         | <u>Other Fund</u> |              |              |
| <b>LE / Operations (151200)</b> |                  |                             |                   |              |              |
| Traffic Deputies                | 3                | 0                           | 3                 | 3            | 10           |
| <b>Totals:</b>                  | <b>3</b>         | <b>0</b>                    | <b>3</b>          | <b>3</b>     |              |

78-5



**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**521000 - OFFICE SUPPLIES \$ 900**

Items to be purchase including but not limited to pens, file jackets, folders, diskettes, calendars and other general supplies used daily.

The estimated cost of all office supplies is \$900.

**521200 - OPERATING SUPPLIES \$ 2,600**

Funds to purchase traffic supplies such as video and audiotapes, traffic books, disks, batteries etc. are for operational purposes for the traffic officers.

The estimated cost of all operating supplies is estimated at \$ 2,600.

**522200 – SMALL EQUIPMENT REPAIR AND MAINTENANCE \$ 1,150**

The three radar units must be calibrated each year to meet the standards for speed enforcement measurement. Items purchased by the grant that are not under warranty will also need repair for continuous operations.

The cost of calibration for three radars is  $3 \times \$50 = \$150$ . The amount budgeted for other small equipment repair is estimated.

**522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 4,500**

Vehicle repairs and maintenance is needed for the grant vehicles due to excessive use.

The amount budgeted is an estimate of \$1,500 per vehicle.

**524100 - VEHICLE INSURANCE \$ 1,638**

Vehicle insurance is required for the three (3) grant vehicles.

The estimated cost provided by the County Risk Manager for Vehicle Insurance is \$546 per vehicle.

**524201 - GENERAL TORT LIABILITY INSURANCE \$ 2,623**

General Tort Liability Insurance is required for each person employed by the County.

The amount listed was the recommendation of the County Risk Manager.

**524202 – SURETY BOND \$ 30**

Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012. Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012. The budget amount is the estimate provided by the County's Risk Manager at \$10 per position.

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**525020 - PAGERS AND CELL PHONES** **\$ 2,160**

The mobile telephones for the grant traffic officers will allow them to communicate effectively with each other and to make contact to those individuals that are involved in traffic situations.

The cost of cell phone service for 3 traffic officers is estimated at \$60 per month per officer.

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**525041 - E-MAIL SERVICE CHARGES** **\$ 360**

E-mail service is a vital tool for communication among all individuals not just within Lexington County.

The cost of e-mail service for 3 traffic officers is estimated at \$120 per year per officer.

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**525030 - 800 MHz RADIO SERVICE CHARGES** **\$ 2,061**

The 800 MHz radio fees plus roaming fees is required for the operation of 800 MHz radios.

The cost of service is \$687 per year per officer.

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**525031 - 800 MHz RADIO MAINTENANCE CHARGES** **\$ 305**

The 800 MHz radios require service maintenance to ensure continuous operation.

The cost for radio maintenance is \$101.50 per year per radio.

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**525210 - CONFERENCE AND MEETING EXPENSE** **\$ 6,000**

The Highway Safety grant requires that each grant traffic officer attend training that will enhance their skills for increased job performance. The three traffic officers will attend training offered by the South Carolina Criminal Justice Academy and by the National Highway Safety Training Council.

The cost of the training is estimated at \$2000 per traffic officer.

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**525400 - GAS, FUEL, AND OIL** **\$40,455**

The grant reimburses mileage at the federal rate for grant-funded personnel.

The cost budgeted is an estimate based on projected number of miles to be driven for existing traffic officers.

**SECTION V. C. –CAPITAL LINE ITEM NARRATIVES**

**540000 – SMALL TOOLS AND MINOR EQUIPMENT**

**\$ 4,825**

In order to provide effective operational tasks for the grant, specialized equipment items are necessary to allow a more efficient operation. The laptop platforms and computer bases will support and secure the laptop computers for utilization by the traffic officers in researching data and report writing for their daily operations. The center consoles will be utilized to mount the equipment inside the traffic vehicles. Armrests will be placed on the center consoles of the traffic vehicles to position the officer's hands at the proper level necessary to input data into the laptop computer.

The 12-volt outlets will be utilized to operate the lights and communication devices inside of the traffic vehicle that requires 12-volt battery access. The LED vehicle fog light kits are necessary to enhance the visibility of the traffic vehicles when all emergency equipment is activated, allowing for more frontal light disbursement. The mirror level LED lights are necessary in the traffic vehicles for additional visibility and safety when entering intersections.

The prisoner transport insert is necessary to facilitate transporting of intoxicated prisoners who are hand cuffed behind their back and provides for decontamination of the seats if needed. The transport inserts will also protect the officer from harm or distraction during transportation. The insert will limit the suspect's ability to hide illegal contraband without the traffic officer knowing or seeing it in the seat insert.

The compact flash memory cards are required for the prevention of data loss, and to capture and store data for sequential read and write restoration capabilities.

The cost for the following items is estimated to include tax and any applicable shipping charges.

|   |        |
|---|--------|
| (3) Laptop Platforms and Computer Bases | \$ 750 |
| (3) Center Equipment Consoles           | \$ 750 |
| (3) Equipment Platform and Holder       | \$ 200 |
| (3) Armrests                            | \$ 275 |
| (3) 12 Volt Outlet Boxes                | \$ 75  |
| (6) LED Vehicle Fog Lights              | \$ 925 |
| (3) Magnum LED Vehicle Mirrors          | \$ 650 |
| (3) Vehicle Prisoner Transport Inserts  | \$ 900 |
| (3) Flash Memory                        | \$ 300 |

**COUNTY OF LEXINGTON  
MULTI-CRIME SCENE INVESTIGATIVE UNIT  
Annual Budget  
Fiscal Year - 2008-09**

| Object Code   | Revenue Account Title       | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Approved<br>2008-09 |
|---|-----------------------------|-------------------|---------------------------------|--|--|----------------------|---------------------|
| <b>*LE - Multi-Crime Scene Investigative Unit 2490:</b> |                             |                   |                                 |  |  |                      |                     |
| <b>Revenues (Organization: 000000)</b>                  |                             |                   |                                 |  |  |                      |                     |
| 457000  | Federal Grant Income        | 0                 | 0                               | 283,680                                  | 283,680                                      | 163,417              |                     |
| 461000  | Investment Interest         | 0                 | 777                             | 0  | 777  | 0                    |                     |
| 801000  | Op Trn From General Fund/LE | 0                 | 94,560                          | 94,560                                   | 94,560                                       | 54,472               |                     |
| <b>** Total Revenue</b>                                 |                             | <u>0</u>          | <u>95,337</u>                   | <u>378,240</u>                           | <u>379,017</u>                               | <u>217,889</u>       | <u>0</u>            |
| <b>***Total Appropriation</b>                           |                             |                   |                                 |  | 378,240                                      | 217,889              | 0                   |
| <b>FUND BALANCE</b>                                     |                             |                   |                                 |  |  |                      |                     |
|   | Beginning of Year           |                   |                                 |  | 0  | 777                  | 777                 |
| <b>FUND BALANCE - Projected</b>                         |                             |                   |                                 |  |  |                      |                     |
|   | End of Year                 |                   |                                 |  | <u>777</u>                                   | <u>777</u>           | <u>777</u>          |

This grant is split 75% coming from SCDPS and 25% is the County's match.

**COUNTY OF LEXINGTON  
MULTI-CRIME SCENE INVESTIGATIVE UNIT**

**Annual Budget  
Fiscal Year - 2007-08**

Fund: 2490  
Division: Law Enforcement  
Organization: 151200 - LE/Operations

| Object Expenditure<br>Code Classification     | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |                      | 2007-08<br>Approved |
|---|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|   |                   |                            |                             | 2007-08<br>Requested | 2007-08<br>Recommend |                     |
| <b>Personnel</b>                              |                   |                            |                             |                      |                      |                     |
| 510100 Salaries & Wages - 2                   | 0                 | 38316                      | 88000                       | 88,000               |                      |                     |
| Salaries & Wages Adjustment                   | 0                 |                            |                             | 4,400                |                      |                     |
| 510199 Special Overtime                       | 0                 | 1342                       | 6000                        | 6,000                |                      |                     |
| 511112 FICA - Employer's Portion              | 0                 | 2796                       | 7191                        | 7,528                |                      |                     |
| 511114 Police Retirement - Employer's Portion | 0                 | 4243                       | 9416                        | 10,530               |                      |                     |
| 511120 Insurance Fund Contribution - 2        | 0                 | 4800                       | 12000                       | 12,600               |                      |                     |
| 511130 Workers Compensation                   | 0                 | 1334                       | 3281                        | 3,336                |                      |                     |
| 511131 SC Unemployment                        |                   |                            |                             | 1,500                |                      |                     |
| 515600 Clothing Allowance                     | 0                 | 0                          | 0                           | 1,000                |                      |                     |
| <b>* Total Personnel</b>                      | <b>0</b>          | <b>52,831</b>              | <b>125,888</b>              | <b>134,894</b>       | <b>0</b>             | <b>0</b>            |
| <b>Operating Expenses</b>                     |                   |                            |                             |                      |                      |                     |
| 521000 Office Supplies                        | 0                 | 0                          | 400                         | 500                  |                      |                     |
| 521200 Operating Supplies                     | 0                 | 3,523                      | 7,350                       | 8,000                |                      |                     |
| 521206 Training Supplies                      | 0                 | 0                          | 0                           | 1,000                |                      |                     |
| 521208 Police Supplies                        | 0                 | 0                          | 1,200                       | 400                  |                      |                     |
| 522300 Vehicle Repairs & Maintenance          | 0                 | 0                          | 1,180                       | 2,000                |                      |                     |
| 524100 Vehicle Insurance # 2                  | 0                 | 0                          | 1,200                       | 1,400                |                      |                     |
| 524201 General Tort Liability Insurance       | 0                 | 849                        | 1,500                       | 1,875                |                      |                     |
| 525020 Pagers and Cell Phones                 | 0                 | 202                        | 1,400                       | 5,160                |                      |                     |
| 525030 800 MHz Radio Service Charges          | 0                 | 0                          | 1,400                       | 1,560                |                      |                     |
| 525041 E-mail Service Charges                 |                   |                            |                             | 240                  |                      |                     |
| 525210 Conference & Meeting Expenses          | 0                 | 5,504                      | 6,000                       | 6,000                |                      |                     |
| 525400 Gas, Fuel, & Oil                       | 0                 | 0                          | 9,260                       | 10,000               |                      |                     |
| 525600 Uniforms & Clothing                    | 0                 | 0                          | 2,300                       | 1,200                |                      |                     |
| <b>* Total Operating</b>                      | <b>0</b>          | <b>10,078</b>              | <b>33,190</b>               | <b>39,335</b>        | <b>0</b>             | <b>0</b>            |
| <b>** Total Personnel &amp; Operating</b>     | <b>0</b>          | <b>62,909</b>              | <b>159,078</b>              | <b>174,229</b>       | <b>0</b>             | <b>0</b>            |
| <b>Capital</b>                                |                   |                            |                             |                      |                      |                     |
| 540000 Small Tools & Minor Equipment          | 0                 | 839                        | 1,350                       | 3,400                |                      |                     |
| 540010 Minor Software                         | 0                 | 1,720                      | 1,721                       | 1,300                |                      |                     |
| All Other Equipment                           |                   | 83,387                     | 216,091                     |                      |                      |                     |
| (2) Metal Detectors                           |                   |                            |                             | 1,200                |                      |                     |
| (6) Dust Lifters                              |                   |                            |                             | 4,000                |                      |                     |
| (6) Alternate Light Source                    |                   |                            |                             | 5,400                |                      |                     |
| (1) Fire Resistant Storage Cabinet            |                   |                            |                             | 1,500                |                      |                     |
| (2) Ductless Fume Extractor Hood              |                   |                            |                             | 5,000                |                      |                     |
| (2) Fingerprint File Cabinet                  |                   |                            |                             | 3,000                |                      |                     |
| (4) Hydrocarbon Detectors                     |                   |                            |                             | 1,600                |                      |                     |
| (6) Digital Video Camcorders & Accessories    |                   |                            |                             | 7,260                |                      |                     |
| (1) Projector w/ Screen                       |                   |                            |                             | 2,000                |                      |                     |
| (1) Microscope                                |                   |                            |                             | 1,500                |                      |                     |
| Printing Software                             |                   |                            |                             | 5,000                |                      |                     |
| (1) Laptop Computer & Accessories             |                   |                            |                             | 1,500                |                      |                     |
| <b>** Total Capital</b>                       | <b>0</b>          | <b>85,946</b>              | <b>219,162</b>              | <b>43,660</b>        | <b>0</b>             | <b>0</b>            |
| <b>*** Total Budget Appropriation</b>         | <b>0</b>          | <b>148,855</b>             | <b>378,240</b>              | <b>217,889</b>       | <b>0</b>             | <b>0</b>            |

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**COUNTY OF LEXINGTON**

**Capital Item Summary**

**Fiscal Year - 2008-2009**

Fund # 2490 Fund Title: Crime Scene Investigation Grant  
 Organization # 151200 Organization Title: LE/Operations  
 Program Crime Scene Investigations Program Title: Crime Scene Investigative Unit

**BUDGET**  
 2008-2009  
 Requested

| Qty | Item Description                         | Amount |
|-----|--|--------|
|     | Small Tools & Minor Equipment            | 3,400  |
|     | Minor Software                           | 1,300  |
| 2   | Metal Detectors                          | 1,200  |
| 6   | Dust Lifters                             | 4,000  |
| 6   | Alternate Light Source                   | 5,400  |
| 1   | Fire Resistant Storage Cabinet           | 1,500  |
| 2   | Ductless Fume Extractor Hood             | 5,000  |
| 2   | Fingerprint File Cabinets                | 3,000  |
| 4   | Hydrocarabon Detectors                   | 1,600  |
| 6   | Digital Video Camcorders and Accessories | 7,260  |
| 1   | Projector with screen                    | 2,000  |
| 1   | Microscope                               | 1,500  |
|     | Printing Software                        | 5,000  |
| 1   | Laptop Computer and Accessories          | 1,500  |
|     |  |        |
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**\*\* Total Capital (Transfer Total to SectionI) 43,660**

### **SECTION III. – PROGRAM OVERVIEW**

The ultimate goal in the gathering of forensic evidence in Lexington County is to combine resources to form a strong Crime Scene Investigative Unit and to provide a unified approach to combating crime by discovering, identifying, and properly collecting and preserving vital evidence in crime scene investigations. The services of this unit establish uniformity of forensic services throughout the county with a rising goal of consistency in the recognition and preservation of physical evidence that will yield reliable information throughout all aspects of the investigation. The support and capabilities of this unit will clearly advance the successful prosecution and conviction of a criminal offender.

By consolidating the resources and expanding knowledge and skills to perform crime scene investigations, the victims of crime will receive the consideration that they deserve. By combining the efforts of the Crime Scene Investigative Unit and focusing on improving the quality of the process of identifying and correcting deficiencies, the collection and analysis of data will be processed with uniformity. The expertise and knowledge gained from the specialized training will enhance the unit's capability by using technologically sound equipment and techniques to collect and process evidence. The Crime Scene Unit will afford the citizens of Lexington County and the surrounding areas the effective discovery, documentation, and judicial prosecution of criminal offenders.

**SECTION V. A. - LISTING OF POSITIONS**

|                                | <u>Positions</u> | <u>Full Time Equivalent</u> |                   | <u>Total</u> | <u>Grade</u> |
|--------------------------------|------------------|-----------------------------|-------------------|--------------|--------------|
|                                |                  | <u>General Fund</u>         | <u>Other Fund</u> |              |              |
| <b>Current Staffing Level:</b> |                  |                             |                   |              |              |
| Crime Scene Investigators      | 2                | 2                           | 0                 | 2            | 14           |
|                                | 2                | 2                           | 0                 | 2            | 13           |
| <b>Totals:</b>                 | <b>4</b>         | <b>4</b>                    |                   | <b>4</b>     |              |

|                                      | <u>Positions</u> | <u>Full Time Equivalent</u> |                   | <u>Total</u> | <u>Grade</u> |
|--------------------------------------|------------------|-----------------------------|-------------------|--------------|--------------|
|                                      |                  | <u>General Fund</u>         | <u>Other Fund</u> |              |              |
| <b>LE / Operations (2490-151200)</b> |                  |                             |                   |              |              |
| Crime Scene Investigators            | 2                | 0                           | 2                 | 2            | 14           |
| <b>Totals:</b>                       | <b>2</b>         | <b>0</b>                    | <b>2</b>          | <b>2</b>     |              |



**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**521000 - OFFICE SUPPLIES \$ 500**

Items to be purchase including but not limited to pens, printer ink and paper, file jackets, folders, diskettes, calendars and other general supplies that are used daily.

The estimated cost of all office supplies is \$500.

**521200 - OPERATING SUPPLIES \$ 8,000**

Funds are needed to purchase video and audiotapes, film CD's, disks, batteries etc. for operational purposes for the Investigators. Crime scene supplies for all types of evidence gathering, kits, forensic supplies, and other operating supplies are necessary for the performance of CSI job tasks.

A detail list is not available, as some of the operating supplies will change with each case. The estimated cost of all operating supplies is estimated at \$8000.

**521206 – TRAINING SUPPLIES \$ 1,000**

This account will be used to purchase supplies necessary to provide training classes. In order to conduct training, it will be essential for the Department to furnish training aids for the students. Items needed include pens, pencils, tablets, handouts, personal protective equipment (PPE's) such as gloves and masks, fingerprint brushes and powder, lifting materials, etc.

The estimated cost of all items listed above is \$1,000.

**521208 – POLICE SUPPLIES \$ 400**

Law enforcement accessories are required for the purchase of leather goods for the investigators, flashlights, handcuffs, flex cuffs, OSHA supplies, and other items for the operation.

The estimated cost of all items listed above is \$400.

**522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 2,000**

Vehicle repairs and maintenance is needed for the two (2) grant vehicles.

The amount budgeted is an estimate of \$1,000 per vehicle.

**524100 - VEHICLE INSURANCE \$ 1,400**

Vehicle insurance is required for the vehicles.

The vehicle insurance cost is estimated. The County Risk Manager will provide an accurate amount.

**524201 - GENERAL TORT LIABILITY INSURANCE \$1,875**

General Tort Liability Insurance is required for each person employed by the County.

The amount listed as estimated by County Risk Manager.

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**525020 - PAGERS AND CELL PHONES** **\$ 5,160**

The mobile telephones are requested for the six unit members so that they can communicate effectively with each other and make contact to those individuals that are involved in cases. Wireless service will be charged to this account.

The cost of cell phone service and wireless service is estimated.

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**525030 - 800 MHz RADIO SERVICE CHARGES** **\$ 1,560**

The 800 MHz radio fees plus roaming fees is required for the operation of 800 MHz radios.

The monthly service charge is estimated.

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**525041 - E-MAIL SERVICE CHARGES** **\$ 240**

The email service is no longer given as a free service. Each user will be charged for e-mail service.

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**525210 - CONFERENCE AND MEETING EXPENSE** **\$ 6,000**

The grant requires that each grant funded person attend at least two training seminars per grant year. The registration, hotel, per diem, car rental, airfare, and miscellaneous expenses are taken from this account.

The cost budgeted is an estimate.

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**525400 - GAS, FUEL, AND OIL** **\$ 10,000**

The grant reimburses the mileage at the federal rate for the grant-funded personnel to allow them to travel to work and scenes while performing their duties.

The cost budgeted is an estimate.

---

**525600 - UNIFORMS AND CLOTHING** **\$ 1,200**

The investigators must wear vests, field clothes and uniforms when performing their duties according to county policy. Body armor is required as policy and safety standard procedure for each sworn officer to wear for protection. Protective CSI uniforms will readily identify the members of the CSI Unit. Crime scenes are secured areas that only CSI investigators are allowed to process for evidence gathering. This protective gear will also be worn for the protection of hazardous evidence and items that will need to be handled at the scene.

The cost for uniforms is estimated.

**SECTION V. C. –CAPITAL LINE ITEM NARRATIVES**

**540000 – SMALL TOOLS AND MINOR EQUIPMENT \$ 3,400**

Numerous small equipment items are required for the CSI Unit to perform their job tasks. These equipment items will provide a greater access to retrieving and examining evidence at a crime scene.

|                               |        |
|-------------------------------|--------|
| 6 Fingerprint Magnifiers      | \$1200 |
| 12 Retractable Ridge Counters | \$ 100 |
| 4 Lab Clamps and Stands       | \$ 200 |
| 6 Inverters                   | \$ 500 |
| 6 Air Cards                   | \$ 10  |
| 2 Archaeological Sifters      | \$ 350 |
| 1 Fiber Optic Light Source    | \$ 350 |
| 3 Tripods                     | \$ 690 |

**540010 – MINOR SOFTWARE \$ 1,300**

The forensic video workstation processes analog and digital video using software designed to extract visual information. Like any software product, time and technology rapidly outpace the current standards in use by companies in there surveillance systems. A software up-date package will keep our system current with changes in forensic technology and capable of handling any “new” formats in video evidence.

**(2) METAL DETECTORS \$ 1,200**

These metal detectors are required at crime scenes to recovery evidence such as bullets, shell cases, knives and other metal items. The detectors can be used on both land and in water.

The estimated cost with tax is \$1200...

**(6) DUST LIFTERS \$ 4,000**

A dust lifter is used at the crime scene to retrieve impression evidence. When a print is placed in dust, it is also impossible to lift the print. The dust lifter is designed to fill the void by using high voltage power to lift the print off most surfaces and to transfer the print to a metal lifting medium for identification.

The estimated cost with tax is \$4000.

**(6) ALTERNATE LIGHT SOURCE \$ 5,400**

An alternate light source is used to collect and to find items for evidence, which are not visible to the eye. The alternate light source will illuminate blood, urine, semen and other fluids by using fluorescent properties of the fluids with different bands of light. The light source can also aid in the location of latent prints, hairs, and small items of evidence.

The estimated cost with tax is \$5400.

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**(1) FIRE RESISTANT STORAGE CABINET** **\$ 1,500**

Numerous chemicals are required to process latent fingerprints and other evidence. Most of these chemicals are very flammable and require a fire resistant storage for safety purposes.

The estimated cost with tax is \$1,500.

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**(2) DUCTLESS FUME EXTRACTOR HOOD** **\$ 5,000**

For safety purposes, it is necessary to provide a ductless fume extractor hood in the forensic laboratory to remove the fumes caused by chemical vapors from such items analyzed as marijuana and other drugs and chemical odors. The hood allows the harmful chemical vapors to pass through a Hepa filter and vent into the air.

The estimated cost with tax is \$5,000.

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**(2) FINGERPRINT FILE CABINETS** **\$ 3,000**

A fingerprint file cabinet is used to store fingerprint cards for evidence and court purposes.

The estimated cost with tax is \$3,000.

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**(4) HYDROCARBON DETECTORS** **\$ 1,600**

The hydrocarbon detector is used in arson fires to determine what was used to start the fire. The portable unit is designed to detect small traces of gasoline, acetone, alcohol and other hydrocarbon vapors

The estimated cost with tax is \$1,600.

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**(6) DIGITAL VIDEO CAMCORDERS** **\$ 7,260**

The digital camcorders will allow the crime scene officer to record the crime scene upon arrival without disturbing the evidence. The video tape recorded at the scene can then be reviewed by the investigators without driving to the scene and can be used in court to secure prosecution.

The estimated cost with tax is \$7,260.

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**(1) PROJECTOR WITH SCREEN** **\$ 2,000**

A projector will be used to record training techniques and teaching purposes for all types of evidence gathering such as blood spatter, fire/arson, bullet projection patterns, and other areas of investigations.

The estimated cost with tax is \$2,000.

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**(1) MICROSCOPE** **\$1,500**

The microscope is an instrument that magnifies an object or produces an image larger than the original image. The microscope is used to discover the systolic hairs, multi-cell hairs, and other histological features in the examination of marijuana.

The estimated cost with tax is \$1,500.

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**PRINTING SOFTWARE**

**\$ 5,000**

Software is required to retrieve fingerprints and palm prints from the Live Scan System. The Live Scan System is used each time someone is booked into jail. A digital image is taken of the fingerprints, flat handprints, and palm prints. These images are sent to SLED for search purposes and are stored on the in-house server for identification purposes. A software package will allow these prints to be retrieved to compare to prints found at the crime scene and will speed the investigative and prosecution process.

The estimated cost of the software is \$5,000.

**(1) LAPTOP COMPUTER AND ACCESSORIES**

**\$ 1,500**

A laptop computer equipped with PowerPoint and current training materials will facilitate our CSI unit's ability to conduct training classes and presentations. This computer will be dedicated to training missions and will be made available all of the CSI Unit to use.

**COUNTY OF LEXINGTON  
LE / FORFEITURE FUNDS (NARCOTICS)  
Annual Budget  
Fiscal Year - 2008-09**

| Object Code                                    | Revenue Account Title  | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Approved<br>2008-09 |
|--|------------------------|-------------------|---------------------------------|--|--|----------------------|---------------------|
| <b>LE / Forfeiture Funds (Narcotics) 2630:</b> |                        |                   |                                 |  |  |                      |                     |
| <b>Revenues: (Organization - 00000)</b>        |                        |                   |                                 |  |  |                      |                     |
| 456400   | Narcotics Confiscation | 22,635            | 18,627                          | 39,431                                   | 39,431                                       | <u>39,425</u>        |                     |
| 461000   | Investment Interest    | 4,782             | 894                             | 4,000                                    | 4,000  | <u>1,788</u>         |                     |
| 469900   | Miscellaneous Revenues | 0                 | 0                               | 0  | 0  | <u>0</u>             |                     |
| <b>** Total Revenue</b>                        |                        | <u>27,417</u>     | <u>19,521</u>                   | <u>43,431</u>                            | <u>43,431</u>                                | <u>41,213</u>        | <u>0</u>            |
| <b>***Total Appropriations</b>                 |                        |                   |                                 |  | 105,507                                      | 156,378              | 0                   |
| <b>FUND BALANCE</b>                            |                        |                   |                                 |  |  |                      |                     |
| Beginning of Year                              |                        |                   |                                 |  | <u>53,321</u>                                | <u>(8,755)</u>       | <u>(8,755)</u>      |
| <b>FUND BALANCE - Projected</b>                |                        |                   |                                 |  |  |                      |                     |
| End of Year                                    |                        |                   |                                 |  | <u>(8,755)</u>                               | <u>(123,920)</u>     | <u>(8,755)</u>      |

**COUNTY OF LEXINGTON  
LE / FORFEITURE FUNDS (NARCOTICS)**

**Annual Budget  
Fiscal Year - 2008-09**

Fund 2630

Division: Law Enforcement

Organization: 151200 - Operations

| Object Code               | Expenditure Classification                | <i>BUDGET</i>     |                            |                             |                      |                      |
|---------------------------|---|-------------------|----------------------------|-----------------------------|----------------------|----------------------|
|                           |   | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend |
| <b>Personnel</b>          |   |                   |                            |                             |                      |                      |
| 510100                    | Salaries & Wages - 1                      | 50,381            | 24,403                     | 52,396                      | 52,872               |                      |
|                           | Salaries & Wages Adjustment Account       | 0                 |                            |                             | 2,115                |                      |
| 510300                    | Part Time - 1 (.5 FTE)                    | 4,305             | 0                          | 0                           | 0                    |                      |
| 511112                    | FICA - Employer's Portion                 | 4,115             | 1,827                      | 4,008                       | 4,207                |                      |
| 511113                    | State Retirement - Employer's Portion     | 4,504             | 2,247                      | 0                           | 0                    |                      |
| 511114                    | Police Retirement - Employer's Portion    | 0                 | 0                          | 5,607                       | 6,021                |                      |
| 511120                    | Insurance Fund Contribution - 1           | 5,760             | 2,880                      | 5,760                       | 6,000                |                      |
| 511130                    | Workers Compensation                      | 1,706             | 821                        | 220                         | 1,846                |                      |
|                           | <b>* Total Personnel</b>                  | <b>70,771</b>     | <b>32,178</b>              | <b>67,991</b>               | <b>73,061</b>        | <b>0</b>             |
| <b>Operating Expenses</b> |   |                   |                            |                             |                      |                      |
| 520100                    | Contracted Maintenance                    | 5,900             | 5,900                      | 5,900                       | 9,200                |                      |
| 520200                    | Contracted Services                       | 686               | 0                          | 0                           | 3,870                |                      |
| 520400                    | Advertising & Publicity                   | 0                 | 0                          | 0                           | 0                    |                      |
| 521000                    | Office Supplies                           | 0                 | 0                          | 0                           | 350                  |                      |
| 521200                    | Operating Supplies                        | 4,831             | 2,751                      | 6,000                       | 10,080               |                      |
| 521208                    | Police Supplies                           | 0                 | 0                          | 0                           | 0                    |                      |
| 522200                    | Small Equip Repairs & Maintenance         | 400               | 0                          | 0                           | 2,000                |                      |
| 522300                    | Vehicle Repairs & Maintenance             | 0                 | 0                          | 0                           | 0                    |                      |
| 524100                    | Vehicle Insurance                         | 0                 | 0                          | 0                           | 0                    |                      |
| 524201                    | General Tort Liability Insurance          | 540               | 425                        | 966                         | 874                  |                      |
| 524202                    | Surety Bonds - 1                          | 0                 | 0                          | 0                           | 10                   |                      |
| 525000                    | Telephone                                 | 3,498             | 1,380                      | 2,755                       | 377                  |                      |
| 525004                    | WAN Service Charges                       | 1,039             | 959                        | 1,920                       | 2,304                |                      |
| 525010                    | Long Distance Charges                     | 0                 | 0                          | 0                           | 0                    |                      |
| 525020                    | Pagers & Cellphones - 1                   | 4,976             | 0                          | 6,000                       | 108                  |                      |
| 525030                    | 800 MHz Radio Service Charges - 1         | 0                 | 0                          | 0                           | 0                    |                      |
| 525041                    | E-mail Service Charges                    |                   | 0                          | 70                          | 120                  |                      |
| 525210                    | Conference & Meeting Expense              | 699               | 0                          | 0                           | 5,000                |                      |
| 525230                    | Subscriptions, Dues, & Books              | 155               | 30                         | 30                          | 400                  |                      |
| 525240                    | Personal Mileage Reimbursement            | 220               | 194                        | 428                         | 690                  |                      |
| 525376                    | Utilities - Helicopter Storage Building   | 603               | 512                        | 3,913                       | 5,008                |                      |
| 525386                    | Utilities - Investigations Substation     | 10,442            | 3,146                      | 9,234                       | 11,926               |                      |
| 525600                    | Uniforms & Clothing                       | 0                 | 0                          | 100                         | 5,000                |                      |
| 526500                    | Licenses & Permits                        | 0                 | 0                          | 0                           | 500                  |                      |
| 529000                    | Unclassified                              | 2,500             | 0                          | 0                           | 25,000               |                      |
|                           | <b>* Total Operating</b>                  | <b>36,489</b>     | <b>15,297</b>              | <b>37,316</b>               | <b>82,817</b>        | <b>0</b>             |
|                           | <b>** Total Personnel &amp; Operating</b> | <b>107,260</b>    | <b>47,475</b>              | <b>105,307</b>              | <b>155,878</b>       | <b>0</b>             |

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**COUNTY OF LEXINGTON  
LE / FORFEITURE FUNDS (NARCOTICS)**

**Annual Budget  
Fiscal Year - 2008-09**

Fund 2630  
Division: Law Enforcement  
Organization: 151200 - Operations

| Object Code | Expenditure Classification            | <b>BUDGET</b>     |                            |                             |                       |                      | 2008-09<br>Approved |
|-------------|---------------------------------------|-------------------|----------------------------|-----------------------------|-----------------------|----------------------|---------------------|
|             |                                       | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested  | 2008-09<br>Recommend |                     |
|             | <b>Capital</b>                        |                   |                            |                             |                       |                      |                     |
| 540000      | Small Tools & Minor Equipment         | 183               | 90                         | 200                         | <u>500</u>            |                      |                     |
|             | All Other Equipment                   | 18,725            | 0                          | 0                           | <u>0</u>              |                      |                     |
|             | <b>** Total Capital</b>               | <b>18,908</b>     | <b>90</b>                  | <b>200</b>                  | <b><u>500</u></b>     | <b>0</b>             | <b>0</b>            |
|             | <b>*** Total Budget Appropriation</b> | <b>126,168</b>    | <b>47,565</b>              | <b>105,507</b>              | <b><u>156,378</u></b> | <b>0</b>             | <b>0</b>            |



**SECTION II**

**COUNTY OF LEXINGTON**

**Capital Item Summary  
Fiscal Year - 2008-09**

Fund 2630 Fund Title: Forfeiture Funds (Narcotics)  
 Organization 151200 Organization Title: LE/Operations  
 Program \_\_\_\_\_ Program Title: \_\_\_\_\_

**BUDGET**  
2008-09  
Requested

| Qty | Item Description              | Amount |
|-----|-------------------------------|--------|
|     | Small Tools & Minor Equipment | 500    |
|     |                               |        |
|     |                               |        |
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**\*\* Total Capital (Transfer Total to Section I and II) 500**

80-4

### **SECTION III. – PROGRAM OVERVIEW**

The State forfeiture fund is a collection of monies from narcotic seizures that have been forfeited through the court process. State law mandates that these funds be used specifically for narcotic law enforcement.

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**SECTION V. A. – LISTING OF POSITIONS**

**Current Staffing Level:**

|   | <u>Positions</u> | <u>Full Time Equivalent</u> |                   | <u>Total</u> | <u>Grade</u> |
|---|------------------|-----------------------------|-------------------|--------------|--------------|
|   |                  | <u>General Fund</u>         | <u>Other Fund</u> |              |              |
| LE / Multi-jurisdictional Forensic Drug Lab (2441-151200) |                  |                             |                   |              |              |
| Chemist   | 1                | 0                           | 1                 | 1            | 20           |
| Totals:   | <u>1</u>         | <u>0</u>                    | <u>1</u>          | <u>1</u>     |              |

80-6

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**520100 – CONTRACTED MAINTENANCE \$ 9,200**

Maintenance is required for the GC/MS/DS system. The maintenance agreement includes the replacement of parts that need replaced due to normal use.

|   |          |
|---|----------|
| Maintenance Agreement (Analytical Services Int'l) | \$ 7,700 |
| Replacement Parts (VWR)                           | \$ 500   |
| Replacement Parts (Analytical Services Int'l)     | \$ 500   |
| Calibration of Scales (SCDHEC)                    | \$ 250   |
| Bi-Annual Hood Inspection (DHEC)                  | \$ 250   |

**520200 – CONTRACTED SERVICES \$ 3,870**

Services contracted to dispose of hazardous waste.

|   |          |
|---|----------|
| Biohazard waste (Clean Harbor Environmental)          | \$ 1,370 |
| Chemical waste (Advanced Environmental Options, Inc.) | \$ 1,000 |
| Waste Containers                                      | \$ 1,500 |

**521000 – OFFICE SUPPLIES \$ 350**

General office supplies and toner cartridges are needed to prepare reports.

**521200 - OPERATING SUPPLIES \$ 10,080**

The majority of this account must pay for various items used during narcotics investigations and the analysis of seized drugs.

|  |          |
|--|----------|
| Sovents/Reagents (VWR)   | \$ 1,000 |
| Gas (Airstar)  | \$ 660   |
| Vials, Pipetts, Glassware, Etc. (VWR)                                  | \$ 3,100 |
| Nitrile Safety Gloves  | \$ 500   |
| Safety Glasses   | \$ 200   |
| Lab Coats  | \$ 180   |
| Shoe Coverings   | \$ 600   |
| Biohazard Cover  | \$ 200   |
| Cabling and accessories for undercover equipment (Cable & Connections) | \$ 1,640 |
| Supplies for Seizing of Property (Lowe's)                              | \$ 2,000 |

**522200 - SMALL EQUIPMENT REPAIRS & MAINTENANCE \$ 2,000**

Required inspections and repair of various audio and video equipment used during narcotics surveillance operations.

**524201 - GENERAL TORT LIABILITY INSURANCE \$ 874**

General tort liability insurance amounts as allocated based on number of personnel. The amount budgeted is the recommendation of the County Risk Manager.

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**524202 – SURETY BONDS** **\$ 10**

Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012. Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012. The budget amount is the estimate provided by the County's Risk Manager at \$10 per position.

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**525000 – TELEPHONE** **\$ 377**

This account will be used to pay telephone line charges, fax line charges, telephone extension relocations, directory assistance charges and telephone book listing charges. The amount budgeted is based on the contract prices with Pond Branch Telephone Company plus an additional amount for telephone extension relocations, directory assistance charges and telephone book listing charges. Please see the telephone detail schedule in the appendixes for cost allocation.

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**525004 – WAN SERVICE CHARGES** **\$ 2,304**

Networking the substation to headquarters is crucial for communication. The amount budgeted is based on expenses estimated expenses for this fiscal year.

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**525020 – PAGERS AND CELL PHONES** **\$ 108**

All vital communications cannot occur over the 800 MHz radio system. Therefore, mobile telephones and pagers are required for immediate response when required. The amount budgeted is based on the county contract prices plus an additional amount for lost pagers and additional charges for the cell phones. Please see the pager and cell phone detail schedules in the appendixes for cost allocation.

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**525041 – E-MAIL SERVICE CHARGES** **\$ 120**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. This is a new charge that began December 2007. The current cost is \$10 per user per month. The budgeted amount is based on the number of users submitted December 2007 for a full year of service.

$$1 \text{ user} * \$10 \text{ per month} * 12 \text{ months} = \$ 120$$

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**525210 - CONFERENCE & MEETING EXPENSES** **\$ 5,000**

To meet requirements for certification, SC Code of Laws, Section 23-23-10 training must be attended. This reflects our in-house training needs required by law to provide to our personnel. The academy does not teach these courses, and in many cases we must send people outside the county for training so that they may maintain their certification and acquire advancement in technical fields which are changing rapidly in the law enforcement field. Training seminars requested during the year may vary as they are offered.

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**525230 – SUBSCRIPTIONS, DUES, & BOOKS** **\$ 400**

Funds are used to pay for reference materials, training manuals, subscriptions to periodical literature, and dues to professional organizations.

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**525240 – PERSONNEL MILEAGE** **\$ 690**

Reimbursement for mileage incurred from use of a personal vehicle is required. Travel is needed for peer-reviewed case in labs throughout the state and for training classes. The amount budgeted includes a 15% contingency for potential federal mileage reimbursement rate increases.

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**525376 – UTILITIES – HELICOPTER STORAGE BUILDING** **\$ 5,008**

Utility amounts are allocated based on square footage. The budget amount is based on average monthly cost through December plus a 5% contingency for potential rate increases. An additional \$4,000 has been added to cover the cost of propane for the heaters that were installed this fiscal year.

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**525386 – UTILITIES – INVESTIGATIONS SUBSTATION** **\$ 11,926**

Utility amounts are allocated based on square footage. The budget amount is based on average monthly cost through December plus a 5% contingency for potential rate increases. An additional \$4,000 was included to cover the cost of propane that is used for heating the buildings. Propane is the only source of heat.

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**525600 – UNIFORMS & CLOTHING** **\$ 5,000**

The officers will need to purchase replacement uniforms, jackets and uniforms for tactical operations. The amount budgeted is an estimate.

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**526500 – LICENSES & PERMITS** **\$ 500**

This account will be used to pay fees for the inspection and certification of drug lab equipment by DHEC.

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**529000 - UNCLASSIFIED** **\$ 25,000**

Informants are used in the area of criminal investigations due to the increase in drug related operations; monies must be readily available to aid in the process of capturing the drug dealers.

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**SECTION V. C. - CAPITAL LINE ITEM NARRATIVES**

**540000 - SMALL TOOLS & MINOR EQUIPMENT**

**\$ 500**

There are always items that must be classified as small tools & minor equipment that need to be purchased during the year. These items are most always replacement items and are replaced only if broken. The items to be purchased are not known at this time.

**COUNTY OF LEXINGTON  
INMATE SERVICES  
Annual Budget  
FY 2008-09 Estimated Revenue**

| Object<br>Code                      | Revenue Account Title           | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Approved<br>2008-09 |
|-------------------------------------|---------------------------------|-------------------|---------------------------------|--|--|----------------------|---------------------|
| <b>*L/E - Inmate Services 2632:</b> |                                 |                   |                                 |  |  |                      |                     |
| <b>Revenues:</b>                    |                                 |                   |                                 |  |  |                      |                     |
| 438201                              | Inmate Phone System             | 338,748           | 154,387                         | 332,352                                  | 332,352                                      | 310,733              |                     |
| 438203                              | LE Canteen Proceeds             | 162,133           | 78,841                          | 152,975                                  | 152,975                                      | 162,669              |                     |
| 438207                              | LE Inmate Work Release Fees     | 0                 | 0                               | 0  | 0  | 0                    |                     |
| 438208                              | LE Inmate Medical Services Fees | 15,763            | 0                               | 31,527                                   | 31,527                                       | 13,262               |                     |
| 461000                              | Investment Interest             | 7,653             | 6,550                           | 5,500                                    | 6,550  | 6,550                |                     |
| <b>** Total Revenue</b>             |                                 | <u>524,297</u>    | <u>239,778</u>                  | <u>522,354</u>                           | <u>523,404</u>                               | <u>493,214</u>       | <u>0</u>            |
| <b>***Total Appropriation</b>       |                                 |                   |                                 |  | 805,560                                      | 513,877              | 0                   |
| <b>FUND BALANCE</b>                 |                                 |                   |                                 |  |  |                      |                     |
| Beginning of Year                   |                                 |                   |                                 |  | <u>304,142</u>                               | <u>21,986</u>        | <u>21,986</u>       |
| <b>FUND BALANCE - Projected</b>     |                                 |                   |                                 |  |  |                      |                     |
| End of Year                         |                                 |                   |                                 |  | <u>21,986</u>                                | <u>1,323</u>         | <u>21,986</u>       |



**COUNTY OF LEXINGTON**  
**INMATE SERVICES**  
**Annual Budget**  
**Fiscal Year - 2008-09**

Fund 2632  
Division: Law Enforcement  
Organization: 151300 - Jail Operations

| Object Code               | Expenditure Classification                  | <b>BUDGET</b>  |                      |                       |                   |                   |
|---------------------------|---|----------------|----------------------|-----------------------|-------------------|-------------------|
|                           |   | 2006-07 Expend | 2007-08 Expend (Dec) | 2007-08 Amended (Dec) | 2008-09 Requested | 2008-09 Recommend |
| <b>Personnel</b>          |   |                |                      |                       |                   |                   |
| 510100                    | Salaries & Wages - 4                        | 163,873        | 79,936               | 209,239               | 211,707           |                   |
|                           | Salaries & Wages Adjustment Account         | 0              |                      |                       | 8,468             |                   |
| 511112                    | FICA - Employer's Portion                   | 12,072         | 5,888                | 16,007                | 16,844            |                   |
| 511113                    | State Retirement - Employer's Portion       | 0              | 0                    | 0                     | 0                 |                   |
| 511114                    | Police Retirement - Employer Portion        | 17,534         | 8,553                | 22,388                | 24,109            |                   |
| 511120                    | Employee Insurance - 4                      | 23,040         | 11,520               | 23,040                | 24,000            |                   |
| 511130                    | Workers Compensation                        | 5,509          | 2,688                | 7,026                 | 7,393             |                   |
| 511213                    | State Retirement - Employer's Portion - Ret | 0              | 0                    | 0                     | 0                 |                   |
|                           | <b>* Total Personnel</b>                    | <b>222,028</b> | <b>108,585</b>       | <b>277,700</b>        | <b>292,521</b>    | <b>0</b>          |
| <b>Operating Expenses</b> |   |                |                      |                       |                   |                   |
| 520200                    | Contracted Services                         | 50,048         | 26,034               | 53,558                | 60,303            |                   |
| 520300                    | Professional Services                       | 84,900         | 43,932               | 131,800               | 131,796           |                   |
| 521000                    | Office Supplies                             | 25             | 52                   | 100                   | 100               |                   |
| 521200                    | Operating Supplies                          | 335            | 0                    | 400                   | 400               |                   |
| 521208                    | Police Supplies                             | 0              | 0                    | 250                   | 250               |                   |
| 522300                    | Vehicles Repairs & Maintenance              | 1,779          | 646                  | 3,113                 | 4,500             |                   |
| 524100                    | Vehicle Insurance - 4                       | 1,590          | 1,583                | 2,750                 | 1,638             |                   |
| 524201                    | General Tort Liability Insurance            | 1,782          | 994                  | 2,110                 | 1,805             |                   |
| 524202                    | Surety Bonds                                | 0              | 0                    | 0                     | 40                |                   |
| 525004                    | WAN Service Charges                         | 0              | 0                    | 0                     | 0                 |                   |
| 525020                    | Pagers & Cell Phones                        | 1,187          | 387                  | 1,728                 | 708               |                   |
| 525021                    | Smart Phone Charges                         |                |                      |                       | 3,900             |                   |
| 525030                    | 800 MHz Radio Service Charges               | 1,923          | 490                  | 2,061                 | 2,061             |                   |
| 525031                    | 800 MHz Radio Maintenance Contract          | 343            | 258                  | 275                   | 305               |                   |
| 525041                    | E-mail Service Charges                      |                | 0                    | 210                   | 600               |                   |
| 525210                    | Conference & Meeting Expenses               | 0              | 1,770                | 2,000                 | 2,000             |                   |
| 525230                    | Subscriptions, Dues, & Books                | 0              | 100                  | 150                   | 150               |                   |
| 525400                    | Gas, Fuel, & Oil                            | 4,683          | 3,298                | 4,620                 | 7,800             |                   |
| 525600                    | Uniforms & Clothing                         | 830            | 186                  | 2,790                 | 3,000             |                   |
| 529903                    | Contingency                                 | 0              | 0                    | 228,464               | 0                 |                   |
|                           | <b>* Total Operating</b>                    | <b>149,425</b> | <b>79,730</b>        | <b>436,379</b>        | <b>221,356</b>    | <b>0</b>          |
|                           | <b>** Total Personnel &amp; Operating</b>   | <b>371,453</b> | <b>188,315</b>       | <b>714,079</b>        | <b>513,877</b>    | <b>0</b>          |

**COUNTY OF LEXINGTON  
INMATE SERVICES  
Annual Budget  
Fiscal Year - 2008-09**

Fund 2632  
Division: Law Enforcement  
Organization: 151300 - Jail Operations

|                             |                                       | <b>BUDGET</b>     |                            |                             |                      |                      |                     |
|-----------------------------|---------------------------------------|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
| Object Code                 | Expenditure Classification            | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Capital</b>              |                                       |                   |                            |                             |                      |                      |                     |
| 540000                      | Small Tools & Minor Equipment         | 0                 | 0                          | 0                           | <u>0</u>             |                      |                     |
| 540010                      | Minor Software                        | 0                 | 0                          | 0                           | <u>0</u>             |                      |                     |
|                             | All Other Equipment                   | 0                 | 21,395                     | 91,481                      | <u>0</u>             |                      |                     |
|                             | <b>** Total Capital</b>               | <b>0</b>          | <b>21,395</b>              | <b>91,481</b>               | <b>0</b>             | <b>0</b>             | <b>0</b>            |
| <b>Other Financing Uses</b> |                                       |                   |                            |                             |                      |                      |                     |
| 811000                      | Op Trn to General Fund/Cty Ordinary   |                   | 0                          | 0                           | <u>0</u>             |                      |                     |
|                             | <b>** Total Other Financing Uses</b>  | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <b>0</b>             | <b>0</b>             | <b>0</b>            |
|                             | <b>*** Total Budget Appropriation</b> | <b>371,453</b>    | <b>209,710</b>             | <b>805,560</b>              | <b>513,877</b>       | <b>0</b>             | <b>0</b>            |

**SECTION III. - PROGRAM OVERVIEW**

The inmate services program is a special revenue fund used to provide various needs of the inmates. The funds used in this account are generated by revenue received from inmate canteen sales, phone calls, medical visits and work release program.

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SECTION V. A. – LISTING OF POSITIONS

Current Staffing Level:

|                                    | Positions | Full Time Equivalent |            | Total    | Grade |
|------------------------------------|-----------|----------------------|------------|----------|-------|
|                                    |           | General Fund         | Other Fund |          |       |
| LE / Inmate Services (2632-151300) |           |                      |            |          |       |
| Captain                            | 1         | 0                    | 1          | 1        | 22    |
| Lieutenant Training                | 1         | 0                    | 1          | 1        | 20    |
| Sergeant Training                  | 1         | 0                    | 1          | 1        | 16    |
| Volunteer Services Coordinator     | 1         | 0                    | 1          | 1        | 13    |
| Totals:                            | <u>4</u>  | <u>0</u>             | <u>4</u>   | <u>4</u> |       |

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**520200 – CONTRACTED SERVICES \$ 60,303**

Various contracted services are needed for the inmates. The amount budgeted is the current monthly average cost plus an additional 20%. The additional 20% is to pay late fees and any potential rate increases charged by Time Warner Cable and to cover a potential increase in contract cost with Swanson Services. The contract with Swanson Services is up for renewal March, 2008.

|   |           |
|---|-----------|
| Cable Service for Inmates (Time Warner Cable) =           | \$ 2,895  |
| Inmate Canteen Fidiciary Services (Swanson Services Corp) | \$ 57,408 |

**520300 – PROFESSIONAL SERVICES \$ 131,796**

The inmates require Mental Health care. The monthly cost of the contract is \$10,983.

**521000 – OFFICE SUPPLIES \$ 100**

Standard office supply items are needed for the personnel working in this fund. Forms, calendars, paper, toner, etc. will be purchased from this account.

**521200 – OPERATING SUPPLIES \$ 400**

The SC Department of Health & Environmental Control and the Minimum Standards for Local Detention Facilities in SC as enforced by the SC Department of Corrections (SC Code of Laws, Section 24-9-10 through 35) regulate the requirements for this account. This account will be used to purchase cleaning chemicals, laundry detergents, kitchen chemicals, sheets and blankets, etc. for inmates.

**521208 – POLICE SUPPLIES \$ 250**

The officers assigned to this fund require duty gear, and personal protection devices. In addition, batteries for radios and flashlights will be purchased from this account.

**522300 - VEHICLE REPAIRS & MAINTENANCE \$ 4,500**

The amount budgeted is based on first 6 ½ months expenditures and projection of the same for the remaining 5 ½ months plus an additional 15% for extraordinary maintenance. The extraordinary maintenance includes transmission overhauls and rear end replacements. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs can not be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524100 – VEHICLE INSURANCE \$ 1,638**

The budget amount is the actual expenditure for the current fiscal year plus an additional 20% for potential rate increases. Please see the vehicle detail schedule in the appendixes for cost allocation.

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**524201 – GENERAL TORT LIABILITY INSURANCE** **\$ 1,805**

General tort liability insurance amounts are allocated based on number and liability classification of personnel. The budget amount is actual expenditure for the current fiscal year plus an additional 20% for potential rate increases.

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**524202 – SURETY BONDS** **\$ 40**

Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012. Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012. The budget amount is the estimate provided by the County's Risk Manager at \$10 per position.

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**525020 – PAGERS AND CELL PHONES** **\$ 708**

Pagers and cell telephones are required for immediate contact for security purposes. Mobile telephones are required for immediate response when emergencies occur. See telecommunication equipment listing for identification detail and schedule of charges for amount detail. The budgeted amount also includes a contingency for lost pager fees, roaming charges and long distance charges for cell telephones.

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**525021 – SMART PHONE CHARGES** **\$ 3,900**

All vital communications cannot occur over the 800 MHz radio system. Therefore, mobile telephones and pagers are required for immediate response when required. The Smart Phone is new technology that enables data transmissions in addition to the other services available with our current cell phone plan. The amount budgeted is based on the county contract prices plus an additional \$ 3,120 for the potential increase by 2 more phones at \$1,560 per phone per year. Please see the pager and cell phone detail schedules in the appendixes for cost allocation.

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**525030 – 800 MHz RADIO SERVICE CHARGES** **\$ 2,061**

The 800 MHz radios are required for communication. The USF fee charged in former years was deleted saving \$0.50 per radio, lowering the yearly cost. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

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**525031 – 800 MHz RADIO MAINTENANCE CONTRACTS** **\$ 305**

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

---

**525041 – E-MAIL SERVICE CHARGES** **\$ 600**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. This is a new charge that began December 2007. The current cost is \$10 per user per month. The budgeted amount is based on the number of users submitted December 2007 for a full year of service.

3 users \* \$10 per month \* 12 months = \$ 360

Additional 2 users \* \$10 per month \* 12 months = \$ 240

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**525210 – CONFERENCE AND MEETINGS** **\$ 2,000**

Due to additional personnel being hired, staff officers will be attending more conferences to enhance their skills and provide better service in law enforcement. Training seminars are required to keep the employees abreast with the new safety techniques necessary in handling critical areas of the detention facility. As required under SC law, training is necessary for officer safety. These training schedules are as follows: Class I enforcement personnel – 40 hours – 3 years Class II detention personnel – 24 hours – 1 year

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**525230 – SUBSCRIPTIONS, DUES & BOOKS** **\$ 150**

Subscriptions to correctional institution publications, legal publications related to detention facilities, and dues to various organizations for correctional staff.

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**525400 - GAS, FUEL & OIL** **\$ 7,800**

The amount budgeted is based on first 6 months expenditures and projection of the same for the remaining 6 months plus a 15% increase for next fiscal year. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs can not be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

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**525600 – UNIFORMS & CLOTHING** **\$ 3,000**

Uniforms are requested under Section 23-13-30 of the SC Code of Laws. Replacement items will be purchased if funds are available. Costs included in this budget amount include uniforms, winter coats and utility gear. The amount requested should be sufficient to cover expenses.

**COUNTY OF LEXINGTON  
SCHOOL DISTRICT #1  
Annual Budget  
FY 2008-09 Estimated Revenue**

| Object Code                            | Revenue Account Title     | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Approved<br>2008-09 |
|--|---------------------------|-------------------|---------------------------------|--|--|----------------------|---------------------|
| <b>*L/E - School District #1 2633:</b> |                           |                   |                                 |  |  |                      |                     |
| <b>Revenues:</b>                       |                           |                   |                                 |  |  |                      |                     |
| 456100                                 | Program Income            | 268,040           | 172,071                         | 308,948                                  | 308,948                                      | <u>316,868</u>       |                     |
| 461000                                 | Investment Interest       | 3,722             | 3,759                           | 1,200                                    | 3,759  | <u>0</u>             |                     |
| 801000                                 | Op Trn from Genrl Fund/LE | 298,792           | 320,783                         | 320,783                                  | 320,783                                      | <u>329,064</u>       |                     |
| <b>** Total Revenue</b>                |                           | <u>570,554</u>    | <u>496,613</u>                  | <u>630,931</u>                           | <u>633,490</u>                               | <u>645,932</u>       | <u>0</u>            |
| <b>***Total Appropriation</b>          |                           |                   |                                 |  | 657,431                                      | 645,932              | 0                   |
| <b>FUND BALANCE</b>                    |                           |                   |                                 |  |  |                      |                     |
| Beginning of Year                      |                           |                   |                                 |  |  |                      |                     |
|  |                           |                   |                                 |  | <u>23,603</u>                                | <u>(338)</u>         | <u>(338)</u>        |
| <b>FUND BALANCE - Projected</b>        |                           |                   |                                 |  |  |                      |                     |
| End of Year                            |                           |                   |                                 |  |  |                      |                     |
|  |                           |                   |                                 |  | <u>(338)</u>                                 | <u>(338)</u>         | <u>(338)</u>        |

The expenditures in this fund are split 50/50 between the LCSD and the School District, but the overtime and related fringe costs are paid 100% by the LCSD.



**COUNTY OF LEXINGTON  
SCHOOL DISTRICT #1  
Annual Budget  
Fiscal Year - 2007-08**

Fund 2633  
Division: Law Enforcement  
Organization: 151200 - Operations

|                           |   | <b>BUDGET</b>  |                      |                       |                   |                   |                  |
|---------------------------|---|----------------|----------------------|-----------------------|-------------------|-------------------|------------------|
| Object Code               | Expenditure Classification                | 2006-07 Expend | 2007-08 Expend (Dec) | 2007-08 Amended (Dec) | 2008-09 Requested | 2008-09 Recommend | 2008-09 Approved |
| <b>Personnel</b>          |   |                |                      |                       |                   |                   |                  |
| 510100                    | Salaries & Wages - 9                      | 358,152        | 159,648              | 375,797               | 380,630           |                   |                  |
|                           | Salaries & Wages Adjustment Account       | 0              |                      |                       | 15,625            |                   |                  |
| 510199                    | Special Overtime                          | 6,059          | 1,519                | 10,000                | 10,000            |                   |                  |
| 510200                    | Overtime                                  | 0              | 99                   | 0                     | 0                 |                   |                  |
| 511112                    | FICA - Employer's Portion                 | 26,360         | 11,707               | 29,513                | 31,078            |                   |                  |
| 511114                    | Police Retirement - Employer's Portion    | 25,304         | 12,317               | 41,281                | 44,485            |                   |                  |
| 511120                    | Employee Insurance - 9                    | 51,840         | 25,920               | 51,840                | 54,000            |                   |                  |
| 511130                    | Workers Compensation                      | 12,244         | 4,872                | 12,956                | 13,643            |                   |                  |
| 511214                    | Police Retire - Employer's Portion - Ret  | 13,667         | 4,939                | 0                     | 0                 |                   |                  |
|                           | <b>* Total Personnel</b>                  | <b>493,626</b> | <b>221,021</b>       | <b>521,387</b>        | <b>549,461</b>    | <b>0</b>          | <b>0</b>         |
| <b>Operating Expenses</b> |   |                |                      |                       |                   |                   |                  |
| 521000                    | Office Supplies                           | 0              | 140                  | 450                   | 450               |                   |                  |
| 521200                    | Operating Supplies                        | 0              | 0                    | 450                   | 1,000             |                   |                  |
| 521208                    | Police Supplies                           | 0              | 0                    | 300                   | 500               |                   |                  |
| 522300                    | Vehicle Repairs & Maintenance             | 4,482          | 2,460                | 9,000                 | 7,200             |                   |                  |
| 524100                    | Vehicle Insurance - 9                     | 4,770          | 2,701                | 5,326                 | 4,914             |                   |                  |
| 524201                    | General Tort Liability Insurance          | 7,801          | 3,912                | 8,777                 | 7,870             |                   |                  |
| 524202                    | Surety Bonds - 9                          | 0              | 0                    | 0                     | 90                |                   |                  |
| 525000                    | Telephone                                 | 504            | 279                  | 594                   | 648               |                   |                  |
| 525010                    | Long Distance                             | 0              | 0                    | 0                     | 0                 |                   |                  |
| 525020                    | Pagers and Cell Phones                    | 809            | 473                  | 1,078                 | 972               |                   |                  |
| 525030                    | 800 MHz Radio Service Charges             | 4,458          | 1,463                | 6,183                 | 6,183             |                   |                  |
| 525031                    | 800 MHz Radio Maintenance Contracts       | 685            | 775                  | 824                   | 914               |                   |                  |
| 525041                    | E-mail Service Charges                    |                | 0                    | 630                   | 1,320             |                   |                  |
| 525210                    | Conference & Meeting Expense              | 0              | 0                    | 3,674                 | 4,400             |                   |                  |
| 525230                    | Subscriptions, Dues, & Books              | 0              | 0                    | 270                   | 360               |                   |                  |
| 525400                    | Gas, Fuel, & Oil                          | 16,043         | 10,846               | 18,747                | 27,000            |                   |                  |
| 525600                    | Uniforms & Clothing                       | 5,090          | 464                  | 4,770                 | 5,850             |                   |                  |
|                           | <b>* Total Operating</b>                  | <b>44,642</b>  | <b>23,513</b>        | <b>61,073</b>         | <b>69,671</b>     | <b>0</b>          | <b>0</b>         |
|                           | <b>** Total Personnel &amp; Operating</b> | <b>538,268</b> | <b>244,534</b>       | <b>582,460</b>        | <b>619,132</b>    | <b>0</b>          | <b>0</b>         |
| <b>Capital</b>            |   |                |                      |                       |                   |                   |                  |
| 540000                    | Small Tools & Minor Equipment             | 0              | 0                    | 0                     | 0                 |                   |                  |
| 540010                    | Minor Software                            | 0              | 0                    | 500                   | 0                 |                   |                  |
|                           | All Other Equipment                       | 5,939          | 64,698               | 74,471                |                   |                   |                  |
|                           | (1) Replacement Vehicle w/ Equipment      |                |                      |                       | 26,800            |                   |                  |
|                           | <b>** Total Capital</b>                   | <b>5,939</b>   | <b>64,698</b>        | <b>74,971</b>         | <b>26,800</b>     | <b>0</b>          | <b>0</b>         |
|                           | <b>*** Total Budget Appropriation</b>     | <b>544,207</b> | <b>309,232</b>       | <b>657,431</b>        | <b>645,932</b>    | <b>0</b>          | <b>0</b>         |

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**SECTION III. - PROGRAM OVERVIEW**

The School Resource Officer program is provided for the safety and the security of the students in each high school in the Lexington County School Districts. The Lexington County Sheriff's Department and the School Officials are working together to provide a learning environment for the students that will be safe. The State of South Carolina has seen the crime rate rise and Lexington County also experiences an increase of school related incidents such as gang and drug activity.

SECTION V. A. – LISTING OF POSITIONS

Current Staffing Level:

|   | Positions | Full Time Equivalent |            | Total    | Grade |
|---|-----------|----------------------|------------|----------|-------|
|   |           | General Fund         | Other Fund |          |       |
| LE / School District #1 Agreement (2633-151200) |           |                      |            |          |       |
| School Resource Officer                         | 9         | 4.5                  | 4.5        | 9        | 13    |
| Totals:   | <u>9</u>  | <u>4.5</u>           | <u>4.5</u> | <u>9</u> |       |

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**SECTION V. B. -- OPERATING LINE ITEM NARRATIVES**

**521000 - OFFICE SUPPLIES \$ 450**

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily. The amount budgeted is for 9 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521200 - OPERATING SUPPLIES \$ 1,000**

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required for the grant. The amount budgeted is for 9 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521208 - POLICE SUPPLIES \$ 500**

Police supplies are needed to purchase mace, OSHA kits, Asp batons, handcuffs, etc., as required by policy. The amount budgeted is for 9 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 7,200**

The amount budgeted is based on first 6 ½ months expenditures and projection of the same for the remaining 5 ½ months plus an additional 15% for extraordinary maintenance. The extraordinary maintenance includes transmission overhauls and rear end replacements. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs can not be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524100 - VEHICLE INSURANCE \$ 4,914**

The budget amount is the actual expenditure for the current fiscal year plus an additional 20% for potential rate increases. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524201 - GENERAL TORT LIABILITY INSURANCE \$ 7,870**

General tort liability insurance amounts are allocated based on number and liability classification of personnel. The budget amount is actual expenditure for the current fiscal year plus an additional 20% for potential rate increases.

**524202 - SURETY BOND \$ 90**

Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012. The budget amount is the estimate provided by the County's Risk Manager at \$10 per position.

**525000 - TELEPHONE \$ 648**

Telephone line charges are required for daily operations and voice mail.

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**525020 - PAGERS AND CELL PHONES** **\$ 972**

The School Resource Officers are required to have a pager for safety purposes and emergency communication.

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**525030 – 800 MHz RADIO SERVICE CHARGES** **\$ 6,183**

The 800 MHz radios are required for communication. The USF fee charged in former years was deleted saving \$0.50 per radio, lowering the yearly cost. Please see the 800 MHz radio detail schedule in the appendixes for cost.

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**525031 – 800 MHz RADIO MAINTENANCE CHARGES** **\$ 914**

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

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**525041 – E-MAIL SERVICE CHARGES** **\$ 1,320**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. This is a new charge that began December 2007. The current cost is \$10 per user per month. The budgeted amount is based on the number of users submitted December 2007 for a full year of service.

9 users \* \$10 per month \* 12 months = \$,1,080

Additional 2 users \* \$10 per month \* 12 months = \$240

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**525210 – CONFERENCE AND MEETING EXPENSES** **\$ 4,400**

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields.

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**525230 – SUBSCRIPTIONS, DUES, & BOOKS** **\$ 360**

The certified law enforcement officer dues for the South Carolina Law Enforcement Association are paid from this account. The cost for dues per SRO is \$40.

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**525400 - GAS, FUEL, AND OIL** **\$ 27,000**

The amount budgeted is based on first 6 months expenditures and projection of the same for the remaining 6 months plus a 15% increase for next fiscal year. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs cannot be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

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**525600 – UNIFORMS AND CLOTHING** **\$ 5,850**

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers. The estimated cost for uniforms per SRO is \$650 each.

**SECTION V. C. - CAPITAL LINE ITEM NARRATIVES**

**5A9 - (1) REPLACEMENT EMERGENCY VEHICLE WITH EQUIPMENT & INSTALLATION \$ 26,800**

The Fleet Manger has recommended replacement of the vehicle(s) listed below.

The requested budget amount for marked vehicles includes:

|                       |           |
|-----------------------|-----------|
| (1) Emergency Vehicle | \$ 23,500 |
| Emergency Equipment   | \$ 3,000  |
| Installation          | \$ 300    |

**COUNTY OF LEXINGTON  
SCHOOL DISTRICT #2  
Annual Budget  
FY 2008-09 Estimated Revenue**

| Object<br>Code                         | Revenue Account Title    | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Recommend<br>2008-09 |
|--|--------------------------|-------------------|---------------------------------|--|--|----------------------|----------------------|
| <b>*L/E - School District #2 2634:</b> |                          |                   |                                 |  |  |                      |                      |
| <b>Revenues:</b>                       |                          |                   |                                 |  |  |                      |                      |
| 456100                                 | Program Income           | 155,275           | 103,048                         | 186,311                                  | 186,311                                      | 167,752              |                      |
| 461000                                 | Investment Interest      | 1,362             | 2,120                           | 550                                      | 550  | 0                    |                      |
| 801000                                 | Op Trn from Genl Fund/LE | 176,124           | 192,227                         | 192,227                                  | 192,227                                      | 173,850              |                      |
| <b>** Total Revenue</b>                |                          | <u>332,761</u>    | <u>297,395</u>                  | <u>379,088</u>                           | <u>379,088</u>                               | <u>341,602</u>       |                      |
| <b>***Total Appropriation</b>          |                          |                   |                                 |  | 406,238                                      | <u>341,602</u>       |                      |
| FUND BALANCE                           |                          |                   |                                 |  |  |                      |                      |
| Beginning of Year                      |                          |                   |                                 |  |  |                      |                      |
|  |                          |                   |                                 |  | <u>5,585</u>                                 | <u>(21,565)</u>      |                      |
| FUND BALANCE - Projected               |                          |                   |                                 |  |  |                      |                      |
| End of Year                            |                          |                   |                                 |  |  |                      |                      |
|  |                          |                   |                                 |  | <u>(21,565)</u>                              | <u>(21,565)</u>      |                      |

The expenditures in this fund are split 50/50 between the LCSD and the School District, but the overtime and related fringe costs are paid 100% by the LCSD. The amount for the overtime with fringes is \$6,098.



**COUNTY OF LEXINGTON  
SCHOOL DISTRICT #2  
Annual Budget  
Fiscal Year - 2008-09**

Fund 2634  
Division: Law Enforcement  
Organization: 151200 - Operations

|                           |   | <b>BUDGET</b>  |                      |                       |                   |                   |                  |
|---------------------------|---|----------------|----------------------|-----------------------|-------------------|-------------------|------------------|
| Object Code               | Expenditure Classification                | 2006-07 Expend | 2007-08 Expend (Dec) | 2007-08 Amended (Dec) | 2008-09 Requested | 2008-09 Recommend | 2008-09 Approved |
| <b>Personnel</b>          |   |                |                      |                       |                   |                   |                  |
| 510100                    | Salaries & Wages - 5                      | 210,713        | 92,268               | 214,874               | 210,422           |                   |                  |
|                           | Salaries & Wages Adjustment Acct          | 0              |                      |                       | 8,617             |                   |                  |
| 510199                    | Special Overtime                          | 3,498          | 1,302                | 5,000                 | 5,000             |                   |                  |
| 511112                    | FICA - Employer's Portion                 | 15,736         | 7,004                | 16,820                | 17,139            |                   |                  |
| 511114                    | Police Retirement - Employer's Portion    | 22,921         | 10,012               | 23,527                | 24,533            |                   |                  |
| 511120                    | Employee Insurance - 5                    | 28,800         | 14,400               | 28,800                | 30,000            |                   |                  |
| 511130                    | Workers Compensation                      | 7,202          | 31,148               | 7,384                 | 7,524             |                   |                  |
| 515600                    | Clothing Allowance                        | 0              | 0                    | 0                     | 0                 |                   |                  |
|                           | <b>* Total Personnel</b>                  | <b>288,870</b> | <b>156,134</b>       | <b>296,405</b>        | <b>303,235</b>    |                   |                  |
| <b>Operating Expenses</b> |   |                |                      |                       |                   |                   |                  |
| 521000                    | Office Supplies                           | 0              | 0                    | 250                   | 250               |                   |                  |
| 521200                    | Operating Supplies                        | 0              | 0                    | 500                   | 1,000             |                   |                  |
| 521208                    | Police Supplies                           | 0              | 0                    | 300                   | 500               |                   |                  |
| 522300                    | Vehicle Repairs & Maintenance             | 2,456          | 387                  | 5,000                 | 3,000             |                   |                  |
| 524100                    | Vehicle Insurance - 5                     | 2,650          | 1,383                | 2,841                 | 2,730             |                   |                  |
| 524201                    | General Tort Liability Insurance          | 4,210          | 2,123                | 4,826                 | 4,372             |                   |                  |
| 524202                    | Surety Bonds - 5                          | 0              | 0                    | 0                     | 50                |                   |                  |
| 525000                    | Telephone                                 | 252            | 127                  | 330                   | 360               |                   |                  |
| 525020                    | Pagers and Cell Phones                    | 439            | 215                  | 570                   | 432               |                   |                  |
| 525030                    | 800 MHz Radio Service Charges             | 1,901          | 811                  | 3,435                 | 3,435             |                   |                  |
| 525031                    | 800 MHz Radio Maintenance Contracts       | 257            | 430                  | 458                   | 508               |                   |                  |
| 525041                    | E-mail Service Charges                    | 0              | 0                    | 350                   | 840               |                   |                  |
| 525210                    | Conference & Meeting Expense              | 0              | 0                    | 2,292                 | 2,440             |                   |                  |
| 525230                    | Subscriptions, Dues, and Books            | 0              | 0                    | 150                   | 200               |                   |                  |
| 525400                    | Gas, Fuel, & Oil                          | 7,121          | 5,795                | 10,660                | 15,000            |                   |                  |
| 525600                    | Uniforms & Clothing                       | 949            | 0                    | 2,900                 | 3,250             |                   |                  |
|                           | <b>* Total Operating</b>                  | <b>20,235</b>  | <b>11,271</b>        | <b>34,862</b>         | <b>38,367</b>     |                   |                  |
|                           | <b>** Total Personnel &amp; Operating</b> | <b>309,105</b> | <b>167,405</b>       | <b>331,267</b>        | <b>341,602</b>    |                   |                  |
| <b>Capital</b>            |   |                |                      |                       |                   |                   |                  |
| 540000                    | Small Tools & Minor Equipment             | 0              | 0                    | 0                     | 0                 |                   |                  |
| 540010                    | Minor Software                            | 0              | 0                    | 500                   | 0                 |                   |                  |
|                           | All Other Equipment                       | 5,935          | 64,698               | 74,471                | 0                 |                   |                  |
|                           | <b>** Total Capital</b>                   | <b>5,935</b>   | <b>64,698</b>        | <b>74,971</b>         | <b>0</b>          |                   |                  |
|                           | <b>*** Total Budget Appropriation</b>     | <b>315,040</b> | <b>232,103</b>       | <b>406,238</b>        | <b>341,602</b>    |                   |                  |

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### SECTION III. - PROGRAM OVERVIEW

The School Resource Officer program is provided for the safety and the security of the students in each high school in the Lexington County School Districts. The Lexington County Sheriff's Department and the School Officials are working together to provide a learning environment for the students that will be safe. The State of South Carolina has seen the crime rate rise within the past years with Lexington County also experiencing an increase of school related incidents such as gang and drug activity within those years.

SECTION V. A. – LISTING OF POSITIONS

Current Staffing Level:

|   | Positions | Full Time Equivalent |            | Total    | Grade |
|---|-----------|----------------------|------------|----------|-------|
|   |           | General Fund         | Other Fund |          |       |
| LE / School District #2 Agreement (2634-151200) |           |                      |            |          |       |
| School Resource Officer                         | 5         | 2.5                  | 2.5        | 5        | 13    |
| Totals:   | <u>5</u>  | <u>2.5</u>           | <u>2.5</u> | <u>5</u> |       |

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**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**521000 - OFFICE SUPPLIES \$ 250**

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily. The amount budgeted is for 5 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521200 - OPERATING SUPPLIES \$ 1,000**

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required for the grant. The amount budgeted is for 5 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521208 – POLICE SUPPLIES \$ 500**

Police supplies are needed to purchase mace, OSHA kits, Asp batons, handcuffs, etc., as required by policy. The amount budgeted is for 5 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 3,000**

The cost of vehicle repairs and maintenance is anticipated to be higher than the current year's budget amount. These vehicles are aging and extraordinary maintenance is anticipated. Extraordinary maintenance includes transmission overhauls and rear end replacements. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs can not be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524100 - VEHICLE INSURANCE \$ 2,730**

The budget amount is the actual expenditure for the current fiscal year plus an additional 20% for potential rate increases. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524201 - GENERAL TORT LIABILITY INSURANCE \$ 4,372**

General tort liability insurance amounts as allocated based on number of personnel. The budget amount is the actual expenditure for the current fiscal year plus an additional 20% for potential rate increases.

**524202 – SURETY BOND \$ 50**

Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012. The budget amount is the estimate provided by the County's Risk Manager at \$10 per position.

**525000 – TELEPHONE \$ 360**

Telephone line charges are required for daily operations and voice mail.

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**525020 - PAGERS AND CELL PHONES** **\$ 432**

The School Resource Officers are required to have a mobile telephone for emergency communication purposes.

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**525030 – 800 MHz RADIO SERVICE CHARGES** **\$ 3,435**

The 800 MHz radios are required for communication. The USF fee charged in former years was deleted saving \$0.50 per radio, lowering the yearly cost. Please see the 800 MHz radio detail schedule in the appendixes for cost.

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**525031 – 800 MHz RADIO MAINTENANCE CHARGES** **\$ 508**

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

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**525041 – E-MAIL SERVICE CHARGES** **\$ 840**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. This is a new charge that began December 2007. The current cost is \$10 per user per month. The budgeted amount is based on the number of users submitted December 2007 for a full year of service.

5 users \* \$10 per month \* 12 months = \$ 600

Additional 2 users \* \$10 per month \* 12 months = \$ 240

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**525210 – CONFERENCE AND MEETING EXPENSES** **\$ 2,440**

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields.

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**525230 – SUBSCRIPTIONS, DUES, & BOOKS** **\$ 200**

The certified law enforcement officer dues for the South Carolina Law Enforcement Association are paid from this account. The cost for dues per SRO is \$40.

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**525400 - GAS, FUEL, AND OIL** **\$ 15,000**

The amount budgeted is based on first 6 months expenditures and projection of the same for the remaining 6 months plus a 15% increase for next fiscal year. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs cannot be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

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**525600 – UNIFORMS AND CLOTHING** **\$ 3,250**

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers. The estimated cost for uniforms per SRO is \$650 each.

**COUNTY OF LEXINGTON  
FEDERAL NARCOTICS FORFEITURES  
Annual Budget  
Fiscal Year - 2008-09**

| Object Code                                       | Revenue Account Title  | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Recommend<br>2008-09 |
|---|------------------------|-------------------|---------------------------------|--|--|----------------------|----------------------|
| <b>*L/E - Federal Narcotice Forfeitures 2637:</b> |                        |                   |                                 |  |  |                      |                      |
| <b>Revenues: (Organization - 000000)</b>          |                        |                   |                                 |  |  |                      |                      |
| 456400  | Narcotics Confiscation | 22,678            | 401                             | 23,556                                   | 23,556                                       | <u>23,507</u>        |                      |
| 461000  | Investment Interest    | 1,219             | 451                             | 300                                      | 300  | <u>0</u>             |                      |
| <b>** Total Revenue</b>                           |                        | <u>23,897</u>     | <u>852</u>                      | <u>23,856</u>                            | <u>23,856</u>                                | <u>23,507</u>        |                      |
| <b>***Total Appropriations</b>                    |                        |                   |                                 |  | <u>42,658</u>                                | <u>10,000</u>        |                      |

Revenue Calculation Note: The revenue estimate was based on last fiscal years actual collections and the projected collections for the current fiscal year. The monthly revenue is not consistent.

Rec'd through Jan 08 \$14,197

Avg Mo Income for FY 08 \$2,028

FY08 Avg Mo Inc. Annualized \$24,336

FY07 Actual Income \$22,678

FY07and FY08 Avg is \$23,507.

FUND BALANCE

Beginning of Year

44,709      25,907

FUND BALANCE - Projected

End of Year

25,907      39,414

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**COUNTY OF LEXINGTON  
FEDERAL NARCOTICS FORFEITURES  
Annual Budget  
Fiscal Year - 2008-09**

Fund 2637  
Division: Law Enforcement  
Organization: 151200 - Operations

| Object<br>Code            | Expenditure<br>Classification             | <i>BUDGET</i>     |                            |                             |                      |                      |
|---------------------------|---|-------------------|----------------------------|-----------------------------|----------------------|----------------------|
|                           |   | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend |
| <b>Personnel</b>          |   |                   |                            |                             |                      |                      |
|                           | <b>* Total Personnel</b>                  | 0                 | 0                          | 0                           | <u>0</u>             |                      |
| <b>Operating Expenses</b> |   |                   |                            |                             |                      |                      |
| 521200                    | Operating Supplies                        | 0                 | 0                          | 2,000                       | <u>5,000</u>         |                      |
| 521208                    | Police Supplies                           |                   | 0                          | 4,604                       | <u>0</u>             |                      |
| 525210                    | Conference & Meeting Expense              | 0                 | 0                          | 5,000                       | <u>5,000</u>         |                      |
| 529903                    | Contingency                               | 0                 | 0                          | 31,054                      | <u>0</u>             |                      |
|                           | <b>* Total Operating</b>                  | 0                 | 0                          | <b>42,658</b>               | <b><u>10,000</u></b> |                      |
|                           | <b>** Total Personnel &amp; Operating</b> | 0                 | 0                          | <b>42,658</b>               | <b><u>10,000</u></b> |                      |
| <b>Capital</b>            |   |                   |                            |                             |                      |                      |
|                           | <b>** Total Capital</b>                   | 0                 | 0                          | 0                           | <u>0</u>             |                      |
|                           | <b>*** Total Budget Appropriation</b>     | 0                 | 0                          | <b>42,658</b>               | <b><u>10,000</u></b> |                      |

**SECTION III. – PROGRAM OVERVIEW**

The federal forfeiture fund is a collection of monies from federal narcotic seizures that have been forfeited through the court process. Federal law mandates that these funds be used for law enforcement.



**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**521200 - OPERATING SUPPLIES \$ 5,000**

The majority of this account must pay for various items used during narcotics investigations.

**525210 -CONFERENCE & MEETING EXPENSE \$ 5,000**

To meet requirements for certification, SC Code of Laws, Section 23-23-10 training must be attended. This reflects our in-house training needs required by law to provide to our personnel. The academy does not teach these courses, and in many cases we must send people outside the county for training so that they may maintain their certification and acquire advancement in technical fields which are changing rapidly in the law enforcement field. Training seminars requested during the year may vary as they are offered.

**COUNTY OF LEXINGTON  
LE / CIVIL PROCESS SERVER  
Annual Budget  
Fiscal Year - 2008-09**

| Object Code                              | Revenue Account Title  | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Recommend<br>2008-09 |
|--|------------------------|-------------------|---------------------------------|--|--|----------------------|----------------------|
| <b>*L/E - Civil Process Server 2638:</b> |                        |                   |                                 |  |  |                      |                      |
| <b>Revenues: (Organization - 000000)</b> |                        |                   |                                 |  |  |                      |                      |
| 441000                                   | Sheriff's Fees & Fines | 41,184            | 22,149                          | 40,243                                   | 40,243                                       | 48,137               |                      |
| 461000                                   | Investment Interest    | 2,066             | 636                             | 600                                      | 600  | 0                    |                      |
| <b>** Total Revenue</b>                  |                        | 43,250            | 22,785                          | 40,843                                   | 40,843                                       | 48,137               |                      |
| <b>***Total Appropriation</b>            |                        |                   |                                 |  | 45,211                                       | 46,636               |                      |
| FUND BALANCE                             |                        |                   |                                 |  |  |                      |                      |
| Beginning of Year                        |                        |                   |                                 |  | 72,727                                       | 68,359               |                      |
| FUND BALANCE - Projected                 |                        |                   |                                 |  |  |                      |                      |
| End of Year                              |                        |                   |                                 |  | 68,359                                       | 69,860               |                      |

**COUNTY OF LEXINGTON**  
**LE / CIVIL PROCESS SERVER**  
**Annual Budget**  
**Fiscal Year - 2008-09**

Fund 2638  
Division: Law Enforcement  
Organization: 151200 - Operations

| Object Code               | Expenditure Classification                | <i>BUDGET</i>       |                           |                       |                   |                   |
|---------------------------|---|---------------------|---------------------------|-----------------------|-------------------|-------------------|
|                           |   | 2006-07 Expenditure | 2007-08 Expenditure (Dec) | 2007-08 Amended (Dec) | 2008-09 Requested | 2008-09 Recommend |
| <b>Personnel</b>          |   |                     |                           |                       |                   |                   |
| 510300                    | Part Time - 2 (1.25 - FTE)                | 27,059              | 14,758                    | 38,421                | 37,980            |                   |
|                           | Salaries & Wages Adjustment               | 0                   |                           |                       | 1,519             |                   |
| 511112                    | FICA - Employers Portion                  | 2,074               | 1,133                     | 2,949                 | 3,021             |                   |
| 511113                    | State Retirement - Employers Portion      | 1,935               | 1,359                     | 3,552                 | 3,709             |                   |
| 511130                    | Workers Compensation                      | 81                  | 44                        | 116                   | 119               |                   |
| 511213                    | State Ret - Employer's Portion - Ret      | 296                 | 0                         | 0                     | 0                 |                   |
|                           | <b>* Total Personnel</b>                  | <b>31,445</b>       | <b>17,294</b>             | <b>45,038</b>         | <b>46,348</b>     |                   |
| <b>Operating Expenses</b> |   |                     |                           |                       |                   |                   |
| 524201                    | General Tort Liability Insurance          | 28                  | 15                        | 33                    | 28                |                   |
| 524202                    | Surety Bonds - 2                          | 0                   | 0                         | 0                     | 20                |                   |
| 525041                    | E-mail Service Charges                    | 0                   | 0                         | 140                   | 240               |                   |
| 529903                    | Contingency                               | 0                   | 0                         | 0                     | 0                 |                   |
|                           | <b>* Total Operating</b>                  | <b>28</b>           | <b>15</b>                 | <b>173</b>            | <b>288</b>        |                   |
|                           | <b>** Total Personnel &amp; Operating</b> | <b>31,473</b>       | <b>17,309</b>             | <b>45,211</b>         | <b>46,636</b>     |                   |
| <b>Capital</b>            |   |                     |                           |                       |                   |                   |
|                           | <b>** Total Capital</b>                   | <b>0</b>            | <b>0</b>                  | <b>0</b>              | <b>0</b>          |                   |
|                           | <b>*** Total Budget Appropriation</b>     | <b>31,473</b>       | <b>17,309</b>             | <b>45,211</b>         | <b>46,636</b>     |                   |

85-2

**SECTION III. - PROGRAM OVERVIEW**

This fund is not a grant; it is a special revenue fund. Therefore, there is no term limit as long as there is sufficient revenue to support the expenses charged to this fund.

This program is for the service of all common pleas papers. The party requesting service pays an amount of \$0 to \$25. The amount paid depends on varying circumstances. The revenue generated by this program will be used to fund two part time clerical positions to enter the papers into a database, which tracks the service and attempted service of these documents. This information is then returned to the courts for official dockets.

The revenue generated by the service of all common pleas papers was recorded in the general fund three (3) years ago. However, the amount of papers being served increased and the Warrant Division needed additional staff to handle the volume. At that time, a joint decision by the Finance Director and Assistant Sheriff James was made to record the revenue in a special fund to support the expense of two (2) part time criminal records operators.

SECTION V. A. - LISTING OF POSITIONS

Current Staffing Level:

|                                    | Positions | Full Time Equivalent |             | Total       | Grade  |
|------------------------------------|-----------|----------------------|-------------|-------------|--------|
|                                    |           | General Fund         | Other Fund  |             |        |
| Civil Process Server (2638-151200) |           |                      |             |             |        |
| Criminal Records Operator PT       | 1         | 0                    | .63         | .63         | 7 -P/T |
| Criminal Records Operator PT       | 1         | 0                    | .63         | .63         | 7 -P/T |
| Totals:                            | <u>2</u>  | <u>0</u>             | <u>1.26</u> | <u>1.26</u> |        |

85-4

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**524201 - GENERAL TORT LIABILITY INSURANCE **\$ 28****

General tort liability insurance amounts are allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

**524202 - SURETY BOND **\$ 20****

Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012. The budget amount is the estimate provided by the County's Risk Manager at \$10 per position.

**525041 - E-MAIL SERVICE CHARGES **\$ 240****

E-mail service is a vital tool for communication among all individuals not just within Lexington County. This is a new charge that began December 2007. The current cost is \$10 per user per month. The budgeted amount is based on the number of users submitted December 2007 for a full year of service.

2 users \* \$10 per month \* 12 months = \$ 240

**COUNTY OF LEXINGTON  
SCHOOL DISTRICT #3  
Annual Budget  
FY 2008-09 Estimated Revenue**

| Object Code                            | Revenue Account Title     | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Recommend<br>2008-09 |
|--|---------------------------|-------------------|---------------------------------|--|--|----------------------|----------------------|
| <b>*L/E - School District #3 2639:</b> |                           |                   |                                 |  |  |                      |                      |
| <b>Revenues:</b>                       |                           |                   |                                 |  |  |                      |                      |
| 456100                                 | Program Income            | 29,006            | 19,557                          | 43,800                                   | 43,800                                       | 34,032               |                      |
| 461000                                 | Investment Interest       | 191               | 270                             | 200                                      | 200  | 0                    |                      |
| 801000                                 | Op Trn from Genrl Fund/LE | 31,627            | 46,166                          | 46,166                                   | 46,166                                       | 36,471               |                      |
| <b>** Total Revenue</b>                |                           | <u>60,824</u>     | <u>65,993</u>                   | <u>90,166</u>                            | <u>90,166</u>                                | <u>70,503</u>        |                      |
| <b>***Total Appropriation</b>          |                           |                   |                                 |  | 89,966                                       | 70,503               |                      |
| <b>FUND BALANCE</b>                    |                           |                   |                                 |  |  |                      |                      |
| Beginning of Year                      |                           |                   |                                 |  | <u>729</u>                                   | <u>929</u>           |                      |
| <b>FUND BALANCE - Projected</b>        |                           |                   |                                 |  |  |                      |                      |
| End of Year                            |                           |                   |                                 |  | <u>929</u>                                   | <u>929</u>           |                      |

The expenditures in this fund are split 50/50 between the LCSD and the School District, but the overtime and related fringe cost are paid 100% by the LCSD.

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**COUNTY OF LEXINGTON**  
**SCHOOL DISTRICT #3**  
**Annual Budget**  
**Fiscal Year - 2008-09**

Fund 2639  
Division: Law Enforcement  
Organization: 151200 - Operations

| Object Code               | Expenditure Classification                | <i><b>BUDGET</b></i> |                           |                       |                   |                   |
|---------------------------|---|----------------------|---------------------------|-----------------------|-------------------|-------------------|
|                           |   | 2006-07 Expenditure  | 2007-08 Expenditure (Dec) | 2007-08 Amended (Dec) | 2008-09 Requested | 2008-09 Recommend |
| <b>Personnel</b>          |   |                      |                           |                       |                   |                   |
| 510100                    | Salaries & Wages - 1                      | 38,871               | 19,159                    | 40,506                | 42,422            |                   |
|                           | Salaries & Wages Adjustment Account       | 0                    |                           |                       | 1,777             |                   |
| 510199                    | Special Overtime                          | 521                  | 0                         | 2,000                 | 2,000             |                   |
| 510200                    | Overtime                                  | 0                    | 0                         | 0                     | 0                 |                   |
| 511112                    | FICA - Employer's Portion                 | 2,962                | 1,402                     | 3,252                 | 3,534             |                   |
| 511114                    | Police Retirement - Employer's Portion    | 4,215                | 2,050                     | 4,548                 | 5,059             |                   |
| 511120                    | Employee Insurance - 1                    | 5,760                | 2,880                     | 5,760                 | 6,000             |                   |
| 511130                    | Workers Compensation                      | 1,324                | 645                       | 1,427                 | 1,552             |                   |
|                           | <b>* Total Personnel</b>                  | <b>53,653</b>        | <b>26,136</b>             | <b>57,493</b>         | <b>62,344</b>     |                   |
| <b>Operating Expenses</b> |   |                      |                           |                       |                   |                   |
| 521000                    | Office Supplies                           | 0                    | 0                         | 50                    | 50                |                   |
| 521200                    | Operating Supplies                        | 0                    | 0                         | 200                   | 200               |                   |
| 521208                    | Police Supplies                           | 0                    | 0                         | 100                   | 100               |                   |
| 522300                    | Vehicle Repairs & Maintenance             | 431                  | 6                         | 2,561                 | 600               |                   |
| 524100                    | Vehicle Insurance - 1                     | 530                  | 330                       | 662                   | 546               |                   |
| 524201                    | General Tort Liability Insurance          | 864                  | 481                       | 1,022                 | 874               |                   |
| 524202                    | Surety Bonds - 1                          | 0                    | 0                         | 0                     | 10                |                   |
| 525000                    | Telephone                                 | 63                   | 32                        | 72                    | 72                |                   |
| 525020                    | Pagers and Cell Phones                    | 105                  | 54                        | 114                   | 108               |                   |
| 525030                    | 800 MHz Radio Service Charges             | 540                  | 163                       | 687                   | 687               |                   |
| 525031                    | 800 MHz Radio Maintenance Contracts       | 86                   | 86                        | 92                    | 102               |                   |
| 525041                    | E-mail Service Charges                    | 0                    | 0                         | 70                    | 120               |                   |
| 525210                    | Conference & Meeting Expense              | 0                    | 0                         | 326                   | 1,000             |                   |
| 525230                    | Subscriptions, Dues, and Books            | 0                    | 0                         | 30                    | 40                |                   |
| 525400                    | Gas, Fuel, & Oil                          | 2,551                | 927                       | 2,667                 | 3,000             |                   |
| 525600                    | Uniforms & Clothing                       | 0                    | 392                       | 580                   | 650               |                   |
|                           | <b>* Total Operating</b>                  | <b>5,170</b>         | <b>2,471</b>              | <b>9,233</b>          | <b>8,159</b>      |                   |
|                           | <b>** Total Personnel &amp; Operating</b> | <b>58,823</b>        | <b>28,607</b>             | <b>66,726</b>         | <b>70,503</b>     |                   |
| <b>Capital</b>            |   |                      |                           |                       |                   |                   |
| 540000                    | Small Tools & Minor Equipment             | 0                    | 0                         | 0                     |                   |                   |
| 540010                    | Minor Software                            | 0                    | 0                         | 0                     |                   |                   |
|                           | All Other Equipment                       |                      | 21,566                    | 23,240                |                   |                   |
|                           | <b>** Total Capital</b>                   | <b>0</b>             | <b>21,566</b>             | <b>23,240</b>         | <b>0</b>          |                   |
|                           | <b>*** Total Budget Appropriation</b>     | <b>58,823</b>        | <b>50,173</b>             | <b>89,966</b>         | <b>70,503</b>     |                   |

86-2



**SECTION III. - PROGRAM OVERVIEW**

The School Resource Officer program is provided for the safety and the security of the students in each high school in the Lexington County School Districts. The Lexington County Sheriff's Department and the School Officials are working together to provide a learning environment for the students that will be safe. The State of South Carolina has seen the crime rate rise within the past years with Lexington County also experiencing an increase of school related incidents such as gang and drug activity also.

**SECTION V. A. – LISTING OF POSITIONS**

**Current Staffing Level:**

|   | <u>Positions</u> | <u>Full Time Equivalent</u> |                   | <u>Total</u> | <u>Grade</u> |
|---|------------------|-----------------------------|-------------------|--------------|--------------|
|   |                  | <u>General Fund</u>         | <u>Other Fund</u> |              |              |
| LE / School District #3 Agreement (2639-151200) |                  |                             |                   |              |              |
| School Resource Officer                         | 1                | .5                          | .5                | 1            | 13           |
| Totals:   | <u>1</u>         | <u>.5</u>                   | <u>.5</u>         | <u>1</u>     |              |

86-4

**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**521000 - OFFICE SUPPLIES \$ 50**

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily. The amount budgeted is for 1 SRO. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521200 - OPERATING SUPPLIES \$ 200**

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required for the grant. The amount budgeted is for 1 SRO. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521208 – POLICE SUPPLIES \$ 100**

Police supplies are needed to purchase mace, OSHA kits, Asp batons, handcuffs, etc., as required by policy. The amount budgeted is for 1 SRO. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 600**

The cost of vehicle repairs and maintenance is anticipated to be higher than the current year's budget amount. These vehicles are aging and extraordinary maintenance is anticipated. Extraordinary maintenance includes transmission overhauls and rear end replacements. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524100 - VEHICLE INSURANCE \$ 546**

The budget amount is the actual expenditure for the current fiscal year plus an additional 20% for potential rate increases. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524201 - GENERAL TORT LIABILITY INSURANCE \$ 874**

General tort liability insurance amounts are allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

**524202 – SURETY BOND \$ 10**

Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012. The budget amount is the estimate provided by the County's Risk Manager at \$10 per position.

**525000 – TELEPHONE \$ 72**

Telephone line charges are required for daily operations and voice mail.

**525020 - PAGERS AND CELL PHONES \$ 108**

The School Resource Officers are required to have a pager for safety purposes emergency communication purposes.

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**525030 – 800 MHz RADIO SERVICE CHARGES** **\$ 687**

The 800 MHz radios are required for communication. The USF fee charged in former years was deleted saving \$0.50 per radio, lowering the yearly cost. Please see the 800 MHz radio detail schedule in the appendixes for cost.

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**525031 – 800 MHz RADIO MAINTENANCE CHARGES** **\$ 102**

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

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**525041 – E-MAIL SERVICE CHARGES** **\$ 120**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. This is a new charge that began December 2007. The current cost is \$10 per user per month. The budgeted amount is based on the number of users submitted December 2007 for a full year of service.

1 user \* \$10 per month \* 12 months = \$ 120

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**525210 – CONFERENCE AND MEETING EXPENSES** **\$ 1,000**

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields.

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**525230 – SUBSCRIPTIONS, DUES, & BOOKS** **\$ 40**

The certified law enforcement officer dues for the South Carolina Law Enforcement Association are paid from this account. The cost for dues per SRO is \$40.

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**525400 - GAS, FUEL, AND OIL** **\$ 3,000**

The amount budgeted is based on first 6 months expenditures and projection of the same for the remaining 6 months plus a 15% increase for next fiscal year. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs cannot be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

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**525600 – UNIFORMS AND CLOTHING** **\$ 650**

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers. The estimated cost for uniforms per SRO is \$650 each.

**COUNTY OF LEXINGTON  
SCHOOL DISTRICT #4  
Annual Budget  
FY 2008-09 Estimated Revenue**

| Object Code                            | Revenue Account Title    | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Recommend<br>2008-09 |              |
|--|--------------------------|-------------------|---------------------------------|--|--|----------------------|----------------------|--------------|
| <b>*L/E - School District #4 2640:</b> |                          |                   |                                 |  |  |                      |                      |              |
| <b>Revenues:</b>                       |                          |                   |                                 |  |  |                      |                      |              |
| 456100                                 | Program Income           | 29,155            | 23,776                          | 42,268                                   | 42,268                                       | <u>33,305</u>        |                      |              |
| 461000                                 | Investment Interest      | 139               | 253                             | 150                                      | 150  | <u>0</u>             |                      |              |
| 801000                                 | Op Trn from Genl Fund/LE | 30,816            | 45,818                          | 45,818                                   | 45,818                                       | <u>36,963</u>        |                      |              |
| <b>** Total Revenue</b>                |                          | <u>60,110</u>     | <u>69,847</u>                   | <u>88,236</u>                            | <u>88,236</u>                                | <u>70,268</u>        |                      |              |
| <b>***Total Appropriation</b>          |                          |                   |                                 |  | 88,086                                       | <u>70,268</u>        |                      |              |
| FUND BALANCE                           |                          |                   |                                 |  |  |                      |                      |              |
| Beginning of Year                      |                          |                   |                                 |  |  |                      | <u>(423)</u>         | <u>(273)</u> |
| FUND BALANCE - Projected               |                          |                   |                                 |  |  |                      |                      |              |
| End of Year                            |                          |                   |                                 |  |  |                      | <u>(273)</u>         | <u>(273)</u> |

The expenditures in this fund are split 50/50 between the LCSD and the School District, but the overtime and related fringe costs are paid 100% by the LCSD. The cost of overtime and the related fringes is \$3,658.

**COUNTY OF LEXINGTON  
SCHOOL DISTRICT #4  
Annual Budget  
Fiscal Year - 2008-09**

Fund 2640

Division: Law Enforcement

Organization: 151200 - Operations

|                           |   | <b>BUDGET</b>  |                      |                       |                   |                   |                  |
|---------------------------|---|----------------|----------------------|-----------------------|-------------------|-------------------|------------------|
| Object Code               | Expenditure Classification                | 2006-07 Expend | 2007-08 Expend (Dec) | 2007-08 Amended (Dec) | 2008-09 Requested | 2008-09 Recommend | 2008-09 Approved |
| <b>Personnel</b>          |   |                |                      |                       |                   |                   |                  |
| 510100                    | Salaries & Wages - 1                      | 38,858         | 18,634               | 38,931                | 40,449            |                   |                  |
|                           | Salaries & Wages Adjustment Account       | 0              |                      |                       | 1,738             |                   |                  |
| 510199                    | Special Overtime                          | 1,727          | 1,208                | 3,000                 | 3,000             |                   |                  |
| 511112                    | FICA - Employer's Portion                 | 2,982          | 1,333                | 3,207                 | 3,457             |                   |                  |
| 511114                    | Police Retirement - Employer's Portion    | 4,343          | 2,123                | 4,487                 | 4,948             |                   |                  |
| 511120                    | Employee Insurance - 1                    | 5,760          | 2,880                | 5,760                 | 6,000             |                   |                  |
| 511130                    | Workers Compensation                      | 1,364          | 668                  | 1,408                 | 1,517             |                   |                  |
|                           | <b>* Total Personnel</b>                  | <b>55,034</b>  | <b>26,846</b>        | <b>56,793</b>         | <b>61,109</b>     |                   |                  |
| <b>Operating Expenses</b> |   |                |                      |                       |                   |                   |                  |
| 521000                    | Office Supplies                           | 0              | 0                    | 50                    | 50                |                   |                  |
| 521200                    | Operating Supplies                        | 0              | 0                    | 200                   | 200               |                   |                  |
| 521208                    | Police Supplies                           | 0              | 0                    | 100                   | 100               |                   |                  |
| 522300                    | Vehicle Repairs & Maintenance             | 610            | 519                  | 1,500                 | 600               |                   |                  |
| 524100                    | Vehicle Insurance - 1                     | 530            | 330                  | 662                   | 546               |                   |                  |
| 524201                    | General Tort Liability Insurance          | 864            | 481                  | 1,022                 | 874               |                   |                  |
| 524202                    | Surety Bonds - 1                          | 0              | 0                    | 0                     | 10                |                   |                  |
| 525000                    | Telephone                                 | 63             | 32                   | 72                    | 72                |                   |                  |
| 525020                    | Pagers and Cell Phones                    | 105            | 54                   | 114                   | 108               |                   |                  |
| 525030                    | 800 MHz Radio Service Charges             | 540            | 163                  | 687                   | 687               |                   |                  |
| 525031                    | 800 MHz Radio Maintenance Contracts       | 86             | 86                   | 92                    | 102               |                   |                  |
| 525041                    | E-mail Service Charges                    | 0              | 0                    | 70                    | 120               |                   |                  |
| 525210                    | Conference & Meeting Expense              | 0              | 0                    | 326                   | 1,000             |                   |                  |
| 525230                    | Subscriptions, Dues, & Books              | 0              | 0                    | 30                    | 40                |                   |                  |
| 525400                    | Gas, Fuel, & Oil                          | 2,530          | 1,491                | 2,548                 | 4,000             |                   |                  |
| 525600                    | Uniforms & Clothing                       | 0              | 113                  | 580                   | 650               |                   |                  |
|                           | <b>* Total Operating</b>                  | <b>5,328</b>   | <b>3,269</b>         | <b>8,053</b>          | <b>9,159</b>      |                   |                  |
|                           | <b>** Total Personnel &amp; Operating</b> | <b>60,362</b>  | <b>30,115</b>        | <b>64,846</b>         | <b>70,268</b>     |                   |                  |
| <b>Capital</b>            |   |                |                      |                       |                   |                   |                  |
| 540000                    | Small Tools & Minor Equipment             | 0              | 0                    | 0                     |                   |                   |                  |
| 540010                    | Minor Software                            | 0              | 0                    | 0                     |                   |                   |                  |
|                           | All Other Equipment                       |                | 21,566               | 23,240                |                   |                   |                  |
|                           | <b>** Total Capital</b>                   | <b>0</b>       | <b>21,566</b>        | <b>23,240</b>         | <b>0</b>          |                   |                  |
|                           | <b>*** Total Budget Appropriation</b>     | <b>60,362</b>  | <b>51,681</b>        | <b>88,086</b>         | <b>70,268</b>     |                   |                  |

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### SECTION III. - PROGRAM OVERVIEW

The School Resource Officer program is provided for the safety and the security of the students in each high school in the Lexington County School Districts. The Lexington County Sheriff's Department and the School Officials are working together to provide a learning environment for the students that will be safe. The State of South Carolina has seen the crime rate rise within the past years with Lexington County also experiencing an increase of school related incidents such as gang and drug activity also.

SECTION V. A. – LISTING OF POSITIONS

Current Staffing Level:

|   | Positions | Full Time Equivalent |            | Total    | Grade |
|---|-----------|----------------------|------------|----------|-------|
|   |           | General Fund         | Other Fund |          |       |
| LE / School District #4 Agreement (2640-151200) |           |                      |            |          |       |
| School Resource Officer                         | 1         | .5                   | .5         | 1        | 13    |
| Totals:   | <u>1</u>  | <u>.5</u>            | <u>.5</u>  | <u>1</u> |       |

87-4



**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**521000 - OFFICE SUPPLIES \$ 50**

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily. The amount budgeted is for 1 SRO. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521200 - OPERATING SUPPLIES \$ 200**

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required for the grant. The amount budgeted is for 1 SRO. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521208 – POLICE SUPPLIES \$ 100**

Police supplies are needed to purchase mace, OSHA kits, Asp batons, handcuffs, etc., as required by policy. The amount budgeted is for 1 SRO. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 600**

The cost of vehicle repairs and maintenance is anticipated to be higher than the current year's budget amount. These vehicles are aging and extraordinary maintenance is anticipated. Extraordinary maintenance includes transmission overhauls and rear end replacements. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524100 - VEHICLE INSURANCE \$ 546**

The budget amount is the actual expenditure for the current fiscal year plus an additional 20% for potential rate increases. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524201 - GENERAL TORT LIABILITY INSURANCE \$ 874**

General tort liability insurance amounts are allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

**524202 – SURETY BOND \$ 10**

Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012. The budget amount is the estimate provided by the County's Risk Manager at \$10 per position.

**525000 – TELEPHONE \$ 72**

Telephone line charges are required for daily operations and voice mail.

**525020 - PAGERS AND CELL PHONES \$ 108**

The School Resource Officers are required to have a pager for safety purposes emergency communication purposes.

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**525030 – 800 MHZ RADIO SERVICE CHARGES** **\$ 687**

The 800 MHz radios are required for communication. The USF fee charged in former years was deleted saving \$0.50 per radio, lowering the yearly cost. Please see the 800 MHz radio detail schedule in the appendixes for cost.

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**525031 – 800 MHZ RADIO MAINTENANCE CHARGES** **\$ 102**

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

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**525041 – E-MAIL SERVICE CHARGES** **\$ 120**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. This is a new charge that began December 2007. The current cost is \$10 per user per month. The budgeted amount is based on the number of users submitted December 2007 for a full year of service.

1 user \* \$10 per month \* 12 months = \$ 120

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**525210 – CONFERENCE AND MEETING EXPENSES** **\$ 1,000**

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields.

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**525230 – SUBSCRIPTIONS, DUES, & BOOKS** **\$ 40**

The certified law enforcement officer dues for the South Carolina Law Enforcement Association are paid from this account. The cost for dues per SRO is \$40.

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**525400 - GAS, FUEL, AND OIL** **\$ 4,000**

The amount budgeted is based on first 6 months expenditures and projection of the same for the remaining 6 months plus a 15% increase for next fiscal year. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs cannot be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

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**525600 – UNIFORMS AND CLOTHING** **\$ 650**

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers. The estimated cost for uniforms per SRO is \$650 each.

**COUNTY OF LEXINGTON  
SCHOOL DISTRICT #5  
Annual Budget  
FY 2008-09 Estimated Revenue**

| Object Code                            | Revenue Account Title     | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Recommend<br>2008-09 |
|--|---------------------------|-------------------|---------------------------------|--|--|----------------------|----------------------|
| <b>*L/E - School District #5 2641:</b> |                           |                   |                                 |  |  |                      |                      |
| <b>Revenues:</b>                       |                           |                   |                                 |  |  |                      |                      |
| 456100                                 | Program Income            | 136,978           | 77,966                          | 267,282                                  | 267,282                                      | 232,359              |                      |
| 461000                                 | Investment Interest       | 648               | 1,271                           | 500                                      | 500  | 0                    |                      |
| 801000                                 | Op Trn from Genrl Fund/LE | 154,420           | 176,465                         | 278,678                                  | 278,678                                      | 238,458              |                      |
| <b>** Total Revenue</b>                |                           | <u>292,046</u>    | <u>255,702</u>                  | <u>546,460</u>                           | <u>546,460</u>                               | <u>470,817</u>       |                      |
| <b>***Total Appropriation</b>          |                           |                   |                                 |  | 545,960                                      | 470,817              |                      |
| FUND BALANCE                           |                           |                   |                                 |  |  |                      |                      |
| Beginning of Year                      |                           |                   |                                 |  |  |                      |                      |
|  |                           |                   |                                 |  | (8,710)                                      | (8,210)              |                      |
| FUND BALANCE - Projected               |                           |                   |                                 |  |  |                      |                      |
| End of Year                            |                           |                   |                                 |  |  |                      |                      |
|  |                           |                   |                                 |  | (8,210)                                      | (8,210)              |                      |

The expenditures in this fund are split 50/50 between the LCSD and the School District, but the overtime and related fringe costs are paid 100% by the LCSD. The cost of the overtime and the related fringes is \$6,098.

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**COUNTY OF LEXINGTON  
SCHOOL DISTRICT #5  
Annual Budget  
Fiscal Year - 2008-09**

Fund 2641  
Division: Law Enforcement  
Organization: 151200 - Operations

|                           |   | <b>BUDGET</b>  |                      |                       |                   |                   |                  |
|---------------------------|---|----------------|----------------------|-----------------------|-------------------|-------------------|------------------|
| Object Code               | Expenditure Classification                | 2006-07 Expend | 2007-08 Expend (Dec) | 2007-08 Amended (Dec) | 2008-09 Requested | 2008-09 Recommend | 2008-09 Approved |
| <b>Personnel</b>          |   |                |                      |                       |                   |                   |                  |
| 510100                    | Salaries & Wages - 7                      | 198,925        | 108,336              | 274,216               | 295,568           |                   |                  |
|                           | Salaries & Wages Adjustment Acct          | 0              |                      |                       | 12,023            |                   |                  |
| 510199                    | Special Overtime                          | 2,084          | 643                  | 9,500                 | 5,000             |                   |                  |
| 510200                    | Overtime                                  | 14             | 0                    | 0                     | 0                 |                   |                  |
| 511112                    | FICA - Employer's Portion                 | 14,398         | 7,742                | 21,706                | 23,913            |                   |                  |
| 511114                    | Police Retirement - Employer's Portion    | 21,509         | 11,661               | 30,358                | 34,229            |                   |                  |
| 511120                    | Employee Insurance - 7                    | 28,800         | 16,320               | 40,320                | 42,000            |                   |                  |
| 511130                    | Workers Compensation                      | 6,759          | 3,668                | 9,530                 | 10,496            |                   |                  |
|                           | <b>* Total Personnel</b>                  | <b>272,489</b> | <b>148,370</b>       | <b>385,630</b>        | <b>423,229</b>    |                   |                  |
| <b>Operating Expenses</b> |   |                |                      |                       |                   |                   |                  |
| 520800                    | Outside Printing                          | 0              | 0                    | 110                   | 0                 |                   |                  |
| 521000                    | Office Supplies                           | 0              | 122                  | 650                   | 350               |                   |                  |
| 521200                    | Operating Supplies                        | 0              | 0                    | 3,000                 | 1,400             |                   |                  |
| 521208                    | Police Supplies                           | 0              | 0                    | 3,500                 | 700               |                   |                  |
| 522300                    | Vehicle Repairs & Maintenance             | 1,303          | 1,301                | 8,000                 | 4,200             |                   |                  |
| 524100                    | Vehicle Insurance - 7                     | 2,650          | 1,648                | 4,220                 | 3,822             |                   |                  |
| 524201                    | General Tort Liability Insurance          | 4,298          | 2,427                | 7,060                 | 4,372             |                   |                  |
| 524202                    | Surety Bonds - 7                          | 0              | 0                    | 0                     | 70                |                   |                  |
| 525000                    | Telephone                                 | 315            | 159                  | 504                   | 504               |                   |                  |
| 525020                    | Pagers and Cell Phones                    | 518            | 376                  | 2,370                 | 1,980             |                   |                  |
| 525030                    | 800 MHz Radio Service Charges             | 2,698          | 887                  | 4,809                 | 4,809             |                   |                  |
| 525031                    | 800 MHz Radio Maintenance Contracts       | 428            | 430                  | 458                   | 711               |                   |                  |
| 525041                    | E-mail Service Charges                    | 0              | 0                    | 490                   | 840               |                   |                  |
| 525210                    | Conference & Meeting Expense              | 0              | 0                    | 4,814                 | 5,000             |                   |                  |
| 525230                    | Subscriptions, Dues, & Books              | 0              | 0                    | 250                   | 280               |                   |                  |
| 525400                    | Gas, Fuel, & Oil                          | 7,576          | 4,831                | 14,215                | 14,000            |                   |                  |
| 525600                    | Uniforms & Clothing                       | 732            | 1,329                | 10,768                | 4,550             |                   |                  |
|                           | <b>* Total Operating</b>                  | <b>20,518</b>  | <b>13,510</b>        | <b>65,218</b>         | <b>47,588</b>     |                   |                  |
|                           | <b>** Total Personnel &amp; Operating</b> | <b>293,007</b> | <b>161,880</b>       | <b>450,848</b>        | <b>470,817</b>    |                   |                  |
| <b>Capital</b>            |   |                |                      |                       |                   |                   |                  |
| 540000                    | Small Tools & Minor Equipment             | 0              | 107                  | 700                   |                   |                   |                  |
| 540010                    | Minor Software                            | 0              | 0                    | 800                   |                   |                   |                  |
|                           | All Other Equipment                       |                | 64,698               | 93,612                |                   |                   |                  |
|                           | <b>** Total Capital</b>                   | <b>0</b>       | <b>64,805</b>        | <b>95,112</b>         | <b>0</b>          |                   |                  |
|                           | <b>*** Total Budget Appropriation</b>     | <b>293,007</b> | <b>226,685</b>       | <b>545,960</b>        | <b>470,817</b>    |                   |                  |

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**SECTION III. - PROGRAM OVERVIEW**

The School Resource Officer program is provided for the safety and the security of the students in each high school in the Lexington County School Districts. The Lexington County Sheriff's Department and the School Officials are working together to provide a learning environment for the students that will be safe. The State of South Carolina has seen the crime rate rise within the past years with Lexington County also experiencing an increase of school related incidents such as gang and drug activity within those years.

SECTION V. A. – LISTING OF POSITIONS

Current Staffing Level:

|   | Positions | Full Time Equivalent |            | Total    | Grade |
|---|-----------|----------------------|------------|----------|-------|
|   |           | General Fund         | Other Fund |          |       |
| LE / School District #5 Agreement (2641-151200) |           |                      |            |          |       |
| School Resource Officer                         | 7         | 2.5                  | 2.5        | 5        | 13    |
| Totals:   | <u>7</u>  | <u>2.5</u>           | <u>2.5</u> | <u>5</u> |       |

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**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**521000 - OFFICE SUPPLIES \$ 350**

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily. The amount budgeted is for 7 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521200 - OPERATING SUPPLIES \$ 1,400**

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required for the grant. The amount budgeted is for 7 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521208 – POLICE SUPPLIES \$ 700**

Police supplies are needed to purchase mace, OSHA kits, Asp batons, handcuffs, etc., as required by policy. The amount budgeted is for 7 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 4,200**

The cost of vehicle repairs and maintenance is anticipated to be higher than the current year's budget amount. These vehicles are aging and extraordinary maintenance is anticipated. Extraordinary maintenance includes transmission overhauls and rear end replacements. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs can not be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524100 - VEHICLE INSURANCE \$ 3,822**

The budget amount is the actual expenditure for the current fiscal year plus an additional 20% for potential rate increases. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524201 - GENERAL TORT LIABILITY INSURANCE \$ 4,372**

General tort liability insurance amounts are allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

**524202 – SURETY BOND \$ 70**

Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012. The budget amount is the estimate provided by the County's Risk Manager at \$10 per position.

**525000 – TELEPHONE \$ 504**

Telephone line charges are required for operations and for voice mail .

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**525020 - PAGERS AND CELL PHONES** **\$ 1,980**

The School Resource Officers are required to have a mobile telephone or a pager for emergency communication purposes.

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**525030 – 800 MHZ RADIO SERVICE CHARGES** **\$ 4,809**

Monthly service is required for the 800 MHz radios used by the School Resource Officers for communication purposes and to contact other law enforcement agencies.

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**525031 – 800 MHZ RADIO MAINTENANCE CHARGES** **\$ 711**

The 800 MHz radios are required for communication. The USF fee charged in former years was deleted saving \$0.50 per radio, lowering the yearly cost. Please see the 800 MHz radio detail schedule in the appendixes for cost.

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**525041 – E-MAIL SERVICE CHARGES** **\$ 840**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. This is a new charge that began December 2007. The current cost is \$10 per user per month. The budgeted amount is based on the number of users submitted December 2007 for a full year of service.

$$7 \text{ users} * \$10 \text{ per month} * 12 \text{ months} = \$ 840$$

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**525210 – CONFERENCE AND MEETING EXPENSES** **\$ 5,000**

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields.

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**525230 – SUBSCRIPTIONS, DUES, & BOOKS** **\$ 280**

The certified law enforcement officer dues for the South Carolina Law Enforcement Association are paid from this account. The cost for dues per SRO is \$40.

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**525400 - GAS, FUEL, AND OIL** **\$ 14,000**

The amount budgeted is based on first 6 months expenditures and projection of the same for the remaining 6 months plus a 15% increase for next fiscal year and an additional \$5,548 for two additional officers added in December, 2007. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs cannot be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

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**525600 – UNIFORMS AND CLOTHING** **\$ 4,550**

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers. The estimated cost for uniforms per SRO is \$650 each.



**COUNTY OF LEXINGTON**  
**LAW ENFORCEMENT/ALCOHOL ENFORCEMENT TEAM**  
**Annual Budget**  
**Fiscal Year - 2008-09**

| Object Code                                  | Revenue Account Title        | Actual 2006-07 | Received Thru Dec 2007-08 | Amended Budget Thru Dec 2007-08 | Projected Revenues Thru Jun 2007-08 | Requested 2008-09 | Recommend 2008-09 |
|--|------------------------------|----------------|---------------------------|---------------------------------|-------------------------------------|-------------------|-------------------|
| <b>*L/E - Alcohol Enforcement Team 2642:</b> |                              |                |                           |                                 |                                     |                   |                   |
| <b>Revenues (Organization: 000000)</b>       |                              |                |                           |                                 |                                     |                   |                   |
| 438206                                       | LE/Alcohol Enforce Team Fees | 11,520         | 2,145                     | 11,520                          | 11,520                              | 11,520            |                   |
| 461000                                       | Investment Interest          | 1,290          | 344                       | 500                             | 500                                 | 0                 |                   |
| 801000                                       | Op Trm from Genrl Fund/LE    | 2,500          | 0                         | 0                               | 0                                   | 0                 |                   |
| <b>** Total Revenue</b>                      |                              | <u>15,310</u>  | <u>2,489</u>              | <u>12,020</u>                   | <u>12,020</u>                       | <u>11,520</u>     |                   |
| <b>***Total Appropriation</b>                |                              |                |                           |                                 | 11,520                              | 11,520            |                   |
| <b>FUND BALANCE</b>                          |                              |                |                           |                                 |                                     |                   |                   |
| Beginning of Year                            |                              |                |                           |                                 | <u>38,136</u>                       | <u>38,636</u>     |                   |
| <b>FUND BALANCE - Projected</b>              |                              |                |                           |                                 |                                     |                   |                   |
| End of Year                                  |                              |                |                           |                                 | <u>38,636</u>                       | <u>38,636</u>     |                   |

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**COUNTY OF LEXINGTON**  
**LAW ENFORCEMENT/ALCOHOL ENFORCEMENT TEAM**  
**Annual Budget**  
**Fiscal Year 2008 - 2009**

Fund 2642  
Division: Law Enforcement  
Organization: 151200 - Operations

| Object Code                               | Expenditure Classification | <b>BUDGET</b>  |                      |                       |                   |                   |
|---|----------------------------|----------------|----------------------|-----------------------|-------------------|-------------------|
|   |                            | 2006-07 Expend | 2007-08 Expend (Dec) | 2007-08 Amended (Dec) | 2007-08 Requested | 2008-09 Recommend |
| <b>Personnel</b>                          |                            |                |                      |                       |                   |                   |
| 510100                                    | Salaries & Wages           | 275            | 0                    | 0                     | <u>0</u>          |                   |
| 510200                                    | Overtime                   | 6,824          | 3,764                | 9,465                 | <u>9,446</u>      |                   |
| 511112                                    | FICA - Employer's Portion  | 511            | 275                  | 724                   | <u>723</u>        |                   |
| 511113                                    | SCRS - Employer's Portion  | 0              | 0                    | 0                     | <u>0</u>          |                   |
| 511114                                    | PORS - Employer's Portion  | 760            | 403                  | 1,013                 | <u>1,034</u>      |                   |
| 511130                                    | Workers Compensation       | 239            | 126                  | 318                   | <u>317</u>        |                   |
| <b>* Total Personnel</b>                  |                            | <b>8,609</b>   | <b>4,568</b>         | <b>11,520</b>         | <b>11,520</b>     |                   |
| <b>Operating Expenses</b>                 |                            |                |                      |                       |                   |                   |
| <b>* Total Operating</b>                  |                            | <b>0</b>       | <b>0</b>             | <b>0</b>              | <b>0</b>          |                   |
| <b>** Total Personnel &amp; Operating</b> |                            | <b>8,609</b>   | <b>4,568</b>         | <b>11,520</b>         | <b>11,520</b>     |                   |
| <b>Capital</b>                            |                            |                |                      |                       |                   |                   |
| <b>** Total Capital</b>                   |                            | <b>0</b>       | <b>0</b>             | <b>0</b>              | <u><b>0</b></u>   |                   |

**\*\*\* Total Budget Appropriation**      8,609      4,568      11,520      11,520

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**COUNTY OF LEXINGTON**  
**LAW ENFORCEMENT/ALCOHOL ENFORCEMENT TEAM**  
**Annual Budget**  
**Fiscal Year 2008 - 2009**

Fund 2642  
 Division: Law Enforcement  
 Organization: 151220 - Code Enforcement Services

| Object Code                               | Expenditure Classification | 2006-07 Expend | 2007-08 Expend (Dec) | 2007-08 Amended (Dec) | <b>BUDGET</b>     |                                       |
|---|----------------------------|----------------|----------------------|-----------------------|-------------------|---------------------------------------|
|   |                            |                |                      |                       | 2007-08 Requested | 2008-09 Recommend<br>2008-09 Approved |
| <b>Personnel</b>                          |                            |                |                      |                       |                   |                                       |
| 510100                                    | Salaries & Wages           | 0              | 0                    | 0                     | 0                 | 0                                     |
| 510200                                    | Overtime                   | 0              | 40                   | 0                     | 0                 | 0                                     |
| 511112                                    | FICA - Employer's Portion  | 0              | 3                    | 0                     | 0                 | 0                                     |
| 511114                                    | PORS - Employer's Portion  | 0              | 4                    | 0                     | 0                 | 0                                     |
| 511130                                    | Workers Compensation       | 0              | 1                    | 0                     | 0                 | 0                                     |
| <b>* Total Personnel</b>                  |                            | <b>0</b>       | <b>48</b>            | <b>0</b>              | <b>0</b>          | <b>0</b>                              |
| <b>Operating Expenses</b>                 |                            |                |                      |                       |                   |                                       |
| <b>* Total Operating</b>                  |                            | <b>0</b>       | <b>0</b>             | <b>0</b>              | <b>0</b>          | <b>0</b>                              |
| <b>** Total Personnel &amp; Operating</b> |                            | <b>0</b>       | <b>48</b>            | <b>0</b>              | <b>0</b>          | <b>0</b>                              |
| <b>Capital</b>                            |                            |                |                      |                       |                   |                                       |
| <b>** Total Capital</b>                   |                            | <b>0</b>       | <b>0</b>             | <b>0</b>              | <b>0</b>          | <b>0</b>                              |

**\*\*\* Total Budget Appropriation**                                    0                                    48                                    0                                    0

**89-3**

**SECTION III. – PROGRAM OVERVIEW**

A contractual agreement between the Lexington County Sheriff's Department and the Lexington Richland Alcohol and Drug Abuse Council (LRADAC) promotes the reduction of teenage alcohol and tobacco use by enforcing the legal age for purchasing alcohol and tobacco. LRADAC will pay for the overtime worked by officers enforcing the legal age for purchasing of alcohol. The revenue generated by this contract is used to offset the overtime costs incurred.

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**COUNTY OF LEXINGTON**  
**ALIVE AT 25**  
**Annual Budget**  
**FY 2008-09 Estimated Revenue**

| Object Code                            | Revenue Account Title           | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Recommend<br>2008-09 |
|--|---------------------------------|-------------------|---------------------------------|--|--|----------------------|----------------------|
| <b>*LE - Alive at 25: Fund 2644</b>    |                                 |                   |                                 |  |  |                      |                      |
| <b>Revenues (Organization: 000000)</b> |                                 |                   |                                 |  |  |                      |                      |
| 459900                                 | Miscellaneous Payments & Grants | 0                 | 14,944                          | 57,199                                   | 57,199                                       | <u>47,250</u>        |                      |
| 461000                                 | Investment Interest             | 0                 | 85                              | 0  | 0  | <u>0</u>             |                      |
| 801000                                 | Op Trn From General Fund/LE     | 0                 | 27,386                          | 27,386                                   | 27,386                                       | <u>32,238</u>        |                      |
| <b>** Total Revenue</b>                |                                 | <b>0</b>          | <b>42,415</b>                   | <b>84,585</b>                            | <b>84,585</b>                                | <b>79,488</b>        |                      |
| <b>***Total Appropriation</b>          |                                 |                   |                                 |  | 84,585                                       | 79,488               |                      |
| FUND BALANCE                           |                                 |                   |                                 |  |  |                      |                      |
| Beginning of Year                      |                                 |                   |                                 |  |  |                      |                      |
|  |                                 |                   |                                 |  | 0  | 0                    |                      |
| FUND BALANCE - Projected               |                                 |                   |                                 |  |  |                      |                      |
| End of Year                            |                                 |                   |                                 |  |  |                      |                      |
|  |                                 |                   |                                 |  | 0  | 0                    |                      |

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**COUNTY OF LEXINGTON  
ALIVE AT 25  
Annual Budget  
Fiscal Year - 2008-09**

Fund: 2644  
Division: Law Enforcement  
Organization: 151200 - LE/Operations

| Object Expenditure<br>Code Classification |   | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |                      |
|---|---|-------------------|----------------------------|-----------------------------|----------------------|----------------------|
|   |   |                   |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend |
| <b>Personnel</b>                          |   |                   |                            |                             |                      |                      |
| 510100                                    | Salaries & Wages - 1                      |                   | 9,056                      | 42,264                      | 43,616               |                      |
|   | Salaries & Wages Adjustment Acct          |                   |                            |                             | 1,745                |                      |
| 511112                                    | FICA - Employer's Portion                 |                   | 594                        | 3,233                       | 3,470                |                      |
| 511114                                    | Police Retirement - Employer's Portion    |                   | 969                        | 4,522                       | 4,967                |                      |
| 511120                                    | Insurance Fund Contribution - 1           |                   | 960                        | 5,760                       | 6,000                |                      |
| 511130                                    | Workers Compensation                      |                   | 304                        | 1,420                       | 1,524                |                      |
|   | <b>* Total Personnel</b>                  | <b>0</b>          | <b>11,883</b>              | <b>57,199</b>               | <b>61,322</b>        |                      |
| <b>Operating Expenses</b>                 |   |                   |                            |                             |                      |                      |
| 520800                                    | Outside Printing                          |                   | 0                          | 55                          | 55                   |                      |
| 521000                                    | Office Supplies                           |                   | 0                          | 200                         | 200                  |                      |
| 521200                                    | Operating Supplies                        |                   | 0                          | 1,000                       | 1,000                |                      |
| 521208                                    | Police Supplies                           |                   | 0                          | 1,500                       | 1,000                |                      |
| 522300                                    | Vehicle Repairs & Maintenance             |                   | 62                         | 1,500                       | 2,000                |                      |
| 524100                                    | Vehicle Insurance - 0                     |                   | 0                          | 279                         | 0                    |                      |
| 524101                                    | Comprehensive Insurance - 1               |                   | 277                        | 278                         | 668                  |                      |
| 524201                                    | General Tort Liability Insurance          |                   | 0                          | 965                         | 874                  |                      |
| 524202                                    | Surety Bond                               |                   |                            |                             | 10                   |                      |
| 525000                                    | Telephone                                 |                   | 0                          | 317                         | 0                    |                      |
| 525020                                    | Pagers and Cell Phones                    |                   | 54                         | 900                         | 900                  |                      |
| 525030                                    | 800 MHz Radio Service Charges             |                   | 100                        | 687                         | 687                  |                      |
| 525031                                    | 800 MHz Radio Maintenance Contract        |                   | 0                          | 100                         | 102                  |                      |
| 525041                                    | E-mail Service Charges                    |                   | 0                          | 70                          | 120                  |                      |
| 525210                                    | Conference and Meeting Expenses           |                   |                            |                             | 2,000                |                      |
| 525230                                    | Subscription, Dues & Books                |                   | 0                          | 50                          | 50                   |                      |
| 525400                                    | Gas, Fuel, & Oil                          |                   | 785                        | 3,100                       | 6,500                |                      |
| 525600                                    | Uniforms & Clothing                       |                   | 0                          | 4,580                       | 2,000                |                      |
|   | <b>* Total Operating</b>                  | <b>0</b>          | <b>1,278</b>               | <b>15,581</b>               | <b>18,166</b>        |                      |
|   | <b>** Total Personnel &amp; Operating</b> | <b>0</b>          | <b>13,161</b>              | <b>72,780</b>               | <b>79,488</b>        |                      |
| <b>Capital</b>                            |   |                   |                            |                             |                      |                      |
| 540000                                    | Small Tools & Minor Equipment             |                   | 54                         | 350                         | 0                    |                      |
| 540010                                    | Minor Software                            |                   | 0                          | 400                         | 0                    |                      |
|   | All Other Equipment                       |                   | 0                          | 11,055                      | 0                    |                      |
|   | <b>** Total Capital</b>                   | <b>0</b>          | <b>54</b>                  | <b>11,805</b>               | <b>0</b>             |                      |
|   | <b>*** Total Budget Appropriation</b>     | <b>0</b>          | <b>13,215</b>              | <b>84,585</b>               | <b>79,488</b>        |                      |

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**SECTION III. – PROGRAM OVERVIEW**

The National Safety Council is providing partial funding for one (1) position for a term of three (3) years to manage the “Alive at 25” program. The mission of the “Alive at 25” program is to help young drivers choose safe driving practices, take responsibility for their behavior, and be aware of typical driving hazards. The program functions by using certified law enforcement officers to facilitate an intervention program which uses a combination of workbook exercises, interactive video segments, small group discussions, role-playing, and short lectures to help young drivers develop convictions and strategies that will keep them safer on the road. Another benefit of this program is the parents of the young drivers that attend this training will receive a reduction in insurance rates. The position funded by the National Safety Council will supervise the certified law enforcement instructors by ensuring that the goals and objectives set by the National Safety Council are met. This program is needed because the number one killer of all teens in the United States is car crashes.

This program has proven to be beneficial in many states across the country. We feel confident that this program will assist in the reduction of young driver car crashes; therefore, making Lexington County a safer place to live and work

SECTION V. A. - LISTING OF POSITIONS

Current Staffing Level:

|                           | Positions | Full Time Equivalent |            | Total | Grade |
|---------------------------|-----------|----------------------|------------|-------|-------|
|                           |           | General Fund         | Other Fund |       |       |
| Alive at 25 (2644-151200) |           |                      |            |       |       |
| Sergeant                  | 1         | 0                    | 1          | 1     | 16    |
| Totals:                   | 1         | 0                    | 1          | 1     |       |

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**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**520800 – OUTSIDE PRINTING \$ 55**

Business Cards are needed to be given to citizens.

**521000 - OFFICE SUPPLIES \$ 200**

Major expenditures in this account are folders, pens, laser printer cartridges etc. required for preparation of investigation case files. The amount budgeted is based on the expenditure projection for this fiscal year.

Standard office supplies (Central Stores & Lorick's) \$ 200

**521200 - OPERATING SUPPLIES \$ 1,000**

The greatest expenditure in this account is crime scene processing supplies, audio tapes, VHS tapes, and 8mm tapes for evidence purposes for court trials of investigative and traffic cases. Departmental standards require that evidence tapes not be reused, necessitating the need for more tapes. Evidence bags, disposable gloves, fingerprint kits, evidence boxes, evidence labels, hazardous waste disposal kits, etc, must be used to process criminal investigative cases according to SC Code of Laws and Federal laws. Greater emphasis on domestic violence cases requires an increased use of Polaroid film.

**521208 – POLICE SUPPLIES \$ 1,000**

Officers must be supplied with items such as flashlights, batteries, handcuffs, summons books, holders, etc. to perform daily job duties. Radio batteries are to replace non-rechargeable existing stock. The ASP batons, OC spray and fire extinguishers are required by policy and procedure.

**522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 2,000**

The amount budgeted is based on first 6 ½ months expenditures and projection of the same for the remaining 5 ½ months plus an additional 15% for extraordinary maintenance. The extraordinary maintenance includes transmission overhauls and rear end replacements. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs cannot be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524101 – COMPREHENSIVE INSURANCE \$ 668**

The expenditure recorded for this fiscal year was for 6 months of coverage. The budget amount is the actual expenditure amount for this fiscal year annualized plus 20% for potential rate increases.

**524201 - GENERAL TORT LIABILITY INSURANCE \$ 874**

General tort liability insurance amounts as allocated based on number of personnel. The budget amount is the estimate provided by the County's Risk Manager.

**524202 – SURETY BOND \$ 10**

Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012. Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012. The budget amount is the estimate provided by the County's Risk Manager at \$10 per position.

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**525020 – PAGERS AND CELL PHONES** **\$ 900**

All vital communications cannot occur over the 800 MHz radio system. Therefore, mobile telephones and pagers are required for immediate response when required. The amount budgeted is based on the county contract prices plus an additional amount for lost pagers and additional charges for the cell phones. Please see the pager and cell phone detail schedules in the appendixes for cost allocation.

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**525030 – 800 MHz RADIO SERVICE CHARGES** **\$ 687**

The 800 MHz radios are required for communication.

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**525031 – 800 MHz RADIO MAINTENANCE CONTRACTS** **\$ 102**

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

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**525041 – E-MAIL SERVICE CHARGES** **\$ 120**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. This new charge began December 2007. The current cost is \$10 per user per month. The budgeted amount is based on the number of users submitted December 2007 for a full year of service.

$$1 \text{ user} * \$10 \text{ per month} * 12 \text{ months} = \$ 120$$

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**525210 – CONFERENCE AND MEETING EXPENSES** **\$ 2,000**

To meet requirements for certification, SC Code of Laws, Section 23-23-10 training must be attended. These include: Class I enforcement personnel (40 hours/3 years), Class III dispatch personnel (in-service legal updates) and reserve officer (in-service once a month). This reflects in-house training needs required by law and Accreditation standards to provide to personnel. The academy does not teach these courses, and in many cases, employees must be sent outside the county for training so that they may maintain their certification and acquire advancement in technical fields. Training seminars requested during the year may vary as they are offered.

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**525230 - SUBSCRIPTIONS, DUES & BOOKS** **\$ 50**

Various subscriptions and memberships are needed as they relate to law enforcement statistics, training, and legal updates. These subscriptions and organizational memberships provide information that assist with the daily management, operations, and industry trends.

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**525400 - GAS, FUEL, AND OIL** **\$ 6,500**

The amount budgeted is based on first 6 months expenditures and projection of the same for the remaining 6 months plus a 15% increase for next fiscal year. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs cannot be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

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**525600 - UNIFORMS AND CLOTHING** **\$ 2,000**

Uniforms are requested under Section 23-13-30 of the SC Code of Laws. Each officer receives replacement uniforms 2 times a year. The officers must wear vests, uniforms, with a complete duty belt when performing their duties according to county policy. Body armor is required as policy and safety standard procedure for each sworn officer to wear for protection.

**COUNTY OF LEXINGTON**  
**SCDJJ Contract**  
**Annual Budget**  
**FY 2008-09 Estimated Revenue**

| Object Code                            | Revenue Account Title           | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Recommend<br>2008-09 |
|--|---------------------------------|-------------------|---------------------------------|--|--|----------------------|----------------------|
| <b>*LE - SCDJJ Contract: Fund 2645</b> |                                 |                   |                                 |  |  |                      |                      |
| <b>Revenues (Organization: 000000)</b> |                                 |                   |                                 |  |  |                      |                      |
| 459900                                 | Miscellaneous Payments & Grants | 0                 | 0                               | 100,000                                  | 100,000                                      | 36,563               |                      |
| 461000                                 | Investment Interest             | 0                 | 0                               | 0  | 0  | 0                    |                      |
| 801000                                 | Op Trn From General Fund/LE     | 0                 | 0                               | 0  | 0  | 36,564               |                      |
| <b>** Total Revenue</b>                |                                 | <b>0</b>          | <b>0</b>                        | <b>100,000</b>                           | <b>100,000</b>                               | <b>73,127</b>        |                      |
| <b>***Total Appropriation</b>          |                                 |                   |                                 |  | <b>96,703</b>                                | <b>73,127</b>        |                      |
| FUND BALANCE                           |                                 |                   |                                 |  |  |                      |                      |
| Beginning of Year                      |                                 |                   |                                 |  | 0  | 3,297                |                      |
| FUND BALANCE - Projected               |                                 |                   |                                 |  |  |                      |                      |
| End of Year                            |                                 |                   |                                 |  | 3,297  | 3,297                |                      |

Please Note that this Position has not been filled as of February 1, 2008; therefore, the amount budgeted for salaries and wages is only an estimate.

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**COUNTY OF LEXINGTON**  
**SCDJJ Contract**  
**Annual Budget**  
**Fiscal Year - 2008-09**

Fund: 2645  
Division: Law Enforcement  
Organization: 151200 - LE/Operations

| Object Expenditure<br>Code Classification     | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |                      |                     |
|---|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|   |                   |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                              |                   |                            |                             |                      |                      |                     |
| 510100 Salaries & Wages - 1                   |                   | 0                          | 31,477                      | 42,841               |                      |                     |
| Salaries & Wages Adjustment Acct              |                   |                            | 0                           | 1,714                |                      |                     |
| 511112 FICA - Employer's Portion              |                   | 0                          | 2,408                       | 3,409                |                      |                     |
| 511114 Police Retirement - Employer's Portion |                   | 0                          | 3,369                       | 4,879                |                      |                     |
| 511120 Insurance Fund Contribution - 1        |                   | 0                          | 5,760                       | 6,000                |                      |                     |
| 511130 Workers Compensation                   |                   | 0                          | 1,058                       | 1,498                |                      |                     |
| <b>* Total Personnel</b>                      | <b>0</b>          | <b>0</b>                   | <b>44,072</b>               | <b>60,341</b>        |                      |                     |
| <b>Operating Expenses</b>                     |                   |                            |                             |                      |                      |                     |
| 520800 Outside Printing                       |                   | 0                          | 55                          | 55                   |                      |                     |
| 521000 Office Supplies                        |                   | 0                          | 200                         | 200                  |                      |                     |
| 521200 Operating Supplies                     |                   | 0                          | 1,000                       | 1,000                |                      |                     |
| 521208 Police Supplies                        |                   | 0                          | 1,500                       | 1,000                |                      |                     |
| 522300 Vehicle Repairs & Maintenance          |                   | 0                          | 1,500                       | 2,000                |                      |                     |
| 524100 Vehicle Insurance - 1                  |                   | 0                          | 557                         | 546                  |                      |                     |
| 524101 Comprehensive Insurance                |                   | 0                          | 0                           | 0                    |                      |                     |
| 524201 General Tort Liability Insurance       |                   | 0                          | 965                         | 874                  |                      |                     |
| 524202 Surety Bond                            |                   | 0                          | 0                           | 10                   |                      |                     |
| 525000 Telephone                              |                   | 0                          | 317                         | 242                  |                      |                     |
| 525020 Pagers and Cell Phones                 |                   | 0                          | 900                         | 900                  |                      |                     |
| 525030 800 MHz Radio Service Charges          |                   | 0                          | 687                         | 687                  |                      |                     |
| 525031 800 MHz Radio Maintenance Contract     |                   | 0                          | 100                         | 102                  |                      |                     |
| 525041 E-mail Service Charges                 |                   | 0                          | 0                           | 120                  |                      |                     |
| 525230 Subscription, Dues & Books             |                   | 0                          | 50                          | 50                   |                      |                     |
| 525400 Gas, Fuel, & Oil                       |                   | 0                          | 3,100                       | 3,000                |                      |                     |
| 525600 Uniforms & Clothing                    |                   | 0                          | 4,650                       | 2,000                |                      |                     |
| <b>* Total Operating</b>                      | <b>0</b>          | <b>0</b>                   | <b>15,581</b>               | <b>12,786</b>        |                      |                     |
| <b>** Total Personnel &amp; Operating</b>     | <b>0</b>          | <b>0</b>                   | <b>59,653</b>               | <b>73,127</b>        |                      |                     |
| <b>Capital</b>                                |                   |                            |                             |                      |                      |                     |
| 540000 Small Tools & Minor Equipment          |                   | 0                          | 350                         | 0                    |                      |                     |
| 540010 Minor Software                         |                   | 0                          | 400                         | 0                    |                      |                     |
| All Other Equipment                           |                   | 0                          | 36,300                      | 0                    |                      |                     |
| <b>** Total Capital</b>                       | <b>0</b>          | <b>0</b>                   | <b>37,050</b>               | <b>0</b>             |                      |                     |
| <b>*** Total Budget Appropriation</b>         | <b>0</b>          | <b>0</b>                   | <b>96,703</b>               | <b>73,127</b>        |                      |                     |

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### SECTION III. - PROGRAM OVERVIEW

The South Carolina Department of Juvenile Justice (SCDJJ) has established a contract with the Lexington County Sheriff's Department (LCSD) to provide technical and professional services, as it relates to juvenile detention prevention and intervention initiatives. SCDJJ will provide one hundred thousand dollars (\$100,000) the first year and 50% of the total cost for the remaining term of the contract to fund a Juvenile Detention Case Manager, whose responsibility shall be to manage juvenile detention cases and provide prevention and intervention support to detention initiatives in the Lexington County law enforcement service area. This contract will support SCDJJ's efforts to provide juvenile detention alternatives in lieu of housing Lexington County juveniles in their facility at a cost to LCSD of \$50 per day per juvenile.

SECTION V. A. – LISTING OF POSITIONS

|              | Positions | Full Time Equivalent |            | Total    | Grade |
|--------------|-----------|----------------------|------------|----------|-------|
|              |           | General Fund         | Other Fund |          |       |
| Investigator | 1         | 0                    | 1          | 1        | 13    |
| Totals       | <u>1</u>  | <u>0</u>             | <u>1</u>   | <u>1</u> |       |

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**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**520800 – OUTSIDE PRINTING \$ 55**

Business Cards are needed to be given to citizens.

**521000 - OFFICE SUPPLIES \$ 200**

Items to be purchased including but not limited to pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily.

**521200 - OPERATING SUPPLIES \$ 1,000**

The greatest expenditure in this account is case preparation materials. Supplies needed but not limited to are tapes, evidence collection bags and boxes, disposable gloves, fingerprint kits, hazardous waste disposal kits, etc, must be used to process criminal investigative cases according to SC Code of Laws and Federal laws.

**521208 – POLICE SUPPLIES \$ 1,000**

Law enforcement accessories are required for daily job functions. Supplies needed but not limited to are flashlights, handcuffs, flex cuffs, OSHA supplies, duty ammunition, and taser cartridges.

**522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 2,000**

This account is used to repair and maintain vehicles.

**524100 - VEHICLE INSURANCE \$ 546**

The budget amount per vehicle is the recommendation of the County Risk Manager.

**524201 - GENERAL TORT LIABILITY INSURANCE \$ 874**

General Tort Liability Insurance is required for each person employed by the County. The amount listed as estimated by County Risk Manager.

**524202 – SURETY BOND \$ 10**

Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012. The budget amount is the estimate provided by the County's Risk Manager at \$10 per position.

**525000 -TELEPHONE \$ 242**

This account will be used to pay telephone line charges, fax line charges, and telephone book listing charges. The amount budgeted is based on the contract prices with Pond Branch Telephone Company plus an additional amount for telephone extension relocations, directory assistance charges and telephone book listing charges

**525020 – PAGERS AND CELL PHONES \$ 900**

All vital communications cannot occur over the 800 MHz radio system. Therefore, mobile telephones are required for immediate response when required. The amount budgeted is based on the county contract prices plus an amount for additional charges for the cell phones.

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**525030 – 800 MHz RADIO SERVICE CHARGES** **\$ 687**

The 800 MHz radios are required for communication.

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**525031 – 800 MHz RADIO MAINTENANCE CONTRACTS** **\$ 102**

The 800 MHz radios are covered under a maintenance contract that covers some repairs due to excessive use.

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**525041 – E-MAIL SERVICE CHARGES** **\$ 120**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. This is a new charge that began December 2007. The current cost is \$10 per user per month. The budgeted amount is based on the number of users submitted December 2007 for a full year of service.

1 user \* \$10 per month \* 12 months = \$120

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**525230 - SUBSCRIPTIONS, DUES & BOOKS** **\$ 50**

Various subscriptions and memberships are needed as they relate to law enforcement statistics, training, and legal updates. These subscriptions and organizational memberships provide information that assist with the daily management, operations, and industry trends.

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**525400 - GAS, FUEL, AND OIL** **\$ 3,000**

The amount budgeted is based on the estimated average cost of a patrol car plus an additional 10%. The 10% increase is due to the unstable fuel market.

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**525600 - UNIFORMS AND CLOTHING** **\$ 2,000**

The officers must wear vests, uniforms, complete duty belts including asp baton, handcuffs and when performing their duties according to county policy. Body armor is required as policy and safety standard procedure for each sworn officer to wear for protection.



**COUNTY OF LEXINGTON  
 JUDICIAL CENTER SECURITY GRANT  
 Annual Budget  
 Fiscal Year - 2007-08**

| Object Code                      | Revenue Account Title       | Applied<br>2007-08 | Approved<br>2007-08 |
|----------------------------------|-----------------------------|--------------------|---------------------|
| * Judicial Center Security Grant |                             |                    |                     |
| <b>Revenues:</b>                 |                             |                    |                     |
| 457000                           | Federal Grant Income        | 152,362            | 0                   |
| 801000                           | Op Trn from General Fund/LE | 50,788             | 0                   |
| <b>** Total Revenue</b>          |                             | <b>203,150</b>     | <b>0</b>            |
| <b>***Total Appropriation</b>    |                             | <b>203,150</b>     | <b>0</b>            |
| FUND BALANCE                     |                             |                    |                     |
| Beginning of Year                |                             | 0                  | 0                   |
| FUND BALANCE - Projected         |                             |                    |                     |
| End of Year                      |                             | 0                  | 0                   |
| Grant Matches: 75/25             |                             |                    |                     |

Fund:  
 Division: Law Enforcement  
 Organization: 151300 LE/Jail Operations

|   |  | <b>BUDGET</b>      |                     |
|---|--|--------------------|---------------------|
| Object Code                               | Expenditure Classification                       | 2007-08<br>Applied | 2007-08<br>Approved |
| <b>Personnel</b>                          |  |                    |                     |
| <b>* Total Personnel</b>                  |  | <b>0</b>           | <b>0</b>            |
| <b>Operating Expenses</b>                 |  |                    |                     |
| 520200                                    | Contracted Services                              | 38,000             | 0                   |
| <b>* Total Operating</b>                  |  | <b>38,000</b>      | <b>0</b>            |
| <b>** Total Personnel &amp; Operating</b> |  | <b>38,000</b>      | <b>0</b>            |
| <b>Capital</b>                            |  |                    |                     |
| 540000                                    | Small Tools & Minor Equipment                    | 750                | 0                   |
|   | (2) Walk Through Magnetometers                   | 12,000             | 0                   |
|   | (1) X-Ray Package Scanner                        | 35,000             | 0                   |
|   | (32) Surveillance Camera System w/ Accessories   | 96,000             | 0                   |
|   | (2) Proximity Card Reader System                 | 6,000              | 0                   |
|   | (16) Perimeter/Exterior and Duress Alarm Systems | 5,400              | 0                   |
|   | (40) Duress Buttons w/ Repeaters                 | 10,000             | 0                   |
| <b>** Total Capital</b>                   |  | <b>165,150</b>     | <b>0</b>            |
| <b>*** Total Budget Appropriation</b>     |  | <b>203,150</b>     | <b>0</b>            |

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### SECTION III. - PROGRAM OVERVIEW

Society today places enormous demands on our nation's courthouses. Increased crime and litigation have led to backlogged court dockets, overburdened personnel and overcrowded court facilities. Court fragmentation, operational space shortages, and security risks are just some of the serious problems common to courthouses. Courthouse security measures range from full perimeter security with magnetometers, x-ray machines, closed circuit televisions, secured areas, to none at all. The financial aspect of providing adequate security is a universal factor in opposition to court security.

Courthouses are often the sites of violent and tragic incidents. Reports from across the United States indicate that there continues to be a growing number of threats and acts of violence against the courts and trial participants. The conclusion to be drawn is that court violence has and will continue to increase dramatically throughout this country and that no jurisdiction is immune.

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**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**520200 –CONTRACTED SERVICES**

**\$38,000**

Service fees are required for the CCTV surveillance cameras and alarm systems to allow 24/7 hour coverage for continuous security operations.

**SECTION VI. C. –CAPITAL LINE ITEM NARRATIVES**

**540000 – SMALL TOOLS AND MINOR EQUIPMENT \$ 750**

Magnetometers are required to target a specific area. The magnetometers identify the presence of metal found in weapons such as guns, knives, hand grenades, pointed objects, etc. These units are required to ensure the safety and security of the courts, the citizens, and those who enter and work within the facility. Three (3) magnetometers are requested at an estimated cost of \$750 including tax and shipping.

**(2) WALK-THROUGH MAGNETOMETERS \$12,000**

Walk through magnetometers are required to scan all individuals entering the courthouse to ensure the safety and security of all individuals in the facility. The walk-through magnetometers identify the presence of metal found in weapons such as guns, knives, hand grenades, pointed objects, etc. like the hand held units but they also measure the amount of metal in the objects. The magnetometers must be of high density for the detection of the smallest object containing metal that could be concealed.

**(1) X-RAY PACKAGE SCANNER \$35,000**

The X-ray package scanner scans a package, purses, knapsacks, bags, etc., to visually detect the presence of various types of weapons such as liquid chemicals, bombs, knives, guns, hand grenades, scissors, and other types of weapons. The x-ray package scanner enhances the image to allow for a greater view of the contents of the package for decisive recognition to prevent a critical incident. This scanner is necessary for the safety and security of the courts and those who enter and work within the facility.

**(32) SURVEILLANCE CAMERA SYSTEM \$96,000**

Video surveillance CCTV camera systems to include software, monitors and multiplexers are required to maintain a high level of courthouse security. The presence of security cameras may intimidate suspects to a degree that they are deterred from committing any sort of violent action. Surveillance cameras that are strategically positioned enable identification of potential criminal activity and allow for dispatch of officers to control the situation. The multiplexer will allow for the recording of every motion that the surveillance camera detects.

**(2) PROXIMITY CARD READER SYSTEM \$ 6000**

Two access doors at the courthouse need a proximity card reader that interface with the existing system to eliminate public access to secured areas of the judiciary center. The card reader identifies the code programmed on the card to allow access to those individuals who are approved for entry into the facility. The card reader will provide security for the door access while recording each individual who enters and exits the facility. This will aid in ensuring the safety and security of the judiciary and other staff that work within the facility and will enable the accountability of persons for security purposes.

**(16) PERIMETER/EXTERIOR AND DURESS ALARMS SYSTEMS \$ 5,400**

All exterior/perimeter doors must have intrusion alarms installed for audible awareness of an intrusion. The installation of the alarms would be an additional tool to secure the facility. The current social, economic, and terrorist conditions have combined to make the courts more likely to be objects of attacks by emotional and frustrated litigants, and by desperate, dangerous, and fanatical criminals.

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**(40) DURESS BUTTONS WITH (1) REPEATER \$10,000**

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Wireless duress buttons are panic buttons that instantly send emergency stress incident notification to existing radios so officers can respond immediately to the emergency call for assistance. This system will allow the deputy to respond to the exact location without a dispatch delay. They will be used for courthouse security entrances, offices, the judge's bench, clerk's office, and other areas that encounter combative or unruly individuals on a regular basis. Deputies are patrolling the buildings and grounds for protection but these devices will increase the efficiency and effectiveness of response to emergencies.

