

**County of Lexington  
Annual Budget  
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Fiscal Year 2010-11**

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**COUNTY OF LEXINGTON**  
**ALL OTHER FUNDS**  
**Appropriation Summary**  
**Fiscal Year - 2010-11**  
**Requested Budget**

Date: 3-9-10

Fund	Description	Appropriations					Revenue		
		Personnel	Operating	Capital	Transfers Out	Total	Estimated Revenue	Transfers In	Total Revenue
2300	County Library Operations	4,472,298	976,218	1,119,400	0	6,567,916	6,593,832	0	6,593,832
	New Program - Cayce/West Columbia	7,915	0	0	0	7,915			
	New Program - Gaston	22,740	0	0	0	22,740			
2310	Library Escrow	0	8,000	24,270	0	32,270	28,835	0	28,835
2330	Library State Funds	0	72,100	143,914	0	216,014	216,014	0	216,014
2331	Library Lottery Funds	0	0	0	0	0	0	0	0
2350	Library Gates Initiative	0	0	0	0	0	0	0	0
	<b>Total Library</b>	<b>4,502,953</b>	<b>1,056,318</b>	<b>1,287,584</b>	<b>0</b>	<b>6,846,855</b>	<b>6,838,681</b>	<b>0</b>	<b>6,838,681</b>
2460	Sol/Adult Drug Courts	54,891	334	0	0	55,225	4,200	51,025	55,225
2500	Sol/Victim Witness Program	270,470	5,633	0	0	276,103	51,898	207,117	259,015
2501	Sol/Community Juvenile Arbitration	154,412	6,858	0	0	161,270	60,000	111,394	171,394
2610	Sol/Forfeiture Narcotics Fund	88,408	162	0	0	88,570	89,269	0	89,269
2611	Sol/ State Funds	362,321	4,641	0	83,117	450,079	448,440	0	448,440
2612	Sol/Pre-Trial Intervention	293,284	6,001	0	0	299,285	299,285	0	299,285
2613	Worthless Check Unit	338,718	57,537	3,500	0	399,755	270,852	0	270,852
2614	Drug Case Prosecution Funds	68,630	905	0	0	69,535	69,538	0	69,538
2615	Alcohol Education Program	76,472	2,595	0	0	79,067	79,067	0	79,067
	<b>Total Solicitor</b>	<b>1,707,606</b>	<b>84,666</b>	<b>3,500</b>	<b>83,117</b>	<b>1,878,889</b>	<b>1,372,549</b>	<b>369,536</b>	<b>1,742,085</b>
2411	Title IV-D Child Support Process Server	0	9,704	0	0	9,704	44,941	0	44,941
2414	Bulletproof Vest Program	0	8,000	0	0	8,000	4,000	4,000	8,000
2419	Gang Task Force	138,668	28,160	21,800	0	188,628	179,197	9,431	188,628
2483	Judicial Center Security	0	14,500	63,975	0	78,475	74,551	3,924	78,475
2630	LE/Forfeiture Narcotics Fund	0	0	0	0	0	22,304	0	22,304
2632	LE/Inmate Services	314,463	172,021	0	0	486,484	456,155	0	456,155
2633	LE/School District #1	638,366	65,963	62,000	0	766,329	377,038	389,292	766,330
2634	LE/School District #2	318,406	41,999	0	0	360,405	177,139	183,266	360,405
2637	LE/Federal Narcotics Forfeitures	0	100,135	25,250	0	125,385	49,824	0	49,824
2638	LE/Civil Process Server	47,998	186	0	0	48,184	51,506	0	51,506
2639	LE/School District #3	65,847	7,352	0	0	73,199	35,374	37,825	73,199
2640	LE/School District #4	64,294	7,427	0	0	71,721	34,635	37,086	71,721
2641	LE/School District #5	456,390	52,085	0	0	508,475	249,642	258,833	508,475
2642	LE/Alcohol Enforcement Team	11,667	3,800	2,300	0	17,767	11,220	0	11,220
2643	LE/Palmetto Pride Enforcement Grant	0	0	0	0	0	0	0	0
NEW	White Collar Crime Unit	138,668	22,970	79,200	0	240,838	228,796	9,431	238,227
NEW	Regional DNA Laboratory	156,468	85,670	479,265	0	721,403	685,333	36,070	721,403
NEW	Victims of Crime Act	60,573	14,077	35,710	0	110,360	110,360	0	110,360
NEW	Highway Safety Enhanced DUI Enforce.	172,962	48,873	209,030	0	430,865	430,865	0	430,865
	<b>Total Law Enforcement</b>	<b>2,584,770</b>	<b>682,922</b>	<b>978,530</b>	<b>0</b>	<b>4,246,222</b>	<b>3,222,880</b>	<b>969,158</b>	<b>4,192,038</b>

**COUNTY OF LEXINGTON**  
**ALL OTHER FUNDS**  
**Appropriation Summary**  
**Fiscal Year - 2010-11**  
**Requested Budget**

Date: 3-9-10

Fund	Description	Appropriations					Revenue		
		Personnel	Operating	Capital	Transfers Out	Total	Estimated Revenue	Transfers In	Total Revenue
2400	HUD Entitlement Community Develop	162,287	1,486,907	1,000	0	1,650,194	1,650,194	0	1,650,194
2401	HOME Program	67,975	601,639	900	0	670,514	645,514	25,000	670,514
2410	Clk of Crt/Title IV-D Child Support	371,159	15,188	1,500	0	387,847	369,815	0	369,815
2459	Forensic Death Investigator	65,778	20,360	15,060	0	101,198	96,138	5,060	101,198
2478	Operations & Firefighter Safety Equip.	0	0	0	0	0	0	0	0
2480	Citizen Corps	0	4,773	0	0	4,773	4,773	0	4,773
2520	DHEC EMS Grant-In-Aid	0	36,925	0	0	36,925	35,000	1,925	36,925
<b>Total Other Miscellaneous Grants</b>		<b>667,199</b>	<b>2,165,792</b>	<b>18,460</b>	<b>0</b>	<b>2,851,451</b>	<b>2,801,434</b>	<b>31,985</b>	<b>2,833,419</b>
2000	Economic Development	97,809	215,907	2,580	0	316,296	22,858	350,000	372,858
	New Program - FT Admin. Assistant	48,870	(16,626)	0	0	32,244			
2001	Rural Development Act	0	0	400,000	0	400,000	411,000	0	411,000
2002	Farmers Market Project	0	0	0	0	0	0	0	0
2120	Accommodations Tax	0	512,887	0	0	512,887	247,750	0	247,750
2130	Tourism Development Fee	0	925,400	0	0	925,400	925,400	0	925,400
2140	Temporary Alcohol Beverage Lic. Fee	0	43,500	0	42,000	85,500	75,525	0	75,525
2141	Minibottle Tax	0	378,360	0	0	378,360	378,460	0	378,460
2200	Indigent Care	32,844	931,246	0	0	964,090	1,278,954	0	1,278,954
2600	Clk of Crt/Professional Bond Fees	0	1,500	2,000	0	3,500	18,463	0	18,463
2605	Emergency Telephone System E-911	121,296	817,614	29,736	0	968,646	1,036,900	0	1,036,900
2606	SCE&G Support Fund	0	17,500	0	0	17,500	17,500	0	17,500
2618	P/D (Indigent Criminal Defense)	0	37,598	0	0	37,598	37,598	0	37,598
2619	Public Defender	951,578	108,963	5,000	0	1,065,541	612,320	500,000	1,112,320
	New Program - Asst. P.D. (11th Cir.)	60,631	1,000	0	0	61,631			
2620	Victims Bill of Rights:						323,153	0	323,153
	Solicitor Budget	61,501	758	0	0	62,259			
	Magistrate Budget	82,582	155	0	0	82,737			
	Law Enforcement Budget	292,572	15,456	0	0	308,028			
2700	Schedule "C" Funds	0	4,095,000	0	0	4,095,000	4,095,000	0	4,095,000
	New Program - "C" Fd Project Manager	69,140	(71,538)	2,398	0	0			
	New Program - Road Manag. Eval. Proj.	0	0	0	0	0			
	New Program - Road Mainten. Paving Proj	0	0	0	0	0			
	New Program - Drainage Projects	0	0	0	0	0			
2702	Alternative Road Paving Program	0	0	0	0	0	0	0	0
2920	Campus Parking Fund	0	3,120	12,630	0	15,750	15,750	0	15,750
2921	Lex. Cty. Delegation Office Expense Fund	0	0	0	0	0	0	0	0
2930	Personnel/Employee Committee	0	11,716	0	0	11,716	12,505	0	12,505
2950	Delinquent Tax Collections	475,185	510,818	7,440	0	993,443	414,600	0	414,600
	New Program - Move 33% of Sal from GF	14,147	0	0	0	14,147			
2990	Grants Administration	132,773	3,160	428	0	136,361	3,000	75,000	78,000
2999	Pass-Thru-Grants - Magistrate	96,462	0	0	0	96,462	96,462	0	96,462
<b>Total Other Special Revenue</b>		<b>2,537,390</b>	<b>8,543,494</b>	<b>462,212</b>	<b>42,000</b>	<b>11,585,096</b>	<b>10,023,198</b>	<b>925,000</b>	<b>10,948,198</b>
5601	Red Bank Crossing	0	52,965	0	0	52,965	88,280	0	88,280
5700	Solid Waste	1,420,153	8,368,917	457,912	0	10,246,982	10,061,196	0	10,061,196
	New Programs	0	0	2,273,700	0	2,273,700			
5701	SW Post Closure Sinking Fund	0	28,722	0	0	28,722	29,822	0	29,822
5710	Solid Waste Tires	0	148,384	37,500	0	185,884	90,500	0	90,500
5720	SW/DHEC Management Grant	0	31,600	24,180	0	55,780	55,780	0	55,780
5721	SW/Tire Grant	0	5,750	0	0	5,750	5,750	0	5,750
5722	SW/DHEC Used Oil Grant	0	13,350	57,370	0	70,720	70,720	0	70,720
5800	Lexington Cty Airport at Pelion	0	66,570	0	0	66,570	28,728	50,000	78,728
5801	Airport Capital Projects	0	413,500	0	0	413,500	731,334	50,000	781,334
<b>Total Enterprise Fund</b>		<b>1,420,153</b>	<b>9,129,758</b>	<b>2,850,662</b>	<b>0</b>	<b>13,400,573</b>	<b>11,162,110</b>	<b>100,000</b>	<b>11,262,110</b>



COUNTY OF LEXINGTON

Date: 3-9-10

ALL OTHER FUNDS

Appropriation Summary

Fiscal Year - 2010-11

Requested Budget

Fund	Description	Appropriations					Revenue		
		Personnel	Operating	Capital	Transfers Out	Total	Estimated Revenue	Transfers In	Total Revenue
6590	Motor Pool	0	153,340	85,000	0	238,340	171,000	0	171,000
6710	Workers Compensation Insurance Fund	0	1,388,602	0	159,647	1,548,249	1,923,620	0	1,923,620
6730	Employee Insurance Fund	0	13,944,408	0	0	13,944,408	14,400,872	0	14,400,872
6790	Risk Management Administration	154,106	5,341	200	0	159,647	400	159,647	160,047
<b>Total Internal Service</b>		<b>154,106</b>	<b>15,491,691</b>	<b>85,200</b>	<b>159,647</b>	<b>15,890,644</b>	<b>16,495,892</b>	<b>159,647</b>	<b>16,655,539</b>
		<b>13,574,177</b>	<b>37,154,641</b>	<b>5,686,148</b>	<b>284,764</b>	<b>56,699,730</b>	<b>51,916,744</b>	<b>2,555,326</b>	<b>54,472,070</b>

**COUNTY OF LEXINGTON**  
**MATRIX OF TRANSFER OF FUNDS**  
**Annual Budget**  
**Fiscal Year - 2010-11**  
**Requested Amounts**

Date: 3-9-10

		<i>SOURCE</i>						Law	Temp	Solicitor	Workers	
		General Fund Revenue						Enforce	Alcohol	State	Comp	
FUND		1000	1000	1000	1000	1000	1000	Revenue	Beverage	Fund	Insurance	
ORGANIZATION		101610	131400	141200	141300	141400	999900	159900	2140	2611	6710	<b>TOTALS</b>
<i>DESTINATION</i>												
2460 SOL / Drug Court				51,025								51,025
2500 SOL / Victim Witness Program				124,000						83,117		207,117
2501 SOL / Community Juvenile Arbitration				69,394					42,000			111,394
2619 Public Defender						500,000						500,000
2414 Bulletproof Vest Program								4,000				4,000
2419 Gang Task Force								9,431				9,431
2483 Judicial Center Security								3,924				3,924
2633 LE / School District #1								389,292				389,292
2634 LE / School District #2								183,266				183,266
2639 LE / School District #3								37,825				37,825
2640 LE / School District #4								37,086				37,086
2641 LE / School District #5								258,833				258,833
NEW White Collar Crime Unit								9,431				9,431
NEW Regional DNA Laboratory								36,070				36,070
2401 HOME Program	25,000											25,000
2459 Forensic Death Investigator					5,060							5,060
2520 DHEC EMS Grant-In-Aid			1,925									1,925
2000 R.E.T. - Economic Development Fund							350,000					350,000
2620 Victims' Bill of Rights												0
2990 Finance / Grants Administration							75,000					75,000
5800 Lexington County Airport @ Pelion							50,000					50,000
5801 Airport Capital Projects							50,000					50,000
6790 Risk Management Administration											159,647	159,647
<b>* TOTAL TRANSFER OF FUNDS</b>		<u>25,000</u>	<u>1,925</u>	<u>244,419</u>	<u>5,060</u>	<u>500,000</u>	<u>525,000</u>	<u>969,158</u>	<u>42,000</u>	<u>83,117</u>	<u>159,647</u>	<u>2,555,326</u>

**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year 2010-11  
Estimated Revenue**

Object Code	Revenue Account Title	Actual 2008-09	Amended Budget Thru Dec 2009-10	Received Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11	
<b>*County Library Operations 2300 :</b>									
<b>Revenues:(Organization: 000000)</b>									
410000	Current Property Taxes	4,380,161	4,825,890	2,466,961	4,825,890	4,825,890			
410500	Homestead Exemption	195,330	150,000	0	150,000	150,000			
410520	Manufacturer's Tax Exemption	25,421	20,000	0	20,000	20,000			
410530	State Sales and Use Tax Credit	117,483	159,377	89,547	159,377	159,377			
411000	Current Vehicle Taxes	700,893	756,675	346,690	756,675	756,675			
412000	Current Tax Penalties	10,523	8,000	(2)	8,000	8,000			
413000	Delinquent Tax	205,671	150,000	152,187	150,000	150,000			
414000	Delinquent Tax Penalties	29,714	20,000	22,826	20,000	20,000			
417100	Fee in Lieu of Taxes	156,891	170,190	0	170,190	170,190			
417120	Fee in Lieu of Taxes - Prior Year	0	0	0	0	0			
417130	Fee in Lieu of Taxes - Manuf. Tax Exemption	11,754	0	0	0	0			
417150	Fee in Lieu of Taxes - Fee for Services	3,070	0	0	0	0			
418000	Motor Carrier Payments	13,574	10,000	8,552	10,000	10,000			
419000	Merchants Exemptions	28,550	28,550	14,275	28,550	28,550			
419900	Tax Refund	0	(2,500)	0	(2,500)	(2,500)			
<b>Total Property Tax Revenue</b>		<b>5,879,035</b>	<b>6,296,182</b>	<b>3,101,036</b>	<b>6,296,182</b>	<b>6,296,182</b>			
<b>Other Revenues:</b>									
437609	Copy Sales - Library	16,086	14,000	6,775	14,000	14,000			
438300	Vending Machine Sales	482	450	209	450	400			
438900	Auction Sales	0	500	0	500	250			
449000	Library Book Fines	269,492	265,000	116,697	265,000	265,000			
457000	Federal Grant Income	0	0	0	0	0			
461000	Investment Interest	36,714	47,000	8,871	47,000	18,000			
469900	Miscellaneous Revenues	88	0	0	0	0			
<b>Total Other Revenue</b>		<b>322,862</b>	<b>326,950</b>	<b>132,552</b>	<b>326,950</b>	<b>297,650</b>			
<b>** Total Revenue</b>		<b>6,201,897</b>	<b>6,623,132</b>	<b>3,233,588</b>	<b>6,623,132</b>	<b>6,593,832</b>	<b>0</b>	<b>0</b>	
<b>* Total Existing Appropriations</b>					<b>6,723,132</b>	<b>6,567,916</b>			
<b>NEW PROGRAMS:</b>									
230030 - Replacing Interns w/Part Time Position						7,915			
230070 - Increase Hrs. 20 wk to 40 wk						22,740			
<b>* Total New Programs</b>					<b>0</b>	<b>30,655</b>			
<b>** Total Appropriations</b>					<b>6,723,132</b>	<b>6,598,571</b>			
<b>FUND BALANCE</b>									
Beginning of Year						<b>3,872,596</b>	<b>3,772,596</b>	<b>3,772,596</b>	<b>3,772,596</b>
<b>FUND BALANCE - Projected</b>									
End of Year						<b>3,772,596</b>	<b>3,767,857</b>		



COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2010-11

Fund 2300 Division: Library Organization Recap	Object Expenditure Code Classification	BUDGET												
		2010-11 Requested	General Admin. 230005	Batesburg/ Leesville 230010	Lexington 230020	Cayce / W.Cola. 230030	Irmo 230040	Chapin 230050	South Congaree 230055	Swansea 230060	Gaston 230070	Pelton 230080	Gilbert/ Summit 230090	Non- Departmental 230099
	<b>Personnel</b>													
	510100 Salaries & Wages	2,589,415	781,133	118,284	519,253	417,966	429,335	72,642	56,794	36,219	30,006	93,367	34,416	0
	510200 Overtime	10,000	0	0	0	0	0	0	0	0	0	0	0	10,000
	510300 Part Time	578,784	36,928	23,714	141,716	85,610	127,505	57,966	11,957	22,241	24,728	24,267	23,052	0
	511112 FICA - Employer's Portion	252,829	62,582	10,864	50,564	38,524	42,598	9,992	5,190	4,472	4,187	9,000	4,396	10,460
	511113 SCRS - Employer's Portion	310,335	76,817	13,334	62,065	47,286	52,287	12,264	6,372	5,489	5,140	11,046	5,396	12,839
	511120 Employee Insurance - Employer's Portion	585,000	156,000	31,200	117,000	101,400	101,400	15,600	15,600	7,800	7,800	23,400	7,800	0
	511130 Workers Compensation	19,207	9,567	480	1,986	2,539	2,651	394	259	176	164	407	174	410
	519999 Personnel Contingency	126,728	0	0	0	0	0	0	0	0	0	0	0	126,728
	<b>* Total Personnel</b>	<b>4,472,298</b>	<b>1,123,027</b>	<b>197,876</b>	<b>892,584</b>	<b>693,325</b>	<b>755,776</b>	<b>168,858</b>	<b>95,272</b>	<b>76,397</b>	<b>72,025</b>	<b>161,487</b>	<b>75,234</b>	<b>160,437</b>
	<b>Operating Expenses</b>													
	520100 Contracted Maintenance	26,892	0	0	0	0	0	0	0	0	0	0	0	26,892
	520103 Landscape/Grounds Maintenance	31,350	0	2,142	6,418	3,205	5,851	2,268	2,520	1,890	2,646	2,142	2,268	0
	520200 Contracted Services	115,079	0	6,263	1,600	38,429	1,645	7,171	3,720	3,720	4,070	4,481	3,980	40,000
	520220 Book Binding	500	0	0	0	0	0	0	0	0	0	0	0	500
	520231 Garbage Pick-up Service	7,392	0	930	1,191	1,191	1,191	804	930	0	930	0	225	0
	520233 Towing Service	500	0	0	0	0	0	0	0	0	0	0	0	500
	520242 Hazardous Material Disposal	800	0	0	0	0	0	0	0	0	0	0	0	800
	520300 Professional Services	15,000	0	0	0	0	0	0	0	0	0	0	0	15,000
	520303 Accounting/Auditing Services	2,500	0	0	0	0	0	0	0	0	0	0	0	2,500
	520400 Advertising & Publicity	2,500	0	0	0	0	0	0	0	0	0	0	0	2,500
	520500 Legal Services	1,500	0	0	0	0	0	0	0	0	0	0	0	1,500
	520702 Technical Currency & Support	69,245	0	0	0	0	0	0	0	0	0	0	0	69,245
	520703 Computer Hardware Maintenance	7,852	0	0	0	0	0	0	0	0	0	0	0	7,852
	521000 Office Supplies	28,300	7,000	1,600	5,650	4,500	4,500	800	800	850	800	1,000	800	0
	521100 Duplicating	8,114	0	971	1,646	1,876	1,079	263	250	466	671	610	282	0
	521200 Operating Supplies	40,709	25,000	800	800	4,600	4,500	800	1,200	500	1,000	1,200	300	0
	522000 Building Repairs & Maintenance	35,000	0	0	0	0	0	0	0	0	0	0	0	35,000
	522001 Carpet/Floor Cleaning	7,500	0	0	0	0	0	0	0	0	0	0	0	7,500
	522200 Small Equipment Repairs & Maint.	6,000	0	0	0	0	0	0	0	0	0	0	0	6,000
	522300 Vehicle Repairs & Maintenance	4,000	0	0	0	0	0	0	0	0	0	0	0	4,000
	524000 Building Insurance	20,045	0	1,452	3,672	3,495	1,901	1,922	905	1,076	1,725	2,172	1,725	0
	524100 Vehicle Insurance	2,184	0	0	0	0	0	0	0	0	0	0	0	2,184
	524101 Comprehensive Vehicle Insurance	325	0	0	0	0	0	0	0	0	0	0	0	325
	524201 General Tort Liability Insurance	2,801	975	118	497	403	450	95	48	48	48	71	48	0
	524202 Surety Bonds	1,100	0	0	0	0	0	0	0	0	0	0	0	1,100
	524900 Data Processing Equip. Insurance	33,045	6,539	1,962	6,007	4,056	4,527	1,945	2,622	1,609	2,182	684	912	0
	525000 Telephone	2,500	0	0	0	0	0	0	0	0	0	0	0	2,500
	525004 W/AN Service Charges	2,680	0	0	0	0	0	0	0	0	0	0	0	2,680
	525020 Pagers and Cell Phones	7,614	2,106	405	1,377	1,053	1,215	243	243	243	162	324	243	0
	525041 E-mail Service Charges	12,000	1,100	300	2,900	2,200	3,000	400	650	250	500	500	200	0

**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2010-11**

Fund 2300  
Division: Library  
Organization Recap

**BUDGET**

Object Expenditure Code Classification	2010-11 Requested	General			Cayce / W.Cola.		Chapin 230050	South		Gaston 230070	Pelton 230080	Gilbert/ Summit 230090	Non- Departmental 230099
		Administr. 230005	Batesburg/ Leesville 230010	Lexington 230020	230030	230040		Congaree 230055	Swansea 230060				
525210 Conference, Meeting & Training Expense	6,500	0	0	0	0	0	0	0	0	0	0	0	6,500
525211 Library Board Expenses	2,300	0	0	0	0	0	0	0	0	0	0	0	2,300
525230 Subscription, Dues, & Books	120,000	0	0	0	0	0	0	0	0	0	0	0	120,000
525240 Personal Mileage Reimbursement	12,000	0	0	0	0	0	0	0	0	0	0	0	12,000
525377 Utilities - (9) Branches	330,000	0	18,500	125,000	54,000	64,000	15,500	11,500	8,000	10,000	14,000	9,500	0
525400 Gas, Fuel, & Oil	10,000	0	0	0	0	0	0	0	0	0	0	0	10,000
525600 Uniforms & Clothing	400	0	0	0	0	0	0	0	0	0	0	0	400
529903 Contingency	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>* Total Operating</b>	<b>976,218</b>	<b>42,720</b>	<b>35,443</b>	<b>156,758</b>	<b>119,008</b>	<b>93,859</b>	<b>32,211</b>	<b>25,388</b>	<b>18,652</b>	<b>24,734</b>	<b>27,184</b>	<b>20,483</b>	<b>379,778</b>
<b>* Total Personnel &amp; Operating</b>	<b>5,448,516</b>	<b>1,165,747</b>	<b>233,319</b>	<b>1,049,342</b>	<b>812,333</b>	<b>849,635</b>	<b>201,069</b>	<b>120,660</b>	<b>95,049</b>	<b>96,759</b>	<b>188,671</b>	<b>95,717</b>	<b>540,215</b>
<b>Capital</b>													
540000 Small Tools & Minor Equipment	11,000	0	0	0	0	0	0	0	0	0	0	0	11,000
540002 Microforms	3,900	0	0	0	0	0	0	0	0	0	0	0	3,900
540004 CD-ROM/Subscriptions	500	0	0	0	0	0	0	0	0	0	0	0	500
540006 Library Materials (Books, Audio Visual)	1,100,000	0	0	0	0	0	0	0	0	0	0	0	1,100,000
540010 Minor Software	4,000	0	0	0	0	0	0	0	0	0	0	0	4,000
<b>** Total Capital</b>	<b>1,119,400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,119,400</b>