**COUNTY OF LEXINGTON  
URBAN ENTITLEMENT COMMUNITY DEVELOPMENT  
Annual Budget  
FY 2008-09 Estimated Revenue**

| Object Code  | Revenue Account Title             | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Recommend<br>2008-09 |
|--|-----------------------------------|-------------------|---------------------------------|--|--|----------------------|----------------------|
| <b>*Urban Entitlement Community Development 2400</b> |                                   |                   |                                 |  |  |                      |                      |
| <b>Revenues:</b>                                     |                                   |                   |                                 |  |  |                      |                      |
| 457000   | Federal Grant Income              | 1,957,047         | 592,120                         | 2,644,353                                | 2,644,353                                    | 1,418,214            | _____                |
| 457002   | Adv Obligation of 07/08 HUD Funds | 0                 | 0                               | 0  | 0  | 0                    | _____                |
| 460000   | Interest Income                   | 70                | 0                               | 0  | 0  | 0                    | _____                |
| 461000   | Investment Interest               | 89                | 0                               | 0  | 0  | 0                    | _____                |
| 469900   | Miscellaneous Revenues            | 0                 | 0                               | 0  | 0  | 0                    | _____                |
| <b>**Total Revenue</b>                               |                                   | <u>1,957,206</u>  | <u>592,120</u>                  | <u>2,644,353</u>                         | <u>2,644,353</u>                             | <u>1,418,214</u>     | _____                |
| <b>***Total Appropriation</b>                        |                                   |                   |                                 |  | 1,945,080                                    | 1,677,746            | _____                |
| <b>New Program - Customer Service Clerk</b>          |                                   |                   |                                 |  |  | 44,990               |                      |
| FUND BALANCE   |                                   |                   |                                 |  |  |                      |                      |
| Beginning of Year                                    |                                   |                   |                                 |  | (67,182)                                     | 632,091              | _____                |
| FUND BALANCE - Projected                             |                                   |                   |                                 |  |  |                      |                      |
| End of Year  |                                   |                   |                                 |  | <u>632,091</u>                               | <u>327,569</u>       | =====                |
| GRANT PERIOD: 07-01-2008 to 06-30-2009               |                                   |                   |                                 |  |  |                      |                      |
| GRANT AWARD: Federal \$1,418,214                     |                                   | Admin = \$        |                                 | Projects = \$                            |  |                      |                      |
| PERCENTAGE SHARED: 100% Federal                      |                                   |                   |                                 |  |  |                      |                      |

**SECTION I**

**COUNTY OF LEXINGTON  
URBAN ENTITLEMENT COMMUNITY DEVELOPMENT  
Annual Budget  
Fiscal Year - 2008-09**

Fund 2400  
Division : Community Development  
Organization: 181200 - Community Development Administration

| Object Expenditure Code Classification       | 2006-07 Expend | 2007-08 Expend (Dec) | 2007-08 Amended (Dec) | <b>BUDGET</b>     |                   |                  |
|--|----------------|----------------------|-----------------------|-------------------|-------------------|------------------|
|  |                |                      |                       | 2008-09 Requested | 2008-09 Recommend | 2008-09 Approved |
| <b>Personnel</b>                             |                |                      |                       |                   |                   |                  |
| 510100 Salaries & Wages - 2                  | 79,527         | 38,501               | 82,708                | 83,420            |                   |                  |
| Salaries & Wages Adjustment Account          |                |                      |                       | 3,337             |                   |                  |
| 511112 FICA - Employer's Portion             | 5,984          | 2,852                | 6,327                 | 6,637             |                   |                  |
| 511113 State Retirement - Employer's Portion | 6,552          | 3,546                | 7,617                 | 8,146             |                   |                  |
| 511120 Employee Insurance - 2                | 11,520         | 5,760                | 11,520                | 12,000            |                   |                  |
| 511130 Workers Compensation                  | 239            | 116                  | 249                   | 261               |                   |                  |
| <b>* Total Personnel</b>                     | <b>103,822</b> | <b>50,775</b>        | <b>108,421</b>        | <b>113,801</b>    |                   |                  |
| <b>Operating Expenses</b>                    |                |                      |                       |                   |                   |                  |
| 520300 Professional Services                 | 0              | 0                    | 0                     | 200               |                   |                  |
| 520400 Advertising & Publicity               | 3,410          | 1,250                | 5,317                 | 5,317             |                   |                  |
| 520500 Legal Services                        | 803            | 125                  | 1,000                 | 1,000             |                   |                  |
| 520702 Technical Currency & Support          | 0              | 0                    | 500                   | 500               |                   |                  |
| 520800 Outside Printing                      | 237            | 74                   | 1,300                 | 0                 |                   |                  |
| 521000 Office Supplies                       | 1,394          | 553                  | 1,500                 | 1,750             |                   |                  |
| 521010 Newsletter/Printing Supplies          | 0              | 0                    | 0                     | 1,000             |                   |                  |
| 521100 Duplicating                           | 408            | 168                  | 675                   | 675               |                   |                  |
| 522200 Small Equipment Repairs & Maintenance | 0              | 0                    | 100                   | 100               |                   |                  |
| 524000 Building Insurance                    | 31             | 19                   | 35                    | 32                |                   |                  |
| 524201 General Tort Liability Insurance      | 122            | 61                   | 135                   | 119               |                   |                  |
| 524202 Surety Bonds                          | 0              | 0                    | 0                     | 18                |                   |                  |
| 525000 Telephone                             | 480            | 242                  | 488                   | 488               |                   |                  |
| 525020 Pagers and Cell Phones                | 403            | 206                  | 920                   | 1,080             |                   |                  |
| 525041 E-mail Service Charges                | 0              | 0                    | 140                   | 240               |                   |                  |
| 525100 Postage                               | 269            | 117                  | 500                   | 500               |                   |                  |
| 525210 Conference & Meeting Expense          | 11,216         | 4,787                | 14,135                | 12,945            |                   |                  |
| 525230 Subscriptions, Dues, & Books          | 4,251          | 4,052                | 4,619                 | 4,484             |                   |                  |
| 525240 Personal Mileage Reimbursement        | 85             | 68                   | 582                   | 606               |                   |                  |
| 525250 Motor Pool Reimbursement              | 544            | 824                  | 3,201                 | 3,333             |                   |                  |
| 525300 Util / Administration Building        | 1,427          | 846                  | 1,635                 | 1,692             |                   |                  |
| 529903 Contingency                           | 0              | 0                    | 36,929                | 6,800             |                   |                  |
| 529950 Indirect Costs                        | 15,349         | 3,716                | 19,233                | 19,233            |                   |                  |
| <b>* Total Operating</b>                     | <b>40,429</b>  | <b>17,108</b>        | <b>92,944</b>         | <b>62,112</b>     | <b>0</b>          | <b>0</b>         |
| <b>** Total Personnel &amp; Operating</b>    | <b>144,251</b> | <b>67,883</b>        | <b>201,365</b>        | <b>175,913</b>    | <b>0</b>          | <b>0</b>         |
| <b>Capital</b>                               |                |                      |                       |                   |                   |                  |
| 540000 Small Tools & Minor Equipment         | 1,230          | 315                  | 1,100                 | 250               |                   |                  |
| 540010 Minor Software                        | 781            | 0                    | 2,000                 | 700               |                   |                  |
| All Other Equipment                          | 3,561          | 5,479                | 5,878                 |                   |                   |                  |
| 5A---- (1) Desktop Computer                  |                |                      |                       | 837               |                   |                  |
| 5A---- (1) Laser Printer                     |                |                      |                       | 1,059             |                   |                  |
| <b>** Total Capital</b>                      | <b>5,572</b>   | <b>5,794</b>         | <b>8,978</b>          | <b>2,846</b>      | <b>0</b>          | <b>0</b>         |
| <b>*** Total Budget Appropriation</b>        | <b>149,823</b> | <b>73,677</b>        | <b>210,343</b>        | <b>178,759</b>    | <b>0</b>          | <b>0</b>         |



**SECTION I**

**COUNTY OF LEXINGTON  
URBAN ENTITLEMENT COMMUNITY DEVELOPMENT  
Annual Budget  
Fiscal Year - 2008-09**

Fund 2400  
Division: Community Development  
Organization - 181201 Community Development Projects

| Object Expenditure<br>Code Classification     | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <i>BUDGET</i>        |                      |                     |
|---|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|   |                   |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                              |                   |                            |                             |                      |                      |                     |
| <b>* Total Personnel</b>                      | 0                 | 0                          | 0                           | 0                    | 0                    | 0                   |
| <b>Operating Expenses</b>                     |                   |                            |                             |                      |                      |                     |
| 529000 Unclassified                           | 0                 | 0                          | 125,139                     | 47,250               |                      |                     |
| 534018 SisterCare, Inc.                       | 12,000            | 22,339                     | 26,736                      | 0                    |                      |                     |
| 534258 Midland Area Consortium of Homeless    | 0                 | 1,638                      | 2,500                       | 0                    |                      |                     |
| 573109 Gtr Columbia Comm. Relations Council   | 14,472            | 0                          | 0                           | 0                    |                      |                     |
| 537113 Old Barnwell Road Water                | 93,152            | 0                          | 0                           | 0                    |                      |                     |
| 537114 Lloydwood Sewer Project                | 79,233            | 15,768                     | 15,767                      | 0                    |                      |                     |
| 537118 Double Branch Water / Sewer            | 42,501            | 0                          | 87,275                      | 0                    |                      |                     |
| 537119 Minor Housing Repair Program           | 14,268            | 39,087                     | 235,732                     | 0                    |                      |                     |
| 537121 State Street Streetscape Phase II      | 0                 | 0                          | 130,476                     | 0                    |                      |                     |
| 537122 Triangle City Parking Improvements     | 0                 | 0                          | 203,250                     | 0                    |                      |                     |
| 537123 Boiling Springs Water Main Extension   | 0                 | 0                          | 400,000                     | 0                    |                      |                     |
| 5----- Gibson Rd Sidewalk                     |                   |                            |                             | 395,000              |                      |                     |
| 5----- Alexander Rd Sidewalk Ph. II           |                   |                            |                             | 40,000               |                      |                     |
| 5----- Leica Lane Affordable Housing          |                   |                            |                             | 135,000              |                      |                     |
| 5----- Lexington County Needs Analysis        |                   |                            |                             | 30,000               |                      |                     |
| 5----- SisterCare Pick-up Truck & Trailer     |                   |                            |                             | 27,000               |                      |                     |
| 5----- Main St. Property Clearance            |                   |                            |                             | 58,000               |                      |                     |
| 5----- Pine St. Paving                        |                   |                            |                             | 140,000              |                      |                     |
| 5----- Lexington Economic Advancement Project |                   |                            |                             | 11,988               |                      |                     |
| 5----- Woman's Community Residence Van        |                   |                            |                             | 19,500               |                      |                     |
| 5----- State St. Streetscape Ph. III          |                   |                            |                             | 206,249              |                      |                     |
| 5----- Triangle City Façade Improvemnts Ph. I |                   |                            |                             | 220,000              |                      |                     |
| 5----- Pelion Sewer Study                     |                   |                            |                             | 75,000               |                      |                     |
| 5----- South Congaree Sewer Study             |                   |                            |                             | 44,000               |                      |                     |
| 5----- Cayce Senior Center Feasibility Study  |                   |                            |                             | 50,000               |                      |                     |
| <b>* Total Operating</b>                      | <b>255,626</b>    | <b>78,832</b>              | <b>1,226,875</b>            | <b>1,498,987</b>     | <b>0</b>             | <b>0</b>            |
| <b>** Total Personnel &amp; Operating</b>     | <b>255,626</b>    | <b>78,832</b>              | <b>1,226,875</b>            | <b>1,498,987</b>     | <b>0</b>             | <b>0</b>            |
| <b>Capital</b>                                |                   |                            |                             |                      |                      |                     |
| <b>** Total Capital</b>                       | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <b>0</b>             | <b>0</b>             | <b>0</b>            |
| <b>*** Total Budget Appropriation</b>         | <b>255,626</b>    | <b>78,832</b>              | <b>1,226,875</b>            | <b>1,498,987</b>     | <b>0</b>             | <b>0</b>            |

**SECTION I**

**COUNTY OF LEXINGTON  
URBAN ENTITLEMENT COMMUNITY DEVELOPMENT  
Annual Budget  
Fiscal Year - 2008-09**

Fund 2400

Division : Community Development

Organization: 111320 Code Enforcement Services

| Object Expenditure<br>Code Classification     | 2006-07        | 2007-08         | 2007-08          | <b>BUDGET</b>        |                      |                     |
|---|----------------|-----------------|------------------|----------------------|----------------------|---------------------|
|   | Expend         | Expend<br>(Dec) | Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                              |                |                 |                  |                      |                      |                     |
| 510100 Salaries & Wages - 2                   | 75,681         | 0               | 0                |                      |                      |                     |
| 510199 Special Overtime                       | 362            | 0               | 0                |                      |                      |                     |
| 511112 FICA - Employer's Portion              | 5,468          | 0               | 0                |                      |                      |                     |
| 511114 Police Retirement - Employer's Portion | 8,137          | 0               | 0                |                      |                      |                     |
| 511120 Employee Insurance - 2                 | 11,520         | 0               | 0                |                      |                      |                     |
| 511130 Workers Compensation                   | 2,557          | 0               | 0                |                      |                      |                     |
| <b>* Total Personnel</b>                      | <b>103,725</b> | <b>0</b>        | <b>0</b>         | <b>0</b>             | <b>0</b>             | <b>0</b>            |
| <b>Operating Expenses</b>                     |                |                 |                  |                      |                      |                     |
| 524201 General Tort Liability Insurance       | 1,056          | 0               | 0                |                      |                      |                     |
| 525020 Pagers and Cell Phones                 | 264            | 0               | 0                |                      |                      |                     |
| 525600 Uniforms & Clothing                    | 848            | 0               | 0                |                      |                      |                     |
| 529903 Contingency                            | 0              | 0               | 0                |                      |                      |                     |
| <b>* Total Operating</b>                      | <b>2,168</b>   | <b>0</b>        | <b>0</b>         | <b>0</b>             | <b>0</b>             | <b>0</b>            |
| <b>** Total Personnel &amp; Operating</b>     | <b>105,893</b> | <b>0</b>        | <b>0</b>         | <b>0</b>             | <b>0</b>             | <b>0</b>            |
| <b>Capital</b>                                |                |                 |                  |                      |                      |                     |
| 540000 Small Tools & Minor Equipment          | 0              | 0               | 0                |                      |                      |                     |
| 540010 Minor Software                         | 0              | 0               | 0                |                      |                      |                     |
| <b>** Total Capital</b>                       | <b>0</b>       | <b>0</b>        | <b>0</b>         | <b>0</b>             | <b>0</b>             | <b>0</b>            |
| <b>*** Total Budget Appropriation</b>         | <b>105,893</b> | <b>0</b>        | <b>0</b>         | <b>0</b>             | <b>0</b>             | <b>0</b>            |

**SECTION I**

**COUNTY OF LEXINGTON  
 URBAN ENTITLEMENT COMMUNITY DEVELOPMENT  
 Annual Budget  
 Fiscal Year - 2008-09**

Fund 2400  
 Division: Public Safety  
 Organization: 131500 Fire Service

| Object Expenditure<br>Code Classification | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <i>BUDGET</i>        |                      |                     |
|---|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|   |                   |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                          | 0                 | 0                          | 0                           | 0                    | 0                    | 0                   |
| <b>* Total Personnel</b>                  | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <b>0</b>             | <b>0</b>             | <b>0</b>            |
| <b>Operating Expenses</b>                 | 0                 | 0                          | 0                           | 0                    | 0                    | 0                   |
| <b>* Total Operating</b>                  | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <b>0</b>             | <b>0</b>             | <b>0</b>            |
| <b>** Total Personnel &amp; Operating</b> | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <b>0</b>             | <b>0</b>             | <b>0</b>            |
| <b>Capital</b>                            |                   |                            |                             |                      |                      |                     |
| All Other Equipment                       | 575,414           | 0                          | 0                           |                      |                      |                     |
| <b>** Total Capital</b>                   | <b>575,414</b>    | <b>0</b>                   | <b>0</b>                    | <b>0</b>             | <b>0</b>             | <b>0</b>            |
| <br>                                      |                   |                            |                             |                      |                      |                     |
| <b>*** Total Budget Appropriation</b>     | <b>575,414</b>    | <b>0</b>                   | <b>0</b>                    | <b>0</b>             | <b>0</b>             | <b>0</b>            |

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**SECTION I**

**COUNTY OF LEXINGTON  
URBAN ENTITLEMENT COMMUNITY DEVELOPMENT  
Annual Budget  
Fiscal Year - 2008-09**

Fund 2400

Division: Law Enforcement

Organization: 151200 Operations

| Object Expenditure<br>Code Classification   | 2006-07     | 2007-08         | 2007-08          | <i>BUDGET</i>        |                      |                     |
|---|-------------|-----------------|------------------|----------------------|----------------------|---------------------|
|   | Expend      | Expend<br>(Dec) | Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                            | 0           | 0               | 0                | 0                    | 0                    | 0                   |
| <b>* Total Personnel</b>                    | 0           | 0               | 0                | 0                    | 0                    | 0                   |
| <b>Operating Expenses</b>                   | 0           | 0               | 0                | 0                    | 0                    | 0                   |
| <b>* Total Operating</b>                    | 0           | 0               | 0                | 0                    | 0                    | 0                   |
| <b>** Total Personnel &amp; Operating</b>   | 0           | 0               | 0                | 0                    | 0                    | 0                   |
| <b>Capital</b>                              |             |                 |                  |                      |                      |                     |
| All Other Equipment                         | 743,643     |                 |                  |                      |                      |                     |
| 5A6320 LE Svc Ctr @ Airport - Land          |             | 10,400          | 19,500           |                      |                      |                     |
| 5A6321 LE Svc Ctr @ Airport - Station Cnst  |             | 288,853         | 334,548          |                      |                      |                     |
| 5A6322 LE Svc Ctr @ Airport - Arch & Engr   |             | 5,057           | 6,079            |                      |                      |                     |
| 5A6323 LE Svc Ctr @ Airport - Site Work     |             | -6,382          | 42               |                      |                      |                     |
| 5A6324 LE Svc Ctr @ Airport - Landscaping   |             | 0               | 5,000            |                      |                      |                     |
| 5A6326 LE Svc Ctr @ Airport - Generator     |             | 20,000          | 20,000           |                      |                      |                     |
| 5A6327 LE Svc Ctr @ Airport - Ext Lighting  |             | 4,000           | 40,000           |                      |                      |                     |
| 5A6328 LE Svc Ctr @ Airport - Closing       |             | 0               | 10,000           |                      |                      |                     |
| 5A6330 LE Svc Ctr @ Airport - Contingency   |             | 0               | 23,693           |                      |                      |                     |
| 5A7251 L/E Service Ctr @ Airport Sprinklers |             | 0               | 49,000           |                      |                      |                     |
| <b>** Total Capital</b>                     | 743,643     | 321,928         | 507,862          | 0                    | 0                    | 0                   |
| <br><b>*** Total Budget Appropriation</b>   | <br>743,643 | <br>321,928     | <br>507,862      | <br>0                | <br>0                | <br>0               |

**SECTION II**

**COUNTY OF LEXINGTON**

**Capital Item Summary  
Fiscal Year - 2008-2009**

Fund # 2400 Fund Title: Urban Entitlement Community Development  
 Organization # 181200 Organization Title: Community Development Administration  
 Program # \_\_\_\_\_ Program Title: CDBG

**BUDGET**  
2008-2009  
Requested

| Qty | Item Description                               | Amount       |
|-----|--|--------------|
|     | <b>540000 Small Tools and Minor Equipment</b>  | <b>\$250</b> |
|     | <b>540010 Minor Software</b>                   | <b>\$700</b> |
| 1   | 5A---- Desktop Computer <i>w/ monitor (FI)</i> | \$837        |
| 1   | 5A---- Laser Printer                           | \$1,059      |
|     |  |              |
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**\*\* Total Capital (Transfer Total to Section I and IA) \$2,846**

### SECTION III - PROGRAM OVERVIEW

#### Summary of Programs:

##### Program I – Administration

#### Objectives:

The objectives of the Community Development Block Grant (CDBG) program are to primarily assist low and moderate-income persons in securing decent housing, suitable living environments, and expanded economic opportunities. Every project and activity funded through the CDBG program must meet one of three national objectives: principally benefit low and moderate-income (LMI) persons, aid in the elimination of slums and blight, and/or, meet an urgent or unanticipated need.

The staff of the County's CDBG program carries out these objectives through administration, implementation, and oversight of the Program as established through the regulations of the United States Department of Housing and Urban Development (HUD). These responsibilities include the following:

- Ensuring compliance with applicable regulations
- Maintaining records and files
- Preparing plans and reports
- Managing infrastructure construction and other projects following federal and county guidelines
- Developing and monitoring annual program and individual project budgets
- Analyzing feasibility of potential projects
- Monitoring federal guidelines and recommending changes to program as needed

The Community Development Administrator and the Community Development Technician administer the CDBG program under the CDBG Division of the County's Community Development Department. The staff works closely with many different groups and individuals to achieve the objectives of the program and successfully implement projects.

**SERVICE LEVELS**

| Activities                           | Number of Projects |           |                        |                     |                     |
|--------------------------------------|--------------------|-----------|------------------------|---------------------|---------------------|
|                                      | Actual Completed   |           | Year to Date Completed | Estimated Completed | Projected Completed |
|                                      | FY2005/06          | FY2006/07 |                        | FY2007/08           | FY2008/09           |
| Clearance                            |                    |           |                        |                     |                     |
| Flood Drain Improvements             | 1                  |           |                        |                     |                     |
| Water Improvements                   | 1                  | 2         | 1                      | 2                   |                     |
| Sewer Improvements                   |                    | 1         |                        |                     |                     |
| Street / Sidewalk Improvements       | 1                  |           |                        | 1                   |                     |
| Police Stations                      |                    |           | 1                      |                     |                     |
| Fire Stations / Equipment            |                    | 1         |                        |                     |                     |
| Fair Housing Education               |                    | 1         |                        |                     |                     |
| Domestic Violence Shelters           |                    | 1         |                        |                     |                     |
| Transportation Assistance            |                    |           |                        | 1                   |                     |
| Housing Rehabilitation Programs      |                    |           | 1                      | 1                   |                     |
| Commercial Rehabilitation            |                    |           |                        |                     |                     |
| Public Facilities – Parking Lot Imp. |                    |           |                        | 1                   |                     |
| Code Enforcement                     |                    | 1         |                        |                     |                     |
| Affordable Housing                   |                    |           |                        |                     |                     |
| Workforce Development                |                    |           |                        |                     |                     |
| Planning                             | 2                  |           | 1                      | 1                   |                     |
| Program Administration               | 1                  | 1         |                        | 1                   |                     |

During the current year, we began work on one waterline project (Boiling Springs Road), a streetscaping project (State Street), a parking lot improvement project (Triangle City), and continued a minor home repair program and the administration of the CDBG program. We completed a waterline project (Double Branch Road area), a law enforcement substation (South Region Service Center), and a planning study of Lexington County homeless persons. The amount of time to complete any project varies significantly depending on the project. Based upon approval by County Council, several projects will begin in FY 2008-09 including those addressing clearance activities (Gilbert Main Street property), street and sidewalk improvements (Pine Street – South Congaree, Alexander Road – West Columbia, Gibson Road – Lexington, State Street – Cayce), affordable housing (Leica Lane Habitat for Humanity), transportation assistance (Sistercare, Lexington-Richland Alcohol and Drug Abuse Council), and planning studies (Lexington County Low and Moderate Income Needs Analysis, South Congaree Sewer Study, Pelion Sewer Study), and a workforce development project (Midlands Workforce Development Board).

**SECTION IV**  
**SUMMARY OF REVENUES**

**457000 – FEDERAL GRANT INCOME** **\$1,418,214**

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The United States Department of Housing and Urban Development (HUD) establishes the annual award for all Community Development Block Grant (CDBG) Urban Entitlement Counties. HUD has notified the County that we will receive \$1,418,214 for FY 2008-09. This amount is a \$141,827 or approximately 11% increase from the current year's funding level (\$1,276,387). No other revenues are anticipated for this program.

Partners are identified to assist with funding projects wherever feasible. It is anticipated that several of the FY 2008-09 projects will include other sources of assistance.



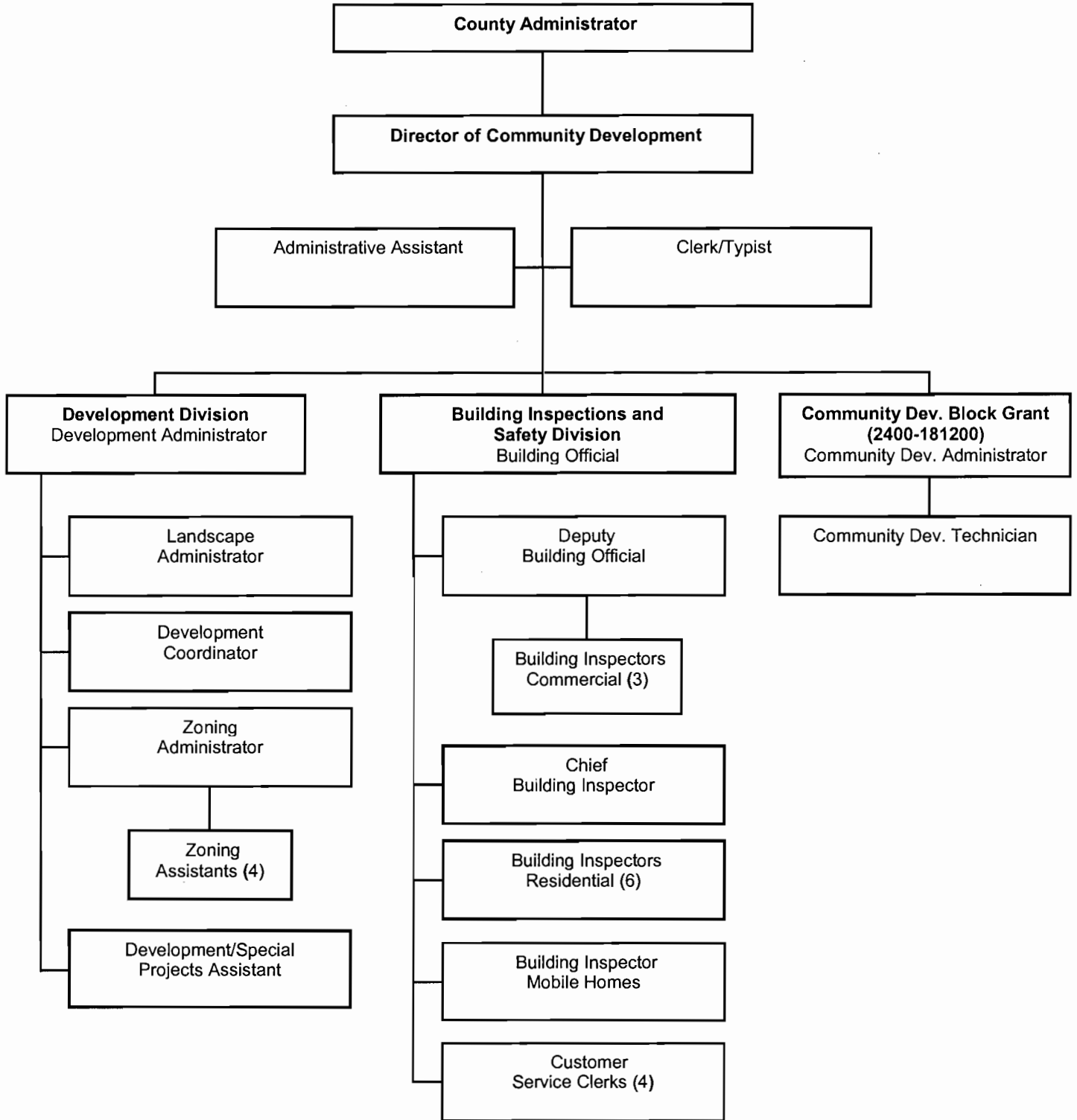
**SECTION V - LINE ITEM NARRATIVES**

**SECTION V-A LISTING OF POSITIONS**

**The Community Development Block Grant Division consists of two (2) employees with insurance.**

| <b>Position</b>                     | <b>Grade</b> |
|-------------------------------------|--------------|
| Community Development Administrator | 18           |
| Community Development Technician    | 10           |

**COMMUNITY DEVELOPMENT ORGANIZATIONAL CHART**



**SECTION V-B**

**OPERATING LINE ITEM NARRATIVES**

**520300 – PROFESSIONAL SERVICES \$200**

This line item accounts for the Archer Classification and position description re-evaluation in association with the new HOME Investment Partnership Program.

**520400 – ADVERTISING & PUBLICITY \$5,317**

Newspaper advertisements are required throughout the year to notify the public of various aspects of the program including environmental findings, public hearings, availability of plans and reports, amendments to plans, and public comment periods. Continuing programs, such as the Minor Home Repair program, may also be marketed through newspaper advertisements for applicants. Employment advertisements for vacant positions in the program are also charged to this account. Prior history indicates an average of approximately \$409 per ad.

13 ads (Public Notices) x \$409 per ad = \$5,317

**520500 – LEGAL SERVICES \$1,000**

The County Attorney reviews various legal issues arising from implementation of projects. These services are utilized throughout the year as projects are planned and implemented.

**520702 – TECHNICAL CURRENCY AND SUPPORT \$500**

ArcView Annual Maintenance Fee (Community Development Administrator's computer)

**521000 - OFFICE SUPPLIES \$1,750**

This line item is requested for routine office supplies are used (printer toner cartridges, paper, pencils, file folders, etc.) in the course of implementing projects and maintaining compliance with grant requirements each year.

**521010 – NEWSLETTER/PRINTING SUPPLIES \$1,000**

This line item is requested for the ongoing Community Development Newsletter, the "*Community Development Report*". The newsletter is a valuable tool to increase public awareness of zoning requirements, building safety, building inspections, Community Development Block Grant projects, and general community development areas of interest. The newsletter is primarily distributed electronically on the Community Development Department's website, with a limited number of hard copies also printed for distribution.

**521100 - DUPLICATING \$675**

This line item is used for copier machine duplicating of agreements, reports, correspondence, environmental reviews, and other documents used in the daily accomplishment of the department's operations.

1,125 copies/month x 12 months x \$.05 a copy = \$675

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**522200 – SMALL EQUIPMENT REPAIRS & MAINTENANCE** **\$100**

This line item is requested for minor repairs to electronic equipment.

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**524000 – BUILDING INSURANCE** **\$32**

The amount requested is based on an estimate provided by the County Risk Manager.

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**524201 – GENERAL TORT LIABILITY** **\$119**

The amount requested is based on an estimate provided by the County Risk Manager.

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**524202 – SURETY BONDS** **\$18**

The amount requested is per the County Risk Manager and is based on two (2) full time employees.

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**525000 – TELEPHONE** **\$488**

The amount requested covers basic phone and fax lines for department staff.

- 2 lines x \$19.26/month x 12 months = \$462.24
  - 2 lines with voice mail service x \$1.07/month x 12 months = \$25.68
- TOTAL \$487.92

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**525020 – PAGERS AND CELL PHONES** **\$1,080**

This line item is requested to cover the cost of mobile phones assigned to the Community Development Administrator and Community Development Technician to maintain communication when out of the office conducting inspections, site visits, meetings, attending events, etc.

- 1 mobile phone x \$30/month x 12 months = \$360
  - 1 mobile phone x \$60/month x 12 months = \$720
- TOTAL \$1,080

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**525041 – E-MAIL SERVICE** **\$240**

The amount requested covers basic e-mail service for department staff.

2 accounts x \$10.00/month x 12 months = \$240

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**525100 - POSTAGE** **\$500**

This line item is requested to cover the cost of mailing office correspondence, notices, reports, newsletters, and planning materials.

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**525210 - CONFERENCE & MEETING EXPENSE**

**\$12,945**

This line item is requested to cover the cost of attending various HUD training opportunities that may include IDIS, Fair Housing, Wage and Labor compliance, Environmental Review compliance, and general CDBG program training as well as annual training provided by state and national associations working within the area of housing, planning and community development.

HUD-sponsored training has either no cost or a minimal registration fee, but does include travel, meals and lodging costs. Locations for HUD training vary and are offered throughout the United States depending on HUD's budget, the availability of trainers, etc.

It is proposed that staff managing the day to day operation of the CDBG program participate in the following events and any other training that may be offered that provides ongoing education and skill development to implement and manage the CDBG program:

- HUD Training (estimate) \$4,550
- Nat. Assoc. County Comm. & Econ. Dev. Annual Training \$1,200
- National Comm. Dev. Assoc. Winter Training \$1,500
- National Comm. Dev. Assoc. Spring Training  
(2 x \$1,450) \$2,900
- SC American Planning Association Training \$ 550
- SC Comm. Dev. Assoc. Fall Meeting  
(2 x \$125) \$ 250
- SC Comm. Dev. Assoc. Spring Meeting  
(2 x \$525) \$1,050
- SC Environmental Conference \$ 645
- Palmetto Housing Forum  
(2 x \$150) \$ 300

TOTAL \$12,945

The training events listed above address various aspects of the Community Development Block Grant program, rural development, planning, affordable housing, infrastructure improvements, community revitalization techniques, compliance with HUD and other federal requirements, as well as best practices from other communities. The proposed cost is based on approximate lodging, transportation, and registration rates.

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**525230 - SUBSCRIPTIONS, DUES, BOOKS**

**\$4,484**

This line item covers the costs of professional association memberships at both the national and state level, recommended by HUD staff and other entitlement counties, and to maintain local resources.

**Dues:**

- National Community Development Association \$1,515  
(Agency membership - 1 yr.)

|   |         |
|---|---------|
| • National Association for County Community and Economic Development<br>(Agency membership – 1 yr.) | \$1,750 |
| • South Carolina Community Development Association<br>(Individual Membership – 2 x \$80)            | \$ 160  |
| • American Planning Association   | \$ 135  |
|   | <hr/>   |
| TOTAL   | \$3,560 |

**Subscriptions & Books:**

|  |             |
|--|-------------|
| • Community Development Digest (1 year subscription)       | \$559       |
| • The State Newspaper (1 year subscription)                | \$ 90       |
| • Other Subscriptions, Books & Training Manuals (estimate) | <hr/> \$275 |
| TOTAL  | \$924       |

**525240 - PERSONAL MILEAGE REIMBURSEMENT** **\$606**

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Wherever possible, motor pool vehicles are used instead of personal vehicles. However, there are occasions when a motor pool vehicle is not available. The reimbursement rate is based on the current annual federal rate, which is subject to change.

$$100 \text{ miles/month} \times 12 \text{ months} \times \$0.505 = \$606$$

**525250 - MOTOR POOL REIMBURSEMENT** **\$3,333**

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This line item is requested for use of fleet vehicles and is based on historic usage.

$$550 \text{ miles/month} \times 12 \text{ months} \times \$0.505 = \$3,333$$

**525300 – UTILITIES / ADMINISTRATION BUILDING** **\$1,692**

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The requested amount is an estimate based on historical data. The 6-month FY expenditures for utilities are \$845.95 or 52% of the line item budget.

**529903 - CONTINGENCY** **\$6,800**

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These funds are typically available for unanticipated administration expenses. They may also be reassigned for projects, provided the proper public notice and public hearings have taken place to amend the Consolidated and/or Annual Action Plans.

The US Department of Housing and Urban Development has set a cap of 20% of program award for administrative costs. This contingency allows for unforeseen demands, while keeping the program's administrative costs comfortably below the cap.

**529950 - INDIRECT COSTS** **\$19,233**

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These costs are associated with general internal support functions provided by the County to the grant program. The amount shown was provided by the County Finance Department.

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**OPERATING LINE ITEM NARRATIVES**

**2400-181201  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS**

Proposed projects for FY 2008-09 are identified below. The total costs are based on preliminary estimates.

**529000 - UNCLASSIFIED \$47,250**

Cost estimates may differ significantly from actual bids and needs may arise during the year not anticipated at the time the budget was developed. These funds will be used as needed to add funds to a project or to address unanticipated project needs.

**5— GIBSON ROAD SIDEWALK \$395,000**

This project will include the construction of a sidewalk in the Town of Lexington along the eastbound lane of Gibson Road from Augusta Highway (US 1) at Ben Satcher Ford to South Lake Drive (Highway 6). The sidewalk will provide low and moderate (LMI) households with adequate and dependable facilities where none are currently present. The total project is estimated to cost \$395,000, with all funds to be provided by the Lexington County CDBG program.

**5— ALEXANDER ROAD SIDEWALK PHASE II \$40,000**

The City of West Columbia is constructing a sidewalk along the east side of Alexander Road, a low and moderate-income area. Because the City's funds are limited, the sidewalk will only be built along a portion of the Road. This project will continue the sidewalk on the opposite side of Alexander and connect the two through a crosswalk. The City concluded that it was not feasible to continue the sidewalk along the east side of Alexander because there are open ditches and a lack of right-of-way. The continuation sidewalk will be constructed along the west side of Alexander Road to just past the entrance of Sterling University Apartments. The sidewalk will be ADA compliant, approximately eight (8) feet wide and approximately 925 feet long. The total project is estimated to cost \$82,200 with \$40,000 provided by the Lexington County CDBG program and \$42,200 provided by the City of West Columbia.

**5— LEICA LANE AFFORDABLE HOUSING \$135,000**

This project will include the purchase of fifteen (15) vacant lots on Leica Lane in the Bellemeade community that will be developed into fifteen (15) single-family Habitat for Humanity homes to be owned by low and moderate-income persons. Habitat has previously built seven (7) houses in the area all of which are now occupied by homeowners. The total project is estimated to cost \$845,000, with \$135,000 provided by the Lexington County CDBG program and \$710,000 provided by Habitat for Humanity.

**5— LEXINGTON COUNTY NEEDS ANALYSIS \$30,000**

This project will include a comprehensive analysis of Lexington County needs that can be addressed through the County's Community Development Block Grant (CDBG) program. The study will include the identification and prioritization of specific CDBG-eligible projects for each of the 13 participating municipalities in the County's CDBG program and unincorporated areas. Feasibility issues of each project will also be assessed and identified. Central Midlands Council of Governments staff will work closely with Lexington County staff in the development of the study. The total project is estimated to cost \$30,000, with all funds to be provided by the Lexington County CDBG program.

**5— SISTERCARE PICK-UP TRUCK AND TRAILER \$27,000**

These funds will allow Sistercare to better assist battered women and their children from Lexington County by providing funds to purchase a pick-up truck and trailer to assist clients in moving furniture, appliances, etc. for transitional housing. Sistercare is the only agency in the Midlands area to specifically address the multi-dimensional needs of homeless battered women and their children for safe, secure shelter and essential services. Their staff is extensively trained in domestic violence issues and the agency has 25 years of experience in sheltering domestic violence victims. The total project is estimated to cost \$27,000, with all funds to be provided by the Lexington County CDBG program.

**5— MAIN STREET PROPERTY CLEARANCE \$58,000**

This project will include the demolition of two dilapidated buildings on Main Street in the Town of Gilbert. These buildings are severely deteriorated and are a blight on the downtown area. Phase I will include an evaluation of structural conditions, environmental issues, cost estimates, bid specifications, and community input on re-use of the space. Phase II will include the demolition and clearance of the two buildings. The total project is estimated to cost \$58,000, with all funds to be provided by the Lexington County CDBG program.

**5— PINE STREET PAVING \$140,000**

This project will include the paving of Pine Street, a dirt road located in a low and moderate-income area in the Town of South Congaree. The project costs will include acquisition of easements, paving 420 feet, engineering, and administration. The total project is estimated to cost \$140,000, with all funds to be provided by the Lexington County CDBG program.

**5— LEXINGTON ECONOMIC ADVANCEMENT PROJECT \$11,988**

This project will include administering the WorkKeys skill assessment tests and training program to approximately 333 low-and-moderate income persons in Lexington County. The tests will be administered at the Lexington County Public Libraries in Swansea, Pelion, and Gilbert. The total project is estimated to cost \$100,482, with \$11,988 to be provided by the Lexington County CDBG program and \$88,494 provided by the Midlands Workforce Development Board.

**5— WOMAN'S COMMUNITY RESIDENCE VAN \$19,500**

This project will include the purchase of an 8-passenger mini-van to provide transportation assistance to low and moderate-income women residing in the Lexington-Richland Alcohol and Drug Abuse Council's Women's Community Residence. The Women's Community Residence is a shelter for women in recovery from substance abuse and assists them in developing essential life skills, utilizing community resources, and receiving supportive therapy. The vehicle will help these women travel to work, job interviews, and support groups. The total project is estimated to cost \$19,500, with all funds to be provided by the Lexington County CDBG program.

**5— STATE STREET STREETScape PHASE III \$206,249**

This project will continue an existing Lexington County CDBG project being implemented by the City of Cayce and will include street improvements from Poplar Street to Michaelmas Avenue, a low and moderate-income area of Cayce. The improvements will include replacing substandard sidewalks and curb/gutters to meet ADA compliance. Lighting, landscaping, and water line upgrades will also be included in the project. The total project is estimated to cost \$412,498, with \$206,249 provided by the Lexington County CDBG program and \$206,249 provided by the City of Cayce.



**5— TRIANGLE CITY FAÇADE IMPROVEMENTS PHASE I** **\$220,000**

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This project will include the installation of new façade improvements to nineteen (19) businesses located in the Triangle City area of the City of West Columbia along the east side of 12<sup>th</sup> Street from B Avenue to D Avenue. The façade improvements will include painting, new awnings, walkway and signage lighting, and uniform signage. The total project is estimated to cost \$242,000, with \$220,000 to be provided by the Lexington County CDBG program and \$22,000 to be provided by the City of West Columbia.

**5— TOWN OF PELION SEWER STUDY** **\$75,000**

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This project will include a thorough and comprehensive study of extending public sewer service to the Town of Pelion. The study will provide short and long-term options for providing sewer service for the area, examine growth statistics, and identify potential commercial/industrial development in the area and partnerships with area sewer providers. The total project is estimated to cost \$75,000, with all funds to be provided by the Lexington County CDBG program.

**5— TOWN OF SOUTH CONGAREE SEWER STUDY** **\$44,000**

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This project will include a thorough and comprehensive study of extending public sewer service to the Town of South Congaree. The study will provide short and long-term options for providing sewer service for the area, examine growth statistics, and identify potential commercial/industrial development in the area and partnerships with area sewer providers. The total project is estimated to cost \$44,000, with all funds to be provided by the Lexington County CDBG program.

**5— CITY OF CAYCE SENIOR CENTER FEASIBILITY STUDY** **\$50,000**

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The City is requesting CDBG funds to conduct a feasibility study for a proposed senior center to include preparing a HUD environmental review, soil samples and testing, architectural drawings and specifications, and other preliminary activities. The proposed senior center would be open to all residents 62 years of age and over without cost. The facility will be located at the corner of Brookcliff and Riverland Drive with direct access to the Riverwalk Park trail. This site is approximately two (2) miles from the historic center of the City. The total project is estimated to cost \$50,000, with all funds to be provided by the Lexington County CDBG program.

**SECTION V-C**

**CAPITAL LINE ITEM NARRATIVES**

**540000 - SMALL TOOLS & MINOR EQUIPMENT \$250**

This line item is requested for expenses ranging from office equipment, such as adding machines and telephones, to basic office furniture. Experience has shown the need to replace or purchase minor tools and equipment during the fiscal year.

**540010 - MINOR SOFTWARE \$700**

This line item is requested in anticipation of software upgrades by I.S. during the year to support work function. The requested amount is simply an estimate as the product(s) and subsequent cost are unknown.

**5A----- (1) DESKTOP COMPUTER \$837**

This line item is requested to replace the computer used by the Community Development Administrator. This computer is no longer sufficiently functional to support the daily work required.

Function/Processor, Incl. O/S: Std. Office/Counter; Dual core 1.6 GHz, 1M; with network card, and CDRW/DVD Combo w/o monitor; (Dell Optiplex 330) \$603 (incl. Tax).

Monitor: 19" flat panel, \$234 (incl. Tax), std.

**5A----- (1) LASER PRINTER \$1,059**

This line item is requested to purchase a laser printer to be used by staff working with the CDBG and HOME programs.

HP LaserJet P3005 dn with 3rd tray to accommodate various paper sizes and letterhead used in various communications.

**COUNTY OF LEXINGTON**  
**URBAN ENTITLEMENT COMMUNITY DEVELOPMENT      NEW PROGRAM**  
**Annual Budget**  
**Fiscal Year - 2008-09**

Fund: 2400  
 Division: Community Development  
 Organization: 181200 - Community Development Adr

**New Position**

| Object Expenditure<br>Code Classification | Customer Service Clerk<br>Grade 7 | <b>BUDGET</b>        |                      |                     |
|---|-----------------------------------|----------------------|----------------------|---------------------|
|   |                                   | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                          |                                   |                      |                      |                     |
| 510100 Salaries & Wages - 1               |                                   | 28,305               | _____                |                     |
| 511112 FICA Cost                          |                                   | 2,165                | _____                |                     |
| 511113 State Retirement                   |                                   | 2,658                | _____                |                     |
| 511120 Insurance Fund Contribution        |                                   | 6,000                | _____                |                     |
| 511130 Workers Compensation               |                                   | 86                   | _____                |                     |
| <b>* Total Personnel</b>                  |                                   | <b>39,214</b>        | _____                |                     |
| <b>Operating Expenses</b>                 |                                   |                      |                      |                     |
| 520300 Professional Services              |                                   | 200                  | _____                |                     |
| 521000 Office Supplies                    |                                   | 300                  | _____                |                     |
| 521100 Duplicating                        |                                   | 255                  | _____                |                     |
| 524201 General Tort Liability Insurance   |                                   | 28                   | _____                |                     |
| 524202 Surety Bonds                       |                                   | 9                    | _____                |                     |
| 525000 Telephone                          |                                   | 244                  | _____                |                     |
| 525041 E-mail Service Charges             |                                   | 120                  | _____                |                     |
| 525210 Conference & Meeting Expense       |                                   | 800                  | _____                |                     |
| <b>* Total Operating</b>                  |                                   | <b>1,956</b>         | _____                |                     |
| <b>** Total Personnel &amp; Operating</b> |                                   | <b>41,170</b>        | _____                |                     |
| <b>Capital</b>                            |                                   |                      |                      |                     |
| 540000 Small Tools & Minor Equipment      |                                   | 752                  | _____                |                     |
| 540010 Minor Software                     |                                   | 500                  | _____                |                     |
| (1) Desktop Computer w/ Monitor (F1)      |                                   | 768                  | _____                |                     |
| (1) Cubicle                               |                                   | 1,200                | _____                |                     |
| (1) Desk                                  |                                   | 600                  | _____                |                     |
| <b>** Total Capital</b>                   |                                   | <b>3,820</b>         | _____                |                     |

**\*\*\* Total Budget Appropriation**

93-21

**44,990** \_\_\_\_\_

**SECTION II**

**COUNTY OF LEXINGTON**

**Capital Item Summary  
Fiscal Year - 2008-2009**

Fund # 2400 Fund Title: Urban Entitlement Community Development  
Organization # 181200 Organization Title: Community Development Administration  
Program # \_\_\_\_\_ Program Title: Customer Service Clerk (New Program)

**BUDGET**  
2007-2008  
Requested

| <b>Qty</b> | <b>Item Description</b>         | <b>Amount</b> |
|------------|---------------------------------|---------------|
| 540000     | Small Tools and Minor Equipment | \$752         |
| 1          | 540000 Minor Software           | \$500         |
| 1          | 5A--- Desktop Computer          | \$768         |
| 1          | 5A--- Cubicle                   | \$1,200       |
| 1          | 5A---- Desk                     | \$600         |
|            |                                 |               |
|            |                                 |               |
|            |                                 |               |
|            |                                 |               |
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|            |                                 |               |
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|            |                                 |               |
|            |                                 |               |
|            |                                 |               |

**\*\* Total Capital (Transfer Total to Section I and IA) \$3,820**

93-22

### SECTION III - PROGRAM OVERVIEW

#### Summary of Programs:

##### Program I – Administration

#### Objectives:

The objectives of the Community Development Block Grant (CDBG) program are to primarily assist low and moderate-income persons in securing decent housing, suitable living environments, and expanded economic opportunities. Every project and activity funded through the CDBG program must meet one of three national objectives: principally benefit low and moderate-income (LMI) persons, aid in the elimination of slums and blight, and/or, meet an urgent or unanticipated need.

The staff of the County's CDBG program carries out these objectives through administration, implementation, and oversight of the Program as established through the regulations of the United States Department of Housing and Urban Development (HUD). These responsibilities include the following:

- Ensuring compliance with applicable regulations
- Maintaining records and files
- Preparing plans and reports
- Managing infrastructure construction and other projects following federal and county guidelines
- Developing and monitoring annual program and individual project budgets
- Analyzing feasibility of potential projects
- Monitoring federal guidelines and recommending changes to program as needed

The Community Development Administrator and the Community Development Technician administer the CDBG program under the CDBG Division of the County's Community Development Department. The staff works closely with many different groups and individuals to achieve the objectives of the program and successfully implement projects.

**Customer Service Clerk – (NEW PROGRAM REQUEST)**

This new program request is to create a Customer Service Clerk position to assist with the CDBG and HOME programs. Beginning with FY 2008-09, eleven (11) new municipalities have joined the County's CDBG program, for a total of thirteen (13) participating municipalities. Additionally, the County was notified by the United States Department of Housing and Urban Development (HUD) of its qualification to become a Participating Jurisdiction (PJ) in the HOME program. The Customer Service Clerk will provide technical assistance and support to individuals, local governments, non-profit organizations, housing development organizations, and others interested in applying for assistance from the CDBG and HOME Programs.

The Customer Service Clerk will act as the primary contact for inquiries to the CDBG and HOME programs via telephone, in person, e-mail, or written communication. Duties will include answering the telephone, screening and routing calls as needed, receiving and distributing daily mail, taking and relaying messages, and answering routine inquiries. The Customer Service Clerk will provide intake for all inquiries into the Minor Home Repair and other housing programs, applications to interested citizens, and basic information on housing and community development programs offered by the CDBG and HOME programs.

The Customer Service Clerk will also provide support for work on CDBG and HOME special projects and reports, support for the CDBG and HOME Advisory Committees, public hearings, workshops, and meetings with participating local governments to include coordinating times and dates, assembling agendas and other materials, meeting reminders, preparation of meeting room, recording and preparing minutes, and maintaining lists of members/participants.

The Customer Service Clerk will also assist with CDBG and HOME annual budget preparation, monitoring and maintaining accounts, preparing purchase requisitions including annual contracts and blanket purchase orders, and verifying department expenditures so budgeted amounts are not depleted.

**SERVICE LEVELS**

| Activities                           | Number of Projects |           |                        |                     |                     |
|--------------------------------------|--------------------|-----------|------------------------|---------------------|---------------------|
|                                      | Actual Completed   |           | Year to Date Completed | Estimated Completed | Projected Completed |
|                                      | FY2005/06          | FY2006/07 |                        | FY2007/08           | FY2008/09           |
| Clearance                            |                    |           |                        |                     |                     |
| Flood Drain Improvements             | 1                  |           |                        |                     |                     |
| Water Improvements                   | 1                  | 2         | 1                      | 2                   |                     |
| Sewer Improvements                   |                    | 1         |                        |                     |                     |
| Street / Sidewalk Improvements       | 1                  |           |                        | 1                   |                     |
| Police Stations                      |                    |           | 1                      |                     |                     |
| Fire Stations / Equipment            |                    | 1         |                        |                     |                     |
| Fair Housing Education               |                    | 1         |                        |                     |                     |
| Domestic Violence Shelters           |                    | 1         |                        |                     |                     |
| Transportation Assistance            |                    |           |                        | 1                   |                     |
| Housing Rehabilitation Programs      |                    |           | 1                      | 1                   |                     |
| Commercial Rehabilitation            |                    |           |                        |                     |                     |
| Public Facilities – Parking Lot Imp. |                    |           |                        | 1                   |                     |
| Code Enforcement                     |                    | 1         |                        |                     |                     |
| Affordable Housing                   |                    |           |                        |                     |                     |
| Workforce Development                |                    |           |                        |                     |                     |
| Planning                             | 2                  |           | 1                      | 1                   |                     |
| Program Administration               | 1                  | 1         |                        | 1                   |                     |

During the current year, we began work on one waterline project (Boiling Springs Road), a streetscaping project (State Street), a parking lot improvement project (Triangle City), and continued a minor home repair program and the administration of the CDBG program. We completed a waterline project (Double Branch Road area), a law enforcement substation (South Region Service Center), and a planning study of Lexington County homeless persons. The amount of time to complete any project varies significantly depending on the project. Based upon approval by County Council, several projects will begin in FY 2008-09 including those addressing clearance activities (Gilbert Main Street property), street and sidewalk improvements (Pine Street – South Congaree, Alexander Road – West Columbia, Gibson Road – Lexington, State Street – Cayce), affordable housing (Leica Lane Habitat for Humanity), transportation assistance (Sistercare, Lexington-Richland Alcohol and Drug Abuse Council), and planning studies (Lexington County Low and Moderate Income Needs Analysis, South Congaree Sewer Study, Pelion Sewer Study), and a workforce development project (Midlands Workforce Development Board).

**SECTION IV**

**SUMMARY OF REVENUES**

**457000 - FEDERAL GRANT INCOME**

**\$1,418,214**

The United States Department of Housing and Urban Development (HUD) establishes the annual award for all Community Development Block Grant (CDBG) Urban Entitlement Counties. HUD has notified the County that we will receive \$1,418,214 for FY 2008-09. This amount is a \$141,827 or approximately 11% increase from the current year's funding level (\$1,276,387). No other revenues are anticipated for this program.

Partners are identified to assist with funding projects wherever feasible. It is anticipated that several of the FY 2008-09 projects will include other sources of assistance.



**SECTION V – LINE ITEM NARRATIVES**

**SECTION V-A LISTING OF POSITIONS**

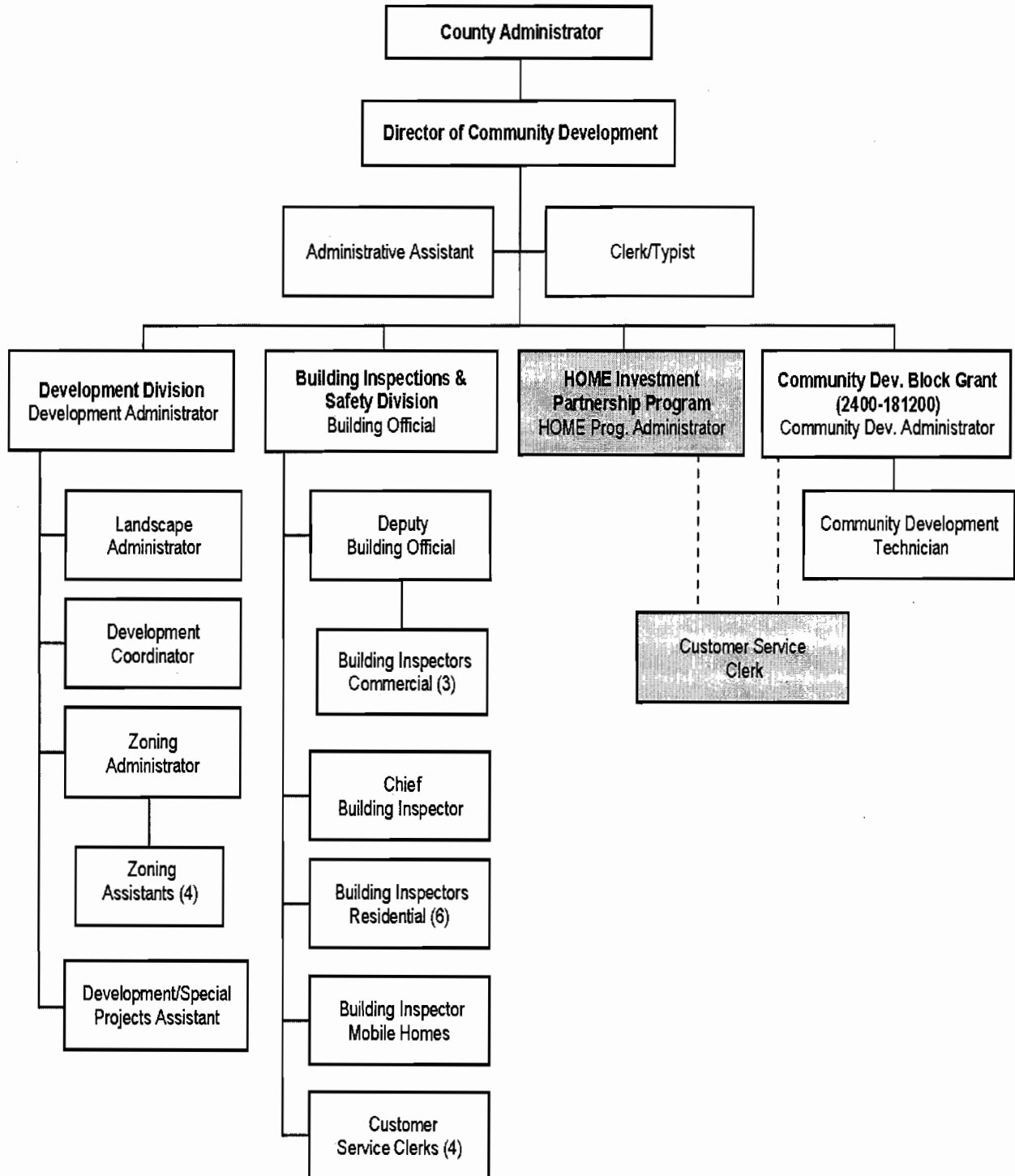
The Community Development Block Grant Division consists of three (3) employees with insurance.

| Position                                     | Grade         |
|--|---------------|
|  |               |
| Community Development Administrator          | 18            |
| Community Development Technician             | 10            |
| Customer Service Clerk <i>(new position)</i> | 7 (estimated) |

**Please see the Organizational Chart located on next page**

The pay grade for the new position of one (1) Customer Service Clerk is based on an anticipated grade for that position, which must be approved by Human Resources through an Archer Job Description Review.

### COMMUNITY DEVELOPMENT ORGANIZATIONAL CHART



**SECTION V-B**

**OPERATING LINE ITEM NARRATIVES**

**520300 – PROFESSIONAL SERVICES \$200**

These charges are for the Archer Classification for the position description for the proposed new position of Customer Service Clerk.

**521000 - OFFICE SUPPLIES \$300**

This line item request includes office supplies for the new Customer Service Clerk. Items to be purchased include: staplers, tape dispensers, scissors, staple removers, hanging files, folders, paper, envelopes, and other general office supplies.

**521100 - DUPLICATING \$255**

This account is used for copier machine duplicating of agreements, reports, correspondence, environmental reviews, and other documents used in the daily accomplishment of the department's operations.

425 copies/month x 12 months x \$.05 a copy = \$255

**524201 – GENERAL TORT LIABILITY \$28**

The amount requested is per the County Risk Manager and is based on one (1) full time employee.

**524202 – SURETY BONDS \$9**

The amount requested is per the County Risk Manager and is based on one (1) full time employee.

**525000 – TELEPHONE \$244**

The amount requested covers the phone line and voice mail for the Customer Service Clerk.

|   |       |          |
|---|-------|----------|
| • 1 line x \$19.26/month x 12 months                        | =     | \$231.12 |
| • 1 line with voice mail service x \$1.07/month x 12 months | =     | \$12.84  |
|   | TOTAL | \$243.96 |

**525041 – E-MAIL SERVICE \$120**

The amount requested covers basic e-mail service for the Customer Service Clerk.

1 account x \$10.00/month x 12 months = \$120

**525210 - CONFERENCE & MEETING EXPENSE \$800**

This line item covers the cost of attending various HUD training opportunities related to the CDBG and HOME programs. HUD-sponsored training has either no cost or a minimal registration fee, but does include travel, meals and lodging costs. It is proposed that the new Customer Service Clerk staff participate in basic trainings offered to provide ongoing education and skill development to administer the CDBG and HOME programs:

**SECTION V-C**

**CAPITAL LINE ITEM NARRATIVES**

**540000 - SMALL TOOLS & MINOR EQUIPMENT \$752**

This line item covers a number of general items ranging from office equipment such as adding machines and telephones, to basic office furniture. The following needs have been identified:

|  |        |
|--|--------|
| 1 Caller ID Phone x \$45 =             | \$ 45  |
| 1 Desk Calculator x \$6 =              | \$ 6   |
| 1 Chair Floor Mat x \$26 =             | \$ 26  |
| 1 Label Maker x \$150 =                | \$ 150 |
| 1 Desk Chair x \$125 =                 | \$ 125 |
| 1 Bookcase x \$150 =                   | \$ 150 |
| 1 Portable Electronic Storage Device = | \$ 100 |
| 1 File Cabinet x \$150 =               | \$ 150 |
| TOTAL                                  | \$ 752 |

**540010 - MINOR SOFTWARE \$500**

This line item is requested in anticipation of software to be used by the Customer Service Clerk to support work functions. The requested amount is simply an estimate as the product(s) and subsequent cost are unknown.

**5A----- (1) DESKTOP COMPUTER \$768**

A computer is requested for the Customer Service Clerk to use when assigning with CDBG and HOME projects.

Function/Processor, Incl. O/S: Std. Office/Counter; Dual core 1.6 GHz, 1M; with network card, and CDRW/DVD Combo w/o monitor; (Dell Optiplex 330) w/17" flat panel (std.)(16" viewable).

**5A----- (1) CUBICLE \$1,200**

Because office space is no longer available, a cubicle is requested for the new Customer Service Clerk.

**5A----- (1) DESK \$600**

A desk is requested for the new Customer Service Clerk.

**COUNTY OF LEXINGTON**  
**HOME Investment Partnerships Program**  
**Annual Budget**  
**FY 2008-09 Estimated Revenue**

| Object Code | Revenue Account Title | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Approved<br>2008-09 |
|-------------|-----------------------|-------------------|---------------------------------|--|--|----------------------|---------------------|
|-------------|-----------------------|-------------------|---------------------------------|--|--|----------------------|---------------------|

**\* HOME Improvement Program 2401:**

**Revenues:**

|        |                              |   |   |   |   |         |  |
|--------|------------------------------|---|---|---|---|---------|--|
| 457000 | Federal Grant Income (HOME)  | 0 | 0 | 0 | 0 | 755,090 |  |
| 458000 | State Grant Income           | 0 | 0 | 0 | 0 | 0       |  |
| 460000 | Interest Income              | 0 | 0 | 0 | 0 | 0       |  |
| 801000 | Op Trn From the General Fund | 0 | 0 | 0 | 0 | 168,750 |  |

**\*\*Total Revenue**

|   |   |   |   |   |         |
|---|---|---|---|---|---------|
| 0 | 0 | 0 | 0 | 0 | 923,840 |
|---|---|---|---|---|---------|

**\*\*\*Total Appropriation**

0 923,840

FUND BALANCE

Beginning of Year

0 0 0

FUND BALANCE - Projected

End of Year

0 923,840 0

**COUNTY OF LEXINGTON**  
**HOME Investment Partnerships Program**  
**Annual Budget**  
**Fiscal Year - 2008-09**

Fund 2401  
Division : Community Development  
Organization: 181200 - HOME Program Administration

| Object Expenditure<br>Code Classification    | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |                      |                     |
|--|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|  |                   |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                             |                   |                            |                             |                      |                      |                     |
| 510100 Salaries & Wages - 1                  | 0                 | 0                          | 0                           | 47,018               |                      |                     |
| 511112 FICA - Employer's Portion             | 0                 | 0                          | 0                           | 3,597                |                      |                     |
| 511113 State Retirement - Employer's Portion | 0                 | 0                          | 0                           | 4,415                |                      |                     |
| 511120 Employee Insurance - 1                | 0                 | 0                          | 0                           | 6,000                |                      |                     |
| 511130 Workers Compensation                  | 0                 | 0                          | 0                           | 4,340                |                      |                     |
| <b>* Total Personnel</b>                     | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <b>65,370</b>        | <b>0</b>             | <b>0</b>            |
| <b>Operating Expenses</b>                    |                   |                            |                             |                      |                      |                     |
| 520300 Professional Services                 | 0                 | 0                          | 0                           | 200                  |                      |                     |
| 520400 Advertising & Publicity               | 0                 | 0                          | 0                           | 1,500                |                      |                     |
| 520500 Legal Services                        | 0                 | 0                          | 0                           | 1,500                |                      |                     |
| 520702 Technical Currency & Support          | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 520800 Outside Printing                      | 0                 | 0                          | 0                           | 600                  |                      |                     |
| 521000 Office Supplies                       | 0                 | 0                          | 0                           | 1,500                |                      |                     |
| 521100 Duplicating                           | 0                 | 0                          | 0                           | 600                  |                      |                     |
| 522200 Small Equipment Repairs & Maintenance | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 524000 Building Insurance                    | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 524201 General Tort Liability Insurance      | 0                 | 0                          | 0                           | 91                   |                      |                     |
| 524202 Surety Bonds                          | 0                 | 0                          | 0                           | 9                    |                      |                     |
| 525000 Telephone                             | 0                 | 0                          | 0                           | 494                  |                      |                     |
| 525010 Long Distance Charges                 | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 525020 Pagers and Cell Phones                | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 525021 Smart Phone Charges                   | 0                 | 0                          | 0                           | 600                  |                      |                     |
| 525041 E-mail Service Charges                | 0                 | 0                          | 0                           | 120                  |                      |                     |
| 525100 Postage                               | 0                 | 0                          | 0                           | 550                  |                      |                     |
| 525210 Conference & Meeting Expense          | 0                 | 0                          | 0                           | 6,099                |                      |                     |
| 525230 Subscriptions, Dues, & Books          | 0                 | 0                          | 0                           | 480                  |                      |                     |
| 525240 Personal Mileage Reimbursement        | 0                 | 0                          | 0                           | 606                  |                      |                     |
| 525250 Motor Pool Reimbursement              | 0                 | 0                          | 0                           | 1,818                |                      |                     |
| 525300 Util / Administration Building        | 0                 | 0                          | 0                           | 400                  |                      |                     |
| 529903 Contingency                           | 0                 | 0                          | 0                           | 2,000                |                      |                     |
| 529950 Indirect Costs                        | 0                 | 0                          | 0                           | 0                    |                      |                     |
| <b>* Total Operating</b>                     | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <b>19,167</b>        | <b>0</b>             | <b>0</b>            |
| <b>** Total Personnel &amp; Operating</b>    | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <b>84,537</b>        | <b>0</b>             | <b>0</b>            |
| <b>Capital</b>                               |                   |                            |                             |                      |                      |                     |
| 540000 Small Tools & Minor Equipment         | 0                 | 0                          | 0                           | 1,043                |                      |                     |
| 540010 Minor Software                        | 0                 | 0                          | 0                           | 950                  |                      |                     |
| All Other Equipment                          | 0                 | 0                          | 0                           |                      |                      |                     |
| (1) Desktop Computer                         |                   |                            |                             | 768                  |                      |                     |
| (1) Desk                                     |                   |                            |                             | 675                  |                      |                     |
| (1) Office Bookshelf/Storage Unit            |                   |                            |                             | 520                  |                      |                     |
| Wall for Cubicle Office                      |                   |                            |                             | 500                  |                      |                     |
| <b>** Total Capital</b>                      | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <b>4,456</b>         | <b>0</b>             | <b>0</b>            |
| <b>*** Total Budget Appropriation</b>        | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <b>88,993</b>        | <b>0</b>             | <b>0</b>            |

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**COUNTY OF LEXINGTON  
HOME Investment Partnerships Program  
Annual Budget  
Fiscal Year - 2008-09**

Fund 2401  
Division: Community Development  
Organization - 181201 Community Development Projects

| Object Expenditure<br>Code Classification     | <b>BUDGET</b>     |                            |                             |                      |                      |                     |
|---|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|   | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                              | 0                 | 0                          | 0                           | 0                    | 0                    | 0                   |
| <b>* Total Personnel</b>                      | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <b>0</b>             | <b>0</b>             | <b>0</b>            |
| <b>Operating Expenses</b>                     |                   |                            |                             |                      |                      |                     |
| 5----- Unclassified                           | 0                 | 0                          | 0                           | 154,757              |                      |                     |
| 5----- Community Housing Dev. Organizations   | 0                 | 0                          | 0                           | 200,000              |                      |                     |
| 5----- Homeownership Assistance Program       | 0                 | 0                          | 0                           | 150,090              |                      |                     |
| 5----- Housing Rehabilitation Program         | 0                 | 0                          | 0                           | 200,000              |                      |                     |
| 5----- New Home Construction Program          | 0                 | 0                          | 0                           | 100,000              |                      |                     |
| 5----- Housing Counseling & Education Program | 0                 | 0                          | 0                           | 30,000               |                      |                     |
|   | 0                 | 0                          | 0                           |                      |                      |                     |
|   | 0                 | 0                          | 0                           |                      |                      |                     |
|   | 0                 | 0                          | 0                           |                      |                      |                     |
|   | 0                 | 0                          | 0                           |                      |                      |                     |
|   | 0                 | 0                          | 0                           |                      |                      |                     |
|   | 0                 | 0                          | 0                           |                      |                      |                     |
|   | 0                 | 0                          | 0                           |                      |                      |                     |
|   | 0                 | 0                          | 0                           |                      |                      |                     |
|   | 0                 | 0                          | 0                           |                      |                      |                     |
|   | 0                 | 0                          | 0                           |                      |                      |                     |
|   | 0                 | 0                          | 0                           |                      |                      |                     |
|   | 0                 | 0                          | 0                           |                      |                      |                     |
| <b>* Total Operating</b>                      | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <b>834,847</b>       | <b>0</b>             | <b>0</b>            |
| <b>** Total Personnel &amp; Operating</b>     | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <b>834,847</b>       | <b>0</b>             | <b>0</b>            |
| <b>Capital</b>                                | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <b>0</b>             | <b>0</b>             | <b>0</b>            |
| <b>** Total Capital</b>                       | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <b>0</b>             | <b>0</b>             | <b>0</b>            |
| <br>  |                   |                            |                             |                      |                      |                     |
| <b>*** Total Budget Appropriation</b>         | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <b>834,847</b>       | <b>0</b>             | <b>0</b>            |

*94.3*

**SECTION II**

**COUNTY OF LEXINGTON  
Capital Item Summary  
Fiscal Year - 2008 - 2009**

Fund # 2401 Fund Title: General Administration  
 Organization # 181200 Organization Title: HOME Investment Partnerships Program  
 Program # \_\_\_\_\_ Program Title: HOME Program Administrator

**BUDGET**  
2008-2009  
Requested

| Qty |         | Item Description                | Amount |
|-----|---------|---------------------------------|--------|
|     | 540000  | Small Tools and Minor Equipment | 1,043  |
|     | 540010  | Minor Software                  | 950    |
| 1   | 5A----  | Desktop Computer                | 768    |
| 1   | 5A----- | Desk                            | 675    |
| 1   | 5A----  | Office Bookshelf/Storage Unit   | 520    |
| 1   | 5A----  | Wall for Cubicle Office         | 500    |

**\*\* Total Capital (Transfer Total to Section I and IA)** **4,456**

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### SECTION III – NEW PROGRAM OVERVIEW

#### Summary of Programs:

#### Program I – HOME Investment Partnerships Program

##### Objectives:

The objective of the HOME Investment Partnerships (HOME) Program is primarily to create affordable housing for low and moderate-income households. The HOME Program provides formula grants to states and localities that communities use—often in partnership with local nonprofit groups—to fund a wide range of activities that build, buy, and/or rehabilitate affordable housing for rent or homeownership or provide direct rental assistance to low-income people. Examples of HOME Program activities include:

- Site Improvement (i.e. water/sewer taps)
- Major housing rehabilitation/repair for qualifying homeowners
- Support of Community Housing Development Organizations (CHDOs)
- Down-payment assistance for qualifying homebuyers
- Loan assistance for qualifying homebuyers
- New housing development and construction

The staff of the County's HOME Program will carry out the objectives and activities of the Program through administration, implementation, and oversight of the Program as established through the regulations of the United States Department of Housing and Urban Development (HUD). These responsibilities include the following:

- Ensuring compliance with applicable regulations
- Maintaining records and files
- Preparing plans and reports
- Managing infrastructure construction and other projects following federal and County guidelines
- Developing and monitoring annual program and individual project budgets
- Analyzing feasibility of potential projects
- Monitoring federal guidelines and recommending changes to the Program as needed

#### Program II – American Dream Downpayment Initiative

The objective of the American Dream Downpayment Initiative (ADDI) is to increase the homeownership rate, especially among lower income and minority households, and to revitalize and stabilize communities. ADDI is administered as part of the HOME Program. The Program was created to assist low-income first-time homebuyers in purchasing single-family homes by providing funds for downpayment, closing costs, and rehabilitation carried out in conjunction with the assisted home purchase.

The amount of ADDI assistance provided may not exceed \$10,000 or six percent of the purchase price of the home, whichever is greater. The rehabilitation must be completed within one year of the home purchase. Rehabilitation may include, but is not limited to, the reduction of lead paint hazards and the remediation of other home health hazards.

**HOME Program Administrator – (NEW PROGRAM REQUEST)**

A HOME Program Administrator is requested to manage the HOME Investment Partnerships Program. The HOME Program Administrator's duties will consist of the following:

- Managing the day-to-day HOME Program activities as instructed by the Community Development Director.
- Working with the Community Development Director to prepare the annual County budget for the HOME Program, regularly monitor budgetary accounts, and track finance records for the HOME Program.
- Developing County guidelines, policies, and procedures for County HOME projects.
- Reviewing and analyzing all federal HOME requirements and regulations, including revisions, updates, and other communications from HUD.
- Completing all federally required financial reports, semi-annual labor enforcement reports, and annual contract and sub-contract activity reports submitted to the HUD.
- Gathering and inputting all required HOME data into the HUD Integrated Disbursement and Integration System (IDIS).
- Managing program implementation including acquisition, construction, rehabilitation, and all other HOME activities to ensure compliance with federal rules and regulations.
- Monitoring any sub-recipients and/or sub-grantees to ensure compliance with the County's HOME Program policies and to ensure compliance with federal rules and regulations.
- Developing the HOME portion of the County's Annual Action Plan to HUD.
- Developing the HOME portion of the County's Consolidated Annual Performance and Evaluation Report to HUD on program activities.
- Developing the HOME portion of the County's Five-Year Consolidated Plan to include: all HOME activities, development of housing market analyses and detailed assessments of housing composition and public/assisted housing, development of overall housing needs assessments, disproportionate needs and underserved areas, lead-based paint hazards, barriers to affordable housing and impediments to fair housing, and development of assessments of the needs of the homeless and special needs populations.
- Developing documents for loan/grant closings including promissory notes, agreements, and contracts.
- Working directly with applicants seeking assistance from HOME projects, to include review of applications, performing interviews, and conducting investigations.
- Providing technical assistance to HOME Program sub-recipients and Community Housing Development Organizations (CHDOs).
- Implementing, as necessary, and reviewing all HUD required environmental reviews for HOME projects in compliance with all National Environmental Protection Act (NEPA) and other federal laws and regulations.
- Implementing fair housing activities in accordance with HUD requirements.
- Identifying, addressing, and implementing actions identified in the County's Analysis of Impediments to Fair Housing (AI) that can be accomplished through HOME funds, to include preparing periodic updates to the AI as required.
- Developing and implementing marketing programs for HOME projects including creating and writing brochures, newsletters, newspaper ads, and other forms of communication.
- Reviewing and ensuring accurate up-to-date files on all HOME projects.
- Providing assistance on the HOME portion of the Community Development Department's Annual Technical Assistance Workshop offered on HUD Programs.
- Responding to all requests, inquiries, monitoring reviews, and other communications regarding the County's HOME program from the County, the general public, HUD representatives, and other local, state and federal agencies as directed by the Community Development Director.
- Collaborating with and providing technical assistance to the CDBG staff on Program implementation, project development, reports to HUD, and projects that may jointly be funded through HOME and CDBG.

**SECTION IV**  
**SUMMARY OF REVENUES**

**457000 – FEDERAL GRANT INCOME** **\$755,090**

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The United States Department of Housing and Urban Development (HUD) has notified the County of Lexington of its qualification to become a Participating Jurisdiction (PJ) in the HOME Investment Partnerships Program. This is the first year the County has qualified to receive HOME funds as a PJ. HUD requires that all PJs in the HOME Program have first year minimum threshold funding of \$750,000. HUD also establishes the annual award for all PJs.

HUD has notified the County that it will receive \$541,471 in HOME funds for FY 2008-09. The SC State Housing Finance and Development Authority (SHA) will provide \$208,529 in gap funding for the purpose of aiding the County in meeting the minimum threshold funding for the first year of the HOME Program. This is one-time gap funding provided by the SHA, since the \$750,000 minimum threshold applies only to the first year of HOME Program implementation. The County will continue to receive an annual HOME allocation, as long it remains a PJ. The amount of annual funding will fluctuate dependent upon the total HOME program allocation approved by the federal government.

Along with the HOME Program allocation, the County will also receive American Dream Downpayment Initiative (ADDI) funds. This is the first year the County has received ADDI funds. HUD establishes the annual award for ADDI. HUD has notified the County that it will receive \$5,090 in ADDI funds for FY 2008-09. The amount of annual funding will fluctuate dependent upon the total ADDI program allocation approved by the federal government.

**801000 – GENERAL FUND** **\$168,750**

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This funding will be provided from the County's general fund and will be used to supplement program administration costs (\$13,993) and/or set-aside for match requirements (\$154,757) for the HOME Program. HUD requires that all PJs in the HOME Program have a 25% local match of expenditure of federal HOME funds. A premise of the National Affordable Housing Act, which authorized the Home Program, is that local governments must participate in the effort to provide affordable housing to low-income person. The local match is not required on the portion of the HOME allocation used by the County on costs to administer the HOME Program (maximum 10% of federal allocation). The total allocation of HOME funds for FY 2008-09 will be \$750,000. \$75,000 (10%) of the allocation will be spent on administration of the HOME Program, with an administrative cost supplement of approximately \$13,993 from the County's general fund. The remaining \$675,000 of HOME allocation will require local match funding of approximately \$168,750 as funds are spent on eligible projects. Match requirements will first be met through non-federal community resources as identified in project descriptions and, if necessary, through the County's general fund allocation set aside for the HOME Program.

**Total FY 2008-09 HOME, ADDI, and General Fund allocation: \$923,840**

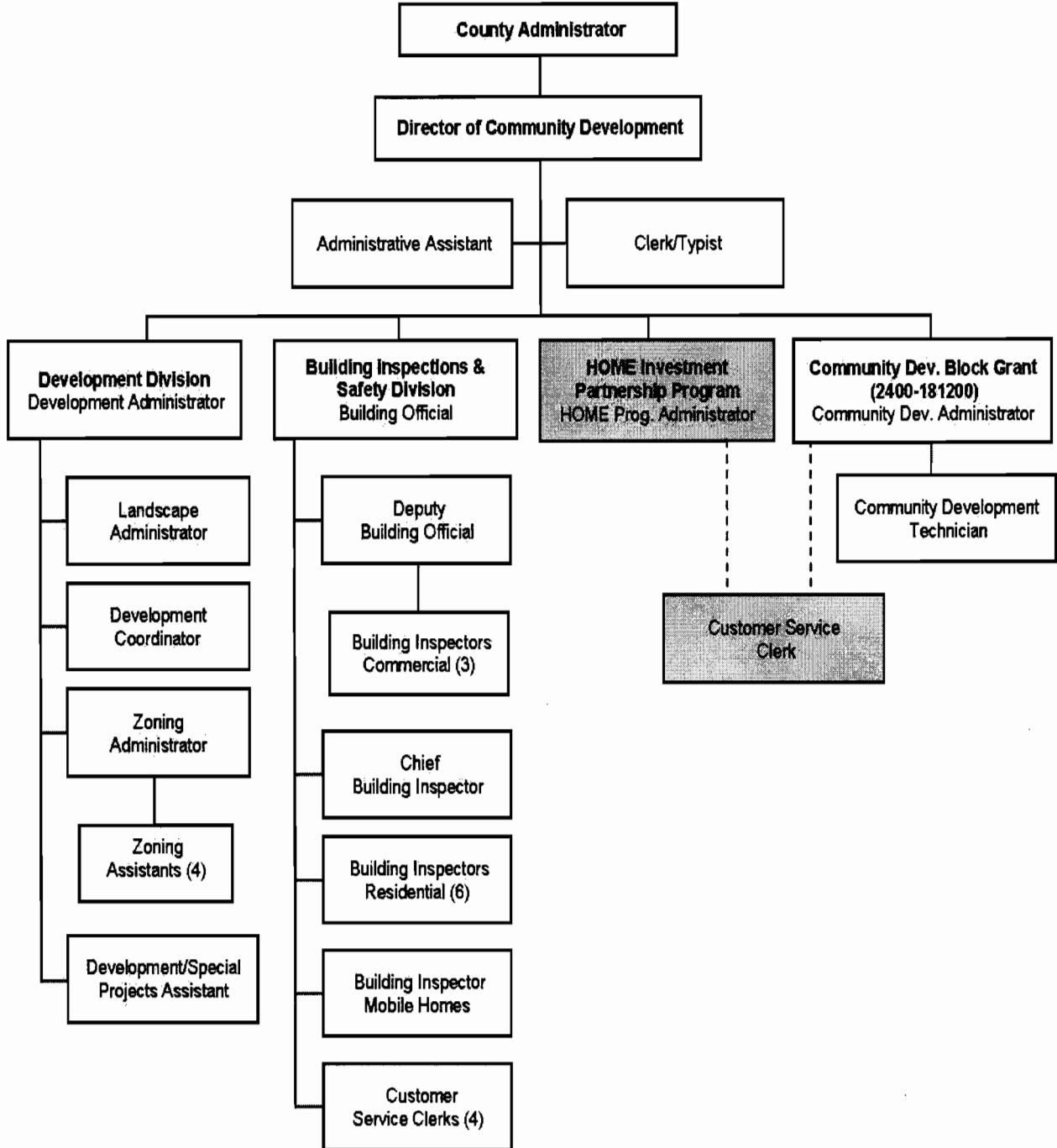
**SECTION V - LINE ITEM NARRATIVES**

**SECTION V-A LISTING OF POSITIONS**

A HOME Program Administrator is requested to administer the HOME Investment Partnerships Program.

| <b>Position</b> | <b>Grade</b> |
|-----------------|--------------|
| (Continued)     |              |

### COMMUNITY DEVELOPMENT ORGANIZATIONAL CHART



**SECTION V-B**

**OPERATING LINE ITEM NARRATIVES**

**520300 – PROFESSIONAL SERVICES \$200**

This line item accounts for the Archer Classification and position description for the new HOME Program Administrator position.

**520400 – ADVERTISING & PUBLICITY \$1,500**

Newspaper advertisements may be required throughout the year to notify the public of various aspects of the HOME Program that may include new projects, environmental findings, public hearings, availability of plans and reports, amendments to plans, and public comment periods.

**520500 – LEGAL SERVICES \$1,500**

The County Attorney may need to review various legal issues and sub-recipient agreements regarding HOME projects. These services will be utilized throughout the year as projects are planned and implemented.

**520800 – OUTSIDE PRINTING \$600**

This line item is requested to print various brochures and materials to affirmatively market affordable housing, fair housing, and projects sponsored through the HOME Program.

**521000 - OFFICE SUPPLIES \$1,500**

This line item is requested for routine office supplies (printer toner cartridges, paper, pencils, file folders, etc.) used in the course of implementing projects and maintaining compliance with grant requirements each year.

**521100 - DUPLICATING \$600**

This account is used for copier machine duplicating of agreements, reports, correspondence, environmental reviews, and other documents used in the daily implementation of the HOME Program.

$$1,000 \text{ copies/month} \times 12 \text{ months} \times \$.05 \text{ a copy} = \$600$$

**524201 – GENERAL TORT LIABILITY \$91**

The amount requested is based on an estimate provided by the County Risk Manager.

**524202 – SURETY BONDS \$9**

The amount requested is based on an estimate provided by the County Risk Manager.

**525000 – TELEPHONE \$494**

The amount requested covers the basic phone line with voice mail for the HOME Program Administrator.

- 1 lines x \$19.26/month x 12 months = \$231.12

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|  |       |                 |
|--|-------|-----------------|
| • 1 lines with voice mail service x \$1.07/month x 12 months | =     | \$ 12.84        |
| • Estimated costs to run/activate phone and data lines       | =     | <u>\$250.00</u> |
|  | TOTAL | \$493.96        |

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**525021 – SMART PHONE CHARGES** **\$600**

The line is requested to provide mobile smart phone service to the HOME Program Administrator. The HOME Program is a service-oriented program, which will require the HOME Program Administrator to attend meetings with community partners, government partners, and program applicants. Use of a smart phone will ensure that the HOME Program Administrator maintains necessary communication when out of the office conducting inspections, performing site visits, or attending meetings and other events, etc.

1 smart phone x \$50/month add-a-phone service x 12 months = \$960

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**525041 – E-MAIL SERVICE** **\$120**

The amount requested covers basic e-mail service for the HOME Program Administrator.

1 account x \$10.00/month x 12 months = \$120

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**525100 - POSTAGE** **\$550**

This line item covers the cost of mailing office correspondence, notices, reports, newsletters, and planning materials.

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**525210 - CONFERENCE & MEETING EXPENSE** **\$6,099**

In the first year of the County's implementation of the HOME Program, various training opportunities will be necessary to ensure staff have proper knowledge of the various requirements, guidelines, and eligible activities related to the HOME Program. This line item covers the cost of attending various HUD training opportunities that may include IDIS, Fair Housing, Wage and Labor compliance, Environmental Review compliance, and other general HOME Program training. Annual trainings are also provided by state and national associations working within the area of housing, planning, and community development. HUD-sponsored training has either no cost or a minimal registration fee, but does include travel, meals and lodging costs. Locations for HUD training vary and are offered throughout the United States depending on HUD's budget, the availability of trainers, etc.

It is proposed that the HOME Program Administrator participate in the following trainings and any other training that may be offered to provide ongoing education and skill development to manage the HOME Program:

|  |               |
|--|---------------|
| • HUD Sponsored Trainings (estimate)           | \$3,500       |
| • MTC – Continuing Education Training          | \$ 149        |
| • National Comm. Dev. Assoc. Spring Training   | \$1,500       |
| • SC Community Development Association Meeting | \$ 750        |
| • Palmetto Housing Forum                       | <u>\$ 200</u> |
|  | TOTAL \$6,099 |

**525230 - SUBSCRIPTIONS, DUES, BOOKS** **\$480**

This line item covers the costs of professional association memberships at both the national and state level, recommended by HUD staff and other entitlement counties, and to maintain local resources.

**Dues:**

South Carolina Community Development Association: \$ 80

**Subscriptions & Books:**

Other Subscriptions, books and training manuals related to the HOME Program: \$400

TOTAL \$480

**525240 - PERSONAL MILEAGE REIMBURSEMENT** **\$606**

Wherever possible, motor pool vehicles are used instead of personal vehicles. However, there are occasions when a motor pool vehicle is not available. The reimbursement rate is based on the current annual federal rate, which is subject to change.

100 miles/month x 12 months x \$.505 = \$606

**525250 - MOTOR POOL REIMBURSEMENT** **\$1,818**

This charge is for use of fleet vehicles in travel related to the HOME Program.

300 miles/month x 12 months x \$.505 = \$1,818

**525300 - UTILITIES / ADMINISTRATION BUILDING** **\$400**

The requested amount is an estimate based on an estimate provided by the Finance Department.

**529903 - CONTINGENCY** **\$2,000**

These funds are budgeted for unanticipated administration expenses. Given that this will be the County's first year of administering the HOME Program, there may be administrative costs that are unforeseen at the time of budget preparation. These funds may also be reassigned for projects, provided the proper public notice and public hearings have taken place to amend the Consolidated and/or Annual Action Plans.



**OPERATING LINE ITEM NARRATIVES**

**2401-181201**

**HOME INVESTMENT PARTNERSHIPS PROGRAM PROJECTS**

Proposed projects for FY 2008-09 are identified below. The total costs are based on preliminary estimates.

**529000 - UNCLASSIFIED** **\$154,807**

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This line item accounts for money set aside from the County's general fund to meet administrative expenses and match requirements, if necessary, for the HOME Program. Additionally, cost estimates may differ significantly from actual bids and needs may arise during the year not anticipated at the time the budget was developed. These funds will be used as needed and may be rolled over to future fiscal years.

**5— COMMUNITY HOUSING DEVELOPMENT ORGANIZATIONS (CHDO)** **\$200,000**

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At least 15% of the County's HOME funds must be set aside for organizations which are designated by the County of Lexington as Community Housing Development Organizations (CHDO). Funding allocated for CHDOs may be used for eligible development activities that promote affordable housing activities that are owned, developed, or sponsored by CHDOs. As the County of Lexington enters the development stages of the HOME Program, criteria will be established to certify CHDOs to assist the Community Development Department in accomplishing the goals and objectives of the HOME Program. Staff will seek and meet with non-profit organizations desiring to become certified as a County CHDO.

**5— HOMEOWNERSHIP ASSISTANCE PROGRAM** **\$150,090**

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The Homeownership Assistance Program will provide downpayment assistance and/or closing cost assistance to low and moderate income first-time homebuyers. Qualifying homebuyers must be employed or must provide income documentation in the form of disability benefits, Social Security benefits, and/or other retirement benefits. Additionally, all qualifying homebuyers must participate in pre-purchase counseling established by the Lexington County HOME Program. The amount of assistance provided will typically not exceed \$5,000 per single family dwelling unit. Program guidelines will be structured to allow limited assistance above the \$5,000 limit in certain circumstances. Recapture provisions will be enacted through deferred forgivable loans. Funds will be used to assist approximately 20 first-time homebuyers. Funding for the project will be provided through the County's total ADDI allocation, in the amount of \$5,090, and HOME allocation, in the amount of \$145,000. The specific guidelines of the Homeownership Assistance Program will be developed by HOME Program staff.

**5— HOUSING REHABILITATION PROGRAM** **\$200,000**

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This project will assist low and moderate income, disabled, and/or elderly homeowners with qualifying repairs to their primary residence. Funds will be used to assist approximately eight (8) homeowners with significant repair needs. Dependent upon the types and costs of repairs requested, additional eligible homeowners may be assisted through the program. Program guidelines will be structured to allow maximum repair amounts for each home typically not to exceed \$20,000, with limited assistance above \$20,000 in certain circumstances. Funds will also be used for inspection/estimate services, lead-based paint testing and clearance, and for relocation and storage costs during rehabilitation. Guidelines for grants, forgivable deferred payment loans, below-market rate loans, and/or liens will be included in the specific program policies and procedures. The full guidelines for the Housing Rehabilitation Program will be developed by HOME Program staff.

**5— NEW CONSTRUCTION PROGRAM** **\$100,000**

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Through this project, funds will be provided to the Central South Carolina Habitat for Humanity to acquire five (5) lots in Lexington County. The lots will be used to construct five (5) affordable single-family housing units. HOME funds will also be used to provide water/sewer or well/septic tank connections for the new homes. The homes will be owned by low and moderate income persons. The project will have approximately \$275,000 in additional funding from non-federal sources (Sponsors - \$162,500, Habitat ReStore funds - \$55,000, and State Housing Trust Fund Grants - \$57,500). All non-federal funding for the project, excluding the State Housing Trust Fund grant, will be used as required match for the County's HOME Program. Recapture provisions will be enforced to maintain the required HOME affordability period.

**5— HOUSING COUNSELING AND EDUCATION PROGRAM** **\$30,000**

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Housing Counseling and Education will be provided to qualifying homebuyers and to other low and moderate income persons participating in the homeownership assistance program, housing rehabilitation program, and/or other home ownership programs. Funds will also be used to create and distribute materials related to housing counseling and education. Counseling and education services will be provided through a qualified outside agency or consultant. The schedule for the training program will be coordinated by HOME Program staff.

**SECTION V-C**

**CAPITAL LINE ITEM NARRATIVES**

**540000 - SMALL TOOLS & MINOR EQUIPMENT \$1,043**

Expenses in this category cover a number of general items ranging from office equipment such as adding machines and telephones, to basic office furniture.

|   |               |
|---|---------------|
| 1 Desk Calculator x \$6 =               | \$ 6          |
| 1 Belt Clip x \$15 =                    | \$ 15         |
| 1 Car Charger x \$15 =                  | \$ 15         |
| 1 Chair Floor Mat x \$26 =              | \$ 26         |
| 1 Caller ID Phone x \$45 =              | \$ 45         |
| 1 Motorola Q-9 x \$86.00 =              | \$ 86         |
| 1 Label Maker x \$150 =                 | \$ 150        |
| 2 Visitor Chairs x \$75 =               | \$ 150        |
| 1 Office Chair x \$175 =                | \$ 175        |
| 2 Legal File Cabinets x \$125 =         | \$ 250        |
| Other anticipated miscellaneous items = | <u>\$ 125</u> |
| TOTAL                                   | \$1,043       |

**540010 - MINOR SOFTWARE \$950**

This line item is requested in anticipation of software needs and upgrades by IS during the year to support work functions. Requested software needs include the Microsoft Windows Operating System, Microsoft Office Professional, Adobe Reader, Photoshop Elements, etc.

**ALL OTHER EQUIPMENT**

**5A----- (1) DESKTOP COMPUTER \$768**

This line item request is for a computer to be used by the HOME Program Administrator.

Option 1 on FY 2009 Recommended PC Specifications - Standard Office/Counter; Dual core 1.6 GHz; with network card, and CDRW/DVD Combo and 17" Flat panel monitor

**5A----- (1) DESK \$675**

An office desk is requested for the HOME Program Administrator.

**5A----- (1) OFFICE BOOKSHELF/STORAGE UNIT \$520**

An office bookshelf and storage credenza is requested for the HOME Program Administrator for storage of HOME Program books, files, and other program related materials.

**5A----- - WALL FOR CUBILCE OFFICE \$500**

This line item is requested for the installation of a wall to create an additional cubicle office space on the 4<sup>th</sup> floor, north side of the administration building. This cost is based on an estimate provided by Building Services.

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**COUNTY OF LEXINGTON  
CLERK OF COURT/TITLE IV-D CHILD SUPPORT  
Annual Budget  
FY 2008-09 Estimated Revenue**

| Object Code | Revenue Account Title | Actual<br>2006-07 | 6 Months<br>Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>Revenues<br>2008-09 | Total<br>Recommend<br>2008-09 |
|-------------|-----------------------|-------------------|---|--|--|----------------------------------|-------------------------------|
|-------------|-----------------------|-------------------|---|--|--|----------------------------------|-------------------------------|

**\*Clerk of Court Title IV-D DSS Child Support 2410:**

**Revenues:**

|                         |                                 |                |                |                |                |                |   |
|-------------------------|---------------------------------|----------------|----------------|----------------|----------------|----------------|---|
| 451800                  | IV-D Transaction Reimbursement  | 241,995        | 131,089        | 274,528        | 274,528        | <u>351,914</u> |   |
| 451801                  | IV-D Incentive Payments         | 26,057         | 11,872         | 79,952         | 79,952         | <u>27,462</u>  |   |
| 451804                  | IV-D Prior Year Audit Incentive | 40,546         | 0              | 0              |                |                |   |
| <b>Other Revenues:</b>  |                                 |                |                |                |                |                |   |
| 461000                  | Investment Interest             | 2,358          | 251            | 2,300          | 2,300          | 517            |   |
| 469900                  | Miscellaneous Revenue           | 6,550          | 0              | 0              | 0              |                |   |
| 490100                  | Sale of General Fixed Asset     | 0              | 0              | 0              | 0              |                |   |
| <b>** Total Revenue</b> |                                 | <u>317,506</u> | <u>143,212</u> | <u>356,780</u> | <u>356,780</u> | <u>379,893</u> | 0 |

**Total Appropriation:** 403,893 457,520 0

FUND BALANCE

Beginning of Year 91,756 44,643 44,643

FUND BALANCE - Projected

End of Year 44,643 (32,984) 44,643

**COUNTY OF LEXINGTON**  
**CLERK OF COURT/TITLE IV-D CHILD SUPPORT**  
**Annual Budget**  
**Fiscal Year-2008-09**

Fund: 2410  
Division: Judicial  
Organization: 141100 - Clerk of Court

| Object Expenditure<br>Code Classification |   | <b>BUDGET</b>          |                                 |                             |                      |                      |                     |
|---|---|------------------------|---------------------------------|-----------------------------|----------------------|----------------------|---------------------|
|   |   | 2006-07<br>Expenditure | 2007-08<br>Expenditure<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                          |   |                        |                                 |                             |                      |                      |                     |
| 510100                                    | Salaries & Wages - 7                      | 192,428                | 91,113                          | 212,784                     | 213,516              |                      |                     |
|   | Salaries & Wages Adjustment Account       | 0                      | 0                               | 0                           | 10,486               |                      |                     |
| 510200                                    | Overtime                                  | 321                    | 45                              | 4,680                       | 4,500                |                      |                     |
| 510300                                    | Part Time - 4 (1 - FTE)                   | 46,029                 | 20,673                          | 45,290                      | 44,139               |                      |                     |
| 511112                                    | FICA - Employer's Portion                 | 17,641                 | 8,116                           | 20,101                      | 20,857               |                      |                     |
| 511113                                    | State Retirement - Employer's Portion     | 13,946                 | 8,886                           | 24,200                      | 25,601               |                      |                     |
| 511120                                    | Employee Insurance - 7                    | 40,320                 | 20,160                          | 40,320                      | 42,000               |                      |                     |
| 511130                                    | Workers Compensation                      | 717                    | 336                             | 788                         | 820                  |                      |                     |
| 511213                                    | State Retirement - Employer's Portion - R | 4,555                  | 1,080                           | 0                           |                      |                      |                     |
|   | <b>* Total Personnel</b>                  | <b>315,957</b>         | <b>150,409</b>                  | <b>348,163</b>              | <b>361,919</b>       | <b>0</b>             | <b>0</b>            |
| <b>Operating Expenses</b>                 |   |                        |                                 |                             |                      |                      |                     |
| 529300                                    | Professional Services                     | 0                      | 0                               | 0                           | 0                    |                      |                     |
| 520702                                    | Technical Currency & Support              | 0                      | 0                               | 0                           | 0                    |                      |                     |
| 521000                                    | Office Supplies                           | 623                    | 10                              | 1,600                       | 1,600                |                      |                     |
| 522200                                    | Small Equipment Repair & Maint.           | 0                      | 0                               | 500                         | 750                  |                      |                     |
| 523200                                    | Equipment Rental                          | 8,700                  | 4,350                           | 8,700                       | 11,200               |                      |                     |
| 524201                                    | General Tort Liability Insurance          | 248                    | 137                             | 295                         | 252                  |                      |                     |
| 524202                                    | Surety Bonds - 9                          | 0                      | 0                               | 0                           | 81                   |                      |                     |
| 525000                                    | Telephone                                 | 1,700                  | 839                             | 1,850                       | 2,650                |                      |                     |
| 525021                                    | Pagers & Cell phones                      | 0                      | 0                               | 1,344                       | 0                    |                      |                     |
| 525041                                    | E-mail Service Charges                    |                        |                                 | 420                         | 720                  |                      |                     |
| 525210                                    | Conference & Meeting Expense              | 0                      | 0                               | 4,000                       | 4,000                |                      |                     |
| 525230                                    | Subscriptions, Dues, & Books              | 0                      | 0                               | 1,420                       | 1,420                |                      |                     |
| 529903                                    | Contingency                               | 0                      | 0                               | 10,903                      | 61,278               |                      |                     |
| 538000                                    | Claims & Judgements                       | 0                      | 0                               | 0                           | 0                    |                      |                     |
|   | <b>* Total Operating</b>                  | <b>11,271</b>          | <b>5,336</b>                    | <b>31,032</b>               | <b>83,951</b>        | <b>0</b>             | <b>0</b>            |
|   | <b>** Total Personnel &amp; Operating</b> | <b>327,228</b>         | <b>155,745</b>                  | <b>379,195</b>              | <b>445,870</b>       | <b>0</b>             | <b>0</b>            |
| <b>Capital</b>                            |   |                        |                                 |                             |                      |                      |                     |
| 540000                                    | Small Tools & Minor Equipment             | 41                     | 140                             | 1,638                       | 2,500                |                      |                     |
| 540010                                    | Minor Software                            | 0                      | 408                             | 409                         | 0                    |                      |                     |
|   | All Other Equipment                       | 20,715                 | 16,316                          | 22,651                      | 9,150                |                      |                     |
|   | <b>** Total Capital</b>                   | <b>20,756</b>          | <b>16,864</b>                   | <b>24,698</b>               | <b>11,650</b>        | <b>0</b>             | <b>0</b>            |
| <b>Other Financing Uses</b>               |   |                        |                                 |                             |                      |                      |                     |
| 812409                                    | Op Trn to Title IV-D Process Server       | 0                      | 0                               | 0                           |                      |                      |                     |
|   | <b>***Total Other Financing Uses</b>      | <b>0</b>               | <b>0</b>                        | <b>0</b>                    | <b>0</b>             | <b>0</b>             | <b>0</b>            |
|   | <b>*** Total Budget Appropriation</b>     | <b>347,984</b>         | <b>172,609</b>                  | <b>403,893</b>              | <b>457,520</b>       | <b>0</b>             | <b>0</b>            |

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**SECTION II**

**COUNTY OF LEXINGTON**

**Capital Item Summary**

**Fiscal Year - 2008-2009**

|                              |   |
|------------------------------|---|
| Fund # <u>2410</u>           | Fund Title: <u>Clerk of Court</u>                   |
| Organization # <u>141100</u> | Organization Title: <u>Title IV-D Child Support</u> |
| Program # _____              | Program Title: <u>Judicial</u>                      |

**BUDGET**  
2008 - 2009  
Requested

| Qty | Item Description                           | Amount   |
|-----|--|----------|
| 4   | Core Banner/CMS PC'S                       | 3,900.00 |
| 1   | Dell latitude D 630 Laptop                 | 1,700.00 |
| 5   | Microsoft Standard for requested computers | 1,300.00 |
| 3   | 17" Flat Screen Monitors                   | 500.00   |
| 3   | Dell Expansion Base with Keyboards & Mouse | 750.00   |
| 1   | Dell Multifunction Color Laser Printer     | 1,000.00 |
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|---|--------------|
| <b>** Total Capital (Transfer Total to Section I)</b> | <b>9,150</b> |
|---|--------------|

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SECTION III. - PROGRAM OVERVIEW

Program II- Title IV-D Fund

Objective

The Clerk of Court's objective is to insure that the Federal Child Support Enforcement Act, which sets forth a detailed system in which local authorities, MUST work together to enforce child support obligations. Insuring the States whose enforcement provisions meet federal guidelines, receive allocated federal funds. Use of federal Child Support Enforcement Act funds is controlled by the *S.C. Code of Laws § 20-7-1317*, which provides:

*"Notwithstanding existing county funds allocated to the Clerks of Court, and federal funds eared by the Clerks of Court under a contract with the Department of Social Services pursuant to Title IV-D of the Social Security Act Must first be used by the Family Court section of the respective offices of the Clerks of Court to provide adequate staff and equipment to implement and operate the provisions of § 20—7-1315. Thereafter, excess funds shall revert to the general fund of the county."*

To facilitate the "Agreement of Cooperation" entered in with DSS. *To insure and maintain the Federal funds received by DSS under the federal Child Support Enforcement Act be place in the custody of the county treasurer, and MUST be maintained as separate, identifiable funds to be used at the discretion of the Clerk of Court to carry out provisions of the state child support code ( § 20-7-1315).* To insure the State law (§ 20-7-1317), which clearly states that the Clerk of Court has sole discretion to determine use of the Fund to carry out the provisions of the § 20-7-1315 statute, is observed.

The Clerk's office would like to see more private cases accept the Department of Social Services assistance, which would in turn provide more dollars for the county through the IV-D fund. A continue commitment to excellence in service to the public along with increased child support collection. The ability to provide assistance to all indigent families in need of legal assistance through the creation of a program specifically designed to assist families in navigating the Family Court system at a minimal fee temporarily paid by the IV-D fund with reimbursement provided through court order. This program alone will assist indigent families in collecting support properly through the court system effectively providing a better way of life.

**FUND 2410  
CLERK OF COURT (141100)  
FY 2008-09 BUDGET**

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**SECTION III. – SERVICE LEVELS**

**Service Level Indicators: PROGRAM II (Title IV-D Funds)**

|                                       | <u>Actual<br/>FY2005-06</u> | <u>Actual<br/>FY2006-07</u> | <u>Estimated<br/>FY 2007-08</u> | <u>Projected<br/>2008-09</u> |
|---------------------------------------|-----------------------------|-----------------------------|---------------------------------|------------------------------|
| RTSC                                  | 8023                        | 9840                        | 10200                           | 12000                        |
| Bench Warrants                        | 270                         | 280                         | 475                             | 600                          |
| Order of Discharge                    | 331                         | 350                         | 420                             | 500                          |
| Orders                                | 5089                        | 5200                        | 5300                            | 5500                         |
| Audits & Review                       | 2160                        | 2300                        | 5000                            | 7000                         |
| Payment History                       | 8947/8pg                    | 9400/8pg                    | 10000/8pg                       | 11000/8pg                    |
| Transport Orders                      | 160                         | 165                         | 170                             | 180                          |
| EARPS                                 | 2618                        | 2800                        | 2900                            | 3000                         |
| Files Pulled                          | 2899                        | 3100                        | 3200                            | 3500                         |
| Aff of Service/Non-Service            | 4166                        | 4300                        | 3500                            | 4000                         |
| Correspondence                        | 304                         | 325                         | 350                             | 500                          |
| Telephone                             | 40,831                      | 45,000                      | 60000                           | 80000                        |
| Summary Report                        | 89/180pg                    | 95/180pg                    | 150/180pg                       | 300/460pg                    |
| Fed. & State Tax Return               | 75/100pg                    | 80/100pg                    | 95/100pg                        | 105/100pg                    |
| Bank Deposit                          | 281                         | 300                         | 350                             | 400                          |
| Supp. Housing Appl.                   | 802/8pg                     | 900/8pg                     | 950/8pg                         | 1000/8pg                     |
| Monthly AFDC Report                   | 12/52pg                     | 12/52pg                     | 12/52pg                         | 12/27pg                      |
| Monthly Non-AFDC Report               | 12/77pg                     | 12/77pg                     | 12/90pg                         | 12/110pg                     |
| Monthly URESA Report                  | 12/25pg                     | 12/25pg                     | 12/30pg                         | 12/6pg                       |
| Monthly Arreage Report                | 12/125pg                    | 12/125pg                    | 12/110pg                        | 12/97pg                      |
| DSS Bank Report                       | 281/6pg                     | 300/6pg                     | 350/6pg                         | 400/6pg                      |
| Filing of Documents                   | 22,222                      | 24,000                      | 52,000                          | 60,000                       |
| Court Orders                          | 1360/5pg                    | 1380/5pg                    | 1425/5pg                        | 1500/5pg                     |
| Wage Withholding Orders               | 9250                        | 10,000                      | 12,000                          | 14,000                       |
| Certified Letters                     | 9250                        | 10,000                      | 12,000                          | 14,000                       |
| File Returned Certified Letters       | 9250                        | 10,000                      | 12,000                          | 14,000                       |
| Input Payers Answers & Files          | 2200                        | 2400                        | 3000                            | 3600                         |
| Audit Cases with Companies            | 462                         | 475                         | 500                             | 550                          |
| Talk with CP & NCP regarding          | 66/mo                       | 75/mo                       | 200/mo                          | 300/mo                       |
| Handle Wage Withholding EARPS         | 1320                        | 1400                        | 1900                            | 2500                         |
| From SCDSS                            |                             |                             |                                 |                              |
| Telephone calls from CP/NCP/Companies | 44/day                      | 50/day                      | 100/day                         | 150/day                      |



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**FUND 2410  
CLERK OF COURT (141100)  
FY 2008-09 BUDGET**

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**SECTION IV. – SUMMARY OF REVENUES FOR PROGRAM II ( TITLE IV-D FUND)**

**451800 – TITLE IV-D UNIT COST REIMBURSEMENT \$351,913.96**

An Agreement of Cooperation contract was entered into by and between Clerk of Court of each county and the South Carolina Department of Social Services. In accordance with section 43-5-235 of the South Carolina Code of Laws (1976 as Amended), DSS will provide to the County fiscal incentives and federal financial participation. These monies will be paid to the County Treasurer on a monthly basis. The Treasurer will deposit these monies into a separate account for the Family Court section of the office of the Clerk of Court for the exclusive use for all activities related to the establishment, collection, and enforcement of child support obligations for the fiscal year in which the payments are earned. These funds may be used only by the Family Court section. Monies paid to the county may not be used to replace operating funds of the budget to the family court section. Upon determination by DSS that the Treasurer has failed to comply with the full intent of these finding provisions, DSS may escrow the financial incentive and federal financial participation funds until the county complies or terminate this agreement of cooperation. Funds in this separate account not encumbered for child support activities revert to the general fund of the count at the end of the fiscal year in which they are earned. The average received thus far is \$29,326.10 a month.

**451801 – TITLE IV-D. INCENTIVE \$27,461.48**

The Child Support Enforcement Program under Title IV-D of the Social Security Act provides for the payment of incentives to the eligible political subdivision in which child support collections are made. It is treaded the same way as the Title IV-D unit cost reimbursement. The average received thus far for July thru December 2007 has been \$13,730.74.

**461000- INVESTMENT INTEREST \$517.32**

Earned interest on accounts.

**SECTION IV**

**County of Lexington  
Proposed Revenues  
Fines, Fees, and Other  
Budget FY - 2008-2009**

Fund #: 2410

Fund Name: Clerk of Court/Title IV-D Child Support

Organ. #: 141100

Organ. Name: Clerk of Court

| Treasurer's<br>Revenue<br>Code | Fee Title             | Actual Fees<br>FY 2005-06 | Actual Fees<br>FY 2006-07 | 12/31/2007<br>Year-to-Date<br>FY 2007-08 | Anticipated<br>Fiscal Year<br>FY 2008-09 | Budget              |                |                                       |                           |   |
|--------------------------------|-----------------------|---------------------------|---------------------------|--|--|---------------------|----------------|---------------------------------------|---------------------------|---|
|                                |                       |                           |                           |  |  | Units of<br>Service | Current<br>Fee | Total<br>Estimated Fees<br>FY 2008-09 | Proposed<br>Fee<br>Change | Total<br>Proposed<br>Estimated Fees<br>FY 2008-09 |
| 451800                         | IV-D Transaction Reim | 219,928.00                | 241,995.60                | 175,956.98                               | 351,913.96                               |                     |                |                                       |                           |   |
| 451801                         | IV-D Incentive Pymts  | 72,983.43                 | 26,057.08                 | 13,730.74                                | 27,461.48                                |                     |                |                                       |                           |   |
| 461000                         | Investment Interest   | 3,529.90                  | 2,358.23                  | 258.66                                   | 517.32                                   |                     |                |                                       |                           |   |
|                                |                       |                           |                           |  |  |                     |                |                                       |                           |   |
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|                                |                       |                           |                           |  |  |                     |                |                                       |                           |   |

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FUND 2410  
CLERK OF COURT (141100)  
FY 2008-09 BUDGET

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V. B. – PERSONNEL OVERTIME

**510200- TITLE IV-D FUND OVERTIME** **\$4,500.00**

This account is used by program 2 (Title IV-D Fund). The employees within this program work with DSS. They are required to run DSS monthly reports.

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SECTION V.B – OPERATING LINE ITEM NARRATIVES

**520100 CONTRACTED MAINTENANCE** **\$ - 0 -**

**520702-TECHNICAL SUPPORT & CURRENCY** **\$ - 0 -**

**521000-OFFICE SUPPLIES** **\$1,600.00**

This account is used for pens, pencils, printing, and paper for Rules to Show Cause, miscellaneous supplies, toner cartridges for fax machines and printers and maintenance kits.

**522200- SMALL EQUIPMENT REPAIRS & MAINTENANCE** **\$750.00**

This account will be used for maintenance and repair on scanners, electric seals, printers, and any other miscellaneous equipment located within the Clerk of Courts' office @ \$95.00 an hour plus cost for parts.

**523200-EQUIPMENT RENTAL** **\$11,200.00**

This account was set up to cover the monthly equipment rental for service and license fee with Daisi Systems and Service. This is a phone service provided by Daisi. The monthly fee is \$725.00 for a total of \$8,700.00. This system serves all courts in the courthouse; Common Pleas, General Sessions, and Family Court. This voice system works as an operator to place people to the proper court area, along with allowing Family Court recipients the ability to check paid child support. This also covers the monthly charge of Accurant software that the Clerk's office uses to locate deadbeat parents. The monthly service charge for this is 208.00.

**524201-GENERAL TORT LIABILITY INSURANCE** **\$ ~~308.00~~ 252.00**

Eleven employees times \$28.00. This is based on the fee schedule provided by Ed Salyer.

**524202 SURETY BONDS** **\$ 81.00**

**525000 TELEPHONE** **\$ 2650.00**

This account is used to pay for telephone services for eleven phones with voice mail for employees and one fax line.

**525021 PAGERS & CELL PHONES** **\$ 0**

**525041 E MAIL SERVICE CHARGES** **\$720.00**

**525210-CONFERENCE & MEETING EXPENSES** **\$ 4,000.00**

This account will be used for any conferences & meetings that are related to the IV-D funds. These meetings assist the Clerk of Court in performing her job and staying abreast of the new laws and requirements. The Clerk of Court and Chief Deputy Clerk of Court attend the spring and fall seminars as laws and requirements change. The costs vary as to the location.

**FUND 2410  
CLERK OF COURT (141100)  
FY 2008-09 BUDGET**

**CONTINUED LINE ITEMS FOR TITLE IV-D CHILD SUPPORT**

|  |                  |
|--|------------------|
| <b>525230- SUBSCRIPTIONS, DUE &amp; BOOKS</b>                              | <b>\$1420.00</b> |
| <hr/>  |                  |
| The expenses in this account are membership dues for the Clerk of Court    |                  |
| S.C. Association of Countywide Elected Executives                          | 100.00           |
| National Child Support Enforcement   | 75.00            |
| Lexington Chamber of Commerce  | 150.00           |
| Notary 3 @ \$25.00 for a total of \$75.00 which is essential for employees | 75.00            |
| Columbia/Richland County City Directory (Blue Book)                        | 150.00           |
| Cross Reference  | 435.00           |
| SC Bar Lawyers Desk Book (7)   | 435.00           |
| <b>TOTAL</b>   | <b>\$1420.00</b> |

|   |                    |
|---|--------------------|
| <b>529903 -- CONTINGENCY</b>  | <b>\$61,278.00</b> |
| <hr/>   |                    |
| Any monies generated from the Title IV-D Cost Reimbursement incentives. |                    |

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SECTION V. C – CAPITAL LINE ITEM NARRATIVES

**540000 SMALL TOOLS AND MINOR EQUIPMENT** **\$2500.00**

This account is used for calculators, telephone replacement, and electric pencil sharpeners, cell phones etc, we average replacing several each year.

**540010 – MINOR SOFTWARE** **\$ 0**

ALL OTHER EQUIPMENT  
CAPITAL LINE ITEM NARRATIVES

**(4) CORE BANNER/CMS PC'S** **\$ 3900.00**

Upon recommendation of information services, the pc/laptops are needed by the Family Court area based upon the age and model of the current pc's memory and speed.

**(1) DELL LATITUDE D630 LAPTOP** **\$ 1700.00**

This multifunction unit will be used to provide the Judge/Clerk handling Title IV-D cases.

**(5) MICROSOFT OFFICE STANDARD** **\$ 1300.00**

This software will be utilized on the requested PC's and laptops to grade the Family court staff that is using an older version of MS standard.

**(3) 17" FLAT SCREEN MONITORS** **\$ 500.00**

These monitors will replace the remaining large monitors in the records room court area as well as the accounting dept. The current monitors are too large for the work space provided and will allow the personnel the ability to utilize additional desk space.

**(3) DELL EXPANSION BASE WITH KEYBOARD AND MOUSE** **\$ 750.00**

These 3 expansion bases will be used for the 3 current laptop computers located in the 2<sup>nd</sup> floor Family Court area to enhance performance and mobility coverage..

**(1) DELL MULTIFUNCTION COLOR LASER PRINTER** **\$1000.00**

This will be utilized by the Senior Supervisor's office due to the sensitive and confidential material that is handled on a daily basis.

**COUNTY OF LEXINGTON  
OPERATIONS & FIREFIGHTER SAFETY EQUIPMENT  
Annual Budget  
Fiscal Year - 2008-09**

| Object Code   | Revenue Account Title       | Actual 2006-07 | Received Thru Dec 2007-08 | Amended Budget Thru Dec 2007-08 | Projected Revenues Thru Jun 2007-08 | Requested 2008-09 | Recommend 2008-09 |
|---|-----------------------------|----------------|---------------------------|---------------------------------|-------------------------------------|-------------------|-------------------|
| <b>*FEMA - Operations &amp; Firefighters Safety Equipment 2478:</b> |                             |                |                           |                                 |                                     |                   |                   |
| <b>Revenues:</b>  |                             |                |                           |                                 |                                     |                   |                   |
| 457000  | Federal Grant Income        | 0              | 0                         | 0                               | 0                                   | 292,600           | <u>          </u> |
| 801000  | Op Trn from General Fund/FS | 175,295        | 0                         | 0                               | 0                                   | 125,400           | <u>          </u> |
| <b>** Total Revenue</b>   |                             | <u>175,295</u> | <u>0</u>                  | <u>0</u>                        | <u>0</u>                            | <u>418,000</u>    |                   |

**\*\*\*Total Appropriation** 0    418,000

FUND BALANCE  
Beginning of Year 0    0

FUND BALANCE - Projected  
End of Year 0    0

Grant Matches:  
Federal - 80% / Cty - 20%

Fund: 2478  
Division: Public Safety  
Organization: 131500 Fire Service

| Object Code                               | Expenditure Classification             | 2006-07 Expend | 2007-08 Expend (Dec) | 2007-08 Amended (Dec) | <b>BUDGET</b>     |                   |                  |
|---|--|----------------|----------------------|-----------------------|-------------------|-------------------|------------------|
|   |  |                |                      |                       | 2008-09 Requested | 2008-09 Recommend | 2008-09 Approved |
| <b>Personnel</b>                          |  |                |                      |                       |                   |                   |                  |
| <b>* Total Personnel</b>                  |  | 0              | 0                    | 0                     | 0                 | <u>          </u> |                  |
| <b>Operating Expenses</b>                 |  |                |                      |                       |                   |                   |                  |
| <b>* Total Operating</b>                  |  | 0              | 0                    | 0                     | 0                 | <u>          </u> |                  |
| <b>** Total Personnel &amp; Operating</b> |  | 0              | 0                    | 0                     | 0                 | <u>          </u> |                  |
| <b>Capital</b>                            |  |                |                      |                       |                   |                   |                  |
| 540010                                    | Minor Software                         | 0              | 0                    | 0                     | 0                 | <u>          </u> |                  |
|   | (1) Pumper w/Compresed Air Foam System |                | 0                    | 0                     | 418,000           | <u>          </u> |                  |
| <b>** Total Capital</b>                   |  | 0              | 0                    | 0                     | 418,000           | <u>          </u> |                  |
| <b>*** Total Budget Appropriation</b>     |  | 0              | 0                    | 0                     | 418,000           | <u>          </u> |                  |

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SECTION II

COUNTY OF LEXINGTON  
New Program Capital Item Summary  
Fiscal Year - 2008-2009

Fund # ~~4000~~ 2478 Fund Title: General Operations + Firefighter Safety Equipment  
Organization # ~~131599~~ 131500 Organization Title: PS/Fire  
Program # \_\_\_\_\_ Program Title: Pumper with CAFS

**BUDGET**  
2008-2009  
Requested

| Qty | Item Description                              | Amount  |
|-----|---|---------|
| 1   | Pumper with Compressed Air Foam System (CAFS) | 418,000 |
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\*\* Total Capital (Transfer Total to Section I) 418,000  
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SECTION V.C. – CAPITAL LINE ITEM NARRATIVES

**PUMPER with CAFS**

**\$ 418,000**

The Fire Service opened the new Sharpe's Hill Fire Station in late February, 2007. The budget for this fire station did not allow for the purchase of a new pumper. When the fire station opened, it was staffed with a reserve pumper this is over 15 years of age. The anticipated life expectancy for a first line pumper is 12-15 years. The Fire Service would like to replace the current pumper with a pumper equipped with a compressed air foam system (CAFS). CAFS pumpers have the capability to be much more efficient and effective in suppression of both structure and wildland fires. The CAFS systems use a foam-to-air and water ratio that extinguishes fire quicker with less water usage. This ability would be a tremendous asset in the Sharpe's Hill area because of the large amount of wildland urban interfaces along with the large number of manufactured homes, and the types of ground fuels. A CAFS pumper would increase firefighter safety when extinguishing the type of fires experienced in that area. This would be the first CAFS pumper in the Fire Service.

Cost of the CAFS pumper is \$418,000. The Fire Service is applying for a FEMA Assistance to Firefighter Grant which, if successful, would provide for 80% of this project (\$334,400, and would require a 20% match (\$83,600) which will be funded from this account.



**COUNTY OF LEXINGTON  
CITIZEN CORPS GRANT  
Annual Budget  
FY 2008-09 Estimated Revenue**

| Object<br>Code                     | Revenue Account Title         | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Approved<br>2008-09 |
|------------------------------------|-------------------------------|-------------------|---------------------------------|--|--|----------------------|---------------------|
| <b>* Citizen Corps Grant 2480:</b> |                               |                   |                                 |  |  |                      |                     |
| <b>Revenues:</b>                   |                               |                   |                                 |  |  |                      |                     |
| 457000                             | Federal Grant Income          | 987               | 8,449                           | 10,437                                   | 10,437                                       | <u>10,437</u>        |                     |
|                                    | <b>** Total Revenue</b>       | <u>987</u>        | <u>8,449</u>                    | <u>10,437</u>                            | <u>10,437</u>                                | <u>10,437</u>        | <u>0</u>            |
|                                    | <b>***Total Appropriation</b> |                   |                                 |  | 10,437                                       | 10,437               | 0                   |
| FUND BALANCE                       |                               |                   |                                 |  |  |                      |                     |
|                                    | Beginning of Year             |                   |                                 |  | <u>(5,210)</u>                               | <u>(5,210)</u>       | <u>(5,210)</u>      |
| FUND BALANCE - Projected           |                               |                   |                                 |  |  |                      |                     |
|                                    | End of Year                   |                   |                                 |  | <u>(5,210)</u>                               | <u>(5,210)</u>       | <u>(5,210)</u>      |

GRANT PERIOD: 07-01-2007 to 06-30-2008

GRANT AWARD: Federal \$10,437

PERCENTAGE SHARED: 100% Federal

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**COUNTY OF LEXINGTON  
CITIZEN CORPS GRANT  
Annual Budget  
Fiscal Year - 2008-09**

Fund: 2480  
Division: Public Safety  
Organization: 131101 Emergency Preparedness

| Object Code                               | Expenditure Classification   | 2006-07 Expend | 2007-08 Expend (Dec) | 2007-08 Amended (Dec) | <i><b>BUDGET</b></i> |                   |                  |
|---|------------------------------|----------------|----------------------|-----------------------|----------------------|-------------------|------------------|
|   |                              |                |                      |                       | 2008-09 Requested    | 2008-09 Recommend | 2008-09 Approved |
| <b>Personnel</b>                          |                              |                |                      |                       |                      |                   |                  |
| <b>* Total Personnel</b>                  |                              | 0              | 0                    | 0                     | 0                    | 0                 | 0                |
| <b>Operating Expenses</b>                 |                              |                |                      |                       |                      |                   |                  |
| 520800                                    | Outside Printing             | 0              | 7,002                | 7,437                 | <u>7,437</u>         |                   |                  |
| 521200                                    | Operating Supplies           | 1,217          | 2,180                | 3,000                 | <u>3,000</u>         |                   |                  |
| 525100                                    | Postage                      | 0              |                      | 0                     |                      |                   |                  |
| 525210                                    | Conference & Meeting Expense | 0              |                      | 0                     |                      |                   |                  |
| <b>* Total Operating</b>                  |                              | <b>1,217</b>   | <b>9,182</b>         | <b>10,437</b>         | <b>10,437</b>        | <b>0</b>          | <b>0</b>         |
| <b>** Total Personnel &amp; Operating</b> |                              | <b>1,217</b>   | <b>9,182</b>         | <b>10,437</b>         | <b>10,437</b>        | <b>0</b>          | <b>0</b>         |
| <b>Capital</b>                            |                              |                |                      |                       |                      |                   |                  |
|   | All Other Equipment          | 0              | 0                    | 0                     | <u>0</u>             |                   |                  |
| <b>** Total Capital</b>                   |                              | <b>0</b>       | <b>0</b>             | <b>0</b>              | <b>0</b>             | <b>0</b>          | <b>0</b>         |
| <b>*** Total Budget Appropriation</b>     |                              | <b>1,217</b>   | <b>9,182</b>         | <b>10,437</b>         | <b>10,437</b>        | <b>0</b>          | <b>0</b>         |

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### SECTION III – PROGRAM OVERVIEW

#### CERT/Citizen Corps

The Citizens Emergency Response Teams (CERT) Program provides for the development, training and exercising of Citizen Emergency Response Teams located throughout the County.

The Citizens Coordinating Council will serve as the Local Emergency Planning Committee (LEPC) and will address matters that pertain to SARA, Title III.

**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**520800- OUTSIDE PRINTING \$ 7,437**

These funds will be used to print public outreach information such as disaster preparedness for the citizens of Lexington County .

**521200- OPERATING SUPPLIES \$ 3,000**

These funds will be used to purchase CERT kits and supplies. The kits are comprised of a backpack with tools used by CERT trained personnel to assist in response efforts and to provide personal protective equipment to the responder.

**COUNTY OF LEXINGTON**  
**DHEC - EMS GRANT-IN-AID**  
**Annual Budget**  
**Fiscal Year - 2008-09**

| Object Code                           | Revenue Account Title                | Actual<br>2006-07 | Received<br>Thru Dec<br>2006-07 | Amended<br>Budget<br>Thru Dec<br>2006-07 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2007-08 | Approved<br>2007-08 |
|---------------------------------------|--------------------------------------|-------------------|---------------------------------|--|--|----------------------|---------------------|
| <b>*DHEC - EMS Grant-In-Aid 2520:</b> |                                      |                   |                                 |  |  |                      |                     |
| <b>Revenues:</b>                      |                                      |                   |                                 |  |  |                      |                     |
| 458000                                | State Grant Income                   | 0                 | 0                               | 0  | 0  | 0                    |                     |
| 459100                                | DHEC - EMS Grant-In-Aid              | 34,042            | 28                              | 42,903                                   | 42,903                                       | 43,100               |                     |
| 461000                                | Investment Interest                  | 95                | 8                               | 0  | 8  | 0                    |                     |
| 801000                                | Operating Transfer from General Fund | 2,662             | 0                               | 2,497                                    | 2,497  | 2,371                |                     |
| <b>**Total Revenue</b>                |                                      | <u>36,799</u>     | <u>36</u>                       | <u>45,400</u>                            | <u>45,408</u>                                | <u>45,471</u>        | <u>0</u>            |
| <b>***Total Appropriation</b>         |                                      |                   |                                 |  | 42,400                                       | 45,400               |                     |
| <b>FUND BALANCE</b>                   |                                      |                   |                                 |  |  |                      |                     |
| Beginning of Year                     |                                      |                   |                                 |  | 784  | 3,792                | 3,792               |
| <b>FUND BALANCE - Estimated</b>       |                                      |                   |                                 |  |  |                      |                     |
| End of Year                           |                                      |                   |                                 |  | <u>3,792</u>                                 | <u>3,863</u>         | <u>3,792</u>        |

Fund: 2520  
Division: Public Safety  
Organization: 131400 - Emergency Medical Services

| Object Code                               | Expenditure Classification   | <b>BUDGET</b>     |                            |                             |                      |                      |                     |
|---|------------------------------|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|   |                              | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                          |                              |                   |                            |                             |                      |                      |                     |
| <b>* Total Personnel</b>                  |                              | 0                 | 0                          | 0                           | 0                    | 0                    | 0                   |
| <b>Operating Expenses</b>                 |                              |                   |                            |                             |                      |                      |                     |
| 521213                                    | Public Education Supplies    | 0                 | 0                          | 400                         | 400                  |                      |                     |
| 525210                                    | Conference & Meeting Expense | 13,500            | 0                          | 42,000                      | 42,000               |                      |                     |
| 529903                                    | Contingency                  | 0                 | 0                          | 0                           | 0                    |                      |                     |
| <b>* Total Operating</b>                  |                              | <u>13,500</u>     | <u>0</u>                   | <u>42,400</u>               | <u>42,400</u>        | <u>0</u>             | <u>0</u>            |
| <b>** Total Personnel &amp; Operating</b> |                              | <u>13,500</u>     | <u>0</u>                   | <u>42,400</u>               | <u>42,400</u>        | <u>0</u>             | <u>0</u>            |
| <b>Capital</b>                            |                              |                   |                            |                             |                      |                      |                     |
| 540010                                    | Minor Software               | 0                 | 0                          | 3,000                       | 3,000                |                      |                     |
|   | All Other Equipment          | 22,523            | 0                          | 0                           |                      |                      |                     |
| <b>** Total Capital</b>                   |                              | <u>22,523</u>     | <u>0</u>                   | <u>0</u>                    | <u>3,000</u>         | <u>0</u>             | <u>0</u>            |
| <b>***Total Budget Appropriation</b>      |                              | <u>36,023</u>     | <u>0</u>                   | <u>42,400</u>               | <u>45,400</u>        | <u>0</u>             | <u>0</u>            |

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SECTION III – PROGRAM OVERVIEW

**EMERGENCY MEDICAL SERVICES DIVISION  
GRANT-IN-AID**

The training program is designed to meet the requirements mandated by the Department of Health and Environmental Control (DHEC) for EMS to train paramedics and EMT's that become necessary due to new personnel turnover. This program also pays for various internal and regional training needed to keep personnel competent and current in their skills. These funds are also expended on public education supplies and capital items as approved in the grant provisions.

Funds are made available through the DHEC Grant-In-Aid program requires a local match of 5.5%

**521213 – PUBLIC EDUCATION SUPPLIES** **\$400**

This account will allow the purchasing of pencils, key rings, etc. for public education.

**525210 – CONFERENCES & MEETING EXPENSES** **\$42,000**

Funds are needed to train Paramedics in order to implement full staffing.

10 Students @ \$3,000/ea = \$30,000

Funds are required to conduct in-house EMT training in order to train firefighter first responders and potential full and part time employees.

\$12,000 per class of 12 students

SECTION V.C.-CAPITAL LINE ITEM NARRATIVE

CAPITAL REQUEST

**540010 – MINOR SOFTWARE**

**\$3,000**

The addition of desktop computers located at each EMS substation has created the need for productivity software to be installed on each of the 10 computers. The Information Services Department has indicated that there are several different versions of productivity software on the various computers within the Division. These funds will be utilized to increase compatibility within the Division.



**COUNTY OF LEXINGTON  
ECONOMIC DEVELOPMENT  
Annual Budget  
Fiscal Year 2008-09 Estimated Revenue**

| Object Code                        | Revenue Account Title                      | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenue<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Recommend<br>2008-09 |
|------------------------------------|--|-------------------|---------------------------------|--|---|----------------------|----------------------|
| <b>*Economic Development 2000:</b> |  |                   |                                 |  |   |                      |                      |
| <b>Revenues:</b>                   |  |                   |                                 |  |   |                      |                      |
| 417100                             | Fee In Lieu of Taxes                       | -265,023          | 0                               | 500                                      | 500   | 525                  |                      |
| 417120                             | Fee In Lieu of Taxes - Prior Year          | 265,515           | 0                               | 0  | 0   | 0                    |                      |
| 450000                             | Rental Income                              | 1,000             | 0                               | 1,000                                    | 1,000                                       | 1,000                |                      |
| 452238                             | CCED # 1653 Michelin North America         | 0                 | 0                               | 1,973,000                                | 1,973,000                                   | 1,479,058            |                      |
| 452240                             | CCED # 1644 Allied Air Enterprise          | 136,000           | 0                               | 0  | 0   | 0                    |                      |
| 452241                             | CCED # 1645 Stock Building Component       | 0                 | 40,000                          | 200,000                                  | 2,000                                       | 160,000              |                      |
| 452242                             | CCED # 1761 Otis Spunkmeyer                | 0                 | 135,000                         | 135,000                                  | 135,000                                     | 0                    |                      |
| 458000                             | State Grant Income                         | 17,775            | 0                               | 17,775                                   | 17,775                                      | 17,775               |                      |
| 461000                             | Investment Interest                        | 157,970           | 87,010                          | 110,000                                  | 110,000                                     | 173,034              |                      |
| 469900                             | Miscellaneous Revenues                     | 15,000            | 0                               | 0  | 0   | 0                    |                      |
| 821000                             | Residual Equity Transfer from General Fund | 400,000           | 400,000                         | 400,000                                  | 400,000                                     | 400,000              |                      |
| <b>**Total Revenue</b>             |  | <b>728,237</b>    | <b>662,010</b>                  | <b>2,837,275</b>                         | <b>2,639,275</b>                            | <b>2,231,392</b>     |                      |
| <b>***Total Appropriation</b>      |  |                   |                                 |  | <b>4,107,283</b>                            | <b>426,131</b>       |                      |
| FUND BALANCE                       |  |                   |                                 |  |   |                      |                      |
| Beginning of Year                  |  |                   |                                 |  |   |                      |                      |
|                                    |  |                   |                                 |  | <b>3,319,368</b>                            | <b>1,851,360</b>     |                      |
| FUND BALANCE - Projected           |  |                   |                                 |  |   |                      |                      |
| End of Year                        |  |                   |                                 |  |   |                      |                      |
|                                    |  |                   |                                 |  | <b>1,851,360</b>                            | <b>3,656,621</b>     |                      |

**COUNTY OF LEXINGTON  
ECONOMIC DEVELOPMENT  
Annual Budget  
Fiscal Year - 2008-09**

Fund 2000  
Division: Economic Development  
Organization: 181100 - Economic Development Projects

| Object Expenditure<br>Code Classification        | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |                      |                     |
|--|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|  |                   |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                                 |                   |                            |                             |                      |                      |                     |
| <b>* Total Personnel</b>                         | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <b>0</b>             | <b>0</b>             | <b>0</b>            |
| <b>Operating Expenses</b>                        |                   |                            |                             |                      |                      |                     |
| 520800 Outside Printing                          | 0                 | 0                          | 0                           | 0                    | 0                    | 0                   |
| 534021 Fire Hydrant Contribution                 | 4,362             | 0                          | 20,637                      | 0                    | 0                    | 0                   |
| 534504 RDA Lexington Central Indust Park         | 0                 | 0                          | 0                           | 0                    | 0                    | 0                   |
| 536012 CAE Loan Solectron SC Corp                | 0                 | 0                          | 0                           | 0                    | 0                    | 0                   |
| 536013 CAE Loan PBR Automotive SC                | 0                 | 0                          | 0                           | 0                    | 0                    | 0                   |
| 536022 CAE Loan Pirelli Cables & Systems         | 307,045           | 0                          | 0                           | 0                    | 0                    | 0                   |
| 536023 CCED #1642 Michelin North America         | 0                 | 0                          | 1,973,000                   | 0                    | 0                    | 0                   |
| 537007 B/L Business Park Improvements            | 0                 | 0                          | 0                           | 0                    | 0                    | 0                   |
| 537008 B/L Business Park Sign                    | 0                 | 0                          | 0                           | 0                    | 0                    | 0                   |
| 537009 Lexington Cty East Industrial Park        | 0                 | 0                          | 0                           | 0                    | 0                    | 0                   |
| 537010 Certified Sites Program                   | 0                 | 0                          | 8,370                       | 0                    | 0                    | 0                   |
| 537011 Site Improvements Program                 | 0                 | 0                          | 118,694                     | 0                    | 0                    | 0                   |
| 537012 Site Study - CCEDA                        | 0                 | 0                          | 0                           | 0                    | 0                    | 0                   |
| 537013 Carolina Culinary Foods - SCDOT           | 0                 | 0                          | 0                           | 0                    | 0                    | 0                   |
| 537014 CCED #1644 Allied Air Enterprise          | 136,000           | 0                          | 0                           | 0                    | 0                    | 0                   |
| 537015 CCED #1645 Stock Building Component       | 0                 | 40,000                     | 200,000                     | 0                    | 0                    | 0                   |
| 537016 CCED # 1761 (+250 K) Otis Spunkmeyer      | 0                 | 135,000                    | 385,000                     | 0                    | 0                    | 0                   |
| 539900 Unclassified                              | 0                 | 0                          | 288,675                     | 0                    | 0                    | 0                   |
| <b>* Total Operating</b>                         | <b>447,407</b>    | <b>175,000</b>             | <b>2,994,376</b>            | <b>0</b>             | <b>0</b>             | <b>0</b>            |
| <b>** Total Personnel &amp; Operating</b>        | <b>447,407</b>    | <b>175,000</b>             | <b>2,994,376</b>            | <b>0</b>             | <b>0</b>             | <b>0</b>            |
| <b>Capital</b>                                   |                   |                            |                             |                      |                      |                     |
| All Other Equipment                              | 6,617             |                            |                             |                      |                      |                     |
| 5A6502 Loxcreen Property - Land Purchase         |                   | 0                          | 4,600                       | 0                    | 0                    | 0                   |
| 5A7547 Palmetto Economic Development             |                   | 0                          | 28,500                      | 0                    | 0                    | 0                   |
| 5A8405 Relocation of Ellet Road                  |                   | 0                          | 21,075                      | 0                    | 0                    | 0                   |
| 5A8466 Land Purchase from Irmo-Chapin Rec. Comm. |                   | 0                          | 635,000                     | 0                    | 0                    | 0                   |
| <b>**Total Capital</b>                           | <b>6,617</b>      | <b>0</b>                   | <b>689,175</b>              | <b>0</b>             | <b>0</b>             | <b>0</b>            |
| <b>Other Financing Uses</b>                      |                   |                            |                             |                      |                      |                     |
| 835800 RET to Pelion Airport                     | 18,375            | 8,257                      | 8,257                       | 0                    | 0                    | 0                   |
| <b>**Total Other Financing Uses</b>              | <b>18,375</b>     | <b>8,257</b>               | <b>8,257</b>                | <b>0</b>             | <b>0</b>             | <b>0</b>            |
| <b>*** Total Budget Appropriation</b>            | <b>472,399</b>    | <b>183,257</b>             | <b>3,691,808</b>            | <b>0</b>             | <b>0</b>             | <b>0</b>            |

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**COUNTY OF LEXINGTON  
ECONOMIC DEVELOPMENT**

**Annual Budget  
Fiscal Year - 2008-09**

Fund 2000  
Division: Economic Development  
Organization: 181101 - Economic Development Administration

| Object Expenditure<br>Code Classification      | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |   |
|--|-------------------|----------------------------|-----------------------------|----------------------|---|
|  |                   |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend<br>2008-09<br>Approved |
| <b>Personnel</b>                               |                   |                            |                             |                      |   |
| 510100 Salaries & Wages - 2                    | 126,716           | 65,949                     | 143,580                     | 142,890              | _____                                       |
| Salaries & Wages Adjustment Acct               | 0                 |                            |                             | 5,716                | _____                                       |
| 511112 FICA - Employer's Portion               | 9,356             | 4,865                      | 10,983                      | 11,368               | _____                                       |
| 511113 State Retirement - Employer's Portion   | 3,231             | 2,221                      | 13,224                      | 13,954               | _____                                       |
| 511120 Employee Insurance - 2                  | 10,080            | 5,760                      | 11,520                      | 11,520               | _____                                       |
| 511130 Workers Compensation                    | 380               | 695                        | 432                         | 2,593                | _____                                       |
| 511213 SCRS - Employer's Portion (Retiree)     | 7,214             | 3,853                      | 0                           | 0                    | _____                                       |
| <b>* Total Personnel</b>                       | <b>156,977</b>    | <b>83,343</b>              | <b>179,739</b>              | <b>188,041</b>       | _____                                       |
| <b>Operating Expenses</b>                      |                   |                            |                             |                      |   |
| 520221 Website Service                         | 516               | 2,063                      | 2,100                       | 2,100                | _____                                       |
| 520300 Professional Services                   | 200               | 0                          | 34,400                      | 34,400               | _____                                       |
| 520400 Advertising & Publicity                 | 2,856             | 0                          | 13,145                      | 13,145               | _____                                       |
| 520500 Legal Services                          | 10,211            | 12,391                     | 20,000                      | 20,000               | _____                                       |
| 520800 Outside Printing                        | 11                | 0                          | 0                           | 0                    | _____                                       |
| 521000 Office Supplies                         | 382               | 82                         | 800                         | 800                  | _____                                       |
| 521100 Duplicating                             | 318               | 34                         | 500                         | 500                  | _____                                       |
| 524000 Building Insurance                      | 10                | 6                          | 12                          | 12                   | _____                                       |
| 524201 General Tort Liability Insurance        | 666               | 382                        | 819                         | 708                  | _____                                       |
| 525000 Telephone                               | 529               | 242                        | 488                         | 483                  | _____                                       |
| 525020 Pagers & Cell Phones                    | 650               | 486                        | 1,164                       | 0                    | _____                                       |
| 525021 Smart Phone Charges                     |                   |                            |                             | 1,920                | _____                                       |
| 525041 E-mail Service Charges                  | 0                 | 0                          | 140                         | 0                    | _____                                       |
| 525100 Postage                                 | 19                | 0                          | 500                         | 500                  | _____                                       |
| 525110 Other Parcel Delivery Service           | 0                 | 0                          | 100                         | 100                  | _____                                       |
| 525210 Conference & Meeting Expense            | 4,737             | 750                        | 8,000                       | 9,500                | _____                                       |
| 525230 Subscriptions, Dues, & Books            | 550               | 475                        | 1,600                       | 1,600                | _____                                       |
| 525240 Personal Mileage Reimbursement          | 560               | 896                        | 1,000                       | 1,800                | _____                                       |
| 525300 Utilities - Administration              | 457               | 271                        | 503                         | 542                  | _____                                       |
| 528300 Gifts and Flowers                       | 0                 | 0                          | 1,500                       | 1,500                | _____                                       |
| 534301 Central Carolina Econ. Develop Alliance | 72,000            | 36,000                     | 72,000                      | 72,000               | _____                                       |
| 534303 Riverfront Alliance                     | 51,000            | 25,500                     | 51,000                      | 51,000               | _____                                       |
| 537006 USC Incubator Project                   | 0                 | 12,500                     | 25,000                      | 25,000               | _____                                       |
| <b>* Total Operating</b>                       | <b>145,672</b>    | <b>92,078</b>              | <b>234,771</b>              | <b>237,610</b>       | _____                                       |
| <b>** Total Personnel &amp; Operating</b>      | <b>302,649</b>    | <b>175,421</b>             | <b>414,510</b>              | <b>425,651</b>       | _____                                       |
| <b>Capital</b>                                 |                   |                            |                             |                      |   |
| 540000 Small Tools & Minor Equipment           | 67                | 0                          | 450                         | 180                  | _____                                       |
| 540010 Minor Software                          | 256               | 0                          | 215                         | 300                  | _____                                       |
| All Other Equipment                            | 13,528            |                            |                             |                      | _____                                       |
| 5A8301 (1) Printer (Color)                     |                   | 0                          | 300                         | 0                    | _____                                       |
| <b>**Total Capital</b>                         | <b>13,851</b>     | <b>0</b>                   | <b>965</b>                  | <b>480</b>           | _____                                       |
| <b>*** Total Budget Appropriation</b>          | <b>316,500</b>    | <b>175,421</b>             | <b>415,475</b>              | <b>426,131</b>       | _____                                       |

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SECTION II

COUNTY OF LEXINGTON  
Capital Item Summary  
Fiscal Year - 2008 - 2009

Fund # 2000 Fund Title: Economic Development  
Organization # 181101 Organization Title: Economic Development  
Program # 1 Program Title:

**BUDGET**  
2008-2009  
Requested

| Qty | Item Description                                  | Amount |
|-----|---|--------|
| 1   | Electronic Calculator                             | 100    |
| 1   | Motorola Q-9 Smart Phone                          | 80     |
| 1   | Software program (Existing Industry Call Program) | 300    |
|     |   |        |
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\*\* Total Capital (Transfer Total to Section I and IA) 480

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## SECTION III - PROGRAM OVERVIEW

### Summary of Programs:

Program 1 – Economic Development

#### Program 1: Economic Development

##### Objectives:

To work with new and existing industry in order to stimulate new investment in the County. This investment would comprise both human and physical capital. The investment in human capital correlates directly to the creation of job opportunities for the citizens of the County. An investment in physical capital, i.e., land, building and equipment is central to the continued increased in the tax base of the County. Both of these functions are essential to building the communities that the County of Lexington strives to maintain and improve.

The goal is to work cooperatively with the Central South Carolina Alliance; the South Carolina Department of Commerce; all the Utilities that serve the County; the various Units of Local Governments that comprise the County and the multiple Economic Development Allies. Additionally, to actively market and promote the County, internally and externally which would result in the fostering of new investment and job creation.

##### Service Standards:

- a. To assist and advise the County Council, County Administrator and select department heads in all aspects of economic development.
- b. To coordinate the economic development efforts with the County's Chief Legal Counsel.
- c. To maintain an atmosphere of cooperation and support for industrial development.
- d. To foster the creation of new product (industrial sites).
- e. To continue to work to market the industrial sites in the County (both new and existing).
- f. To sustain an annual plan of action.
- g. To provide economic development educational opportunities, to line and staff, to increase the awareness of market trends, updated web appearance and information, all in an effort to better position and market the County.
- h. To respond to the inquiries and needs of companies considering the County for a new location or fulfilling the needs of existing industry wishing to expand.
- i. To establish an existing industry call program.

---

**SECTION IV. - SUMMARY OF REVENUES**

**417100 - Fee in Lieu of Taxes** **\$ 500**

Based on discussions with Finance Department.

**450000 - Rental Income** **\$ 1,000**

Rental agreement between County and Jerrold Watson - Pond Rental for Irrigation.

**452238 - CCED# 1653 Michelin North America** **\$1,479,058**

The balance of the South Carolina Coordinating Council for Economic Development funds for road improvement on Michelin site.

**452241 - CCED# 1645 Stock Building Component** **\$160,000**

South Carolina Coordinating Council for Economic Development funds for road improvement to Hwy 21 at the Stock Building Components site.

**461000 - Investment Interest** **\$ 173,034**

Based on YTD activity.

YTD activity

$\$100,936.5777 = \$14,419.51$

$\$14,419.51 \times 12 = \$173,034.12$

**470100 - Electric Coop Infrastructure Payments** **\$ 100,000**

These are Co-Op Infrastructure funds and we anticipate receiving an allocation of \$100,000 for Infrastructure related eligible projects in their service area.

**821000 -Residual Equity Transfer from General Fund** **\$400,000**

Based on prior year commitment.

**SECTION V. - LINE ITEM NARRATIVES**

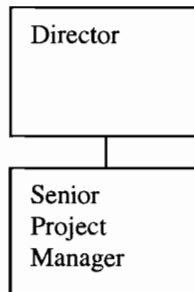
**SECTION V.A. - LISTING OF POSITIONS**

**Current Staffing Level:**

| <u>Job Title</u>       | <u>Positions</u> | <u>Full Time Equivalent</u> |                   | <u>Total</u> | <u>Grade</u> |
|------------------------|------------------|-----------------------------|-------------------|--------------|--------------|
|                        |                  | <u>General Fund</u>         | <u>Other Fund</u> |              |              |
| Director               | 1                | 1                           |                   | 1            | 30           |
| Senior Project Manager | 1                | 1                           |                   | 1            | 17           |
| Total Positions        | 2                | 2                           |                   | 2            |              |

All of these positions require insurance.

Display organization flowchart:



**SECTION V.B. - OPERATING LINE ITEM NARRATIVES**

**520221 - WEBSITE MAINTENANCE** **\$ 2,100**

This is the cost of the annual maintenance on the website.

**520300 - PROFESSIONAL SERVICES** **\$ 34,400**

To cover the following annual costs:

The development of a Existing Industry Call Program and the ongoing strategic Marketing and Recruitment Plan for Economic Development. Plan to include the following: Logo development, Stationary Suite development; Brochure development; and email online newsletter - \$36,500.

**520400 - ADVERTISING & PUBLICITY** **\$13,145**

To cover the following annual costs:

The design and branding of the County to include website content and update; includes promotional material for the County; and the costs of Industry Appreciation promotional items.

**520500 - LEGAL SERVICES** **\$ 20,000**

To cover the following annual costs:

The costs of legal advice and document preparation on economic development projects.

**521000 - OFFICE SUPPLIES** **\$ 800**

To cover routine office supplies (paper, pencils, ribbons, file folders, notebooks, dividers, envelopes, etc.).

|  |           |
|--|-----------|
| Based on 2 employees                         | \$ 200.00 |
| Laser printer toner cartridge - (2 @ 130.00) | 260.00    |
| Fax printer toner cartridge - (1 @ 340.00)   | 340.00    |

**521100 - DUPLICATING** **\$ 500**

This appropriation covers the cost of making copies of internal work papers, reports, budget forms, procurement forms, finance forms and other documents. (Based on 10,000 copies @ .05 = \$500.00)

**524000 - BUILDING INSURANCE** **\$ 12**

To cover the cost of allocated building insurance per schedule. (3% over FY08 projection)

**524201 - GENERAL TORT LIABILITY INSURANCE** **\$708**

To cover the cost of general tort liability insurance. (Current rates x 13.70%)

|                        |              |               |
|------------------------|--------------|---------------|
| Director               | \$616.97     | (\$599 x .03) |
| Senior Project Manager | <u>90.64</u> | (\$88 x .03)  |
| Total                  | \$ 707.61    |               |



---

**525000 - TELEPHONE** **\$ 483**

This appropriation is to cover all of the telephone service including engagements, and communications with non-local departments within the County. There are two lines in the department.

2 existing lines x \$20.10 = \$40.20

\$40.20 x 12 months = \$ 482.40

Access charges per FCC order and taxes, already included in the \$40.66

---

**525021 - SMART PHONES** **\$1,920**

This appropriation is to cover all of the cellular telephone service and PDA service. There are two cell phones in the department.

2 existing smart cell phones @ \$80.00 per month

\$80.00 x 2 x 12 months = \$ 1,920

---

**525100 - POSTAGE** **\$ 500**

To cover the estimated cost of mailing miscellaneous reports and office correspondence.

Average month expected usage is \$41.66

\$41.66 x 12 months = \$499.999

---

**525110 - OTHER PARCEL DELIVERY SERVICE** **\$100**

To cover the cost of occasional overnight delivery.

2 per quarter @ \$12.50 = \$25.00

\$25.00 x 4 = \$100.00

---

**525210 - CONFERENCE & MEETING EXPENSE** **\$ 9,500**

To cover the costs of attending the National and South Carolina economic development conferences and meetings, the cost of training workshops, local development workshops, personal development workshops and target marketing trips. To maintain technical competence of professional staff to include continuing education hours for staff SCCED (South Carolina Certified Economic Developer).

Conferences & Meetings:

SCEDA (South Carolina Economic Developers Association Annual Conference)

(2 @ \$800.00)

\$ 1,600.00

---

99.9

|  |          |
|--|----------|
| SCEDA (Fall Conference)<br>(2 @ \$400.00)                              | 800.00   |
| Basic Economic Development Course<br>(1 @ \$2,000.00)                  | 2,000.00 |
| Central SC Alliance (Targeted Marketing trips)<br>(2 @ \$1,700.00)     | 3,400.00 |
| Southern Economic Development Council Annual Meeting<br>(1 @ 1,500.00) | 1,500.00 |
| Training:<br>Continuing Education (SCCED) Workshops                    | 200.00   |

**525230 - SUBSCRIPTIONS, DUES & BOOKS** **\$ 1,600**

To cover annual membership dues, professional subscriptions and updates, and other related costs including the following:

|                               |    |          |
|-------------------------------|----|----------|
| Memberships:                  |    |          |
| SCEDA (2 @ \$200.00)          | \$ | 400.00   |
| SCEDA web link (1 @ \$75.00)  |    | 75.00    |
| SEDC (2 @ \$500.00)           |    | 1,000.00 |
| Subscriptions:                |    |          |
| Southeastern E/D publications |    | 125.00   |

**525240 - PERSONAL MILEAGE REIMBURSEMENT** **\$1,800**

To cover reimbursement for use of personal vehicles by the Economic Development Department staff on County business.

**525300 - UTILITIES ADMINISTRATION BUILDING** **\$542**

To cover the cost of utility allocation for the administration building based on 150 square feet of space utilized.

Estimated yearly cost of  $45.166 \times 12 = 541.99$

**528300 - GIFTS AND FLOWERS** **\$1,500**

To cover the cost associated with recognizing clients, industry appreciation month, E/D ambassadors and other related costs.

|  |           |
|--|-----------|
| Recognize 10 companies @ \$100.00 (plaque) | \$1000.00 |
| Other gifts/flowers                        | 500.00    |

**534301 - CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE** **\$72,000**

To cover the cost of membership dues.

**534303 – RIVERFRONT ALLIANCE** **\$51,000**

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To cover the cost of membership dues.

**537006 – USC INCUBATOR PROJECT** **\$25,000**

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To cover the cost of membership dues.

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**SECTION V.C. - CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540000 – SMALL TOOLS & MINOR EQUIPMENT \$ 180**

To replace calculators and minor equipment: \$ 100.00

Purchase Smart phone Q9 80.00

Reason:

To provide to staff person once identified

**540010 – MINOR SOFTWARE \$ 300**

To purchase software that may be require to develop the existing industry call program.

# THE RIVER ALLIANCE

What 90 miles of river can be.

February 13, 2008

Ms. Katherine Hubbard  
County Administrator  
Lexington County  
212 S. Lake Drive  
Lexington, South Carolina 29072



Dear Ms. Hubbard:

Please consider this the River Alliance's formal request for Lexington County's support in the FY 2008-2009 budget. This is under the terms of the Agreement of The River Alliance, executed by River Alliance and Lexington County (et. al.) in February of 1995. We are requesting a total of \$51,000.00 for the budget year, payable on July 1, 2007.

Thank you for your and Council's consideration of our request. Lexington County funds will provide for operation of the River Alliance as it continues to move from planning into execution of more projects. We look forward to connecting the counties by way of the I-26 Saluda River Crossing and Saluda Riverwalk sections of the Three Rivers Greenway. We also look forward to advancing the reality of the 12,000 Year History Park in Lexington County.

We are in the process of completing our audit for the fiscal year 2006-2007. We have attached a copy of the audit for FY 2005-2006. As soon as our audit for 2006-2007 is complete, we will send you a copy.

As always, if you have any questions about this grant request, or on any other matter, please feel free to call me at 765-2200.

Regards,

A handwritten signature in black ink, appearing to read "Michael T. Dawson".

Michael T. Dawson  
Chief Executive Officer

Enclosures: 2008-2009 River Alliance Budget  
2005-2006 River Alliance Audit  
River Alliance Agreement

Cc: Todd Cullum  
Debra Summers

APPLICATION FOR FY 2008-2009 FUNDING  
LEXINGTON COUNTY

1. Location/address: The River Alliance  
420-C Rivermont Drive  
Columbia, SC 29210
2. Date of Organization: The River Alliance was first formed on February 15, 1995 by the signing of the "Agreement of The River Alliance." In October 1995, The River Alliance was incorporated in the State of South Carolina as a 501(c)3 corporation.
3. Total number of employees: Two (2) full-time employees.
4. Annual salaries:

|             | <u>Actual</u>  | <u>Budget</u>  |
|-------------|----------------|----------------|
|             | <u>2007-08</u> | <u>2008-09</u> |
| Director    | \$79,603       | \$79,603       |
| Exec. Asst. | \$29,600       | \$29,600       |
5. Final audited financial statement for FY 2005-2006 is attached.
6. Budgeted funding sources:

|                       | <u>Actual</u>    | <u>Budget</u>    |
|-----------------------|------------------|------------------|
|                       | <u>2007-08</u>   | <u>2008-09</u>   |
| Lexington County      | \$ 51,000        | \$ 51,000        |
| Richland County       | \$ 56,100        | \$ 56,100        |
| City of Columbia      | \$ 51,000        | \$ 51,000        |
| City of Cayce         | \$ 10,000        | \$ 10,000        |
| City of West Columbia | \$ 10,000        | \$ 10,000        |
| Contributions         | <u>\$ 35,000</u> | <u>\$111,500</u> |
|                       | \$213,100        | \$289,600        |
7. County of Lexington funding, along with funding from other local governments, was used in FY 2007-08 to pay administrative, operating and program costs for the Alliance and will allow the River Alliance to continue its efforts in comprehensive community planning. FY 2008-09 funding will be used similarly, for administrative, operating and program costs for the Alliance.
8. As a measure of effectiveness, the River Alliance has been successful in serving the citizens of Lexington County by providing focused community planning on the Broad, Congaree, and Saluda rivers. There is increased potential for: more and safer urban living; protection and conservation of river resources; more and safer river recreation; increased awareness of our cultural and historical richness; and economic growth and development through private sector investment. The West Columbia and Cayce Riverwalks are prime examples. Last year we added the second phase of the Cayce Riverland Park Connection. This year we will begin construction on Phase 1 of the Saluda Riverwalk and I-26 Saluda River Crossing.

Chief Executive Officer: Michael T. Dawson

Contact concerning request for funding: Michael T. Dawson, Chief Executive Officer  
(803) 765-2200

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**River Alliance Budget  
FY 2008-2009**

*FY 2008-2009  
Budget*

**Annual Government Grant Income**

|   |                  |
|---|------------------|
| Lexington County                        | \$51,000         |
| Richland County                         | \$56,100         |
| City of Cayce                           | \$10,000         |
| City of Columbia                        | \$51,000         |
| City of West Columbia                   | \$10,000         |
| <b>Total - Annual Govt Grant Income</b> | <b>\$178,100</b> |

**Fundraising Income - TARGET**

|                                 |                  |
|---------------------------------|------------------|
| Corporate Contributions         | \$100,000        |
| Donated Services                | \$1,500          |
| Individual Donations            | \$10,000         |
| <b>Total Fundraising Income</b> | <b>\$111,500</b> |

**Other Income**

|  |                  |
|--|------------------|
| Project Reimbursed Expenses                              | \$100,000        |
| Project Administration                                   | \$20,000         |
| Project Marketing/Public Information Reimbursed Expenses | \$5,000          |
| Interest Income  | \$2,000          |
| Other Income   | \$500            |
| <b>Total - Other Income</b>                              | <b>\$127,500</b> |

**TOTAL INCOME                    \$417,100**

**Structural/Personnel Expenses**

|  |                  |
|--|------------------|
| Payroll                                      | \$160,000        |
| Health Insurance                             | \$15,000         |
| Other Employee Insurance                     | \$1,032          |
| Workers Compensation                         | \$600            |
| Social Security                              | \$9,500          |
| Medicare                                     | \$5,000          |
| Retirement Plan                              | \$7,200          |
| Incentives                                   | \$15,000         |
| <b>Total - Structural/Personnel Expenses</b> | <b>\$213,332</b> |

**Operating Expenses**

|                                    |          |
|------------------------------------|----------|
| Bank Charges                       | \$200    |
| Audits/Reports                     | \$5,000  |
| Bookkeeping/Accounting Specialists | \$10,800 |
| Company Vehicle/Mileage            | \$7,500  |
| Computer - Internet & Software     | \$750    |
| Computer - Network & Maintenance   | \$750    |
| Dues & Subscriptions               | \$1,000  |
| Education                          | \$3,000  |
| Equipment Lease/Rental             | \$2,500  |
| Insurance                          | \$3,500  |
| Legal                              | \$3,000  |
| Licenses, Permits, Registrations   | \$125    |
| Office Furniture                   | \$250    |
| Office Supplies                    | \$8,000  |
| Postage & Delivery                 | \$1,500  |
| Rent                               | \$6,000  |

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**River Alliance Budget  
FY 2008-2009**

|                                       | <i>FY 2008-2009<br/>Budget</i> |
|---------------------------------------|--------------------------------|
| <b>Operating Expenses (continued)</b> |                                |
| Office Services                       | \$750                          |
| Repairs & Maintenance                 | \$2,000                        |
| Telephone                             | \$4,750                        |
| Travel & Conferences                  | \$5,000                        |
| Utilities                             | \$3,000                        |
| Director's Discretionary Funds        | \$2,000                        |
| <b>Total - Operating Expenses</b>     | <b>\$71,375</b>                |
| <b>Program Expenses</b>               |                                |
| Fundraising                           | \$3,000                        |
| Marketing/Public Information          | \$10,800                       |
| Professional Services/Costs           | \$100,000                      |
| Three Rivers Greenway                 | \$5,000                        |
| River Recreation & Protection         | \$5,000                        |
| <b>Total - Program Expenses</b>       | <b>\$123,800</b>               |
| <b>TOTAL REVENUE</b>                  | <b>\$417,100</b>               |
| <b>EXPENSES</b>                       |                                |
| <b>Structural/Personnel Expenses</b>  | <b>\$213,332</b>               |
| <b>Operating Expenses</b>             | <b>\$71,375</b>                |
| <b>Program Expenses</b>               | <b>\$123,800</b>               |
| <b>TOTAL EXPENSES</b>                 | <b>\$408,507</b>               |
| <b>TOTALSURPLUS/DEFICIT</b>           | <b>\$8,593</b>                 |



**THE RIVER ALLIANCE**  
**REPORT ON FINANCIAL STATEMENTS**  
**For the years ended June 30, 2006 and 2005**

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**THE RIVER ALLIANCE  
COLUMBIA, SOUTH CAROLINA**

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**CLARK, BRADY & ASSOCIATES, PA**  
**CERTIFIED PUBLIC ACCOUNTANTS**

*Professional Service With a Personal Touch*

Marjorie S. Brady, CPA  
604 Colhoun Avenue  
Greenwood, South Carolina 29649  
Voice 864.388.9101  
Facsimile 864.388.0781

W. Chris Clark, CPA  
121 Executive Center Drive, Suite 243  
Columbia, South Carolina 29210  
Voice 803.798.4302  
Facsimile 803.798.7153

**INDEPENDENT AUDITORS' REPORT**

To the Board of Directors  
The River Alliance  
Columbia, South Carolina

We have audited the accompanying statements of financial position of The River Alliance (the "Alliance") as of June 30, 2006 and 2005, and the related statements of activities, cash flows, and functional expenses for the years then ended. These financial statements are the responsibility of the Alliance's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to in the first paragraph presents fairly, in all material respects, the financial position of The River Alliance as of June 30, 2006 and 2005, and the changes in its net assets and its cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The Schedule of Support, Revenues and Expenses Compared to Budget on page 13 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Columbia, South Carolina  
June 26, 2007

*Clark, Brady & Assoc., PA*

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**THE RIVER ALLIANCE**  
**STATEMENTS OF FINANCIAL POSITION**  
**As of June 30,**

|  | 2006              | 2005              |
|--|-------------------|-------------------|
| <b>ASSETS</b>  |                   |                   |
| <b>Current Assets</b>                                  |                   |                   |
| Cash and cash equivalents                              | \$ 11,370         | \$ 4,309          |
| Accounts receivable                                    | 81,434            | 166,937           |
| Prepaid expenses                                       | 3,770             | 5,291             |
| Inventory  | 1,869             | 1,869             |
| Total Current Assets                                   | 98,443            | 178,406           |
| <b>Capital Assets, Net of Accumulated Depreciation</b> |                   |                   |
| Property and equipment                                 | 17,202            | 21,823            |
| <b>Total Assets</b>                                    | <b>\$ 115,645</b> | <b>\$ 200,229</b> |
| <b>LIABILITIES</b>                                     |                   |                   |
| <b>Current Liabilities</b>                             |                   |                   |
| Accounts payable and accrued expenses                  | \$ 117,895        | \$ 178,051        |
| Note payable, current portion                          | 4,232             | 4,040             |
| Total Current Liabilities                              | 122,127           | 182,091           |
| <b>Long Term Liabilities</b>                           |                   |                   |
| Note payable   | 6,530             | 11,024            |
| Total Liabilities                                      | 128,657           | 193,115           |
| <b>NET ASSETS (DEFICIT)</b>                            |                   |                   |
| Unrestricted   | (13,012)          | 7,114             |
| Total Net Assets (Deficit)                             | (13,012)          | 7,114             |
| <b>Total Liabilities and Net Assets (Deficit)</b>      | <b>\$ 115,645</b> | <b>\$ 200,229</b> |

See accompanying notes and accountants' report.

**THE RIVER ALLIANCE**  
**STATEMENTS OF ACTIVITIES**  
For the year ended June 30,

| <b>UNRESTRICTED NET ASSETS</b>                            | <u>2006</u>              | <u>2005</u>           |
|---|--------------------------|-----------------------|
| <b>Unrestricted Revenue and Support</b>                   |                          |                       |
| Grants  | \$ 165,800               | \$ 165,800            |
| Contributions   | 53,248                   | 8,369                 |
| Professional service reimbursements                       | 257,884                  | 237,456               |
| Project management fees                                   | 47,094                   | 38,130                |
| Fundraising income  | 4,397                    | 24,994                |
| Loss on disposal of equipment                             | -                        | (2,847)               |
| Other income  | -                        | 2,089                 |
|   | <hr/>                    | <hr/>                 |
| Total unrestricted revenue and support                    | 528,423                  | 473,991               |
| <b>Net Assets Released From Restrictions</b>              |                          |                       |
| Satisfaction of program restrictions                      | -                        | 21,729                |
|   | <hr/>                    | <hr/>                 |
| Total unrestricted revenue, support and reclassifications | 528,423                  | 495,720               |
| <b>Expenses</b>   |                          |                       |
| <b>Program Services</b>                                   |                          |                       |
| River enhancement   | 257,884                  | 237,456               |
| <b>Supporting Services</b>                                |                          |                       |
| Fundraising   | 9,741                    | 29,610                |
| Management and general                                    | 280,924                  | 295,394               |
| Total supporting services                                 | <hr/> 290,665            | <hr/> 325,004         |
| Total expenses  | <hr/> 548,549            | <hr/> 562,460         |
| Change in unrestricted net assets from operations         | (20,126)                 | (66,740)              |
| <b>OTHER CHANGES</b>                                      |                          |                       |
| Reclassification of annual leave termination benefit      | -                        | 36,691                |
|   | <hr/>                    | <hr/>                 |
| Change in unrestricted net assets                         | (20,126)                 | (30,049)              |
| <b>TEMPORARILY RESTRICTED NET ASSETS</b>                  |                          |                       |
| Net assets released from restrictions                     | -                        | (21,729)              |
|   | <hr/>                    | <hr/>                 |
| Change in temporarily restricted net assets               | -                        | (21,729)              |
| Change in net assets                                      | <hr/> (20,126)           | <hr/> (51,778)        |
| <b>NET ASSETS - BEGINNING</b>                             | <hr/> 7,114              | <hr/> 58,892          |
| <b>NET ASSETS (DEFICIT) - ENDING</b>                      | <hr/> <b>\$ (13,012)</b> | <hr/> <b>\$ 7,114</b> |

See accompanying notes and accountants' report.

**THE RIVER ALLIANCE**  
**STATEMENTS OF CASH FLOWS**  
For the years ended June 30,

|   | <b>2006</b>      | <b>2005</b>     |
|---|------------------|-----------------|
| <b>CASH FLOWS FROM OPERATING ACTIVITIES</b>   |                  |                 |
| Change in Net Assets  | \$ (20,126)      | \$ (51,778)     |
| Adjustments to reconcile the change in net assets<br>to net cash from operating activities: |                  |                 |
| Depreciation  | 7,626            | 8,014           |
| Loss on disposal of equipment   | -                | 2,847           |
| (Increase) decrease in accounts receivable  | 85,503           | (87,827)        |
| (Increase) decrease in prepaid expenses   | 1,521            | 89              |
| Increase (decrease) in accounts payable   | (60,156)         | 109,192         |
| Net cash from operating activities  | 14,368           | (19,463)        |
| <br><b>CASH FLOWS FROM INVESTING ACTIVITIES</b>   |                  |                 |
| Purchases of property and equipment   | (3,005)          | (2,454)         |
| Net cash from investing activities  | (3,005)          | (2,454)         |
| <br><b>CASH FLOWS FROM FINANCING ACTIVITIES</b>   |                  |                 |
| Payments on bank note   | (4,302)          | (2,417)         |
| Net cash from financing activities  | (4,302)          | (2,417)         |
| Net increase (decrease) in cash and cash equivalents  | 7,061            | (24,334)        |
| <br><b>CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR</b>                                    | 4,309            | 28,643          |
| <br><b>CASH AND CASH EQUIVALENTS - END OF YEAR</b>  | <b>\$ 11,370</b> | <b>\$ 4,309</b> |
| <br><b>SUPPLEMENTAL CASH FLOW INFORMATION</b>   |                  |                 |
| Interest paid   | <b>\$ 2,315</b>  | <b>\$ 1,501</b> |

See accompanying notes and accountants' report.

**THE RIVER ALLIANCE**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
For the year ended June 30, 2006

99-23

|                                  | Program Services  |                 | Supporting Services    |                   | Total Expenses    |
|----------------------------------|-------------------|-----------------|------------------------|-------------------|-------------------|
|                                  | River Enhancement | Fundraising     | Management and General | Total             |                   |
| Accounting                       | \$ -              | \$ -            | \$ 15,614              | \$ 15,614         | \$ 15,614         |
| Computer software and support    | -                 | -               | 2,979                  | 2,979             | 2,979             |
| Depreciation                     | -                 | -               | 7,626                  | 7,626             | 7,626             |
| Dues and subscriptions           | -                 | -               | 2,289                  | 2,289             | 2,289             |
| Employee benefits and taxes      | -                 | -               | 28,630                 | 28,630            | 28,630            |
| Insurance                        | -                 | -               | 7,587                  | 7,587             | 7,587             |
| Licenses and permits and taxes   | -                 | -               | 750                    | 750               | 750               |
| Materials and supplies           | -                 | -               | 12,250                 | 12,250            | 12,250            |
| Miscellaneous                    | -                 | -               | 15,311                 | 15,311            | 15,311            |
| Postage                          | -                 | -               | 301                    | 301               | 301               |
| Printing                         | -                 | -               | 3,576                  | 3,576             | 3,576             |
| Professional services reimbursed | 257,884           | -               | -                      | -                 | 257,884           |
| Public relations and advertising | -                 | -               | 23,945                 | 23,945            | 23,945            |
| Rent and utilities               | -                 | -               | 20,460                 | 20,460            | 20,460            |
| Salaries                         | -                 | -               | 128,835                | 128,835           | 128,835           |
| Sleepy Hollow                    | -                 | 9,741           | -                      | 9,741             | 9,741             |
| Telephone                        | -                 | -               | 7,644                  | 7,644             | 7,644             |
| Training and conferences         | -                 | -               | 1,216                  | 1,216             | 1,216             |
| Transportation                   | -                 | -               | 1,911                  | 1,911             | 1,911             |
|                                  | <b>\$ 257,884</b> | <b>\$ 9,741</b> | <b>\$ 280,924</b>      | <b>\$ 290,665</b> | <b>\$ 548,549</b> |

See accompanying notes and accountants' report.

**THE RIVER ALLIANCE**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
For the year ended June 30, 2005

99-24

|                                  | Program Services  |                  | Supporting Services    |                   | Total Expenses    |
|----------------------------------|-------------------|------------------|------------------------|-------------------|-------------------|
|                                  | River Enhancement | Fundraising      | Management and General | Total             |                   |
| Accounting                       | \$ -              | \$ -             | \$ 16,300              | \$ 16,300         | \$ 16,300         |
| Computer software and support    | -                 | -                | 2,936                  | 2,936             | 2,936             |
| Depreciation                     | -                 | -                | 8,014                  | 8,014             | 8,014             |
| Dues and subscriptions           | -                 | -                | 1,921                  | 1,921             | 1,921             |
| Employee benefits and taxes      | -                 | -                | 38,512                 | 38,512            | 38,512            |
| Insurance                        | -                 | -                | 6,463                  | 6,463             | 6,463             |
| Licenses and permits and taxes   | -                 | -                | 904                    | 904               | 904               |
| Materials and supplies           | -                 | -                | 13,122                 | 13,122            | 13,122            |
| Miscellaneous                    | -                 | -                | 7,961                  | 7,961             | 7,961             |
| Postage                          | -                 | -                | 420                    | 420               | 420               |
| Printing                         | -                 | -                | 7,359                  | 7,359             | 7,359             |
| Professional services reimbursed | 237,456           | -                | -                      | -                 | 237,456           |
| Public relations and advertising | -                 | -                | 29,496                 | 29,496            | 29,496            |
| Rent and utilities               | -                 | -                | 17,975                 | 17,975            | 17,975            |
| Rhythm on the River              | -                 | 1,999            | -                      | 1,999             | 1,999             |
| Salaries                         | -                 | -                | 132,423                | 132,423           | 132,423           |
| Sleepy Hollow                    | -                 | 27,611           | -                      | 27,611            | 27,611            |
| Telephone                        | -                 | -                | 5,741                  | 5,741             | 5,741             |
| Training and conferences         | -                 | -                | 4,696                  | 4,696             | 4,696             |
| Transportation                   | -                 | -                | 1,151                  | 1,151             | 1,151             |
|                                  | <b>\$ 237,456</b> | <b>\$ 29,610</b> | <b>\$ 295,394</b>      | <b>\$ 325,004</b> | <b>\$ 562,460</b> |

See accompanying notes and accountants' report.



**THE RIVER ALLIANCE**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The River Alliance ("the Alliance") was incorporated October 2, 1995 as a non-profit corporation organized under the laws of the State of South Carolina for the purpose of cultivating the Broad, Congaree, and Saluda River areas to provide benefits to the citizens of the greater metropolitan area of Columbia, South Carolina. The Alliance is supported primarily through grants from and reimbursements for professional services rendered to the City of Columbia, the City of Cayce, the City of West Columbia, Lexington County, and Richland County. Over 90% of the Alliance's support comes from government grants and reimbursements.

The Alliance's significant accounting policies are as follows:

**Basis of accounting**

The accompanying financial statements have been prepared on the accrual basis of accounting. The Alliance reports information regarding its financial position and activities according to three classes of net assets: unrestricted, temporarily restricted, and permanently restricted. In addition, the Alliance presents a statement of cash flows.

**Contributions**

The Alliance records contributions received as unrestricted, temporarily restricted, and permanently restricted support depending on the existence and nature of donor restrictions. Restricted net assets are reclassified to unrestricted net assets upon satisfaction of the time or purpose restrictions.

Donor restricted contributions whose restrictions are met in the same reporting period are reported as unrestricted.

The Alliance uses the allowance method to determine uncollectible unconditional promises to give. The allowance is based on prior years' experience and management's analysis of specific promise made. There was no allowance considered necessary at June 30, 2006 and 2005, as there were no unconditional promises to give at June 30, 2006 and 2005. Accounts receivable consist of program expense reimbursements from local governments.

**Cash and cash equivalents**

The Alliance considers all highly liquid investments with an original maturity of three months or less to be cash equivalents.

**Property and Equipment**

Property and equipment is stated at cost at the date of acquisition. Donated property and equipment is recorded at its fair value when received. There were no donated assets recorded as property and equipment during the years ended June 30, 2006 and 2005. Depreciation for property and equipment is computed using the straight-line method over their estimated useful lives of five to seven years.

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES- Continued**

**Compensated absences**

Compensated absences are absences for which employees will be paid, such as vacation. A liability for compensated absences that are attributable to services already rendered and that are not contingent on a specific event that is outside the control of the Alliance and its employees is accrued as employees earn the rights to the benefits. Compensated absences that relate to future services or that are contingent on a specific event that is outside the control of the Alliance and its employees are accounted for in the period in which such services are rendered or such events take place.

**Inventory**

Items on hand, such as maintenance, operating, and office supplies are not considered material in amount and are not inventoried as assets but are charged to operations in the period purchased. Land assets held for future developments are valued at fair market value. Inventory consists of t-shirts and other promotional items.

**Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities. Actual results could differ from those estimates.

**NOTE 2 - CASH AND CASH EQUIVALENTS**

Cash and cash equivalents consist of a checking account. At year-end, the bank balances and carrying amount of the Alliance's bank accounts did not exceed the federal depository insurance coverage of \$100,000.

**NOTE 3 - ACCOUNTS RECEIVABLE**

Accounts receivable at June 30, 2006 and 2005 consisted of the following:

|                       | 2006             | 2005              |
|-----------------------|------------------|-------------------|
| City of Cayce         | \$ -             | \$ 2,559          |
| City of Columbia      | 75,339           | 157,969           |
| City of West Columbia | 5,203            | 6,409             |
| Other                 | 892              | -                 |
| <b>Total</b>          | <b>\$ 81,434</b> | <b>\$ 166,937</b> |

**NOTE 4 - TAX-EXEMPT STATUS**

The River Alliance has been classified as an organization other than a private foundation and is exempt from federal and state income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for federal or state income taxes has been recorded. Additionally, management is not aware of any transactions or events that would disqualify its tax-exempt status.

**NOTE 5 - COMMITMENT AND CONTINGENCIES**

The Alliance receives a substantial amount of its support from state government. A significant reduction in the level of this support, if this were to occur, may have an adverse effect on the Alliance's programs and activities.

The Alliance has a \$5,000 line of credit with Carolina National Bank. The line of credit bears interest at the prime rate plus 2% per annum. The amount available under this line of credit at June 30, 2006 was \$5,000. As of June 30, 2006 and 2005, no amounts were outstanding.

**NOTE 6 - RISK MANAGEMENT**

The Alliance is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters for which the Alliance carries commercial insurance. The Alliance continues to carry commercial insurance for all other risks of loss, including workers' compensation and accident insurance. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

**NOTE 7 - NOTE PAYABLE**

The Alliance has a note payable secured by a Toyota Tacoma. This note accrues interest at 4.99%. Monthly installments of \$391.64 are due until December 2008. Future principal payments are as follows for the fiscal year ended June 30:

|       |                  |
|-------|------------------|
| 2007  | \$ 4,232         |
| 2008  | 4,452            |
| 2009  | <u>2,078</u>     |
| Total | <u>\$ 10,762</u> |

**NOTE 8 - PROPERTY AND EQUIPMENT**

Property and equipment as of June 30, 2006 and 2005 consisted of the following:

|                               | <u>2006</u>      | <u>2005</u>      |
|-------------------------------|------------------|------------------|
| Computer equipment            | \$ 11,133        | \$ 8,128         |
| Furniture and fixtures        | 6,298            | 6,298            |
| Vehicles                      | <u>26,597</u>    | <u>26,597</u>    |
|                               | 44,028           | 41,023           |
| Less accumulated depreciation | <u>(26,826)</u>  | <u>(19,200)</u>  |
|                               | <u>\$ 17,202</u> | <u>\$ 21,823</u> |

The Alliance incurred depreciation expense of \$7,626 and \$8,014 for the year ended June 30, 2006 and 2005.

**NOTE 9 - LEASES**

The Alliance has entered into an operating lease for a color copier. The lease requires quarterly payments of \$975 plus per copy charges. Future minimum lease commitments under this non-cancelable operating lease is as follows for the year ended June 30:

|      |                  |
|------|------------------|
| 2007 | \$ 3,900         |
| 2008 | 3,900            |
| 2009 | 3,900            |
| 2010 | <u>1,950</u>     |
|      | <u>\$ 13,650</u> |

The Alliance rented office space for \$1,000 per month based upon a month to month addendum of a one year rental agreement which expired on May 31, 2005. Total lease expense was \$12,000 and \$12,000 for the years ended June 30, 2006 and 2005, respectively.

**NOTE 10 - EMPLOYEE BENEFITS**

On September 1, 2000, the Alliance established a defined contribution plan covering all full-time employees who have one-half year of service and are age 21 or older. The Alliance began contributing to the new plan in October 2000. Alliance contributions are at the discretion of the Company's Board of Directors. The Plan is contributory and is funded by payments to the retirement income or retirement annuity contracts. Pension expense related to this plan were \$-0- and \$3,514 for the year ended June 30, 2006 and 2005, respectively.

Effective January 2005, the Alliance chose to discontinue funding of their existing retirement plan and enrolled in the South Carolina Retirement System (SCRS).

**Plan description**

The River Alliance is a member of the SCRS, one of four defined benefit retirement systems maintained by the Retirement Division of the State Budget and Control Board of South Carolina. Each system publishes its own component unit financial statement report.

The systems provide retirement, death, and disability benefits to State employees, public school employees, and employees of counties, municipalities, and certain other State political subdivisions. Each system is independent. Assets may not be transferred from one system to another or used for any purpose other than to benefit each system's participants.

A comprehensive annual financial report (CAFR) containing financial statements and required supplementary information for the South Carolina Retirement System is issued and publicly available by visiting [www.retirement.sc.gov](http://www.retirement.sc.gov) or by writing the South Carolina Retirement Systems, P.O. Box 11960, Columbia, SC 29211-1960.

**NOTE 10 - EMPLOYEE BENEFITS - Continued**

**Funding and benefit policies**

Furthermore, the Division and the four pension plans are included in the CAFR of the State of South Carolina. Under the SCRS, employees are eligible for a full service retirement annuity upon reaching age 65 or completion of 28 years credited service regardless of age. The benefit formula for full benefits effective since July 1, 1989, for the SCRS is 1.82 percent of an employee's average final compensation multiplied by the number of years of credited service. Early retirement options with reduced benefits are available as early as age 55. Employees are vested for a deferred annuity after five years service and qualify for a survivor's benefit upon completion of 15 years credited service (five years effective January 1, 2001). Disability annuity benefits are payable to employees totally and permanently disabled provided they have a minimum of five years credited service (this requirement does not apply if the disability is the result of a job related injury). A group-life insurance benefit equal to an employee's annual rate of compensation is payable upon the death of an active employee with a minimum of one year of credited service.

Effective January 1, 2001, Section 9-1-2210 of the South Carolina Code of Laws allows employees eligible for service retirement to participate in the Teacher and Employee Retention Incentive (TERI) Program. TERI participants may retire and begin accumulating retirement benefits on a deferred basis without terminating employment for up to five years. Upon termination of employment or at the end of the TERI period, whichever is earlier, participants will begin receiving monthly service retirement benefits that will include any cost of living adjustments granted during the TERI period.

Member contributions cease for participants who entered TERI prior to July 1, 2005. Participants who enter TERI on or after July 1, 2005 must continue to make member contributions. Employer contributions continue during TERI participation for all participants.

Article X, Section 16 of the South Carolina Constitution requires that all State-operated retirement systems be funded on a sound actuarial basis. Title 9 of the South Carolina Code of Laws of 1976, as amended, prescribes requirements relating to membership, benefit and employee/employer contributions for each retirement system. Employee and employer contribution rates to SCRS are actuarially determined. The surcharges to fund retiree health and dental insurance are not part of the actuarially established rates. Annual benefits, payable monthly for life, are based on length of service and on average final compensation (an annualized average of the employee's highest 12 consecutive quarters of compensation).

The Systems do not make separate measurements of assets and pension benefit obligations for individual employers. Under Title 9 of the South Carolina Code of Laws, the Alliance's liability under the plans is limited to the amount of contributions (stated as a percentage of covered payroll) established by the State Budget and Control Board. Therefore, the Alliance's liability under the pension plans is limited to the amounts required to be contributed as a percentage of eligible compensation. Accordingly, the Alliance recognizes no contingent liability for unfunded costs associated with participation in the plans. At retirement, employees participating in the SCRS may receive additional service credit for up to 90 days for accumulated unused sick leave.

**NOTE 10 - EMPLOYEE BENEFITS - Continued**

**Funding status and progress**

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits (adjusted for the effects of projected salary increases and step-rate benefits) estimated to be payable in the future as a result of employee service to date. The State discloses this measure to help users of these financial statements to (1) assess the systems' funding status on a going-concern basis, and (2) assess ability to pay actuarial present value of credited projected benefits. This method is independent of the funding methods the State's consulting actuary uses to determine contributions to the system.

The South Carolina Retirement System (SCRS) does not separately measure assets and pension benefit obligations for individual employers. The total unfunded accrued liability obligation for SCRS at July 1, 2005 is:

Unfunded accrued liability obligation (in millions) \$ 8,574

**Contributions required and contributions made**

The State's consulting actuary determines employer contributions for all four systems. The systems use the projected benefit method with entry age, normal cost, and benefits and allocates pension cost to each year as a level percentage of salary. In determining funding requirements, the actuary uses the same actuarial assumptions as those used to calculate the pension benefit obligation, with the following assumptions: (1) post-retirement benefit increases were projected for retired members and members eligible to retire, and (2) net assets attributable to group life insurance were excluded. At July 1, 2005, the unfunded liability liquidation period in years for SCRS was 30 years.

Both employees and employers are required to contribute to the Plan at rates established under the authority of Title 9 Code of Laws.

The following provides a summary The River Alliance's retirement plan contributions at June 30:

|               | <b>Covered<br/>Salaries</b> | <b>Employee<br/>Contributions</b> | <b>Employer<br/>Contributions</b> | <b>Total<br/>Contributions</b> |
|---------------|-----------------------------|-----------------------------------|-----------------------------------|--------------------------------|
| June 30, 2006 | \$ 112,148                  | \$ 7,009                          | \$ 8,467                          | \$ 15,476                      |
| June 30, 2005 | 49,937                      | 2,996                             | 3,346                             | 6,342                          |

**NOTE 11 - RELATED PARTY TRANSACTIONS**

The Alliance purchased insurance products from an insurance agent that is a member of The Board of Directors. The amount paid during the years ended June 30, 2006 and 2005 were \$7,393 and \$7,330, respectively.

**THE RIVER ALLIANCE**  
**SCHEDULE OF SUPPORT, REVENUE AND EXPENSES COMPARED TO BUDGET**  
**For the year ended June 30, 2006**

|  | <u>Budget</u>            | <u>Actual</u>             | <u>Variance<br/>Favorable<br/>(Unfavorable)</u> |
|--|--------------------------|---------------------------|---|
| <b>SUPPORT AND REVENUE</b>                       |                          |                           |   |
| Public sector                                    |                          |                           |   |
| City of Columbia                                 | \$ 51,000                | \$ 51,000                 | \$ -  |
| City of Cayce                                    | 3,850                    | 3,850                     | -   |
| City of West Columbia                            | 3,850                    | 3,850                     | -   |
| Lexington County                                 | 51,000                   | 51,000                    | -   |
| Richland County                                  | 56,100                   | 56,100                    | -   |
| Individual contributions                         | 20,000                   | -                         | (20,000)  |
| Private sector contributions                     | 130,000                  | 53,248                    | (76,752)  |
| Professional services reimbursements             | 450,000                  | 257,884                   | (192,116)                                       |
| Project management fees                          | 100,000                  | 47,094                    | (52,906)  |
| Donated services and materials                   | 1,500                    | -                         | (1,500)   |
| Interest   | 7,000                    | -                         | (7,000)   |
| Miscellaneous                                    | 500                      | 4,397                     | 3,897   |
| TOTAL SUPPORT AND REVENUE                        | <u>874,800</u>           | <u>528,423</u>            | <u>(346,377)</u>                                |
| <b>EXPENSES</b>                                  |                          |                           |   |
| <b>Administrative</b>                            |                          |                           |   |
| Employee benefits and taxes                      | 53,332                   | 28,629                    | 24,703  |
| Salaries   | 160,000                  | 128,835                   | 31,165  |
| Transportation                                   | 7,500                    | 1,911                     | 5,589   |
| Total Administrative Expenses                    | <u>220,832</u>           | <u>159,375</u>            | <u>61,457</u>                                   |
| <b>Operations</b>                                |                          |                           |   |
| Accounting/bookkeeping                           | 15,800                   | 15,614                    | 186   |
| Computer software and support                    | 1,500                    | 2,979                     | (1,479)   |
| Education  | 3,000                    | 1,046                     | 1,954   |
| Fundraising                                      | 3,000                    | 9,741                     | (6,741)   |
| Licenses, permits and taxes                      | 125                      | 750                       | (625)   |
| Office services                                  | 7,200                    | 18,416                    | (11,216)  |
| Professional services reimbursed                 | 460,000                  | 257,884                   | 202,116   |
| Public relations and advertising                 | 20,000                   | 23,945                    | (3,945)   |
| Rent and utilities                               | 15,000                   | 20,460                    | (5,460)   |
| Repairs and maintenance                          | 2,000                    | -                         | 2,000   |
| Telephone  | 4,750                    | 7,644                     | (2,894)   |
| Training and conferences                         | 5,000                    | 1,216                     | 3,784   |
| Total Operations Expenses                        | <u>537,375</u>           | <u>359,695</u>            | <u>177,680</u>                                  |
| <b>Other</b>                                     |                          |                           |   |
| Attorney fees                                    | 3,000                    | -                         | 3,000   |
| Bank charges                                     | 200                      | 30                        | 170   |
| Depreciation                                     | -                        | 7,626                     | (7,626)   |
| Insurance  | 3,500                    | 7,587                     | (4,087)   |
| Miscellaneous                                    | 2,000                    | 14,236                    | (12,236)  |
| Total Other Expenses                             | <u>8,700</u>             | <u>29,479</u>             | <u>(20,779)</u>                                 |
| TOTAL EXPENSES                                   | <u>766,907</u>           | <u>548,549</u>            | <u>218,358</u>                                  |
| <b>SUPPORT AND REVENUE OVER (UNDER) EXPENSES</b> | <u><u>\$ 107,893</u></u> | <u><u>\$ (20,126)</u></u> | <u><u>\$ (128,019)</u></u>                      |

See accompanying notes and accountants' report.

1201 Main Street  
Suite 100  
Columbia, South Carolina 29201

t: 803-733-1131  
f: 803-733-1125

centralsc.org

February 15, 2008

Ms. Katherine L. Hubbard  
Lexington County Administrator  
212 South Lake Drive  
Lexington, South Carolina 29072

Dear Katherine:

The Central South Carolina Alliance is pleased to submit to the Lexington County Council, our annual funding request for fiscal year 2008-09. As in previous years, our request for funding is \$72,000 and has been consistent since the creation of the Alliance in 1994. Additionally, we are requesting \$8,000 to continue to provide a summary analysis of past transactions involving Lexington County and companies.

For the calendar year 2007, the Alliance and its allies announced over \$730,000,000 in planned capital investment in the region. Additionally, over 3,900 jobs are associated with these announcements. Lexington County alone benefited with the announcement of \$314,100,000 and 435 jobs.

Included in this package is a listing of all funding sources as well as proposed expenditures. This is an early draft document and has not been formerly presented to the Board of Directors. Additionally, enclosed is our audit for the period ending June 30, 2007 prepared by Derrick Stubbs and Stith.

On behalf of the Board of Directors of the Central SC Alliance, it is an honor to represent Lexington County and its citizens. Please contact Ed Parler or myself if there are any questions regarding this request.

Sincerely,



G. Michael Briggs  
President



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**FY 2008-09 Proposed Budget  
Central SC Alliance**

**DRAFT**

| <i>Income</i>                   | <u>2008-2009 Request</u> |
|---------------------------------|--------------------------|
| City of Columbia                | \$ 72,000                |
| City of Sumter                  | \$ 72,000                |
| Calhoun County                  | \$ 72,000                |
| Clarendon County                | \$ 72,000                |
| Fairfield County                | \$ 72,000                |
| Kershaw County                  | \$ 72,000                |
| Lee County                      | \$ 72,000                |
| Lexington County                | \$ 72,000                |
| McCormick County                | \$ 72,000                |
| Newberry County                 | \$ 72,000                |
| Orangeburg County               | \$ 72,000                |
| Richland County                 | \$ 72,000                |
| Saluda County                   | \$ 72,000                |
| Sumter County                   | \$ 72,000                |
| University of South Carolina    | \$ 72,000                |
| <b>Total Public Sector</b>      | <b>\$ 1,080,000</b>      |
| Business Community              | \$ 455,000               |
| Sponsorships                    | \$ 60,000                |
| Interest                        | \$ 8,000                 |
| Contract Services               | \$ 21,000                |
| <b>Total Private</b>            | <b>\$ 544,000</b>        |
| <b>Total Income</b>             | <b>\$ 1,624,000</b>      |
| <br><b>Expenses</b>             |                          |
| Personnel Services              | \$ 1,112,000             |
| Operating Expenses              | \$ 61,000                |
| Overhead                        | \$ 137,500               |
| Executive & Administration      | \$ 62,000                |
| Research & Economic Development | \$ 95,000                |
| Marketing                       | \$ 135,500               |
| Government & Industry Relations | \$ 12,000                |
| Investor & Public Relations     | \$ 9,000                 |
| <b>Total Expenses</b>           | <b>\$ 1,624,000</b>      |
| <br><b>Net Ordinary Income</b>  | <b>\$ -</b>              |

## Central SC Alliance

**The Central SC Alliance (CSCA)** is a 501© (3) corporation charged with lessening the responsibility of government through assuming industrial development on their behalf. Since the inception of the CSCA, over \$5.2 billion of manufacturing, distribution, and corporate capital investment and 35,000 jobs have been announced in the region.

While CSCA was officially chartered in April 1993 as the Central Carolina Economic Development Alliance, economic development efforts began in the Columbia area with the formation of the Industrial Development Commission in the early 1960's. The founding members were the City of Columbia, Richland County, and the Greater Columbia Chamber of Commerce. The IDC was charged with the responsibility of enhancing local economy by attracting outside investments and assisting existing business and industry. In the later 1960's, Lexington County joined the effort and the commission was reconstituted as the Economic Development Commission. In 1984, the EDC added Fairfield County. Each funding entity, Richland, Lexington, Fairfield Counties, the City of Columbia, and The Greater Columbia Chamber appointed a member from the private sector.

From its inception, the EDC operated as an affiliate of the Greater Columbia Chamber of Commerce. The Chamber provided in-kind services. In June of 1985, the Economic Development Commission became an operating department of the Greater Columbia Chamber and an oversight board was created called the Economic Development Council. The Council was advisory to the Chamber Board and consisted of representatives of the public agencies and private sector.

In 1987, Newberry County was included, making a true regional partnership for economic development to serve the Central Midlands area. In 1993, after a series of years of slow economic growth, a task force was created to review the structure of the economic development effort. April 1993, the Central Carolina Economic Development Alliance was created as a true public/ private partnership. For the first time, the private sector was asked to financially contribute. For each public dollar of support, the private sector matched through a three-year pledge. The private "investors" include banking, insurance, health care, engineering, construction, advertising, hospitality, legal, and other institutions that have a direct financial interest in economic growth. In October 1995, Kershaw County elected to join the organization and in September 1999, Calhoun County became a member.

The membership remained the same until July 2003 when Sumter County and the City of Sumter were approved as members. The Alliance quickly grew during the fall of 2003 with the additions of Orangeburg County in September, Lee County in January 2004 and Clarendon County in March 2004. McCormick and Saluda Counties requested and were approved as members in 2005.

A thirty-seven member Board of Directors - seventeen from the public sector and eighteen from investors governs the Alliance. Public representative who serve by virtue of their office are the chairs of the county councils, mayors of Columbia and Sumter, presidents of Midlands Technical College and the University of South Carolina, chair of the Committee of 100, and the chair of the Central Midlands Regional Planning Council. The Board of Directors elects the private appointments for three-year terms.

**CENTRAL CAROLINA  
ECONOMIC DEVELOPMENT  
ALLIANCE**

**FINANCIAL REPORT**

**JUNE 30, 2007**



**DERRICK, STUBBS & STITH, L.L.P.**  
CERTIFIED PUBLIC ACCOUNTANTS

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**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE**

**FINANCIAL REPORT**

**JUNE 30, 2007**

**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE  
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YEARS ENDED JUNE 30, 2007 AND 2006**

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**DERRICK, STUBBS & STITH, L.L.P.**  
CERTIFIED PUBLIC ACCOUNTANTS

508 Hampton Street, 1st Floor • Post Office Box 36  
Columbia, South Carolina 29202-0036  
Telephone: (803) 799-5810 • Facsimile: (803) 799-5554  
www.dsscpa.com

A. David Masters, CPA  
Charles R. Statler, Jr., CPA  
Alan T. Grimsley, CPA  
Hugh R. Ponnw, CPA, CISA, CBA  
H. Warren Counts, Jr., CPA  
K. Todd Dailey, CPA, CVA  
Timothy M. Monahan, CPA

**RSM McGladrey Network**  
An Independence One member

**INDEPENDENT AUDITORS' REPORT**

To the Board of Directors  
Central Carolina Economic Development Alliance  
Columbia, South Carolina

We have audited the accompanying statements of financial position on a modified cash basis of Central Carolina Economic Development Alliance as of June 30, 2007 and 2006 and the related statements of activities and cash flows on a modified cash basis for the years ended June 30, 2007 and 2006. These financial statements are the responsibility of the Alliance's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

As described in Note 2, the accompanying statements are prepared on a modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position on a modified cash basis of Central Carolina Economic Development Alliance as of June 30, 2007 and 2006, and the changes in its net assets and its cash flows on a modified cash basis for the years ended June 30, 2007 and 2006, on the basis of accounting described in Note 2.

*Derrick, Stubbs & Stith, LLP*

September 10, 2007

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**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE  
 STATEMENTS OF FINANCIAL POSITION ON A MODIFIED CASH BASIS  
 JUNE 30, 2007 AND 2006**

|   | <u>2007</u>              | <u>2006</u>              |
|---|--------------------------|--------------------------|
| <b>ASSETS</b>                           |                          |                          |
| Current Assets                          |                          |                          |
| Cash                                    | \$ 413,870               | \$ 428,056               |
| Accounts receivable                     | 78,814                   | 80,627                   |
| Prepaid expenses                        | -                        | 13,245                   |
| <b>Total current assets</b>             | <u>492,684</u>           | <u>521,928</u>           |
| Property and Equipment                  |                          |                          |
| Office furniture and equipment          | 70,028                   | 65,859                   |
| Less, accumulated depreciation          | <u>(38,447)</u>          | <u>(30,634)</u>          |
| <b>Net property and equipment</b>       | <u>31,581</u>            | <u>35,225</u>            |
| <b>Total assets</b>                     | <u><u>524,265</u></u>    | <u><u>557,153</u></u>    |
| <br><b>LIABILITIES AND NET ASSETS</b>   |                          |                          |
| Current Liabilities                     |                          |                          |
| Accounts payable                        | 39,510                   | 45,510                   |
| Accrued compensation                    | 56,569                   | 52,213                   |
| <b>Total current liabilities</b>        | <u>96,079</u>            | <u>97,723</u>            |
| Net Assets                              |                          |                          |
| Unrestricted                            | <u>424,465</u>           | <u>377,321</u>           |
| Restricted                              |                          |                          |
| Regional environmental study            | 3,000                    | 77,800                   |
| Regional stewardship forum              | 721                      | 4,309                    |
| <b>Total restricted assets</b>          | <u>3,721</u>             | <u>82,109</u>            |
| <b>Total net assets</b>                 | <u>428,186</u>           | <u>459,430</u>           |
| <b>Total liabilities and net assets</b> | <u><u>\$ 524,265</u></u> | <u><u>\$ 557,153</u></u> |

See notes to financial statements.

**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE  
STATEMENTS OF ACTIVITIES ON A MODIFIED CASH BASIS  
YEARS ENDED JUNE 30, 2007 AND 2006**

|   | <u>2007</u>              | <u>2006</u>              |
|---|--------------------------|--------------------------|
| Unrestricted  |                          |                          |
| Support and revenue   | \$ 1,543,547             | \$ 1,419,355             |
| Net assets released from restrictions to satisfy program requirements | <u>78,388</u>            | <u>84,912</u>            |
| <b>Total revenue</b>  | <u><b>1,621,935</b></u>  | <u><b>1,504,267</b></u>  |
| Expenses  |                          |                          |
| Personnel   | 904,575                  | 824,876                  |
| Program and operating expenses  | 591,828                  | 530,305                  |
| Regional environmental study  | 74,800                   | 72,200                   |
| Regional stewardship  | <u>3,588</u>             | <u>12,712</u>            |
| <b>Total expenses</b>   | <u><b>1,574,791</b></u>  | <u><b>1,440,093</b></u>  |
| <b>Increase in unrestricted net assets</b>                            | <u><b>47,144</b></u>     | <u><b>64,174</b></u>     |
| Temporarily Restricted  |                          |                          |
| Contributions - corporate donors                                      | -                        | 150,000                  |
| Net assets released from restrictions                                 | <u>(78,388)</u>          | <u>(84,912)</u>          |
| <b>Increase (decrease) in temporarily restricted net assets</b>       | <u><b>(78,388)</b></u>   | <u><b>65,088</b></u>     |
| <b>Increase (decrease) in net assets</b>                              | <b>(31,244)</b>          | 129,262                  |
| Net Assets  |                          |                          |
| Beginning   | <u>459,430</u>           | <u>330,168</u>           |
| <b>Ending</b>   | <u><b>\$ 428,186</b></u> | <u><b>\$ 459,430</b></u> |

See notes to financial statements.

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**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE  
 STATEMENTS OF CASH FLOWS ON A MODIFIED CASH BASIS  
 YEARS ENDED JUNE 30, 2007 AND 2006**

|  | <u>2007</u>              | <u>2006</u>              |
|--|--------------------------|--------------------------|
| Cash Flows from Operating Activities   |                          |                          |
| Increase (decrease) in net assets  | \$ (31,244)              | \$ 129,262               |
| Adjustments to reconcile increase (decrease) in net assets<br>to net cash provided by (used in) operating activities |                          |                          |
| Depreciation   | 10,730                   | 12,065                   |
| Changes in operating assets and liabilities  |                          |                          |
| (Increase) decrease in receivables   | 1,813                    | 14,331                   |
| (Increase) decrease in prepaid expenses  | 13,245                   | (13,245)                 |
| Increase (decrease) in accounts payable  | (6,000)                  | 33,092                   |
| Increase (decrease) in accrued expenses  | 4,356                    | (9,591)                  |
| <b>Net cash provided by (used in) operating activities</b>   | <u>(7,100)</u>           | <u>165,914</u>           |
| Cash Flows from Investing Activities   |                          |                          |
| Purchase of property and equipment   | <u>(7,086)</u>           | <u>(5,867)</u>           |
| <b>Net increase (decrease) in cash</b>   | <b>(14,186)</b>          | <b>160,047</b>           |
| Cash   |                          |                          |
| Beginning  | <u>428,056</u>           | <u>268,009</u>           |
| <b>Ending</b>  | <u><b>\$ 413,870</b></u> | <u><b>\$ 428,056</b></u> |
| Supplemental Schedule of Noncash Investing Activities  |                          |                          |
| Disposal of fully depreciated property and equipment   | <u><u>\$ 2,917</u></u>   | <u><u>\$ -</u></u>       |

See notes to financial statements.

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**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE  
YEARS ENDED JUNE 30, 2007 AND 2006**

**Notes to Financial Statements**

---

**Note 1. Nature of Activities**

The Central Carolina Economic Development Alliance is a non-profit corporation organized under the laws of the State of South Carolina for the purpose of promoting economic development in the region through volunteer financial and manpower support of the business/professional community in Central South Carolina. The Alliance is exempt from income taxes under Section 501(c) (3) of the Internal Revenue Code.

**Note 2. Significant Accounting Policies**

**Accounting method:** The Alliance employs the modified cash basis of accounting. Under this method, pledges and the related assets are recognized when received rather than when earned except for pledges which are to be received in the current year. They are recognized in the year they are supposed to be received. All other revenue and expenses are recognized on the accrual basis of accounting, under which revenue is recognized when earned and expenses when incurred.

**Display of net assets by class:** The Alliance adheres to the disclosure and display requirements of the Financial Accounting Standards Board (FASB) as set forth in Statement of Financial Accounting Standards No. 117, "Financial Statements of Not-for-Profit Organizations". SFAS No. 117 establishes standards for external financial reporting by non-profit organizations and requires that resources be classified for accounting and reporting purposes into three net asset categories as follows:

**Unrestricted net assets:** Net assets that are not subject to donor-imposed restrictions. These net assets, including Board designated, are legally unrestricted and can be used in any Alliance activity.

**Temporarily restricted net assets:** Net assets subject to donor-imposed restrictions that may or will be met either by actions of the Alliance and/or the passage of time.

**Permanently restricted net assets:** Net assets subject to donor-imposed stipulations that may be maintained permanently by the Alliance. The donors of these assets permit the Alliance to use all or part of the income earned on related investments for donor-imposed restrictions. The Alliance has no permanently restricted assets.

**Cash and cash equivalents:** The Alliance considers all cash accounts, which are not subject to withdrawal restrictions or penalties, and all highly liquid debt instruments purchased with maturity of three months or less to be cash equivalents.

**Property and equipment:** Property and equipment is stated at cost at the date of acquisition. The fair value of donated property and equipment is similarly capitalized. Depreciation is computed using the straight-line method over estimated useful lives of five years for furniture and equipment.

**Retirement plan:** The Alliance participates in a 401(k) plan which is a defined contribution plan. Substantially all employees are eligible to participate. The Alliance's contribution to the Plan is determined by the Board of Directors. Employee vested benefits are determined by length of service according to the Plan.

**Contributions:** Gifts of cash and other assets are presented as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or the purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

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**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE  
YEARS ENDED JUNE 30, 2007 AND 2006**

**Notes to Financial Statements**

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**Note 2. Significant Accounting Policies (Continued)**

**In-kind support:** The Alliance records various types of in-kind support including professional services, and materials. Contributed professional services are recognized if the services received create or enhance long-lived assets or require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. Contributions of tangible assets are recognized at fair market value when received. When in-kind support is received, it is reflected in the accompanying financial statements as in-kind support and offset by like amounts included in expenses. No significant instances of in-kind support were recorded for the year ending June 30, 2006 or 2007. Additionally, the Alliance receives a significant amount of skilled, contributed time, which does not meet the two recognition criteria described above. Accordingly, the value of this contributed time has not been determined and is not reflected in the accompanying financial statements.

**Use of estimates:** The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**Note 3. Pledge Receivable**

The Alliance had a three-year economic and community development program covering the period from July 1, 2005 to June 30, 2007 and July 1, 2007 to June 30, 2010. The objectives of the programs are for the enhancement of existing businesses and industry services, the development of pertinent higher quality marketing and other related information, and continued enhancement of working relationships with the region's economic development network.

The 2007 program has raised \$ 1,169,700 in pledges and collected \$ 355,900 for the year ended June 30, 2007. The program for the period July 1, 2007 to June 30, 2010 has raised \$ 1,215,900 in pledges. Pledges are recognized only when received or are receivable for the year that they have been pledged. Early pledge payments are recognized as pledge advances.

**Note 4. Related Organizations**

The Greater Columbia Chamber of Commerce furnished facilities until November 2003 and administrative services to the Alliance until January 2005. The Alliance is no longer included in the operations of the Greater Columbia Chamber of Commerce.

The Alliance furnishes facilities, administrative services and receives support from the Committee of 100 for the years ended June 30, 2007 and 2006 as follows:

|                           |             |             |
|---------------------------|-------------|-------------|
|                           | <u>2007</u> | <u>2006</u> |
| Due from Committee of 100 | \$ 25,189   | \$ 19,242   |
| Support                   | 25,000      | 25,000      |

**Note 5. Support from Governmental Units**

The Alliance receives approximately 69% and 71% in 2007 and 2006, respectively, of its support from local governments. Any significant reduction in the level of government support could have a significant effect on the Alliance's programs and activities.

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**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE  
YEARS ENDED JUNE 30, 2007 AND 2006**

**Notes to Financial Statements**

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**Note 6. Retirement Plan Contribution**

The Alliance's contribution to the Plan was \$ 41,992 in 2007 and \$ 44,019 in 2006.

**Note 7. Temporarily Restricted Net Assets**

The Central Carolina Economic Development Alliance along with the Greater Columbia Chamber of Commerce initiated the concept of a Regional Stewardship Forum. The purpose of the forum is to engage business, community, and political leaders to create a vision for the future of the region. Collaborative Economics, a premier regional strategy firm, was retained to develop a strategy and act as the consultant during this process. The City of Columbia, Richland and Lexington County, and the Columbia Business Group agreed to equally share the cost of the program.

The Central Carolina Economic Development Alliance received donations from private industry to conduct a regional environmental study.

The temporarily restricted net asset balances consist of the following:

|  | <u>2007</u>     | <u>2006</u>      |
|--|-----------------|------------------|
| Regional stewardship forum                     | \$ 721          | \$ 4,309         |
| Regional environmental study                   | 3,000           | 77,800           |
| <b>Total temporarily restricted net assets</b> | <b>\$ 3,721</b> | <b>\$ 82,109</b> |

**Note 8. Assets Released from Donor Restrictions**

Net assets during the years ended June 30, 2007 and 2006 were released from donor restrictions by incurring expenses satisfying the restricted purposes or by occurrence of other events specified by donors as follows:

|                                   | <u>2007</u>      | <u>2006</u>      |
|-----------------------------------|------------------|------------------|
| Purpose restrictions accomplished |                  |                  |
| Regional environmental study      | \$ 74,800        | \$ 72,200        |
| Regional stewardship              | \$ 3,588         | \$ 12,712        |
| <b>Total</b>                      | <b>\$ 78,388</b> | <b>\$ 84,912</b> |

**Note 9. Leases**

The Alliance leases office space, office equipment and vehicles under various operating leases expiring at various dates through July 2009. Total rental expense for the years ended June 30, 2007 and 2006 was \$ 120,076 and \$ 115,209, respectively.

The following is a schedule by year of future minimum lease payments under operating leases at June 30, 2007 that have initial or remaining lease terms in excess of one year:

|      |            |
|------|------------|
| 2008 | \$ 112,105 |
| 2009 | 100,897    |
| 2010 | 97,040     |
| 2011 | 90,806     |
| 2012 | 16,030     |

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**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE  
YEARS ENDED JUNE 30, 2007 AND 2006**

**Notes to Financial Statements**

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**Note 10. Concentrations of Credit Risk**

Financial instruments that potentially subject the Alliance to concentrations of credit risk consist principally of cash. The Alliance places substantially all of its cash and liquid investments with high-quality financial institutions and limits the amount of credit exposure to any one financial institution; however, cash balances may periodically exceed federally insured limits.

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**DERRICK, STUBBS & STITH, L.L.P.**  
CERTIFIED PUBLIC ACCOUNTANTS

508 Hampton Street, 1st Floor • Post Office Box 36  
Columbia, South Carolina 29202-0036  
Telephone: (803) 799-5810 • Facsimile: (803) 799-5554  
www.dscca.com

A. David Masters, CPA  
Charles R. Statler, Jr., CPA  
Alan E. Grimsley, CPA  
Hugh R. Pennv, CPA, CISA, CBA  
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K. Todd Dailey, CPA, CVA  
Timothy M. Monahan, CPA  
**RSM McGladrey Network**  
An Independently Owned Member

**INDEPENDENT AUDITOR'S REPORT ON SUPPLEMENTARY INFORMATION**

To the Board of Directors  
Central Carolina Economic Development Alliance  
Columbia, South Carolina

Our audit was made for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplementary information which follows is presented for purposes of additional analysis and is not a required part of the basic financial statements. Our report states that these financial statements are prepared on the modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Such information, except for that portion marked "budget", which is unaudited and upon which we express no opinion or any other form of assurance, has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

In our opinion, the statements of financial position referred to above present fairly, in all material respects, the financial position of the Nurturing Center, Inc. as of June 30, 2007 and 2006, and the results of its activities, functional expenses and cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

*Derrick, Stubbs & Stith, L.L.P.*

September 10, 2007

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**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE  
SCHEDULE OF SUPPORT, REVENUE AND EXPENSES  
COMPARED TO BUDGET - UNRESTRICTED  
FOR THE YEAR ENDED JUNE 30, 2007**

|                                  | Budget           | Actual           | Variance<br>Favorable<br>(Unfavorable) |
|----------------------------------|------------------|------------------|--|
| <b>Support and Revenue</b>       |                  |                  |  |
| Public Sector                    |                  |                  |  |
| City of Columbia                 | \$ 72,000        | \$ 72,000        | \$ -                                   |
| Fairfield County                 | 72,000           | 72,000           | -                                      |
| Kershaw County                   | 72,000           | 72,000           | -                                      |
| Lexington County                 | 72,000           | 72,000           | -                                      |
| Newberry County                  | 72,000           | 72,000           | -                                      |
| Richland County                  | 72,000           | 72,000           | -                                      |
| Calhoun County                   | 72,000           | 72,000           | -                                      |
| City of Sumter                   | 72,000           | 72,000           | -                                      |
| Sumter County                    | 72,000           | 72,000           | -                                      |
| Orangeburg County                | 72,000           | 72,000           | -                                      |
| Lee County                       | 72,000           | 72,000           | -                                      |
| McCormick County                 | 72,000           | 72,000           | -                                      |
| Saluda County                    | 72,000           | 72,000           | -                                      |
| Clarendon County                 | 72,000           | 72,000           | -                                      |
| University of South Carolina     | 54,000           | 54,000           | -                                      |
| <b>Total public sector</b>       | <u>1,062,000</u> | <u>1,062,000</u> | <u>-</u>                               |
| Private Sector                   |                  |                  |  |
| Business community               | 376,000          | 403,015          | 27,015                                 |
| Investor initiative              | 35,000           | -                | (35,000)                               |
| Sponsorships                     | 55,000           | 40,959           | (14,041)                               |
| Interest                         | 940              | 16,573           | 15,633                                 |
| Counties research project        | 21,000           | 21,000           | -                                      |
| Grants revenue                   | -                | 1,500            | 1,500                                  |
| Grants disbursements             | -                | (1,500)          | (1,500)                                |
| <b>Total private sector</b>      | <u>487,940</u>   | <u>481,547</u>   | <u>(6,393)</u>                         |
| <b>Total support and revenue</b> | <u>1,549,940</u> | <u>1,543,547</u> | <u>(6,393)</u>                         |
| <b>Expenses</b>                  |                  |                  |  |
| Personnel Services               |                  |                  |  |
| Salaries and wages               | 783,016          | 756,901          | 26,115                                 |
| Benefits payroll/taxes           | 102,000          | 98,671           | 3,329                                  |
| Retirement                       | 50,050           | 41,992           | 8,058                                  |
| Professional liability insurance | 2,400            | 2,363            | 37                                     |
| Temporary labor                  | 25,000           | 4,648            | 20,352                                 |
| <b>Total personnel services</b>  | <u>962,466</u>   | <u>904,575</u>   | <u>57,891</u>                          |
| Operating Expenses               |                  |                  |  |
| Office supplies                  | 14,200           | 10,999           | 3,201                                  |
| Copies and printing              | 24,000           | 22,747           | 1,253                                  |
| Telephone equipment/service      | 18,600           | 18,354           | 246                                    |
| Postage and mailing              | 6,500            | 7,037            | (537)                                  |
| <b>Total operating expenses</b>  | <u>63,300</u>    | <u>59,137</u>    | <u>4,163</u>                           |

99.47

**CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE  
SCHEDULE OF SUPPORT, REVENUE AND EXPENSES  
COMPARED TO BUDGET - UNRESTRICTED  
FOR THE YEAR ENDED JUNE 30, 2007**

|  | Budget         | Actual         | Variance<br>Favorable<br>(Unfavorable) |
|--|----------------|----------------|--|
| Expenses (Continued)                           |                |                |  |
| Executive and Administration                   |                |                |  |
| Subscriptions                                  | \$ 100         | \$ 65          | \$ 35                                  |
| Vehicle mileage and parking                    | 3,000          | 3,118          | (118)                                  |
| Contract services                              | 10,000         | 12,803         | (2,803)                                |
| Membership and dues                            | 4,000          | 6,443          | (2,443)                                |
| Training and professional development          | 4,000          | 503            | 3,497                                  |
| Conference and meetings                        | 2,000          | 2,835          | (835)                                  |
| Travel   | 5,000          | 50             | 4,950                                  |
| Business entertainment                         | 12,000         | 16,768         | (4,768)                                |
| Employee relations                             | 4,000          | 3,760          | 240                                    |
| Vehicle insurance/taxes                        | 5,480          | 6,071          | (591)                                  |
| Vehicle leasing                                | 7,200          | 8,720          | (1,520)                                |
| Gas and oil                                    | 6,600          | 4,504          | 2,096                                  |
| Vehicle maintenance                            | 1,100          | 541            | 559                                    |
| Other  | -              | 704            | (704)                                  |
| <b>Total executive and administration</b>      | <u>64,480</u>  | <u>66,885</u>  | <u>(2,405)</u>                         |
| Research and Economic Development              |                |                |  |
| Operating supplies                             | 6,500          | 7,640          | (1,140)                                |
| Equipment maintenance                          | 6,000          | 3,633          | 2,367                                  |
| Office equipment                               | 6,000          | 12,914         | (6,914)                                |
| Subscriptions                                  | 5,000          | 4,175          | 825                                    |
| Contract services                              | 26,000         | 37,033         | (11,033)                               |
| Contract maintenance                           | -              | 1,092          | (1,092)                                |
| Vehicle leasing                                | 18,720         | 18,357         | 363                                    |
| Gas and oil                                    | 8,400          | 6,139          | 2,261                                  |
| Vehicle maintenance                            | 2,000          | 1,507          | 493                                    |
| Vehicle insurance/taxes                        | 8,600          | 7,362          | 1,238                                  |
| Vehicle mileage and parking                    | 250            | 59             | 191                                    |
| Membership and dues                            | 7,085          | 7,178          | (93)                                   |
| Conference and meetings                        | 9,175          | 4,953          | 4,222                                  |
| Travel   | 4,000          | 954            | 3,046                                  |
| Prospect materials                             | 12,000         | 16,407         | (4,407)                                |
| <b>Total research and economic development</b> | <u>119,730</u> | <u>129,403</u> | <u>(9,673)</u>                         |
| Marketing                                      |                |                |  |
| Contract services                              | 2,150          | 2,200          | (50)                                   |
| Membership and dues                            | 750            | 235            | 515                                    |
| Vehicle insurance                              | -              | 1,172          | (1,172)                                |
| Gas and oil                                    | -              | 2,186          | (2,186)                                |
| Vehicle maintenance                            | -              | 1,552          | (1,552)                                |
| Conference and meetings                        | 7,500          | 1,367          | 6,133                                  |
| Special events                                 | 25,000         | 25,926         | (926)                                  |
| Advertising                                    | 75,000         | 81,063         | (6,063)                                |
| Target marketing                               | 38,000         | -              | 38,000                                 |
| Marketing trips                                | 75,000         | 94,106         | (19,106)                               |
| <b>Total marketing</b>                         | <u>223,400</u> | <u>209,807</u> | <u>13,593</u>                          |

**99-48**



**COUNTY OF LEXINGTON  
RURAL DEVELOPMENT ACT  
Annual Budget  
Fiscal Year - 2008-09**

| Object Code                            | Revenue Account Title             | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Recommend<br>2008-09 |
|--|-----------------------------------|-------------------|---------------------------------|--|--|----------------------|----------------------|
| <b>*Rural Development Act 2001:</b>    |                                   |                   |                                 |  |  |                      |                      |
| <b>Revenues (Organization: 000000)</b> |                                   |                   |                                 |  |  |                      |                      |
| 461000                                 | Investment Interest               | 59,744            | 39,168                          | 0  | 39,168                                       | 0                    |                      |
| 466016                                 | SCANA Donation - WP Rawl          | 100,000           | 357,445                         | 400,000                                  | 400,000                                      | 0                    |                      |
| 470100                                 | Electric Coop Infrastructure Pmts | 449,985           | 0                               | 0  | 0  | 0                    |                      |
| <b>** Total Revenue</b>                |                                   | <b>609,729</b>    | <b>396,613</b>                  | <b>400,000</b>                           | <b>439,168</b>                               | <b>0</b>             | <b>0</b>             |
| <b>*** Total Appropriation</b>         |                                   |                   |                                 |  | <b>1,792,316</b>                             | <b>0</b>             | <b>0</b>             |
| <b>FUND BALANCE</b>                    |                                   |                   |                                 |  |  |                      |                      |
| Beginning of Year                      |                                   |                   |                                 |  | 1,342,315                                    | (10,833)             | (10,833)             |
| <b>FUND BALANCE - Projected</b>        |                                   |                   |                                 |  |  |                      |                      |
| End of Year                            |                                   |                   |                                 |  | <u>(10,833)</u>                              | <u>(10,833)</u>      | <u>(10,833)</u>      |

Fund 2001  
Division: Economic Development  
Organization: 181100 - Economic Development Projects

| Object Expenditure<br>Code Classification        | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |                      |                     |
|--|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|  |                   |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Operating Expenses</b>                        |                   |                            |                             |                      |                      |                     |
| 534504 RDA Lexington Central Indust Park         | 0                 | 0                          | 1,242,316                   | 0                    |                      |                     |
| 534505 RDA Project Lincoln                       | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 534506 RDA WP Rawl                               | 100,000           | 0                          | 0                           | 0                    |                      |                     |
| 537014 CCED # 1644 Allied Air Enterprise         | 100,000           | 0                          | 0                           | 0                    |                      |                     |
| 537015 CCED # 1645 Stock Building Component      | 0                 | 0                          | 50,000                      | 0                    |                      |                     |
| <b>* Total Operating</b>                         | <b>200,000</b>    | <b>0</b>                   | <b>1,292,316</b>            | <b>0</b>             | <b>0</b>             | <b>0</b>            |
| <b>** Total Personnel &amp; Operating</b>        | <b>200,000</b>    | <b>0</b>                   | <b>1,292,316</b>            | <b>0</b>             | <b>0</b>             | <b>0</b>            |
| <b>Capital</b>                                   |                   |                            |                             |                      |                      |                     |
| All Other Equipment                              | 0                 |                            |                             |                      |                      |                     |
| 5A7490 Roadway Improvements                      |                   | 0                          | 400,000                     | 0                    |                      |                     |
| 5A7507 Williams Industrial Park Accel/Decel Lane |                   | 0                          | 50,000                      | 0                    |                      |                     |
| 5A7578 Stock Building Components Turning Lane    |                   | 0                          | 50,000                      | 0                    |                      |                     |
| 5A8505 Project Jefferson                         |                   | 0                          | 0                           | 0                    |                      |                     |
| <b>**Total Capital</b>                           | <b>0</b>          | <b>0</b>                   | <b>500,000</b>              | <b>0</b>             | <b>0</b>             | <b>0</b>            |
| <b>*** Total Budget Appropriation</b>            | <b>200,000</b>    | <b>0</b>                   | <b>1,792,316</b>            | <b>0</b>             | <b>0</b>             | <b>0</b>            |

100-1

**COUNTY OF LEXINGTON  
ACCOMMODATIONS TAX  
Annual Budget  
Fiscal Year - 2008-09 Estimated Revenue**

| Object Code                            | Revenue Account Title | Actual 2006-07 | Received Thru Dec 2007-08 | Amended Budget Thru Dec 2007-08 | Projected Revenues Thru Jun 2007-08 | Requested 2008-09 | Recommend 2008-09 |
|--|-----------------------|----------------|---------------------------|---------------------------------|-------------------------------------|-------------------|-------------------|
| <b>*Accommodations Tax 2120:</b>       |                       |                |                           |                                 |                                     |                   |                   |
| <b>Revenues (Organization: 000000)</b> |                       |                |                           |                                 |                                     |                   |                   |
| 420800                                 | Accommodations Tax    | 358,644        | 204,452                   | 285,000                         | 285,000                             | 289,750           | 289,750           |
| 461000                                 | Investment Interest   | 5,133          | 3,808                     | 1,500                           | 3,808                               | 2,000             | 2,000             |
| <b>** Total Revenue</b>                |                       | <u>363,777</u> | <u>208,260</u>            | <u>286,500</u>                  | <u>288,808</u>                      | <u>291,750</u>    | <u>291,750</u>    |
| <b>*** Total Appropriation</b>         |                       |                |                           |                                 | 285,000                             | 556,699           | 400,156           |
| FUND BALANCE                           |                       |                |                           |                                 |                                     |                   |                   |
| Beginning of Year                      |                       |                |                           |                                 | 157,569                             | 161,377           | 161,377           |
| FUND BALANCE - Projected               |                       |                |                           |                                 |                                     |                   |                   |
| End of Year                            |                       |                |                           |                                 | <u>161,377</u>                      | <u>(103,572)</u>  | <u>52,971</u>     |

|  |                |
|--|----------------|
| Estimated Total Accommodations Tax Funds:              | 330,000        |
| --- Minus General Fund Portion ----                    | <u>25,000</u>  |
| Sub-Total  | 305,000        |
| --- Minus General Fund 5% Portion ----                 | <u>15,250</u>  |
| <b>*** Total Estimated Revenue</b>                     | <u>289,750</u> |
| Appropriation  | 289,750        |
| --- Minus 30% Fund Portion ---                         | 91,500         |
| <b>Available for Appropriation (65% Funding)</b>       | <u>198,250</u> |
| Previous Year's Funds                                  | 110,406        |
| <b>Total Available for Appropriation (65% Funding)</b> | <u>308,656</u> |

101-1

**COUNTY OF LEXINGTON  
ACCOMMODATIONS TAX  
Annual Budget  
Fiscal Year 2008-09**

Fund 2120  
Division: General Administrative  
Organization: 101100 - County Council

| Object Expenditure<br>Code Classification         | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |   |
|---|-------------------|----------------------------|-----------------------------|----------------------|---|
|   |                   |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend<br>2008-09<br>Approved |
| <b>Operating Expenses</b>                         |                   |                            |                             |                      |   |
| 529903 Contingency                                | 0                 | 0                          | 7,100                       | 0                    | 0   |
| Advertising and Promotion (30% Fund)              |                   |                            |                             |                      |   |
| 534212 Capital City Lake Murray Country           | 113,256           | 26,641                     | 90,000                      | 95,000               | 91,500                                      |
| Tourism Related Exp. (65% Fund)                   |                   |                            |                             |                      |   |
| 534201 Columbia Metro Convention/Visitor Bureau   | 30,250            | 6,750                      | 27,000                      | 127,000              | 80,000                                      |
| 534204 West Metro Chamber of Commerce             | 10,000            | 3,500                      | 14,000                      | 20,650               | 12,000                                      |
| 534205 Lexington Chamber of Commerce              | 7,500             | 2,425                      | 9,700                       | 15,000               | 12,500                                      |
| 534206 Batesburg/Leesville Cham. of Comm.         | 7,500             | 1,875                      | 7,500                       | 35,000               | 8,000                                       |
| 534209 Lex. Cty. Recreation Softball Tournament   | 30,000            | 0                          | 30,000                      | 30,000               | 30,000                                      |
| 534220 Riverbanks Zoo                             | 30,000            | 7,250                      | 29,000                      | 50,000               | 50,000                                      |
| 534223 EdVenture Children's Museum                | 500               | 0                          | 0                           | 0                    | 0   |
| 534228 Lexington County Museum                    | 15,000            | 1,250                      | 5,000                       | 12,000               | 12,000                                      |
| 534231 Chapin Chamber of Commerce                 | 7,500             | 1,875                      | 7,500                       | 24,670               | 8,000                                       |
| 534233 Columbia Regional Sports Council           | 0                 | 1,250                      | 5,000                       | 25,000               | 12,156                                      |
| 534242 Irmo/Chapin Recreation Commission          | 15,000            | 6,250                      | 25,000                      | 25,000               | 25,000                                      |
| 534244 Lex. Cty. Recreation & Aging - Tennis      | 15,000            | 0                          | 15,000                      | 15,000               | 15,000                                      |
| 534252 Greater Irmo Chamber of Commerce           | 7,500             | 2,425                      | 9,700                       | 13,379               | 12,500                                      |
| 534254 LCAA/Village Square Theatre                | 1,000             | 500                        | 2,000                       | 11,150               | 7,000                                       |
| 534256 Brookland-Cayce WW II Monument & Memorial  | 1,000             | 0                          | 0                           | 0                    | 0   |
| 534272 South Carolina State Museum                | 1000              | 0                          | 0                           | 9,350                | 3,000                                       |
| 534273 Greater Columbia Civil War Alliance        | 0                 | 375                        | 1500                        | 1,500                | 1,500                                       |
| <b>NEW:</b>                                       |                   |                            |                             |                      |   |
| Midlands Golf Course Owners Association           |                   |                            |                             | 10,000               | 10,000                                      |
| Lake Murray Triathlon (Kenkon, Inc.)              |                   |                            |                             | 2,000                | 0   |
| Palmetto Outdoors LLC                             |                   |                            |                             | 5,000                | 0   |
| Access Leisure                                    |                   |                            |                             | 10,000               | 0   |
| Irmo-Chapin Recreation Comm. - Celebration of art |                   |                            |                             | 10,000               | 10,000                                      |
| Columbia City Ballet                              |                   |                            |                             | 10,000               | 0   |
| <b>* Total Operating</b>                          | <b>292,006</b>    | <b>62,366</b>              | <b>285,000</b>              | <b>556,699</b>       | <b>400,156</b>                              |
| <b>** Total Personnel &amp; Operating</b>         | <b>292,006</b>    | <b>62,366</b>              | <b>285,000</b>              | <b>556,699</b>       | <b>400,156</b>                              |
| <b>*** Total Budget Appropriation</b>             | <b>292,006</b>    | <b>62,366</b>              | <b>285,000</b>              | <b>556,699</b>       | <b>400,156</b>                              |

*101-2*

**County of Lexington**  
**Accommodations Tax Fund Request**  
**Funding Year ~~2006-007~~ 2008-2009**

**Organization:** Capital City Lake Murray Country Regional Tourism Board

**Address:** P. O. Box 1783 -- Irmo, SC 29063

**Project Director:** Miriam S. Atria Telephone: (803) 781-5940

**Project Category (check one)**

Tourism, Advertising and promotion  
\$600,000.00

Tourism Related Expenditures  
\$15,000.00

**Request for funds must meet the requirements of Subsection 6-4-10, SC Code of Laws, 1976, as amended.**

**Estimated Total Cost of Project:**  
\$615,000.00

**Total Accommodations Tax Funds Requested:**  
30% Estimated at \$95,000.00

**Is the organization for profit  or non-profit**

County \_\_\_\_\_

Municipal \_\_\_\_\_

501©(3) \_\_\_\_\_

Other 501©(6)

*Miriam S. Atria*  
Signature of Project Director

12-12-07  
Date

**(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year.)**

**Return completed form to: Lexington County Accommodations Tax Advisory Committee  
c/o Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072**

[wpdocs/accommodationstax/2006-07/accommodations tax application form](http://wpdocs/accommodationstax/2006-07/accommodations_tax_application_form)

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# 534212

## Funding Sources

**Organization: Capital City/Lake Murray Country Regional Tourism Board**

| <b>List of Funding Sources</b> | <b>Actual<br/>2006-2007</b> | <b>Current<br/>2007-2008</b> | <b>Estimated<br/>2008-2009</b> |
|--------------------------------|-----------------------------|------------------------------|--------------------------------|
| Lexington County ATax - 30%    | 82,500                      | 90,000                       | 95,000                         |
| Town of Lexington A Tax        | 0                           | 0                            | 5,000                          |
| City/Columbia ATax             | 50,000                      | 110,000                      | 200,000                        |
| Hospitality Tax                | 69,000                      | 75,000                       |                                |
| Other Grants                   |                             |                              |                                |
| Richland County A Tax          | 100,000                     | 100,000                      | 100,000                        |
| Hospitality Tax                | 30,000                      | 100,000                      | 75,000                         |
| Newberry County ATax           | None                        | 3,666                        | 45,000                         |
| Saluda County ATax             | None                        | None                         | 500                            |
| State ATax                     | 76,650                      | 82,050                       | 85,000                         |
| State /PRT Grants              | 211,080                     | 359,000                      | 325,000                        |
| CCLMC's Contributions          | 248,916                     | 298,192                      | 398,182                        |
| <b>Total Budget of CCLMC</b>   | <b>\$868,146</b>            | <b>\$1,217,908</b>           | <b>\$1,328,682</b>             |

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## Expenditures

Organization     Capital City/Lake Murray Country Regional Tourism Board

| List of Expenditures      | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|---------------------------|---------------------|----------------------|------------------------|
| Marketing /Advertising    |                     |                      |                        |
| Ad Production             | 1,844               | 5,500                | 4,000                  |
| Brochures                 | 43,806              | 62,800               | 65,000                 |
| Fishing Tournaments       | 62,391              | 275,000              | 275,000                |
| Print Ads                 | 27,418              | 26,780               | 32,500                 |
| Promo Summer Events       | 100,089             | 118,500              | 120,000                |
| Radio                     | 18,692              | 24,500               | 25,000                 |
| Television                | 3,000               | 9,000                | 10,000                 |
| Travel Shows/Group Market | 13,936              | 26,121               | 32,500                 |
| SCATR – Whole State       | 3,500               | 5,000                | 5,000                  |
| Shoal Lights              | 4,500               | 5,200                | 6,000                  |
| Visitors Center           | 59,054              | 13,350               | 15,000                 |
| Web Marketing             | 17,602              | 18,250               | 25,000                 |
| SC Motorcoach Conference  |                     | 8,500                |                        |
|                           |                     |                      |                        |
| <b>Total Budget</b>       | <b>\$355,832</b>    | <b>\$598,501</b>     | <b>\$615,000</b>       |

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*Stephen W. Rollins, CPA, P.A.*

Capital City/Lake Murray Country Regional Tourism Board

Fiscal Year Ended June 30, 2007

Financial Statement Notes

Overview of Organization and Activities

Capital City/Lake Murray Country Regional Tourism Board is the trade organization to address tourism recreation and economic development issues for a four county area in South Carolina that includes Lexington, Newberry, Richland and Saluda Counties. The organization provides services to support, foster and develops the tourism and recreation industry in a four county area. The organization's financial support is received through county grants of accommodation and hospitality tax dollars, recognized through the SC State Department of Tourism as a regional tourism organization eligible for state tourism and recreation related grants. The organization also earns and support from member fees and receives support from local business.

The organization is organized as an eleemosynary corporation under the laws of South Carolina. Exempt status under the Internal Revenue Code, Section 501© (6) has been granted. Therefore, the Association has made no provision for federal information taxes in the accompanying financial state. In addition, the Association has been determined by the Internal Revenue Service not to be a "private foundation" within the meaning of Section 509 (a) of the Internal Revenue Code.

Public Support and Revenue

Unconditional promises to give are recorded as received revenues. Unconditional promises to give dud in the next year are reflected a current promises to give and are recorded as their net realizable value.

Grants and other contributions of cash and other assets are reposted as temporarily restricted support if they are received with donor stipulation that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net asset and report in the statement of activities as net assets related from restrictions.

Contributed Services

Contributions of donated non cash assets and use of non cash assets are recorded at their fair value in the period received. During the year ended June 30, 2007, the value of contributed services meeting the requirements for recognition in the financial states was not material or could not reasonable be estimated and has therefore not been recorded.

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**Stephen W. Rollins, CPA, P.A.**

By agreement with SCANA Corporation, the Association's Visitors Center occupies land owned by the SCANA Corporation. No fee is paid for the use of the property. Terms of the agreement are such that an estimate of the value of the land usage is not practical.

**Cash and Cash Equivalents**

The association considers all highly liquid investments with maturity of three months or less when purchased to be cash equivalents. Cash and Cash equivalents for purposes of the statement of cash flows exclude permanently restricted cash and cash equivalents.

**Plant and Equipment**

Plant and equipment are carried at original cost, less depreciation on the straight line method over the useful lives of the respective asset charged to the operation of the Association. It is the Association's policy to capitalize expenditure for these items in excess of \$500. Lesser amounts are expensed. Donated property is carried at the approximate fair value at the date of donation. Maintenance and minor repairs are expensed as incurred. In the event that the Association discontinues its operation, any remaining assets excluding land will revert to the control of the SC Department of Parks, Recreation and Tourism.

When properties are retired or sold, the cost and the related accumulated depreciation are eliminated from the accounts and the difference between the residual values and the proceeds of sale, if any, are charged or credited to income.

Depreciation is not recognized with regard to the historic structure.

|                          |              |            |
|--------------------------|--------------|------------|
| Historic Structure       | \$ 52,000.00 |            |
| Building Structure       | 406,718.17   | 3- 5 years |
| Furniture and equipment  | 132,887.90   | 5-7 years  |
|                          | \$591,606.07 |            |
| Accumulated depreciation | 15,822.02    |            |
|                          | \$575,784.05 |            |

**Defined Contribution Plan**

The Association sponsors a defined contribution pension plan covering employees with five or more years of service. Contributions and costs are determined as 7% of each covered employee's salary and totaled \$18,604.60 in the year ended June 30, 2007. In addition, all employees are eligible to participate in the state retirement system by making voluntary contributions.



*Stephen W. Rollins, CPA, P.A.*

**FISCAL YEAR ENDED JUNE 30, 2007  
STATEMENT OF ACTIVITIES**

| REVENUE   | Unrestricted        |
|---|---------------------|
| State and tourism marketing grants                          | \$287,729.72        |
| Accommodations tax funds                                    | 263,256.06          |
| Hospitality tax Funds                                       | 99,000.00           |
| Corporate Sponsors/Event Revenues                           | 134,304.67          |
| Advertising   | 33,302.67           |
| Other income  | 14,820.00           |
| Member Support  | 24,105.00           |
| Merchandise income  | 10,355.30           |
| Interest Income   | 1,222.77            |
| <b>TOTAL REVENUE</b>  | <b>\$868,146.29</b> |
| <b>EXPENSES</b>   |                     |
| Advertising and marketing                                   | \$350,112.00        |
| Salaries and wages  | 260,177.45          |
| Visitors Center Expense                                     | 14,151.42           |
| Retirement Plan   | 18,604.60           |
| Utilities   | 9,305.95            |
| Materials for resale  | 4,501.82            |
| Interest Bank Charges/Expenses                              | 10,596.27           |
| Other operational expenses                                  | 22,383.36           |
| Office supplies and postage                                 | 13,473.42           |
| Travel and entertainment                                    | 18,397.00           |
| Legal and accounting  | 3,543.87            |
| Depreciation  | 17,203.00           |
| Meetings  | 16,546.00           |
| Repairs and maintenance                                     | 44,902.42           |
| Insurance   | 33,140.72           |
| <b>TOTAL EXPENSE</b>  | <b>\$837,039.30</b> |
| <b>CHANGE IN NET ASSETS</b>                                 | <b>31,587.00</b>    |
| NET ASSETS, Beginning of year                               |                     |
| As previously reported                                      | 447,150.00          |
| Adjustment for correction to payables and revenues reported | 68,136.00           |
| Balance at beginning of year, as restated                   |                     |
| <b>NET ASSETS, end of year</b>                              | <b>\$546,873.00</b> |

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*Stephen W. Rollins, CPA, P.A.*

Capital City/Lake Murray Country Regional Tourism Board

Balance Sheet  
As of June 30, 2007

|   |              |
|---|--------------|
| ASSETS  |              |
| Current Assets  |              |
| Cash  | \$ 62,964.03 |
| Accounts receivable                                     | 43,708.80    |
| Prepaid Expenses  | 63,267.97    |
| <hr/>   |              |
| Total Current Assets                                    | \$169,940.80 |
| <hr/>   |              |
| Building and Equipment, net of accumulated depreciation | \$575,784.05 |
| <hr/>   |              |
| TOTAL ASSETS  | \$745,724.85 |
| <hr/>   |              |
| LIABILITIES AND NET POSITION-stopped                    |              |
| Current Liabilities                                     |              |
| Accounts payable and accrued expenses                   | \$ 26,983.22 |
| Notes payable – current portion                         | 50,531.63    |
| <hr/>   |              |
| Total Current Liabilities                               | \$ 77,514.85 |
| <hr/>   |              |
| Non-Current Liabilities                                 |              |
| Notes Payable – net of current portion                  | \$121,337.00 |
| <hr/>   |              |
| NET ASSETS  |              |
| Unrestricted  | \$546,873.00 |
| <hr/>   |              |
| TOTAL LIABILITEIS AND NET ASSETS                        | \$745,724.85 |
| <hr/>   |              |

*The accompanying notes are an integral part of these financial statements.*

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***Stephen W. Rollins, CPA, P.A.***

**Notes Payable**

Note payable due within one year uncollateralized bearing interest of prime plus 6.25%  
\$ 50,531.63

Note payable due December 10, 2007 amortized in 180 monthly installments  
Of \$1395.00 beginning December 11, 2002, uncollateralized bearing interest  
at 7%. \$121,337.00

Temporarily Restricted Net assets  
No temporarily restricted net asset available

101-10

***Stephen W. Rollins, CPA, P.A.***

**Grant Revenue**

Sources of grant revenues were collected as indicated below:

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|                  | Accommodation<br>Tax | State<br>Grants   | Tourism<br>Marketing<br>Part | Hosp Tax<br>Grants | Total             |
|------------------|----------------------|-------------------|------------------------------|--------------------|-------------------|
| SC Dept of PRT   | 76,649.72            | 175,000.00        | 36,080.00                    |                    | 287,729.72        |
| Lexington County | 113,256.06           |                   |                              |                    | 113,256.06        |
| Richland County  | 100,000.00           |                   |                              | 30,000.00          | 130,000.00        |
| City of Columbia | 50,000.00            |                   |                              | 69,000.00          | 119,000.00        |
| Newberry County  |                      |                   |                              |                    |                   |
| <b>TOTAL</b>     | <b>339,905.78</b>    | <b>175,000.00</b> | <b>36,800.00</b>             | <b>99,000.00</b>   | <b>649,985.78</b> |

*The accompanying notes are an integral part of these financial statements.*

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**Lexington County Accommodations Tax Funding  
Final Report - FY 2006/2007**

Please provide the following information directly on this form.

**I. PROJECT INFO:**

Organization Name: Capital City/Lake Murray Country Regional Tourism Board

Project Name: CCLMC Marketing Promotion & Visitors Center

Contact: Name: Miriam S. Atria

Phone: (803) 781-2105 or (803) 781-5940 ext. 4

**II. PROJECT COMPLETION:**

Were you able to complete the project as stated in your original application? Yes

If no, state any problems you encountered.

**III. PROJECT SUCCESS:**

Please share any additional comments regarding the project. (e.g. lessons learned, successes, problems encountered, etc.) Regional fishing tournaments generated over 6,784 room nights. A 7% increase in our group tour bus market generated 143 busses. New target market to student groups brought in 6 groups or 11 busses. National TV exposure from tournaments hit 72 million households 3 different one hour shows, as well as our region will host the SC Motorcoach Conference this summer as well as the Travel Editor of the NBC Today Show and Southern Living Magazine. A combined economic impact of \$16,753,159.

**IV. PROJECT ATTENDANCE:**

Record numbers in table below to reflect attendance and funds received for projects for up to two years.

|   | 2006-2007 | 2005-2006 |
|---|-----------|-----------|
| Total budget of event/project           | 355,832   | 304,066   |
| Amount funded by Lexington Cty A-tax    | 113,256   | 90,873    |
| Amount funded by A-tax from all sources | 339,906   | 337,120   |
| Total attendance                        | 152,445   | 134,557   |
| Total tourists*                         | 334,534   | 321,667   |

\* Tourists are generally defined as those who travel at least 50 miles to attend: however, the Committee considers every project/event on a case by case basis.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.) :Zip Code data collected from fishing tournaments, trade show –buses booked as a result of these shows, inquiry database, department driven toll#'s on magazine ads, and website traffic and online hotel bookings.

**VI. PROJECT EXPENSES:**

Attach report indicating project expenses comprising Lexington County Accommodations Tax funding. Enclosed – see advertising and marketing and Visitors Center Expenses in attached report.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official within organization, verifying accuracy of above statements.

Miriam S. Atria

President/CEO

Name

Title

*Miriam S. Atria*

9-25-07

Signature

Date

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✓

**County of Lexington  
Accommodations Tax Fund Request  
Funding Year 2008-2009**



Organization Columbia Metropolitan Convention & Visitors Bureau

Address 1101 Lincoln Street, Columbia, SC 29201 / PO Box 15, Columbia, SC 29202

Project Director Ric Luber, President Telephone 803-545-0007

Address 1101 Lincoln Street, Columbia, SC 29201 / PO Box 15, Columbia, SC 29202

Project Category (check one):

Tourism, Advertising and Promotion:  Tourism Related Expenditures:

**Request for funds must meet the requirements of Subsection 6-4-10, SC Code of Laws, 1976, as amended.**

|                                  |   |
|----------------------------------|---|
| Estimated Total Cost of Project: | Total Accommodations Tax Funds Requested: |
| <u>\$1,610,800</u>               | <u>\$127,000</u>                          |

Is the organization for profit \_\_\_ or non-profit X ?

County \_\_\_ Municipal \_\_\_ 501(c)(3) \_\_\_ Other X

*Ric Luber*  
Signature of Project Director

1-3-08  
Date

**(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year, W-9 form and Vendor Application.)**

Return completed form to: Lexington County Accommodations Tax Advisory Committee  
c/o Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072

# 534201

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**FUNDING SOURCES**

**Organization** Columbia Metropolitan Convention & Visitors Bureau

| <b>List of Funding Sources</b>      | <b>Actual<br/>2006-2007</b> | <b>Current<br/>2007-2008</b> | <b>Estimated<br/>2008-2009</b> |
|-------------------------------------|-----------------------------|------------------------------|--------------------------------|
| Parks, Recreation & Tourism         | 200,568                     | 209,000                      | 100,000                        |
| Columbia City Accommodations Tax    | 380,526                     | 300,000                      | 300,000                        |
| Richland County Accommodations Tax  | 225,000                     | 215,000                      | 215,000                        |
| Springdale Accommodations Tax       | 7,500                       | 7,500                        | 7,500                          |
| Cayce Accommodations Tax            | 2,000                       | 2,500                        | 2,500                          |
| Lexington County Accommodations Tax | 30,250                      | 27,000                       | 127,000                        |
| Columbia Hospitality Tax            | 800,000                     | 800,000                      | 800,000                        |
| Richland County Hospitality Tax     | 15,000                      | 25,300                       | 25,300                         |
| Partnership Services Revenue        | 0                           | 5,000                        | 5,000                          |
| Advertising Sales                   | 39,862                      | 21,000                       | 21,000                         |
| Visitor Center Merchandise Sales    | 6,613                       | 7,500                        | 7,500                          |
|                                     |                             |                              |                                |
|                                     |                             |                              |                                |
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|                                     |                             |                              |                                |
|                                     |                             |                              |                                |

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## EXPENDITURES

**Organization** Columbia Metropolitan Convention & Visitors Bureau

| List of Expenditures                             | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|--|---------------------|----------------------|------------------------|
| Salaries   | 578,857             | 578,450              | 578,450                |
| Benefits, etc                                    | 126,015             | 145,200              | 145,200                |
| Sales Incentives                                 | 28,535              | 35,000               | 35,000                 |
| Collateral Materials                             | 66,843              | 18,000               | 18,000                 |
| Tradeshows                                       | 22,227              | 25,000               | 25,000                 |
| Travel and Entertainment                         | 55,157              | 46,000               | 46,000                 |
| Promotional Materials                            | 18,268              | 20,000               | 20,000                 |
| Postage  | 39,913              | 23,000               | 23,000                 |
| Telephone  | 24,958              | 25,000               | 25,000                 |
| Marketing and Advertising                        | 494,332             | 483,500              | 483,500                |
| Printing   | 2,355               | 2,000                | 2,000                  |
| Meeting Expense Subsidies                        | 47,094              | 130,000              | 130,000                |
| Employee Training                                | 9,850               | 10,000               | 10,000                 |
| Professional Fees                                | 35,452              | 29,000               | 29,000                 |
| Dues and Subscriptions                           | 13,678              | 9,700                | 9,700                  |
| Visitors Center Merchandise                      | 6,441               | 7,000                | 7,000                  |
| Office space rental, equipment, maintenance, etc | 245,319             | 151,450              | 151,450                |
| Website development/enhancements                 | 22,641              | 50,000               | 50,000                 |
|  |                     |                      |                        |
|  |                     |                      |                        |
|  |                     |                      |                        |
|  |                     |                      |                        |

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**MIDLANDS AUTHORITY FOR CONVENTIONS, SPORTS AND TOURISM**

Statement of Revenues and Expenditures  
 901 - CMCONVENTION & VISITORS BUREAU  
 From 7/1/2006 Through 6/30/2007

|                                |       | Current Period<br>Actual | Current Year<br>Actual | YTD Budget \$ -<br>Original | Total Budget \$<br>Variance - Original | Percent Total Budg<br>\$ Remaining -<br>Original |
|--------------------------------|-------|--------------------------|------------------------|-----------------------------|--|--|
| <b>Revenues</b>                |       |                          |                        |                             |  |  |
| SC PRT MATCHING FUNDS          | 4003  | 200,567.80               | 200,567.80             | 256,500.00                  | (55,932.20)                            | (21.81)%   |
| CITY OF COLUMBIA - ATAX        | 4004  | 380,525.66               | 380,525.66             | 330,000.00                  | 50,525.66                              | 15.31%   |
| RICHLAND COUNTY - ATAX         | 4005  | 225,000.00               | 225,000.00             | 225,000.00                  | 0.00                                   | 0.00%  |
| SPRINGDALE - ATAX              | 4007  | 7,500.00                 | 7,500.00               | 5,000.00                    | 2,500.00                               | 50.00%   |
| CAYCE - ATAX                   | 4008  | 2,000.00                 | 2,000.00               | 2,000.00                    | 0.00                                   | 0.00%  |
| LEXINGTON CO - ATAX            | 4009  | 30,250.00                | 30,250.00              | 30,250.00                   | 0.00                                   | 0.00%  |
| CITY COLUMBIA HOSPITALITY TAX  | 4014  | 800,000.00               | 800,000.00             | 800,000.00                  | 0.00                                   | 0.00%  |
| RICHLAND CO HOSPITALITY TAX    | 4015  | 15,000.00                | 15,000.00              | 15,000.00                   | 0.00                                   | 0.00%  |
| PARTNERSHIP SERVICES REVENUE   | 6001  | 0.00                     | 0.00                   | 5,000.00                    | (5,000.00)                             | (100.00)%  |
| ADVERTISING SALES              | 6008  | 39,862.25                | 39,862.25              | 112,500.00                  | (72,637.75)                            | (64.57)%   |
| VISITOR CENTER MERCHANDISE     | 6010  | 6,613.39                 | 6,613.39               | 3,500.00                    | 3,113.39                               | 88.95%   |
| INTEREST EARNED                | 6016  | 5,503.71                 | 5,503.71               | 10,500.00                   | (4,996.29)                             | (47.58)%   |
| RENOVATION OF VISITORS CENTER  | 6300  | 0.00                     | 0.00                   | 21,000.00                   | (21,000.00)                            | (100.00)%  |
| MISCELLANEOUS REVENUE          | 6304  | 6,016.97                 | 6,016.97               | 1,000.00                    | 5,016.97                               | 501.70%  |
| TRANSFER FROM FUND BALANCE     | 6305  | 0.00                     | 0.00                   | 202,100.00                  | (202,100.00)                           | (100.00)%  |
| <b>Total Revenues</b>          |       | <u>1,718,839.78</u>      | <u>1,718,839.78</u>    | <u>2,019,350.00</u>         | <u>(300,510.22)</u>                    | <u>(14.88)%</u>                                  |
| <b>Expenses</b>                |       |                          |                        |                             |  |  |
| SALARIES - FT -ADMINISTRATION  | 7001  | 252,390.86               | 252,390.86             | 255,000.00                  | 2,609.14                               | 1.02%  |
| SALARIES-FT-SALES & MARKETING  | 70011 | 309,935.48               | 309,935.48             | 312,770.00                  | 2,834.52                               | 0.91%  |
| SALARIES-PT-ADMINISTRATION     | 7002  | 0.00                     | 0.00                   | 10,000.00                   | 10,000.00                              | 100.00%  |
| SALARIES- PT-SALES & MARKETING | 70021 | 16,530.17                | 16,530.17              | 20,000.00                   | 3,469.83                               | 17.35%   |
| TAX LIABILITIES                | 7004  | 41,259.18                | 41,259.18              | 42,044.00                   | 784.82                                 | 1.87%  |
| BENEFITS                       | 7005  | 28,849.73                | 28,849.73              | 40,439.00                   | 11,589.27                              | 28.66%   |
| EMPLOYEE MEDICAL INSURANCE     | 7006  | 52,397.69                | 52,397.69              | 60,754.00                   | 8,356.31                               | 13.75%   |
| UNEMPLOYMENT INSURANCE         | 7201  | 3,508.02                 | 3,508.02               | 15,443.00                   | 11,934.98                              | 77.28%   |
| INCENTIVES/COMMISSION          | 7202  | 28,535.38                | 28,535.38              | 29,500.00                   | 964.62                                 | 3.27%  |
| RELOCATION EXPENSE             | 8417  | 0.00                     | 0.00                   | 4,000.00                    | 4,000.00                               | 100.00%  |
| COLLATERAL MATERIALS           | 8601  | 66,842.96                | 66,842.96              | 20,000.00                   | (46,842.96)                            | (234.21)%  |
| TRADESHOWS                     | 8605  | 22,227.39                | 22,227.39              | 25,000.00                   | 2,772.61                               | 11.09%   |
| TRAVEL & ENTERTAINMENT         | 8606  | 55,156.62                | 55,156.62              | 48,000.00                   | (7,156.62)                             | (14.91)%   |
| PROMOTIONAL MATERIALS          | 8607  | 18,267.80                | 18,267.80              | 19,000.00                   | 732.20                                 | 3.85%  |
| POSTAGE                        | 8609  | 39,912.53                | 39,912.53              | 20,000.00                   | (19,912.53)                            | (99.56)%   |

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**MIDLANDS AUTHORITY FOR CONVENTIONS, SPORTS AND TOURISM**

Statement of Revenues and Expenditures  
 901 - CMCONVENTION & VISITORS BUREAU  
 From 7/1/2006 Through 6/30/2007

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|                                    |       | Current Period<br>Actual | Current Year<br>Actual | YTD Budget \$ -<br>Original | Total Budget \$<br>Variance - Original | Percent Total Budg<br>\$ Remaining -<br>Original |
|------------------------------------|-------|--------------------------|------------------------|-----------------------------|--|--|
| TELEPHONE                          | 8610  | 24,957.65                | 24,957.65              | 25,000.00                   | 42.35                                  | 0.17%  |
| MARKETING & ADVERTISING            | 8612  | 494,332.40               | 494,332.40             | 694,000.00                  | 199,667.60                             | 28.77%   |
| PRINTING                           | 8613  | 2,355.13                 | 2,355.13               | 3,000.00                    | 644.87                                 | 21.50%   |
| PARTNERSHIP SERVICES               | 8614  | 325.47                   | 325.47                 | 10,000.00                   | 9,674.53                               | 96.75%   |
| MEETING EXPENSE SUBSIDY            | 8702  | 47,094.00                | 47,094.00              | 130,000.00                  | 82,906.00                              | 63.77%   |
| DEPRECIATION EXPENSES              | 8703  | 12,533.70                | 12,533.70              | 0.00                        | (12,533.70)                            | 0.00%  |
| EMPLOYEE TRAINING EXPENSE          | 8704  | 9,849.71                 | 9,849.71               | 10,000.00                   | 150.29                                 | 1.50%  |
| GENERAL INSURANCE                  | 8706  | 21,774.00                | 21,774.00              | 15,000.00                   | (6,774.00)                             | (45.16)%   |
| PROFESSIONAL FEES                  | 8709  | 32,045.15                | 32,045.15              | 25,000.00                   | (7,045.15)                             | (28.18)%   |
| PROF. - SERVICE FEES EXPENSE       | 87091 | 3,406.65                 | 3,406.65               | 6,000.00                    | 2,593.35                               | 43.22%   |
| OFFICE SPACE RENTAL                | 8710  | 24,000.00                | 24,000.00              | 24,000.00                   | 0.00                                   | 0.00%  |
| REPAIR/MAINT                       | 8711  | 110.00                   | 110.00                 | 2,000.00                    | 1,890.00                               | 94.50%   |
| OFFICE SUPPLIES                    | 8712  | 17,801.01                | 17,801.01              | 19,000.00                   | 1,198.99                               | 6.31%  |
| DUES/SUBSCRIPTIONS                 | 8715  | 13,677.69                | 13,677.69              | 9,700.00                    | (3,977.69)                             | (41.01)%   |
| VISITORS CENTER MERCHANDISE        | 8718  | 6,441.15                 | 6,441.15               | 5,000.00                    | (1,441.15)                             | (28.82)%   |
| AUTO ALLOWANCE                     | 8719  | 7,200.00                 | 7,200.00               | 7,200.00                    | 0.00                                   | 0.00%  |
| OFFICE EQUIPMENT                   | 8723  | 1,511.11                 | 1,511.11               | 5,000.00                    | 3,488.89                               | 69.78%   |
| COMPUTER EXP & MAINTENANCE         | 8724  | 26,238.54                | 26,238.54              | 23,000.00                   | (3,238.54)                             | (14.08)%   |
| OFFICE EQUIPMENT LEASED            | 8725  | 18,230.97                | 18,230.97              | 28,500.00                   | 10,269.03                              | 36.03%   |
| MISCELLANEOUS EXPENSE              | 9406  | 3,519.43                 | 3,519.43               | 5,000.00                    | 1,480.57                               | 29.61%   |
| RENOVATION OF VISITORS CENTER      | 9505  | 16,928.50                | 16,928.50              | 21,000.00                   | 4,071.50                               | 19.39%   |
| WEB SITE ENHANCEMENTS              | 9904  | 22,640.82                | 22,640.82              | 30,000.00                   | 7,359.18                               | 24.53%   |
| <b>Total Expenses</b>              |       | <u>1,742,786.89</u>      | <u>1,742,786.89</u>    | <u>2,019,350.00</u>         | <u>276,563.11</u>                      | <u>13.70%</u>                                    |
| <b>Non-Budgeted Revenues</b>       |       |                          |                        |                             |  |  |
| RELOCATION REVENUE                 | 6200  | 0.00                     | 0.00                   | 110,000.00                  | (110,000.00)                           | (100.00)%  |
| <b>Total Non-Budgeted Revenues</b> |       | <u>0.00</u>              | <u>0.00</u>            | <u>110,000.00</u>           | <u>(110,000.00)</u>                    | <u>(100.00)%</u>                                 |
| <b>Non-Budgeted Expenses</b>       |       |                          |                        |                             |  |  |
| OFFICE SPACE RELOCATION            | 9502  | (93,426.05)              | (93,426.05)            | (50,000.00)                 | (43,426.05)                            | 86.85%   |
| OFFICE FURNITURE RELOCATION        | 9503  | (1,720.00)               | (1,720.00)             | (50,000.00)                 | 48,280.00                              | (96.56)%   |
| OFFICE EQUIPMENT LEASED RELOC.     | 9504  | 0.00                     | 0.00                   | (10,000.00)                 | 10,000.00                              | (100.00)%  |
| <b>Total Non-Budgeted Expenses</b> |       | <u>(95,146.05)</u>       | <u>(95,146.05)</u>     | <u>(110,000.00)</u>         | <u>14,853.95</u>                       | <u>(13.50)%</u>                                  |
| <b>Net Income</b>                  |       | <u>(119,093.16)</u>      | <u>(119,093.16)</u>    | <u>0.00</u>                 | <u>(119,093.16)</u>                    | <u>0.00%</u>                                     |

## **Columbia Metropolitan Convention & Visitors Bureau**

### **Description of Project**

**What we do:** The Columbia Metropolitan Convention & Visitors Bureau (CVB) is the central marketing authority for information about the entire Columbia Riverbanks Region and works cooperatively with other regional marketing organizations to promote our area as a world-class destination for meetings, conferences, conventions, and events as well as leisure travel.

The CVB sales team develops relationships with meeting and convention planners and provides these individuals with the full scope of benefits to holding their multi-day events in our regional facilities and hotels. The sales team uses the attributes of our local attractions, shops and restaurants as selling points to show the meeting planners what their attendees will have the opportunity to experience while they are in our area.

In addition, the CVB marketing department and Columbia Regional Visitors Center staff work together to develop promotional campaigns that target leisure travelers to our region to leisure travelers. The Columbia Regional Visitors Center recently expanded its hours and staff to provide our guests with more opportunities to access our information experts in person, by phone, online and by mail.

### **How we market The Riverbanks Region:**

**Internet Marketing:** Since the launch of our new website in January 2006, visits to the site have increased exponentially. We are projecting well over 1,000,000 unique visits to our daily updated website each year.

Our focus on e-mail marketing is has increased meeting and convention bookings as well. In fiscal year 2006-2007, our internet marketing department sent 39 e-newsletters to a list that has reached over 15,000 people. Many of these individuals are meeting, convention and sports events planners who have the potential to bring numerous visitors to our area.

**Media Relations:** Our area is growing at such a rapid pace and our goal is to educate the local community as well as our potential regional and national visitors about the attributes our community possesses. The Convention & Visitors Bureau has recently expanded its public and media relations focus to gain more positive coverage and visibility through a variety of media outlets, such as newspapers, magazines and television. An increased focus on relationship building with the media, coupled with the maximization of our PR software tool, Vocus, will allow the CVB to capitalize on media coverage opportunities.

\* **Print Advertising:** The CVB markets and sells the Riverbanks Region in several of the nation's leading tourism-industry publications. Several of these include: Associations

## **Columbia Metropolitan Convention & Visitors Bureau**

Now, Convention South, Government Meetings, Meeting News, Small Market Meetings, Southern Living (SC People & Places), Successful Meetings, etc. We continually strive to evaluate our advertising to ensure that our target audience is being reached in the most economical way possible.

**Convention Sales:** The CVB has traditionally held one Familiarization Trip each March for our top clients from all over the country. Fiscal year 2007-2008 was the first year we held two Familiarization Trips, with an additional FAM held this past November. The November FAM targeted meeting planners who live in our region but are taking the regional and national conventions they plan to other parts of the state and the country. We want them to see the benefits of our meeting facilities, hotels and attractions right in their own back yard. The Bring Your Meetings Home focus is a thread that you will continue to see thorough all of our sales and marketing efforts. With additional funding, we will be able to explore the possibility of holding two FAM Trips each year.

**Visitor Care:** In addition to expanded hours and staff, the Columbia Regional Visitors Center is ramping up their merchandise to provide all of our guests with a piece of the area to take home with them. A recent program, Artist of the Month, kicked off in October of 2007 featuring Ernest Lee's works for sale in the Visitors Center. Each month thereafter, the work of a different artist will be featured and sold. A wide range of local products at a variety of price points will be sold as well. Our Visitors Center staff continues to look for creative ways to provide education about our region and make our visitors feel at home.

### **Benefits to Tourism and Community**

The meeting and convention focus continues to be the economic impact engine that equates to millions of dollars for our community. We maintain use of the formula that bases economic impact on the number of room nights a group uses:

# of Room Nights X 1.5 (average occupants in room) X \$175 (average spending per day)

In Fiscal Year 2005-2006 we booked over 28,000 room nights in convention business, and in Fiscal Year 2006-2007 we increased that number to over 48,779 room nights, nearly doubling the amount of economic impact dollars being pumped into our community from \$7.5 million to over \$12.8 million.

In 2008-2009, with adequate funding, we expect to again book over 50,000 hotel room nights for the Columbia Riverbanks Region.

In addition, the CVB markets the region to raise awareness of the entire region as a destination. Using a smaller per night spending average of \$100 per person per night, the approximate economic impact of all travel-related expenditures last year exceeded \$26 million.

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# County of Lexington

## Accommodations Tax Fund Request

Funding Year 2008-2009

### Columbia Metropolitan Convention & Visitors Bureau

#### *Interesting Facts & Figures*

- The Columbia Metropolitan Convention & Visitor's Bureau booked 48,779 hotel rooms in FY06-07.
- The CVB generated a direct economic impact of \$12,804,487 from visitors in FY06-07.
- Unique visits to the CVB website in FY06-07 was 754,750.
- The CVB and the Columbia Regional Visitors Center distributed over 100,000 regional visitors guides in FY06-07.
- The Columbia Regional Visitors Center fulfilled 14,819 requests from visitors or potential visitors in FY06-07
- The CVB published and distributed over 120,000 regional calendars of events during FY06-07.
- Lexington County ranked sixth in SC counties with \$417.84 million in travel expenditures in 2006. These expenditures by travelers generated \$83.83 million in payroll income and 3,260 jobs for Lexington County residents. *This impact could greatly increase if more dollars were spent on marketing and selling this region to visitors.*

101-20

**FY 2006-07 ACCOMMODATIONS TAX FUNDING  
FINAL REPORT**

**PROJECT INFORMATION:**

Organization Name: Columbia Metropolitan Convention & Visitors Bureau

Project Name: Marketing the Columbia Riverbanks Region

Contact Name: Ric Luber

Phone: (803) 545-0007

**PROJECT COMPLETION:**

Were you able to complete the project as stated in your original application? Yes.

If no, state any problems you encountered: \_\_\_\_\_

**PROJECT SUCCESS:**

Please share additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.)

**Meetings Sales** – Room night bookings for FY 2006-2007 were 48,779 (an economic impact of more than \$12.8 million). These numbers reflect a positive response to a three-year marketing strategy that started with increased national advertising, a concentrated regional campaign, and continues with current development of highly targeted public relations and Internet programs. Even more critical to success, we now have a highly professional sales team in place, which is prospecting efficiently and selling effectively. We also have strong regional support from area hotels, attractions, restaurants and other hospitality partners. Because we are tax-supported and not a membership organization, we put a premium on fairness and carefully screen meeting planner inquiries to match their needs to regional meeting facilities and accommodations.

**Website** -- Unique visits to the **columbiacvb.com** website have increased exponentially over the past two years (to over 750,000 in 2007). This increased website traffic is translating into increased requests for information online and increased requests for proposal (RFPs) from meeting and event planners.

**Regional Visitors Center** – Two full-time and two part-time employees staff a regional visitors center seven days a week. The center fulfilled more than 14,819 requests for information in 2006-2007 and sold more than \$6,200 in regional merchandise. The center is a critical part of welcoming guests into our community, providing a wide range of information and encouraging them to extend their stay or come back.

101-21

**Publications** –100,000 copies of the *Official Visitor’s Guide to the Columbia Riverbanks Region* were developed, printed and distributed to statewide welcome centers, regional information outlets, local and regional attractions, government offices, regional hotels and mail and Internet inquiries. We will continue to manage the editorial and photography and distribute this publication in 2008 and 2009. Each month, nearly 13,000 *Monthly Calendars of Events* were published and distributed as an essential service for those in the hospitality industry who must constantly answer the age-old question “What is there to do here?”

**Certified Friendly** – This CVB-sponsored hospitality industry customer service program is now in its fourth year. This program is in collaboration with the South Carolina Hospitality Association’s Education Foundation and has received high marks from attendees, hospitality industry managers and national media. This program will continue, with enhancements, in the next fiscal year.

**Summary** – FY 2006-07 was an outstanding year for the Columbia Metropolitan Convention and Visitors Bureau. We are delivering on our promise to show significant return on investment, generating economic impact for the community and increased awareness of the Columbia Region as a destination for all forms of travel. We are working closely with travel and hospitality partners and earning their trust. The future looks bright for this region and our aim is to continue to contribute to its vitality.

**PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

|  | 2005-06     | 2006-07     |
|--|-------------|-------------|
| Total Budget of Event/Project                        | \$1,922,100 | \$2,019,350 |
| Amount Funded by Lexington County Accommodations Tax | \$30,000    | \$30,250    |
| Amount Funded by Accommodations Tax from all Sources | \$738,919   | \$645,276   |
| Total Attendance (Room Nights Generated)             | 28,660      | 48,779      |
| Total Tourists* (Room Nights Generated)              | 28,660      | 48,779      |

\*Tourists are generally defined as those who travel at least 50 miles to attend; however, the Committee considers every project/event on a case by case basis.

\*\*Statistic is a South Carolina Parks, Recreation and Tourism figure that represents day-trip and overnight visitors.

**METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

The Columbia Metro Convention and Visitors Bureau uses confirmed hotel bookings as a measure of its effectiveness. Using the 2006-2007 number as an example of economic impact, the formula is as follows: 48,779 booked room nights X average expenditure of \$175 per person per night (for room, meals, gas, admission or conference fees and incidentals) X 1.5 average number of persons per occupied room = \$12,804,487 direct economic impact. This does not count the results of advertising aimed at generating leisure travel to regional attractions or the effect of travel that did not include an overnight stay.

**PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using Lexington County Accommodations Tax funds for FY 06-07. Complete budget for FY 06-07 is attached.

**ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Name 

Title Pres. & CEO

Signature \_\_\_\_\_

Date 1-3-08



**County of Lexington  
Accommodations Tax Fund Request**

Funding Year 2008-09

Organization WEST METRO CHAMBER OF COMMERCE

Address 1006 12th STREET CAYCE, SC 29033

Project Director GREGG PINNER Telephone (803) 794-6504

Address 1006 12th STREET CAYCE, SC 29033

Project Category (check one):

Tourism, Advertising and Promotion:

Tourism Related Expenditures:

**Request for funds must meet the requirements of Subsection 6-4-10, SC Code of Laws, 1976, as amended.**

Estimated Total Cost of Project:

Total Accommodations Tax Funds Requested:

\$ 59,000<sup>00</sup>

\$ 20,650<sup>00</sup>

Is the organization for profit \_\_\_ or non-profit  ?

County  Municipal \_\_\_ 501(c)(3) \_\_\_ Other 501(c)(6)

  
Signature of Project Director

1/4/08  
Date

**(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year, W-9 form and Vendor Application.)**

Return completed form to: Lexington County Accommodations Tax Advisory Committee  
c/o Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072

**County of Lexington**  
**Accommodations Tax Fund Request**  
**Funding Year 2008-2009**

**FUNDING SOURCES**

Organization WEST METRO VISITOR CENTER

| List of Funding Sources | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|-------------------------|---------------------|----------------------|------------------------|
| CITY OF CAYCE           | 17,000.00           | 17,000.00            | 20,650.00              |
| TOWN OF SRRINGDALE      | 21,700.00           | 11,000.00            | 14,750.00              |
| LEXINGTON COUNTY        | 10,000.00           | 14,000.00            | 20,650.00              |
| CITY OF WEST COLUMBIA   | 3,000.00            | 4,000.00             | 3,000.00               |
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**County of Lexington**  
**Accommodations Tax Fund Request**  
**Funding Year 2008-2009**

**EXPENDITURES**

Organization WEST METRO CHAMBER OF COMMERCE & VISITOR CENTER

| List of Expenditures      | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|---------------------------|---------------------|----------------------|------------------------|
| SIGN MAINTENANCE          | 181.00              | - 0 -                | - 0 -                  |
| BROCHURES                 | 6,875.60            | 3,214.43             | 5,000.00               |
| ADVERTISING - TV          | 6,372.15            | 1,700.00             | 7,000.00               |
| ADVERTISING - PRINT       | 7,329.59            | 7,552.11             | 8,000.00               |
| ADVERTISING - SCOREBOARDS | 3,500.00            | 3,500.00             | 3,500.00               |
| OFFICE SUPPLIES           | 116.30              | 180.91               | 1,000.00               |
| DUES & SUBSCRIPTIONS      | 205.00              | 518.00               | 1,000.00               |
| POSTAGE                   | 451.94              | 320.97               | 1,000.00               |
| PROMOTIONAL PRODUCTS      | 1,921.62            | 465.22               | 500.00                 |
| WEBSITE                   | 713.50              | 520.00               | 400.00                 |
| TOURISM DIRECTOR SALARY   | 11,742.96           | 5,664.45             | 30,000.00              |
| FOOD & ENTERTAINMENT      | 90.34               | 18.76                | 100.00                 |
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**Description of Project:**

The West Metro Chamber & Visitor Center (WMCCVC) focuses on promoting the accommodations and attractions in the West Metro area of Cayce, Springdale and West Columbia. The WMCCVC continues to strengthen the working relationships with key contacts from the local hotels, attractions, restaurants, and colleges. In establishing these relationships, we are learning what is attracting visitors to our area, which aids us in tailoring our marketing resources. We have established contacts with other tourist organizations: Capital City/Lake Murray Country, Columbia Metropolitan CVB, South Carolina PRT and the USC Welcome Center. We will continue to find more ways to work with them in building tourism in our area. We will continue developing new promotional materials, which will target visitors to West Metro. These materials will be distributed to key areas such as visitor centers on the state's borders, tourist destination areas and colleges that travel to the area.

**For Tourism-related expenditures: The following questions must be answered in order for your request to be considered for funding.**

**Which hotels in Lexington County have you contacted to arrange rooms for your overnight visitors?** We have established key contacts with each hotel and keep in contact with them on a regular basis. We are working to strengthen our communication with the hotels by developing an email network to keep contacts aware of events in the area. We will use monthly occupancy reports from the hotels to estimate visitation in the area. We will also increase our contact with the hotels to learn more about what is affecting their business and to get ideas on how we can help.

**Total number of visitors expected to attend your event?**

We ask the local hotels to document visitors as a result of marketing efforts of the WMCCVC. This gives the WMCCVC information to build on each year. Our ideas include offering discounts/coupons through the WMCCVC. We regularly meet with the key hotels in our area to see where their guests are traveling from, so we can customize our marketing efforts. We also developed relationships with area churches to extend our services to families for weddings, reunions, and funerals. We will continue to expand on this idea and create new relationships. The WMCCVC has developed several 30 second ads for cable television that promote the West Metro area targeted to audiences outside the Midlands area.

**What percentage of visitors outside your community will be attending your event?**

Marketing efforts will be focused (but not limited to) the SCPRT Welcome Centers; families; women; colleges and their athletic booster clubs; recreational players who travel here from the southeast and high school teams that travel here for sporting events. We continue to send brochures to the South Carolina Welcome Centers, place ads in promotional materials and we are constantly searching for new marketing opportunities. Recently, we teamed up with Woman 2 Woman Enterprises, which publishes magazines focused on women in specific areas. We have placed ads promoting the Cayce Riverwalk Park in Lexington Woman, Gwinette (Atlanta) Woman and Savannah Woman. We have also joined the Southeast Tourism Society (STS), which promotes all the Southeastern states through its website and publications. Additionally there are potential tourists interested in the Rhythm on the River concert series, Christmas in Cayce and the West Metro Holiday of Lights Parade. The Visitor's Center website, area maps and brochures are continually being updated as needed.

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**Benefit to Tourism and Community**

The main focus of the WMCCVC will be exclusive to the accommodations and attractions in the Cayce, West Columbia, and Springdale area. The WMCCVC will offer advertisement opportunities to its members to target the visitors of the hotels.

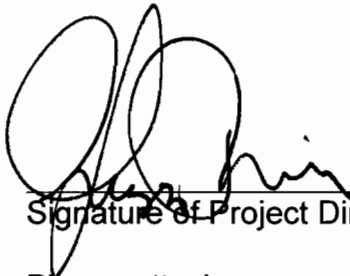
**Duration of Project:** Officially opened in 2003 and will be ongoing.

**Estimated Cost of Project:** \$59,000.00

**Total Accommodations Tax Funds Requested:** \$20,650.00

**Comments:**

The West Metro Chamber of Commerce & Visitor Center expects to work even more closely with the hotels to track visitors in our area this year. Also, one of our goals is to continue working with the bigger organizations and use their experience and resources to continue to improve our operations. We will continue to explore other means of funding to turn the Tourism Director position to full time.



\_\_\_\_\_  
Signature of Project Director

1/4/08

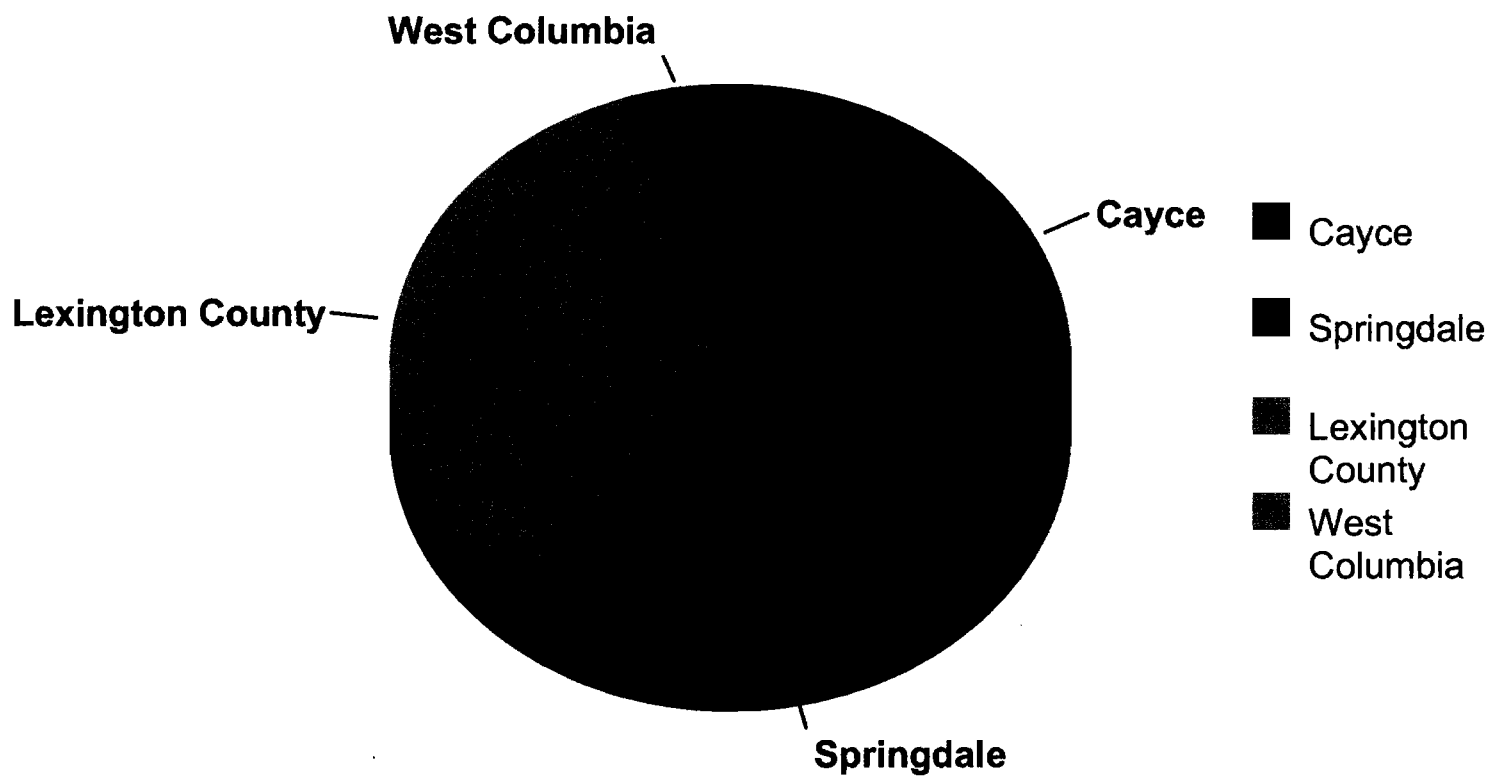
\_\_\_\_\_  
Date

Please attach:

1. Form listing actual and requested revenues; actual and anticipated expenditures.
2. One page brief history of organization, if first-time applicant.

Return completed form to: **Lexington County**

Percentage of West Metro Hotels by Municipality



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**FY 2006-07 ACCOMMODATIONS TAX FUNDING  
FINAL REPORT**

**PROJECT INFORMATION:**

Organization Name: WEST METRO CHAMBER OF COMMERCE  
 Project Name: VISITORS CENTER  
 Contact Name: GREGG PINNER / TRICIA FICKLING  
 Phone: (803) 794-6504

**PROJECT COMPLETION:**

Were you able to complete the project as stated in your original application? YES  
 If no, state any problems you encountered: \_\_\_\_\_

**PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.) WE HAVE PROBLEMS WITH SOME OF THE HOTELS ASSISTING US WITH NUMBERS. MANY ARE BELOW STANDARDS WHICH IS DIFFICULT IN REFERRALS. AMOUNT OF A-TAX INCREASING IN OUR AREA. SO MORE CUSTOMERS ARE USING IN OUR AREA.

**PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

|  | 2005-06   | 2006-07   |
|--|-----------|-----------|
| Total Budget of Event/Project                        | 51,700.00 | 46,000.00 |
| Amount Funded by Lexington County Accommodations Tax | 10,000.00 | 14,000.00 |
| Amount Funded by Accommodations Tax from all Sources | 41,700.00 | 32,000.00 |
| Total Attendance                                     | N/A       | N/A       |
| Total Tourists*                                      | N/A       | N/A       |

\*Tourists are generally defined as those who travel at least 50 miles to attend; however, the Committee considers every project/event on a case by case basis.

**METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): WE TRY TO USE DATA FROM LOCAL HOTELS. ONLY A FEW COOPERATE.

**PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using Lexington County Accommodations Tax funds for FY 06-07.

**ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Gregg Pinner EXECUTIVE DIRECTOR 1/04/08  
 Name Title  
GREGG PINNER 1/04/08  
 Signature Date  
 Accommodations Tax Fund - Final Report 101-30

# County of Lexington Accommodations Tax Fund Request

Funding Year ~~2007-2008~~ **2008-2009**

Organization Lexington Chamber of Commerce

Address 321 South Lake Dr., Lexington SC 29072

Project Director Randy Halfacre Telephone 803-359-6113

Address P.O. Box 44, Lexington, SC 29071

Project Category (check one):

Tourism, Advertising and Promotion:  Tourism Related Expenditures

Visitor Information Center

**Request for funds must meet the requirements of Subsection 6-4-10, SC Code of Laws, 1976, as amended.**

Estimated Total Cost of Project: Total Accommodations Tax Funds Requested:

\$ 76,079

\$ 15,000

Is the organization for profit \_\_\_ or non-profit ?

County \_\_\_ Municipal \_\_\_ 501 (c) (3) \_\_\_ Other 501(c) (6)

  
\_\_\_\_\_  
Signature of Project Director

01/02/07  
\_\_\_\_\_  
Date

**(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year.)**

Return completed form to: Lexington County Accommodations Tax Advisory Committee  
c/o Lexington County Council  
212 South Lake Drive  
Lexington, SC 29072



# 534205

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## FUNDING SOURCE

**Organization: Greater Lexington Chamber of Commerce**

| List of Funding Sources    | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|----------------------------|---------------------|----------------------|------------------------|
| Membership                 | 204,763             | 220,000              | 225,000                |
| Fundraising                | 16,868              | 75,813               | 69,700                 |
| County Accommodations Tax  | 7,500               | 9,700                | 15,000                 |
| Town Accommodations Tax    | 3,297               | 11,162               | 13,000                 |
| Monthly Breakfast Meetings | 20,618              | 20,500               | 21,000                 |
| Conference Room Rental     | 5,605               | 6,000                | 8,000                  |
| Special Events             | 103,815             | 98,900               | 100,000                |
| Miscellaneous              | 35,016              | 34,400               | 35,000                 |
| Membership Services        | 11,941              | 14,000               | 16,000                 |
| EEDA Grant                 | 5,000               | -0-                  | -0-                    |
| Renovation Grant           | -0-                 | 45,000               | -0-                    |
|                            |                     |                      |                        |
|                            |                     |                      |                        |
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|                            |                     |                      |                        |
| <b>Total</b>               | <b>414,423</b>      | <b>535,475</b>       | <b>502,700</b>         |

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## EXPENDITURES

**Organization: Greater Lexington Chamber of Commerce**

| List of Expenditures               | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|------------------------------------|---------------------|----------------------|------------------------|
| Personnel                          | 214,376             | 263,815              | 271,700                |
| Facilities                         | 16,388              | 21,000               | 21,600                 |
| Dues Subscriptions & Conferences   | 5,654               | 7,000                | 7,000                  |
| Postage, Printing, Office Supplies | 12,566              | 14,200               | 14,600                 |
| Telephone                          | 7,838               | 8,000                | 8,200                  |
| Promotions                         | 4,243               | 5,000                | 5,000                  |
| Special Events                     | 45,309              | 42,900               | 50,000                 |
| Monthly Breakfast Meetings         | 12,966              | 13,000               | 13,500                 |
| Office Equipment/Furniture         | -0-                 | 1,000                | 1,000                  |
| Fundraising Expenses               | 4,767               | 60,627               | 50,000                 |
| Membership Services                | 2,627               | 3,000                | 3,500                  |
| Miscellaneous                      | 33,656              | 26,635               | 27,000                 |
| Website & Technology update        | 6,042               | 6,200                | 6,200                  |
| Taxes/Insurance                    | 3,357               | 3,400                | 3,400                  |
| Capital Improvement                | 10,000              | 49,166               | 20,000                 |
| EEDA Grant                         | 3,829               | -0-                  | -0-                    |
|                                    |                     |                      |                        |
|                                    |                     |                      |                        |
| <b>Total</b>                       | <b>383,618</b>      | <b>524,943</b>       | <b>502,700</b>         |

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## **Description of Project:      Visitor Information Center Operations**

The Greater Lexington Chamber of Commerce is "Information Central" for Lexington County. The Chamber's Visitor Information Center is the first stop for Lexington County visitors. This is where visitors get information about hotels, restaurants and attractions in the area. Located less than two miles from I-20 and close to I-26, the Visitor Information Center is convenient to travelers throughout Lexington County.

The knowledgeable and friendly staff help hundreds of visitors each year. Some requests from visitors include:

- Hotel recommendations
- Restaurant reviews
- Lexington County maps
- Festival information
- Area Museums
- Parks
- Riverbanks Zoo
- Cultural opportunities
- Lake Murray lodging and activities
- Golf packages
- Sporting events

Telephone, mail and email requests come in daily. Examples of these requests are:

- Families from out-of-state needing hotels for weekend sporting events (such as softball, volleyball, tennis and fishing tournaments)
- Ticket holders for the Master's Golf Tournament in Augusta trying to find hotel accommodations
- Tourists heading to the beach or mountains looking for overnight lodging
- Wedding parties seeking a hotel to book reservations
- Church conferences with out of town participants
- Tour groups call regularly for maps, hotel recommendations and information on seasonal activities

Over 600 visitor information packets and more than 800 relocation packets are mailed each year. A list of hotels and hotel brochures are included in the visitor and relocation packets. Potential new residents need hotel information for their visits to Lexington County while they decide where to relocate. The Lexington County hotels are also listed on the Chamber's website, [www.lexingtonsc.org](http://www.lexingtonsc.org), with links to their home pages.

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## **Benefit to Tourism and Community**

The Lexington Chamber helps promote tourism to our area every day by showing individual attention to each visitor and each telephone call request. The Chamber's Visitor Information Center is a plethora of information. Hotel brochures, restaurant menus, county attractions, maps of the area and up-to-date details of festivals, parades and sporting events throughout the county are available. Walk-in visitors are helped with directions to places of interest in the community. The Community Calendar on the Chamber's website, listing upcoming events throughout the area, is an updated resource for visitors worldwide. Telephone calls come from all across the United States with inquiries about Lexington County businesses and attractions. Government agencies within the county send visitors and callers requesting information to the Lexington Chamber for answers. With so many offices using automated answering services, people are thrilled to talk with a person and get answers to their questions immediately.

**FY 2008-09 ACCOMMODATIONS TAX FUNDING  
FINAL REPORT**

**PROJECT INFORMATION:**

Organization Name: Greater Lexington Chamber of Commerce  
Project Name: Visitor Center  
Contact Name: Randy Halfacre Phone: 803-359-6113

**PROJECT COMPLETION:**

Were you able to complete the project as stated in your original application? Yes  
If no, state any problems you encountered: \_\_\_\_\_

**PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.) With more and more visitors discovering Lexington via the internet, the Lexington Chambers' site is very busy with over 243,000 visit in 2007. Enhancements to the site are planned in the coming year.

**PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

|   | 2005-06  | 2006-07  |
|---|----------|----------|
| Total Budget of Event/Project                               | \$68,917 | \$63,577 |
| Amount Funded by Lexington County Accommodations Tax        | 9,700    | 7,500    |
| Amount Funded by Accommodations Tax from all Sources (Town) | 7,288    | 3,297    |
| Total Attendance  | N/A      | N/A      |
| Total Tourists*   | 3,840    | 7,300    |

\* Tourists are generally defined as those who travel at least 50 miles to attend; however, the Committee considers every project/event on a case by case basis.

**METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): The information is based on amount of materials distributed (maps, Quality of Life Magazines) to visitors.

**PROJECT BUDGET:**


Attach a report indicating what project expenses were paid for using Lexington County Accommodations Tax funds for FY 06-07.

**ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Randy Halfacre  
Name

President/CEO  
Title

  
Signature

January 8, 2008  
Date

## Project Budget Report

**Lexington County Accommodations Tax  
FY 2006-2007  
\$7,500 Received**

Lexington Chamber of Commerce Visitor Information Center

### Expenditures:

|                  |              |
|------------------|--------------|
| Personnel        | \$52,088     |
| Utilities        | 1,383        |
| Maintenance      | 3,215        |
| Computer Support | 2,361        |
| Supplies         | 674          |
| Telephone        | 4,703        |
| Postage          | <u>3,922</u> |
|                  | \$68,346     |

### Less Accommodations Tax received:

|                   |            |
|-------------------|------------|
| Lexington County  | \$ 7,500   |
| Town of Lexington | <u>750</u> |

Balance of Operation Expenses \$60,096

*(These numbers are based on percentages of our total budget and are actual expenses related to the operation of the Lexington Visitor Information Center.)*

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# County of Lexington Accommodations Tax Fund Request

Funding Year 2008-2009

Organization The Greater Batesburg-Leesville Chamber of Commerce

Address P.O. Box 2178 Batesburg-Leesville SC 29070

Project Director Terry McSwain Telephone 803-592-4999

Address P.O. Box 2178 Batesburg-Leesville SC 29070

Project Category (check one):

Tourism, Advertising and Promotion:  Tourism Related Expenditures:

Request for funds must meet the requirements of Subsection 6-4-10, SC Code of Laws, 1976, as amended.

Estimated Total Cost of Project: Total Accommodations Tax Funds Requested:

\$900,000

\$35,000

Is the organization for profit \_\_\_\_\_ or non-profit  ?

County Lexington  
Other \_\_\_\_\_

Municipal \_\_\_\_\_

501(c)(3)  6

Signature Terry W. McSwain  
Date 12-13-07

of

Project

PRESIDENT / CEO  
Director

(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year, W-9 form and Vendor Application.)

Return completed form to: Lexington County Accommodations Tax Advisory Committee  
c/o Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072

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## EXPENDITURES

Organization The Greater Batesburg- Leesville, Chamber of Commerce

| List of Expenditures                              | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|---|---------------------|----------------------|------------------------|
| Chamber of Commerce Annual Golf Event             | 3310.55             | 5940.13              | 6500                   |
| Auction open event                                | 6149.00             | 9502.42              | 10,000                 |
| After Hours open event                            | 300.00              | 250.96               | 300                    |
| Chili Cook-off open event                         | 650.00              | 0                    | 0                      |
| Banquet to honor students - open event            | 5458.00             | 6193.38              | 5,500                  |
| Sportsarama open event                            |                     | 3951.68              | 0                      |
| Bullriding open event                             |                     | 28,335.56            | 0                      |
| SC Poultry Festival                               |                     | 4500.00              | 0                      |
| Town of Batesburg- Leesville - Old Depot          | 1500                | 4500.00              | 0                      |
| Town Signs  | 500                 |                      | 2000                   |
| The 3 above are from Master Plan                  |                     |                      |                        |
| Chamber-Town Depot expense set-up                 |                     |                      | 7500                   |
| Town Maps - B-L                                   |                     | 368.64               | 0                      |
| Mass Marketing Let Co. Map (relocations)          |                     | 120.00               | 120.00                 |
| Donations   |                     | 990.00               | 1000                   |
| Parade  |                     | 22.47                | 300                    |
| SC Jr. Miss                                       |                     | 216.00               | 250.00                 |
| New Brochures for Welcome Centers <sup>5000</sup> |                     |                      | 2417.80                |
|   |                     |                      |                        |
|   |                     |                      |                        |

**FY 2006-07 ACCOMMODATIONS TAX FUNDING  
FINAL REPORT**

**PROJECT INFORMATION:**

Organization Name: The Greater Batesburg-Leesville Chamber of Commerce  
 Project Name: Batesburg-Leesville Community MASTER Plan  
 Contact Name: Jerry McSwain / Allan Risinger  
 Phone: 803-532-4339 / 359-1618

**PROJECT COMPLETION:**

Were you able to complete the project as stated in your original application? 20 year plan  
 If no, state any problems you encountered: The TRAIN DEPOT is 70% Restored  
Leesville Park - completed.

**PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

|  | <u>2006-07</u><br><u>2005-06</u> | 2006-07        |
|--|----------------------------------|----------------|
| Total Budget of Event/Project                        |                                  |                |
| Amount Funded by Lexington County Accommodations Tax | <u>5,500</u>                     | <u>7,500</u>   |
| Amount Funded by Accommodations Tax from all Sources |                                  |                |
| Total Attendance                                     | <u>N/A</u>                       | <u>8,000</u>   |
| Total Tourists*                                      |                                  | <u>160,000</u> |

\*Tourists are generally defined as those who travel at least 50 miles to attend; however, the Committee considers every project/event on a case by case basis.

**METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): Ticket Sales, Survey done By individual stores

**PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using Lexington County Accommodations Tax funds for FY 06-07.

**ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

JERRY W. McSWAIN \_\_\_\_\_  
 Name Title

Jerry W. McSwain \_\_\_\_\_  
 Signature Date 12-13-07  
101-41

# County of Lexington Accommodations Tax Fund Request

Funding Year 2008-09

Organization Lexington County Recreation & Aging Commission

Address 563 South Lake Drive, Lexington SC 29072

Project Director John J. Criscione Telephone (803)359-9961

Address 563 South Lake Drive, Lexington SC 29072

Project Category (check one):

Tourism, Advertising and Promotion:

Tourism Related Expenditures:

**Request for funds must meet the requirements of Subsection 6-4-10, SC Code of Laws, 1976, as amended.**

Estimated Total Cost of Project:

Total Accommodations Tax Funds Requested:

\$ 112,000.00

\$ 30,000.00

Is the organization for profit \_\_\_ or non-profit \_\_\_ ?

County \_\_\_ Municipal \_\_\_ 501(c)(3) \_\_\_ Other X  
Special Purpose  
District

John J. Criscione  
Signature of Project Director

1/4/08  
Date

**(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year, W-9 form and Vendor Application.)**

Return completed form to: Lexington County Accommodations Tax Advisory Committee  
c/o Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072

#534209  
Softball

101-42



# County of Lexington

## Accommodations Tax Fund Request

Funding Year 2008-2009

### FUNDING SOURCES

**Organization** Lexington County Recreation & Aging Commission

| List of Funding Sources               | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|---------------------------------------|---------------------|----------------------|------------------------|
| Accommodations Tax Request            |                     |                      | \$30,000.00            |
| Gate and T-Shirt Sales                |                     |                      | 52,000.00              |
| Concessions - Other Generated Revenue |                     |                      | 30,000.00              |
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| <b>Total</b>                          |                     |                      | <b>\$112,000.00</b>    |

# County of Lexington

## Accommodations Tax Fund Request

### Funding Year 2008-2009

#### EXPENDITURES

Organization Lexington County Recreation & Aging Commission

| List of Expenditures             | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|----------------------------------|---------------------|----------------------|------------------------|
| Tournament Bids and Registration |                     |                      | \$30,000.00            |
| Labor                            |                     |                      | 30,000.00              |
| Materials & Supplies             |                     |                      | 7,000.00               |
| Utilities                        |                     |                      | 20,000.00              |
| Adveritising & Programs          |                     |                      | 10,000.00              |
| T-Shirts                         |                     |                      | 15,000.00              |
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| <b>Total</b>                     |                     |                      | <b>\$112,000.00</b>    |

**FY 2006-07 ACCOMMODATIONS TAX FUNDING  
FINAL REPORT**

**PROJECT INFORMATION:**

Organization Name: Lexington County Recreation and Aging Commission

Project Name: Lexington County Softball

Contact Name: John J. Criscione

Phone: (803) 359-9961

**PROJECT COMPLETION:**

Were you able to complete the project as stated in your original application? Yes

If no, state any problems you encountered:

**PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.) Please see "Benefit to Tourism and Community" in application.

**PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

|   | 2005-06    | 2006-07    |
|---|------------|------------|
| Total Budget of Event/Project                       | \$ 109,000 | \$ 107,000 |
| Amount Funded by Lexington County Accomodations Tax | \$ 30,000  | \$ 30,000  |
| Amount Funded by Accomodations Tax from all Sources | 0          | 0          |
| Total Attendance                                    | 18,953     | 21,562     |
| Total Tourists*                                     | 15,642     | 17,250     |

\*Tourists are generally defined as those who travel at least 50 miles to attend; however, the Committee considers every project/event on a case by case basis.

**METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): Hotel rooms booked, Surveys, and Team registrations for tournaments

**PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using Lexington County Accommodations Tax funds for FY 06-07.

**ORGANIZATION SIGNATURE:**

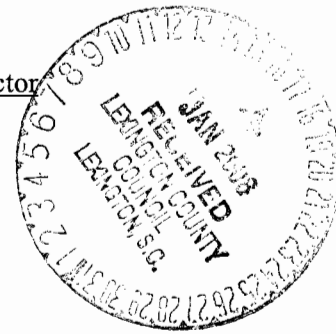
Provide signature of official with the organization verifying accuracy of above statements.

Name: John J. Criscione

Title: Executive Director

Signature:   
Accommodations Tax Fund -- Final Report

Date: 1/16/08  
101-45



### Description of Project

Lexington County Recreation and Aging Commission strives to provide clean, safe, and attractive facilities for county residents and tourists alike. In coordination with the accommodations tax our efforts have attracted nationwide teams as well as their followers to the tournaments previously hosted. This season's schedule perpetuates the goals of the commission.

Through the combined efforts of the Lexington County Recreation and Aging Commission and the Lexington County Council, recreation continues to draw revenue and people to Lexington County. Therefore, we believe the committee will again find it favorable to extend the funds requested.

### Benefit to Tourism and Community

As previously disclosed, Lexington County Recreation and Aging Commission has and continues to contribute to the growth of tourism in Lexington County. Softball tournaments hosted previously have drawn teams from across the United States. Players, their families, and supporters spend an average of three days participating in tournaments. Using the following formula, we can deduct an approximate dollar figure for the monetary impact to the county:

|               |  |
|---------------|--|
| Hotel         | \$25.00 x 3 days = \$75.00 (based on 2 per room) |
| Food          | \$30.00 x 3 days = \$90.00                       |
| Entertainment | \$20.00 x 3 days = \$60.00                       |
| Gas           | \$15.00 x 3 days = \$45.00                       |

\$270.00 x 20,000 participants = \$5,400,000.00 spent in Lexington County. Based on the accepted multiplier rate of 3 – 5 and in an effort to be conservative in our estimates we have chosen the multiplier rate of 3 for the calculation of the economic impact to Lexington County of \$16,000,000.00.

Below is a partial list of some of the larger tournaments held in 2007.

| <u>Tournament</u>                | <u># of Teams</u> | <u># of States</u> | <u># of Participants</u> |
|----------------------------------|-------------------|--------------------|--------------------------|
| ISA Winter Warm-Up               | 56                | 4                  | 840                      |
| USSSA Baseball NIT               | 50                | 3                  | 750                      |
| IAS Memorial Day Men & Women     | 69                | 4                  | 1035                     |
| Carolina Dynamite Summer Classic | 68                | 17                 | 1020                     |
| USSSA Baseball State             | 53                | 3                  | 795                      |
| ISA Men's D NIT                  | 59                | 5                  | 885                      |
| ISA Youth Fast Pitch State       | 60                | 1                  | 900                      |
| ISA Men's State (All Divisions)  | 88                | 1                  | 1320                     |
| ASA Men's Youth & State          | 73                | 1                  | 1095                     |
| USSSA Firecracker                | 51                | 4                  | 765                      |
| USSSA Baseball World Series      | 37                | 6                  | 555                      |
| USSSA Baseball Fall State        | 58                | 3                  | 870                      |
| USSSA Baseball Winter State      | 57                | 3                  | 855                      |

101-46

These totals do not reflect the participation by spectators nor does it include any participation in other areas such as: Unorganized use of sporting facilities, playgrounds, parks, tennis courts, wellness programs, day camps, after school programs, summer camps for mentally handicapped children, numerous civic groups, aging, etc...

The 2008 softball season is expected to be another exceptional year, as we have secured several major tournaments. These tournaments include the ISA Winter Warm-up, ASA Polar Bear, ISA Men's E NIT, USSSA Baseball NIT, USSSA Men's State (All Divisions), ISA Men's State (All Divisions), ASA State, ISA Youth Fast Pitch State, USSSA Baseball Summer State Tournament, Carolina Dynamite Summer Classic, USSSA Mid-Atlantic Divisional, USSSA Baseball World Tournament and Division I-AA Collegiate MEAC Round-Up.

Each year Lexington County Recreation hosts several high school fast-pitch teams from Michigan who visit us during their spring break. Currently we have 3 teams that visit Lexington County from up North. They stay approximately one week while practicing at the Pine Grove Sports Complex.

**NOTE:** They visit us in the off-season and, therefore, do not conflict with any of our locally scheduled programs. We provide this service to promote our county and state and for the economic impact it brings to our county.

In addition to tourism, the Recreation Commission facilities provide a direct benefit to county residents throughout the year youth and adult recreational sports are offered to all citizens. Special events such as Senior Sports Games, where Lexington County citizens who are 55 or better participate in friendly competition and social interaction as well as several youth fun days also are offered by the Recreation Commission. The hope is to attract the County's youth into sporting and local events and reduce to possibilities of negative influences of our society.

### Comments

In conclusion, the Lexington County Recreation and Aging Commission requests the Accommodation Tax Funds so that it may continue to enhance the programs currently established and to expand into other fields. It is the goal of the commission to offer facilities that provide a positive influence on today's youth and the institution of the family while benefiting the County of Lexington and the State of South Carolina in the area of commerce. Tourism also allows the Commission to introduce visitors to it's home in Lexington County.

101-47



**County of Lexington  
Accommodations Tax Fund Request**

**Funding Year 2008-2009**



Organization Riverbanks Zoo & Garden

Address 500 Wildlife Parkway, Columbia, SC 29202

Project Director Tommy Stringfellow – Director Of Marketing

Telephone 779-8717 ext 1103

Project Category (check one):

Tourism, Advertising and Promotion:

Tourism Related Expenditures:

**Request for funds must meet the requirements of Subsection 6-4-10, SC Code of Laws, 1976, as amended.**

Estimated Total Cost of Project:      Total Accommodations Tax Funds Requested:

\$300,000

\$50,000

Is the organization for profit \_\_\_\_\_ or non-profit X

County \_\_\_\_\_

Municipal \_\_\_\_\_

501(c)(3) \_\_\_\_\_

Other X

Riverbanks Zoo & Garden was created as a Special Purpose District local government.

Tommy Stringfellow  
Signature of Project Director

1/3/08  
Date

**(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year.)**

Return completed form to:      Lexington County Accommodations Tax Advisory Committee  
C/o Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072

**101-48**

# 534220





**FY 2006-07 ACCOMMODATIONS TAX FUNDING  
FINAL REPORT**

**PROJECT INFORMATION:**

Organization Name: Riverbanks Zoo & Garden  
 Project Name: Advertising Campaign 2006-07  
 Contact Name: Tommy Stringfellow Phone: 803-779-8717 EXT 1103

**PROJECT COMPLETION:**

Were you able to complete the project as stated in your original application? Yes  
 If no, state any problems you encountered: \_\_\_\_\_

**PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.) Utilizing the Gardens after normal park hours for events such as the Wine Tasting Festival and First Thursdays have helped generated incremental and first time visits. By utilizing our current tracking methods, we have been able to establish that the majority of first time visitors have returned to experience the Gardens during regular operating hours.

**PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

|  | 2005-06   | 2006-07   |
|--|-----------|-----------|
| Total Budget of Event/Project                        | \$386,610 | \$300,000 |
| Amount Funded by Lexington County Accommodations Tax | \$ 30,000 | \$ 30,000 |
| Amount Funded by Accommodations Tax from all Sources | \$140,000 | \$140,000 |
| Total Attendance                                     | 852,993   | 901,000   |
| Total Tourists*                                      | 341,197   | 361,200   |

\*Tourists are generally defined as those who travel at least 50 miles to attend; however, the Committee considers every project/event on a case by case basis.

**METHODS:**

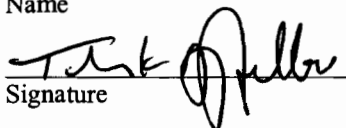
Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): Zip codes are collected at each ticket booth on every 5<sup>th</sup> transaction providing a statistically correct percentage of points of origin. In addition, three professionally administered annual surveys capture demographics and points of origin of Riverbanks visitors.

**PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using Lexington County Accommodations Tax funds for FY 06-07. See the attached Fiscal Year 2006-2007 Riverbanks Budget Report by Account. Lexington County A-Tax funding was used to pay the Advertising Project Expenses of \$223,520.94 incurred.

**ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Tommy Stringfellow \_\_\_\_\_ Director of Marketing \_\_\_\_\_  
 Name Title  
 \_\_\_\_\_ 1/3/08 \_\_\_\_\_  
 Signature Date

**101-51**

FY 2006-2007

RIVERBANKS ZOO AND GARDEN  
 BUDGET REPORT BY ACCOUNT  
 CURRENT PERIOD: 06/01/2007 TO 06/30/2007

IDEAL REMAINING PERCENT: 0 %

| <u>ACCOUNT</u>                         | <u>BUDGETED<br/>Expenditure</u> | <u>CURRENT<br/>Expenditure</u> | <u>YEAR TO DATE<br/>Expenditure</u> | <u>ENCUMBRANCE</u> | <u>REMAINING<br/>BALANCE</u> | <u>PCT</u> |
|--|---------------------------------|--------------------------------|-------------------------------------|--------------------|------------------------------|------------|
| 10-811-630-0000 Advertising            | 253,000.00                      | 79,231.58                      | 223,520.94                          | 0.00               | 29,479.06                    | 12         |
| 10-811-631-0000 Promotions Expenses    | 1,000.00                        | 0.00                           | 0.00                                | 0.00               | 1,000.00                     | 100        |
| 10-811-650-0000 General Supplies       | 1,000.00                        | 0.00                           | 0.00                                | 0.00               | 1,000.00                     | 100        |
| 10-811-654-0000 Dues and Subscriptions | 1,000.00                        | 0.00                           | 0.00                                | 0.00               | 1,000.00                     | 100        |
| 10-811-684-0000 Postage and Shipping   | 200.00                          | 0.00                           | 0.00                                | 0.00               | 200.00                       | 100        |
| 10-811-686-0000 Printing and Copying   | 1,000.00                        | 35.14                          | 125.44                              | 0.00               | 874.56                       | 87         |
| 10-811                                 | <u>257,200.00</u>               | <u>79,266.72</u>               | <u>223,646.38</u>                   | <u>0.00</u>        | <u>33,553.62</u>             | <u>13</u>  |
|  | 257,200.00                      | 79,266.72                      | 223,646.38                          | 0.00               | 33,553.62                    | 13         |
|  | <u>257,200.00</u>               | <u>79,266.72</u>               | <u>223,646.38</u>                   | <u>0.00</u>        | <u>33,553.62</u>             | <u>13</u>  |

101-52

**ACCOMMODATIONS TAX APPLICATION  
TO  
LEXINGTON COUNTY**

**PROJECT NAME** Riverbanks Zoo and Garden  
Advertising Campaign 2008-2009

**SPONSOR** Riverbanks Park Commission  
PO Box 1060  
Columbia, SC 29202-1060  
Contact: Tommy Stringfellow  
Director of Marketing  
803-779-8717 ext. 1103

**A. GENERAL DESCRIPTION**

Riverbanks Park Commission is applying for funds in the amount of \$50,000 from Lexington County's Accommodations Tax Revenue Fund for the purpose of advertising and promoting Riverbanks Zoo and Garden—twice named the most outstanding tourist attraction in South Carolina—to visitors living outside the Midlands SMSA.

**MISSION**

Riverbanks Zoo & Garden is home to more than 2,000 species of fascinating and magnificent animals and one of the nations most beautiful and inspiring botanical gardens. For more than 30 years, it has been the mission of Riverbanks to foster concern and appreciation for all living things by providing: the highest standards of care to all of our animals and plants, a diverse educational and high-quality recreation experience for all Riverbanks guests, and all of the resources at our disposal for the conservation of the earth's plants and animals.

**NEED**

Funding from Lexington County Accommodations Tax Revenues is an essential element in the continued promotion of Riverbanks Zoo and Garden. The investment of these dollars has elevated Riverbanks' stature to one of the most successful mid-sized zoos in the United States—attracting more than 850,000 visitors annually. Strong marketing support through exposure to surrounding areas, therefore, is vital to ensuring the park's prominence in the region, ultimately benefiting local communities and the state.

101-53

## **GOAL/OBJECTIVES/ACTIONS**

The goal of the 2008-2009 Riverbanks Zoo and Garden advertising campaign is to increase the attendance of visitors living outside the Midlands SMSA by 5% which represents an additional 45,000 visits. We intend to achieve this goal by building on the successes of previous campaigns and continuing to target those people living and traveling within a two to three hour drive time of Columbia, SC. Target markets include the Upstate, Charleston/Low Country area, Charlotte, NC, and Augusta, GA. In addition, travelers along interstates I-77, I-26, I-95 and I-20 will be targeted for potential visitation. Purchases of TV and cable airtime, billboard space and print inches will be clustered in order to gain frequency of exposure in the target markets. The bulk of the advertising budget will be spent during the second and third calendar quarters, when people are more likely to travel.

The primary focus of the advertising campaign will be the entertainment and educational value that Riverbanks Zoo & Garden provides for families. Various strategies include advertising the 4th annual "First Thursday in the Garden" promotion, the 5<sup>th</sup> annual Wine Tasting in the Garden, continued booking of weekly wedding ceremonies, monthly wedding symposiums and a potential Garden Concert Series and Movies in the Garden series.

Visitor attendance through the Lexington Garden entrance has more than doubled since the Garden entrance has opened. In 2007 alone over 144,000 visitors entered through the Lexington County turnstiles. Utilizing the Botanical Garden after park hours has allowed Riverbanks to offer first class events and festivals that drive incremental attendance and exposure through the Lexington entrance. The 4th Annual Wine Tasting at Riverbanks Garden continued its success in 2007 and the "First Thursday in the Garden" promotion continues to grow as well. Additional events are planned such as evening concerts and movie nights in the Garden Amphitheater.

## **IMPLEMENTATION**

Riverbanks' marketing staff will execute the campaign with the assistance of the Chernoff Newman advertising agency. Riverbank's staff will be cost-conscious through the campaign, utilizing internal staff expertise when possible and seeking additional resources from sponsors when necessary. Riverbanks will utilize its award-winning Art Department for much of the ad design work. Riverbanks also has identified several corporate sponsors who will provide creative resources and dollars in support of these marketing efforts. Corporate partners in 2008-2009 will include Coke, Clear Channel, SCE&G, WLTX, Bell South Yellow Pages and ARAMARK Services. Creative work and placement for the campaign ads will be finalized in April 2008. The campaign will continue throughout the fiscal year. The scope of the project will relate directly to the amount of funding received from each municipality's Accommodations Tax Fund.

## **B. BENEFIT TO TOURISM**

Riverbanks' hosted more than 901,000 visitors during fiscal year 2006-2007. An average of 2,482 people visited the Zoo and Garden every day, rivaling the population of many

*101-54*

small South Carolina towns. Riverbanks is clearly the Midlands' leading attraction, far surpassing the *combined* attendance of all USC home football and basketball games, as well as that of the South Carolina State Museum and EdVenture.

Greater than 40% of the Zoo's 901,000 visitors in 2006-07 originated from outside the Midlands area. Professionally administered surveys show that 21.7% of out-of-town Zoo visitors stay overnight in the Midlands area which is equivalent to 19,000 area hotel rooms, an average of 50 rooms a night, being occupied by Riverbanks visitors. Not only do these visitors occupy hotel rooms, but they also buy gasoline, eat meals and shop in local stores—clearly benefiting tourism.

Using the Travel Industry Association guidelines for economic benefits, Riverbanks' out-of-town visitors had, conservatively, a little over \$16,000,000 in economic impact on the Midlands area. Studies from the US Travel Data Center indicate that each dollar spent on advertising equates a \$45 return to the community; therefore, Riverbanks' request for \$50,000 equates to a \$2,500,000 return to Lexington County alone.

### **C. BENEFIT TO COMMUNITY**

Riverbanks currently employs 160 Midlands' citizens, many of whom are actively involved in various community associations and organizations as well. Riverbanks' payroll exceeds \$3,000,000, which has a multiplying affect on Lexington County's neighbor, Richland County. In addition to Riverbanks' own staffing, ARAMARK Entertainment, Riverbanks' food and gift concessionaire, employs 56 local, full-time people and 125 people on a seasonal basis.

Riverbanks has demonstrated its support of local charities and nonprofit organizations during the 2006-2007 fiscal year through the donation of more than \$8,800 in complimentary admission tickets. In addition, Riverbanks shows appreciation to local taxpayers by regularly offering complimentary admission programs for Richland and Lexington county residents, such as Free Fridays in the months of January and February. Riverbanks also grants free admission for all Richland and Lexington county school groups. These programs represent over and above \$287,000 in donated admissions to the community.

Over three decades of community support has helped turn Riverbanks Zoo and Garden into one of South Carolina's top attractions, and the park enjoys a national reputation as one of the top 10 zoos providing a high-quality recreational and educational experience for all ages. With the past support of Accommodations Tax Funds, Riverbanks Zoo and Garden has been able to increase promotional spending regularly and, as a result, has seen a rise in attendance and, subsequently, earned revenue. Funds from Lexington County this year will continue to increase visitor traffic in Lexington County and its surrounding areas, while ensuring the future success of Riverbanks.



County of Lexington  
Accommodations Tax Fund Request

Funding Year 2008-2009

Organization Lexington County Museum

Address P.O. Box 637 Lexington, SC 29071

Project Director Telephone 359-8369

Address \_\_\_\_\_

Project Category (check one):

Tourism, Advertising and Promotion:  Tourism Related Expenditures:

Request for funds must meet the requirements of Subsection 6-4-10, SC Code of Laws, 1976, as amended.

Estimated Total Cost of Project: \$ 18,000.00 Total Accommodations Tax Funds Requested: \$ 12,000.00

Is the organization for profit \_\_\_\_\_ or non-profit  ?

County  Other \_\_\_\_\_ Municipal \_\_\_\_\_ 501(c)(3)

Signature J.R. Fennell of \_\_\_\_\_ Project \_\_\_\_\_ Director 12/18/07  
Date

(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year, W-9 form and Vendor Application.)

Return completed form to: Lexington County Accommodations Tax Advisory Committee  
c/o Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072

# 534228

101-56





## EXPENDITURES

Organization Lexington County Museum

| List of Expenditures | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|----------------------|---------------------|----------------------|------------------------|
| Personnel            | \$162,570           | \$166,130            | \$166,130              |
| Museum Management    | \$25,680            | \$35,162             | \$33,870               |
| Education            | \$12,000            | \$13,000             | \$13,000               |
| Restoration/Repair   | \$180,000           | \$8,500              | \$11,000               |
| Exhibits             | \$18,500            | \$20,500             | \$12,000               |
| Advertisement        | \$10,000            | \$6,000              | \$15,000               |
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101-58

**FY 2006-07 ACCOMMODATIONS TAX FUNDING  
FINAL REPORT**

**PROJECT INFORMATION:**

Organization Name: Lexington County Museum  
 Project Name: Leaphant/Hamm Restoration  
 Contact Name: J.R. Fennell  
 Phone: 359-8369

**PROJECT COMPLETION:**

Were you able to complete the project as stated in your original application? Yes  
 If no, state any problems you encountered: \_\_\_\_\_

**PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.) \_\_\_\_\_

**PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

|  | 2005-06   | 2006-07   |
|--|-----------|-----------|
| Total Budget of Event/Project                        | \$200,000 | \$200,000 |
| Amount Funded by Lexington County Accommodations Tax | \$17,000  | \$15,000  |
| Amount Funded by Accommodations Tax from all Sources | \$17,000  | \$15,000  |
| Total Attendance                                     | 260       | 300       |
| Total Tourists*                                      | 90        | 140       |

\*Tourists are generally defined as those who travel at least 50 miles to attend; however, the Committee considers every project/event on a case by case basis.

**METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): Guest registration at the door

**PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using Lexington County Accommodations Tax funds for FY 06-07.

**ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

J.R. Fennell \_\_\_\_\_ Title Director  
 Name Title  
J.R. Fennell \_\_\_\_\_ Date 1/3/08  
 Signature Date  
 Accommodations Tax Fund – Final Report 101-59

The 2006-2007 Accommodations Tax Funds given to the Lexington County Museum were used to complete the restoration of the Leaphart/Harman House. During this time period, approximately \$9,000.00 was paid to Danny Gleaton for his work restoring the Leaphart/Harman House. The rest of the money given to the Museum, \$6,000.00 was spent on supplies including nails, paint, sandpaper, paint brushes, etc.

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Over the past four years, the Lexington County Museum has successfully completed restoring several historic structures in the Museum complex and has acquired many significant artifacts including rare rifles made in Lexington County by the Quattlebaum and Hall families. The Museum now needs to advertise these structures and new artifacts. To do this, the Museum would like to advertise in two issues of *Palmetto Parent* magazine. This magazine reaches 28,000 families across the state. This would help increase awareness of the museum around the state and increase the number of visitors to the Museum and to Lexington County from within South Carolina. This will also be accomplished by mailing educational brochures to schools and groups outside the county and outside the state. Many schools from outside the County visited the Museum last year, including schools from Richmond County in Georgia, Orangeburg County, and Charleston County.

Because some people are turned off by the word "museum," the Lexington County Museum started a family-friendly Halloween program that is both fun and educational in an attempt to bring in families and individuals that would not go to a museum normally. The 2007 Gore and Folklore Halloween event drew in over 150 people over two nights in October, in spite of the fact that it conflicted with other events in the area. We would like to increase awareness of this event in areas outside Lexington County in order to bring more tourists to the Museum and to Lexington County. The accommodations tax funds would be used to advertise this and to pay for supplies.

Another project would be the creation of text panels for two new exhibits at the Museum. One exhibit would focus on Lexington County –made artifacts including the newly acquired Quattlebaum and Hall rifles and the other would interpret artifacts dealing with slavery at the

101-61

John Fox House. These exhibits would further enhance the reputation of the Museum and draw visitors from around the country.

The accommodations tax grant would help fund these projects and bring in visitors. Last year, the Museum saw visitors from the lower forty-eight states and eleven foreign countries. Family-friendly programming, new exhibits, and more awareness of the Museum and what it offers will bring in Lexington County residents, further educate the public about the rich history of Lexington County, and bring in tourists from outside the county.

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**Budget for Accommodations Tax Grant 2008-2009**

| <b><u>Project</u></b>  | <b><u>Cost</u></b> |
|--|--------------------|
| - Two half-page ads in <i>Palmetto Parent Magazine</i>   | \$1,000.00         |
| - Text panels and cases for two exhibits (one on the newly acquired Quattlebaum and Hall rifles and one on slavery at the Fox House) | \$6,000.00         |
| - Printing of educational brochures to mail out to educators   | \$2,000.00         |
| - Advertisements and supplies for the Gore and Folklore Halloween Program  | \$2,000.00         |
| - General advertising  | \$1,000.00         |
| <b>Total</b>   | <b>\$12,000.00</b> |

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- County of Lexington -  
Accommodations Tax Fund Request

Funding Year 2008-2009

Organization Greater Chapin Chamber of Commerce

Address 302 Columbia Ave. P.O. Box 577 Chapin, SC 29036

Project Director Norma Hamer Telephone 803/345-1100

Address Same as above

Project Category (check one):

Tourism, Advertising and Promotion:  Tourism Related Expenditures:

**Request for funds must meet the requirements of Subsection 6-4-10, SC Code of Laws, 1976, as amended.**

Estimated Total Cost of Project: Total Accommodations Tax Funds Requested:  
\$ 24,670 \$ 24,670

Is the organization for profit \_\_\_\_\_ or non-profit  ?

County Lexington Municipal Chapin 501(c)(3)  
Other \_\_\_\_\_

Norma U. Hamer of 1/7/08 Project \_\_\_\_\_ Director \_\_\_\_\_  
Signature Date

**(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year, W-9 form and Vendor Application.)**

Return completed form to: Lexington County Accommodations Tax Advisory Committee  
c/o Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072

# 534231

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| <b>FUNDING SOURCES</b>                    |                         |                         |                   |                   |                        |
|---|-------------------------|-------------------------|-------------------|-------------------|------------------------|
| <b>Greater Chapin Chamber of Commerce</b> |                         |                         |                   |                   |                        |
|   |                         | <b>Actual</b>           | <b>Current</b>    | <b>Estimated</b>  |                        |
| EVENTS                                    |                         | <b>Jul '06 - Jun 07</b> | <b>2007-08</b>    | <b>2008-09</b>    |                        |
|   |                         |                         | (7/1/07-12/31/07) |                   |                        |
|   | Advertising             | 7,259.18                | 1,882.70          | 4,800             | Chamber sign           |
| *   | Banquet                 | 10,530.00               | 14,071.00         | 14,000            | Banquet                |
| *   | BBQ                     | 6,271.00                |                   |                   |                        |
|   | Business Directory      | 0.00                    | 6,150.00          | 5,500             | Business Directory     |
|   | Chamber House Income    | 2,590.00                | 2,020.00          | 2,200             | Chamber House          |
|   | Christmas Lights        | 0.00                    | 1,375.00          | 1,500             | Christmas Lights       |
|   | Community Events Income | 2,730.00                | 100.00            | 200               | Community Events       |
|   | Cruise                  | 100.00                  |                   |                   |                        |
|   | Exploring Chapin        | 750.00                  |                   |                   |                        |
| *   | Golf Tournament         | 13,065.00               | 450.00            | 14,000            | Golf Tournament        |
|   | Grants                  | 9,200.00                | 6,750.00          | 10,500            | Grants                 |
|   | Holiday House           | -59.07                  | 2,075.00          |                   |                        |
|   | Job Fair                | 500.00                  | 1,200.00          | 1,200             | Job Fair               |
| *   | Labor Day               | 216.00                  | 400.00            |                   |                        |
|   | Member Services Income  | 250.00                  | 800.00            | 500               | Member Cash Drawing    |
|   | Membership Dues         | 38,475.00               | 23,595.00         | 47,300            | Membership Dues        |
|   | Merchandise             | 1,078.00                | 90.00             | 100               | Merchandise            |
|   | Miscellaneous Income    |                         | 10.01             |                   |                        |
| *   | Oyster Roast            | 18,685.00               |                   | 20,000            | Oyster Roast           |
|   | Royalties               | 2,590.16                | 1,451.54          | 1,400             | Royalties              |
| *   | Taste Of Chapin         | 1,710.70                | 1,990.00          | 3,000             | Arts & Taste of Chapin |
|   | Town Banner Income      | 4,200.00                |                   | 500               | Job Fair               |
|   | <b>Total Income</b>     | <b>120,140.97</b>       | <b>64,410.25</b>  | <b>126,700.00</b> |                        |

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| <b>EXPENDITURES</b>                       |                        |                         |                    |                     |                        |
|---|------------------------|-------------------------|--------------------|---------------------|------------------------|
| <b>Greater Chapin Chamber of Commerce</b> |                        |                         |                    |                     |                        |
|   |                        | <b>Actual</b>           | <b>Current</b>     | <b>Estimated</b>    |                        |
|   |                        | <b>Jul '06 - Jun 07</b> | <b>2007-08</b>     | <b>2008-09</b>      |                        |
| EVENTS                                    |                        |                         | (7/1/07-12/31/07)  |                     |                        |
|   | Advertising/Marketing  | 3,447.78                | 933.00             | 2,400               | Advertising            |
|   | Bank Charges           | 98.00                   |                    |                     |                        |
| *   | Banquet Expenses       | 4,820.78                | 7,990.28           | 8,000               | Banquet                |
| *   | BBQ Expenses           | 6,074.77                | 90.00              |                     |                        |
|   | Business Directory     | 5,746.01                | 4,149.32           | 5,000               | Business Directory     |
|   | Chamber House          | 12,193.15               | 7,023.07           | 15,500              | Chamber House          |
|   | Christmas Lights       | 2,400.00                | 2,400.00           | 1,500               | Christmas Lights       |
|   | Community Events       | 34.77                   |                    |                     |                        |
|   | Conferences & Meetings | 822.76                  | 16.00              | 2,000               | Conferences & Meetings |
|   | Donations              |                         |                    |                     |                        |
|   | Dues and Subscriptions | 696.00                  | 35.00              | 750                 | Dues and Subscriptions |
|   | Economic Development   | 468.77                  | 52.21              |                     |                        |
|   | Equipment              | 2,511.82                | 1,079.93           | 3,000               | Equipment              |
|   | Exploring Chapin       | 434.42                  |                    |                     |                        |
| *   | Golf Tour.Exp          | 4,430.11                | 9.00               | 4,500               | Golf Tournament        |
|   | Job Fair               | 539.50                  | 520.94             | 200                 | Job Fair               |
|   | Holiday House          |                         | 2,160.00           |                     |                        |
|   | Insurance              | 896.00                  | 931.00             | 950                 | Insurance              |
| *   | Labor Day Expenses     | 748.85                  | 152.97             | 400                 | Labor Day              |
|   | Leadership Development |                         |                    |                     |                        |
|   | Member Services        | 391.50                  | 1,099.55           | 500                 | Mem. Cash Drawing      |
|   | Membership Development | 115.91                  |                    |                     |                        |
|   | Merchandise            | 1,072.34                |                    | 100                 | Merchandise            |
|   | Miscellaneous          | 1,080.03                | 282.61             | 600                 | Credit Card Fees       |
|   | Office Supplies        | 3,657.37                | 696.40             | 2,800               | Office Supplies        |
| *   | Oyster Roast           | 18,923.40               |                    | 16,000              | Oyster Roast           |
|   | Payroll Expenses       | 47,892.64               | 30,653.80          | 50,000              | Payroll Expenses       |
|   | Postage                | 1,969.35                | 1,420.78           | 1,500               | Postage                |
|   | President's Expenses   | 360.54                  | 729.12             | 1,000               | President's Expenses   |
|   | President's Travel     | 554.52                  |                    |                     |                        |
|   | Professional Fees      | 765.00                  | 750.00             | 1,500               | Professional Fees      |
| *   | Taste Chapin           | 2,252.15                | 1,637.47           | 1,500               | Arts & Taste of Chapin |
|   | Tele/Internet          | 2,406.53                | 1,185.55           | 2,300               | Tele/Internet          |
|   | Town Banners           | 3,386.32                | 35.00              |                     |                        |
|   | Vice President's Exp   |                         | 375.00             | 900                 | Vice President's Exp.  |
|   |                        |                         |                    | 2,300               | Contingency            |
|   |                        |                         |                    | 1,500               | Board Retreat          |
| <b>Total Expense</b>                      |                        | <b>\$131,191.09</b>     | <b>\$66,408.00</b> | <b>\$126,700.00</b> |                        |

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**2008-2009 ACCOMMODATIONS TAX FUNDS BUDGET REQUEST**

| <u>PURPOSE: TOURISM ADVERTISING AND PROMOTION AND TOURISM RELATED EXPENSES</u> | <u>PROJECTED EXPENDITURES</u> |
|--|-------------------------------|
| Chapin Magazine Distribution   | 200                           |
| Chapin Map Distribution  | 120                           |
| Christmas Lights of Chapin   | 1500                          |
| Upcoming Event Mailings  | 250                           |
| Exploring Chapin – Past, Present, and Future                                   | 0                             |
| Golf Tournament  | 4,500                         |
| Job Fair   | 200                           |
| Labor Day Festival and Parade  | 400                           |
| Oyster Roast Expenses  | 16,000                        |
| Taste of Chapin  | <u>1,500</u>                  |
| TOTAL EXPENSE  | \$24,670                      |

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# ***Greater Chapin Chamber of Commerce***

2008 - 2009

## **Project Description of Benefits to Tourism and the Community**

The Greater Chapin Chamber of Commerce endeavors to attract tourists through a combination of established programs and new ventures.

Established programs included in 2007-08 and will be continued in 2008-09:

- Over 1000 visitors, including approximately 200 tourists and over 200 attended from nearby towns/cities, attended **The Arts and Taste of Chapin Festival**, held in October 2007. Local vendors displayed their products. Area artists displayed and sold their work. Promotion of this event included a one-page ad in The State Neighbor's section; notice of this event in magazines and local newspapers; and notice on local TV Channel 2. The Accommodations funds of \$1489 were spent advertising, insurance, porta-johns, music, and table and chairs.
- **St. Patrick's Day Oyster Roast**, brought over 700 participants including approximately 140 tourists to downtown Chapin. Promotion of this event included three large signs posted for one month as well as notice in The State and local newspapers. Accommodations funds of \$3152 were used for advertising, insurance, tables/chairs, music, clean-up, and trailer rental to hold oysters.
- The Spring **Golf Tournament** brought 112 golfers to play in this event. Approximately 24 were from other areas. Notice was sent by mail to over 500 people and promoted to the public by newspapers. Accommodations funds of \$1530 were used for advertising, prizes, tables/chairs and soft drinks.
- The second annual **Chapin Barbeque** was attended by approximately 125 people. Promotion of this event included three large signs posted for one month, by newspaper and radio. Accommodations funds of \$1329 were used for music, clean up, porta johns, advertising, tables/chairs, and wristbands.
- **Chapin Labor Day Festival and Parade**, which attracted an estimated 20,000 persons in 2007, is sponsored by the Town of Chapin. The Greater Chapin Chamber provides major support for this annual event in the areas of publicity, planning, and communications. Publicity provided by the Chamber included notice in several state publications and an appearance on Columbia Channel 2 to announce the event and on several radio talk shows. The Chamber served as the festival information hub and distribution placed for vendor and parade registrations.
- The Greater Chapin Chamber serves as a **Welcome Center** and communication hub for the Chapin area. Chamber staff and volunteers greet visitors and answer various inquiries received by telephone and email. A **Resource Room** in the Chamber provides free distribution of newspapers, brochures, maps, directions, mailing lists, directories and other information, as well as showcasing our members' information.

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- The Chapin Chamber also has **items promoting Chapin** for purchase by visitors to Chapin.
- The **Chapin Map** (7000 copies) is placed at South Carolina Visitors' s Centers and is used extensively by realtors. It is also mailed in response to queries from visitors and other persons considering residence in Chapin.
- The **Chapin Magazine** (5,000 copies) is available at the Chamber free to visitors and also for realtor's use. It is also mailed to inquiring visitors.
- **Job Fair** – A new event that gives individuals an opportunity to learn of employment in the Chapin community and gives businesses an opportunity to find qualified personnel.
- **Exploring Chapin – Past, Present and Future.** A program to inform residents of the Chapin community about the Chapin community. In 2006, 24 signed up to learn about the community.
- The **Christmas Lights of Chapin** – a contest to encourage businesses to 'light-up' during the Christmas holidays. This has brought many visitors into Chapin for the past three years.
- **Coming Event Clearinghouse** – The Greater Chapin Chamber of Commerce sends an email newsletter on a monthly basis to over 500 people. Merchants and organizations can feature an upcoming event. This service is targeted at events such as fishing tournaments, auctions and other events that are designed for visitors who are participants or spectators.
- **Artists Spotlight** – Local artists showcase their work in the Chamber House and one artist of the month is highlighted and publicized on local TV Channel 2 and in the Chapin Times. This shows visitors to the Chamber House that artists are a viable part of this community and a draw to bring tourists to Chapin.