**\*\*\* Total Budget Appropriation 6,567,916 1,165,747 233,319 1,049,342 812,333 849,635 201,069 120,660 95,049 96,759 188,671 95,717 1,659,615**

**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2010-11**

Fund 2300  
Division: Library  
Organization: 2300xx - Departmental Library Recap

		<i><b>BUDGET</b></i>					
Object Expenditure Code	Classification	2008-09 Expenditure	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>							
510100	Salaries & Wages	2,495,457	1,169,967	2,589,415	2,589,415	0	0
510200	Overtime	626	896	10,000	10,000	0	0
510300	Part Time	618,558	264,262	578,784	578,784	0	0
511112	FICA - Employer's Portion	228,451	104,645	243,134	252,829	0	0
511113	State Retirement - Employer's Portion	273,826	126,313	298,435	310,335	0	0
511114	Police Retirement - Employer's Portion	0	0	0	0	0	0
511120	Insurance Fund Contribution	432,000	281,250	562,500	585,000	0	0
511125	Post Employment Contribution - OPEB	175,416	0	0	0	0	0
511130	Workers Compensation	18,676	8,566	18,827	19,207	0	0
511131	S.C. Unemployment	0	0	0	0	0	0
511213	State Retirement - Retiree	14,117	6,400	0	0	0	0
511214	Police Retirement - Retiree	1,330	585	0	0	0	0
519999	Personnel Contingency	0	0	147,118	126,728	0	0
<b>* Total Personnel</b>		<b>4,258,457</b>	<b>1,962,884</b>	<b>4,448,213</b>	<b>4,472,298</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>							
520100	Contracted Maintenance	22,395	20,304	27,112	26,892	0	0
520103	Landscape/Grounds Maintenance	27,000	13,500	30,042	31,350	0	0
520200	Contracted Services	91,525	49,817	109,398	115,079	0	0
520220	Book Binding	225	115	500	500	0	0
520231	Garbage Pickup Charges	5,508	2,492	6,585	7,392	0	0
520233	Towing Service	0	0	500	500	0	0
520242	Hazardous Materials Disposal	0	0	800	800	0	0
520300	Professional Services	10,850	9,350	12,750	15,000	0	0
520303	Accounting/Auditing Services	2,500	1,094	2,500	2,500	0	0
520400	Advertising & Publicity	1,100	1,197	1,800	2,500	0	0
520500	Legal Services	0	0	1,500	1,500	0	0
520702	Technical Currency & Support	30,152	21,841	69,483	69,245	0	0
520703	Computer Hardware Maintenance	6,864	7,151	7,612	7,852	0	0
521000	Office Supplies	29,843	8,830	30,950	28,300	0	0
521100	Duplicating	217	244	8,114	8,114	0	0
521200	Operating Supplies	32,174	20,493	33,800	40,700	0	0
522000	Building Repairs & Maintenance	20,553	8,369	33,000	35,000	0	0
522001	Carpet/Floor Cleaning	4,776	3,910	6,500	7,500	0	0
522200	Small Equipment Repairs & Maintenance	2,969	693	5,000	6,000	0	0
522300	Vehicle Repairs & Maintenance	1,097	1,359	3,400	4,000	0	0
524000	Building Insurance	17,231	8,615	20,045	20,045	0	0
524100	Vehicle Insurance	1,590	1,060	2,184	2,184	0	0
524101	Comprehensive Vehicle Insurance	240	120	325	325	0	0
524201	General Tort Liability Insurance	2,718	1,362	2,797	2,801	0	0
524202	Surety Bonds	723	0	0	0	0	0
524900	Data Processing Equip. Insurance	1,015	523	1,100	1,100	0	0
525000	Telephone	12,969	7,456	32,075	33,045	0	0
525004	WAN Service Charges	250	0	2,500	2,500	0	0
525010	Long Distance Charges	0	0	0	0	0	0
525020	Pagers and Cell Phones	2,169	1,228	2,550	2,680	0	0
525041	E-mail Service Charges	8,932	3,287	8,178	7,614	0	0
525100	Postage	8,529	5,463	9,225	12,000	0	0
525210	Conference, Meeting & Training Expenses	6,248	0	6,500	6,500	0	0

**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2010-11**

Fund 2300  
Division: Library  
Organization: 2300xx - Departmental Library Recap

Object Expenditure Code Classification		<b>BUDGET</b>					
		2008-09 Expenditure	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend	2010-11 Approved
525211	Library Board Expenses	1,503	776	2,200	2,300	0	0
525230	Subscriptions, Dues, & Books	106,780	107,089	115,000	120,000	0	0
525240	Personal Mileage Reimbursement	9,724	4,625	12,000	12,000	0	0
525377	Utilities - County Branch Library	295,418	158,802	313,500	330,000	0	0
525400	Gas, Fuel, & Oil	8,491	4,144	10,000	10,000	0	0
525600	Uniforms & Clothing	236	215	400	400	0	0
529903	Contingency	0	0	324,794	0	0	0
537699	Cost of Copy Sales	6,842	3,194	0	0	0	0
<b>* Total Operating</b>		<b>781,356</b>	<b>478,718</b>	<b>1,256,719</b>	<b>976,218</b>	<b>0</b>	<b>0</b>
<b>**Total Personnel &amp; Operating</b>		<b>5,039,813</b>	<b>2,441,602</b>	<b>5,704,932</b>	<b>5,448,516</b>	<b>0</b>	<b>0</b>
<b>Capital</b>							
540000	Small Tools & Minor Equipment	9,539	3,944	10,000	11,000	0	0
540001	Books - Local	0	0	0	0	0	0
540002	Microforms	3,456	3,444	3,700	3,900	0	0
540004	CD-Rom Publications	900	500	500	500	0	0
540006	Library Materials (Book, Audio Visual Mat.)	613,165	331,085	1,000,000	1,100,000	0	0
540010	Minor Software	1,146	810	4,000	4,000	0	0
	All Other Equipment	32,923	0	0	0	0	0
<b>Library Materials (Books, Audio Visual)</b>		<b>661,129</b>	<b>339,783</b>	<b>1,018,200</b>	<b>1,119,400</b>	<b>0</b>	<b>0</b>
<b>*** Total Budget Appropriation</b>		<b>5,700,942</b>	<b>2,781,385</b>	<b>6,723,132</b>	<b>6,567,916</b>	<b>0</b>	<b>0</b>



**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2010-11**

Fund 2300  
Division: Library  
Organization: 230005 - Administration

Object Expenditure Code Classification	2008-09 Expenditure	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 19	772,421	351,928	781,133	781,133		
510200 Overtime	39	172	0	0		
510300 Part Time - 2 (1.25 - FTE)	37,161	16,668	36,928	36,928		
511112 FICA - Employer's Portion	59,582	26,891	62,582	62,582		
511113 State Retirement - Employer's Portion	74,894	34,130	76,817	76,817		
511114 Police Retirement - Employer's Portion	0	0	0	0		
511120 Insurance Fund Contribution - 20	120,000	75,000	150,000	156,000		
511130 Workers Compensation	9,670	4,507	9,567	9,567		
511213 State Retirement - Retiree	0	0	0	0		
511214 Police Retirement - Retiree	1,330	585	0	0		
<b>* Total Personnel</b>	<b>1,075,097</b>	<b>509,881</b>	<b>1,117,027</b>	<b>1,123,027</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
520300 Professional Services	0	0	250	0		
521000 Office Supplies	6,793	3,491	6,800	7,000		
521200 Operating Supplies	20,399	13,761	22,000	25,000		
524201 General Tort Liability Insurance	947	474	975	975		
524202 Surety Bonds	143	0	0	0		
525000 Telephone	3,235	1,658	6,539	6,539		
525041 E-mail Service Charges - 26	2,475	917	2,262	2,106		
525100 Postage	1,036	456	1,100	1,100		
<b>* Total Operating</b>	<b>35,028</b>	<b>20,757</b>	<b>39,926</b>	<b>42,720</b>	<b>0</b>	<b>0</b>
<b>**Total Personnel &amp; Operating</b>	<b>1,110,125</b>	<b>530,638</b>	<b>1,156,953</b>	<b>1,165,747</b>	<b>0</b>	<b>0</b>
<b>Capital</b>						
<b>**Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>*** Total Budget Appropriation</b>	<b>1,110,125</b>	<b>530,638</b>	<b>1,156,953</b>	<b>1,165,747</b>	<b>0</b>	<b>0</b>

**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2010-11**

Fund 2300  
Division: Library  
Organization: 230010 - Batesburg/Leesville Branch

Object Expenditure Code Classification	2008-09 Expenditure	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 4	95,698	55,138	118,284	118,284		
510200 Overtime	8	0	0	0		
510300 Part Time - 2 (1.00 - FTE)	38,346	11,743	23,714	23,714		
511112 FICA - Employer's Portion	9,783	4,693	10,864	10,864		
511113 State Retirement - Employer's Portion	11,377	5,713	13,334	13,334		
511120 Insurance Fund Contribution - 4	18,000	15,000	30,000	31,200		
511130 Workers Compensation	403	201	480	480		
511213 State Retirement - Retiree	1,211	567	0	0		
<b>* Total Personnel</b>	<b>174,826</b>	<b>93,055</b>	<b>196,676</b>	<b>197,876</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
520103 Landscape/Grounds Maintenance	2,040	1,020	2,119	2,142		
520200 Contracted Services	5,975	3,075	6,190	6,263		
520231 Garbage Pickup Service	879	343	936	930		
521000 Office Supplies	1,548	198	1,600	1,600		
521100 Duplicating	0	0	971	971		
521200 Operating Supplies	1,093	359	800	800		
524000 Building Insurance	1,410	705	1,452	1,452		
524201 General Tort Liability Insurance	115	58	118	118		
524202 Surety Bonds	37	0	0	0		
525000 Telephone	568	300	1,962	1,962		
525041 E-mail Service Charges - 5	488	183	435	405		
525100 Postage	105	132	300	300		
525377 Utilities - County Branch Library	15,096	8,988	15,500	18,500		
<b>* Total Operating</b>	<b>29,354</b>	<b>15,361</b>	<b>32,383</b>	<b>35,443</b>	<b>0</b>	<b>0</b>
<b>**Total Personnel &amp; Operating</b>	<b>204,180</b>	<b>108,416</b>	<b>229,059</b>	<b>233,319</b>	<b>0</b>	<b>0</b>
<b>Capital</b>						
<b>**Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>*** Total Budget Appropriation</b>	<b>204,180</b>	<b>108,416</b>	<b>229,059</b>	<b>233,319</b>	<b>0</b>	<b>0</b>

**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2010-11**

Fund 2300  
Division: Library  
Organization: 230020 - Lexington Branch

Object Expenditure Code Classification	2008-09 Expenditure	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 15	519,290	237,973	519,253	519,253		
510200 Overtime	0	186	0	0		
510300 Part Time -.12/1 Intern (6.50 - FTE)	137,126	64,137	141,716	141,716		
511112 FICA - Employer's Portion	48,057	22,067	50,564	50,564		
511113 State Retirement - Employer's Portion	58,953	27,149	62,065	62,065		
511114 Police Retirement - Employer's Portion	0	0	0	0		
511120 Insurance Fund Contribution - 15	90,000	56,250	112,500	117,000		
511130 Workers Compensation	1,971	909	1,986	1,986		
511131 SC Unemployment	11	0	0	0		
511213 State Retirement - Retiree	1,082	489	0	0		
511214 Police Retirement - Retiree	0	0	0	0		
<b>* Total Personnel</b>	<b>856,490</b>	<b>409,160</b>	<b>888,084</b>	<b>892,584</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
520103 Landscape/Grounds Maintenance	5,160	2,580	5,359	6,418		
520200 Contracted Services	1,475	1,225	1,475	1,600		
520231 Garbage Pickup Service	1,126	472	1,205	1,191		
521000 Office Supplies	5,507	2,071	5,650	5,650		
521100 Duplicating	1	0	1,646	1,646		
521200 Operating Supplies	808	326	800	800		
524000 Building Insurance	3,565	1,782	3,672	3,672		
524201 General Tort Liability Insurance	483	242	497	497		
524202 Surety Bonds	160	0	0	0		
525000 Telephone	2,696	1,656	6,500	6,007		
525041 E-mail Service Charges - 17	1,657	599	1,479	1,377		
525100 Postage	2,173	1,283	2,200	2,900		
525377 Utilities - County Branch Library	117,354	60,777	120,000	125,000		
<b>* Total Operating</b>	<b>142,165</b>	<b>73,013</b>	<b>150,483</b>	<b>156,758</b>	<b>0</b>	<b>0</b>
<b>**Total Personnel &amp; Operating</b>	<b>998,655</b>	<b>482,173</b>	<b>1,038,567</b>	<b>1,049,342</b>	<b>0</b>	<b>0</b>
<b>Capital</b>						
<b>**Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>*** Total Budget Appropriation</b>	<b>998,655</b>	<b>482,173</b>	<b>1,038,567</b>	<b>1,049,342</b>	<b>0</b>	<b>0</b>

**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2010-11**

Fund 2300  
Division: Library  
Organization: 230030 - Cayce/West Columbia Branch

Object Expenditure Code Classification	2008-09 Expenditure	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<i>BUDGET</i>		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 13	403,116	184,392	417,966	417,966		
510200 Overtime	68	223	0	0		
510300 Part Time - 7/2 Intern (4.50 - FTE)	84,846	38,000	85,610	85,610		
511112 FICA - Employer's Portion	35,802	16,197	38,524	38,524		
511113 State Retirement - Employer's Portion	45,300	20,629	47,286	47,286		
511120 Insurance Fund Contribution - 13	78,000	48,750	97,500	101,400		
511130 Workers Compensation	2,428	1,106	2,539	2,539		
511131 S.C. Unemployment	0	0	0	0		
<b>* Total Personnel</b>	<b>649,560</b>	<b>309,297</b>	<b>689,425</b>	<b>693,325</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
520103 Landscape/Grounds Maintenance	2,100	1,050	2,181	3,205		
520200 Contracted Services	30,838	15,391	36,594	38,429		
520231 Garbage Pickup Service	352	148	375	1,191		
521000 Office Supplies	5,519	1,267	5,650	4,500		
521100 Duplicating	2	0	1,876	1,876		
521200 Operating Supplies	3,508	2,354	3,600	4,600		
524000 Building Insurance	3,393	1,697	3,495	3,495		
524201 General Tort Liability Insurance	391	196	403	403		
524202 Surety Bonds	123	0	0	0		
525000 Telephone	877	438	4,028	4,056		
525041 E-mail Service Charges - 13	1,057	388	1,131	1,053		
525100 Postage	1,865	1,032	1,700	2,200		
525377 Utilities - County Branch Library	48,290	26,530	51,000	54,000		
<b>* Total Operating</b>	<b>98,315</b>	<b>50,491</b>	<b>112,033</b>	<b>119,008</b>	<b>0</b>	<b>0</b>
<b>**Total Personnel &amp; Operating</b>	<b>747,875</b>	<b>359,788</b>	<b>801,458</b>	<b>812,333</b>	<b>0</b>	<b>0</b>
<b>Capital</b>						
<b>**Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>*** Total Budget Appropriation</b>	<b>747,875</b>	<b>359,788</b>	<b>801,458</b>	<b>812,333</b>	<b>0</b>	<b>0</b>

**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2010-11**

Fund 2300  
Division: Library  
Organization: 230040 - Irmo Branch

Object Expenditure Code Classification	2008-09 Expenditure	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<i>BUDGET</i>		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 13	428,380	194,873	429,335	429,335		
510200 Overtime	79	11	0	0		
510300 Part Time - 11/1 Intern (6.00 - FTE)	123,310	56,151	127,505	127,505		
511112 FICA - Employer's Portion	40,011	18,227	42,598	42,598		
511113 State Retirement - Employer's Portion	41,635	18,727	52,287	52,287		
511120 Insurance Fund Contribution - 13	78,000	48,750	97,500	101,400		
511130 Workers Compensation	2,575	1,171	2,651	2,651		
511131 S.C. Unemployment	0	0	0	0		
511213 State Retirement - Retiree	10,145	4,845	0	0		
<b>* Total Personnel</b>	<b>724,135</b>	<b>342,755</b>	<b>751,876</b>	<b>755,776</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
520103 Landscape/Grounds Maintenance	4,620	2,310	6,798	5,851		
520200 Contracted Services	1,420	1,105	1,545	1,645		
520231 Garbage Pickup Service	1,126	472	1,198	1,191		
521000 Office Supplies	5,231	681	5,500	4,500		
521100 Duplicating	1	0	1,079	1,079		
521200 Operating Supplies	3,143	1,680	3,000	4,500		
524000 Building Insurance	1,845	923	1,901	1,901		
524201 General Tort Liability Insurance	437	219	450	450		
524202 Surety Bonds	141	0	0	0		
525000 Telephone	2,370	1,153	4,527	4,527		
525041 E-mail Service Charges - 15	1,498	564	1,305	1,215		
525100 Postage	2,041	1,561	1,900	3,000		
525377 Utilities - County Branch Library	55,011	32,666	59,000	64,000		
<b>* Total Operating</b>	<b>78,884</b>	<b>43,334</b>	<b>88,203</b>	<b>93,859</b>	<b>0</b>	<b>0</b>
<b>**Total Personnel &amp; Operating</b>	<b>803,019</b>	<b>386,089</b>	<b>840,079</b>	<b>849,635</b>	<b>0</b>	<b>0</b>
<b>Capital</b>						
<b>**Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>*** Total Budget Appropriation</b>	<b>803,019</b>	<b>386,089</b>	<b>840,079</b>	<b>849,635</b>	<b>0</b>	<b>0</b>

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**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2010-11**

Fund 2300  
Division: Library  
Organization: 230050 - Chapin Branch

Object Expenditure Code Classification	2008-09 Expenditure	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<i>BUDGET</i>		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 2	72,807	32,968	72,642	72,642		
510200 Overtime	19	0	0	0		
510300 Part Time - 5 (2.5 - FTE)	59,545	27,122	57,966	57,966		
511112 FICA - Employer's Portion	10,083	4,576	9,992	9,992		
511113 State Retirement - Employer's Portion	10,592	5,117	12,264	12,264		
511120 Insurance Fund Contribution - 2	12,000	7,500	15,000	15,600		
511130 Workers Compensation	398	181	394	394		
511213 State Retirement - Retiree	604	0	0	0		
<b>* Total Personnel</b>	<b>166,048</b>	<b>77,464</b>	<b>168,258</b>	<b>168,858</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
520103 Landscape/Grounds Maintenance	2,160	1,080	2,243	2,268		
520200 Contracted Services	6,824	3,612	7,053	7,171		
520231 Garbage Pickup Service	44	319	766	804		
521000 Office Supplies	1,096	32	1,100	800		
521100 Duplicating	7	15	263	263		
521200 Operating Supplies	1,262	249	800	800		
524000 Building Insurance	1,865	933	1,922	1,922		
524201 General Tort Liability Insurance	92	46	95	95		
524202 Surety Bonds	33	0	0	0		
525000 Telephone	972	539	1,945	1,945		
525041 E-mail Service Charges - 3	293	106	261	243		
525100 Postage	216	144	400	400		
525377 Utilities - County Branch Library	13,685	6,356	15,500	15,500		
<b>* Total Operating</b>	<b>28,549</b>	<b>13,431</b>	<b>32,348</b>	<b>32,211</b>	<b>0</b>	<b>0</b>
<b>**Total Personnel &amp; Operating</b>	<b>194,597</b>	<b>90,895</b>	<b>200,606</b>	<b>201,069</b>	<b>0</b>	<b>0</b>
<b>Capital</b>						
<b>**Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>*** Total Budget Appropriation</b>	<b>194,597</b>	<b>90,895</b>	<b>200,606</b>	<b>201,069</b>	<b>0</b>	<b>0</b>

**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2010-11**

Fund 2300  
Division: Library  
Organization: 230055 - South Congaree Branch

Object Expenditure Code Classification	2008-09 Expenditure	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<i>BUDGET</i>		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 2	33,206	25,048	56,794	56,794		
510200 Overtime	0	0	0	0		
510300 Part Time - 1 (.50 - FTE)	25,934	6,126	11,057	11,057		
511112 FICA - Employer's Portion	4,474	2,357	5,190	5,190		
511113 State Retirement - Employer's Portion	5,553	2,927	6,372	6,372		
511120 Insurance Fund Contribution - 2	6,000	7,500	15,000	15,600		
511130 Workers Compensation	177	94	259	259		
<b>* Total Personnel</b>	<b>75,344</b>	<b>44,052</b>	<b>94,672</b>	<b>95,272</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
520103 Landscape/Grounds Maintenance	2,400	1,200	2,493	2,520		
520200 Contracted Services	3,566	1,743	3,685	3,720		
520231 Garbage Pickup Service	879	369	940	930		
521000 Office Supplies	829	234	800	800		
521100 Duplicating	43	54	250	250		
521200 Operating Supplies	485	442	700	1,200		
524000 Building Insurance	879	439	905	905		
524201 General Tort Liability Insurance	46	23	47	48		
524202 Surety Bonds	15	0	0	0		
525000 Telephone	371	474	2,008	2,622		
525041 E-mail Service Charges - 3	293	106	261	243		
525100 Postage	283	286	225	650		
525377 Utilities - County Branch Library	11,252	4,809	13,500	11,500		
<b>* Total Operating</b>	<b>21,341</b>	<b>10,179</b>	<b>25,814</b>	<b>25,388</b>	<b>0</b>	<b>0</b>
<b>**Total Personnel &amp; Operating</b>	<b>96,685</b>	<b>54,231</b>	<b>120,486</b>	<b>120,660</b>	<b>0</b>	<b>0</b>
<b>Capital</b>						
<b>**Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>*** Total Budget Appropriation</b>	<b>96,685</b>	<b>54,231</b>	<b>120,486</b>	<b>120,660</b>	<b>0</b>	<b>0</b>

**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2010-11**

Fund 2300  
Division: Library  
Organization: 230060 - Swansea Branch

Object Expenditure Code Classification	2008-09 Expenditure	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<i>BUDGET</i>		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 1	36,369	16,360	36,219	36,219		
510200 Overtime	0	65	0	0		
510300 Part Time - 2 (1.0 - FTE)	24,234	10,255	22,241	22,241		
511112 FICA - Employer's Portion	4,502	2,010	4,472	4,472		
511113 State Retirement - Employer's Portion	5,691	2,505	5,489	5,489		
511120 Insurance Fund Contribution - 1	6,000	3,750	7,500	7,800		
511130 Workers Compensation	181	80	176	176		
<b>* Total Personnel</b>	<b>76,977</b>	<b>35,025</b>	<b>76,097</b>	<b>76,397</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
520103 Landscape/Grounds Maintenance	1,800	900	1,870	1,890		
520200 Contracted Services	3,566	1,743	3,685	3,720		
520231 Garbage Pickup Service	0	0	0	0		
521000 Office Supplies	849	235	850	850		
521100 Duplicating	27	27	466	466		
521200 Operating Supplies	309	104	500	500		
524000 Building Insurance	1,045	522	1,076	1,076		
524201 General Tort Liability Insurance	46	23	47	48		
524202 Surety Bonds	15	0	0	0		
525000 Telephone	443	61	1,609	1,609		
525041 E-mail Service Charges - 3	293	106	261	243		
525100 Postage	114	77	250	250		
525377 Utilities - County Branch Library	6,626	3,648	8,000	8,000		
<b>* Total Operating</b>	<b>15,133</b>	<b>7,446</b>	<b>18,614</b>	<b>18,652</b>	<b>0</b>	<b>0</b>
<b>**Total Personnel &amp; Operating</b>	<b>92,110</b>	<b>42,471</b>	<b>94,711</b>	<b>95,049</b>	<b>0</b>	<b>0</b>
<b>Capital</b>						
<b>**Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>*** Total Budget Appropriation</b>	<b>92,110</b>	<b>42,471</b>	<b>94,711</b>	<b>95,049</b>	<b>0</b>	<b>0</b>

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**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2010-11**

Fund 2300  
Division: Library  
Organization: 230070 - Gaston Branch

		<i><b>BUDGET</b></i>				
Object Expenditure Code Classification	2008-09 Expenditure	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 1	30,534	13,984	30,006	30,006		
510200 Overtime	156	134	0	0		
510300 Part Time - 2 (1 - FTE)	27,700	13,186	24,728	24,728		
511112 FICA - Employer's Portion	4,091	1,904	4,187	4,187		
511113 State Retirement - Employer's Portion	5,483	2,564	5,140	5,140		
511120 Insurance Fund Contribution - 1	6,000	3,750	7,500	7,800		
511130 Workers Compensation	175	82	164	164		
<b>* Total Personnel</b>	<b>74,139</b>	<b>35,604</b>	<b>71,725</b>	<b>72,025</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
520103 Landscape/Grounds Maintenance	2,520	1,260	2,617	2,646		
520200 Contracted Services	3,012	2,043	3,985	4,070		
520231 Garbage Pickup Service	879	369	940	930		
521000 Office Supplies	447	271	800	800		
521100 Duplicating	38	46	671	671		
521200 Operating Supplies	387	457	500	1,000		
524000 Building Insurance	560	280	1,725	1,725		
524201 General Tort Liability Insurance	46	23	47	48		
524202 Surety Bonds	15	0	0	0		
525000 Telephone	658	775	1,348	2,182		
525041 E-mail Service Charges - 2	195	71	174	162		
525100 Postage	266	229	400	500		
525377 Utilities - County Branch Library	8,269	4,218	10,000	10,000		
<b>* Total Operating</b>	<b>17,292</b>	<b>10,042</b>	<b>23,207</b>	<b>24,734</b>	<b>0</b>	<b>0</b>
<b>**Total Personnel &amp; Operating</b>	<b>91,431</b>	<b>45,646</b>	<b>94,932</b>	<b>96,759</b>	<b>0</b>	<b>0</b>
<b>Capital</b>						
<b>**Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>*** Total Budget Appropriation</b>	<b>91,431</b>	<b>45,646</b>	<b>94,932</b>	<b>96,759</b>	<b>0</b>	<b>0</b>

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**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2010-11**

Fund 2300  
Division: Library  
Organization: 230080 - Pelion Branch

Object Expenditure Code Classification	2008-09 Expenditure	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 3	69,069	41,667	93,367	93,367		
510200 Overtime	58	0	0	0		
510300 Part Time - 2 (1.00 - FTE)	36,263	9,886	24,267	24,267		
511112 FICA - Employer's Portion	7,743	3,780	9,000	9,000		
511113 State Retirement - Employer's Portion	9,896	4,841	11,046	11,046		
511120 Insurance Fund Contribution - 3	12,000	11,250	22,500	23,400		
511130 Workers Compensation	317	155	407	407		
511213 State Retirement - Retiree	0	0	0	0		
<b>* Total Personnel</b>	<b>135,346</b>	<b>71,579</b>	<b>160,587</b>	<b>161,487</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
520103 Landscape/Grounds Maintenance	2,040	1,020	2,119	2,142		
520200 Contracted Services	4,227	2,393	4,441	4,481		
520231 Garbage Pickup Service	0	0	0	0		
521000 Office Supplies	1,152	313	1,200	1,000		
521100 Duplicating	86	87	610	610		
521200 Operating Supplies	539	617	800	1,200		
524000 Building Insurance	2,109	1,054	2,172	2,172		
524201 General Tort Liability Insurance	69	35	71	71		
524202 Surety Bonds	26	0	0	0		
525000 Telephone	337	173	684	684		
525041 E-mail Service Charges - 4	390	141	348	324		
525100 Postage	357	229	500	500		
525377 Utilities - County Branch Library	11,591	6,773	13,000	14,000		
<b>* Total Operating</b>	<b>22,923</b>	<b>12,835</b>	<b>25,945</b>	<b>27,184</b>	<b>0</b>	<b>0</b>
<b>**Total Personnel &amp; Operating</b>	<b>158,269</b>	<b>84,414</b>	<b>186,532</b>	<b>188,671</b>	<b>0</b>	<b>0</b>
<b>Capital</b>						
<b>**Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>*** Total Budget Appropriation</b>	<b>158,269</b>	<b>84,414</b>	<b>186,532</b>	<b>188,671</b>	<b>0</b>	<b>0</b>

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**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2010-11**

Fund 2300  
Division: Library  
Organization: 230090 - Gilbert/Summit Branch

Object Expenditure Code Classification	2008-09 Expenditure	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 1	34,567	15,636	34,416	34,416		
510200 Overtime	199	105	0	0		
510300 Part Time - 2 (1.0 - FTE))	24,093	10,988	23,052	23,052		
511112 FICA - Employer's Portion	4,323	1,943	4,396	4,396		
511113 State Retirement - Employer's Portion	4,452	2,011	5,396	5,396		
511120 Insurance Fund Contribution - 1	6,000	3,750	7,500	7,800		
511130 Workers Compensation	175	80	174	174		
511213 State Retirement - Retiree	1,075	499	0	0		
<b>* Total Personnel</b>	<b>74,884</b>	<b>35,012</b>	<b>74,934</b>	<b>75,234</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
520103 Landscape/Grounds Maintenance	2,160	1,080	2,243	2,268		
520200 Contracted Services	3,626	1,963	3,745	3,980		
520231 Garbage Pickup Service	223	0	225	225		
521000 Office Supplies	872	37	1,000	800		
521100 Duplicating	12	15	282	282		
521200 Operating Supplies	241	144	300	300		
524000 Building Insurance	560	280	1,725	1,725		
524201 General Tort Liability Insurance	46	23	47	48		
524202 Surety Bonds	15	0	0	0		
525000 Telephone	442	229	925	912		
525041 E-mail Service Charges - 3	293	106	261	243		
525100 Postage	73	34	250	200		
525377 Utilities - County Branch Library	8,244	4,037	8,000	9,500		
<b>* Total Operating</b>	<b>16,807</b>	<b>7,948</b>	<b>19,003</b>	<b>20,483</b>	<b>0</b>	<b>0</b>
<b>**Total Personnel &amp; Operating</b>	<b>91,691</b>	<b>42,960</b>	<b>93,937</b>	<b>95,717</b>	<b>0</b>	<b>0</b>
<b>Capital</b>						
<b>**Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>*** Total Budget Appropriation</b>	<b>91,691</b>	<b>42,960</b>	<b>93,937</b>	<b>95,717</b>	<b>0</b>	<b>0</b>

**COUNTY OF LEXINGTON  
LIBRARY  
Annual Budget  
Fiscal Year - 2010-11**

Fund 2300

Division: Library

Organization: 230099 - Non-departmental Library Operations

Object Expenditure Code Classification	<i>BUDGET</i>					
	2008-09 Expenditure	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
510200 Overtime	0	0	10,000	10,000		
511112 FICA - Employer's Portion	0	0	765	10,460		
511113 SCRS - Employer's Portion	0	0	939	12,839		
511125 Post Employment Contribution - OPEB	175,416	0	0	0		
511130 Workers Compensation	0	0	30	410		
519901 Salary & Wages Adjustment Acct.	0	0	147,118	126,728		
<b>* Total Personnel</b>	<b>175,416</b>	<b>0</b>	<b>158,852</b>	<b>160,437</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
520100 Contracted Maintenance	22,395	20,304	27,112	26,892		
520200 Contracted Services	26,996	15,524	37,000	40,000		
520220 Book Binding	225	115	500	500		
520233 Towing Service	0	0	500	500		
520242 Hazardous Materials Disposal	0	0	800	800		
520300 Professional Services	10,850	9,350	12,500	15,000		
520303 Accounting/Auditing Services	2,500	1,094	2,500	2,500		
520400 Advertising & Publicity	1,100	1,197	1,800	2,500		
520500 Legal Services	0	0	1,500	1,500		
520702 Technical Currency & Support	30,152	21,841	69,483	69,245		
520703 Computer Hardware Maintenance	6,864	7,151	7,612	7,852		
522000 Building Repairs & Maintenance	20,553	8,369	33,000	35,000		
522001 Carpet/Floor Cleaning	4,776	3,910	6,500	7,500		
522200 Small Equipment Repairs & Maintenance	2,969	693	5,000	6,000		
522300 Vehicle Repairs & Maintenance	1,097	1,359	3,400	4,000		
524100 Vehicle Insurance - 4	1,590	1,060	2,184	2,184		
524101 Comprehensive Vehicle Insurance	240	120	325	325		
524900 Data Processing Equip. Insurance	1,015	523	1,100	1,100		
525004 WAN Service Charges	250	0	2,500	2,500		
525020 Pagers and Cell Phones	2,169	1,228	2,550	2,680		
525210 Conference, Meeting & Training Expenses	6,248	0	6,500	6,500		
525211 Library Board Expenses	1,503	776	2,200	2,300		
525230 Subscriptions, Dues, & Books	106,780	107,089	115,000	120,000		
525240 Personal Mileage Reimbursement	9,724	4,625	12,000	12,000		
525250 Motor Pool Reimbursement	0	62	0	0		
525400 Gas, Fuel, & Oil	8,491	4,144	10,000	10,000		
525600 Uniforms & Clothing	236	215	400	400		
529903 Contingency	0	0	324,794	0		
537699 Cost of Copy Sales	6,842	3,194	0	0		
<b>* Total Operating</b>	<b>275,565</b>	<b>213,943</b>	<b>688,760</b>	<b>379,778</b>	<b>0</b>	<b>0</b>
<b>**Total Personnel &amp; Operating</b>	<b>450,981</b>	<b>213,943</b>	<b>847,612</b>	<b>540,215</b>	<b>0</b>	<b>0</b>
<b>Capital</b>						
540000 Small Tools & Minor Equipment	9,539	3,944	10,000	11,000		
540002 Microforms	3,456	3,444	3,700	3,900		
540004 CD Rom Publications	900	500	500	500		
540006 Library Materials (Book, Audio Visual)	613,165	331,085	1,000,000	1,100,000		
540010 Minor Software	1,146	810	4,000	4,000		
All Other Equipment	32,923					
<b>**Total Capital</b>	<b>661,129</b>	<b>339,783</b>	<b>1,018,200</b>	<b>1,119,400</b>	<b>0</b>	<b>0</b>
<b>*** Total Budget Appropriation</b>	<b>1,112,110</b>	<b>553,726</b>	<b>1,865,812</b>	<b>1,659,615</b>	<b>0</b>	<b>0</b>



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**SECTION V. - PROGRAM OVERVIEW**

The Lexington County Public Library exists to provide library and information service to the citizens of Lexington County. The Board of Trustees adopted the following mission statement in 1991:

The Lexington County Public Library System is responsible for and committed to providing timely, accurate, courteous, and useful information to the citizens, businesses and organizations of Lexington County and surrounding areas. The Library System is dedicated to encouraging children to develop life-long interest in reading and learning; to offering current, high-demand materials for all ages; and to assisting patrons in meeting educational objectives. The Library supports these commitments by providing materials, services, and a well-trained and knowledgeable staff.

This fiscal year will see the continuing improvement in the Library's ability to provide library service to the citizens of Lexington County. The library's present automation system became operational in August, 2001. It has received several major software and hardware upgrades since that time, including a new State-provided network. Further upgrades, both software and hardware, are anticipated to take place in FY 2009-2010. The library will continue to add to its number of online databases in the coming year.

The Library has also addressed the facility needs in several areas of the county over the last several years. The new Swansea Branch and South Congaree-Pine Ridge Branch opened to the public in June and July of 2007 respectively. The Chapin Branch's 1,600 Children's Room addition opened in August of 2007. A 1,600 square foot addition to the Gilbert-Summit Branch opened in January 2008. The final project, the Gaston Branch addition, was able to be constructed when the original Library Bonds were refinanced and there were resulting funds available. This addition opened in April, 2009. These building projects were made possible through funding appropriated by County Council.

Each year the overall use of our library system increases, which reflects the growth of our county and the needs people have which the library can meet. In an increasingly complex society, our citizens need a source of information that will allow them to make informed decisions. The Library is the one place where information from a wide variety of sources is gathered, organized, and made available for this purpose. By doing this, the Library helps meet people's informational, educational, recreational, and cultural needs. In the coming years, the Library will continue to expand its services and programs to better fulfill its mission.

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**SECTION V. - SERVICE LEVELS**

**2007 – 2008 Statistics**

Total materials circulation: 1,914,759  
Total items in collection: 612,964  
Total registered borrowers: 116,937  
Total reference transactions: 501,371  
Total service to groups: 59,301  
Total users of public Internet computers in the Library: 484,055  
Number of materials borrowed for patrons by interlibrary loan: 5,367

**2008 – 2009 Statistics**

Total materials circulation: 2,064,931  
Total materials in collection: 626,883  
Total registered borrowers: 131,748  
Total reference transactions: 518,919  
Total service to groups: 69,087  
Total users of public Internet computers in the Library: 487,319  
Number of materials borrowed for patrons by interlibrary loan: 5,734

**2009 – 2010 Projections**

Total materials circulation: 2,075,000  
Total materials in collection: 640,000  
Total registered borrowers: 135,000  
Total reference transactions: 520,000  
Total service to groups: 70,000  
Total users of public Internet computers in the Library: 490,000  
Number of materials borrowed for patrons by interlibrary loan: 5,800

**2010 – 2011 Estimates**

Total materials circulated: 2,090,000  
Total materials in collection: 660,000  
Total registered borrowers: 140,000  
Total reference transactions: 525,000  
Total service to groups: 72,000  
Total users of public Internet computers in the Library: 500,000  
Number of materials borrowed for patrons by interlibrary loan: 5,900

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**SECTION VI. - LINE ITEM NARRATIVES**

**SECTION VI. A. - LISTING OF REVENUES**

**437609 - PHOTOCOPIER SALES** **\$14,000**

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**438300 - VENDING MACHINE SALES** **\$400**

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**438900 - AUCTION SALES** **\$250**

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**449000 - LIBRARY BOOK FINES** **\$265,000**

These are fines collected from library patrons who return library materials overdue or pay for a lost item. The amount per item varies from \$.20 per day for books, magazines, and audio books to \$.75 per day for videos. The charges for a lost item are the price listed in the library's database plus a \$5.00 processing fee.

**461000 - INVESTMENT INTEREST** **\$18,000**

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This amount is lower than 2008-2009 due to lower interest rates.



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**SECTION VI. – LINE ITEM NARRATIVES**

**SECTION VI. B. - PERSONNEL LINE ITEM NARRATIVES**

<b>510100 – SALARIES AND WAGES</b>	<b>\$2,589,415</b>
These are the salaries and wages for the current 74 full-time employees in the Library system. We are requesting 1 new part-time Library Assistant III position (which will be partially paid for by funds for 2 intern positions being eliminated) and increasing the hours of 1 part-time Library Assistant I position to full time. These will be detailed in the new programs section.	
<b>510200 – OVERTIME</b>	<b>\$10,000</b>
This covers overtime for full-time staff and part-time staff.	
<b>510300 – PART-TIME</b>	<b>\$578,784</b>
This budget covers 50 regular part-time employees plus 4 Student Interns that are placed in 3 branches.	
<b>511112 - FICA – EMPLOYER’S PORTION</b>	<b>\$252,829</b>
<b>511113 – SCRS – EMPLOYER’S PORTION</b>	<b>\$310,335</b>
<b>511120 – EMPLOYEE INSURANCE – EMPLOYER’S PORTION</b>	<b>\$585,000</b>
<b>511130 – WORKER’S COMPENSATION</b>	<b>\$19,211</b>
<b>511213 – STATE RETIREMENT - RETIREE</b>	<b>\$0</b>
<b>519901 – SALARY &amp; WAGES ADJUSTMENT ACCOUNT</b>	<b>\$126,728</b>
This represents 4% of the full-time and part-time salaries and wages.	

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**SECTION VI. B – LISTING OF POSITIONS**

Current Staffing Level: 126 - 74 full time and 52 part time

<b>Lexington Headquarters- Administration</b>	<b>Job Title</b>	<b>Positions</b>	<b>FTE</b>	<b>Grade</b>
	Director	1	1	31
	Deputy Director	1	1	26
	Systems Librarian	1	1	18
	Youth Services Coord.	1	1	15
	Technical Services Coord.	1	1	14
	Database Administrator	1	1	14
	Reference Coord.	1	1	14
	Systems Assistant	1	1	10
	PC/LAN Specialist I	1	1	14
	Bookmobile Manager	1	1	7
	Secretary I	1	1	6
	LAI/Accounting Clerk	1	1	6
	Library Assistant II	2	2	4
	Library Assistant II (PT)	1	0.8	4
	Library Assistant I	1	1	3
	Library Assistant I (PT)	1	0.5	3
	Receptionist	1	1	2
	Courier	2	2	2
	Custodian	1	1	2
	<b>Total</b>	<b><u>21</u></b>	<b><u>20.3</u></b>	
<b>Batesburg-Leesville Branch</b>				
	Librarian I	1	1	13
	Library Assistant I	3	3	3
	Library Assistant I (PT)	2	1	3
	<b>Total</b>	<b><u>6</u></b>	<b><u>4.5</u></b>	
<b>Lexington Main Library</b>				
	Librarian IV	1	1	16
	Librarian II	1	1	14
	Librarian I	5	5	13
	Library Assistant III	2	2	6
	Library Assistant III (PT)	2	1	6
	Library Assistant II	1	1	4
	Library Assistant I	4	4	3
	Library Assistant I (PT)	8	4	3
	Page	1	1	2
	Page (PT)	2	1	2
	Student Intern (PT)	1	0.5	N/A
	<b>Total</b>	<b><u>28</u></b>	<b><u>20.5</u></b>	

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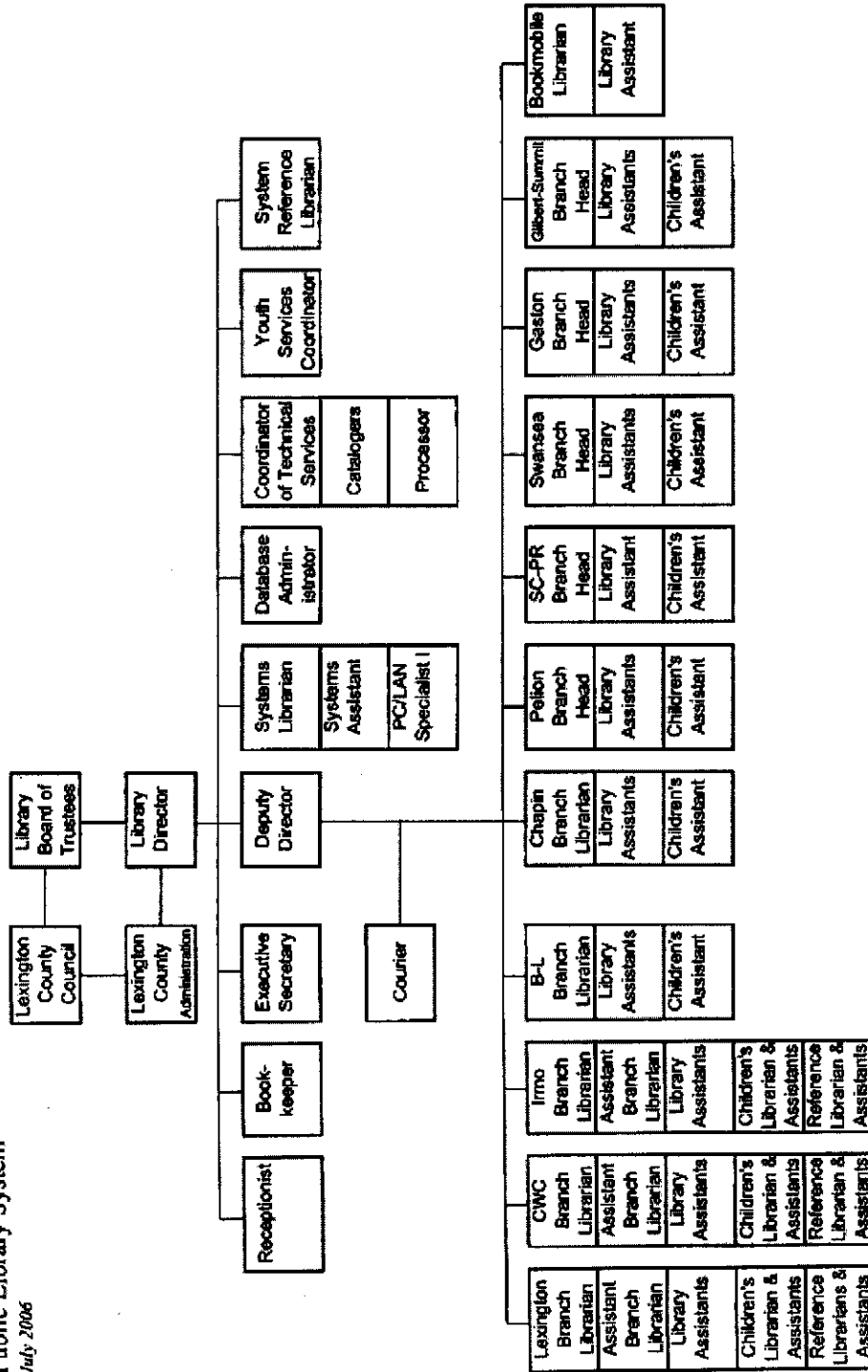
<b>Cayce-West Columbia Branch</b>	<b>Job Title</b>	<b>Positions</b>	<b>FTE</b>	<b>Grade</b>
	Librarian IV	1	1	16
	Librarian II	1	1	14
	Librarian I	3	3	13
	Library Assistant III	2	2	6
	Library Assistant III (PT)	1	0.5	6
	Library Assistant II	1	1	4
	Library Assistant I	4	4	3
	Library Assistant I (PT)	3	1.5	3
	Page (PT)	3	1.5	2
	Custodian	1	1	2
	Student Intern (PT)	2	1	N/A
	<b>Total</b>	<b><u>22</u></b>	<b><u>18</u></b>	
<b>Irmo Branch</b>				
	Librarian IV	1	1	16
	Librarian II	1	1	14
	Librarian I	2	2	13
	Library Assistant III	3	3	6
	Library Assistant II	1	1	4
	Library Assistant I	4	4	3
	Library Assistant I (PT)	8	4	3
	Page (PT)	3	1.5	2
	Custodian	1	1	2
	Student Intern (PT)	1	0.5	N/A
	<b>Total</b>	<b><u>25</u></b>	<b><u>19</u></b>	
<b>Chapin Branch</b>				
	Librarian I	1	1	13
	Library Assistant I	1	1	3
	Library Assistant I (PT)	5	2.5	3
	<b>Total</b>	<b><u>7</u></b>	<b><u>4.5</u></b>	
<b>South Congaree-Pine Ridge Branch</b>				
	Branch Manager	1	1	8
	Library Assistant I	1	1	3
	Library Assistant I (PT)	1	0.5	3
	<b>Total</b>	<b><u>3</u></b>	<b><u>2.5</u></b>	
<b>Swansea Branch</b>				
	Branch Head	1	1	8
	Library Assistant I (PT)	2	1	3
	<b>Total</b>	<b><u>3</u></b>	<b><u>2</u></b>	

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<b>Gaston Branch</b>	<b><u>Job Title</u></b>	<b><u>Positions</u></b>	<b><u>FTE</u></b>	<b><u>Grade</u></b>
	Branch Head	1	1	8
	Library Assistant I (PT)	2	1	3
	Total	<u>3</u>	<u>2</u>	
<b>Pelion Branch</b>				
	Librarian I	1	1	13
	Library Assistant I	2	2	3
	Library Assistant I (PT)	2	1	3
	Total	<u>5</u>	<u>4</u>	
<b>Gilbert-Summit Branch</b>				
	Branch Head	1	1	8
	Library Assistant I (PT)	2	1	3
	Total	<u>3</u>	<u>2</u>	
	<b>Total Library</b>	<b><u>126</u></b>	<b><u>99.3</u></b>	

The Lexington County  
Public Library System  
July 2006



60-27

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**SECTION VI. C. – OPERATING LINE ITEM NARRATIVES**

**ORGANIZATION 230099 – LIBRARY/NON-DEPARTMENTAL**

**520100 – CONTRACTED MAINTENANCE \$26,892**

Note: Costs obtained from quotes provided by maintenance vendors or county contracts.

Microfilm Reader/Printers (4) – 3,307  
Telephone system at Batesburg, Irmo, & Pelion branches – 4,210  
Telephone system at Chapin Branch – 665  
Telephone system at Cayce-West Columbia Branch – 1,190  
Security System for all 10 buildings – 3,645  
Elevators (6) – 4,410  
Photocopiers (3) – 4,212  
Fire Extinguishers – 700  
Video Cleaning Machine – 562  
3M Resensitizers – 515  
3M Book Theft Detection Systems – 3,350  
Garage Door – 126

**520200 - CONTRACTED SERVICES \$40,000**

Labor for consultation and repairs to the automation system network equipment – 5,000.  
Collection agency services to retrieve long overdue materials and unpaid fines – 35,000  
Note: Collection agency costs are more than offset by revenue generated. We actually receive four times the service costs in the recovered funds and materials we get back.

**520220 – BOOK BINDING \$500**

Books that become worn out or damaged and cannot be replaced because of cost or being out of print can be rebound. This helps preserve important books that contain needed information.