**The economic impact to Chapin and surrounding community meant that visitors bought gas, ate in restaurants and shopped locally.**

These programs are evaluated continually for attendance and cost effectiveness and will be continued for 2007-2008.

The success of these programs is supported by the fact that the local school district has grown from 2005 through 2007 by 864 students, and business licenses issued by the Town of Chapin have increased from 184 in 2002 to 220 in 2006.

*Doc: Chapin Accommodation Tax App 2008-09*

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**FY 2006-07 ACCOMMODATIONS TAX FUNDING  
FINAL REPORT**

**PROJECT INFORMATION:**

Organization Name: Greater Chapin Chamber of Commerce  
 Project Name: \_\_\_\_\_  
 Contact Name: Norma Hamer  
 Phone: 803/345-1100

**PROJECT COMPLETION:**

Were you able to complete the project as stated in your original application? yes  
 If no, state any problems you encountered: \_\_\_\_\_

**PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.) Our Welcome Center is now always open Monday-Friday from 10-4. We increased visitor attendance at Taste of Chapin by including the arts community and publicizing their involvement.

**PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

|  | 2005-06                | 2006-07           |
|--|------------------------|-------------------|
| Total Budget of Event/Project                        | 116,178. <sup>93</sup> | 106,825 ← 106,825 |
| Amount Funded by Lexington County Accommodations Tax | 5500                   | 7,500             |
| Amount Funded by Accommodations Tax from all Sources | 5500                   | 7500              |
| Total Attendance                                     | 27,000                 | @ 26,245          |
| Total Tourists*                                      | @ 15,000               | @ 15,000          |

\*Tourists are generally defined as those who travel at least 50 miles to attend; however, the Committee considers every project/event, on a case by case basis.

**METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): Tickets from the Oyster Roast and Golf Tournament determined the data. Other events - since no tickets, there was no way of tracking.

**PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using Lexington County Accommodations Tax funds for FY 06-07.

**ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Norma H. Hamer \_\_\_\_\_  
 Name Title

Norma H. Hamer \_\_\_\_\_  
 Signature Date January 3, 2008  
 Accommodations Tax Fund - Final Report 101-70

**Greater Chapin Chamber of Commerce  
2008-2009 Request**

**Accommodations Tax Funds Used**

|                                   |      |                |
|-----------------------------------|------|----------------|
| <hr/>                             |      |                |
| <b>Oyster Roast</b>               |      |                |
| Advertising                       | 200  |                |
| Music                             | 500  |                |
| Clean up                          | 300  |                |
| Insurance                         | 1777 |                |
| Trailer to hold oysters           | 175  |                |
| Tables/Chairs                     | 200  | 3152           |
| <br>                              |      |                |
| <hr/>                             |      |                |
| <b>Arts &amp; Taste of Chapin</b> |      |                |
| Advertising                       | 200  |                |
| Insurance                         | 477  |                |
| Music                             | 200  |                |
| Porta johns                       | 280  |                |
| Tables/chairs                     | 332  | 1489           |
| <br>                              |      |                |
| <hr/>                             |      |                |
| <b>Barbeque</b>                   |      |                |
| Music                             | 700  |                |
| Clean up                          | 98   |                |
| Porta johns                       | 90   |                |
| Advertising                       | 150  |                |
| Tables/chairs                     | 249  |                |
| Wristbands                        | 42   | 1329           |
| <br>                              |      |                |
| <hr/>                             |      |                |
| <b>Golf Tournament</b>            |      |                |
| Advertising                       | 50   |                |
| Prizes                            | 1068 |                |
| Tables/Chairs                     | 249  |                |
| Soft drinks                       | 163  | 1530           |
| <br>                              |      |                |
| <b>Accommodations Funds Used</b>  |      | <b>\$7,500</b> |

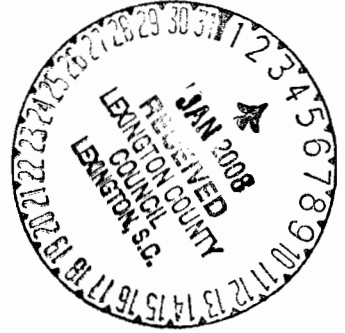
*Final Report*

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County of Lexington  
Accommodations Tax Fund Request

Funding Year 2008-2009



Organization Columbia Regional Sports Council

Address 1010 Lincoln Street, Columbia, SC 29201 / PO Box 15, Columbia, SC 29202

Project Director S. Scott Powers Telephone 803-545-0009

Address 1010 Lincoln Street, Columbia, SC 29201 / PO Box 15, Columbia, SC 29202

Project Category (check one):

Tourism, Advertising and Promotion:

Tourism Related Expenditures:

**Request for funds must meet the requirements of Subsection 6-4-10, SC Code of Laws, 1976, as amended.**

Estimated Total Cost of Project:

Total Accommodations Tax Funds Requested:

\$175,000

\$25,000

Is the organization for profit \_\_\_ or non-profit X ?

County \_\_\_ Municipal \_\_\_ 501(c)(3) \_\_\_ Other X

S. Scott Powers  
Signature of Project Director

1/3/08  
Date

**(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year, W-9 form and Vendor Application.)**

Return completed form to: Lexington County Accommodations Tax Advisory Committee  
c/o Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072

FUNDING SOURCES  
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**Organization** Columbia Regional Sports Council

| <b>List of Funding Sources</b>                    | <b>Actual<br/>2006-2007</b> | <b>Current<br/>2007-2008</b> | <b>Estimated<br/>2008-2009</b> |
|---|-----------------------------|------------------------------|--------------------------------|
| Lexington County Accommodations Tax               | \$0                         | \$5,000                      | \$15,000                       |
| Richland County Accommodations Tax                | \$7,500                     | \$10,000                     | \$15,000                       |
| Richland County Hospitality Tax                   | \$25,000                    | \$0                          | \$2,500                        |
| City of Columbia Accommodations Tax               | \$35,000                    | \$35,000                     | \$35,000                       |
| City of Columbia Hospitality Tax                  | \$138,000                   | \$115,000                    | \$115,000                      |
| SC Department of Parks, Recreation & Tourism TMPP | \$16,605                    | \$0                          | \$0                            |
|   |                             |                              |                                |
|   |                             |                              |                                |
|   |                             |                              |                                |
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|   |                             |                              |                                |
|   |                             |                              |                                |

## EXPENDITURES

**Organization** Columbia Regional Sports Council

| List of Expenditures       | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|----------------------------|---------------------|----------------------|------------------------|
| Salaries-full time         | \$88,650            | \$90,400             | \$91,000               |
| Tax Liabilities            | \$6,727             | \$6,750              | \$6,800                |
| Benefits                   | \$1,256             | \$1,750              | \$2,000                |
| Employee Medical Insurance | \$7,358             | \$8,100              | \$8,100                |
| Unemployment Insurance     | \$441               | \$750                | \$750                  |
| Incentive/Commission       | \$0                 | \$3,000              | \$3,000                |
| Collateral Materials       | \$218               | \$1,500              | \$2,000                |
| Tradeshows                 | \$3,532             | \$5,000              | \$5,500                |
| Travel & Entertainment     | \$2,483             | \$5,000              | \$6,000                |
| Promotional Materials      | \$843               | \$2,000              | \$2,500                |
| Marketing & Advertising    | \$30,909            | \$18,000             | \$20,000               |
| Meeting Expense Subsidy    | \$65,576            | \$21,000             | \$25,000               |
| Office Space Rental        | \$2,000             | \$2,000              | \$3,000                |
| Dues/Subscriptions         | \$0                 | \$1,000              | \$1,000                |
|                            |                     |                      |                        |
|                            |                     |                      |                        |
|                            |                     |                      |                        |
|                            |                     |                      |                        |
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|                            |                     |                      |                        |
|                            |                     |                      |                        |
|                            |                     |                      |                        |
|                            |                     |                      |                        |
|                            |                     |                      |                        |

## **PROJECT DESCRIPTION**

The Columbia Regional Sports Council is committed to serving as the central clearinghouse for information regarding the sponsorship, promotion and coordination of sporting events, facilities and associations in the City of Columbia and both Richland and Lexington Counties.

Our goal is to generate hotel room nights, food and beverage sales, and associated tax revenue by marketing and selling the entire Riverbanks Region as a premier destination for amateur sporting events and by recruiting new events which provide an economic benefit to the region as well as partner with local sports organizations to grow and develop existing events.

We have been successful in attracting new and unique sporting events to the region since our inception in 2002 using very limited funds. Added funding is needed to enhance our current sales and marketing efforts used to recruit regional and national sports events to the Riverbanks Region. The 2008-2009 Columbia Regional Sports Council's strategic marketing campaign supports our goal by directly marketing to events rights holders and sports governing bodies through tradeshow participation, targeted direct mail of collateral pieces and advertising in several national trade publications. This direct marketing effort creates awareness and communicates the advantages of our Riverbanks Region's sports products and facilities; allowing us to recruit more events, resulting in increased room nights for our area hotel properties and economic benefit for our entire region.

### **Goals:**

- 1) To increase exposure and positive awareness of the Riverbanks Region as a sports destination. 2) To maintain and strengthen current relationships with local, regional and national governing bodies and event coordinators. 3) Create new partnerships for sports events in the region.

#### **✦ Strategy 1: Collateral**

Distribute comprehensive regional sports facility guides, visitor guides, and brochures of our services to prospective event planners across the nation.

#### **✦ Strategy 2: Advertising**

Place advertisements in highly targeted sports-related trade mediums (Sports Travel, Sports Events, Rowing News, etc.) to create an awareness of the region's sports products and drive sales opportunities.

#### **✦ Strategy 3: Tradeshows**

Participate in key sports industry trade shows (TEAMS Conference & NASC Symposium) to make additional contacts and prospect for sales opportunities.

✦ **Strategy 4: Association Memberships**

Use memberships in sports event related associations to create awareness of the Riverbanks Region's sports venues and facilities as well as to drive sales opportunities.

**Marketing Tactics:**

- ✦ **Print Media:** Our marketing campaign includes purchasing advertising space in *Sports Travel Magazine*, *Sports Event Magazine* and *Rowing News* that reach our target audience of sports event planners.
- ✦ **Collateral Material:** Our marketing campaign includes developing and direct mailing a brochure for the Columbia Regional Sports Council and Riverbanks Region sports facilities and venues to sports event planners who are registered for the TEAMS 2008 Conference and Trade Show as well as the 2009 National Association of Sports Commissions' Annual Symposium. Our plan also includes developing and direct mailing a new "Train Columbia" brochure for collegiate, scholastic, and club rowing teams that are looking for a warm weather destination for their winter and spring training. This brochure promotes the benefits of hosting winter/spring training for rowing teams in the Riverbanks Region at the Rowing Center on the Broad River. We specifically target over 300 teams from the northern United States that are seeking a warm weather location and tie the brochure to our advertising in the *Rowing News* magazine.
- ✦ **Web Sites:** Our marketing campaign includes directing sports event planners to our new and improved website, [www.columbiasportscouncil.com](http://www.columbiasportscouncil.com). All of our collateral materials as well as business cards, letterhead, print advertising drive traffic to our website, where sports event planner are able to obtain the information necessary to choose the Riverbanks Region as a location for their event. Our site includes visitor information on the Riverbanks Region, information on accommodations and sports facilities, a calendar of local sporting events, contact information and the capability to send an RFP online.
- ✦ **Consumer Travel / Travel Trade Shows:** A large part of our marketing campaign is actually being able to meet in person with the specific sports event planner. The most cost-effective way we have determined to accomplish this task is by attending two national trade show / conferences each year. The TEAMS Conference & Trade Show is owned and operated by the leading sports travel magazine, Sports Travel. They host a trade show every year attended by the leading sports commissions, sports councils and CVBs in the nation. We set up a booth to market the Columbia Riverbanks Region to all of the attending sports event planners. The National Association of Sports Commission, of which we are a member, hosts their NASC Symposium and conference each year. At this trade show, sports rights holders and event planners set up booths to market themselves to prospective communities. We meet with as many of these event planners as we can, many of whom we have corresponded with through telephone or email but never met face to face. We are able to

secure registration lists of the sports events planners attending these trade shows and follow up after the show via direct mail, email or telephone regarding the benefits of hosting a sporting event in the Columbia Riverbanks Region.

**Projected Economic Impact on the region:**

The Columbia Regional Sports Council expects to attract at least 10,000 tourists to the Riverbanks Region during the coming year to watch or participate in sporting events. The Sports Council may either directly book the event or assist another local organization in acquiring the activity. These events include the 2006 & 2007 USA Rugby Men's Club National Playoffs hosted at the Lexington Soccer Complex, the 2006 USA Rugby Women's Club National Playoffs hosted at the Old Barnwell Road Soccer Complex and the 2007 International Canoe Federation Junior Wildwater World Championship hosted on the Saluda River and the Cayce/West Columbia Riverwalk.

Based on these tourist numbers, The Sports Council estimates it will generate a direct economic impact of over **\$3,125,000** in 2008-2009. However, the process of estimating the economic benefit of sports events and special events can be quite controversial. Examples abound of cases where experts disagree on how to compute economic impacts of special events. Because the stakes have risen for everyone as the business of sports tourism has grown, membership of the National Association of Sports Commissions (NASC) directed its staff and trustees to develop methodologies for adaptation by all members. The following simplified formula was agreed upon to determine economic impact of tourist spending and was used to calculate the above figure.

**# of out of town tourists X average number of days (2.5) X average spending per day (\$125) = estimated direct economic impact**

**Economic Impact on the region during FY 2006-07:**

The Columbia Regional Sports Council booked or assisted with booking 7,582 hotel room nights to the Riverbanks Region during FY 2006-07. We average 2.5 sports visitor per room, per night and our average stay is 2.5 nights per event. Using \$125 spent per person, per day; our direct economic impact was \$2,819,250 in FY 2006-07.

**7,582 room nights, divided by 2.5 nights, times 2.5 tourists per room = 7,582 visitors**

**7,582 visitors X 2.5 average number of days X \$125 average spending = \$2,369,375 DEI**

**FY 2006-07 ACCOMMODATIONS TAX FUNDING  
FINAL REPORT**

**PROJECT INFORMATION:**

Organization Name: Columbia Regional Sports Council  
 Project Name: Strategic Marketing Campaign for FY 2006-2007  
 Contact Name: S. Scott Powers Phone: (803) 545-0009

**PROJECT COMPLETION:**

Were you able to complete the project as stated in your original application? Yes.  
 If no, state any problems you encountered: \_\_\_\_\_

**PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.) Even though we did not receive accommodations tax funding, we were able to bring several events into Lexington County and also market and promote the area as a sports event destination. Several area events we bid on and secured for Lexington County included the 2007 USA Rugby Men's Club Division I, II, III National Playoffs, the 2006 USA Rugby Women's Club Division I National Playoffs and the US Soccer Club Youth World Series. Our ability to continue attracting quality events for Lexington County depends on having adequate available funding to pay fees required by desired events. Accommodations Tax funding can be properly invested to insure a more than positive ROI benefiting Lexington County.

**PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

|  | 2005-06           | 2006-07           |
|--|-------------------|-------------------|
| Total Budget of Event/Project                        | \$212,500         | \$199,034         |
| Amount Funded by Lexington County Accommodations Tax | \$0               | \$0               |
| Amount Funded by Accommodations Tax from all Sources | \$42,500          | \$42,500          |
| Total Attendance                                     | 67,987            | 54,162            |
| Total Tourists* (hotel room nights)                  | 9,790 room nights | 7,582 room nights |

\*Tourists are generally defined as those who travel at least 50 miles to attend; however, the Committee considers every project/event on a case by case basis.

**METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): The CRSC only counts exact hotel room nights booked because we obtain an exact number of hotel rooms used for each of our events. Because we only count hotel room nights, 100% of our attendance is tourism related. These numbers are for the entire Riverbanks Region including Lexington & Richland Co.

**PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using Lexington County Accommodations Tax funds for FY 06-07. N/A.

**ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Name S. Scott Powers Title Executive Director  
 Signature S. Scott Powers Date 1/3/08 101-78

County of Lexington  
Accommodations Tax Fund Request

Funding Year 2008-2009



Organization Irmo Chapin Recreation Commission

Address 5605 Bush River Rd., Columbia, SC 29212

Project Director Elizabeth Taylor Telephone 803-772-1228

Address 5605 Bush River Road, Columbia, SC 29212

Project Category (check one):

Tourism, Advertising and Promotion:  Tourism Related Expenditures:

Radio, Television & Newspaper Advertising

**Request for funds must meet the requirements of Subsection 6-4-10, SC Code of Laws, 1976, as amended.**

Estimated Total Costs of Project: Total Accommodations Tax Funds Requested:

\$ 150,000 \$ 25,000

Is the organization for profit \_\_\_\_\_ or non-profit  ?

County \_\_\_\_\_ Municipal \_\_\_\_\_ 501(c)(3) \_\_\_\_\_ Other Special Purpose District

Elizabeth B. Taylor  
Signature of Project Director

1-4-2008  
Date

**(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year, W-9 form and Vendor Application.)**

Return completed form to: Lexington County Accommodations Tax Advisory Committee  
c/o Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072

4534242

101-79







**FY 2007-08 ACCOMODATIONS TAX FUNDING  
FINAL REPORT**

**PROJECT INFORMATION:**

Organization Name: Irmo Chapin Recreation Commission  
 Project Name: Holiday Lights on the River  
 Contact Name: Elizabeth Taylor  
 Phone: 803-772-1228

**PROJECT COMPLETION:**

Were you able to complete the projects stated in your original application? Yes  
 If no, state the problems you encountered: \_\_\_\_\_

**PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for project for current and previous years.

|  | 2006-07   | 2007-08   |
|--|-----------|-----------|
| Total Budgets of Event/Project                       | \$106,987 | \$120,200 |
| Amount Funded by Lexington County Accommodations Tax | \$15,000  | \$25,000  |
| Amount Funded by Accommodations Tax from all Sources | NA        | NA        |
| Total Attendance                                     | 33,000    | 43,500    |
| Total Tourist  | 3,300     | 6,525     |

\*Tourist are generally defined as those who travel at least 50 miles to attend, however, the committee considers every project on a case by case basis.

**METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.) A visitor survey was given to Holiday Lights attendees this year requesting demographic information that included city, state, county, age, income, education, number in party, number of children, number of visits to event, how they heard about event.

**PROJECT BUDGET:**

Attach a report indicating what project expenses were paid using Lexington County Accommodations Tax funds for FY 06-07.

**ORGANIZATION SIGNATURE:**

Provide a signature of official with the organization verifying accuracy of above statements.

Elizabeth B. Taylor Associate Executive Director  
 Name Title

Elizabeth B. Taylor \_\_\_\_\_  
 Signature Date

1-4-2008  
101-82

| <b>Holiday Lights 2007 Marketing Budget</b> |                       |                  |                      |         |        |
|---|-----------------------|------------------|----------------------|---------|--------|
| Citadel                                     | Nov/Dec Radio         | 7,200.00         | Radio Advertisements | 21-Nov  | 31-Dec |
| Columbia Radio                              | Nov/Dec Radio         | 4,000.00         | Radio Advertisements | 21-Nov  | 31-Dec |
| WIS   | 3 Weeks Commercials   | 6,000.00         | TV Commercial        | 4-Dec   | 24-Dec |
| Take 10                                     | TV Com. Production    | 600.00           | Production           |         |        |
| Palmetto Parent                             | Nov/Dec Full Page Ads | 1,475.00         | Nov/Dec Ads          | 1-Nov   | 31-Dec |
| Leisure Fun                                 | 1/3 page, Oct-Dec     | 1,280.00         | Oct-Dec Ad           | 1-Nov   | 31-Dec |
| Sandlapper                                  | Nov/Dev 1/4 Page Ad   | 500.00           | December ad          | 1-Nov   | 31-Dec |
| The State                                   | Weekly Ads            | 3,000.00         | Nov-Dec              | 23-Nov  | 31-Dec |
| SBT Brochure                                | 2800 Printed          | 270.00           | November             | October |        |
| SB Trot                                     | Trevetts              | 310.86           |                      | 26-Oct  |        |
| Postage                                     | Postmaster            | 370.00           |                      |         |        |
| <b>Total</b>                                |                       | <b>25,005.86</b> |                      |         |        |

101-83

**Holiday Lights on the River**  
at Saluda Shoals Park  
November 21-December 31, 2007

**Project Description**

*Holiday Lights on the River*, the Midlands largest drive through light show, features more than one-million sparkling lights on a two mile loop through Saluda Shoals Park. This annual holiday celebration is brought to the community by the Irmo Chapin Recreation Commission and numerous corporate sponsors.

*Holiday Lights on the River* opened November 19<sup>th</sup> with the Annual Chairman's Lighting Ceremony, an opening event for Saluda Shoals Foundation members, event sponsors, Commissioners and guests. On the night of November 20<sup>th</sup>, more than **1,200 people** (including 300 registered runners) participated in the *Sleigh Bell Trot*, a **300% increase** over last year! This unique, certified 5K race and family fun run takes place at night and is designed for all ages and fitness levels.

To continue to attract new visitors and keep *Holiday Lights* fresh, several animated light displays and themed areas were added this year. The *Dazzling Dancing Forest* with its 77 animated trees was updated to include three large feature trees and all new music. This dancing light show synchronized to classical and whimsical music continues to be the most talked about attraction at *Holiday Lights*.

The highlight of *Holiday Lights* is the *Nights of Wonder*, ten fun-filled evenings of affordable family activities. Visitors enjoy hayrides, horse-drawn carriage rides, train rides, roasting marshmallows, crafts, and visits and photos with the "real" Santa. The *Nights of Wonder* are a big draw for families seeking holiday activities for themselves and out-of-town guests; **51% of visitors attended during this time.**

A visitor survey was conducted each evening during the 41 nights to provide additional demographic information. This information will be used to enhance future marketing plans. The following is a summary of the results:

**Benefit to Tourism**

**Total Attendance:**                    **43,500 people** (a significant **increase of 32%** over last year)

**Total Number of Tourist:**

- o Lexington County:                    24,795 people                    (57% of all attendees)
  - o Richland County:                    12,180 people                    (28% of all attendees)
  - o Outside Lex/Rich Counties:        4,785 people                    (11% of all attendees)
  - o Out of State:                    1,740 people                    ( 4% of all attendees)
- Documented out-of-County visitors traveled from across the state including the following counties: Aiken, Barnwell, Calhoun, Charleston, Fairfield, Florence, Greenville, Greenwood, Horry, Kershaw, Laurens, Lee, Marion, Newberry, Orangeburg, Richland, Saluda, Sumter, and Spartanburg.
  - Documented out-of-State visitors came from Alabama, California, Florida, Georgia, Kentucky, Maryland, North Carolina, Pennsylvania, Tennessee, Texas, Vermont, and Virginia.
  - Marketing efforts attracting the largest number of visitors included: radio, newspaper articles/advertisements, referrals, and television. (See attached advertising schedule.)
  - Approximately **68% of visitors attended for the first time** this year.

*101-84*

- 58% of visitors had four or more people in their party.
- The average number of children per family was two.
- The average age of participants was between 25 and 49 years old with 22% in the 26 to 34 age group and 37% in the 35 to 49 age group.
- The majority of visitors had 4-year or post graduate degrees with an annual household income level in the \$50,000 to \$100,000 range.

**Economic Impact:**

This year, *Holiday Lights on the River* increased its attendance by more than 32% to become one of the top holiday attractions in the state with 43,500 visitors attending in its 41 nights of operation. Saluda Shoals Park is conveniently located between Irmo and downtown Columbia with nearby access to I-26, I-20, and downtown Lexington. The Park's central location, combined with its close proximity to a wide variety of restaurants, shopping centers and hotels make it an ideal destination for individuals, families and couples seeking a special night on the town. For example, this year a local partnering restaurant offered a \$1 discount coupon in the Holiday Lights program and more than 50 coupons were redeemed during the past five weeks.

**Description of how *Holiday Lights* attracts and promotes tourism and how Accommodations Tax funds were used:**

The 2007 marketing plan utilized a broad range of advertising mediums to reach local residents as well as communities across the state. The Holiday Lights marketing plan included: radio, television, local/regional newspaper and magazine advertising.

Statewide audiences were reached through article and ad placements in: The State Newspaper, Sandlapper Magazine, Leisure Fun Magazine and WIS Television. Radio ad placement was based on a selection of stations reaching Columbia, Lexington, Orangeburg, Camden, Sumter, Newberry, Augusta and surrounding areas. Press releases and media drops prompted coverage in: The Sun News and numerous weekly papers across the state.

National and international exposure was received through coverage in Southern Living Magazine and video clips on [www.YouTube.com](http://www.YouTube.com).

The marketing plan for 2008 includes many of the same components that have driven the success of *Holiday Lights* to date. Expanded marketing efforts for next year will include:

- Additional advertising in the Aiken, Augusta, Camden, Sumter and Florence markets.
- An increase in television advertisement with statewide reach.
- Expanded internet marketing efforts through WIS TV and radio partners.

101-85

**County of Lexington  
Accommodations Tax Fund Request**

**Funding Year 2008-09**

Organization Lexington County Recreation & Aging Commission

Address 563 South Lake Drive, Lexington SC 29072

Project Director John J. Criscione Telephone (803)359-9961

Address 563 South Lake Drive, Lexington SC 29072

Project Category (check one):

Tourism, Advertising and Promotion:

Tourism Related Expenditures:

**Request for funds must meet the requirements of Subsection 6-4-10, SC Code of Laws, 1976, as amended.**

Estimated Total Cost of Project:

Total Accommodations Tax Funds Requested:

\$ 47,000.00

\$ 15,000.00

Is the organization for profit \_\_\_ or non-profit \_\_\_ ?

County \_\_\_ Municipal \_\_\_ 501(c)(3) \_\_\_

Other  Special Purpose District

John J. Criscione  
Signature of Project Director

1/4/08  
Date

**(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year, W-9 form and Vendor Application.)**

Return completed form to: Lexington County Accommodations Tax Advisory Committee  
c/o Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072



101-86

#1 534244  
Tennis

**County of Lexington**  
**Accommodations Tax Fund Request**  
 Funding Year 2008-2009

**FUNDING SOURCES**

**Organization** Lexington County Recreation & Aging Commission

| List of Funding Sources      | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|------------------------------|---------------------|----------------------|------------------------|
| Accommodations Tax (Request) |                     |                      | \$15,000.00            |
| Corporate Sponsors           |                     |                      | 12,000.00              |
| Merchandise & Concessions    |                     |                      | 11,000.00              |
| Entry Fees                   |                     |                      | 9,000.00               |
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|                              |                     |                      |                        |
| <b>Total</b>                 |                     |                      | <b>\$47,000.00</b>     |

*101-87*





### **Description of Project**

The Lexington County Recreation and Aging Commission's Lexington County Tennis Complex is a twenty-one lighted, hard court facility designed to provide first class tennis opportunities for county residents and tourists generating events.

The Lexington County Tennis Complex has recently been named and awarded the 2004 Municipal Facility of the year by "Racquet Sports Industry Magazine", along with formally being named the Professional Tennis Registry Facility of the year 2002, the United States Tennis Association Southern Section: USA League Tennis Facility of the Year 2003, and United States Tennis Association: Outstanding National Public Facility of the Year 2003.

The Lexington County Tennis Complex is hosting over 20 major tennis events that will draw revenue and people to Lexington County and the midlands.

### **Benefit to Tourism and Community**

The Lexington County Recreation and Aging Commission feels the Lexington County Tennis Complex has the potential to generate growth of tourism in Lexington County even greater than its softball tournaments have experienced.

The 2008 calendar of tournaments and events scheduled for the Lexington County Tennis Complex include the USPTA Tennis Teachers Workshop & Certification, USTA South Carolina Officials Workshop, LATA Recreational Coaches Workshop, Lexington County Junior Open, South Carolina State Senior Hard Courts Championships, JTL Recreational Coaches Clinic, JTL Jamboree, LATA Spring City Playoffs, JTL Adult/Junior Tournament, JTL Summer Camp, JTL Singles Tournament, Boys & Girls Closed Southern 10's, JTL Doubles/Mixed Doubles Tournament, Rising Stars at LCTC Junior Entry Level Tournament, Lexington County Junior Challenger, JTL Camp of Champions, LATA 6th Annual Sunburn Open, ITF World Junior Championships Qualify, and the International Tennis Federation World Junior Championships.

Three of the major tennis tournaments that will generate the most economic impact are the USA Tennis Boys and Girls Southern 10's, the International Tennis Federation World Junior Championships, and the South Carolina State Senior Hard Court Championships.

The USA Tennis Boys and Girls Southern 10's will feature 64 boys and girls tennis players ages 10 and under from the nine states of the southern section. The Lexington County Tennis Complex hosted the tournament in 2007 with 116 of the 128 participants traveling from outside of South Carolina.

The International Tennis Federation World Junior Championships will feature the top 64 boys and girls tennis players ages 14 to 18 in the world, including but not limited to South America, Australia, and Europe, competing for world rankings. The tournament also requires a qualifying tournament with an estimated 128 players worldwide. The combined impact from the ITF Sanctioned World Tournament will require around 720 room nights in the Lexington County area from 256 participants and 1,000 coaches and spectators. The 2007 ITF World Tournament hosted by the Complex had 256 participants from 34 states and 27 countries.

The South Carolina State Senior Hard Court Tournament features the top 35 and over players in the state. The tournament is a pre-requisite for the top spots in the state and Southern Sectional in the different age divisions. The three-day event will require around 200 room nights, drawing 350 participants and spectators.

The Lexington County Tennis Complex provides recreational opportunities for Lexington County residents along with promoting the sport of tennis locally by providing tennis after school programs and summer camps. The combined scheduled events at the complex drawing an estimated 5,000 participants and spectators requiring 3,000 room nights will provide a sizable economic impact to Lexington County.

#### Comments

The Lexington County Recreation and Aging Commission requests accommodation tax funding to host quality tennis tournaments and events that highlight the quality of life in Lexington County along with providing economic benefits to the tax payers of Lexington County.

**FY 2006-07 ACCOMMODATIONS TAX FUNDING  
FINAL REPORT**

**PROJECT INFORMATION:**

Organization Name: Lexington County Recreation and Aging Commission

Project Name: Lexington County Tennis Complex

Contact Name: John J. Criscione

Phone: (803) 359-9961

**PROJECT COMPLETION:**

Were you able to complete the project as stated in your original application? Yes

If no, state any problems you encountered:

**PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.) Please see "Benefit to Tourism and Community" in application.

**PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

|   | 2005-06   | 2006-07   |
|---|-----------|-----------|
| Total Budget of Event/Project                       | \$ 45,500 | \$ 49,000 |
| Amount Funded by Lexington County Accomodations Tax | \$ 15,000 | \$ 15,000 |
| Amount Funded by Accomodations Tax from all Sources | 0         | 0         |
| Total Attendance                                    | 10,000    | 10,000    |
| Total Tourists*                                     | 5,000     | 5,000     |

\*Tourists are generally defined as those who travel at least 50 miles to attend; however, the Committee considers every project/event on a case by case basis.

**METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): Estimated based on Tournament registrations and Hotel rooms booked.

**PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using Lexington County Accommodations Tax funds for FY 06-07.

**ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Name: John J. Criscione

Title: Executive Director

Signature:   
Accommodations Tax Fund - Final Report

Date: 1/16/08  
101-91



**County of Lexington  
Accommodations Tax Fund Request**

**Funding Year 2008 – 2009**

Organization: Greater Irmo Chamber of Commerce

Address: P. O. Box 1246  
Irmo, South Carolina 29063

Project Director: Charles L. Larsen, Sr., President and CEO Telephone: 803-749-9355

Address: Greater Irmo Chamber of Commerce  
P. O. Box 1246  
Irmo, South Carolina 29063

Project Category (check one):

Tourism, Advertising and Promotion:  Tourism Related Expenditures:

**Request for funds must meet the requirements of Subsection 6-4-10, SC Code of Laws, 1976, as amended.**

|                                  |   |
|----------------------------------|---|
| Estimated Total Cost of Project: | Total Accommodations Tax Funds Requested: |
| \$ <u>66,895.00</u>              | <u>\$13,379.00</u>                        |

Is the organization for profit \_\_\_\_\_ or non-profit: Yes ?

County \_\_\_\_\_ Municipal \_\_\_\_\_ 501c (3) \_\_\_\_\_ Other X 501c (6)

  
\_\_\_\_\_  
Signature of Project Director

December 21, 2007  
Date

**(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year, W-9 form and Vendor Application.)**

Return completed form to: Lexington County Accommodations Tax Advisory Committee  
C/o Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072

## FUNDING SOURCES

**Organization: Greater Irmo Chamber of Commerce**

| List of Funding Sources                              | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|--|---------------------|----------------------|------------------------|
| Diplomats  |                     | 151.42               |                        |
| Admin. Fee - Blue Cross                              | 6,357.32            | 3,456.96             | 6,000.00               |
| County of Lexington Accommodations Tax Funds         | 9,700.00            | 6,175.00             | 10,500.00              |
| Aaron Furniture                                      |                     | 500.00               |                        |
| Interest Earned                                      | 14.30               | 462.01               |                        |
| Monthly Meeting Luncheon Income - Meal Lunch Card    | 450.00              | 500.00               | 1,000.00               |
| Monthly Meeting Luncheon Income - Meals Income       | 5,804.52            | 4,396.56             | 5,000.00               |
| Monthly Meeting Luncheon Income - Sponsor Income     | 3,150.00            | 2,450.00             | 3,500.00               |
| Monthly Meeting Luncheon Income - Other              |                     | 451.00               |                        |
| Membership Dues                                      | 92,686.43           | 88,466.33            | 132,000.00             |
| Chamber Conference Room Rental                       |                     | 175.00               |                        |
| Chamber Appreciation Day                             |                     | 1,240.00             |                        |
| Hall of History                                      |                     | 1,700.00             |                        |
| Advertising Income - Direct Ad                       | 3,525.00            | 450.00               | 3,500.00               |
| Advertising Income-Community Moving Message Sign     | 1,604.16            | 1,175.00             | 2,400.00               |
| Advertising Income - Other                           |                     | 85.00                |                        |
| Project Income - Food and Arts Festival              |                     | 9,545.06             | 9,000.00               |
| Project Income - Oyster Roast                        | 2,945.00            |                      | 2,000.00               |
| Project Income - Live/Silent Auction                 | 23,238.00           |                      | 21,400.00              |
| Project Income - Auction Admissions                  | 2,475.00            | 410.00               | 2,100.00               |
| Project Income - Auction Sponsors                    | 8,000.00            | 8,840.00             | 9,000.00               |
| Project Income - Auction - Other                     | 150.00              | 800.00               |                        |
| Project Income - Ambassadors' Gala                   | 31,655.00           | 31,630.00            | 32,000.00              |
| Project Income - Golf Tournament                     | 26,587.00           | 30,468.95            | 33,000.00              |
| Project Income - Miss Greater Irmo Miss Teen Pageant |                     | 3,735.90             |                        |
| Project Income - Summer Outing                       | 1,263.00            | 1,315.00             | 1,500.00               |
| Project Income - Web Site                            |                     |                      | 600.00                 |
| Project Income - Offices - Partners                  | 3,000.00            | 100.00               |                        |
| Project Income - Offices - Room Sponsor              | 15,506.00           |                      |                        |
| Project Income - Business After Hours                | 11,550.00           | 5,685.00             | 6,000.00               |
| Project Income - Pencil Sharpners H R Corley School  |                     | 686.59               |                        |
| Project Income - Cruise                              |                     | 2,000.00             |                        |
| Projects Income - Other                              | 64.81               | 122.19               |                        |
| <b>TOTAL FUNDING SOURCES</b>                         | <b>249,725.54</b>   | <b>200,311.38</b>    | <b>274,500.00</b>      |

Prepared December 21, 2007

Current FY 2007-2008 March 1, 2007 through October 31, 2007

Chamber Fiscal Year March 1 through February 28

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## EXPENDITURES

Organization: Greater Irmo Chamber of Commerce

| List of Expenditures                           | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|--|---------------------|----------------------|------------------------|
| Building Relocation Logistics                  | 28,249.13           | 6,652.02             |                        |
| Advertising                                    | 2,318.05            | 1,442.07             | 2,400.00               |
| Bank Charges Discount Fees                     | 2,240.50            | 743.66               | 1,000.00               |
| Late Fees                                      | 111.43              |                      |                        |
| Finance Charges                                | 3.36                |                      |                        |
| President/CEO                                  | 36,660.88           | 26,020.48            | 42,917.00              |
| Consultant Contracts (Marketing, Tourism, Adm) |                     | 98.00                | 28,733.00              |
| Administrative Director                        | 25,540.72           | 18,403.83            | 29,150.00              |
| Marketing Director                             | 29,801.84           | 21,608.14            | 0.00                   |
| Welcome Center Coordinator                     | 17,722.51           | 13,211.55            | 21,200.00              |
| Payroll Taxes                                  | 4,661.75            | 4,391.63             | 7,000.00               |
| Copier Expense                                 | 4,342.39            | 10,131.58            | 7,625.00               |
| Donations and Contributions                    | 4.00                |                      | 2,500.00               |
| Chamber Dues                                   | 943.00              | 1,369.00             | 2,000.00               |
| Educational Expenses                           | 210.68              |                      | 1,000.00               |
| Insurance                                      | 2,068.00            | 2,066.00             | 2,100.00               |
| Janitorial Service                             | 1,340.38            | 1,375.00             | 3,300.00               |
| Maintenance/Repairs - Building                 | 317.72              | 964.55               | 1,200.00               |
| Meetings Expense - Board/Staff Meetings        | 1,834.74            | 2,517.54             | 3,000.00               |
| Meetings Expense - Business                    | 1,548.81            | 151.71               | 1,200.00               |
| Meetings Expense - Other                       | 299.20              |                      |                        |
| Monthly Meeting Luncheon - Church Cleanup      | 860.00              | 700.00               | 1,000.00               |
| Monthly Meeting Luncheon - Meals               | 4,174.00            | 3,346.00             | 4,000.00               |
| Monthly Meeting Luncheon - Other               |                     | 1,200.00             |                        |
| Miscellaneous Expense                          | 273.97              | 3.96                 |                        |
| Newsletter                                     |                     |                      | 800.00                 |
| Office Equipment                               | 1,292.10            | 20.00                | 1,800.00               |
| Office Expense                                 | 9,047.39            | 6,729.59             | 9,600.00               |
| Postage/Shipping                               | 4,821.79            | 6,627.16             | 6,000.00               |
| Printing                                       | 1,461.36            | 184.74               | 500.00                 |
| Professional Fees / Information Technology     | 4,838.19            | 4,495.00             | 10,000.00              |
| Professional Fees - Other                      | 175.00              |                      | 5,000.00               |
| Project Expense - Food and Art Festival        |                     | 2,315.47             | 3,000.00               |
| Project Expense - Chamber Appreciation Day     |                     | 1,224.54             | 1,500.00               |
| Project Expense - Auction                      | 4,861.86            | 124.03               | 4,000.00               |
| Project Expense - Cruise                       |                     | 2,000.00             |                        |

## EXPENDITURES

Organization: Greater Irmo Chamber of Commerce

| List of Expenditures                        | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|---|---------------------|----------------------|------------------------|
| Project Expense - Moving Message Sign       | 279.46              |                      | 500.00                 |
| Project Expense - Ambassadors' Gala         | 1,260.52            | 13,308.09            | 12,350.00              |
| Project Expense - Golf Tournament           |                     | 9,372.92             | 10,000.00              |
| Project Expense - Irmo Okra Strut           | 124.02              | 27.32                | 400.00                 |
| Project Expense - Oyster Roast              | 2,454.63            |                      | 2,000.00               |
| Project Expense - Miss Greater Irmo Pageant | 898.47              | 4,356.89             | 800.00                 |
| Project Expense - Summer Outing             | 871.85              | 965.02               | 1,100.00               |
| Project Expense - Web Site                  | 377.50              |                      | 1,000.00               |
| Project Expense - Business After Hours      | 3,831.04            | 2,405.00             | 4,000.00               |
| Project Expense - Other                     | 686.59              |                      |                        |
| Promotions                                  | 206.20              | 605.28               | 2,000.00               |
| Public Relations                            | 3,228.29            | 872.81               | 3,000.00               |
| Public Relations - Diplomats                |                     | 218.23               |                        |
| Storage Rental                              | 300.00              | 600.00               | 600.00                 |
| Rent - Welcome Center and Chamber Facility  | 15,594.11           | 13,030.40            | 20,000.00              |
| Property Taxes                              | 224.72              |                      |                        |
| Utilities - Gas/Electric                    | 3,784.43            | 2,568.09             | 4,200.00               |
| Utilities - Telephone                       | 7,802.83            | 4,441.63             | 7,000.00               |
| <b>TOTAL EXPENDITURES</b>                   | <b>233,949.41</b>   | <b>192,888.93</b>    | <b>272,475.00</b>      |

Prepared December 21, 2007

Chamber Fiscal Year March 1 through February 28

Current FY 2007 - 2008 through October 31, 2007



# FY 2006-07 ACCOMMODATIONS TAX FUNDING FINAL REPORT

**PROJECT INFORMATION:**

Organization Name: Greater Irmo Chamber of Commerce

Project Name: Community Awareness

Contact Name: Charles L. Larsen, Sr., President and CEO

Phone: 803-749-9355

**PROJECT COMPLETION:**

Were you able to complete the project as stated in your original application? Yes

If no, state any problems you encountered:

**PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.) Project was a success with minimal problems being encountered.

**PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

|  | 2005-06     | 2006-07     |
|--|-------------|-------------|
| Total Budget of Event/Project                        | \$62,932.00 | \$53,829.00 |
| Amount Funded by Lexington County Accommodations Tax | \$ 8,000.00 | \$ 7,500.00 |
| Amount Funded by Accommodations Tax from all Sources | \$ 8,000.00 | \$ 7,500.00 |
| Total Attendance                                     | N/A         | N/A         |
| Total Tourists*                                      | N/A         | N/A         |

\*Tourists are generally defined as those who travel at least 50 miles to attend; however, the Committee considers every project/event on a case by case basis.

**METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

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**PROJECT BUDGET:**


Attach a report indicating what project expenses were paid for using Lexington County Accommodations Tax funds for FY 06-07.

**ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Charles L. Larsen, Sr.

Name



Signature

President and CEO Greater Irmo Chamber of Commerce

Title

December 21, 2007

Date

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**Greater Irmo Chamber of Commerce  
P. O. Box 1246  
Irmo, South Carolina 29063**

**Accounting Of How Funds Were Spent**

**BALANCE SHEET  
FY 2006 – 2007 LEXINGTON COUNTY ACCOMMODATIONS TAX FUND**

|   |            |             |
|---|------------|-------------|
| <b>Balance Forwarded From Previous Year</b>   |            | \$ -0-      |
| <b>Funding Source:</b>  |            |             |
| Lexington County Accommodations Tax Fund  | \$7,500.00 |             |
| <b>Total Funding Source</b>   |            | \$ 7,500.00 |
| <b>Expenditures:</b>  |            |             |
| Tourism Welcome Center Packets: :   |            |             |
| Visitor' Brochure: " Irmo, South Carolina The Gateway to Lake Murray" and Visitor's Related Materials 2,750 @ \$4.08 = \$11,220 x 20% Lexington County portion  | \$2,244.00 |             |
| Postage 815 @ \$2.70 = \$2,200 x 20% Lexington County portion   | \$ 440.00  |             |
| Envelopes 815 @ \$0.27 = \$ 220 x 20% Lexington County portion  | \$ 44.00   |             |
| Advertising and Promotion - Tourism   | \$ 550.00  |             |
| Tourism Welcome Center Facility Rent @ \$800.00 per month (Accommodations tax funds remaining only covered rent costs for the months of July, August, September, October, November and a portion of December) | \$4,222.00 |             |
| <b>Total Expenditures</b>   |            | \$7,500.00  |
| <b>Balance</b>  |            | \$ -0-      |

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## **I. NARRATIVE**

### **A. General Description**

The Greater Irmo Chamber of Commerce and Welcome Center is organized to achieve the objectives of promoting business and community growth and development by: promoting economic programs designed to strengthen and expand the income potential of all businesses within the trade area; promoting programs of civic, social, tourism and cultural nature which are designed to increase the functional and esthetic values of the community; and discovering and correcting abuses which prevent the promotion of business expansion and community growth.

The Greater Irmo Chamber of Commerce and Welcome Center, a non-profit organization acquaints, markets and promotes the communities and businesses in our zip code areas of 29002, 29063, 29210, and 29212. The Chamber and Welcome Center advertises and promotes the Greater Irmo Community as a destination for meetings, conferences, symposiums, exhibitions, trade shows, tournaments, and provide information services to business/corporate, visitors and tourists.

### **Greater Irmo Community Awareness**

The goal of the Greater Irmo Community Awareness project is to promote tourism and enlarge the economic benefits through advertising, promotion, and providing for tourists. The Chamber and Welcome Center will enhance the awareness of the Greater Irmo community throughout South Carolina and the bordering states, therefore attracting tourists and generating overnight stay in Lexington County lodging facilities.

**Strategy:** All campaigns sponsored by the Greater Irmo Chamber of Commerce function in support of each other. The specific focus of this project is to increase the number of tourists visiting the Greater Irmo community and staying in Lexington County lodging facilities during their visit. The Greater Irmo Chamber of Commerce supports the educational efforts of Lexington-Richland School District Five schools. Many people are attracted to the Greater Irmo area as a result of the award-winning schools of Lexington-Richland District Five. These visitors attend various school events as well as a number of the other events held in this area. Often these visits result in their permanent relocation to the Greater Irmo area. The Chamber distributes Lexington-Richland School District Five brochures to all visitors and prospective new residents. During the school year, the Chamber awards the "Teacher of the Month" and "Student of the Month" certificates and medals to deserving recipients. The Chamber highlights the talents of the students in their individual school programs and events. By promoting the students' talents, more visitors are attracted to this area and Lexington-Richland District Five schools, subsequently creating the need for utilization of Lexington County lodging accommodations. Each year the Chamber sponsors scholarships for seniors at both Irmo and Dutch Fork High Schools. The Merlyne Larsen Scholarship Foundation was created to sponsor additional

scholarships to be awarded to deserving high school seniors at Irmo and Dutch Fork High Schools. The Greater Irmo Chamber of Commerce will oversee the production and distribution of the visitors' packets to hotels and restaurants. The packets will include listings of hotels, restaurants, local venues, and community attractions such as Lake Murray, Chapin Theatre, Riverbanks Zoo and Garden, Kroger Center for the Arts, Colonial Center, Columbia Metropolitan Convention Center, Carolina Coliseum, University of South Carolina and the South Carolina State Museum. The Greater Irmo Chamber of Commerce's web site has to be constantly updated to promote and attract tourism to the Greater Irmo Community from South Carolina and other states. The Greater Irmo Chamber of Commerce's facilities has been relocated and expanded in order to meet the increased needs and requests resulting from tourist attendance and tourist inquiries.

The Chamber will promote the involvement and attendance of non-community individuals in the Annual Golf Tournament. The Chamber will market and publicize the Annual Golf Tournament on a statewide basis. The tournament is held at a local golf and country club and materials will be made available that detail the community's attractions and services, visitor information, and a listing of accommodations and restaurants. Brochures, entry forms, and other publications will be distributed statewide to members of the Chambers of Commerce throughout South Carolina and to the South Carolina Parks, Recreation, and Tourism Welcome Centers. The Greater Irmo Chamber of Commerce's *web site* and the Chamber's community moving-message sign will promote tourism by publicizing the Annual Golf Tournament.

The re-design, production, and distribution of the Visitor's Brochure, "Welcome to Irmo, South Carolina" will play a key role in selling the Greater Irmo community as an ideal place to visit, to host business conventions and seminars, to live, to benefit from the excellent schools, and to serve as a great business location. The distribution network for the new Visitor's Brochure will consist of hotels, restaurants, South Carolina Parks, Tourism and Recreation Welcome Centers, Greater Irmo Chamber of Commerce, Chamber's of Commerce in South Carolina and the U.S. Postal Service.

The Greater Irmo Chamber of Commerce maintains a high visibility community moving – message sign in a high traffic area. The traffic count for this community moving- message sign which serves as a community "bulletin board" is approximately 40,000 vehicles per day. The sign is designed for a number of purposes including advertisements and the publicizing of events and attractions of interest to tourists and visitors to the Greater Irmo community. The community moving – message sign communicates information regarding events such as the Golf Tournament, Okra Strut, Town of Irmo Park functions and concerts, Lake Murray events, tournaments, Irmo-Chapin Recreation activities, softball tournaments, and bowling tournaments. The community moving – message sign may display 54,750 spots (messages) per year for community announcement or advertisement.

**Objective:** To increase the number of tourists (families, couples, and individuals) to the Greater Irmo community who attend the festivals and events, therefore generating overnight stay in Lexington County's lodging facilities. The project will promote and highlight the County's historic and cultural venues; recreational facilities and events; and the uniqueness and flavor of the local community.

The festivals and events include:

- **Miss Greater Irmo Pageant**  
The pageant is sponsored by the Greater Irmo Chamber of Commerce and is held annually during the month of September at Irmo Elementary School.
- **Irmo Okra Strut, Dam Run and the Chamber Okra Strut Booth**  
These events are advertised and promoted by the Greater Irmo Chamber of Commerce. The Chamber has a Greater Irmo Chamber of Commerce Okra Strut Booth for distribution of the Visitor's Brochure and related materials. This festival, street dance, parade, road race, and the Chamber Booth are held annually during the month of September.
- **Greater Irmo Chamber of Commerce Oyster Roast and Casino Night at Inglewood Manor**  
This annual event is held during the month of December.
- **Greater Irmo Chamber of Commerce Ambassador of the Year Gala**  
This annual event is held during the month of February at the Radisson Hotel Columbia and Conference Center.
- **Greater Irmo Chamber of Commerce Silent/Live Auction**  
This annual auction is held during the month of November at the Radisson Hotel Columbia and Conference Center or the Columbia Conference Center..
- **Merlyne Larsen Scholarship Foundation Benefit**  
This annual event is sponsored by the Greater Irmo Chamber of Commerce and is held during the month of April.
- **Greater Irmo Chamber of Commerce Golf Tournament**  
The tournament is held annually at a local Golf Club during the month of April.
- **Greater Irmo Chamber of Commerce Summer Picnic Outing**  
This annual event is held during the month of June at Lake Murray.

**B. Benefit to Tourism**

Numerous benefits to tourism will be realized as a result of this project. *First*, advertising and publicity efforts (e.g., visitor brochures, visitor packets, Greater Irmo Chamber of Commerce website, and the Chamber's community moving-message sign) will increase tourists' awareness of the Greater Irmo community, including local festivals and events. *Second*, the Welcome Center will provide a variety of information services to individual tourists and travelers. *Lastly*, hosting annual events will provide opportunities for tourists' and individual travelers' return visits.

**C. Benefit to Community**

The Greater Irmo Community Awareness project represents another important step in increasing tourism, generating overnight stay in Lexington County lodging facilities and revenue for the community's stakeholders by increasing the tax dollars realized by Lexington County and the State of South Carolina. Together we can win, and with your help, we will!

**D. Room Nights**

**Greater Irmo Chamber of Commerce  
Room Nights Projected  
FY 2008-2009**

| <u>Event</u>   | <u>Room Nights Projected</u> |
|--|------------------------------|
| • Welcome Center Website/Walk-ins/Call-ins   | 918                          |
| • Welcome Center and Third Parties Distribution of Community and Visitor Brochures | 485                          |
| • Networking with Lexington-Richland District Five Schools                         | 174                          |
| • Networking with Real Estate Agents   | 151                          |
| • Miss Greater Irmo/Miss Greater Irmo Teen Pageant                                 | 14                           |
| • Networking with Annual Irmo Okra Strut   | 173                          |
| • Chamber Annual Ambassador of the Year Gala                                       | 14                           |
| • Chamber Annual Golf Tournament   | 9                            |
| <b>Total Nights Projected</b>  | <b>1,938</b>                 |

Methodology for projecting total nights: Nights may be tracked by surveys, random sampling questionnaires and records maintained by the Chamber and events records.

**E. Duration of Project:**

Start Date: July 1, 2008

End Date: June 30, 2009

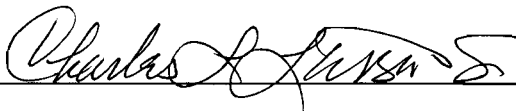
**II. BUDGET**

| <b>Cost of the Project:</b>   |  |  |
|---|--|--|
| <b>Community Awareness Project</b>  | <b>Estimated Total Cost of Project</b> | <b>Total Lexington County Accommodations Tax Funds Requested</b> |
| <i>Visitor's Brochure - "Welcome to Irmo, South Carolina: The Gateway to Lake Murray" and Visitor's Related Materials</i> |  |  |
| Printing 3,300 @ \$4.08   | \$13,464                               | \$2,693  |
| Postage 1,060 @ \$2.70  | \$2,862                                | \$572  |
| Envelopes 1,060 @ \$ .27  | \$286                                  | \$ 57  |
| Advertising and Promotion   | \$500                                  | \$100  |
| <b>Subtotal</b>   | <b>\$17,112</b>                        | <b>\$3,422</b>   |
| Visitor Information Center Facility Rent<br>\$819.40 x 12 months  | \$9,833                                | \$1,967  |
| Advertising and Promotion- Tourism  | \$3,800                                | \$760  |
| Public Relations - Tourism  | \$3,000                                | \$600  |
| Website - Tourism   | \$1,000                                | \$200  |
| Community Moving Message Sign - Tourism   | \$ 400                                 | \$ 80  |
| Operating Visitor Information Welcome Center  | \$31,750                               | \$6,350  |
| <b>Subtotal</b>   | <b>\$49,783</b>                        | <b>\$9,957</b>   |
| <b>TOTAL</b>  | <b>\$66,895</b>                        | <b>\$13,379</b>  |

### III. ATTACHMENTS

- A. **Certificate from The State of South Carolina Secretary of State confirming non-profit status**
- B. **Organization's Funding Sources and Expenditures.**
- C. **Accounting Of How Funds Were Spent FY 2006-2007**
- D. **W-9 Form**
- E. **Vendor Application**
- F. **FY 2006-07 Accommodations Tax Funding Final Report**
- G. **Letters from U. S. Congressman Joe Wilson, Second Congressional District, South Carolina; South Carolina State Senator John Courson; South Carolina State Senator Ronnie W. Cromer, Senate District 18; South Carolina State Representative Chip Huggins, South Carolina District 85 and South Carolina State Representative Nathan Ballentine, South Carolina District 71.**

#### ORGANIZATION SIGNATURE:



Charles L. Larsen, Sr.  
President and CEO  
Greater Irmo Chamber of Commerce

December 21, 2007



County of Lexington  
Accommodations Tax Fund Request

Funding Year ~~2007-2008~~ <sup>2008-2009</sup>

Organization: Lexington County Arts Association (Village Square Theatre)

Address: PO Box 412, Lexington, SC 29071

Village Square Theatre is located at 105 Caughman Rd., Lexington, SC

Project Director: Jackie Brothers, LCAA Board Member

Telephone Number: (H) 996-5794 (W) 939-3182 (C) 518-2879

Address: 113 Bellhaven Lane, Lexington, S.C. 29072

Project Category:

X Tourism, Advertising and Promotion \_\_\_ Tourism Related Expenditures

Request for funds must meet the requirements of Subsection 6-4-10, SC Code of Laws, 1976, as amended.

Estimated Total Cost of Project:

Total Accommodations Tax Funds Requested:

\$22,300

\$11,150

Is the organization for profit \_\_\_ or non-profit X?

County \_\_\_ Municipal \_\_\_ 501(c)(3) X Other \_\_\_

Signature of Project Director Jackie Brothers Date 1-3-08

(Organization must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the year.)

Return completed forms to:

Lexington County Accommodations Tax Advisory Committee c/o Lexington County Council  
212 S. Lake Drive  
Lexington, SC 29072

# 534254

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FUNDING SOURCES

**FUNDING SOURCES**

Organization - Lexington County Arts Association (Village Square Theatre)

| List of Funding Sources           | Actual<br>2005-<br>2006 | Actual<br>2006-<br>2007 | Estimate<br>2007-<br>2008 |
|-----------------------------------|-------------------------|-------------------------|---------------------------|
| Admissions                        | 41,170                  | 64,700                  | 60,000                    |
| Junior Arts Classes               | -1,193                  | -1,540                  | 1,000                     |
| Costume rentals                   | 1,813                   | 1,057                   | 1,000                     |
| George Boozer tribute             | 54                      |                         | 50                        |
| Specialty costumes                | -338                    | 0                       | 0                         |
| Show sponsor                      | 2,500                   | 9,000                   | 10,000                    |
| Advertising income (net of costs) | 419                     |                         | 500                       |
| Memberships                       | 21,784                  | 18,715                  | 20,000                    |
| Donations                         | 302                     | 257                     | 250                       |
| Gala income                       | -583                    | -666                    | 0                         |
| Interest income                   | 1,421                   | 1,442                   | 1,500                     |
| Miscellaneous income              | 73                      | 135                     | 100                       |
| Rental income                     | 3,170                   | 3,240                   | 3,000                     |
| Scholarship fund income           | 6,483                   | 4,651                   | 5,000                     |
| Grants                            | 8,265                   | 7,314                   | 10,000                    |
| Accommodations tax                | 1,000                   | 2,000                   | 5,000                     |
| Golf Tournament                   | 4,094                   | 572                     | 2,000                     |
| Playbill advertising              | 419                     | -1,988                  | 500                       |
| Bilo Boosters                     | 0                       | 119                     | 150                       |
|                                   |                         |                         |                           |
|                                   |                         |                         |                           |
|                                   |                         |                         |                           |
|                                   |                         |                         |                           |
|                                   |                         |                         |                           |
|                                   |                         |                         |                           |
|                                   |                         |                         |                           |
|                                   |                         |                         |                           |
|                                   |                         |                         |                           |
| <b>Total</b>                      | <b>90,853</b>           | <b>109,008</b>          | <b>120,050</b>            |

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## EXPENDITURES

Organization - Lexington County Arts Association (Village Square Theatre)

| List of Expenditures                         | Actual<br>2005-<br>2006 | Actual<br>2006-<br>2007 | Estimate<br>2007-<br>2008 |
|--|-------------------------|-------------------------|---------------------------|
| Advertising                                  | 781                     | 1,094                   | 1,000                     |
| Bank service charges                         | 1,588                   | 1,718                   | 2,000                     |
| Cleaning service                             | 3,000                   | 3,000                   | 3,000                     |
| Dues and subscriptions                       | 428                     | 491                     | 500                       |
| Equipment purchases                          | 0                       | 0                       | 1,000                     |
| Insurance                                    | 10,111                  | 11,073                  | 11,000                    |
| Miscellaneous                                | 55                      | 161                     | 75                        |
| Office expense                               | 17,678                  | 16,562                  | 20,000                    |
| Project expense (Accommodations Advertising) | 0                       | 1685                    | 10,000                    |
| Professional fees                            | 942                     | 940                     | 1,000                     |
| Rent   | 30                      | 0                       | 0                         |
| Repairs and maintenance                      | 4,851                   | 7181                    | 15,000                    |
| Scholarships                                 | 5,000                   | 5,000                   | 5,000                     |
| Communications                               | 1,410                   | 1394                    | 1,500                     |
| Utilities                                    | 2,330                   | 6403                    | 5,000                     |
| Production costs                             | 37,845                  | 55892                   | 40,000                    |
| Funfest                                      | 76                      | 0                       | 0                         |
| Taste of Lexington                           | 385                     | 0                       | 0                         |
| Specialty costumes                           | 338                     | 0                       | 0                         |
| Competition fees                             |                         | 20                      | 0                         |
| Fixed Asset Purchases                        |                         | 1332                    | 1300                      |
|  |                         |                         |                           |
|  |                         |                         |                           |
|  |                         |                         |                           |
|  |                         |                         |                           |
|  |                         |                         |                           |
|  |                         |                         |                           |
|  |                         |                         |                           |
| <b>Total</b>                                 | <b>130,336</b>          | <b>113,946</b>          | <b>117,375</b>            |

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**County of Lexington**  
**Accommodations Tax Fund Request**

Funding Year 2007-2008

**Organization:** Lexington County Arts Association (Village Square Theatre)

**Description of Project:** The Lexington County Arts Association (LCAA) has been a part of the Lexington Community for over twenty years. A vital part of the LCAA is Village Square Theatre (VST), which provides the town and surrounding community one of the few venues for live theater in the area. The theatre produces approximately five live productions annually along and provides a facility for private organizations to stage live arts for the community. Additionally, the theatre sponsors educational opportunities for participants to enjoy arts education classes during the summer months. When funding allows, LCAA plans to expand those into year-round programs.

The LCAA is seeks to take theater in Lexington County to the next level through a series of initiatives designed to promote tourism into the area. An enhanced website was created through last year's project. As a result of this, a complete database has been created from past visitors to the theatre. This information assists with mass e-mailouts to patrons and visitors living throughout South Carolina and in other states, inviting them to performances and informing them of the arts classes and other events.

This year's project would expand advertising in statewide publications, mass media and to tourism-related outlets. This outreach provides vast tourist appeal and has the potential to bring sources of untapped revenue into the county. Since they form the foundation of broader initiative, the previous advertising efforts to the Midlands will continue. They include event posters, mailings and signage.

Additionally, Chamber of Commerce sites throughout the state, local hotels and motels, restaurants and local tourism outlets, and the like will receive printed event information on convenient reference cards. Advertising racks for said cards will be purchased and provided for those businesses. In turn, LCAA would encourage other merchants to place their information at the theater so the theatergoers might be apprised of other local attractions they might enjoy. They could decide to lengthen their stay or plan future trips.

Furthermore, the theater is negotiating partnerships with local restaurants and hotels establishing "dinner and theater" packages or "weekend theater" packages that will lure visitors into the area for dining, theater, hotel, and possibly shopping trips. Advertising in statewide magazines that cater to SC tourism would highlight offerings of arts and cultural events in Lexington County. Through this effort, visitors would be drawn into Lexington where they would also dine, lodge and visit other venues of interest.

101-107

## **Synopsis and Costs of Advertising Projects:**

### 1) Statewide Newspaper Advertisement

Collaborating with South Carolina Press Association LCAA can advertise in

- 81 newspapers (64 weeklies, 17 dailies)
- 4 regions (Upstate, Midlands, Pee Dee, Lowcountry)

Cost \$10,000

4 shows @ \$2500 each

### 2) Rack Cards and Holders

- Card dimensions 4" x 9"
- Acrylic racks have 2" capacity

Cost \$1,600

5000 cards \$800

100 racks @ \$8 each

### 3) "Sandlapper" magazine

- Published quarterly
- Published locally

Cost \$1,400

Annual rate

### 4) "SC Magazine"

- Published bimonthly
- Sister publications also carry Village Square Theatre news

Cost \$1,500

Annual rate

### 5) Radio Advertising

Partnering with Steve FM

- Listener profile proves diversity and homes with children
- Brief commercials
- Web links (provides number of hits)

Cost \$7,800

\$650 monthly

**Benefit to Tourism and the Community:** The Lexington County area is one of the fastest growing communities in South Carolina. While sporting events have long been the major draw to the area with events such as fishing tournaments, college and professional sports, and tennis and softball tournaments, there is an increased longing for something else.

101-108

Cultural events are in high demand in an area that is experiencing tremendous countywide growth. The arts bring into the area a different group of potential visitors. Not only will these guests attend cultural events, but also shop in local businesses, eat in local restaurants, and stay in local hotels. By bringing in a different clientele, Village Square Theater would create an appeal to Lexington. Otherwise, that group of visitors would only be only to larger metropolitan areas such as Columbia, Greenville or Charleston.

The only site featuring arts entertainment in the county is Village Square Theatre. LCAA relishes the opportunity of drawing arts patrons into Lexington County, especially those who have not heretofore ventured to that part of the state. Concerted and concentrated advertising efforts will reach distant and future customers.

In the past year, the Village Square Theater produced five shows. Attendance for these events has been over seven thousand people. Past figures show that approximately one-third of audience members come from outside the Lexington area. Regularly VST attracts visitors from Camden, Charleston, Sumter, Augusta, Rock Hill, and Greenville to our stage performances. Surveys of patrons also reveal that visitors this last year have come from other states including Ohio, Georgia, Florida, North Carolina, California, and beyond.

While some of these attendees were indeed family and friends of actors in the productions, others were visitors to the area who were attracted by new signage, the website, and the poster project. The Lexington County Arts Association would like to create a permanent draw to attract these patrons into our county and extend their stay by creating a different choices and experiences than can be found anywhere else in the county or in the state.

Village Square Theatre, recently recognized by Palmetto Parent as the "Family Friendly Theater" for the second consecutive year, has also generated renewed interest and excitement in LCAA. The theatre continues to provide a family environment for cast, crew, and patrons. With an excellent school system there is an influx of new residents and with such, there is an ever-increasing demand for opportunities for both adults and young people to develop their talents and for an outlet for the performing arts.

The theatre's regular season productions, summer offerings, and Junior Arts Series provide a place where schools, businesses, and the community can work in a collaborative effort to enhance the quality of life for current residents, visitors to our area, and those seeking to relocate to Lexington County. Such successes enable the area to continue to recruit businesses interested in a progressive, multi-faceted community that providing entertainment, education, and cultural enhancement in addition to economic benefits.

**ACCOMODATIONS TAX PROJECT BUDGET FOR FY 06-07**

|                           |           |
|---------------------------|-----------|
| Website design            | \$400     |
| Salary for database input | \$600     |
| Printing of postcards     | \$304.95  |
| Printing of posters       | \$256.80  |
| Mail service prep.        | \$146.74  |
| Postage                   | \$541.43  |
| <br>                      |           |
| Total                     | \$2249.92 |

Accomodations taxes funded \$2000  
LCAA funded \$249.92

*101-110*

## Appendix

|   |                                      |        |
|---|--------------------------------------|--------|
| * | Last year's attendance for all shows | 7612   |
| * | Tourists attendance for all shows    | 2537   |
| * | Economic impact of tourism           | 30,444 |

101-111



**FY 2006-2007 ACCOMODATIONS TAX FUNDING  
FINAL REPORT**

**PROECT INFORMATION:**

Organization Name: Lexington County Arts Association (Village Square Theatre)  
 Project Name: "Broadway in Your Own Backyard" Tourism Enhancement Project  
 Contact Name: Jackie Brothers Phone: 996-5794

**PROJECT COMPLETION:**

Were you able to complete the project as stated in your original application? Partially  
 If no, state any problems you encountered: The original project included website design and structure, paid advertising in statewide publications, printing, etc. With the reduction in funding from that originally requested, only a portion of the initiative could be attained.

**PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g. lessons learned, successes, problems encountered, etc.) A new website was created and is fully functional. A database of past patrons and visitors has been established to promote future shows. Attendance has increased, including from outside the local area, as a result of these efforts.

**PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

|  | 2005-06 | 2006-07 |
|--|---------|---------|
| Total Budget of Event/Project                        | 10,575  | 35,000  |
| Amount Funded by Lexington County Accommodations Tax | 1,000   | 2,000   |
| Amount Funded by Accommodations Tax from all Sources | 1,000   | 2,000   |
| Total Attendance                                     | 6,558   | 7,612   |
| Total Tourists*                                      | 2,186   | 2,537   |

\*Tourists are generally defined as those who travel at least 50 miles to attend; however, the Committee considers every project/event on a case-by-case basis.

**METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): Old methods relied on verbal feedback to determine tourist attendance so above numbers were estimates. We have now instituted a written "ballot" for each attendee to complete at the performance. It will generate zip code information to accurately account for each attendee.

**PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using Lexington County Accommodations Tax funds for FY 06-07.

**ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

MARTHA WINDSOR  
Name

BUSINESS MANAGER  
Title

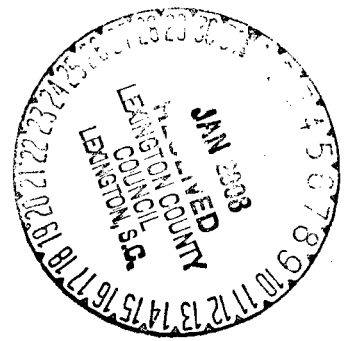
Martha Windsor  
Signature

3 January 2008  
Date

101-112

County of Lexington  
Accommodations Tax Fund Request

Funding Year 2008-2009



Organization South Carolina State Museum

Address P.O. Box 100107, Columbia, S.C. 29202

Project Director Tut Underwood Telephone (803) 898-4948

Address P.O. Box 100107, Columbia, S.C. 29202

Project Category (check one):

Tourism, Advertising and Promotion:  Tourism Related Expenditures:

Request for funds must meet the requirements of Subsection 6-4-10, SC Code of Laws, 1976, as amended.

Estimated Total Cost of Project: \$ 93,530 Total Accommodations Tax Funds Requested: \$ 9,350

Is the organization for profit \_\_\_\_\_ or non-profit X ?

County \_\_\_\_\_ Municipal \_\_\_\_\_ 501(c)(3)  
Other State

TUT UNDERWOOD \_\_\_\_\_ 12/17/07  
Signature \_\_\_\_\_ Project \_\_\_\_\_ Director  
Date \_\_\_\_\_

(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year, W-9 form and Vendor Application.)

101-113

Return completed form to: Lexington County Accommodations Tax Advisory Committee  
c/o Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072

**FUNDING SOURCES**

**Organization** South Carolina State Museum

| List of Funding Sources     | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|-----------------------------|---------------------|----------------------|------------------------|
| Lexington County    A - Tax |                     |                      | 9,350                  |
| Richland County    A - Tax  |                     |                      | 14,025                 |
| Richland County    H - Tax  |                     |                      | 14,025                 |
| City of Columbia    A - Tax |                     |                      | 18,700                 |
| State of S.C.               |                     |                      | 37,430                 |
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## EXPENDITURES

Organization South Carolina State Museum

| List of Expenditures                 | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|--------------------------------------|---------------------|----------------------|------------------------|
| Print Advertising                    |                     |                      | 17,200                 |
| Billboard Printing-poster size (120) |                     |                      | 12,450                 |
| Billboard Printing-vinyl (5)         |                     |                      | 6,788                  |
| Billboard Posting-poster             |                     |                      | 15,000                 |
| Billboard Posting-vinyl              |                     |                      | 1,500                  |
| Signage-street entry sign            |                     |                      | 680                    |
| Banners-street poles (30)            |                     |                      | 1,950                  |
| Bookmarks-printing (30,000)          |                     |                      | 2,500                  |
| Spring break-print                   |                     |                      | 10,462                 |
| TV-spring break                      |                     |                      | 25,000                 |
|                                      |                     |                      |                        |
| <b>TOTAL</b>                         |                     |                      | <b>93,530</b>          |
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| <i>101-115</i>                       |                     |                      |                        |

**FY 2006-07 ACCOMMODATIONS TAX FUNDING  
FINAL REPORT**

**PROJECT INFORMATION:**

Organization Name: S.C. State Museum  
 Project Name: Promotional brochures production  
 Contact Name: Tut Underwood  
 Phone: (803) 898-4948

**PROJECT COMPLETION:**

Were you able to complete the project as stated in your original application? No  
 If no, state any problems you encountered: With only \$1000 granted of \$8000 requested, we were unable to produce the planned brochure. However, we reallocated the funds to purchase advertising to make the best use possible of what we were granted.

**PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

|  | 2005-06 | 2006-07 |
|--|---------|---------|
| Total Budget of Event/Project                        | N.A.    | \$8,000 |
| Amount Funded by Lexington County Accommodations Tax | -       | \$1,000 |
| Amount Funded by Accommodations Tax from all Sources | N.A.    | \$1,000 |
| Total Attendance                                     | N.A.    | 141,202 |
| Total Tourists*                                      |         | 73,934  |

\*Tourists are generally defined as those who travel at least 50 miles to attend; however, the Committee considers every project/event on a case by case basis.

**METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): Zip codes collected when admission is purchased.

**PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using Lexington County Accommodations Tax funds for FY 06-07.

**ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Name \_\_\_\_\_ Title 101-116

Jan. 4, 2008

**A. Description of Project.**

The South Carolina State Museum, the largest and most comprehensive museum in the state, is motivated to attract visitors to increase tourism dollars spent in the Columbia metro area. To accomplish this in FY 2008-09, the State Museum plans to heavily promote its upcoming "blockbuster" exhibit Hollywood Comes to South Carolina: A Century of Filmmaking in the Palmetto State, which will run through Oct. 19, 2008. Americans love to go to the movies, and many films, both large and small, have been made wholly or partially in South Carolina. This major exhibit will feature props, costumes, equipment, posters and clips from a number of famous motion pictures such as "The Big Chill," "Death Sentence," "The Hunley," "Chiefs," "The Patriot," "Something to Talk About" and many more. The Museum anticipates that this exhibit and others will be of high interest both to individual tourists and to tour groups.

For 2008-09, Lexington County accommodations tax funds, if granted, will be used to purchase advertising to promote the exhibit and draw visitors statewide. A marketing campaign has been developed, and funding from Lexington County will augment this campaign, helping it to go further and reach more people, thus bringing more tourists to the Museum and the entire area, including Lexington County.

101-117

**B. Benefit to Tourism**

The key to tourism is “getting the word out” to attract guests. The promotional ads we propose will give future tourists a favorable impression of our area by providing information on this fascinating aspect of American culture that pertains directly to South Carolina – the many motion pictures which have been made in our state. Tourists drawn by the marketing campaign will enjoy the many cultural, recreational and dining opportunities while in the Midlands. Some will stay in hotels/motels in Lexington County, some will eat at Lexington County restaurants, while others will buy gasoline or shop for other items. Once here, the attractions of Lexington County and the State Museum will be increased in the eyes of these visitors and of anyone with whom they share their experiences. This will result in return visits from many of these people, as well as visits from their friends and families. The tourism industry will benefit from the money these guests spend on food, gasoline, lodging and shopping.

**C. Benefit to Community**

Each dollar spent on tourism turns over seven times in the community in which it is spent. The money spent by many State Museum guests will go to area hotels, attractions, gas stations, restaurants and stores, many of which will be in Lexington County. All these entities pay taxes on their increased income, some of which will go to the county, and they also will trade with other businesses in the county for their various needs. Thus, the money spent by these guests will both benefit the county’s businesses directly, and will then be re-spent by the receiving businesses, thus further benefiting the community and generating more tax revenues.

**D. Audit of how funds were used in prior fiscal year:**

Not applicable. The State Museum was allocated no funding in 2007-08.

101-118

County of Lexington  
Accommodations Tax Fund Request

Funding Year 2008-2009



Organization Greater Columbia Civil War Alliance

Address 1717 Gervais Street, Columbia, SC 29201

Project Director Frank Knapp Telephone 803-217-0071

Address 1717 Gervais Street, Columbia, SC 29201

Project Category (check one):

Tourism, Advertising and Promotion:  Tourism Related Expenditures:

Request for funds must meet the requirements of Subsection 6-4-10, SC Code of Laws, 1976, as amended.

Estimated Total Cost of Project: \$ 13,500 Total Accommodations Tax Funds Requested: \$ 1500

Is the organization for profit \_\_\_\_\_ or non-profit  ?

County \_\_\_\_\_ Municipal \_\_\_\_\_ 501(c)(3)  
Other

Frank Knapp  
Signature \_\_\_\_\_ of \_\_\_\_\_ Project \_\_\_\_\_ Director \_\_\_\_\_  
Date

(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year, W-9 form and Vendor Application.)

Return completed form to: Lexington County Accommodations Tax Advisory Committee  
c/o Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072  
101-119



## FUNDING SOURCES

Organization Greater Columbia Civil War Alliance

| List of Funding Sources                           | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|---|---------------------|----------------------|------------------------|
| Lexington County Accomodations Tax                | n/a                 | \$1500               | \$1500                 |
| Columbia City Council Hospitality <sup>Fund</sup> | \$4600              | \$4000               | \$4000                 |
| Cultural Council Grant                            | \$1000              | n/a                  | \$1000                 |
| Ticket sales (ball, bus tours, vendors' fees)     | \$3050              | \$6200               | \$7000                 |
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### EXPENDITURES

Organization Greater Columbia Civil War Alliance

| List of Expenditures        | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|-----------------------------|---------------------|----------------------|------------------------|
| Museum rental (ball & expo) | \$1500              | \$1500               | \$1500                 |
| Band fee                    | \$1200              | \$1500               | \$1500                 |
| Bus rental                  | \$650               | \$1400               | \$1400                 |
| Advertising                 | \$4800              | \$6500               | \$8000                 |
| Decorations/refreshments    | \$300               | \$600                | \$800                  |
| Tables/chairs               | \$200               | \$200                | \$300                  |
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**Description of “Columbia’s Longest Days” event, including its benefit to tourism and the community:**

“Columbia’s Longest Days: February 1865” is a two-day event commemorating General Sherman’s march to and burning of Columbia, S.C. The event consists of a Grand Ball, a re-enactment of the firing on the State House, historic bus tours and a Civil War Expo. The Grand Ball features period music and dance calling. The re-enactment of the firing on the State House involves re-enactors using four period cannons to replicate Sherman’s troops firing cannons on Columbia and the State House on February 16, 1865.

There are two bus tours, a Congaree Creek tour and a Sherman’s Left Wing tour. The Congaree Creek tour is a three-hour bus tour that retraces the steps of General Sherman’s troops through Lexington County as they approached and entered Columbia from February 15-17, 1865. Sherman’s Left Wing bus tour traces the route of the Left Wing of General Sherman’s Army as it marched through central Lexington County in February 1865. The Civil War Expo, a full day of activities, features Civil War artifacts on display from museums and private collectors and a living history portion featuring hobbies and crafts of the time period. A symposium will take place the afternoon of the expo and will feature five different speakers and topics.

By commemorating these historic events with educational and entertaining activities, residents of Richland and Lexington Counties and visitors to the area will be able to better understand and appreciate the significance of these historical events. Furthermore, “Columbia’s Longest Days” benefits the economy and tourism by developing an identity for the Lexington and Richland Counties area as historically significant.

The events associated with “Columbia’s Longest Days” bring in tourists from around the country. The Sherman’s Left Wing Bus Tour held in November 2007, which will be held again as part of “Columbia’s Longest Days” 2008 event, drew a crowd of 44 people, some of which traveled from as far as Atlanta, Charlotte and Charleston to participate in the tour.

Last year’s “Columbia’s Longest Days” event drew a crowd of nearly 1200 people. 15 percent of attendees came from out-of-state, including people from as far away as Connecticut, Maine, Massachusetts, Michigan, Ohio, Oregon and Pennsylvania. There were also tourists in attendance who are from outside of the US, including tourists from Canada and France. Another 63 percent of attendees were from counties other than Lexington County. Only 22 percent of attendees were actually Lexington County residents. By bringing in tourists who are not from Lexington County or nearby, especially considering that the event takes place over a two-day period, it is likely that Lexington County will benefit economically from these tourists spending money at hotels, restaurants and other businesses.

Through advertisement made possible in part by the Lexington County Accommodations Tax Fund, more people will be made aware of and attend the event.

# Lexington County Chronicle and The Dispatch News

Thursday, October 18, 2007

## Bus tour to follow Sherman's march

The Greater Columbia Civil War Alliance will host the first ever bus tour of the Left Wing of General Sherman's army on Sat. Nov. 17.

Leaving from the Cayce Historical Museum at 10 a.m., this three-hour tour will provide, according to tour planners, a unique opportunity to learn about a seldom-acknowledged part of Civil War history by tracing the route of the Left Wing of Sherman's army as it marched through central Lexington County in February of 1865.

The tour will first head to the southern boundary of Lexington County, where the Union army entered the District. Touring skirmish sites along the North Edisto River, stops will be made at Jeff

coat's, Horsey's and Gunter's Bridges, where dismounted Confederate cavalry and artillery disputed the Union army's crossing the river.

The tour will then make its way to Pelion to visit camp sites of the Union army and many skirmish sites, including those near Edmund community, along Old Orangeburg Road, around Congaree Creek near Red Bank, and at Two League Crossroads.

Narrated by Dean Hunt, a history teacher and author of a soon-to-be-published book on Sherman's Left Wing, this will be an informative tour, aiming to educate people about the role of the Union army's activities in and around Lexington County.

Tickets are \$20 per person

and can be purchased through the Greater Columbia Civil War Alliance.

For more information, call 217-0071 or e-mail [gccwa@knappagency.com](mailto:gccwa@knappagency.com).

101-123

# Lexington County Chronicle and The Dispatch News

Thursday, November 29, 2007

## Greater Columbia Civil War Alliance bus tour named a success

When the Greater Columbia Civil War Alliance sponsored its first ever bus tour earlier this month, tour participants came away "better informed and more excited" about the Left Wing of General Sherman's army that crossed through central Lexington County in February of 1865.

Forty-five history buffs joined Dean Hunt, who narrated the tour, tour participants came across the Palmetto State and even from

Atlanta.

Leaving from the Cayce Historical Museum, the three-hour bus tour visited several skirmish sites in Lexington County, including three sites on the North Edisto River as well as locations in the Pelion and Edmund areas.

Liz Jenkins of the Alliance told the Chronicle that the tour also visited a skirmish site on Congaree Creek near Red Bank where 50 dismounted Confederate caval-

ry members burned the bridge and chopped down trees in the road to slow the Federal advance.

She said that Dean's narration and readings from the war's Official Records made the tour a unique and informative experience as tour members learned about the significant role Lexington County played during that time.

Because of the success of this event another tour will be held again on Feb. 16,

2008 as part of the Greater Columbia Civil War Alliance's annual "Columbia's Longest Days: February 1865," which commemorates General Sherman's march to and the burning of Columbia, S.C.

For more information about bus tours or other events associated with "Columbia's Longest Days" contact Liz Jenkins at gccwa@knappagency.com or 803-217-0071. You may also visit our Web site at [www.columbiaslongestdays.com](http://www.columbiaslongestdays.com).

101-124

**County of Lexington  
Accommodations Tax Fund Request**

**Funding Year 2008-2008**

Organization THE MIDLANDS GOLF COURSE OWNER ASSOCIATION

Address P.O. Box 1923 - IRMO, SC 29063

Project Director STEVE SHIELDS Telephone (803) 530-1359

Address 415 CRESSFELL RD, - IRMO, SC 29063

Project Category (check one):

Tourism, Advertising and Promotion:

Tourism Related Expenditures:

**Request for funds must meet the requirements of Subsection 6-4-10, SC Code of Laws, 1976, as amended.**

Estimated Total Cost of Project:

Total Accommodations Tax Funds Requested:

\$ 52,300.<sup>00</sup>

\$ 10,000.<sup>00</sup>

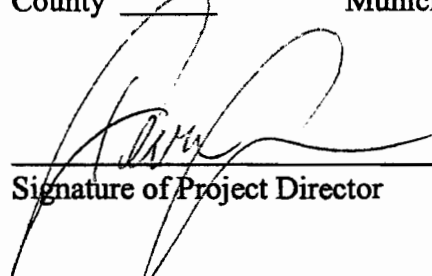
Is the organization for profit \_\_\_ or non-profit  ?

County \_\_\_\_\_

Municipal \_\_\_\_\_

501(c)(3) \_\_\_\_\_

Other STATE

  
\_\_\_\_\_  
Signature of Project Director

JAN. 3, 2008  
\_\_\_\_\_  
Date

**(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year.)**

Return completed form to: Lexington County Accommodations Tax Advisory Committee  
c/o Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072

101-125

EXPENDITURES SOURCES

Organization THE MIDLANDS GOLF COURSE OWNER ASSOCIATION

| List of Funding Sources    | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|----------------------------|---------------------|----------------------|------------------------|
| GOLF SHOWS                 |                     |                      |                        |
| • CINCINNATI, OH JAN       | 2,000               |                      | 2,500                  |
| • COLUMBUS, OH JAN         | 2,000               | 2,500                | 2,500                  |
| • CLEVELAND, OH FEB        | 2,000               | 2,500                | 2,500                  |
| • PITTSBURGH, PA MARCH     | 2,000               | 2,500                | 2,500                  |
| PUBLICATIONS               |                     |                      |                        |
| • OHIO GOLF & TRAVEL GUIDE | 3,200               | 3,200                | 3,200                  |
| • GOLF DIGEST              |                     |                      | 3,600                  |
| • GOLF STYLES OF OHIO      |                     |                      | 2,200                  |
| • CANADA PGA GOLF          |                     |                      | 4,000                  |
| • BROCHURES                | 2,200               | 2,200                | 2,200                  |
| DIRECT MAIL/POSTAGE        | 1,200               | 1,300                | 1,500                  |
| BANK FEES                  | 3,500               | 3,700                | 3,800                  |
| INTERNET                   | 1,000               | 1,500                | 1,500                  |
| MISC                       | 1,000               | 1,500                | 1,500                  |
| PROFESSIONAL FEES          | 18,800              | 18,800               | 18,900                 |
|                            | <u>38,900</u>       | <u>39,700</u>        | <u>52,300</u>          |

# FUNDING

Organization THE MIDLANDS GOLF COURSE OWNER ASSOCIATION

| List of Expenditures               | Actual<br>2005-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|------------------------------------|---------------------|----------------------|------------------------|
| GOLF PACKAGE COMMISSIONS           | 21,000              | 22,000               | 23,000                 |
| THE COLUMBIA PASSPORT BOOK (MBCOA) | 10,000              | 10,000               | 10,000                 |
| MARKETING/PROMOTION PARTNERS       |                     |                      |                        |
| • GOLF COURSE                      | 3,500               | 2,500                | 3,500                  |
| • HOTEL                            | 1,000               | 1,000                | 1,000                  |
| SC PRG MATCHING FUNDS              | 10,000              | 11,000               | 11,000                 |
|                                    |                     |                      |                        |
|                                    |                     |                      |                        |
|                                    | 45,500              | 46,500               | 48,500                 |
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**County of Lexington  
Accommodations Tax Fund Request**

**Funding Year 2008-2009**

Organization LAKE MURRAY TRIATHLON

Address 31 BOARDWALK LN., LEXINGTON, SC 29072

Project Director Telephone LESLIE POUJOL BROWN (803) 960-9970

Address (SAME AS ABOVE)

Project Category (check one):

- Tourism, Advertising and Promotion: Expenditures:  Tourism Related Expenditures:

(NOTE: \$1000 will go to printing promotional materials + promotion)

**Request for funds must meet the requirements of Subsection 6-4-10, SC Code of Laws, 1976, as amended.**

Estimated Total Cost of Project:

Total Accommodations Tax Funds Requested:

\$ 24,045.<sup>00</sup>

\$ 2,000.=

Is the organization for profit  or non-profit  ?

County Lex  
Other \_\_\_\_\_

Municipal \_\_\_\_\_

501(c)(3)

[Signature]  
Signature  
Date

01/02/08

of

Project

Director

**(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year, W-9 form and Vendor Application.)**

Return completed form to: Lexington County Accommodations Tax Advisory Committee  
c/o Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072 101-128

## EXPENDITURES

### ORGANIZATION: LAKE MURRAY TRIATHLON 2008

| LIST OF EXPENDITURES                                      | PAST 2006          | PAST 2007          | ESTIMATED 2008     |
|---|--------------------|--------------------|--------------------|
| <i>Cash Donations:</i>                                    |                    |                    |                    |
| <b>National Center for Missing and Exploited Children</b> |                    | 500.00             | 500.00             |
| <b>Leukemia Society</b>                                   | 100.00             | 150.00             | 150.00             |
| <b>Boy's Scouts Troop 411 (Chapin)</b>                    | 100.00             | 200.00             | 200.00             |
| <b>Special Olympics</b>                                   | 1600.00            |                    |                    |
| <b>TOTAL DONATIONS</b>                                    | <b>1800.00</b>     | <b>850.00</b>      | <b>850.00</b>      |
| <b>USA Triathlon-sanctioning</b>                          | 350.00             | 400.00             | 400.00             |
| <b>Set-Up Inc. - Management fee</b>                       | 7000.00            | 9500.00            | 10,500.00          |
| <b>Set-Up Inc. - Initial fee</b>                          | 350.00             | 500.00             | 500.00             |
| <b>Palmetto Triathlon Series fee</b>                      | 750.00             | 750.00             | 750.00             |
| <b>Kayak Rental from Canoeing for kids</b>                | 175.00             | 250.00             | 250.00             |
| <b>3000 Brochures - Sponsored</b>                         | 0.00               | 500.00             | 600.00*            |
| <b>Awards</b>   | 834.00             | 2500.00            | 2,200.00           |
| <b>Cash Awards</b>  | 0.00               | 600.00             | 1000.00*           |
| <b>Fruit for Post-race lunch</b>                          | 40.00              | 60.00              | 80.00              |
| <b>Clear Mountain water</b>                               | <i>Sponsored</i>   | <i>Sponsored</i>   | <i>Sponsored</i>   |
| <b>SAMS Snacks and cokes</b>                              | 224.22             | 250.00             | 280.00             |
| <b>Ice</b>  | 47.24              | 60.00              | 80.00              |
| <b>USAT Marshals</b>                                      | 406.16             | 250.00             | 400.00             |
| <b>Lexington/Newberry Police Dept.</b>                    | 135.00             | 175.00             | 200.00             |
| <b>Dreher Island Park-entrance fees</b>                   | 800.00             | 800.00             | 1,000.00           |
| <b>Hotel for Set-up crew</b>                              | 175.00             | 200.00             | 250.00             |
| <b>T-shirts</b>   | 2207.45            | 2200.00            | 2800.00*           |
| <b>Moe's Post race lunch</b>                              | 600.00             | <i>Sponsored</i>   | <i>Sponsored</i>   |
| <b>Dillard's-trophy engraving</b>                         | 150.00             | 100.00             | 200.00             |
| <b>Southern Signatures signs</b>                          | 0.00               | 100.00             | 200.00             |
| <b>Porta Toilets</b>                                      | 351.21             | 420.00             | 420.00             |
| <b>Large tent rental</b>                                  | 369.94             | 750.00             | N/A                |
| <b>Kinko's Posters - for promotion</b>                    | 105.05             | 300.00             | 85.00              |
| <b>Outdoor carpet for transition area</b>                 | 0.00               | 0.00               | 1,500.00           |
| <b>Direct Mail Advertisement</b>                          | 0.00               | 0.00               | 400.00             |
| <b>Race Director Assistant Fee</b>                        | 0.00               | 500.00             | 500.00             |
| <b>Race Director Fee</b>                                  | 2000.00            | 2500.00            | 2,500.00           |
| <b>Misc. unexpected expenses</b>                          | 0.00               | 350.00             | 500.00             |
| <b>TOTAL EXPENSES</b>                                     | <b>\$18,870.27</b> | <b>\$24,015.00</b> | <b>\$24,045.00</b> |

\* PARTIALLY SPONSORED EXPENSE

101-129



# LAKE MURRAY TRIATHLON



Lexington Co. Accommodations  
Tax Advisory Committee  
212 South Lake Dr.  
Lexington, SC 29072

## **Brief History and Description of the Lake Murray Triathlon:**

The Lake Murray Triathlon will reach its eighth year of existence in 2008, and is scheduled for May 18th for this year. Our triathlon consists of a 750 meter swim on Lake Murray, 16 mile bike portion on quiet country roads of Lexington and Newberry counties, and a 5km run inside Dreher Island State Park. This distance is known commonly as a *Sprint Triathlon*, and we have grown to be the largest Sprint Triathlon in the State of South Carolina. We would like to keep this privileged position, by attracting 600 athletes in the year 2008, plus visitors, friends, and family to make a crowd of about 800 people on race day.

## **Who are the organizers/owners:**

We are working class people with our own full-time jobs. Triathlon is our hobby, and passion; and though we put a lot of time and work into our event, it by no means is our way of making a living. We have for 8 years risked our own money, used our credit cards to get the project funded before the registrations start arriving. We believe in the value we bring to the Lexington area hotel/restaurant businesses, which has prompted us to apply for your funding for the third year in a row.

## **Challenges in 2007, 2008, and the near future:**

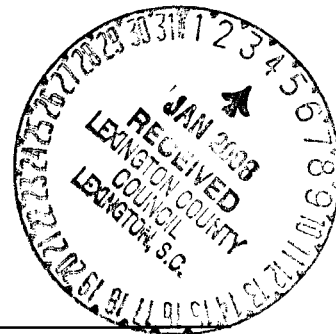
- With the rising cost of gasoline, and inflation; 2007 observed some losses in our income statement. We hope to find enough funding for 2008 in order to keep this from happening again, and keep producing one of South Carolina's favorite races.
- In addition, a SECOND race is being formed in Columbia, which will compete directly with our race unless we can keep the HIGHEST standard of production in our event. It will be produced in June in the North-East side of Columbia. That event already has better local support, than we have found in Lexington.
- We are committed to continue producing our race, however we believe that the local government should be involved with the events we produce. We strive for an environment of cooperation between the communities we serve and help with events of these nature. It is in the spirit of mutual help that events grow into successful, and great events. It is very difficult to compete against better funded races in other cities, while maintaining a high level of quality without the proper funding.

**Our vision and purpose:** We strive to produce the best triathlon in the State of South Carolina. We are the leaders in our state in quality of production, cash prizes, and other details. We promote our event by emphasizing the beauty, and safety of our cities, lakes, and roads. All in order to improve people's quality of life, and promote a healthy life style.

101-131

County of Lexington  
Accommodations Tax Fund Request

Funding Year 2008-2009



Organization Palmetto Outdoor

Address PO Box 2921 West Columbia S.C. 29171

Project Director Michael Mayo Telephone 803-360-4697

Address 731 Meeting St. West Columbia S.C. 29169

Project Category (check one):

Tourism, Advertising and Promotion:  Tourism Related Expenditures:

Request for funds must meet the requirements of Subsection 6-4-10, SC Code of Laws, 1976, as amended.

Estimated Total Cost of Project: \$ 5,000 Total Accommodations Tax Funds Requested: \$ 5,000

Is the organization for profit  or non-profit  ?

County \_\_\_\_\_ Municipal \_\_\_\_\_ 501(c)(3)  
Other \_\_\_\_\_

Michael D Mayo of 1-4-2008 Project Michael D. Mayo Director  
Signature Date

(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year, W-9 form and Vendor Application.)

Return completed form to: Lexington County Accommodations Tax Advisory Committee  
c/o Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072

101-132



**County of Lexington  
Accommodations Tax Fund Request**

**Funding Year 2008-2009**



**Organization:** Access Leisure  
**Address:** 1815 Gervais Street, Suite B, Columbia, SC 29201  
**Project Director:** Cynthia Legette Davis **Telephone:** 803-931-8078  
**Address:** 90 Hunters Pond Drive, Columbia, SC 29229

Project Category (check one):

Tourism, Advertising and Promotion       Tourism-Related Expenditures

**Request for funds must meet the requirements of Subsection 6-4-10, SC Code of Laws, 1976, as amended.**

|                                  |   |
|----------------------------------|---|
| Estimated Total Cost of Project: | Total Accommodations Tax Funds Requested: |
| \$ <u>\$10,000</u>               | <u>\$10,000</u>                           |

Is the organization for profit  or non-profit  ?

County \_\_\_\_\_ Municipal  501 (C)(3)  Other \_\_\_\_\_

**Project Name:**

Customized Online Calendar of Events for Lexington County

**GENERAL DESCRIPTION OF PROJECT:**

Access Leisure is seeking Accommodations Tax funding to help the County of Lexington increase visibility and attract visitors through a customized calendar of events website. This website would be designed to augment and interface with the County of Lexington's existing website so that it would appear to the user to be a part Lexington County's website.

This calendar of events website would be powered by Leisurefun.net with a unique domain name for Lexington County and would function as a standalone site. It would include events that occur in Lexington County and in the Columbia area. Lexington County's events will include those offered by the the County of Lexington, parks and community organizations that are open to the general public. Additional events from the Columbia area will also include theatre, dance, sports, concerts, festivals, parades, children's events, art exhibitions, etc. This website will enable the user to access more than 800 events taking place in and near Lexington County on a regular basis.

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Visitors to the site would be able to search for events by date, category, keyword and/or location. Users will also be able to add events to the site that will be screened by Leisure Fun before being posted live to the site.

A list of Lexington County hotels and other tourism-related businesses will also be provided on the site. Space could be provided on the website to allow local businesses to advertise or for Lexington County to provide county-sponsored promotions. The site could also provide an option for users to book travel online.

In addition, this customized website will include descriptions and links to Lexington County and Columbia area attractions and cultural venues and organizations. Events and a link for Lexington County will also be provided on the Leisure Fun website.

Site content will be managed and updated weekly by Leisure Fun with events information. Website programming and development will be managed by Amaker Interactive in conjunction with Leisure Fun. To increase usage of the site, Leisure Fun will also help the Lexington County with search engine placement and other online marketing strategies as needed.

**BENEFIT TO TOURISM:**

This project will benefit tourism by widely marketing Lexington County and Columbia-area events and attractions year-round online. As tourists are made more aware of Lexington County and its events and hotels through this customized website, they will be more likely to visit Lexington County. As they attend the events listed on the website, the local tourism economy will be stimulated as money is spent on the events and on tourism-related businesses such as hotels, restaurants and retail shops.

**BENEFIT TO COMMUNITY:**

This project will benefit the community by serving as a centralized resource visitors and residents can use for comprehensive information on the many leisure events and attractions occurring in and near Lexington County. Also, there will be no charge for organizations to list their events and attractions on the website.

Cynthia L. Davis  
Signature of Project Director

January 2, 2008  
Date

**(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year, W-9 form and Vendor Application.)**

Return completed form to: Lexington County Accommodations Tax Advisory Committee  
c/o Lexington County Council  
212 South Lake Drive  
Lexington, SC 29072

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## FUNDING SOURCES

**Organization:** Access Leisure

| List of Funding Sources               | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|---------------------------------------|---------------------|----------------------|------------------------|
| City of Columbia                      | \$23,000            | \$20,000             | \$25,000               |
| Columbia Convention & Visitors Bureau | \$75,000            | 0                    | 0                      |
| Richland County                       | \$10,000            | \$10,000             | \$10,000               |
| Richland/Lexington Cultural Council   | \$1,000             | 0                    | 0                      |
| Lexington County                      | 0                   | 0                    | \$10,000               |
| SC Parks, Recreation & Tourism        | \$42,000            | \$45,000             | \$50,000               |
| Advertising Sales & Sponsorships      | \$29,000            | \$30,000             | \$35,000               |
| Town of Springdale                    | 0                   | \$2,500              | \$2,500                |
| City of Forest Acres                  | 0                   | \$3,500              | \$3,500                |
| SC Competitive Grants Committee       | 0                   | 0                    | \$50,000               |
|                                       |                     |                      |                        |
|                                       |                     |                      |                        |
| <b>Total</b>                          | <b>\$180,000</b>    | <b>\$111,000</b>     | <b>186,000</b>         |

## EXPENDITURES

**Organization:** Access Leisure

| List of Expenditures     | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|--------------------------|---------------------|----------------------|------------------------|
| Printing                 | \$66,000            | 20,000               | \$5,000                |
| Graphic Design           | \$16,000            | 8,000                | \$4,000                |
| Editorial                | \$16,000            | 16,000               | \$50,000               |
| Storage and Distribution | \$10,000            | \$5,000              | 0                      |
| Commissions              | \$6,000             | \$4,500              | \$5,000                |
| Management               | \$25,000            | \$25,000             | \$30,000               |
| Marketing                | \$5,000             | \$5,000              | \$35,000               |
| Photography              | \$5,000             | \$2,000              | \$1,000                |
| Postage/shipping         | \$4,000             | \$2,000              | \$1,000                |
| Supplies/overhead        | \$15,000            | \$10,000             | \$10,000               |
| Website development      | \$12,000            | \$13,500             | \$45,000               |
|                          |                     |                      |                        |
|                          |                     |                      |                        |
| <b>Total</b>             | <b>\$180,000</b>    | <b>\$111,000</b>     | <b>\$186,000</b>       |

**County of Lexington  
Accommodations Tax Fund Request  
Funding Year 2008-2009**



Organization Irmo Chapin Recreation Commission  
Address 5605 Bush River Rd., Columbia, SC 29212  
Project Director Elizabeth Taylor Telephone 803-772-1228  
Address 5605 Bush River Road, Columbia, SC 29212

Project Category (check one):

X Tourism, Advertising and Promotion:       Tourism Related Expenditures:  
Radio, Television, Newspaper & Billboard Advertising

**Request for funds must meet the requirements of Subsection 6-4-10, SC Code of Laws, 1976, as amended.**

Estimated Total Costs of Project:      Total Accommodations Tax Funds Requested:  
\$ 50,000      \$ 10,000

Is the organization for profit \_\_\_\_\_ or non-profit  ?  
County \_\_\_\_\_ Municipal \_\_\_\_\_ 501(c)(3) \_\_\_\_\_ Other Special Purpose District

Elizabeth S. Taylor      1-4-2008  
Signature of Project Director      Date

**(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year, W-9 form and Vendor Application.)**

Return completed form to: Lexington County Accommodations Tax Advisory Committee  
c/o Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072

*101-137*

**Project:** *unearth, a celebration of naturally inspired art*  
**Location:** Saluda Shoals Park  
**Hosted by:** Irmo Chapin Recreation Commission & Saluda Shoals Foundation

### **Project Description**

Last year, 25 artists and representatives from art organizations came together to exchange ideas and create a new, innovative art event for Saluda Shoals Park – an outdoor event showcasing visual, performing and literary art. The event is not a typical festival, but a platform to present the creative process. Originally named *Through the Eyes of Art*, the 2008 event has been renamed *unearth, a celebration of naturally inspired art*.

*unearth, a celebration of naturally inspired art*, is an annual art event at Saluda Shoals Park that provides individuals and families the opportunity to experience a variety of artistic mediums and gain insight from artists on how the creative process works. In October 2007, the Park became both a stage and inspiration for **35** of the Midlands most talented artists. **More than 400 people** wandered into the world of dancers, painters, musicians and actors interpreting the beauty of Nature's art along the riverfront trails. Visitors observed and took part in art demonstrations, poetry readings and musical/dance presentations.

Additionally, **45 students** attended the event and received grade appropriate lesson plans and a sketchbook to document their experience. Literary art students wrote and recited poetry while visual art students created a variety of sculptures using natural materials found along the trails. *unearth* fulfills one component of the park's mission of providing cultural opportunities for the community.

*unearth 2008* will expand the one-day event to occur over a three-day weekend. Plans include:

- A two week "artists in residency" program featuring the creation of an outdoor sculpture by a nationally known artist. This sculpture will be unveiled during weekend events.
- Expanded student activities incorporating a collaborative project with the artist in residence; the sketchbook lesson plan activity; and the opportunity to create a piece of art to be unveiled during the weekend event.
- A day showcasing established artists and performing groups selected through a juried competition.
- A workshop cosponsored by the Musicians & Songwriters Guild of South Carolina for performing artists from across the state.

*unearth* Planning Team Participants include: Local artists; Columbia College Dance Company; Cultural Council of Richland & Lexington Counties; Nickelodeon Theater; Sandlapper Magazine; SC Arts Commission; Musicians & Songwriters Guild of SC; SC State Museum; Seven Oaks & Crooked Creek Art Leagues; City of Sumter, ICRC Staff and Saluda Shoals Foundation Board members.

### **Benefit to tourism and the community**

#### **• Economic impact generated by tourism to the event/project**

In its inaugural year, *unearth* engaged more than 400 people in creating art at Saluda Shoals Park. Conveniently located between Irmo and downtown Columbia with nearby access to I-26, I-20, and downtown Lexington, Saluda Shoals Park was recently recognized as the second most visited attraction in the Midlands with 393,000 visitors last year. The Park's central location, combined with its close proximity to a wide variety of restaurants, shopping centers and hotels make it an ideal destination.

*unearth 2008* will have a regional appeal for artists, art supporters, and tourist. The three-day event will encourage overnight stay, shopping and dining.

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- **Overall description of how the event/project attracts and promotes tourists to the area** *unearth* attracts visitors from throughout the Midlands and across the state by offering an opportunity to experience a wide variety of artistic mediums in a unique setting. Participating artists come from across the state and are professionally recognized. These artists are well respected in their field and have an established clientele.

Additional promotional activities include:

- Distribution of press releases and a media advisory to statewide and local contacts.
  - Distribution of "Call for Artists" brochure.
  - Ad in the ICRC Quarterly Guide. (mailed to 50,000 households).
  - Promotional cards distributed Lex/Rich Dist #5 students. (12,000 students)
  - Posters will be placed in all ICRC parks and cards distributed.
  - Posted on ICRC website with links to artist's websites.
  - Listing on participating artists Blogs.
  - Email sent to 5,000 park users.
  - Listing on CVB, Lake Murray Magazine and Columbia Metropolitan Magazine online calendars.
  - Announcement sent to board members, donors, event sponsors, and elected officials.
- **Specifically how the accommodations taxes funds will be used to accomplish this.** The 2008 marketing plan will utilize a broad range of advertising mediums to reach local residents as well as communities across the state. The *unearth* marketing plan includes: radio, television, local/regional newspaper, billboard and magazine advertising.
    - Ads will be placed in the following publications:
      - The State – Weekend section
      - Festival Event Newspapers in North Carolina, South Carolina and Georgia  
<http://festivalnews.info/AboutUs.asp>
    - Radio advertising will be purchased on Citadel Broadcasting stations B106, Kiss 98.5 and Oldies 103 because of their broad reach to counties throughout the Midlands.
    - A series of strategically placed billboards will be secured.
    - Television advertisement placement on stations with a statewide reach.

### **Saluda Shoals Foundation & Mission**

The Saluda Shoals Foundation is a 501(c)(3) nonprofit organization dedicated to serving as a steward and advocate for the preservation and sustainability of Saluda Shoals Park. Since its inception, Saluda Shoals Foundation has assisted in raising funds to establish, maintain and develop Saluda Shoals Park. The 20 member board of directors is dedicated to the development of the park and created the following covenant.

*As members of the Saluda Shoals Foundation Board of Directors, we believe*

- *In Saluda Shoals Park's mission and its future;*
- *In the balance and celebration of nature and humankind;*
- *In the beautiful necessity of experiencing nature in an urban environment.*

*Therefore, we commit to serve as stewards of Saluda Shoals Park through financial support and as advocates for the preservation and sustainability of the park's programs and the environment.*

Saluda Shoals Park was established in 1999 through a public/private partnership between SC Electric & Gas (SCE&G), the Irmo Chapin Recreation Commission (ICRC) and the Saluda Shoals Foundation to develop 300 acres of land along the Saluda River.

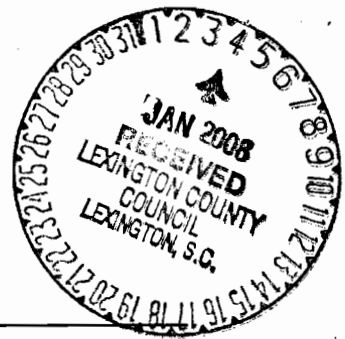
101-139





County of Lexington  
Accommodations Tax Fund Request

Funding Year 2008-2009



Organization Columbia City Ballet  
Address P.O. Box 11898, Columbia, SC 29211  
Project Director Teresa McWilliams Telephone 799-7605

Address \_\_\_\_\_

Project Category (check one):

Tourism, Advertising and Promotion:  Tourism Related Expenditures:

Request for funds must meet the requirements of Subsection 6-4-10, SC Code of Laws, 1976, as amended.

Estimated Total Cost of Project: \$ 110,743.<sup>00</sup> Total Accommodations Tax Funds Requested: \$ 10,000

Is the organization for profit \_\_\_\_\_ or non-profit  ?

County  Municipal \_\_\_\_\_ 501(c)(3)  
Other \_\_\_\_\_

Teresa McWilliams 1/3/08  
Signature of Project Director  
Date

(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year, W-9 form and Vendor Application.)

Return completed form to: Lexington County Accommodations Tax Advisory Committee  
c/o Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072

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## FUNDING SOURCES

Organization Columbia City Ballet

| List of Funding Sources   | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|---------------------------|---------------------|----------------------|------------------------|
| Lexington County Tax Acc. |                     |                      | 10,000                 |
| Package Ticket Sales      |                     |                      | 24,000                 |
| Applicant's Cash          |                     |                      | 76,743                 |
|                           |                     |                      |                        |
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|                           |                     |                      |                        |
|                           |                     |                      |                        |
| Total Income:             |                     |                      | \$110,743              |

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**EXPENDITURES**

Organization Columbia City Ballet

| List of Expenditures                             | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|--|---------------------|----------------------|------------------------|
| Marketing to:                                    |                     |                      |                        |
| The State Newspaper                              |                     |                      | 22,500                 |
| WIS  |                     |                      | 5,000                  |
| WNAIc  |                     |                      | 2,500                  |
| Charleston                                       |                     |                      | 6,205                  |
| Greenville                                       |                     |                      | 6,205                  |
| Sumter   |                     |                      | 2,500                  |
| Aiken  |                     |                      | 500                    |
|  |                     |                      |                        |
| Posters  |                     |                      | 1,000                  |
|  |                     |                      |                        |
| Direct Marketing:                                |                     |                      |                        |
| Hilton Head, Myrtle Beach                        |                     |                      | 1,250                  |
|  |                     |                      |                        |
| Cost of Tour Buses Paid<br>by Package Purchasers |                     |                      | 0                      |
|  |                     |                      |                        |
| Salaries:  |                     |                      |                        |
| Admin (8 weeks)                                  |                     |                      | 30,418                 |
| Artistic (4 weeks)                               |                     |                      | 30,325                 |
|  |                     |                      |                        |
|  |                     |                      |                        |
|  |                     |                      |                        |
| <b>Total Expenses</b>                            |                     |                      | <b>\$110,743</b>       |

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**County of Lexington Accommodations Tax Fund Request by  
Columbia City Ballet  
P. O. Box 11898  
Columbia, SC 29211  
Contact: Teresa McWilliams  
799-7605  
Request: \$10,000**

**GENERAL DESCRIPTION OF PROJECT:**

In addition to our traditional advertising and marketing for our ballet season, new marketing will create new tourism for Lexington. Tourists will be drawn directly to Lexington restaurants on tour buses that will be provided for patrons from Myrtle Beach, Hilton Head, Charleston, and USC Sumter as part of our Egyptian Escape Weekend!, Romantic Beauty and the Beast Retreat!, Dracula Escape with a Bite!, and Nutcracker Holiday Weekend Getaway! (2008-2009 packages will include our ballet collaboration with Hootie and the Blowfish: Behind the Cracked Rearview, Don Quixote, and Off the Wall & Onto the Stage: Dancing the Art of Jonathan Green.) \$47,660 in statewide marketing will include Southern Living magazine, The State Newspaper, WIS, Charleston, Greenville, Sumter, Aiken, Savannah, Hilton Head, Myrtle Beach, Kiawah—also marketed directly through hotel & bus companies. These weekend shopping, hotel, restaurant, and ballet packages will be marketed in 3 ways:

1. Tour Bus Packages marketed to Myrtle Beach, Hilton Head, Charleston areas, and USC Sumter. These packages will include:
  - Discounted ballet tickets
  - Overnight stay in a hotel in Lexington
  - Dinner at a restaurant in Lexington
  - Transportation to season events (tickets included in package) and Lexington shopping areas
2. Discount packages purchased by tourists on-line or by phone will be marketed in Myrtle Beach, Hilton Head, Charleston, Greenville, Sumter, Aiken, and marketed statewide through print advertising, tv and website.
3. Discount Packages to be purchased on-line by phone marketed to tourists in Lake Murray, Sandhills, and other outlying areas marketed through print advertising and website.
4. Discount Packages offered by mail to dance schools and to families of children (413 last season) who participate in Columbia City Ballet tour productions. Last year the company toured to Beaufort, Camden, Clover, Lancaster, Myrtle Beach, Savannah, and Sumter. Next season's tours will also include Marion and Vidalia. Attached are articles by the Item in Sumter and the State Newspaper, whose journalist and photographer accompanied us to our first tour of the season, which was Clover.

*101-145*

**County of Lexington Accommodations Tax Fund Request Continued by  
Columbia City Ballet  
P. O. Box 11898  
Columbia, SC 29211  
Contact: Teresa McWilliams  
799-7605  
Request: \$10,000**

Tour buses and a tour guide will be organized by Columbia City Ballet for tourists from independent resort communities, retirement facilities, and colleges to ballet performances.

Advertising will include directions to purchase discount packages on-line or by phone. Packages will include discounted ballet tickets, dinner and brunch at a local restaurant, local hotel stay, admission to events like:

- Haunted House in October
- Lexington Holiday Stores in December
- Exhibit at the Columbia Museum of Art in February
- Botanical Gardens and Riverbanks Zoo in March
- As well as scheduled visits to Lexington shopping centers and restaurants.

All grant funding (\$10,000 requested) will be spent on marketing to tourists who will be brought by bus after the ballet performance to stay at a hotel in Lexington.

#### **BENEFIT TO TOURISM:**

40 patrons per performance for a total of 800 people will purchase a hotel stay in Lexington restaurants. At an average of \$80 per hotel stay with an average of two people per room, an additional \$32,000 will be brought to Lexington hotels.

#### **BENEFIT TO COMMUNITY:**

Entertaining & educating Lexington residents for the last 47 years. Columbia City Ballet is the largest dance company in the state with 42 professional dancers. Our award-winning productions have generated over \$44 million over the past 5 years for the Richland/Lexington area. We are nationally recognized for our commitment to diversity—over one-third of our dancers are of ethnic origin. 19% of our educational outreach audience from the surrounding schools come from Lexington—2,223 last season. We partner with charitable organizations in Lexington by offering complimentary tickets for fundraising auctions.

*Our plan is simple.  
Tourists sleep in Lexington.  
In time they return.*

*101-146*

**COUNTY OF LEXINGTON  
TOURISM DEVELOPMENT FEE  
Annual Budget  
Fiscal Year - 2008-09**

| Object Code                             | Revenue Account Title    | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Recommend<br>2008-09 |
|---|--------------------------|-------------------|---------------------------------|--|--|----------------------|----------------------|
| <b>*Tourism Development Fee 2130:</b>   |                          |                   |                                 |  |  |                      |                      |
| <b>Revenues: (Organization: 000000)</b> |                          |                   |                                 |  |  |                      |                      |
| 435300                                  | Tourism Development Fees | 1,103,679         | 575,725                         | 1,050,000                                | 1,050,000                                    | 1,104,000            | _____                |
| <b>Other Revenue:</b>                   |                          |                   |                                 |  |  |                      |                      |
| 461000                                  | Investment Interest      | 7,001             | 5,967                           | 3,500                                    | 5,967  | 7,000                | _____                |
| <b>** Total Revenue</b>                 |                          | <u>1,110,680</u>  | <u>581,692</u>                  | <u>1,053,500</u>                         | <u>1,055,967</u>                             | <u>1,111,000</u>     | _____                |
| <b>***Appropriation Total</b>           |                          |                   |                                 |  | 1,053,500                                    | 1,111,000            |                      |
| FUND BALANCE                            |                          |                   |                                 |  |  |                      |                      |
| Beginning of Year                       |                          |                   |                                 |  | 117,751                                      | 120,218              | _____                |
| FUND BALANCE - Projected                |                          |                   |                                 |  |  |                      |                      |
| End of Year                             |                          |                   |                                 |  | <u>120,218</u>                               | <u>120,218</u>       | =====                |

Fund 2130  
Division: General Administrative  
Organization: 101100 - County Council

| Object Expenditure<br>Code Classification | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |                      |                     |
|---|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|   |                   |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                          | 0                 | 0                          | 0                           | 0                    | 0                    | 0                   |
| <b>* Total Personnel</b>                  | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <b>0</b>             | <b>0</b>             | <b>0</b>            |
| <b>Operating Expenses</b>                 |                   |                            |                             |                      |                      |                     |
| 520300 Professional Services              | 0                 | 0                          | 0                           | 0                    | _____                | _____               |
| 520500 Legal Services                     | 5,530             | 1,363                      | 3,200                       | 3,000                | _____                | _____               |
| 521000 Office Supplies                    | 0                 | 0                          | 100                         | 100                  | _____                | _____               |
| 521100 Duplicating                        | 0                 | 0                          | 100                         | 100                  | _____                | _____               |
| 525100 Postage                            | 7                 | 1                          | 100                         | 100                  | _____                | _____               |
| 529903 Contingency                        | 0                 | 0                          | 0                           | 3,700                | _____                | _____               |
| 534400 Convention Center Facility         | 1,093,288         | 0                          | 1,050,000                   | 1,104,000            | _____                | _____               |
| <b>* Total Operating</b>                  | <b>1,098,825</b>  | <b>1,364</b>               | <b>1,053,500</b>            | <b>1,111,000</b>     | _____                | _____               |
| <b>** Total Personnel &amp; Operating</b> | <b>1,098,825</b>  | <b>1,364</b>               | <b>1,053,500</b>            | <b>1,111,000</b>     | _____                | _____               |
| <b>*** Total Budget Appropriation</b>     | <b>1,098,825</b>  | <b>1,364</b>               | <b>1,053,500</b>            | <b>1,111,000</b>     | _____                | _____               |

102-1

**COUNTY OF LEXINGTON  
 TEMPORARY ALCOHOL BEVERAGE LICENSE FEE  
 Annual Budget  
 FY2008-09 Estimated Revenue**

| Object Code  | Revenue Account Title                 | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Recommend<br>2008-09 |
|--|---------------------------------------|-------------------|---------------------------------|--|--|----------------------|----------------------|
| <b>*Temporary Alcohol Beverage License Fee 2140:</b> |                                       |                   |                                 |  |  |                      |                      |
| 435400   | Temporary Alcohol Beverage Permit Fee | 108,050           | 6,600                           | 78,400                                   | 78,400                                       | 78,400               | _____                |
| 461000   | Investment Interest                   | 1,483             | 530                             | 1,500                                    | 1,500  | 1,000                | _____                |
| 469100   | Gifts & Donations                     | 0                 | 0                               | 0  | 0  | 0                    | _____                |
| 469915   | Project Refund - Springdale           | 0                 | 0                               | 0  | 0  | 0                    | _____                |
| 801000   | Op Trn from General Fund/ Cty Ord     |                   | 2,500                           | 2,500                                    | 2,500  | 0                    | _____                |
| <b>** Total Revenue</b>                              |                                       | <u>109,533</u>    | <u>9,630</u>                    | <u>82,400</u>                            | <u>82,400</u>                                | <u>79,400</u>        | _____                |
| <b>***Appropriation Total</b>                        |                                       |                   |                                 |  | 120,951                                      | 134,159              | _____                |
| FUND BALANCE   |                                       |                   |                                 |  |  |                      |                      |
| Beginning of Year                                    |                                       |                   |                                 |  | <u>67,758</u>                                | <u>29,207</u>        | _____                |
| FUND BALANCE - Projected                             |                                       |                   |                                 |  |  |                      |                      |
| End of Year  |                                       |                   |                                 |  | <u>29,207</u>                                | <u>(25,552)</u>      | =====                |

**COUNTY OF LEXINGTON  
 TEMPORARY ALCOHOL BEVERAGE LICENSE FEE  
 Annual Budget  
 Fiscal Year - 2008-09**

Fund 2140  
 Division: Non-departmental  
 Organization: 999900 Non-departmental

| Object Expenditure<br>Code Classification       | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |                      |                     |
|---|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|   |                   |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                                | 0                 | 0                          | 0                           | 0                    | _____                | _____               |
| <b>*Total Personnel</b>                         | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <b>0</b>             | _____                | _____               |
| <b>Operating Expenses</b>                       |                   |                            |                             |                      |                      |                     |
| 529903 Contingency                              | 0                 | 0                          | 7,005                       |                      |                      | _____               |
| 534070 Gaston Collard Festival                  | 2,500             | 0                          | 2,500                       | 2,500                | _____                | _____               |
| 534071 Lexington County Peach Festival          | 2,500             | 2,500                      | 2,500                       | 5,000                | _____                | _____               |
| 534072 SC Poultry Festival                      | 2,500             | 0                          | 2,500                       | 2,500                | _____                | _____               |
| 534073 Pelion Peanut Festival                   | 1,964             | 0                          | 2,500                       | 2,500                | _____                | _____               |
| 534074 Chapin Labor Day Festival                | 2,500             | 2,500                      | 2,500                       | 2,500                | _____                | _____               |
| 534075 Irmo Okra Strut                          | 2,500             | 2,500                      | 2,500                       | 2,500                | _____                | _____               |
| 534076 Lexington Fun Fest                       | 2,500             | 0                          | 0                           | 2,500                | _____                | _____               |
| 534077 Congaree Western Weekend                 | 2,500             | 0                          | 2,500                       | 2,500                | _____                | _____               |
| 534079 West Columbia - Winterwest Festival      | 2,500             | 0                          | 2,500                       | 2,500                | _____                | _____               |
| 534080 Swansea Festival                         | 2,500             | 2,500                      | 2,500                       | 2,500                | _____                | _____               |
| 534081 Pine Ridge Festival                      | 0                 | 2,500                      | 2,500                       | 4,550                | _____                | _____               |
| 534083 Riverfest - Epilepsy Foundation of SC    | 2,500             | 0                          | 2,500                       | 3,000                | _____                | _____               |
| 534093 Leaphart/Harman House Restoration        | 14,199            | 0                          | 475                         | 0                    | _____                | _____               |
| 534094 Rhythm on the River Concerts             | 2,500             | 0                          | 0                           | 0                    | _____                | _____               |
| <b>* Total Operating</b>                        | <b>43,663</b>     | <b>12,500</b>              | <b>34,980</b>               | <b>35,050</b>        | _____                | _____               |
| <b>** Total Personnel &amp; Operating</b>       | <b>43,663</b>     | <b>12,500</b>              | <b>34,980</b>               | <b>35,050</b>        | _____                | _____               |
| <b>Other Financing Uses</b>                     |                   |                            |                             |                      |                      |                     |
| 812501 Op Trn to Community Juvenile Arbitration | 81,978            | 42,986                     | 85,971                      | 99,109               | _____                | _____               |
| <b>**Total Other Financing Uses</b>             | <b>81,978</b>     | <b>42,986</b>              | <b>85,971</b>               | <b>99,109</b>        | _____                | _____               |

\*\*\* Total Budget Appropriation 125,641      55,486      120,951      134,159 \_\_\_\_\_

**103-2**

**County of Lexington  
Temporary Alcohol Beverage License Fee Fund Request**

**Funding Year 2008-2009**

Organization Town of Gaston Lillard Festival

Address P.O. Box 429 Gaston, SC 29053

Event/Project Director Carol McCombs / Jennifer Bellotti Telephone 823-796-7725

Address P.O. Box 429 Gaston, SC 29053

Event/Project Category (check one):

Event/Project:  
62010:

Other - Pursuant to State Statute Section 61-

Festival

\_\_\_\_\_

**Request for funds must meet the requirements of Subsection 61-6-2010, SC Code of Laws, 1976, as amended.**

Estimated Total Cost of Event/Project:

Total Funds Requested:

\$ 15,000.<sup>00</sup>

\$ ~~17,680.<sup>00</sup>~~ 2,500.00

Jennifer Bellotti  
Signature of Event/Project Director

1/14/08  
Date

**(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year.)**

Return completed forms to: Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072







**County of Lexington**  
**Temporary Alcohol Beverage License Fee Fund Request**  
**Funding Year 2008-2009**

**EXPENDITURES**

Organization Town of Gaston Collard Festival

| List of Expenditures                      | Actual<br>2006-2007   | Current<br>2007-2008  | Estimated<br>2008-2009 |
|---|-----------------------|-----------------------|------------------------|
| Collard Festival T-Shirts (Anitas)        | T-Shirts Donated      | 2,759. <sup>10</sup>  | 3000. <sup>00</sup>    |
| Adworks - Adv.                            | 1938. <sup>00</sup>   | 1944. <sup>00</sup>   | 1950. <sup>00</sup>    |
| " " - graphics                            | 200. <sup>00</sup>    | —                     | —                      |
| Palmetto Amusements                       | 2500. <sup>00</sup>   | —                     | 2500. <sup>00</sup>    |
| The Messenger                             | 160. <sup>00</sup>    | —                     | 200. <sup>00</sup>     |
| The Advertiser Herald                     | 101. <sup>88</sup>    | —                     | 110. <sup>00</sup>     |
| Lynette Sighler - Reim. for Adv.          | 180. <sup>30</sup>    | —                     | —                      |
| Trey Rowell - Construction (all other)    | 15,938. <sup>57</sup> | —                     | —                      |
| The Chapin Times - Adv.                   | 200. <sup>00</sup>    | —                     | 200. <sup>00</sup>     |
| Jennings Sanitation - Debris Removal      | 600. <sup>00</sup>    | —                     | —                      |
| USPO - Postage                            | 117. <sup>00</sup>    | —                     | 120. <sup>00</sup>     |
| Chronicle - Adv.                          | 100. <sup>00</sup>    | —                     | 100. <sup>00</sup>     |
| Tri-City Music - Sound Room               | 139. <sup>95</sup>    | —                     | 150. <sup>00</sup>     |
| Renovation to Auditorium - incl. curtains | 2837. <sup>95</sup>   | —                     | —                      |
| Beauty Pageant Fees - incl. crowns        | 5050. <sup>92</sup>   | 1330. <sup>15</sup>   | 3000. <sup>00</sup>    |
| Melrose Pyrotechnics                      | 3000. <sup>00</sup>   | 3500. <sup>00</sup>   | 4000. <sup>00</sup>    |
| Ofc. Supplies                             | 748. <sup>19</sup>    | —                     | 400. <sup>00</sup>     |
| Pony Rides & Petting Zoo                  | —                     | 400. <sup>00</sup>    | 450. <sup>00</sup>     |
| Eraley Entertainment                      | —                     | 1200. <sup>00</sup>   | 1500. <sup>00</sup>    |
|   |                       |                       |                        |
|   |                       |                       |                        |
|   |                       |                       |                        |
|   |                       |                       |                        |
|   | 33,812. <sup>76</sup> | 11,133. <sup>25</sup> | 17,680. <sup>00</sup>  |

Alcohol Beverage License Fee - Application

Accommodations Tax\2008-09\Temporary Alcohol Beverage License Fee Fund - Application

103-5

**FY 2006-07 TEMPORARY ALCOHOL BEVERAGE LICENSE FEE FUNDING  
FINAL REPORT**

**PROJECT INFORMATION:**

Organization Name: Town of Gaston Collard Festival  
 Project Name: Gaston Collard Festival  
 Contact Name: Jennifer Bellotti Phone: 7916-7725

**PROJECT COMPLETION:**

Were you able to complete the project as stated in your original application? No  
 If no, state any problems you encountered: Continue having problems getting sponsors.

**PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.) Learned that we need to advertise more - newspaper, TV, etc.

**PROJECT ATTENDANCE:**

Record numbers in table below as requested. Numbers are to reflect attendance and funds received for projects for current and previous years.

|   | 2005-06             | 2006-07             |
|---|---------------------|---------------------|
| Total Budget of Event/Project   |                     |                     |
| Amount Funded by Lexington County Temporary Alcohol Beverage License Fee Fund | 3000. <sup>00</sup> | 2500. <sup>00</sup> |
| Amount Funded by Temporary Alcohol Beverage License Fee Fund from all Sources |                     |                     |
| Total Attendance  | 4500                | 5000.               |
| Total Tourists*   | 1000                | 500.                |

\*Tourists are generally defined as those who travel at least 50 miles to attend.

**METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):  
Volunteers counted attendance.

**PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using Lexington County Alcohol Beverage License Fee Fund for FY 06-07.

**ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Jennifer Bellotti Town Clerk  
 Name Title  
Jennifer Bellotti 1/17/08  
 Signature Date  
 Temporary Alcohol Beverage License Fee - Final Report

103-6

**County of Lexington**  
**Temporary Alcohol Beverage License Fee Fund Request**

Funding Year 2008-2009

Organization Lexington County Peach Festival

Address P.O. Box 103, Gilbert, SC 29054

Event/Project Tom & Nancy Harmon 892-5504 Director  
Telephone Mary Ellis (sec/Treas) 651-5096

Address 402 Main Street, Gilbert 204 Lin Bren Dr. Leesville  
29054 29070

Event/Project Category (check one):

Event/Project:  Other - Pursuant to State Statute  
Section 61-6-2010:

Peach Festival

**Request for funds must meet the requirements of Subsection 61-6-2010, SC Code of Laws, 1976, as amended.**

Estimated Total Cost of Event/Project:

~~\$78,100<sup>00</sup>~~ \$78,100<sup>00</sup>

Total Funds Requested:

~~\$~~ \$5000

Nancy K. Harmon, Co-Chair 12/27/07  
Signature of Event/Project Director Date

Thomas S. Harmon Co-Chair 12/27/07

**(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year.)**

Return completed forms to:

Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072

103-7

FUNDING SOURCES

Organization Lexington County Peach Festival

| List of Funding Sources                      | Actual<br>2006-2007    | Current<br>2007-2008   | Estimated<br>2008-2009 |
|--|------------------------|------------------------|------------------------|
| Please refer to attached<br>Financial Report | \$93,322 <sup>00</sup> | \$70,650 <sup>00</sup> | \$78,100 <sup>00</sup> |
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EXPENDITURES

Organization Lexington County Peach Festival

| List of Expenditures                         | Actual<br>2006-2007    | Current<br>2007-2008 | Estimated<br>2008-2009 |
|--|------------------------|----------------------|------------------------|
| Please refer to attached<br>Financial Report | \$72,764 <sup>21</sup> | 70,650 <sup>00</sup> | 78,100 <sup>00</sup>   |
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Alcohol Beverage License Fee - Application

103-9

**FY 2006-07 TEMPORARY ALCOHOL BEVERAGE LICENSE FEE FUNDING  
FINAL REPORT**

**PROJECT INFORMATION:**

Organization Name: Lexington County Peach Festival  
 Project Name: Lexington County Peach Festival  
 Contact Name: Mary Ellis Sec/Treas  
 Phone: 657-5096

**PROJECT COMPLETION:**

Were you able to complete the project as stated in your original application? Yes  
 If no, state any problems you encountered: \_\_\_\_\_

**PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.) We had perfect weather & the most successful Festival we've had in years!

**PROJECT ATTENDANCE:**

Record numbers in table below as requested. Numbers are to reflect attendance and funds received for projects for current and previous years.

|   | 2005-06                | 2006-07                |
|---|------------------------|------------------------|
| Total Budget of Event/Project   | \$69,500 <sup>00</sup> | \$70,650 <sup>00</sup> |
| Amount Funded by Lexington County Temporary Alcohol Beverage License Fee Fund | \$2500                 | \$2500                 |
| Amount Funded by Temporary Alcohol Beverage License Fee Fund from all Sources |                        |                        |
| Total Attendance  | 35,000                 | 40,000                 |
| Total Tourists*   | 25,000                 | 25,000                 |

\*Tourists are generally defined as those who travel at least 50 miles to attend.

**METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): Information at registration table, informal surveys, law enforcement

**PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using Lexington County Alcohol Beverage License Fee Fund for FY 06-07.

**ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Name: Tom Harmon Nancy K. Harmon  
 Title: Co-Chair Co-Chair  
 Signature: [Signature] [Signature]  
 Date: 12/27/07 12/27/07 103-10

## Financial Report for Lexington County Peach Festival

Fiscal Year - January 1, 2007 - December 31, 2007

|   |   |  |  |  |  |              |                     |
|---|---|--|--|--|--|--------------|---------------------|
| <b>Beginning Balance on January 1, 2006</b>   |   |  |  |  |  |              | <b>\$ 34,645.59</b> |
| <b>Receipts</b>   |   |  |  |  |  |              |                     |
| Sponsors  |   |  |  |  |  | \$ 8,150.00  |                     |
| Printed Program (2007 ads)  |   |  |  |  |  | \$ 16,640.00 |                     |
| Printed Program (2006 ads)  |   |  |  |  |  | \$ 1,070.00  |                     |
| Fireworks   |   |  |  |  |  | \$ 2,950.00  |                     |
| Art Contest   |   |  |  |  |  | \$ 1,250.00  |                     |
| Arts and Crafts   |   |  |  |  |  | \$ 10,009.02 |                     |
| Pageant   |   |  |  |  |  | \$ 4,302.00  |                     |
| Grants  |   |  |  |  |  | \$ 35,000.00 |                     |
| Refunds   |   |  |  |  |  | \$ 13,951.93 |                     |
| Bound Books   |   |  |  |  |  | \$ -         |                     |
| <b>Total Receipts</b>   |   |  |  |  |  |              | <b>\$ 93,322.95</b> |
| <b>Expenditures</b>   |   |  |  |  |  |              |                     |
| Administration (salaries, postage, supplies, dues, insurance)   |   |  |  |  |  | \$ 7,363.60  |                     |
| Printed Program (publication, postage)  |   |  |  |  |  | \$ 9,936.03  |                     |
| Fireworks   |   |  |  |  |  | \$ 5,308.47  |                     |
| Art Contest   |   |  |  |  |  | \$ 1,240.00  |                     |
| Arts and Crafts   |   |  |  |  |  | \$ 827.63    |                     |
| Pageants  |   |  |  |  |  | \$ 3,129.95  |                     |
| Parade (plaques, flags)   |   |  |  |  |  | \$ 469.80    |                     |
| Promotion/Photography (pictures, peaches, gifts)  |   |  |  |  |  | \$ 5,902.00  |                     |
| Entertainment   |   |  |  |  |  | \$ 14,250.00 |                     |
| Labor   |   |  |  |  |  | \$ 222.00    |                     |
| Banquets (Pre-festival, chairmen meeting, noon luncheon)  |   |  |  |  |  | \$ 7,819.90  |                     |
| Construction  |   |  |  |  |  | \$ 300.00    |                     |
| Donations   |   |  |  |  |  | \$ 1,483.00  |                     |
| Concessions   |   |  |  |  |  | \$ 13,951.93 |                     |
| Rentals   |   |  |  |  |  | \$ 559.90    |                     |
| <b>Total Expenditures</b>   |   |  |  |  |  |              | <b>\$ 72,764.21</b> |
| <b>Ending Balance</b>   |   |  |  |  |  |              | <b>\$ 55,204.33</b> |
| Outstanding receipts:   | \$2,500 grant   |  |  |  |  |              |                     |
|   | approximately \$1000 from ads that are still being collected. |  |  |  |  |              |                     |
| Note the Concessions line in Expenditures-- \$13,951.93. This is refunded in Refund line in Receipts. |   |  |  |  |  |              |                     |
| This transaction occurred because PF had to pay for some concession supplies upon delivery and        |   |  |  |  |  |              |                     |
| Community Club treasurer was out of town. This was refunded to us as soon as he returned.             |   |  |  |  |  |              |                     |
| This transaction makes our expenses and receipts appear higher than they actually were.               |   |  |  |  |  |              |                     |

103-11

**County of Lexington**  
**Temporary Alcohol Beverage License Fee Fund Request**

**Funding Year 2008-2009**

Organization SOUTH CAROLINA POULTRY FESTIVAL

Address PO BOX 4067 LEEVILLE, SC 29070

Event/Project Director BRENT SHEALY Telephone (803) 532-9273

Address PO BOX 3547 LEEVILLE, SC

Event/Project Category (check one):

Event/Project:  
62010:

Other - Pursuant to State Statute Section 61-

FESTIVAL

**Request for funds must meet the requirements of Subsection 61-6-2010, SC Code of Laws, 1976, as amended.**

Estimated Total Cost of Event/Project:

Total Funds Requested:

\$ 130,000.00

\$ 2,500.00

Brent Shealy  
Signature of Event/Project Director

1/14/09  
Date

**(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year.)**

Return completed forms to: Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072









8:30 AM

01/14/08

Accrual Basis

SOUTH CAROLINA POULTRY FESTIVAL  
**Profit & Loss Prev Year Comparison**  
 January through December 2007

|                          | Jan - Dec 07      | Jan - Dec 06      | \$ Change        | % Change       |
|--------------------------|-------------------|-------------------|------------------|----------------|
| <b>Income</b>            |                   |                   |                  |                |
| AD REVENUES              | 12,140.00         | 8,735.22          | 3,404.78         | 39.0%          |
| BEAUTY PAGEANT FEES      | 4,950.00          | 4,524.00          | 426.00           | 9.4%           |
| CAKE AUCTION SALES       | 4,535.00          | 6,750.00          | -2,215.00        | -32.8%         |
| CAR SHOW REVENUES        | 1,350.00          | 600.00            | 750.00           | 125.0%         |
| CARNIVAL REVENUES        | 15,946.25         | 19,699.00         | -3,752.75        | -19.1%         |
| COMMERCIAL SPACES        | 8,020.00          | 7,702.00          | 318.00           | 4.1%           |
| COMMITTEE T-SHIRTS       | 477.00            | 0.00              | 477.00           | 100.0%         |
| COOKCLUCK REVENUES       | 0.00              | 600.00            | -600.00          | -100.0%        |
| CRAFT SPACES             | 6,595.00          | 7,090.00          | -495.00          | -7.0%          |
| DONATION                 | 3,709.59          | 0.00              | 3,709.59         | 100.0%         |
| FOOD SPACES              | 12,925.00         | 10,950.00         | 1,975.00         | 18.0%          |
| GOLF TOURNAMENT FEES     | 300.00            | 0.00              | 300.00           | 100.0%         |
| GRANTS                   | 12,500.00         | 12,625.00         | -125.00          | -1.0%          |
| INTEREST INCOME          | 431.32            | 1,044.45          | -613.13          | -58.7%         |
| ROAD RACE FEES           | 865.00            | 1,000.00          | -135.00          | -13.5%         |
| SOUVENIR SALES           | 13,292.00         | 11,686.00         | 1,606.00         | 13.7%          |
| SPONSORSHIPS             | 24,150.00         | 29,675.00         | -5,525.00        | -18.6%         |
| VOLLEYBALL FEES          | 1,395.25          | 1,502.00          | -106.75          | -7.1%          |
| <b>Total Income</b>      | <b>123,581.41</b> | <b>124,182.67</b> | <b>-601.26</b>   | <b>-0.5%</b>   |
| <b>Expense</b>           |                   |                   |                  |                |
| ADVERTISING              | 5,004.88          | 5,956.58          | -951.70          | -16.0%         |
| BANK ANALYSIS CHARGES    | 20.75             | 0.00              | 20.75            | 100.0%         |
| BANK CHARGES             | 8.00              | 105.53            | -97.53           | -92.4%         |
| BEAUTY PAGEANT EXPENS... | 1,356.11          | 2,092.98          | -736.87          | -35.2%         |
| BREAKFAST EXPENSES       | 259.65            | 0.00              | 259.65           | 100.0%         |
| CAR SHOW EXPENSES        | 305.05            | 590.02            | -284.97          | -48.3%         |
| CARNIVAL LEASE           | 275.00            | 0.00              | 275.00           | 100.0%         |
| COMMITTEE SHIRTS         | 477.00            | 0.00              | 477.00           | 100.0%         |
| CONTEST PRIZES AND AW... | 3,142.94          | 2,945.52          | 197.42           | 6.7%           |
| CONTRIBUTIONS            | 2,650.00          | 1,075.00          | 1,575.00         | 146.5%         |
| ENTERTAINMENT            | 39,813.03         | 47,206.54         | -7,393.51        | -15.7%         |
| FACILITIES/EQUIPMENT     | 17.48             | 1,849.54          | -1,832.06        | -99.1%         |
| FIREWORKS                | 15,800.00         | 15,800.00         | 0.00             | 0.0%           |
| FLAGS/BANNERS/SIGNS      | 4,343.50          | 2,807.60          | 1,535.90         | 54.7%          |
| FLOAT RENTAL             | 675.00            | 675.00            | 0.00             | 0.0%           |
| FLOWERS & GIFTS          | 47.70             | 164.30            | -116.60          | -71.0%         |
| GARBAGE & CLEAN UP       | 1,551.37          | 882.00            | 669.37           | 75.9%          |
| GOLF TOURNAMENT EXPE...  | 300.00            | 0.00              | 300.00           | 100.0%         |
| INSURANCE                | 1,272.00          | 1,272.00          | 0.00             | 0.0%           |
| LICENSES/DUES            | 200.00            | 300.00            | -100.00          | -33.3%         |
| MEMBERSHIP-DUES          | 125.00            | 0.00              | 125.00           | 100.0%         |
| MISC. EXPENSE            | 6,670.35          | 2,815.26          | 3,855.09         | 136.9%         |
| OFFICE SUPPLIES/PRINTING | 1,167.82          | 1,458.11          | -290.29          | -19.9%         |
| PARADE                   | 441.16            | 1,808.60          | -1,367.44        | -75.6%         |
| PARK                     | 16,095.27         | 0.00              | 16,095.27        | 100.0%         |
| PHONE                    | 20.00             | 150.00            | -130.00          | -86.7%         |
| PORT-O-JOHNS             | 4,819.79          | 6,694.56          | -1,874.77        | -28.0%         |
| POSTAGE                  | 253.50            | 331.73            | -78.23           | -23.6%         |
| POULTRY PACKETS          | 2,984.37          | 3,541.14          | -556.77          | -15.7%         |
| PROFESSIONAL FEES        | 450.00            | 650.00            | -200.00          | -30.8%         |
| PROGRAM BOOK EXPENSES    | 10,994.32         | 9,911.00          | 1,083.32         | 10.9%          |
| RENTAL                   | 1,767.00          | 2,538.10          | -771.10          | -30.4%         |
| RETURN CHECKS            | 240.62            | -30.00            | 270.62           | 902.1%         |
| ROADRACE EXPENSES        | 879.64            | 924.20            | -44.56           | -4.8%          |
| SCHOLARSHIPS             | 3,900.00          | 2,550.00          | 1,350.00         | 52.9%          |
| SOUVENIR EXPENSES        | 8,054.78          | 8,958.27          | -903.49          | -10.1%         |
| Uncategorized Expenses   | 0.00              | 0.00              | 0.00             | 0.0%           |
| UTILITIES                | 785.14            | 492.92            | 292.22           | 59.3%          |
| VOLLEYBALL TOURNAMENT    | 0.00              | 1,330.00          | -1,330.00        | -100.0%        |
| WALKIE                   | 579.99            | 540.00            | 39.99            | 7.4%           |
| <b>Total Expense</b>     | <b>137,748.21</b> | <b>128,386.50</b> | <b>9,361.71</b>  | <b>7.3%</b>    |
| <b>Net Income</b>        | <b>-14,166.80</b> | <b>-4,203.83</b>  | <b>-9,962.97</b> | <b>-237.0%</b> |

103-15

**FY 2006-07 TEMPORARY ALCOHOL BEVERAGE LICENSE FEE FUNDING  
FINAL REPORT**

**PROJECT INFORMATION:**

Organization Name: LEXSVILLE MERCHANTS ASSOCIATION  
 Project Name: S.C. MILITARY FESTIVAL  
 Contact Name: BRENT SHEALY  
 Phone: (803) 532 9273

**PROJECT COMPLETION:**

Were you able to complete the project as stated in your original application? YES  
 If no, state any problems you encountered: RAINS CAME MID AFTERNOON & CONTINUED INTO THE NIGHT HURTING CROWDS

**PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.) OUR 21<sup>ST</sup> FESTIVAL WAS STILL SUCCESSFUL DESPITE BAD WEATHER

**PROJECT ATTENDANCE:**

Record numbers in table below as requested. Numbers are to reflect attendance and funds received for projects for current and previous years.

|   | 2005-06 | 2006-07 |
|---|---------|---------|
| Total Budget of Event/Project   | 100,000 | 100,000 |
| Amount Funded by Lexington County Temporary Alcohol Beverage License Fee Fund | 2500.   | 2500.   |
| Amount Funded by Temporary Alcohol Beverage License Fee Fund from all Sources | 2500.   | 2500.   |
| Total Attendance  | 80,000  | 70,000  |
| Total Tourists*   | 20,000  | 15,000  |

\*Tourists are generally defined as those who travel at least 50 miles to attend.

**METHODS:**

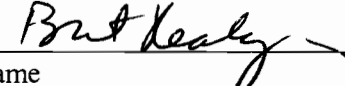

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): ESTIMATES BASED ON TOTAL CROWD ATTENDANCE @ PARADE & DURING DAYS OF FESTIVAL

**PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using Lexington County Alcohol Beverage License Fee Fund for FY 06-07.

**ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

  
 Name: Brent Shealy Title: Treasurer  
  
 Signature: Brent Shealy Date: 1/4/08 103-16

County of Lexington  
Temporary Alcohol Beverage License Fee Fund Request



Funding Year 2008-2009

Organization SC Pelion Peanut Party

Address P.O. Box 386, Pelion, SC 29123

Event/Project Shirley Sprenee Director  
Telephone Susan Enlow, 803-358-0952

Address Same

Event/Project Category (check one):

Event/Project:  Other - Pursuant to State Statute  
Section 61-6-2010:

Annual Festival

Request for funds must meet the requirements of Subsection 61-6-2010, SC Code of Laws, 1976, as amended.

Estimated Total Cost of Event/Project:

\$ 2,500.

Total Funds Requested:

\$ 2,500.

Susan Enlow + Shirley Sprenee 1-7-08  
Signature of Event/Project Director Date

(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year.)

Return completed forms to: Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072

103-17









County of Lexington  
Temporary Alcohol Beverage License Fee Fund Request



Funding Year 2008-2009

Organization CHAPIN LABOR DAY FESTIVAL

Address P.O. Box 183 Chapin SC 29036

Event/Project Telephone MAYOR STAN SHEALY Director

Address P.O. Box 183 Chapin SC 29036

Event/Project Category (check one):

Event/Project:  Other - Pursuant to State Statute  
Section 61-6-2010:

CHAPIN LABOR DAY FESTIVAL

Request for funds must meet the requirements of Subsection 61-6-2010, SC Code of Laws, 1976, as amended.

Estimated Total Cost of Event/Project:

\$ 18,000<sup>00</sup>

Total Funds Requested:

\$ 2,500<sup>00</sup>

Stanley E Shealy  
Signature of Event/Project Director

12-11-07  
Date

(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year.)

Return completed forms to:

Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072

103-21

# FUNDING SOURCES

Organization 2007 Chapin Labor Day Festival

| List of Funding Sources                | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|--|---------------------|----------------------|------------------------|
| Lexington County Alcohol Beverage Fund | 2500.00             | 2500.00              | 2500.00                |
| Cultural Council Rich-Lex              | —                   | —                    | —                      |
| Advertising                            | 6700.00             | 11275.00             | 11000.00               |
| SPONSORSHIPS, Donations, Booth Fees    | 5280.20             | 109023               | 3000.00                |
| Interest                               | 15.00               | 10.70                | 12.00                  |
| Funds on Hand Previous Year            | 14706.26            | 17795.61             | 19028.92               |
|  |                     |                      |                        |
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## EXPENDITURES

Organization Chapin Labor Day Festival

| List of Expenditures | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|----------------------|---------------------|----------------------|------------------------|
| Fireworks            |                     |                      | 2800.00                |
| Advertising          |                     |                      | <del>4200.00</del>     |
| Custodial            |                     |                      | 1500.00                |
| Program Books        |                     |                      | 3500.00                |
| Entertainment        |                     |                      | 2000.00                |
| Postage - Supplies   |                     |                      | 518.00                 |
| Misc.                |                     |                      | 1482.00                |
|                      |                     |                      |                        |
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|                      |                     |                      |                        |
| <i>Total</i>         |                     |                      | <del>16000.00</del>    |

Alcohol Beverage License Fee - Application

FY 2006-07 TEMPORARY ALCOHOL BEVERAGE LICENSE FEE FUNDING  
FINAL REPORT

**PROJECT INFORMATION:**

Organization Name: Town of Chapin  
Project Name: Chapin Labor Day Festival  
Contact Name: STAN SHEALY  
Phone: 345-2444

**PROJECT COMPLETION:**

Were you able to complete the project as stated in your original application? Yes  
If no, state any problems you encountered: \_\_\_\_\_

**PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.) We have managed to contain costs through excellent volunteer support

**PROJECT ATTENDANCE:**

Record numbers in table below as requested. Numbers are to reflect attendance and funds received for projects for current and previous years.

|   | 2005-06 | 2006-07        |
|---|---------|----------------|
| Total Budget of Event/Project   | 16000   | 16000          |
| Amount Funded by Lexington County Temporary Alcohol Beverage License Fee Fund | 2,500   | 2,500          |
| Amount Funded by Temporary Alcohol Beverage License Fee Fund from all Sources | 2500    | 2500           |
| Total Attendance  | 12000   | 24000          |
| Total Tourists*   |         | 7 <sup>r</sup> |

\*Tourists are generally defined as those who travel at least 50 miles to attend.

**METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): visual estimates based on video, ~~from~~ density of people gathered along mile-long parade route

**PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using Lexington County Alcohol Beverage License Fee Fund for FY 06-07.

**ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Stanley P. Shealy Mayor 12-21-07  
Name Title Date

Signature Date 103-24

# Chapin Labor Day Festival Income/Expenditures Calendar Year 2007

|                      |  |           |                  |
|----------------------|--|-----------|------------------|
| Balance Forward:     | (December 29, 2006)                    | \$        | 17,795.61        |
| DEPOSITS:            | 1/18/07 Lex.Co. Alcohol Beverage Funds |           | 2,500.00         |
|                      | 5/7/07 (Ads)                           |           | 4,065.00         |
|                      | 5/25/07 (Ads)                          |           | 3,605.00         |
|                      | 6/8/07 Advertisements                  |           | 3,210.00         |
|                      | 6/18/07 Advertisements                 |           | 360.00           |
|                      | 6/28/07 Advertisements                 |           | 1,000.00         |
|                      | 7/23/07 Advertising                    |           | 395.00           |
|                      | 7/31/07 Advertising                    |           | 595.00           |
|                      | 8/10/07 Advertising                    |           | 380.00           |
|                      | 8/20/07 Advertising                    |           | 220.00           |
|                      | 9/07/00 Vendors/Carnival               |           | 690.00           |
|                      | 9/27/07 Arts & Crafts/Gist             |           | 240.73           |
|                      | <b>INTEREST</b>                        |           | <b>10.72</b>     |
| <b>TOTAL INCOME:</b> |  | <b>\$</b> | <b>32,671.54</b> |

## EXPENDITURES:

|         |                                      |  |          |
|---------|--------------------------------------|--|----------|
| 5/17/07 | William Chick (Stamps and Ink)       |  | \$270.65 |
| 6/27/07 | Postage                              |  | 41.00    |
| 6/23/07 | Ruthann Wilson (art)                 |  | 50.00    |
| 7/24/07 | Pyrotecnico (Fireworks)              |  | 1,300.00 |
| 7/27/07 | William Chick (Stamps, Ink)          |  | 65.72    |
| 7/28/07 | Lexington Printing (Program books)   |  | 3,203.79 |
| 8/01/07 | Vicki Acarigian (Postage Parade)     |  | 41.00    |
| 8/12/07 | Citadel Broadcasting (Advertising)   |  | 2,795.00 |
| 9/01/07 | Entertainment for Firefighters Day   |  | 500.00   |
| 9/02/07 | Lexington County Chronicle (Advert.) |  | 205.50   |
| 9/04/07 | Henrietta Lindler (Custodian)        |  | 225.00   |
| 9/04/07 | Melvin Payne (Custodian)             |  | 315.00   |
| 9/05/07 | The Chapin Times (Advertising)       |  | 695.00   |
| 9/05/07 | Vicki Azarigian (Stamps)             |  | 41.00    |
| 9/05/07 | Palmetto Graphix (Signs)             |  | 168.00   |
| 9/07/07 | Pyrotecnico (Balance Fireworks)      |  | 1,300.00 |
| 9/07/07 | Lake Murray News (Advertising)       |  | 392.00   |
| 9/10/07 | American Legion 193 (Clean-Up)       |  | 500.00   |
| 9/10/07 | Kimi Daly (Entertainment)            |  | 400.00   |
| 9/10/07 | Chapin Chamber (Telephone Services)  |  | 400.00   |
| 9/10/07 | William Chick (Reimburse LE Dinners) |  | 17.50    |

**Page 2 - Chapin Labor Day Festival -- 2007**

**EXPENDITURES (CONTINUED)**

|         |  |           |
|---------|--|-----------|
| 9/14/07 | Ultimate Signs Advertising             | \$ 100.00 |
| 9/14/07 | Luxury Restroom Rentals                | 100.00    |
| 9/14/07 | Lucas Septic Tank                      | 220.00    |
| 9/25/07 | William Chick (reimburse for trophies) | 297.46    |

**TOTAL EXPENDITURES** **\$13,643.62**

**BALANCE AS OF NOVEMBER 30, 2007** **\$19,028.92**

# Chapin Labor Day Festival Income/Expenditures Calendar Year 2006

|                  |  |              |
|------------------|--|--------------|
| Balance Forward: | (December 30, 2005)                    | \$ 14,706.26 |
| DEPOSITS:        |  |              |
|                  | 3/16/06 Lex.Co. Alcohol Beverage Funds | 2,500.00     |
|                  | 5/8/06 \$1,150 (ADS)                   | 1,150.00     |
|                  | 5/11/06 (Ads and Sponsors)             | 3,605.00     |
|                  | 6/2/06 Advertisements                  | 1,625.00     |
|                  | 6/5/06 Advertisements                  | 1,025.00     |
|                  | 6/13/06 Advertisements                 | 950.00       |
|                  | 7/10/06 Advertising                    | 1,235.00     |
|                  | 7/10/06 Advertising and Sponsors       | 815.00       |
|                  | 7/21/06 Advertising                    | 180.00       |
|                  | 7/31/06 Advertising                    | 245.00       |
|                  | 8/09/06 Advertising                    | 210.00       |
|                  | 8/18/06 Advertising                    | 185.00       |
|                  | 8/25/06 Advertising                    | 260.00       |
|                  | 9/14/06 Vendor and carnival            | 330.00       |
|                  | 10/12/06 Arts and crafts fee           | 165.20       |
|                  | INTEREST                               | 15.00        |
| TOTAL INCOME:    |  | \$ 29,201.46 |

**EXPENDITURES:**

|  |  |           |
|--|--|-----------|
|  | 5/1/06 William Chick (Stamps and Ink)      | \$ 140.52 |
|  | 5/30/06 Postage                            | 39.00     |
|  | 6/18/06 Pyrotecnico (Fireworks)            | 1,300.00  |
|  | 7/18/06 Kirby Floats (Grand Marshal)       | 250.00    |
|  | 7/21/06 William Chick (Supplies)           | 53.17     |
|  | 8/10/06 William Chick (Stamps, Ink)        | 95.53     |
|  | 8/12/06 Citadel Broadcasting (Advertising) | 2,050.00  |
|  | 8/12/06 Lexington Printing (Programs)      | 2,635.16  |
|  | 8/12/06 Dutch Fork Chronicle (Advertising) | 75.00     |
|  | 9/5/06 American Legion Post 193 (Cleanup)  | 500.00    |
|  | 9/5/06 William Chick (Supplies)            | 23.29     |
|  | 9/5/06 Boy Scout Troup (Cleanup GIS lot)   | 100.00    |
|  | 9/5/06 Chapin Chamber (Phones, admin)      | 200.00    |
|  | 9/5/06 Tim Nichols (electrical)            | 40.00     |
|  | 9/7/06 Daly Productions (Entertainment)    | 400.00    |
|  | 9/7/06 Lexington Publishing (Advertising)  | 215.78    |
|  | 9/7/06 Bryan Patterson (Custodial)         | 180.00    |
|  | 9/7/06 Melvin Payne (Custodial)            | 255.00    |
|  | 9/13/06 Vicki Azarigian (Postage)          | 78.00     |
|  | 9/13/06 Samiko LTD (Staff Shirts)          | 318.00    |
|  | 9/15/06 Chapin Times (Advertising)         | 600.00    |

Page 2 - Chapin Labor Day Festival -- 2006

EXPENDITURES (CONTINUED)

|  |                    |
|--|--------------------|
| 10/15/06 Town of Chapin (Advertising) Reimbursement to town) | 215.78             |
| 10/15/06 Pyrotecnico (Balance for Fireworks                  | 1,300.00           |
| 10/21/06 Portajons   | 220.00             |
| 10/21/06 Sertoma (Law Enforcment Lunches)                    | 70.00              |
| 10/22/06 William Chick (Trophies)                            | 269.66             |
| <b>TOTAL EXPENDITURES</b>                                    | <b>\$11,623.89</b> |
| <b>BALANCE AS OF NOVEMBER 30, 2006</b>                       | <b>\$17,577.57</b> |

103-28



**County of Lexington  
Temporary Alcohol Beverage License Fee Fund Request**

Funding Year 2008-2009

Organization IRMO OKRA STRUT FESTIVAL

Address PO Box 212334 COLUMBIA, SC 29221-2334

Event/Project Telephone JIM TWITTY 803-7816122 Director

Address 1 GROVES WOOD PLACE COLUMBIA, SC 29212

Event/Project Category (check one):

Event/Project:  Other - Pursuant to State Statute  
Section 61-6-2010:

FESTIVAL

**Request for funds must meet the requirements of Subsection 61-6-2010, SC Code of Laws, 1976, as amended.**

Estimated Total Cost of Event/Project:

\$ 160,083

Total Funds Requested:

\$ 2,500

James R. Jolly  
Signature of Event/Project Director

1/4/08  
Date

**(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year.)**

Return completed forms to:

Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072

**103-29**

## FUNDING SOURCES

Organization IRMO OKRA STRUT FESTIVAL (2007)

| List of Funding Sources       | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|-------------------------------|---------------------|----------------------|------------------------|
| BOOTH RENTALS                 | 14,625              | 14,425               | 16,000                 |
| PARADE ENTRIES                | 800                 | 1,200                | 1,000                  |
| CORPORATE SPONSORSHIP         | 15,900              | 24,400               | 17,000                 |
| CONCESSION SALES (BEER)       | 8,400               | 11,319               | 13,000                 |
| CONCESSION SALES (FOOD)       | 60,000              | 50,780               | 50,000                 |
| CONCESSION SALES (AMUSEMENTS) | 43,500              | 41,426               | 40,000                 |
| SOUVENIRS (ON-SITE)           | 2,400               | 2,100                | 2,200                  |
| SOUVENIRS (PRE-FEST)          | 662                 | 300                  | -0-                    |
| ALCOHOL PERMIT FUNDS          | 14,250              | -0-                  | -0-                    |
| INTEREST EARNED               | 800                 | 2,492                | 800                    |
| OTHER REVENUE                 |                     | 125                  | 1,118                  |
|                               |                     |                      |                        |
|                               |                     |                      |                        |
|                               |                     |                      |                        |
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## EXPENDITURES

Organization IRMO OKRA STREET FESTIVAL 2007

| List of Expenditures | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|----------------------|---------------------|----------------------|------------------------|
| ADMINISTRATION       | 48,858              | 55,148               | 54,300                 |
|                      | 92,700              |                      |                        |
| CONCESSIONS          | <del>42,700</del>   | 81,502               | 75,400                 |
| GENERAL OPERATIONS   | 11,895              | 22,833               | 16,300                 |
|                      |                     |                      |                        |
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Alcohol Beverage License Fee - Application

2007 Okra Strut Budget

| Account #                   | Description                                  | 2007 BUDGET       | 2007 ACTUAL       |
|-----------------------------|--|-------------------|-------------------|
| <b>REVENUE</b>              |  |                   |                   |
| 40500                       | Interest Earned (not operational)            | 800.00            | 2,492.81          |
| 40615                       | Other Revenues                               | 100.00            | 0.00              |
| 40610                       | Other Revenues (cash over/short)             | 0.00              | 1,117.35 *        |
| 40320                       | Booth Rentals                                | 16,000.00         | 14,425.00         |
| 40325                       | Parade Entries                               | 1,000.00          | 1,200.00          |
| 40110                       | Accommodation Tax (not operational)          | 2,500.00          | 2,500.00 *        |
| 40625                       | Corporate Sponsorship                        | 17,000.00         | 24,400.00 *       |
| 40335                       | Concession Sales (Beer)                      | 13,000.00         | 11,319.00         |
| 40345                       | Concession Sales (Food)                      | 50,000.00         | 50,768.50         |
| 40350                       | Concession Sales (Amusements)                | 40,000.00         | 41,426.00         |
| 40355                       | Concession Sales (Special Projects)          | 100.00            | 0.00              |
| 40630                       | Okra Strut Souvenirs (on-site)               | 2,200.00          | 2,136.50          |
| 40635                       | Okra Strut Souvenirs (pre-festival)          | 300.00            | 0.00              |
| 40115                       | Alcohol Permit Funds (not operational)       | 14,000.00         | 0.00              |
|                             | <b>TOTAL FESTIVAL REVENUE</b>                | <b>157,000.00</b> | <b>151,785.16</b> |
| <b>EXPENSES</b>             |  |                   |                   |
| <b>ADMINISTRATION</b>       |  |                   |                   |
| 50170                       | Volunteer Services                           | 550.00            | 446.50            |
| 50500                       | Memberships, Dues & Subscriptions            | 100.00            | 125.00            |
| 50605                       | Telephone                                    | 0.00              | 0.00              |
| 50175                       | Town Staff Overtime                          | 4,200.00          | 3,381.04 *        |
| 50350                       | Law Enforcement (cash pmts)                  | 4,000.00          | 4,337.50          |
| 50230                       | Marketing (Radio/Newspapers)                 | 2,000.00          | 288.00            |
| 50231                       | Marketing (Signs/Banners)                    | 1,000.00          | 860.96            |
| 50232                       | Marketing (Tickets)                          | 2,000.00          | 1,848.36          |
| 50233                       | Marketing (Shuttle)                          | 1,500.00          | 1,500.00 *        |
| 50906                       | Chamber Luncheon                             | 350.00            | 350.00            |
| 50425                       | Festival Management                          | 20,600.00         | 20,600.00 *       |
| 50907                       | Entertainment (festival FRI/SAT)             | 8,000.00          | 9,875.00          |
| 50908                       | Scholarships                                 | 2,000.00          | 2,000.00          |
| 50911                       | Donations                                    | 500.00            | 100.00            |
| 50915                       | Alcohol Liab. Insurance                      | 2,500.00          | 2,751.76          |
| 50215                       | Bank Service Charge                          | 0.00              | 0.00              |
| 50200                       | Postage                                      | 250.00            | 121.40            |
| 50205                       | Printing & Reproduction                      | 500.00            | 333.10            |
| 50901                       | Misc. Expense                                | 3,000.00          | 3,717.24          |
| 50902                       | Misc. Expense (Photographer)                 | 0.00              | 0.00              |
| 50903                       | Misc. Expense (Special Projects)             | 1,000.00          | 1,341.15          |
| 50904                       | Misc. Expense (Fireworks)                    | 0.00              | 0.00              |
| 50905                       | Misc. Expense (Volunteer Shirts)             | 250.00            | 250.00 *          |
| 50970                       | Misc. Expense (Park Concerts)                | 3,000.00          | 1,521.45          |
|                             | <b>TOTAL ADMINISTRATIVE EXPENSES</b>         | <b>54,300.00</b>  | <b>55,748.46</b>  |
| <b>CONCESSIONS EXPENSES</b> |  |                   |                   |
| 50921                       | Vendor Reimbursement (Food)                  | 38,000.00         | 41,642.60         |
| 50922                       | Vendor Reimbursement (Beer Civic Group)      | 1,200.00          | 1,200.00          |
| 50923                       | Vendor Reimbursement (Soft Drink)            | 0.00              | 0.00              |
| 50924                       | Vendor Reimbursement (Amusements)            | 30,000.00         | 30,969.51         |
| 50926                       | Vendor Reimbursement (Civic Groups)          | 2,500.00          | 3,175.00          |
| 50931                       | Beer / Wine                                  | 3,200.00          | 4,164.87          |
| 50933                       | Soft Drinks                                  | 0.00              | 0.00              |
| 50936                       | Souvenir Expense                             | 500.00            | 350.00 *          |
| 50850                       | Capital Projects / Improvements (Town Signs) | 4,000.00          | 0.00              |
|                             | <b>TOTAL CONCESSIONS EXPENSES</b>            | <b>79,400.00</b>  | <b>81,501.98</b>  |
| <b>OPERATIONS</b>           |  |                   |                   |
| 50600                       | Utilities                                    | 1,000.00          | 2,246.00          |
| 50715                       | Site Clean-up / Trash                        | 2,500.00          | 2,500.00 *        |
| 50330                       | Equipment Rental (tables,tents,chairs)       | 3,500.00          | 5,347.09          |
| 50335                       | Equipment Rental (portable toilets)          | 2,500.00          | 2,800.45          |
| 50340                       | Stage Rental                                 | 2,800.00          | 2,500.00          |
| 50345                       | Stage Tech. Support                          | 4,000.00          | 7,440.00          |
|                             | <b>TOTAL OPERATIONAL EXPENSES</b>            | <b>16,300.00</b>  | <b>22,833.54</b>  |
|                             | <b>TOTAL FESTIVAL EXPENSES</b>               | <b>150,000.00</b> | <b>160,083.98</b> |
|                             | <b>NET PROFIT/LOSS</b>                       | <b>7,000.00</b>   | <b>-8,298.82</b>  |
|                             | * projected revenue/expense                  |                   |                   |

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**FY 2006-07 TEMPORARY ALCOHOL BEVERAGE LICENSE FEE FUNDING  
FINAL REPORT**

**PROJECT INFORMATION:**

Organization Name: Irmo Okra Strut Commission

Project Name: Irmo Okra Strut Festival

Contact Name: Jim Twitty Phone: 803-781-6122

**PROJECT COMPLETION:**

Were you able to complete the project as stated in your original application? YES

**PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.) Huge success despite a 12:30 PM home Carolina football game. Increased our Great Okra Giveaway promotion, added an attempt to beat the record of the "Worlds Largest Simon Says" contest, received international promotion through and AP story that ran in mid-August.