**520233 – TOWING SERVICE \$500**

**520242 – HAZARDOUS MATERIALS DISPOSAL \$800**

For disposal of fluorescent light bulbs which contain Mercury.

**520300 – PROFESSIONAL SERVICES \$15,000**

This line item includes funds for program presenters for such areas as the Summer Reading Program and staff in-service programs.

**520303 – ACCOUNTING/AUDITING SERVICES \$2,500**

The Library's share of the County's audit.

**520400 - ADVERTISING \$2,500**

These funds will be used to pay for ads in area newspapers or in other media for positions openings or relating to programs and services the library provides. Public relations are vital to the library's informing people of all that is available.

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**ORGANIZATION 230099 – LIBRARY/NON-DEPARTMENTAL**

**520500 – LEGAL SERVICES \$1,500**

These funds will pay for attorney fees related to legal services for the Library.

**20702 – TECHNICAL SERVICES & SUPPORT \$69,245**

Note: Costs obtained from quotes provided by maintenance/service vendors.

Polaris Integrated Library System (Software Maintenance and Upgrades) – 61,100

Internet Filtering Software – 2,670

Software House Intl (Ghost and Webtrends) - 345

LPT1 Print Management/PC Reservation – 3,010

Shavlik (Antivirus) – 2,120

**520703 – COMPUTER HARDWARE MAINTENANCE \$7,852**

Note: Costs obtained from quotes provided by maintenance/service vendors.

DataNetwork Solutions (switches, routers) – 2,915

DataNetwork Solutions (Internet Traffic Shaper) – 2,031

Dell Server Maintenance (3) – 2,581

Internet Filtering Server – 325

**522000 – BUILDING REPAIRS AND MAINTENANCE \$35,000**

This account provides funds to purchase materials and services to make repairs to any of the ten buildings in the library system. The amount in this line item will increase as buildings age.

**52200 - CARPET/FLOOR CLEANING \$7,500**

This is an estimate for the Main Library and most of the other branches based on the County contract cost per square foot.

**522200 – SMALL EQUIPMENT REPAIRS & MAINTENANCE \$6,000**

Funds will be used to make repairs to such small equipment as fax machines, typewriters, printers, computers, etc. The amount is based on past history over the last several years, as well as repairing some equipment instead of purchasing new.

**522300 – VEHICLE REPAIRS & MAINTENANCE \$4,000**

The library has four vehicles: a bookmobile, 2 vans, and a utility vehicle.

**524100 – VEHICLE INSURANCE \$2,184**

This amount will cover four vehicles: the bookmobile, 2 vans, and utility vehicle. Amount based on information provided by Risk Manager.

**524101 – COMPREHENSIVE INSURANCE \$325**

Amount based on information provided by Risk Manager.

**524900 – DATA PROCESSING EQUIPMENT INSURANCE \$1,100**

Covers computers, servers, and network devices. Amount based on information provided by Risk Manager

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**ORGANIZATION 230099 – LIBRARY/NON-DEPARTMENTAL**

**525004 – WAN SERVICE CHARGE \$2,500**

This is a charge set by the State CIO's office for access to the new, faster broadband network put in place for all schools and libraries in the state.

**525020 – PAGERS AND CELL PHONES \$2,680**

This amount represents the cost for seven mobile telephones (Bookmobile, 2 courier vans, Director, Systems Librarian, and one each in Irmo and Cayce-West Columbia Branches for tornado notification.

**525210 – CONFERENCE & MEETING EXPENSES \$6,500**

This appropriation is used for staff to attend state, regional, and national conferences and related meetings directly related to library service. It also includes funds for staff to attend regularly scheduled educational workshops, training courses, and continuing education programs. Particularly important is sending selected staff, especially in Information Services, to classes relating to computer/network certification requirements. Other more general meetings include the annual meeting of the South Carolina Library Association, the Public Library Association, and the annual conference of the South Carolina Association of Public Library Administrators. Most of the training activities are provided by the South Carolina State Library, the USC School of Library Science, and Midlands Technical College. These programs allow staff to keep up with current developments in libraries and their services. Specific conference information and course descriptions are made available throughout the year, and we choose staff to attend by who will receive the most benefit for their specific area of specialization.

**525211 – LIBRARY BOARD EXPENSES \$2,300**

The Library Board meets monthly, with special called meetings on occasion. These funds provide a lunch during regular meetings, travel expenses on Library business, costs for workshops or conferences, and other expenses directly related to Board business.

**525230 – SUBSCRIPTIONS, DUES, AND BOOKS \$120,000**

The largest expenditure in this account is for all the periodicals and newspapers that the Library purchases for all the branches. It also includes the cost of subscribing to on-line cataloging databases and research databases through the Internet that are made available to the public in each branch as well as at home. A small amount is used to pay for the dues to professional organizations such as the South Carolina Library Association

**525240 – PERSONAL MILEAGE REIMBURSEMENT \$12,000**

These funds pay mileage expenses for staff who are required to travel within the library system as part of their job as well as for those attending local and regional meetings and workshops that do not require overnight travel. The amount of travel is increasing as we provide more in-house training rather than send staff to outside meetings as well as staff who fill in at branches other than their own to cover absences of a staff member.

**525400 – GAS, FUEL & OIL \$10,000**

Provides funds for gas, diesel fuel, and oil for our four vehicles.

**525600 – UNIFORMS & CLOTHING \$400**

Provides uniforms for the library's custodial workers.



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**LIBRARY ACCOUNTS BY BRANCH**

**520103 – LANDSCAPE/GROUNDS MAINTENANCE \$31,350**

230005 - \$0.00	230055 – \$2,520
230010 – 2,142	230060 – 1,890
230020 – 6,418	230070 – 2,646
230030 – 3,205	230080 – 2,142
230040 – 5,851	230090 – 2,268
230050 – 2,268	

**520200 - Contracted Services \$75,079**

230005 - \$0.00
230010 – 6,263
Cleaning service – 5,838
Pest control – 240
Subterranean termite service - 185
230020 – 1,600
Pest control – 625
State elevator inspection – 125
Subterranean termite service – 850
230030 – 38,429
Security guard – 37,584
Pest control – 670
Subterranean termite service – 175
230040 – 1,645
Pest control – 545
Subterranean termite service – 1,100
230050 – 7,171
Pest control – 500
Cleaning service – 6,221
Subterranean termite service – 450
230055 – 3,720
Cleaning service – 3,240
Pest control – 480
230060 – 3,720
Cleaning service – 3,240
Pest control – 480

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**LIBRARY ACCOUNTS BY BRANCH**

230070 – 4,070  
     Cleaning service – 3,240  
     Pest control – 480  
     Subterranean termite service – 350

230080 – 4,481  
     Pest control – 240  
     Cleaning service – 3,641  
     Subterranean termite service – 600

230090 – 3,980  
     Cleaning service – 3,240  
     Subterranean termite service - 500  
     Pest Control - 240

**520231 – GARBAGE PICKUP SERVICE**

**\$7,392**

230005 - \$0	230055 - \$930
230010 - 930	230060 - 0
230020 - 1,191	230070 - 930
230030 - 1,191	230080 - 0
230040 - 1,191	230090 - 225
230050 - 804	

**521000 – OFFICE SUPPLIES**

**\$28,300**

230005 - \$7,000	230050 - \$800
230010 - 1,600	230055 - 800
230020 - 5,650	230060 - 850
230030 - 4,500	230070 - 800
230040 - 4,500	230080 - 1,000
	230090 - 800

Office supplies include all necessary supplies for daily operation, including pens, pencils, ribbons, ink cartridges, printed forms, toner, computer paper, file folders, and other miscellaneous items. The amount for Account #230005 reflects the cost of materials used both in the administrative offices and in system-wide programs.

**521100 - DUPLICATING**

**\$8,114**

230005 - \$0.00	230050 - \$263.00
230010 - 971.00	230055 - 250.00
230020 - 1,646.00	230060 - 466.00
230030 - 1,876.00	230070 - 671.00
230040 - 1,079.00	230080 - 610.00
	230090 - 282.00

Pays for paper and the per-copy cost of the public photocopiers.

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**LIBRARY ACCOUNTS BY BRANCH**

**521200 – OPERATING SUPPLIES \$40,700**

230005 - \$25,000	230050 - \$800
230010 - 800	230055 - 1,200
230020 - 800	230060 - 500
230030 - 4,600	230070 - 1,000
230040 - 4,500	230080 - 1,200
	230090 - 300

With the exception of Account #230005 (Administration), the items spent out of this account for each branch include all general housekeeping supplies for each building, such as paper towels, toilet tissue, soap, cleaning supplies, etc. used by library staff and contracted cleaning services. It also includes library-specific supplies such as promotional materials for branch programs and circulation materials (cards, boxes, etc.).

The amount in #230005 includes supplies such as all housekeeping and cleaning supplies for the main library building; all processing supplies for the books and audiovisual materials that are purchased each year (book covers, labels, tapes and glues, repair materials, cases for videos and audio tapes, security strips, etc.); library cards for the patrons; and supplies such as promotional material for system-wide programs such as the summer reading program.

**524000 – BUILDING INSURANCE \$20,045**

230005 - 0	230050 - \$1,922
230010 - 1,452	230055 - 905
230020 - 3,672	230060 - 1,076
230030 - 3,495	230070 - 1,725
230040 - 1,901	230080 - 2,172
	230090 - 1,725

Premiums based on information from Risk Management.

**524201 – GENERAL TORT LIABILITY INSURANCE \$2,801**

230005 - \$975	230050 - \$95
230010 - 118	230055 - 48
230020 - 497	230060 - 48
230030 - 403	230070 - 48
230040 - 450	230080 - 71
	230090 - 48

Premiums based on information from Risk Management.

**FUND 2300 (LIBRARY OPERATIONS)**  
**LEXINGTON COUNTY LIBRARY (230000)**  
**FY 2010-11 BUDGET REQUEST**

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**LIBRARY ACCOUNTS BY BRANCH**

**524202 - SURETY BONDS** **\$0**

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230005 -	\$ 0	230050 -	0
230010 -	0	230055 -	0
230020 -	0	230060 -	0
230030 -	0	230070 -	0
230040 -	0	230080 -	0
		230090 -	0

Premiums based on information from Risk Management. Surety bond premiums are not charged in FY 2010-2011.

**525000 - TELEPHONE** **\$33,045**

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230005 - \$6,539  
 12 lines @ 20.07/line/month=2,891  
 16 lines @ 19.00/line/month=3,648

230010 - 1,962  
 3 lines @ 52.22/line/month=1,880  
 Foreign listing@6.80/month=82

230020 - 6,007  
 9 lines @ 20.07/line/month=2,168  
 16 lines @ 19.00/line/month=3,648  
 3 lines @ 5.30/line/month=191

230030 - 4,056  
 6 lines @ 52.22/line/month=3,760  
 1 line@24.60/month=296.00

230040 - 4,527  
 7 lines @ 52.22/line/month=4,387  
 Additional listings @ 3.66/month=44.00  
 Memory call @ 7.95/month=96.00

230050 - 1,945  
 3 lines @ 52.22/line/month=1,880.00  
 Additional/foreign listings @ 5.36/month=65.00

230055 - 2,622  
 6 lines @ 19.00/line/month=1,368.00  
 2 lines @ 52.22/line/month=1,254.00

**FUND 2300 (LIBRARY OPERATIONS)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2010-11 BUDGET REQUEST**

---

**LIBRARY ACCOUNTS BY BRANCH**

230060 – 1,609  
     6 lines @ 19.00/line/month=1,368  
     1 line @ 20.07/line/month=241

230070 – 2,182  
     4 lines @ 19.00/line/month=912  
     1 line @ 52.22/line/month=627  
     1 line @ 53.60/month=644  
     Additional listing @ 1.96/month=24.00

230080 – 684  
     3 lines @ 19.00/line/month

230090 – 912  
     4 lines @ 19.00/line/month=684

The amount per line is based on the County contract pricing with PBT, including taxes & fees.

**525041 – EMAIL SERVICE CHARGES \$7,614**

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230005 - \$2,106	230050 - \$243
230010 - 405	230055 - 243
230020 - 1,377	230060 - 243
230030 - 1,053	230070 - 162
230040 - 1,215	230080 - 324
	230090 - 243

Cost based on \$6.75/account/month.

**525100 - POSTAGE \$12,000**

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230005 - \$1,100	230050 - \$400
230010 - 300	230055 - 650
230020 - 2,900	230060 - 250
230030 - 2,200	230070 - 500
230040 - 3,000	230080 - 500
	230090 - 200

Covers the cost of mailing letters and notices to patrons about overdue items or to promote public programs, books for interlibrary loan, etc.

**FUND 2300 (LIBRARY OPERATIONS)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2010-11 BUDGET REQUEST**

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**LIBRARY ACCOUNTS BY BRANCH**

**525377 - UTILITIES \$330,000**

230005 -	\$0	230050 -	\$15,500
230010 -	18,500	230055 -	11,500
230020 -	125,000	230060 -	8,000
230030 -	54,000	230070 -	10,000
230040 -	64,000	230080 -	14,000
		230090 -	9,500

**FUND 2300 (LIBRARY OPERATIONS)  
 LEXINGTON COUNTY LIBRARY (230000)  
 FY 2010-11 BUDGET REQUEST**

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**SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES**

**ORGANIZATION 230099 – LIBRARY/NON-DEPARTMENTAL**

**540000 – SMALL TOOLS & MINOR EQUIPMENT \$11,000**

These funds are used to purchase items costing under \$500.00.

**540002 - MICROFORMS \$3,900**

Purchased with these funds are back issues of periodicals on microfilm and microfiche and genealogical material on microfilm, such as census records.

**540004 – CD-ROM PURCHASES/SUBSCRIPTIONS \$500**

The Library provides a few CD-ROM databases on its automation system as well as databases available on the World Wide Web.

**540006 – LIBRARY MATERIALS (BOOKS, AUDIOVISUAL) \$1,100,000**

This account is the main account for purchasing the books and audio visual materials (videos, books-on-tape, etc.) for all the Main Library and all the branch libraries in the library system.

**540010 – MINOR SOFTWARE \$4,000**

Used for purchasing general office software and library-specific minor software.

**COUNTY OF LEXINGTON**  
**LIBRARY**  
**Annual Budget**  
**Fiscal Year - 2010-11**

Fund 2300  
 Division: Library  
 Organization: 230030 - Cayce/West Columbia Branch

**BUDGET**

Object Expenditure Code Classification		Replacing Interns w/ Part Time Position		2010-11 Requested	2010-11 Recommend	2010-11 Approved
		<u>Delete</u> (4) slots Intern Program Ending	<u>Add</u> (1) Library Assistant III Grade 6 / 20hrs			
<b>Personnel</b>						
510300	Part Time	7,540	13,681	<u>6,141</u>		
511112	FICA - Employer's Portion	577	1,047	<u>470</u>		
511113	State Retirement - Employer's Portion	0	1,285	<u>1,285</u>		
511120	Insurance Fund Contribution	0	0	<u>0</u>		
511130	Workers Compensation	23	42	<u>19</u>		
511131	S.C. Unemployment	0	0	<u>0</u>		
	<b>* Total Personnel</b>	<b>8,140</b>	<b>16,055</b>	<b><u>7,915</u></b>		
<b>Operating Expenses</b>						
521000	Office Supplies			<u>0</u>		
521100	Duplicating			<u>0</u>		
521200	Operating Supplies			<u>0</u>		
524201	General Tort Liability Insurance			<u>0</u>		
524202	Surety Bonds			<u>0</u>		
525000	Telephone			<u>0</u>		
525041	E-mail Service Charges			<u>0</u>		
	<b>* Total Operating</b>	<b>0</b>	<b>0</b>	<b><u>0</u></b>		
	<b>**Total Personnel &amp; Operating</b>	<b>8,140</b>	<b>16,055</b>	<b><u>7,915</u></b>		
<b>Capital</b>						
	<b>**Total Capital</b>	<b>0</b>	<b>0</b>	<b><u>0</u></b>		

**\*\*\* Total Budget Appropriation**                      8,140                      16,055                      7,915

60-38



**FUND 2300 (LIBRARY OPERATIONS)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2010-11 BUDGET REQUEST**

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**NEW PROGRAM**

**SECTION V. – PROGRAM OVERVIEW**

**New Part-time Position Requested for FY 2010 – 2011**

**Cayce-West Columbia Branch**

All the libraries in the system are experiencing increased use. This is a result of continued growth in Lexington County as well as the effects of the current economic situation. While Lexington County has been more fortunate than most, the library has been seeing a considerable increase in the use of its computers for job searches and resume preparation, attendance at various programs geared toward teaching people job skills and presenting information in such areas as job skills and financial management.

At the same time regular programs such as the wide variety of programs for children, book clubs and film series, are drawing increasing attendance. The circulation of books and audiovisual materials has increased this fiscal year.

Our goal is to have sufficient staff in each branch to provide the high level of service the public expects. With the increased use of all our branches this has often proven to be a challenging task. Of all the branches, however, the Cayce-West Columbia Branch has seen the most increase in demand for help with computer use, attendance at information programs, and general overall use of the library. Their circulation of materials has increased the most among the 3 large branches in the system.

Part of the increased use is a result of the location of the library. The area surrounding Cayce-West Columbia is a lower socio-economic urban area in which people are less likely than elsewhere to have computers at home. The staff at the branch has made a special effort to meet the needs of the community, both within the branch and with outreach to such organizations as daycare centers.

This significant increased use of the library's services has often stretched the staff to the limit, particularly when dealing with regular occurrences of annual leave and sickness. I would like to request, therefore, that we add a part-time (20 hours per week) Library Assistant III position. This position requires a Bachelor's degree, and the person will have the education and skills to help patrons in either the Reference and Information area or the Children's area. This position will be placed in the weekly schedule so that staff coverage is increased at the busiest times during the week.

Almost half of the funding for this position will be taken from 2 Intern positions that will be eliminated next year. These were for high school students, and the school district has cancelled the Intern program. Thus \$8,140 of the \$16,055 funds needed for this part-time position will be transferred from the Intern program.

**COUNTY OF LEXINGTON**  
**LIBRARY**  
**Annual Budget**  
**Fiscal Year - 2010-11**

Fund 2300  
 Division: Library  
 Organization: 230070 - Gaston Branch

**Position Change P/T to F/T**

**BUDGET**

Object Expenditure Code Classification	<u>Delete</u> (1) Library Assistant I 20 hrs wk Grade 3	<u>Add</u> (1) Library Assistant I 40 hrs wk Grade 3	2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>					
510100 Salaries & Wages - 1	0	25,462	25,462		
510300 Part Time - I	12,731	0	(12,731)		
511112 FICA - Employer's Portion	974	1,948	974		
511113 State Retirement - Employer's Portion	1,196	2,392	1,196		
511120 Insurance Fund Contribution	0	7,800	7,800		
511130 Workers Compensation	39	78	39		
<b>* Total Personnel</b>	<b>14,940</b>	<b>37,680</b>	<b>22,740</b>		
<b>Operating Expenses</b>					
<b>* Total Operating</b>			<b>0</b>		
<b>**Total Personnel &amp; Operating</b>			<b>22,740</b>		
<b>Capital</b>					
<b>**Total Capital</b>			<b>0</b>		

\*\*\* Total Budget Appropriation

22,740

60-40

**FUND 2300 (LIBRARY OPERATIONS)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2010-11 BUDGET REQUEST**

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**NEW PROGRAM**

**SECTION V. – PROGRAM OVERVIEW**

**Change from Part-time to Full-Time Request for FY 2010 - 2011**

**Part-time Library Assistant I (Youth Services)  
To Full-time Library Assistant I  
Gaston Branch Library**

A public service need that has become very apparent over the last several years is having sufficient staff-time available to work with the ever-increasing numbers of parents and children using the library. Our Youth Services (YS) program is known state-wide for its emphasis on helping children learn to read and preparing them for school. We do this through selecting the best materials for children of all ages and through planning and presenting numerous programs for children from toddlers through middle school.

It takes considerable time to select materials for the collection, plan programs for children of various ages, and then present these programs in a professional manner. This is becoming almost impossible to do well with our staff who only work 20 hours per week. Adding to the problem is that these YS staff often must work at the Circulation desk to fill in for an absent co-worker. This takes away from their time in Youth Services duties, and this is particularly a problem in the small and medium-sized branches. Furthermore, the Library has for years worked with daycares and presented programs to their students, both in the library and at their facility. Again, this has placed restraints on the time available for planning and presenting programs, and we are now in the position of not being able to accommodate many of these requests for visits.

All these services to children are important, and we are in the position of helping children have a good literacy foundation before they start formal schooling. And after they are in school, the library serves as an adjunct partner to the schools in reinforcing reading and literacy and providing materials for homework help and for reading enjoyment.

I have been incrementally moving part-time Youth Services staff in the small branches to full-time. In FY 2009-10 we made this change in 3 branches – Pelion, South Congaree-Pine Ridge, and Batesburg-Leesville. For FY 2010-11 I would like to make this change in the Gaston Branch. This branch was the last to receive an addition to its building, and the circulation of materials has increased 17% over the same period as last year. This full-time person will make a definite positive impact on the programs planned and presented, the materials selected for the collection, and the interaction with the staff member with children and their parents in learning to use the library and selecting the best materials for their needs.

COUNTY OF LEXINGTON  
LIBRARY ESCROW  
Annual Budget  
Fiscal Year - 2010-11

Object Code	Revenue Account Title	Actual 2008-09	Amended Budget Thru Dec 2009-10	Received Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Library Escrow 2310:</b>								
<b>Revenues: (Organization: 000000)</b>								
410000	Current Property Taxes	0	20	0	20	20		
411000	Current Vehicle Taxes	5	20	2	20	20		
413000	Delinquent Taxes	6	20	0	20	20		
414000	Delinquent Tax Penalties	1	5	0	5	5		
417100	Fee in Lieu of Taxes	1,117	900	0	900	900		
417130	FILOT - Manufacturers Tax Exemption	36	120	0	120	120		
<b>Total Property Tax Revenue</b>		1,165	1,085	2	1,085	1,085	0	0
<b>Other Revenues:</b>								
434900	Library Non-Resident User Fee	27,057	26,500	10,850	26,500	24,000		
461000	Investment Interest	535	850	125	850	250		
469100	Gifts & Donations	5,077	3,500	1,097	3,500	3,500		
<b>Total Other Revenue</b>		32,669	30,850	12,072	30,850	27,750	0	0
<b>** Total Revenue</b>		<u>33,834</u>	<u>31,935</u>	<u>12,074</u>	<u>31,935</u>	<u>28,835</u>	<u>0</u>	<u>0</u>
<b>***Total Appropriation</b>					76,008	32,270	0	0
FUND BALANCE								
Beginning of Year					47,508	3,435	3,435	3,435
FUND BALANCE - Projected								
End of Year					<u>3,435</u>	<u>0</u>		

Fund 2310  
Division: Library  
Organization: 230099 - Non-departmental

Object Code	Expenditure Classification	<b>BUDGET</b>					
		2008-09 Expenditure	2009-10 Expend. (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Operating Expenses</b>							
521200	Operating Supplies	7,042	2,321	7,926	8,000		
<b>* Total Operating</b>		<b>7,042</b>	<b>2,321</b>	<b>7,926</b>	<b>8,000</b>	<b>0</b>	<b>0</b>
<b>Capital</b>							
540001	Books	0	0	12,000	12,000		
540005	Gift & Donation Purchases	8,362	4,285	10,734	10,000		
549904	Capital Contingency	0	0	26,772	(484)		
	All Other Equipment	33,591	0	18,576			
	(2) Shelving Units w/End Panels				2,754		
<b>** Total Capital</b>		<b>41,953</b>	<b>4,285</b>	<b>68,082</b>	<b>24,270</b>	<b>0</b>	<b>0</b>
<b>*** Total Budget Appropriation</b>		<b>48,995</b>	<b>6,606</b>	<b>76,008</b>	<b>32,270</b>	<b>0</b>	<b>0</b>



**FUND 2310 (LIBRARY ESCROW)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2010-11 BUDGET REQUEST**

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**SECTION V. – PROGRAM OVERVIEW**

The Library Capital – Escrow Fund serves as the repository of gifts, either designated or undesignated, that the Library may receive. It is also the fund into which the Non-resident library card fee of \$35 per person is deposited.

Each year the Library expends a portion of this fund for specific equipment or other capital items needed to support the services provided to the public. This fund also provides funds for purchasing supplies and incentives for the Summer Reading Program.

**FUND 2310 (LIBRARY ESCROW)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2010-11 BUDGET REQUEST**

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**SECTION VI. A.- SUMMARY OF REVENUES**

**434900 – Library Non-Resident User Fee** **\$24,000**

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This fee of \$35.00 per person is collected from non-residents of Lexington County who wish to get a library card. The amount of the fee is based on the amount of taxes the average household in Lexington County pays for library service, including operating budget and bond repayment.

**461000 – Investment Interest** **\$250**

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**469100 – Gifts and Donations** **\$3,500**

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The library receives each year gifts for purchasing items in memory or honor of an individual.

**FUND 2310 (LIBRARY ESCROW)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2010-11 BUDGET REQUEST**

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**SECTION VI. C. – OPERATING LINE ITEM NARRATIVES**

**521200 - Operating Supplies** **\$8,000**

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These funds will be used to buy supplies and incentives for readers for the Summer Reading Program system wide.



**FUND 2310 (LIBRARY ESCROW)  
 LEXINGTON COUNTY LIBRARY (230000)  
 FY 2010-11 BUDGET REQUEST**

---

**SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES**

<b>540001 - Books</b>	<b>\$12,000</b>
As we did in 2009-10, we plan to supplement our regular materials budget by using funds in this Escrow account.	
<b>540005 - Gifts &amp; Donations Purchases</b>	<b>\$10,000</b>
This represents expenditures of regular gifts received by the library, usually in memory or honor of a person. The funds are non-designated.	
<b>549904 – Capital Contingency</b>	<b>\$26,772</b>
<b>5A - (2) Shelving units with end panels</b>	<b>\$2,754</b>
These shelving units are for the Batesburg-Leesville Branch to provide additional space for childrens materials.	

**COUNTY OF LEXINGTON  
LIBRARY STATE FUNDS  
Annual Budget  
Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Library State Funds 2330:</b>								
<b>Revenues: (Organization: 000000)</b>								
429000	State Aid	328,341	162,550	317,541	317,541	<u>216,014</u>		
<b>** Total Revenue</b>		<u>328,341</u>	<u>162,550</u>	<u>317,541</u>	<u>317,541</u>	<u>216,014</u>		
<b>***Appropriation Total</b>					<u>317,541</u>	<u>216,014</u>		
FUND BALANCE								
Beginning of Year					<u>4</u>	<u>4</u>		
FUND BALANCE - Projected								
End of Year					<u>4</u>	<u>4</u>		

Fund 2330  
Division: Library Division  
Organization: 230099 - Non-departmental

Object Expenditure Code Classification	2008-09 Expenditure	2009-10 Expend. (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Operating Expenses</b>						
520200	Contracted Services	5,000	2,302	10,000	<u>8,000</u>	
520702	Technical Currency & Support	55,116	55,732	58,538	<u>61,100</u>	
525210	Conference, Meeting & Training Expenses	2,731	2,422	3,500	<u>3,000</u>	
<b>** Total Operating Expenses</b>		<u>62,847</u>	<u>60,456</u>	<u>72,038</u>	<u>72,100</u>	
<b>Capital</b>						
540006	Library Materials (Books, Audio Mat.)	188,854	112,575	207,800	<u>121,884</u>	
	All Other Equipment	76,640	37,696	37,703	<u>          </u>	
5A	(30) Personal computers, repl.				<u>20,010</u>	
5A	(10) 20" Flat panel monitor, repl.				<u>2,020</u>	
<b>** Total Capital</b>		<u>265,494</u>	<u>150,271</u>	<u>245,503</u>	<u>143,914</u>	
<b>*** Total Budget Appropriation</b>		<u>328,341</u>	<u>210,727</u>	<u>317,541</u>	<u>216,014</u>	



**FUND 2330 (LIBRARY STATE FUNDS)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2010-11 BUDGET REQUEST**

**SECTION V. – PROGRAM OVERVIEW**

Beginning in FY 2008, the State Legislature, in response to decreases in revenue, began decreasing the amount of State Aid from \$2.25 per capita. As of February 2010, the per capita State Aid is \$1.32. It is uncertain how much will be allocated for FY 2011. The prudent approach is to estimate State Aid lower than it is now, and it can be increased if more funding is available than now appears likely. The amount used for budget purposes for FY 2011 is \$1.00 per capita, a figure that can be adjusted upward (or downward) if necessary.

We will use the funds to continue our scheduled replacement program of PCs, with a certain number being replaced each year. We will also use the funds to pay for the annual maintenance and software upgrades of our automation system. We will use some funds to pay for some training for our automation staff and some consultant fees for database cleanup and technical services support. Finally, we will use some of the State Aid funds to supplement our County budget for books and other library materials.

**FUND 2330 (LIBRARY STATE FUNDS)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2010-11 BUDGET REQUEST**

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**SECTION VI. A. - SUMMARY OF REVENUES**

**429000 – State Aid** **\$216,014**

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This amount of State Aid is based on the Legislature's potential approval of \$1.00 per capita.

**FUND 2330 (LIBRARY STATE FUNDS)  
LEXINGTON COUNTY LIBRARY 230000  
FR 2010-11 BUDGET REQUEST**

**SECTION VI. C. – OPERATING LINE ITEM NARRATIVES**

**520200 – Contracted Services \$8,000**

Contracted support for bibliographic databases.

**520702 – Technical Currency and Support \$61,100**

Software maintenance and all upgrades for the library's Polaris automation system.

**525210 – Conference and Meeting Expense \$3,000**

Funds to allow our System Administrator, Database Administrator, and other IS staff to attend technical conferences and take classes in specific information technology areas necessary to attain and keep current certification.

**FUND 2330 (LIBRARY STATE FUNDS)  
LEXINGTON COUNTY LIBRARY (230000)  
FY 2010-11 BUDGET REQUEST**

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**SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES**

<b>540006 – Library Materials</b>	<b>\$121,884</b>
This amount of State Aid will be used to purchase books and audiovisual materials for circulation to the public.	
<b>5A - (30) Personal computers, repl.</b>	<b>\$20,010</b>
This amount will be used to purchase replacement PCs for a number of older machines throughout the system.	
<b>5A - (10) 20" flat screen monitors</b>	<b>\$2,020</b>







**SECTION III**

**COUNTY OF LEXINGTON  
DRUG COURT  
Annual Budget  
Fiscal Year 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Solicitor / Drug Court 2460:</b>								
<b>Revenues:</b>								
431001	Drug Court Income	507	0	0	0	0	0	
431002	Drug Court Application Fee	3,100	1,900	4,500	4,500	4,200		
461000	Investment Interest	603	76	0	76	0		
463005	Ins. Prorated Premium Adjustment	0	0	0	0	0		
802611	Op Trm from Sol/State Fund	0	5,988	11,975	11,975	0		
801000	Op Trm from General Fund	0	0	0	0	51,025		
<b>**Total Revenue</b>		<b>4,210</b>	<b>7,964</b>	<b>16,475</b>	<b>16,551</b>	<b>55,225</b>		

**\*\*\*Total Appropriations**

54,842      55,225

FUND BALANCE  
Beginning of Year

34,865      (3426)

FUND BALANCE - Projected  
End of Year

(13,426)      (3426)

Fund 2460  
Division: Judicial  
Organization: 141200 - Solicitor

Object Expenditure Code	Classification	<b>BUDGET</b>				
		2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend
<b>Personnel</b>						
510100	Salaries & Wages - .70	40,010	17,769	40,718	40,718	
511112	FICA - Employer's Portion	2,973	1,316	3,115	3,115	
511113	State Retirement - Employer's Portion	3,757	1,668	3,823	3,823	
511120	Employee Insurance - .70	4,200	2,625	5,250	5,460	
511130	Workers Compensation	144	64	146	146	
519999	Personnel Contingency	0	0	0	1,629	
<b>* Total Personnel</b>		<b>51,084</b>	<b>23,442</b>	<b>53,052</b>	<b>54,891</b>	
<b>Operating Expenses</b>						
520300	Professional Services	200	0	0	0	
521100	Duplicating	83	21	500	0	
524201	General Tort Liability Insurance	53	26	54	54	
524202	Surety Bonds - 1	7	0	0	0	
524302	Court Ref Volunteer Liability Insurance	542	0	189	199	
525021	Smart Phone Charges - 0	862	364	960	0	
525041	E-mail Service Charges - 1	97	35	87	81	
<b>* Total Operating</b>		<b>1,844</b>	<b>446</b>	<b>1,790</b>	<b>334</b>	
<b>** Total Personnel &amp; Operating</b>		<b>52,928</b>	<b>23,888</b>	<b>54,842</b>	<b>55,225</b>	
<b>Capital</b>						
540000	Small Tools & Minor Equipment	0	0	0	0	
	All Other Equipment	0	0	0	0	
<b>** Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>*** Total Budget Appropriation</b>		<b>52,928</b>	<b>23,888</b>	<b>54,842</b>	<b>55,225</b>	

**SECTION IV**

**COUNTY OF LEXINGTON**

**Capital Item Summary  
Fiscal Year – 2010-2011**

Fund #	<u>2460</u>	Fund Title:	<u>Drug Court</u>
Organization #	<u>141200</u>	Organization Title:	<u>Solicitor</u>
Program #	<u></u>	Program Title:	<u>Drug Court</u>

		<b>BUDGET 2010-2011 Requested</b>
<b>Qty</b>	<b>Item Description</b>	<b>Amount</b>
	Small Tools & Minor Equipment	0
	Minor Software	0
	** Total Capital (Transfer Total to Section III)	0

**SECTION V. - PROGRAM OVERVIEW**

**Summary of Programs:**

SOLICITOR'S DRUG COURT

**Objectives:**

To operate a non-traditional, multi-agency approach to the drug addicted, non-violent offenders referred from the Solicitor as diversion or condition of probation by placing such defendants in an intensive drug treatment program with judicial oversight to promote participant sobriety, responsibility and accountability. Upon completion, dismissal of diversion cases will occur. In probation cases, a recommendation is made to reduce or terminate probation.

**Service Standards:**

- a) To assist and advise the Solicitor's Office and Probation Agents with referrals to the program.
- b) To maintain accurate information on all referred and participating clients.

**SERVICE LEVELS**

**Service Level Indicators:**

	Actual FY 07-08	Actual FY 08-09	Actual July – Dec FY 09-10	Estimated FY 09-10	Projected FY 10-11
Referred	53	46	23	49	50
Applied	45	38	21	43	42
Failed to Apply	8	8	2	6	8
Rejected	18	16	8	13	5
Active Cases	61	51	31	45	55
- Diversion	54	40	23	30	40
- Probation	7	11	8	15	15
- Pending Start Dates	4	1	11	9	5
Terminated	9	11	5	9	7
Graduated	13	19	4	11	20

- Referred:* Cases that are sent to Drug Court by the Solicitor's Office and Probation.
- Applied:* Individuals who apply to the program.
- Failed to Apply:* Individuals who never appear in the office to apply.
- Rejected:* Individuals who apply, but are not deemed appropriate for the program.
- Active Cases:* Individuals who are participating in the program.
- Diversion:* Individuals who are referred by the Solicitor's Office, pre-sentence.
- Probation:* Individuals who are referred by Probation, post-sentence/violation of probation.
- Pending*
- Start Date:* Individuals who are accepted and are waiting begin to the program.
- Terminated:* Individuals who are discharged unsuccessfully from the program.
- Graduated:* Individuals who successfully complete all requirements of the program.

**SECTION VI. LINE ITEM NARRATIVES**

**SECTION VI. A. - SUMMARY OF REVENUES**

**431001 – DRUG COURT INCOME** **\$0**

The Solicitor's Drug Court participation fee was \$100 per month. We moved to a client-pay system for treatment on September 4, 2007. The decision was made by the Drug Court Team to suspend participation fees at that time.

**431002 – DRUG COURT APPLICATION FEE** **\$4,200**

The Solicitor's Drug Court charges an application fee of \$100. The fee is due upon application. However, the fee can be delayed in cases of indigence or if the defendant is still incarcerated at the time of application. Revenues are projected at 50 referrals with 42 applicants paying the fee within the fiscal year. 42 applicants x \$100 application fee = \$4,200

**461000 – INVESTMENT INTEREST** **\$ 0**

No investment interest is projected.

**802611 – OP TRANSFER FROM SOLICITOR STATE FUNDS** **\$ 0**

The State of South Carolina has cut state funding which supplemented various programs within the Office of Solicitor including Lexington County's Drug Court Program. Any contingency funds that Solicitor Myers has accumulated from previous years have been exhausted.

**801000 – OP TRANSFER FROM GENERAL FUND** **\$51,025**

Lexington County established the first Drug Court in the State of South Carolina in 1996. Throughout its history, the Drug Court has had countless success stories where hard core addicts were able to turn their lives around and become productive and taxpaying citizens of the County. The Drug Court saves lives and saves money. Recidivism among Drug Court graduates is much lower than recidivism within the criminal justice program. The recidivism rate for Drug Court graduates is only 6.5% -7%, while the recidivism rate for Drug Court participants who start the program but don't graduate is approximately 15%. This compares favorably to the recidivism of persons being released from the South Carolina Department of Corrections, who have a recidivism rate of approximately 33% within three years after being released. Drug Court reduces the number of inmates incarcerated in the jail and the number of arrests made by law enforcement by lowering the demand for illegal substances. Solicitor Myers has always used his State Funds to sustain the Drug Court program since its inception. In FY10-11, it is estimated that the Lexington County Drug Court will graduate 20 people through the program and help approximately 50 others beat their addiction to drugs. Each person that completes the program is proud of his accomplishment and, with the addiction beaten, is able to become a productive citizen of Lexington County. This very worthwhile program is handled by a dedicated Circuit Court Judge who volunteers his time to run the program. This Judge has been with the program since its inception and continues to see the results and successes which this program generates for both the addicted person and society in general. Due to state budget cuts, the Solicitor is unable to fund the program for the upcoming fiscal year. Accordingly, we are requesting Lexington County to sustain this cost-effective and meaningful program.

SECTION VI. B. - LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Director	1		.70	.70	17
	-----		-----	-----	
Total Positions	1		.70	.70	

**SECTION VI. C. - OPERATING LINE ITEM NARRATIVES**

**520300 – PROFESSIONAL SERVICES \$ 0**

None

**521100 – DUPLICATING \$ 0**

None

**524201 – GENERAL TORT LIABILITY INSURANCE \$ 54**

This account will cover the cost of liability insurance coverage per risk management.

**524202 - SURETY BONDS \$ 0**

This account provides the fee for bonding the employees of the program. Surety Bonds are renewable every 4 years, so there is not a fee this year due to being paid in 2008-2009.

**524302 - COURT REFERRED VOLUNTEER LIABILITY INSURANCE \$ 199**

This account is used to pay the cost of volunteer liability insurance to insure participants in our program while performing community service work. The Diversion Programs, Pretrial Intervention, Juvenile Arbitration and Drug Court/Alcohol Education Program, hold one policy with CIMA and each of the 4 programs pays a percentage based upon the number of participants. Drug Court pays 5% of the total cost of \$3,966.  $\$3,966 \times .05 = \$199$ .

**525021 – SMART PHONE CHARGES \$ 0**

None

**525041 E-MAIL SERVICE CHARGES \$ 81**

This account is used to pay the monthly service charge for e-mail service. Monthly service is \$6.75 per month per account.  $\$6.75/\text{month} \times 1 \text{ account} \times 12 \text{ months} = \$81$  for 12 months of e-mail service.



**SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES**

No capital items are requested



**SECTION III**

**COUNTY OF LEXINGTON  
VICTIM WITNESS PROGRAM  
Annual Budget  
FY 2010-11 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Solicitor / Victim Witness Program 2500:</b>								
<b>Revenues:</b>								
456100	Program Income	50,936	26,114	51,898	51,898	<u>51,898</u>		
461000	Investment Interest	35	0	20	20	<u>0</u>		
801000	Op Trn from General Fund	24,000	24,000	24,000	24,000	<u>124,000</u>		
802611	Op Trn from Solicitor State Funds	203,117	101,558	203,117	203,117	<u>83,117</u>		
<b>** Total Revenue</b>		<u>278,088</u>	<u>151,672</u>	<u>279,035</u>	<u>279,035</u>	<u>259,015</u>		
<b>***Total Appropriation</b>					<u>277,470</u>	<u>276,103</u>		
FUND BALANCE								
Beginning of Year						<u>18,230</u>	<u>19,795</u>	
FUND BALANCE - Projected								
End of Year						<u>19,795</u>	<u>2,707</u>	

**COUNTY OF LEXINGTON  
VICTIM WITNESS PROGRAM  
Annual Budget  
Fiscal Year - 2010-11**

Fund: 2500  
Division: Judicial  
Organization: 141200 - Solicitor

Object Code	Expenditure Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>	
					2010-11 Requested	2010-11 Recommend 2010-11 Approved
<b>Personnel</b>						
510100	Salaries & Wages - 4	195,586	61,821	197,093	197,093	
511112	FICA Cost	13,966	4,399	15,078	15,078	
511113	State Retirement - Employer's Portion	18,365	5,805	18,507	18,507	
511120	Employee Insurance - 4	22,500	11,250	30,000	31,200	
511130	Workers Compensation	696	212	708	708	
519999	Personnel Contingency	0	0	9,251	7,884	
	<b>* Total Personnel</b>	<b>251,113</b>	<b>83,487</b>	<b>270,637</b>	<b>270,470</b>	
<b>Operating Expenses</b>						
524201	General Tort Liability Insurance	300	150	309	309	
524202	Surety Bonds - 4	30	0	0	0	
525020	Pagers and Cell Phones	202	0	500	0	
525041	E-mail Service Charges - 4	333	70	348	324	
525210	Conference, Meeting & Training Expense	1,794	459	3,000	2,500	
525230	Subscriptions, Dues, & Books	270	0	400	400	
525240	Personal Mileage Reimbursement	0	0	100	100	
529903	Contingency	0	0	2,176	2,000	
	<b>* Total Operating</b>	<b>2,929</b>	<b>679</b>	<b>6,833</b>	<b>5,633</b>	
	<b>** Total Personnel &amp; Operating</b>	<b>254,042</b>	<b>84,166</b>	<b>277,470</b>	<b>276,103</b>	
<b>Capital</b>						
540000	Small Tools & Minor Equipment	0	0	0	0	
	<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	<b>*** Total Budget Appropriation</b>	<b>254,042</b>	<b>84,166</b>	<b>277,470</b>	<b>276,103</b>	

**SECTION IV**

**COUNTY OF LEXINGTON  
Capital Item Summary  
Fiscal Year – 2010-2011**

Fund #	<u>2500</u>	Fund Title:	<u>Victim Witness Program</u>
Organization #	<u>141200</u>	Organization Title:	<u>Solicitor</u>
Program #	<u></u>	Program Title:	<u>Victim Witness Program</u>

		<b>BUDGET 2010-2011 Requested</b>
<b>Qty</b>	<b>Item Description</b>	<b>Amount</b>
	Small Tools & Minor Equipment	0
	Minor Software	0
	<b>** Total Capital (Transfer Total to Section III)</b>	<b>0</b>

## SECTION V. - PROGRAM OVERVIEW

### Summary of Programs:

Our mission is to fully comply with South Carolina's constitutional and statutory laws governing provision of rights and services to crime victims in the Eleventh Judicial Circuit. These rights include, but are not limited to, the right to be treated with dignity and respect, input and consultation with the Solicitor's Office regarding disposition, notification of court hearings, court escort, explanation of options and services available, referrals to appropriate agencies, and reimbursement of certain expenses. The program seeks to provide these services in a comprehensive, yet cost effective, manner.

**SECTION VI. LINE ITEM NARRATIVES**

**SECTION VI. A. – LISTING OF REVENUES**

**451600 – PROGRAM INCOME** **\$51,898**

By an annual budget proviso, the General Assembly requires the South Carolina Office of Victims Assistance (SOVA) to distribute funds to support victim services in Solicitors' Offices. These funds are not part of state support of the Solicitor's Office but are pass through funds distributed to the counties through SOVA.

**461000 – INVESTMENT INTEREST** **\$0**

No investment interest is projected.

**80100 – OP TRN FROM GENERAL FUND** **\$124,000**

Beginning in FY 2004-2005, Lexington County Council has authorized an operational transfer to help support mandated Victim Services within the County due to a lack of sufficient resources in other areas. This operational transfer has remained constant at \$24,000 from FY 04-05 to present. Over this same time period, the Solicitor has directly supported Victim Services in Lexington County by operational transfers from Fund 2611, Solicitor State Funds. FY 09-10 had a scheduled transfer of approximately \$203,000 from Fund 2611. Over the past two years, the State has cut all of the allocated monies to support Victim Services, with the exception of those pass through funds from SOVA listed above. These cuts are in addition to the many "across the board" budget cuts which the State has imposed on various agencies. Through the retirement of one of our employees, the Solicitor has been able to reduce costs in this area by approximately \$80,000.

**802611 – OP TRN FROM SOLICITOR STATE FUNDS** **\$83,117**

Solicitor Myers has subsidized the Victim Witness Program's other sources of revenue using his Solicitor's State Funds. In recent years, the State of South Carolina has reduced the 11<sup>th</sup> Judicial Circuit's State Funding. Furthermore, the State has completely cut all direct funding to the Circuit Solicitors' to support Victim Services, yet still requires that these constitutionally required services be provided. These cuts are in addition to the several "across the board" cuts given to various state agencies. Overall, State Funding to the 11<sup>th</sup> Circuit Solicitor's Office is down over 50% over the last two fiscal years with additional cuts anticipated. Any contingency funds that Solicitor Myers has accumulated from previous years have been exhausted.

**SECTION VI. B. - LISTING OF POSITIONS**

**Current Staffing Level:**

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Director	1		1	1	17
Victim Counselor	3		3	3	13
<b>Total Positions</b>	<b>4</b>		<b>4</b>	<b>4</b>	



**SECTION VI. C. - OPERATING LINE ITEM NARRATIVES**

<b>524201 – GENERAL TORT LIABILITY INSURANCE</b>	<b>\$309</b>
Per Risk Management Estimate	
<b>524202 – SURETY BONDS – 4</b>	<b>\$0</b>
This account provides the cost for bonding employees.	
<b>525020 – PAGERS AND CELL PHONES</b>	<b>\$0</b>
None.	
<b>525041 – E-MAIL SERVICE CHARGES</b>	<b>\$324</b>
The cost of e-mail is \$6.75 per month per account. 4 account @ \$6.75 per account times 12 months.	
<b>525210 – CONFERENCE, MEETING &amp; TRAINING EXPENSE</b>	<b>\$2,500</b>
State law requires Victim Service Providers to be certified by completing a set number of hours of annual training. The requested amount is to cover the cost of this training.	
<b>525230 – SUBSCRIPTIONS, DUES, &amp; BOOKS</b>	<b>\$400</b>
Covers the cost of dues and essential subscriptions and books related to being a Victim Service Provider.	
<b>525240 – PERSONAL MILEAGE REIMBURSEMENT</b>	<b>\$100</b>
Covers the mileage cost associated with traveling to conference and training events needed to obtain certification.	
<b>529903 – CONTINGENCY</b>	<b>\$2,000</b>
Provides a buffer between the basic budget items and any unforeseen changes in State Law. For example, in FY08-09, the new Victim Service Provider law requirements mandated and resulted in additional training for the Victim personnel.	

**SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES**

None



**SECTION III**

**COUNTY OF LEXINGTON  
COMMUNITY JUVENILE ARBITRATION GRANT  
Annual Budget  
FY 2010-11 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Solicitor / Community Juvenile Arbitration 2501:</b>								
<b>Revenues:</b>								
458000	State Grant Income	54,000	27,000	60,000	60,000	<u>60,000</u>		
461000	Investment Interest	4	0	100	100	<u>0</u>		
801000	Op Trn from General Fund	23,489	23,489	23,489	23,489	<u>69,394</u>		
802140	Op Trn from Temporary Alcohol Bev	62,499	21,000	42,000	42,000	<u>42,000</u>		
	<b>** Total Revenue</b>	<u>139,992</u>	<u>71,489</u>	<u>125,589</u>	<u>125,589</u>	<u>171,394</u>		
	<b>***Total Appropriation</b>				<u>159,472</u>	<u>161,270</u>		
	<b>FUND BALANCE</b>							
	Beginning of Year				(10,910)	(44,793)		
	<b>FUND BALANCE - Projected</b>							
	End of Year				(44,793)	(34,669)		

**COUNTY OF LEXINGTON**  
**COMMUNITY JUVENILE ARBITRATION GRANT**  
**Annual Budget**  
**Fiscal Year - 2010-11**

Fund: 2501  
Division: Judicial  
Organization: 141200 - Solicitor

Object Code	Expenditure Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>	
					2010-11 Requested	2010-11 Recommend
<b>Personnel</b>						
510100	Salaries & Wages - 2	99,472	45,043	99,248	99,248	
510300	Part-time - 1 (.5 - FTE)	15,659	7,054	15,609	15,609	
511112	FICA - Employer's Portion	8,492	3,822	8,787	8,787	
511113	State Retirement - Employer's Portion	10,810	4,892	10,785	10,785	
511120	Employee Insurance - 2	12,000	7,500	15,000	15,600	
511130	Workers Compensation	415	188	413	413	
51999	Personnel Contingency	0	0	0	3,970	
<b>* Total Personnel</b>		<b>146,848</b>	<b>68,499</b>	<b>149,842</b>	<b>154,412</b>	
<b>Operating Expenses</b>						
521000	Office Supplies	457	294	800	600	
521100	Duplicating	849	0	1,000	500	
521200	Operating Supplies	0	0	200	0	
521206	Training Supplies	96	0	0	0	
524201	General Tort Liability Insurance	150	75	155	155	
524202	Surety Bonds - 3	19	0	0	0	
524301	Volunteer Liability Ins.	435	0	465	497	
524302	Court Ref Volunteer Liab Ins	830	0	859	891	
525000	Telephone	712	356	700	672	
525041	E-mail Service Charges - 3	293	106	261	243	
525100	Postage	1,817	465	1,500	1,000	
525210	Conference, Meeting & Training Expense	694	419	1,500	940	
525230	Subscriptions, Dues, & Books	190	0	190	160	
525240	Personal Mileage Reimbursement	1,594	422	2,000	1,200	
525600	Uniforms & Clothing	0	0	0	0	
<b>* Total Operating</b>		<b>8,136</b>	<b>2,137</b>	<b>9,630</b>	<b>6,858</b>	
<b>** Total Personnel &amp; Operating</b>		<b>154,984</b>	<b>70,636</b>	<b>159,472</b>	<b>161,270</b>	
<b>Capital</b>						
540000	Small Tools & Minor Equipment	0	0	0	0	
540010	Minor Software	0	0	0	0	
<b>** Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>*** Total Budget Appropriation</b>		<b>154,984</b>	<b>70,636</b>	<b>159,472</b>	<b>161,270</b>	

**SECTION IV**

COUNTY OF LEXINGTON  
 Capital Item Summary  
 Fiscal Year – 2010-2011

Fund #	<u>2501</u>	Fund Title:	<u>Community Juvenile Arbitration</u>
Organization #	<u>141200</u>	Organization Title:	<u>Solicitor</u>
Program #	<u></u>	Program Title:	<u>Community Juvenile Arbitration</u>

		<b>BUDGET 2010-2011 Requested</b>
<b>Qty</b>	<b>Item Description</b>	<b>Amount</b>
	Small Tools & Minor Equipment	0
	Minor Software	0
	<b>** Total Capital (Transfer Total to Section III)</b>	<b>0</b>

## SECTION V. - PROGRAM OVERVIEW

### Summary of Programs:

#### Community Juvenile Arbitration Program

##### Objectives:

To provide a model community-based mediation/arbitration program that successfully diverts non-violent, first time juvenile offenders from the juvenile justice system, while promoting offender accountability, victim restitution, and the protection of the public. The program uses trained volunteers to conduct informal hearings in the community between law enforcement officers, victims and juvenile offenders. These Arbitrators act as mentors to many of the juvenile offenders, offering direction, guidance, and sanctions in their lives. The program must recruit, train, monitor and supervise an adequate number of community volunteers to handle over 500-600 referrals annually.

Community Juvenile Arbitration staff must recruit community service sites where juvenile offenders can repay the community by performing community service work. The Program offers restitution, community service and restorative justice to victims of crime, engaging them in the restorative justice process.

Lexington County, under the direction of Solicitor Myers, was the first County to establish a community based program to handle the needs of a crowded Juvenile Court System. The Lexington County Program was used as a model for Juvenile Arbitration Programs Statewide. Currently, all 16 Judicial Circuits have a Juvenile Arbitration Program modeled after the Lexington County program. Last year alone over 5,000 juveniles were diverted from the Juvenile Court System statewide saving an incredible amount of taxpayer costs from Intake interviews at the Department of Juvenile Justice to Family Court staff time and actual Court time.

According to the Department of Juvenile Justice Statistical information, the Lexington County Arbitration Program has a 90% success rate of those kids participating in the program. Lexington County should be proud of the commitment to youth in our community by providing a service allowing them to take responsibility, be accountable and becoming better citizens with their involvement in the Juvenile Arbitration Program.

**SERVICE LEVELS**

**Service Level Indicators:**

	ACTUAL FY 2007-08	ACTUAL FY 2008-09	ACTUAL 7/1/09 – 01/31/10	ESTIMATED FY 09-10	PROJECTED FY 10-11
<b>CASES REFERRED</b>	440	503	318	640	650
<b># OF ARBITRATION HEARINGS</b>	335	378	215	400	520
<b># OF COMMUNITY SERVICE HOURS COMPLETED</b>	3,466	2,435	1,603	2,500	2,500
<b>AMOUNT OF VICTIM RESTITUTION</b>	\$ 4,348	\$ 6,420	\$ 5,302	\$ 7,000	\$ 7,000
<b>CHARITABLE DONATIONS TO LOCAL CHARTIES</b>	\$ 857	\$ 1,396	\$ 730	\$ 1,400	\$ 1,500

Statistics reflect closed cases. Statistical reports continue to reflect a substantially high rate of success for juveniles participating in the Arbitration process. The referrals come from the Department of Juvenile Justice, with the approval of the Family Court Solicitor.



**SECTION VI. LINE ITEM NARRATIVES**

**SECTION VI. A. - LISTING OF REVENUES**

**458000 – STATE GRANT INCOME \$60,000**

A contract for services is signed with the State Department of Juvenile Justice each year for the purpose of providing partial payment for the Juvenile Arbitration Program, using the Policy, Procedures and Guidelines of Juvenile Arbitration.

**461000 – INVESTMENT INTEREST \$ 0**

No investment interest is projected.

**801000 – OP TRN FROM GENERAL FUND \$69,394**

Additional funding necessary for the operation of a community based county-wide Arbitration Program. In FY 2008-2009, Lexington County authorized an operational transfer of \$23,489 due to a lack of sufficient revenue from other sources. In FY 2009-2010, County Council reached an agreement with Solicitor Myers to fund the Juvenile Arbitration Program with the cost savings of one secretary position in the General Fund of \$45,905 (salary and fringe benefits of the person previously employed in that position). The secretary position was vacated in FY 2009-2010 per this agreement and will continue to be vacated per the agreement in FY 2010-11. The \$69,394 figure represents continued support by the County of \$23,489 (the same as FY 2009-2010) and the \$45,905 savings in the General Fund due to leaving the agreed upon position vacant.

**802140 – OP TRN FROM TEMPORARY ALCOHOL BEVERAGE FEE \$ 42,000**

Statute 61-6-2010(B)(1) (d) This statute allows revenue to be collected and used by the municipality or county. According to the Statute, the collected fees may only be used for twelve purposes. One purpose is for “(d) local youth mentor programs to serve juvenile offenders under the jurisdiction of family court”.

**SECTION VI. B. - LISTING OF POSITIONS**

**Current Staffing Level:**

<u>Job Title</u> <u>Positions</u>	<u>Full Time Equivalent</u>			<u>Grade</u>
	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>	
Director		1	1	17
Case Manager		1	1	11
Clerk		.50	.50	4
		-----	-----	
Total Positions		2.50	2.50	

No increases in positions. Positions have remained the same for fourteen (14) years.  
Technological advances, computer/laptop, email, fax have increased efficiency of small staff.  
The program has been in operation for twenty-seven (27) years, serving thousands of families in Lexington County.

**SECTION VI. C. - OPERATING LINE ITEM NARRATIVES**

<b>521000 – OFFICE SUPPLIES</b>	<b>\$ 600</b>
To cover routine office supplies (paper, pencils, file folders, etc.) as well as major expenditures for Arbitration Program, such as colored paper for newsletter, and training material, such as manuals and flip chart, markers, flyers and calendars. This item also includes form printing costs.	
<b>521100 – DUPLICATING</b>	<b>\$ 500</b>
This account is used to fund duplicating newsletters, incident reports, files for volunteer Arbitrators, law enforcement and victims.	
<b>521200 – OPERATING SUPPLIES</b>	<b>\$ 0</b>
None	
<b>521206 – TRAINING SUPPLIES</b>	<b>\$ 0</b>
None	
<b>524201 – GENERAL TORT LIABILITY INSURANCE</b>	<b>\$ 155</b>
To cover the cost of liability insurance per Risk Management.	
<b>524202 – SURETY BONDS</b>	<b>\$ 0</b>
Bonding coverage for county employees. (Not a bonding cycle – due again in 2012-13)	
<b>524301 – VOLUNTEER LIABILITY INSURANCE</b>	<b>\$ 497</b>
This account covers liability insurance on the volunteer arbitrators.	
<b>524302 – COURT REF VOLUNTEER LIABILITY INSURANCE</b>	<b>\$ 891</b>
This account covers liability insurance on community service sanctioned work by clients.	
<b>525000 – TELEPHONE</b>	<b>\$ 672</b>
This account covers the new costs for phone service on three phones. \$19 x 2 = 38 x 12 = \$456 two voice mail lines \$18 x 1 = 18 x 12 = \$216 one without voice mail	
<b>525041 – EMAIL SERVICE CHARGES</b>	<b>\$ 243</b>
The cost of e-mail services is \$6.75 per month per account. 3 accounts @ \$6.75 per account times 12 months.	

**525100 – POSTAGE** **\$ 1,000**

The Community Juvenile Arbitration program sends out four notices on every hearing, one to the police officer, the victim, the subject and the Arbitrator. Monthly newsletter out to over 50 volunteers and interested parties to make them aware of scheduled prison tours, educational programs, program training, special monthly programs & events, recognition of volunteers and law enforcement officers; apology letters, essay, book reports are copied and mailed to victims, schools, and volunteers. Quarterly reports and requisitions are made to the Department of Juvenile Justice. E-mail, faxes and scanned items are used when possible.

**525210 – CONFERENCE, MEETING & TRAINING EXPENSE** **\$ 940**

To cover the costs of attending training/conferences to meet state mandated certification hours and licensing requirements for the director and case manager.

Conference and Meetings:

PTI Association Conference:

(Two staff @ \$180 registration fee = \$360)

(Two staff @ \$100 /night/two nights = \$400)

SW License Continuing Education Workshops

(One staff @ two sessions annually at Midlands Tech \$90 each = \$180)

Total: \$ 940

**525230 - SUBSCRIPTIONS, DUES, & BOOKS** **\$ 160**

This account will pay for dues to the Pre-Trial Intervention Association (2 @ \$35), and the Social Work License Fee for Director (\$90).

**525240 – PERSONAL MILEAGE REIMBURSEMENT** **\$ 1,200**

Community Juvenile Arbitration business is conducted via a personal vehicle by the Director and Case Manager. The case manager must travel to and supervise the Ropes Course, prison/jail tours, Adopt-A-Highway, Media Literacy, Get Smart, special community service projects all around the county. An event or scheduled activity occurs weekly. These trips include traveling to prisons, to arbitrators' homes, to arbitration hearings, to community service sites and projects, to law enforcement offices, to schools, to counseling offices and many other places. The case manager is scheduled to recruit several new sites in the Gaston, Pelion, Swansea, Chapin and Batesburg-Leesville area, by driving out into the community, securing records checks on site supervisors and periodically checking on the site. The director must attend State Office DJJ Arbitration Directors meetings, State budget meetings, volunteer meetings, volunteer training and speaking engagements to recruit new volunteers in the entire Circuit area.

**525600 – UNIFORMS & CLOTHING** **\$ 0**

None

**SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

No Capital Requested



**SELECTION III**

**COUNTY OF LEXINGTON  
SOLICITOR / FORFEITURE (NARCOTICS) FUND  
Annual Budget  
Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Sol/Forfeiture (Narcotics) Fund 2610:</b>								
<b>Revenues: (Organization - 000000)</b>								
456400	Narcotics Confiscation	7,638	2,243	89,269	89,269	89,269		
461000	Investment Interest	0	0	0	0	0		
463005	Ins. Prorated Premium Adjustment	0	0	0	0	0		
<b>** Total Revenue</b>		<b>7,638</b>	<b>2,243</b>	<b>89,269</b>	<b>89,269</b>	<b>89,269</b>		
<b>***Appropriation Total</b>					<b>85,456</b>	<b>88,570</b>		
FUND BALANCE Beginning of Year					(18,432)	(14,619)		
FUND BALANCE - Projected End of Year					(14,619)	(13,920)		

Fund: 2610  
Division: Judicial  
Organization: 141200 - Solicitor

Object Code	Expenditure Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>		
					2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>							
510100	Salaries & Wages - 2	0	0	59,974	59,974		
511112	FICA - Employer's Portion	0	0	4,588	4,588		
511113	State Retirement - Employer's Portion	0	0	5,632	5,632		
511120	Employees Insurance - 2	0	0	15,000	15,600		
511130	Workers Compensation	0	0	215	215		
519999	Personnel Contingency	0	0	0	2,399		
<b>* Total Personnel</b>		<b>0</b>	<b>0</b>	<b>85,409</b>	<b>88,408</b>		
<b>Operating Expenses</b>							
524201	General Tort Liability Insurance	46	0	47	0		
524202	Surety Bonds	7	0	0	0		
525041	E-mail Service Charges	0	0	0	162		
<b>* Total Operating</b>		<b>53</b>	<b>0</b>	<b>47</b>	<b>162</b>		
<b>** Total Personnel &amp; Operating</b>		<b>53</b>	<b>0</b>	<b>85,456</b>	<b>88,570</b>		
<b>Capital</b>							
<b>** Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>		<b>53</b>	<b>0</b>	<b>85,456</b>	<b>88,570</b>		





**SECTION V. - PROGRAM OVERVIEW**

In 1990, the South Carolina General Assembly enacted legislation directing that forfeitures from narcotics cases – after liquidating to cash – are to be shared according to a set formula by the arresting law enforcement agency, the Solicitor’s Office, and the State Treasurer.

Further, the law limits the Solicitor’s use of these proceeds to cover costs related to drug prosecutions and any litigation that may arise from them.

There is a specific prohibition against supplanting local government funds.

**SECTION VI. LINE ITEM NARRATIVES**

**SECTION VI. A. – LISTING OF REVENUES**

**456400 – NARCOTICS CONFISCATION** **\$89,269**

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The revenues used to fund this account come from successful forfeiture actions which arise from the trafficking and distribution of illegal drugs. These forfeited funds are split according to a statutory formula between the initiating law enforcement agency, the Solicitor, and the State Treasurer. No General Fund money is involved.

**SECTION VI. B. – LISTING OF POSITIONS**

**Current Staffing Level:**

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Case Manager	1		1	1	9
Secretary	1		1	1	6
<b>Total Positions</b>	<u>2</u>		<u>2</u>	<u>2</u>	

**SECTION VI. C. - OPERATING LINE ITEM NARRATIVES**

**524201 – GENERAL TORT LIABILITY INSURANCE** **\$ 0**  
Per Risk Management estimate

**524202 - SURETY BONDS** **\$ 0**  
This account provides the cost for bonding the employees.

**525041 – E-MAIL SERVICE CHARGES** **\$ 162**  
The cost of e-mail services is \$6.75 per month per account. 2 accounts @ \$6.75 per account times 12 months.

**SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES**

No capital items are requested.



**SECTION III**

**COUNTY OF LEXINGTON  
SOLICITOR STATE FUNDS  
Annual Budget  
FY 2010-11 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Solicitor - State Funds 2611:</b>								
<b>Revenues:</b>								
443500	Bond Estreatments	47,753	30,652	65,000	65,000	<u>62,000</u>		
451500	Circuit Solicitor - State Supplement	516,305	182,518	556,097	556,097	<u>386,440</u>		
<b>** Total Revenue</b>		<u>564,058</u>	<u>213,170</u>	<u>621,097</u>	<u>621,097</u>	<u>448,440</u>		
<b>***Appropriation Total</b>					<u>619,458</u>	<u>450,079</u>		
<b>FUND BALANCE</b>								
Beginning of Year						<u>0</u>	<u>1,639</u>	
<b>FUND BALANCE - Projected</b>								
End of Year						<u>1,639</u>	<u>0</u>	

**COUNTY OF LEXINGTON  
SOLICITOR STATE FUNDS  
Annual Budget  
Fiscal Year - 2010-11**

Fund: 2611  
Division: Judicial  
Organization: 141200 - Solicitor

Object Code	Expenditure Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>	
					2010-11 Requested	2010-11 Recommend 2010-11 Approved
<b>Personnel</b>						
510100	Salaries & Wages - 4.2353	223,256	69,798	236,195	<u>236,195</u>	
510200	Overtime	0	0	0	<u>0</u>	
510300	Part Time - 1 (0.90 - FTE)	30,959	14,033	30,905	<u>30,905</u>	
511112	FICA - Employer's Portion	18,873	6,166	20,433	<u>20,433</u>	
511113	State Retirement - Employer's Portion	23,508	7,743	25,081	<u>25,081</u>	
511114	Police Retirement - Employer's Portion	93	0	0	<u>0</u>	
511120	Employee Insurance - 5	27,000	15,000	37,500	<u>39,000</u>	
511130	Workers Compensation	913	302	959	<u>959</u>	
511213	SCRS - Emplr. Port. (Retiree)	287	130	0	<u>300</u>	
519999	Personnel Contingency	0	0	12,536	<u>9,448</u>	
	<b>* Total Personnel</b>	<b>324,889</b>	<b>113,172</b>	<b>363,609</b>	<b><u>362,321</u></b>	
<b>Operating Expenses</b>						
524201	General Tort Liability Insurance	219	110	226	<u>226</u>	
524202	Surety Bonds - 3	40	0	0	<u>0</u>	
525020	Pagers and Cell Phones	0	0	200	<u>0</u>	
525041	E-mail Service Charges	1,789	601	435	<u>1,215</u>	
525210	Conference, Meeting & Training Expense	726	1,149	2,500	<u>2,500</u>	
525230	Subscriptions, Dues, & Books	0	0	700	<u>700</u>	
	<b>* Total Operating</b>	<b>2,774</b>	<b>1,860</b>	<b>4,061</b>	<b><u>4,641</u></b>	
	<b>** Total Personnel &amp; Operating</b>	<b>327,663</b>	<b>115,032</b>	<b>367,670</b>	<b><u>366,962</u></b>	
<b>Capital</b>						
540000	Small Tools & Minor Equipment	0	0	0	<u>0</u>	
540010	Minor Software	0	0	0	<u>0</u>	
	All Other Equipment	0	0	0	<u>0</u>	
	<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b><u>0</u></b>	
<b>Other Financing Uses</b>						
812460	Op Trn to Drug Court	0	5,988	11,975	<u>0</u>	
812469	Op Trn to Sol/Violent Crime Task Force Grt	33,303	0	36,696	<u>0</u>	
812500	Op Trn to Sol/Victim Witness	203,117	101,558	203,117	<u>83,117</u>	
	<b>***Total Other Financing Uses</b>	<b>236,420</b>	<b>107,546</b>	<b>251,788</b>	<b><u>83,117</u></b>	
	<b>*** Total Budget Appropriation</b>	<b>564,083</b>	<b>222,578</b>	<b>619,458</b>	<b><u>450,079</u></b>	





## SECTION V. - PROGRAM OVERVIEW

### Summary of Programs:

Funds appropriated for Solicitor State Support are allocated to the SC Commission on Prosecution Coordination to be distributed on a per capita basis (using the latest decennial census) to the 16 Circuit Solicitors. This appropriation may not be used to supplant local funding. Any balance remaining at the end of a fiscal year must be carried over to the next year.

**SECTION VI. LINE ITEM NARRATIVES**

**SECTION VI. A. - SUMMARY OF REVENUES**

**443500 – BOND ESTREATMENTS \$62,000**

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Pursuant to SC Code of Laws Section 17-15-260, the Solicitor's Office receives 25% of the total revenue collected from the estreatment of surety bonds. The County General Fund receives a 50% share of the revenue, unless the case was generated within a municipality. If this is the case, the County General Fund and the municipality each get a 25% share. The remaining 25% goes to the State General Fund. Thus, if the Solicitor's portion is \$62,000, the County General Fund will receive between \$62,000 and \$124,000, depending on which law enforcement agency generated the underlying cases.

**451500 – CIRCUIT SOLICITOR – STATE SUPPLEMENT \$386,440**

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State appropriation to provide supplemental funding for the 11<sup>th</sup> Judicial Circuit Solicitor's Office.

**SECTION VI. B. - LISTING OF POSITIONS**

**Current Staffing Level:**

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Assistant Solicitor II	2.0		2.0	2.0	25
Assistant Solicitor I	2.0		2.0	2.0	19
Secretary (part-time)	0.9		.09	0.9	6
	----		----	-----	
Total	4.9		4.9	4.9	

**SECTION VI. C. - OPERATING LINE ITEM NARRATIVES**

**524201-GENERAL TORT LIABILITY INSURANCE** **\$226**  
Per Risk Management estimate.

**524202-SURETY BONDS** **\$ 0**  
This account provides the cost for bonding the employees.

**525020 -PAGERS AND CELL PHONES** **\$ 0**  
To cover the cost of cell phones and pagers.

**525041-E-MAIL SERVICE CHARGES** **\$ 1,215**  
The cost of e-mail services is \$6.75 per month per account. 15 accounts @ 6.75 per account times 12 months.

**525210- CONFERENCE, MEETING & TRAINING EXPENSE** **\$ 2,500**  
To cover the cost of conferences, such as the Victim Service Provider's (Victim Counselor) conference required for certification when providing victim services, required continuing education classes for attorneys to maintain licenses, and required classes for investigators to maintain certification.

**525230- SUBSCRIPTIONS, DUES & BOOKS** **\$ 700**  
This account will cover costs associated with law books and annual updates; reference books and journals; subscriptions; SC Bar Association Dues and other required materials necessary to aid/improve prosecution within the Office of Solicitor.

**SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES**

No capital items are requested.

**OTHER FINANCING USES**

**812460 – OP TRN TO DRUG COURT** **\$ 0**

The State of South Carolina has cut state funding which supplemented various programs within the Office of Solicitor including Lexington County's Drug Court Program. Any contingency funds that Solicitor Myers has accumulated from previous years have been exhausted.

**812469 – OP TRN TO SOL/VIOLENT CRIME TASK FORCE GRANT** **\$ 0**

No funds will be transferred since the program is currently non-operational.

**812500 – OP TRN TO SOL/VICTIM WITNESS** **\$ 83,117**

Provide funding to assist with the continued operation of the State required Victim Service Provider Program.





**SECTION III**

**COUNTY OF LEXINGTON  
PRE-TRIAL INTERVENTION GRANT  
Annual Budget  
Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Pre-Trial Intervention Fund 2612:</b>								
<b>Revenue: (Organization - 000000)</b>								
456100	Program Income	240,093	76,425	321,047	321,047	299,285		
461000	Investment Interest	0	0	0	0	0		
463005	Ins. Prorated Premium Adjustment	0	0	0	0	0		
<b>** Total Revenue</b>		<u>240,093</u>	<u>76,425</u>	<u>321,047</u>	<u>321,047</u>	<u>299,285</u>		
<b>***Total Appropriation</b>					321,074	<u>299,285</u>		
FUND BALANCE Beginning of Year					(73)	(100)		
FUND BALANCE - Projected End of Year					(100)	(100)		

Fund: 2612  
Division: Judicial  
Organization: 141200 - Pre-Trial Intervention

Object Expenditure Code	Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	BUDGET 2010-11 Recommend	2010-11 Approved
<b>Personnel</b>							
510100	Salaries & Wages - 5	181,307	61,490	227,097	209,460		
510300	Part Time	0	0	0	0		
511112	FICA - Employer's Portion	13,009	4,404	17,373	16,024		
511113	State Retirement - Employer's Portion	14,318	5,774	21,324	19,668		
511120	Employee Insurance - 5	25,500	11,250	37,500	39,000		
511130	Workers Compensation	653	222	815	754		
511213	SCRS - Employer's Portion (Retiree)	2707	0	0	0		
519999	Personnel Contingency	0	0	10,659	8,378		
<b>* Total Personnel</b>		<u>237,494</u>	<u>83,140</u>	<u>314,768</u>	<u>293,284</u>		
<b>Operating Expenses</b>							
520300	Professional Services	0	0	0	0		
521100	Duplicating	2,069	779	2,860	2,500		
524201	General Tort Liability Insurance	167	84	172	172		
524202	Surety Bonds - 5	33	0	0	0		
524302	Court Ref Volunteer Liab Ins	0	0	1,892	1,983		
525041	E-mail Service Charges	487	155	522	486		
529903	Contingency	0	0	860	860		
<b>* Total Operating</b>		<u>2,756</u>	<u>1,018</u>	<u>6,306</u>	<u>6,001</u>		
<b>** Total Personnel &amp; Operating</b>		<u>240,250</u>	<u>84,158</u>	<u>321,074</u>	<u>299,285</u>		
<b>Capital</b>							
<b>** Total Capital</b>		0	0	0	0		
<b>*** Total Budget Appropriation</b>		<u>240,250</u>	<u>84,158</u>	<u>321,074</u>	<u>299,285</u>		

**SECTION IV**

**COUNTY OF LEXINGTON  
Capital Item Summary  
Fiscal Year – 2010-2011**

Fund #	<u>2612</u>	Fund Title:	<u>Pre-Trial Intervention Grant</u>
Organization #	<u>141200</u>	Organization Title:	<u>Solicitor</u>
Program #	<u></u>	Program Title:	<u>Pre-Trial Intervention Grant</u>

		<b>BUDGET 2010-2011 Requested</b>
<b>Qty</b>	<b>Item Description</b>	<b>Amount</b>
	Small Tools & Minor Equipment	0
	Minor Software	0
	<b>** Total Capital (Transfer Total to Section III)</b>	<b>0</b>

**SECTION V. - PROGRAM OVERVIEW**

**Summary of Programs:**

**PRE-TRIAL INTERVENTION**

**Objectives:**

To assist the Circuit Solicitor, magistrates and city court judges in the handling of criminal cases by diverting offenders with no significant criminal history as specified by law from the traditional criminal justice system process into a program that promotes accountability and responsibility through counseling, community service and restitution to the victim resulting in dismissal of criminal charges, thereby relieving the courts of this burden of cases.