**PROJECT ATTENDANCE:**

Record numbers in table below as requested. Numbers are to reflect attendance and funds received for projects for current and previous years.

|   | 2005-06    | 2006-07    |
|---|------------|------------|
| Total Budget of Event/Project   | \$ 155,775 | \$ 160,083 |
| Amount Funded by Lexington County Temporary Alcohol Beverage License Fee Fund | \$ 6,000   | \$ 5,000   |
| Amount Funded by Temporary Alcohol Beverage License Fee Fund from all Sources |            |            |
| Total Attendance  | est 50,000 | est 45,000 |
| Total Tourists*   | est 3,000  | est 3,000  |

\*Tourists are generally defined as those who travel at least 50 miles to attend.

**METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

Newspaper clip coupons indicating zip codes, exit surveys asking the same, general application information from vendors.

**PROJECT BUDGET:**


Attach a report indicating what project expenses were paid for using Lexington County Alcohol Beverage License Fee Fund for FY 06-07.

**ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Name: Jim Twitty

Title: Festival Administrator

Signature 

Date 1/16/08

Temporary Alcohol Beverage License Fee - Final Report

103-33



**County of Lexington**  
**Temporary Alcohol Beverage License Fee Fund Request**

Funding Year 2008-2009

Organization Lexington Festivals, Inc.

Address P.O. Box 2551 Lexington, SC 29071

Event/Project Lexington FunFest  
Telephone 609-4486

Director  
Beth Edens

Address P.O. Box 2551, Lexington, SC 29071

Event/Project Category (check one):

Event/Project:  Other - Pursuant to State Statute  
Section 61-6-2010:

Lexington FunFest

**Request for funds must meet the requirements of Subsection 61-6-2010, SC Code of Laws, 1976, as amended.**

Estimated Total Cost of Event/Project:

Total Funds Requested:

\$ 90,000

\$ 2,500

Beth Edens  
Signature of Event/Project Director

1-2-08  
Date

**(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year.)**

Return completed forms to:

Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072

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FUNDING SOURCES

Organization Lexington Festivals, Inc.

05/06

| List of Funding Sources            | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|------------------------------------|---------------------|----------------------|------------------------|
| please see attached                | ✓                   | X                    |                        |
| Saxe Gotha Women's Club            |                     |                      | 2,500                  |
| Herndon Chevrolet                  |                     |                      | 5,000                  |
| First Community Bank               |                     |                      | 500                    |
| Michelin                           |                     |                      | 200                    |
| Mid Carolina Electric Cooperative  |                     |                      | 500                    |
| Bankair, Inc                       |                     |                      | 500                    |
| Lexington Medical Center           |                     |                      | 2,500                  |
| Elante Day Spa                     |                     |                      | 1,250                  |
| Super Suppers                      |                     |                      | 500                    |
| SC EIG                             |                     |                      | 500                    |
| Blue Cross Blue Shield of SC       |                     |                      | 500                    |
| Windstream                         |                     |                      | 3,750                  |
| Budweiser                          |                     |                      | 1,500                  |
| Cultural Council of Richland: Lex. |                     |                      | 1,200                  |
| Town of Lex. Acc. Tax              |                     |                      | 3,000                  |
| Grant Town of Lex.                 |                     |                      | 10,000                 |
|                                    |                     |                      |                        |
|                                    |                     |                      |                        |
|                                    |                     |                      |                        |
|                                    |                     |                      |                        |

please see attached form

## EXPENDITURES

Organization Lexington Festivals, Inc ✓

| List of Expenditures     | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|--------------------------|---------------------|----------------------|------------------------|
| (please see attached) →  |                     |                      |                        |
| Donations                |                     |                      | 10,000                 |
| Marketing/PR/Advertising |                     |                      | 9,000                  |
| Salary & Commission      |                     |                      | 12,000                 |
| Entertainment            |                     |                      | 20,000                 |
| Sound: Stage             |                     |                      | 6,000                  |
| Business After Hours     |                     |                      | 750                    |
| Portajohns               |                     |                      | 1,100                  |
| T-shirts                 |                     |                      | 1,000                  |
| Lights                   |                     |                      | 2,500                  |
| Electricity Needs        |                     |                      | 3,300                  |
| Ice                      |                     |                      | 450                    |
| Beer                     |                     |                      | 3,500                  |
| Alcohol License          |                     |                      | 150                    |
| Event Ins.               |                     |                      | 2,500                  |
| Phone                    |                     |                      | 700                    |
| Banners                  |                     |                      | 900                    |
| Printing                 |                     |                      | 3,300                  |
| Tent s /Table/Chairs     |                     |                      | 3,300                  |
| Police                   |                     |                      | 250                    |
| Student Art Show         |                     |                      | 500                    |
| Postage                  |                     |                      | 200                    |
| Website                  |                     |                      | 700                    |
| Reserve Bank             |                     |                      | 5,000                  |

Alcohol Beverage License Fee - Application

103-36

93,550



Lexington FunFest-description of event

The Lexington FunFest strives to provide a festival weekend that's full of fun for everyone. Each year, the number of activities and participants continues to grow. The FunFest runs for over three days with a variety of special festivities including a Beauty Pageant, Golf Tournament, a 5K Race, DooDah Parade, Carnival, Student Art Show, Craft and Business Exhibitors along with lots of great food and entertainment. The FunFest is sponsored by many of our local businesses. Specifically, we are proud that we are able to give back to the community that supports our festival. The proceeds of the festival go to local charities such as:

The Nancy K. Perry Children's Shelter

The Keys Program (Keeping Every Youth Safe)

The Kiwanis Club

Dickerson Center for Children

Lexington Police Department

The Rotary Club

*Funding request will go to promotional funds. J. Edens*

**FY 2006-07 Temporary Alcohol Beverage License Fee Funding Final Report  
Lexington Festivals, Inc.**

**Project Success**

This past year was a very successful year for the Lexington FunFest. Through different avenues of funding, we were capable of presenting the Town, County and Tourists with a more exciting festival. The headliner for Friday night was Lexington's very own Trent Jeffcoat along with special guest Josh Gracin. Saturday's entertainment was a great lineup starting with Coconut Cowboy, followed by 88 Rewind and ending with Tokyo Joe. The festival was able to promote the event through more sources of media to inform the public about the event. We have received numerous e-mails throughout the year expressing excitement over the bands that were playing free concerts to the public during our event.

**Methods**

We did not use any particular method to track attendance for the festival. We are certain that attendance was up from the amount of ticket sales. The tickets were purchased by festival patrons in order to purchase food, drinks and ride the rides during the event.

**Project Budget**

Some of the expenses that were paid for using the Lexington County Alcohol Beverage License Fee Fund for the 2006 Lexington FunFest are as follows:

Gattis Pro Audio (Stage, Sound, Lighting...) = \$5620.00

Celebrations, Special Event Rental (Tent, tables , chairs) = 2,500.77

*103-38*

1:29 PM  
12/22/07  
Accrual Basis

**Lexington Festivals Inc.,**  
**Balance Sheet**  
As of December 31, 2007

|                                       | Dec 31, 07       |
|---------------------------------------|------------------|
| <b>ASSETS</b>                         |                  |
| Current Assets                        |                  |
| Checking/Savings                      |                  |
| BBT LEX FESTIVALS INC.                | 29,290.76        |
| Total Checking/Savings                | 29,290.76        |
| Total Current Assets                  | 29,290.76        |
| <b>TOTAL ASSETS</b>                   | <u>29,290.76</u> |
| <b>LIABILITIES &amp; EQUITY</b>       |                  |
| Equity                                |                  |
| 3000 - Open Bal Equity                | 12,196.91        |
| 3900 - Earnings                       | 12,581.72        |
| Net Income                            | 4,512.13         |
| Total Equity                          | 29,290.76        |
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <u>29,290.76</u> |

103-39

1:29 PM  
12/22/07  
Accrual Basis

**Lexington Festivals Inc.,  
Profit & Loss  
January through December 2007**

|                                | Jan - Dec 07           |
|--------------------------------|------------------------|
| <b>Ordinary Income/Expense</b> |                        |
| <b>Income</b>                  |                        |
| DONATIONS                      | 52,491.00              |
| INCOME FROM ACTIVITIES         | 31,398.50              |
| OTHER                          | 2,930.00               |
| <b>Total Income</b>            | <u>86,819.50</u>       |
| <b>Expense</b>                 |                        |
| ADVERTISING                    | 3,115.00               |
| BAD DEBT                       | 4,300.00               |
| Charges                        | 13.00                  |
| COMMISSIONS                    | 16,368.75              |
| ENTERTAINMENT                  | <del>24,788.99</del>   |
| EQUIPMENT RENT                 | 14,910.63              |
| EXPENSE REIMBURSEME...         | 3,007.18               |
| ICE                            | 660.00                 |
| Insur                          | 3,551.00               |
| Licenses                       | 120.00                 |
| PARADE EXPENSE                 | 500.00                 |
| Printing                       | 280.00                 |
| SERVICES                       | 2,450.66               |
| SUPPLIES                       | 5,377.92               |
| Telephone                      | 824.78                 |
| TICKET EXPENSES                | 0.00                   |
| <b>Total Expense</b>           | <u>80,245.91</u>       |
| <b>Net Ordinary Income</b>     | 6,573.59               |
| <b>Other Income/Expense</b>    |                        |
| <b>Other Income</b>            |                        |
| INTEREST INCOME                | 13.54                  |
| <b>Total Other Income</b>      | <u>13.54</u>           |
| <b>Other Expense</b>           |                        |
| CONTRIBUTIONS                  | 2,075.00               |
| UNCLASSIFIED EXPENSE           | 0.00                   |
| <b>Total Other Expense</b>     | <u>2,075.00</u>        |
| <b>Net Other Income</b>        | <u>-2,061.46</u>       |
| <b>Net Income</b>              | <u><u>4,512.13</u></u> |

103-40

FY 2006-07 TEMPORARY ALCOHOL BEVERAGE LICENSE FEE FUNDING

FINAL REPORT

\*No funds were requested for 2006-07 year.  
 (BxE)

**PROJECT INFORMATION:**

Organization Name: Lexington Festivals, Inc.  
 Project Name: Lexington FunFest  
 Contact Name: Beth Edens  
 Phone: 803-609-4486

**PROJECT COMPLETION:**

Were you able to complete the project as stated in your original application? yes  
 If no, state any problems you encountered: \_\_\_\_\_

**PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.) please see attached

**PROJECT ATTENDANCE:**

Record numbers in table below as requested. Numbers are to reflect attendance and funds received for projects for current and previous years.

|   | 2005-06                         | 2006-07                           |
|---|---------------------------------|-----------------------------------|
| Total Budget of Event/Project   | <del>\$92,000</del><br>\$57,000 | <del>\$68,000</del><br>\$3,879.61 |
| Amount Funded by Lexington County Temporary Alcohol Beverage License Fee Fund | \$2,500                         | <del>\$2,500</del><br>\$2,500     |
| Amount Funded by Temporary Alcohol Beverage License Fee Fund from all Sources |                                 |                                   |
| Total Attendance  | please see attached             |                                   |
| Total Tourists*   | information under methods       |                                   |

\*Tourists are generally defined as those who travel at least 50 miles to attend.

**METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): please see attached

**PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using Lexington County Alcohol Beverage License Fee Fund for FY 06-07. attached

**ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Beth Edens Chairperson  
 Name Title  
Beth Edens  
 Signature Date 1/2/07 103-41



**County of Lexington  
Temporary Alcohol Beverage License Fee Fund Request  
Adworks**

**Funding Year 2008-2009**

**P.O. Box 280393  
Columbia, SC 29228**

Organization South Congaree Area Business Association

Address P.O. Box 280393 Col SC 29228  
4777 Edmund Highway, West Col SC 29170

Event/Project \_\_\_\_\_ Director \_\_\_\_\_  
Telephone 755-2512

Address H.R. Williams - Festival Director - 1433 Pine Street West Col  
755-2512 29172

Event/Project Category (check one):

Event/Project:  Other - Pursuant to State Statute  
Section 61-6-2010:

Western Weekend Rodeo Festival

**Request for funds must meet the requirements of Subsection 61-6-2010, SC Code of Laws, 1976, as amended.**

Estimated Total Cost of Event/Project:

Total Funds Requested:

\$ 58,000

\$ 2,500<sup>00</sup>

H.R. Williams  
Signature of Event/Project Director

January 2008  
Date

**(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year.)**

Return completed forms to:

Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072

**103-42**



EXPENDITURES

Organization Western Weekend rodeo and Adworks

| List of Expenditures                  | Actual<br>2006-2007  | P.O. Box 280393<br>Columbia, SC 29228<br>Current<br>2007-2008 | Estimated<br>2008-2009 |
|---------------------------------------|----------------------|---|------------------------|
| Rodeo Stock + Company<br>2 Shows      | 17,500 <sup>00</sup> | 17,500  | 18,000                 |
| Bleachers                             | 6000 <sup>00</sup>   | 6000 <sup>00</sup>  | 6000 <sup>00</sup>     |
| Print items:                          |                      |   |                        |
| Posters - Banners - Leaflets - flyers | 13,000               | 3,000   | 13,000                 |
| Program Book                          | 3,800                | 3,800   | 3,800                  |
| Advertising                           | 1,500                | 1,500   | 1,500                  |
| T-shirts -                            | 2,800                | 800   | 2,800                  |
| Radio and TV -                        | 6,000                | 2,000   | 6,000                  |
| Insurance                             | 2,000                | 2,000   | 2,000                  |
| Maintenance:                          |                      |   |                        |
| ele - water - Generators - Eq.        | 3,000                | 2,000   | 3,000                  |
| Stage - music                         | 2,000                |   | 2,000                  |
| Security -                            | 2,000                | 2,000   | 2,000                  |
|                                       |                      | 40,000  | 58,100                 |
|                                       |                      |   |                        |
|                                       |                      |   |                        |
|                                       |                      |   |                        |



**FY 2006-07 TEMPORARY ALCOHOL BEVERAGE LICENSE FEE FUNDING  
FINAL REPORT**

**PROJECT INFORMATION:**

Organization Name: South Congaree Area Business Association  
 Project Name: Western Weekend Rodeo and Festival  
 Contact Name: H.R. Williams  
 Phone: 755-252

**Adworks**

P.O. Box 280393  
 Columbia, SC 29228

**PROJECT COMPLETION:**

Were you able to complete the project as stated in your original application? yes

If no, state any problems you encountered: -

**PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.) \_\_\_\_\_

**PROJECT ATTENDANCE:**

Record numbers in table below as requested. Numbers are to reflect attendance and funds received for projects for current and previous years.

|   | 2005-06      | 2006-07       |
|---|--------------|---------------|
| Total Budget of Event/Project   |              | <u>46,000</u> |
| Amount Funded by Lexington County Temporary Alcohol Beverage License Fee Fund | <u>2,500</u> | <u>2,500</u>  |
| Amount Funded by Temporary Alcohol Beverage License Fee Fund from all Sources |              |               |
| Total Attendance  |              | <u>4000</u>   |
| Total Tourists*   |              | <u>1000</u>   |

\*Tourists are generally defined as those who travel at least 50 miles to attend.

**METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): Surveys - forms and vehicle tags -

**PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using Lexington County Alcohol Beverage License Fee Fund for FY 06-07.

**ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

H.R. Williams \_\_\_\_\_  
 Name Title

H.R. Williams \_\_\_\_\_  
 Signature Date Jan 2008 103-45

# County of Lexington Temporary Alcohol Beverage License Fee Fund Request

Funding Year 2008-2009

Organization CITY OF WEST COLUMBIA

Address 200 N. 12th St, PO Box 4044, W COLA SC 29171

Event/Project Director SUSAN F. MEISNER Telephone 803-939-8608

Address SAME

Event/Project Category (check one):

Event/Project:  
62010:

Other - Pursuant to State Statute Section 61-

2ND ANNUAL RIVER WALK  
MUSIC FESTIVAL

Request for funds must meet the requirements of Subsection 61-6-2010, SC Code of Laws, 1976, as amended.

Estimated Total Cost of Event/Project:

Total Funds Requested:

\$ 8040.00

\$ 2500-

Susan F. Meisner  
Signature of Event/Project Director

01/23/08  
Date

(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year.)

Return completed forms to: Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072

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## County of Lexington Temporary Alcohol Beverage License Fee Fund Request Funding Year 2008-2009

### FUNDING SOURCES

Organization CITY OF WEST COLUMBIA CURRENT  
2007-2008

| List of Funding Sources                        | Actual<br><del>2005-2007</del><br>2007-2008 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|--|---|----------------------|------------------------|
| BRITTINGHAM (SPONSOR)                          | 500-  |                      | 500-                   |
| CONGAREE BANK (SPONSOR)                        | 1500-                                       |                      | 1500-                  |
| COLUMBIA FARMS (SPONSOR)                       | 2500-                                       |                      | 2500-                  |
| McKINLEY (SPACE)                               | 10-   |                      |                        |
| MILLER (SPACE)                                 | 10-   |                      |                        |
| LEECH (SPACE) 2                                | 50-   |                      |                        |
| HANCOCK (SPACE)                                | 25-   |                      |                        |
| HSMM (SPONSOR)                                 | 200-  |                      | 200-                   |
| T E Bowles (SPONSOR)                           | 35-   |                      | 35-                    |
| GEORGE CAUGHTMAN (SPONSOR)                     | 100-  |                      | 100-                   |
| DAVID MOORE (SPACE)                            | 10-   |                      |                        |
| CULTURAL ARTS GRANT                            | 750-  |                      | 1000-                  |
| CULTURAL ARTS GRANT                            | 250-  |                      |                        |
| STANSFIELD (SPACE)                             | 10-   |                      |                        |
| TRIPLE CROWN (SPONSOR)                         | 250-  |                      | 250-                   |
| BENNETT (SPACE)                                | 10-   |                      |                        |
| RUSHING (SPACE)                                | 35-   |                      |                        |
| LOVE CHEVROLET (SPONSOR)                       | 400-  |                      |                        |
| PURPLE ALLEY (SPACE) 5                         | 125-  |                      |                        |
| BALANCE (SEED MONEY) <sup>FROM</sup> WEST FEST | 3055.48                                     |                      | 765.23                 |
| (THIS INCLUDES 2500- FROM GOW)                 |   |                      | 2500-                  |
|  |   |                      |                        |
|  |   |                      |                        |
| <b>TOTAL</b>                                   | <b>10405.48</b>                             |                      | <b>9350.23</b>         |

## County of Lexington Temporary Alcohol Beverage License Fee Fund Request Funding Year 2008-2009

### EXPENDITURES

Organization CITY OF WEST COLUMBIA

| List of Expenditures          | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|-------------------------------|---------------------|----------------------|------------------------|
| ADWORKS (REBECCA TURNER)      |                     | 2800-                | 0                      |
| DANIELLE HOWELL (MUSIC)       |                     | 500-                 |                        |
| SOUND SYSTEM                  |                     | 650-                 | 700-                   |
| BLACK BOTTOM BUSEVITS (MUSIC) |                     | 300-                 |                        |
| FOSSE - RECORD (MUSIC)        |                     | 300-                 |                        |
| E + K (MUSIC)                 |                     | 200-                 |                        |
| J. NORWOOD (MUSIC)            |                     | 100-                 |                        |
| 92.1 + 94.3 MEDIA             |                     | 13600-               | 1500-                  |
| EMCEES                        |                     | 600-                 | 600-                   |
| 3 ADS FREE TIMES              |                     | 1392-                | 1860-                  |
| BANNERS                       |                     | 392.20               | 400-                   |
| CD'S FOR SPONSORS             |                     | 13.75                | 15-                    |
| LOWES (HOSES)                 |                     | 178.08               |                        |
| WALMART (SUPPLIES)            |                     | 39.82                | 40-                    |
| SIGNS TO GO                   |                     | 101.76               | 125-                   |
| SHEALY ELECTRIC               |                     | 580.00               |                        |
| HUNCOON (FOOD FOR WORKERS)    |                     | 152.64               | 150-                   |
| MUSIC - PERFORMERS            |                     |                      | 2000-                  |
| ARTIST ASSEMBLY               |                     |                      | 500-                   |
| ARTIST REFRESHMENTS           |                     |                      | 100-                   |
| ARTIST SUPPLIES               |                     |                      | 50-                    |
|                               |                     |                      |                        |
|                               |                     |                      |                        |
|                               |                     | 9660.25              | 8040.00                |

Alcohol Beverage License Fee - Application

Accommodations Tax\2008-09\Temporary Alcohol Beverage License Fee Fund - Application

103-48



Cultural Council of Richland & Lexington Counties

Quarterly Grant Final Report Form

Attachment 1

**Summarize the Project**

(500 words or less)

Our first annual Riverwalk Festival was held on April 28, 2007 at the Amphitheater on the West Columbia Riverwalk at the corner of Meeting Street and Alexander Street at the Gervais Street Bridge. It was a free festival with free parking. Local Musicians Jeff Norwood, Etheridge & Kimpland, Black Bottom Biscuits, and The Fossil Record filled the Amphitheater and Riverwalk with live music from noon until 6:30 PM. Local artists dotted the grassy area along the Riverwalk displaying various types of art; photography, canvas, blown glass, and poetry, to name a few.

A wide variety of food and beverage vendors were available for festival goers, and in addition to that, a VIP tent stocked with food and beverage was available to all VIP sponsors.

A huge parking area was located directly across the street from the festival and once again VIP's enjoyed the best parking spaces. The West Columbia Police Department handled police protection and traffic control and First Responders provided First Aid from the West Columbia Fire Department.

Cart service was available to Artists, Musicians and Handicapped courtesy of West Columbia's Public Works Department.

Our logistics and sanitation crews were on top of things all day long and the compliments to those crews from festivalgoers, artists and vendors were plentiful.

Our first Festival was a huge success and we have many organizations, contributors, sponsors, staff and volunteers to thank for that. With an estimated crowd of about 2500, our Mayor, Council and Administration were so pleased with the success of this first festival and are already looking forward to next year!

103-50

The City of West Columbia believes it has the right festival to provide a unique cultural experience at the Riverwalk Amphitheater against the natural backdrop of the Congaree River. A portion of last year's Three Rivers Music Festival was located at the West Columbia Riverwalk Amphitheater and proved to be very popular and successful on the West Columbia side of the river. With the loss of the Three Rivers Festival, a niche opened for West Columbia to hold its own music festival at the Riverwalk Amphitheater. The Riverwalk Music Festival is a perfect opportunity for people to enjoy a day of music and stroll along the Riverwalk to appreciate the scenic river vista as well as local artists displaying their work. Citizens of Cayce and West Columbia have embraced the Riverwalk Park as a vital part of our communities. The Riverwalk Music Festival is a natural extension of our commitment to enhance the quality of life for citizens in Lexington and Richland counties.

We will evaluate the festival by asking attendees to complete an entry form for a door prize that will be given away in order to obtain zipcode information to determine demographics. Another measure of success will be feedback from the artists on the attendees' interest in their work and the size of the audience for each band.

The success of the festival can be judged by the number of people attending and by demographic feedback from obtaining zipcodes of the festival attendees. We expect to draw a sizeable crowd because the bands are already known in the area and have a following, especially Danielle Howle. We hope to grow the festival a little each year by increased funding to bring in even better known performers. Our goal is to provide a variety of quality music, dance and art to encourage people of all ages to connect with a seamless blend of art and nature in an easily accessible and unique setting that can only be experienced at the Riverwalk Park.

103-51

In 2007 we had funds raised in the amount of \$10,425.48 with expenditures of \$9660.25. That leaves us with seed monies in the amount of \$765.23. Eventually if we can raise sufficient funds we would like to expand our festival in specific ways.

We look to the future when we can afford well-known acts and eventually would like to add a second stage to be located on State Street. Our plans for the future also include an Art Exhibit by the river's edge. And any profit from this festival is earmarked for improvements at the Amphitheater and the Riverwalk, such as bird feeders, park benches and lighting.

There are also additional plans to create Christmas at the river's edge with a light display similar to what Riverbanks Zoo has. And most importantly we want our festival to remain a free festival.



### FY 2006-07 TEMPORARY ALCOHOL BEVERAGE LICENSE FEE FUNDING FINAL REPORT

**PROJECT INFORMATION:**

Organization Name: CITY OF WEST COLUMBIA  
Project Name: RIVERWALK MUSIC FESTIVAL  
Contact Name: SUSAN F. MEISNER Phone: 803-939-8608

**PROJECT COMPLETION:**

Were you able to complete the project as stated in your original application? Yes  
If no, state any problems you encountered: \_\_\_\_\_

**PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.) SEE ATTACHED

**PROJECT ATTENDANCE:**

Record numbers in table below as requested. Numbers are to reflect attendance and funds received for projects for current and previous years.

|   | 2005-06 | 2006-07 |
|---|---------|---------|
| Total Budget of Event/Project   |         | 9660.25 |
| Amount Funded by Lexington County Temporary Alcohol Beverage License Fee Fund |         | 2500-   |
| Amount Funded by Temporary Alcohol Beverage License Fee Fund from all Sources |         |         |
| Total Attendance  |         | 2500    |
| Total Tourists*   |         | 23%     |

\*Tourists are generally defined as those who travel at least 50 miles to attend.

**METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

DOOR PRIZES WERE AWARDED FROM SLIPS FILLED OUT

**PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using Lexington County Alcohol Beverage License Fee Fund for FY 06-07.

**ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Susan F. Meisner ADMIN ASSIT / EVENTS COORDINATOR  
Name Title

Susan F. Meisner 01/23/08  
Signature Date

Temporary Alcohol Beverage License Fee - Final Report

103-53

**County of Lexington**  
**Temporary Alcohol Beverage License Fee Fund Request**

Funding Year 2008-2009

Organization SWANSEA Fall Festival + RODEO  
Address P.O. Box 1542 Swansea, SC 29160  
Event/Project Director Ray Spires Telephone 568-2835  
Address SAME

Event/Project Category (check one):

Event/Project:  
62010:

Other - Pursuant to State Statute Section 61-62010:

**Request for funds must meet the requirements of Subsection 61-6-2010, SC Code of Laws, 1976, as amended.**

Estimated Total Cost of Event/Project:

Total Funds Requested:

\$ 25,000

\$ 2500

Ray Spires  
Signature of Event/Project Director

1-26-08  
Date

**(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year.)**

Return completed forms to: Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072





# Town of Swansea

RAY SPIRES  
Mayor

WOODROW DAVIS, JR.  
Mayor Pro-Tem



W.D. BAILEY  
BARRETT BLACK  
LINDA G. BUTLER  
Council

Swansea, South Carolina

## Swansea Fall Festival & Rodeo

### Fund Expenditures for 2007 from Temporary Alcohol License Fee Fund

|                                      |                   |
|--------------------------------------|-------------------|
| Swansea Milling Company – Horse Feed | \$ 386.34         |
| Kick Booty – Banners                 | 240.75            |
| Ramada Unlimited – Rooms             | 499.50            |
| Lawmen’s Safety Supply               | 72.84             |
| Lowe’s – Batteries                   | 40.53             |
| Adworks – Messenger Advertisement    | 245.00            |
| Pine Press Printing – Flyers         | 57.68             |
| Pine Press Printing – Programs       | <u>1,578.91</u>   |
|                                      | <b>\$3,121.31</b> |

103-57

**FY 2006-07 TEMPORARY ALCOHOL BEVERAGE LICENSE FEE FUNDING  
FINAL REPORT**

**PROJECT INFORMATION:**

Organization Name: SUSANOA FALL FESTIVAL RODEO  
 Project Name: SUSANOA FALL FESTIVAL RODEO  
 Contact Name: Ray Spiras Phone: 568-2835

**PROJECT COMPLETION:**

Were you able to complete the project as stated in your original application? yes  
 If no, state any problems you encountered: \_\_\_\_\_

**PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.) Had the largest attendance

**PROJECT ATTENDANCE:**

Record numbers in table below as requested. Numbers are to reflect attendance and funds received for projects for current and previous years.

|   | 2005-06 | 2006-07 |
|---|---------|---------|
| Total Budget of Event/Project   | 25,000  | 25,000  |
| Amount Funded by Lexington County Temporary Alcohol Beverage License Fee Fund | 2500    | 2500    |
| Amount Funded by Temporary Alcohol Beverage License Fee Fund from all Sources |         |         |
| Total Attendance  | 1200    | 2800    |
| Total Tourists*   | 600     | 1100    |

\*Tourists are generally defined as those who travel at least 50 miles to attend.

**METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):  
CLICKETS AT GATES

**PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using Lexington County Alcohol Beverage License Fee Fund for FY 06-07.

**ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Ray Spiras Name Title MAYOR/DIRECTOR

Signature \_\_\_\_\_ Date \_\_\_\_\_

**County of Lexington**  
**Temporary Alcohol Beverage License Fee Fund Request**

**Funding Year 2008-2009**

Organization Town of Pine Ridge

Address 2757 Fish Hatchery Road, West Columbia, SC 29172

Event/Project Director Viki M. Moak Telephone (803)755-2500

Address 2757 Fish Hatchery Road, West Columbia, SC 29172

Event/Project Category (check one):

Event/Project:  Other - Pursuant to State Statute Section 61-62010:

Pine Ridge Neighborhood Festival

**Request for funds must meet the requirements of Subsection 61-6-2010, SC Code of Laws, 1976, as amended.**

Estimated Total Cost of Event/Project:

\$ \$19,450.00

Total Funds Requested:

\$ \$4,550.00

Viki M. Moak

Signature of Event/Project Director

1/11/08

Date

**(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year.)**

Return completed forms to: Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072



Organization: Town of Pine Ridge  
 Event: Pine Ridge Neighborhood Festival

| <b>List of Funding Sources</b> | <b>Actual 2006-2007</b> | <b>Current 2007-2008</b> | <b>Estimated 2008-2009</b> |
|--------------------------------|-------------------------|--------------------------|----------------------------|
| Sponsors                       | 12199.66                | 9750.00                  | 11000.00                   |
| Town of Pine Ridge             | 199.24                  |                          |                            |
| Vendor Fees                    | 1125.00                 | 700.00                   | 900.00                     |
| Carnival Income                | 2621.52                 | 2636.84                  | 3000.00                    |
|                                | <b>16145.42</b>         | <b>13086.84</b>          | <b>14900.00</b>            |

| <b>List of Expenditures</b> | <b>Actual 2005-2006</b> | <b>Current 2006-2007</b> | <b>Estimated 2007-2008</b> |
|-----------------------------|-------------------------|--------------------------|----------------------------|
| Financial Supplies/Expense  | 163.00                  |                          |                            |
| Advertisement               | 4137.54                 | 1650.55                  | 2000.00                    |
| Artwork                     | 600.00                  |                          |                            |
| Entertainment Expense       | 3870.00                 | 10850.00                 | 15000.00                   |
| T-shirts                    | 849.75                  |                          |                            |
| Prizes for events           | 815.19                  |                          |                            |
| Security                    | 1440.00                 | 1100.00                  | 1250.00                    |
| Festival Supplies           | 442.66                  | 1118.53                  | 1200.00                    |
| Rides/Amusements            | 3575.75                 |                          |                            |
| Sponsor dinner              | 251.53                  |                          |                            |
|                             | <b>16145.42</b>         | <b>14719.08</b>          | <b>19450.00</b>            |
| <b>Profit/Loss</b>          | <b>0.00</b>             | <b>-1632.24</b>          | <b>-4550.00</b>            |

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**FY 2006-07 TEMPORARY ALCOHOL BEVERAGE LICENSE FEE FUNDING  
FINAL REPORT**

**PROJECT INFORMATION:**

Organization Name: Town of Pine Ridge  
 Project Name: Pine Ridge Neighborhood Festival  
 Contact Name: Viki M. Moak Phone: (803)755-2500

**PROJECT COMPLETION:**

Were you able to complete the project as stated in your original application? No  
 If no, state any problems you encountered: Was not able to meet budget projections on income.

**PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.) Learned the need for additional volunteers.

**PROJECT ATTENDANCE:**

Record numbers in table below as requested. Numbers are to reflect attendance and funds received for projects for current and previous years.

|   | 2005-06  | 2006-07     |
|---|----------|-------------|
| Total Budget of Event/Project   | No event | \$16,145.42 |
| Amount Funded by Lexington County Temporary Alcohol Beverage License Fee Fund |          | 0.00        |
| Amount Funded by Temporary Alcohol Beverage License Fee Fund from all Sources |          | 0.00        |
| Total Attendance  |          | 1,500       |
| Total Tourists*   |          | unknown     |

\*Tourists are generally defined as those who travel at least 50 miles to attend.

**METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):  
Festival was a joint collaboration with SC Department of Natural Resources and their attendees had to register in order to participate.

**PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using Lexington County Alcohol Beverage License Fee Fund for FY 06-07.

**ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Viki M. Moak Town Clerk  
 Name Title  
[Signature] 1/14/2008  
 Signature Date  
 Temporary Alcohol Beverage License Fee - Final Report



**103-61**

**County of Lexington**  
**Temporary Alcohol Beverage License Fee Fund Request**

Funding Year ~~2008~~-2009

Organization Epilepsy Foundation of SC

Address 652 Bush River Rd. Ste. 211

Event/Project Director Barbara Brothers Telephone 803-798-8502

Address SAME

Event/Project Category (check one):

Event/Project:

Other - Pursuant to State Statute Section 61-6-2010:

Riverfest Walk/Run for Epilepsy

**Request for funds must meet the requirements of Subsection 61-6-2010, SC Code of Laws, 1976, as amended.**

Estimated Total Cost of Event/Project:

\$ 12,000

Total Funds Requested:

\$ 3,000

Barbara Brothers  
Signature of Event/Project Director

1/5/09  
Date

**(Organizations must submit a budget of planned expenditures with the application and an accounting of how funds were spent at the end of the funding year.)**

Return completed forms to: Lexington County Council  
212 South Lake Drive  
Lexington, South Carolina 29072

**FUNDING SOURCES**

Organization Epilepsy Foundation of SC

| List of Funding Sources        | Actual<br>2006-2007 | Current<br>2007-2008 | Estimated<br>2008-2009 |
|--------------------------------|---------------------|----------------------|------------------------|
| BCBS                           | 1000                | 300                  |                        |
| Sectonia Club                  |                     | 1000                 |                        |
| Solectron                      |                     | 1000                 |                        |
| Strictly Running               |                     | 2000                 |                        |
| Towell                         |                     | 1000                 |                        |
| UPS                            |                     | 500                  |                        |
| Wellpath                       |                     | 500                  |                        |
| City Grant                     |                     | 5,000                |                        |
| Lex. Co.                       |                     | 2,500                |                        |
| UCB Pharma                     | 1000                |                      |                        |
| <del>sponsors</del> SE Freight | 1000                |                      |                        |
| Lexscreen                      | 250                 |                      |                        |
| Corporate Sponsors             |                     |                      | 10,000                 |
| City of Columbia               | 5000                | 5000                 | 5000                   |
| Lex Co.                        | 2500                | 2500                 | 2,500                  |
|                                |                     |                      |                        |
|                                |                     |                      |                        |
|                                |                     |                      |                        |
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|                                |                     |                      |                        |
|                                |                     |                      |                        |
|                                |                     |                      |                        |
|                                |                     |                      |                        |
|                                |                     |                      |                        |

EXPENDITURES

Organization

| List of Expenditures                                 | Actual 2006-2007 | Current 2007-2008 | Estimated 2008-2009 |
|--|------------------|-------------------|---------------------|
| Internet Banner Ads <sup>results</sup> & email lists | 100              | 450               | 600                 |
| Police   | 600              | 450               | 675                 |
| T shirts   | 1,127            | 1,000             | 2,250               |
| Medals (Numbers)                                     | 183              | 200               | 300                 |
| finish line services                                 | 300              | 300               | 300                 |
| * Advertising  | 1500             | 1400              | 1500                |
| park   | 900              | 900               | 900                 |
| RACE registration                                    | 320              | 500               | 550                 |
| * printing & Advertising                             | 700              | 1200              | 2500                |
| bulk mail  | 500              | 613               | 750                 |
| banners  | 330              | 350               | 400                 |
| INSTR MSC.   | 600              | 400               | 900                 |
| * Lexington Co. A - tax funds applied                |                  |                   |                     |
|  |                  |                   |                     |
|  |                  |                   |                     |
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|  |                  |                   |                     |

## **Riverfest Run/Walk for Epilepsy**

For 21 years, the Epilepsy Foundation has sponsored a Riverfront event in the spring to raise awareness for epilepsy and to draw crowds to the Riverfront Park and the Congaree Riverfront.

The Riverfest Run and Walk for Epilepsy features a circular route from Columbia's Riverfront Park, over the Gervais St. Bridge to West Columbia, re-crossing the River at the Jarvis-Klapman Bridge.

Proceeds provide funds for vital programs and services for the more than 60,000 people in South Carolina who are affected by epilepsy. We are a non-profit 501(c)(3) charitable organization formed to meet the needs of people with epilepsy, their families, and other concerned people by providing quality education, information, and support services. We are an independent affiliate of the Epilepsy Foundation of America.

Lexington County is a traditional sponsor of the annual Riverfest Run and Walk for Epilepsy, traditionally held on the first Saturday in May. We'll be promoting the race throughout the state, and expect 500 people to register! The River Run/Walk is a family-oriented event that has a course for everyone to enjoy, including a Fun Run for the children. An expected 500 people will participate in the run, bringing families and spectators to our city with its area hotels, restaurants, businesses, and shopping malls. Many of our participants in the run/walk tour, race director, and staff come from other areas and spend at least one night in town. We will promote the event throughout the state by billboards, news releases, direct mail and advertising, and we are listed in the Tour de Columbia and other race sources. Our volunteers are local community leaders. The race is especially important this year as kick-off to two other Run/Walk events for Epilepsy which are planned for Charleston and the Upstate.

We are committed to presenting the River Run/Walk each spring to provide a healthy, family-oriented, and fun course for everyone, while representing a worthy cause in epilepsy awareness. We participate in numerous community festivals and support many other agencies in providing community service, working cooperatively with community leaders throughout the Midlands area. EFSC is an active participant since 1977 in providing extensive community services, including our educational epilepsy programs at local schools for nurses and teachers, community workshops, conferences and special events, support groups, referral services, advocacy services, counseling, comprehensive library, newsletter, and residential summer camp for children. All our services are free to anyone who needs support and assistance.

Epilepsy Foundation of South Carolina  
652 Bush River Road, Suite 211  
Columbia, SC 29210

(803) 798-8502  
[www.epilepsyfoundation.org/local/socarolina/](http://www.epilepsyfoundation.org/local/socarolina/)

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**FY 2006-07 TEMPORARY ALCOHOL BEVERAGE LICENSE FEE FUNDING  
FINAL REPORT**

**PROJECT INFORMATION:**

Organization Name: The Epilepsy Foundation of S.C.

Project Name: \_\_\_\_\_

Contact Name: Barbara Brothers

Phone: (803) 798-8502

**PROJECT COMPLETION:**

Were you able to complete the project as stated in your original application? yes

If no, state any problems you encountered: Went very well - added music program at end that many stayed & enjoyed

**PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.) will continue the music addition with donated breakfast items, adding webbased form registration

**PROJECT ATTENDANCE:**

Record numbers in table below as requested. Numbers are to reflect attendance and funds received for projects for current and previous years.

|   | 2005-06 | 2006-07 |
|---|---------|---------|
| Total Budget of Event/Project   | 12,500  | 7313    |
| Amount Funded by Lexington County Temporary Alcohol Beverage License Fee Fund | 2,500   | 2500    |
| Amount Funded by Temporary Alcohol Beverage License Fee Fund from all Sources | 2,500   | 2500    |
| Total Attendance  | 500     | 500     |
| Total Tourists*   | 75      | 64      |

\*Tourists are generally defined as those who travel at least 50 miles to attend.

**METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): Surveys of attendees & registration information.

**PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using Lexington County Alcohol Beverage License Fee Fund for FY 06-07.

**ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Barbara Brothers EPSC Executive Director  
 Name Title  
Barbara Brothers 1/2/07 103-66  
 Signature Date

**COUNTY OF LEXINGTON  
MINIBOTTLE TAX FUND  
Annual Budget  
Fiscal Year - 2008-09**

| Object Code                             | Revenue Account Title | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Recommend<br>2008-09 |
|---|-----------------------|-------------------|---------------------------------|--|--|----------------------|----------------------|
| <b>*Minibottle Tax Fund 2141:</b>       |                       |                   |                                 |  |  |                      |                      |
| <b>Revenues: (Organization: 000000)</b> |                       |                   |                                 |  |  |                      |                      |
| 420700                                  | Minibottle Tax        | 352,184           | 215,742                         | 370,000                                  | 370,000                                      | 372,000              | _____                |
| 461000                                  | Investment Interest   | 15,367            | 445                             | 1,500                                    | 1,500  | 1,200                | _____                |
| <b>** Total Revenue</b>                 |                       | <b>367,551</b>    | <b>216,187</b>                  | <b>371,500</b>                           | <b>371,500</b>                               | <b>373,200</b>       | _____                |
| <b>***Total Appropriation</b>           |                       |                   |                                 |  | <b>370,000</b>                               | <b>372,000</b>       | _____                |
| <b>FUND BALANCE</b>                     |                       |                   |                                 |  |  |                      |                      |
| Beginning of Year                       |                       |                   |                                 |  |  | 15,962               | 17,462               |
| <b>FUND BALANCE - Projected</b>         |                       |                   |                                 |  |  |                      |                      |
| End of Year                             |                       |                   |                                 |  |  | 17,462               | 18,662               |

Fund: 2141  
Division: Health & Human Services  
Organization: 171600 - Minibottle Contributions

| Object Expenditure<br>Code Classification | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |                      |                     |
|---|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|   |                   |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                          | 0                 | 0                          | 0                           | 0                    | _____                |                     |
| <b>* Total Personnel</b>                  | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <b>0</b>             | _____                |                     |
| <b>Operating Expenses</b>                 |                   |                            |                             |                      |                      |                     |
| 534000 Contributions                      | 352,184           | 93,142                     | 370,000                     | 372,000              | _____                |                     |
| <b>* Total Operating</b>                  | <b>352,184</b>    | <b>93,142</b>              | <b>370,000</b>              | <b>372,000</b>       | _____                |                     |
| <b>** Total Personnel &amp; Operating</b> | <b>352,184</b>    | <b>93,142</b>              | <b>370,000</b>              | <b>372,000</b>       | _____                |                     |
| <b>Capital</b>                            | 0                 | 0                          | 0                           | 0                    | _____                |                     |
| <b>** Total Capital</b>                   | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <b>0</b>             | _____                |                     |
| <b>*** Total Budget Appropriation</b>     | <b>352,184</b>    | <b>93,142</b>              | <b>370,000</b>              | <b>372,000</b>       | _____                |                     |

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**COUNTY OF LEXINGTON  
INDIGENT CARE  
Annual Budget  
FY 2008-09 Estimated Revenue**

| Object Code                            | Revenue Account Title                | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Recommend<br>2008-09 |                |                |
|--|--------------------------------------|-------------------|---------------------------------|--|--|----------------------|----------------------|----------------|----------------|
| <b>*Indigent Care 2200:</b>            |                                      |                   |                                 |  |  |                      |                      |                |                |
| <b>Revenues (Organization: 000000)</b> |                                      |                   |                                 | 1.243 Mills                              |  |                      | 1.243 Mills          |                |                |
| 410000                                 | Current Property Taxes               | 807,237           | 462,989                         | 871,334                                  | 871,334                                      | 871,334              |                      |                |                |
| 410500                                 | Homestead Exemption Reimbursements   | 35,449            | 0                               | 30,000                                   | 30,000                                       | 30,000               |                      |                |                |
| 410520                                 | Manufacturer's Tax Exemption         | 5,109             | 0                               | 2,000                                    | 2,000  | 2,000                |                      |                |                |
| 411000                                 | Current Vehicle Taxes                | 148,440           | 72,086                          | 145,022                                  | 145,022                                      | 145,022              |                      |                |                |
| 412000                                 | Current Tax Penalties                | 1,919             | 0                               | 1,000                                    | 1,000  | 1,000                |                      |                |                |
| 412001                                 | Prior Year Penalty                   | 0                 | 0                               | 0  | 0  | 0                    |                      |                |                |
| 413000                                 | Delinquent Taxes                     | 36,463            | 21,486                          | 20,000                                   | 21,486                                       | 21,486               |                      |                |                |
| 414000                                 | Delinquent Tax Penalties             | 5,555             | 3,223                           | 2,500                                    | 3,223  | 3,223                |                      |                |                |
| 417100                                 | Fee in Lieu of Taxes                 | 38,138            | 0                               | 42,600                                   | 42,600                                       | 42,600               |                      |                |                |
| 417120                                 | Fee in Lieu of Taxes - Prior Year    | 1,258             | 0                               | 0  | 0  | 0                    |                      |                |                |
| 417130                                 | FILOT - Manufacturer's Tax Exemption | 3,161             | 0                               | 0  | 0  | 0                    |                      |                |                |
| 417150                                 | FILOT - Fee for Servives             | 530               | 0                               | 0  | 0  | 0                    |                      |                |                |
| 418000                                 | Motor Carrier Payments               | 2,565             | 2,048                           | 1,500                                    | 2,048  | 2,048                |                      |                |                |
| 419000                                 | Merchants Exemptions                 | 23,800            | 11,900                          | 23,800                                   | 23,800                                       | 23,800               |                      |                |                |
| 419900                                 | Tax Refunds                          | 0                 | 0                               | (750)                                    | (750)  | (750)                |                      |                |                |
| 461000                                 | Investment Interest                  | 7,385             | 1,012                           | 3,000                                    | 3,000  | 3,000                |                      |                |                |
| 461001                                 | Tax Appeals Interest                 | 13                | 1                               | 0  | 1  | 1                    |                      |                |                |
| <b>** Total Revenue</b>                |                                      | <u>1,117,022</u>  | <u>574,745</u>                  | <u>1,142,006</u>                         | <u>1,144,764</u>                             | <u>1,144,764</u>     | <u>0</u>             |                |                |
| <b>***Total Appropriation</b>          |                                      |                   |                                 |  | 1,080,239                                    | 1,130,001            | 0                    |                |                |
| FUND BALANCE                           |                                      |                   |                                 |  |  |                      |                      |                |                |
| Beginning of Year                      |                                      |                   |                                 |  |  |                      | <u>54,916</u>        | <u>119,441</u> | <u>119,441</u> |
| FUND BALANCE - Projected               |                                      |                   |                                 |  |  |                      |                      |                |                |
| End of Year                            |                                      |                   |                                 |  |  |                      | <u>119,441</u>       | <u>134,204</u> | <u>119,441</u> |

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**COUNTY OF LEXINGTON  
INDIGENT CARE  
Annual Budget  
Fiscal Year - 2008-09**

Fund 2200  
Division: Health & Human Services  
Organization: 171200 - Social Services

| Object Expenditure<br>Code Classification      | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |                      |                     |
|--|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|  |                   |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                               |                   |                            |                             |                      |                      |                     |
| 510300 Part time - 1 (.75 - FTE)               | 18,906            | 9,098                      | 19,662                      | 19,713               |                      |                     |
| Salaries & Wages Adjustment Account            |                   |                            |                             | 789                  |                      |                     |
| 511112 FICA - Employer's Portion               | 1,377             | 663                        | 1,504                       | 1,568                |                      |                     |
| 511113 State Retirement - Employer's Portion   | 1,558             | 838                        | 1,811                       | 1,925                |                      |                     |
| 511120 Employee Insurance-Employer Portion - 1 | 5,760             | 2,880                      | 5,760                       | 5,760                |                      |                     |
| 511130 Workers Compensation                    | 57                | 27                         | 59                          | 61                   |                      |                     |
| <b>* Total Personnel</b>                       | <b>27,658</b>     | <b>13,506</b>              | <b>28,796</b>               | <b>29,816</b>        |                      |                     |
| <b>Operating Expenses</b>                      |                   |                            |                             |                      |                      |                     |
| 521000 Office Supplies                         | 0                 | 0                          | 25                          | 25                   |                      |                     |
| 521100 Duplicating                             | 0                 | 0                          | 50                          | 50                   |                      |                     |
| 521110 Copies (Not Auditron)                   | 0                 | 0                          | 50                          | 50                   |                      |                     |
| 524201 General Tort Liability Insurance        | 28                | 15                         | 33                          | 33                   |                      |                     |
| 524202 Surety Bonds - 1                        | 0                 | 0                          | 0                           | 27                   |                      |                     |
| 534000 Contributions                           | 1,080,732         | 525,644                    | 1,051,285                   | 1,100,000            |                      |                     |
| <b>* Total Operating</b>                       | <b>1,080,760</b>  | <b>525,659</b>             | <b>1,051,443</b>            | <b>1,100,185</b>     |                      |                     |
| <b>** Total Personnel &amp; Operating</b>      | <b>1,108,418</b>  | <b>539,165</b>             | <b>1,080,239</b>            | <b>1,130,001</b>     |                      |                     |
| <b>Capital</b>                                 |                   |                            |                             |                      |                      |                     |
| <b>** Total Capital</b>                        | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <b>0</b>             |                      |                     |
| <b>*** Total Budget Appropriation</b>          | <b>1,108,418</b>  | <b>539,165</b>             | <b>1,080,239</b>            | <b>1,130,001</b>     |                      |                     |

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**COUNTY OF LEXINGTON**  
**CLERK OF COURT / PROFESSIONAL BOND FEES**  
**Annual Budget**  
**Fiscal Year - 2008-09**

| Object Code  | Revenue Account Title | Actual 2006-07 | Received Thru Dec 2007-08 | Amended Budget Thru Dec 2007-08 | Projected Revenues Thru Jun 2007-08 | Requested 2008-09 | Approved 2008-09 |        |
|--|-----------------------|----------------|---------------------------|---------------------------------|-------------------------------------|-------------------|------------------|--------|
| <b>*Clerk of Court / Professional Bond Fee 2600:</b> |                       |                |                           |                                 |                                     |                   |                  |        |
| <b>Revenues: (Organization - 000000)</b>             |                       |                |                           |                                 |                                     |                   |                  |        |
| 431100   | Clerk of Court Fees   | 6,700          | 7,800                     | 9,060                           | 9,060                               | 12,240            |                  |        |
| 461000   | Investment Interest   | 3,823          | 1,780                     | 3,000                           | 3,000                               | 3,560             |                  |        |
| <b>** Total Revenue</b>                              |                       | 10,523         | 9,580                     | 12,060                          | 12,060                              | 15,800            | 0                |        |
| <b>***Total Appropriation</b>                        |                       |                |                           |                                 | 12,060                              | 82,295            | 0                |        |
| <b>FUND BALANCE</b>                                  |                       |                |                           |                                 |                                     |                   |                  |        |
| Beginning of Year                                    |                       |                |                           |                                 |                                     | 78,446            | 78,446           | 78,446 |
| <b>FUND BALANCE - Projected</b>                      |                       |                |                           |                                 |                                     |                   |                  |        |
| End of Year  |                       |                |                           |                                 |                                     | 78,446            | 11,951           | 78,446 |

Fund: 2600  
Division: Judicial  
Organization: 141100 - Clerk of Court

|   |                               | <b>BUDGET</b>  |                      |                       |                   |                   |                  |
|---|-------------------------------|----------------|----------------------|-----------------------|-------------------|-------------------|------------------|
| Object Code                               | Expenditure Classification    | 2006-07 Expend | 2007-08 Expend (Dec) | 2007-08 Amended (Dec) | 2008-09 Requested | 2008-09 Recommend | 2008-09 Approved |
| <b>Personnel</b>                          |                               |                |                      |                       |                   |                   |                  |
| <b>* Total Personnel</b>                  |                               | 0              | 0                    | 0                     | 0                 | 0                 | 0                |
| <b>Operating Expenses</b>                 |                               |                |                      |                       |                   |                   |                  |
| 520702                                    | Technical Currency & Support  | 0              | 0                    | 0                     | 0                 |                   |                  |
| 521000                                    | Office Supplies               | 132            | 30                   | 770                   | 1,500             |                   |                  |
| 521200                                    | Operating Supplies            | 1,245          | 0                    | 0                     | 0                 |                   |                  |
| 525020                                    | Pagers and Cell Phones        | 0              | 0                    | 1,344                 | 0                 |                   |                  |
| 525230                                    | Subscriptions, Dues, & Books  | 0              | 0                    | 864                   | 1,000             |                   |                  |
| 529903                                    | Contingency                   | 0              | 0                    | 5,981                 | 78,445            |                   |                  |
| <b>* Total Operating</b>                  |                               | 1,377          | 30                   | 8,959                 | 80,945            | 0                 | 0                |
| <b>** Total Personnel &amp; Operating</b> |                               | 1,377          | 30                   | 8,959                 | 80,945            | 0                 | 0                |
| <b>Capital</b>                            |                               |                |                      |                       |                   |                   |                  |
| 540000                                    | Small Tools & Minor Equipment | 793            |                      | 569                   | 1,000             |                   |                  |
| 540010                                    | Minor Software                | 0              |                      | 260                   | 0                 |                   |                  |
|   | All Other Equipment           | 6,971          | 2,079                | 2,272                 | 350               |                   |                  |
| <b>** Total Capital</b>                   |                               | 7,764          | 2,079                | 3,101                 | 1,350             | 0                 | 0                |
| <b>*** Total Budget Appropriation</b>     |                               | 9,141          | 2,109                | 12,060                | 82,295            | 0                 | 0                |

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**FUND 2600  
CLERK OF COURT (141100)  
FY 2008-09 BUDGET**

**SECTION III – PROGRAM OVERVIEW**

**Program : General Sessions**

***Objectives:***

To achieve and maintain a high standard of accuracy and efficiency regarding all arrest warrants, bonds, indictments and sentences for the county. To insure all records are received and processed for county magistrates and municipalities. To report this information to various other entities (Solicitor, Public Defender, Probation Department, and attorneys.)To report any/all “disposition of charges” information to South Carolina Court Administration for disbursement throughout the state. To provide adequate assistance and advise Circuit Court Judges, Solicitors, Attorneys and the general public upon request. To appoint legal counsel to all qualified, including but not limited to those declared indigent. To properly maintain and manage General Sessions and Transfer Court on a daily basis. To maintain and collect fines imposed by Judges in both courts. To organize and maintain all evidence submitted in criminal trials and coordinate availability to Supreme Court for the appeals process. To maintain all bonding company license and provide current information for those companies to all magistrates. To compose, prepare and mail all Jury summons for Circuit and Criminal Court in an efficient and timely manner. To assist all persons on Jury duty as well as maintaining all Juror information for civil, criminal and transfer courts. Providing all Jury support services as well as the compilation of all Jury information for trial while coordinating Jury selection.

The goal of this department is to assure accurately transmitted information pertaining to criminal offenses occurring in Lexington County, produced revenue for the county by timely collection of fines and continued service to the citizens.

**Fund 2600  
CLERK OF COURT (141100)  
FY 2008-09 BUDGET**

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**SECTION IV. – SUMMARY OF REVENUES**

**431100-CLERK OF COURT ACCOUNT \$ 12,240.00**

Collecting the professional bondsman fees generates the Clerk of Court account. 100% of the fee is remitted to the County Treasurer to be put back into the Clerk of Courts discretionary account. A professional or surety bondsman, doing business in a county other than the bondsman's principal place of business, is required to pay to the Clerk of Court in the county in which such foreign business is conducted, the sum of \$100.00 annually. When the professional bondsman is doing business in his principal place of business the annual fee is \$150.00. These monies paid by professional bondsmen are to be retained by the Clerk of Court. These funds are used to help defray the ordinary expenses of operating the Clerk of Courts office (estimated).

**INVESTMENT INTEREST \$ 3560.00**

Interest earned (estimated).

**FUND 2600  
CLERK OF COURT (141100)  
FY 2008-09 BUDGET**

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**SECTION V.B –OPERATION LINE ITEM NARRATIVES**

|   |                                     |
|---|-------------------------------------|
| <b><u>520702-TECHNCIAL CURRENCY &amp; SUPPORT</u></b>   | <b>\$ 0</b>                         |
| <b><u>521000-OFFICE SUPPLIES</u></b>  | <del>\$1000.00</del> <i>6 1,500</i> |
| This account is used for pens, pencils, printing, paper, case folders and miscellaneous supplies.   |                                     |
| <b><u>525021-PAGERS&amp; CELL PHONES</u></b>  | <b>\$ 0.00</b>                      |
| <b><u>525230- SUBSCRIPTIONS, DUES, &amp; BOOKS</u></b>  | <b><del>\$ 1000.00</del></b>        |
| General sessions is need of updated books of the Cross Reference Directory and City Directory. With such a large amount of unpaid fees from Transfer Court General Sessions), it would benefit them in trying to locate individuals for collection purposes |                                     |
| Cross Reference Directory Columbia  | 500.00                              |
| City Directory Lexington  | 500.00                              |
| <b><u>529903- CONTINGENCY</u></b>   | <b><u>\$78,445.00</u></b>           |

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**FUND 2600  
CLERK OF COURT (141100)  
FY 2008-09 BUDGET**

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**SECTION V.C – CAPITAL LINE ITEM NARRATIVES**

**540000 SMALL TOOLS & MINOR EQUIPMENT \$1000.00**

The General Sessions Dept is in need of additional heavy duty staplers and electric hole punchers, and Blumberg index system due to the increased paper with the upcoming death penalty cases.

**540010 – MINOR SOFTWARE \$0**

**CAPITAL \$ 350.00**

**(1) Brother Fax 2920 fax/copier \$ 350.00**

This will replace a fax that is used by the General Sessions personnel. The machine is several years old and continues to need service

**COUNTY OF LEXINGTON  
EMERGENCY TELEPHONE SYSTEM E-911  
Annual Budget  
FY 2008-09 Estimated Revenue**

| Object Code  | Revenue Account Title           | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Approved<br>2008-09 |
|--|---------------------------------|-------------------|---------------------------------|--|--|----------------------|---------------------|
| <b>*Public Safety / Emergency Telephone System E-911 2605:</b> |                                 |                   |                                 |  |  |                      |                     |
| <b>Revenues:</b>   |                                 |                   |                                 |  |  |                      |                     |
| 435100   | 911 Tariff                      | 671,037           | 344,391                         | 725,000                                  | 725,000                                      | <u>689,000</u>       |                     |
| 435101   | 911 CMRS Cell Phone Surcharge   | 317,999           | 150,128                         | 365,000                                  | 365,000                                      | <u>300,000</u>       |                     |
| 435102   | Wireless Phase II Reimbursement | 0                 | 0                               | 0  | 0  | <u>0</u>             |                     |
| 437550   | 911 Tape Sales                  | 0                 | 301                             | 9,000                                    | 9,000  | <u>900</u>           |                     |
| <b>Other Revenues:</b>   |                                 |                   |                                 |  |  |                      |                     |
| 461000   | Investment Interest             | 119,373           | 62,167                          | 75,000                                   | 75,000                                       | <u>0</u>             |                     |
| <b>** Total Revenue</b>  |                                 | <u>1,108,409</u>  | <u>556,987</u>                  | <u>1,174,000</u>                         | <u>1,174,000</u>                             | <u>989,900</u>       | <u>0</u>            |
| <b>***Total Appropriation</b>                                  |                                 |                   |                                 |  | 3,321,213                                    | 1,013,973            | 0                   |
| Contingency  |                                 |                   |                                 |  |  |                      |                     |
| FUND BALANCE   |                                 |                   |                                 |  |  |                      |                     |
| Beginning of Year  |                                 |                   |                                 |  |  |                      |                     |
|  |                                 |                   |                                 |  | <u>2,405,592</u>                             | <u>258,379</u>       | <u>258,379</u>      |
| FUND BALANCE - Projected                                       |                                 |                   |                                 |  |  |                      |                     |
| End of Year  |                                 |                   |                                 |  |  |                      |                     |
|  |                                 |                   |                                 |  | <u>258,379</u>                               | <u>234,306</u>       | <u>258,379</u>      |



**COUNTY OF LEXINGTON**  
**EMERGENCY TELEPHONE SYSTEM E-911**  
**Annual Budget**  
**Fiscal Year - 2008-09**

Fund: 2605  
Division: Public Safety  
Organization: 131300 - Communications

| Object Code               | Expenditure Classification                | 2006-07 Expend | 2007-08 Expend (Dec) | 2007-08 Amended (Dec) | BUDGET            |                   |                  |
|---------------------------|---|----------------|----------------------|-----------------------|-------------------|-------------------|------------------|
|                           |   |                |                      |                       | 2008-09 Requested | 2008-09 Recommend | 2008-09 Approved |
| <b>Personnel</b>          |   |                |                      |                       |                   |                   |                  |
| 510100                    | Salaries & Wages - 2                      | 41,776         | 32,354               | 82,383                | 83,886            |                   |                  |
|                           | Salary & Wage Adjustment                  | 0              |                      |                       | 3,414             |                   |                  |
| 510199                    | Special Overtime                          | 579            | 0                    | 1,519                 | 1,461             |                   |                  |
| 510200                    | Overtime                                  | 889            | 0                    | 0                     | 0                 |                   |                  |
| 511112                    | FICA - Employer's Portion                 | 2,965          | 2,246                | 6,418                 | 6,790             |                   |                  |
| 511113                    | State Retirement - Employer's Portion     | 3,562          | 2,980                | 7,727                 | 8,335             |                   |                  |
| 511120                    | Employee Insurance - 2                    | 5,760          | 5,760                | 11,520                | 12,000            |                   |                  |
| 511130                    | Workers Compensation                      | 130            | 97                   | 240                   | 267               |                   |                  |
|                           | <b>* Total Personnel</b>                  | <b>55,661</b>  | <b>43,437</b>        | <b>109,807</b>        | <b>116,153</b>    | <b>0</b>          | <b>0</b>         |
| <b>Operating Expenses</b> |   |                |                      |                       |                   |                   |                  |
| 520100                    | Contracted Maintenance                    | 5,234          | 41,824               | 144,800               | 103,800           |                   |                  |
| 520200                    | Contracted Services (Log Recorder Maint.) | 324,051        | 141,199              | 419,100               | 323,000           |                   |                  |
| 520700                    | Technical Services                        | 0              | 0                    | 0                     | 0                 |                   |                  |
| 520702                    | Technical Currency & Support              | 42,584         | 43,284               | 102,775               | 117,775           |                   |                  |
| 520800                    | Outside Printing Cost                     | 0              | 11                   | 3,000                 | 600               |                   |                  |
| 521000                    | Office Supplies                           | 45             | 19                   | 600                   | 600               |                   |                  |
| 521100                    | Duplicating                               | 0              | 0                    | 300                   | 300               |                   |                  |
| 521200                    | Operating Supplies (Public Ed Materials)  | 2,272          | 0                    | 4,000                 | 2,000             |                   |                  |
| 522100                    | Heavy Equipment Repairs & Maint.          | 1,452          | 500                  | 2,000                 | 2,000             |                   |                  |
| 522200                    | Small Equip Repairs & Maintenance         | 2,248          | 650                  | 5,000                 | 5,000             |                   |                  |
| 523200                    | Equipment Rental                          | 7,320          | 0                    | 529                   | 0                 |                   |                  |
| 524201                    | General Tort Liability Insurance          | 28             | 15                   | 33                    | 56                |                   |                  |
| 524202                    | Surety Bonds - 2                          | 0              | 0                    | 0                     | 18                |                   |                  |
| 525000                    | Telephone                                 | 32,898         | 15,120               | 37,000                | 41,500            |                   |                  |
| 525002                    | Telephone (800 Service)                   | 97             | 48                   | 300                   | 125               |                   |                  |
| 525003                    | Data Line (T-1) Service Charge            | 19,963         | 10,126               | 129,607               | 18,331            |                   |                  |
| 525010                    | Long Distance Charges                     | 0              | 0                    | 0                     | 0                 |                   |                  |
| 525020                    | Pagers and Cell Phones                    | 657            | 308                  | 720                   | 6,200             |                   |                  |
| 525030                    | 800 MHz Radio Service Charges             | 3,358          | 1,083                | 14,000                | 14,000            |                   |                  |
| 525031                    | 800 MHz Radio Maintenance Contracts       | 22,899         | 25,296               | 30,000                | 30,000            |                   |                  |
| 525210                    | Conference & Meeting Expense              | 8,528          | 6,367                | 15,000                | 16,460            |                   |                  |
| 525230                    | Subscriptions, Dues, & Books              | 0              | 0                    | 500                   | 500               |                   |                  |
| 525240                    | Personal Mileage Reimbursement            | 0              | 116                  | 500                   | 500               |                   |                  |
| 525250                    | Motor Pool Reimbursement                  | 687            | 490                  | 500                   | 1,500             |                   |                  |
| 525600                    | Uniforms & Clothing                       | 490            | 0                    | 1,000                 | 1,000             |                   |                  |
| 529903                    | Contingency                               | 0              | 0                    | 0                     | 0                 |                   |                  |
|                           | <b>* Total Operating</b>                  | <b>474,811</b> | <b>286,456</b>       | <b>911,264</b>        | <b>685,265</b>    | <b>0</b>          | <b>0</b>         |
|                           | <b>** Total Personnel &amp; Operating</b> | <b>530,472</b> | <b>329,893</b>       | <b>1,021,071</b>      | <b>801,418</b>    | <b>0</b>          | <b>0</b>         |

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**COUNTY OF LEXINGTON  
EMERGENCY TELEPHONE SYSTEM E-911  
Annual Budget  
Fiscal Year - 2007-08**

Fund: 2605  
Division: Public Safety  
Organization: 131300 - Communications

|                |                                 | <b>BUDGET</b>  |                      |                       |                   |                   |                  |
|----------------|---------------------------------|----------------|----------------------|-----------------------|-------------------|-------------------|------------------|
| Object Code    | Expenditure Classification      | 2006-07 Expend | 2007-08 Expend (Dec) | 2007-08 Amended (Dec) | 2008-09 Requested | 2008-09 Recommend | 2008-09 Approved |
| <b>Capital</b> |                                 |                |                      |                       |                   |                   |                  |
| 540000         | Small Tools and Minor Equipment | 2,870          | 141                  | 1,000                 | 1,500             |                   |                  |
| 540010         | Minor Software                  | 0              | 0                    | 41,250                | 3,025             |                   |                  |
|                | All Other Equipment             | 319,728        | 26,228               | 2,257,892             |                   |                   |                  |
|                | Monitors                        |                |                      |                       | 4,000             |                   |                  |
|                | Software Development            |                |                      |                       | 36,500            |                   |                  |
|                | (1) Portable Radio              |                |                      |                       | 6,500             |                   |                  |
|                | (10) Computers (F1)             |                |                      |                       | 6,030             |                   |                  |
|                | Recording Equipment             |                |                      |                       | 155,000           |                   |                  |
|                | <b>** Total Capital</b>         | <b>322,598</b> | <b>26,369</b>        | <b>2,300,142</b>      | <b>212,555</b>    | <b>0</b>          | <b>0</b>         |

**\*\*\* Total Budget Appropriation**                      853,070      356,262      3,321,213      1,013,973                      0                      0

**107-3**

COUNTY OF LEXINGTON

4

Existing Departmental Program Request  
Fiscal Year - 2008 - 2009

Fund # 2605  
Organization # 131300

Fund Title: E-911 Emergency Telephone System  
Organization Title: Communications

| Object Expenditure Code Classification    | Program # 1 | Program # 2      | Program # 3 | Program # 4 | Total 2007-2008 Requested |
|---|-------------|------------------|-------------|-------------|---------------------------|
| Program Title:                            | Training    | Public Education | System Mgt  |             |                           |
| <b>Personnel</b>                          |             |                  |             |             |                           |
| 510100 Salaries # 1                       |             |                  |             |             | 83,886                    |
| Salary & wage Adjustment                  |             |                  |             |             | 3,414                     |
| 510199 Special Overtime                   |             |                  |             |             | 1,461                     |
| 510300 Part Time #                        |             |                  |             |             | 0                         |
| 511112 FICA Cost                          |             |                  |             |             | 6,790                     |
| 511113 State Retirement                   |             |                  |             |             | 8,335                     |
| 511114 Police Retirement                  |             |                  |             |             | 0                         |
| 511120 Insurance Fund Contribution #      |             |                  |             |             | 12,000                    |
| 511130 Workers Compensation               |             |                  |             |             | 267                       |
| 511131 S.C. Unemployment                  |             |                  |             |             | 0                         |
| <b>* Total Personnel</b>                  |             |                  |             |             | <b>116,153</b>            |
| <b>Operating Expenses</b>                 |             |                  |             |             |                           |
| 520100 Contracted maintenance             |             |                  | 103,800     |             | 103,800                   |
| 520200 Contracted Services                |             |                  | 323,000     |             | 323,000                   |
| 520700 Technical Services                 |             |                  | 0           |             | 0                         |
| 520702 Technical Currency & Support       |             |                  | 117,775     |             | 117,775                   |
| 520800 Outside Printing                   |             | 600              |             |             | 600                       |
| 521000 Office Supplies                    |             | 300              | 300         |             | 600                       |
| 521100 Duplicating                        |             | 150              | 150         |             | 300                       |
| 521200 Operating Supplies                 |             | 1,000            | 1,000       |             | 2,000                     |
| 522100 Equipment Repairs & Maintenance    |             |                  | 2,000       |             | 2,000                     |
| 522200 Small Equipment Repairs & Maint.   |             |                  | 5,000       |             | 5,000                     |
| 524201 General Tort Liability             |             |                  | 56          |             | 56                        |
| 524202 Surety Bonds                       |             |                  | 18          |             | 18                        |
| 525000 Telephone                          |             |                  | 41,500      |             | 41,500                    |
| 525002 Telephone (800 Service)            |             |                  | 125         |             | 125                       |
| 525003 T-1 Line Service Charge            |             |                  | 18,331      |             | 18,331                    |
| 525020 Pagers & Cell Phones               |             |                  | 6,200       |             | 6,200                     |
| 525030 800 MHz Radio Service Charges      |             |                  | 14,000      |             | 14,000                    |
| 525031 800 Mhz Radio Maintenance          |             |                  | 30,000      |             | 30,000                    |
| 525210 Conference & Meeting Expenses      | 16,460      |                  |             |             | 16,460                    |
| 525230 Subscriptions Dues & Books         | 500         |                  |             |             | 500                       |
| 5252400 Personal Mileage Reimbursement    | 500         |                  |             |             | 500                       |
| 525240 Motor Pool Reimbursement           | 1,500       |                  |             |             | 1,500                     |
| 525600 Uniforms & Clothing                |             |                  | 1,000       |             | 1,000                     |
| 529903 Contingency                        |             |                  |             |             |                           |
| <b>* Total Operating</b>                  |             |                  |             |             | <b>685,265</b>            |
| <b>** Total Personnel &amp; Operating</b> |             |                  |             |             | <b>801,418</b>            |

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|   |       |       |       |       |                    |
|---|-------|-------|-------|-------|--------------------|
| <b>** Total Capital (From Section II)</b> | _____ | _____ | _____ | _____ | _____              |
| 540010 Minor Software                     |       |       |       |       | 3,025              |
| 54000 Small Tools & Minor Equipment       |       |       |       |       | 1,500              |
| Monitor Replacements                      |       |       |       |       | 4,000              |
| Software Development & Technical Service  |       |       |       |       | 36,500             |
| (1) 800 MHz Portable Radio                |       |       |       |       | 6,500              |
| 10 Standard Office/Counter Computers      |       |       |       |       | 6,030              |
| Replacement of Recording Equipment        |       |       |       |       | 155,000            |
| All other Equipment                       |       |       |       |       | 0                  |
| <b>** Total Capital</b>                   |       |       |       |       | 212,555            |
| <br>                                      |       |       |       |       |                    |
| <b>*** Total Budget Appropriation</b>     | _____ | _____ | _____ | _____ | <b>\$1,013,973</b> |

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**SECTION II**

**COUNTY OF LEXINGTON**

6

**Capital Item Summary  
Fiscal Year - 2008 - 2009**

Fund # 2605 Fund Title: 911 FUNDS  
 Organization # 131300 Organization Title: Communications  
 Program # \_\_\_\_\_ Program Title: \_\_\_\_\_

**BUDGET**  
2008 - 2009  
Requested

| <u>Qty</u> | <u>Item Description</u>            | <u>Amount</u> |
|------------|------------------------------------|---------------|
|            | Small Tools and Minor Equipment    | 1,500         |
|            | Minor Software                     | 3,025         |
|            | Monitor                            | 4,000         |
|            | Software Development               | 36,500        |
| 1          | Portable 800 MHz Radio             | 6,500         |
| 10         | Standard Office Computers          | 6,030         |
|            | Replacement of RECORDING Equipment | 155,000       |
|            |                                    |               |
|            |                                    |               |
|            |                                    |               |
|            |                                    |               |

**\*\* Total Capital (Transfer Total to Section I and IA)** 212,555

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SECTION III. – PROGRAM OVERVIEW

911 DIVISION

PROGRAM 1 - 911 TRAINING

The 911 Training Division is responsible for the recruitment, selection, initial training and continuing education of all Lexington County Consolidated 911 Telecommunicators, along with coordinating the mandated 911 Telecommunicator Certification through the South Carolina Criminal Justice Academy for all Public Safety Answering Point (PSAP) Telecommunicators countywide. Additionally, all Lexington County Consolidated 911 Telecommunicators are trained and or certified in the following: Cardio-Pulmonary Resuscitation (CPR), Association of Public Safety Communications Officials (APCO) Basic Telecommunicator, Emergency Medical Dispatch (EMD), National Crime Information Center (NCIC) and National Incident Management System (NIMS). The 911 Training Division is also responsible for establishing and maintaining written directives and standard operating procedures for the Lexington County Communications Center; designing and implementing a career development program; ensuring accreditation compliance by adhering to strict training guidelines and maintaining accurate documentation of all 911 emergency communications training completed by Telecommunicators.

PROGRAM 2 - 911 PUBLIC EDUCATION

To promote greater understanding of 911 and emergency response services available to the citizens of Lexington County, the 911 Training Division provides a comprehensive public education program. This program consists of presentations designed to be both informative and educational, offered to schools, child/adult care facilities, businesses, churches and community groups. These presentations reinforce the proper use of 911, through demonstrations by public safety personnel, videotapes, posters, instructional brochures and handout materials such as stickers, pencils, pens and coloring books. The 911 Training Division also collects pertinent information from the residents of Lexington County relating to medical, fire service and or law enforcement concerns, such as hearing or speech impaired occupants, which is then entered into a computer aided dispatch database, to assist the 911 Telecommunicator and emergency responders.

PROGRAM 3 - 911 SYSTEM MANAGEMENT

There have been a number of technological advances in communications, to include voice, data, and video communications services. The 911 Training Division currently manages and supports the maintenance of the database operations along with the 911 related telephone equipment and other required services for all Lexington County Public Safety Answering Points (PSAP's), to include the overall financial support. Additionally the 911 Training Division is dedicated to the research and development of identifying new technologies designed to improve emergency communications.

SECTION IV

COUNTY OF LEXINGTON

Proposed Revenues

Fines, Fees, and Other

Budget FY - 2008-2009

Fund #: 2605

Fund Name: 911

Organ. #: 131300

Organ. Name: Communications

Budget

| Treasurer's Revenue Code | Fee Title                 | Actual Fees FY 2005-06 | Actual Fees FY 2006-07 | 12/31/2007 Year-to-Date FY 2007-08 | Anticipated Fiscal Year Total FY 2007-08 | Units of Service | Current Fee                | Budget                          |                     |  |
|--------------------------|---------------------------|------------------------|------------------------|------------------------------------|--|------------------|----------------------------|---------------------------------|---------------------|--|
|                          |                           |                        |                        |                                    |  |                  |                            | Total Estimated Fees FY 2008-09 | Proposed Fee Change | Total Proposed Estimated Fees FY 2008-09 |
| 435100                   | 911 surcharges            |                        |                        |                                    | \$689,000.00                             |                  | 0.50/MO                    | 689,000.00                      |                     |  |
| 435101                   | wireless 9-1-1 surcharges |                        |                        |                                    | \$300,000.00                             |                  | 0.61/MO                    | 3,000,000.00                    |                     |  |
| 437550                   | CAD/Tape fees             |                        |                        | \$570.63                           | \$900.00                                 |                  | \$5.00 CAD<br>\$35.00 TAPE | \$900.00                        |                     |  |
|                          |                           |                        |                        |                                    |  |                  |                            |                                 |                     |  |
|                          |                           |                        |                        |                                    |  |                  |                            |                                 |                     |  |
|                          |                           |                        |                        |                                    |  |                  |                            |                                 |                     |  |
|                          |                           |                        |                        |                                    |  |                  |                            |                                 |                     |  |
|                          |                           |                        |                        |                                    |  |                  |                            |                                 |                     |  |
|                          |                           |                        |                        |                                    |  |                  |                            |                                 |                     |  |
|                          |                           |                        |                        |                                    |  |                  |                            |                                 |                     |  |
|                          |                           |                        |                        |                                    |  |                  |                            |                                 |                     |  |
|                          |                           |                        |                        |                                    |  |                  |                            |                                 |                     |  |
|                          |                           |                        |                        |                                    |  |                  |                            |                                 |                     |  |
|                          |                           |                        |                        |                                    |  |                  |                            |                                 |                     |  |
|                          |                           |                        |                        |                                    |  |                  |                            |                                 |                     |  |
|                          |                           |                        |                        |                                    |  |                  |                            |                                 |                     |  |
|                          |                           |                        |                        |                                    |  |                  |                            |                                 |                     |  |

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SECTION V. – LINE ITEM NARRATIVES

SECTION V.A. – LISTING OF POSITIONS

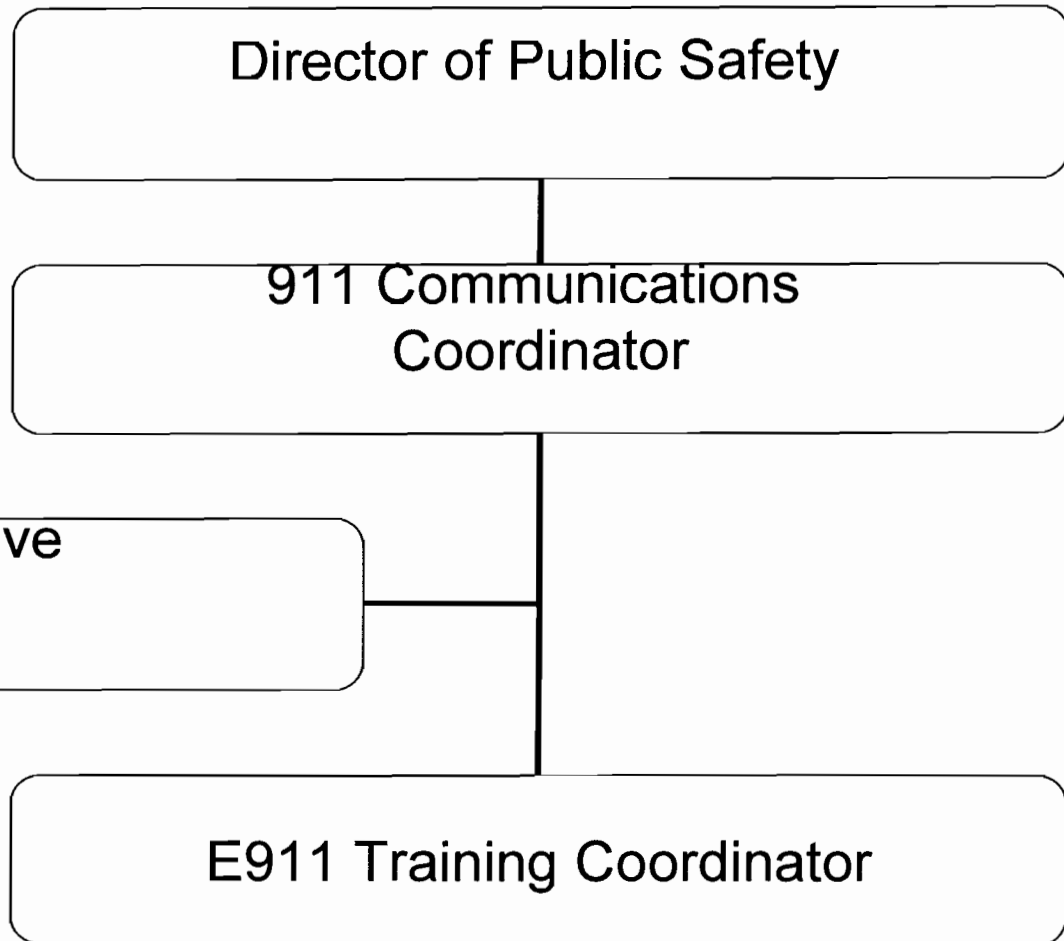
**Current Staffing Level:**

| <u>Job Title</u>         | <u>Positions</u> | <u>Full Time Equivalent</u> |                   | <u>Total</u> | <u>Grade</u> |
|--------------------------|------------------|-----------------------------|-------------------|--------------|--------------|
|                          |                  | <u>General Fund</u>         | <u>Other Fund</u> |              |              |
| Training Coordinator     | 1                |                             | 1                 | 1            | 18           |
| Administrative Assistant | 1                |                             | 1                 | 1            | 9            |
| TOTAL POSITIONS          | 2                |                             | 2                 | 2            |              |

\*\* Positions require insurance



# E-911



107-10

SECTION VI.B. - OPERATING LINE ITEM NARRATIVES

911 DIVISION

**520100 - CONTRACTED MAINTENANCE** **\$ 103,800**

PROGRAM 3 - 911 SYSTEM MANAGEMENT \$ 103,796.24

This account will cover the cost of maintaining 911 equipment at all four Public Safety Answering Points, Batesburg, Cayce, West Columbia and Lexington.

|                              |             |  |
|------------------------------|-------------|--|
| AT&T                         |             |  |
| \$6,200.00/mo x 12 + tax =   | 79,608.00   |  |
| Estimated Franchise Fee (3%) | 2,388.24    |  |
|                              | -----       |  |
| Total                        | \$81,996.24 |  |

Cover cost of maintaining RACAL/NICE recording equipment 24 hours per day, seven days per week, at all County PSAPS, Batesburg, Lexington County Communications, Cayce, West Columbia and Sheriff's Department.

All PSAPS = TOTAL \$16,205

This account will also cover cost of maintaining uninterrupted power source (UPS) at County Communications and at Sheriff's Department (alternate PSAP).

UPS Total = \$5,545.00

This account will cover 24 x 7 maintenance for the CAD (Computer Aided Dispatch).

CAD Total = 50,000

**520200 - CONTRACTED SERVICES** **\$323,000**

PROGRAM 3 - 911 SYSTEM MANAGEMENT \$322,722.

This account will also cover the cost of E-911 network service charges.

|  |              |  |
|--|--------------|--|
| Subscriber Billing (Est) \$19,100* x 12 mo = | \$229,200.00 |  |
| Tax  | 16,044.00    |  |
| Estimates Franchise Charge (3%)              | 7,357.32     |  |
|  | -----        |  |
| Total  | \$252,601.32 |  |

This account will also provide service to allow all PSAP's in Lexington County to have access to an interpreter during 9-1-1 operations. 911-call history indicates increasing numbers of 9-1-1 calls from non-English speaking persons.

Language Line Monthly Fees - \$2,000/mo x 12 mo = \$ 24,000

This account will provide contracted services 24 hours a day 7 days a week including holidays for:

|                                 |          |
|---------------------------------|----------|
| Message Switch                  | \$15,000 |
| Motorola                        | \$22,000 |
| Phase II Wireless \$760 x 12/mo | \$9,120  |

**520702 – TECHNICAL CURRENCY & SUPPORT** **\$117,775**

**PROGRAM 3 – 911 SYSTEM MANAGEMENT** **\$117,775**

Cover cost of technical support and upgrade for:

|                     |            |
|---------------------|------------|
| Motorola            | = \$50,000 |
| Message Switch      | = \$5,000  |
| ESI                 | = \$20,000 |
| Recording Equipment | = \$15,000 |

**520800 – OUTSIDE PRINTING COSTS** **\$600**

**PROGRAM 2 – PUBLIC EDUCATION** **\$600**

Cover cost printing 911 public education materials such as MY911 forms.

**521000 - OFFICE SUPPLIES** **\$600**

**PROGRAM 2 – 911 PUBLIC EDUCATION** **\$ 300**

This account is needed to cover cost of pens, pads, computer paper and other supplies needed public presentations promoting 911 awareness.

**PROGRAM 3 – 911 SYSTEM MANAGEMENT** **\$ 300**

Covers the cost of office related items such as pens, pads, and paper used in the course of normal routine.

**521100 - DUPLICATING** **\$ 300**

**PROGRAM 1 - 911 TRAINING** **\$ 150**

This account is used to cover the cost of making copies of training materials and files for telecommunications operators.

**PROGRAM 2 - 911 PUBLIC EDUCATION** **\$ 150**

This account is used to cover costs of making copies of letters and files used for public education.

**521200 - OPERATING SUPPLIES** **\$ 2,000**

PROGRAM 2 - 911 PUBLIC EDUCATION \$1,000

This account will be used to cover costs of books, tapes, flyers, bumper stickers, and other materials required for presentations and special events.

PROGRAM 3 - 911 MANAGEMENT \$1,000

Cover costs of operational supplies.

**522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE** **\$2,000**

PROGRAM 3 - 911 SYSTEM MANAGEMENT \$2,000

This account will be used to cover the cost of repairing and maintaining the radio tower, back-up generator, and equipment not covered under contracted maintenance.

CIPOV (Tower Lights) \$500 x 4 = \$2,000

**522200 - SMALL EQUIPMENT REPAIR & MAINTENANCE** **\$ 5,000**

PROGRAM 3- 911 SYSTEM MANAGEMENT \$5,000

This account will be used to cover the cost of repairing computers, fax machines, paging system, console equipment, printers and equipment not covered under contracted maintenance.

Communications Specialist \$3,000

**524201 - GENERAL TORT LIABILITY INSURANCE** **\$56**

PROGRAM 3 - 911 SYSTEM MANAGEMENT \$ 56

This account will cover cost of general tort liability for Training Coordinator and 911 Administrative Assistant.

**524202 - SURETY BONDS** **\$18**

PROGRAM 3 - 911 SYSTEM MANAGEMENT \$ 18

This account will cover cost of Surety Bonds for the training Coordinator and the Administrative Assistant.

**525000 - TELEPHONE** **\$ 41,500**

PROGRAM 3 - 911 SYSTEM MANAGEMENT \$41,397

This account covers monthly charges for telephone lines, radio loops from Central Dispatch to the transmitter sites, and ring down lines.

Radio Loops (7) along with 9 cable pairs = \$10,800

Tornado Alarm loop with 6 cable pairs = \$1,800

Court House Elevator, 1 cable pair = \$300

Central Dispatch Ring down Lines = \$600  
Ring down Lines to/from Central to Sheriff's Department = \$200/month x 12 months = \$2,400  
Support paging system at Sandy Run \$200/month x 12 months = \$2,400  
Highway Patrol Ring Down Line \$266/month x 12 months = \$3,192 (PBT)  
Mid Carolina Ring down line - \$700  
PBT Telephone Lines \$1500 per month x 12/mo = \$18,000  
PBT 5 Lines w/Voicemail x \$240.84/yr = \$1,205

**525002 – TELEPHONE (800 SERVICE) \$ 125**

PROGRAM 3 – 911 SYSTEM MANAGEMENT \$125

This account covers the cost of providing 800-telephone service to citizens living outside the Lexington telephone service area.

**525003 - T-1 LINE SERVICE CHARGE \$18,331**

PROGRAM 3 – 911 SYSTEM MANAGEMENT \$18,330.13

This account covers the cost of two T-1 lines from the Palmetto Center to Central Dispatch to operate 800 MHZ consoles.

|   |                    |
|---|--------------------|
| \$693/month x 2 T-1 lines x 12 months + tax = | \$17,796.24        |
| Franchise Fees Estimated @ 3% =               | 533.89             |
| Total   | <u>\$18,330.13</u> |

**525020 – PAGERS AND CELL PHONE \$6,200**

PROGRAM 3 – 911 SYSTEM MANAGEMENT \$6,200

Cell Phones for 8 (On Call Personnel) for after hour duties – (\$60/mo x 12 mo + tax)

**525030 - 800 MHZ RADIO SERVICE CHARGES \$ 14,000**

PROGRAM 3 – 911 SYSTEM MANAGEMENT \$10,402

This account covers the cost of operating consoles and radios in Central Dispatch operations.

|   |          |
|---|----------|
| 7 backup radios x \$51/mo x 12 mo + tax =       | 4,584.00 |
| 7 consoles x \$300/mo x 12 mo + tax =           | 3,852.00 |
| 3 portable backup radios x \$51/mo x 12 mo +tax | 1,966.00 |

**525031 - 800 MHZ MAINTENANCE** **\$ 30,000**

**PROGRAM 3 – 911 SYSTEM MANAGEMENT** **\$30,000**

This account covers the cost of (7) seven (800 MHZ) consoles, (7) seven backup radios and (3) portable backup radios. This annual maintenance contract covers support for the 911 center 24 hours a day 7 days a week including holidays.

**525210 – CONFERENCE & MEETING EXPENSE** **\$ 16,460**

**PROGRAM 1 - 911 TRAINING** **\$16,460**

This account will be used to cover cost of state mandated 911 certification courses at SC Criminal Justice Academy and training/continuing education courses required for renewal of all certifications to include Basic 911, (MEDS) Medical Emergency Dispatch, Fire Service Dispatch, NCIC (National Crime Information Computer, (NIMS) National Incident Management, (CPR), (EMT) Emergency Medical Technician, (APCO) Association of Public Safety Communications Officials and Law Enforcement Dispatch.

- Medical Dispatch \$75/class x 10 employee = \$ 750.
- APCO Instructor Guide Packages @ \$140 x 4 employees = \$560.
- Student Manuals for Basic Telecommunications 25 x \$70 = 1,750.
- \$475/class (EMD) instructor class x 2 employees = \$950
- 911 State Mandated Certification \$350/class x 15 = \$5,250
- APCO Training 6 employees @\$400/class = \$2,400
- Frank Chapman Leadership 4 employees x \$300/class = \$1,200
- CALEA 911 accreditation Training 2 employees = \$2,500
- Training Lunch for Frank Chapman Leadership \$300
- Employee of the Quarter & Year Recognition \$300
- Quality Assurance Training \$200
- Stress Debriefing Sessions and Training for Major Incidents \$300

**525230 – SUBSCRIPTIONS, DUES & BOOKS** **\$500**

**PROGRAM 2 – 911 TRAINING** **\$500**

This will allow for NENA (National Emergency Number Association) memberships and training materials for the Communications Coordinator and the 911 Training officers.

**525240 – PERSONAL MILEAGE REIMBURSEMENT** **\$500**

**PROGRAM 2 – 911 TRAINING** **\$500**

This will allow for the use of mileage reimbursement by employees to attend training courses.

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**525240 – MOTOR POOL REIMBURSEMNT** **\$1,500**

PROGRAM 1 – 911 TRAINING \$1,500

This will allow for the use of motor pool vehicles by employees to attend training courses.

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**525600 – UNIFORMS & CLOTHING** **\$1,000**

PROGRAM 3 – SYSTEM MANAGEMENT \$ 1,000

This will cover uniforms and clothing for the 911 Training Coordinator and 911 Public Education Liaison.

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**529903 - CONTINGENCY** **\$ ?**

PROGRAM 3 - 911 SYSTEM MANAGEMENT \$?

SECTION V.C. – CAPITAL LINE ITEM NARRATIVES

**540010 – MINOR SOFTWARE** **\$3,025**

This software will be purchased to add Office Communicator to (10) ten 911 dispatching positions. It will also cover the cost of (11) Microsoft Office Operating systems for 911 dispatching computers.

Office Communicators for 911 Consoles 10 x 22 = \$220  
Microsoft Office Operating Systems (10) 911 Computer positions and (1) AVL Computer  
11 x \$255 = 2,805

**540000 – SMALL TOOLS AND MINOR EQUIPMENT** **\$1500**

This account will be used to replace small tools and equipment that become damaged or are no longer covered under maintenance.

**MONITORS** **\$ 4,000**

Monitors are needed for the new 911 center and/or as replacements for monitors that become inoperative. Continuous use shortens the life span and frequent replacement is required. Repair is not an option, according to the manufacturer.

**SOFTWARE DEVELOPMENT AND TECHNICAL SERVICE** **\$36,500**

Currently the 911 operators use a variety of computers and data bases during normal operations. In order to better assist the 911 operator process these calls for service quicker and in a more efficient manner, these separate computers need to interact with each other. Currently the 911 operator may have to enter the same information in 3 or even 4 different computer data bases to obtain all the needed information about a location, person, or situation. At high call volume periods it can be very frustrating and overwhelming for 911 telecommunications operators. In order to insure accurate and timely information can be obtained these computers and data bases need to be integrated. Integrating these systems would also reduce the amount of time required for data entry.

|   |                 |
|---|-----------------|
| Integration and Connectivity to County GIS for CAD Road Data Updates  | \$ 8,000        |
| System Diagram showing key modules, connectivity details and data flow                                      | \$ 2,500        |
| Web Interface access to LCSD in House data and NCIC   | \$13,000        |
| MY911 Web registration, online data Collection, street validation, reporting and writing information to CAD | \$13,000        |
| Total   | <u>\$36,500</u> |

**(1) 800 MHz PORTABLE RADIO** **\$ 6,500**

This radio will be used by on call Communications personnel to monitor radio traffic for quality assurance and equipment problems that may arise. This will also serve as a portable backup for the 911 center during a disaster.

1 Portable 800 MHz Radio = \$6,500

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**(10) STANDARD OFFICE/COUNTER w/out monitors**

**\$ 6,030**

The 911 computers run constantly 24 x7 and all of the many applications presently run on the same box. The need to access these applications quickly on every call is of the utmost importance. During high call volume periods the computer is slowed by having so many applications running at the same time. These computers will be added to the 911 console to enable to 911 operators to obtain information quicker and more efficiently for daily operations.

10 computers x \$603 = \$6,030

**REPLACEMENT OF RECORDING EQUIPMENT**

**\$155,000**

The current recording equipment is out dated and will not be supported as of March 1<sup>st</sup> 2008. Therefore, the existing recording equipment will need to be replaced. All 911 phones lines and radio equipment must be recorded at all times.

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**COUNTY OF LEXINGTON  
SCE & G SUPPORT FUND  
Annual Budget  
Fiscal Year - 2008-09**

| Object Code                              | Revenue Account Title | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Approved<br>2008-09 |
|--|-----------------------|-------------------|---------------------------------|--|--|----------------------|---------------------|
| <b>*SCE &amp; G Support Fund 2606:</b>   |                       |                   |                                 |  |  |                      |                     |
| <b>Revenues: (Organization - 000000)</b> |                       |                   |                                 |  |  |                      |                     |
| 461000                                   | Investment Interest   | 748               | 216                             | 250                                      | 250  | 0                    |                     |
| 466000                                   | SCE & G Support Funds | 23,085            | 0                               | 5,000                                    | 5,000  | 5,000                |                     |
| <b>** Total Revenue</b>                  |                       | <u>23,833</u>     | <u>216</u>                      | <u>5,250</u>                             | <u>5,250</u>                                 | <u>5,000</u>         | <u>0</u>            |
| <b>***Total Appropriation</b>            |                       |                   |                                 |  | 18,945                                       | 17,230               | 0                   |
| FUND BALANCE                             |                       |                   |                                 |  |  |                      |                     |
| Beginning of Year                        |                       |                   |                                 |  | <u>21,040</u>                                | <u>7,345</u>         | <u>7,345</u>        |
| FUND BALANCE - Projected                 |                       |                   |                                 |  |  |                      |                     |
| End of Year                              |                       |                   |                                 |  | <u>7,345</u>                                 | <u>(4,885)</u>       | <u>7,345</u>        |

Fund: 2606  
Division: Public Safety  
Organization: 131101 - Emergency Preparedness

|   |                                       | <b>BUDGET</b>     |                            |                             |                      |                      |                     |
|---|---------------------------------------|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
| Object Code                               | Expenditure Classification            | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                          |                                       |                   |                            |                             |                      |                      |                     |
| <b>* Total Personnel</b>                  |                                       | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <b>0</b>             | <b>0</b>             | <b>0</b>            |
| <b>Operating Expenses</b>                 |                                       |                   |                            |                             |                      |                      |                     |
| 520800                                    | Outside Printing                      | 0                 | 0                          | 1,500                       | 1,000                |                      |                     |
| 521000                                    | Office Supplies                       | 0                 | 0                          | 300                         | 200                  |                      |                     |
| 521100                                    | Duplicating                           | 0                 | 0                          | 200                         | 100                  |                      |                     |
| 521200                                    | Operating Supplies                    | 54                | 0                          | 395                         | 300                  |                      |                     |
| 522200                                    | Small Equipment Repairs & Maintenance | 0                 | 0                          | 200                         | 100                  |                      |                     |
| 525020                                    | Pagers and Cell Phones                | 926               | 0                          | 0                           | 0                    |                      |                     |
| 525100                                    | Postage                               | 8                 | 0                          | 0                           | 0                    |                      |                     |
| 525210                                    | Conference & Meeting Expense          | 0                 | 1,053                      | 5,298                       | 2,030                |                      |                     |
| 525240                                    | Personal Mileage Reimbursement        | 267               | 650                        | 832                         | 600                  |                      |                     |
| 525250                                    | Motor Pool Reimbursement              | 32                | 318                        | 520                         | 200                  |                      |                     |
| 529903                                    | Contingency                           | 0                 | 0                          | 9,700                       | 9,700                |                      |                     |
| <b>* Total Operating</b>                  |                                       | <b>1,287</b>      | <b>2,021</b>               | <b>18,945</b>               | <b>14,230</b>        | <b>0</b>             | <b>0</b>            |
| <b>** Total Personnel &amp; Operating</b> |                                       | <b>1,287</b>      | <b>2,021</b>               | <b>18,945</b>               | <b>14,230</b>        | <b>0</b>             | <b>0</b>            |
| <b>Capital</b>                            |                                       |                   |                            |                             |                      |                      |                     |
| 540000                                    | Small Tools & Minor Equipment         | 1,747             | 0                          | 0                           | 2,000                |                      |                     |
| 540010                                    | Minor Software                        | 0                 | 0                          | 0                           | 1,000                |                      |                     |
|   | All Other Equipment                   | 2,651             | 0                          | 0                           |                      |                      |                     |
| <b>** Total Capital</b>                   |                                       | <b>4,398</b>      | <b>0</b>                   | <b>0</b>                    | <b>3,000</b>         | <b>0</b>             | <b>0</b>            |
| <b>*** Total Budget Appropriation</b>     |                                       | <b>5,685</b>      | <b>2,021</b>               | <b>18,945</b>               | <b>17,230</b>        | <b>0</b>             | <b>0</b>            |

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SECTION III – PROGRAM OVERVIEW

SCE&G SUPPORT FUNDS

EXPLANATION OF PROGRAM

PROGRAM 1 - ADMINISTRATION

This program provides for services required to support Emergency Management for V.C. Summer Nuclear Station operations. Lexington County is required by FEMA to plan for evacuation and emergency measures within a ten-mile radius of the plant. A portion of the county (Chapin) falls into this area.

SECTION IV. – SUMMARY OF REVENUES

**466000 SCE&G SUPPORT FUNDS**

**\$5,000**

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**SECTION IV**

)  
**County of Lexington**  
**Proposed Revenues**  
**Fines, Fees, and Other**  
**Budget FY - 2008-2009**

Fund #: 2606

Fund Name: SCE&G Support Fund

Organ. #: 131101

Organ. Name: Emergency Management

| Treasurer's<br>Revenue<br>Code | Fee Title     | Actual Fees<br>FY 2005-06 | Actual Fees<br>FY 2006-07 | 12/31/2007<br>Year-to-Date<br>FY 2007-08 | Anticipated<br>Fiscal Year<br>Total<br>FY 2007-08 | Budget              |                |                                       |                           |   |
|--------------------------------|---------------|---------------------------|---------------------------|--|---|---------------------|----------------|---------------------------------------|---------------------------|---|
|                                |               |                           |                           |  |   | Units of<br>Service | Current<br>Fee | Total<br>Estimated Fees<br>FY 2008-09 | Proposed<br>Fee<br>Change | Total<br>Proposed<br>Estimated Fees<br>FY 2008-09 |
| 466000                         | SCE&G Support | 0                         | 23,833                    | 5,250                                    | 5,250   |                     |                | 5,000                                 |                           | 5,000   |
|                                |               |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |               |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |               |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |               |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |               |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |               |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |               |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |               |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |               |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |               |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |               |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |               |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |               |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |               |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |               |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |               |                           |                           |  |   |                     |                |                                       |                           |   |
|                                |               |                           |                           |  |   |                     |                |                                       |                           |   |

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V.B. - OPERATING LINE ITEM NARRATIVES

SCE&G SUPPORT FUNDS

**520800 – OUTSIDE PRINTING** **\$1,000**

This account will cover publication of emergency procedure manuals to citizens living in the 10-mile EPZ.

**521000 - OFFICE SUPPLIES** **\$200**

This account will cover the cost of office supplies to support fixed nuclear facility (FNF) exercises.

**521100 – DUPLICATING** **\$100**

This account covers the cost for duplicating documents to support V.C. Summer Station operations.

**521200 - OPERATING SUPPLIES** **\$300**

This account will cover the cost of operating supplies to support fixed nuclear facility (FNF) exercises.

**522200 – SMALL EQUIPMENT REPAIRS & MAINTENANCE** **\$100**

This account will cover necessary repairs for the fax machine used to support nuclear stations.

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FUND 2606  
PS/SCE&G SUPPORT FUND  
FY '08-'09 BUDGET REQUESTS

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**525210 - CONFERENCE AND MEETING EXPENSES** **\$2,030**

This account will cover the cost of meals for fixed nuclear facility (FNF) exercise, several coordination meetings and Conferences/Workshops held throughout the year for the Emergency Manager and the Homeland Security Coordinator.

**525240 - PERSONAL MILEAGE REIMBURSEMENT** **\$600**

This account will cover mileage reimbursement for the Emergency Manager while attending off site meetings.

**525250 - MOTOR POOL REIMBURSEMENT** **\$200**

This account will cover motor pool reimbursement for the Emergency Manager for official use of a County Vehicle.

**529903 - CONTINGENCY** **\$9,700**

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SECTION V.C. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

**540000 - SMALL TOOLS AND MINOR EQUIPMENT** **\$2,000**

This account will cover cost to replace equipment required to support Emergency Operations Center operations - \$2,000

**540010 – MINOR SOFTWARE** **\$1,000**

This account will cover the costs for the Emergency Operations Center and the Emergency Management Software upgrades not covered by Technical Currency & Support.

**COUNTY OF LEXINGTON  
VICTIMS' BILL OF RIGHTS  
Annual Budget  
FY 2008-09 Estimated Revenue**

| Object Code                             | Revenue Account Title                      | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Recommend<br>2008-09 |
|---|--|-------------------|---------------------------------|--|--|----------------------|----------------------|
| <b>*Victims' Bill of Rights - 2620:</b> |  |                   |                                 |  |  |                      |                      |
| <b>Revenues:</b>                        |  |                   |                                 |  |  |                      |                      |
| 438900                                  | Auction Sales                              |                   | 2,825                           | 0  | 2,825  | <u>0</u>             |                      |
| 443002                                  | Clerk of Crt Conviction Surcharges (\$100) | 113,179           | 40,771                          | 100,000                                  | 100,000                                      | <u>100,000</u>       |                      |
| 443003                                  | Clk of Crt Gen Sessions - 38% Assessment   | 38,302            | 15,223                          | 40,000                                   | 40,000                                       | <u>30,000</u>        |                      |
| 444011                                  | Traffic Court Conviction Surcharge (\$25)  | 15,702            | 8,558                           | 17,000                                   | 17,000                                       | <u>17,000</u>        |                      |
| 444012                                  | Traffic Court - 11.16% Assessment          | 97,287            | 53,456                          | 100,000                                  | 100,000                                      | <u>105,000</u>       |                      |
| 444050                                  | Criminal Domestic Violence Court           | 7,460             | 3,134                           | 6,500                                    | 6,500  | <u>6,500</u>         |                      |
| 444111                                  | Mag. Dist. 1 Conviction Surcharge (\$25)   | 10,747            | 5,680                           | 14,000                                   | 14,000                                       | <u>12,000</u>        |                      |
| 444112                                  | Mag. Dist. 1 - 11.16% Assessment           | 10,359            | 3,231                           | 10,000                                   | 10,000                                       | <u>7,000</u>         |                      |
| 444211                                  | Mag. Dist. 2 Conviction Surcharge (\$25)   | 7,244             | 2,700                           | 6,000                                    | 6,000  | <u>6,000</u>         |                      |
| 444212                                  | Mag. Dist. 2 - 11.16% Assessment           | 12,075            | 5,255                           | 12,000                                   | 12,000                                       | <u>11,000</u>        |                      |
| 444311                                  | Mag. Dist. 3 Conviction Surcharge (\$25)   | 4,964             | 2,717                           | 4,000                                    | 4,000  | <u>6,000</u>         |                      |
| 444312                                  | Mag. Dist. 3 - 11.16% Assessment           | 3,785             | 2,059                           | 4,000                                    | 4,000  | <u>4,000</u>         |                      |
| 444411                                  | Mag. Dist. 4 Conviction Surcharge (\$25)   | 11,695            | 6,423                           | 10,000                                   | 10,000                                       | <u>12,000</u>        |                      |
| 444412                                  | Mag. Dist. 4 - 11.16% Assessment           | 14,577            | 7,261                           | 14,000                                   | 14,000                                       | <u>14,000</u>        |                      |
| 444511                                  | Mag. Dist. 5 Conviction Surcharge (\$25)   | 4,450             | 1,925                           | 4,000                                    | 4,000  | <u>4,000</u>         |                      |
| 444512                                  | Mag. Dist. 5 - 11.16% Assessment           | 9,076             | 4,109                           | 8,000                                    | 8,000  | <u>8,200</u>         |                      |
| 444611                                  | Mag. Dist. 6 Conviction Surcharge (\$25)   | 2,275             | 1,625                           | 5,000                                    | 5,000  | <u>4,000</u>         |                      |
| 444612                                  | Mag. Dist. 6 - 11.16% Assessment           | 2,946             | 1,645                           | 4,000                                    | 4,000  | <u>4,000</u>         |                      |
| 444711                                  | Mag. Worthless Ck - Conviction Surcharge   | 2,356             | 1,280                           | 900                                      | 1,280  | <u>3,000</u>         |                      |
| 444712                                  | Mag. Worthless Ck - 11.16% Assessment      | 521               | 260                             | 200                                      | 260  | <u>500</u>           |                      |
| <b>Other Revenues:</b>                  |  |                   |                                 |  |  |                      |                      |
| 461000                                  | Investment Interest                        | 4,867             | 2,274                           | 2,500                                    | 2,500  | <u>3,000</u>         |                      |
| 469900                                  | Miscellaneous Revenues                     | 0                 | 0                               | 0  | 0  | <u>0</u>             |                      |
| 801000                                  | Op Tr from General Fund/ Cty Ord           | 41,183            | 28,085                          | 28,085                                   | 28,085                                       | <u>0</u>             |                      |
| 801000                                  | Op Tr from General Fund/ LE                | 0                 | 0                               | 0  | 0  | <u>0</u>             |                      |
|   |  | <u>415,050</u>    | <u>200,496</u>                  | <u>390,185</u>                           | <u>393,450</u>                               | <u>357,200</u>       |                      |

**EXISTING BUDGET:**

**\*\*\*Total Appropriations**

415,239      480,822

FUND BALANCE

Beginning of Year

96,232      74,443

FUND BALANCE - Projected

End of Year

74,443      (49,179)

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**COUNTY OF LEXINGTON  
VICTIMS' BILL OF RIGHTS  
Annual Budget  
Fiscal Year 2008-09**

Fund 2620  
Division: Judicial  
Organization: 141200 - Solicitor

| Object Expenditure<br>Code Classification    | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |                      |                     |
|--|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|  |                   |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                             |                   |                            |                             |                      |                      |                     |
| 510100 Salaries & Wages - 1                  | 40,401            | 19,296                     | 43,180                      | 42,319               |                      |                     |
| Salaries & Wages Adjustment Account          | 0                 |                            |                             | 1,693                |                      |                     |
| 511112 FICA - Employer's Portion             | 2,871             | 1,337                      | 3,303                       | 3,367                |                      |                     |
| 511113 State Retirement - Employer's Portion | 3,329             | 1,777                      | 3,977                       | 4,133                |                      |                     |
| 511120 Employee Insurance - 1                | 5,760             | 2,880                      | 5,760                       | 6,000                |                      |                     |
| 511130 Workers Compensation                  | 145               | 69                         | 131                         | 132                  |                      |                     |
| <b>* Total Personnel</b>                     | <b>52,506</b>     | <b>25,359</b>              | <b>56,351</b>               | <b>57,644</b>        | <b>0</b>             | <b>0</b>            |
| <b>Operating Expenses</b>                    |                   |                            |                             |                      |                      |                     |
| 524201 General Tort Liability Insurance      | 180               | 55                         | 212                         | 220                  |                      |                     |
| 524202 Surety Bonds - 2                      | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 525000 Telephone                             | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 525020 Pagers and Cell Phones                | 275               | 114                        | 140                         | 250                  |                      |                     |
| 525041 E-mail Service Charges                |                   | 0                          | 70                          | 120                  |                      |                     |
| 525210 Conference & Meeting Expense          | 1,449             | 715                        | 880                         | 900                  |                      |                     |
| <b>* Total Operating</b>                     | <b>1,904</b>      | <b>884</b>                 | <b>1,302</b>                | <b>1,490</b>         | <b>0</b>             | <b>0</b>            |
| <b>** Total Personnel &amp; Operating</b>    | <b>54,410</b>     | <b>26,243</b>              | <b>57,653</b>               | <b>59,134</b>        | <b>0</b>             | <b>0</b>            |
| <b>Capital</b>                               |                   |                            |                             |                      |                      |                     |
| All other Equipment                          | 0                 | 0                          | 0                           | 100                  |                      |                     |
| <b>** Total Capital</b>                      | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <b>100</b>           | <b>0</b>             | <b>0</b>            |
| <b>*** Total Budget Appropriation</b>        | <b>54,410</b>     | <b>26,243</b>              | <b>57,653</b>               | <b>59,234</b>        | <b>0</b>             | <b>0</b>            |

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**COUNTY OF LEXINGTON  
VICTIM WITNESS PROGRAM (Bill of Rights)  
Annual Budget  
Fiscal Year 2008-09**

Fund: 2620  
Division: Judicial  
Organization: 141200 - Solicitor

**Program Overview**

Objectives:

Our mission is to fully comply with South Carolina's constitutional and statutory laws governing provision of services and compliance with rights for crime victims in the Eleventh Judicial Circuit.

**COUNTY OF LEXINGTON  
VICTIM WITNESS PROGRAM (Bill of Rights)  
Annual Budget  
Fiscal Year 2008-09**

Fund: 2620  
Division: Judicial  
Organization: 141200 - Solicitor

**Personnel Schedule**

|   |               |
|---|---------------|
| <b>Salaries</b>                           | <b>42,319</b> |
| <hr/>                                     |               |
| Covers the salary of one Victim Counselor |               |
| Salaries & Wages Adjustment Account       | 1,693         |
| <b>Total Salaries</b>                     | <b>44,012</b> |
| <br>                                      |               |
| <b>FICA</b>                               | <b>3,367</b>  |
| <hr/>                                     |               |
| <b>SCRS</b>                               | <b>4,133</b>  |
| <hr/>                                     |               |
| <b>Employee Insurance</b>                 | <b>6,000</b>  |
| <hr/>                                     |               |
| <b>Workers' Compensation</b>              | <b>132</b>    |
| <hr/>                                     |               |
| <b>Total Fringe Benefits</b>              | <b>13,632</b> |
| <hr/>                                     |               |
| <b>Total Personnel</b>                    | <b>57,644</b> |
| <hr/>                                     |               |

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**COUNTY OF LEXINGTON  
VICTIM WITNESS PROGRAM (Bill of Rights)  
Annual Budget  
Fiscal Year 2008-09**

Fund: 2620  
Division: Judicial  
Organization: 141200 - Solicitor

**Position Schedule**

| <b>Position Title</b>            | <b>Number</b> | <b>Grade</b> | <b>Total</b> |
|----------------------------------|---------------|--------------|--------------|
| Victim Counselor                 | 1.0           | 13           | 1.0          |
| <b><u>Total</u></b>              | <b>1.0</b>    |              | <b>1.0</b>   |
| <b>Positions with Insurance:</b> |               | <b>1.0</b>   |              |

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**COUNTY OF LEXINGTON  
VICTIM WITNESS PROGRAM (Bill of Rights)  
Annual Budget  
Fiscal Year 2008-09**

Fund: 2620  
Division: Judicial  
Organization: 141200 - Solicitor

**Operating Narrative**

|  |              |
|--|--------------|
| <b>General Tort Liability insurance</b>  | <b>220</b>   |
| Per Risk Management Division advisory.   |              |
| <b>Cell Phone</b>  | <b>250</b>   |
| A cell phone is necessary for the Victim Counselors.   |              |
| <b>E-mail Service Charges</b>  | <b>120</b>   |
| A pager is necessary for the Victim Counselors.  |              |
| <b>Conference &amp; Meeting Exp</b>  | <b>900</b>   |
| Allows Victim Witness staff to accomplish the twelve hours of annual training required by the State. |              |
| <b>Total Operating Expense</b>   | <b>1,490</b> |

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**COUNTY OF LEXINGTON  
VICTIM WITNESS PROGRAM (Bill of Rights)  
Annual Budget  
Fiscal Year 2008-09**

Fund: 2620  
Division: Judicial  
Organization: 141200 - Solicitor

**Capital Narrative**

|  |            |            |
|--|------------|------------|
| <b>Small Tools &amp; Minor Eqmt</b>                  |            | <b>0</b>   |
| 1  | Cell Phone | 100        |
| A cell phone is necessary for the Victim Counselors. |            |            |
| <b>Total Capital Expense</b>                         |            | <b>100</b> |

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**COUNTY OF LEXINGTON  
VICTIMS' BILL OF RIGHTS  
Annual Budget  
Fiscal Year 2008-09**

Fund 2620  
Division: Judicial  
Organization: 142000 - Magistrate Court Services

| Object Expenditure<br>Code Classification    | <b>BUDGET</b>     |                            |                             |                      |                      |                     |
|--|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|  | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                             |                   |                            |                             |                      |                      |                     |
| 510100 Salaries & Wages - 2                  | 52,923            | 25,720                     | 55,511                      | 54,491               |                      |                     |
| Salaries & Wages Adjustment Account          | 0                 |                            |                             | 2,180                |                      |                     |
| 510200 Overtime                              | 0                 | 277                        | 0                           | 0                    |                      |                     |
| 511112 FICA - Employer's Portion             | 3,837             | 1,894                      | 4,246                       | 4,336                |                      |                     |
| 511113 State Retirement - Employer's Portion | 4,361             | 2,394                      | 5,113                       | 5,322                |                      |                     |
| 511120 Employee Insurance - 2                | 11,520            | 5,760                      | 11,520                      | 12,000               |                      |                     |
| 511130 Workers Compensation                  | 159               | 78                         | 167                         | 171                  |                      |                     |
| <b>* Total Personnel</b>                     | <b>72,800</b>     | <b>36,123</b>              | <b>76,557</b>               | <b>78,500</b>        | <b>0</b>             | <b>0</b>            |
| <b>Operating Expenses</b>                    |                   |                            |                             |                      |                      |                     |
| 521000 Office Supplies                       | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 522200 Small Equipment Repairs & Maintenance | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 524201 General Tort Liability Insurance      | 180               | 99                         | 212                         | 181                  |                      |                     |
| 524202 Surety Bonds - 2                      | 0                 | 0                          | 0                           | 18                   |                      |                     |
| 524900 Data Processing Equipment Insurance   | 0                 | 0                          | 25                          | 25                   |                      |                     |
| 525000 Telephone                             | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 525010 Long Distance Charges                 | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 525020 Pagers and Cell Phones                | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 525100 Postage                               | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 525210 Conference & Meeting Expense          | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 525230 Subscriptions, Dues, & Books          | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 525240 Personal Mileage Reimbursement        | 0                 | 0                          | 0                           | 0                    |                      |                     |
| <b>* Total Operating</b>                     | <b>180</b>        | <b>99</b>                  | <b>237</b>                  | <b>224</b>           | <b>0</b>             | <b>0</b>            |
| <b>** Total Personnel &amp; Operating</b>    | <b>72,980</b>     | <b>36,222</b>              | <b>76,794</b>               | <b>78,724</b>        | <b>0</b>             | <b>0</b>            |
| <b>Capital</b>                               |                   |                            |                             |                      |                      |                     |
| 540000 Small Tools & Minor Equipment         | 0                 | 0                          | 0                           | 0                    | 0                    | 0                   |
| <b>** Total Capital</b>                      | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <b>0</b>             | <b>0</b>             | <b>0</b>            |
| <b>*** Total Budget Appropriation</b>        | <b>72,980</b>     | <b>36,222</b>              | <b>76,794</b>               | <b>78,724</b>        | <b>0</b>             | <b>0</b>            |

**109-8**

SECTION V.A. – PERSONNEL LINE ITEM NARRATIVE

SECTION V.A. – LISTING OF POSITIONS

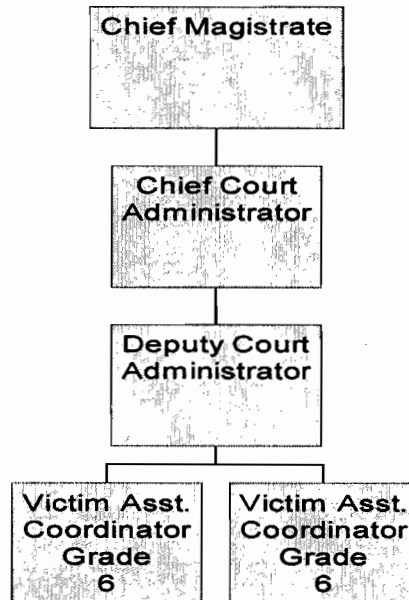
**Current Staffing Level:**

| <u>Job Title:</u>           | <u>Full Time Positions:</u> | <u>Part Time Positions:</u> | <u>General Fund:</u> | <u>Other Fund:</u> | <u>Grade:</u> |
|-----------------------------|-----------------------------|-----------------------------|----------------------|--------------------|---------------|
| Victim Asst.<br>Coordinator | 2                           |                             |                      | 2                  | 6             |
| <b>Total Positions:</b>     | <b>2</b>                    | <b>0</b>                    | <b>0</b>             |                    |               |

\*All Full Time Positions Require Insurance.

**Display Organizational Flow Chart**

Victim Bill of Rights



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**510100 SALARIES & WAGES \$ 54,491**

This will cover the current salaries of two full time Victim's Assistance Coordinator positions at a pay grade 6.

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**SALARIES & WAGES ADJUST. ACCOUNT \$ 2,180**

This will cover a 4% increase for the two full time employees.

---

**511112 FICA-EMPLOYER'S PORTION \$ 4,336**

This will cover the FICA cost for the two full time employees. The rate is 7.65% of each salary.

---

**511113 SCRS-EMPLOYER'S PORTION \$ 5,322**

This will cover the State Retirement cost for the two full time employees. The rate is 7.7% of each salary.

---

**511120 INSURANCE FUND CONTRIBUTION \$ 12,000**

This will cover the employer's portion of the insurance contribution for the two full time positions. The figure is based on \$6,000 per employee.

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**511130 WORKER'S COMPENSATION \$ 171**

This will cover Workers' Compensation cost for the two full time employees. The rate is .30% of each salary.

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SECTION V.B. - OPERATING LINE ITEM NARRATIVES

**524201**                    **GENERAL TORT LIABILITY INSURANCE**                    **\$ 181**

To cover the cost of General Tort Liability Insurance for each employee. Figure provided by Risk Management.

**524202**                    **SURETY BONDS**                    **\$ 18**

Figure for Surety Bonds provided by Risk Management.

**524900**                    **DATA PROCESSING EQUIP. INSURANCE**                    **\$ 25**

To cover the cost of data processing equipment insurance. Figure provided by Risk Management.

**COUNTY OF LEXINGTON  
VICTIMS' BILL OF RIGHTS  
Annual Budget  
Fiscal Year 2008-09**

Fund 2620  
Division: Law Enforcement  
Organization: 151200 - Operations

|   |                   | <b>BUDGET</b>              |                             |                      |                      |                     |
|---|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
| Object Expenditure<br>Code Classification           | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                                    |                   |                            |                             |                      |                      |                     |
| 510100 Salaries & Wages -5                          | 156,371           | 85,533                     | 186,285                     | 184,540              |                      |                     |
| Salaries & Wages Adjustment Account                 | 0                 |                            |                             | 7,622                |                      |                     |
| 510199 Special Overtime                             | 8,046             | 6,879                      | 6,240                       | 6,000                |                      |                     |
| 510200 Overtime                                     | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 511112 FICA - Employer's Portion                    | 11,948            | 6,701                      | 14,728                      | 15,159               |                      |                     |
| 511113 State Retirement - Employer's Portion        | 5,029             | 2,701                      | 5,847                       | 6,206                |                      |                     |
| 511114 Police Retirement - Employer's Portion       | 6,579             | 4,458                      | 13,807                      | 14,462               |                      |                     |
| 511120 Employee Insurance - 5                       | 28,800            | 14,400                     | 28,800                      | 30,000               |                      |                     |
| 511130 Workers Compensation                         | 3,725             | 2,251                      | 4,600                       | 4,711                |                      |                     |
| 511214 Police Retirement - Employer's Portion - Ret | 4,696             | 2,420                      | 0                           | 0                    |                      |                     |
| 515600 Clothing Allowance                           | 2,000             | 1,200                      | 2,400                       | 2,400                |                      |                     |
| <b>* Total Personnel</b>                            | <b>227,194</b>    | <b>126,543</b>             | <b>262,707</b>              | <b>271,100</b>       | <b>0</b>             | <b>0</b>            |
| <b>Operating Expenses</b>                           |                   |                            |                             |                      |                      |                     |
| 520200 Contracted Services                          | 40,092            | 0                          | 0                           | 0                    |                      |                     |
| 522300 Vehicles Repairs & Maintenance               | 1,697             | 403                        | 3,000                       | 1,800                |                      |                     |
| 524100 Vehicle Insurance - 3                        | 1,590             | 989                        | 1,864                       | 1,638                |                      |                     |
| 524201 General Tort Liability Insurance             | 2,646             | 1,475                      | 3,132                       | 2,679                |                      |                     |
| 524202 Surety Bonds - 5                             | 0                 | 0                          | 0                           | 50                   |                      |                     |
| 525000 Telephone                                    | 1,203             | 608                        | 1,250                       | 1,531                |                      |                     |
| 525010 Long Distance Charges                        | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 525020 Pagers and Cell Phones                       | 316               | 80                         | 350                         | 0                    |                      |                     |
| 525030 800 MHz Radio Service Charges                | 1,619             | 484                        | 1,711                       | 2,061                |                      |                     |
| 525031 800 MHz Radio Maintenance Contract           | 257               | 258                        | 275                         | 305                  |                      |                     |
| 525041 E-mail Service Charges                       |                   | 0                          | 350                         | 600                  |                      |                     |
| 525210 Conference & Meeting Expense                 | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 525400 Gas, Fuel, & Oil                             | 5,987             | 3,958                      | 6,153                       | 10,500               |                      |                     |
| <b>* Total Operating</b>                            | <b>55,407</b>     | <b>8,255</b>               | <b>18,085</b>               | <b>21,164</b>        | <b>0</b>             | <b>0</b>            |
| <b>** Total Personnel &amp; Operating</b>           | <b>282,601</b>    | <b>134,798</b>             | <b>280,792</b>              | <b>292,264</b>       | <b>0</b>             | <b>0</b>            |
| <b>Capital</b>                                      |                   |                            |                             |                      |                      |                     |
| 540000 Small Tools & Minor Equipment                |                   |                            |                             | 0                    |                      |                     |
| 540010 Minor Software                               |                   |                            |                             | 0                    |                      |                     |
| All Other Equipment                                 |                   |                            |                             | 50,600               |                      |                     |
| <b>** Total Capital</b>                             | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <b>50,600</b>        | <b>0</b>             | <b>0</b>            |
| <b>*** Total Budget Appropriation</b>               | <b>282,601</b>    | <b>134,798</b>             | <b>280,792</b>              | <b>342,864</b>       | <b>0</b>             | <b>0</b>            |

109-12

SECTION II

COUNTY OF LEXINGTON

Capital Item Summary  
Fiscal Year - 2008-2009

| Fund # <u>2620</u> Fund Title: <u>Victims' Bill of Rights</u>         |   | <i><b>BUDGET</b></i><br>2007-08<br>Requested |
|---|---|--|
| Organization # <u>151200</u> Organization Title: <u>LE/Operations</u> |   |  |
| Program # _____ Program Title: <u>Victim's Bill of Rights</u>         |   |  |
| Qty   | Item Description  | Amount                                       |
| 2   | Replacement Emergency Vehicles w/Equipment & Installation | 50,600                                       |
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|   |   |  |
| <b>** Total Capital (Transfer Total to Section I and II)</b>          |   | <b><u>50,600</u></b>                         |

109-13

**SECTION III. – PROGRAM OVERVIEW**

The Victim's Assistance program provides assistance and support for victims of crime as mandated by SC State Law.

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109-14

SECTION V. A. - LISTING OF POSITIONS

Current Staffing Level:

|                                       | Positions | Full Time Equivalent |            | Total    | Grade |
|---------------------------------------|-----------|----------------------|------------|----------|-------|
|                                       |           | General Fund         | Other Fund |          |       |
| Victim's Bill of Rights (2620-151200) |           |                      |            |          |       |
| Victim Asst Officer/Law Enf           | 3         | 0                    | 3          | 3        | 13    |
| Victim Assistance Coordinator         | 2         | 0                    | 2          | 2        | 6     |
| Totals:                               | <u>5</u>  | <u>0</u>             | <u>5</u>   | <u>5</u> |       |

109-15



**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**522300 - VEHICLE REPAIR & MAINTENANCE \$ 1,800**

The cost of vehicle repairs and maintenance is anticipated to be the same as the budgeted amount for the current fiscal year. These vehicles are aging and extraordinary maintenance is anticipated. Extraordinary maintenance includes transmission overhauls and rear end replacements. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs can not be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524100 - VEHICLE INSURANCE \$ 1,638**

The budget amount is the actual expenditure for the current fiscal year plus an additional 20% for potential rate increases.

**524201 - GENERAL TORT LIABILITY INSURANCE \$ 2,679**

General tort liability insurance amounts are allocated based on number and liability classification of personnel. The budget amount is actual expenditure for the current fiscal year plus an additional 20% for potential rate increases.

**524202 - SURETY BOND \$ 50**

Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012. Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012. The budget amount is the estimate provided by the County's Risk Manager at \$10 per position.

**525000 - TELEPHONE \$ 1,531**

This account will be used to pay telephone line charges, fax line charges, telephone extension relocations, directory assistance charges and telephone book listing charges. The amount budgeted is based on the contract prices with Pond Branch Telephone Company plus an additional amount for telephone extension relocations, directory assistance charges and telephone book listing charges. Please see the telephone detail schedule in the appendixes for cost allocation.

**525020 - PAGERS AND CELL PHONES \$ 0**

There are no pagers are cell phones in this fund.

**525030 - 800 MHz RADIO SERVICE CHARGES \$ 2,061**

The 800 MHz radios are required for communication. The USF fee charged in former years was deleted saving \$0.50 per radio, lowering the yearly cost. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

**525031 - 800 MHz RADIO MAINTENANCE CONTRACTS \$ 305**

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

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109-16

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**525041 – E-MAIL SERVICE CHARGES**

**\$ 600**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. This is a new charge that began December 2007. The current cost is \$10 per user per month. The budgeted amount is based on the number of users submitted December 2007 for a full year of service.

$$5 \text{ users} * \$10 \text{ per month} * 12 \text{ months} = \$ 600$$

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**525400 - GAS, FUEL & OIL**

**\$ 10,500**

The amount budgeted is based on first 6 months expenditures and projection of the same for the remaining 6 months plus a 15% increase for next fiscal year. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs can not be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

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109-17

**SECTION V. C. - CAPITAL LINE ITEM NARRATIVES**

**5A9 - (2) REPLACEMENT EMERGENCY VEHICLE W/ EQUIPMENT & INSTALLATION \$ 50,600**

The Fleet Manger has recommended replacement of the vehicle(s) listed below.

The requested budget amount for unmarked vehicles includes:

|                                       |           |
|---------------------------------------|-----------|
| (2) Emergency Vehicles                | \$ 23,500 |
| Emergency Equipment                   | \$ 1,500  |
| Installation                          | \$ 300    |
| Total Cost for 2 Replacement Vehicles | \$ 50,600 |

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109-18

**COUNTY OF LEXINGTON**  
**SCHEDULE "C" FUNDS - AUTHORIZED BY CTY TRANS COMMITTEE**  
**Annual Budget**  
**FY 2008-09 Estimated Revenue**

| Object Code                      | Revenue Account Title          | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Recommend<br>2008-09 |
|----------------------------------|--------------------------------|-------------------|---------------------------------|--|--|----------------------|----------------------|
| <b>*Schedule "C" Funds 2700:</b> |                                |                   |                                 |  |  |                      |                      |
| <b>Revenues:</b>                 |                                |                   |                                 |  |  |                      |                      |
| 452200                           | C Fund SCDOT Proportionment    | 2,706,653         | 1,187,829                       | 2,500,000                                | 2,500,000                                    | <u>2,500,000</u>     |                      |
| 452202                           | C Fund Donor County Settlement | 1,287,501         | 0                               | 1,400,000                                | 1,400,000                                    | <u>1,400,000</u>     |                      |
| <b>Other Revenues:</b>           |                                |                   |                                 |  |  |                      |                      |
| 461000                           | Investment Interest            | 310,917           | 134,645                         | 150,000                                  | 150,000                                      | <u>150,000</u>       |                      |
| 469915                           | Project Refund - Springdale    | 0                 | 0                               | 0  |  |                      |                      |
| <b>** Total Revenue</b>          |                                | <u>4,305,071</u>  | <u>1,322,474</u>                | <u>4,050,000</u>                         | <u>4,050,000</u>                             | <u>4,050,000</u>     |                      |
| <b>***Total Appropriation</b>    |                                |                   |                                 |  | 8,625,987                                    | 4,050,000            |                      |
| <b>FUND BALANCE</b>              |                                |                   |                                 |  |  |                      |                      |
| Beginning of Year                |                                |                   |                                 |  | <u>5,696,076</u>                             | <u>1,120,089</u>     |                      |
| <b>FUND BALANCE - Projected</b>  |                                |                   |                                 |  |  |                      |                      |
| End of Year                      |                                |                   |                                 |  | <u>1,120,089</u>                             | <u>1,120,089</u>     |                      |

110-1

**COUNTY OF LEXINGTON**  
**SCHEDULE "C" FUNDS - AUTHORIZED BY CTY TRANS COMMITTEE**  
**Annual Budget**  
**Fiscal Year - 2008-09**

Fund 2700  
 Division: Public Works  
 Organization: 121300 - PW / Transportation

| Object Expenditure<br>Code Classification     | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |                      |                     |
|---|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|   |                   |                            |                             | 2007-08<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Operating Expenses</b>                     |                   |                            |                             |                      |                      |                     |
| <b>Special Projects (Local Paving)</b>        |                   |                            |                             |                      |                      |                     |
| 530001 Road Resurfacing                       | 422,198           | 366,835                    | 1,177,802                   | 800,000              |                      |                     |
| 530002 Proposed SCDOT Match                   | 318,000           | 374,958                    | 424,000                     | 500,000              |                      |                     |
| <b>Road Construction (Priority List):</b>     |                   |                            |                             |                      |                      |                     |
| 539511 Refund - SCDOT Prior Yr Project        | 957               |                            | 0                           | 0                    |                      |                     |
| 539609 Beckman Road                           | 0                 |                            | 0                           | 0                    |                      |                     |
| 539713 Eau Claire Road                        | 582               |                            | 0                           | 0                    |                      |                     |
| 539714 Bachman Road                           | 582               |                            | 0                           | 0                    |                      |                     |
| 539715 Buck Corley Road                       | 171,914           |                            | 0                           | 0                    |                      |                     |
| 539716 Victor Road                            | 715,532           | 73,182                     | 73,182                      | 0                    |                      |                     |
| 539859 Clay Hill Road                         | 12,263            | 0                          | 0                           | 0                    |                      |                     |
| 539872 Gilbert Elementary School Improvement  | 0                 | 0                          | 25,000                      | 0                    |                      |                     |
| 539873 White Knoll Elem & Mid Sch Improve.    | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 539885 Pine Plain Road                        | 0                 | 0                          | 1,965,226                   | 0                    |                      |                     |
| 539888 Sharpes Hill Road                      | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 539889 Scrub Oak Road                         | 3,817             | 0                          | 0                           | 0                    |                      |                     |
| 539891 John Kinard Circle & Court             | 3,974             | 36,474                     | 77,889                      | 0                    |                      |                     |
| 539892 Elbert Taylor Road, 1                  | 388,260           | 443,391                    | 514,735                     | 0                    |                      |                     |
| 539894 Dogwood Road, 1 & 2                    | 17,465            | 0                          | 20,306                      | 600,000              |                      |                     |
| 539895 Middlefield Road                       | 582               | 0                          | 0                           | 0                    |                      |                     |
| 539896 Ben Franklin Road, 1                   | 1,341,038         | 0                          | 0                           | 0                    |                      |                     |
| 539898 Fort Street                            | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 5R0015 Roscoe Road                            | 902,127           | -71,506                    | 142,939                     | 0                    |                      |                     |
| 5R0016 Jim Rucker Road                        | 1,040             | 0                          | 57,850                      | 1,035,750            |                      |                     |
| 5R0017 Tanya Lane                             | 0                 | 0                          | 15,750                      | 0                    |                      |                     |
| 5R0018 Sandy Ridge Lane                       | 500               | 130,932                    | 141,900                     | 0                    |                      |                     |
| 5R0019 Payne Lane                             | 0                 | 0                          | 11,200                      | 0                    |                      |                     |
| 5R0020 Truex Road                             | 0                 | 216,878                    | 2,102,187                   | 0                    |                      |                     |
| 5R0022 Pelion Road                            | 0                 | 0                          | 6,448                       | 0                    |                      |                     |
| 5R0023 Dunn Lane                              | 0                 | 0                          | 9,580                       | 0                    |                      |                     |
| 5R0024 Backman Drive                          | 0                 | 0                          | 17,680                      | 0                    |                      |                     |
| 5R0026 Jayne Lane                             | 0                 | 0                          | 15,275                      | 0                    |                      |                     |
| 5R0027 Pleasant Court                         | 0                 | 0                          | 17,575                      | 0                    |                      |                     |
| 5R0028 Martin Neese Road                      | 0                 | 0                          | 11,640                      | 0                    |                      |                     |
| 5R0029 Shannon Street                         | 0                 | 0                          | 26,960                      | 0                    |                      |                     |
| 5R0035 School Dist 5 - Gibbs Street Resurface | 17,500            | 0                          | 0                           | 0                    |                      |                     |
| 5R0046 SC - 6/60 SCTIB Project                | 0                 | 0                          | 0                           | 0                    |                      |                     |
| <b>Operating Expenses</b>                     |                   |                            |                             |                      |                      |                     |
| 539900 Unclassified                           | 0                 | 0                          | 339,103                     | 593,750              |                      |                     |
| 539901 Unclassified - School Road Projects    | 0                 | 0                          | 75,000                      | 75,000               |                      |                     |
| <b>* Total Operating</b>                      | <b>4,318,331</b>  | <b>1,571,144</b>           | <b>7,269,227</b>            | <b>3,604,500</b>     | <b>0</b>             | <b>0</b>            |

This department is to account for expenditures for road paving projects and not to include special projects which are to be accounted for in Organization - 121302.

**\*\*\* Total Budget Appropriation**      **4,318,331**   **1,571,144**   **7,269,227**   **3,604,500**      **0**      **0**

110-2

**COUNTY OF LEXINGTON**  
**SCHEDULE "C" FUNDS - AUTHORIZED BY CTY TRANS COMMITTEE**  
**Annual Budget**  
**Fiscal Year - 2008-09**

Fund 2700  
 Division: Public Works  
 Organization: 121301 - PW / Transportation / Economic Development

| Object Expenditure<br>Code Classification | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |                      |                     |
|---|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|   |                   |                            |                             | 2007-08<br>Requested | 2007-08<br>Recommend | 2007-08<br>Approved |
| <b>Operating Expenses</b>                 |                   |                            |                             |                      |                      |                     |
| 539897 Project Frame                      | 0                 | 0                          | 250,000                     | <u>0</u>             |                      |                     |
| 539900 Unclassified                       | 0                 | 0                          | 122,000                     | <u>121,500</u>       |                      |                     |
| 5R0054 Harvey Berry Road                  | 0                 | 0                          | 93,000                      | <u>0</u>             |                      |                     |
| 5R0055 Vera Road                          | 0                 | 0                          | 25,000                      | <u>0</u>             |                      |                     |
| <b>* Total Operating</b>                  | <b>0</b>          | <b>0</b>                   | <b>490,000</b>              | <b>121,500</b>       | <b>0</b>             | <b>0</b>            |
| <b>Other Financing Uses</b>               |                   |                            |                             |                      |                      |                     |
| 812479 Op Trn to SCDOT Rise Program       | 0                 | 0                          | 177,119                     | <u>0</u>             |                      |                     |
| <b>* Total Other Financing Uses</b>       | <b>0</b>          | <b>0</b>                   | <b>177,119</b>              | <b>0</b>             | <b>0</b>             | <b>0</b>            |
| <br>                                      |                   |                            |                             |                      |                      |                     |
| <br>                                      |                   |                            |                             |                      |                      |                     |
| <br>                                      |                   |                            |                             |                      |                      |                     |
| <br>                                      |                   |                            |                             |                      |                      |                     |
| <br>                                      |                   |                            |                             |                      |                      |                     |
| <br>                                      |                   |                            |                             |                      |                      |                     |
| <br>                                      |                   |                            |                             |                      |                      |                     |
| <br>                                      |                   |                            |                             |                      |                      |                     |
| <b>*** Total Budget Appropriation</b>     | <b>0</b>          | <b>0</b>                   | <b>667,119</b>              | <b>121,500</b>       | <b>0</b>             | <b>0</b>            |

110-3

**COUNTY OF LEXINGTON  
SCHEDULE "C" FUNDS - AUTHORIZED BY CTY TRANS COMMITTEE**

**Annual Budget  
Fiscal Year - 2008-09**

Fund 2700  
Division: Public Works  
Organization: 121302 - PW / Transportation / Special Projects

| Object Expenditure<br>Code Classification       | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |                      |                     |
|---|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|   |                   |                            |                             | 2007-08<br>Requested | 2007-08<br>Recommend | 2007-08<br>Approved |
| <b>Operating Expenses</b>                       |                   |                            |                             |                      |                      |                     |
| 539712 Pine Ridge Drive                         | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 539900 Unclassified                             | 0                 | 0                          | 215,000                     | 274,000              |                      |                     |
| 539904 Unclassified - Municipal Projects        | 0                 | 0                          | 50,000                      | 50,000               |                      |                     |
| <b>* Total Operating</b>                        | <b>0</b>          | <b>0</b>                   | <b>265,000</b>              | <b>324,000</b>       | <b>0</b>             | <b>0</b>            |
| <b>Other Financing Uses</b>                     |                   |                            |                             |                      |                      |                     |
| 5R0012 Town of Gilbert - 03 Enhncmnt Match      | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 5R0013 Town of Pelion - 03 Enhncmnt Match       | 1,262             | 1,034                      | 1,183                       | 0                    |                      |                     |
| 5R0014 Town of Swansea - 03 Enhncmnt Match      | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 5R0030 Batesburg-Leesville Hwy 1 Street Lights  | 0                 | 0                          | 18,027                      | 0                    |                      |                     |
| 5R0031 Gilbert Church Street Stabilization      | 0                 | 0                          | 10,000                      | 0                    |                      |                     |
| 5R0034 Town of Summit - Paved Pathway           | 0                 | 0                          | 39,912                      | 0                    |                      |                     |
| 5R0038 Town of Springdale - 03 Enhcmt Match     | 0                 | 0                          | 18,921                      | 0                    |                      |                     |
| 5R0040 Town of Gilbert - 04 Enhcmt Match        | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 5R0041 Town of Swansea - 04 Enhncmnt Match      | 40,351            | 0                          | 0                           | 0                    |                      |                     |
| 5R0042 Town of Irmo - Enhancement Match         | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 5R0043 Town of Swansea - 05 Enhncmt Match       | 21,460            | 0                          | 28,539                      | 0                    |                      |                     |
| 5R0047 Emory Lane Drainage Project              | 0                 | 0                          | 12,269                      | 0                    |                      |                     |
| 5R0048 Town of Irmo - Lexington Avenue          | 0                 | 0                          | 3,815                       | 0                    |                      |                     |
| 5R0049 Town of Springdale - Hookdale Drive      | 0                 | 0                          | 3,565                       | 0                    |                      |                     |
| 5R0050 West Columbia - Holmes Street            | 0                 | 0                          | 23,410                      | 0                    |                      |                     |
| 5R0051 West Columbia - 06 Enhcmt Match          | 0                 | 0                          | 108,750                     | 0                    |                      |                     |
| 5R0053 Town of Chapin - Lex Ave Sidewalk        | 0                 | 0                          | 106,250                     | 0                    |                      |                     |
| 5R0056 Batesburg-Leesville Hwy 1 Streetscape    | 0                 | 50,000                     | 50,000                      | 0                    |                      |                     |
| <b>* Total Road &amp; Infrastructure Improv</b> | <b>63,073</b>     | <b>51,034</b>              | <b>424,641</b>              | <b>0</b>             | <b>0</b>             | <b>0</b>            |
| <b>Other Financing Uses</b>                     |                   |                            |                             |                      |                      |                     |
| 812471 Op Trn to Transportation Enhancement     | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 812479 Op Trn to SCDOT Rise Program             | 0                 | 0                          | 0                           | 0                    |                      |                     |
| <b>* Total Other Financing Uses</b>             | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <b>0</b>             | <b>0</b>             | <b>0</b>            |

This department is to account for expenditures for special projects and not to include regular road paving which is to be accounted for in Organization - 121300.

**\*\*\* Total Budget Appropriation**                      63,073      51,034      689,641      324,000                      0                      0

110-4

## **PROGRAM OVERVIEW**

**Program: “C” Funds**

**Revenues – “C” Funds:**

The “C” Fund revenues are in three (3) areas:

1. C Fund SCDOT Proportionment- 2.66 cents of the State’s 16-cent gasoline tax is earmarked for “C” Funds. This is based on a statewide formula of population, land area of the counties, and number of miles of rural roads.
2. C Fund Donor County Settlement- some counties, like Lexington, collect more “C” Funds that they receive back from the state. SCDOT provides \$9,500,000.00 annually to be dispersed to the donor counties by formula.
3. Investment Interest – Interest is earned by investments through Treasurer’s Office until funds are expended.

**Expenditures – “C” Funds:**

Expenditures – “C” Funds Public Works Transportation (121300) – These funds are utilized for road resurfacing, dirt road paving, and approved school projects (\$75,000.00). If the SCDOT offers a match program for road improvement projects and County Council agrees to participate, there is \$500,000 set up for the match. If not the \$500,000 will be used for road improvement projects as designated by County Council.

Expenditures – “C” Funds Economic Development (121301) – Three percent (3%) of annual revenues is set aside for Economic Development projects as needed and approved by County Council.

Expenditures – “C” Funds Special Projects (121302) – Eight percent (8%) of annual revenues is set aside for special projects, drainage projects, sidewalks, and Municipal Special Projects (\$50,000 of the 8%) as needed and approved by County Council.

The County Council has been appointed by the Lexington County Delegation as the County Transportation Committee (C.T.C.). County Council sets the policies, approves the budget, and approves all bids. The Public Works Department administers the program, evaluates all projects, and makes recommendations to the Council.

110-5



COUNTY OF LEXINGTON  
 ALTERNATE ROAD PAVING PROGRAM  
 Annual Budget  
 Fiscal Year - 2008-09

**NEW PROGRAM**

| Object Code                                  | Revenue Account Title    | Actual 2005-06 | 6 Months Received Thru Dec 2006-07 | Amended Budget Thru Dec 2006-07 | Projected Revenues Thru Jun 2006-07 | Requested 2007-08 | Recommend 2007-08 |
|--|--------------------------|----------------|------------------------------------|---------------------------------|-------------------------------------|-------------------|-------------------|
| <b>* Alternate Road Paving Program 27__:</b> |                          |                |                                    |                                 |                                     |                   |                   |
| <b>Revenues (Organization: 000000)</b>       |                          |                |                                    |                                 |                                     |                   |                   |
| 801000                                       | Op Trm from General Fund |                |                                    |                                 |                                     | 750,000           | _____             |
| <b>** Total Revenue</b>                      |                          |                |                                    |                                 |                                     | 750,000           | _____             |
| <b>***Total Appropriation</b>                |                          |                |                                    |                                 |                                     | 750,000           | _____             |
| FUND BALANCE                                 |                          |                |                                    |                                 |                                     |                   |                   |
| Beginning of Year                            |                          |                |                                    |                                 |                                     | 0                 | _____             |
| FUND BALANCE - Projected                     |                          |                |                                    |                                 |                                     | 0                 | _____             |
| End of Year                                  |                          |                |                                    |                                 |                                     | 0                 | _____             |

Fund: 27\_\_  
 Division: Public Works  
 Organization: 131200 - PW / Transportation

|   |                | <b>BUDGET</b>     |                   |                  |
|---|----------------|-------------------|-------------------|------------------|
| Object Expenditure Code                   | Classification | 2008-09 Requested | 2008-09 Recommend | 2008-09 Approved |
| <b>Personnel</b>                          |                |                   |                   |                  |
| <b>* Total Personnel</b>                  |                | 0                 | _____             |                  |
| <b>Operating Expenses</b>                 |                |                   |                   |                  |
| 539900                                    | Unclassified   | 750,000           | _____             |                  |
| <b>* Total Operating</b>                  |                | 750,000           | _____             |                  |
| <b>** Total Personnel &amp; Operating</b> |                | 750,000           | _____             |                  |
| <b>Capital</b>                            |                |                   |                   |                  |
| <b>** Total Capital</b>                   |                | 0                 | _____             |                  |

**\*\*\* Total Budget Appropriation** 750,000 \_\_\_\_\_

110A-1

**COUNTY OF LEXINGTON  
CAMPUS PARKING FUND  
Annual Budget  
Fiscal Year - 2008-09**

| Object Code                              | Revenue Account Title | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Recommend<br>2008-09 |
|--|-----------------------|-------------------|---------------------------------|--|--|----------------------|----------------------|
| <b>*Campus Parking Fund 2920:</b>        |                       |                   |                                 |  |  |                      |                      |
| <b>Revenues: (Organization - 000000)</b> |                       |                   |                                 |  |  |                      |                      |
| 430600                                   | Employee Parking Fees | 13,425            | 6,435                           | 14,000                                   | 14,000                                       | <u>14,000</u>        |                      |
| 430601                                   | Public Parking Fees   | 1,530             | 480                             | 1,080                                    | 1,080  | <u>1,000</u>         |                      |
| <b>Other Revenues:</b>                   |                       |                   |                                 |  |  |                      |                      |
| 461000                                   | Investment Interest   | 2,016             | 572                             | 400                                      | 400  | <u>1,000</u>         |                      |
| <b>** Total Revenue</b>                  |                       | <u>16,971</u>     | <u>7,487</u>                    | <u>15,480</u>                            | <u>15,480</u>                                | <u>16,000</u>        |                      |
| <b>***Total Appropriation</b>            |                       |                   |                                 |  | <u>16,754</u>                                | <u>16,000</u>        |                      |
| FUND BALANCE                             |                       |                   |                                 |  |  |                      |                      |
| Beginning of Year                        |                       |                   |                                 |  |  |                      |                      |
|  |                       |                   |                                 |  | <u>56,149</u>                                | <u>54,875</u>        |                      |
| FUND BALANCE - Projected                 |                       |                   |                                 |  |  |                      |                      |
| End of Year                              |                       |                   |                                 |  |  |                      |                      |
|  |                       |                   |                                 |  | <u>54,875</u>                                | <u>54,875</u>        |                      |

Fund 2920  
Division: Non-departmental  
Organization: 999900 - Non-departmental

| Object Code                               | Expenditure Classification | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |                      |                     |
|---|----------------------------|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|   |                            |                   |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                          |                            |                   |                            |                             |                      |                      |                     |
| <b>* Total Personnel</b>                  |                            | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <u><b>0</b></u>      |                      |                     |
| <b>Operating Expenses</b>                 |                            |                   |                            |                             |                      |                      |                     |
| <b>* Total Operating</b>                  |                            | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <u><b>0</b></u>      |                      |                     |
| <b>** Total Personnel &amp; Operating</b> |                            | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <u><b>0</b></u>      |                      |                     |
| <b>Capital</b>                            |                            |                   |                            |                             |                      |                      |                     |
| 529904                                    | Capital Contingency        | 0                 | 0                          | 16,754                      | <u>16,000</u>        |                      |                     |
| <b>** Total Capital</b>                   |                            | <b>0</b>          | <b>0</b>                   | <b>16,754</b>               | <u><b>16,000</b></u> |                      |                     |
| <b>*** Total Budget Appropriation</b>     |                            | <b>0</b>          | <b>0</b>                   | <b>16,754</b>               | <u><b>16,000</b></u> |                      |                     |

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**COUNTY OF LEXINGTON  
PERSONNEL / EMPLOYEE COMMITTEE  
Annual Budget  
Fiscal Year - 2008-09**

| Object Code                                | Revenue Account Title          | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Recommend<br>2008-09 |
|--|--------------------------------|-------------------|---------------------------------|--|--|----------------------|----------------------|
| <b>*Personnel/Employee Committee 2930:</b> |                                |                   |                                 |  |  |                      |                      |
| <b>Revenues: (Organization - 000000)</b>   |                                |                   |                                 |  |  |                      |                      |
| 438300                                     | Vending Machine Sales          | 8,070             | 6,302                           | 10,000                                   | 10,000                                       | 10,000               |                      |
| 438601                                     | Employee Comm. - T-shirt Sales | 0                 | 0                               | 0  | 0  | 0                    |                      |
| 439900                                     | Misc Fees, Permits, and Sales  | 5,327             | 2,569                           | 6,000                                    | 6,000  | 5,500                |                      |
| <b>Other Revenues:</b>                     |                                |                   |                                 |  |  |                      |                      |
| 461000                                     | Investment Interest            | 138               | 14                              | 75                                       | 75   | 75                   |                      |
| <b>** Total Revenue</b>                    |                                | <u>13,535</u>     | <u>8,885</u>                    | <u>16,075</u>                            | <u>16,075</u>                                | <u>15,575</u>        |                      |
| <b>***Total Appropriation</b>              |                                |                   |                                 |  | 16,075                                       | 15,509               |                      |
| FUND BALANCE                               |                                |                   |                                 |  |  |                      |                      |
| Beginning of Year                          |                                |                   |                                 |  | <u>(66)</u>                                  | <u>(66)</u>          |                      |
| FUND BALANCE - Projected                   |                                |                   |                                 |  |  |                      |                      |
| End of Year                                |                                |                   |                                 |  | <u>(66)</u>                                  | <u>0</u>             |                      |

Fund 2930  
Division: General Administrative  
Organization: 101500 - Personnel

| Object Code                               | Expenditure Classification | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |                      |                     |
|---|----------------------------|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|   |                            |                   |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                          |                            |                   |                            |                             |                      |                      |                     |
| <b>* Total Personnel</b>                  |                            | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <b>0</b>             |                      |                     |
| <b>Operating Expenses</b>                 |                            |                   |                            |                             |                      |                      |                     |
| 521100                                    | Duplicating                | 156               | 62                         | 200                         | 200                  |                      |                     |
| 534000                                    | Contributions              | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 539900                                    | Unclassified               | 17,619            | 5,657                      | 15,875                      | 15,309               |                      |                     |
| <b>* Total Operating</b>                  |                            | <b>17,775</b>     | <b>5,719</b>               | <b>16,075</b>               | <b>15,509</b>        |                      |                     |
| <b>** Total Personnel &amp; Operating</b> |                            | <b>17,775</b>     | <b>5,719</b>               | <b>16,075</b>               | <b>15,509</b>        |                      |                     |
| <b>Capital</b>                            |                            |                   |                            |                             |                      |                      |                     |
| All Other Equipment                       |                            | 2,500             | 0                          | 0                           | 0                    |                      |                     |
| <b>** Total Capital</b>                   |                            | <b>2,500</b>      | <b>0</b>                   | <b>0</b>                    | <b>0</b>             |                      |                     |
| <b>*** Total Budget Appropriation</b>     |                            | <b>20,275</b>     | <b>5,719</b>               | <b>16,075</b>               | <b>15,509</b>        |                      |                     |

**112-1**

**COUNTY OF LEXINGTON  
DELINQUENT TAX COLLECTIONS  
Annual Budget  
FY 2008-09 Estimated Revenue**

| Object Code  | Revenue Account Title           | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Recommend<br>2008-09 |
|--|---------------------------------|-------------------|---------------------------------|--|--|----------------------|----------------------|
| <b>*Treasurer / Delinquent Tax Collections 2950:</b> |                                 |                   |                                 |  |  |                      |                      |
| <b>Revenues:</b>                                     |                                 |                   |                                 |  |  |                      |                      |
| 416000   | Delinquent Tax Costs            | 608,691           | 329,612                         | 721,650                                  | 721,650                                      | <u>660,000</u>       |                      |
| 419900   | Tax Refunds                     | 0                 | 0                               | 0  | 0  | <u>0</u>             |                      |
| 439900   | Misc Fees, Permits, and Sales   | 3,565             | 0                               | 1,300                                    | 1,300  | <u>1,300</u>         |                      |
| 450000   | Rental Income                   | 8,067             | 0                               | 15,000                                   | 15,000                                       | <u>8,000</u>         |                      |
| 461000   | Investment Interest             | 99,267            | 56,729                          | 50,776                                   | 50,776                                       | <u>65,000</u>        |                      |
| 461020   | Delinquent Tax Account Interest | 4,183             | 0                               | 10,000                                   | 10,000                                       | <u>4,000</u>         |                      |
| <b>** Total Revenue</b>                              |                                 | <u>723,773</u>    | <u>386,341</u>                  | <u>798,726</u>                           | <u>798,726</u>                               | <u>738,300</u>       |                      |
| <b>***Total Appropriation</b>                        |                                 |                   |                                 |  | 2,890,845                                    | 908,326              |                      |
| Contingency  |                                 |                   |                                 |  |  |                      |                      |
| FUND BALANCE   |                                 |                   |                                 |  |  |                      |                      |
| Beginning of Year                                    |                                 |                   |                                 |  |  | <u>1,980,622</u>     | <u>(111,497)</u>     |
| FUND BALANCE - Projected                             |                                 |                   |                                 |  |  |                      |                      |
| End of Year  |                                 |                   |                                 |  |  | <u>(111,497)</u>     | <u>(281,523)</u>     |

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**COUNTY OF LEXINGTON  
DELINQUENT TAX COLLECTIONS**

**Annual Budget  
Fiscal Year - 2008-09**

Fund: 2950  
Division: General Administration  
Organization: 101700 Treasurer

| Object Code                               | Expenditure Classification            | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |                      |                     |
|---|---------------------------------------|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|   |                                       |                   |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                          |                                       |                   |                            |                             |                      |                      |                     |
| 510100                                    | Salaries & Wages - 7.67 FTE           | 216,236           | 103,696                    | 233,132                     | 238,167              |                      |                     |
|   | Salaries & Wages Adjustment Acct      | 0                 |                            |                             | 12,314               |                      |                     |
| 510200                                    | Overtime                              | 1,926             | 978                        | 6,240                       | 6,000                |                      |                     |
| 510300                                    | Part time - 3 (1.057 - FTE)           | 23,375            | 17,523                     | 64,247                      | 40,256               |                      |                     |
| 511112                                    | FICA - Employer's Portion             | 17,804            | 9,020                      | 23,227                      | 22,700               |                      |                     |
| 511113                                    | State Retirement - Employer's Portion | 18,397            | 10,815                     | 27,964                      | 27,864               |                      |                     |
| 511120                                    | Employee Insurance - 7.67             | 44,179            | 22,090                     | 44,179                      | 46,020               |                      |                     |
| 511130                                    | Workers Compensation                  | 1,029             | 668                        | 2,601                       | 890                  |                      |                     |
| 511213                                    | State Ret - Employer's Portion - Ret  | 1,093             | 0                          | 0                           | 0                    |                      |                     |
| <b>* Total Personnel</b>                  |                                       | <b>324,039</b>    | <b>164,790</b>             | <b>401,590</b>              | <b>394,211</b>       | <b>0</b>             | <b>0</b>            |
| <b>Operating Expenses</b>                 |                                       |                   |                            |                             |                      |                      |                     |
| 520200                                    | Contracted Services                   | 9,801             | 2,440                      | 23,759                      | 23,709               |                      |                     |
| 520211                                    | DNR Watercraft Database Access        | 120               | 120                        | 120                         | 120                  |                      |                     |
| 520244                                    | Moving Services - Buildings           | 0                 | 0                          | 53,753                      | 42,000               |                      |                     |
| 520300                                    | Professional Services                 | 8,097             | 8,129                      | 12,400                      | 12,400               |                      |                     |
| 520400                                    | Advertising & Publicity               | 63,890            | 65,549                     | 104,440                     | 105,000              |                      |                     |
| 520500                                    | Legal Services                        | 60,500            | 46,965                     | 72,000                      | 85,000               |                      |                     |
| 521000                                    | Office Supplies                       | 2,707             | 1,512                      | 6,800                       | 6,800                |                      |                     |
| 521100                                    | Duplicating                           | 10                | 699                        | 2,450                       | 2,184                |                      |                     |
| 522200                                    | Small Equipment Repairs & Maint       | 91                | 0                          | 1,500                       | 1,500                |                      |                     |
| 524000                                    | Building Insurance                    | 86                | 40                         | 83                          | 82                   |                      |                     |
| 524001                                    | Burglary Insurance                    | 0                 | 0                          | 88                          | 88                   |                      |                     |
| 524201                                    | General Tort Liability Insurance      | 220               | 136                        | 263                         | 250                  |                      |                     |
| 524202                                    | Surety Bonds - 2                      | 0                 | 0                          | 0                           | 326                  |                      |                     |
| 525000                                    | Telephone                             | 2,216             | 1,086                      | 2,478                       | 2,482                |                      |                     |
| 525010                                    | Long Distance Charges                 | 0                 | 0                          | 0                           | 0                    |                      |                     |
| 525020                                    | Pagers and Cell Phones                | 1,379             | 647                        | 1,560                       | 1,560                |                      |                     |
| 525041                                    | E-mail Service Charges                | 0                 | 0                          | 560                         | 960                  |                      |                     |
| 525100                                    | Postage                               | 119,340           | 11,915                     | 181,230                     | 187,860              |                      |                     |
| 525210                                    | Conference & Meeting Expense          | 4,423             | 2,091                      | 6,190                       | 6,740                |                      |                     |
| 525230                                    | Subscriptions, Dues, & Books          | 495               | 538                        | 980                         | 980                  |                      |                     |
| 525250                                    | Motor Pool Reimbursement              | 3,429             | 2,919                      | 8,245                       | 8,245                |                      |                     |
| 525300                                    | Utilities                             | 3,657             | 2,169                      | 4,025                       | 5,080                |                      |                     |
| 526600                                    | Court Filing Fees                     | 0                 | 0                          | 1,500                       | 1,500                |                      |                     |
| 526900                                    | DMV Title & License Fee               | 180               | 30                         | 4,000                       | 1,000                |                      |                     |
| 527040                                    | Outside Personnel (Temporary)         | 0                 | 0                          | 12,000                      | 12,000               |                      |                     |
| 529900                                    | Miscellaneous Operating Expense       | 0                 | 0                          | 1,000                       | 1,000                |                      |                     |
| 529903                                    | Contingency                           | 0                 | 0                          | 1,980,622                   | 0                    |                      |                     |
| <b>* Total Operating</b>                  |                                       | <b>280,641</b>    | <b>146,985</b>             | <b>2,482,046</b>            | <b>508,866</b>       | <b>0</b>             | <b>0</b>            |
| <b>** Total Personnel &amp; Operating</b> |                                       | <b>604,680</b>    | <b>311,775</b>             | <b>2,883,636</b>            | <b>903,077</b>       | <b>0</b>             | <b>0</b>            |

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**COUNTY OF LEXINGTON  
DELINQUENT TAX COLLECTIONS**

**Annual Budget  
Fiscal Year - 2008-09**

Fund: 2950  
Division: General Administration  
Organization: 101700 Treasurer

| Object Code    | Expenditure Classification    | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |                      |                     |
|----------------|-------------------------------|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|                |                               |                   |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Capital</b> |                               |                   |                            |                             |                      |                      |                     |
| 540000         | Small Tools & Minor Equipment | 481               | 527                        | 1,500                       | 1,500                |                      |                     |
| 540010         | Minor Software                | 572               | 0                          | 1,500                       | 1,500                |                      |                     |
|                | All Other Equipment           | 1,987             | 2,282                      | 4,209                       |                      |                      |                     |
|                | (1) Computer w/ Monitor       |                   |                            |                             | 768                  |                      |                     |
|                | (1) Laserjet Printer          |                   |                            |                             | 1,059                |                      |                     |
|                | (1) Inkjet Printer            |                   |                            |                             | 162                  |                      |                     |
|                | (4) Computer Memory Upgrades  |                   |                            |                             | 260                  |                      |                     |
|                | <b>** Total Capital</b>       | <b>3,040</b>      | <b>2,809</b>               | <b>7,209</b>                | <b>5,249</b>         | <b>0</b>             | <b>0</b>            |

**\*\*\* Total Budget Appropriation**      607,720      314,584      2,890,845      908,326      0      0

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**SECTION V. A. – PERSONNEL LINE ITEM NARRATIVES**

**LISTING OF POSITIONS**

**Current Staffing Level:**

| <u>Job Title</u>               | <u>Positions</u> | <u>Full Time Equivalent</u> |                   | <u>Total</u> | <u>Grade</u> |
|--------------------------------|------------------|-----------------------------|-------------------|--------------|--------------|
|                                |                  | <u>General Fund</u>         | <u>Other Fund</u> |              |              |
| Deputy Tax Collector           | 1                |                             | 1                 | 1            | 16           |
| Assist. Deputy Tax Collector   | 1                |                             | 1                 | 1            | 7            |
| Cashier/Clerk                  | 3                |                             | 3                 | 3            | 5            |
| Business & Mfg. Personal       | 1                |                             | 1                 | 1            | 6            |
| Property Tax Specialist        |                  |                             |                   |              |              |
| FLC Mobile Home Specialist     | 1                |                             | 1                 | 1            | 7            |
| Accounting Clerk/Cashier (67%) | 1                |                             | 1                 | 1            | 6            |
| <b>Total Positions</b>         | <b>8</b>         |                             | <b>8</b>          | <b>8</b>     |              |

Part Time

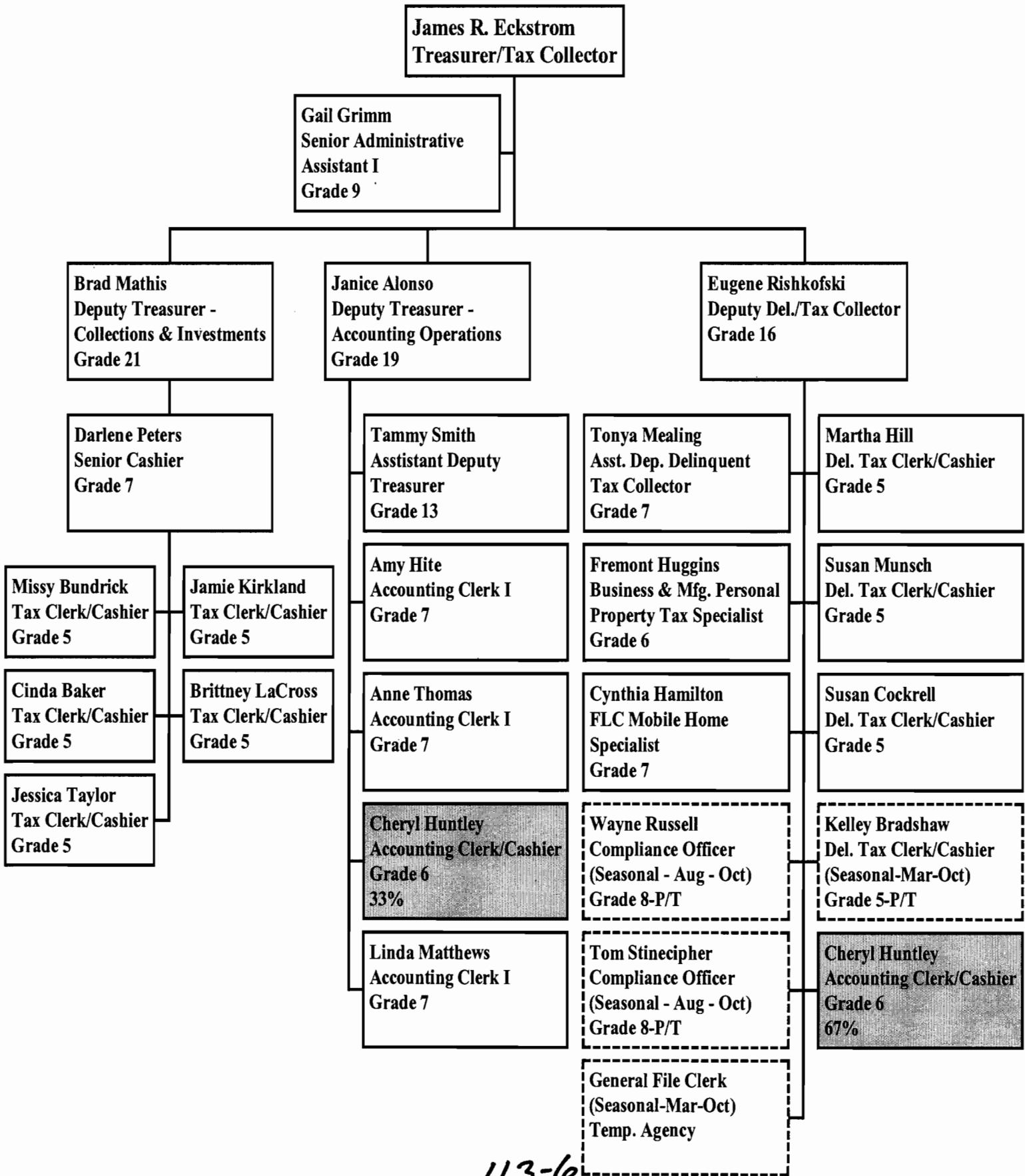
|                        |          |  |          |          |   |
|------------------------|----------|--|----------|----------|---|
| Compliance Officer     | 2        |  | 2        | 2        | 8 |
| Cashier/Clerk          | 1        |  | 1        | 1        | 5 |
| <b>Total Positions</b> | <b>3</b> |  | <b>3</b> | <b>3</b> |   |

(SEE ORGANIZATION CHART ON NEXT PAGE)



# Treasurer's Office Organizational Chart

Fiscal Year 2008-09



113-6

FUND 2950  
DELINQUENT TAX DEPARTMENT (101700)  
FY 2008-09 BUDGET REQUEST

**SECTION V. A. - PERSONNEL LINE ITEM NARRATIVES**

**510200 - OVERTIME** **\$6,000**

This is for overtime worked by office staff during busy times and in preparation for tax sale.

**510300 - PART TIME** **\$40,256**

We are using 3 part time people. Two are seasonal employees used for mapping and posting tax sale signs.

The other is used during busy times mailing execution notices, certified mail and preparing for tax sale.

2 @ \$14.43 Per Hour

1 @ \$11.97 Per Hour

FUND 2950  
 DELINQUENT TAX DEPARTMENT (101700)  
 FY 2008-09 BUDGET REQUEST

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**520200 - CONTRACTED SERVICES** **\$23,709**

|   |           |           |
|---|-----------|-----------|
| SC Budget & Control Board   |           | 20,000.00 |
| Execution Notices   | 5,000.00  |           |
| Certified Letters   | 15,000.00 |           |
| Pacer on line Bankruptcy Court                                    |           | 300.00    |
| Extended warranty & service contract<br>(for surveillance system) |           | 2,059.00  |
| Accurint (online people search)                                   |           | 1,350.00  |

**520211 - DNR Watercraft Database** **\$120**

Access database to flag and unflag boats and motors with delinquent taxes.

**520244 - MOVING SERVICES - BUILDINGS** **\$42,000**

Cover moving expenses of moving mobile homes acquired by the FLC through tax sale.

**520300 - PROFESSIONAL SERVICES** **\$12,400**

|  |  |           |
|--|--|-----------|
| Auctioneer fees  |  | 12,000.00 |
| Definitely Taking Request<br>(Deaf interpreter for tax sale) |  | 400.00    |

**520400 - ADVERTISING** **\$105,000**

|                                     |  |           |
|-------------------------------------|--|-----------|
| Tax Sale                            |  |           |
| Lexington County Publishing Network |  | 56,000.00 |
| The State Record Company Inc.       |  | 48,000.00 |
| FLC Advertising                     |  | 1,000.00  |

**520300 - LEGAL SERVICES** **\$85,000**

Attorney fees, title searches, deed preparation, & consultations

**521000 - OFFICE SUPPLIES** **\$6,800**

|   |  |          |
|---|--|----------|
| Paper, Pencils, Ribbons, Staples, Tape, etc |  | 1,600.00 |
| Envelopes #45000                            |  | 400.00   |
| Tax bill forms                              |  | 800.00   |
| Posting signs #10000                        |  | 3,000.00 |
| Special paper for laser printer             |  | 200.00   |
| Toner for laser printer                     |  | 700.00   |
| Laser check forms                           |  | 100.00   |

**521100 - DUPLICATING** **\$2,184**

This account is used for copier machine duplicating of correspondence to employees and customers, packet copies for lawyers, etc. Estimated usage 50,000 @ \$.032945 per copy = \$1647.  
 Charges for copier paper 537.

FUND 2950  
 DELINQUENT TAX DEPARTMENT (101700)  
 FY 2008-09 BUDGET REQUEST

**522200 - SMALL EQUIPMENT REPAIRS & MAINTENANCE** **\$1,500**  
 Repair of computers, printers, kard-veyer file and validators.

**524000 - BUILDING INSURANCE** **\$ 82**  
 1,157 square footage of Treasurers office. Per Risk Management

**524001 - BURGLARY INSURANCE** **\$88**  
 1,157 square footage of Treasurers office. Per Risk Management

**524201 - GENERAL TORT LIABILITY INSURANCE** **\$250**  
 Per Risk Management

**524202 - SURETY BONDS** **\$326**  
 Required for Treasurer and Deputies

**525000 - TELEPHONE (10 phones lines and 4 voice mail)** **\$2,482**  
 6 Phone lines no voice mail @\$19.00 per month x 12 months = \$1,368.  
 4 phone lines with voice mail @ \$20.70 per month x 12 months = \$964.  
 Charges for directory assistance \$150.00

**525020 - PAGERS AND CELL PHONES** **\$1,560**  
 \$130.00 Per Mo x 12 Months = \$1560.00

**525041 E-MAIL SERVICE CHARGE** **\$960**  
 8 Accounts x \$10.00 Per Account x 12 Months = \$960.00

**525100 - POSTAGE** **\$187,860**  
 Due to law changes, we are required to notify by certified mail, old and new owners and separate letters sent to each individual owner. This was not done last year on the advice of our attorney.

|                           |                              |   |            |
|---------------------------|------------------------------|---|------------|
| Certified mail May - July | estimate 15,000 @ \$9.62 ea. | - | 144,300.00 |
| Certified mail other      | estimate 3,000 @ \$9.62 ea.  | - | 28,860.00  |
| Receipts & other mail     | estimate 17,000 @ \$ .42 ea. | - | 7,140.00   |
| Execution notices mailed  | estimate 18,000 @ \$ .42 ea. | - | 7,560.00   |

**525210 - CONFERENCE & MEETING EXPENSE** **\$6,740**  
 To cover the costs of attending the Spring and Fall Conferences.

|                               |               |            |
|-------------------------------|---------------|------------|
| SCATT Spring                  | (2 employees) | \$1,600.00 |
| SCATT Fall                    | (2 employees) | \$1,600.00 |
| SCATT Legislative Conf.       | (1 employee)  | \$ 400.00  |
| Meals for workers on overtime |               | \$ 200.00  |
| SCACEE                        |               | \$1,000.00 |
| TAPS Workshop                 | (3 employees) | \$ 120.00  |
| TAPS Meeting                  | (3 employees) | \$ 120.00  |
| SCATT Academy                 | (3 employees) | \$ 900.00  |
| SCAAO Educational Seminar     | (1 empl)      | \$ 800.00  |

FUND 2950  
DELINQUENT TAX DEPARTMENT (101700)  
FY 2008-09 BUDGET REQUEST

|  |             |           |                 |
|--|-------------|-----------|-----------------|
| <b>525230 - SUBSCRIPTIONS, DUES, &amp; BOOKS</b>                                   |             |           | <b>\$980</b>    |
| TAPS   | 3 employees | \$ 90.00  |                 |
| SCACEE   | 1 employee  | \$ 75.00  |                 |
| SCATT  | 3 employee  | \$ 150.00 |                 |
| Cross Reference Book   |             | \$ 200.00 |                 |
| Lexington County Directory   |             | \$ 245.00 |                 |
| Supplement to Title 12 Tax Book  |             | \$ 20.00  |                 |
| Misc.  |             | \$ 200.00 |                 |
| <b>525250 - MOTOR POOL REIMBURSEMENT</b>   |             |           | <b>\$8,245</b>  |
| 17,000 Miles @ 48.5 Cents per mi = \$8,245.00                                      |             |           |                 |
| <b>525300 - UTILITIES</b>  |             |           | <b>\$5,080</b>  |
| 1,157 square footage of Treasurers office.   |             |           |                 |
| <b>526600 - COURT FILING FEES</b>  |             |           | <b>\$1,500</b>  |
| FLC court fees for eviction notices.   |             |           |                 |
| <b>526900 - DMV TITLE &amp; LICENSE FEES</b>                                       |             |           | <b>\$1,000</b>  |
| FLC title transfers for sold mobile homes.   |             |           |                 |
| <b>527040 - OUTSIDE PERSONNEL (TEMPORARY)</b>                                      |             |           | <b>\$12,000</b> |
| Use temporary personnel in preparation for tax sale. One person @ \$9.86 per hour. |             |           |                 |
| <b>529900 - MISCELLANEOUS OPERATION EXPENSES</b>                                   |             |           | <b>\$1,000</b>  |
| FLC operating expenses.  |             |           |                 |
| <b>529903 - CONTINGENCY</b>  |             |           | <b>\$0</b>      |

FUND 2950  
DELINQUENT TAX DEPARTMENT (101700)  
FY 2008-09 BUDGET REQUEST

**SECTION V. C. - CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540000 - SMALL TOOLS & MINOR EQUIPMENT** **\$1,500**

**540010 - MINOR SOFTWARE** **\$1,500**

**ALL OTHER EQUIPMENT**

**REPLACE REGISTER # 8 IN TREASURER/TAX COLLECTORS OFFICE** **\$768**

Replace computer and monitor for cash register 8 in the Treasurer/Tax Collectors office that has a Celeron processor and operates under windows 2000.

This computer was purchased in 2000 and operates extremely slow and needs to be replaced per recommendation of the IS department.

**REPLACE PRINTER IN DELINQUENT TAX** **\$1,059**

At the present time we are using a HP4050N LaserJet printer that was purchased in 2001. We have installed two repair kits and because of heavy usage, is in need of replacement.

Replace with HP LaserJet p3005dn with 3<sup>rd</sup> tray.

**DESKJET PRINTER FOR TREASURER/TAX COLLECTOR** **\$162**

Purchase HP DeskJet 6940 dt inkjet printer for Treasurer/Tax Collector to be used to print color digital pictures, graphs and documents for various reports and presentations.

**MEMORY UPGRADES FOR COMPUTERS IN DELINQUENT TAX** **\$260**

At the recommendation of our IS department, we have four Dell computers the need to have memory upgrades.

**COUNTY OF LEXINGTON  
GRANTS ADMINISTRATION  
Annual Budget  
FY 2008-09 Estimated Revenue**

| Object Revenue Account Title<br>Code          | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Recommend<br>2008-09 |
|---|-------------------|---------------------------------|--|--|----------------------|----------------------|
| <b>*Finance / Grants Administration 2990:</b> |                   |                                 |  |  |                      |                      |
| <b>Revenues:</b>                              |                   |                                 |  |  |                      |                      |
| 451950 Indirect Cost Reimbursement            | 3,402             | 0                               | 8,000                                    | 8,000  | 0                    | _____                |
| 461000 Investment Interest                    | 19,252            | 9,487                           | 15,000                                   | 15,000                                       | 15,000               | _____                |
| 469900 Miscellaneous Revenues                 | 0                 | 0                               | 0  | 0  | 0                    | _____                |
| 801000 Op Trn from Genl Fund/Cty Ordinary     | 75,000            | 75,000                          | 75,000                                   | 75,000                                       | 23,015               | _____                |
| <b>** Total Revenue</b>                       | <u>97,654</u>     | <u>84,487</u>                   | <u>98,000</u>                            | <u>98,000</u>                                | <u>38,015</u>        | _____                |
| <b>***Total Appropriation</b>                 |                   |                                 |  | 501,197                                      | 133,501              | _____                |
| Contingency                                   |                   |                                 |  |  | (127,186)            | _____                |
| FUND BALANCE                                  |                   |                                 |  |  |                      |                      |
| Beginning of Year                             |                   |                                 |  | <u>371,497</u>                               | <u>(31,700)</u>      | _____                |
| FUND BALANCE - Projected                      |                   |                                 |  |  |                      |                      |
| End of Year                                   |                   |                                 |  | <u>(31,700)</u>                              | <u>0</u>             | _____                |

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**COUNTY OF LEXINGTON  
GRANTS ADMINISTRATION**

**Annual Budget  
Fiscal Year - 2008-09**

Fund: 2990  
Division: General Administration  
Organization: 101400 Finance

|                           |   | <b>BUDGET</b>  |                      |                       |                   |                   |                  |
|---------------------------|---|----------------|----------------------|-----------------------|-------------------|-------------------|------------------|
| Object Code               | Expenditure Classification                | 2006-07 Expend | 2007-08 Expend (Dec) | 2007-08 Amended (Dec) | 2008-09 Requested | 2008-09 Recommend | 2008-09 Approved |
| <b>Personnel</b>          |   |                |                      |                       |                   |                   |                  |
| 510100                    | Salaries & Wages - 2                      | 47,392         | 23,271               | 93,052                | 92,336            |                   |                  |
|                           | Salaries & Wages Adjustment Account       | 0              |                      |                       | 3,693             |                   |                  |
| 510200                    | Overtime                                  | 0              | 0                    | 0                     | 0                 |                   |                  |
| 511112                    | FICA - Employer's Portion                 | 3,517          | 1,754                | 7,119                 | 7,347             |                   |                  |
| 511113                    | State Retirement - Employer's Portion     | 3,905          | 2,143                | 8,570                 | 9,017             |                   |                  |
| 511120                    | Employee Insurance - 2                    | 11,520         | 5,760                | 11,520                | 12,000            |                   |                  |
| 511130                    | Workers Compensation                      | 142            | 70                   | 280                   | 289               |                   |                  |
|                           | <b>* Total Personnel</b>                  | <b>66,476</b>  | <b>32,998</b>        | <b>120,541</b>        | <b>124,682</b>    |                   |                  |
| <b>Operating Expenses</b> |   |                |                      |                       |                   |                   |                  |
| 521000                    | Office Supplies                           | 436            | 91                   | 600                   | 500               |                   |                  |
| 521100                    | Duplicating                               | 622            | 132                  | 900                   | 550               |                   |                  |
| 524201                    | General Tort Liability Insurance          | 29             | 27                   | 63                    | 56                |                   |                  |
| 524202                    | Surety Bonds - 2                          | 0              | 0                    | 0                     | 18                |                   |                  |
| 525000                    | Telephone                                 | 240            | 121                  | 480                   | 492               |                   |                  |
| 525041                    | E-mail Service Charge                     | 0              | 0                    | 0                     | 240               |                   |                  |
| 525100                    | Postage                                   | 0              | 0                    | 35                    | 35                |                   |                  |
| 525210                    | Conference & Meeting Expense              | 796            | 733                  | 5,000                 | 4,500             |                   |                  |
| 525230                    | Subscriptions, Dues, & Books              | 265            | 220                  | 970                   | 675               |                   |                  |
| 525240                    | Personal Mileage Reimbursement            | 0              | 0                    | 100                   | 100               |                   |                  |
| 525250                    | Motor Pool Reimbursement                  | 11             | 0                    | 200                   | 0                 |                   |                  |
| 529903                    | Contingency                               | 0              | 0                    | 371,496               | 0                 |                   |                  |
|                           | <b>* Total Operating</b>                  | <b>2,399</b>   | <b>1,324</b>         | <b>379,844</b>        | <b>7,166</b>      |                   |                  |
|                           | <b>** Total Personnel &amp; Operating</b> | <b>68,875</b>  | <b>34,322</b>        | <b>500,385</b>        | <b>131,848</b>    |                   |                  |
| <b>Capital</b>            |   |                |                      |                       |                   |                   |                  |
| 540000                    | Small Tools & Minor Equipment             | 0              | 0                    | 312                   | 200               |                   |                  |
| 540010                    | Minor Software                            | 0              | 0                    | 500                   | 500               |                   |                  |
| 5A                        | (1) Personal Computer w/ Monitor          |                |                      |                       | 953               |                   |                  |
|                           | <b>** Total Capital</b>                   | <b>0</b>       | <b>0</b>             | <b>812</b>            | <b>1,653</b>      |                   |                  |
|                           | <b>*** Total Budget Appropriation</b>     | <b>68,875</b>  | <b>34,322</b>        | <b>501,197</b>        | <b>133,501</b>    |                   |                  |

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**SECTION III. - PROGRAM OVERVIEW**

**Summary of Programs:**

- Program I - Administration
- Program II -
- Program III -

**Program I: Administration**

**Objectives:**

To achieve and maintain a high standard of accuracy, completeness, and timeliness regarding the County's grant and special revenue funds. To assist and advise County Council, County Administrator, other department heads and program managers. To provide to the public friendly and efficient services. To maintain the official records of the County. To develop and maintain county-wide systems and internal controls. To gather and process information needed by other departments and the public.

**Program II:**

**Objectives:**

**Program III:**

**Objectives:**

**SERVICE LEVELS**

**Service Level Indicators:**

|                           | <u>Actual</u><br><u>FY 2006-07</u> | <u>Estimated</u><br><u>FY 2007-08</u> | <u>Projected</u><br><u>FY 2008-09</u> |
|---------------------------|------------------------------------|---------------------------------------|---------------------------------------|
| Solicitor Grants          | 1                                  | 1                                     | 1                                     |
| Solicitor Special Revenue | 7                                  | 8                                     | 8                                     |
| Law Enforcement Grants    | 7                                  | 11                                    | 11                                    |
| LE Special Revenue        | 12                                 | 12                                    | 11                                    |
| Public Safety Grants      | 4                                  | 5                                     | 6                                     |
| PS Special Revenue        | 2                                  | 2                                     | 2                                     |
| Other Grants              | 8                                  | 10                                    | 11                                    |
| Other Special Revenue     | 18                                 | 19                                    | 20                                    |

114-4

**SECTION IV. - SUMMARY OF REVENUES**

**801000 - OPERATING TRANSFER FROM GENERAL FUND** **\$23,015**

To cover the costs of grant administration, funds are transferred from the General Fund in the amount of 3% of all grants excluding those that approve indirect cost.

**461000 - INVESTMENT INTEREST** **\$15,000**

Interest is earned on the Fund Balance in the account.

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SECTION V. A. - LISTING OF POSITIONS

Current Staffing Level:

| <u>Job TitlePositions</u> | <u>Full Time Equivalent</u> |                   |              | <u>Grade</u> |
|---------------------------|-----------------------------|-------------------|--------------|--------------|
|                           | <u>General Fund</u>         | <u>Other Fund</u> | <u>Total</u> |              |
| Manager                   | 1.00                        | 0                 | 1.00         | 20           |
| Accountant                | 1.00                        | 0                 | 1.00         | 15           |
| Total Positions           | <u>2.00</u>                 | <u>0</u>          | <u>2.00</u>  |              |

114-6

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**521000 - OFFICE SUPPLIES \$500**

Funds are used to purchase special 2 partition file folders (to keep the grants and special revenue funds in an organized state), copy paper and other miscellaneous supplies as needed.

Copy paper for printer:  $\$2.99 \times 20 \text{ rims} = \$59.80$   
2 partitions file folders:  $\$1.87 \times 70 \text{ folders} + \text{tax} = \$140.06$   
Toner cartridge:  $\$49.70 \times 2 \text{ cartridges} + \text{tax} = \$106.36$

**521100 - DUPLICATING \$550**

Funds will be used to photocopy monthly reports, quarterly reports, and other documents related to grants and special revenue programs.

$11,000 \text{ copies} \times \$0.05 = \$550.00$

**524201 - GENERAL TORT LIABILITY INSURANCE \$56**

|                    |               |      |
|--------------------|---------------|------|
| Manager of Grants  | 1.00 position | \$28 |
| Accountant/Analyst | 1.00 position | \$28 |

**524202 - SURETY BONDS (2) \$18**

To cover the cost on a three year surety bond on employees.

**525000 - TELEPHONE \$492**

To cover all the telephone service charges that allows the access of all telecommunication needs, plus voicemail.

|              |                |
|--------------|----------------|
| Cost of line | \$18.00        |
| Voicemail    | 1.00           |
| 6% sales tax | .94            |
| 1% local tax | .18            |
|              | <u>\$20.12</u> |

$1 \text{ existing line} \& 1 \text{ line if needed} \times \$20.12 = \$40.24$   
 $\$40.24 \times 12 \text{ months} = \$482.88$   
Plus \$9.00 for additional services charges during the year.

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**525041 - E-MAIL SERVICE CHARGE** **\$240**

---

To cover monthly charges for e-mail service.

12 months x \$20.00 = \$240.00

**525100 - POSTAGE** **\$35**

---

Postage charges for sending materials FEDEX.

**525210 - CONFERENCE & MEETING EXPENSE** **\$4,500**

---

To cover the costs of attending occupational continuing education and program related workshops and seminars required for grants and special revenue programs and to cover the costs of attending the occupational and program related conferences and monthly meetings.

|   |         |
|---|---------|
| GFOASC Spring Conference (2 @ \$55.00)    | \$ 110  |
| GFOASC Fall Conference (2 @ \$710.00)     | \$1,420 |
| National GFOA Conference (1 @ \$1,550.00) | \$1,550 |
| Other Training Sessions                   | \$1,420 |

**525230 - SUBSCRIPTIONS, DUES, & BOOKS** **\$675**

---

Funds are used for membership dues to the following professional organizations. The grant publication provides information on available funding from the Department of Justice. The Federal Register provides specific grant information required on the Schedule of Expenditures of Federal Awards.

|   |       |
|---|-------|
| GFOASC annual membership (2)                        | \$100 |
| National GFOA annual membership                     | \$215 |
| Federal Register                                    | \$ 72 |
| Congressional Digest Corp (Capital City Publishers) | \$288 |

**525240 - PERSONAL MILEAGE REIMBURSEMENT** **\$100**

---

Mileage reimbursement required when using personal vehicles to travel to meetings, etc., when county vehicle is not available.

198 miles @ \$.505 = \$100

**SECTION V. C. - CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540000 - SMALL TOOLS & MINOR EQUIPMENT** **\$200**

Funds will be used to purchase minor equipment as needed.

**540010 - MINOR SOFTWARE** **\$500**

Purchase software and annual software licenses for the computer.

**5A - (1) Personal Computer w/ Monitor** **\$953**

To replace the current computer to keep up with all the upgrades with Banner and other operating software.

114-9

County of Lexington, South Carolina  
Finance Department  
Transfer Calculation for Fund 2990

Filename: f:\windows\excel2k\grants\3%calculation.xls  
Date: 02/11/08 / AD

| <u>Fund</u>            | <u>Fund Title</u>               | <u>Personnel</u><br><u>Costs</u> |
|------------------------|---------------------------------|----------------------------------|
| <b>Solicitor</b>       |                                 |                                  |
| 2469                   | Violent Crimes Task Force       | 101,309                          |
| <b>Law Enforcement</b> |                                 |                                  |
| 2437                   | School Resource Officers        | 191,577                          |
| 2455                   | Highway Safety DUI Enforcement  | 143,266                          |
| 2456                   | Violence Against Women Act      | 111,936                          |
| 2458                   | COPS Meth Initiative            | 36,000                           |
| 2490                   | Multi Crime Scene Investigation | 125,888                          |
| 2644                   | Alive @ 25                      | 57,199                           |

---

767,175 X 3% = 23,015

114-10



**COUNTY OF LEXINGTON  
PASS-THRU GRANTS  
Annual Budget  
Fiscal Year - 2008-09**

| Object Code                              | Revenue Account Title              | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Recommend<br>2008-09 |
|--|------------------------------------|-------------------|---------------------------------|--|--|----------------------|----------------------|
| <b>*Pass-Thru-Grants 2999:</b>           |                                    |                   |                                 |  |  |                      |                      |
| <b>Revenues: (Organization - 000000)</b> |                                    |                   |                                 |  |  |                      |                      |
| 452100                                   | Town Recorders Fees                | 83,575            | 21,523                          | 80,157                                   | 80,157                                       | 86,804               |                      |
| 453009                                   | B&C #1426 Gilbert Summit Rural Wtr | 194,400           | 95,600                          | 0  | 95,600                                       | 0                    |                      |
| 458000                                   | State Grant Income                 | 0                 | 10,000                          | 10,000                                   | 10,000                                       | 0                    |                      |
| 461000                                   | Investment Interest                | 58                | 34                              | 0  | 0  | 0                    |                      |
| 466001                                   | SCE&G Dam Project                  | 0                 | 0                               | 0  | 0  | 0                    |                      |
| <b>** Total Revenue</b>                  |                                    | <b>278,033</b>    | <b>127,157</b>                  | <b>90,157</b>                            | <b>185,757</b>                               | <b>86,804</b>        |                      |
| <b>***Total Appropriation</b>            |                                    |                   |                                 |  | <b>185,757</b>                               | <b>88,681</b>        |                      |
| <b>FUND BALANCE</b>                      |                                    |                   |                                 |  |  |                      |                      |
| Beginning of Year                        |                                    |                   |                                 |  |  |                      |                      |
|  |                                    |                   |                                 |  | <b>1,877</b>                                 | <b>1,877</b>         |                      |
| <b>FUND BALANCE - Projected</b>          |                                    |                   |                                 |  |  |                      |                      |
| End of Year                              |                                    |                   |                                 |  |  |                      |                      |
|  |                                    |                   |                                 |  | <b>1,877</b>                                 | <b>0</b>             |                      |

Fund: 2999

Organization: 142000 - Magistrate Court Services (Personnel Costs)

Organization: 999900 - Non-departmental (Special Projects)

| Object Code  | Expenditure Classification           | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |                      |                     |
|--|--------------------------------------|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|  |                                      |                   |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel: (Organization - 142000)</b>          |                                      |                   |                            |                             |                      |                      |                     |
| 510100   | Salaries & Wages                     | 70,421            | 36,420                     | 67,540                      | 73,140               |                      |                     |
| 511112   | FICA - Employer's Portion            | 5,354             | 2,748                      | 5,167                       | 5,596                |                      |                     |
| 511114   | PORS - Employer's Portion            | 7,234             | 3,441                      | 7,227                       | 7,826                |                      |                     |
| 511130   | Workers Compensation                 | 211               | 109                        | 223                         | 242                  |                      |                     |
| 511214   | PORS - Emplr. Port. (Retiree)        | 228               | 456                        | 0                           | 0                    |                      |                     |
| <b>* Total Personnel</b>                           |                                      | <b>83,448</b>     | <b>43,174</b>              | <b>80,157</b>               | <b>86,804</b>        |                      |                     |
| <b>Operating Expenses: (Organization - 999900)</b> |                                      |                   |                            |                             |                      |                      |                     |
| 529903   | Contingency                          | 0                 | 0                          | 0                           | 1,877                |                      |                     |
| 534071   | Lexington County Peach Festival      | 0                 | 10,000                     | 10,000                      | 0                    |                      |                     |
| 536028   | B&C #1426 Gilbert Summit Rural Water | 194,400           | 0                          | 0                           | 0                    |                      |                     |
| 536033   | B&C #1631 Gilbert Summit Rural Water | 0                 | 95,600                     | 95,600                      | 0                    |                      |                     |
| <b>* Total Operating</b>                           |                                      | <b>194,400</b>    | <b>105,600</b>             | <b>105,600</b>              | <b>1,877</b>         |                      |                     |
| <b>** Total Personnel &amp; Operating</b>          |                                      | <b>277,848</b>    | <b>148,774</b>             | <b>185,757</b>              | <b>88,681</b>        |                      |                     |
| <b>Capital</b>                                     |                                      |                   |                            |                             |                      |                      |                     |
| All Other Equipment                                |                                      |                   |                            |                             |                      |                      |                     |
| <b>** Total Capital</b>                            |                                      | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <b>0</b>             |                      |                     |
| <b>*** Total Budget Appropriation</b>              |                                      | <b>277,848</b>    | <b>148,774</b>             | <b>185,757</b>              | <b>88,681</b>        |                      |                     |

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**COUNTY OF LEXINGTON  
RED BANK CROSSING RENTAL PROPERTIES  
Combined Annual Budget  
Fiscal Year 2008-09**

Fund: 5601  
Division: Non-Departmental

| Summary Page                                | <b>BUDGET</b>     |                            |                             |                      |                      |                     |
|---|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|   | 2006-07<br>Actual | 2007-08<br>Actual<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Activity From Operations:</b>            |                   |                            |                             |                      |                      |                     |
| <b>Revenues:</b>                            |                   |                            |                             |                      |                      |                     |
| 450000 Rental Income                        | 0                 | 6,394                      | 48,760                      | 77,333               |                      |                     |
| 461000 Investment Interest                  | 0                 | 2                          | 0                           | 0                    |                      |                     |
| <b>Total Revenue</b>                        | <b>0</b>          | <b>6,396</b>               | <b>48,760</b>               | <b>77,333</b>        | <b>0</b>             | <b>0</b>            |
| <b>Expenses:</b>                            |                   |                            |                             |                      |                      |                     |
| Total Personnel & Operating                 | 0                 | 3,625                      | 48,760                      | 77,332               |                      |                     |
| Depreciation                                | 0                 | 0                          | 0                           | 0                    |                      |                     |
| Capital Outlay                              | 0                 | 0                          | 0                           | 0                    |                      |                     |
| <b>*Total Expense</b>                       | <b>0</b>          | <b>3,625</b>               | <b>48,760</b>               | <b>77,332</b>        | <b>0</b>             | <b>0</b>            |
| <b>Total Expense</b>                        | <b>0</b>          | <b>3,625</b>               | <b>48,760</b>               | <b>77,332</b>        | <b>0</b>             | <b>0</b>            |
| <b>Noncash Expenses:</b>                    |                   |                            |                             |                      |                      |                     |
| Depreciation: Add Back In                   | 0                 | 0                          | 0                           | 0                    | 0                    | 0                   |
| <b>Net Cash</b>                             | <b>0</b>          | <b>2,771</b>               | <b>0</b>                    | <b>1</b>             | <b>0</b>             | <b>0</b>            |
| <b>Income Calculation:</b>                  |                   |                            |                             |                      |                      |                     |
| Capital Outlay: Add Back In                 | 0                 | 0                          | 0                           | 0                    | 0                    | 0                   |
| <b>Net Income (Loss)</b>                    | <b>0</b>          | <b>2,771</b>               | <b>0</b>                    | <b>1</b>             | <b>0</b>             | <b>0</b>            |
| <b>FUND BALANCE</b>                         |                   |                            |                             |                      |                      |                     |
| Beginning - Cash/Fund Balance               |                   |                            | 0                           | 0                    | 0                    | 0                   |
| <b>FUND BALANCE</b>                         |                   |                            |                             |                      |                      |                     |
| End of Year - Projected - Cash/Fund Balance |                   |                            | 0                           | 1                    | 0                    | 0                   |

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**COUNTY OF LEXINGTON  
RED BANK CROSSING RENTAL PROPERTIES**

**Annual Budget  
Fiscal Year 2008-09**

Fund: 5601  
Division: Non-Departmental  
Organization: 999900 - Non-Departmental

| Object Expenditure<br>Code Classification | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |                      |                     |
|---|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|   |                   |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                          |                   |                            |                             |                      |                      |                     |
| <b>* Total Personnel</b>                  | 0                 | 0                          | 0                           | <u>0</u>             |                      |                     |
| <b>Operating Expenses</b>                 |                   |                            |                             |                      |                      |                     |
| 520103 Landscape/Ground Maintenance       | 0                 | 300                        | 2,100                       | <u>3,600</u>         |                      |                     |
| 520200 Contracted Services                | 0                 | 0                          | 0                           | <u>0</u>             |                      |                     |
| 520231 Garbage Pickup Service             | 0                 | 255                        | 2,465                       | <u>4,224</u>         |                      |                     |
| 520232 Parking Lot Sweeping               | 0                 | 427                        | 3,458                       | <u>5,928</u>         |                      |                     |
| 520500 Legal Services                     | 0                 | 0                          | 1,000                       | <u>5,000</u>         |                      |                     |
| 522200 Building Repairs & Maintenance     | 0                 | 99                         | 1,000                       | <u>5,000</u>         |                      |                     |
| 524000 Building Insurance                 | 0                 | 2,487                      | 2,487                       | <u>4,260</u>         |                      |                     |
| 525391 Util/Red Bank Crossing             | 0                 | 57                         | 11,755                      | <u>27,711</u>        |                      |                     |
| 529000 Unclassified                       | 0                 | 0                          | 24,495                      | <u>21,609</u>        |                      |                     |
| <b>* Total Operating</b>                  | 0                 | 3,625                      | 48,760                      | <u>77,332</u>        |                      |                     |
| <b>** Total Personnel &amp; Operating</b> | 0                 | 3,625                      | 48,760                      | <u>77,332</u>        |                      |                     |
| <b>Capital</b>                            |                   |                            |                             |                      |                      |                     |
| <b>** Total Capital</b>                   | 0                 | 0                          | 0                           | <u>0</u>             |                      |                     |

**\*\*\* Total Expenses**

0      3,625      48,760      77,332

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**SECTION III. - PROGRAM OVERVIEW**

**Summary of Programs:**

Program I – Red Bank Crossing / Rental Property

**Objectives:**

To collect rent from eight tenants, keep property maintained and clean, and provide friendly and efficient customer service to the tenants

**Program I: Red Bank Crossing /Rental Property**

Property, formerly Winn-Dixie store, was purchased in December 2007 for the purpose of having additional office space and to maintain the current lease agreements with current tenants.

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**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

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**520103 – LANDSCAPING/GROUND MAINTENANCE** **\$3,600**

Landscaping, cutting grass, trim bushes, edging curbs, sign posts, pick up trash on grounds  
12mos @ \$300 mo. = **\$3,600**

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**520231 - GARBAGE PICKUP SERVICE** **4,225**

Garbage pickup – two eight cubic yard containers and service twice per week (Tuesdays & Fridays)  
12 mos. x \$352.04 = **\$4,224.48**

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**520232 – PARKING LOT SWEEPING** **5,928**

Parking lot sweeping: four nights per week  
12mos. @ \$494 = **\$5,928**

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**520500 – LEGAL SERVICES** **\$5,000**

Legal fees from general attorney costs

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**522000 – BUILDING REPAIRS & MAINTENANCE** **\$5,000**

Small repairs and maintenance building

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**524000 - BUILDING INSURANCE** **\$4,260**

12 months coverage

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**525300 - UTILITIES** **\$27,711**

Covers electrical from SCE&G

Old Winn Dixie Building at \$1043.17 a month = \$12,518.04

Parking lot lighting for 12 mos. @ \$550 = \$6,600

Old CVS space minimum usage for 12 mos. @ \$16.05 = \$192.60

Total SCE&G = **\$19,310.64**

and water/sewer from LCJMWSC for 12 mos. @ \$70 = **\$8,400 + \$19,310.64 = \$26,710.64**

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**529000 - UNCLASSIFIED** **\$27,609**

Funds are used for unexpected expenses not budgeted.

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**COUNTY OF LEXINGTON  
SOLID WASTE MANAGEMENT  
Combined Annual Budget  
Fiscal Year 2008-09**

Fund: 5700  
Division: Public Works

| Summary Page | 2006-07 | 2007-08         | 2007-08          | 2008-09   | <b>BUDGET</b>        |                     |
|--------------|---------|-----------------|------------------|-----------|----------------------|---------------------|
|              | Actual  | Actual<br>(Dec) | Amended<br>(Dec) | Requested | 2008-09<br>Recommend | 2008-09<br>Approved |

**Activity From Operations:**

**Revenues:**

|                       |                  |                  |                  |                  |  |  |
|-----------------------|------------------|------------------|------------------|------------------|--|--|
| Property Taxes        | 5,868,193        | 3,366,771        | 6,656,249        | 6,657,449        |  |  |
| Landfill Revenue Fees | 1,866,643        | 681,935          | 2,025,550        | 1,979,915        |  |  |
| Other Revenues        | 200,130          | 150,698          | 133,000          | 134,000          |  |  |
| <b>Total Revenues</b> | <b>7,934,966</b> | <b>4,199,404</b> | <b>8,814,799</b> | <b>8,771,364</b> |  |  |

**Expenses:**

|                                    |                  |                  |                  |                   |                   |  |
|------------------------------------|------------------|------------------|------------------|-------------------|-------------------|--|
| Total Personnel & Operating        | 6,790,741        | 2,952,802        | 8,272,755        | 8,614,641         | 8,612,603         |  |
| Depreciation                       | 529,562          | 0                | 398,357          | 530,200           |                   |  |
| Capital Outlay                     | 2,212            | 471,009          | 1,157,624        | 889,435           | 889,516           |  |
| Operating Transfers                | 0                | 0                | 0                | 0                 |                   |  |
| Adjustment for Post-Closure Amount | (8,182)          | 0                | 30,000           | 30,000            |                   |  |
| <b>Total Expenses</b>              | <b>7,314,333</b> | <b>3,423,811</b> | <b>9,858,736</b> | <b>10,064,276</b> | <b>10,062,319</b> |  |

**Noncash Expenses:**

|                           |                  |                |                  |                  |                        |  |
|---------------------------|------------------|----------------|------------------|------------------|------------------------|--|
| Depreciation: Add Back In | 529,562          | 0              | 398,357          | 530,200          |                        |  |
| <b>Net Cash</b>           | <b>1,150,195</b> | <b>775,593</b> | <b>(645,580)</b> | <b>(762,712)</b> | <b>&lt;760,755&gt;</b> |  |

**Income Calculation:**

|                             |                |                  |                |                  |                        |  |
|-----------------------------|----------------|------------------|----------------|------------------|------------------------|--|
| Capital Outlay: Add Back In | 2,212          | 471,009          | 1,157,624      | 889,435          | 889,516                |  |
| <b>Net Income (Loss)</b>    | <b>622,845</b> | <b>1,246,602</b> | <b>113,687</b> | <b>(403,477)</b> | <b>&lt;401,439&gt;</b> |  |

**FUND BALANCE**

|                                    |  |  |           |           |           |           |
|------------------------------------|--|--|-----------|-----------|-----------|-----------|
| Beginning - Fund Balance minus F/A |  |  | 2,984,320 | 2,338,740 | 2,338,740 | 2,338,740 |
|------------------------------------|--|--|-----------|-----------|-----------|-----------|

**FUND BALANCE**

|   |  |  |           |           |           |  |
|---|--|--|-----------|-----------|-----------|--|
| End of Year - Projected - Cash/Fund Balance |  |  | 2,338,740 | 1,577,985 | 1,576,028 |  |
|---|--|--|-----------|-----------|-----------|--|

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**COUNTY OF LEXINGTON  
SOLID WASTE MANAGEMENT  
Annual Budget  
FY 2008-09 Estimated Revenues & Other Funding Sources**

| Fund: 5700                               | Actual           | Actual           | Actual           | Actual           | Actual           | Amended          | 6 Months         | Projected        | Total            | Approved |
|--|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------|
| Division: Public Works                   | Receipts         | Receipts         | Receipts         | Receipts         | Receipts         | Budget           | Received         | Revenue          | Requested        | 2008-09  |
| Revenue Account Title                    | 2002-03          | 2003-04          | 2004-05          | 2005-06          | 2006-07          | Thru Dec 2007-08 | Thru Dec 2007-08 | Thru Jun 2007-08 | 2008-09          | 2008-09  |
| <b>* Undesignated Revenues 5700 :</b>    |                  |                  |                  |                  |                  |                  |                  |                  |                  |          |
| <b>Property Taxes:</b>                   |                  |                  |                  |                  |                  |                  |                  |                  |                  |          |
|  | Mills            | Mills            | Mills            | Mills            | Mills            | Mills            |                  |                  | Mills            | Mills    |
|  | 7.067            | 7.237            | 7.403            | 6.574            | 6.798            | 7.573            |                  |                  |                  |          |
| 410000 Current Property Taxes            | 3,324,238        | 3,503,986        | 3,698,842        | 4,144,331        | 4,422,520        | 5,298,243        | 2,824,445        | 5,298,243        | 5,298,243        |          |
| 410500 Homestead Exemption Reimburse.    | 169,605          | 179,555          | 189,531          | 178,245          | 193,800          | 175,000          | 0                | 175,000          | 175,000          |          |
| 410520 Manufacturer's Exempt. Reimburse. | 24,170           | 16,604           | 35,999           | 26,856           | 27,943           | 15,000           | 0                | 15,000           | 15,000           |          |
| 411000 Current Vehicle Taxes             | 929,862          | 932,234          | 925,104          | 860,759          | 814,017          | 837,406          | 394,999          | 837,406          | 837,406          |          |
| 412000 Current Tax Penalties             | 9,087            | 9,897            | 9,948            | 10,256           | 10,510           | 7,200            | (2)              | 7,200            | 7,200            |          |
| 412001 Prior Year Penalty                | 0                | 0                | 0                | 443              | 0                | 0                | 0                | 0                | 0                |          |
| 413000 Delinquent Taxes                  | 185,766          | 173,328          | 206,656          | 188,241          | 203,158          | 140,000          | 118,383          | 140,000          | 140,000          |          |
| 414000 Delinquent Tax Penalties          | 28,457           | 28,964           | 28,035           | 27,412           | 30,993           | 22,000           | 17,746           | 22,000           | 22,000           |          |
| 417100 Fee in Lieu of Taxes              | 109,421          | 115,342          | 132,143          | 137,668          | 151,224          | 153,400          | 0                | 153,400          | 153,400          |          |
| 417120 FILOT - Prior Year                | 0                | 0                | 0                | 0                | 0                | 0                | 0                | 0                | 0                |          |
| 417130 FILOT - Manufacturer's Tax Exemp  | 0                | 0                | 0                | 0                | 0                | 0                | 0                | 0                | 0                |          |
| 417150 FILOT - Fee for Services          | 0                | 0                | 0                | 0                | 0                | 0                | 0                | 0                | 0                |          |
| 418000 Motor Carrier Payments            | 13,301           | 11,637           | 11,637           | 12,663           | 14,028           | 10,000           | 11,200           | 11,200           | 11,200           |          |
| 419900 Tax Refunds                       | (12)             | (7)              | (4)              | (10)             | 0                | (2,000)          | 0                | (2,000)          | (2,000)          |          |
| <b>Total Property Taxes</b>              | <b>4,793,895</b> | <b>4,971,540</b> | <b>5,237,891</b> | <b>5,586,864</b> | <b>5,868,193</b> | <b>6,656,249</b> | <b>3,366,771</b> | <b>6,657,449</b> | <b>6,657,449</b> |          |
| <b>Landfill Revenue Sources:</b>         |                  |                  |                  |                  |                  |                  |                  |                  |                  |          |
| 430850 Credit Report Fees                | 0                | 0                | 0                | 0                | 0                | 0                | 50               | 300              | 375              |          |
| 434000 Landfill Fees                     | 1,046,553        | 958,016          | 1,233,146        | 1,276,239        | 1,437,365        | 1,500,000        | 535,897          | 1,300,000        | 1,339,000        |          |
| 434100 Landfill Permit Fees              | 4,090            | 3,680            | 2,180            | 2,920            | 3,595            | 2,000            | 830              | 2,000            | 2,000            |          |
| 434200 Garbage Franchise Fees            | 72,460           | 59,851           | 77,679           | 82,203           | 106,594          | 70,000           | 21,920           | 88,000           | 90,640           |          |
| 434400 Paper Recycling Fees              | 9,291            | 6,698            | 6,255            | 4,342            | 6,361            | 5,500            | 1,823            | 6,000            | 6,600            |          |
| 434401 Battery Recycling Fees            | 2,064            | 1,491            | 503              | 3,833            | 676              | 1,500            | 0                | 4,500            | 5,000            |          |
| 434402 Aluminum Recycling Fees           | 22,987           | 24,379           | 19,179           | 23,777           | 28,936           | 25,000           | 16,408           | 27,000           | 28,500           |          |
| 434403 Plastic Recycling Fees            | 0                | 1,292            | 5,245            | 4,348            | 5,053            | 1,000            | 984              | 2,000            | 2,000            |          |
| 434405 White Goods Recycling Fees        | 19,145           | 45,189           | 70,753           | 95,464           | 113,516          | 300,000          | 35,786           | 114,000          | 353,500          |          |
| 434406 Waste Tire Fees                   | 18,446           | 12,709           | 22,851           | 33,478           | 52,260           | 50,000           | 14,147           | 31,000           | 32,000           |          |
| 434407 Textile Recycling Fees            | 247              | 873              | 160              | 531              | 1,156            | 250              | 334              | 800              | 800              |          |
| 434408 Cardboard Recycling Fees          | 26,478           | 32,337           | 36,422           | 29,016           | 41,349           | 30,000           | 25,925           | 55,000           | 58,000           |          |
| 434409 Glass Recycling Fees              | 308              | 907              | 1,280            | 2,118            | 3,043            | 500              | 853              | 4,000            | 4,800            |          |
| 434411 Oil Filter Recycling Fees         | 468              | 2,437            | 375              | 1,337            | 1,275            | 200              | 1,400            | 3,000            | 3,000            |          |
| 434412 Aluminum Bottle Recycling Fees    | 0                | 0                | 0                | 0                | 0                | 0                | 36               | 100              | 100              |          |
| 434413 Scrap Aluminum Recycling Fees     | 1,241            | 163              | 58               | 0                | 31,096           | 0                | 1,430            | 2,000            | 2,000            |          |
| 434414 Refrigerant Recycling Fees        | 14,761           | 13,757           | 13,745           | 14,443           | 15,026           | 13,000           | 5,925            | 13,000           | 13,000           |          |
| 434415 Toner Cartridges Recycling Fees   | 0                | 36               | 483              | 0                | 482              | 0                | 0                | 100              | 100              |          |
| 434416 Motor Oil Recycling Fees          | 0                | 0                | 0                | 0                | 15,682           | 23,000           | 16,458           | 35,000           | 35,000           |          |
| 434417 Safety Vest Recycling Fees        | 0                | 0                | 0                | 0                | 2,727            | 3,600            | 1,592            | 3,200            | 3,200            |          |
| 434418 Carpet & Foam Pad Recycling Fees  | 0                | 0                | 0                | 0                | 451              | 0                | 137              | 300              | 300              |          |
| <b>Total Revenue Sources</b>             | <b>1,238,539</b> | <b>1,163,815</b> | <b>1,490,314</b> | <b>1,574,049</b> | <b>1,866,643</b> | <b>2,025,550</b> | <b>681,935</b>   | <b>1,691,300</b> | <b>1,979,915</b> |          |
| <b>Other Revenues:</b>                   |                  |                  |                  |                  |                  |                  |                  |                  |                  |          |
| 450000 Rental Income                     | 5,000            | 0                | 0                | 650              | 0                | 0                | 0                | 0                | 0                |          |
| 450100 Ground Lease Agreement            | 2,500            | 7,500            | 7,500            | 7,150            | 8,100            | 7,500            | 4,200            | 8,400            | 8,700            |          |
| 461000 Investment Interest               | 19,490           | 31,243           | 49,520           | 99,814           | 185,765          | 100,000          | 83,011           | 120,000          | 120,000          |          |
| 461001 Tax Appeals Interest              | 75               | 32               | 81               | 17               | 93               | 0                | 7                | 0                | 0                |          |
| 461002 Delinquent Tax Interest           | 0                | 0                | 0                | 0                | 0                | 0                | 0                | 0                | 0                |          |
| 463100 EPA Oversight Reimbursement       | 113,268          | 0                | 0                | 0                | 0                | 0                | 0                | 0                | 0                |          |
| 463110 Property Cost Reimburse - PRP     | 0                | 0                | 0                | 0                | 0                | 0                | 0                | 0                | 0                |          |
| 463200 Insurance Claims Reimb- Prop/Liab | 40,882           | 0                | 0                | 0                | 0                | 0                | 0                | 0                | 0                |          |
| 469900 Miscellaneous Revenues            | 0                | 0                | 15,859           | 0                | 0                | 0                | 0                | 0                | 0                |          |
| 469920 Graniteville Derailment Reimb.    | 0                | 0                | 0                | 0                | 0                | 0                | 0                | 0                | 0                |          |
| 490100 Sale of General Fixed Assets      | 3,289            | 48,393           | 84,112           | 0                | 6,172            | 25,500           | 63,480           | 142,481          | 5,300            |          |
| 490700 Late Pull Charges                 | 284,700          | 10,050           | 11,896           | 0                | 0                | 0                | 0                | 0                | 0                |          |
| 801000 OP. Trn. from General Fund        | 394,874          | 893,000          | 0                | 0                | 0                | 0                | 0                | 0                | 0                |          |
| 821000 R.E.T. From General Fund          | 0                | 0                | 0                | 0                | 0                | 0                | 0                | 0                | 0                |          |
| 825720 R.E.T. from SW/DHEC Grant         | 0                | 53               | 0                | 0                | 0                | 0                | 0                | 0                | 0                |          |
| <b>Total Other Revenue</b>               | <b>864,078</b>   | <b>990,271</b>   | <b>168,968</b>   | <b>107,631</b>   | <b>200,130</b>   | <b>133,000</b>   | <b>150,698</b>   | <b>270,881</b>   | <b>134,000</b>   |          |
| <b>** Total Undesignated</b>             |                  |                  |                  |                  |                  |                  |                  |                  |                  |          |
| <b>Landfill Revenues</b>                 | <b>6,896,512</b> | <b>7,125,626</b> | <b>6,897,173</b> | <b>7,268,544</b> | <b>7,934,966</b> | <b>8,814,799</b> | <b>4,199,404</b> | <b>8,619,630</b> | <b>8,771,364</b> |          |

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**COUNTY OF LEXINGTON**  
**Combined Annual Budget - Enterprise Fund**  
**Fiscal Year 2008-09**

Fund 5700  
 Division: Public Works  
 Organization: Solid Waste - All Departments

| Object Expenditure        |  | <i>BUDGET</i>               |                                 |                |                         |                   |                        |                 |                     |                |                      |
|---------------------------|--|-----------------------------|---------------------------------|----------------|-------------------------|-------------------|------------------------|-----------------|---------------------|----------------|----------------------|
| Code                      | Classification                                     | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested<br>(Total) | Admin.         | Acctg. &<br>Collections | Conv.<br>Stations | Landfill<br>Operations | 321<br>Landfill | Transfer<br>Station | Recycling      | Non-<br>Departmental |
| <b>Personnel</b>          |  |                             |                                 |                |                         |                   |                        |                 |                     |                |                      |
| 510100                    | Salaries & Wages                                   | 523,514                     | 527,434                         | 118,766        | 62,109                  | 80,276            | 150,673                | 0               | 94,652              | 20,958         | 0                    |
| 510200                    | Overtime   | 20,999                      | 25,000                          | 0              | 2,000                   | 5,000             | 7,000                  | 0               | 9,000               | 2,000          | 0                    |
| 510300                    | Part Time  | 291,755                     | 296,531                         | 0              | 37,809                  | 113,778           | 0                      | 0               | 0                   | 144,944        | 0                    |
| 511112                    | FICA Cost  | 65,320                      | 67,369                          | 9,086          | 7,797                   | 15,228            | 12,062                 | 0               | 7,929               | 12,691         | 2,576                |
| 511113                    | State Retirement                                   | 77,388                      | 82,691                          | 11,152         | 9,570                   | 18,691            | 14,805                 | 0               | 9,733               | 15,578         | 3,162                |
| 511114                    | Police Retirement                                  | 1,850                       | 0                               | 0              | 0                       | 0                 | 0                      | 0               | 0                   | 0              | 0                    |
| 511120                    | Insurance Fund Contribution                        | 80,640                      | 84,000                          | 12,000         | 18,000                  | 9,000             | 27,000                 | 0               | 15,000              | 3,000          | 0                    |
| 511130                    | Workers Compensation                               | 60,381                      | 59,659                          | 3,527          | 307                     | 15,092            | 9,257                  | 0               | 15,129              | 14,432         | 1,915                |
| 519901                    | Salaries & Wages Adjustment Account<br>New Program | 21,130                      | 33,679                          | 0              | 0                       | 0                 | 0                      | 0               | 0                   | 0              | 33,679               |
|                           | <b>* Total Personnel</b>                           | <b>1,142,977</b>            | <b>1,215,578</b>                | <b>154,531</b> | <b>176,807</b>          | <b>257,065</b>    | <b>220,797</b>         | <b>0</b>        | <b>151,443</b>      | <b>213,603</b> | <b>41,332</b>        |
| <b>Operating Expenses</b> |  |                             |                                 |                |                         |                   |                        |                 |                     |                |                      |
| 520100                    | Contracted Maintenance                             | 176,754                     | 156,756                         | 0              | 0                       | 0                 | 113,053                | 0               | 28,703              | 15,000         | 0                    |
| 520200                    | Contracted Services                                | 5,191,594                   | 5,415,612                       | 0              | 0                       | 1,337,333         | 8,449                  | 100,000         | 3,728,840           | 240,990        | 0                    |
| 520241                    | Refrigerant Disposal & Testing                     | 13,000                      | 13,000                          | 0              | 0                       | 0                 | 13,000                 | 0               | 0                   | 0              | 0                    |
| 520300                    | Professional Services                              | 222,975                     | 232,375                         | 1,900          | 3,000                   | 100               | 87,775                 | 137,500         | 2,100               | 0              | 0                    |
| 520302                    | Drug Testing Services                              | 891                         | 996                             | 80             | 0                       | 150               | 338                    | 0               | 278                 | 150            | 0                    |
| 520400                    | Advertising & Publicity                            | 3,000                       | 4,091                           | 2,591          | 0                       | 1,500             | 0                      | 0               | 0                   | 0              | 0                    |
| 520500                    | Legal Services                                     | 2,500                       | 3,000                           | 3,000          | 0                       | 0                 | 0                      | 0               | 0                   | 0              | 0                    |
| 520601                    | Landfill Monitoring - Batesburg                    | 72,105                      | 72,105                          | 0              | 0                       | 0                 | 72,105                 | 0               | 0                   | 0              | 0                    |
| 520602                    | Landfill Monitoring - Edmund                       | 27,280                      | 27,280                          | 0              | 0                       | 0                 | 27,280                 | 0               | 0                   | 0              | 0                    |
| 520603                    | Landfill Monitoring - Chapin                       | 83,215                      | 83,215                          | 0              | 0                       | 0                 | 83,215                 | 0               | 0                   | 0              | 0                    |
| 520612                    | Closure/Post-Closure Care Cost                     | 30,000                      | 30,000                          | 0              | 0                       | 0                 | 30,000                 | 0               | 0                   | 0              | 0                    |
| 520620                    | EPA Cost   | 38,000                      | 40,000                          | 0              | 0                       | 0                 | 0                      | 40,000          | 0                   | 0              | 0                    |
| 520702                    | Technical Currency & Support                       | 1,000                       | 1,000                           | 0              | 1,000                   | 0                 | 0                      | 0               | 0                   | 0              | 0                    |
| 521000                    | Office Supplies                                    | 2,350                       | 2,600                           | 150            | 1,500                   | 500               | 0                      | 0               | 350                 | 100            | 0                    |
| 521100                    | Duplicating  | 1,150                       | 1,675                           | 325            | 250                     | 350               | 250                    | 0               | 250                 | 250            | 0                    |
| 521200                    | Operating Supplies                                 | 40,038                      | 124,001                         | 3,225          | 2,500                   | 16,000            | 95,436                 | 0               | 4,840               | 2,000          | 0                    |
| 521214                    | Safety Supplies                                    | 2,500                       | 2,500                           | 0              | 2,500                   | 0                 | 0                      | 0               | 0                   | 0              | 0                    |
| 521402                    | Occupational Health Supplies                       | 800                         | 800                             | 0              | 0                       | 0                 | 0                      | 0               | 0                   | 800            | 0                    |
| 521601                    | Sign Materials                                     | 0                           | 1,200                           | 1,200          | 0                       | 0                 | 0                      | 0               | 0                   | 0              | 0                    |
| 522000                    | Building Repairs & Maintenance                     | 67,913                      | 75,013                          | 0              | 0                       | 30,000            | 6,600                  | 0               | 38,413              | 0              | 0                    |
| 522001                    | Carpet/Floor Cleaning                              | 0                           | 2,900                           | 0              | 0                       | 0                 | 2,900                  | 0               | 0                   | 0              | 0                    |
| 522100                    | Heavy Equipment Repairs & Maintenance              | 211,600                     | 199,878                         | 0              | 0                       | 35,000            | 75,970                 | 0               | 80,908              | 8,000          | 0                    |
| 522200                    | Small Equipment Repairs & Maintenance              | 19,500                      | 24,800                          | 0              | 500                     | 300               | 0                      | 0               | 6,000               | 18,000         | 0                    |
| 522300                    | Vehicle Repairs & Maintenance                      | 38,130                      | 21,392                          | 1,000          | 0                       | 1,500             | 11,642                 | 0               | 0                   | 7,250          | 0                    |
| 523000                    | Land Rental  | 0                           | 0                               | 0              | 0                       | 0                 | 0                      | 0               | 0                   | 0              | 0                    |
| 523200                    | Equipment Rental                                   | 264                         | 264                             | 0              | 0                       | 0                 | 0                      | 0               | 264                 | 0              | 0                    |

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**COUNTY OF LEXINGTON**  
**Combined Annual Budget - Enterprise Fund**  
**Fiscal Year 2008-09**

Fund 5700  
 Division: Public Works  
 Organization: Solid Waste - All Departments

| Object Expenditure |   | <i>BUDGET</i>               |                                 |                |                         |                   |                        |                 |                     |                |                      |
|--------------------|---|-----------------------------|---------------------------------|----------------|-------------------------|-------------------|------------------------|-----------------|---------------------|----------------|----------------------|
| Code               | Classification                            | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested<br>(Total) | Admin.         | Acctg. &<br>Collections | Conv.<br>Stations | Landfill<br>Operations | 321<br>Landfill | Transfer<br>Station | Recycling      | Non-<br>Departmental |
| Con't:             |   |                             |                                 |                |                         |                   |                        |                 |                     |                |                      |
| 524000             | Building Insurance                        | 2,626                       | 2,399                           | 255            | 0                       | 776               | 0                      | 0               | 1,368               | 0              | 0                    |
| 524100             | Vehicle Insurance                         | 8,222                       | 7,098                           | 546            | 0                       | 819               | 3,276                  | 0               | 0                   | 2,457          | 0                    |
| 524101             | Comprehensive Insurance                   | 17,975                      | 16,572                          | 0              | 0                       | 0                 | 15,005                 | 0               | 1,112               | 455            | 0                    |
| 524201             | General Tort Liability Insurance          | 4,472                       | 3,892                           | 617            | 111                     | 544               | 1,427                  | 0               | 921                 | 272            | 0                    |
| 524202             | Surety Bonds                              | 0                           | 0                               | 0              | 0                       | 0                 | 0                      | 0               | 0                   | 0              | 0                    |
| 524900             | Data Processing Equipment Insurance       | 91                          | 94                              | 0              | 94                      | 0                 | 0                      | 0               | 0                   | 0              | 0                    |
| 525000             | Telephone                                 | 10,000                      | 10,000                          | 4,000          | 0                       | 6,000             | 0                      | 0               | 0                   | 0              | 0                    |
| 525004             | WAN Service Charges                       | 6,295                       | 6,295                           | 6,295          | 0                       | 0                 | 0                      | 0               | 0                   | 0              | 0                    |
| 525020             | Pagers and Cell Phones                    | 3,499                       | 1,888                           | 340            | 0                       | 1,080             | 54                     | 0               | 54                  | 360            | 0                    |
| 525021             | Smartphone Charges                        | 0                           | 1,060                           | 1,060          | 0                       | 0                 | 0                      | 0               | 0                   | 0              | 0                    |
| 525030             | 800 MHz Radio Service Charges             | 8,437                       | 8,332                           | 551            | 360                     | 954               | 2,245                  | 0               | 1,709               | 2,513          | 0                    |
| 525031             | 800 MHz Radio Maintenance                 | 3,264                       | 1,528                           | 95             | 191                     | 143               | 382                    | 0               | 287                 | 430            | 0                    |
| 525041             | E-mail Service Charges                    | 420                         | 720                             | 240            | 240                     | 60                | 60                     | 0               | 60                  | 60             | 0                    |
| 525100             | Postage                                   | 2,700                       | 1,630                           | 630            | 1,000                   | 0                 | 0                      | 0               | 0                   | 0              | 0                    |
| 525210             | Conference & Meeting Expenses             | 11,263                      | 11,195                          | 6,369          | 200                     | 1,000             | 1,042                  | 0               | 1,834               | 750            | 0                    |
| 525230             | Subscriptions, Dues, & Books              | 847                         | 2,122                           | 1,475          | 0                       | 0                 | 120                    | 0               | 227                 | 300            | 0                    |
| 525240             | Personal Mileage Reimbursement            | 500                         | 1,600                           | 1,200          | 0                       | 400               | 0                      | 0               | 0                   | 0              | 0                    |
| 525250             | Motor Pool Reimbursement                  | 150                         | 150                             | 150            | 0                       | 0                 | 0                      | 0               | 0                   | 0              | 0                    |
| 525315             | Utilities - Landfill (Cayce 321)          | 30,000                      | 30,000                          | 0              | 0                       | 0                 | 0                      | 30,000          | 0                   | 0              | 0                    |
| 525317             | Utilities - Landfill (Edmund)             | 30,600                      | 29,080                          | 12,000         | 0                       | 0                 | 7,080                  | 0               | 10,000              | 0              | 0                    |
| 525318             | Utilities - Convenience Stations          | 56,000                      | 60,000                          | 0              | 0                       | 60,000            | 0                      | 0               | 0                   | 0              | 0                    |
| 525400             | Gas, Fuel, & Oil                          | 132,089                     | 147,590                         | 2,500          | 0                       | 6,000             | 97,000                 | 0               | 17,090              | 25,000         | 0                    |
| 525600             | Uniforms & Clothing                       | 11,251                      | 11,864                          | 150            | 0                       | 2,000             | 3,578                  | 0               | 2,711               | 3,425          | 0                    |
| 526500             | Licenses & Permits                        | 5,225                       | 5,225                           | 0              | 25                      | 600               | 2,900                  | 1,000           | 700                 | 0              | 0                    |
| 527040             | Outside Personnel (Temporary)             | 445,500                     | 445,500                         | 0              | 0                       | 445,500           | 0                      | 0               | 0                   | 0              | 0                    |
| 529903             | Contingency                               | 76,129                      | 0                               | 0              | 0                       | 0                 | 0                      | 0               | 0                   | 0              | 0                    |
| 530100             | Depreciation                              | 398,357                     | 530,200                         | 1,700          | 1,200                   | 91,000            | 335,000                | 31,000          | 44,000              | 26,300         | 0                    |
| 534027             | Keep America Beautiful Program            | 24,000                      | 5,000                           | 5,000          | 0                       | 0                 | 0                      | 0               | 0                   | 0              | 0                    |
| 538000             | Claims & Judgments (Litigation)           | 550                         | 550                             | 0              | 0                       | 250               | 100                    | 0               | 100                 | 100            | 0                    |
| 538600             | SCDHEC - Administrative Order             | 20,000                      | 20,000                          | 0              | 0                       | 0                 | 20,000                 | 0               | 0                   | 0              | 0                    |
| 538500             | Property Taxes                            | 1,114                       | 1,200                           | 0              | 0                       | 0                 | 0                      | 1,200           | 0                   | 0              | 0                    |
| 539900             | Unclassified                              | 0                           | 15,000                          | 0              | 0                       | 0                 | 0                      | 15,000          | 0                   | 0              | 0                    |
|                    | New Program                               |                             | 45,026                          |                | 626                     |                   | 44,400                 |                 |                     |                |                      |
|                    | <b>* Total Operating</b>                  | <b>7,558,135</b>            | <b>7,959,263</b>                | <b>58,644</b>  | <b>15,297</b>           | <b>2,039,859</b>  | <b>1,161,682</b>       | <b>355,700</b>  | <b>3,973,119</b>    | <b>354,962</b> | <b>0</b>             |
|                    | <b>** Total Personnel &amp; Operating</b> | <b>8,701,112</b>            | <b>9,174,841</b>                | <b>213,175</b> | <b>192,104</b>          | <b>2,296,924</b>  | <b>1,382,479</b>       | <b>355,700</b>  | <b>4,124,562</b>    | <b>568,565</b> | <b>41,332</b>        |
|                    | Existing Capital                          | 1,157,624                   | 162,565                         | 7,565          | 1,000                   | 93,000            | 31,500                 | 0               | 1,500               | 28,000         | 0                    |
|                    | New Program - Capital                     |                             | 726,870                         |                | 1,870                   |                   | 725,000                |                 |                     |                |                      |
|                    | <b>** Total Capital</b>                   | <b>1,157,624</b>            | <b>889,435</b>                  | <b>7,565</b>   | <b>2,870</b>            | <b>93,000</b>     | <b>756,500</b>         | <b>0</b>        | <b>1,500</b>        | <b>28,000</b>  | <b>0</b>             |
|                    | <b>***Total Budget Appropriation</b>      | <b>9,858,736</b>            | <b>10,064,276</b>               | <b>220,740</b> | <b>194,974</b>          | <b>2,389,924</b>  | <b>2,138,979</b>       | <b>355,700</b>  | <b>4,126,062</b>    | <b>596,565</b> | <b>41,332</b>        |
|                    |   |                             | <b>10,062,319</b>               | <b>218,783</b> |                         |                   |                        |                 |                     |                |                      |

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# SECTION I

## COUNTY OF LEXINGTON SOLID WASTE MANAGEMENT Annual Budget Fiscal Year 2008-09

Fund: 5700  
Division: Public Works  
Organization: 121201 - Solid Waste / Administration

|                           |   | <b>BUDGET</b>    |                        |                       |                   |                   |                                |
|---------------------------|---|------------------|------------------------|-----------------------|-------------------|-------------------|--------------------------------|
| Object Expenditure Code   | Classification                            | 2006-07 Expenses | 2007-08 Expenses (Dec) | 2007-08 Amended (Dec) | 2008-09 Requested | 2008-09 Recommend | 2008-09 Approved               |
| <b>Personnel</b>          |   |                  |                        |                       |                   |                   |                                |
| 510100                    | Salaries & Wages - 2                      | 78,826           | 43,815                 | 124,486               | 118,766           |                   |                                |
| 511112                    | FICA Cost                                 | 5,270            | 3,149                  | 9,523                 | 9,086             |                   |                                |
| 511113                    | State Retirement                          | 6,408            | 4,035                  | 11,465                | 11,152            |                   |                                |
| 511120                    | Insurance Fund Contribution - 2           | 5,760            | 5,760                  | 11,520                | 12,000            |                   |                                |
| 511130                    | Workers Compensation                      | 2,085            | 1,173                  | 3,464                 | 3,527             |                   |                                |
|                           | <b>* Total Personnel</b>                  | <b>98,349</b>    | <b>57,932</b>          | <b>160,458</b>        | <b>154,531</b>    |                   | <b>1,489</b><br><b>152,493</b> |
| <b>Operating Expenses</b> |   |                  |                        |                       |                   |                   |                                |
| 520300                    | Professional Services                     | 0                | 0                      | 0                     | 1,900             |                   |                                |
| 520302                    | Drug Testing Services                     | 0                | 0                      | 75                    | 80                |                   |                                |
| 520400                    | Advertising & Publicity                   | 865              | 1,169                  | 1,500                 | 2,591             |                   |                                |
| 520500                    | Legal Services                            | 1,406            | 187                    | 2,500                 | 3,000             |                   |                                |
| 521000                    | Office Supplies                           | 27               | 0                      | 150                   | 150               |                   |                                |
| 521100                    | Duplicating                               | 99               | 119                    | 200                   | 325               |                   |                                |
| 521200                    | Operating Supplies                        | 109              | 9                      | 250                   | 3,225             |                   |                                |
| 521601                    | Sign Materials                            | 0                | 0                      | 0                     | 1,200             |                   |                                |
| 522300                    | Vehicle Repairs & Maintenance             | 448              | 67                     | 1,000                 | 1,000             |                   |                                |
| 524000                    | Building Insurance                        | 255              | 142                    | 280                   | 255               |                   |                                |
| 524100                    | Vehicle Insurance - 1                     | 530              | 330                    | 622                   | 546               |                   |                                |
| 524201                    | General Tort Liability Insurance          | 609              | 299                    | 772                   | 617               |                   |                                |
| 525000                    | Telephone                                 | 4,431            | 2,193                  | 4,000                 | 4,000             |                   |                                |
| 525004                    | WAN Service Charges                       | 879              | 3,180                  | 6,295                 | 6,295             |                   |                                |
| 525020                    | Pagers and Cell Phones                    | 729              | 346                    | 2,066                 | 340               |                   |                                |
| 525021                    | Smart Phone Charges                       | 0                | 0                      | 0                     | 1,060             |                   |                                |
| 525030                    | 800 MHz Radio Service Charges - 1         | 480              | 226                    | 705                   | 551               |                   |                                |
| 525031                    | 800 MHz Radio Maintenance - 1             | 94               | 91                     | 103                   | 95                |                   |                                |
| 525041                    | E-mail Service Charges                    | 0                | 0                      | 140                   | 240               |                   |                                |
| 525100                    | Postage                                   | 0                | 0                      | 0                     | 630               |                   |                                |
| 525210                    | Conference & Meeting Expenses             | 233              | 231                    | 2,250                 | 6,369             |                   |                                |
| 525230                    | Subscriptions, Dues, & Books              | 0                | 342                    | 500                   | 1,475             |                   |                                |
| 525240                    | Personal Mileage Reimbursement            | 0                | 91                     | 100                   | 1,200             |                   |                                |
| 525250                    | Motor Pool Reimbursement                  | 258              | 0                      | 150                   | 150               |                   |                                |
| 525317                    | Utilities - L/F Edmund                    | 11,049           | 5,237                  | 12,000                | 12,000            |                   |                                |
| 525400                    | Gas, Fuel, & Oil                          | 1,936            | 743                    | 2,500                 | 2,500             |                   |                                |
| 525600                    | Uniforms & Clothing                       | 0                | 0                      | 0                     | 150               |                   |                                |
| 530100                    | Depreciation                              | 1,697            | 0                      | 6,198                 | 1,700             |                   |                                |
| 534027                    | Keep America Beautiful Program            | 24,000           | 12,000                 | 24,000                | 5,000             |                   |                                |
|                           | <b>* Total Operating</b>                  | <b>50,134</b>    | <b>27,002</b>          | <b>68,356</b>         | <b>58,644</b>     |                   |                                |
|                           | <b>** Total Personnel &amp; Operating</b> | <b>148,483</b>   | <b>84,934</b>          | <b>228,814</b>        | <b>213,175</b>    |                   |                                |
| <b>Capital</b>            |   |                  |                        |                       |                   |                   |                                |
| 540000                    | Small Tools & Minor Equipment             | 438              | 160                    | 1,915                 | 850               |                   |                                |
| 540010                    | Minor Software                            | 0                | 0                      | 413                   | 770               |                   |                                |
|                           | All Other Equipment                       | 0                | 2,276                  | 41,570                | 5,945             |                   | <b>6,026</b>                   |
|                           | <b>** Total Capital</b>                   | <b>438</b>       | <b>2,436</b>           | <b>43,898</b>         | <b>7,565</b>      |                   | <b>7,646</b>                   |
|                           | <b>*** Total Expenses</b>                 | <b>148,921</b>   | <b>87,370</b>          | <b>272,712</b>        | <b>220,740</b>    |                   | <b>218,783</b>                 |

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**SECTION IA**

**COUNTY OF LEXINGTON  
Existing Departmental Program Request  
Fiscal Year - 2008 - 2009**

Fund # 5700 Fund Title: Solid Waste Management  
 Organization # 121201 Organization Title: Solid Waste / Administration

| Object Expenditure Code Classification    | Program # 1                                   | Program # 2   | Program # ___ | Program # ___ | Total 2008-2009 Requested |
|---|---|---------------|---------------|---------------|---------------------------|
|   | Program Title: Administration Recycling Coord |               |               |               |                           |
| <b>Personnel</b>                          |   |               |               |               |                           |
| 510100 Salaries # 2                       | 71,000  | 47,766        |               |               | 118,766                   |
| 510300 Part Time #                        | 0   | 0             |               |               | 0                         |
| 511112 FICA Cost                          | 5,432   | 3,654         |               |               | 9,086                     |
| 511113 State Retirement                   | 6,667   | 4,485         |               |               | 11,152                    |
| 511114 Police Retirement                  | 0   | 0             |               |               | 0                         |
| 511120 Insurance Fund Contribution # 2    | 6,000   | 6,000         |               |               | 12,000                    |
| 511130 Workers Compensation               | 2,109   | 1,418         |               |               | 3,527                     |
| 511131 S.C. Unemployment                  | 0   | 0             |               |               | 0                         |
| <b>* Total Personnel</b>                  | <b>91,208</b>                                 | <b>63,323</b> |               |               | <b>154,531</b>            |
| <b>Operating Expenses</b>                 |   |               |               |               |                           |
| 520300 Professional Services              | 400   | 1,500         |               |               | 1,900                     |
| 520302 Drug Testing Services              | 80  | 0             |               |               | 80                        |
| 520400 Advertising                        | 1,500   | 1,091         |               |               | 2,591                     |
| 520500 Legal Services                     | 3,000   | 0             |               |               | 3,000                     |
| 521000 Office Supplies                    | 150   | 0             |               |               | 150                       |
| 521100 Duplicating                        | 75  | 250           |               |               | 325                       |
| 521200 Operating Supplies                 | 200   | 3,025         |               |               | 3,225                     |
| 521601 Sign Materials                     | 0   | 1,200         |               |               | 1,200                     |
| 522300 Vehicle Repairs & Maintenance      | 1,000   | 0             |               |               | 1,000                     |
| 524000 Building Insurance                 | 255   | 0             |               |               | 255                       |
| 524100 Vehicle Insurance # 1              | 546   | 0             |               |               | 546                       |
| 524201 General Tort Liability Insurance   | 617   | 0             |               |               | 617                       |
| 525000 Telephone                          | 4,000   | 0             |               |               | 4,000                     |
| 525004 WAN Service Charges                | 6,295   | 0             |               |               | 6,295                     |
| 525020 Pagers & Cell Phones               | 0   | 340           |               |               | 340                       |
| 525021 Smart Phone Charges                | 1,060   | 0             |               |               | 1,060                     |
| 525030 800 MHz Radio Service Charges - 1  | 551   | 0             |               |               | 551                       |
| 525031 800 MHz Radio Maintenance - 1      | 95  | 0             |               |               | 95                        |
| 525041 E-mail Service Charges             | 120   | 120           |               |               | 240                       |
| 525100 Postage                            | 0   | 630           |               |               | 630                       |
| 525210 Conference & Meeting Expenses      | 2,976   | 3,393         |               |               | 6,369                     |
| 525230 Subscriptions, Dues, & Books       | 175   | 1,300         |               |               | 1,475                     |
| 525240 Personal Mileage Reimbursement     | 0   | 1,200         |               |               | 1,200                     |
| 525250 Motor Pool Reimbursement           | 150   | 0             |               |               | 150                       |
| 525317 Utilities - L/F Edmund             | 12,000  | 0             |               |               | 12,000                    |
| 525400 Gas, Fuel, & Oil                   | 2,500   | 0             |               |               | 2,500                     |
| 525600 Uniforms & Clothing                | 150   | 0             |               |               | 150                       |
| 530100 Depreciation                       | 1,700   | 0             |               |               | 1,700                     |
| 534027 Keep America Beautiful Program     | 5,000   | 0             |               |               | 5,000                     |
| <b>* Total Operating</b>                  | <b>44,595</b>                                 | <b>14,049</b> |               |               | <b>58,644</b>             |
| <b>** Total Personnel &amp; Operating</b> | <b>135,803</b>                                | <b>77,372</b> |               |               | <b>213,175</b>            |
| <b>** Total Capital (From Section II)</b> | 2,308   | 338<br>5,257  |               |               | 7,565 7,646               |
| <b>*** Total Budget Appropriation</b>     | <b>138,111</b>                                | <b>82,629</b> |               |               | <b>220,740 218,783</b>    |

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**SECTION III – PROGRAM OVERVIEW**

Summary of Program:

Objectives:

To achieve and maintain a high standard of accuracy, completeness, timeliness and environmental efficiency in carrying out the duties of Solid Waste Management to the general public, County Council, County Administration, management and external entities. The responsibilities of this office include the supervision, coordination and administration of accounting/collections, waste collection stations (12), franchise garbage collection (unincorporated area), monitoring of closed landfills (4), operation of a construction & demolition landfill, operation of a municipal solid waste transfer station, and recycling education, collection & processing.

**SECTION IV. – SUMMARY OF REVENUES**

**SECTION V. – LINE ITEM NARRATIVES**

**SECTION V.A. – LISTING OF POSITIONS**

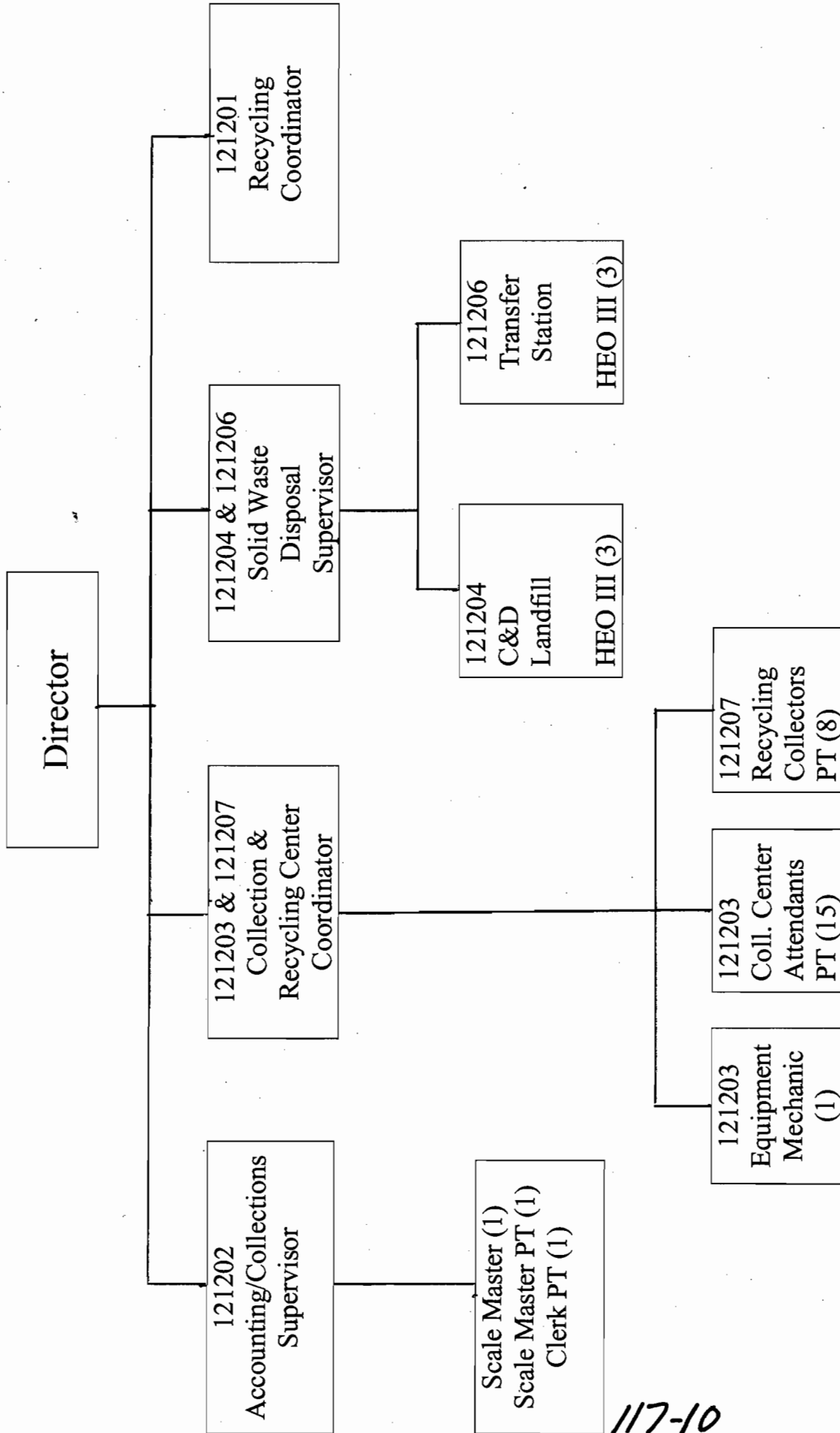
Current Staffing Level:

| <u>Job Title</u>       | <u>Full Time Equivalent</u><br><u>Positions</u> | <u>Enterprise Fund</u> | <u>Other Fund</u> | <u>Total</u> | <u>Grade</u> |
|------------------------|---|------------------------|-------------------|--------------|--------------|
| *Director              | 1   | 1                      |                   | 1            | 32           |
| *Recycling Coordinator | 1   | 1                      |                   | 1            | 15           |
| Total Positions        | <u>2</u>  | <u>2</u>               |                   | <u>2</u>     |              |

(\*) Denotes positions requiring insurance.

Attached organization flowchart:

# SOLID WASTE MANAGEMENT



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**SECTION V.B. – OPERATING LINE ITEM NARRATIVES**

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**520300 Professional Services \$1,900**

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Program 1: Admin

To cover cost of services by the Archer Company to perform job reclassification study for two existing positions in the Department. \$200/ study x 2 positions = \$400

Program 2: Recycling Education

To cover the cost of hiring a professional graphic designer to develop a new Recycling Logo for the County Recycling program - \$1,500.

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**520302 Drug Testing Services \$80**

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To cover the cost for any necessary drug testing \$75.00

---

**520400 Advertising \$2,591**

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Program 1: Admin

To cover the cost of a newspaper publication for the Full Cost Disclosure of Solid Waste Management as required by state legislation. This account will also cover the cost of newspaper ads for soliciting applicants for employment - \$1,500.

Program 2: Recycling Education

To cover the cost of newspaper ads promoting the County recycling program.

Newspaper Ads:

- The State/Neighbors \$318.96 per quarter page x 2 ads = \$637.92
- Lexington Chronicle \$226.67 per quarter page x 2 ads = 453.34
- Total \$1,091.26

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**520500 Legal Fees \$3,000**

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To cover the cost of the County Attorney to draw up contracts, review agreements or contracts prior to signing, update SWM Plan, review or draw up other legal documents for department.

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**521000 Office Supplies \$150**

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To cover routine office supplies (paper, pens, pencils, file folders, business cards, etc.).

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**525100 Postage \$630**

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Program 2: Recycling Education

To cover the cost associated with the mailing of recycling correspondence, brochures and mailers to County residents and organizations.

1500 pieces x 0.42/piece (new rate as of 5/08) = \$630

---

**525210 Conference & Meeting Expenses \$6,369**

---

To cover the cost of attending Solid Waste Management and Recycling conferences and training seminars.

Program 1: Admin

Conferences & Meetings:

|   |         |
|---|---------|
| SWANA (Solid Waste Association of North America) Annual Conference<br>(1 @ \$2,650) | \$2,650 |
| SCSWA (SC Solid Waste Professionals Association) Annual Conference<br>(1 @ \$326)   | 326     |

Program 2: Recycling

Conferences and Meetings:

|   |       |
|---|-------|
| NRC (National Recycling Coalition) Annual Congress<br>(1 @ 2,284)     | 2,284 |
| CRA (Carolina Recycling Association) Annual Conference<br>(1 @ 1,109) | 1,109 |

---

**525230 Subscriptions, Dues and Books \$1,475**

---

Program 1: Admin

Membership to South Carolina Chapter SWANA for Director \$150  
Membership to South Carolina Litter Association \$25

Program 2: Recycling Education

Membership to Carolina Recycling Association (CRA) for Recycling Coordinator \$ 200  
Membership to National Recycling Coalition (NRC) For Recycling Coordinator \$750  
Membership to Lexington Chamber of Commerce \$350

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**525240 Personal Mileage Reimbursement \$1,200**

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Program 2: Recycling Education

To cover the cost associated with the use of a personal vehicle by the Recycling Coordinator to attend meetings and educational speaking engagements and events in the performance of job duties. \$100/month x 12 = \$1,200

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**525250 Motor Pool Reimbursement \$150**

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To cover the cost associated with the use of Motor Pool Vehicles when assigned vehicle is out of service for repair.

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**525317 Utilities - Edmund \$12,000**

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To cover the cost of electric utilities for Edmund Landfill

**525400 Gas Fuel & Oil \$2,500**

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To cover the cost of fuel for one vehicle for the Director. The cost is based on fuel usage reports obtained from the Fleet Services Department.

**525600 Uniforms & Clothing \$150**

---

To cover the cost of 1 pair of boots and 2 shirts

**530100 Depreciation \$1,700**

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To cover the cost of allocated depreciation as provided by the County Finance Department

**534027 Keep The Midlands Beautiful Program \$5,000**

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To cover the cost of funding the non-profit organization Keep The Midlands Beautiful. This is a contract agreement between Lexington County and Keep the Midlands Beautiful.

**SECTION V.C. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540000 Small Tools & Minor Equipment \$850**

Program 1: Admin

To cover the cost of items that may need to be replaced under this category - \$500

Program 2: Recycling Education

Purchase of a portable tabletop display board, 3 panel, 54"x29" - \$350

**540010 Minor Software \$770**

Program 1: Admin

To cover the cost to upgrade the Operating System (OS) and office productivity software for two PC's (Asset Tag # 27076 and 27269) per IS recommendation.

|                                     |   |        |
|-------------------------------------|---|--------|
| OS Upgrade \$130/ each x 2 PC's     | = | \$ 260 |
| Microsoft Office \$255 each x 2PC's | = | 510    |
| Total                               |   | \$ 770 |

**000000 PC Memory Upgrade (Hardware) \$130**

Program 1: Admin

To cover the cost to upgrade memory two PC's ( Asset Tag # 27076 and 27269) per IS recommendation.

Memory Upgrade \$65/ each x 2 PC's = \$ 130

**000000 HP LaserJet P3005 dn Printer (Replacement) \$908**

Program 1: Admin

To cover the cost to replace an older printer with equipment that includes duplexing to reduce paper usage and use of several paper sizes. Cost based on IS Equipment and Software Standards dated 2/08/08

**000000 Presentation Lap Top Computer \$1,992**

Program 2: Recycling Education

Purchase of a Laptop computer to facilitate power point presentations by the Recycling Coordinator at schools, businesses and County organizations to promote the County Recycling Program. A digital projector is also requested below.

Presentation Laptop @ \$1,992 per IS Equipment and Software Standards dated 2/07/08

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**000000 Portable Digital Projector Sony VPL CX86 (wireless) \$2,461**

Program 2: Recycling Education

Purchase of a portable digital projector (3,000 Lumens, Sony VPL CX86, wireless) to be used for presentations by the Recycling Coordinator. Cost based on IS Equipment and Software Standards dated 2/07/08.

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**000000 Pop-up Tent \$535**

Program 2: Recycling Education

Purchase of a pop up tent to be used for outdoor events promoting the recycling program by the Recycling Coordinator.

# SECTION I

## COUNTY OF LEXINGTON SOLID WASTE MANAGEMENT

Annual Budget  
Fiscal Year 2008-09

Fund: 5700

Division: Public Works

Organization: 121202 - Solid Waste / Accounting & Collections

|   |                                       | <b>BUDGET</b>  |               |                |                |           |
|---|---------------------------------------|----------------|---------------|----------------|----------------|-----------|
| Object Expenditure                        |                                       | 2006-07        | 2007-08       | 2007-08        | 2008-09        | 2008-09   |
| Code                                      | Classification                        | Expenses       | Expenses      | Amended        | Requested      | Recommend |
|   |                                       |                | (Dec)         | (Dec)          |                | Approved  |
| <b>Personnel</b>                          |                                       |                |               |                |                |           |
| 510100                                    | Salaries & Wages - 2                  | 62,175         | 28,957        | 62,404         | 62,109         |           |
| 510200                                    | Overtime                              | 2,867          | 4,417         | 4,417          | 2,000          |           |
| 510300                                    | Part Time - 2 (1.325 - FTE)           | 33,550         | 17,505        | 37,809         | 37,809         |           |
| 511112                                    | FICA Cost                             | 7,049          | 3,719         | 8,060          | 7,797          |           |
| 511113                                    | State Retirement                      | 7,940          | 4,686         | 10,153         | 9,570          |           |
| 511120                                    | Insurance Fund Contribution - 3       | 17,280         | 8,640         | 17,280         | 18,000         |           |
| 511130                                    | Workers Compensation                  | 289            | 153           | 298            | 307            |           |
| <b>* Total Personnel</b>                  |                                       | <b>131,150</b> | <b>68,077</b> | <b>140,421</b> | <b>137,592</b> |           |
| <b>Operating Expenses</b>                 |                                       |                |               |                |                |           |
| 520300                                    | Professional Services                 | 2,513          | 2,130         | 3,000          | 3,000          |           |
| 520702                                    | Technical Currency & Support          | 1,000          | 500           | 1,000          | 1,000          |           |
| 521000                                    | Office Supplies                       | 1,162          | 782           | 1,500          | 1,500          |           |
| 521100                                    | Duplicating                           | 258            | 70            | 250            | 250            |           |
| 521200                                    | Operating Supplies                    | 1,028          | 498           | 2,000          | 2,500          |           |
| 521214                                    | Safety Supplies                       | 1,399          | 1,263         | 2,500          | 2,500          |           |
| 522200                                    | Small Equipment Repairs & Maintenance | 55             | 249           | 250            | 500            |           |
| 524201                                    | General Tort Liability Insurance      | 110            | 54            | 132            | 111            |           |
| 524202                                    | Surety Bonds - 4                      | 0              | 0             | 0              | 0              |           |
| 524900                                    | Data Processing Equipment Insurance   | 87             | 43            | 91             | 94             |           |
| 525030                                    | 800 MHz Radio Service Charges-1       | 385            | 170           | 360            | 360            |           |
| 525031                                    | 800 MHz Radio Maintenance-1           | 189            | 183           | 206            | 191            |           |
| 525041                                    | E-mail Service Charges                | 0              | 0             | 140            | 240            |           |
| 525100                                    | Postage                               | 647            | 279           | 2,700          | 1,000          |           |
| 525210                                    | Conference & Meeting Expense          | 0              | 3,859         | 4,000          | 200            |           |
| 526500                                    | Licenses & Permits                    | 0              | 0             | 25             | 25             |           |
| 530100                                    | Depreciation                          | 1,192          | 0             | 1,551          | 1,200          |           |
| <b>* Total Operating</b>                  |                                       | <b>10,025</b>  | <b>10,080</b> | <b>19,705</b>  | <b>14,671</b>  |           |
| <b>** Total Personnel &amp; Operating</b> |                                       | <b>141,175</b> | <b>78,157</b> | <b>160,126</b> | <b>152,263</b> |           |
| <b>Capital</b>                            |                                       |                |               |                |                |           |
| 540000                                    | Small Tools & Minor Equipment         | 0              | 0             | 500            | 787            |           |
| 540010                                    | Minor Software                        | 0              | 1,551         | 2,634          | 213            |           |
| 599999                                    | Capital Clearing                      | (647)          | 0             | 0              | 0              |           |
|   | All Other Equipment                   | 647            | 6,853         | 7,630          | 0              |           |
| <b>** Total Capital</b>                   |                                       | <b>0</b>       | <b>8,404</b>  | <b>10,764</b>  | <b>1,000</b>   |           |
| <b>*** Total Expenses</b>                 |                                       | <b>141,175</b> | <b>86,561</b> | <b>170,890</b> | <b>153,263</b> |           |

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**SECTION III – PROGRAM OVERVIEW**

Summary of Program:

Objectives:

To achieve and maintain a high standard of accuracy, completeness and timeliness in carrying out the duties of accounting and collections. The priority functions of this cost center are to weigh incoming solid waste, record the results and insure payment as required. The weighing/billing operation is computerized and invoices are generated on a daily basis. The accounting and collection supervisor generates statements on a monthly basis and mails to customer for payment. As payment on accounts are received accounts are credited, receipts generated and monies are deposited in appropriate accounts.

**Service Levels**

|                         | <b>FY 05/06<br/>(Actual)</b> | <b>FY 06/07<br/>(Actual)</b> | <b>FY 07/08<br/>(Dec.)</b> | <b>FY 07/08<br/>(Est. June)</b> | <b>FY 08/09<br/>(Projected)</b> |
|-------------------------|------------------------------|------------------------------|----------------------------|---------------------------------|---------------------------------|
| Landfill Permits Issued | 670                          | 698                          | 334                        | 715                             | 725                             |
| Landfill Tickets Issued | 51,658                       | 52,577                       | 28,967                     | 57,700                          | 62,000                          |

**SECTION IV. – SUMMARY OF REVENUES**

**SECTION V. – LINE ITEM NARRATIVES**

**SECTION V.A. – LISTING OF POSITIONS**

Current Staffing Level:

| <u>Job Title</u>               | <u>Full Time Equivalent</u> | <u>Positions</u> | <u>Enterprise Fund</u> | <u>Other Fund</u> | <u>Total</u> | <u>Grade</u> |
|--------------------------------|-----------------------------|------------------|------------------------|-------------------|--------------|--------------|
| *Acct. & Collection Supervisor |                             | 1                | 1                      |                   | 1            | 8            |
| *Scale Master                  |                             | 1                | 1                      |                   | 1            | 7            |
| *PPT Scale Master              |                             | 1                | .75                    |                   | .75          | 7            |
| PT Clerk                       |                             | 1                | .7                     |                   | .7           | 4            |
| Total Positions                |                             | <u>4</u>         | <u>3.45</u>            |                   | <u>3.45</u>  |              |

(\*) Denotes positions requiring insurance.

**SECTION V.B. – OPERATING LINE ITEM NARRATIVES**

**520300 Professional Services \$3,000**

To cover the cost of an annual external audit - \$2,000, Credit Report service for potential new landfill customers; Annual fees and Credit Report fees - \$1,000.

**520702 Technical Currency & Support \$1,000**

To cover the cost of a maintenance and support agreement with WasteWorks, solid waste software, and any upgrades.

**521000 Office Supplies \$1,500**

To cover routine office supplies (paper, pens, pencils, file folders, internal control forms, etc.).

**521100 Duplicating \$250**

To cover the cost of making copies of landfill tickets, recycling records, various reports for finance, invoices for payable activity and internal control work papers. (Based on 5,000 copies @ \$.05/ea)

**521200 Operating Supplies \$2,500**

To cover the cost of landfill permit stickers, landfill scale tickets, Misc. operating supplies such as batteries, etc,

**521214 Safety Supplies \$2,500**

To cover the cost of safety vests for the public that uses the Edmund Landfill. The public may also purchase the vests from which the revenues generated off-set the cost of this line item.

**522200 Small Equipment Repairs & Maint. \$500**

To cover the cost of emergency repair and maintenance for small office machines.

**524201 General Tort Liability Insurance \$111**

To cover the cost of general tort liability insurance (based on new rates).

**524900 Data Processing Equipment Insurance \$94**

To cover the cost of allocated data processing equipment insurance. Cost provided by County Risk Management.

**525030 800 MHz Radio Service Charges (2) \$360**

800 MHz radio for office use (1 site) @ \$14.98/month for 12 months = 179.76  
800 MHz radio for scale house (1site) @ \$14.98/month for 12 months = 179.76

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**SECTION V.C. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540000 Small Tools & Minor Equipment** ~~\$787~~ 300

To cover the cost of items that may need to be replaced under this category \$300 as well as one (Desk Top Auto Folder @ \$454.84 + tax \$31.84 = \$ 486.68.)

**540010 Minor Software** \$213

To cover the cost of Adobe Professional software for 1 computer @ \$213. Cost based on IS Equipment and Software Standards dated 2/7/08.

→ (1) Desk Top Auto Folder \$ 487.00

# SECTION I

**COUNTY OF LEXINGTON  
New Program Request  
Fiscal Year - 2008-2009**

Fund # 5700 Fund Title: Solid Waste Management  
 Organization # 121202 Organization Title: Solid Waste/ Accounting & Collections  
 Program # 2 Program Title: Customer Service - Franchise Collection

Object Expenditure Total  
 Code Classification 2008 - 2009  
Requested

| <b>Personnel</b>                          |  |                                   |
|---|--|-----------------------------------|
| 510100 Salaries # 1                       |  | <u>28,305</u>                     |
| 511112 FICA Cost                          |  | <u>2,165</u>                      |
| 511113 State Retirement                   |  | <u>2,659</u>                      |
| 511120 Insurance Fund Contribution # 1    |  | <u>6,000</u>                      |
| 511130 Workers Compensation               |  | <u><del>841</del> 86</u>          |
| <b>* Total Personnel</b>                  |  | <u><del>39,970</del> 39,215</u>   |
| <b>Operating Expenses</b>                 |  |                                   |
| 521000 Office Supplies                    |  | <u>50</u>                         |
| 521100 Duplicating                        |  | <u>25</u>                         |
| 524201 General Tort Liability Insurance   |  | <u>28</u>                         |
| 524900 Data Processing Equipm. Insurance  |  | <u>87</u>                         |
| 525000 Telephone                          |  | <u>216</u>                        |
| 525100 Postage                            |  | <u>100</u>                        |
| 525041 EMAIL SERVICE CHARGES              |  | <u>120</u>                        |
| <b>* Total Operating</b>                  |  | <u><del>-506</del> 626</u>        |
| <b>** Total Personnel &amp; Operating</b> |  | <u>40,476</u>                     |
| <b>** Total Capital (From Section II)</b> |  | <u>1,870</u>                      |
| <b>*** Total Budget Appropriation</b>     |  | <u><del>-42,346</del> -41,711</u> |

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## SECTION III - PROGRAM OVERVIEW

### Summary of Programs:

Program 2 – Customer Service – Franchise Collection

### Program 2: Customer Service – Franchise Collection

#### Objectives:

This program is being requested to assist the department in improving the response and processing of calls and complaints received at SWM from residents regarding collection services. A new position Administrative Assistant – Customer Service is being requested to receive calls, coordinate with Franchise Collectors and resolve complaints, process and account for garbage franchise fees and associated customer lists, process changes required with collection area alternations as required by collectors, handle the majority of calls when franchise areas are rebid and provide general information as requested by County residents. This position will also assist with general solid waste calls that are received at the SWM office.

#### Discussion:

Lexington County Solid Waste Management has maintained their current administrative/clerical staffing level for over 10 years. With Lexington County's growth during the past 10 years, staffing has not been increased to accommodate the additional demands of the residential needs and demands of residents.

With the restructuring of two key solid waste positions during the 2007-08 fiscal year, additional duties were reassigned to the Accounting and Collections staff, consisting of one full-time time employee and one part-time employee.

The accounting staff is responsible for a landfill customer billing system, containing approximately 973 landfill accounts, receipting all revenue accounts, including recycling fees, verifying accounts, pursuing delinquent accounts, assisting and managing scale house staff, filling for lunch breaks and leave. They also maintain and gather data for landfill reports, and assist the Director of Solid Waste Management and other departments when necessary.

The majority of the reassigned duties to the Accounting Staff included (but not limited to)

- Monitoring activities relating to the County of Lexington Residential Franchise Collection Program.
- Addressing and facilitating resolution of customer franchise complaints.
- Keeping records of complaints and/or issues regarding franchise.
- In handling customers' complaints, attempt to resolve the problem according to guidelines established by the Lexington County Franchise contract. This involves asking questions to determine the validity of a complaint, offering possible solutions, or providing feedback to the Supervisor or Director of SWM. Follow up with individual customers until the question is answered or an issue is resolved.
- Interact by telephone, email, and written correspondence when necessary with Lexington County residential franchise customers to provide information in response to inquiries regarding services and to handle and resolve complaints

Based on the reassigned duties, the call volume and the opportunity to improve customer service, the new Administrative Assistant for customer service is requested

**Service Levels**

|   | <b>FY 05/06<br/>(Actual)</b> | <b>FY 06/07<br/>(Actual)</b> | <b>FY 07/08<br/>(Dec.)</b> | <b>FY 07/08<br/>(Est. June)</b> | <b>FY 08/09<br/>(Projected)</b> |
|---|------------------------------|------------------------------|----------------------------|---------------------------------|---------------------------------|
| # of Franchise Customers                      | 16,441                       | 21,319                       | N/A                        | 18037                           | 18938                           |
| Franchise Complaints Initial<br>Call Received | N/A                          | 823                          | 467                        | 934                             | 1,000                           |
|   |                              |                              |                            |                                 |                                 |



**Requested Personnel Budget:**

**510100 - SALARIES AND WAGES (1.0) \$28,305**

**511112 - FICA COSTS \$2,165**

**511113 - STATE RETIREMENT (L/S) \$2,659**

**511120 - INSURANCE FUND CONTRIBUTION (1.0) \$6,000**

This figure provided by County Risk Management.

**511130 - WORKERS COMPENSATION (1.0 FTE) \$841**

This figure is based on the data and formula provided by County Risk Management.

**SECTION V.A. – LISTING OF POSITIONS**

**Staffing Level:**

| <u>Job Title</u>          | <u>Full Time Equivalent</u><br><u>Positions</u> | <u>Enterprise Fund</u> | <u>Other Fund</u> | <u>Total</u> | <u>Grade</u> |
|---------------------------|---|------------------------|-------------------|--------------|--------------|
| *Administrative Assistant | 1   | 1                      |                   | 1            | 7            |
| Total Positions           | <u>1</u>  | <u>1</u>               |                   | <u>1</u>     |              |

(\*) Denotes positions requiring insurance.

Attached organization flowchart:

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**SECTION V.B. – OPERATING LINE ITEM NARRATIVES**

**521000 Office Supplies \$50**

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To cover routine office supplies (paper, pens, pencils, file folders, internal control forms, etc.).

**521100 Duplicating \$25**

---

To cover the cost of making copies of franchise reports, accounting records, various reports for finance and correspondence with customers and collections firms. (Based on 500 copies @ \$.05/ea)

**524201 General Tort Liability Insurance \$28**

---

To cover the cost of general tort liability insurance (based on new rates).

**524900 Data Processing Equipment Insurance \$87**

---

To cover the cost of allocated data processing equipment insurance.

**525000 Telephone \$216**

---

Telephone charges \$18/month x 12 months = \$ 216

**525041 E-mail Service Charges \$120**

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E-mail charges \$10/computer/month x 12 months x 1 computers = \$ 120

**525100 Postage \$100**

---

To cover the cost to mail monthly billing and assorted correspondence.

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**SECTION V.C. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540000**      **Small Tools and Minor Equipment**      ~~\$502~~ 380

Includes: Chair \$200, (HP LaserJet 1006 Printer \$122, Telephone \$100 and Calculator \$80.

**000000**      **Desk**      **\$600**

Desk for new Administrative Assistant.

**000000**      **Desk Top Computer**      **\$768**

Computer for new position used to process correspondence and perform accounting duties. Cost based on IS Equipment and Software standards dated 2/07/08.

↳ (1) PRINTER

\$122

# SECTION I

## COUNTY OF LEXINGTON SOLID WASTE MANAGEMENT

Annual Budget  
Fiscal Year 2008-09

Fund: 5700

Division: Public Works

Organization: 121203 - Solid Waste / Collection and Recycling Centers

|  |                     | <b>BUDGET</b>                |                             |                      |                      |                     |
|--|---------------------|------------------------------|-----------------------------|----------------------|----------------------|---------------------|
| Object Expenditure<br>Code Classification    | 2006-07<br>Expenses | 2007-08<br>Expenses<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                             |                     |                              |                             |                      |                      |                     |
| 510100 Salaries & Wages - 1 .5 - FTE         | 28,756              | 1,209                        | 18,659                      | 80,276               |                      |                     |
| 510200 Overtime                              | 0                   | 0                            | 0                           | 5,000                |                      |                     |
| 510300 Part Time - LS (8.4 - FTE)            | 107,423             | 48,269                       | 113,620                     | 113,778              |                      |                     |
| 511112 FICA Cost                             | 10,386              | 3,806                        | 10,119                      | 15,228               |                      |                     |
| 511113 State Retirement                      | 10,575              | 4,008                        | 12,183                      | 18,691               |                      |                     |
| 511120 Insurance Fund Contribution - 1.5     | 5,760               | 1,440                        | 2,880                       | 9,000                |                      |                     |
| 511130 Workers Compensation                  | 11,532              | 4,791                        | 10,812                      | 15,092               |                      |                     |
| 511213 State Retirement - Retiree            | 736                 | 391                          | 0                           | 0                    |                      |                     |
| <b>* Total Personnel</b>                     | <b>175,168</b>      | <b>63,914</b>                | <b>168,273</b>              | <b>257,065</b>       |                      |                     |
| <b>Operating Expenses</b>                    |                     |                              |                             |                      |                      |                     |
| 520200 Contracted Services                   | 1,062,300           | 436,159                      | 1,387,835                   | 1,337,333            |                      |                     |
| 520300 Professional Services                 | 0                   | 0                            | 100                         | 100                  |                      |                     |
| 520302 Drug Testing Services                 | 0                   | 0                            | 50                          | 150                  |                      |                     |
| 520400 Advertising & Publicity               | 530                 | 0                            | 1,500                       | 1,500                |                      |                     |
| 521000 Office Supplies                       | 286                 | 9                            | 300                         | 500                  |                      |                     |
| 521100 Duplicating                           | 157                 | 34                           | 300                         | 350                  |                      |                     |
| 521200 Operating Supplies                    | 13,191              | 4,406                        | 15,000                      | 16,000               |                      |                     |
| 522000 Building Repairs & Maintenance        | 3,806               | 1,758                        | 20,000                      | 30,000               |                      |                     |
| 522100 Heavy Equipment Repairs & Maintenance | 25,851              | 4,654                        | 35,000                      | 35,000               |                      |                     |
| 522200 Small Equipment Repairs & Maintenance | 175                 | 0                            | 250                         | 300                  |                      |                     |
| 522300 Vehicle Repairs & Maintenance         | 281                 | 40                           | 1,500                       | 1,500                |                      |                     |
| 524000 Building Insurance                    | 775                 | 430                          | 848                         | 776                  |                      |                     |
| 524100 Vehicle Insurance - 1                 | 530                 | 330                          | 622                         | 819                  |                      |                     |
| 524201 General Tort Liability Insurance      | 574                 | 264                          | 601                         | 544                  |                      |                     |
| 524202 Surety Bonds - 1                      | 0                   | 0                            | 0                           | 0                    |                      |                     |
| 525000 Telephone                             | 5,623               | 2,875                        | 6,000                       | 6,000                |                      |                     |
| 525020 Pagers and Cell Phones                | 730                 | 329                          | 828                         | 1,080                |                      |                     |
| 525030 800 MHz Radio Service Charges - 1     | 480                 | 235                          | 637                         | 954                  |                      |                     |
| 525031 800 MHz Radio Maintenance - 1         | 94                  | 91                           | 103                         | 143                  |                      |                     |
| 525041 E-mail Service Charges                | 0                   | 0                            | 70                          | 60                   |                      |                     |
| 525210 Conference & Meeting Expense          | 95                  | 0                            | 1,000                       | 1,000                |                      |                     |
| 525240 Personal Mileage Reimbursement        | 216                 | 59                           | 400                         | 400                  |                      |                     |
| 525318 Utilities - Convenience Stations      | 56,447              | 28,256                       | 56,000                      | 60,000               |                      |                     |
| 525400 Gas, Fuel, & Oil                      | 547                 | 235                          | 1,500                       | 6,000                |                      |                     |
| 525600 Uniforms & Clothing                   | 750                 | 127                          | 1,000                       | 2,000                |                      |                     |
| 526500 Licenses & Permits                    | 500                 | 500                          | 600                         | 600                  |                      |                     |
| 527040 Outside Personnel                     | 406,969             | 222,750                      | 445,500                     | 445,500              |                      |                     |
| 530100 Depreciation                          | 90,592              | 0                            | 91,290                      | 91,000               |                      |                     |
| 538000 Claims & Judgments (Litigation)       | 188                 | 170                          | 250                         | 250                  |                      |                     |
| <b>* Total Operating</b>                     | <b>1,671,687</b>    | <b>703,711</b>               | <b>2,069,084</b>            | <b>2,039,859</b>     |                      |                     |
| <b>** Total Personnel &amp; Operating</b>    | <b>1,846,855</b>    | <b>767,625</b>               | <b>2,237,357</b>            | <b>2,296,924</b>     |                      |                     |

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# SECTION I

## COUNTY OF LEXINGTON SOLID WASTE MANAGEMENT Annual Budget Fiscal Year 2008-09

Fund: 5700

Division: Public Works

Organization: 121203 - Solid Waste / Collection and Recycling Centers

|   |                     |                              |                             | <i>BUDGET</i>        |                      |                     |
|---|---------------------|------------------------------|-----------------------------|----------------------|----------------------|---------------------|
| Object Expenditure<br>Code Classification | 2006-07<br>Expenses | 2007-08<br>Expenses<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Capital</b>                            |                     |                              |                             |                      |                      |                     |
| 540000 Small Tools & Minor Equipment      | 252                 | 170                          | 500                         | <u>3,000</u>         |                      |                     |
| 599999 Capital Clearing                   | (69,588)            | 0                            | 0                           | <u>0</u>             |                      |                     |
| All Other Equipment                       | 69,588              | 895                          | 278,750                     | <u>90,000</u>        |                      |                     |
| <b>** Total Capital</b>                   | <b>252</b>          | <b>1,065</b>                 | <b>279,250</b>              | <b><u>93,000</u></b> |                      |                     |

**\*\*\* Total Expenses**

1,847,107    768,690    2,516,607    2,389,924

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**SECTION II**

**COUNTY OF LEXINGTON**

**Capital Item Summary**

**Fiscal Year - 2008 - 2009**

Fund # 5700 Fund Title: Solid Waste Management  
Organization # 121203 Organization Title: Solid Waste / Collection and Recycling Centers  
Program # I Program Title: Collection and Recycling Centers

**BUDGET**  
2008-2009  
Requested

| Qty | Item Description  | Amount |
|-----|---|--------|
|     | Small Tools and Minor Equipment                                 | 3,000  |
|     | New & Replacement Signs for the 12 Collection Stations          | 1,000  |
| 1   | Pickup Truck (Replacement)                                      | 24,000 |
| 1   | F-450 Service Truck with Reading Cranemaster Body (Replacement) | 65,000 |
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**\*\* Total Capital (Transfer Total to Section I and IA) 93,000**

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### SECTION III - PROGRAM OVERVIEW

#### Summary of Programs:

Program 1 – Convenience (Collection) Stations

#### Program 1: Convenience (Collection) Stations

##### Objectives:

This program requires the effort of a full time Collection Stations Coordinator and approximately 13 to 16 County employed part-time Station Attendants and an additional 40 to 60 contracted personnel from Babcock Centers. The function of this cost center is to ensure the proper disposal of materials brought by Lexington County citizens to the various Collection and Recycling Centers. The attendants keep records of all contracted waste container pulls, contracted and SWM recyclable materials pulls and vehicle traffic counts in the stations. The attendants are also responsible for housekeeping activity in the attendants building and on the grounds at the station. Currently there are twelve (12) Collection Stations throughout the county with the Babcock Centers personnel staffing nine (9) of these stations.

The Collection Station Coordinator is housed at the SWM offices at the Lexington County Landfill. In addition to supervising the operations of the Collection Stations, the coordinator is also responsible for monitoring Franchise Residential Waste Collectors and with coordinating service provider activities related to the rules and regulations specified in the County's Franchise Agreement. In this capacity, the coordinator serves as a liaison for the citizens and county government with the Franchise Waste Collectors.

#### SERVICE LEVELS

##### Service Level Indicators:

##### Program 1:

##### Collection Stations

| <u>Services<br/>Provided</u>   | <u>Actual<br/>FY 06/07</u> | <u>Estimated<br/>FY 07/08</u> | <u>Projected<br/>FY 08/09</u> |
|--------------------------------|----------------------------|-------------------------------|-------------------------------|
| MSW Collected<br>(Tons)        | 30,778.71                  | 33,385.00                     | 36,723.00                     |
| Yard Trash<br>Collected (Tons) | 27,162.37                  | 28,617.00                     | 30,100.00                     |
| Visiting<br>Vehicles           | 1,787,553                  | 1,805,000                     | 1,895,250                     |

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**SECTION V. – LINE ITEM NARRATIVES**

**Requested Personnel Budget**

**510100 - SALARIES AND WAGES (2)** **\$ 80,276**

These funds are for 50% of the Collection Station Coordinator (balance to be funded through 5700-121207) and the Equipment Maintenance Mechanic.

**510200 - OVERTIME** **\$5,000**

These funds are for the Equipment Mechanic. The Equipment Mechanic will be on call after hours and on the weekends to correspond with our Collection Stations hours. As we will have calls during these hours, the Equipment Mechanic will incur overtime.

**510300 - PART TIME** **\$113,778**

These funds are for the part-time Station Attendants.

**511112 - FICA COSTS** **\$15,228**

These funds are for the Coordinator, Equipment Mechanic and part-time station attendants.

**511113 - STATE RETIREMENT (L/S)** **\$18,691**

These funds are for the Coordinator, Equipment Mechanic and part-time station attendants.

**511120 - INSURANCE FUND CONTRIBUTION (1)** **\$9,000**

These funds are for the Collection Station Coordinator and Equipment Mechanic. This figure provided by County Risk Management.

**511130 - WORKERS COMPENSATION (12.375 FTE)** **\$15,092**

These funds are for the Coordinator, Equipment Mechanic and part-time station attendants. This figure is based on the data and formula provided by the County Risk Management. This increase from the previous years results from a recent restructuring within the SWM Department. The new structure allows that the coordinator is more likely to spend larger amounts of time working on the Collection Station sites and, for this reason, the coordinator's Worker's Compensation risk is determined using the same risk classification as are the Station Attendants.

**511213 - STATE RETIREMENT – RETIREE** **\$0**

These funds are for the part-time station attendants.

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**SECTION V.A. – LISTING OF POSITIONS**

**Current Staffing Level:**

| <u>Job Title</u>                 | <u>Full Time Equivalent<br/>Positions</u> | <u>General Fund</u> | <u>Other Fund</u> | <u>Total</u> | <u>Grade</u> |
|----------------------------------|---|---------------------|-------------------|--------------|--------------|
| Coordinator                      | .5  |                     | .5                | .5           | 15           |
| Equipment Mechanic               | 1   |                     | 1                 | 1            |              |
| * Convenience Station Attendants | 15  |                     | 15                | 15           | N/A          |
| Total Positions                  | 16.5                                      |                     | 16.5              | 16.5         |              |

Only one of these positions, Collection Station Coordinator, requires insurance.

\* These positions are part-time, 29 hour per week employees.

|   |                      |
|---|----------------------|
| 15 attendants @ 29 hours per week = 435 hours, divided by 40 hour (FTE Hours) = | 10.875 FTE positions |
| .5 Coordinator @ 40 hours per week =  | .5 FTE positions     |
| 1 Equipment Mechanic  | 1 FTE positions      |
| Total FTE for 121203  | 12.375 FTE positions |

**SECTION V.B. – OPERATING LINE ITEM NARRATIVES**

**520200 - CONTRACTED SERVICES**

**\$1,337,333**

These funds are for the transportation of solid waste from the 12 Collection Stations. The list below represents the estimated number of pulls and the total cost of those pulls based on the recent service history. These are anticipated costs based on current recognizable trends and conditions. Efforts have been made to forecast the waste stream through these stations for the coming year, however continued growth in the county, changes in participation in the Franchise Residential Collection program, changes in numbers and locations of Collection Stations, changes in citizens involvement in Recycling efforts, inefficiency of waste compaction equipment and other unknowns can have a tremendous impact on the number of required pulls from the stations and the respective costs associated with those pulls. Additionally, an increase in the number of compactors can result in increased efficiency, thereby reducing the costs associated with waste transportation. These costs are based on the fixed contract price of \$106.77 per pull and \$50 per container rental at all stations.

|              |                                    |                          |                          |                       |                       |
|--------------|------------------------------------|--------------------------|--------------------------|-----------------------|-----------------------|
| Bailey       | 850 pulls/yr. @ \$106.77           | \$90,754.50 +            | \$2,400.00 rent:         | Yearly Total =        | \$93,154.50           |
| Ball Park    | 1,200 pulls/yr. @ \$106.77         | \$128,124.00 +           | \$3,000.00 rent:         | Yearly Total =        | \$131,124.00          |
| Bush River   | 1,700 pulls/yr. @ \$106.77         | \$181,509.00 +           | \$3,000.00 rent:         | Yearly Total =        | \$184,509.00          |
| Chapin       | 1,000 pulls/yr. @ \$106.77         | \$106,770.00 +           | \$3,000.00 rent:         | Yearly Total =        | \$109,770.00          |
| Edmund       | 700 pulls/yr. @ \$106.77           | \$74,739.00 +            | \$1,800.00 rent:         | Yearly Total =        | \$76,539.00           |
| Hollow Creek | 750 pulls/yr. @ \$106.77           | \$80,077.50 +            | \$1,800.00 rent:         | Yearly Total =        | \$81,877.50           |
| Leesville    | 500 pulls/yr. @ \$106.77           | \$53,385.00 +            | \$1,800.00 rent:         | Yearly Total =        | \$55,185.00           |
| Pelion       | 700 pulls/yr. @ \$106.77           | \$74,739.00 +            | \$1,800.00 rent:         | Yearly Total =        | \$76,539.00           |
| Red Bank     | 1,500 pulls/yr. @ \$106.77         | \$160,155.00 +           | \$3,000.00 rent:         | Yearly Total =        | \$163,155.00          |
| Riverchase   | 1,800 pulls/yr. @ \$106.77         | \$192,186.00 +           | \$3,000.00 rent:         | Yearly Total =        | \$195,186.00          |
| Sandhills    | 1,000 pulls/yr. @ \$106.77         | \$106,770.00 +           | \$3,000.00 rent:         | Yearly Total =        | \$109,770.00          |
| Summit       | 550 pulls/yr. @ \$106.77           | \$58,723.50 +            | \$1,800.00 rent:         | Yearly Total =        | \$60,523.50           |
| <b>TOTAL</b> | <b>12,250 pulls/yr. @ \$106.77</b> | <b>\$1,307,932.560 +</b> | <b>\$29,400.00 rent:</b> | <b>Yearly Total =</b> | <b>\$1,337,332.50</b> |

**520300 - PROFESSIONAL SERVICES**

**\$100**

These funds are for personnel questionnaires and related services as necessary.

**520302 - DRUG TESTING SERVICES**

**\$150**

These funds are for testing of employees as necessary in response to specific, non-random, situations.

**520400 - ADVERTISING**

**\$1,500**

These funds are for the production and distribution of printed flyers, handouts, advertisements, etc. regarding the SWM Collection Stations and County Recycle education and promotional materials. Handouts would include information regarding the operation of the Collection Stations. Flyers would include information designed to increase the number of citizens participating in the Collection Station Recycling opportunities, thereby increasing revenues from that program. This cost also includes production and distribution of flyers concerning holiday schedules and/or changes to the operations of Convenience Stations.

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**521000 - OFFICE SUPPLIES** **\$500**

Office Supplies include: Business cards, printer cartridges, file folders, bulletin board, pens, pencils, etc., as needed.

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**521100 - DUPLICATING** **\$350**

These funds are for necessary copying of work reports, time sheets, time cards, etc. related to both Collection Station and Franchise Residential Waste Collections.

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**521200 - OPERATING SUPPLIES** **\$16,000**

These funds are for such items as cleaning supplies and disinfectants, brooms, rakes, shovels, water hoses, work gloves and other necessary operating supplies. First Aid supplies, Employee Personal Protective Equipment (safety glasses, safety vests, rubber gloves, etc), ladders, temporary signage, locks and keys are also included in this line item. These supplies are necessary to maintain an efficient, clean and safe environment for employees and citizens. Operating Supplies are stored at the SWM offices and distributed to the stations as needed. This figure represents approximately \$111.00 per station per month in operating supplies.

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**522000 - BUILDING REPAIRS & MAINTENANCE** **\$30,000**

These funds are for normal maintenance and upkeep of the 12 Collection Station attendant's buildings, repair and upkeep of station fence and gate work to allow for appropriate security of the station, maintenance and repair of electrical circuits, repair of minor damages to station buildings and other on-going maintenance needs.

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**522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE** **\$35,000**

These funds are for the necessary and normal repair and maintenance of solid waste compactors at the 12 Collection Stations. The increase in this line item over previous years reflects the fact that our inventory of waste compactors has aged to a point where major repairs are needed and the recent dramatic increase in the costs of the steel needed to repair these machines.

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**522200 - SMALL EQUIPMENT REPAIRS AND MAINTENANCE** **\$300**

These funds are for the repair of lawnmowers, weed eaters and other small equipment needed to maintain environmental safety and aesthetic appearance of the Collection Stations.

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**522300 - VEHICLE REPAIRS AND MAINTENANCE** **\$1,500**

These funds are for normal maintenance costs (as outlined by Fleet Services) associated with the operation of half of the new Pickup Truck (replacing 1994 Ford F150, #14960) and the new Service vehicle assigned to this account.

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**524000 - BUILDING AND CONTENTS INSURANCE** **\$776**

These funds are for insurance of the buildings at the 12 sites. This figure provided by Mr. Ed Salyer, County Risk Manager.

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**524100 - VEHICLE INSURANCE** **\$819**

These funds are for insurance of the new replacement vehicle (replacing the 1994 Ford F150 Pickup Truck #14960) and the service vehicle assigned to the Maintenance Mechanic. This figure provided by Mr. Ed Salyer, County Risk Manager.

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**524201 - GENERAL TORT LIABILITY INSURANCE** **\$544**

These funds are for General Tort Liability Insurance for the Collection Station Coordinator and county employed station attendants. This figure provided by Mr. Ed Salyer, County Risk Manager.

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**524202 - Surety Bonds - 1** **\$0**

For bonding of full-time Coordinator

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**525000 - TELEPHONE** **\$6,000**

These funds are for telephone service for 12 Collection Stations.

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**525020 - PAGERS AND CELL PHONES** **\$1,080**

This account covers cost for cellular telephone for one-half of the Coordinators expense and the full expense for the Equipment Mechanic with direct connect capabilities.

|   |    |          |
|---|----|----------|
| NEXTEL DIRECT CONNECT & CELL PHONE (1.5 PHONES) | \$ | 90.00    |
| MONTHS  | X  | 12       |
| TOTAL   | \$ | 1,080.00 |

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**525030 - 800 MHZ RADIO SERVICE CHARGES (2)** **\$954**

This account covers cost for one and one-half (1.5 -other half covered in 121207) 800 MHz Radios.

|  |    |        |
|--|----|--------|
| Monthly service charge for one 800 MHZ radio for Coordinator | \$ | 67.01  |
| Months   | x  | 12     |
| Sub-Total  | \$ | 804.12 |
| Roaming Fee for (1.5) 800 MHz radio                          | \$ | 150.00 |
| Total Monthly Service Charges                                | \$ | 954.12 |

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**525031 - 800 MHZ RADIO MAINTENANCE CONTRACTS (2) \$143**

This account covers cost for one and one half (1.5 - other half budgeted in 121207) 800 MHz Radios maintenance contracts. \$95.40/ year x 1.5 radios = \$143.10

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**525041- E-mail Service Charges \$60**

These funds are for half of the Coordinators E-mail account.

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**525210 - CONFERENCE & MEETING \$1,000**

These funds will be used to attend meetings and/or seminars related to appropriate solid waste management issues as well as appropriate management, computer and customer service training programs as available.

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**525240 - PERSONAL MILEAGE REIMBURSEMENT \$400**

These funds are for reimbursement to cover the cost to the Coordinator when it is appropriate to use her/his personal vehicle for in the conduct of county business. Examples of this may occur when it is necessary to visit the Collection Stations in the early mornings or in the late afternoon, or when the county vehicle is not available.

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**525317 - UTILITIES \$60,000**

These funds are for utility expenses at the 12 Collection Stations. The installation of new area lighting, necessary to promote the safety of the site, personnel and citizens, and the continued aging of the waste compactors will continue to impact this program. The increase in this line item results from the installation of at least 3 new compactors, additional lighting, as well as recent rate increases by the utility provider(s).

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**525400 - GAS, FUEL & OIL \$6,000**

These funds are for gas, oil and other fluids and lubricants necessary (as outlined by Fleet Services) for the operation of the replacement pickup truck for 1994 Ford F150 Pickup Truck (#14960) and the new service vehicle assigned to this account.

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**525400 - UNIFORMS & CLOTHING \$2000**

These funds are for caps, t-shirts, sweatshirts and raincoats for station attendants and the Collection Station Coordinator as appropriate. The increase in this item reflects the increase in the cost of the newer, high visibility Safety Green uniforms that are now a major component of the SWM safety program. This amount equals approximately \$125.00 per employee for the year.

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**526500 - LICENSE & PERMITS \$600**

These funds are for water testing as required by SC DHEC (based on current permit fees) at the

|                                    |               |
|------------------------------------|---------------|
| Bailey Collection Station          | \$ 100        |
| Bush River Collection Station      | \$ 100        |
| Chapin Collection Station          | \$ 100        |
| Edmund Collection Station          | \$ 100        |
| Pelion Collection Station          | \$ 100        |
| <u>Red Bank Collection Station</u> | <u>\$ 100</u> |
| Total                              | \$600         |

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**527040 - OUTSIDE PERSONNEL** **\$445,500**

These funds are for payment for labor under contract with Babcock Centers for staffing. These costs reflect the charges allowed under the Contract Agreement entered into in late 2006.

|                                     |                     |
|-------------------------------------|---------------------|
| Bailey Collection Station           | \$ 49,500.00        |
| Ball Park Collection Station        | \$ 49,500.00        |
| Bush River Collection Station       | \$ 49,500.00        |
| Chapin Collection Stations          | \$ 49,500.00        |
| Hollow Creek Collection Station     | \$ 49,500.00        |
| Pelion Collection Station           | \$ 49,500.00        |
| Red Bank Collection Station         | \$ 49,500.00        |
| River Chase Collection Station      | \$ 49,500.00        |
| <u>Sandhills Collection Station</u> | <u>\$ 49,500.00</u> |
| Total                               | <u>\$445,500.00</u> |

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**530100 - DEPRECIATION** **\$91,000**

This cost will cover the depreciation of our equipment.

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**538000 - CLAIMS & JUDGMENTS** **\$250**

This account will cover any cost that may occur that are lower than the deductible of our insurance.

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**SECTION V.C. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

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**540000 - SMALL TOOLS AND MINOR EQUIPMENT \$3,000**

This account will cover the cost for any small tools and/or minor equipment which falls below the \$500 capital cost limit, especially items not stocked at Central Warehouse. A big portion of this will be used to stock the new Service Truck with the necessary tools. Among the items to be purchased are lawn mower(s), weed trimmer(s), leaf blower(s), small hand tools, as well as chair(s), file cabinet(s), other office equipment and etc. for use at the 12 collection stations.

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**000000 - NEW & REPLACEMENT SIGNS FOR THE 12 COLLECTION STATIONS \$1,000**

This amount represents the funds necessary to obtain new and/or replacement directional, informational and educational signs needed at each of the collection stations (To include signs in Spanish). This amount also includes costs for signposts, brackets and other hardware necessary for the installation of new and or existing signs. In some cases the signs are needed to solve a safety issue (i.e. traffic direction/control). In other instances, the signs will direct the types of recycle products accepted in a given container, reducing the chance of contaminated containers and insuring the optimum revenue for the container when delivered to the processor. The increase results from recent cost increases from the supplier(s), especially related to the increase in steel costs for acceptable signposts.

---

**000000 – Pickup Truck (Replacement) \$24,000**

These funds will be used to cover the cost to replace the 1994 Ford F-150 Pickup Truck (#14960) as outlined in the County Fleet Replacement Schedule. This vehicle will be used by the Collection Site Coordinator to attend to all County business associated with the collection sites and to physically visit all the sites on a regular basis.

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**000000 - Ford F-450 Service Vehicle (Replacement) \$65,000**

These funds will be used to replace the 1998 Chevrolet Crew Cab Pickup Truck (#20001- This vehicle is currently in department 121207, but will be transferred to 121203. ) as outlined in the County Fleet Replacement Schedule. This vehicle will be used by the Maintenance Mechanic to service the equipment (Compactors, Electrical, Signage, etc) at the 12 County Collection sites. With this service vehicle, we can reduce our dependence on outside vendors to maintain our equipment.

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# SECTION I

## COUNTY OF LEXINGTON SOLID WASTE MANAGEMENT Annual Budget Fiscal Year 2008-09

Fund: 5700  
Division: Public Works  
Organization: 121204 - Solid Waste / Landfill Operations

|   |   | <b>BUDGET</b>  |                |                  |                  |                  |
|---|---|----------------|----------------|------------------|------------------|------------------|
| Object Expenditure                        |   | 2006-07        | 2007-08        | 2007-08          | 2008-09          | 2008-09          |
| Code                                      | Classification                          | Expenses       | Expenses       | Amended          | Requested        | Recommend        |
|   |   |                | (Dec)          | (Dec)            |                  | Approved         |
| <b>Personnel</b>                          |   |                |                |                  |                  |                  |
| 510100                                    | Salaries & Wages - 4.5                  | 157,136        | 72,136         | 174,265          | 150,673          |                  |
| 510200                                    | Overtime                                | 12,425         | 3,329          | 7,000            | 7,000            |                  |
| 511112                                    | FICA Cost                               | 12,146         | 5,503          | 13,867           | 12,062           |                  |
| 511113                                    | State Retirement                        | 13,681         | 5,690          | 16,695           | 14,805           |                  |
| 511120                                    | Insurance Fund Contribution - 4.5       | 28,800         | 14,400         | 28,800           | 27,000           |                  |
| 511130                                    | Workers Compensation                    | 16,121         | 7,285          | 18,048           | 9,257            |                  |
| 511213                                    | State Retirement - Retiree              | 0              | 1,261          | 0                | 0                |                  |
| <b>* Total Personnel</b>                  |   | <b>240,309</b> | <b>109,604</b> | <b>258,675</b>   | <b>220,797</b>   |                  |
| <b>Operating Expenses</b>                 |   |                |                |                  |                  |                  |
| 520100                                    | Contracted Maintenance                  | 87,090         | 45,908         | 117,184          | 113,053          |                  |
| 520200                                    | Contracted Services                     | 0              | 0              | 3,409            | 8,449            |                  |
| 520241                                    | Refrigerant Disposal & Testing          | 11,340         | 0              | 13,000           | 13,000           |                  |
| 520300                                    | Professional Services                   | 49,645         | 10,150         | 87,775           | 87,755           | 87,775           |
| 520302                                    | Drug Testing Services                   | 0              | 0              | 338              | 338              |                  |
| 520601                                    | Landfill Monitoring - Batesburg         | 42,495         | 12,250         | 72,105           | 72,105           |                  |
| 520602                                    | Landfill Monitoring - Edmund            | 27,240         | 16,890         | 27,280           | 27,280           |                  |
| 520603                                    | Landfill Monitoring - Chapin            | 23,910         | 12,750         | 83,215           | 83,215           |                  |
| 520612                                    | Closure/Post-Closure Care Cost          | -8,182         | 0              | 30,000           | 30,000           |                  |
| 521100                                    | Duplicating                             | 86             | 34             | 150              | 250              |                  |
| 521200                                    | Operating Supplies                      | 39,755         | 2,581          | 17,500           | 95,436           |                  |
| 522000                                    | Building Repairs & Maintenance          | 881            | 0              | 9,500            | 9,500            |                  |
| 522100                                    | Heavy Equipment Repairs & Maintenance   | 13,669         | 13,787         | 85,600           | 75,970           |                  |
| 522300                                    | Vehicle Repairs & Maintenance           | 3,771          | 926            | 29,130           | 11,642           |                  |
| 524100                                    | Vehicle Insurance - 6                   | 2,650          | 1,648          | 3,342            | 3,276            |                  |
| 524101                                    | Comprehensive Insurance - Inland Marine | 14,692         | 7,284          | 16,176           | 13,536           | 15,005           |
| 524201                                    | General Tort Liability Insurance        | 1,602          | 692            | 1,575            | 1,427            |                  |
| 524202                                    | Surety Bonds-5                          | 0              | 0              | 0                | 0                |                  |
| 525020                                    | Pagers and Cell Phones                  | 489            | 91             | 497              | 54               |                  |
| 525030                                    | 800 MHz Radio Service Charges - 4       | 2,114          | 1,106          | 2,781            | 2,245            |                  |
| 525031                                    | 800 MHz Radio Maintenance - 4           | 284            | 548            | 931              | 382              |                  |
| 525041                                    | E-Mail Service Charges                  | 0              | 0              | 35               | 60               |                  |
| 525210                                    | Conference & Meeting Expense            | 0              | 0              | 1,429            | 1,042            |                  |
| 525230                                    | Subscriptions, Dues & Books             | 0              | 0              | 120              | 120              |                  |
| 525317                                    | Utilities - Landfill (Edmund)           | 5,913          | 2,942          | 6,000            | 7,080            |                  |
| 525400                                    | Gas, Fuel, & Oil                        | 92,313         | 48,519         | 92,365           | 97,000           |                  |
| 525600                                    | Uniforms & Clothing                     | 1,971          | 278            | 4,243            | 3,578            |                  |
| 526500                                    | Licenses & Permits                      | 1,775          | 1,675          | 2,900            | 2,900            |                  |
| 530100                                    | Depreciation                            | 334,829        | 0              | 198,755          | 335,000          |                  |
| 538000                                    | Claims & Judgments (Litigation)         | 0              | 0              | 100              | 100              |                  |
| 538600                                    | SCDHEC Fines - Administrative Order     | 0              | 3,400          | 20,000           | 20,000           |                  |
| <b>* Total Operating</b>                  |   | <b>750,332</b> | <b>183,459</b> | <b>927,435</b>   | <b>1,115,793</b> | <b>1,117,282</b> |
| <b>** Total Personnel &amp; Operating</b> |   | <b>990,641</b> | <b>293,063</b> | <b>1,186,110</b> | <b>1,336,590</b> | <b>1,338,079</b> |

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**SECTION I**

**COUNTY OF LEXINGTON  
SOLID WASTE MANAGEMENT  
Annual Budget  
Fiscal Year 2008-2009**

Fund: 5700  
Division: Public Works  
Organization: 121204 - Solid Waste / Landfill Operations

|                    |                                | <b>BUDGET</b> |                |                |                      |           |
|--------------------|--------------------------------|---------------|----------------|----------------|----------------------|-----------|
| Object Expenditure |                                | 2006-07       | 2007-08        | 2007-08        | 2008-09              | 2008-09   |
| Code               | Classification                 | Expenses      | Expenses       | Amended        | Requested            | Recommend |
|                    |                                |               | (Dec)          | (Dec)          |                      | Approved  |
| <b>Capital</b>     |                                |               |                |                |                      |           |
| 540000             | Small Tools & Minor Equipment: | 485           | 481            | 1,000          | <u>1,500</u>         |           |
| 599999             | Capital Clearing               | -121,473      | 0              | 0              |                      |           |
|                    | All Other Equipment            | 121,473       | 457,538        | 571,712        | <u>30,000</u>        |           |
|                    | <b>** Total Capital</b>        | <b>485</b>    | <b>458,019</b> | <b>572,712</b> | <b><u>31,500</u></b> |           |

\*\*\* Total Expenses

991,126    751,082    1,758,822    1,368,090    1,369,579

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**SECTION II**

COUNTY OF LEXINGTON

Capital Item Summary

Fiscal Year - 2008-2009

Fund # 5700 Fund Title: Solid Waste Management  
Organization # 121204 Organization Title: Solid Waste/ Landfill Operations  
Program # 1 Program Title: Landfill Operations

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**BUDGET**  
2008-2009  
Requested

| <u>Qty</u> | <u>Item Description</u>                | <u>Amount</u> |
|------------|--|---------------|
| 1          | Small Tools and Minor Equipment        | 1,500         |
| 1          | Pickup Truck 4X4 Crew Cab(Replacement) | 30,000        |
|            |  |               |
|            |  |               |
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**\*\* Total Capital (Transfer Total to Section I and IA)** 31,500

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### SECTION III-PROGRAM OVERVIEW

**Summary of program:**

**Program 1: Landfill Operations**

**Objectives:**

This program requires the efforts of 4 (four) Heavy Equipment Operators, 1 (one) Supervisor. This program oversees the Construction Demolition and Yard Waste Landfill Operations, while enforcing Lexington County Ordinance, South Carolina Department of Health and Environmental Control (SCDHEC) rules and regulations. The Supervisor is responsible for this department and the Transfer Station (121206), therefore his salaries and all operational items are split accordingly.

#### SERVICE LEVELS

**Service Level Indicators:**

**Program 1:**

| <b>Service Levels</b>            | <b>Actual</b>          | <b>Estimated</b>       | <b>Projected</b>       |
|----------------------------------|------------------------|------------------------|------------------------|
| <b><u>C&amp;D Yard Waste</u></b> | <b><u>FY 06/07</u></b> | <b><u>FY 07/08</u></b> | <b><u>FY 08/09</u></b> |
| <b><u>Processed</u></b>          |                        |                        |                        |
| Tons                             | 78,367.40              | 70,640.00              | 75,000.00              |

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**SECTION V. - LINE ITEM NARRATIVES**

**SECTION V.A. - LISTING OF POSITIONS**

**Current Staffing Levels:**

| <u>Job Title</u>                  | <u>Full Time Equivalent</u> |                        |                   | <u>Total</u> | <u>Grade</u> |
|-----------------------------------|-----------------------------|------------------------|-------------------|--------------|--------------|
|                                   | <u>Positions</u>            | <u>Enterprise Fund</u> | <u>Other Fund</u> |              |              |
| Supervisor of Landfill Operations | 0.5*                        | 0.5                    |                   | 0.5          | 13           |
| Heavy Equipment Operators.        | 4                           | 4                      |                   |              | 9            |
| Total Positions                   | <u>4.5</u>                  | <u>4.5</u>             |                   | <u>4.5</u>   |              |

All of these positions require insurance.

\*This positions is funded ½ of 121204 and ½ 121206

Display organization flowchart:

**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**520100 – CONTRACTED MAINTENANCE**

**\$113,053**

This account will cover the expenditures for five (5) pieces of heavy equipment to include Total Maintenance & Repair (TM&R) for mechanical and general maintenance, fire protection systems for each and to cover the cost of portable fire extinguishers.

Each piece of equipment is serviced every 250 operating hours for (TM&R) and the monthly cost is a set price based on the individual equipment. The (TM&R) covers all maintenance, except for ground engaging tools. Each piece of equipment is also covered by a separate contract for a fire protection system, based on three inspections per year, and each inspection's cost is based on the individual piece of equipment.

|   |                    |
|---|--------------------|
| Estimated replacement parts for fire protection systems | \$ <u>5,000.00</u> |
|---|--------------------|

Forty (40) portable fire extinguishers are inspected twice a year and recharged

|                  |                  |
|------------------|------------------|
| Inspections Each | \$ 3.00          |
|                  | x 40             |
| Total            | <u>\$ 120.00</u> |

|                 |                  |
|-----------------|------------------|
| Recharging Each | \$ 9.00          |
|                 | x 40             |
| Total           | <u>\$ 360.00</u> |

|                             |                    |
|-----------------------------|--------------------|
| Estimated replacement parts | \$ <u>1,000.00</u> |
|-----------------------------|--------------------|

|       |                    |
|-------|--------------------|
| Total | <u>\$ 1,480.00</u> |
|-------|--------------------|

Co # 28548 (2005 Model) Caterpillar 826-H Landfill Compactor.

|   |                     |
|---|---------------------|
| Total Maintenance & Repair (TM&R) per month | \$ 2,233.00         |
|   | x 12                |
| Total                                       | <u>\$ 26,796.00</u> |

|  |                  |
|--|------------------|
| Fire protection inspection (quarterly) | \$ 175.00        |
|  | x 4              |
| Total                                  | <u>\$ 700.00</u> |

|       |                     |
|-------|---------------------|
| Total | <u>\$ 27,496.00</u> |
|-------|---------------------|

Co # 25694 (2004 Model) Caterpillar 826-G Landfill Compactor

|   |                     |
|---|---------------------|
| Total Maintenance & Repair (TM&R) per month | \$ 2,083.00         |
|   | x 12                |
| Total                                       | <u>\$ 24,996.00</u> |

|  |                  |
|--|------------------|
| Fire protection inspection (quarterly) | \$ 175.00        |
|  | x 4              |
| Total                                  | <u>\$ 700.00</u> |

|       |                     |
|-------|---------------------|
| Total | <u>\$ 25,696.00</u> |
|-------|---------------------|

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**520100 - CONTRACTED MAINTENANCE - (CONT.)**

Co # 30849-Caterpillar D-7-R Dozer.

|   |              |
|---|--------------|
| Total Maintenance & Repair (TM&R) per month | \$ 1,578.00  |
|   | x 12         |
| Total                                       | \$ 18,936.00 |
| Fire protection inspection (quarterly)      | \$ 175.00    |
|   | x 3          |
| Total                                       | \$ 525.00    |
| Total                                       | \$ 19,461.00 |

Co # 26019 (2004 Model) Caterpillar 623-G Scraper Pan

|   |              |
|---|--------------|
| Total Maintenance & Repair (TM&R) per month | \$ 2,185.00  |
|   | x 12         |
| Total                                       | \$ 26,220.00 |
| Fire protection inspection (quarterly)      | \$ 175.00    |
|   | x 4          |
| Total                                       | \$ 700.00    |
| Total                                       | \$ 26,920.00 |

Co # 29822 (2006 Model) Caterpillar 420 Backhoe.

|   |             |
|---|-------------|
| Total Maintenance & Repair (TM&R) per month | \$ 525.00   |
|   | x 12        |
| Total                                       | \$ 6,300.00 |
| Fire protection inspection (quarterly)      | \$ 175.00   |
|   | x 4         |
| Total                                       | \$ 700.00   |
| Total                                       | \$ 7,000.00 |

**520200 - CONTRACTED SERVICES**

**\$8,449**

This account is to cover the cost of chemical analysis performed each month from samples taken from the water discharge of our sediment pond. The pond is located at the base our MSW Landfill. The analysis is part of the requirement for our National Pollutant Discharge Elimination System (NPDES) Permit. A monthly Discharge Monitoring Report (DMR) is required for this permit. The DMR is a report of the actual analysis. South Carolina Department of Health & Environmental Control (SCDHEC) requires the NPDES permit

|                                     |           |
|-------------------------------------|-----------|
| Monthly testing                     | \$ 117.98 |
|                                     | x 8       |
| Total                               | \$ 943.84 |
| Quarterly testing including monthly | \$ 158.28 |
|                                     | x 4       |
| Total                               | \$ 633.23 |

117.49

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**520200 - CONTRACTED SERVICES - (CONT)**

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|   |    |                 |
|---|----|-----------------|
| Sample collection                       | \$ | 94.25           |
|   | x  | 12              |
| Total                                   | \$ | <u>1,131.00</u> |
| Additional testing estimated            | \$ | <u>700.00</u>   |
| Total                                   | \$ | <u>3,409.00</u> |
| Janitorial Services for landfill office | \$ | 420.00          |
| Months                                  |    | 12              |
| Total                                   | \$ | <u>5,040.00</u> |

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**520241 - REFRIGERANT DISPOSAL & TESTING** **\$13,000**

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This account covers the EPA required removal of refrigerant (Freon) from all units containing Freon entering the landfill facility, prior to recycling. Revenues collected for this service offsets the cost.

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**520300 - PROFESSIONAL SERVICES** **\$87,775**

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This account covers cost associated with several type services. These services include: Engineering observations & surveying, providing technical assistance and overview of construction activities:

|                     |    |                  |
|---------------------|----|------------------|
| Batesburg/Leesville | \$ | 14,850.00        |
| Edmund              | \$ | 13,400.00        |
| Chapin              | \$ | 7,500.00         |
| Topographic survey  | \$ | 6,800.00         |
| Permit application  | \$ | <u>45,000.00</u> |
| Total               | \$ | <u>87,550.00</u> |

A mandatory fee is required to cover cost of SCDHEC Drinking Water annual fee for public wells located on our site.

|           |    |                  |
|-----------|----|------------------|
| Water Fee | \$ | <u>225.00</u>    |
| Total     | \$ | <u>82,775.00</u> |

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**520302 - DRUG TESTING SERVICES** **\$338**

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The required Random Drug/Alcohol Testing is for four (4) employees

If an accident/incident were to occur to any employee while operating County equip/vehicle, a Drug/Alcohol testing is mandatory. For employees holding CDL licenses, as required of their position, are on a random drug-screening program.

|                      |    |               |
|----------------------|----|---------------|
| Drug/Alcohol Testing | \$ | <u>95.00</u>  |
| Blood/Urine Testing  | \$ | 60.75         |
| Employees            | x  | 4             |
| Total                | \$ | 243.00        |
| Total Estimated Test | \$ | <u>338.00</u> |

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**520601 - L/F WELL MONITORING - BATESBURG/LEESVILLE** **\$72,105**

The proposed engineering fee is to perform bi-annual sampling and laboratory analysis of groundwater at the Batesburg/Leesville Landfill. Engineering consultants oversee and handle all laboratory reports, as required by SCDHEC. This fee includes: Laboratory analysis consists of sampling for indicator parameters, review of results in relation to maximum contaminant levels and forwarding of results to SCDHEC, this also includes installation of 3 Bedrock Assessment-monitoring wells.

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**520602 - L/F WELL MONITORING - EDMUND** **\$27,280**

The proposed engineering fee is to perform bi-annual sampling and laboratories analysis of groundwater at the Edmund Landfill. Engineering consultants oversee and handle all laboratory reports as required by SCDHEC. This fee includes: Laboratory analysis consists of sampling for indicator parameters, review of results in relation to maximum contaminant levels and forwarding of results to SCDHEC. The analysis is more extensive for Edmund than our other closed MSW Landfills. This extensive analysis is listed on the "Appendix 2" and is the same requirements for Subtitle D landfill, by SCDHEC. This fee also includes a bi-annual statistical analysis report sent to SCDHEC.

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**520603 - L/F WELL MONITORING - CHAPIN** **\$83,215**

The proposed engineering fee is to perform bi-annual sampling and laboratory analysis of groundwater at the Chapin Landfill. Engineering consultants oversee and handle all laboratory reports as required by SCDHEC. This fee includes: Laboratory analysis of sampling for indicator parameters, review of results in relation to maximum contaminant levels and forwarding of results to SCDHEC.

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**520612 - CLOSURE/POST CLOSURE CARE COST** **\$30,000**

This is part of our Financial Assurance, as required by SCDHEC, and is for covering the cost of correcting any potential contamination.

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**521100 - DUPLICATING** **\$250**

This account covers the cost of duplicating the following: Daily fuel sheets, vehicle & equipment service reports notification of needed repairs, inter-office and SCDHEC correspondence for Landfill Supervisor

|        |    |               |
|--------|----|---------------|
| Copies | \$ | 0.05          |
|        | x  | 5000          |
| Total  | \$ | <u>150.00</u> |

---

**521200 - OPERATING SUPPLIES** **\$95,436**

This account covers the cost for operating supplies used daily in the Landfill operations. Erosion control Maintenance for approx. 142 acres requiring vegetation to include sediment pond dams/trench slopes & closed MSW. Portions of C&D will close requiring seed, fertilizer, mulch, and CR.14 for road maintenance. General operating supplies are to include: rake, shovels, work & safety gloves, equipment cleaning supplies, trash bags for litter control throughout landfill facility, etc. This also covers cost of supplies not carried at Central Warehouse.

|                    |    |                 |
|--------------------|----|-----------------|
| CR-14              | \$ | 5.75            |
| Tons               | x  | 1500            |
| S.C. Sale tax @ 7% | \$ | <u>603.75</u>   |
| Total              | \$ | <u>9,228.75</u> |

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**521200 - OPERATING SUPPLIES - (CONT)**

|                    |    |                 |
|--------------------|----|-----------------|
| Rip Rap            | \$ | 17.75           |
| Tons               | x  | 500.00          |
| S.C. Sale tax @ 7% | \$ | <u>621.25</u>   |
| Total              | \$ | <u>9,496.25</u> |

Edmund construction and demolition – lift one closure estimate cost.

|                                    |    |                  |
|------------------------------------|----|------------------|
| Fine grading cover slopes          | \$ | 15,900.00        |
| 24" HDPE pipe (single wall )       | \$ | 14,400.00        |
| 24"x24"x24" HDPE T fitting         | \$ | 1,680.00         |
| Rip-Rap W/filter fabric (18"depth) | \$ | 10,230.00        |
| Rip-Rap check dams w/#57 stone     | \$ | 2,400.00         |
| Materials for grassing             | \$ | 13,500.00        |
| Contingency                        | \$ | 13,740.00        |
| S.C. Sale tax @ 7%                 | \$ | <u>4,861.50</u>  |
| Total                              | \$ | <u>76,711.50</u> |

**522000 - BUILDING REPAIRS & MAINTENANCE**

~~-\$9,500~~ 6,600

This account covers needed repairs to all structural buildings at the Edmund facility, with the exception of the Transfer Station Facility.

Generator maintenance, well & septic tank maintenance, paving asphalt to repair entrance of scales, sandblast and paint for scales, fuel tank maintenance, general maintenance of oil & maintenance storage sheds and office building

\$ 5,500.00

Annual inspection for garage doors

\$ 50.00

x 6

Total

\$ 300.00

Estimated cost for repairs to garage doors

\$ 800.00

Estimated cost to strip, Buff and wax office floors

\$ 1,500.00

Estimated cost to tile two office floors

\$ 1,400.00

Total

\$ 9,500.00

522001  
 CARPET FLOOR  
 CLEANING

} \$2,900

**522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE**

\$75,970

This account is for landfill heavy equipment and covers repairs to any equipment not covered by contracted maintenance (TM&R) and include items as follows: tires, cutting blades, elevator chains, Compactor cleats, Pan tires, etc.

|                             |    |           |
|-----------------------------|----|-----------|
| Estimated cost for cleats   | \$ | 30,000.00 |
| Estimated cost for Pan tire | \$ | 10,000.00 |
| 623 Pan. Co# 26019          | \$ | 5,000.00  |
| D-7-H Dozer Co# 30849       | \$ | 5,000.00  |

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**522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE - (CONT.)**

|                            |              |
|----------------------------|--------------|
| 826-H Compactor Co# 28548  | \$ 8,000.00  |
| 826-G Compactor Co# 25694  | \$ 8,000.00  |
| Utility Tractor Co # 18898 | \$ 500.00    |
| Motor Grader Co # 10959    | \$ 500.00    |
| 420 Cat Backhoe Co # 29822 | \$ 4,000.00  |
| S.C. Sale tax @ 7%         | \$ 4,970.00  |
| Total                      | \$ 75,970.00 |

**522300 - VEHICLE REPAIRS & MAINTENANCE** **\$11,642**

This account is for cost associated with the service maintenance and repairs for the following vehicles:

|  |              |
|--|--------------|
| Dump Truck Co# 16697   | \$ 500.00    |
| GMC Boom Truck Co# 14994   | \$ 630.00    |
| Ford Tractor Low Boy Co# 22601                                   | \$ 5,000.00  |
| Ford 3/4 Ford Truck Co# 20293                                    | \$ 250.00    |
| Chev 2500 Truck Co. # 28364                                      | \$ 500.00    |
| Ford Tanker Co# 12886  | \$ 1,500.00  |
| Estimated cost for transmission replacement \$2,500 (Co # 20293) | \$ 2,500.00  |
| Estimated cost for the above vehicles parts                      | \$ 10,880.00 |
| S.C. Sale tax @ 7%   | \$ 761.60    |
| Total  | \$ 11,641.60 |

**524100 - VEHICLE INSURANCE** **\$3,276**

This account will cover the cost for liability insurance for five (6) vehicles \$546.00 ea.