**Service Standards:**

- a. To assist the Circuit Solicitor, magistrates and city court judges in the diversion of appropriate cases to the Pretrial Intervention program.
- b. To conduct application interviews, investigate the application by contacting victims, arresting officers and performing criminal history checks and accessing state PTI database to ensure that applicant has not previously been accepted into a PTI program.
- c. Determine eligibility and present to solicitor for approval; upon approval, schedule orientation date. If rejected, complete proper paperwork to return case to court.
- d. Accept defendants into program, assign program requirements, make counseling and drug testing schedule, determine restitution amount and payment schedule.
- e. Monitor progress through program and recommend successful completion or termination to Solicitor.
- f. Complete proper paperwork and documentation of case in computer and in compliance with state statutes.

**Service Level Indicators:**

	<b>ACTUAL FY 2007-08</b>	<b>ACTUAL FY 2008-09</b>	<b>ACTUAL 7/1/09 – 12/31/09</b>	<b>ESTIMATED FY 09-10</b>	<b>PROJECTED FY 10-11</b>
<b>APPLICATIONS</b>	896	947	440	830	840
<b>ACCEPTED</b>	846	837	434	776	780
<b>REJECTED</b>	159	197	88	136	136
<b>TERMINATED</b>	176	169	78	150	130
<b>COMPLETED</b>	651	733	338	746	756

**SECTION VI. LINE ITEM NARRATIVES**

**SECTION VI. A. - LISTING OF REVENUES**

**456100 – PROGRAM INCOME**

**\$299,285**

The Pretrial Intervention program charges fees as set by SC Law 17-22-10. The application fee is \$100 and the participation fee is \$250. However, the solicitor can waive fees in cases of indigence. The application fees are estimated to be \$84,000 (840 applicants x \$100) and the participation fees are estimated at \$215,285 (780 participants x \$250 = \$195,000 plus \$20,285 in carryover participant fees).

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Director	1		1	1	18
Case Manager II	1		1	1	14
Case Manager I	2		2	2	12
Sr. Admin Asst	1		1	1	9
	-----		-----	-----	
<b>Total Positions</b>	<b>5</b>		<b>5</b>	<b>5</b>	

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

**520300 – PROFESSIONAL SERVICES** **\$ 0**

None

**521100 – DUPLICATING** **\$ 2,500**

This account will cover the cost of duplicating forms, letters, applications, warrants, documents, receipts, verification of community service sheets and other documents used in our daily work.  
(.03) x 83,333 copies=\$2,500

**524201 – GENERAL TORT LIABILITY INSURANCE** **\$ 172**

This account will cover the cost of liability insurance coverage for 5 full-time employees.

**524202 – SURETY BONDS – 5** **\$ 0**

This account provides the fee for bonding the employees of the program every 4 years. Fee is not due this year

**524302 – COURT REF VOLUNTEER LIABILITY INSURANCE** **\$ 1,983**

This account is used to pay the cost of volunteer liability insurance to cover Diversion participants while performing community service work. The Diversion programs hold one policy with CIMA in order to save the cost of additional membership fees. The actual cost for 2009-10 was \$3,777.53. The premium is due July 1. The bill has yet to arrive. The cost for 2010-11 is estimated to be 5% above last year's cost which would be \$3,966.41. PTI pays 50% which is \$1,983, Juvenile Arbitration pays 35% which is \$1,388, Drug Court pays 5% which is \$199, and AEP pays 10% which is \$397.

**525041 – E-MAIL SERVICE CHARGES** **\$ 486**

To cover monthly charges for 12 months @ \$40.50 = \$486

**529903 - CONTINGENCY** **\$860**

To cover the costs of any unanticipated expenses.

**SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES**

No capital items are requested.





**SECTION III**

**COUNTY OF LEXINGTON  
 WORTHLESS CHECK UNIT  
 Annual Budget  
 FY 2010-11 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Solicitor / Worthless Check Unit 2613:</b>								
<b>Revenues:</b>								
431004	Worthless Check Fees	265,026	40,734	331,820	331,820	267,852		
461000	Investment Interest	3,077	726	4,937	4,937	3,000		
<b>** Total Revenue</b>		<u>268,103</u>	<u>41,460</u>	<u>336,757</u>	<u>336,757</u>	<u>270,852</u>		
<b>***Total Appropriation</b>					619,187	<u>399,755</u>		
Contingency								
<i>Unused Contingency</i>					222,761			
Contingency Carryforward						107,412		
FUND BALANCE						236,315		
Beginning of Year					295,984	<u>365,315</u>		
FUND BALANCE - Projected								
End of Year					<u>236,315</u>	<u>0</u>		
					<u>365,315</u>	<u>13,651</u>		

**COUNTY OF LEXINGTON  
WORTHLESS CHECK UNIT  
Annual Budget  
Fiscal Year - 2010-11**

Fund: 2613  
Division: Judicial  
Organization: 141200 - Solicitor

Object Code	Expenditure Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>		
					2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>							
510100	Salaries & Wages - 6	132,421	65,660	200,651	<u>200,651</u>		
510199	Special Overtime	0	0	0	<u>0</u>		
510200	Overtime	0	0	0	<u>0</u>		
510300	Part Time - 2 (1.476 FTE)	27,434	7,803	39,890	<u>39,890</u>		
511112	FICA Cost	11,289	5,190	18,401	<u>18,401</u>		
511113	SCRS - Employer's Portion	13,361	6,165	22,586	<u>22,586</u>		
511120	Employee Insurance - 6	23,500	13,750	45,000	<u>46,800</u>		
511130	Workers Compensation	573	251	864	<u>864</u>		
511213	SCRS - Employer's Portion (Retiree)	1,650	733	0	<u>1,500</u>		
519999	Personnel Contingency	0	0	9,431	<u>8,026</u>		
	<b>* Total Personnel</b>	<b>210,228</b>	<b>99,552</b>	<b>336,823</b>	<b><u>338,718</u></b>		
<b>Operating Expenses</b>							
520200	Contracted Services	0	0	0	<u>0</u>		
520300	Professional Services	400	0	500	<u>0</u>		
520400	Advertising & Publicity	0	0	0	<u>0</u>		
520800	Outside Printing	0	0	0	<u>2,500</u>		
521000	Office Supplies	2,808	1,894	5,600	<u>5,600</u>		
521100	Duplicating	3,262	2,169	3,300	<u>5,000</u>		
521200	Operating Supplies	0	0	800	<u>800</u>		
522000	Building Repair & Maintenance	0	0	0	<u>0</u>		
522200	Small Equipment Repairs & Maint.	0	0	150	<u>150</u>		
524201	General Tort Liability Insurance	190	106	220	<u>219</u>		
524202	Surety Bonds - 6	37	0	72	<u>0</u>		
525000	Telephone	1,737	931	2,500	<u>2,500</u>		
525020	Pagers and Cell Phones	482	243	900	<u>650</u>		
525041	E-mail Service Charges	293	106	261	<u>243</u>		
525100	Postage	23,028	9,270	31,000	<u>25,000</u>		
525210	Conference, Meeting & Training Expense	1,007	0	3,000	<u>3,000</u>		
525230	Subscriptions, Dues, & Books	0	0	150	<u>350</u>		
525240	Personal Mileage Reimbursement	4,346	1,849	5,525	<u>5,525</u>		
527040	Outside Personnel (Temporary)	3,828	2,405	5,000	<u>6,000</u>		
529903	Contingency	0	0	222,761	<u><del>222,761</del> 0</u>		
538005	Bank Service Charges	0	0	0	<u>0</u>		
	<b>* Total Operating</b>	<b>41,418</b>	<b>18,973</b>	<b>281,739</b>	<b><u>280,290</u></b>	<b>57,537</b>	
	<b>** Total Personnel &amp; Operating</b>	<b>251,646</b>	<b>118,525</b>	<b>618,562</b>	<b><u>619,016</u></b>	<b>396,255</b>	
<b>Capital</b>							
540000	Small Tools & Minor Equipment	0	0	425	<u>600</u>		
540010	Minor Software	0	0	200	<u>200</u>		
	All Other Equipment	1,156	0	0	<u>2,700</u>		
	<b>** Total Capital</b>	<b>1,156</b>	<b>0</b>	<b>625</b>	<b><u>3,500</u></b>		
	<b>*** Total Budget Appropriation</b>	<b>252,802</b>	<b>118,525</b>	<b>619,187</b>	<b><u>622,516</u></b>	<b>399,755</b>	

**SECTION IV**

COUNTY OF LEXINGTON  
 Capital Item Summary  
 Fiscal Year – 2010-2011

Fund #	<u>2613</u>	Fund Title:	<u>Worthless Check Unit</u>
Organization #	<u>141200</u>	Organization Title:	<u>Solicitor</u>
Program #	<u></u>	Program Title:	<u>Worthless Check Unit</u>

		<b>BUDGET 2010-2011 Requested</b>
<b>Qty</b>	<b>Item Description</b>	<b>Amount</b>
	Small Tools & Minor Equipment	600
	Minor Software	200
1	11 x 17 Color Printer	400
1	Presentation Speakers	300
1	Projection Screen	500
1	Projector	1,500
	<b>** Total Capital (Transfer Total to Section III)</b>	<b>3,500</b>

**SECTION V. - PROGRAM OVERVIEW**

**Summary of Programs:**

Worthless Check Unit

**Objectives:**

The Worthless Check Unit is a program developed by the Solicitor's Office under authority of the FY 2003 – 2004 State Budget, Proviso 33.6. It is designed to assist Lexington County individuals, merchants, and agencies in collecting restitution for fraudulent checks. The service is totally free for victims of bad checks and is an optional program. If a merchant chooses to handle the process himself/herself or contract with another company, then the merchant has that option.

The program is self-supporting and provides additional revenue to the County through additional fees added to each check processed through the Check Unit. Depending on the amount of the check, the Check Unit receives \$50-\$150 from each paid bad check to pay for the cost of the program, while the County receives \$41 from each paid check. Prior to the establishment of the Check Unit, the \$41 per paid check County revenue was collected only when a warrant was issued. The Check Unit collects the \$41 on every paid check. When a check is paid after a warrant is issued, both the courts and law enforcement are involved. The Check Unit's goal is to collect as many bad checks prior to warrant to help the merchants of Lexington County collect their money faster and help reduce the rate of growth of bad checks being handled by the courts and law enforcement.

**Service Level Indicators:**

**Checks Received**

Month	FY 05-06	FY 06-07	FY 07-08	FY 08-09	FY09-10	FY 10-11
July	448	282	659	549	633	652**
August	604	461	552	660	422	435**
September	462	621	491	528	801	826**
October	644	531	466	646	568	586**
November	537	413	2336	689	428	441**
December	582	267	380	583	491	506**
January	588	703	750	746	570	588**
February	389	329	394	593	427*	440**
March	460	560	566	580	542*	559**
April	194	277	581	405	365*	376**
May	621	648	610	503	596*	614**
June	534	602	507	565	552*	569**
<b>Total</b>	<b>6063</b>	<b>5694</b>	<b>8292</b>	<b>7047</b>	<b>6395</b>	<b>6592</b>

\*Estimate of the number of checks that will be received during that month. Estimate determined by taking an average of the previous figures shown.

\*\*A 3% growth rate in checks processed has been estimated for FY10-11 to reflect the troubled economic times and new merchants that the Check Unit is acquiring.

**Collection Overview**

Year	Month	Received	Collected	Collection Percentage	Average County Fee	Average Solicitor Fee	Merchant Restitution and Service Fee
2008	1	750	621	83%	\$41.00	\$52.74	\$105,204.50
2008	2	394	478	121%	\$41.00	\$52.20	\$71,331.50
2008	3	566	384	68%	\$41.00	\$54.69	\$108,348.18
2008	4	581	363	62%	\$41.00	\$54.13	\$78,353.35
2008	5	510	332	65%	\$41.00	\$54.22	\$101,273.48
2008	6	507	380	75%	\$41.00	\$55.92	\$79,219.83
2008	7	549	323	59%	\$41.00	\$54.02	\$72,089.06
2008	8	660	350	53%	\$41.00	\$54.86	\$75,765.13
2008	9	528	445	84%	\$41.00	\$55.39	\$96,046.23
2008	10	646	471	73%	\$41.00	\$54.03	\$95,706.70
2008	11	689	383	56%	\$41.00	\$55.61	\$166,249.85
2008	12	583	428	73%	\$41.00	\$53.39	\$72,094.99
2009	1	746	445	60%	\$41.00	\$52.70	\$75,266.69
2009	2	593	577	97%	\$41.00	\$54.59	\$182,527.39
2009	3	580	418	72%	\$41.00	\$57.06	\$114,764.22
2009	4	405	376	93%	\$41.00	\$53.32	\$74,349.15
2009	5	503	293	58%	\$41.00	\$59.56	\$103,246.99
2009	6	565	365	65%	\$41.00	\$57.26	\$121,431.31
2009	7	633	336	53%	\$41.00	\$59.23	\$86,912.05
2009	8	422	351	83%	\$41.00	\$56.70	\$110,807.52
2009	9	801	394	49%	\$41.00	\$56.60	\$122,550.45
2009	10	568	442	78%	\$41.00	\$53.17	\$73,914.28
2009	11	428	393	92%	\$41.00	\$54.20	\$71,088.84
2009	12	491	399	81%	\$41.00	\$54.01	\$68,266.18
<b>Total</b>		<b>13,698</b>	<b>9,747</b>	<b>73%</b>	<b>\$41.00</b>	<b>\$54.98</b>	<b>\$2,326,807.87</b>

Between January 2008 and December 2009, the Worthless Check Unit received 13,698 check cases and collected on 9,747 check cases for a 71% collection rate. In calendar year 2009, the amount of restitution and service charges collected for merchants increased by approximately \$6,953 over calendar year 2008 collections.

Based on the first half of fiscal year 09-10 (July – December), the Check Unit’s average collection rate is 73% and it is predicted that this trend will continue for the remainder of the fiscal year and for fiscal year 10-11.

The Solicitor’s Worthless Check Unit collected \$196,349 for the County General Fund in calendar year 2009 alone (4,789 checks collected x \$41 fee per check).

**SECTION VI. LINE ITEM NARRATIVES**

**SECTION VI. A. - LISTING OF REVENUES**

**431004 - WORTHLESS CHECK FEES **\$267,852****

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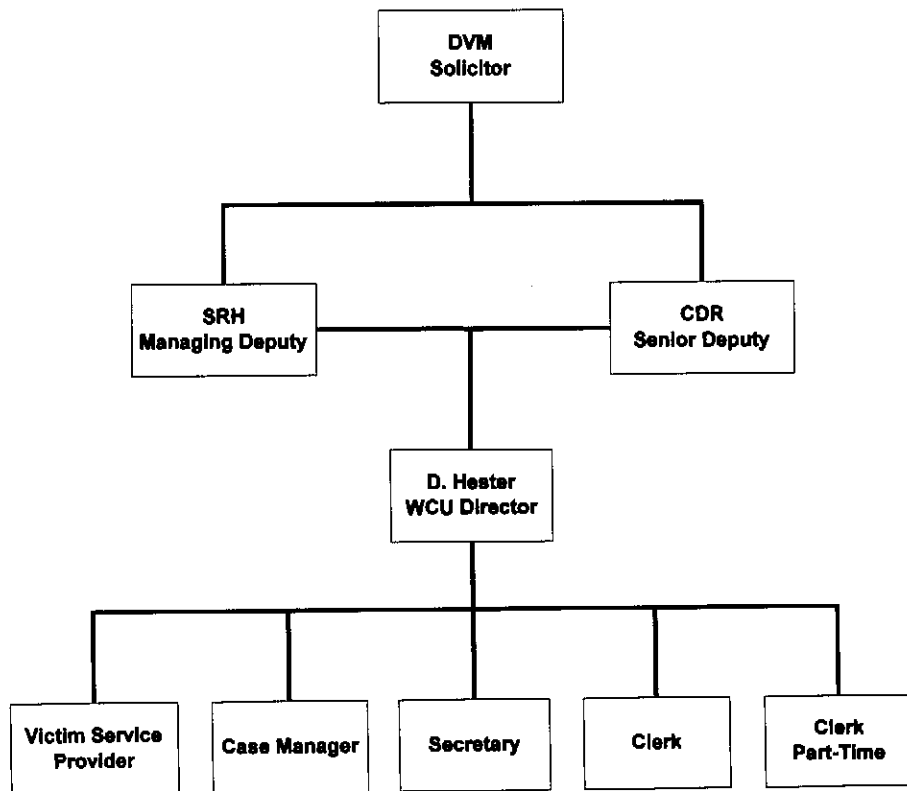
The Worthless Check Fees are established in SC Code of Laws Section 17-22-710. It states that for every check, the fee ranges from \$50.00 to \$150.00 depending on the amount of the check. Estimated revenues are determined by the multiplying the average collection rate of 73% by the number of estimated checks that will be received by the average Worthless Check Fee collected.

**SECTION VI. B. – LISTING OF POSITIONS**

**Current Staffing Level:**

**Full Time Equivalent**

<u>Job Title</u>	<u>Positions</u>	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
Director	1		1	1	16
Victim Service Provider	1		1	1	13
Case Manager	1		1	1	9
Secretary	1		1	1	6
Clerk	2		2	2	4
Clerk P/T	2		2	2	4
<b>Total Positions</b>	<b>8</b>		<b>8</b>	<b>8</b>	



**SECTION VI. C. - OPERATING LINE ITEM NARRATIVES**

<b>520200 – CONTRACTED SERVICES</b>	<b>\$ 0</b>
None	
<b>520300 – PROFESSIONAL SERVICES</b>	<b>\$ 0</b>
None	
<b>520400 – ADVERTISING &amp; PUBLICITY</b>	<b>\$ 0</b>
No Advertising is planned.	
<b>520800 – OUTSIDE PRINTING</b>	<b>\$ 2,500</b>
To cover the cost of outside printing.	
<b>521000 – OFFICE SUPPLIES</b>	<b>\$5,600</b>
This account will cover routine office supplies (paper, pens, sheet protectors, envelopes) as well as other supplies such as toner for the LaserJet 4350 and LaserJet P4510, maintenance kits, and color toner.	
<b>521100 – DUPLICATING</b>	<b>\$5,000</b>
This account will cover the cost of duplicating forms, letters, applications, warrants, documents, receipts, police reports and other documents used in our daily work. Costs are \$.05 per copy.	
<b>521200 – OPERATING SUPPLIES</b>	<b>\$800</b>
To cover the cost of items such as file cabinets and other operating supplies.	
<b>522000 – BUILDING REPAIR &amp; MAINTENANCE</b>	<b>\$0</b>
None	
<b>522200 – SMALL EQUIPMENT REPAIR &amp; MAINTENANCE</b>	<b>\$150</b>
This account will handle any unforeseen equipment problems that need to be repaired.	
<b>524201 – GENERAL TORT LIABILITY INSURANCE</b>	<b>\$219</b>
Per Risk Management estimate.	
<b>524202 - SURETY BONDS</b>	<b>\$0</b>
Bonding coverage for county employees. (Not a bonding cycle – due again in 2012-13)	
<b>525000 – TELEPHONE</b>	<b>\$2,500</b>
This account will cover the cost of telephone service used.	
<b>525020 – PAGERS AND CELL PHONES</b>	<b>\$650</b>
This account will cover the cost of the Director's cell phone.	
<b>525041 – E-MAIL SERVICE CHARGES</b>	<b>\$243</b>
The cost of e-mail services is \$6.75 per month per account. 3 accounts @ \$6.75 per account times 12 months.	
<b>525100 – POSTAGE</b>	<b>\$25,000</b>
Estimated cost of postage for mailing 1 <sup>st</sup> class mail, certified mail and large envelopes.	



**525210 – CONFERENCE, MEETING & TRAINING EXPENSE** **\$3,000**

To cover the cost of conferences, such as the Victim Service Provider's Spring Conference required for certification when providing victim services and computer training.

**525230 SUBSCRIPTIONS, DUES, & BOOKS** **\$350**

This account will cover any cost of books, subscriptions, or dues necessary to aid/improve operations of the unit including the membership to the South Carolina Law Enforcement Officers Association for Solicitor Office Investigators who sign Worthless Check Unit's warrants. The Association provides great training opportunities for officers at little or no cost. More importantly, the Association provides legal representation to member officers facing criminal or civil actions.

**525240 – PERSONAL MILEAGE REIMBURSEMENT** **\$5,525**

Estimated cost of mileage reimbursement for the Director who travels to meet with merchants, attend court at various Lexington County Magistrate's offices and for conferences.

**527040 – OUTSIDE PERSONNEL (TEMPORARY)** **\$6,000**

This request is to cover the cost to hire a temporary person through a temp agency when additional personnel are needed. These time periods would include a regular employee being on extended leave, filling a vacant position, large influx of check cases, etc.

**529903 - CONTINGENCY** **~~\$22,761~~ 0**

To cover the costs of any unanticipated expenses of operating the unit.

**538005 – BANK SERVICE CHARGES** **\$0**

Since the Worthless Check Unit first budget in fiscal year 2004-2005, this account has not been used.

**SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES**

<b>54000 – SMALL TOOLS &amp; MINOR EQUIPMENT</b>	<b>\$600</b>
To cover cost of misc. items such as calculators, phone headsets, and minor furniture.	
<b>540010 – MINOR SOFTWARE</b>	<b>\$200</b>
The request is to upgrade the accounting software used by the Check Unit.	
<b>5A – 11 X 17 COLOR PRINTER</b>	<b>\$400</b>
The requested printer is to allow printing of 9x12 envelopes in color. These envelopes are part of the welcome package given to new and potential clients of the Check Unit. Information about the program is printed on the envelopes.	
<b>5A – PRESENTATION SPEAKERS</b>	<b>\$300</b>
The Check Unit gives presentations to various groups and organizations. The requested item will allow the presentations to be more professional by providing high quality sound and avoiding the cost of using in-house audio systems from hotels.	
<b>5A – PROJECTION SCREEN</b>	<b>\$500</b>
A projection screen is requested that can be easily transported to various events the Check Unit speaks at.	
<b>5A – PROJECTOR</b>	<b>\$1500</b>
A bright light weight projector is requested to take to various speaking engagements of the Check Unit.	