- Truck Co # 20293
- Truck Co.# 28364
- Dump Truck Co # 16697
- Low Boy Co # 22601
- Boom Truck Co # 14994
- Ford Tanker CO# 12886

**524101 - COMPREHENSIVE INSURANCE/LANDFILL EQUIP.** **\$15,005**

This account is for insurance to cover: Inland, Marine, Fire, Vandalism, etc. of Heavy Equipment used in the landfill Station operations

**524201 - GENERAL TORT LIABILITY INSURANCE** **\$1,427**

This account fee covers the cost for the FY 08-09 for the current number of employees. (Based on provided schedule.)

**525020 - PAGERS AND CELL PHONES** **\$54**

This account covers cost for one pagers and one cell phone.

|        |          |
|--------|----------|
| Pager  | \$ 9.00  |
| Months | x 6      |
| Total  | \$ 54.00 |

---

**525030 - 800 MHZ RADIO SERVICE CHARGES** **\$2,245**

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This account covers cost for four (4) 800 MHz Radios and are assigned to the following:

|                               |    |                 |
|-------------------------------|----|-----------------|
| Service for (4) 800 MHz Radio | \$ | 536.04          |
| Month                         | x  | 12              |
| Total                         | \$ | <u>2,144.16</u> |
| Roaming fees one Radio        | \$ | 100.00          |
| Total                         | \$ | <u>2,244.16</u> |

---

**525031 - 800 MHZ RADIO MAINTENANCE** **\$382**

---

This account covers cost for required maintenance of (4) 800 MHz Radios and rebanding of one radio.

|       |    |               |
|-------|----|---------------|
| Total | \$ | <u>381.60</u> |
|-------|----|---------------|

---

**525041 - E-MAIL SERVICE CHARGES** **\$60**

---

This account covers the cost for E-Mail Services.

|          |    |               |
|----------|----|---------------|
| Services | \$ | 10.00         |
| Months   | x  | 6             |
| Total    | \$ | <u>120.00</u> |

---

**525210 - CONFERENCE & MEETING EXPENSES** **\$1,042**

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This account will cover cost for the Supervisor attending the Solid Waste Association of North America (SWANA) Regional conference. The conference is an educational program to update those in the field of Solid Waste Management on Federal and State regulations and Landfill Operational Applications. Courses are offered to assist with CEU hours that are required in maintaining both SWANA and SCDHEC management re-certifications.

|                                      |    |                 |
|--------------------------------------|----|-----------------|
| SWANA Registration & Special Courses | \$ | 550.00          |
| 3 nights lodging                     | \$ | 414.00          |
| Per Diem                             | \$ | 78.00           |
| Total                                | \$ | <u>1,042.00</u> |

---

**525230 - SUBSCRIPTIONS, DUES & BOOK** **\$120**

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This account is to cover the cost for Landfill Supervisor yearly membership, dues for SWANA and the Litter Control Association.

|                            |    |               |
|----------------------------|----|---------------|
| SWANA membership           | \$ | 110.00        |
| Litter Control Association | \$ | 10.00         |
| Total                      | \$ | <u>120.00</u> |

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**525317 - UTILITIES - EDMUND LANDFILL** **\$7,080**

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This account covers the cost of all utilities at the Edmund Facility, with the exception of the Transfer Station.

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**525400 - GAS FUEL & OIL**

**\$97,000**

This account will cover the cost for daily gas, diesel, transmission, hydraulic, chassis, antifreeze and other lubricants required for vehicles, heavy equipment's 250-hour services for one year and miscellaneous small equipment. ~~Fleet services has proposed a budget cost of \$ 2.50 a gal. this FY~~

|                               |    |                  |
|-------------------------------|----|------------------|
| Truck Co # 20293              | \$ | 2,011.00         |
| Truck Co. # 28364             | \$ | 1,000.00         |
| D-7-R Dozer Co # 30849        | \$ | 13,150.00        |
| 623 Pan Co # 26019            | \$ | 10,920.00        |
| Case 721 D Loader Co # 27754  | \$ | 4,839.00         |
| Dump Truck Co # 16697         | \$ | 504.00           |
| Low Boy Co # 22601            | \$ | 216.00           |
| Boom Truck Co # 14994         | \$ | 2,100.00         |
| Ford Tanker Co.# 12886        | \$ | 3,150.00         |
| 420-E Backhoe Co # 29822      | \$ | 2,100.00         |
| 826-H Compactor Co # 28548    | \$ | 30,242.00        |
| 826-G Compactor Co # 25694    | \$ | 23,000.00        |
| Utility Tractor Co # 18898    | \$ | 100.00           |
| Motor Grader Co # 10959       | \$ | 668.00           |
| Miscellaneous Small Equipment | \$ | 3,000.00         |
| Total                         | \$ | <u>97,000.00</u> |

**525600 - UNIFORMS & CLOTHING**

**\$3,578**

This account covers cost for (4) employees on staff and are required to wear uniforms to identify themselves as County employees, while working directly with the public. Safety apparatus must be worn due to some of the hazardous conditions the employees are exposed.

|                       |                 |    |                 |
|-----------------------|-----------------|----|-----------------|
| Safety Boots          | (8 @ \$125.00)  | \$ | 1,000.00        |
| Winter Jackets        | (4 @ \$ 59.56)  | \$ | 238.24          |
| Work Pants            | (16 @ \$ 12.53) | \$ | 200.48          |
| Tee Shirts            | (16 @ \$ 8.85)  | \$ | 141.60          |
| Long Sleeve Tee Shirt | (16 @ \$ 9.85)  | \$ | 159.20          |
| Hooded sweatshirts    | (16 @ \$ 17.85) | \$ | 285.60          |
| Work Shirts           | (16 @ \$ 12.00) | \$ | 192.00          |
| Summer Caps           | (20 @ \$ 4.64)  | \$ | 92.80           |
| County Emblem         | (27 @ \$ 0.76)  | \$ | 20.52           |
| Sewing on Emblem      | (27 @ \$ 0.80)  | \$ | 21.60           |
| Summer Coveralls      | (4 @ \$ 18.21)  | \$ | 72.84           |
| Insulated Coveralls   | (4 @ \$ 39.15)  | \$ | 156.60          |
| Parka                 | (4 @ \$ 175.00) | \$ | 700.00          |
| Safety Belts          | (4 @ \$ 15.48)  | \$ | 61.92           |
| S.C. Sale tax @ 7%    |                 | \$ | 234.38          |
| Total                 |                 | \$ | <u>3,577.78</u> |

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**526500 - LICENSE AND PERMITS** **\$2,900**

This account will cover the cost for the following required permits

|                       |                    |
|-----------------------|--------------------|
| Underground Fuel Tank | \$ 200.00          |
| Landfill NPDES Permit | \$ 2,700.00        |
| Total                 | <u>\$ 2,900.00</u> |

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**530100 - DEPRECIATION** **\$335,000**

This cost will cover the Depreciation of our FY 08-09, as provided by the Finance Department.

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**538000 - CLAIMS & JUDGMENTS** **\$100**

This account will cover any cost, which may occur that are lower than the deductible of our insurance.

*538600 - SCDHEC FINES* *\$ 20,000*

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**SECTION V.C. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540000 - SMALL TOOLS & MINOR EQUIPMENT \$1,500**

This account will cover costs for any small tools and minor equipment, which falls below the \$500 capital cost limit. To include replacements items not stocked at Central Warehouse such as wrenches, ratchets, sockets, floor jacks, etc.

**000000 – Pickup Truck 4X4 Crew Cab(Replacement) \$30,000**

These funds will be used to cover the cost to replace the 1998 4X4 Ford F-250 Landfill Pickup Truck (#20293) The current miles on this are 158000 and is outlined in the County Fleet Replacement Schedule. This vehicle will be used by the Landfill Supervisor and six (6) Heavy Equipment Operators to attend to all County business associated with the Landfill and Transfer Station. This truck will be used Dailey by the HEO'S in the landfill to help the public.

**SECTION I**

**COUNTY OF LEXINGTON**

**New Program Request**

**Fiscal Year - 2008-2009**

Fund # 5700 Fund Title: Solid Waste Management  
 Organization # 121204 Organization Title: Landfill Operations  
 Program # 2 Program Title: New Tub Grinder

| Object Expenditure<br>Code Classification | Total<br>2008 - 2009<br>Requested |
|---|-----------------------------------|
| <b>Personnel</b>                          |                                   |
| 510100 Salaries                           | 0.00                              |
| 510200 Overtime                           | 0.00                              |
| 510300 Part Time #___                     | 0.00                              |
| 511112 FICA Cost                          | 0.00                              |
| 511113 State Retirement                   | 0.00                              |
| 511114 Police Retirement                  | 0.00                              |
| 511120 Insurance Fund Contribution        | 0.00                              |
| 511130 Workers Compensation               | 0.00                              |
| 511131 S.C. Unemployment                  | 0.00                              |
| <b>* Total Personnel</b>                  | <b>0.00</b>                       |
| <b>Operating Expenses</b>                 |                                   |
| 520100 Contracted Maintenance             | 0.00                              |
| 520200 Contracted Services                | 0.00                              |
| 520300 Professional Services              | 0.00                              |
| 520302 Drug Testing Services              | 0.00                              |
| 520400 Advertising                        | 0.00                              |
| 521000 Office Supplies                    | 0.00                              |
| 521100 Duplicating                        | 0.00                              |
| 521200 Operating Supplies                 | 0.00                              |
| 522100 Equipment Repairs & Maintenance    | 30,000.00                         |
| 522200 Small Equipment Repairs & Maint.   | 0.00                              |
| 522300 Vehicle Repairs & Maintenance      | 0.00                              |
| 523000 Land Rental                        | 0.00                              |
| 524000 Building Insurance                 | 0.00                              |
| 524100 Vehicle Insurance #___             | 0.00                              |
| 524101 Comprehensive Insurance #___       | 0.00                              |
| 524201 General Tort Liability Insurance   | 0.00                              |
| 525030 800 Mhz Radio Service Charge       | 0.00                              |
| 525031 800 Mhz Radio Maintenance          | 0.00                              |
| 524202 Surety Bonds                       | 0.00                              |
| 525000 Telephone                          | 0.00                              |
| 525100 Postage                            | 0.00                              |
| 525210 Conference & Meeting Expenses      | 0.00                              |
| 525220 Employee Training                  | 0.00                              |
| 525230 Subscriptions, Dues, & Books       | 0.00                              |
| 525___ Utilities - _____                  | 0.00                              |
| 525400 Gas, Fuel, & Oil                   | 14,400.00                         |
| 525600 Uniforms & Clothing                | 0.00                              |
| 526500 Licenses & Permits                 | 0.00                              |
| <b>* Total Operating</b>                  | <b>44,400.00</b>                  |
| <b>** Total Personnel &amp; Operating</b> | <b>44,400.00</b>                  |
| <b>** Total Capital (From Section II)</b> | <b>725,000.00</b>                 |
| <b>*** Total Budget Appropriation</b>     | <b>769,400.00</b>                 |

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**SECTION III - PROGRAM OVERVIEW**

**Summary of Programs:**

Program 2 – New Tub Grinder

**Program 1: New Tub Grinding Operations**

**Objectives:**

This program is being requested to assist the department in meeting the County council goal of 75% reduction of C&D/Yard Waste that is disposed of each year at the Edmund landfill. With this program a reduction of yard waste debris being disposed of will increase the life expectancy of the landfill. It is estimated that approximately 40 to 50% of waste buried consist of material that can be converted into usable mulch. The mulch could then be sold back to the public thus generating a new revenue source.

In FY 2008/2009, the department estimates that 75,000.00 tons of C&D and yard waste will enter the landfill for disposal. With the addition of the tub grinder, along with a comprehensive public awareness and education campaign, the department believes we can reduce C&D Wood waste and yard waste at the landfill by an estimated 75 to 80%. Based on 75,000 tons x 40%, a total of 30,000 tons of material is available to mulch. A 75% reduction in that total (22,500.00 tons) can be ground into mulch and diverted from the landfill. This would extend the life of the landfill an estimated five (5) to seven (7) years. The current market price for high-grade mulch is \$22.00 per cubic yard or \$ 110.00 per ton. Based on a discount rate of \$25 per ton for lower grade mulch produced from the C&D/yard waste and an estimated volume of 22,500.00 tons of mulch, the Solid Waste Department could generate estimated revenues of \$562,500.00. This revenue would be offset by trucking costs and admin/advertising expenses to sell the mulch.

One cubic yard = 400 pounds                      2000 pounds = One ton                      Five cubic yards per ton

Resale of mulch to public \$ 25.00 per ton

Estimated mulch generated 22,500.00 tons x \$25.00 = \$ 562,500

**SERVICE LEVELS**

**Service Level Indicators:**

**Program 1:**

| <b>C&amp;D Yard Waste Land filled</b>                     | <b>Actual<br/>FY 06/07</b> | <b>Estimated<br/>FY 07/08</b> | <b>Projected<br/>FY 08/09</b>                | <b>Projected<br/>FY 09/10</b> | <b>Projected<br/>FY 10/11</b> |
|---|----------------------------|-------------------------------|--|-------------------------------|-------------------------------|
| TONS  | 78,367.40                  | 70,640.00                     | 75,000.00                                    | 80,000.00                     | 85,000.00                     |
| <b>Volume of wood waste available for grinding (Est.)</b> |                            |                               |  |                               |                               |
| <b>Tons</b>   | <b>Actual<br/>FY 06/07</b> | <b>Estimated<br/>FY 07/08</b> | <b>Projected<br/>FY 08/09<br/>Six Months</b> | <b>Projected<br/>FY 09/10</b> | <b>Projected<br/>FY 10/11</b> |
|   | N/A                        | N/A                           | 11,250.00                                    | 24,000.00                     | 25,500                        |

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Estimate based on current delivered materials without any significant educational program for residents.

| <b>Number of<br/>Months<br/>Landfill<br/>space saved<br/>per year<br/>Months</b> | <b>Actual<br/><u>FY 06/07</u></b> | <b>Estimated<br/><u>FY 07/08</u></b> | <b>Projected<br/><u>FY 08/09</u></b>   | <b>Projected<br/><u>FY 09/10</u></b> | <b>Projected<br/><u>FY 10/11</u></b> |
|--|-----------------------------------|--------------------------------------|--|--------------------------------------|--------------------------------------|
|  | N/A                               | N/A                                  | 1.8                                    | 3.6                                  | 3.6                                  |
| <b>Annual<br/>Cummulative<br/>space saved<br/>Months</b>                         | <b>Actual<br/><u>FY 06/07</u></b> | <b>Estimated<br/><u>FY 07/08</u></b> | <b>Projected<br/><u>FY 08/09</u></b>   | <b>Projected<br/><u>FY 09/10</u></b> | <b>Projected<br/><u>FY 10/11</u></b> |
|  | N/A                               | N/A                                  | 1.8                                    | 5.4                                  | 9.0                                  |
| <b>Estimated<br/>revenues<br/>from sale<br/>of mulch</b>                         | <b>Actual<br/><u>FY 06/07</u></b> | <b>Estimated<br/><u>FY 07/08</u></b> | <b>Projected<br/><u>FY 08/09</u></b>   | <b>Projected<br/><u>FY 09/10</u></b> | <b>Projected<br/><u>FY 10/11</u></b> |
| Revenue  | N/A                               | N/A                                  | <b>Six Months<br/>(1)</b><br>\$281,250 | \$600,000                            | \$637,500                            |

(1) Includes lead time for purchase and delivery of equipment.

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**SECTION V.B. – OPERATING LINE ITEM NARRATIVES**

**522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE** **\$30,000**

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This account is for landfill tub grinder and covers repairs covered by the warranty and include items as follows:  
Hammers, conveyor belts or augers, elevator belts, hydraulic hoses, service as required etc.

Estimated cost for replacement hammers \$ 30,000.00

**525400 - GAS FUEL & OIL** **\$14,400**

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This account will cover the cost for daily gas, diesel, transmission, hydraulic, chassis, antifreeze and other lubricants required for heavy equipment's 250-hour services for one year and **Fleet services has proposed a budget cost of \$ 2.50 a gal. this FY.**

Tub Grinder Co # 00000 \$ 14,000.00

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**SECTION V.C. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**000000 – TUB GRINDER**

**\$725,000**

This account will cover the cost to purchase a new tub grinder for the C&D Landfill. This equipment will assist the department in meeting the County Council's goal of 75% reduction in volume of C&D disposal, thus extending the life of the C&D cell at the Edmund landfill. This equipment will grind stumps, logs, trees, wood pullets etc. into mulch.

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**SECTION I**

**COUNTY OF LEXINGTON  
SOLID WASTE MANAGEMENT  
Annual Budget  
Fiscal Year 2008-09**

Fund: 5700  
Division: Public Works  
Organization: 121205 - Solid Waste / 321 Reclamation/Close/Superfund

| Object Expenditure<br>Code Classification | 2006-07<br>Expenses | 2007-08<br>Expenses<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |                      |                     |
|---|---------------------|------------------------------|-----------------------------|----------------------|----------------------|---------------------|
|   |                     |                              |                             | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                          |                     |                              |                             |                      |                      |                     |
| <b>* Total Personnel</b>                  | <b>0</b>            | <b>0</b>                     | <b>0</b>                    | <b>0</b>             |                      |                     |
| <b>Operating Expenses</b>                 |                     |                              |                             |                      |                      |                     |
| 520200 Contracted Services                | 82,001              | 35,732                       | 90,000                      | 100,000              |                      |                     |
| 520300 Professional Services              | 179,654             | 81,967                       | 130,000                     | 137,500              |                      |                     |
| 520620 EPA Cost                           | 60,731              | 0                            | 38,000                      | 40,000               |                      |                     |
| 525315 Utilities - Landfill/Cayce 321     | 28,722              | 12,897                       | 30,000                      | 30,000               |                      |                     |
| 526500 Licenses & Permits                 | 1,060               | 899                          | 1,000                       | 1,000                |                      |                     |
| 530100 Depreciation                       | 31,780              | 0                            | 31,000                      | 31,000               |                      |                     |
| 538500 Property Taxes                     | 5,052               | 1,114                        | 1,114                       | 1,200                |                      |                     |
| 539900 Unclassified                       |                     |                              |                             | 15,000               |                      |                     |
| <b>* Total Operating</b>                  | <b>389,000</b>      | <b>132,609</b>               | <b>321,114</b>              | <b>355,700</b>       |                      |                     |
| <b>** Total Personnel &amp; Operating</b> | <b>389,000</b>      | <b>132,609</b>               | <b>321,114</b>              | <b>355,700</b>       |                      |                     |
| <b>Capital</b>                            |                     |                              |                             |                      |                      |                     |
| <b>** Total Capital</b>                   | <b>0</b>            | <b>0</b>                     | <b>0</b>                    | <b>0</b>             |                      |                     |
| <b>*** Total Expenses</b>                 | <b>389,000</b>      | <b>132,609</b>               | <b>321,114</b>              | <b>355,700</b>       |                      |                     |

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**SECTION III**  
**DEPARTMENT - PROGRAM OVERVIEW**

**321 Landfill**

This landfill was closed in 1988 and declared a superfund several years later. The basic reasons for being declared a superfund site by the EPA were: 1. Groundwater contamination; 2. Methane gas migration, and 3. Sediment and erosion. At this time we have installed groundwater recovery wells, a methane recovery system, and the sediment and erosion issues are under control.

The groundwater and methane systems are high maintenance and will be ongoing costs for many years.

At this time we are not anticipating any major issues at this landfill. The methane and groundwater systems apparently are functioning to SCDHEC and USEPA's satisfaction. These are the two major areas of concern.

All costs related to this program are USEPA/SCDHEC mandated requirements.

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**SECTION V. – LINE ITEM NARRATIVES**

**SECTION V.A. – LISTING OF POSITIONS**

**SECTION V.B. – OPERATING LINE ITEM NARRATIVES**

**520200 – CONTRACTED SERVICES \$ 100,000**

Operation, maintenance and reporting of methane and groundwater systems.

**520300 - PROFESSIONAL SERVICES \$ 137,500**

The operation management and annual inspection and reporting fees from our consultant for managing this project.

|                                   |               |
|-----------------------------------|---------------|
| Operation management              | \$ 120,000    |
| Various reports, system amendment | <u>17,500</u> |
| Total                             | \$ 137,500    |

**520620 – EPA COST \$ 40,000**

Based on historical costs. This is to pay USEPA based on costs incurred for managing this site.

**52315 – UTILITIES \$ 30,000**

Estimated utility cost for groundwater recovery and methane recovery systems and based on historical information.

**526500 – LICENSES AND PERMITS \$ 1,000**

This covers the estimated SCDHEC fees for spray irrigation system and other permits.

**530100 – DEPRECIATION \$ 31,000**

To cover anticipated depreciation expense for equipment at the 321 Landfill.

**538500 – PROPERTY TAXES \$ 1,200**

To cover anticipated property taxes for leased buildings at the 321 Landfill.

**539900 - UNCLASSIFIED \$ 15,000**

This is to be used for expenses that occur from USEPA/SCDHEC mandates that may come up during the year.

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## SECTION I

COUNTY OF LEXINGTON  
SOLID WASTE MANAGEMENT  
Annual Budget  
Fiscal Year 2008-2009

Fund: 5700

Division: Public Works

Organization: 121206 - Solid Waste / Transfer Station

|  |                  | <i>BUDGET</i>    |                  |                  |           |          |
|--|------------------|------------------|------------------|------------------|-----------|----------|
| Object Expenditure                             | 2006-07          | 2007-08          | 2007-08          | 2008-09          | 2008-09   | 2008-09  |
| Code Classification                            | Expenses         | Expenses         | Amended          | Requested        | Recommend | Approved |
|  |                  | (Dec)            | (Dec)            |                  |           |          |
| <b>Personnel</b>                               |                  |                  |                  |                  |           |          |
| 510100 Salaries & Wages - 2.5                  | 123,431          | 58,107           | 125,041          | 94,652           |           |          |
| 510200 Overtime                                | 12,200           | 3,279            | 9,000            | 9,000            |           |          |
| 511112 FICA Cost                               | 9,494            | 4,336            | 9,835            | 7,929            |           |          |
| 511113 State Retirement                        | 10,977           | 4,393            | 12,250           | 9,733            |           |          |
| 511120 Insurance Fund Contribution - 2.5       | 17,280           | 8,640            | 17,280           | 15,000           |           |          |
| 511130 Workers Compensation                    | 12,797           | 5,899            | 12,801           | 15,129           |           |          |
| 511213 State Retirement - Retiree              | 0                | 1,261            | 0                | 0                |           |          |
| <b>* Total Personnel</b>                       | <b>186,179</b>   | <b>85,915</b>    | <b>186,207</b>   | <b>151,443</b>   |           |          |
| <b>Operating Expenses</b>                      |                  |                  |                  |                  |           |          |
| 520100 Contracted Maintenance                  | 28,833           | 14,827           | 46,570           | 28,703           |           |          |
| 520200 Contracted Services                     | 3,152,944        | 1,345,229        | 3,475,940        | 3,728,840        |           |          |
| 520300 Professional Services                   | 100              | 100              | 2,100            | 2,100            |           |          |
| 520302 Drug Testing Services                   | 0                | 0                | 278              | 278              |           |          |
| 521000 Office Supplies                         | 106              | 0                | 350              | 350              |           |          |
| 521100 Duplicating                             | 87               | 11               | 150              | 250              |           |          |
| 521200 Operating Supplies                      | 2,511            | 1,461            | 4,688            | 4,840            |           |          |
| 522000 Building Repairs & Maintenance          | 0                | 492              | 38,413           | 38,413           |           |          |
| 522100 Heavy Equipment Repairs & Maintenance   | 69,499           | 35,749           | 90,000           | 80,908           |           |          |
| 522200 Small Equipment Repairs & Maintenance   | 2,937            | 402              | 4,000            | 6,000            |           |          |
| 523200 Equipment Rental                        | 147              | 55               | 264              | 264              |           |          |
| 524000 Building Insurance                      | 1,372            | 758              | 1,498            | 1,368            |           |          |
| 524101 Comprehensive Insurance - Inland Marine | 1,202            | 540              | 1,344            | 1,112            |           |          |
| 524201 General Tort Liability Insurance        | 911              | 447              | 1,075            | 921              |           |          |
| 524202 Surety Bonds-3                          | 0                | 0                | 0                | 0                |           |          |
| 525020 Pagers and Cell Phones                  | 106              | 53               | 108              | 54               |           |          |
| 525030 800MHz Radio Service Charges - 3        | 1,441            | 687              | 1,709            | 1,709            |           |          |
| 525031 800 MHz Radio Maintenance - 3           | 283              | 366              | 309              | 287              |           |          |
| 545041 E-Mail Service Charges                  | 0                | 0                | 35               | 60               |           |          |
| 525210 Conference & Meeting Expense            | 0                | 0                | 1,834            | 1,834            |           |          |
| 525230 Subscriptions, Dues, & Books            | 0                | 0                | 227              | 227              |           |          |
| 525317 Utilities - County L/F Edmund           | 11,522           | 4,784            | 12,600           | 10,000           |           |          |
| 525400 Gas, Fuel, & Oil                        | 17,649           | 8,260            | 17,090           | 17,090           |           |          |
| 525600 Uniforms & Clothing                     | 1,122            | 535              | 2,583            | 2,711            |           |          |
| 526500 Licenses & Permits                      | 0                | 100              | 700              | 700              |           |          |
| 530100 Depreciation                            | 43,245           | 0                | 43,244           | 44,000           |           |          |
| 538000 Claims & Judgments (Litigation)         | 0                | 0                | 100              | 100              |           |          |
| <b>* Total Operating</b>                       | <b>3,336,017</b> | <b>1,414,856</b> | <b>3,747,209</b> | <b>3,973,119</b> |           |          |
| <b>** Total Personnel &amp; Operating</b>      | <b>3,522,196</b> | <b>1,500,771</b> | <b>3,933,416</b> | <b>4,124,562</b> |           |          |
| <b>Capital</b>                                 |                  |                  |                  |                  |           |          |
| 540000 Small Tools & Minor Equipment           | 952              | 647              | 1500             | 1,500            |           |          |
| All Other Equipment                            | 0                | 0                | 228,000          | 0                |           |          |
| <b>** Total Capital</b>                        | <b>952</b>       | <b>647</b>       | <b>229,500</b>   | <b>1,500</b>     |           |          |
| <b>*** Total Expenses</b>                      | <b>3,523,148</b> | <b>1,501,418</b> | <b>4,162,916</b> | <b>4,126,062</b> |           |          |

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**SECTION II**

**COUNTY OF LEXINGTON**

**Capital Item Summary**

**Fiscal Year - 2008-2009**

Fund # 5700 Fund Title: Solid Waste Management  
Organization # 121206 Organization Title: Solid Waste/ Transfer Station  
Program # \_\_\_\_\_ Program Title: Transfer Station

**BUDGET**  
2008-2009  
Requested

| Qty | Item Description              | Amount |
|-----|-------------------------------|--------|
| 1   | Small Tools & Minor Equipment | 1,500  |
|     |                               |        |
|     |                               |        |
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**\*\* Total Capital (Transfer Total to Section I and IA) 1,500**

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### SECTION III - PROGRAM OVERVIEW

#### Summary of Programs:

Program 1 - Transfer Station

#### Program 1; Transfer Station

#### Objectives:

This program requires the efforts of 2 (two) Heavy Equipment Operators, 1 (one) Supervisor. This program processes all Municipal Solid Waste (MSW) entering the facility through the Transfer Station, while enforcing Lexington County Ordinance, South Carolina Department of Health and Environmental Control (SCDHEC) rules and regulations. The Supervisor is responsible for this department and the Landfill Operations (121204), therefore his salaries and all operational items are split accordingly.

#### SERVICE LEVELS

#### Service Level Indicators:

#### Program 1:

| <u>MSW<br/>Processed</u> | <u>Actual<br/>FY 06/07</u> | <u>Estimated<br/>FY 07/08</u> | <u>Projected<br/>FY 08/09</u> |
|--------------------------|----------------------------|-------------------------------|-------------------------------|
| Tons                     | 103,346.00                 | 107,871.20                    | 112,000.00                    |

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**SECTION V. – LINE ITEM NARRATIVES**

**SECTION V.A. – LISTING OF POSITIONS**

**Current Staffing Level:**

| <u>Job Title</u>                  | <u>Full Time Equivalent<br/>Positions</u> | <u>Enterprise Fund</u> | <u>Other Fund</u> | <u>Total</u> | <u>Grade</u> |
|-----------------------------------|---|------------------------|-------------------|--------------|--------------|
| Supervisor of Landfill Operations | 0.5*                                      | 0.5                    |                   | 0.5          | 13           |
| Heavy Equipment Operators         | <u>2</u>                                  | <u>2</u>               |                   | <u>2</u>     | <u>9</u>     |
| Total Positions                   | <u>2.5</u>                                | <u>2.5</u>             | <u>0</u>          | <u>2.5</u>   |              |

All of these positions require insurance.

\*This positions is funded ½ of 121206 and ½ 121204

Display organization flowchart:

**SECTION V.B. – OPERATING LINE ITEM NARRATIVES**

**520100 - CONTRACTED MAINTENANCE**

**\$28,703**

This account will cover the expenditures of one (1) piece of heavy equipment to include: Total Maintenance & Repair (TM&R) extension for mechanical and general maintenance, a fire protection system on the equipment and the cost of maintenance for (1) scale.

The heavy equipment is serviced every 250 operating hours for (TM&R) and the monthly cost is a set price to cover all maintenance, except for ground engaging tools. Also the equipment is covered by a separate contract for a fire protection system, based on four inspections per year.

Co.# 00000 Caterpillar 938G Front-End Loader Serviced by Blanchard Machinery

|  |                     |
|--|---------------------|
| Total Maintenance & Repair (TM&R) per month.                       | \$ 1,366.84         |
|  | x 12                |
| Total  | <u>\$ 16,402.08</u> |
| Fire protection inspection (quarterly)                             | \$ 175.00           |
|  | x 4                 |
| Total inspection   | <u>\$ 700.00</u>    |
| Estimated cost for replacement part for the fire protection system | <u>\$ 3,000.00</u>  |
| Total  | <u>\$ 20,102.08</u> |

A maintenance contract for inspecting one (1) scale is tested and re-calibrated if necessary. The scale is located at the entrance and required by the Department of Agriculture for monthly inspections, due to all incoming and outbound customers being charged tipping fees.

|                             |                    |
|-----------------------------|--------------------|
| Estimated replacement parts | <u>\$ 5,000.00</u> |
| Inspections per month       | \$300.00           |
|                             | x 12               |
| Total                       | <u>\$ 3,600.00</u> |
| Total estimated contract    | <u>\$ 8,600.00</u> |

**520200 - CONTRACTED SERVICES** **\$3,728,840**

This account covers the cost of contracts for the transport and disposal of Municipal Solid Waste (MSW) from the Transfer Station to the Waste Management (WM) Landfill located in Richland County. This account also covers cost for the hauling and disposing of wash down Leachate water generated from the Transfer Station floor and delivered to a pretreatment wastewater plant. Leachate water is collected in an underground storage tank (UST). This account will also cover the cost for removal of solid sedimentation from the (UST) as required.

The Transport, by NW White, of MSW to (WM) Landfill is estimated, and based on the previous year's tonnage. Estimated tonnage for FY 07-08 is 107,871.20 tons. Projected increase for FY 08/09 is an estimated tonnage of 112,000.00 tons. Current FY 07/08 rate for transporting is \$ 8.50/ton until December 2008, a 2.8% increase, after December, in accordance with the CPI for a maximum rate of \$ 8.74/ton for remaining year.

|                           |   |                      |
|---------------------------|---|----------------------|
| Cost per ton              |   | \$ 8.50              |
| First six months tonnage  | x | 56,000               |
| Total                     |   | <u>\$ 476,000.00</u> |
| <br>                      |   |                      |
| Cost per ton              |   | \$ 8.74              |
| Second six months tonnage | x | 56,000               |
| Total                     |   | <u>\$ 489,440.00</u> |
| <br>                      |   |                      |
| Total Transporting Cost   |   | <u>\$ 965,440.00</u> |

The Disposal of MSW at Richland Landfill is estimated and based on the previous year's tonnage. Estimated tonnage for FY 07/08 is 107,871.20 tons. Projected increase for FY 08/09 is an estimated tonnage of 112,000.00 tons. The current rate for disposal is a fixed rate of \$24.50/ton for the FY 08/09

|  |   |                        |
|--|---|------------------------|
| Cost per ton   |   | \$ 24.50               |
| Total estimated tonnage  | x | 112,000                |
| Total Disposal Cost  |   | <u>\$ 2,744,000.00</u> |
| <br>   |   |                        |
| The contract for hauling and disposal of (UST) water is estimated: |   |                        |
| Cost per gallon  |   | \$ 0.10                |
| Gallons of wastewater  | x | 144,000                |
|  |   | <u>\$ 14,400.00</u>    |
| <br>   |   |                        |
| Potential analysis if required by Waste Treatment Plant            |   | <u>\$ 5,000.00</u>     |
| <br>   |   |                        |
| Total Haul & Disposal Cost   |   | <u>\$ 19,400.00</u>    |

**520300 - PROFESSIONAL SERVICES** **\$2,100**

This account covers cost associated with several types services:

|  |   |                    |
|--|---|--------------------|
| South Carolina Department of Health & Environmental Control (SCDHEC)       |   |                    |
| Annual drinking water fee  |   | <u>\$ 100.00</u>   |
| <br>   |   |                    |
| Laboratory analysis for Transfer Station (UST) Leachate for random samples |   |                    |
| Each Test  |   | \$ 1,000.00        |
| Samples  | x | 2                  |
|  |   | <u>\$ 2,000.00</u> |
| <br>   |   |                    |
| Total  |   | <u>\$ 2100.00</u>  |

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**520302 - DRUG TESTING SERVICES** **\$278**

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The required Random Drug/Alcohol Testing is for three (3) employees

If an accident/incident were to occur to any employee while operating County equip/vehicle, a Drug/Alcohol testing is mandatory. For employees holding CDL licenses, as required in their position, are on a random drug screening.

|                         |                  |
|-------------------------|------------------|
| Drug/Alcohol Testing    | \$ 95.00         |
| Blood/Urine Testing     | \$ 60.75         |
| Employees               | x 3              |
|                         | <u>\$ 182.25</u> |
| Total Estimated Testing | <u>\$ 278.00</u> |

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**521000 - OFFICE SUPPLIES** **\$350**

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This account is to cover supplies used in this program.

Office Supplies include: Business cards, printer ribbons, file folders, bulletin board, pens, pencils, etc., as needed.

---

**521100 - DUPLICATING** **\$250**

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This account is to cover all duplicating.

Daily fuel sheets, vehicle & equipment service reports, insurance forms, workers compensation forms, notices of needed repairs, purchase requisitions, PAF'S, random inspection reports, etc.

|               |                  |
|---------------|------------------|
| Copies        | 5000             |
| Cost per copy | \$ 0.05          |
| Total         | <u>\$ 250.00</u> |

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**521200 - OPERATING SUPPLIES** **\$4,840**

---

This account covers the cost for operating supplies used daily in the Transfer Station operations.

Stakes to barricade, barricade tape, pH test kits, and chemical resistant rubber gloves, if hazardous loads are disposed of improperly.

|  |                    |
|--|--------------------|
| Total  | <u>\$ 628.00</u>   |
| Safety glasses   | \$ 25.00           |
| Pairs  | x 6                |
| Total  | <u>\$ 150.00</u>   |
| Work gloves - operators and community service workers  | \$ 0.74            |
| Pairs  | x 300              |
| Total  | <u>\$ 222.00</u>   |
| General operating supplies, ground & building supplies | <u>\$ 2,000.00</u> |

**521200 - OPERATING SUPPLIES (CONT.)**

|                                   |    |                 |
|-----------------------------------|----|-----------------|
| Steam cleaning chemicals per drum | \$ | 230.00          |
| Total drums                       | x  | 8               |
| Total                             | \$ | <u>1,840.00</u> |
| Total                             | \$ | <u>4,840.00</u> |

**522000 - BUILDING REPAIRS & MAINTENANCE** **\$38,413**

This account covers cost for needed repairs to all structures and grounds maintenance pertaining to the Transfer Station. Generator maintenance, water well and (UST) drainage systems are also included.

|  |    |                  |
|--|----|------------------|
| Estimated building repairs             | \$ | 10,000.00        |
| Cleaning UST drainage system estimated | \$ | 5,000.00         |
| Hopper and push wall repair            | \$ | 15,000.00        |
| Rebuild center beam in hopper          | \$ | 900.00           |
| Repair entrance to bay one             | \$ | 5,000.00         |
| S.C. SALE TAX @ 7%                     | \$ | 2,513.00         |
| Total                                  | \$ | <u>38,413.00</u> |

**522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE** **\$80,908**

This account is for heavy equipment and covers repairs to equipment not covered by contracted maintenance (TM&R), such as tires, loader wear pads, sweep broom, etc.

|                                     |    |                  |
|-------------------------------------|----|------------------|
| Estimated repair cost for parts     | \$ | <u>15,000.00</u> |
| Rubberized wear pad for 938G loader | \$ | 1,027.71         |
| Total pads per year                 | x  | 10               |
| Total                               | \$ | <u>10,277.12</u> |
| Exchange set of tires for 938G      | \$ | 23,771.14        |
| Sets per year                       | x  | 2                |
| Total                               | \$ | <u>47,542.31</u> |
| Bolt pag. For wear pads             | \$ | 294.26           |
| Total bolt pag.                     | x  | .10              |
| Total                               | \$ | <u>2,942.60</u>  |
| S.C. SALE TAX @ 7%                  | \$ | <u>5,145.72</u>  |
| Total                               | \$ | <u>80,907.75</u> |

**522200 - SMALL EQUIPMENT REPAIRS AND MAINTENANCE** **\$6,000**

This account is to cover cost of any small equipment used in the Transfer Station operations for maintenance & repair of the following: Tech21 fuel system, air compressor, lawn mower, welder, grease guns, air hammer, etc.

|                   |    |                 |
|-------------------|----|-----------------|
| Estimated Repairs | \$ | <u>6,000.00</u> |
|-------------------|----|-----------------|

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**523200 - EQUIPMENT RENTAL** **\$264**

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This account covers the cost for welding gases, i.e., Oxygen, Acetylene tank rental.

|                    |    |               |
|--------------------|----|---------------|
| Tank rental        | \$ | 20.52         |
| Months             | x  | 12            |
| S.C. Sale tax @ 7% | \$ | 17.23         |
| Total              | \$ | <u>263.48</u> |

---

**524000 - BUILDING AND CONTENTS INSURANCE** **\$1,368**

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This account is for insurance to cover Transfer Station and its contents.

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**524101 - COMPREHENSIVE INSURANCE** **\$1,112**

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This account is for insurance to cover: Inland, Marine, Fire, Vandalism, etc. of Heavy Equipment used in the Transfer Station operations

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**524201 - GENERAL TORT LIABILITY INSURANCE** **\$921**

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This account covers cost for the FY 08-09 and is for the current number of employees. (Based on new schedule)

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**525020 - PAGERS AND CELL PHONES** **\$54**

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This account covers the cost for one pager

|        |    |              |
|--------|----|--------------|
| Pager  | \$ | 9.00         |
| Months | x  | 6            |
| Total  | \$ | <u>54.00</u> |

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**525030 - 800 MHZ RADIO SERVICE CHARGES** **\$1,709**

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This account covers cost for (3) 800 MHz Radios.

|                               |    |                 |
|-------------------------------|----|-----------------|
| Service for (3) 800 MHz Radio | \$ | 536.04          |
| Month                         | x  | 12              |
| Total                         | \$ | <u>1,608.12</u> |
| Roaming fees one Radio        | \$ | <u>100.00</u>   |
| Total                         | \$ | <u>1,708.12</u> |

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**525031 - 800 MHZ RADIO MAINTENANCE** **\$287**

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This account covers cost for needed maintenance for (3) 800 MHz Radios.

|       |    |               |
|-------|----|---------------|
| Total | \$ | <u>286.20</u> |
|-------|----|---------------|

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**525041 - E-MAIL SERVICE CHARGES** **\$60**

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This account covers the cost for E-Mail Services.

|          |    |              |
|----------|----|--------------|
| Services | \$ | 10.00        |
| Months   | x  | 6            |
| Total    | \$ | <u>60.00</u> |



**525210 - CONFERENCE & MEETING**

**\$1,834**

This account will cover the cost for the following:

The Supervisor attending the Solid Waste Association of North America (SWANA) Regional and the Carolina Recycling Association (CRA) Conferences, to be held in South Carolina. These conferences are an educational program to update those in the field of Solid Waste Management on Federal and State regulations, Landfill Operational Applications and Recycling. Courses are offered to assist with CEU hours that are required in maintaining both SWANA and SCDHEC management re-certifications.

|                                      |                    |
|--------------------------------------|--------------------|
| SWANA Registration & Special Courses | \$ 550.00          |
| 3 nights lodging                     | \$ 414.00          |
| Per Diem                             | \$ 78.00           |
| Total                                | <u>\$ 1,042.00</u> |

|                                    |                  |
|------------------------------------|------------------|
| CRA Registration & Special Courses | \$ 200.00        |
| 3 nights lodging                   | \$ 414.00        |
| Per Diem                           | \$ 78.00         |
| Total                              | <u>\$ 692.00</u> |

This account will also cover the cost for the Supervisor to attend quarterly SWANA meetings for education of solid waste regulations and updated procedures.

|                 |                    |
|-----------------|--------------------|
| Meeting Expense | \$ 25.00           |
| Quarters        | x 4                |
| Total           | \$ 100.00          |
| Total           | <u>\$ 1,834.00</u> |

**525230 - SUBSCRIPTIONS, DUES & BOOKS**

**\$227**

This account is to cover the cost for Supervisor's yearly membership dues for SWANA and cost of re-certification application.

|                                   |                  |
|-----------------------------------|------------------|
| SWANA membership                  | \$ 117.00        |
| Landfill Manager Re-Certification | \$ 110.00        |
| Total                             | <u>\$ 227.00</u> |

**525317 - UTILITIES**

**\$10,000**

This account covers the cost of all utilities associated with the Transfer Station

**525400 - GAS, FUEL & OIL**

**\$17,090**

This account covers the cost for gas, diesel, transmission, hydraulic, chassis, anti-freeze and other lubricants required for equipment's services and daily fuel for one year. Fleet services has proposed a budget cost of \$ 2.50 a gal. this FY.

|                       |              |
|-----------------------|--------------|
| 938G Loader CO #00000 | \$ 16,590.00 |
| Misc. equipment       | \$ 500.00    |

**525400 - UNIFORMS & CLOTHING**

**\$2,711**

This account covers cost for four employees and are required to wear uniforms to identify themselves as County employees, while working directly with the public. Safety apparatus must be worn, due to some of the hazardous conditions the employees are exposed

|                     |                |    |                 |
|---------------------|----------------|----|-----------------|
| Safety Belts        | (3 @ \$15.48)  | \$ | 46.44           |
| Safety Boots        | (6 @ \$125.00) | \$ | 750.00          |
| Work Pants          | (13 @ \$12.53) | \$ | 162.89          |
| Work Shirts         | (13 @ \$12.00) | \$ | 156.00          |
| Work Coats          | (3 @ \$59.56)  | \$ | 178.68          |
| Rubber Boots        | (3 @ \$25.00)  | \$ | 75.00           |
| Summer Caps         | (10 @ \$4.64)  | \$ | 46.40           |
| Co. emblems         | (22 @ \$0.76)  | \$ | 16.72           |
| Sew on emblems      | (22 @ \$0.80)  | \$ | 17.60           |
| Summer Coveralls    | (3 @ \$18.21)  | \$ | 54.63           |
| Insulated Coveralls | (3 @ \$39.15)  | \$ | 117.45          |
| Parka               | (3 @ \$175.00) | \$ | 525.00          |
| T-shirts L/S        | (13 @ \$8.85)  | \$ | 115.05          |
| T-shirts S/S        | (13 @ 6.85)    | \$ | 89.05           |
| Sweatshirt          | (13 @ 15.75)   | \$ | 204.75          |
| S.C. Sale tax @ 7%  |                | \$ | <u>154.36</u>   |
| Total               |                | \$ | <u>2,710.02</u> |

**526500 - LICENSE & PERMITS**

**\$700**

This account will cover required permits as follows:

|                               |    |               |
|-------------------------------|----|---------------|
| Transfer Station (UST) permit | \$ | 200.00        |
| Drinking Water well license   | \$ | 250.00        |
| Transfer Station permit       | \$ | <u>250.00</u> |
| Total                         | \$ | <u>700.00</u> |

**530100 - DEPRECIATION**

**\$44,339<sup>000</sup>**

This cost will cover the depreciation of our equipment, as provided by the Finance Department

**538000 - CLAIMS & JUDGMENTS**

**\$100**

This account will cover any cost that may occur that are lower than the deductible of our insurance.

**SECTION V.C. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540000 - SMALL TOOLS & MINOR EQUIPMENT** **\$1,500**

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This account will cover cost for any small tools and minor equipment that falls below the \$500 capital cost limit. This also includes replacement items not stocked at Central Warehouse such as wrenches, ratchets, sockets, floor jacks, dollies, Nextel, cell phone replacement and batteries, etc

# SECTION I

## COUNTY OF LEXINGTON SOLID WASTE MANAGEMENT Annual Budget Fiscal Year 2008-09

Fund: 5700

Division: Public Works

Organization: 121207 - Solid Waste / Recycling

|   |                                       | <b>BUDGET</b>    |                        |                       |                   |                   |                  |
|---|---------------------------------------|------------------|------------------------|-----------------------|-------------------|-------------------|------------------|
| Object Expenditure Code                   | Classification                        | 2006-07 Expenses | 2007-08 Expenses (Dec) | 2007-08 Amended (Dec) | 2008-09 Requested | 2008-09 Recommend | 2008-09 Approved |
| <b>Personnel</b>                          |                                       |                  |                        |                       |                   |                   |                  |
| 510100                                    | Salaries and Wages - 1.5              | 39,034           | 1,203                  | 18,659                | 20,958            |                   |                  |
| 510200                                    | Overtime                              | 1008             | 581                    | 582                   | 2,000             |                   |                  |
| 510300                                    | Part Time - 8 (5.80 - FTE)            | 117,630          | 60,772                 | 140,326               | 144,944           |                   |                  |
| 511112                                    | FICA Cost                             | 12,538           | 4,786                  | 12,163                | 12,691            |                   |                  |
| 511113                                    | State Retirement                      | 11,773           | 4,312                  | 14,642                | 15,578            |                   |                  |
| 511114                                    | Police Retirement                     | 0                | 0                      | 1,850                 | 0                 |                   |                  |
| 511120                                    | Insurance Fund Contribution - 1.5     | 5,760            | 1,440                  | 2,880                 | 3,000             |                   |                  |
| 511130                                    | Workers Compensation                  | 12,729           | 6,220                  | 13,082                | 14,432            |                   |                  |
| 511131                                    | S.C. Unemployment                     | 0                | 0                      | 0                     | 0                 |                   |                  |
| 511213                                    | State Retirement - Retiree            | 306              | 715                    | 0                     | 0                 |                   |                  |
| 511214                                    | Police Retirement - Retiree           | 1,955            | 853                    | 0                     | 0                 |                   |                  |
| <b>* Total Personnel</b>                  |                                       | <b>202,733</b>   | <b>80,882</b>          | <b>204,184</b>        | <b>213,603</b>    |                   |                  |
| <b>Operating Expenses</b>                 |                                       |                  |                        |                       |                   |                   |                  |
| 520100                                    | Contracted Maintenance                | 0                | 0                      | 13,000                | 15,000            |                   |                  |
| 520200                                    | Contracted Services                   | 750              | 0                      | 234,410               | 240,990           |                   |                  |
| 520302                                    | Drug Testing Services                 | 0                | 0                      | 150                   | 150               |                   |                  |
| 521000                                    | Office Supplies                       | 45               | 0                      | 50                    | 100               |                   |                  |
| 521100                                    | Duplicating                           | 119              | 62                     | 100                   | 250               |                   |                  |
| 521200                                    | Operating Supplies                    | 7,886            | 370                    | 600                   | 2,000             |                   |                  |
| 521402                                    | Occupational Health Supplies          | 0                | 0                      | 800                   | 800               |                   |                  |
| 522100                                    | Heavy Equipment Repairs & Maintenance | 598              | 156                    | 1,000                 | 8,000             |                   |                  |
| 522200                                    | Small Equipment Repairs & Maintenance | 9,558            | 529                    | 15,000                | 18,000            |                   |                  |
| 522300                                    | Vehicle Repairs & Maintenance         | 4,326            | 1,489                  | 6,500                 | 7,250             |                   |                  |
| 524100                                    | Vehicle Insurance - 4.5               | 2,120            | 2,178                  | 3,636                 | 2,457             |                   |                  |
| 524101                                    | Comprehensive Insurance               | 0                | 0                      | 455                   | 455               |                   |                  |
| 524201                                    | General Tort Liability Insurance      | 271              | 132                    | 317                   | 272               |                   |                  |
| 524202                                    | Surety Bonds - 9                      | 0                | 0                      | 0                     | 0                 |                   |                  |
| 525020                                    | Pagers and Cell Phones                | 106              | 0                      | 0                     | 360               |                   |                  |
| 525030                                    | 800 MHz Radio Service Charges - 4.5   | 1,925            | 853                    | 2,245                 | 2,513             |                   |                  |
| 525031                                    | 800 MHz Radio Maintenance - 4.5       | 378              | 274                    | 1,612                 | 430               |                   |                  |
| 515041                                    | E-Mail Service Charges                | 0                | 0                      | 0                     | 60                |                   |                  |
| 525210                                    | Conference & Meeting Expense          | 0                | 0                      | 750                   | 750               |                   |                  |
| 525230                                    | Subscriptions, Dues & Books           | 200              | 0                      | 0                     | 300               |                   |                  |
| 525240                                    | Personal Mileage Reimbursement        | 61               | 0                      | 0                     | 0                 |                   |                  |
| 525400                                    | Gas, Fuel, & Oil                      | 14,828           | 8,019                  | 18,634                | 25,000            |                   |                  |
| 525600                                    | Uniforms & Clothing                   | 1,640            | 699                    | 3,425                 | 3,425             |                   |                  |
| 530100                                    | Depreciation                          | 26,227           | 0                      | 26,319                | 26,300            |                   |                  |
| 538000                                    | Claims & Judgements (litigation)      | 0                | 0                      | 100                   | 100               |                   |                  |
| <b>* Total Operating</b>                  |                                       | <b>71,038</b>    | <b>14,761</b>          | <b>329,103</b>        | <b>354,962</b>    |                   |                  |
| <b>** Total Personnel &amp; Operating</b> |                                       | <b>273,771</b>   | <b>95,643</b>          | <b>533,287</b>        | <b>568,565</b>    |                   |                  |
| <b>Capital</b>                            |                                       |                  |                        |                       |                   |                   |                  |
| 540000                                    | Small Tools & Minor Equipment         | 85               | 438                    | 1,000                 | 2,500             |                   |                  |
| 599999                                    | Capital Clearing                      | -12,279          | 0                      | 0                     | 0                 |                   |                  |
|   | All Other Equipment                   | 12,279           | 0                      | 20,500                | 25,500            |                   |                  |
| <b>** Total Capital</b>                   |                                       | <b>85</b>        | <b>438</b>             | <b>21,500</b>         | <b>28,000</b>     |                   |                  |
| <b>*** Total Expenses</b>                 |                                       | <b>273,856</b>   | <b>96,081</b>          | <b>554,787</b>        | <b>596,565</b>    |                   |                  |

117-79

# SECTION II

## COUNTY OF LEXINGTON

### Capital Item Summary Fiscal Year - 2008-2009

Fund # 5700 Fund Title: Solid Waste  
Organization # 121207 Organization Title: Solid Waste/Recycling Collections  
Program # 1 Program Title: Recycling Collections

**BUDGET**  
2008-2009  
Requested

| Qty | Item Description              | Amount |
|-----|-------------------------------|--------|
|     | Small Tools & Minor Equipment | 2,500  |
| 11  | Battery Storage Units         | 5,500  |
| 2   | Glass Trailers (Replacements) | 20,000 |
|     |                               |        |
|     |                               |        |
|     |                               |        |
|     |                               |        |
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|     |                               |        |

\*\* Total Capital (Transfer Total to Section I and IA) 28,000

**SECTION III - PROGRAM OVERVIEW**

**Summary of Programs:**

Program 1 – Recycling Collections

**Program 1: Recycling Collections**

**Objectives:**

This program requires the efforts of 8 (eight) part-time Recycling Collectors and (1) full-time Supervisor (Collection Recycling Coordinator ).

The Recycling Collectors pick up, transport and process recycling materials collected at the 12 (twelve) County Collection & Recycling Centers and when requested recyclables from other County divisions, Fleet Services, Detention Center, Central Stores and the main Library. Their duties also include: daily vehicle inspection reports, maintaining radio contact during travel to and from destinations, a daily activity log, picking up supplies for Solid Waste Management, delivering supplies to the Collection & Recycling Centers, and daily maintenance of Recycling Collections vehicles and equipment.

The Collection Recycling Coordinator’s duties include: supervision, scheduling and payroll approval of the Recycling Collectors, scheduling of Collection Centers recycling requests and daily collector’s task assignments, oversees vehicle and equipment maintenance, formulates monthly reports for total recycling tonnages and total pulls reports for each recyclable commodity and for each Collection Station, purchasing all equipment and supplies as approved in the yearly budget, deals directly with recycling vendors for all recycling occurring inside and outside of the Collection & Recycling Centers, holds the Recycling Coordinators responsibilities as required in the South Carolina Department of Health and Environmental Control (SCDHEC) Solid Waste Policy & Management Act of 1991. The Collection Recycling Coordinator is responsible for formulating and allocating the Recycling Budget. Other responsibilities include: Reports, Lead-acid Battery and Used Motor Oil Registrations, also required by SCDHEC. .

**Service Levels**

| <b>Service Level Indicators:</b> | <b>Actual Tons<br/>FY 06/07</b> | <b>Estimated Tons<br/>FY 07/08</b> | <b>Projected Tons<br/>FY 08/09</b> |
|----------------------------------|---------------------------------|------------------------------------|------------------------------------|
| <b>Program 1</b>                 |                                 |                                    |                                    |
| Aluminum (UBC)                   | 21.21                           | 21.34                              | 23.47                              |
| Aluminum Scrap                   | .0                              | 0.0                                | 0.0                                |
| Batteries – Lead Acid*           | 49.61                           | 68.95                              | 72.18                              |
| Batteries – Recyclables          | .30                             | .0                                 | .30                                |
| Cardboard*                       | 726.55                          | 700.00                             | 952.97                             |
| Cartridges (Ink & Toner)         | .39                             | 0.78                               | 0.88                               |
| Carpet & Foam Pad*               | 46.48                           | 80.34                              | 100.00                             |
| Glass - Brown                    | 123.76                          | 88.60                              | 100.00                             |
| Glass - Clear                    | 94.50                           | 95.24                              | 100.00                             |
| Glass – Green                    | 75.03                           | 97.96                              | 100.00                             |
| Magazines* (1)                   | 155.08                          | 70.88                              | 0                                  |
| Newspaper*                       | 1,038.04                        | 870.24                             | 2056.91                            |
| Nursery Containers*              | 11.80                           | 2.00                               | 3.57                               |
| Office Paper                     | 40.80                           | 30.56                              | 58.47                              |
| Oil Filters                      | 18.16                           | 43.98                              | 50.00                              |
| Oil Liquid*                      | 319.97                          | 298.24                             | 350.17                             |
| Plastic                          | 120.72                          | 107.44                             | 120.43                             |
| Textiles                         | 50.97                           | 58.86                              | 65.69                              |

\* Commodities are pulled and processed by outside vendors. (1) Beginning January 2008, Magazines are being commingled with Newspapers and included in the Newspaper tonnage.

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**SECTION V.A. – LISTING OF POSITIONS**

**Current Staffing Level:**

| <u>Job Title</u>                  | <u>Full Time Equivalent<br/>Positions</u> | <u>Enterprise Fund</u> | <u>Other Fund</u> | <u>Total</u> | <u>Grade</u> |
|-----------------------------------|---|------------------------|-------------------|--------------|--------------|
| *Collection Recycling Coordinator | 0.5                                       | 0.5                    |                   | 0.5          | 15           |
| **Recycling Collectors            | 5.8                                       | 5.8                    |                   | 5.8          | 05           |
| Total Positions                   | <u>6.8</u>                                | <u>6.8</u>             |                   | <u>6.3</u>   |              |

\* Only this position includes health insurance.

\*\* These positions are part-time, 29 hour per week employees.

8 collectors @ 29 hours per week = 232 hours, divided by 40 hour (FTE Hours) =

1 Coordinator @ 40 hours per week =

Total FTE for 121207

5.8 FTE positions

.5 FTE positions

6.3 positions

\*This positions is funded ½ of 121203 and ½ of 121207

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**SECTION V. – LINE ITEM NARRATIVES**

**Requested Personnel Budget**

**510100 - SALARIES AND WAGES (0.5)** **\$20,958**

These funds are for 50% of the Coordinator (balance of position funded through 5700-121203).

**510200 - OVERTIME** **\$2000**

These funds are for the part-time Recycle Collectors.

**510300 - Part Time** **\$144,944**

These funds are for the part-time Recycle Collectors.

**511112 - FICA COSTS** **\$12,691**

These funds are for the Coordinator and/or part-time Recycle Collectors.

**511113 - STATE RETIREMENT (L/S)** **\$15,578**

These funds are for the Coordinator and/or part-time Recycle Collectors.

**511120 - INSURANCE FUND CONTRIBUTION (0.5)** **\$3,000**

These funds are for 50% of the Coordinator (balance of position funded through 5700-121203). This figure provided by Mr. Ed Salyer, County Risk Manager.

**511130 - WORKERS COMPENSATION (5.8 FTE)** **\$14,432**

These funds are for the Coordinator and part-time station attendants. This figure is based on the data and formula provided by Mr. Ed Salyer, County Risk Manager. This increase from the previous years results from a recent restructuring within the SWM Department. The new structure allows that the coordinator is more likely to spend larger amounts of time working on the Collection Station sites and, for this reason, the coordinator's Worker's Compensation risk is determined using the same risk classification as are the Station Attendants.

**511213 - STATE RETIREMENT – RETIREE** **\$0**

These funds are for the Coordinator and/or part-time Recycle Collectors.

**511214 - POLICE RETIREMENT – RETIREE** **\$0**

These funds are for the Coordinator and/or part-time Recycle Collectors.

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**SECTION V.B. – OPERATING LINE ITEM NARRATIVES**

**520100 – CONTRACTED MAINTENANCE \$15,000**

These funds are for the on-going, contracted maintenance of the Oil Filter Cruncher machine. In previous years, this maintenance was covered under certain grants, however that funding will no longer cover this maintenance.

**520200 – CONTRACTED SERVICES \$240,990**

Program 1: Antifreeze Recycling \$180

Estimated cost to acquire services for pickup and recycling all excessive antifreeze that Fleet Management is unable to use. State contract is \$30.00 per drum est. 6 drums/yr = \$180

Program 2: Cooking Oil Recycling \$ 810

Estimated cost to acquire services for pickup and recycle cooking oil from six SWM Collection & Recycling Centers. Contract at \$135/site, unlimited pickups for 6 sites = \$810  
Proposed Sites = Chapin, Ball Park, Bushriver, Edmund, Leesville & Sandhills

Program 3: Scrap Metal Recycling \$240,000

This account will cover cost for contracting an outside vendor to provide and pull 20-yard or 30-yard roll off containers located in the County's 12 Collection & Recycling Centers to one of two destinations. To assist with continuous service for metal recycling in the Collection & Recycling Centers as follows: the Edmund Landfill will be one destination for stock piling metal from several local sites and available for all metal containers after operational hours and weekends. Sites that are closest to the metal processor will be pulled directly to their yard.

Using data from previous years it is estimated that approximately 2,200 container pulls will be necessary to accommodate the estimated tonnage of metal waste brought to the Collection & Recycling Centers. The cost for each container pull is \$109.09 resulting in a total budget request for this item of \$240,000.

Revenues from this program are dependent on both the "waste stream" and "market values" and cannot be guaranteed, however based on current trends it is expected that the revenues from this program will likely meet or exceed the costs for pulling this metal from the stations. Even breaking even in the cost vs. revenue assessment will result in a savings to the county since this metal would otherwise have to be transported and disposed of as solid waste if not recycled.

**520302 - DRUG TESTING SERVICES \$150**

This account covers any potential need for drug testing of employees.

**521000 - OFFICE SUPPLIES \$100**

This account covers any office supplies for file folders, pens, pencils, pads, calendars, etc.

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**521100 - DUPLICATING** **\$250**

This account covers any duplication required for worksheets, time sheets, recycling reports, etc.

|        |    |               |
|--------|----|---------------|
| Copies | \$ | 0.05          |
|        | x  | 5000          |
| Total  | \$ | <u>250.00</u> |

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**521200 - OPERATING SUPPLIES** **\$2000**

This account covers the cost for general cleaning supplies, first aid supplies and personal protective equipment and other safety devices.

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**521402 - OCCUPATIONAL HEALTH** **\$800**

This account will cover the cost for hepatitis "B" inoculations available to employees. 29CFR 1910.1030 Guidelines apply to any personnel considered at risk under OSHA 1970 General Data clause. There is considerable information available to support the inclusion of certain personnel in the Solid Waste Management Division in a pathogenic exposure program to vaccinate against hepatitis "B".

The cost is approximately \$100 x (8) employees = \$ 800

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**522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE** **\$8,000**

To cover repairs for forklift, tires, hydraulic hoses, etc

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**522200 - SMALL EQUIPMENT REPAIRS & MAINTENANCE** **\$18,000**

To cover repairs to recycling trailers: lights, tires, roll carts, etc. There are approx. 70 trailers, one-third are over 15 years old and in dire need of replacement, additional money is requested to refurbish the older trailers for much needed safety concerns, i.e. loose mesh flooring, rusted bracing, wheel fenders, dry rot tires, etc.

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**522300 - VEHICLE REPAIRS & MAINTENANCE** **\$7,250**

This account covers expenses for required services for Recycling Collections fleet of four vehicles as directed by the County Fleet Services Division. Estimated costs are

|                                   |    |              |
|-----------------------------------|----|--------------|
| Ford Flat Bed service (Co# 34432) | \$ | 750          |
| Ford Flat Bed service (Co# 34433) | \$ | 750          |
| Ford Crew Cab (Co# 20001)         | \$ | 500          |
| Chevy Crew Cab (Co# 20800)        | \$ | 500          |
| Ford F150 (Co# 14960)             | \$ | 250          |
| Total                             | \$ | <u>2,750</u> |
| Misc. parts & repairs             | \$ | <u>4,500</u> |
| Total                             | \$ | <u>7,250</u> |

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**524100 - VEHICLE INSURANCE (4.5) \$2,457**

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This account covers the cost of allocated vehicle insurance

|          |    |              |
|----------|----|--------------|
| Vehicles | \$ | 546          |
| Each     |    | 4.5          |
| Total    | \$ | <u>2,457</u> |

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**524101 - COMPREHENSIVE \$455**

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To cover the cost of Comprehensive Insurance for Fork Lift and the Oil Filter Cuber estimated at \$455 per year, as per Ed Saylor of Risk Management.

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**524201 - GENERAL TORT LIABILITY INSURANCE \$272**

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To cover the cost of allocated general tort liability insurance for (1) full time and (5) part time equivalent positions.

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**525020 - PAGERS AND CELL PHONES \$360**

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This account the covers cost for one Nextel after hours contact with the Coordinator. (Half is paid through 121203)

|        |    |          |
|--------|----|----------|
| Nextel | \$ | 60.00    |
| Months | x  | <u>6</u> |
| Total  | \$ | 360.00   |

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**525030- -800 MHZ RADIO SERVICE CHARGE \$2,513**

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This account covers the cost for four (4.5) 800 MHz Radios.

|   |    |                 |
|---|----|-----------------|
| Service for four (4.5) 800 MHz Radio @ \$44.67 each | \$ | 201.02          |
| Month   | x  | <u>12</u>       |
| Total   | \$ | <u>2,412.18</u> |
| Roaming fees one (1) Radio                          | \$ | <u>100.00</u>   |
| Total   | \$ | <u>2,512.18</u> |

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**525031 - 800 MHZ RADIO MAINTENANCE \$430**

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This account covers the cost for yearly maintenance of four and one-half (4.5) 800 MHz Radios @ \$95.40 ea

|       |    |               |
|-------|----|---------------|
| Total | \$ | <u>429.30</u> |
|-------|----|---------------|

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**525041 - E-MAIL SERVICE CHARGES** **\$60**

This account covers the cost for half of the Coordinators E-Mail Services. (the other half is covered in 121203)

|          |                  |
|----------|------------------|
| Services | \$ 10.00         |
| Months   | x 6              |
| Total    | <u>\$ 120.00</u> |

**525210 - CONFERENCE & MEETING** **\$750**

This account will cover the cost for the Project Coordinator to attend the Carolina Recycling Association (CRA) Conference. This conference is an educational program to update those in the field of Recycling on State programs, guidelines and the newest technologies. It is to be noted that if a SCDHEC grant is awarded during a fiscal year, funding may also be included for Conference and Meetings and will be used, if approved by SCDHEC for this or additional meetings, i.e. SCDHEC sponsored Recycling Collectors Workshop, but is not guaranteed:

|                                    |               |
|------------------------------------|---------------|
| CRA Registration & Special Courses | \$ 300        |
| 3 nights lodging                   | \$ 285        |
| Per Diem                           | \$ 90         |
| Mileage/Parking                    | <u>\$ 75</u>  |
|                                    | <u>\$ 750</u> |

**525230 - SUBSCRIPTIONS, DUES & BOOKS** **\$300**

This account is to cover the cost for Project Coordinator's yearly membership to the Carolina Recycling Association and for Recycling Market magazines.

|   |               |
|---|---------------|
| Carolina Recycling Association Group Membership | \$ 250        |
| Recycling Market Magazines                      | <u>\$ 50</u>  |
| Total   | <u>\$ 300</u> |

**525400 - GAS, FUEL & OIL** **\$25,000**

This account covers the cost for gas and diesel for vehicles and equipment daily fuel use for one year. **Fleet services has proposed a budget cost of \$2.50 a gal. this FY.**

|                              |                  |
|------------------------------|------------------|
| Ford Crew Cab Co #20800      | \$ 4,500         |
| Chevy Crew Cab Co, # 20001   | \$ 4,500         |
| Ford Flat Bed Co #24432      | \$ 7,000         |
| Ford Flat Bed Co. #24433     | \$ 7,000         |
| Komatsu Fork Lift Co # 19986 | \$ 750           |
| Ford F150 ( Co# 14960)       | \$ 500           |
| Misc. equip.                 | <u>\$ 750</u>    |
| Total                        | <u>\$ 25,000</u> |

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**525600 - UNIFORMS & CLOTHING** **\$3,425**

This account covers the cost for eight employees that are required to wear uniforms to identify themselves as County employees, while working directly with the public. Safety apparatus must be worn, due to some of the hazardous conditions the employees are exposed

|   |    |                 |
|---|----|-----------------|
| Safety Boots                                  | \$ | 1,200.00        |
| Safety Yellow T-Shirts                        | \$ | 600.00          |
| Safety Yellow Hooded Sweatshirts              | \$ | 200.00          |
| Work Pants                                    | \$ | 350.00          |
| Safety Yellow Outer Shirts w/ reflective tape | \$ | 350.00          |
| Winter Jacket w/ reflective tape              | \$ | 400.00          |
| Summer/Winter Caps.                           | \$ | 50.00           |
| County Emblem w/ sewing                       | \$ | 50.00           |
| Total   | \$ | 3,200.00        |
| Total including SC Tax                        | \$ | <u>3,424.00</u> |

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**530100 - DEPRECIATION** **\$26,300**

This cost will cover the depreciation of vehicles and equipment, as provide by the Finance Department.

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**538000 - CLAIMS & JUDGMENTS (LITIGATION)** **\$100**

This account will cover any cost that may occur that are lower than the deductible of our insurance.

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**SECTION V.C. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540000 - SMALL TOOLS & MINOR EQUIPMENT \$2,500**

This account will cover cost for any small tools and minor equipment that falls below the \$500 capital cost limit. This also includes replacements items not stocked at Central Warehouse such as wrenches, ratchets, sockets, battery packs, and portable air compressors.

**000000 –BATTERY STORAGE UNITS (11) \$5,500**

This account will cover the cost to provide a Secure Battery Storage unit for each collection site. The units have become necessary to combat the increase losses through thefts of our recycled auto batteries. These units are made of hard rubber, they have the capacity to lock and will hold between 25 - 35 batteries.

**000000 – Glass Trailers (2 Replacements) \$20,000**

This line includes the cost associated with the manufacture of 2 replacement trailers for the storage and transportation of glass to be recycled. Currently, this division has thirteen (13) trailers used for this purpose, placing one at each of the twelve (12) County Collection & Recycling Centers and using the last as a "swap-out" trailer. However, many of these existing trailers have been in service for ten years or more and require more "out-of-service" maintenance as they continue to age. These additional trailers will allow us to continue to operate at full strength even when one of the trailers is out of service. In addition, when all trailers are in service, this additional trailer will allow us to "pull" full trailers from two stations at the same time, thus creating an opportunity for greater efficiency in personnel, vehicle and fuel allocation.

**COUNTY OF LEXINGTON  
SOLID WASTE MANAGEMENT  
Annual Budget  
Fiscal Year 2008-09**

Fund: 5700  
Division: Public Works  
Organization: 121299 - Solid Waste / Non-Departmental

|   |                     | <i><b>BUDGET</b></i>         |                             |                      |                      |                     |
|---|---------------------|------------------------------|-----------------------------|----------------------|----------------------|---------------------|
| Object Expenditure<br>Code Classification     | 2006-07<br>Expenses | 2007-08<br>Expenses<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                              |                     |                              |                             |                      |                      |                     |
| 511112 FICA Cost - Salary Adjustment          | 0                   | 0                            | 1,753                       | 2,576                |                      |                     |
| 511113 State Retirement - Sal. Adjustment     | 0                   | 0                            | 0                           | 3,162                |                      |                     |
| 511130 Workers Compensation - Sal. Adjustment | 0                   | 0                            | 1,876                       | 1,915                |                      |                     |
| 519901 Salaries & Wages Adjustment Account    | 0                   | 0                            | 21,130                      | 33,679               |                      |                     |
| <b>* Total Personnel</b>                      | <b>0</b>            | <b>0</b>                     | <b>24,759</b>               | <b>41,332</b>        |                      |                     |
| <b>Operating Expenses</b>                     |                     |                              |                             |                      |                      |                     |
| 529903 Contingency                            | 0                   | 0                            | 76,129                      |                      |                      |                     |
| <b>* Total Operating</b>                      | <b>0</b>            | <b>0</b>                     | <b>76,129</b>               |                      |                      |                     |
| <b>** Total Personnel &amp; Operating</b>     | <b>0</b>            | <b>0</b>                     | <b>100,888</b>              |                      |                      |                     |
| <b>Transfers</b>                              |                     |                              |                             |                      |                      |                     |
| 815722 Op Trn to DHEC Used Oil Grant          | 0                   | 0                            | 0                           |                      |                      |                     |
| <b>** Total Transfers</b>                     | <b>0</b>            | <b>0</b>                     | <b>0</b>                    |                      |                      |                     |
| <b>Capital</b>                                |                     |                              |                             |                      |                      |                     |
| <b>** Total Capital</b>                       | <b>0</b>            | <b>0</b>                     | <b>0</b>                    |                      |                      |                     |
| <br><b>*** Total Expenses</b>                 | <br><b>0</b>        | <br><b>0</b>                 | <br><b>100,888</b>          |                      |                      |                     |

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**COUNTY OF LEXINGTON  
SOLID WASTE TIRES  
Annual Budget  
Fiscal Year - 2008-09**

| Object Code                             | Revenue Account Title | Actual 2006-07 | Received Thru Dec 2007-08 | Amended Budget Thru Dec 2007-08 | Projected Revenues Thru Jun 2007-08 | Requested 2008-09 | Recommend 2008-09 |
|---|-----------------------|----------------|---------------------------|---------------------------------|-------------------------------------|-------------------|-------------------|
| <b>*Solid Waste Tire 5710:</b>          |                       |                |                           |                                 |                                     |                   |                   |
| <b>Revenues: (C/C - 000000)</b>         |                       |                |                           |                                 |                                     |                   |                   |
| 422000                                  | Landfill - Tires      | 90,263         | 48,512                    | 90,000                          | 90,000                              | 95,000            |                   |
| 458000                                  | State Grant Income    | 0              | 0                         | 0                               | 0                                   | 0                 |                   |
| 461000                                  | Investment Interest   | 1,438          | 637                       | 1,000                           | 1,000                               | 1,200             |                   |
| <b>** Total Revenue</b>                 |                       | <b>91,701</b>  | <b>49,149</b>             | <b>91,000</b>                   | <b>91,000</b>                       | <b>96,200</b>     |                   |
| <b>***Total Appropriation</b>           |                       |                |                           |                                 | <b>176,516</b>                      | <b>141,315</b>    |                   |
| <b>Noncash Expenses:</b>                |                       |                |                           |                                 |                                     |                   |                   |
| Depreciation                            |                       |                |                           |                                 |                                     |                   |                   |
|   |                       |                |                           |                                 | 30,582                              | 35,000            |                   |
| <b>FUND BALANCE</b>                     |                       |                |                           |                                 |                                     |                   |                   |
| Beginning of Year (Fund Bal. minus F/A) |                       |                |                           |                                 |                                     |                   |                   |
|   |                       |                |                           |                                 | 63,900                              | 8,966             |                   |
| <b>FUND BALANCE - Projected</b>         |                       |                |                           |                                 |                                     |                   |                   |
| End of Year                             |                       |                |                           |                                 |                                     |                   |                   |
|   |                       |                |                           |                                 | 8,966                               | (1,149)           |                   |

Fund: 5710  
Division: Public Works  
Organization: 121204 - Solid Waste / Landfill Operations

|  |                               |                |                      |                       | <b>BUDGET</b>     |                   |                  |
|--|-------------------------------|----------------|----------------------|-----------------------|-------------------|-------------------|------------------|
| Object Expenditure Code                  | Classification                | 2006-07 Expend | 2007-08 Expend (Dec) | 2007-08 Amended (Dec) | 2008-09 Requested | 2008-09 Recommend | 2008-09 Approved |
| <b>Operating Expenses</b>                |                               |                |                      |                       |                   |                   |                  |
| 520100                                   | Contracted Maintenance        | 1,099          | 175                  | 14,700                | 9,315             |                   |                  |
| 520240                                   | Tire Disposal                 | 41,653         | 21,814               | 80,000                | 51,000            |                   |                  |
| 522100                                   | Heavy Equipment Rep. & Maint. | 6,530          | 4,541                | 39,500                | 35,000            |                   |                  |
| 522300                                   | Vehicle Repairs & Maintenance | 539            | 605                  | 10,734                | 10,000            |                   |                  |
| 530100                                   | Depreciation Expense          | 34,399         | 0                    | 30,582                | 35,000            |                   |                  |
| <b>* Total Operating</b>                 |                               | <b>84,220</b>  | <b>27,135</b>        | <b>175,516</b>        | <b>140,315</b>    |                   |                  |
| <b>**Total Personnel &amp; Operating</b> |                               | <b>84,220</b>  | <b>27,135</b>        | <b>175,516</b>        | <b>140,315</b>    |                   |                  |
| <b>Capital</b>                           |                               |                |                      |                       |                   |                   |                  |
| 540000                                   | Small Tools & Minor Equipment | 0              | 0                    | 1,000                 | 1,000             |                   |                  |
|  | Other Equipment               | 0              | 0                    | 0                     | 0                 |                   |                  |
| <b>**Total Capital</b>                   |                               | <b>0</b>       | <b>0</b>             | <b>1,000</b>          | <b>1,000</b>      |                   |                  |
| <b>** Total Budget Appropriation</b>     |                               | <b>84,220</b>  | <b>27,135</b>        | <b>176,516</b>        | <b>141,315</b>    |                   |                  |

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**SECTION II**

**COUNTY OF LEXINGTON  
Capital Item Summary  
Fiscal Year - 2008-2009**

Fund # 5710                                      Fund Title: Solid Waste Management  
 Organization # 121204                      Organization Title: Solid Waste/State Tire Fund  
 Program # 1                                    Program Title: State Tire Fund

2008-2009  
Requested

| <u>Qty</u> | <u>Item Description</u>       | <u>Amount</u> |
|------------|-------------------------------|---------------|
| 1          | Small Tools & Minor Equipment | 1,000         |
|            |                               |               |
|            |                               |               |
|            |                               |               |
|            |                               |               |
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|            |                               |               |

\*\* Total Capital (Transfer Total to Section I and IA)                      1,000

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### SECTION III – PROGRAM OVERVIEW

#### Summary of Programs:

Program 1 – State Tire Fund

#### Program 1: Waste Tire Disposal

##### Objectives:

This program is for the disposal of all waste tires. The State Tire Fund is received on a quarterly basis and provides the funds for this account. Whole tires are banned from Landfills, per South Carolina Department of Health and Environmental Control, Solid Waste Policy and Management Act. In order to properly dispose of tires we contract to an outside vendor to pickup and recycle the waste tire collected at the Edmund Landfill. In addition to contractual service, the State Tire Fund also allows for the purchase of all tools and equipment necessary for this operation.

#### SERVICE LEVELS

##### Service Level Indicators

| Service Levels<br>Tire Disposal | Actual<br><u>FY 06/07</u> | Estimated<br><u>FY 07/08</u> | Projected<br><u>FY 08/09</u> |
|---------------------------------|---------------------------|------------------------------|------------------------------|
| Tons                            | 490.04                    | 525.00                       | 600.00                       |

**SECTION V. – LINE ITEM NARRATIVES**

**SECTION V.A. – LISTING OF POSITIONS**

**SECTION V.B. – OPERATING LINE ITEM NARRATIVES**

**520300 – CONTRACTED MAINTENANCE \$9,315**

This account will cover the expenditures for one year for one (1) piece of heavy equipment to include Total Maintenance & Repair (TM&R) for mechanical and general maintenance and fire protection system. This piece of equipment is serviced every 250 operating hours for (TM&R) and the monthly cost is a set price to cover all maintenance, except for ground engaging tools

|  |                    |
|--|--------------------|
| Total Maintenance & Repair (TM&R) per month.               | 301.17             |
|  | x .12              |
| Total  | \$ 3,614.04        |
| Fire protection inspection (quarterly)                     | \$175.00           |
|  | x .4               |
| Total inspection   | \$700.00           |
| Total  | <u>\$ 4,314.04</u> |
| Estimated replacement parts for the fire protection system | \$ 5,000.00        |

**520240 - TIRE DISPOSAL SERVICES \$51,000**

This account is to cover the cost of disposing waste tires. Whole tires are banned from Landfills, per SCDHEC. In order to dispose of tires the only alternative is to ship them to a local vendor for recycling.

Total Estimated : 600 tons x \$85/ton = \$51,000

**522100 - HEAVY EQUIPMENT REP & MAINTENANCE \$35,000**

This account is to cover the cost of replacement tires and other repairs not covered under the TM&R for the 2005 Case Front End Loader. Replacement Tires-\$25,000, Estimated Replacement Parts-\$10,000

**522300 - VEHICLE REPAIRS & MAINTENANCE \$10,000**

This account is to cover the cost of repairs as needed for the 1998 Freightliner Boom Truck Co # 20311.

**530100 - DEPRECIATION \$35,000**

This cost will cover the depreciation of our equipment, as provided by the Finance Department

**SECTION V.C. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540000 - SMALL TOOLS & MINOR EQUIPMENT** **\$1,000**

These funds will be used to purchase small tools and minor equipment to maintain tire rim crusher, Loader and Boom Truck.

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118-5

**COUNTY OF LEXINGTON  
SOLID WASTE DHEC MANAGEMENT GRANT  
Annual Budget  
Fiscal Year - 2008-09**

| Object Code                                     | Revenue Account Title | Actual 2006-07 | Received Thru Dec 2007-08 | Amended Budget Thru Dec 2007-08 | Projected Revenues Thru Jun 2007-08 | Requested 2008-09 | Recommend 2008-09 |
|---|-----------------------|----------------|---------------------------|---------------------------------|-------------------------------------|-------------------|-------------------|
| <b>*Solid Waste DHEC Management Grant 5720:</b> |                       |                |                           |                                 |                                     |                   |                   |
| <b>Revenues: (C/C - 000000)</b>                 |                       |                |                           |                                 |                                     |                   |                   |
| 458000  | State Grant Income    | 0              | 33,297                    | 113,600                         | 113,000                             | 39,485            |                   |
| 461000  | Investment Interest   | 2              | 6                         | 0                               | 0                                   | 0                 |                   |
| <b>** Total Revenue</b>                         |                       | <u>2</u>       | <u>33,303</u>             | <u>113,600</u>                  | <u>113,000</u>                      | <u>39,485</u>     |                   |
| <b>***Total Appropriation</b>                   |                       |                |                           |                                 | 148,600                             | 39,485            |                   |
| <b>FUND BALANCE</b>                             |                       |                |                           |                                 |                                     |                   |                   |
| Beginning of Year                               |                       |                |                           |                                 | 2                                   | (35,598)          | (35,598)          |
| <b>FUND BALANCE - Projected</b>                 |                       |                |                           |                                 |                                     |                   |                   |
| End of Year                                     |                       |                |                           |                                 | (35,598)                            | (35,598)          | (35,598)          |

Fund: 5720  
Division: Public Works  
Organization: 121207 - Solid Waste / Recycling

|  |   | <b>BUDGET</b>  |                      |                       |                   |                   |                  |
|--|---|----------------|----------------------|-----------------------|-------------------|-------------------|------------------|
| Object Expenditure Code                  | Classification  | 2006-07 Expend | 2007-08 Expend (Dec) | 2007-08 Amended (Dec) | 2008-09 Requested | 2008-09 Recommend | 2008-09 Approved |
| <b>Personnel</b>                         |   |                |                      |                       |                   |                   |                  |
| <b>* Total Personnel</b>                 |   | <b>0</b>       | <b>0</b>             | <b>0</b>              | <b>0</b>          |                   |                  |
| <b>Operating Expenses</b>                |   |                |                      |                       |                   |                   |                  |
| 520200                                   | Contracted Services                                   | 0              | 0                    | 0                     | 0                 |                   |                  |
| 520400                                   | Advertising & Publicity                               | 0              | 0                    | 0                     | 2,650             |                   |                  |
| 521200                                   | Operating Supplies                                    | 0              | 0                    | 0                     | 0                 |                   |                  |
| <b>* Total Operating</b>                 |   | <b>0</b>       | <b>0</b>             | <b>0</b>              | <b>2,650</b>      |                   |                  |
| <b>**Total Personnel &amp; Operating</b> |   | <b>0</b>       | <b>0</b>             | <b>0</b>              | <b>2,650</b>      |                   |                  |
| <b>Capital</b>                           |   |                |                      |                       |                   |                   |                  |
|  | All Other Equipment                                   | 0              | 31,904               | 148,600               |                   |                   |                  |
|  | (4300) Recycling Containers                           |                |                      |                       | 24,510            |                   |                  |
|  | (12) 2 x 6 Banners for Collection & Recycling Centers |                |                      |                       | 2,400             |                   |                  |
|  | (500) 14-Gallon Curbside Recycling Bins               |                |                      |                       | 3,125             |                   |                  |
|  | (1) Canopy for Office Paper Compactor                 |                |                      |                       | 5,000             |                   |                  |
|  | (24) 2 x 4 Magnetic Signs                             |                |                      |                       | 1,800             |                   |                  |
| <b>**Total Capital</b>                   |   | <b>0</b>       | <b>31,904</b>        | <b>148,600</b>        | <b>36,835</b>     |                   |                  |
| <b>** Total Budget Appropriation</b>     |   | <b>0</b>       | <b>31,904</b>        | <b>148,600</b>        | <b>39,485</b>     |                   |                  |

119-1

**COUNTY OF LEXINGTON**  
**Capital Item Summary**  
**Fiscal Year - 2008 - 2009**

Fund # 5720  
 Organization # 121207  
 Program #

Fund Title: Solid Waste DHEC Management Grant  
 Organization Title: Solid Waste/Recycling Collections  
 Program Title: Recycling collections

***BUDGET***  
 2008-2009  
 Requested

| <u>Qty</u>   | <u>Item Description</u>                            | <u>Amount</u>        |
|--|--|----------------------|
| 4300   | Norseman MURFE recycling containers                | 24,510               |
| 12   | 2 x 6 banners for collection and recycling centers | 2,400                |
| 500  | 14-gallon curbside recycling bins                  | 3,125                |
| 1  | Canopy for office paper compactor                  | 5,000                |
| 24   | 2 X 4 magnetic signs                               | 1,800                |
| <b>** Total Capital (Transfer Total to Section I and IA)</b> |  | <b><u>36,835</u></b> |

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### SECTION III – PROGRAM OVERVIEW

#### Summary of Program

DHEC Solid Waste Management Grant

#### Objective:

This program is a proposed grant application with South Carolina Department of Health and Environmental Control (DHEC). DHEC is offering grant funds to increase the collection of recycling of office paper, cardboard and plastic containers. We propose to increase collection of these materials in Lexington County by using grant funds to:

- Educate current collection/recycling center users about office paper, cardboard and plastic container recycling – what we accept, how to prepare it and why recycling is important.
- Identify audiences who don't use the collection/recycling centers and explain how they can use them to recycle office paper, cardboard and plastic containers
- Educate collection/recycling center attendants about office paper, cardboard and plastic recycling so they can educate residents and reduce contamination and motivate them to increase collection through collection/recycling center competitions.
- Motivate residents to recycle office paper, cardboard and plastic containers by instituting a "we caught you recycling" recognition program.
- Increase the amount of office paper and plastic containers recycled at the centers by distributing free recycling bins designed to make collection and transportation of the paper easier and more convenient.
- Increase the amount of plastic containers collected curbside by purchasing a limited number of curbside bins and offering them to residents at no charge
- Assist with collection and transport of office paper by protecting commodity from the elements between collection, compaction and transfer (canopy for office paper compactor at LCSWM landfill)

### SECTION IV. – SUMMARY OF REVENUES

### SECTION V. – LINE ITEM NARRATIVES

**SECTION VI. B. OPERATING LINE ITEM NARRATIVES**

**520400 ADVERTISING AND PUBLICITY \$2650**

(5000) Recycling Education Fliers \$400  
8 ½ by 6 ½ educational fliers copied on recycled paper to distribute with six gallon stackable recycling bins. Will advise residents on items collected at collection and recycling centers and how to prepare them for recycling.

(500) Recycled Cardboard Magnets \$500  
Promotional magnets made from recycled cardboard in the shape of a cardboard box. Will be used to educate and motivate residents to recycle cardboard at collection and recycling centers.

(500) Recycled Plastic Promotional Items \$1000  
Promotional item TBD made from recycled plastic. Will be used to educate and motivate residents to recycle plastic at collection and recycling centers.

(50) Promotional Items For Collection And Recycling Center Staff \$750  
Recycled content promotional item to be determined to distribute quarterly to collection and recycling center staff with highest increase in recycling. Used in conjunction with a public education campaign, this extra recognition should motivate staff to help increase collection of recyclables. Item will be something the attendants can proudly display or wear and will also increase awareness of the County's recycling program.



**SECTION VI. C. –CAPITAL LINE ITEM NARRATIVES**

**000000 (4,300) SIX GALLON RECYCLING CONTAINERS \$24,510**

Six gallon stackable recycling containers with a swing arm and ergonomic handle. Bins will increase convenience of collecting and transporting recyclables to collection and recycling centers, thus increasing collection and recycling of targeted commodities. Will be distributed to residents at collection and recycling centers.

**000000 (500) 14-GALLON CURBSIDE RECYCLING BINS \$3125**

Fourteen gallon curbside recycling containers will be offered to residents free while supplies last through our franchise collectors. This will increase recycling households by 500, thus increasing curbside recycling significantly.

**000000 (12) BANNERS \$2400**

All weather, 2 by 6 banners for display at collection and recycling centers to promote recycling.

**000000 (24) MAGNETIC SIGNS \$1800**

All weather “No Cardboard Please” magnetic signs for placement on all household garbage compactors to help divert cardboard from the garbage to recycling bins. Along with public education campaign, signs should help significantly increase amount of cardboard collected for recycling at collection and recycling centers.

**000000 (1) PROTECTIVE METAL CANOPY \$5000**

20 by 40 metal canopy to protect landfill office paper recycling compactor from the elements. Will also protect office paper between collection and transport.

## GENERAL INFORMATION

1. Lexington County Solid Waste Management  
Contact: Mary Pat Baldauf, Recycling Coordinator  
498 Landfill Lane, Lexington, SC 29073  
Phone: 803.785.3340 Fax: 803.755.3833  
[mpbaldauf@lex-co.com](mailto:mpbaldauf@lex-co.com)  
Federal I.D. Number 57-6000379

## PROGRAM DESCRIPTION

2. **Describe the overall project for which you are requesting funds:** Lexington County Solid Waste Management is requesting funding to increase office paper and cardboard collection and recycling at the county's 12 collection/recycling centers. Our program will:
  - a. Educate current collection/recycling center users about office paper and cardboard recycling – what we accept, how to prepare it and why recycling is important.
  - b. Identify audiences who don't use the collection/recycling centers and explain how they can use them to recycle office paper and cardboard.
  - c. Educate collection/recycling center attendants about office paper and cardboard recycling so they can educate residents and reduce contamination.
  - d. Motivate collection/recycling center attendants to increase office paper and cardboard collected by having collection/recycling center competitions and recognizing winners.
  - e. Motivate residents to recycle office paper and cardboard by instituting a "we caught you recycling" program. We'll visit centers on a regular basis to look for residents properly recycling cardboard and office paper and recognize them with a recycled cardboard and/or office paper promotional item.
  - f. Increase the amount of office paper recycled at the centers by distributing free recycling bins designed to make collection and transportation of the paper easier and more convenient.
  - g. Assist with collection and transport of office paper by protecting commodity from the elements between collection, compaction and transfer (canopy for office paper compactor at LCSWM landfill)
3. **Targeted Commodity:** Office paper and cardboard
4. **Describe the targeted source(s) of the materials:** Primarily Lexington County residents, but outreach will also include those schools that do not recycle through Sonoco Recycling, small businesses and apartment residents.

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Lexington County Application  
FY2009 Solid Waste Reduction and Recycling Grant for Increased Collection Program  
Commodity Two: Cardboard and Office Paper

5. **Describe how the materials will be collected, transported and marketed:** Residents currently recycle office paper and cardboard at our 12 collection/recycling centers.
  - a. Cardboard Collection: Nine of our collection/recycling centers have cardboard compactors on site. At the other centers, our recycling collectors transport cardboard collected in a trailer to the landfill for compacting. Sonoco Recycling picks up all cardboard.
  - b. Office Paper Collection: Residents deposit office paper in designated containers at collection/recycling centers. Recycling collectors pick up the containers, consolidate the paper and transport it to Sonoco Recycling.
  
6. **Describe the personnel involved in the program, their roles and responsibilities, and how positions will be funded.**
  - a. Recycling Coordinator: Oversee overall program, coordinate with partners, order materials, set up information tables, coordinate recycling center recognition, design educational materials, educate attendants, monitor program progress, send reports to DHEC. Funded through LCSWM.
  - b. Collection/Recycling Center Manager: Educate attendants, assist with physical set ups. Funded through LCSWM.
  - c. Collection/Recycling Center Attendants: Help educate residents, monitor bins for contamination.
  - d. LCSWM Recycling Collectors: Pick up plastic from collection/recycling centers and transport to Sonoco Recycling. Funded through LCSWM.
  
7. **Describe the equipment used including any that will be purchased with grant funds.**
  - a. SWM flatbed trucks: LCSWM property.
  - b. Twenty foot trailers: LCSWM property.
  - c. Cardboard compactors: LCSWM property.
  - d. Office paper compactor: LCSWM property.
  - e. Canopy for office paper compactor: Grant request.
  
8. **Describe the collection schedule:** Collection/recycling centers open Monday, Wednesday, Friday and Saturday: 7 a.m. to 7 p.m.; Saturday: 3 to 7 p.m. Closed Tuesday and Thursday for collection of recyclables.

119-7

## PROGRAM BENEFIT

9. **Explain how the project will benefit the quality or increase the quantity of material collected and otherwise impact the efficiencies of your facility.**
- Distribution of free stackable, handled recycling bins at the collection/recycling centers will make it easier for residents to collect and transport paper, thus increasing collection.
  - Collection will be increased by identifying and educating potential new office paper and cardboard recyclers, such as schools, small businesses and apartment residents. We'll educate them through direct contact, mail and e-mail, and brochures.
  - By educating our attendants and motivating them to increase office paper and cardboard recycling, we expect to increase office paper and cardboard collection and decrease contamination.
  - By further educating our residents and motivating them to recycle office paper and cardboard, we'll see increased collection and decreased contamination. "We caught you recycling" prizes will only be given to those recycling cardboard and office paper and doing so correctly. The prize will be made from recycled office paper and/or cardboard, increasing the education even further.

10. **Describe the amount of each targeted material currently being collected.**

In 2006-2007, we collected 726.55 tons of cardboard and 40.80 tons of office paper from our collection/recycling centers.

11. **Describe the increased tonnage or improvement expected as a result of the grant.** Our goals are:

- To increase cardboard recycling at collection and recycling centers by 25+ percent.
- To double office paper recycling.

12. **Explain how you arrived at this estimate.** These are simply goals we have set. They are bottom-line goals; we hope to increase percentages even more.

## OUTREACH

13. **Describe all outreach and educational activities that will be undertaken to promote the project.**

- We'll create an **educational flier** to distribute with each bin distributed. The brochure will feature general information about recycling and recycling cardboard and office paper.
- Staffed education tables** at the Centers on for America Recycles Day, Earth Day and at least two other times throughout the year.

Lexington County Application  
FY2009 Solid Waste Reduction and Recycling Grant for Increased Collection Program  
Commodity Two: Cardboard and Office Paper

- c. Distribution of **recycling brochures to new residents via** apartment complexes, Chambers of Commerce, real estate companies, banks and others. With recently unpacked boxes, new residents will be a good source of cardboard
- d. **Presentations** to schools, neighborhood associations and other civic/social groups.
- e. **Banners** at each collection/recycling center to promote cardboard and office paper recycling.
- f. **Staff recognition for collection/recycling center** that has the highest increase in cardboard and office paper recycling.
- g. **Monthly on-the-spot recognition for residents** "caught in the act of recycling." Residents will receive a fun and useful promotional item made of recycled cardboard and/or paper, further increasing the education about cardboard and/or office paper recycling.
- h. **Program promotion** via LCSWM Web site, news releases, etc.
- i. **Magnetic "No Cardboard, Please" signs** for all collection/recycling center garbage compactors to help divert cardboard into recycling containers.

14. **Indicate which activities will require grant funding.**

- a. Fliers for bin distribution
- b. Recycling brochures
- c. Collection/recycling center banners
- d. All-weather "No cardboard, please" magnetic signs for all garbage compactors
- e. Recognition items for collection/recycling center staff
- f. Recognition items for residents "Caught in the Act"

**REGIONALIZATION AND INTEGRATION OF EXISTING INFRASTRUCTURE**

- 15. **Explain how efficiencies will be achieved through a regional approach.** We'll partner with Lexington County's 15 municipalities, as well as school districts, law enforcement, electric co-ops and other groups. We will educate them about this initiative and work together as much as possible.
- 16. **Explain how the proposed project makes use of existing infrastructure and complements existing programs.** Except for the educational material and bins, our proposal makes use of existing infrastructure, including trucks, trailers, staff and collection/recycling centers.

## BUDGET/COST JUSTIFICATION

17. Provide a detailed budget for the project including grant funds requested, matching funds available, in-kind contributions and any other contributions. See table below.
18. Include a detailed explanation of each item listed in the budget, e.g., auto-tie baler w/40-hp, double ram, conveyor. See table below.
19. Describe any other equipment or improvements needed and how those will be funded or obtained. N/A

| Item   | Grant Funds     | Matching Funds | In-Kind  | Other |
|--|-----------------|----------------|--|-------|
| 1,800 Norseman MURFRE recycling containers, six gallon, stackable with handles, 50% recycled content           | \$10,260        | N/A            | N/A  | N/A   |
| 500 recycled cardboard magnets for "caught recycling" resident handouts  | \$500           | N/A            | N/A  | N/A   |
| 2500 fliers for distribution w/bins, 8.5 X 6.5 printed on recycled paper                                       | \$200           | N/A            | N/A  | N/A   |
| Six 2' x 6' banners for recycling centers, white, all-weather material   | \$1,200         | N/A            | N/A  | N/A   |
| Twenty-four 2x4, all-weather magnetic signs for compactors   | \$1,800         | N/A            | N/A  | N/A   |
| Recognition items for collection/recycling centers staff, recycled-content, TBD                                | \$375           | N/A            | Also trying to get donations from local businesses | N/A   |
| Canopy to cover office paper compactor to protect commodity from the elements between collection and transport | \$5,000         | N/A            | N/A  | N/A   |
| <b>Total</b>   | <b>\$19,335</b> |                |  |       |

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## GENERAL INFORMATION

1. Lexington County Solid Waste Management  
Contact: Mary Pat Baldauf, Recycling Coordinator  
498 Landfill Lane, Lexington, SC 29073  
Phone: 803.785.3340 Fax: 803.755.3833  
[mpbaldauf@lex-co.com](mailto:mpbaldauf@lex-co.com)  
Federal I.D. Number 57-6000379

## PROGRAM DESCRIPTION

2. **Describe the overall project for which you are requesting funds:** Lexington County Solid Waste Management is requesting funding to develop a campaign to increase plastic collection and recycling at our 12 collection/recycling centers and through our franchise curbside collection program.

Our program will:

- a. Educate residents who currently use collection/recycling centers about plastic recycling – what we accept, how to prepare it and why recycling is important.
  - b. Identify other audiences who don't use the collection/recycling centers and explain how they can use them to recycle plastic.
  - c. Educate collection/recycling center attendants about plastic recycling so they can educate residents and reduce contamination.
  - d. Motivate attendants to increase plastic collection by having collection/recycling center competitions and recognizing winners.
  - e. Motivate residents to recycle plastic by instituting a "we caught you recycling" program. We'll visit centers on a regular basis to look for residents properly recycling plastic and recognize them with a recycled plastic promotional item.
  - f. Increase the amount of plastic recycled at the centers by distributing free recycling bins designed to make collection and transportation of the plastic easier and more convenient.
  - g. Increase the amount of plastic recycled curbside by distributing a limited number of free curbside recycling bins through our two franchise providers. (While curbside recycling is free with garbage service, residents do have to pay for their bins.)
3. **Targeted Commodity:** All plastic bottles and jars, with an emphasis on beverage containers.

119-11

4. **Describe the targeted source(s) of the materials:** Primarily Lexington County residents, but outreach will also include those schools that do not recycle through Sonoco Recycling, small businesses and apartment residents.
5. **Describe how the materials will be collected, transported and marketed:** Residents currently recycle plastic two ways: at our collection/recycling centers and through our franchise curbside recycling program.
  - a. Collection/recycling centers: Residents deposit plastic in trailers located at each center. Our recycling collectors attach the trailer to a truck and transports them to Sonoco Recycling.
  - b. Curbside Recycling Program: Residents who subscribe to our franchise curbside collection program can recycle plastic curbside. Franchise service providers pick up the recyclables and transport them to Sonoco Recycling.
6. **Describe the personnel involved in the program, their roles and responsibilities, and how positions will be funded.**
  - a. Recycling Coordinator: Oversee overall program, coordinate with partners, order materials, set up information tables, coordinate recycling center recognitions, design educational materials, educate attendants, monitor program progress, send reports to DHEC. Funded through LCSWM.
  - b. Collection/Recycling Center Manager: Educate attendants, assist with physical set ups. Funded through LCSWM.
  - c. Collection/Recycling Center Attendants: Help educate residents, monitor bins for contamination.
  - d. Recycling Collectors: Pick up plastic from collection/recycling centers and transport to Sonoco Recycling. Funded through LCSWM.
  - e. Franchise Curbside Collectors: Pick up plastic curbside and transport to Sonoco Recycling. Private business funding.
  - f. Franchise Curbside Companies: Accept delivery of free curbside recycling bins, distribute free to customers as requested, provide curbside pickup of recyclables. Private business funding.
7. **Describe the equipment used including any that will be purchased with grant funds.**
  - a. SWM flat bed trucks: LCSWM property.
  - b. Twenty-foot trailers: LCSWM property.
  - c. Garbage trucks used for recycling pickup: Owned by franchise providers.



- d. Recycling bins (two sizes) for residents to store and transport plastic to collection/recycling centers and recycle curbside: Requested through grant.

**8. Describe the collection schedule.**

- a. Collection/Recycling Centers: Open Monday, Wednesday, Friday and Saturday: 7 a.m. to 7 p.m.; Saturday: 3 to 7 p.m. Closed Tuesday and Thursday for collection of recyclables.
- b. Curbside Recycling Program: Weekly pickup as determined by the franchise provider.

**PROGRAM BENEFIT**

**9. Explain how the project will benefit the quality or increase the quantity of material collected and otherwise impact the efficiencies of your facility.**

- a. Collection will be increased by the distribution of free recycling bins.

*For those who recycle at the Centers, we'll offer stackable, handled bins which will provide residents with an easier, more convenient way to collect and transport their plastics. We expect the use of these bins to provide more visibility and motivate residents to recycle more plastic containers. Bins will feature recycling message.*

*To increase curbside collection, we'll offer a limited quantity of free curbside bins through our franchise service providers. (Curbside recycling is free to all residents who subscribe to curbside garbage collection, but there is an initial free for the recycling bin.) This increased accessibility will increase the number of curbside recyclers, thus increase the amount of plastics collected.*

- b. Collection will be increased by identifying and educating potential new plastic recyclers, such as schools, small businesses and apartment residents. We'll educate them through direct contact, mail and e-mail, and brochures.
- c. By educating our attendants and motivating them to increase plastic recycling, we expect an increase in plastic collected and a decrease in contamination.
- d. By further educating our residents and motivating them to recycle plastic, we'll see increased collection and less contamination. "We caught you recycling" prizes will only be given to those recycling plastic and recycling it correctly. The prize will be made from recycled plastic, increasing the education even further.

- 10. Describe the amount of each targeted material currently being collected.** In 2006-2007, we collected 120.72 tons of plastic bottles and jars for recycling through at our collection/recycling centers. Curbside recycling is co-mingled, thus we have no figures for the amount of plastic recycled curbside.

11. **Describe the increased tonnage or improvement expected as a result of the grant.** Our goal is to increase plastic recycling by at least 25 percent.
12. **Explain how you arrived at this estimate.** This is simply a goal we have set. Twenty five percent is our bottom line goal; we hope to increase it by even more.

## OUTREACH

13. **Describe all outreach and educational activities that will be undertaken to promote the project.**
- Educational flier** to distributed with each bin given away. The brochure will feature information about recycling at collection/recycling centers and plastic recycling.
  - Staffed education tables** at the Centers on for America Recycles Day, Earth Day and at least two other times throughout the year.
  - Distribution of **recycling brochures to new residents** via apartment complexes, Chambers of Commerce, real estate companies, banks and others.
  - Presentations** to schools, neighborhood associations and other civic/social groups.
  - Banners** at each collection/recycling center to promote recycling.
  - Staff recognition for collection/recycling center** that has the highest increase in plastic recycling.
  - Monthly on-the-spot recognition for residents** "caught in the act of recycling." Residents will receive a fun and useful promotional item made of recycled plastic, further increasing education about plastic recycling.
  - Program promotion** via LCSWM Web site, news releases, etc.
14. **Indicate which activities will require grant funding.**

- Fliers for bin distribution
- Collection/recycling center Banners
- Recognition items for CRC staff
- Recognition items for residents "caught in the act"

## REGIONALIZATION AND INTEGRATION OF EXSITING INFRASTRUCTURE

15. **Explain how efficiencies will be achieved through a regional approach.** We'll partner with Lexington County's 15 municipalities, as well as school districts, law enforcement, electric co-ops and other groups. We will educate them about this initiative and work together as much as possible.

119-14

16. Explain how the proposed project makes use of existing infrastructure and complements existing programs. Except for the educational material and bins, our proposal makes use of existing infrastructure, including trucks, trailers, staff and collection/recycling centers.

**BUDGET/COST JUSTIFICATION**

17. Provide a detailed budget for the project including grant funds requested, matching funds available, in-kind contributions and any other contributions. See table below.

18. Include a detailed explanation of each item listed in the budget, e.g., auto-tie baler w/40-hp, double ram, conveyor. See table below.

19. Describe any other equipment or improvements needed and how those will be funded or obtained. N/A

| Item  | Grant Funds | Matching Funds | In-Kind   | Other   |
|---|-------------|----------------|---|---|
| 2500 Norseman MURFRE recycling containers, six gallon, stackable with handles, 50% recycled content | \$14,250    | N/A            | N/A   | N/A   |
| 500 promotional items for "caught recycling" resident handouts; recycled plastic item TBD           | \$1,000     | N/A            | N/A   | N/A   |
| 2500 fliers for distribution w/bins, 8.5 X 6.5 printed on recycled paper                            | \$200       | N/A            | N/A   | N/A   |
| Six 2' x 6' banners for recycling centers, white, all weather material                              | \$1,200     | N/A            | N/A   | N/A   |
| 500 14-gallon curbside recycling bins, 25% recycled-content   | \$3,125     | N/A            | Distribution/storage through franchise service provider | Ordering via franchise service provider to get best price |
| Recognition items for collection/recycling center staff, recycled-content, TBD                      | \$375       | N/A            | Also trying to get donations from local businesses      | N/A   |
| Total   | \$20,150    |                |   |   |

119-15

**COUNTY OF LEXINGTON  
SOLID WASTE TIRE GRANT  
Annual Budget  
Fiscal Year - 2008-09**

| Object Code                     | Revenue Account Title | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Recommend<br>2008-09 |
|---------------------------------|-----------------------|-------------------|---------------------------------|--|--|----------------------|----------------------|
| <b>* Waste Tire Grant 5721:</b> |                       |                   |                                 |  |  |                      |                      |
| <b>Revenues: (C/C - 000000)</b> |                       |                   |                                 |  |  |                      |                      |
| 458000                          | State Grant Income    | 0                 | 2,983                           | 0  | 2,983  | <u>6,000</u>         |                      |
| 461000                          | Investment Interest   | 0                 | 2                               | 0  | 0  | <u>0</u>             |                      |
| <b>** Total Revenue</b>         |                       | <u>0</u>          | <u>2,985</u>                    | <u>0</u>                                 | <u>2,983</u>                                 | <u>6,000</u>         |                      |
| <b>***Total Appropriation</b>   |                       |                   |                                 |  | 3,750  | 6,000                |                      |
| FUND BALANCE                    |                       |                   |                                 |  |  |                      |                      |
| Beginning of Year               |                       |                   |                                 |  |  |                      |                      |
|                                 |                       |                   |                                 |  | 0  | (767)                |                      |
| FUND BALANCE - Projected        |                       |                   |                                 |  |  |                      |                      |
| End of Year                     |                       |                   |                                 |  |  |                      |                      |
|                                 |                       |                   |                                 |  | (767)  | (767)                |                      |

Fund: 5721  
Division: Public Works  
Organization: 121207 - Solid Waste / Recycling

|  |                               | <b>BUDGET</b>     |                            |                             |                      |                      |                     |
|--|-------------------------------|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
| Object Expenditure Code                  | Classification                | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Operating Expenses</b>                |                               |                   |                            |                             |                      |                      |                     |
| 520200                                   | Contracted Services           | 0                 | 0                          | 0                           | <u>0</u>             |                      |                     |
| 521213                                   | Public Education Supplies     | 0                 | 0                          | 3,000                       | <u>5,000</u>         |                      |                     |
| 525210                                   | Conference & Meeting Expenses | 0                 | 0                          | 750                         | <u>1,000</u>         |                      |                     |
| <b>* Total Operating</b>                 |                               | <u>0</u>          | <u>0</u>                   | <u>3,750</u>                | <u>6,000</u>         |                      |                     |
| <b>**Total Personnel &amp; Operating</b> |                               | <u>0</u>          | <u>0</u>                   | <u>3,750</u>                | <u>6,000</u>         |                      |                     |
| <b>Capital</b>                           |                               |                   |                            |                             |                      |                      |                     |
| <b>**Total Capital</b>                   |                               | <u>0</u>          | <u>0</u>                   | <u>0</u>                    | <u>0</u>             |                      |                     |
| <b>** Total Appropriation</b>            |                               | <u>0</u>          | <u>0</u>                   | <u>3,750</u>                | <u>6,000</u>         |                      |                     |

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### **SECTION III – PROGRAM OVERVIEW**

#### **SECTION III - PROGRAM OVERVIEW**

##### **Summary of Program**

DHEC Waste Tire Grant

##### **Objective:**

This program is a proposed grant application with South Carolina Department of Health and Environmental Control (DHEC).

To educate the public about our program, we will use grant funds to

- Develop tri-fold brochures printed on recycled paper targeted to educate new Lexington County residents the County's recycling and garbage collection program.
- Purchase and distribute Tire tread depth gauge imprinted with waste tire recycling message to promote County's tire recycling program.
- Purchase and distribute tire gauges imprinted with waste tire recycling message to promote County's tire recycling program.

We will also use available funding to send our recycling coordinator to the National Recycling Congress or Carolina Recycling Annual Conference.

### **SECTION IV. – SUMMARY OF REVENUES**

### **SECTION V. – LINE ITEM NARRATIVES**

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**SECTION VI. B. OPERATING LINE ITEM NARRATIVES**

**521213 PUBLIC EDUCATION SUPPLIES** **\$5000**

(5000) Recycling Brochures \$1,750  
Tri-fold brochures printed on recycled paper targeted to educate new Lexington County residents the County's recycling and garbage collection program.

(500) Tire Tread Depth Gauge \$750  
Tire tread depth gauge imprinted with waste tire recycling message to promote County's tire recycling program. Easily checks tire tread for safe driving. Will be distributed via mail, presentations, special events, collection and recycling centers.

(1000) Tire Gauges \$2500  
High quality, durable metal tire gauge imprinted with waste tire recycling message to promote County's tire recycling program. Made for cars and light trucks; gauge measures 10 - 50 PSI. Calibrated to LBS and KGS. Will be distributed via mail, presentations, special events, collection and recycling centers.

**525210 CONFERENCE AND MEETING EXPENSES** **\$1000**

The \$1000 professional development allotment will be used toward Recycling Coordinator's attendance at the Carolina Recycling Association Annual Meeting and/or the National Recycling Congress.

**SC DHEC Office of Solid Waste Reduction and Recycling  
FY2009 Waste Tire and Automobile Dismantler Grant Application**

|    |   |
|----|---|
| 1. | Total Amount Requested: \$ 6000   |
| 2. | Name of Local Government: Lexington County Solid Waste Management   |
| 3. | Federal ID Number: 57-6000379   |
| 4. | <p>Recycling Coordinator Information</p> <p>Name: Mary Pat Baldauf<br/>Address: 498 Landfill Lane<br/>Lexington, SC 29073</p> <p>Phone: 803.785.3340<br/>Fax: 803.755-3833<br/>E-mail Address: mpbaldauf@lex-co.com</p>   |
| 5. | <p>Contact Person Information</p> <p>Name: Mary Pat Baldauf<br/>Address: 498 Landfill Lane<br/>Lexington, SC 29073</p> <p>Phone: 803.785.3340<br/>Fax: 803.755-3833<br/>E-mail Address: mpbaldauf@lex-co.com</p>  |
| 6. | <p>Financial Officer/Grant Administrator Information</p> <p>Name: Adam Dubose<br/>Address: Lexington County Finance Department<br/>212 South Lake Drive<br/>Lexington, SC 29072</p> <p>Phone: 803.785.8111<br/>Fax: 803.785.8111<br/>E-mail Address: adubose@lex-co.com</p>                 |
| 7. | <p>Authorized Representative (County Administrator, etc.) Information</p> <p>Name: Katherine Hubbard<br/>Title: County Administrator<br/>Address: 212 South Lake Drive<br/>Lexington, SC 29072</p> <p>Phone: 803.785.8100<br/>Fax: 803.785.8101<br/>E-mail Address: khubbard@lex-co.com</p> |

|    |   |
|----|---|
| 8. | Address to which reimbursements should be mailed:<br><br>498 Landfill Lane<br>Lexington, SC 29073 |
|----|---|

9. Describe the areas to be serviced under this grant:

| Municipalities, townships, etc. | Population Estimates | Description of area: rural, urban, etc. | Square mileage of area |
|---------------------------------|----------------------|---|------------------------|
| Lexington County                | 216, 014             | Suburban                                | 765                    |
|                                 |                      |   |                        |
|                                 |                      |   |                        |
|                                 |                      |   |                        |

10. Describe the current methods available and tipping fee policy for the disposal of waste tires for the following: (Attach additional pages, if necessary)

|                   | Current Methods available to dispose of waste tires              |
|-------------------|--|
| Residents:        | Disposal at LCSWM landfill; charged \$1.50 handling fee per tire |
| Tire Retailers:   | Disposal at LCSWM landfill; charged \$1.50 handling fee per tire |
| Auto Dismantlers: | Disposal at LCSWM landfill; charged \$1.50 handling fee per tire |
| Other Business:   | Disposal at LCSWM landfill; charged \$1.50 handling fee per tire |

11. For Stockpiles: Provide the following information for any vendor that provides collection, transportation, processing and/or recycling services: (Attach additional pages, if necessary)

|                 |     |
|-----------------|-----|
| Hauler:         | N/A |
| Processor:      | N/A |
| Charge Per Ton: | N/A |
| Other Charges:  | N/A |



12. For Current Generation Tires: Provide the following information for any vendor that provides collection, transportation, processing and/or recycling services: (Attach additional pages, if necessary)

|                 |                     |
|-----------------|---------------------|
| Hauler:         | U.S Tire Recycling  |
| Processor:      | U.S. Tire Recycling |
| Charge Per Ton: | \$85                |
| Other Charges:  | N/A                 |

13. For Automobile Dismantler Tires: Provide the following information for any vendor that provides collection, transportation, processing and/or recycling services: (Attach additional pages, if necessary)

|                 |                    |
|-----------------|--------------------|
| Hauler:         | U.S Tire Recycling |
| Processor:      | U.S Tire Recycling |
| Charge Per Ton: | \$85               |
| Other Charges:  | N/A                |

14. Describe in detail the project for which grant money is being requested.

A. For stockpile clean-ups include the following information:

1. Overview of the project.
2. List the sites with accumulated tire piles. Include address of the sites and name of the property owners. Include a site map.
3. Give an estimate of the number of tires at each site. Give an estimate of the length of time the tires have been at each site.
4. Describe all compliance or enforcement action that has been taken by state or local authorities against the property owners or other parties involved in the dumping of tires at these sites.
5. Describe how these tires are to be collected and transported and what the final disposition of the tires will be.
6. All other pertinent information needed to assess the project for which you are applying.

- B. For Automobile Dismantler tires include the following information:
1. Expected tonnage
  2. The location of the collection facility
  3. Destination of tires and means of transporting
  4. Method of processing or recycling of tires
  5. Responsibility for drop charges, if tires are collected directly from the dismantler
  6. Contact information for any known automobile dismantlers that wish to participate in this program but are not named on the enclosed dismantler list.
- C. For Current Generation waste tires include the following:
1. A complete overview of the project. Include tonnage estimates of tires to be recycled, disposed or processed as a result of the program.
  2. Provide pertinent information on any written contracts, written bids or written agreements applicant has entered into to develop and/or implement the program. Include specifics of what services will be rendered and cost estimates. (A copy of the written document may be substituted.) Cost estimates must match budget pages.
  3. Describe the location from which the tires are to be removed, including ownership of the property and provide an explanation of how the tires came to be located there.
  4. The final destination of the tires, i.e., how and where processed or recycled.
  5. Length of time for which the contract will extend.
  6. All other pertinent information needed to assess the project for which you are applying.
- D. For professional development, public education and other direct costs, include a detailed description of all goods and services requested. Cost estimates must match budget pages. Other direct costs may include equipment and site preparation directly related to the collection of waste tires.
15. Complete the Tire Fee Worksheet provided on the next page.

**TIRE FEE WORKSHEET  
FY2009**

**(COUNTY GOVERNMENTS ONLY)**

|  |   |   |                             |   |
|--|---|---|-----------------------------|---|
| <b>Applicant:</b> N/A  |   | <b>Passenger tires managed annually:</b> [REDACTED] |                             | <b>Truck tires managed annually:</b> [REDACTED] |
|  |   | <b>2007<br/>Actual</b>                              | <b>2008<br/>Anticipated</b> | <b>2009<br/>Anticipated</b>                     |
| <b>Current Generation:</b>   | A.) Total tons managed                        |   |                             |   |
|  | B.) Contracted rate/ton for removal/recycling |   |                             |   |
|  | C.) Total Cost (A x B)                        |   |                             |   |
| <b>Stockpile Clean-ups:</b>  | D.) Total tons managed                        |   |                             |   |
|  | E.) Contracted rate/ton for removal/recycling |   |                             |   |
|  | F.) Total Cost (D x E)                        |   |                             |   |
| <b>Automobile Dismantler:</b>  | G.) Total tons managed                        |   |                             |   |
|  | H.) Contracted rate/ton for removal/recycling |   |                             |   |
|  | I.) Total Cost (G x H)                        | \$  |                             |   |
| <b>Revenues:</b>   | J.) Treasure's Office Disbursement            |   |                             |   |
|  | K.) Tipping Fees for Waste Tires              |   |                             |   |
|  | L.) Revenue from other sources                |   |                             |   |
|  | M.) Total Revenues (J + K + L)                |   |                             |   |
| <b>Calculate your anticipated shortfall amount using the numbers from 2009 Anticipated column above:</b> |   |   |                             |   |
| Total anticipated cost for 2009 (C + F + I):   |   |   |                             |   |
| Less: Total anticipated Revenues for 2009 (M):   |   |   |                             |   |
| <b>Anticipated Shortfall:</b>  |   |   |                             |   |
| *The request for contractor costs can be no greater than this amount.                                    |   |   |                             |   |

**PROPOSED WASTE TIRE BUDGET  
SUMMARY OF BUDGET**

Amounts shown must match project descriptions.  
Please round numbers to the nearest dollar.

**SUMMARY BUDGET**

| Description           | Grant Funds Requested |
|-----------------------|-----------------------|
| A. Contractor Costs   | \$0                   |
| B. Public Education   | \$5000                |
| C. Travel             | \$1000                |
| D. Other Direct Costs | \$0                   |
| <b>TOTAL</b>          | <b>\$6000</b>         |

**A. Contractor Costs (Grant Request Should not exceed shortfall amount figured on Tire Fee Worksheet)**

| Description  | Grant Funds Requested |
|--------------|-----------------------|
| N/A          | N/A                   |
|              | \$                    |
|              | \$                    |
| <b>Total</b> | <b>\$</b>             |

**B. Public Education (See attached table for limits)**

| Description   | Grant Funds Requested |
|---|-----------------------|
| New resident recycling brochure, three panel, printed on recycled paper, quantity 5,000 | \$1750                |
| 500 Quik Chek tire tread depth gauge with tire recycling and LCSWM recycling message    | \$750                 |
| 1000 tire gauges with tire recycling and LCSWM recycling message                        | \$2500                |
| <b>Total</b>  | <b>\$5,000</b>        |

**C. Professional Development** (Maximum \$1,000)

| Description   | Grant Funds Requested |
|---|-----------------------|
| Trip to National Recycling Congress, Pittsburgh, PA, September 2008 | \$1000                |
| <b>Total</b>  | \$1000                |

**D. Other Direct Costs**

| Description   | Grant Funds Requested |
|---------------|-----------------------|
| N/A           | \$                    |
|               | \$                    |
|               | \$                    |
| <b>Totals</b> | \$                    |

**COUNTY OF LEXINGTON  
DHEC USED OIL GRANT  
Annual Budget  
Fiscal Year - 2008-09**

| Object Code                       | Revenue Account Title | Actual<br>2006-07 | Received<br>Thru Dec<br>2007-08 | Amended<br>Budget<br>Thru Dec<br>2007-08 | Projected<br>Revenues<br>Thru Jun<br>2007-08 | Requested<br>2008-09 | Recommend<br>2008-09 |
|-----------------------------------|-----------------------|-------------------|---------------------------------|--|--|----------------------|----------------------|
| <b>*DHEC Used Oil Grant 5722:</b> |                       |                   |                                 |  |  |                      |                      |
| <b>Revenues: (C/C - 000000)</b>   |                       |                   |                                 |  |  |                      |                      |
| 458000                            | State Grant Income    | 3,845             | 15,368                          | 28,800                                   | 28,800                                       | 131,875              |                      |
| 805700                            | Operating Transfer In | 0                 | 1                               | 0  | 0  | 0                    |                      |
| <b>** Total Revenue</b>           |                       | <u>3,845</u>      | <u>15,369</u>                   | <u>28,800</u>                            | <u>28,800</u>                                | <u>131,875</u>       |                      |
| <b>***Total Appropriation</b>     |                       |                   |                                 |  | 28,800                                       | 131,875              |                      |
| <b>FUND BALANCE</b>               |                       |                   |                                 |  |  |                      |                      |
| Beginning of Year                 |                       |                   |                                 |  |  |                      |                      |
|                                   |                       |                   |                                 |  | 0  | 0                    | 0                    |
| <b>FUND BALANCE - Projected</b>   |                       |                   |                                 |  |  |                      |                      |
| End of Year                       |                       |                   |                                 |  |  |                      |                      |
|                                   |                       |                   |                                 |  | 0  | 0                    | 0                    |

Fund: 5722  
Division: Public Works  
Organization: 121207 - Solid Waste / Recycling

|  |   | <b>BUDGET</b>     |                            |                             |                      |                      |                     |
|--|---|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
| Object Expenditure Code                  | Classification                                | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>*Total Personnel</b>                  |   | 0                 | 0                          | 0                           | 0                    |                      |                     |
| <b>Operating Expenses</b>                |   |                   |                            |                             |                      |                      |                     |
| 520200                                   | Contracted Services                           | 0                 | 0                          | 3,750                       | 0                    |                      |                     |
| 520400                                   | Advertising and Publicity                     | 0                 | 0                          | 3,000                       | 0                    |                      |                     |
| 521200                                   | Operating Supplies                            | 3,636             | 116                        | 7,150                       | 5,875                |                      |                     |
| 521213                                   | Public Education Supplies                     | 0                 | 0                          | 0                           | 5,000                |                      |                     |
| 525210                                   | Conference & Meeting Expense                  | 209               | 300                        | 750                         | 1,000                |                      |                     |
| <b>* Total Operating</b>                 |   | <u>3,845</u>      | <u>416</u>                 | <u>14,650</u>               | <u>11,875</u>        |                      |                     |
| <b>**Total Personnel &amp; Operating</b> |   | <u>3,845</u>      | <u>416</u>                 | <u>14,650</u>               | <u>11,875</u>        |                      |                     |
| <b>Capital</b>                           |   |                   |                            |                             |                      |                      |                     |
| 599999                                   | Capital Clearing                              | -12,455           |                            |                             |                      |                      |                     |
|  | All Other Equipment                           | 12,455            | 0                          | 14,150                      |                      |                      |                     |
|  | (24) Used Oil Tanks w/ Spill Pan & 14' Sock   |                   |                            |                             | 114,000              |                      |                     |
|  | (24) Signs for Collection & Recycling Centers |                   |                            |                             | 6,000                |                      |                     |
| <b>**Total Capital</b>                   |   | <u>0</u>          | <u>0</u>                   | <u>14,150</u>               | <u>120,000</u>       |                      |                     |
| <b>** Total Appropriation</b>            |   | <u>3,845</u>      | <u>416</u>                 | <u>28,800</u>               | <u>131,875</u>       |                      |                     |

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**COUNTY OF LEXINGTON**  
**Capital Item Summary**  
**Fiscal Year - 2008 - 2009**

Fund # 5722  
 Organization #: 121207  
 Program #

Fund Title: Solid Waste Management  
 Organization Title: Solid Waste/Recycling Collections  
 Program Title: Recycling collections

***BUDGET***  
 2008-2009  
 Requested

| <u>Qty</u>   | <u>Item Description</u>   | <u>Amount</u>         |
|--|---|-----------------------|
| 24   | Profile 400 Used Oil Tanks w/Spill Pan and 14' Sock               | 114,000               |
| 24   | Signs for collection and recycling centers (two signs, each site) | 6,000                 |
|  |   |                       |
|  |   |                       |
|  |   |                       |
|  |   |                       |
|  |   |                       |
|  |   |                       |
|  |   |                       |
| <b>** Total Capital (Transfer Total to Section I and IA)</b> |   | <b><u>120,000</u></b> |

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### SECTION III – PROGRAM OVERVIEW

#### SECTION III - PROGRAM OVERVIEW

##### Summary of Programs

DHEC Used Oil Recycling Grant

##### Objective:

This program is a proposed grant application with South Carolina Department of Health and Environmental Control (DHEC). We're requesting funds to maintain and upgrade each site, educate our residents about the program and provide training for our recycling coordinator.

We have requested funds to upgrade used oil collection at our 12 collection and recycling centers by replacing our old collection tanks with Profile 400 Used Oil Tanks with Spill Pan and 14' sock. We have also requested oil bottle bags, new signage for collection and recycling centers, and dry absorbent.

To educate the public about our program, we will develop and print a new used oil recycling brochure, purchase and distribute tire gauges with used oil recycling messages, and purchase supplies to devise a used oil recycling booth/activity at Kid's Day Lexington.

Finally, we will use available funding to send our recycling coordinator to the National Recycling Congress or Carolina Recycling Annual Conference.

### SECTION IV. – SUMMARY OF REVENUES

### SECTION V. – LINE ITEM NARRATIVES



**SECTION VI. B. OPERATING LINE ITEM NARRATIVES**

**521200 OPERATING SUPPLIES \$5875**

(15) Oil Bottle Bags (Box Of 100) \$5625  
These bags are used to line oil bottle recycling containers used for the collection and recycling of oil bottles from the County's 12 collection and recycling Centers.

(50) Bags, Dry Absorbent \$250  
Highly absorbent, nonflammable, mineral granules used to absorb oil from and reduce hazards/slipping at Collection and Recycling Centers, primarily surrounding the used oil recycling tanks.

**521213 PUBLIC EDUCATION \$5000**

(5000) Used Oil Recycling Brochures \$1380  
Tri-fold brochures printed on recycled paper to educate residents about Lexington County's used oil recycling program. Will be distributed via mail, presentations, special events, collection and recycling centers.

(1000) Tire Gauges \$3150  
High quality, durable metal tire gauge imprinted with used oil recycling message to promote County's used oil recycling program. Made for cars and light trucks; gauge measures 10 - 50 PSI. Calibrated to LBS and KGS. Will be distributed via mail, presentations, special events, collection and recycling centers.

Supplies For LCSWM Booth At Kid's Day Lexington \$470  
To promote the County's used oil recycling program, Lexington County SWM will create and staff a used oil recycling booth at 2009 Kid's Day Lexington. We will devise a hands-on activity for children and distribute information to the parents, as well. Detailed list of supplies will be available as the activity is determined, but will likely include paper, glue, markers and similar items.

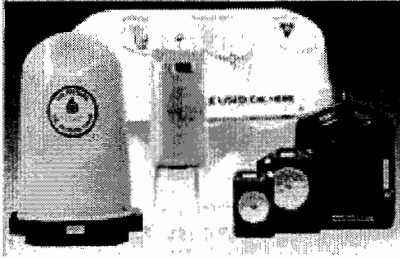
**525210 CONFERENCE AND MEETING EXPENSE \$1000**

The \$1000 professional development allotment will be used toward Recycling Coordinator's attendance at the Carolina Recycling Association Annual Meeting and/or the National Recycling Congress.

**SECTION VI. C. –CAPITAL LINE ITEM NARRATIVES**

**000000 (24) PROFILE 400 USED OIL TANKS W/SPILL PAN AND 14' SOCK \$114,000**

Specially designed to accept used oil from the public, these used oil tanks improve program participation and aid in keeping the collection and recycling centers clean. The Profile Oil Container combines the unique feature of a steel inner tank surrounded by a rust resistant fiberglass secondary containment. Other features include a large disposal funnel, rain resistant lockable lid, level gauge, instruction decals and a 2" service coupling for pumping out the used oil.



**000000 (24) SIGNS FOR COLLECTION AND RECYCLING CENTERS \$6000**

Consistent, attractive signage for each collection and recycling center will help educate residents about operation schedule, promote use of the centers and reduce contamination in collection and recycling bins.



## Office of Solid Waste Reduction and Recycling

### Used Oil Grants FY2009

Used Oil Grant Funds are intended for the establishment, expansion and continued operation of used motor oil collection programs for do-it-yourself oil changers. This is to include programs related to the collection of used motor oil, oil filters, oil bottles and oil/gas mixtures. More specific information is included in the grant guidelines.

Used Oil Grant Funds are made available to any county, any municipal government that provides solid waste services, or to any solid waste region in the State of South Carolina. Regional applications may be submitted by any group of counties or local governments that have submitted a regional solid waste management plan to DHEC.

Professional Development may be requested up to \$1,000 for the recycling coordinator, other solid waste/recycling employees or other local government officials to attend waste reduction/recycling seminars or conferences related to used oil recycling.

Requests for public information/education projects are allowable up to the limits indicated on the enclosed table. Education limits are based on population.

For more information contact Jana White at 803-896-4221 or Sharon Thompson at 803-896-4227.

#### SUBMITTAL INSTRUCTIONS:

- Applications may be submitted electronically, mailed or hand delivered.
- One electronic copy or five hard copies (two-sided, only) must be received by the Office no later than **5:00 p.m. Friday, March 7, 2008.**
- Postmark dates will not be taken into consideration.
- Proposals received after the deadline will not be considered.
- Incomplete proposals will not be considered.
- Fax copies will not be considered.

Option #1 - Electronic submittals **should be e-mailed to [swgrants@dhec.sc.gov](mailto:swgrants@dhec.sc.gov)**

Option #2 - Hard copies should be **mailed to:**  
 SCDHEC BLWM  
 Office of Solid Waste Reduction & Recycling  
 2600 Bull St.  
 Columbia, SC 29201

Option #3 - Hand delivered, **hard copies go to:**  
 SCDHEC BLWM  
 Stern Business Center  
 8911 Farrow Rd. Columbia, SC  
 Phone: 803/896-4200  
 --Do **not** mail proposals to this address--

**Note: This solicitation does not commit the state to award a grant, to pay any cost incurred in the preparation of the proposal, or to procure or contract for articles of goods or services. The state reserves the right to accept or reject any or all proposals received as a result of this request, or to cancel in part or in its entirety this proposal if it is in the best interest of the state to do so.**

**SC DHEC Office of Solid Waste Reduction and Recycling  
FY2009 Used Oil Grant Application**

|    |   |
|----|---|
| 1. | Total Amount Requested:        \$131,625  |
| 2. | Name of Local Government: Lexington County Solid Waste Management   |
| 3. | Federal ID Number: 57-6000379   |
| 4. | <p>Recycling Coordinator Information</p> <p>Name: Mary Pat Baldauf<br/>Address: 498 Landfill Lane<br/>Lexington, SC 29073</p> <p>Phone: 803.785.3340<br/>Fax: 803.755.3383<br/>E-mail Address: mpbaldauf@lex-co.com</p>   |
| 5. | <p>Contact Person Information</p> <p>Name: Mary Pat Baldauf<br/>Address: 498 Landfill Lane<br/>Lexington, SC 29073</p> <p>Phone: 803.785.3340<br/>Fax: 803.755.3383<br/>E-mail Address: mpbaldauf@lex-co.com</p>  |
| 6. | <p>Financial Officer/Grant Administrator Information</p> <p>Name: Adam Dubose<br/>Address: Lexington County Finance Department<br/>212 South Lake Drive<br/>Lexington, SC 29072</p> <p>Phone: 803.785.8111<br/>Fax: 803.785.8111<br/>E-mail Address: adubose@lex-co.com</p>                 |
| 7. | <p>Authorized Representative (County Administrator, etc.) Information</p> <p>Name: Katherine Hubbard<br/>Title: County Administrator<br/>Address: 212 South Lake Drive<br/>Lexington, SC 29072</p> <p>Phone: 803.785.8100<br/>Fax: 803.785.8101<br/>E-mail Address: khubbard@lex-co.com</p> |
| 8. | <p>Address to which reimbursements should be mailed:</p> <p>498 Landfill Lane<br/>Lexington, SC 29073</p>   |

10. Describe in detail the used motor oil recycling project for which grant funding is being requested. Include a complete description of all goods or services listed on budget pages. Cost estimates must match budget pages. Please provide any information needed to adequately evaluate your application. Attach additional pages as necessary. **Please include descriptive literature for all equipment requested.**

Lexington County has a well-established, successful used oil recycling program at our 12 Collection and Recycling Centers. We're requesting funds to maintain and upgrade each site, educate our residents about the program and provide training for our recycling coordinator.

**Equipment and Supplies**

Profile 400 Used Oil Tanks with Spill Pan and 14' sock; quantity 24 (two at each site)

Oil bottle bags; quantity 15 boxes

New signage for Collection and Recycling Centers; quantity 24 (two at each site)

Dry Absorbent; quantity 50 bags

**Public Education**

Development and printing of used oil recycling brochure; quantity 6,000

Tire gauges with used oil recycling messages, quantity 1,000

Supplies for Kid's Day Lexington Used Oil Recycling Booth/Activity

**Professional Development/Travel**

Attendance at National Recycling Congress or Carolina Recycling Annual Conference

11. Identify and provide specific addresses for all **proposed** oil collection sites. Provide a lease agreement or proof of ownership for land identified as a proposed collection site.

N/A. All sites established.

12. Check the public education/outreach activities performed last year.

Newspaper Ads

x **Brochures**

Radio Ads

TV Ads

x **Events/Festivals**

x **Presentations**

x **Promotional Items**

Other (Please describe)

## Used Oil Collection Sites

List each DIY oil site and check materials collected

| Site         | Location                                      | Oil | Farmer Oil | Oil/Gas Mix | Bottles | Filters |
|--------------|---|-----|------------|-------------|---------|---------|
| Ball Park    | 301 Ball Park Rd.<br>Lexington, SC 29072      | X   |            |             | X       | X       |
| Bush River   | 6109 Old Bush River Rd.<br>Columbia, SC 29212 | X   |            |             | X       | X       |
| Chapin       | 103 Distant Lane<br>Chapin, SC 29036          | X   |            |             | X       | X       |
| Edmund       | 498 Landfill Lane<br>Lexington, SC 29073      | X   |            | X           | X       | X       |
| Gaston       | 100 Theo Jumper Rd.<br>Gaston, SC 29053       | X   |            | X           | X       | X       |
| Hollow Creek | 125 Beulah Church Rd.<br>Gilbert, SC 29054    | X   |            |             | X       | X       |
| Leesville    | 702 South Lee St.<br>Leesville, SC 29070      | X   | X          |             | X       | X       |
| Pelion       | 1325 South Pine St.<br>Pelion, SC 29123       | X   |            |             | X       | X       |
| Red Bank     | 1633 South Lake Dr.<br>Lexington, SC 29073    | X   |            |             | X       | X       |
| Riverchase   | 110 Riverchase Way<br>Lexington, SC 29072     | X   |            |             | X       | X       |
| Sandhills    | 3241 Charleston Hwy.<br>Cayce, SC 29033       | X   |            |             | X       | X       |
| Summit       | 419 Sandpit Rd.<br>Gilbert, SC 29054          | X   |            |             | X       | X       |

**PROPOSED USED OIL BUDGET  
SUMMARY OF BUDGET**

Amounts shown must match project descriptions. Please round numbers to the nearest dollar.

**SUMMARY BUDGET**

| Description            | Grant Funds Requested |
|------------------------|-----------------------|
| A. Equipment/Supplies  | \$125,875             |
| B. Contract Services   |                       |
| C. Public Education    | \$5000                |
| D. Site Preparation    |                       |
| E. Travel              | \$1000                |
| F. Other Direct Costs  |                       |
| <b>Total Requested</b> | <b>\$131,875</b>      |

**A. EQUIPMENT/SUPPLIES** (Examples: boxes, bags, cement pads, used oil collection tank, gas/oil mixture collection tank, farmer oil collection tank, oil bottle containers, oil filter containers, collection station carport covers, DIY oil drain pans, signs, waste oil heater). Please include descriptive literature, brochures, etc. with your original application.

| Equipment Description                                  | Proposed location(s)                            | Per unit cost | Grant request    |
|--|---|---------------|------------------|
| 24 Profile 400 Used Oil Tanks w/Spill Pan and 14' Sock | Two at each collection and recycling center     | \$4,750       | \$114,000        |
| 15 boxes, oil bottle bags                              | For use at each collection and recycling center | \$375         | \$5,625          |
| New signage for collection and recycling centers       | Two at each collection and recycling center     | \$250         | \$6,000          |
| 50 bags dry absorbent                                  | For use at each collection and recycling center | \$5           | \$250            |
| <b>Totals</b>  |   |               | <b>\$125,875</b> |

**B. CONTRACT SERVICES** (Example: Used oil filter/bottle collection, transportation costs.)

| Description   | Proposed location(s) | # units, pick-ups, etc. | Per unit cost | Grant request |
|---------------|----------------------|-------------------------|---------------|---------------|
| N/A           | N/A                  | N/A                     | N/A           | N/A           |
|               |                      |                         |               |               |
|               |                      |                         |               |               |
|               |                      |                         |               |               |
| <b>Totals</b> |                      |                         |               |               |

**C. PUBLIC EDUCATION** (Cannot exceed limit on enclosed table.)

| Description  | Per unit cost | Grant request                      |
|--|---------------|------------------------------------|
| 6,000 Used oil recycling brochures, tri-fold, recycled paper   | .23           | \$1,380                            |
| 1000 tire gauges with recycle used oil message                 | 2.69          | \$3150 (inc. tax, freight, set up) |
| Supplies for Kid's Day Lexington Oil Recycling Education Table |               | \$470                              |
| <b>Totals</b>  |               | \$5,000                            |

**D. SITE PREPARATION** (Examples: clearing, fencing, or paving for oil sites or pro-rated up to one-third for new sites.)

| Description   | Proposed location(s) | Per site cost | Grant request |
|---------------|----------------------|---------------|---------------|
| N/A           | N/A                  | N/A           | N/A           |
|               |                      |               |               |
|               |                      |               |               |
|               |                      |               |               |
| <b>Totals</b> |                      |               |               |

**E. PROFESSIONAL DEVELOPMENT** (\$1,000 Maximum Travel)

| Description  | Grant Request  |
|--|----------------|
| Trip to National Recycling Congress or Carolina Recycling Association Conference | \$1,000        |
| <b>Totals</b>  | <b>\$1,000</b> |

**F. OTHER DIRECT COSTS** (For other costs directly associated with the collection, transportation or recycling of used motor oil and related materials. Must be described fully in the project summary.)

| Description   | Grant Request |
|---------------|---------------|
| N/A           | N/A           |
|               |               |
| <b>Totals</b> |               |



**COUNTY OF LEXINGTON  
LEXINGTON COUNTY AIRPORT AT PELION  
Combined Annual Budget  
Fiscal Year 2008-09**

Fund: 5800  
Division: Airport

| Summary Page                                |                   |                            |                             |                      | <i>BUDGET</i>        |                     |
|---|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|   | 2006-07<br>Actual | 2007-08<br>Actual<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Activity From Operations:</b>            |                   |                            |                             |                      |                      |                     |
| <b>Revenues:</b>                            |                   |                            |                             |                      |                      |                     |
| 438430 Aviation Fuel Sales                  | 21,902            | 13,800                     | 42,240                      | 43,848               |                      |                     |
| 438431 Aviation Fuel Cost                   | (20,434)          | (11,509)                   | (37,800)                    | (41,580)             |                      |                     |
| 439900 Misc Fees, Permits, and Sales        | 110               | 120                        | 0                           | 0                    |                      |                     |
| 450000 Rental Income                        | 15,731            | 12,294                     | 20,100                      | 26,100               |                      |                     |
| 457001 FAA Funding (AIP)                    | 207,573           | 28,977                     | 313,785                     | 150,000              |                      |                     |
| 458003 State Aeronautics Funds              | 17,313            | 684                        | 8,258                       | 94,805               |                      |                     |
| 461000 Investment Interest                  | 1,820             | 186                        | 750                         | 750                  |                      |                     |
| 469410 Sale of Land - Pelion Airport        |                   | 10,400                     | 0                           | 0                    |                      |                     |
| 822000 RET from Economic Development        | 18,375            | 8,257                      | 8,257                       | 0                    |                      |                     |
| <b>Total Revenue</b>                        | <b>262,390</b>    | <b>63,209</b>              | <b>355,590</b>              | <b>273,923</b>       |                      |                     |
| <b>Expenses:</b>                            |                   |                            |                             |                      |                      |                     |
| Total Personnel & Operating                 | 26,700            | 4,392                      | 45,253                      | 68,073               |                      |                     |
| Depreciation                                | 31,174            | 0                          | 20,000                      | 20,000               |                      |                     |
| Capital Outlay                              | 0                 | 12,785                     | 2,116,307                   | 264,400              |                      |                     |
| <b>*Total Expense</b>                       | <b>57,874</b>     | <b>17,177</b>              | <b>2,181,560</b>            | <b>352,473</b>       |                      |                     |
| <b>Total Expense</b>                        | <b>57,874</b>     | <b>17,177</b>              | <b>2,181,560</b>            | <b>352,473</b>       |                      |                     |
| <b>Noncash Expenses:</b>                    |                   |                            |                             |                      |                      |                     |
| Depreciation: Add Back In                   | 31,174            | 0                          | 20,000                      | 20,000               |                      |                     |
| <b>Net Cash</b>                             | <b>235,690</b>    | <b>46,032</b>              | <b>(1,805,970)</b>          | <b>(58,550)</b>      |                      |                     |
| <b>Income Calculation:</b>                  |                   |                            |                             |                      |                      |                     |
| Capital Outlay: Add Back In                 | 0                 | 12,785                     | 2,116,307                   | 264,400              |                      |                     |
| <b>Net Income (Loss)</b>                    | <b>204,516</b>    | <b>58,817</b>              | <b>290,337</b>              | <b>185,850</b>       |                      |                     |
| Add back Contingency                        |                   |                            | 19,105                      |                      |                      |                     |
| <b>FUND BALANCE</b>                         |                   |                            |                             |                      |                      |                     |
| Beginning - Cash/Fund Balance               |                   |                            | 32,555                      | (1,754,310)          | (1,754,310)          | (1,754,310)         |
| <b>FUND BALANCE</b>                         |                   |                            |                             |                      |                      |                     |
| End of Year - Projected - Cash/Fund Balance |                   |                            | (1,754,310)                 | (1,812,860)          |                      |                     |

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**COUNTY OF LEXINGTON  
LEXINGTON COUNTY AIRPORT AT PELION  
Annual Budget  
Fiscal Year 2008-09**

Fund: 5800  
Division: Airport  
Organization: 580010 - Airport Administration

| Object Expenditure<br>Code Classification   | <b>BUDGET</b>     |                            |                             |                      |                      |                     |
|---|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|   | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                            |                   |                            |                             |                      |                      |                     |
| 510300 Part Time - 1 (.5 - FTE)             |                   |                            |                             |                      |                      |                     |
| 511112 Fica Cost                            |                   |                            |                             |                      |                      |                     |
| 511113 State Retirement                     |                   |                            |                             |                      |                      |                     |
| 511130 Workers Compensation                 |                   |                            |                             |                      |                      |                     |
| <b>* Total Personnel</b>                    | <b>0</b>          | <b>0</b>                   | <b>0</b>                    | <b>0</b>             | <b>0</b>             | <b>0</b>            |
| <b>Operating Expenses</b>                   |                   |                            |                             |                      |                      |                     |
| 520200 Contracted Services                  | 2,229             | 125                        | 5,078                       | 5,078                |                      |                     |
| 520300 Professional Services                | 17,370            | 0                          | 15,000                      | 15,000               |                      |                     |
| 520400 Advertising & Publicity              | 0                 | 0                          | 500                         | 500                  |                      |                     |
| 520500 Legal Services                       | 0                 | 0                          | 3,000                       | 3,000                |                      |                     |
| 521000 Office Supplies                      | 21                | 0                          | 500                         | 500                  |                      |                     |
| 521100 Duplicating                          | 0                 | 0                          | 75                          | 75                   |                      |                     |
| 521200 Operating Supplies                   | 501               | 0                          | 1,000                       | 1,000                |                      |                     |
| 522000 Building Repairs & Maintenance       | 1,235             | 0                          | 5,000                       | 5,000                |                      |                     |
| 522200 Small Equipment Repair & Maintenance | 0                 | 101                        | 7,000                       | 7,000                |                      |                     |
| 524000 Building Insurance                   | 1,075             | 1,247                      | 1,100                       | 1,400                |                      |                     |
| 525000 Telephone                            | 227               | 114                        | 300                         | 300                  |                      |                     |
| 525210 Conference & Meeting Expense         | 765               | 348                        | 842                         | 1,000                |                      |                     |
| 525230 Subscriptions, Dues, & Books         | 250               | 250                        | 250                         | 250                  |                      |                     |
| 525390 Utilities - Pelion Airport           | 2,927             | 2,107                      | 5,500                       | 5,500                |                      |                     |
| 526500 Licenses & Permits                   | 100               | 100                        | 100                         | 100                  |                      |                     |
| 529903 Contingency                          | 0                 | 0                          | 8                           | 200                  |                      |                     |
| 530100 Depreciation Expense                 | 31,174            | 0                          | 20,000                      | 20,000               |                      |                     |
| <b>* Total Operating</b>                    | <b>57,874</b>     | <b>4,392</b>               | <b>65,253</b>               | <b>65,903</b>        |                      |                     |
| <b>** Total Personnel &amp; Operating</b>   | <b>57,874</b>     | <b>4,392</b>               | <b>65,253</b>               | <b>65,903</b>        |                      |                     |
| <b>Capital</b>                              |                   |                            |                             |                      |                      |                     |
| 540000 Small Tools & Minor Equipment        | 0                 | 0                          | 400                         | 400                  |                      |                     |
| 540010 Minor Software                       | 0                 | 0                          | 0                           | 0                    |                      |                     |
| <b>** Total Capital</b>                     | <b>0</b>          | <b>0</b>                   | <b>400</b>                  | <b>400</b>           |                      |                     |
| <b>*** Total Expenses</b>                   | <b>57,874</b>     | <b>4,392</b>               | <b>65,653</b>               | <b>66,303</b>        |                      |                     |

122-2

**COUNTY OF LEXINGTON  
 LEXINGTON COUNTY AIRPORT AT PELION  
 Annual Budget  
 Fiscal Year 2007-08**

Fund: 5800  
 Division: Airport  
 Organization: 580020 - Airport - Projects

| Object Expenditure<br>Code Classification | 2006-07<br>Expend | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |                      |                     |
|---|-------------------|----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|   |                   |                            |                             | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Capital</b>                            |                   |                            |                             |                      |                      |                     |
| 599999 Capital Clearing                   | (263,742)         | 0                          | 0                           | 0                    |                      |                     |
| All Other Equipment                       | 263,742           | 0                          | 0                           | 0                    |                      |                     |
| 5A5575 Fuel Farm                          | 0                 | 0                          | 49,436                      | 0                    |                      |                     |
| 5A6229 Electrical/Lighting System - Rpl   | 0                 | 9,790                      | 442,976                     | 0                    |                      |                     |
| 5A6230 T-Hanger & Apron Expansion         | 0                 | 0                          | 700,500                     | 0                    |                      |                     |
| 5A6506 Grass Over Seeding & Fertilization | 0                 | 2,995                      | 2,995                       | 0                    |                      |                     |
| 5A7338 Apron & Taxiway Recoupment         | 0                 | 0                          | 315,000                     | 150,000              |                      |                     |
| 5A7339 Electrical Upgrade Phase I         | 0                 | 0                          | 81,000                      | 0                    |                      |                     |
| 5A7340 T-Hanger Additions                 | 0                 | 0                          | 434,000                     | 0                    |                      |                     |
| 5A7341 Runway Improvements                | 0                 | 0                          | 90,000                      | 0                    |                      |                     |
| Airfield Pavement Crack Sealing           |                   |                            |                             |                      | 25,000               |                     |
| Airfield Pavement Rejuvenation & Marking  |                   |                            |                             |                      | 89,000               |                     |
| <b>** Total Capital</b>                   | <b>0</b>          | <b>12,785</b>              | <b>2,115,907</b>            | <b>264,000</b>       |                      |                     |

**\*\*\* Total Expenses**

0      12,785    2,115,907    264,000

**122-3**

**COUNTY OF LEXINGTON  
LEXINGTON COUNTY AIRPORT AT PELION  
Annual Budget  
Fiscal Year 2007-08**

Fund: 5800  
Division: Airport  
Organization: 9999000 - Airport - Non-Departmental

|   |                     | <i><b>BUDGET</b></i>         |                             |                      |                      |                     |
|---|---------------------|------------------------------|-----------------------------|----------------------|----------------------|---------------------|
| Object Expenditure<br>Code Classification | 2005-06<br>Expenses | 2006-07<br>Expenses<br>(Dec) | 2006-07<br>Amended<br>(Dec) | 2007-08<br>Requested | 2007-08<br>Recommend | 2007-08<br>Approved |
| <b>Capital</b>                            |                     |                              |                             |                      |                      |                     |
| 549904 Capital Contingency                | 0                   | 0                            | 19,105                      | 0                    |                      |                     |
| All Other Equipment                       | 0                   | 0                            | 265                         | 0                    |                      |                     |
| <b>** Total Capital</b>                   | <b>0</b>            | <b>0</b>                     | <b>19,370</b>               | <b>0</b>             | <b>0</b>             | <b>0</b>            |

|                           |          |          |               |          |          |          |
|---------------------------|----------|----------|---------------|----------|----------|----------|
| <b>*** Total Expenses</b> | <b>0</b> | <b>0</b> | <b>19,370</b> | <b>0</b> | <b>0</b> | <b>0</b> |
|---------------------------|----------|----------|---------------|----------|----------|----------|

*122-4*

**SECTION II**

**COUNTY OF LEXINGTON**

**Capital Item Summary**

**Fiscal Year - 2008 - 2009**

Fund # 5800 Fund Title: Lexington County Airport at Pelion  
 Organization # 580010 Organization Title: Airport Projects  
 Program # \_\_\_\_\_ Program Title: \_\_\_\_\_

**BUDGET**  
 2008-2009  
 Requested

| Qty | Item Description                | Amount |
|-----|---------------------------------|--------|
|     | Small Tools and Minor Equipment | 400    |
|     |                                 |        |
|     |                                 |        |
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**\*\* Total Capital (Transfer Total to Section I and IA) 400**

122-5

SECTION II

COUNTY OF LEXINGTON

Capital Item Summary

Fiscal Year - 2008 - 2009

Fund # 5800 Fund Title: Lexington County Airport at Pelion  
 Organization # 580020 Organization Title: Airport Administration  
 Program # \_\_\_\_\_ Program Title: \_\_\_\_\_

**BUDGET**  
 2008-2009  
 Requested

| Qty | Item Description                                   | Amount  |
|-----|--|---------|
|     | Partial Apron Reconstruction Project - Design Only | 150,000 |
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**\*\* Total Capital (Transfer Total to Section I and IA) 150,000**

122-6

**SECTION II**

**COUNTY OF LEXINGTON  
New Program Capital Item Summary  
Fiscal Year - 2008 - 2009**

Fund # 5800 Fund Title: Lexington County Airport at Pelion  
Organization # 580020 Organization Title: Airport Administration  
Program # \_\_\_\_\_ Program Title: \_\_\_\_\_

**BUDGET**  
2008-2009  
Requested

| Qty | Item Description                                   | Amount |
|-----|--|--------|
|     | Airfield Pavement Crack Sealing Project            | 25,000 |
|     | Airfield Pavement Rejuvenation & Remarking Project | 89,000 |
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**\*\* Total Capital (Transfer Total to Section I)** 114,000

122-7

### SECTION III – PROGRAM OVERVIEW

#### **Mission Statement and Objectives:**

The mission of the airport is to provide a functional airstrip for use by recreational pilots as well as corporate and/or commercial pilots. The existing facilities include hangers and self-service aviation fuel along with a terminal building. The terminal building is currently not manned but a part time position is being requested in the New Program portion of this budget. All of the hangers are currently leased out and the fuel price is set at a competitive rate. With the addition of the self-serve fueling system, the airport hopes to lure other pilots into the area.

Planned improvements to the airstrip will make it more attractive to recreational pilots and will eventually draw commercial development or corporate businesses into the area. These planned improvements include an airfield pavement crack sealing project, an airfield pavement rejuvenation/remarking project, and a partial apron reconstruction project. The partial apron reconstruction is scheduled for design during FY 08-09 with construction scheduled for FY 09-10. Other planned improvements include runway extension and widening as well as the addition of hangers. These planned improvements are being constructed and/or considered in an effort to secure corporate operations that will be based out of these facilities.



### SECTION III – NEW CAPITAL ITEM OVERVIEW

#### **Mission Statement and Objectives:**

The mission of the Airfield Pavement Crack Sealing Project and Airfield Pavement Rejuvenation & Remarking Project is to extend the life of the current pavement. Extending the life of the current pavement would allow future funding to be expended on the construction of new hangers. The additional hangers would generate revenue in a shorter time period.

122-9

**SECTION IV – SUMMARY OF REVENUES**

438430 – Aviation Fuel Sales \$43,848

900 gallons/month @ \$4.06/gallon = \$3,654 x 12 months = \$43,848

525410 – Aviation Operations Fuel Expense (\$41,580)

900 gallons/month x 12 months = 10,800 gallons x \$3.85/gallon = (\$41,580)

439900 – Misc Fees, Permits, and Sales \$ 0

None

450000 – Rental Income \$26,100

Ten (10) 42' x 33' T-hanger leases @ \$150/month x 12 months = \$18,000

One (1) 36' x 44' Hanger lease @ \$175/month x 12 months = \$2,100

One (1) 60' x 60' Hanger lease @ \$500/month x 12 months = \$6,000

Total Hanger/Rental Revenue = \$26,100

457001 – FAA Funding (AIP) \$150,000

FAA Entitlements/Grant = \$150,000

Total FAA Grants = \$150,000

458003 – State Aeronautics Funds \$94,805

State Aeronautics Grants = \$94,805

461000 – Interest Income \$750

Interest Income = \$750

122-10

**SECTION V – LINE ITEM NARRATIVES**

**SECTION V.B. – OPERATING LINE ITEM NARRATIVES**

520200 – CONTRACTED SERVICES \$5,078

1. Herbicide & Insecticide Treatment SC Dept of Commerce, Division of Aeronautics  
 Turf Management Program:

|                                      | <u>Total</u>  | <u>SC DOC/DOA (75%)</u> | <u>County (25%)</u> |
|--------------------------------------|---------------|-------------------------|---------------------|
| Fence Line (14,200 LF @ \$0.12 / LF) | \$2,028       | \$1,521                 | \$507               |
| Lights (163 Lights @ \$4.75 ea)      | \$855         | \$641                   | \$214               |
| Late Summer (Aug)                    | \$2475        | \$1,856                 | \$619               |
| Late Winter (Feb/March)              | \$2475        | \$1,856                 | \$619               |
| Late Spring (May)                    | <u>\$2475</u> | <u>\$1,856</u>          | <u>\$619</u>        |
| Totals                               | \$10,308      | \$7,730                 | \$2,578             |

2. Maintenance of hanger doors and minor repairs to lighting system. Annual Estimate: \$2,500

Total Contracted Services = \$5,078

520300 – PROFESSIONAL SERVICES \$15,000

1. Airport Planning and Engineering – General Services: \$15,000

520400 – ADVERTISING & PUBLICITY \$500

Fuel sales advertising in local aviation publications; Flyers for airport “fly-in” open house: \$500

520500 – LEGAL SERVICES \$3000

County Attorney services for assistance with items such as hanger contract advice, grant acceptance document review, and assisting with legal procedures: \$3,000

521000 - OFFICE SUPPLIES \$500

Includes routine office supplies as well as in-house printing (flyers, signs, etc.): \$500

521100 - DUPLICATING \$75

Includes general duplicating at 0.05/copy: \$75

521200 – OPERATING SUPPLIES \$1,000

Includes general operating supplies such as beacon bulbs (\$30/ea), glass lenses for runway/taxiway lights (\$20/ea), replacement lamps for runway/taxiway lights (\$12.50/ea), breakaway couplings (\$8.25/ea)

522000 – BUILDING REPAIRS & MAINTENANCE \$5,000

Includes general building repairs and routine maintenance.

**SECTION V.B. – OPERATING LINE ITEM NARATIVES (continued)**

|   |                 |
|---|-----------------|
| <u>522200 – SMALL EQUIPMENT REPAIR &amp; MAINTENANCE</u>          | <u>\$7,000</u>  |
| Lighting cabinet and fuel system general repairs and maintenance. |                 |
| <u>524000 – BUILDING INSURANCE</u>                                | <u>\$1,400</u>  |
| <u>525000 – TELEPHONE</u>   | <u>\$300</u>    |
| <u>525210 – CONFERENCE &amp; MEETING EXPENSE</u>                  | <u>\$1,000</u>  |
| SC Aviation Association Annual Conference.                        |                 |
| <u>525230 – SUBSCRIPTIONS, DUES, &amp; BOOKS</u>                  | <u>\$250</u>    |
| SC Aviation Association dues.                                     |                 |
| <u>525390 – UTILITIES PELION AIRPORT</u>                          | <u>\$5,500</u>  |
| <u>526500 – LICENCES &amp; PERMITS</u>                            | <u>\$100</u>    |
| DHEC permit for fuel tank   |                 |
| <u>529903 – CONTINGENCY</u>                                       | <u>\$200</u>    |
| <u>530100 – DEPRECIATION EXPENSE</u>                              | <u>\$20,000</u> |

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**SECTION I**

**COUNTY OF LEXINGTON**

**New Program Request**

**Fiscal Year - 2008-2009**

Fund #5800 \_\_\_\_\_ Fund Title: Lexington County Airport at Pelion  
 Organization #580010 \_\_\_\_\_ Organization Title: Airport Administration  
 Program # \_\_\_\_\_ Program Title: \_\_\_\_\_

| Object Expenditure<br>Code Classification  | Total<br>2008-2009<br>Requested |
|--|---------------------------------|
| <b>Personnel</b>                           |                                 |
| 510100 Salaries # _____                    |                                 |
| 510300 Part Time # __.5FTE__               | 18,659                          |
| 511112 FICA Cost                           | 1,427                           |
| 511113 State Retirement                    | 1,530                           |
| 511114 Police Retirement                   |                                 |
| 511120 Insurance Fund Contribution # _____ |                                 |
| 511130 Workers Compensation                | 554                             |
| 511131 S.C. Unemployment                   |                                 |
| <b>* Total Personnel</b>                   | <b>22,170</b>                   |
| <b>Operating Expenses</b>                  |                                 |
| 520100 Contracted maintenance              |                                 |
| 520200 Contracted Services                 |                                 |
| 520300 Professional Services               |                                 |
| 520400 Advertising                         |                                 |
| 521000 Office Supplies                     |                                 |
| 521100 Duplicating                         |                                 |
| 521200 Operating Supplies                  |                                 |
| 522100 Equipment Repairs & Maintenance     |                                 |
| 522200 Small Equipment Repairs & Maint.    |                                 |
| 522300 Vehicle Repairs & Maintenance       |                                 |
| 523000 Land Rental                         |                                 |
| 524000 Building Insurance                  |                                 |
| 524100 Vehicle Insurance # _____           |                                 |
| 524101 Comprehensive Insurance # _____     |                                 |
| 524201 General Tort Liability Insurance    |                                 |
| 524202 Surety Bonds                        |                                 |
| 525000 Telephone                           |                                 |
| 525100 Postage                             |                                 |
| 525210 Conference & Meeting Expenses       |                                 |
| 525230 Subscriptions, Dues, & Books        |                                 |
| 525__ Utilities - _____                    |                                 |
| 525400 Gas, Fuel, & Oil                    |                                 |
| 525600 Uniforms & Clothing                 |                                 |
| 526500 Licenses & Permits                  |                                 |
| <b>* Total Operating</b>                   |                                 |
| <b>** Total Personnel &amp; Operating</b>  | <b>22,170</b>                   |
| <b>** Total Capital (From Section II)</b>  |                                 |
| <b>*** Total Budget Appropriation</b>      | <b>22,170</b>                   |

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### SECTION III – NEW PROGRAM OVERVIEW

#### **Mission Statement and Objectives:**

The mission of the part time airport operator is to provide an on-site representative of the County during peak use of the airport facilities. The part time airport operator would be responsible for daily oversight of airport operations, to include the terminal building, minor maintenance of the property, hanger lease management, fuel operations, and general aviation reporting requirements.

Current airport use patterns indicate that the part time airport operator would be most useful during weekends and holidays. This would require a 20-hour workweek. Initially the operator would report to the airport for 8 hours on Saturdays and Sundays and 4 hours on Fridays. These hours may fluctuate depending on airport use. As revenues and responsibilities increase for the airport, additional hours can be considered in future budgets.

**SECTION V – LINE ITEM NARRATIVES**

**SECTION V.A. – LISTING OF POSITIONS**

**New Program Part Time Position**

| <u>Job Title</u>            | <u>Positions</u> | <u>Grade</u> |
|-----------------------------|------------------|--------------|
| Part Time Airport Attendant | 1                | Estimated 13 |

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**COUNTY OF LEXINGTON  
MOTOR POOL  
Annual Budget  
Fiscal Year - 2008-09**

Fund 6590  
Division: General Services  
Organization: 111500 - Motor Pool

| Summary Page                                | <i>BUDGET</i>         |                            |                             |                        |                      |                     |
|---|-----------------------|----------------------------|-----------------------------|------------------------|----------------------|---------------------|
|   | 2006-07<br>Actual     | 2007-08<br>Actual<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested   | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Activity From Operations:</b>            |                       |                            |                             |                        |                      |                     |
| <b>Revenues:</b>                            |                       |                            |                             |                        |                      |                     |
| 438700 Motor Pool Service Charges           | 171,671               | 91,809                     | 161,000                     | <u>165,000</u>         |                      |                     |
| 461000 Investment Interest                  | 15,101                | 6,880                      | 8,000                       | <u>8,000</u>           |                      |                     |
| 490100 Sale of Fixed Assets                 | 4,100                 | 7,825                      | 6,000                       | <u>7,000</u>           |                      |                     |
| <b>Total Revenues</b>                       | <b><u>190,872</u></b> | <b><u>106,514</u></b>      | <b><u>175,000</u></b>       | <b><u>180,000</u></b>  |                      |                     |
| <b>Expenditures:</b>                        |                       |                            |                             |                        |                      |                     |
| Operations                                  | 78,045                | 45,218                     | 115,000                     | <u>130,000</u>         |                      |                     |
| Depreciation                                | 50,088                | 0                          | 60,000                      | <u>50,000</u>          |                      |                     |
| Capital Outlay                              | 0                     | 35,674                     | 43,064                      | <u>74,813</u>          |                      |                     |
| <b>Total Expenditures</b>                   | <b><u>128,133</u></b> | <b><u>80,892</u></b>       | <b><u>218,064</u></b>       | <b><u>254,813</u></b>  |                      |                     |
| <b>Noncash Expenses:</b>                    |                       |                            |                             |                        |                      |                     |
| Depreciation: Add Back In                   | <u>50,088</u>         | <u>0</u>                   | <u>60,000</u>               | <u>50,000</u>          |                      |                     |
| <b>Net Cash</b>                             | <b><u>112,827</u></b> | <b><u>25,622</u></b>       | <b><u>16,936</u></b>        | <b><u>(24,813)</u></b> |                      |                     |
| <b>Income Calculation:</b>                  |                       |                            |                             |                        |                      |                     |
| Capital Outlay: Add Back In                 | 0                     | 35,674                     | 43,064                      | <u>74,813</u>          |                      |                     |
| <b>Net Income (Loss)</b>                    | <b><u>62,739</u></b>  | <b><u>61,296</u></b>       | <b><u>0</u></b>             | <b><u>0</u></b>        |                      |                     |
| <b>FUND BALANCE</b>                         |                       |                            |                             |                        |                      |                     |
| Beginning - Cash/Fund Balance               |                       |                            | <u>331,392</u>              | <u>348,328</u>         | <u>348,328</u>       | <u>348,328</u>      |
| <b>FUND BALANCE</b>                         |                       |                            |                             |                        |                      |                     |
| End of Year - Projected - Cash/Fund Balance |                       |                            | <u>348,328</u>              | <u>323,515</u>         | <u>348,328</u>       | <u>348,328</u>      |

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**COUNTY OF LEXINGTON  
MOTOR POOL  
Annual Budget  
Fiscal Year - 2008-09**

Fund 6590  
Division: General Services  
Organization: 111500 - Motor Pool

| Object Expenditure<br>Code Classification | 2006-07<br>Expenditure | 2007-08<br>Expend<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>         |                      |                     |
|---|------------------------|----------------------------|-----------------------------|-----------------------|----------------------|---------------------|
|   |                        |                            |                             | 2008-09<br>Requested  | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                          |                        |                            |                             |                       |                      |                     |
| <b>* Total Personnel</b>                  | <b>0</b>               | <b>0</b>                   | <b>0</b>                    |                       |                      |                     |
| <b>Operating Expenses</b>                 |                        |                            |                             |                       |                      |                     |
| 522300 Vehicle Repairs & Maintenance      | 16,324                 | 8,594                      | 27,700                      | <u>27,450</u>         |                      |                     |
| 524100 Vehicle Insurance - 26             | 14,840                 | 8,751                      | 15,596                      | <u>15,834</u>         |                      |                     |
| 525400 Gas, Fuel, & Oil                   | 46,881                 | 27,873                     | 50,000                      | <u>55,338</u>         |                      |                     |
| 529903 Contingency                        | 0                      | 0                          | 21,704                      | <u>31,378</u>         |                      |                     |
| 530100 Depreciation                       | 50,088                 | 0                          | 60,000                      | <u>50,000</u>         |                      |                     |
| <b>* Total Operating</b>                  | <b>128,133</b>         | <b>45,218</b>              | <b>175,000</b>              | <b><u>180,000</u></b> |                      |                     |
| <b>** Total Personnel &amp; Operating</b> | <b>128,133</b>         | <b>45,218</b>              | <b>175,000</b>              | <b><u>18,000</u></b>  |                      |                     |
| <b>Capital</b>                            |                        |                            |                             |                       |                      |                     |
| 599999 Capital Clearing                   | (51,865)               | 0                          | 0                           |                       |                      |                     |
| All Other Equipment                       | 51,865                 | 35,674                     | 43,064                      | <u>74,813</u>         |                      |                     |
| <b>** Total Capital</b>                   | <b>0</b>               | <b>35,674</b>              | <b>43,064</b>               | <b><u>74,813</u></b>  |                      |                     |

**\*\*\* Total Budget Appropriation**                      128,133                      80,892                      218,064                      254,813

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**COUNTY OF LEXINGTON  
CAPITAL ITEM SUMMARY  
FISCAL YEAR 2008-2009**

Fund#6590

Organization 111500-Motorpool

| <u>Qty</u> | <u>ITEM DESCRIPTION</u>                         | <u>Amount</u> |
|------------|---|---------------|
| 1          | 4WD Intermediate Utility Vehicle<br>Replacement | 28,013        |
| 1          | 2WD Intermediate Utility Vehicle                | 22,036        |
| 1          | 2WD Intermediate Utility Vehicle                | 24,764        |

**\*\* Total Capital(Transfer Total From Section 1 and Section 2) 74,813**

FUND 6590  
MOTOR POOL (111500)  
FY 2008-2009 BUDGET REQUEST

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**SECTION III. – PROGRAM OVERVIEW**

**Summary of Programs:**

To provide clean, well maintained, safe vehicles to support our other county departments in their day-to-day operations and to provide adequate transportation for special requests out of town.

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**SECTION III. – SERVICE LEVELS**

**Service Levels Indicators:**

|                     | <b><u>Actual</u></b><br><b><u>FY 2005-06</u></b> | <b><u>Actual</u></b><br><b><u>FY 2006-07</u></b> | <b><u>Estimated</u></b><br><b><u>FY 2007-08</u></b> | <b><u>Projected</u></b><br><b><u>FY 2008-09</u></b> |
|---------------------|--|--|---|---|
| <b>Miles Driven</b> | <b>355,000</b>                                   | <b>360,000</b>                                   | <b>362,000</b>                                      | <b>365,000</b>                                      |

FUND 6590  
MOTOR POOL (111500)  
FY 2008-2009 BUDGET REQUEST

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**SECTION III. – SUMMARY OF REVENUES**

**Service Charge**

The rental rate is currently \$0.505 per mile for each vehicle in the motor pool.

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**SECTION IV**

**County of Lexington  
Proposed Revenues  
Fines, Fees, and Other  
Budget FY 2008-2009**

**Fund# 6590**  
**Organ.# 111500**

**Fund Name: Internal Service**  
**Oran. Name: Motor Pool**

**BUDGET**

| Treasurer's<br>Revenue<br>Code | Fee Title   | Actual Fees<br>FY 2005-06 | Anticipated<br>Fees<br>FY 2007-08 | Units of<br>Service | Current<br>Fee | Total<br>Estimated Fees<br>FY 2008-09 | Proposed<br>Fee<br>Change | Total<br>Proposed<br>Estimated Fees<br>FY 2008-09 |
|--------------------------------|-------------|---------------------------|-----------------------------------|---------------------|----------------|---------------------------------------|---------------------------|---|
| 438700                         | Svc. Charge | 135,000                   | 170,000                           | 29                  | 0.505          | 165,000                               | -                         | 165,000   |
| 461000                         | Interest    | 4,425                     | 4,500                             |                     |                | 8,000                                 |                           | 8,000   |
|                                |             |                           |                                   |                     |                |                                       |                           |   |
|                                |             |                           |                                   |                     |                |                                       |                           |   |
|                                |             |                           |                                   |                     |                |                                       |                           |   |
|                                |             |                           |                                   |                     |                |                                       |                           |   |
|                                |             |                           |                                   |                     |                |                                       |                           |   |
|                                |             |                           |                                   |                     |                |                                       |                           |   |
|                                |             |                           |                                   |                     |                |                                       |                           |   |
|                                |             |                           |                                   |                     |                |                                       |                           |   |
|                                |             |                           |                                   |                     |                |                                       |                           |   |
|                                |             |                           |                                   |                     |                |                                       |                           |   |
|                                |             |                           |                                   |                     |                |                                       |                           |   |
|                                |             |                           |                                   |                     |                |                                       |                           |   |
|                                |             |                           |                                   |                     |                |                                       |                           |   |
|                                |             |                           |                                   |                     |                |                                       |                           |   |
|                                |             |                           |                                   |                     |                |                                       |                           |   |
|                                |             |                           |                                   |                     |                |                                       |                           |   |
|                                |             |                           |                                   |                     |                |                                       |                           |   |
|                                |             |                           |                                   |                     |                |                                       |                           |   |

FUND 6590  
MOTOR POOL (111500)  
FY 2008-2009 BUDGET REQUEST

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**SECTION V. B. – OPERATING LINE ITEM NARRATIVES**

**522300 – VEHICLE REPAIRS & MAINTENANCE 27,450**

This account will fund the cost of repairs and routine maintenance on the twenty-nine (29) vehicles operated in the motor pool. This request is based on the actual expenditures in this year's budget.

**524100 – VEHICLE INSURANCE 15,834**

This account will fund the cost of liability on twenty-nine (29) vehicles in the motor pool. County employees operate these vehicles on a daily basis only. Cost is  $\$546.00 \times 29 = \$15,834.00$

**525400 – GAS, FUEL, & OIL 55,338**

This account will fund the cost of gasoline and oils used by the twenty-nine (29) vehicles assigned to the motor pool. This request is based on actual usage this year.

**SECTION VI. C. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**(1) - INTERMEDIATE UTILITY VEHICLE REPLACEMENT 4WD** **22,036**

This request will fund the replacement of a 1997 S-10 Blazer that has exceeded its expected capital recovery.

**(1) - INTERMEDIATE UTILITY VEHICLE REPLACEMENT 2WD** **28,013**

This request will fund the replacement of a 2000 Jeep Cherokee that has exceeded its expected capital recovery.

**(1)- INTERMEDIATE UTILITY VEHICLE REPLACEMENT 2 WD** **24,764**

This request will fund the replacement of a 1999 Chevy S-10 Blazer that has exceeded its expected capital recovery.

These vehicles will have exceeded the capital recovery expected and mileage limits within the replacement criteria of the Vehicle Management Policy.



**COUNTY OF LEXINGTON  
 WORKER'S COMPENSATION INSURANCE FUND  
 Annual Budget  
 Fiscal Year - 2008-09**

Fund 6710  
 Division: Non-departmental  
 Organization 999900 - Non-departmental

| Summary Page                            | <i>BUDGET</i>           |                            |                             |                         |                      |                     |
|---|-------------------------|----------------------------|-----------------------------|-------------------------|----------------------|---------------------|
|   | 2006-07<br>Actual       | 2007-08<br>Actual<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested    | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Activity From Operations:</b>        |                         |                            |                             |                         |                      |                     |
| <b>Revenues:</b>                        |                         |                            |                             |                         |                      |                     |
| 439601 Employer Insurance Contributions | 1,527,214               | 807,827                    | 1,630,992                   | <u>1,719,983</u>        |                      |                     |
| 461000 Investment Interest              | 149,155                 | 80,741                     | 110,000                     | <u>161,482</u>          |                      |                     |
| <b>Total Revenues</b>                   | <b><u>1,676,369</u></b> | <b><u>888,568</u></b>      | <b><u>1,740,992</u></b>     | <b><u>1,881,465</u></b> | <b><u>0</u></b>      | <b><u>0</u></b>     |
| <b>Expenditures:</b>                    |                         |                            |                             |                         |                      |                     |
| Operations                              | 1,197,772               | 568,607                    | 1,476,005                   | 1,454,779               |                      |                     |
| Operating Transfer to Risk Management   | 138,012                 | 143,741                    | 143,741                     | <u>150,762</u>          |                      |                     |
| <b>Total Expenditures</b>               | <b><u>1,335,784</u></b> | <b><u>712,348</u></b>      | <b><u>1,619,746</u></b>     | <b><u>1,605,541</u></b> | <b><u>0</u></b>      | <b><u>0</u></b>     |
| <b>Noncash Expenses:</b>                |                         |                            |                             |                         |                      |                     |
| <b>Net Cash</b>                         | <b><u>340,585</u></b>   | <b><u>176,220</u></b>      | <b><u>121,246</u></b>       | <b><u>275,924</u></b>   | <b><u>0</u></b>      | <b><u>0</u></b>     |
| <b>Income Calculation</b>               |                         |                            |                             |                         |                      |                     |
| <b>Net Income (Loss)</b>                | <b><u>340,585</u></b>   | <b><u>176,220</u></b>      | <b><u>121,246</u></b>       | <b><u>275,924</u></b>   | <b><u>0</u></b>      | <b><u>0</u></b>     |
| <br>                                    |                         |                            |                             |                         |                      |                     |
| FUND BALANCE - Estimated<br>Beginning   |                         |                            | <u>3,054,959</u>            | <u>3,176,205</u>        | <u>3,176,205</u>     | <u>3,176,205</u>    |
| FUND BALANCE - Projected<br>End of Year |                         |                            | <u>3,176,205</u>            | <u>3,452,129</u>        | <u>3,176,205</u>     | <u>3,176,205</u>    |

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**COUNTY OF LEXINGTON  
 WORKER'S COMPENSATION INSURANCE FUND  
 Annual Budget  
 Fiscal Year - 2008-09**

Fund 6710  
 Division: Non-departmental  
 Organization 999900 - Non-departmental

| Object Expenditure<br>Code Classification    | 2006-07          | 2007-08          | 2007-08          | 2008-09          | 2008-09   | 2008-09  |
|--|------------------|------------------|------------------|------------------|-----------|----------|
|  | Expend           | Expend.<br>(Dec) | Amended<br>(Dec) | Requested        | Recommend | Approved |
| <b>BUDGET</b>                                |                  |                  |                  |                  |           |          |
| <b>Personnel</b>                             |                  |                  |                  |                  |           |          |
| <b>* Total Personnel</b>                     | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         |           |          |
| <b>Operating Expenses</b>                    |                  |                  |                  |                  |           |          |
| 520206 Background History Screening          | 4,600            | 1,250            | 5,000            | 6,250            |           |          |
| 520209 Driver History Screening              | 798              | 243              | 900              | 2,250            |           |          |
| 520301 Safety Management Services            | 25,200           | 12,600           | 25,200           | 25,200           |           |          |
| 520302 Drug Testing Services                 | 5,494            | 2,321            | 7,348            | 8,935            |           |          |
| 525710 Safety Awards                         | 259              | 64               | 1,700            | 2,000            |           |          |
| 527305 Workers Comp Insurance Claims         | 638,024          | 297,639          | 595,000          | 595,000          |           |          |
| 527306 WC Excess Insurance Premiums          | 30,102           | 30,040           | 35,000           | 35,000           |           |          |
| 527307 SC Workers Compensation Taxes         | 15,738           | 0                | 45,000           | 35,000           |           |          |
| 527308 WC Second Injury Assessments          | 61,902           | 0                | 165,000          | 150,000          |           |          |
| 527309 Workers Compensation Ins. Premiums    | 415,655          | 224,450          | 445,857          | 445,144          |           |          |
| 529903 Contingency                           | 0                | 0                | 150,000          | 150,000          |           |          |
| <b>* Total Operating</b>                     | <b>1,197,772</b> | <b>568,607</b>   | <b>1,476,005</b> | <b>1,454,779</b> |           |          |
| <b>** Total Personnel &amp; Operating</b>    | <b>1,197,772</b> | <b>568,607</b>   | <b>1,476,005</b> | <b>1,454,779</b> |           |          |
| <b>Transfers:</b>                            |                  |                  |                  |                  |           |          |
| 816790 Operating Transfer to Risk Management | 138,012          | 143,741          | 143,741          | 150,762          |           |          |
| <b>Capital</b>                               |                  |                  |                  |                  |           |          |
| <b>** Total Capital</b>                      | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         |           |          |

**\*\*\* Total Budget Appropriation**      1,335,784      712,348      1,619,746

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**COUNTY OF LEXINGTON  
WORKER'S COMPENSATION INSURANCE FUND  
Annual Budget  
Fiscal Year - 2008-09**

Fund 6710  
Division: Non-departmental  
Organization 999900 - Non-departmental

**Detail of Estimated Revenues - Based on BUDGETCONTROL 12-21-07.xls worksheets**

|                       |         |
|-----------------------|---------|
| County Ordinary       | 817,380 |
| Fire Service          | 292,672 |
| Law Enforcement       | 464,198 |
| Special Revenue       | 85,924  |
| Enterprise Fund       | 59,481  |
| Internal Service Fund | 328     |

**FY 2008-09 Estimated Revenues**

1,719,983

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**SECTION V. - SUMMARY OF REVENUES**

**439601 – Employer Insurance Contributions** **\$1,719,983**

Estimated employer bi-weekly contributions based upon proposed internal rate as submitted by Finance.

**461000 – Investment Interest** **\$161,482**

Projection based on current budget status history.

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**SECTION VI – OPERATING LINE ITEM NARRATIVES**

**520206 – Background History Screening** **\$6,250**

New Hire employee screenings based on two-year average.  
(250 x \$25)

**520209 – Driver History Screening** **\$2,250**

A driving history will be performed for all conditionally hired employees in safety sensitive or CDL positions in accordance with County policy. 250 annually @ \$9 per history.

**520301 – Safety Management Services** **\$25,200**

Proposed Safety Management, Inc. OSHA Consultation and Self-Assessment Services.

**520302 – Drug Testing Services** **\$8,935**

Pre-employment Drug Screen

250 conditionally hired employee average x \$29.95 test = \$7,487

Monthly Random Drug Tests – Safety Sensitive positions, excluding SCDOT positions.

3 standard @ 29.95/each (no alcohol) x 12 months = \$1,078

Particular suspicion test in accordance with County Policy—estimate.

3 x \$42 = \$120 (includes alcohol test)

Post accident drug and alcohol testing –estimate.

5 x \$50 = \$250

**525710 – Safety Awards** **\$2,000**

In anticipation for “National Safety Month” (June) to include departmental awards and wellness incentives.

Caterer: \$650.00

Incentive items: \$650.00

Plaques: \$300.00

Miscellaneous: \$400.00

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**527305 – Workers Compensation Insurance Claims \$595,000**

Claims projection based on the average reimbursements for total claims. This figure is consistent with outstanding loss figures stated in the 12/31/07 Companion Loss Analysis Report. Second Injury Fund and Self-Insurance Recoveries are deducted for this figure to represent a forecast reimbursement and net losses.

| <b>Policy Period</b> | <b>Total Paid Claim Reimbursements</b> |
|----------------------|--|
| 2008-08 (thru 12/31) | \$297,639                              |
| 2006-07              | \$638,024                              |
| 2005-06              | \$444,245                              |
| 2004-05              | \$531,554                              |
| 2003-04              | \$473,178                              |

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**527306 – Workers Compensation Excess Insurance Premium \$35,000**

The current Aggregate insurance policy will reimburse the County Of Lexington for WC claims when the County's out of pocket expenses exceed \$1,765,004. The reinsurance responds up to \$1,000,000 (this can also be expressed as an "Aggregate Stop Loss of \$1,000,000 xs \$1,765,004"). The excess insurance market is experiencing higher trends.

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**527307 – SC Workers Compensation Tax \$35,000**

According to the SCCWCT Large Deductible Contract, counties operating under the Large Deductible Option must be responsible for their own WC Tax. Based upon previous claims history, SCCWCT to invoice for the taxes based on claims occurring after July 1, 1997 for the plan year 2006-07.

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**527308 – WC Second Injury Fund Assessment \$150,000**

The SIF assessment is based a percent of gross losses paid for a plan year at an assessment rate as set by the SC Second Injury Fund based on claims occurred after 7/01/97 and paid during the calendar year 2006. SCCWCT advises that the SIF assessment for the Trust was the largest since its origin. This is an estimate, SCCWCT will provide a detailed worksheet for the Lexington prorated amount of the Trust’s assessment.

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**527309 – Workers Compensation Insurance Premium \$445,144**

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**527309 – Workers Compensation Insurance Premium \$445,144**

Recommending continuing the Large Deductible option of a \$300,000 Self Insured Retention (SIR) per occurrence. The current SIR Premium is currently based on .222 of the Estimated Insured Premium. This rate was utilized for the FY 2008-09 projected rate calculation.

In the past The SC Workers’ Compensation Trust has offered a contribution discounts to its members ranging from 25% to 45%. The last Trust discount was 34.4% back in 2002-03. This estimate anticipates a minimum 29% SCCWCT multiplier again for to the SIR Premium. The SCCWCT board will meet by April 2008.

|                                 | (Audited)<br>2004-05 | (Audited)<br>2005-06 | (Audited)<br>2006-07 | Current<br>2007-08 | Projected<br>2008-09 |
|---------------------------------|----------------------|----------------------|----------------------|--------------------|----------------------|
| Fully Insured Premium           | 1,442,452            | \$1,528,500          | \$1,620,198          | \$1,686,080        | \$1,770,384          |
| Experience MOD Factor           | 115,396              | 106,995              | 97,212               | -0-                | -0-                  |
| Modified Premium Projection     | 1,557,848            | 1,635,495            | 1,717,410            | 1,686,080          | 1,770,384            |
| Less Projected Volume Discount  | -213,425             | -224,063             | -235,285             | -230,993           | -242,543             |
| Volume Assessment Premium       | 1,344,423            | 1,411,432            | 1,482,125            | 1,455,087          | 1,527,841            |
| SCCWCT Multiplier               | 389,883              | 409,315              | 429,816              | 421,975            | 443,074              |
| Total Estimated Insured Premium | 1,734,305            | 1,820,748            | 1,911,941            | 1,877,062          | 1,970,915            |
| Option 2 \$300,000 SIF rate     | 416,233              | 413,310              | 414,891              | 416,708            | 437,543              |
| LCSD Aircraft Exposure          | 15,580               | 15,306               | 7,548                | 7,601              | 7,601                |
| <b>Self Insured Premium</b>     | <b>431,813</b>       | <b>428,616</b>       | <b>422,439</b>       | <b>424,309</b>     | <b>445,144</b>       |

**Lexington County Workers’ Compensation Self Insured Retention Premium and Experience Modifier**

| Plan Year | SIR Premium | Experience MOD |
|-----------|-------------|----------------|
| 2007-2008 | \$424,309   | 1.00           |
| 2006-2007 | \$422,439   | 1.06           |
| 2005-2006 | \$428,616   | 1.07           |
| 2004-2005 | \$431,814   | 1.08           |

**529903 – Contingency \$150,000**

This contingency line item will act as an additional funded loss-control measure.

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**COUNTY OF LEXINGTON  
EMPLOYEE INSURANCE FUND  
Annual Budget  
Fiscal Year - 2008-09**

Fund 6730  
Division: Non-departmental  
Organization: 999900 - Non-departmental

| Summary Page                              | <i>BUDGET</i>            |                            |                             |                          |                      |                     |
|---|--------------------------|----------------------------|-----------------------------|--------------------------|----------------------|---------------------|
|   | 2006-07<br>Actual        | 2007-08<br>Actual<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested     | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Activity From Operations:</b>          |                          |                            |                             |                          |                      |                     |
| <b>Revenues:</b>                          |                          |                            |                             |                          |                      |                     |
| 439601 Employer Insurance Contributions   | 6,791,040                | 3,511,200                  | 6,771,680                   | <u>7,374,000</u>         |                      |                     |
| 439602 Employee Premiums (Payroll Deduct) | 1,774,915                | 1,025,691                  | 1,703,040                   | <u>2,082,732</u>         |                      |                     |
| 439603 Sub-Group Insurance Premiums       | 865,062                  | 468,424                    | 910,656                     | <u>980,316</u>           |                      |                     |
| 439604 Term Employee Insurance Premiums   | 102,992                  | 55,431                     | 100,238                     | <u>96,264</u>            |                      |                     |
| 439606 Cobra Payments                     | 10,200                   | 8,466                      | 6,000                       | <u>6,000</u>             |                      |                     |
| 439607 Employer Subsidy - Post Employment | 335,954                  | 187,195                    | 350,000                     | <u>402,000</u>           |                      |                     |
| 439630 Insurance Reimbursements           | 44,907                   | 43,469                     | 58,640                      | <u>86,937</u>            |                      |                     |
| 439632 Stop-Loss Insurance                | 432,733                  | 301,975                    | 409,745                     | <u>603,949</u>           |                      |                     |
| 461000 Investment Interest                | 588,530                  | 342,442                    | 400,000                     | <u>684,000</u>           |                      |                     |
| <b>Total Revenues</b>                     | <b><u>10,946,333</u></b> | <b><u>5,944,293</u></b>    | <b><u>10,709,999</u></b>    | <b><u>12,316,198</u></b> |                      |                     |
| <b>Expenditures:</b>                      |                          |                            |                             |                          |                      |                     |
| Operations                                | 9,254,969                | 5,305,384                  | 10,661,874                  | <u>12,262,078</u>        |                      |                     |
| <b>Total Expenditures</b>                 | <b><u>9,254,969</u></b>  | <b><u>5,305,384</u></b>    | <b><u>10,661,874</u></b>    | <b><u>12,262,078</u></b> |                      |                     |
| <b>Noncash Expenses:</b>                  |                          |                            |                             |                          |                      |                     |
| <b>Net Cash</b>                           | <b><u>1,691,364</u></b>  | <b><u>638,909</u></b>      | <b><u>48,125</u></b>        | <b><u>54,120</u></b>     |                      |                     |
| <b>Income Calculation:</b>                |                          |                            |                             |                          |                      |                     |
| <b>Net Income (Loss)</b>                  | <b><u>1,691,364</u></b>  | <b><u>638,909</u></b>      | <b><u>48,125</u></b>        | <b><u>54,120</u></b>     |                      |                     |
| <b>FUND BALANCE</b>                       |                          |                            |                             |                          |                      |                     |
| Beginning of Year                         |                          |                            | <u>12,178,882</u>           | <u>12,227,007</u>        | <u>12,227,007</u>    | <u>12,227,007</u>   |
| <b>FUND BALANCE - Projected</b>           |                          |                            |                             |                          |                      |                     |
| End of Year                               |                          |                            | <u>12,227,007</u>           | <u>12,281,127</u>        | <u>12,227,007</u>    | <u>12,227,007</u>   |

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**COUNTY OF LEXINGTON  
EMPLOYEE INSURANCE FUND  
Annual Budget  
Fiscal Year - 2008-09**

Fund 6730  
Division: Non-departmental  
Organization: 999900 - Non-departmental

| Object Expenditure<br>Code Classification | 2006-07<br>Expenditure | 2007-08<br>Expend.<br>(Dec) | 2007-08<br>Amended<br>(Dec) | <b>BUDGET</b>        |                      |                     |
|---|------------------------|-----------------------------|-----------------------------|----------------------|----------------------|---------------------|
|   |                        |                             |                             | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                          |                        |                             |                             |                      |                      |                     |
| <b>* Total Personnel</b>                  | <b>0</b>               | <b>0</b>                    | <b>0</b>                    | <b>0</b>             | <b>0</b>             | <b>0</b>            |
| <b>Operating Expenses</b>                 |                        |                             |                             |                      |                      |                     |
| 520308 Health Screening Services          | 0                      | 0                           | 2,000                       | 5,000                |                      |                     |
| 521200 Operating Supplies                 | 0                      | 0                           | 650                         | 0                    |                      |                     |
| 527300 Health Insurance Claims            | 6,097,449              | 3,571,313                   | 7,339,200                   | 8,642,450            |                      |                     |
| 527302 Third Party Administrator Costs    | 231,945                | 128,209                     | 248,448                     | 255,720              |                      |                     |
| 527303 Life Insurance Premiums            | 274,914                | 141,582                     | 272,623                     | 283,164              |                      |                     |
| 527304 Stop-Loss Insurance Premiums       | 895,554                | 476,437                     | 948,265                     | 950,064              |                      |                     |
| 527310 Advance PCS Claims                 | 1,755,107              | 987,843                     | 1,700,688                   | 1,975,680            |                      |                     |
| 529903 Contingency                        | 0                      | 0                           | 150,000                     | 150,000              |                      |                     |
| <b>* Total Operating</b>                  | <b>9,254,969</b>       | <b>5,305,384</b>            | <b>10,661,874</b>           | <b>12,262,078</b>    |                      |                     |
| <b>** Total Personnel &amp; Operating</b> | <b>9,254,969</b>       | <b>5,305,384</b>            | <b>10,661,874</b>           | <b>12,262,078</b>    |                      |                     |
| <b>Capital</b>                            |                        |                             |                             |                      |                      |                     |
| <b>** Total Capital</b>                   | <b>0</b>               | <b>0</b>                    | <b>0</b>                    | <b>0</b>             |                      |                     |

**\*\*\* Total Budget Appropriation**

**9,254,969 5,305,384 10,661,874 12,262,078**

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**COUNTY OF LEXINGTON  
EMPLOYEE INSURANCE FUND  
Annual Budget  
Fiscal Year - 2008-09**

Fund 6730

Division: Non-departmental

**Detail of Estimated Revenues - Based on BUDGETCONTROL12-21-07.xls worksheets**

|                       |           |
|-----------------------|-----------|
| County Ordinary       | 3,487,980 |
| Fire Service          | 756,000   |
| Law Enforcement       | 2,040,000 |
| Special Revenue       | 994,020   |
| Enterprise Fund       | 84,000    |
| Internal Service Fund | 12,000    |

**FY 2008-09 Estimated Revenues**

**7,374,000**

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**SECTION V. - SUMMARY OF REVENUES**

**439601 – Employer Insurance Contributions \$7,374,000**

Based on an estimate of (1229) eligible employees for Budget Allocation. (1229 x \$6,000 = \$7,374,000)

**439602 – Employee Premiums (payroll deduct) \$2,082,732**

Based upon 1/01/07 subscriber count, budget activity current employee contribution levels.

Subscriber Count:

|                        |                              |
|------------------------|------------------------------|
| Single:                | 573 x 60.00 = 34,380         |
| Family:                | 171 x 395.00 = 67,545        |
| Employee & Children:   | 213 x 172.00 = 36,636        |
| Employee & Spouse:     | 140 x 250.00 = 35,000        |
| Total Monthly/Annually | \$173,561 x 12 = \$2,082,732 |

**439603 – Sub-group Insurance Premiums \$ 980,316**

Estimate based on Recreation and Aging Commission subscriber count at the COBRA rate as of 12/31/07.

Subscriber Count:

|                        |                           |
|------------------------|---------------------------|
| Single:                | 45 x 476.48 = 21,442      |
| Family:                | 21 x 1,261.94 = 26,500    |
| Employee & Child       | 9 x 785.46 = 7,069        |
| Employee & Spouse      | 28 x 952.96 = 26,682      |
| Total Monthly/Annually | \$81,693 x 12 = \$980,316 |

**439604 – Term Employee Insurance Premiums \$ 96,264**

Based on estimated Post Employment participation as of 12/31/07.

**439606 – COBRA Payments \$6,000**

Based on an average participation at 12/31/07 and budget activity.

**439607 – Employer Subsidy – Post Employment \$402,000**

Based upon current activity at 12/31/07. (67 participants x \$6,000)

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**439630 – Insurance Reimbursements** **\$86,937**

Based upon average historical data through 12/31/07

**439632 – Stop-loss Insurance Reimbursements** **\$603,949**

Based on review of PAI specific analysis report and budget activity reports as of 12/31/07.

**461000 – Investment Interest** **\$684,000**

Based upon current budget activity reports.

**SECTION VI – OPERATING LINE ITEM NARRATIVES**

**520308 – Health Screening Services** **\$5,000**

Risk Management/Wellness Committee employee health screenings.  
Materials cost estimate and Wellness Committee initiatives.

**527300 – Health Insurance Claims** **\$8,642,450**

Claims funding based upon PAI projections, trend analysis less anticipated stop-loss reimbursements reconciled to PAI paid claims. This is consistent with Planned Administrators projected claims for plan year 2008 as stated in the COBRA calculation process.

**527302 – Third Party Administrator Costs** **\$255,720**

Fixed costs (1229 eligible employees x \$17.34 x 12) average.

- Administration and customer service fee – 7.34
- COBRA administration fee - .70
- HIPAA administration (except 2% of premium) - .30
- PPO network access fee – 5.00
- Pre-certification and managed care fee – 2.50
- HIPAA Privacy Product - .75
- Advance PCS Prescription Drug Network - .75

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**527303 – Life Insurance Premiums** **\$283,164**  
Life Plan based on subscriber count and budget activity.

**527304 – Stop Loss Premiums** **\$950,064**

Based on the 01/01/08 stop loss renewal. (1229 eligible subscribers (includes sup-groups) x 64.42 x 12 = \$950,064)

**527310 – Advance PCS Claims** **\$1,975,680**

Based on Prescription Drug Plan average monthly expenditures.

**529903- Contingency** **\$150,000**

This contingency line item will act as an additional funded loss-control measure.

**COUNTY OF LEXINGTON**  
**RISK MANAGEMENT ADMINISTRATION**  
**Annual Budget**  
**Fiscal Year - 2008-09**

Fund 6790  
Division: General Administrative  
Organization: 101500 - Personnel

| Summary Page                            | 2006-07        | 2007-08         | 2007-08          | 2008-09        | <i>BUDGET</i>        |                     |
|---|----------------|-----------------|------------------|----------------|----------------------|---------------------|
|   | Actual         | Actual<br>(Dec) | Amended<br>(Dec) | Requested      | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Activity From Operations:</b>        |                |                 |                  |                |                      |                     |
| <b>Revenues:</b>                        |                |                 |                  |                |                      |                     |
| 461000 Investment Interest              | 2,896          | 1,104           | 1,000            | 2,400          |                      |                     |
| 806710 Op Trn from Workers Comp Ins.    | 138,012        | 143,741         | 143,741          | 150,762        |                      |                     |
| <b>Total Revenues</b>                   | <b>140,908</b> | <b>144,845</b>  | <b>144,741</b>   | <b>153,162</b> |                      |                     |
| <b>Expenditures:</b>                    |                |                 |                  |                |                      |                     |
| Personnel & Operations                  | 136,912        | 65,566          | 144,641          | 150,762        |                      |                     |
| Depreciation                            | 350            | 0               | 100              | 100            |                      |                     |
| Capital Outlay                          | 0              | 0               | 0                |                |                      |                     |
| <b>Total Expenditures</b>               | <b>137,262</b> | <b>65,566</b>   | <b>144,741</b>   | <b>150,862</b> |                      |                     |
| <b>Noncash Expenses:</b>                |                |                 |                  |                |                      |                     |
| Depreciation: Add Back In               | 350            | 0               | 100              | 100            |                      |                     |
| <b>Net Cash</b>                         | <b>3,996</b>   | <b>79,279</b>   | <b>100</b>       | <b>2,400</b>   |                      |                     |
| <b>Income Calculation:</b>              |                |                 |                  |                |                      |                     |
| Capital Outlay: Add Back In             | 0              | 0               | 0                | 0              |                      |                     |
| <b>Net Income (Loss)</b>                | <b>3,646</b>   | <b>79,279</b>   | <b>0</b>         | <b>2,300</b>   |                      |                     |
| <br>                                    |                |                 |                  |                |                      |                     |
| FUND BALANCE - Estimated<br>Beginning   |                |                 | 15,131           | 15,231         | 15,231               | 15,231              |
| FUND BALANCE - Projected<br>End of Year |                |                 | 15,231           | 17,631         | 15,231               | 15,231              |

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**COUNTY OF LEXINGTON  
RISK MANAGEMENT ADMINISTRATION**

**Annual Budget  
Fiscal Year - 2008-09**

Fund 6790  
Division: General Administrative  
Organization: 101500 - Personnel

|  |                        | <b>BUDGET</b>               |                             |                      |                      |                     |
|--|------------------------|-----------------------------|-----------------------------|----------------------|----------------------|---------------------|
| Object Expenditure<br>Code Classification              | 2006-07<br>Expenditure | 2007-08<br>Expend.<br>(Dec) | 2007-08<br>Amended<br>(Dec) | 2008-09<br>Requested | 2008-09<br>Recommend | 2008-09<br>Approved |
| <b>Personnel</b>                                       |                        |                             |                             |                      |                      |                     |
| 510100 Salaries & Wages - 2                            | 106,004                | 50,368                      | 109,142                     | 109,132              |                      |                     |
| Salaries & Wages Adjustment Account                    |                        |                             |                             | 4,365                |                      |                     |
| 511112 FICA - Employer Portion                         | 7,608                  | 3,637                       | 8,349                       | 8,683                |                      |                     |
| 511113 State Retirement - Employer Portion             | 4,225                  | 2,278                       | 10,052                      | 10,657               |                      |                     |
| 511120 Employee Insurance - 2                          | 11,520                 | 5,760                       | 11,520                      | 12,000               |                      |                     |
| 511130 Workers Compensation                            | 315                    | 151                         | 328                         | 341                  |                      |                     |
| 511213 State Retirement - Employer's Portion - Retiree | 4,421                  | 2,361                       | 0                           | 0                    |                      |                     |
| <b>* Total Personnel</b>                               | <b>134,093</b>         | <b>64,555</b>               | <b>139,391</b>              | <b>145,178</b>       |                      |                     |
| <b>Operating Expenses</b>                              |                        |                             |                             |                      |                      |                     |
| 521000 Office Supplies                                 | 40                     | 0                           | 300                         | 200                  | 300                  |                     |
| 521100 Duplicating                                     | 334                    | 55                          | 350                         | 350                  |                      |                     |
| 521200 Operating Supplies                              | 157                    | 0                           | 200                         | 200                  |                      |                     |
| 522200 Small Equip Repairs & Maintenance               | 0                      | 0                           | 50                          | 50                   |                      |                     |
| 524000 Building Insurance                              | 21                     | 12                          | 23                          | 23                   |                      |                     |
| 524201 General Tort Liability Insurance                | 186                    | 93                          | 206                         | 182                  |                      |                     |
| 524202 Surety Bonds - 2                                | 0                      | 0                           | 0                           | 18                   |                      |                     |
| 525000 Telephone                                       | 401                    | 121                         | 456                         | 456                  |                      |                     |
| 525010 Long Distance Charges                           | 286                    | 0                           | 0                           | 0                    |                      |                     |
| 525020 Pagers and Cell Phones                          | 0                      | 103                         | 440                         | 440                  |                      |                     |
| 525041 E-mail Service Charges                          | 0                      | 0                           | 140                         | 240                  |                      |                     |
| 525100 Postage   | 93                     | 50                          | 100                         | 100                  |                      |                     |
| 525210 Conference & Meeting Expense                    | 0                      | 0                           | 1,000                       | 1,000                |                      |                     |
| 525230 Subscriptions, Dues, & Books                    | 100                    | 0                           | 435                         | 675                  |                      |                     |
| 525250 Motor Pool Reimbursement                        | 250                    | 13                          | 300                         | 300                  |                      |                     |
| 525300 Utilities / Administration Building             | 951                    | 564                         | 1,250                       | 1,250                |                      |                     |
| 530100 Depreciation                                    | 350                    | 0                           | 100                         | 100                  |                      |                     |
| <b>* Total Operating</b>                               | <b>3,169</b>           | <b>1,011</b>                | <b>5,350</b>                | <b>5,584</b>         | <b>5,684</b>         |                     |
| <b>** Total Personnel &amp; Operating</b>              | <b>137,262</b>         | <b>65,566</b>               | <b>144,741</b>              | <b>150,762</b>       |                      |                     |
| <b>Capital</b>   |                        |                             |                             |                      |                      |                     |
| 540000 Small Tools & Minor Equipment                   | 0                      | 0                           | 0                           | 0                    |                      |                     |
| 599999 Capital Clearing                                | (2,724)                | 0                           | 0                           | 0                    |                      |                     |
| All Other Equipment                                    | 2,724                  | 0                           | 0                           | 0                    |                      |                     |
| <b>** Total Capital</b>                                | <b>0</b>               | <b>0</b>                    | <b>0</b>                    | <b>0</b>             |                      |                     |
| <b>*** Total Budget Appropriation</b>                  | <b>137,262</b>         | <b>65,566</b>               | <b>144,741</b>              | <b>150,762</b>       | <b>150,862</b>       |                     |

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**SECTION IA**

**COUNTY OF LEXINGTON**

**Existing Departmental Program Request  
Fiscal Year 2008 - 2009**

Fund # 6790 Fund Title: Risk Management Administration  
 Organization # 101500 Organization Title: Personnel

| Object Expenditure Code Classification    | Program # 1   | Program # 2   | Program # | Salary Adjustment Account | Total 2008 - 2009 Requested |
|---|---------------|---------------|-----------|---------------------------|-----------------------------|
| <b>Personnel</b>                          |               |               |           |                           |                             |
| 510100 Salaries # 2                       | 53,598        | 55,534        |           |                           | 109,132                     |
| Salary & Wages Adj. Account               |               |               |           | 4,365                     | 4,365                       |
| 510300 Part Time #                        |               |               |           |                           |                             |
| 511112 FICA Cost                          | 4,100         | 4,249         |           | 334                       | 8,683                       |
| 511113 State Retirement                   | 5,032         | 5,215         |           | 410                       | 10,657                      |
| 511114 Police Retirement                  |               |               |           |                           | 0                           |
| 511120 Insurance Fund Contribution # 2    | 6,000         | 6,000         |           |                           | 12,000                      |
| 511130 Workers Compensation               | 161           | 166           |           | 14                        | 341                         |
| 511131 S.C. Unemployment                  |               |               |           |                           | 0                           |
| <b>* Total Personnel</b>                  | <b>68,891</b> | <b>71,164</b> |           | <b>5,123</b>              | <b>145,178</b>              |
| <b>Operating Expenses</b>                 |               |               |           |                           |                             |
| 520100 Contracted maintenance             |               |               |           |                           |                             |
| 520200 Contracted Services                |               |               |           |                           |                             |
| 520300 Professional Services              |               |               |           |                           |                             |
| 520400 Advertising                        |               |               |           |                           |                             |
| 521000 Office Supplies                    | <u>3200</u>   |               |           |                           | <u>3200</u>                 |
| 521100 Duplicating                        | 350           |               |           |                           | 350                         |
| 521200 Operating Supplies                 | 200           |               |           |                           | 200                         |
| 522100 Equipment Repairs & Maintenance    |               |               |           |                           |                             |
| 522200 Small Equipment Repairs & Maint.   | 50            |               |           |                           | 50                          |
| 522300 Vehicle Repairs & Maintenance      |               |               |           |                           |                             |
| 523000 Land Rental                        |               |               |           |                           |                             |
| 524000 Building Insurance                 | 23            |               |           |                           | 23                          |
| 524100 Vehicle Insurance #                |               |               |           |                           |                             |
| 524101 Comprehensive Insurance #          |               |               |           |                           |                             |
| 524201 General Tort Liability Insurance   | 91            | 91            |           |                           | 182                         |
| 524202 Surety Bonds                       | 9             | 9             |           |                           | 18                          |
| 525000 Telephone                          | 456           |               |           |                           | 456                         |
| 525020 Pagers and Cell Phones             | 440           |               |           |                           | 440                         |
| 525041 Email Service Charges              | 120           | 120           |           |                           | 240                         |
| 525100 Postage                            | 100           |               |           |                           | 100                         |
| 525210 Conference & Meeting Expenses      | 900           | 100           |           |                           | 1,000                       |
| 525220 Employee Training                  |               |               |           |                           |                             |
| 525230 Subscriptions, Dues, & Books       | 100           | 575           |           |                           | 675                         |
| 525250 Motor Pool Reimbursement           | 300           |               |           |                           | 300                         |
| 525300 Utilities - Administration         | 1,250         |               |           |                           | 1,250                       |
| 525400 Gas, Fuel, & Oil                   |               |               |           |                           |                             |
| 525600 Uniforms & Clothing                |               |               |           |                           |                             |
| 530100 Dpreciation Expense                | 100           |               |           |                           | 100                         |
| <b>* Total Operating</b>                  | <b>4,689</b>  | <b>895</b>    |           | <b>0</b>                  | <b>5,584</b>                |
| <b>** Total Personnel &amp; Operating</b> | <b>73,580</b> | <b>72,059</b> |           | <b>5,123</b>              | <b>150,762</b>              |
| <b>** Total Capital (From Section II)</b> | <b>0</b>      |               |           |                           | <b>0</b>                    |
| <b>*** Total Budget Appropriation</b>     | <b>73,580</b> | <b>72,059</b> |           | <b>5,123</b>              | <b>150,762</b>              |

126-3



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### SECTION III – PROGRAM OVERVIEW

#### Summary of Program

Program I – Risk Management  
Program II – Safety/Training Coordination

#### **Program I: Risk Management Administration**

##### Objectives:

The purpose of this program is to ensure proper planning, development and coordination of various insurance and other loss control programs within the County. The risk manager is responsible for the identification, maintenance and measurement of all risks of accidental loss. This includes, but not limited to, tort liability, vehicle liability, buildings and content insurance, worker's compensation, health insurance, and recovery for damages to County property. The risk manager also plays an integral role in the employee health insurance program renewal process. This division continues to assess the County's Risk Retention for Worker's Compensation. The County participates in the South Carolina Counties Workers Compensation Trust and carries a \$300,000 deductible per occurrence as a Self-Insured Retention for job related injuries. The Risk Management Division will compare the costs of maintaining the retention or fully insuring the exposure. Generally, retaining some risk through deductibles or self-insured retention results in lower premiums than are associated with insurance that pays the first dollar of any covered claim. It is the goal of the Risk Management Division to maintain the County's Workers Compensation Experience Modification Factor at 1.00 or below during the next three years. (GOAL #3.)

There are two elements to risk management: (1) Loss Prevention measures are developed to keep accidents and other incidents from happening; and (2) Loss Reduction methods are implemented to properly manage claims in effort to decrease the severity of losses when they occur. These elements are critical for managing all risks, rather than just paying claims. For example, it is the Goal of the Risk Management Division to establish a County-wide Vehicle Collision Review Board System in 2008. Risk management involves developing cost saving techniques, maintaining adequate insurance coverage, tracking and projecting claims as well as training. This program consists of one full time risk manager position including benefits.

#### **Program II:**

##### Objective:

To ensure that employees who work for Lexington County have a place of employment that is free of recognized hazards that are likely to cause physical harm or death. The County's safety program extends to providing a secure environment for visitors to all county owned facilities. It is the goal of this program to provide safety training for specific job duties as needed and mandated by State and Federal laws. This program continues to budget a full time safety/training coordinator position including benefits.

126-4

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**SECTION III – SERVICE LEVELS**

**Service Level Indicators:**

|                                      | <u>Actual</u><br><u>FY 2006 – 2007</u> | <u>Estimated</u><br><u>FY 2007 – 2008</u> | <u>Projected</u><br><u>FY 2008 - 2009</u> |
|--------------------------------------|--|---|---|
| WC Claims Processing                 | 97                                     | 75  | 70  |
| Auto Claim Reporting/ Processing     | 24                                     | 25  | 20  |
| OSHA 300 (Recordable injuries)       | 37                                     | 35  | 30  |
| Risk/Wellness Committee              | 4                                      | 4   | 12  |
| OSHA Countywide Self Assessment      | 1                                      | 1   | 1   |
| Group Health Budget Analysis Reports | 12                                     | 12  | 12  |
| Large Deductible Claims Report       | 12                                     | 12  | 12  |
| WC Claim Reimbursement Invoices      | 12                                     | 12  | 12  |
| Risk Management New Hire Orientation | 10                                     | 10  | 12  |
| Rx Utilization Reports               | 12                                     | 12  | 12  |
| WC Claims Lag Reports                | 12                                     | 12  | 12  |
| Random Drug Screen Invoices          | 36                                     | 36  | 36  |
| Random Drug Screen Notification      | 48                                     | 48  | 48  |
| Procedure Manual Updates             | 0                                      | 1   | 2   |
| Companion File Reviews               | 4                                      | 4   | 4   |

126-5

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**SECTION IV. – SUMMARY OF REVENUES**

**806710 – Operations Transfer from Workers Compensation Insurance \$150,762**

A transfer of funds to cover the salaries and operations of two employees in the Risk Management Division.

126-6

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**SECTION V. – LINE ITEM NARRATIVES**

**SECTION V. A. - LISTING OF POSITIONS**

**Current Staffing Level:**

| <u>Job Title</u>                 | <u>Positions</u> | <u>Full Time Equivalent</u> |                   | <u>Total</u> | <u>Grade</u> |
|----------------------------------|------------------|-----------------------------|-------------------|--------------|--------------|
|                                  |                  | <u>General Fund</u>         | <u>Other Fund</u> |              |              |
| Risk Manager                     | 1                |                             | 1                 | 1            | 20           |
| Safety & Training<br>Coordinator | 1                |                             | 1                 | 1            | 19           |
| Total Positions                  | 2                |                             | 2                 | 2            |              |

126-7

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**SECTION V. A. – PERSONNEL LINE ITEM NARRATIVES**

**510100 – Salaries and Wages \$113,497**

Salaries and Wages for two employees  
Salaries and Adjustments Account

**511112 – FICA Cost \$8,683**

Employer's Portion 7.65%

**511113 – State Retirement \$10,657**

Employer's Portion 9.39 %

**511120 – Insurance Fund Contribution #2 \$12,000**

Employer's Portion (2) @ \$6,000 per employee annually

**511130 – Worker's Compensation \$341**

Internal premium charge

126-8

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**SECTION V. B. – OPERATING ITEM NARRATIVES**

**521000 – Office Supplies** **\$300**

To cover routine office supplies (paper, pencils, file folders, etc.). This line item will include form printing costs and computer supplies.

Program I: \$300

**521100 – Duplicating** **\$350**

This account is used for copier machine duplicating of correspondence to employees, invoices for payment, information to various departments, contract, etc. in the daily operations of the division.

Program I: \$350

**521200 – Operating Supplies** **\$200**

This account is needed for specific supplies such as training materials, operations manual material, etc.

Program I: \$150  
Program II: \$50

**522200 – Small Equipment Repairs and Maintenance** **\$50**

Audio and visual equipment repair.

Program I: \$50

**524000 – Building Insurance** **\$23**

Building and Personal Property Insurance for division.

Program I: \$23

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**524201 – General Tort Liability Insurance** **\$182**

Tort Liability Premium.

Program I: \$91  
Program II: \$91

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**524202 – Surety Bonds** **\$18**

Employee Dishonesty Bonds

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**525000 – Telephone** **\$456**

Two lines for the Risk Management Division with voice mail.

Program I: \$456

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**525020 – Pagers and Cell Phones** **\$440**

Program I: \$440 1 Nextel Mobile – National Business Add-on Plan \$37/mos.

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**525041 – E-mail Service Charges** **\$240**

Program I: \$120  
Program II: \$120

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**525100 – Postage** **\$100**

Postage expense for office correspondence, claims forms to TPA, and various reports.

Program I: \$100

---

**525210 – Conference & Meeting Expenses** **\$1,000**

Program I: **Risk Management Courses**

|                |       |
|----------------|-------|
| Registration   | \$415 |
| Accommodations | \$325 |
| Parking        | \$70  |
| Per Diem       | \$90  |

126-10

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Sponsored by the Insurance Institute of America the **Associates in Risk Management (ARM)** designation and curricula is recognized and the most practical in the industry. Offered across the US throughout the calendar year, each course consists of 2 ½ days of classroom instruction followed by an examination. To receive the ARM designation requires completion of three courses and examinations. This budget provides funds for two of the required courses. The ARM designation is visible recognition of professionalism, knowledge, and commitment to continuing excellence.

Program II: SC Occupational Council Workshop (Columbia)  
Registration \$100

Founded in 1937, the **South Carolina Occupational Safety Council** is based on the ideal of providing a sound non-profit, non-governmental safety service organization comprised of active member companies throughout the state, striving together to keep abreast of current safety and health innovations and standards to the betterment of the citizens and thereby insuring growth and prosperity.

GOAL #2

**525230 – Subscriptions, Dues, and Books** **\$675**

This account will cover costs for membership dues, publications, and services.

|             |                                     |       |
|-------------|-------------------------------------|-------|
| Program I:  | SC Public Risk Managers Association | \$50  |
|             | SC Workers Compensation Association | \$50  |
| Program II: | SC Occupational Council             | \$125 |
|             | DDC-4 Training Material Renewal     | \$450 |

GOAL #1

**525250 – Motor Pool Reimbursement** **\$300**

Program I: \$300

126-11



FUND 6790 – Risk Management Administration  
Organization: 101500 – Personnel  
FY 2008-2009 BUDGET REQUEST

9

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**525300 – Utilities – Administration** **\$1,250**

Based on current budget activity.

**530100 – Depreciation Expense** **\$100**

126-12

**COUNTY OF LEXINGTON  
 Millage Agency Comparison  
 Fiscal Year 2008-09**

Date: 3-17-2008

|  | Fiscal Year 2007-08<br>Approved Amount/Actual Disbursement |                    |                         |              | Fiscal Year 2008-09<br>Requested |               |
|--|--|--------------------|-------------------------|--------------|----------------------------------|---------------|
|  | Fund   | Approved<br>Amount | Actual<br>Disbursement* | Millage      | Amount                           | Millage       |
| Lexington County Community Mental Health       | 7610   | \$ 650,000         | \$ 513,299              | 0.678        | \$ 650,000                       |               |
| Lexington County Recreation & Aging Commission | 7620   | \$7,397,830        | \$ 6,495,055            | 11.913       | \$8,457,436                      |               |
| Irmo Chapin Recreation Commission              | 7630   | \$3,261,683        | \$ 3,548,442            | 13.053       | \$3,467,169                      |               |
| Midlands Technical College                     | 7650   | \$2,540,753        | \$ 2,355,535            | 3.023        | \$3,773,889                      |               |
| Midlands Technical College - Capital           | 7652   | \$ 719,000         | \$ -                    | 0.929        | \$ 734,000                       |               |
| Midlands Technical College - Debt Service      |  | 402,635            | -                       | 0.500        | 410,688                          |               |
|  |  | <u>\$1,121,635</u> | <u>\$ -</u>             | <u>1.429</u> | <u>\$1,144,688</u>               |               |
| Riverbanks Zoological Park & Botanical Garden  | 7680   | \$ 924,800         | \$ 822,649              | 1.088        | \$ 950,694                       |               |
| Irmo Fire District                             | 7800, 7802   | \$1,606,753        | \$ 1,502,045            | 13.990       | \$1,836,032                      |               |
| New Fire Station Operations                    |  | -                  | -                       | -            | 900,220                          | (New Request) |
|  |  | <u>\$1,606,753</u> | <u>\$ 1,502,045</u>     | <u>13.99</u> | <u>\$2,736,252</u>               |               |

\* Actual disbursements through February 29, 2008

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**LEXINGTON COUNTY COMMUNITY MENTAL HEALTH**

Budgeted Revenues and Expenditures

Fund 7610

Fiscal Year 2008-09

Revenues:

|   |                |               |
|---|----------------|---------------|
| State Funds                                     | \$ 4,779,000   |               |
| Self Pay, 3rd Party, Contractual                | 1,048,000      |               |
| <b>REQUESTED Lexington County Appropriation</b> | <b>650,000</b> |               |
| Medicaid  | 4,700,000      |               |
| Federal / State Block Grants                    | 201,000        |               |
| Brook Pine CRCF                                 | 180,000        |               |
| Other Revenues                                  | 50,000         |               |
| <b>Total Revenues</b>                           |                | \$ 11,608,000 |

Expenditures:

|                                  |              |                   |
|----------------------------------|--------------|-------------------|
| Personal Services                | \$ 8,432,000 |                   |
| Contractual Services             | 442,000      |                   |
| Supplies                         | 300,000      |                   |
| Insurance, Repairs & Maintenance | 191,000      |                   |
| Travel, Transportation           | 271,000      |                   |
| Equipment                        | 24,000       |                   |
| Case Services                    | 1,133,000    |                   |
| Rental Payments                  | 540,000      |                   |
| Utilities                        | 270,000      |                   |
| Miscellaneous                    | 5,000        |                   |
| <b>Total Expenditures</b>        |              | <u>11,608,000</u> |

Excess (Deficiency) of Revenues Over Expenditures 0

Estimated Fund Balance - Beginning of Fiscal Year Information not provided

Projected Fund Balance - End of Fiscal Year Information not provided

Budgeted Revenues and Expenditures provided by Lexington County Community Mental Health Center.

Revenue Disbursements from Lexington County to Community Mental Health  
FY 1993-94 through FY 2008-09

|                   | BUDGET         |          | ACTUAL   |           |            | Millage |
|-------------------|----------------|----------|----------|-----------|------------|---------|
|                   | Requested      | Approved | Received | Dispersed | Difference |         |
| FY 1993-94        | 350,000        | 350,000  | 335,131  | 334,784   | 347        | 0.80    |
| FY 1994-95        | 365,464        | 365,464  | 403,073  | 400,744   | 2,329      | 0.90    |
| FY 1995-96        | 400,000        | 400,000  | 419,093  | 408,998   | 10,095     | 0.90    |
| FY 1996-97        | 450,000        | 450,000  | 451,118  | 450,000   | 1,118      | 0.90    |
| FY 1997-98        | 450,000        | 450,000  | 469,406  | 450,000   | 19,406     | 0.90    |
| FY 1998-99        | 450,000        | 450,000  | 490,689  | 450,000   | 40,689     | 0.90    |
| FY 1999-00        | 500,000        | 500,000  | 518,877  | 500,000   | 18,877     | 0.90    |
| FY 2000-01        | 500,000        | 500,000  | 544,850  | 504,203   | 40,647     | 0.90    |
| FY 2001-02        | 500,000        | 500,000  | 580,828  | 500,000   | 80,828     | 0.835   |
| FY 2002-03        | 500,000        | 500,000  | 594,973  | 500,000   | 94,973     | 0.848   |
| FY 2003-04        | 750,000        | 500,000  | 621,055  | 500,000   | 121,055    | 0.868   |
| FY 2004-05        | 750,000        | 500,000  | 565,519  | 500,000   | 65,519     | 0.739   |
| FY 2005-06        | 750,000        | 500,000  | 598,302  | 500,000   | 98,302     | 0.656   |
| FY 2006-07        | 800,000        | 650,000  | 642,908  | 650,000   | (7,092)    | 0.678   |
| FY 2007-08        | 650,000        | 650,000  | 574,230  | 513,299   | 60,931     | 0.678   |
| <b>FY 2008-09</b> | <b>650,000</b> |          |          |           |            |         |

\* Received and Dispersed through February 29, 2008

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# Lexington County Community Mental Health Center

## Administration

301 Palmetto Park Blvd.  
Lexington, SC 29072

Telephone: (803) 996-1500  
Fax: (803) 996-1510



February 14, 2008

Ms. Katherine L. Hubbard, County Administrator  
County of Lexington  
212 South Lake Drive  
Lexington, SC 29072

Re: Fiscal Year 2007 - 2008 Budget

Dear Katherine,

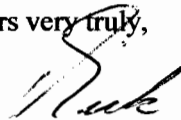
As per your letter of January 25, 2008 regarding our budget request for funding from Lexington County, please find attached a summary of the Center's anticipated fiscal needs, description of services and service level indicators.

Our request for Fiscal Year 2009 is for a **continuance of \$650,000** to be allocated to Lexington County Community Mental Health Center in order to maintain our crisis services.

As I know you and the Council are well aware, many of the 17 community mental health centers in South Carolina have been forced by budget constraints to limit the care they provide to only those with serious mental illnesses. Lexington County Community Mental Health Center serves **only** the residents of Lexington County and is one of the few centers continuing to provide services to residents presenting with short-term treatment needs. This effort often prevents the need for more expensive, sustained and intensive services and provides the client and our community a better quality of life.

I hope the following information addresses your questions adequately. Please feel free to contact me if you require more detail or have further questions.

Yours very truly,



Richard L. Acton, ACSW  
Executive Director

## LEXINGTON COUNTY COMMUNITY MENTAL HEALTH CENTER

### EMERGENCY SERVICES

- a. Crisis Stabilization - 24 hour mental health services for all citizens of Lexington County. Additionally, a close collaboration with Lexington Medical Center is in place to daily assess patients in the Emergency Department to determine treatment needs.
- b. Lexington Detention Center – On-site counseling, psychiatric consultation, and education.

### CHILD, ADOLESCENT, AND FAMILY SERVICES (CAF)

Currently, there are more than 1,000 open cases in this service. The major programs of this service are:

- a. Clinic Based Services – Daytime and evening clinic services in our main and satellite offices.
- b. School-based Services - Individual, group, and family therapy, crisis intervention, and consultation to teachers, parents, and staff in all 5 school districts and in more than 30 schools in the county.
- c. Family Preservation Services - Intensive, in-home services to children, adolescents and families in crisis.
- d. Outreach Services - Staff working with county agencies such as DSS.

### ADULT SERVICES

Currently, we have over 2,000 open cases in this service. The major programs for this service are:

- a. Outpatient Clinics – Psychiatric, case management, clinic, and home-based services provided county-wide through offices in Lexington, Gaston, and Batesburg-Leesville.
- b. Rehabilitative Psychosocial Treatment - Day treatment programs for severely mentally ill adults that teach social and daily living skills as well as employment and independent living skills.
- c. Homeshare Program - In home services for psychiatrically disabled elderly adults living with families.
- d. Supported Apartment Program - Independent living for psychiatrically disabled elderly adults with a day treatment component.
- e. Homeshare Enhanced Respite - A local respite program to divert hospital admissions for adults.
- f. Brook Pine CRCF - A 16 bed residential program for psychiatrically disabled adults in need of a 24 hour supervised living arrangement.

The major service area for which county funds will continue to be utilized is our emergency/after-hours services program. The staff of this program handles emergency phone calls and walk-in emergencies at the Center during regular hours and also covers the Emergency Room at Lexington Medical Center after hours during the week, and all day Saturday and Sunday. This program operates 24 hours a day, 7 days a week. We have also developed a Diversion Program for clients who do not require hospitalization and who could be stabilized in the community.

As you are aware, the revenue the county provides the Center is critical to our operation and has made it possible for us to develop programs that are unique to this county. It clearly indicates that LCCMHC is indeed a **Community** Mental Health Center, and, consistent with our mission, offers the highest quality services for Lexington County citizens. Through funding from the county, we have been able to fulfill our mission and are appreciative of your support.

**FY 06 – 07 REVENUE/EXPENSES**  
**LEXINGTON COUNTY COMMUNITY MENTAL HEALTH CENTER**

**REVENUE**

|    |  |                      |
|----|--|----------------------|
| 1. | <u>Total Funding Sources</u>                 |                      |
|    | Self Pay, 3 <sup>rd</sup> Party, Contractual | \$ 708,940           |
|    | State Funds                                  | 4,304,231            |
|    | County Appropriations                        | 650,000              |
|    | Medicaid                                     | 4,149,989            |
|    | Federal/State Block Grants (various funds)   | 187,882              |
|    | Brook Pine CRCF                              | 162,917              |
|    | Other Revenue                                | 247,734              |
|    | Fiscal Year 06 Carryover                     | <u>101,924</u>       |
|    | <b>TOTAL REVENUE</b>                         | <b>\$ 10,513,617</b> |

**EXPENDITURES**

|    |                                     |                      |
|----|-------------------------------------|----------------------|
| 2. | <u>Utilization of Total Funding</u> |                      |
|    | Personnel Services                  | \$ 7,422,860         |
|    | Contractual Services                | 428,597              |
|    | Supplies                            | 300,365              |
|    | Business Insurance                  | 79,140               |
|    | Repairs & Maintenance               | 107,864              |
|    | Rental Payments                     | 492,172              |
|    | Utilities                           | 262,322              |
|    | Travel                              | 20,684               |
|    | Equipment                           | 22,829               |
|    | Case Services                       | 1,100,241            |
|    | Transportation                      | 255,255              |
|    | Miscellaneous                       | <u>492</u>           |
|    | <b>TOTAL EXPENDITURES</b>           | <b>\$ 10,492,821</b> |
|    | <b>NET SURPLUS (DEFICIT)</b>        | <b>\$ 20,796</b>     |

**FY 08 – 09 FUNDING REQUEST**  
**LEXINGTON COUNTY COMMUNITY MENTAL HEALTH CENTER**

**PROJECTED REVENUE**

1. **Total Funding Sources (including county request)**

|  |                          |
|--|--------------------------|
| Self Pay, 3 <sup>rd</sup> Party, Contractual | \$ 1,048,000             |
| State Funds                                  | 4,779,000                |
| <b>Requested County Appropriations .....</b> | <b>650,000</b>           |
| Medicaid                                     | 4,700,000                |
| Federal/State Block Grants (various funds)   | 201,000                  |
| Brook Pine CRCF                              | 180,000                  |
| Other Revenue                                | <u>50,000</u>            |
| <br><b>TOTAL REVENUE</b>                     | <br><b>\$ 11,608,000</b> |

**PROJECTED EXPENDITURES**

2. **Estimated Utilization of Total Funding**

|                               |                          |
|-------------------------------|--------------------------|
| Personnel Services            | \$ 8,432,000             |
| Contractual Services          | 442,000                  |
| Supplies                      | 300,000                  |
| Business Insurance            | 80,000                   |
| Repairs & Maintenance         | 111,000                  |
| Rental Payments               | 540,000                  |
| Utilities                     | 270,000                  |
| Travel                        | 21,000                   |
| Equipment                     | 24,000                   |
| Case Services                 | 1,133,000                |
| Transportation                | 250,000                  |
| Miscellaneous                 | <u>5,000</u>             |
| <br><b>TOTAL EXPENDITURES</b> | <br><b>\$ 11,608,000</b> |

# Lexington Co. Community Mental Health Center Service Numbers Fiscal Year 2007

**Total Persons Served During  
Fiscal Year 2007 (7/1/06 -6/30/07)                      5,910**

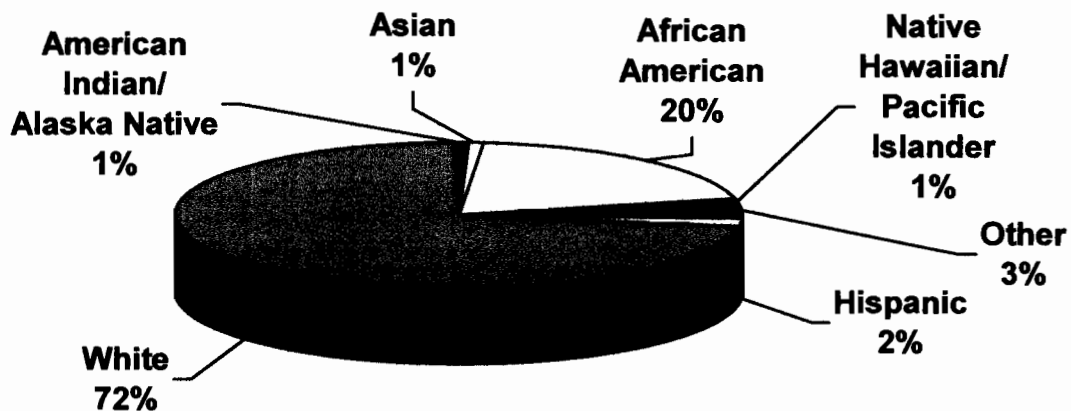
**Total Number of Client Contacts  
During Fiscal Year 2007    104,052**

| <u>Male</u> | <u>Female</u> |
|-------------|---------------|
| 2,542       | 3,369         |
| 43%         | 57%           |

| <u>Age</u> | <u>Age</u> | <u>Age</u> | <u>Age</u> |
|------------|------------|------------|------------|
| 0-17       | 18-40      | 41-64      | 65+        |
| 1,980      | 1,858      | 1838       | 235        |
| 34%        | 31%        | 31%        | 4%         |

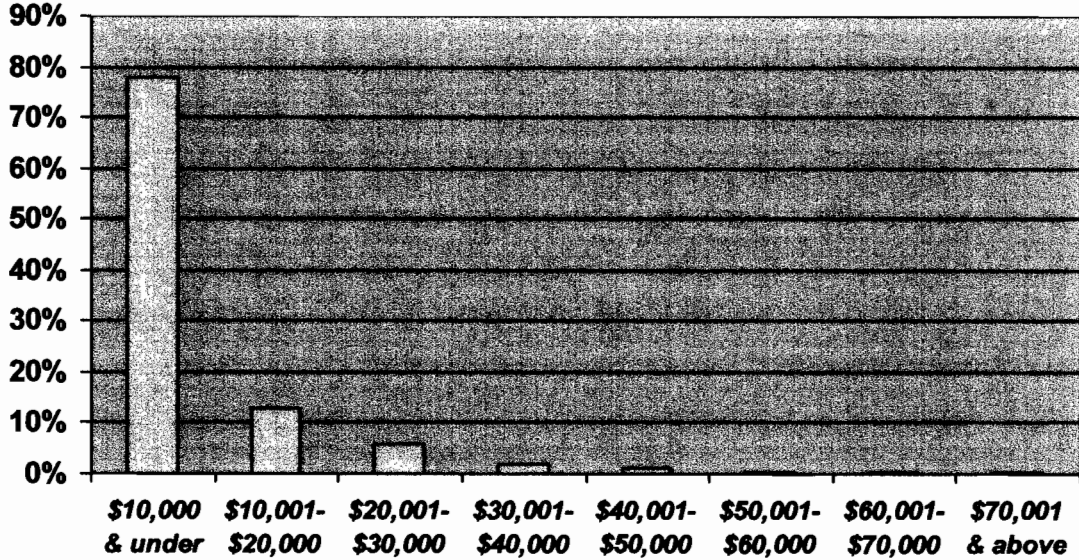
**AVERAGE AGE**  
32

## **ETHNICITY**





**ANNUAL HOUSEHOLD INCOME  
FOR ACTIVE CLIENTS**



**PAYOR SOURCES FOR ACTIVE CLIENTS**

|                   |     |
|-------------------|-----|
| Private Insurance | 9%  |
| Medicare          | 20% |
| Medicaid          | 36% |
| Self Pay          | 35% |

**LEXINGTON COUNTY POPULATION 2006**

240,160

**LEXINGTON COUNTY COMMUNITY MENTAL HEALTH CENTER  
SERVES 1 OUT OF EVERY 40 COUNTY RESIDENTS**

**LEXINGTON COUNTY RECREATION & AGING COMMISSION**

Budgeted Revenues and Expenditures

Fund 7620

Fiscal Year 2008-09

|               |   |    |                         |
|---------------|---|----|-------------------------|
| Revenues:     |   |    |                         |
|               | <b>REQUESTED Lexington County Appropriation</b>                         | \$ | <b>8,457,436</b>        |
|               | Fees & Registrations  |    | 1,848,600               |
|               | Other   |    | <u>75,000</u>           |
|               | <b>Total Revenues</b>   | \$ | <b>10,381,036</b>       |
| Expenditures: |   |    |                         |
|               | Personnel   | \$ | 4,471,653               |
|               | Maintenance   |    | 2,138,401               |
|               | Operations  |    | 330,272                 |
|               | Programs  |    | 728,600                 |
|               | Capital   |    | <u>700,000</u>          |
|               | <b>Total Expenditures</b>   |    | <u>8,368,926</u>        |
|               | <b>Excess (Deficiency) of Revenues Over Expenditures</b>                |    | <b>2,012,110</b>        |
| Other Uses:   |   |    |                         |
|               | Transfers to Other Funds (i.e. Aging Fund)                              |    | (2,112,110)             |
|               | Transfers to Capital Projects Fund                                      |    | <u>0</u>                |
|               | <b>Excess (Deficiency) of Revenues Over Expenditures and Other Uses</b> |    | <b>(100,000)</b>        |
|               | <b>Estimated Fund Balance - Beginning of Fiscal Year</b>                |    | <u>4,472,224</u>        |
|               | <b>Projected Fund Balance - End of Fiscal Year</b>                      | \$ | <u><u>4,372,224</u></u> |

Budgeted Revenues and Expenditures provided by Lexington County Recreation & Aging Commission.

Revenue Disbursements from Lexington County to Lexington County Recreation & Aging Commission  
FY 1993-94 through FY 2008-09

|  | BUDGET           |           | ACTUAL    |           |            | Millage |
|--|------------------|-----------|-----------|-----------|------------|---------|
|  | Requested        | Approved  | Received  | Dispersed | Difference |         |
| FY 1993-94   | -                | -         | 3,261,782 | 3,260,440 | 1,342      | 10.70   |
| FY 1994-95   | -                | -         | 3,524,860 | 3,513,698 | 11,162     | 10.70   |
| FY 1995-96   | 3,748,214        | 3,748,214 | 3,604,053 | 3,683,235 | (79,182)   | 10.70   |
| FY 1996-97   | 3,933,662        | 3,933,662 | 3,898,983 | 3,898,983 | 0          | 10.70   |
| FY 1997-98   | 4,092,797        | 4,092,797 | 4,075,063 | 4,075,063 | 0          | 10.70   |
| FY 1998-99   | 4,328,131        | 4,328,131 | 4,247,160 | 4,138,989 | 108,171    | 10.70   |
| FY 1999-00   | 4,438,223        | 4,438,223 | 4,526,563 | 4,634,734 | (108,171)  | 10.70   |
| FY 2000-01   | 4,578,228        | 4,578,228 | 4,742,928 | 4,742,928 | 0          | 10.70   |
| FY 2001-02   | 4,780,832        | 4,780,832 | 5,064,720 | 5,064,720 | 0          | 10.060  |
| FY 2002-03   | 5,220,795        | 5,220,795 | 5,188,082 | 5,188,082 | 0          | 10.221  |
| FY 2003-04   | 5,443,295        | 5,443,295 | 5,432,853 | 5,432,853 | 0          | 10.466  |
| FY 2004-05   | 6,704,287        | 6,332,798 | 6,357,434 | 6,357,434 | 0          | 12.207  |
| FY 2005-06   | 6,502,275        | 6,502,275 | 6,723,672 | 6,723,672 | 0          | 10.928  |
| FY 2006-07   | 6,772,081        | 6,772,081 | 7,370,530 | 7,370,530 | 0          | 11.300  |
| FY 2007-08   | 7,397,830        | 7,397,830 | 7,006,128 | 6,495,055 | 511,073    | 11.913  |
| * Received and Dispersed through February 29, 2008 |                  |           |           |           |            |         |
| <b>FY 2008-09</b>                                  | <b>8,457,436</b> |           |           |           |            |         |

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## Lexington County Recreation &amp; Aging Commission

563 South Lake Drive, Lexington, South Carolina 29072

803-359-4048

John J. Criscione  
Executive Director

February 19, 2008

Mrs. Katherine L. Hubbard  
County Administrator  
212 South Lake Drive  
Lexington, SC 29072

Dear Mrs. Hubbard:

Please find enclosed, our preliminary General Fund Budget for fiscal year 2008-09. We are not asking for a millage increase other than what we would receive through the CPI (2.8%) and the estimated population growth.

We have always enjoyed our relationship with Council in past years and look forward to working with you and your staff in the future.

If we can be of any assistance to you please do not hesitate to let us know.

Sincerely,

John J. Criscione  
Executive Director

LEXINGTON COUNTY RECREATION & AGING COMMISSION  
 PRELIMINARY GENERAL FUND BUDGET  
 FISCAL YEAR 2008-2009

Revenues:

|                      |                   |
|----------------------|-------------------|
| Property Taxes       | \$ 8,457,436      |
| Fees & Registrations | 1,848,600         |
| Other                | <u>75,000</u>     |
| Total Revenues       | <u>10,381,036</u> |

Expenditures:

|                    |                  |
|--------------------|------------------|
| Personnel          | 4,471,653        |
| Maintenance        | 2,138,401        |
| Operations         | 330,272          |
| Programs           | 728,600          |
| Capital            | <u>700,000</u>   |
| Total Expenditures | <u>8,368,926</u> |

Excess Revenue Over (Under) Expenditures 2,012,110

Other Financing Sources (Uses)

|                                   |             |
|-----------------------------------|-------------|
| Transfer To Aging Fund            | (2,112,110) |
| Transfer To Capital Projects Fund | <u>-</u>    |

Excess Revenue And Other Financing Sources  
 Over (Under) Expenditures And Other Uses (100,000)

Estimated Fund Balance - Beginning 4,472,224

Projected Fund Balance - Ending \$ 4,372,224

129-3

**IRMO CHAPIN RECREATION COMMISSION**

Budgeted Revenues and Expenditures

Fund 7630

Fiscal Year 2008-09

|               |   |                |                            |
|---------------|---|----------------|----------------------------|
| Revenues:     |   |                |                            |
|               | <b>REQUESTED Lexington County Appropriation</b>   | \$ 3,467,169   |                            |
|               | Fees, Rentals, Registrations, Grants              | 613,725        |                            |
|               | Other   | <u>781,019</u> |                            |
|               | Total Revenues                                    |                | \$ 4,861,913               |
| Expenditures: |   |                |                            |
|               | Personnel   | \$ 3,177,083   |                            |
|               | Operations  | 1,098,052      |                            |
|               | Capital   | <u>586,778</u> |                            |
|               | Total Expenditures                                |                | <u>4,861,913</u>           |
|               | Excess (Deficiency) of Revenues Over Expenditures |                | 0                          |
| Other Uses:   |   |                |                            |
|               | Transfers to Other Funds                          |                | 0                          |
|               | Estimated Fund Balance - Beginning of Fiscal Year |                | <u>1,337,891</u>           |
|               | Projected Fund Balance - End of Fiscal Year       |                | \$ <u><u>1,337,891</u></u> |

Budgeted Revenues and Expenditures provided by Irmo Chapin Recreation Commission.

Revenue Disbursements from Lexington County to Irmo Chapin Recreation Commission  
FY 1993-94 through FY 2008-09

|            | BUDGET           |           | ACTUAL    |           |            | Millage |
|------------|------------------|-----------|-----------|-----------|------------|---------|
|            | Requested        | Approved  | Received  | Dispersed | Difference |         |
| FY 1993-94 | -                | -         | 1,434,925 | 1,434,851 | 74         | 10.90   |
| FY 1994-95 | -                | -         | 1,516,844 | 1,511,399 | 5,445      | 10.90   |
| FY 1995-96 | 1,515,000        | 1,515,000 | 1,557,817 | 1,585,759 | (27,942)   | 10.90   |
| FY 1996-97 | 1,645,000        | 1,645,000 | 1,665,194 | 1,665,194 | 0          | 10.90   |
| FY 1997-98 | 1,732,250        | 1,732,250 | 1,702,453 | 1,702,453 | 0          | 10.90   |
| FY 1998-99 | 1,813,612        | 1,813,612 | 1,773,200 | 1,733,845 | 39,355     | 10.90   |
| FY 1999-00 | 1,780,260        | 1,780,260 | 1,818,919 | 1,858,285 | (39,366)   | 10.90   |
| FY 2000-01 | 1,860,309        | 1,860,309 | 1,859,473 | 1,859,462 | 11         | 10.90   |
| FY 2001-02 | 1,920,769        | 1,920,769 | 1,975,727 | 1,975,727 | 0          | 9.888   |
| FY 2002-03 | 2,561,714        | 2,561,714 | 2,494,120 | 2,494,120 | 0          | 13.046  |
| FY 2003-04 | 2,604,105        | 2,604,105 | 2,609,000 | 2,609,000 | 0          | 13.359  |
| FY 2004-05 | 2,644,105        | 2,644,105 | 2,691,387 | 2,691,387 | 0          | 13.666  |
| FY 2005-06 | 2,736,187        | 2,736,187 | 3,021,978 | 3,021,978 | 0          | 11.975  |
| FY 2006-07 | 3,235,748        | 2,971,463 | 3,147,135 | 3,147,135 | 0          | 12.382  |
| FY 2007-08 | 3,261,683        | 3,261,683 | 3,629,493 | 3,548,442 | 81,051     | 13.053  |
| FY 2008-09 | <b>3,467,169</b> |           |           |           |            |         |

\* Received and Dispersed through February 29, 2008

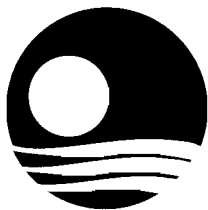
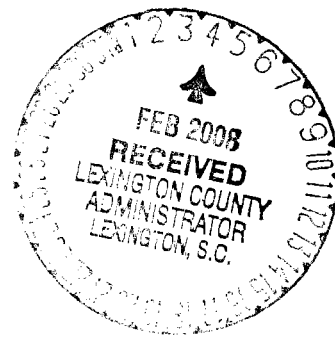
130-1

12:44pm

LEXINGTON COUNTY

FEB 04 RECD

FINANCE DEPT.



**IRMO CHAPIN  
RECREATION  
COMMISSION**

January 31, 2008

**Commissioners**  
Thomas H. McLean, Chairman  
Scott A. Wilhide, Vice Chairman  
John A. Sowards, Secretary  
Carl M. Hust  
Bruce P. Loveless

Ms. Katherine Hubbard  
County Administrator  
County of Lexington  
212 South Lake Drive  
Lexington, South Carolina 29072

Re: FY 2008-2009 Budget

**Executive Director**  
Dan Wells

Dear Ms. Hubbard,

Per your request, we are enclosing our preliminary FY 08-09 budget. Note that this is an estimated budget and it is likely that some changes will be made before the budget becomes final. Currently, our budget timetable calls for a public hearing on May 21st and final adoption by the Commission on May 28, 2008. Once the budget is final we will promptly submit to it to you.

**ICRC Administration**  
5605 Bush River Road  
Columbia, SC 29212

Our preliminary budget includes total funding sources anticipated and the estimated utilization of total funding as requested. In regards to your request on the service level indicators, we are enclosing our annual report which reflects clients served, number and types of programs, and other descriptive details of our operations.

**Crooked Creek Park**  
1098 Old Lexington Hwy.  
Chapin, SC 29036

I trust that the information we are submitting is adequate until the Commission's final approval of our budget in May. Please feel free to contact me if you need additional information.

**Saluda Shoals Park**  
5605 Bush River Road  
Columbia, SC 29212

Sincerely,

Dan Wells  
Executive Director

**Seven Oaks Park**  
200 Leisure Lane  
Columbia, SC 29210

Enclosures

cc: Mr. John Carrigg  
Mr. Johnny Jeffcoat

130-2

**Irmo Chapin Recreation Commission  
General Fund  
Proposed Budget for Lexington County Council**

**Fiscal Year 2008-2009**

|   |             |                    |
|---|-------------|--------------------|
| <b>Revenues:</b>                                  |             |                    |
| Lexington County Appropriation                    | \$3,467,169 |                    |
| Fees, Rentals, Registrations, Grants              | 613,725     |                    |
| Other   | 781,019     |                    |
| <b>Total Revenues</b>                             |             | <b>\$4,861,913</b> |
| <br>  |             |                    |
| <b>Expenditures:</b>                              |             |                    |
| Personnel   | \$3,177,083 |                    |
| Operations  | 1,098,052   |                    |
| Capital   | 586,778     |                    |
| <b>Total Expenditures</b>                         |             | <b>\$4,861,913</b> |
| <br>  |             |                    |
| Excess (Deficiency) of Revenues over Expenditures |             | 0                  |
| <br>  |             |                    |
| Projected Fund Balance - 6/30/08                  |             | 1,337,891          |
| Projected Fund Balance - 6/30/09                  |             | \$1,200,000        |

*130-3*

**MIDLANDS TECHNICAL COLLEGE**

Budgeted Revenues and Expenditures

Fund 7650

Fiscal Year 2008-09

Revenues:

|   |                   |                       |
|---|-------------------|-----------------------|
| Student Tuition & Fees  | \$ 36,036,974     |                       |
| State Appropriations  | 20,148,000        |                       |
| <b>REQUESTED Lexington County Appropriation*</b>                                | <b>3,773,889</b>  |                       |
| Richland County Appropriation   | 5,628,466         |                       |
| Fairfield County Appropriation  | 114,852           |                       |
| Auxiliary Enterprises, Other  | 10,918,450        |                       |
| Restricted Revenues (Federal and State Grants,<br>Student Financial Aid, Other) | <u>28,700,754</u> |                       |
| <b>Total Revenues</b>   |                   | <b>\$ 105,321,385</b> |

Expenditures:

|  |                   |                           |
|--|-------------------|---------------------------|
| Instruction / Academic Support   | 41,661,634        |                           |
| Student Support Services   | 9,522,659         |                           |
| Plant Operations   | 6,059,149         |                           |
| Institutional Support, Auxiliary Enterprises   | 14,968,189        |                           |
| Restricted Disbursements (Federal and State Grants,<br>Student Financial Aid, Other) | <u>28,700,754</u> |                           |
| <b>Total Expenditures</b>  |                   | <u><b>100,912,385</b></u> |

Excess (Deficiency) of Revenues Over Expenditures 4,409,000

Other Uses:

Transfers (Capital) 4,409,000

Excess (Deficiency) of Revenues Over Expenditures and  
Other Uses 0

Estimated Fund Balance - Beginning of Fiscal Year Information not provided

Projected Fund Balance - End of Fiscal Year Information not provided

**\* Includes \$1,144,688 for Capital Fund 7652.**

Budgeted Revenues and Expenditures provided by Midlands Technical College.

Revenue Disbursements from Lexington County to Midlands Technical College  
FY 1993-94 through FY 2008-09

|  | BUDGET           |           | ACTUAL    |           | Difference | Millage |
|--|------------------|-----------|-----------|-----------|------------|---------|
|  | Requested        | Approved  | Received  | Dispersed |            |         |
| FY 1993-94   | 1,204,350        | 1,204,350 | 1,240,098 | 1,240,588 | (490)      | 2.80    |
| FY 1994-95   | 1,328,860        | 1,328,860 | 1,406,402 | 1,400,076 | 6,326      | 3.00    |
| FY 1995-96   | 1,481,395        | 1,481,395 | 1,451,613 | 1,481,546 | (29,933)   | 3.00    |
| FY 1996-97   | 1,511,707        | 1,511,707 | 1,556,719 | 1,511,707 | 45,012     | 3.00    |
| FY 1997-98   | 1,605,221        | 1,605,221 | 1,624,693 | 1,605,221 | 19,472     | 3.00    |
| FY 1998-99   | 1,708,570        | 1,708,570 | 1,692,711 | 1,650,034 | 42,677     | 3.00    |
| FY 1999-00   | 1,746,808        | 1,746,808 | 1,786,474 | 1,805,344 | (18,870)   | 3.00    |
| FY 2000-01   | 1,852,281        | 1,852,281 | 1,858,789 | 1,866,266 | (7,477)    | 3.00    |
| FY 2001-02   | 2,027,666        | 2,027,666 | 1,979,824 | 2,027,666 | (47,842)   | 2.792   |
| FY 2002-03   | 2,200,556        | 2,200,556 | 2,186,699 | 2,200,556 | (13,857)   | 3.137   |
| FY 2003-04   | 2,198,364        | 2,198,364 | 2,301,235 | 2,198,365 | 102,870    | 3.212   |
| FY 2004-05   | 2,324,164        | 2,324,164 | 2,407,884 | 2,324,164 | 83,720     | 3.286   |
| FY 2005-06   | 2,384,944        | 2,384,944 | 2,562,561 | 2,384,974 | 177,587    | 2.924   |
| FY 2006-07   | 2,455,176        | 2,455,176 | 2,785,364 | 2,455,176 | 330,188    | 3.023   |
| FY 2007-08   | 2,540,753        | 2,540,753 | 2,538,557 | 2,355,535 | 183,022    | 3.023   |
| * Received and Dispersed through February 29, 2008 |                  |           |           |           |            |         |
| <b>FY 2008-09</b>                                  | <b>2,629,201</b> |           |           |           |            |         |

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**MIDLANDS TECHNICAL COLLEGE**

Capital Budget

Budgeted Revenues and Expenditures

Fund 7652

Fiscal Year 2008-09

Lexington County's Appropriation request for Capital Projects of Midlands Technical College include:

Major Building Renovations, totaling \$2,254,100 to be paid in six annual increments of \$89,100; \$428,000; \$691,000; \$401,000; \$415,000 and \$230,000 beginning in FY 2003-04 and ending in FY 2008-09.

Library Renovations, totaling \$2,716,559 to be paid in five annual increments of \$304,000, \$304,000 \$504,000, \$750,000 and \$854,559 beginning in FY 2006-07 and ending in FY 2010-2011.

Debt Service, .5 mill approved in FY 2006 for Batesburg-Leesville and Harbison classroom projects.

Money should be disbursed in a lump sum in June 2009.

Revenues:

|  |                   |              |
|--|-------------------|--------------|
| <b>REQUESTED Lexington County Appropriation - Capital</b>      | <b>\$ 734,000</b> |              |
| <b>REQUESTED Lexington County Appropriation - Debt Service</b> | <b>410,688</b>    |              |
| Total Revenues   |                   | \$ 1,144,688 |

Expenditures:

|   |         |           |
|---|---------|-----------|
| Collegewide Renovation Project                              | 230,000 |           |
| Library Renovation  | 504,000 |           |
| Debt Service - B/L & Harbison Classroom Projects (Estimate) | 410,688 |           |
| Total Expenditures  |         | 1,144,688 |

Excess (Deficiency) of Revenues Over Expenditures 0

Estimated Fund Balance - Beginning of Fiscal Year Information not provided

Projected Fund Balance - End of Fiscal Year Information not provided

Budgeted Revenues and Expenditures provided by Midlands Technical College.

Revenue Disbursements from Lexington County to Midlands Technical College - Capital Budget  
FY 1995-96 through FY 2008-09

|  | BUDGET           |           | ACTUAL    |           |            | Millage |
|--|------------------|-----------|-----------|-----------|------------|---------|
|  | Requested        | Approved  | Received  | Dispersed | Difference |         |
| FY 1995-96   | 171,000          | 171,000   | 171,000   | 171,000   | 0          |         |
| FY 1996-97   | 171,000          | 171,000   | 171,000   | 171,000   | 0          |         |
| FY 1997-98   | 171,000          | 171,000   | 171,000   | 171,000   | 0          |         |
| FY 1998-99   | 475,000          | 475,000   | 475,000   | 475,000   | 0          |         |
| FY 1999-00   | 489,250          | 489,250   | 497,569   | 489,250   | 8,319      | 1.00    |
| FY 2000-01   | 494,000          | 494,000   | 599,110   | 494,000   | 105,110    | 1.00    |
| FY 2001-02   | 520,000          | 520,000   | 631,315   | 520,000   | 111,315    | 0.931   |
| FY 2002-03   | 661,600          | 661,600   | 647,768   | 661,600   | (13,832)   | 0.946   |
| FY 2003-04   | 665,000          | 665,000   | 672,245   | 665,000   | 7,245      | 0.969   |
| FY 2004-05   | 677,000          | 677,000   | 705,308   | 677,000   | 28,308     | 0.991   |
| FY 2005-06   | 691,000          | 1,070,040 | 1,128,876 | 1,090,970 | 37,906     | 1.382   |
| FY 2006-07   | 1,105,000        | 1,105,000 | 1,274,637 | 1,105,000 | 169,637    | 1.429   |
| FY 2007-08   | 1,121,635        | 1,121,635 | 1,162,893 | 0         | 1,162,893  | 1.429   |
| * Received and Dispersed through February 29, 2008 |                  |           |           |           |            |         |
| <b>FY 2008-09</b>                                  | <b>1,144,688</b> |           |           |           |            |         |

*131-2*



February 14, 2008

Ms. Katherine L. Hubbard  
Lexington County Administrator  
212 S. Lake Drive  
Lexington, SC 29072

Dear Ms. Hubbard:

Enclosed is Midlands Technical College's 2008-2009 Budget Request (12 copies) from Lexington County. Also enclosed is a report of funding sources and service level indicators. Please note that the college will utilize 100 percent of the requested budget during 2008-2009. This budget will be presented to the MTC Commission on February 20, 2008 for their final approval. I do not expect the budget to change but should it change, I will contact you.

We would appreciate as much of an advance notice as possible if the college is expected to present its budget. However, Dr. White and I would welcome the opportunity to provide council a college update at some point during the budget process.

As always, thank you for your support and please call if you have questions.

Sincerely,

A handwritten signature in cursive script that reads "Ronald L. Rhames".

Dr. Ronald L. Rhames  
Senior Vice President for Business Affairs

RLR: pl  
Enclosures

C: Mr. Larry Porth, Finance Director, Lexington County  
Dr. Marshall White, President  
Ms. Debbie M. Walker, AVP for Business Affairs  
Mr. Craig Hess, Director of Operations  
Ms. Sheila W. Smith, Budget Manager  
Mr. Ian MacLean, Director of Finance

131-3

**MIDLANDS TECHNICAL COLLEGE**  
**Budget Request**  
**Fiscal Year 2008-09**  
**Richland-Lexington Counties, South Carolina**

Midlands Technical College is pleased to submit its budget request for fiscal year 2008-09. In developing this budget request, the college is keenly aware of the pressures on local governments to provide quality services for citizens, while minimizing the effect on taxes. Midlands Technical College has a history of keeping its requests to County Councils at a minimum. The college does this by controlling personnel costs, deferring maintenance and limiting essential equipment purchases. Despite making these sacrifices, the college has been able to maintain high level, quality educational services and facilities for the citizens of the Midlands. This budget is developed with the same level of commitment the college has to providing quality services to the citizenry, while minimizing the effect on taxpayers.

Midlands Technical College receives funding from Richland and Lexington Counties for facilities and operations under South Carolina Article 1730 to Chapter 53, Title 59, of the Code of Law, 1989. Facilities and Operations funding consists of funds for utilities, security, housekeeping, transportation, non-personnel insurance, maintenance, and repair of buildings and grounds, building alterations and modifications and construction of new facilities, as well as funds for college personnel associated with these activities. The funding responsibility is based on a population distribution and is split 40% Lexington County and 60% Richland County based on the census done in 2000.

Pages 2-4 represent the college's 2008-09 operating budget request. Page 5 is the college's 10-year capital plan.

Based on the population distribution outlined in Paragraph 2 above, the budget request for fiscal year 2008-09 is shown below.

| <u>Lexington County</u> | <u>2008-09</u> |
|-------------------------|----------------|
| Operating Budget        | \$2,629,201    |
| Capital Budget          | \$ 734,000 *   |
| Debt Service            | 0.5 Mil ***    |
| <br>                    |                |
| <u>Richland County</u>  | <u>2008-09</u> |
| Operating Budget        | \$3,943,802    |
| Capital Budget          | 1 Mil **       |
| Debt Service            | 0.5 Mil ***    |

\* \$734,000 is for Major Building Renovation Projects.

\*\* For 2008-09, \$1,101,000 will be designated. Any undesignated funds will be escrowed for future projects.

\*\*\* For construction and debt service toward the four Half Mil projects approved in 2005-06 budget cycle. (Harbison Campus General Purpose Classroom/Auditorium, Batesburg/Leesville Education Facility, NE Campus Engineering Technology Project, and NE Campus Accelerator)

**MIDLANDS TECHNICAL COLLEGE**

Plant Operations Budget  
FY 2008-09

**Facilities and Operations Funding Requirements:** The college's total FY 2008-09 Facilities and Operations Budget is shown below (excluding capital):

|                            | <b>FY 07-08</b>  | <b>FY 08-09</b>  |
|----------------------------|------------------|------------------|
| UTILITIES                  | 1,620,855        | 1,734,567        |
| HOUSEKEEPING/GROUNDS       | 1,455,768        | 1,546,528        |
| GENERAL MAINTENANCE        | 1,127,197        | 1,195,164        |
| SECURITY                   | 798,502          | 814,727          |
| MAJOR REPAIRS/CONSTRUCTION | 600,000          | 540,000          |
| ADMINISTRATION             | 513,303          | 529,215          |
| INSURANCE                  | 113,558          | 117,802          |
| TRANSPORTATION             | 112,700          | 85,000           |
| RENOVATION PROJECTS        | 10,000           | 10,000           |
| <b>TOTAL</b>               | <b>6,351,883</b> | <b>6,573,003</b> |

**FY 2008-09  
COUNTY BUDGET**

|                                    | <b>FY 07-08</b>  | <b>FY 008-09</b> |
|------------------------------------|------------------|------------------|
| <b>UTILITIES</b>                   | <b>1,620,855</b> | <b>1,734,567</b> |
| <br><b>HOUSEKEEPING/GROUNDS</b>    |                  |                  |
| Salaries - Permanent               | 428,374          | 431,136          |
| Staff Benefits - Permanent         | 149,931          | 150,897          |
| Salaries - Temporary               | 10,000           | 15,000           |
| Contract Labor                     | 726,090          | 806,015          |
| Supplies (Housekeeping)            | 82,800           | 100,000          |
| Supplies (Grounds)                 | 25,000           | 25,000           |
| Uniforms                           | 4,073            | 980              |
| Equipment                          | 29,500           | 17,500           |
| <b>Total Housekeeping/Grounds</b>  | <b>1,455,768</b> | <b>1,546,528</b> |
| <br><b>GENERAL MAINTENANCE</b>     |                  |                  |
| Salaries - Permanent               | 479,306          | 506,665          |
| Salaries - Temporary               | 43,039           | 15,000           |
| Staff Benefits                     | 167,757          | 177,333          |
| Rentals: Uniforms                  | 16,864           | 3,920            |
| Painting                           | 10,000           | 10,000           |
| Elect./Mechanical. Systems Repairs | 15,000           | 15,000           |
| Flooring/Carpeting                 | 15,000           | 15,000           |
| General Repair/Maintenance         | 221,889          | 287,246          |
| Professional Services              | 25,000           | 15,000           |
| Supplies                           | 133,342          | 150,000          |
| <b>Total General Maintenance</b>   | <b>1,127,197</b> | <b>1,195,164</b> |
| <br><b>SECURITY</b>                |                  |                  |
| Salaries - Permanent               | 197,860          | 204,519          |
| Staff Benefits - Permanent         | 79,144           | 81,808           |
| Contract Security                  | 515,428          | 520,400          |
| Supplies                           | 6,070            | 8,000            |
| <b>Total Security</b>              | <b>798,502</b>   | <b>814,727</b>   |

**MAJOR REPAIRS/CONSTRUCTION**

|                                     |         |         |
|-------------------------------------|---------|---------|
| General Alterations/Repairs         | 200,000 | 200,000 |
| Roof Repairs – College wide (Plant) | 200,000 | 200,000 |
| Mechanical Systems                  | 200,000 | 140,000 |

|   |                |                |
|---|----------------|----------------|
| <b>Total Major Repairs/Construction</b> | <b>600,000</b> | <b>540,000</b> |
|---|----------------|----------------|

**ADMINISTRATION**

|                      |         |         |
|----------------------|---------|---------|
| Salaries - Permanent | 370,203 | 381,990 |
| Staff Benefits       | 129,571 | 133,696 |
| Training             | 6,000   | 6,000   |
| Travel               | 2,000   | 2,000   |
| Office Support       | 5,529   | 5,529   |

|                             |                |                |
|-----------------------------|----------------|----------------|
| <b>Total Administration</b> | <b>513,303</b> | <b>529,215</b> |
|-----------------------------|----------------|----------------|

**INSURANCE**

|                        |        |        |
|------------------------|--------|--------|
| Buildings and Contents | 84,893 | 89,137 |
| Motor Vehicles         | 28,665 | 28,665 |

|                        |                |                |
|------------------------|----------------|----------------|
| <b>Total Insurance</b> | <b>113,558</b> | <b>117,802</b> |
|------------------------|----------------|----------------|

**TRANSPORTATION**

|                               |        |        |
|-------------------------------|--------|--------|
| Motor Vehicle Supplies/Repair | 76,700 | 49,000 |
| Vehicle Replacement           | 36,000 | 36,000 |

|                             |                |               |
|-----------------------------|----------------|---------------|
| <b>Total Transportation</b> | <b>112,700</b> | <b>85,000</b> |
|-----------------------------|----------------|---------------|

**RENOVATION PROJECTS**

|              |        |        |
|--------------|--------|--------|
| ADA Projects | 10,000 | 10,000 |
|--------------|--------|--------|

|                                  |               |               |
|----------------------------------|---------------|---------------|
| <b>Total Renovation Projects</b> | <b>10,000</b> | <b>10,000</b> |
|----------------------------------|---------------|---------------|

|              |                  |                  |
|--------------|------------------|------------------|
| <b>TOTAL</b> | <b>6,351,883</b> | <b>6,573,003</b> |
|--------------|------------------|------------------|

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| MIDLANDS TECHNICAL COLLEGE MAJOR CAPITAL NEEDS CASH FLOW                              |               |               |               |               |               |              |               |              |              |              |                |                |
|---|---------------|---------------|---------------|---------------|---------------|--------------|---------------|--------------|--------------|--------------|----------------|----------------|
| BY SOURCE OF FUNDS  | thru 07/08    | 08/09         | 09/10         | 10/11         | 11/12         | 12/13        | 13/14         | 14/15        | 15/16        | 16/17        | TOTAL          | PROJ. TOTAL    |
| 1 NE CRENG FACILITY   |               |               |               |               |               |              |               |              |              |              |                |                |
| 2 STATE FUNDS   |               | \$ 20,000,000 |               |               |               |              |               |              |              |              | \$ 20,000,000  |                |
| 3 COLLEGE FUNDS (BONDS)   | \$ 5,000,000  |               |               |               |               |              |               |              |              |              | \$ 5,000,000   | \$ 25,000,000  |
| 4 HC CR BUILDING  |               |               |               |               |               |              |               |              |              |              |                |                |
| 5 RICH COUNTY HALF MIL - BONDS  | \$ 2,862,000  |               |               |               |               |              |               |              |              |              | \$ 2,862,000   |                |
| 6 LEX COUNTY HALF MIL - BONDS   | \$ 1,910,000  |               |               |               |               |              |               |              |              |              | \$ 1,910,000   |                |
| 7 COLLEGE FUNDS   | \$ 3,228,000  |               |               |               |               |              |               |              |              |              | \$ 3,228,000   | \$ 8,000,000   |
| 8 B/L ED FACILITY   |               |               |               |               |               |              |               |              |              |              |                |                |
| 9 COLLEGE FUNDS   | \$ 900,000    |               |               |               |               |              |               |              |              |              | \$ 900,000     |                |
| 10 RICHLAND HALF MIL - BONDS  | \$ 610,000    |               |               |               |               |              |               |              |              |              | \$ 610,000     |                |
| 11 LEXINGTON HALF MIL - BONDS   | \$ 540,000    |               |               |               |               |              |               |              |              |              | \$ 540,000     | \$ 2,250,000   |
| 12 NE BAY PROJECT   |               |               |               |               |               |              |               |              |              |              |                |                |
| 13 RICHLAND HALF MIL - BONDS  | \$ 2,328,800  |               |               |               |               |              |               |              |              |              | \$ 2,328,800   |                |
| 14 LEXINGTON HALF MIL - BONDS   | \$ 1,551,200  |               |               |               |               |              |               |              |              |              | \$ 1,551,200   |                |
| 15 COLLEGE FUNDS  | \$ 1,122,000  |               |               |               |               |              |               |              |              |              | \$ 1,122,000   | \$ 5,000,000   |
| 16 LEX. HALL ADDITION   |               |               |               |               |               |              |               |              |              |              |                |                |
| 17 STATE FUNDS-ALLIED HEALTH  | \$ 2,175,000  |               |               |               |               |              |               |              |              |              | \$ 2,175,000   |                |
| 18 COLLEGE FUNDS  | \$ 325,000    |               |               |               |               |              |               |              |              |              | \$ 325,000     | \$ 2,500,000   |
| 19 LIBRARY REPLACEMENT (BELTLINE)   |               |               |               |               |               |              |               |              |              |              |                |                |
| 20 COLLEGE FUNDS  |               |               | \$ 2,698,000  | \$ 580,952    |               |              |               |              |              |              | \$ 3,278,952   |                |
| 21 RICHLAND COUNTY  | \$ 912,000    | \$ 756,000    | \$ 1,122,000  | \$ 1,214,489  |               |              |               |              |              |              | \$ 4,004,489   |                |
| 22 LEXINGTON COUNTY   | \$ 608,000    | \$ 604,000    | \$ 750,000    | \$ 854,559    |               |              |               |              |              |              | \$ 2,716,559   | \$ 10,000,000  |
| 23 LIBRARY RENOVATIONS (AIRPORT)  |               |               |               |               |               |              |               |              |              |              |                |                |
| 24 RICHLAND COUNTY  |               |               |               |               |               | \$ 1,145,011 |               |              |              |              | \$ 1,145,011   |                |
| 25 LEXINGTON COUNTY   |               |               |               |               |               | \$ 763,341   |               |              |              |              | \$ 763,341     | \$ 1,908,352   |
| 26 BC LET RENOVATION  |               |               |               |               |               |              |               |              |              |              |                |                |
| 27 STATE FUNDS-CIB  |               |               | \$ 15,600,000 |               |               |              |               |              |              |              | \$ 15,600,000  | \$ 15,600,000  |
| 28 BC WM RENOVATION   |               |               |               |               |               |              |               |              |              |              |                |                |
| 29 STATE FUNDS-CIB  |               |               |               | \$ 15,600,000 |               |              |               |              |              |              | \$ 15,600,000  | \$ 15,600,000  |
| 30 NE CLASS RM/ADMIN FACILITY   |               |               |               |               |               |              |               |              |              |              |                |                |
| 31 RICHLAND   |               |               |               |               |               |              | \$ 1,008,000  |              |              |              | \$ 1,008,000   |                |
| 32 LEXINGTON  |               |               |               |               |               |              | \$ 672,000    |              |              |              | \$ 672,000     |                |
| 33 STATE FUNDS-CIB  |               |               |               |               |               |              | \$ 13,440,000 |              |              |              | \$ 13,440,000  | \$ 15,120,000  |
| 34 PLANT PROJECTS*  |               |               |               |               |               |              |               |              |              |              |                |                |
| 35 COUNTY PLANT FUNDS   | \$ 1,750,000  | \$ 540,000    | \$ 600,000    | \$ 600,000    | \$ 600,000    | \$ 600,000   | \$ 600,000    | \$ 600,000   | \$ 600,000   | \$ 600,000   | \$ 7,090,000   |                |
| 36 COLLEGE FUNDS  | \$ 1,825,000  | \$ 200,000    | \$ 200,000    | \$ 200,000    | \$ 200,000    | \$ 200,000   | \$ 200,000    | \$ 200,000   | \$ 200,000   | \$ 200,000   | \$ 3,625,000   | \$ 10,715,000  |
| 37 MAJOR BUILDING RENOVATION  |               |               |               |               |               |              |               |              |              |              |                |                |
| 38 RICHLAND   | \$ 2,280,000  | \$ 346,000    |               |               | \$ 1,167,911  | \$ 146,571   |               | \$ 1,314,602 | \$ 1,340,894 | \$ 1,367,712 | \$ 7,942,690   |                |
| 39 LEXINGTON  | \$ 1,607,000  | \$ 230,000    |               |               | \$ 778,808    | \$ 97,714    |               | \$ 925,002   | \$ 943,502   | \$ 962,372   | \$ 5,444,198   | \$ 13,368,888  |
| 40  |               |               |               |               |               |              |               |              |              |              |                |                |
| 41 TOTAL ALL SOURCES  | \$ 31,612,000 | \$ 22,575,000 | \$ 5,370,000  | \$ 19,050,000 | \$ 18,346,519 | \$ 2,952,637 | \$ 15,920,000 | \$ 3,039,604 | \$ 3,084,396 | \$ 3,130,084 | \$ 125,080,240 | \$ 125,080,240 |
| 42 TOTAL BY SOURCE (PER YEAR)   | 07/08         | 08/09         | 09/10         | 10/11         | 11/12         | 12/13        | 13/14         | 14/15        | 15/16        | 16/17        | TOTAL          |                |
| 43 RICHLAND COUNTY  | \$ 3,172,000  | \$ 1,101,000  | \$ 1,122,000  | \$ 1,214,489  | \$ 1,167,911  | \$ 1,291,582 | \$ 1,008,000  | \$ 1,314,602 | \$ 1,340,894 | \$ 1,367,712 | \$ 14,100,190  |                |
| 44 LEXINGTON COUNTY   | \$ 2,115,000  | \$ 734,000    | \$ 750,000    | \$ 854,559    | \$ 778,508    | \$ 851,055   | \$ 872,000    | \$ 925,002   | \$ 943,802   | \$ 962,372   | \$ 9,598,088   |                |
| 45 STATE FUNDS - CIB  | \$ 2,175,000  | \$ 20,000,000 | \$ -          | \$ 15,800,000 | \$ 15,800,000 | \$ -         | \$ 13,440,000 | \$ -         | \$ -         | \$ -         | \$ 66,815,000  |                |
| 46 COLLEGE FUNDS  | \$ 7,400,000  | \$ 200,000    | \$ 2,896,000  | \$ 760,952    | \$ 200,000    | \$ 200,000   | \$ 200,000    | \$ 200,000   | \$ 200,000   | \$ 200,000   | \$ 12,478,962  |                |
| 47 COLLEGE FUNDS (BONDS)  | \$ 5,000,000  | \$ -          | \$ -          | \$ -          | \$ -          | \$ -         | \$ -          | \$ -         | \$ -         | \$ -         | \$ 5,000,000   |                |
| 48 RICH COUNTY HALF MIL - BONDS   | \$ 5,998,800  | \$ -          | \$ -          | \$ -          | \$ -          | \$ -         | \$ -          | \$ -         | \$ -         | \$ -         | \$ 5,998,800   |                |
| 49 LEX COUNTY HALF MIL - BONDS  | \$ 4,001,200  | \$ -          | \$ -          | \$ -          | \$ -          | \$ -         | \$ -          | \$ -         | \$ -         | \$ -         | \$ 4,001,200   |                |
| 50 COUNTY PLANT FUNDS   | \$ 1,750,000  | \$ 540,000    | \$ 600,000    | \$ 600,000    | \$ 600,000    | \$ 600,000   | \$ 600,000    | \$ 600,000   | \$ 600,000   | \$ 600,000   | \$ 7,090,000   |                |
| 51 TOTAL ALL SOURCES  | \$ 31,612,000 | \$ 22,575,000 | \$ 5,370,000  | \$ 19,050,000 | \$ 18,346,519 | \$ 2,952,637 | \$ 15,920,000 | \$ 3,039,604 | \$ 3,084,396 | \$ 3,130,084 | \$ 125,080,240 |                |
| 52 RICHLAND COUNTY EST. VALUE OF MIL  | \$ 1,144,440  | \$ 1,167,329  | \$ 1,190,875  | \$ 1,214,489  | \$ 1,238,779  | \$ 1,263,554 | \$ 1,288,825  | \$ 1,314,602 | \$ 1,340,894 | \$ 1,367,712 |                |                |
| 53 LEXINGTON COUNTY EST. VALUE OF MIL   | \$ 805,270    | \$ 821,375    | \$ 837,803    | \$ 854,559    | \$ 871,850    | \$ 889,083   | \$ 906,885    | \$ 925,002   | \$ 943,802   | \$ 962,372   |                |                |
| 54 RC EST. HALF MIL FOR DEBT SERVICE  | \$ 572,220    | \$ 583,664    | \$ 596,338    | \$ 607,244    | \$ 619,389    | \$ 631,777   | \$ 644,413    | \$ 657,301   | \$ 670,447   | \$ 683,656   |                |                |
| 55 LC EST. HALF MIL FOR DEBT SERVICE  | \$ 402,636    | \$ 410,688    | \$ 418,901    | \$ 427,279    | \$ 435,825    | \$ 444,542   | \$ 453,432    | \$ 462,501   | \$ 471,761   | \$ 481,186   |                |                |
| 56  | 07/08         | 08/09         | 09/10         | 10/11         | 11/12         | 12/13        | 13/14         | 14/15        | 15/16        | 16/17        |                |                |
| 57 EST. RICHLAND MILS REQUIRED  | 1.4           | 1.4           | 1.4           | 1.5           | 1.4           | 1.5          | 1.3           | 1.5          | 1.5          | 1.5          |                |                |
| 58 EST. LEXINGTON MILS REQUIRED   | 1.4           | 1.4           | 1.4           | 1.5           | 1.4           | 1.5          | 1.2           | 1.5          | 1.5          | 1.5          |                |                |
| 59 * SUPPLEMENT PLANT FUNDS PARKING, PAVING, MECHANICAL SYSTEMS, ROOFING COLLEGE WIDE |               |               |               |               |               |              |               |              |              |              |                |                |

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**Midlands Technical College  
Budgeted Revenues, Disbursements and Transfers  
Fiscal Year 2008-2009**

**REVENUES**

|                          |           |                    |
|--------------------------|-----------|--------------------|
| Unrestricted             |           |                    |
| Student Tuition and Fees | \$        | 36,036,974         |
| Government               |           |                    |
| State                    | \$        | 20,148,000         |
| County                   |           |                    |
| Lexington                | \$        | 3,773,889          |
| Richland                 | \$        | 5,628,466          |
| Fairfield                | \$        | 114,852            |
| Auxiliary Enterprises    | \$        | 7,500,561          |
| Other                    | \$        | 3,417,889          |
| <b>TOTAL</b>             | <b>\$</b> | <b>76,620,631</b>  |
| Restricted               |           |                    |
| Federal Grants           | \$        | 4,882,919          |
| Student Financial Aid    | \$        | 21,100,698         |
| State Grants             | \$        | 2,709,906          |
| Other                    | \$        | 7,231              |
| <b>TOTAL*</b>            | <b>\$</b> | <b>28,700,754</b>  |
| <b>TOTAL REVENUES</b>    | <b>\$</b> | <b>105,321,385</b> |

**DISBURSEMENTS AND TRANSFERS**

**Disbursements**

|  |           |                    |
|--|-----------|--------------------|
| Unrestricted                             |           |                    |
| Instruction/Academic Support             | \$        | 41,661,634         |
| Student Support Services                 | \$        | 9,522,659          |
| Plant Operations                         | \$        | 6,059,149          |
| Institutional Support                    | \$        | 8,332,327          |
| Auxiliary Enterprises                    | \$        | 6,635,862          |
| <b>TOTAL</b>                             | <b>\$</b> | <b>72,211,631</b>  |
| Restricted                               |           |                    |
| <b>TOTAL*</b>                            | <b>\$</b> | <b>28,700,754</b>  |
| <b>Transfers (Capital)</b>               |           |                    |
| <b>TOTAL</b>                             | <b>\$</b> | <b>4,409,000</b>   |
| <b>TOTAL DISBURSEMENTS AND TRANSFERS</b> | <b>\$</b> | <b>105,321,385</b> |

\*Restricted revenues and disbursements are the same amount and must balance.

2008-09 Projected Enrollment

25,958 Annual Credit Headcount

27,000 Annual Continuing Education Headcount

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**RIVERBANKS ZOOLOGICAL PARK & BOTANICAL GARDEN**

Budgeted Revenues and Expenditures

Fund 7680

Fiscal Year 2008-09

Revenues:

|   |                     |  |
|---|---------------------|--|
| Earned Revenues                                 | \$ 5,607,972        |  |
| <b>REQUESTED Lexington County Appropriation</b> | <b>950,694</b>      |  |
| Richland County Appropriation                   | 1,692,724           |  |
| State Funding                                   | 166,000             |  |
| Accommodations Tax                              | 205,000             |  |
| Federal Grant                                   | 0                   |  |
| <b>Total Revenues</b>                           | <b>\$ 8,622,390</b> |  |

Expenditures:

|                              |              |                  |
|------------------------------|--------------|------------------|
| Administrative               | \$ 1,288,715 |                  |
| Animal Care                  | 2,796,217    |                  |
| Education                    | 192,491      |                  |
| Botanical                    | 777,536      |                  |
| Facility Management          | 657,964      |                  |
| Public Relations & Marketing | 826,791      |                  |
| Visitor Services             | 1,265,936    |                  |
| Utilities                    | 776,140      |                  |
| <b>Total Expenditures</b>    |              | <b>8,581,790</b> |

Excess (Deficiency) of Revenues Over Expenditures 40,600

Other Uses:

Transfer to Special Revenue Fund 40,600

Excess (Deficiency) of Revenues Over Expenditures and Other Uses 0

Estimated Fund Balance - Beginning of Fiscal Year 1,094,286

Projected Fund Balance - End of Fiscal Year 1,094,286

\* Fund Balance consists of Reserves for Operations (necessary when inclement weather conditions negatively affect attendance and revenues) and Reserves for Major Repairs.

Budgeted Revenues and Expenditures provided by Riverbanks Zoological Park & Botanical Garden.

Revenue Disbursements from Lexington and Richland Counties to Riverbanks Zoological Park  
FY 1993-94 through FY 2008-09

|   | BUDGET         |           | Lexington County |           |            |         | Richland County  |           |             |
|---|----------------|-----------|------------------|-----------|------------|---------|------------------|-----------|-------------|
|   | Requested      | Approved  | Received         | Dispersed | Difference | Millage | Requested        | Actual    | Millage     |
| FY 1993-94  | 492,373        | 492,373   | 510,490          | 510,634   | (144)      | 1.20    | 666,000          | 666,000   | 0.90        |
| FY 1994-95  | 492,373        | 492,373   | 545,281          | 543,304   | 1,977      | 1.20    | 666,000          | 666,000   | 1.00        |
| FY 1995-96  | 492,373        | 492,373   | 558,674          | 527,496   | 31,178     | 1.20    | 666,000          | 666,000   | 0.80        |
| FY 1996-97  | 542,000        | 542,000   | 626,625          | 542,000   | 84,625     | 1.20    | 999,000          | 999,000   | 1.00        |
| FY 1997-98  | 542,000        | 542,000   | 629,245          | 542,000   | 87,245     | 1.20    | 999,000          | 999,000   | 1.30        |
| FY 1998-99  | 615,600        | 615,600   | 657,618          | 615,600   | 42,018     | 1.20    | 999,000          | 999,000   | 1.30        |
| FY 1999-00  | 666,540        | 666,540   | 696,625          | 666,540   | 30,085     | 1.20    | 1,108,121        | 1,108,121 | 1.20        |
| FY 2000-01  | 699,868        | 699,868   | 731,070          | 705,462   | 25,608     | 1.20    | 1,305,928        | 1,305,928 | 1.20        |
| FY 2001-02  | 718,764        | 718,764   | 777,742          | 718,764   | 58,978     | 1.113   | 1,300,837        | 1,300,837 | 1.30        |
| FY 2002-03  | 740,327        | 740,327   | 795,693          | 740,326   | 55,367     | 1.131   | 1,381,424        | 1,381,424 | 1.30        |
| FY 2003-04  | 762,537        | 762,537   | 828,296          | 762,537   | 65,759     | 1.158   | 1,422,867        | 1,422,867 | 1.40        |
| FY 2004-05  | 790,000        | 790,000   | 871,506          | 790,000   | 81,506     | 1.185   | 1,423,000        | 1,423,000 | 1.40        |
| FY 2005-06  | 868,014        | 868,014   | 939,922          | 868,014   | 71,908     | 1.052   | 1,545,509        | 1,545,509 | 1.30        |
| FY 2006-07  | 1,026,362      | 1,026,362 | 845,184          | 927,810   | (82,626)   | 1.088   | 1,423,000        | 1,423,000 | 1.30        |
| *There was an additional disbursement of \$128,836 from the fund balance for a tram purchase. |                |           |                  |           |            |         |                  |           |             |
| FY 2007-08  | 924,800        | 924,800   | 902,082          | 822,649   | 79,433     | 1.088   | 1,646,618        | 1,646,618 | 1.30        |
| * Received and Dispersed through February 29, 2008  |                |           |                  |           |            |         |                  |           |             |
| <b>FY 2008-09</b>   | <b>950,694</b> |           |                  |           |            |         | <b>1,692,724</b> |           | <b>1.34</b> |

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February 28, 2008

Katherine L. Hubbard  
County Administrator  
County of Lexington  
212 South Lake Drive  
Lexington, SC 29072



Dear Katherine,

Attached please find a preliminary draft of the 2008-2009 operating budget of the Riverbanks Park Commission, the governing authority of Riverbanks Zoo and Garden.

You will note that this preliminary budget request includes a 2.8% increase from Lexington County (a like amount will be requested of Richland County). The increase included in this preliminary budget amounts to \$ 25,694.

The increased request is due to general inflationary growth in our budget in categories other than salaries. No provision has been included for salary increases. We plan to address that need from growth in our earned revenues after we move further through our peak attendance season, assuming the attendance growth justifies any increases.

The following are some of the line items that are projected to increase in the coming year:

- Workers Compensation Insurance
- General Property and Liability Insurance
- Employee Health and Dental Insurance Premiums
- Animal Feed (the price of hay has increased dramatically due to the drought)
- Contracted Janitorial Service
- General inflationary increases in most supplies and other expense line items

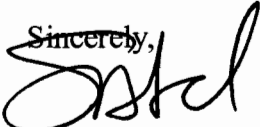
Please know that we are not completely relying on Lexington and Richland County for help. We continue to strive to increase earned revenue and manage expenses. In addition to aggressively promoting general and group attendance, we are adding a children's train which has proven to be a significant revenue source in other zoos. We are also forecasting a 15% increase in net income from our revenue initiatives that include the giraffe feeding, lorikeet feeding, carousel ride and the Lights and Boo at the Zoo promotions. (The Zoo's various fee-added initiatives produce approximately \$400,000 in net revenue.) We have also projected a 10% increase in concession fees from Aramark Entertainment, our retail food and merchandise vendor.

Page 2  
February 28, 2008  
Katherine L. Hubbard

I would like to note that our marketing efforts are supported in a major way by accommodations and hospitality taxes from Richland and Lexington Counties as well as the City of Columbia. As a result of increased marketing, Riverbanks' annual attendance is now at a level of approximately 950,000 visitors. This is truly an amazing statistic given the fact that the South Carolina Aquarium in Charleston has just released its' attendance for 2007 of 429,000.

We are most appreciative to have the support of Lexington County Council and are prepared to meet with you should you desire.

Thank you.

Sincerely,  
  
Palmer Krantz  
Executive Director

132-2A

**RIVERBANKS ZOOLOGICAL PARK  
AND BOTANICAL GARDEN**

**PRELIMINARY 2008-09 GENERAL FUND BUDGET**

Approved by Riverbanks Park Commission  
February 21, 2008

*132-3*

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**RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET**

**EXHIBIT A**

Fiscal Year 2008-09

**BUDGET SUMMARY**

|  | F/Y<br>2005-06<br>Actual | F/Y<br>2006-07<br>Actual | Amended<br>2007-08<br>Budget | Preliminary<br>2008-09<br>Budget |
|--|--------------------------|--------------------------|------------------------------|----------------------------------|
| <b>REVENUES:</b>   |                          |                          |                              |                                  |
| Earned Revenues - Schedule 1                             | \$5,021,353              | \$5,798,052              | \$5,527,504                  | \$5,607,972                      |
| Governmental Support - Schedule 1                        | <u>2,745,523</u>         | <u>3,233,809</u>         | <u>2,956,418</u>             | <u>3,014,418</u>                 |
| Total Revenues   | <u>7,766,876</u>         | <u>9,031,861</u>         | <u>8,483,922</u>             | <u>8,622,390</u>                 |
| <b>EXPENDITURES:</b>                                     |                          |                          |                              |                                  |
| Administrative Division - Schedule 5                     | 1,270,646                | 1,277,462                | 1,288,737                    | 1,288,715                        |
| Animal Care Division - Schedule 6                        | 2,446,856                | 2,495,209                | 2,773,939                    | 2,796,217                        |
| Education Division - Schedule 7                          | 194,718                  | 146,354                  | 177,688                      | 192,491                          |
| Botanical Division - Schedule 8                          | 662,311                  | 711,589                  | 772,284                      | 777,536                          |
| Facility Management Division - Schedule 9                | 630,167                  | 722,704                  | 927,922                      | 657,964                          |
| Public Relations & Marketing Division - Schedule 10      | 837,022                  | 693,341                  | 810,117                      | 826,791                          |
| Visitor Services Division - Schedule 11                  | 1,161,771                | 1,634,362                | 1,248,235                    | 1,265,936                        |
| Utilities - Schedule 12                                  | 705,478                  | 699,518                  | 755,000                      | 776,140                          |
| Other Financing Uses - Oper. Trans. to Special Rev. Fund | <u>33,132</u>            | <u>37,939</u>            | <u>30,000</u>                | <u>40,600</u>                    |
| Total Expenditures                                       | <u>7,942,101</u>         | <u>8,418,478</u>         | <u>8,783,922</u>             | <u>8,622,390</u>                 |
| <b>SURPLUS OR (DEFICIT)</b>                              | (175,225)                | 613,383                  | (300,000)                    | 0                                |
| <b>Fund Balance - Beginning</b>                          | <u>956,128</u>           | <u>780,903</u>           | <u>1,394,286</u>             | <u>1,094,286</u>                 |
| <b>Fund Balance - Ending</b>                             | <u>780,903</u>           | <u>1,394,286</u>         | <u>1,094,286</u>             | <u>1,094,286</u>                 |

Note: Current year budget deficit is due to spending a portion of prior year surplus on major repair and renovation items.

**RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET**

**EXHIBIT B**

Fiscal Year 2008-09

**FUNDING REQUEST - Lexington and Richland Counties**

|                       | FY<br>2005-06<br>Actual | FY<br>2006-07<br>Actual | Amended<br>2007-08<br>Budget | Preliminary<br>2008-09<br>Budget |
|-----------------------|-------------------------|-------------------------|------------------------------|----------------------------------|
| Lexington County      | \$868,014               | \$897,526               | \$924,800                    | \$950,694                        |
| Richland County       | 1,545,509               | 1,598,056               | 1,646,618                    | 1,692,723 <sup>4</sup>           |
| Total Funding Request | <u>2,413,523</u>        | <u>2,495,582</u>        | <u>2,571,418</u>             | <u>2,643,418</u>                 |
| Millage:              |                         |                         |                              |                                  |
| Lexington             | 1.052                   | 1.088                   | 1.088 Est.                   | 1.118                            |
| Richland              | 1.30                    | 1.30                    | 1.30 Est.                    | 1.34                             |

**RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET**

**SCHEDULE 1**

Fiscal Year 2008-09

**REVENUES SUMMARY**

|   | F/Y<br>2005-06<br>Actual | F/Y<br>2006-07<br>Actual | Amended<br>2007-08<br>Budget | Preliminary<br>2008-09<br>Budget |
|---|--------------------------|--------------------------|------------------------------|----------------------------------|
| <b>EARNED REVENUES:</b>                                 |                          |                          |                              |                                  |
| General Admissions Revenue                              | \$2,637,897              | \$3,020,478              | \$2,977,581                  | \$2,860,472                      |
| Concession Fees - Retail Food and Gift Sales            | 728,273                  | 776,527                  | 770,000                      | 847,000                          |
| Riverbanks Society Operating Contributions              | 1,000,000                | 1,000,000                | 1,000,000                    | 1,000,000                        |
| Other Revenue - Schedule 3                              | 655,183                  | 1,001,047                | 779,923                      | 900,500                          |
| Total Earned Revenue                                    | 5,021,353                | 5,798,052                | 5,527,504                    | 5,607,972                        |
| <b>GOVERNMENTAL SUPPORT</b>                             |                          |                          |                              |                                  |
| County Funding - Exhibit B                              | 2,413,523                | 2,495,582                | 2,571,418                    | 2,643,418                        |
| Supplemental Funding-Trams - Richland; Lexington & City | 0                        | 383,836                  | 0                            | 0                                |
| State Funding   | 112,000                  | 166,191                  | 166,000                      | 166,000                          |
| Accommodations & Hospitality Taxes                      | 220,000                  | 188,200                  | 219,000                      | 205,000                          |
| Total Governmental Support                              | 2,745,523                | 3,233,809                | 2,956,418                    | 3,014,418                        |
| <b>TOTAL REVENUES</b>                                   | <b>7,766,876</b>         | <b>9,031,861</b>         | <b>8,483,922</b>             | <b>8,622,390</b>                 |

Admissions Revenue for 2008-09 is based on 885,000 total visitors (including Lights and Boo)



**RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO - GENERAL FUND BUDGET**

**Schedule 2**

Fiscal Year 2008-09

**ATTENDANCE AND ADMISSIONS  
REVENUE PROJECTION**

| <u>Admission Category:</u>                           | <u>Actual<br/>Cal. Yr. 2006<br/>Attendance</u> | <u>Actual<br/>Cal. Yr. 2007<br/>Attendance</u> | <u>Projected<br/>FY 2008-09<br/>Attendance</u> | <u>Admission<br/>Fees</u> | <u>Projected<br/>Adm. Rev.<br/>2008-09</u> |
|--|--|--|--|---------------------------|--|
| <b>REGULAR ATTENDANCE:</b>                           |  |  |  |                           |  |
| Adults   | 157,334  | 168,544  | 160,877  | 9.75                      | \$1,568,554                                |
| Children   | 71,779   | 74,297   | 70,917   | 7.25                      | 514,151                                    |
| Discount Adults                                      | 9,811  | 5,080  | 4,849  | 8.75                      | 42,428                                     |
| Discount Children                                    | 5,019  | 1,879  | 1,794  | 6.75                      | 12,106                                     |
| Students   | 10,982   | 0  | 0  | 8.50                      | 0  |
| Senior Citizens                                      | 13,005   | 13,223   | 12,622   | 8.25                      | 104,128                                    |
| Military   | 13,760   | 19,964   | 19,056   | 8.50                      | 161,975                                    |
| Group - Adults                                       | 42,983   | 36,399   | 34,743   | 7.00                      | 243,203                                    |
| Group - Children                                     | 59,707   | 54,832   | 52,338   | 5.75                      | 300,948                                    |
| Children Under Three                                 | 55,377   | 61,354   | 58,563   | 0.00                      | 0  |
| Society  | 278,892  | 297,059  | 283,546  | 0.00                      | 0  |
| Free School Groups-Rich/Lex Counties                 | 28,087   | 31,471   | 30,039   | 0.00                      | 0  |
| Other-Comp., Promo., Free Fridays, etc.              | <u>35,890</u>                                  | <u>33,197</u>                                  | <u>31,687</u>                                  | 0.00                      | 0  |
| <b>TOTAL REGULAR ATTEND. AND REVENUE</b>             | <b>782,626</b>                                 | <b>797,299</b>                                 | <b>761,032</b>                                 |                           | 2,947,494                                  |
| Less Admissions Tax                                  |  |  |  |                           | (87,021)                                   |
| <b>PROJECTED REGULAR ADMISSIONS REVENUE</b>          |  |  |  |                           | <b>2,860,472</b>                           |
| <b>LIGHTS ATTENDANCE AND REVENUE:</b>                |  |  |  |                           |  |
| Adults   | 26,992   | 33,280   | 31,766   | 7.00                      | 222,369                                    |
| Children   | 7,394  | 8,158  | 7,787  | 5.00                      | 38,941                                     |
| Society  | 32,999   | 30,917   | 29,511   | 0.00                      | 0  |
| Other Complimentary                                  | <u>5,845</u>                                   | <u>7,838</u>                                   | <u>7,481</u>                                   | 0.00                      | 0  |
| <b>TOTAL LIGHTS ATTENDANCE &amp; REVENUE</b>         | <b>73,230</b>                                  | <b>80,193</b>                                  | <b>76,545</b>                                  |                           | 261,310                                    |
| Less Admissions Tax                                  |  |  |  |                           | (12,443)                                   |
| <b>PROJECTED LIGHTS ADMISSIONS REVENUE</b>           |  |  |  |                           | <b>248,866</b>                             |
| <b>BOO AT THE ZOO ATTENDANCE AND REVENUE:</b>        |  |  |  |                           |  |
| Members  | 8,912  | 14,770   | 14,098   | 5.00                      | 70,497                                     |
| Non-members  | <u>7,391</u>                                   | <u>14,469</u>                                  | <u>13,811</u>                                  | 7.00                      | 96,682                                     |
| <b>TOTAL BOO ATTENDANCE &amp; REVENUE</b>            | <b>16,303</b>                                  | <b>29,239</b>                                  | <b>27,909</b>                                  |                           | 167,179                                    |
| Less Admissions Tax                                  |  |  |  |                           | (7,961)                                    |
| <b>PROJECTED BOO ADMISSIONS REVENUE</b>              |  |  |  |                           | <b>159,218</b>                             |
| <b>CORPORATE GROUP SALES ATTENDANCE AND REVENUE:</b> |  |  |  |                           |  |
| Adults   | Included                                       | 11,871   | 11,331   | 7.00                      | 79,323                                     |
| Children   | Above  | <u>8,573</u>                                   | <u>8,183</u>                                   | 5.75                      | 47,058                                     |
| <b>TOTAL CORPORATE ATTEND. AND REV.</b>              | <b>0</b>                                       | <b>20,444</b>                                  | <b>19,514</b>                                  |                           | 126,382                                    |
| Less Admissions Tax                                  |  |  |  |                           | (3,731)                                    |
| <b>PROJECTED CORPORATE ADMISSIONS REVENUE</b>        |  |  |  |                           | <b>122,650</b>                             |
| <b>GRAND TOTAL ATTENDANCE AND REVENUE</b>            | <b>872,159</b>                                 | <b>927,175</b>                                 | <b>885,000</b>                                 |                           | <b>3,391,207</b>                           |

RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET  
SUPPLEMENTAL SCHEDULE

SCHEDULE 3

Fiscal Year 2008-09

OTHER REVENUES

| DESCRIPTION:  | F/Y<br>2005-06<br>Actual | F/Y<br>2006-07<br>Actual | Amended<br>2007-08<br>Budget | Preliminary<br>2008-09<br>Budget |
|---|--------------------------|--------------------------|------------------------------|----------------------------------|
| Donations and Grant Revenue                                   | \$108,997                | \$61,287                 | \$2,755                      | \$0                              |
| Riverbanks Society Capital Support                            | 27,066                   | 87,534                   | 0                            | 0                                |
| Interest Earnings   | 26,747                   | 34,036                   | 26,192                       | 25,000                           |
| Promotional and Sponsorship Revenue                           | 6,371                    | 54,315                   | 22,000                       | 25,000                           |
| Corporate Group Sales & Facility Rental Revenue               | 112,985                  | 275,677                  | 200,000                      | 260,000                          |
| Classes and Programs - Net Income                             | 126,921                  | 148,077                  | 119,134                      | 120,000                          |
| Net Income - Profit Centers (Giraffe Feeding, Lorikeet, etc.) | 212,490                  | 315,141                  | 404,342                      | 465,000                          |
| Miscellaneous Revenue   | <u>33,606</u>            | <u>24,980</u>            | <u>5,500</u>                 | <u>5,500</u>                     |
| TOTAL OTHER REVENUE - TO SCHEDULE 1                           | <u>655,183</u>           | <u>1,001,047</u>         | <u>779,923</u>               | <u>900,500</u>                   |

RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET

SCHEDULE 4

Fiscal Year 2008-09

EXPENDITURES SUMMARY

| DIVISION:                               | Personal Services | Departmental Supplies | Other Expend.    | Major Repairs & Renovations | Capital Items | Total Budget     |
|---|-------------------|-----------------------|------------------|-----------------------------|---------------|------------------|
| Administrative                          | 645,151           | 15,780                | 627,784          | 0                           | 0             | 1,288,715        |
| Animal Care                             | 2,076,387         | 164,948               | 554,883          | 0                           | 0             | 2,796,217        |
| Education                               | 179,766           | 5,451                 | 7,273            | 0                           | 0             | 192,491          |
| Botanical                               | 633,296           | 102,160               | 42,080           | 0                           | 0             | 777,536          |
| Facilities Management                   | 424,814           | 14,803                | 218,347          | 0                           | 0             | 657,964          |
| Public Relations & Marketing            | 405,614           | 25,186                | 395,991          | 0                           | 0             | 826,791          |
| Visitor Services                        | 721,610           | 24,158                | 520,168          | 0                           | 0             | 1,265,936        |
| Utilities                               | 0                 | 0                     | 776,140          | 0                           | 0             | 776,140          |
| Operating Transfer to Special Rev. Fund | 0                 | 0                     | <u>40,600</u>    | 0                           | 0             | <u>40,600</u>    |
| <b>TOTALS</b>                           | <u>5,086,638</u>  | <u>352,486</u>        | <u>3,183,266</u> | 0                           | 0             | <u>8,622,390</u> |

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**RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET  
DIVISION EXPENDITURE BUDGET**

**SCHEDULE 5**

Fiscal Year 2008-09

**ADMINISTRATIVE DIVISION:** General Administrative  
Finance  
Human Resources

| DESCRIPTION:                       | FY<br>2005-06<br>Actual | FY<br>2006-07<br>Actual | Amended<br>2007-08<br>Budget | Preliminary<br>2008-09<br>Budget |
|------------------------------------|-------------------------|-------------------------|------------------------------|----------------------------------|
| Personal Services                  | \$602,997               | \$556,784               | \$644,377                    | \$645,151                        |
| Departmental Supplies              | 7,047                   | 11,656                  | 15,350                       | 15,780                           |
| Other Expenditures                 | 237,081                 | 232,757                 | 248,225                      | 255,175                          |
| Insurance - Property and Liability | 153,090                 | 190,204                 | 208,000                      | 213,824                          |
| Debt Service                       | 253,590                 | 253,217                 | 158,785                      | 158,785                          |
| Major Repairs and Renovations      | 0                       | 0                       | 0                            | 0                                |
| Capital Items                      | <u>16,841</u>           | <u>32,844</u>           | <u>14,000</u>                | <u>0</u>                         |
| <b>TOTALS</b>                      | <u>1,270,646</u>        | <u>1,277,462</u>        | <u>1,288,737</u>             | <u>1,288,715</u>                 |

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**RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET  
DIVISION EXPENDITURE BUDGET**

**SCHEDULE 6**

**ANIMAL CARE DIVISION:**      General      Mammal  
    Bird            Reptile/Aquarium  
    Commissary    Veterinary

Fiscal Year 2008-09

| DESCRIPTION:                  | F/Y               | F/Y               | Amended           | Preliminary       |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|
|                               | 2005-06<br>Actual | 2006-07<br>Actual | 2007-08<br>Budget | 2008-09<br>Budget |
| Personal Services             | \$1,827,028       | \$1,893,190       | \$2,068,115       | \$2,076,387       |
| Departmental Supplies         | 141,836           | 140,347           | 160,455           | 164,948           |
| Other Expenditures            | 126,784           | 115,663           | 140,950           | 144,897           |
| Animal Feed                   | 298,156           | 322,776           | 398,819           | 409,986           |
| Major Repairs and Renovations | 0                 | 0                 | 0                 | 0                 |
| Capital Items                 | 53,052            | 23,233            | 5,600             | 0                 |
| <b>TOTALS</b>                 | <u>2,446,856</u>  | <u>2,495,209</u>  | <u>2,773,939</u>  | <u>2,796,217</u>  |

RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET  
DIVISION EXPENDITURE BUDGET

SCHEDULE 7

EDUCATION DIVISION

Fiscal Year 2008-09

| DESCRIPTION:                  | F/Y<br>2005-06<br>Actual | F/Y<br>2006-07<br>Actual | Amended<br>2007-08<br>Budget | Preliminary<br>2008-09<br>Budget |
|-------------------------------|--------------------------|--------------------------|------------------------------|----------------------------------|
| Personal Services             | \$180,372                | \$134,376                | \$164,110                    | \$179,766                        |
| Departmental Supplies         | 7,038                    | 5,041                    | 5,303                        | 5,451                            |
| Other Expenditures            | 5,955                    | 6,483                    | 7,075                        | 7,273                            |
| Major Repairs and Renovations | 0                        | 0                        | 0                            | 0                                |
| Capital Items                 | 1,353                    | 454                      | 1,200                        | 0                                |
| <b>TOTALS</b>                 | <u>194,718</u>           | <u>146,354</u>           | <u>177,688</u>               | <u>192,491</u>                   |

**RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET  
DIVISION EXPENDITURE BUDGET**

**SCHEDULE 8**

Fiscal Year 2008-09

**BOTANICAL DIVISION:**       General  
                                      Botanical Garden  
                                      Zoo Habitat  
                                      Greenhouse/Production

| DESCRIPTION:                  | F/Y<br>2005-06<br>Actual | F/Y<br>2006-07<br>Actual | Amended<br>2007-08<br>Budget | Preliminary<br>2008-09<br>Budget |
|-------------------------------|--------------------------|--------------------------|------------------------------|----------------------------------|
| Personal Services             | \$540,817                | \$578,649                | \$630,773                    | \$633,296                        |
| Departmental Supplies         | 84,416                   | 81,149                   | 99,377                       | 102,160                          |
| Other Expenditures            | 37,078                   | 31,721                   | 40,934                       | 42,080                           |
| Major Repairs and Renovations | 0                        | 20,070                   | 0                            | 0                                |
| Capital Items                 | 0                        | 0                        | 1,200                        | 0                                |
| <b>TOTALS</b>                 | <u>662,311</u>           | <u>711,589</u>           | <u>772,284</u>               | <u>777,536</u>                   |

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**RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET  
DIVISION EXPENDITURE BUDGET**

**SCHEDULE 9**

**FACILITIES MANAGEMENT DIVISION:**

Fiscal Year 2008-09

Facilities Management  
Construction

DESCRIPTION:

|                               | F/Y<br>2005-06<br>Actual | F/Y<br>2006-07<br>Actual | Amended<br>2007-08<br>Budget | Preliminary<br>2008-09<br>Budget |
|-------------------------------|--------------------------|--------------------------|------------------------------|----------------------------------|
| Personal Services             | \$364,984                | \$395,394                | \$423,122                    | \$424,814                        |
| Departmental Supplies         | 8,888                    | 9,901                    | 14,400                       | 14,803                           |
| Other Expenditures            | 181,553                  | 201,089                  | 212,400                      | 218,347                          |
| Major Repairs and Renovations | 68,684                   | 97,113                   | 262,200                      | 0                                |
| Capital Items                 | 6,058                    | 19,207                   | 15,800                       | 0                                |
| <b>TOTALS</b>                 | <u>630,167</u>           | <u>722,704</u>           | <u>927,922</u>               | <u>657,964</u>                   |

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**RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET  
DIVISION EXPENDITURE BUDGET**

**SCHEDULE 10**

Fiscal Year 2008-09

**PUBLIC RELATIONS & MARKETING**

Marketing & Public Relations  
Group Sales  
Art/Exhibits

| DESCRIPTION:  | F/Y<br>2005-06<br>Actual | F/Y<br>2006-07<br>Actual | Amended<br>2007-08<br>Budget | Preliminary<br>2008-09<br>Budget |
|---|--------------------------|--------------------------|------------------------------|----------------------------------|
| Personal Services   | \$347,542                | \$368,578                | \$400,412                    | \$405,614                        |
| Departmental Supplies   | 15,221                   | 13,602                   | 24,500                       | 25,186                           |
| Other Expenditures  | 80,551                   | 78,175                   | 85,205                       | 87,591                           |
| Advertising (Advertising amount is dependent upon and offset by accommodations & hospitality tax revenue - See Schd. 1) | 392,023                  | 223,521                  | 300,000                      | 308,400                          |
| Major Repairs and Renovations   | 0                        | 0                        | 0                            | 0                                |
| Capital Items   | 1,685                    | 9,465                    | 0                            | 0                                |
| <b>TOTALS</b>   | <u>837,022</u>           | <u>693,341</u>           | <u>810,117</u>               | <u>826,791</u>                   |

RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET  
DIVISION EXPENDITURE BUDGET

SCHEDULE 11

Fiscal Year 2008-09

VISITOR SERVICES

Admissions  
Grounds & Janitorial  
Public Safety

| DESCRIPTION:                                 | F/Y<br>2005-06<br>Actual | F/Y<br>2006-07<br>Actual | Amended<br>2007-08<br>Budget | Preliminary<br>2008-09<br>Budget |
|--|--------------------------|--------------------------|------------------------------|----------------------------------|
| Personal Services                            | \$669,686                | \$704,460                | \$718,735                    | \$721,610                        |
| Departmental Supplies                        | 19,021                   | 22,656                   | 23,500                       | 24,158                           |
| Other Expenditures                           | 102,569                  | 107,128                  | 97,000                       | 99,716                           |
| Janitorial & Grounds Maint. Service Contract | 368,801                  | 401,003                  | 409,000                      | 420,452                          |
| Major Repairs and Renovations                | 0                        | 0                        | 0                            | 0                                |
| Capital Items                                | 1,694                    | 399,115                  | 0                            | 0                                |
| <b>TOTALS</b>                                | <u>1,161,771</u>         | <u>1,634,362</u>         | <u>1,248,235</u>             | <u>1,265,936</u>                 |

**RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET  
DIVISION EXPENDITURE BUDGET**

**SCHEDULE 12**

Fiscal Year 2008-09

**UTILITIES**

| DESCRIPTION:  | F/Y<br>2005-06<br>Actual | F/Y<br>2006-07<br>Actual | Amended<br>2007-08<br>Budget | Preliminary<br>2008-09<br>Budget |
|---------------|--------------------------|--------------------------|------------------------------|----------------------------------|
| Electricity   | \$451,561                | \$429,766                | \$480,000                    | \$493,440                        |
| Natural Gas   | 98,462                   | 103,888                  | 100,000                      | 102,800                          |
| Water         | 42,990                   | 52,934                   | 54,000                       | 55,512                           |
| Sewer         | <u>112,465</u>           | <u>112,930</u>           | <u>121,000</u>               | <u>124,388</u>                   |
| <b>TOTALS</b> | <u>705,478</u>           | <u>699,518</u>           | <u>755,000</u>               | <u>776,140</u>                   |

**IRMO FIRE DISTRICT**  
 Budgeted Revenues and Expenditures  
 Funds 7800 & 7802  
 Fiscal Year 2008-09

Revenues:

|   |           |                  |              |
|---|-----------|------------------|--------------|
| <b>REQUESTED Lexington County Appropriation</b> | <b>\$</b> | <b>1,836,032</b> |              |
| Town of Irmo                                    |           | 285,000          |              |
| Total Revenues                                  |           |                  | \$ 2,121,032 |

Expenditures:

|   |    |           |           |
|---|----|-----------|-----------|
| Salaries/Employee Benefits                            | \$ | 1,527,919 |           |
| Contracted Services/Professional Services             |    | 45,000    |           |
| Conference/Meeting/Employee Education/Dues            |    | 12,000    |           |
| Gas/Fuel/Oil  |    | 25,000    |           |
| Insurance - Vehicle/Tort                              |    | 191,439   |           |
| Protective Gear/Clothing/Physicals/Uniforms           |    | 27,000    |           |
| Repairs and Maintenance - Bldg/Small Equip/Vehicles   |    | 45,000    |           |
| Tax/License, Postage, and Supplies - Office/Operating |    | 18,600    |           |
| Telephone Services and Utilities - Electricity/Water  |    | 46,000    |           |
| Volunteer Subsistence                                 |    | 0         |           |
| 800 MHz Radios  |    | 8,000     |           |
| Truck Payment   |    | 83,899    |           |
| Equipment Purchases/Emergency Vehicle Purchase        |    | 52,490    |           |
| Contingency   |    | 38,685    |           |
| Total Expenditures                                    |    |           | 2,121,032 |

Excess (Deficiency) of Revenues Over Expenditures

0

Estimated Fund Balance - Beginning of Fiscal Year

Information not provided

Projected Fund Balance - End of Fiscal Year

Information not provided

Budgeted Revenues and Expenditures provided by Irmo Fire District.

Revenue Disbursements from Lexington County to Irmo Fire District  
 FY 1993-94 through FY 2008-09

|   | Requested        | Approved  | Received  | Dispersed | Difference | Millage |
|---|------------------|-----------|-----------|-----------|------------|---------|
| FY 1993-94  | -                | -         | N/A       | 618,728   | -          | 7.60    |
| FY 1994-95  | -                | -         | N/A       | 581,615 * | -          | 5.00    |
| * Separated from County Budget Mid-Year (December 1994) |                  |           |           |           |            |         |
| FY 1995-96  | -                | -         | 771,058   | 810,578   | (39,520)   | 9.40    |
| FY 1996-97  | 732,814          | 732,814   | 865,260   | 864,963   | 297        | 9.40    |
| FY 1997-98  | 843,500          | 843,500   | 854,760   | 854,760   | 0          | 9.40    |
| FY 1998-99  | 1,700,000        | 1,700,000 | 891,600   | 871,486   | 20,114     | 18.40   |
| FY 1999-00  | 926,000          | 926,000   | 897,477   | 917,600   | (20,123)   | 9.40    |
| FY 2000-01  | 1,015,000        | 1,015,000 | 899,995   | 899,986   | 9          | 9.40    |
| FY 2001-02  | 1,060,850        | 1,060,850 | 973,074   | 973,074   | 0          | 8.790   |
| FY 2002-03  | 1,041,409        | 1,041,409 | 1,425,573 | 1,425,637 | (64)       | 13.931  |
| FY 2003-04  | 1,564,000        | 1,564,000 | 1,458,982 | 1,458,918 | 64         | 14.265  |
| FY 2004-05  | 1,625,500        | 1,557,693 | 1,485,975 | 1,485,975 | 0          | 14.593  |
| FY 2005-06  | 1,528,000        | 1,528,000 | 1,656,564 | 1,656,564 | 0          | 12.834  |
| FY 2006-07  | 1,662,349        | 1,662,349 | 1,564,910 | 1,564,910 | 0          | 13.270  |
| FY 2007-08  | 1,606,753        | 1,606,753 | 1,554,555 | 1,502,045 | 52,510     | 13.990  |
| * Received and Dispersed through February 29, 2008      |                  |           |           |           |            |         |
| <b>FY 2008-09</b>                                       | <b>1,836,032</b> |           |           |           |            |         |

*133-1*

**IRMO FIRE DISTRICT**  
 Budgeted Revenues and Expenditures  
 Funds 7800 & 7802  
 New Fire Station Operations Request  
 Fiscal Year 2008-09

|   |                |  |                                 |
|---|----------------|--|---------------------------------|
| Revenues:   |                |  |                                 |
| <b>REQUESTED Lexington County Appropriation*</b>      | <b>900,220</b> |  | 900,220                         |
| Expenditures:   |                |  |                                 |
| Salaries/Employee Benefits                            | \$ 763,950     |  |                                 |
| Contracted Services/Professional Services             | 9,000          |  |                                 |
| Conference/Meeting/Employee Education/Dues            | 3,300          |  |                                 |
| Gas/Fuel/Oil  | 5,200          |  |                                 |
| Insurance - Vehicle/Tort                              | 54,000         |  |                                 |
| Protective Gear/Clothing/Physicals/Uniforms           | 13,700         |  |                                 |
| Repairs and Maintenance - Bldg/Small Equip/Vehicles   | 13,500         |  |                                 |
| Tax/License, Postage, and Supplies - Office/Operating | 8,070          |  |                                 |
| Telephone Services and Utilities - Electricity/Water  | 19,000         |  |                                 |
| Volunteer Subsistence                                 | 0              |  |                                 |
| 800 MHz Radios  | 1,500          |  |                                 |
| Equipment Purchases                                   | 9,000          |  |                                 |
| Total Expenditures                                    |                |  | 900,220                         |
| Excess (Deficiency) of Revenues Over Expenditures     |                |  | 0                               |
| Estimated Fund Balance - Beginning of Fiscal Year     |                |  | <u>Information not provided</u> |
| Projected Fund Balance - End of Fiscal Year           |                |  | <u>Information not provided</u> |

\* Possible request for a millage increase.  
 Budgeted Revenues and Expenditures provided by Irmo Fire District.

Revenue Disbursements from Lexington County to Irmo Fire District  
 FY 2006-07 through FY 2008-09

|                   | Requested      | Recommended | Approved | Actual | Difference | Millage |
|-------------------|----------------|-------------|----------|--------|------------|---------|
| FY 2006-07        | 900,220        | 0           | 0        |        |            |         |
| FY 2007-08        | 900,220        | 0           | 0        |        |            |         |
| <b>FY 2008-09</b> | <b>900,220</b> |             |          |        |            |         |

\* Request for a millage increase.

# IRMO FIRE DISTRICT

Serving since 1963



February 15, 2008

Katherine Hubbard  
County Administrator  
212 South Lake Dr.  
Lexington, SC. 29072

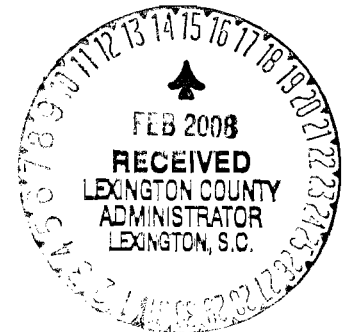
Re: Budget request for FY 2008/09

Dear Ms. Hubbard:

Attached is the Irmo Fire Districts budget request for FY 2008/09. It includes an addendum for the funding of a third fire station in the district. That request is above the expected millage that the fire district receives and we ask that it be considered.

Sincerely

Michael Sonefeld  
Irmo Fire Chief



133-3

**Irmo Fire District  
08/09**

**Projected Budget Request**

| <b>Projected Budget Request</b>       |           |                             |           |
|---------------------------------------|-----------|-----------------------------|-----------|
| <b>Revenue projections</b>            |           |                             |           |
| Lexington County                      |           | 1,836,032                   |           |
| Town of Irmo                          |           | 285,000                     |           |
| <b>Total</b>                          |           | <b>2,121,032</b>            |           |
| <b>OPERATING EXPENSES</b>             |           |                             |           |
|                                       | <b>HQ</b> |                             | <b>NL</b> |
| 502- Contingency                      | 19,409    | <del>19,276</del>           | 19,276    |
| ✓ 504 · CONTRACTED SERVICES           |           | 36,000                      | 9,000     |
| ✓ 511 · DUES AND SUBSCRIPTIONS        |           | 2,000                       | 1,000     |
| ✓ 512 · EDUCATION/FIRE PREVENTION     |           | 500                         | 500       |
| ✓ 513 · EMPLOYEE EDUCATION            |           | 4,000                       | 4,000     |
| ✓ 515 · EMPLOYER FICA                 |           | 63,889                      | 27,382    |
| ✓ 516 · EQUIPMENT PURCHASES           |           | 20,000                      | 18,000    |
| ✓ 516A · EMERGENCY VEHICLE PURCHASE   |           | 14,490                      | 0         |
| ✓ 518 · FUEL AND OIL                  |           | 15,000                      | 10,000    |
| ✓ 519 · INSURANCE                     |           | 132,000                     | 59,439    |
| ✓ 530 · PAYMENT- TRUCK                |           | 83,899                      | 0         |
| ✓ 531 · PERSONAL PROTECTIVE EQUIPMENT |           | 4,000                       | 4,000     |
| ✓ 533 · PHYSICALS                     |           | 6,000                       | 3,000     |
| ✓ 534 · POLICE RETIREMENT             |           | 98,490                      | 42,210    |
| ✓ 537 · POSTAGE                       |           | 400                         | 200       |
| ✓ 538 · RADIOS                        |           | 5,000                       | 3,000     |
| ✓ 540 · REPAIR AND MAINTENANCE        |           | 31,500                      | 13,500    |
| ✓ 545 · SALARY                        |           | 851,863                     | 365,085   |
| ✓ 555 · SUPPLIES                      |           | 10,000                      | 8,000     |
| ✓ 558 · TELEPHONE                     |           | 11,000                      | 5,000     |
| ✓ 562 · UNIFORMS                      |           | 6,000                       | 4,000     |
| ✓ 563 · UTILITIES                     |           | 17,000                      | 13,000    |
| ✓ 567 · WORKERS COMPENSATION          |           | 51,000                      | 28,000    |
| <b>Sub Totals</b>                     | 1,483,440 | <del>1,483,439</del>        | 637,592   |
|                                       |           | <del>1,483,307</del>        |           |
| <b>TOTAL</b>                          |           | <b><del>2,121,031</del></b> |           |

2,120,894  
2,121,032

133-4

**Irmo Fire District  
08/09**

| <b>Projected Budget Request</b>     |                            |                |                           |  |
|-------------------------------------|----------------------------|----------------|---------------------------|--|
| <b>Revenue projections</b>          |                            |                |                           |  |
| Lexington County                    | 1,836,032                  |                |                           |  |
| Town of Irmo                        | 285,000                    |                |                           |  |
| <b>Total</b>                        | <b>2,121,032</b>           |                |                           |  |
|                                     |                            |                | <b>Proposed</b>           |  |
| <b>OPERATING EXPENSES</b>           | <b>HQ</b>                  | <b>NL</b>      | <b>STA.3</b>              |  |
| 502- Contingency                    | 19,409 19276               | 19276          | 0                         |  |
| 504 · CONTRACTED SERVICES           | 36,000                     | 9000           | 9000                      |  |
| 511 · DUES AND SUBSCRIPTIONS        | 2,000                      | 1000           | 1000                      |  |
| 512 · EDUCATION/FIRE PREVENTION     | 500                        | 500            | 300                       |  |
| 513 · EMPLOYEE EDUCATION            | 4,000                      | 4000           | 2000                      |  |
| 515 · EMPLOYER FICA                 | 63889                      | 27382          | 46950                     |  |
| 516 · EQUIPMENT PURCHASES           | 20,000                     | 18000          | 9000                      |  |
| 516A · EMERGENCY VEHICLE PURCHASE   | 14,490                     | 0              | 0                         |  |
| 518 · FUEL AND OIL                  | 15,000                     | 10000          | 5200                      |  |
| 519 · INSURANCE                     | 132000                     | 59439          | 54000                     |  |
| 530 · PAYMENT- TRUCK                | 83,899                     | 0              | 0                         |  |
| 531 · PERSONAL PROTECTIVE EQUIPMENT | 4,000                      | 4000           | 6000                      |  |
| 533 · PHYSICALS                     | 6,000                      | 3000           | 3700                      |  |
| 534 · POLICE RETIREMENT             | 98490                      | 42210          | 62000                     |  |
| 537 · POSTAGE                       | 400                        | 200            | 70                        |  |
| 538 · RADIOS                        | 5,000                      | 3000           | 1500                      |  |
| 540 · REPAIR AND MAINTENANCE        | 31,500                     | 13500          | 13500                     |  |
| 545 · SALARY                        | 851,863                    | 365085         | 626000                    |  |
| 555 · SUPPLIES                      | 10,000                     | 8000           | 8000                      |  |
| 558 · TELEPHONE                     | 11,000                     | 5000           | 6000                      |  |
| 562 · UNIFORMS                      | 6,000                      | 4000           | 4000                      |  |
| 563 · UTILITIES                     | 17,000                     | 13000          | 13000                     |  |
| 567 · WORKERS COMPENSATION          | 51,000                     | 28000          | 29000                     |  |
| <b>Sub Totals</b>                   | <b>1,483,440 4,483,439</b> | <b>637,592</b> | <b><del>966,268</del></b> |  |
|                                     | <b>-1,483,307</b>          |                | <b>900,220</b>            |  |
| <b>TOTAL REQUEST</b>                | <b>-3,021,231</b>          |                |                           |  |

3,021,119  
3,021,252