**SECTION III**

**COUNTY OF LEXINGTON  
SOLICITOR DUI / DRUG CASE PROSECUTION  
Annual Budget  
Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Sol DUI / Drug Case Pros 2614:</b>								
<b>Revenue: (Organization - 000000)</b>								
429201	Motion Fee Aid to Drug Courts	63,821	0	0	0	0		
456100	Program Income - Sol. Reimb	0	18,194	69,585	69,585	69,538		
<b>** Total Revenue</b>		<b>63,821</b>	<b>18,194</b>	<b>69,585</b>	<b>69,585</b>	<b>69,538</b>		
<b>***Total Appropriation</b>					<b>69,588</b>	<b>69,535</b>		
FUND BALANCE								
Beginning of Year						0	(3)	
FUND BALANCE - Projected								
End of Year						(3)	0	

Fund: 2614  
Division: Judicial  
Organization: 141200 - Solicitor

Object Code	Expenditure Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	BUDGET		
					2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>							
510100	Salaries & Wages - 1	48,753	23,274	50,108	50,108		
511112	FICA - Employer's Portion	3,723	1,780	3,833	3,833		
511113	State Retirement - Employer's Portion	4,578	2,186	4,705	4,705		
511120	Employee Insurance - 1	6,000	3,750	7,500	7,800		
511130	Workers Compensation	175	84	180	180		
519999	Personnel Contingency	0	0	2,351	2,004		
<b>* Total Personnel</b>		<b>63,229</b>	<b>31,074</b>	<b>68,677</b>	<b>68,630</b>		
<b>Operating Expenses</b>							
524201	General Tort Liability Insurance	23	12	24	24		
524202	Surety Bonds	7	0	0	0		
525041	E-mail Service Charges	98	35	87	81		
525210	Conference & Meeting Expense	468	440	800	800		
<b>* Total Operating</b>		<b>596</b>	<b>487</b>	<b>911</b>	<b>905</b>		
<b>** Total Personnel &amp; Operating</b>		<b>63,825</b>	<b>31,561</b>	<b>69,588</b>	<b>69,535</b>		
<b>Capital</b>							
<b>* Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>		<b>63,825</b>	<b>31,561</b>	<b>69,588</b>	<b>69,535</b>		

**SECTION IV**

**COUNTY OF LEXINGTON  
Capital Item Summary  
Fiscal Year – 2010-2011**

Fund #	<u>2614</u>	Fund Title:	<u>Solicitor DUI / Drug Case Prosecution</u>
Organization #	<u>141200</u>	Organization Title:	<u>Solicitor</u>
Program #	<u></u>	Program Title:	<u>Solicitor DUI / Drug Case Prosecution</u>

		<b>BUDGET 2010-2011 Requested</b>
<b>Qty</b>	<b>Item Description</b>	<b>Amount</b>
	Small Tools & Minor Equipment	0
	Minor Software	0
	<b>** Total Capital (Transfer Total to Section III)</b>	<b>0</b>

## SECTION V. - PROGRAM OVERVIEW

### Summary of Programs:

Lexington County has experienced an explosion in the number and complexity of substance related arrests due largely to the spread of crack cocaine, crystal methamphetamine and a phenomenally large number of alcohol related cases. Currently, we have one prosecutor paid by this fund. This prosecutor was originally funded through the narcotics enforcement grant but the position was picked up by Solicitor Myers in this fund at the expiration of that grant. The prosecutor in this fund primarily handles alcohol related offenses and drug cases. This position is being funded entirely through the Eleventh Judicial Circuit's State Funds, with no money coming from the County General Fund.

**SECTION VI. LINE ITEM NARRATIVES**

**SECTION VI. A. - LISTING OF REVENUES**

**456100 - PROGRAM INCOME - SOLICITOR REIMBURSEMENT** **\$69,538**

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The funding for this position is from the Eleventh Judicial Circuit's State Funds. The Solicitor reimburses the County on a quarterly basis for expenses incurred. No General Fund money is involved.

**SECTION VI. B. - LISTING OF POSITIONS**

**Current Staffing Level:**

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Assistant Solicitor	1		1	1	19
	-----		-----	----	
<b>Total Positions</b>	<b>1</b>		<b>1</b>	<b>1</b>	



**SECTION VI. C. - OPERATING LINE ITEM NARRATIVES**

**524201 – GENERAL TORT LIABILITY INSURANCE** **\$ 24**  
Per Risk Management estimate.

**524202 - SURETY BONDS** **\$ 0**  
This account provides the cost for bonding the employees.

**525041 – E-MAIL SERVICE CHARGES** **\$ 81**  
The cost of e-mail services is \$6.75 per month per account. 1 accounts @ \$6.75 per account times 12 months.

**525210 – CONFERENCE & MEETING EXPENSE** **\$ 800**  
To cover the cost of continuing education conferences and courses for the attorney to maintain his license.

**SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES**

No capital items are requested.



**SECTION III**

**COUNTY OF LEXINGTON  
ALCOHOL EDUCATION PROGRAM  
Annual Budget  
Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>* Alcohol Education Program 2615:</b>								
<b>Revenues (Organization: 000000)</b>								
456100	Program Income	20,638	9,402	27,487	27,487	<u>79,067</u>		
<b>** Total Revenue</b>		<u>20,638</u>	<u>9,402</u>	<u>27,487</u>	<u>27,487</u>	<u>79,067</u>		
<b>***Total Appropriation</b>					<u>78,976</u>	<u>79,067</u>		
<b>FUND BALANCE</b>								
Beginning of Year						<u>0</u>	<u>(51,489)</u>	
<b>FUND BALANCE - Projected</b>								
End of Year						<u>(51,489)</u>	<u>(51,489)</u>	

Fund: 2615  
Division: Judicial  
Organization: 141200 - Solicitor

Object Code	Expenditure Classification	<b>BUDGET</b>				
		2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend
<b>Personnel</b>						
510100	Salaries & Wages - 1.3	15,727	7,615	54,640	<u>54,640</u>	
511112	FICA Cost	1,169	564	4,180	<u>4,180</u>	
511113	State Retirement	1,477	715	5,131	<u>5,130</u>	
511120	Insurance Fund Contribution	1,800	1,125	9,750	<u>10,140</u>	
511130	Workers Compensation	57	27	196	<u>196</u>	
519999	Personnel Contingency	0	0	2,566	<u>2,186</u>	
<b>* Total Personnel</b>		<b>20,230</b>	<b>10,046</b>	<b>76,463</b>	<b><u>76,472</u></b>	
<b>Operating Expenses</b>						
520300	Professional Service	200	0	0	<u>0</u>	
521100	Duplicating	0	0	2,000	<u>2,069</u>	
524201	General Tort Liability Insurance	45	23	47	<u>48</u>	
524202	Surety Bonds	0	0	0	<u>0</u>	
524302	Court Referred Volunteer Liability Ins	163	0	379	<u>397</u>	
525041	E-mail Service Charges	0	0	87	<u>81</u>	
<b>* Total Operating</b>		<b>408</b>	<b>23</b>	<b>2,513</b>	<b><u>2,595</u></b>	
<b>** Total Personnel &amp; Operating</b>		<b>20,638</b>	<b>10,069</b>	<b>78,976</b>	<b><u>79,067</u></b>	
<b>Capital</b>						
<b>** Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b><u>0</u></b>	
<b>*** Total Budget Appropriation</b>		<b>20,638</b>	<b>10,069</b>	<b>78,976</b>	<b><u>79,067</u></b>	



**SECTION V. - PROGRAM OVERVIEW**

**Summary of Programs:**

Alcohol Education Program

**Alcohol Education Program**

**Objectives:**

To facilitate the handling of alcohol related criminal cases by diverting offenders from Magistrate and Municipal Court with no significant criminal history from the traditional criminal justice system. The Alcohol Education Program promotes accountability and responsibility through educational counseling, community service and requiring a defensive driving/practical skills course. The program serves in aiding courts with the burden of these cases.

**Service Standards:**

- a. To assist magistrate and municipal court judges in the diversion of appropriate cases into AEP.
- b. To conduct application interviews and perform criminal history checks.
- a. Determine eligibility and present to Solicitor for approval.
- b. Accept defendants into program, assign program requirements, make counseling schedule and defensive driving/practical skills appointments.
- c. Recruit community service sites that will provide meaningful experiences for the young adults.
- d. Monitor progress through program and recommend successful completion or termination to Solicitor.
- e. Complete proper paperwork and documentation of case in the computer in compliance with state statute.

**Service Level Indicators:**

	Actual FY 2007 - 2008	Actual FY 2008 - 2009	Actual July- December FY 2009 - 2010	Estimated FY 2009-2010	Projected FY 2010 - 2011
<b>Enrolled</b>	346	228	91	220	320
<b>Successful</b>	313	223	72	195	306
<b>Terminated</b>	33	17	14	23	21
<b>Estimated Community Service Hours Completed</b>	5,190	3,420	1,365	3,330	4,880
<b>Estimated Educational Counseling Hours Completed</b>	2,768	1,824	728	1,760	2,560
<b>Estimated Alive At 25 Completed</b>	313	223	72	195	306

**SECTION VI. LINE ITEM NARRATIVES**

**SECTION VI. A. - LISTING OF REVENUES**

**Alcohol Education Program**

**456100 -Program Income** **\$79,067**

The Alcohol Education Program charges an enrollment fee set by SC Law 17-22-550. The enrollment fee is \$250. However, the Solicitor can waive fees in cases of indigence, however scheduled payment plans are utilized. The number of applicants is estimated to be 320. The enrollment income is estimated at 320 applicants x \$250 = \$80,000. Approximately 2% will not pay entire fee, roughly \$1,600, thus  $\$80,000 - \$1,600 = \$78,400$ . AEP anticipates outstanding balances of clients utilizing the payment plan of \$667 to be paid, thus  $\$78,400 + \$667 = \$79,067$ .

**SECTION VI. B. – LISTING OF POSITIONS**

**Current Staffing Level:**

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Director	1		.30	.30	17
Coordinator	1		1	1	12
Total Positions	2		1.3	1.3	



**SECTION VI. C. - OPERATING LINE ITEM NARRATIVES**

**Alcohol Education Program**

**520300 – PROFESSIONAL SERVICE** **\$ 0**

None

**521100 – DUPLICATING** **\$ 2,069**

This account will cover the cost of duplicating application and routine forms, letters, orders, warrants, documents, receipts, verification of community service sheets and other documents used in our daily work.

**524201 – GENERAL TORT LIABILITY INSURANCE** **\$ 48**

This account will cover the cost of liability insurance coverage per risk management.

**524202 – SURETY BONDS** **\$ 0**

This account provides the fee for bonding the employees of the program.

**524302 – COURT REFERRED VOLUNTEER LIABILITY INSURANCE** **\$ 397**

This account is used to pay the cost of volunteer liability insurance to insure participants in our program while performing community service work. The Diversion Programs, Pretrial Intervention, Juvenile Arbitration, Drug Court and the Alcohol Education Program, hold one policy with CIMA and each of the 4 programs pays a percentage based upon the number of participants. AEP pays 10% of the total cost of \$3,966 = \$397.

**525041 – E-MAIL SERVICE CHARGES** **\$ 81**

This account is used to pay the monthly service charge for e-mail service. Monthly service is \$6.75 per month per account. \$6.75/month x 12 months = \$81 for 12 months of e-mail service.

**SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES**

No capital items are requested.

**COUNTY OF LEXINGTON**  
**LAW ENFORCEMENT/TITLE IV-D PROCESS SERVER**  
**Annual Budget**  
**Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*L/E - Title IV-D Process Server 2411:</b>								
<b>Revenues (Organization: 000000)</b>								
451803	IV-D Service of Process Pmts	36,799	22,324	39,562	39,562	44,941		
461000	Investment Interest	837	194	1,059	1,059	0		
<b>** Total Revenue</b>		<b>37,636</b>	<b>22,518</b>	<b>40,621</b>	<b>40,621</b>	<b>44,941</b>		
<b>***Total Appropriation</b>					<b>170,806</b>	<b>9,704</b>		
<b>Contingency</b>								
Unused								
Carryforward								
<b>FUND BALANCE</b>								
Beginning of Year					130,186	1		
<b>FUND BALANCE - Projected</b>								
End of Year					1	35,238		

Fund 2411  
Division: Law Enforcement  
Organization: 151200 - Operations

							<b>BUDGET</b>	
Object Code	Expenditure Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend	2010-11 Approved	
<b>Personnel</b>								
<b>* Total Personnel</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Operating Expenses</b>								
520246	NCIC Access Fee	72	30	144	144			
520300	Professional Services	338	185	5,000	5,000			
524201	General Tort Liability Insurance	0	0	0	0			
525020	Pagers and Cell Phones - 4	4,342	1,935	4,260	4,560			
525600	Uniforms & Clothing	0	0	0	0			
529903	Contingency	0	0	161,402	0			
<b>* Total Operating</b>		<b>4,752</b>	<b>2,150</b>	<b>170,806</b>	<b>9,704</b>			
<b>** Total Personnel &amp; Operating</b>		<b>4,752</b>	<b>2,150</b>	<b>170,806</b>	<b>9,704</b>			
<b>Capital</b>								
540000	Small Tools & Minor Equipment	0	0	0	0			
540010	Minor Software	0	0	0	0			
	All Other Equipment	0	0	0	0			
<b>** Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>*** Total Budget Appropriation</b>		<b>4,752</b>	<b>2,150</b>	<b>170,806</b>	<b>9,704</b>			

**SECTION V. – PROGRAM OVERVIEW**

The Lexington County Sheriff's Department has a contract to serve non-support papers initiated by SC Department of Social Services. This contracted service generates revenue of \$16.50 for service and \$16.50 for warrant of failure to comply. The revenue generated by this contract is used to fund the operating expenses associated with the investigation of Title IV-D papers and the service of them.

**SECTION VI. C. - OPERATING LINE ITEM NARRATIVES**

**520246 – NCIC ACCESS FEE **\$ 144****

Access fees paid for communications with National Crime Information Center. The estimated cost is \$12 a month \* 1 user \* 12 months = \$ 144.00.

**520300 - PROFESSIONAL SERVICES **\$ 5,000****

Professional services are required to obtain subpoenas for records, and public information database search services for investigations.

Subpoena for phone charges (Bellsouth)	\$ 1,000
Subpoena for other records (Various Vendors)	\$ 2,000
Public Record Information (Accurint)	\$ 2,000

**525020 – PAGERS AND CELL PHONES **\$ 4,560****

All vital communications cannot occur over the 800 MHz radio system. Therefore, mobile telephones and pagers are required for immediate response when required. The amount budgeted is based on the county contract prices plus an additional amount for lost pagers and additional charges for the cell phones. Please see the pager and cell phone detail schedules in the appendixes for cost allocation.

**COUNTY OF LEXINGTON  
BULLETPROOF VEST PROGRAM  
Annual Budget  
Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*L/E - Bulletproof Vest Program 2414:</b>								
<b>Revenues:</b>								
457000	Federal Grant Income	848	0	2,259	2,259	4,000		
461000	Investment Interest	1	0	0	0	0		
801000	Op Trm From General Fund/LE	848	0	2,259	2,259	4,000		
<b>** Total Revenue</b>		<u>1,697</u>	<u>0</u>	<u>4,518</u>	<u>4,518</u>	<u>8,000</u>		
<b>***Total Appropriation</b>					<u>4,613</u>	<u>8,000</u>		
FUND BALANCE								
Beginning of Year					<u>95</u>	<u>0</u>		
FUND BALANCE - Projected								
End of Year					<u>0</u>	<u>0</u>		

This grant is split 50% coming from USDOJ and 50% is the County's match.

Fund 2414  
Division: Law Enforcement  
Organization: 151200 - Operations

Object Code	Expenditure Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Budgeted (Dec)	<b>BUDGET</b>		
					2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>							
<b>* Total Personnel</b>		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
<b>Operating Expenses</b>							
525600	Uniforms & Clothing	2,474	0	4,613	8,000		
529903	Contingency	0	0	0	0		
<b>* Total Operating</b>		<u>2,474</u>	<u>0</u>	<u>4,613</u>	<u>8,000</u>		
<b>** Total Personnel &amp; Operating</b>		<u>2,474</u>	<u>0</u>	<u>4,613</u>	<u>8,000</u>		
<b>Capital</b>							
<b>** Total Capital</b>		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
<b>*** Total Budget Appropriation</b>		<u>2,474</u>	<u>0</u>	<u>4,613</u>	<u>8,000</u>		

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**SECTION V. – PROGRAM OVERVIEW**

The Bulletproof Vest Partnership Grant funds up to 50 percent of the cost of each vest purchased or replaced by law enforcement applicants with vest models that comply with the requirements of the office of Justice Programs' National Institute of Justice. The new allocation principle required by Congress is to fund the full 50 percent of requested vest needs for applications from jurisdictions with a population under 100,000. The remaining funds will be applied towards the applications from jurisdictions exceeding a population of 100,000 people.

**SECTION VI. C. – OPERATING LINE ITEM NARRATIVES**

**525600 - UNIFORMS AND CLOTHING**

**\$ 8,000**

All certified law enforcement officers must wear body armor for protection, while performing their duties. The warranty on body armor is 5 years; therefore, each year we have a number of officers that must have replacement armor along with new hires.



**COUNTY OF LEXINGTON  
GANG TASK FORCE  
Annual Budget  
FY - 2010-11 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*LE - Gang Task Force 2419:</b>								
<b>Revenues (Organization: 000000)</b>								
457000	Federal Grant Income	0	0	232,448	232,448	179,197		
461000	Investment Interest	0	0	0	0			
801000	Op Trn From General Fund/LE	0	0	0	0	9,431		
<b>** Total Revenue</b>		0	0	232,448	232,448	188,628		
<b>***Total Appropriation</b>					232,448	188,628		
FUND BALANCE								
Beginning of Year					0			
FUND BALANCE - Projected								
End of Year					0			

95 % Federal / 5% Match

**COUNTY OF LEXINGTON  
GANG TASK FORCE  
Annual Budget  
Fiscal Year - 2010-11**

Fund: 2419  
Division: Law Enforcement  
Organization: 151200 - LE/Operations

		<i><b>BUDGET</b></i>				
Object Expenditure		2008-09	2009-10	2009-10	2010-11	2010-11
Code Classification		Expend	Expend	Amended	Requested	Recommend
			(Dec)	(Dec)		Approved
<b>Personnel</b>						
510100	Salaries & Wages - 2	0	11,509	90,000	92,500	
510199	Special Overtime	0	101	6,000	6,000	
511112	FICA - Employer's Portion	0	857	7,344	7,536	
511114	Police Retirement - Employer's Portion	0	1,327	10,608	11,722	
511120	Insurance Fund Contribution - 2	0	2,500	15,000	16,000	
511130	Workers Compensation	0	405	3,226	3,310	
515600	Clothing Allowance	0	400	1,400	1,600	
519999	Personnel Contingency	0	0	0		
	<b>* Total Personnel</b>	<b>0</b>	<b>17,099</b>	<b>133,578</b>	<b>138,668</b>	
<b>Operating Expenses</b>						
521000	Office Supplies	0	0	200	400	
521200	Operating Supplies	0	0	200	800	
521208	Police Supplies	0	0	1,000	1,400	
522300	Vehicle Repairs & Maintenance	0	0	600	600	
524100	Vehicle Insurance - 2	0	0	1,090	1,130	
524201	General Tort Liability Insurance	0	0	1,490	1,490	
524202	Surety Bonds	0	0	0		
525020	Pagers and Cell Phones - 2	0	165	2,760	2,880	
525030	800 MHz Radio Service Charges - 2	0	0	1,000	1,200	
525041	E-mail Service Charges - 2	0	0	174	240	
525210	Conference, Meeting & Training Expenses	0	0	3,000	4,000	
525230	Subscriptions, Dues, & Books	0	0	0		
525400	Gas, Fuel, & Oil	0	0	10,256	12,020	
525600	Uniforms & Clothing	0	0	0	2,000	
529903	Contingency	0	0	0		
	<b>* Total Operating</b>	<b>0</b>	<b>165</b>	<b>21,770</b>	<b>28,160</b>	
	<b>** Total Personnel &amp; Operating</b>	<b>0</b>	<b>17,264</b>	<b>155,348</b>	<b>166,828</b>	
<b>Capital</b>						
540000	Small Tools & Minor Equipment	0	0	0	0	
540010	Minor Software	0	0	575	0	
	All Other Equipment	0	7,306	76,525	21,800	
	<b>** Total Capital</b>	<b>0</b>	<b>7,306</b>	<b>77,100</b>	<b>21,800</b>	
	<b>*** Total Budget Appropriation</b>	<b>0</b>	<b>24,570</b>	<b>232,448</b>	<b>188,628</b>	



**SECTION V. - PROGRAM OVERVIEW**

Lexington County is noticing a marked increase in gangs and gang related precursor activities such as drugs, truancy, and habitual juvenile incorrigibility. We have seen a wide variety of gang related crimes such as murder, drive by shootings, criminal sexual assaults, vandalism, assaults, drugs, truancy, and habitual juvenile delinquency. Gang members and crimes have increased in the past years and with the influx of varied nationalities within the county and mainly in the rural areas of the county, more gang problems are rapidly developing. Types of crimes with both juveniles and adults are being tied back into gang affiliations. The dedicated gang investigators will combat the gang problems by actively working the cases and preventing the escalation of gang crimes.

**SECTION VI. A. - SUMMARY OF REVENUES**

**457000 –FEDERAL GRANT INCOME** **\$179,197**

Federal grant funds are awarded to the agency in the amount of 95%.

**801000 - OPERATING TRANSFER FROM GENERAL FUND** **\$ 9,431**

To cover the costs of grant matching funds, money is transferred from the General Fund in the amount of 5%.

**SECTION VI. B. - LISTING OF POSITIONS**

**Current Staffing Level:**

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
<b>LE / Operations (Grant Positions)</b>					
Gang Grant Investigators	2	0	2	2	13
<b>Totals:</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>2</b>	

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**SECTION VI. C. – OPERATING LINE ITEM NARRATIVES**

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**515600 - CLOTHING ALLOWANCE** **\$ 1,600**

The gang investigators are required to dress appropriately when testifying in court and when speaking at various community meetings, church meetings, schools, and other organizations that require educational presentations on gangs. A clothing allowance will allow for the appropriate dress for the investigators as they represent the grant and the department.

The amount of \$800 is requested for each investigator per year.

---

**521000 - OFFICE SUPPLIES** **\$ 400**

Office supplies are required for the Gang Task Force officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily.

The amount budgeted is for 2 gang investigators. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

---

**521200 - OPERATING SUPPLIES** **\$ 800**

The officers will need supplies for the operation of equipment and daily job functions. Some items that will be used are audio and video tapes, memory cards, disks, batteries, and other supplies as required for the grant.

The amount budgeted is for 4 gang investigators. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

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**521208 – POLICE SUPPLIES** **\$ 1,400**

This account will be used to purchase law enforcement supplies such as ammunition for the gang investigators.

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**522300 - VEHICLE REPAIRS AND MAINTENANCE** **\$ 600**

Vehicle repairs and maintenance are needed for the four (2) grant vehicles.

The amount budgeted is estimated at 2 vehicles X \$300 = \$600.

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**524100 - VEHICLE INSURANCE** **\$ 1,130**

Vehicle insurance is required for the vehicles.

The vehicle insurance cost is estimated at \$565 X 2 vehicles = \$1130. The County Risk Manager will provide an accurate amount.

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**524201 - GENERAL TORT LIABILITY INSURANCE** **\$ 1,490**

General Tort Liability Insurance is required for each person employed by the County. The amount listed as estimated by County Risk Manager.

The cost is estimated at 2 officers X \$745 = \$1,490.

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**525020 - PAGERS AND CELL PHONES** **\$ 2,880**

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The grant personnel are required to have a mobile telephone for safety purposes and for immediate communication with the department, county and other agencies.

The cost is estimated at \$60/month X 2 officers X 12 months = \$1,440

Air card service will be charged for the investigators to have wireless access to the web GNET and other databases from other counties as well as LCSD to obtain immediate information on the person in question.

The cost is estimated at \$60/month x 2 officers x 12 months = \$1,440.

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**525030 - 800 MHZ RADIO SERVICE CHARGES** **\$ 1,200**

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Monthly service is required for the 800 MHz digital encrypt radios used by the gang investigators for communication purposes.

The cost is estimated at \$50/month X 2 officers X 12 months = \$1200.

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**525041 - E-MAIL SERVICE CHARGES** **\$ 240**

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The email service is no longer given as a free service. Each user will be charged for e-mail service.

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**525210 - CONFERENCE AND MEETING EXPENSES** **\$ 4,000**

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The terms and conditions of the grants require that all grant employees attend at least two training conferences per year to make them more efficient and in compliance with the laws governing the tasks of the gang investigators.

The estimated cost is \$3000.

---

**525400 - GAS, FUEL, AND OIL** **\$12,020**

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The grant reimburses the mileage at the federal rate for the grant-funded personnel to allow them to travel to work and scenes while performing their duties.

The cost budgeted is an estimate.

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**525600 - UNIFORMS AND CLOTHING** **\$ 2,000**

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It is necessary to provide uniforms, field gear and clothing for the gang to perform their undercover investigative tasks. Each piece of clothing must have the Sheriff's Department identification lettering for easy recognition.

The cost for uniforms is estimated.



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**SECTION VI. D. -CAPITAL LINE ITEM NARRATIVES**

**5A A - .223 RIFLES, OPTICS, MOUNTS AND ACCESSORIES \$ 4,700**

The .223 rifle with accessories are requested for certain critical circumstances that may occur in the volatile gang violence situations. The rifle will shoot more accurately at long distances because it has less recoil and has a 30 round magazine as compared to a handgun which only has a 9 round magazine. The Sheriff's Department Policy requires that the Gang Investigator is trained and certified on this piece of equipment.

The estimated cost is \$4,700.

**5A A - (2) SUV LOCKABLE STORAGE UNITS \$ 1,800**

Vehicles and emergency equipment are required to travel to and from work, to investigate gangs, reduce gang violence, discourage gangs, travel to schools and school functions with gang presence, to disrupt gang crime and to gather information for the grant. These storage units will protect the gang equipment and other articles.

The cost is estimated to be \$ 1,800.

**5AA - (2) NIGHT VISION GOGGLES AND ACCESSORIES \$ 8,000**

Night Vision goggles are required to view criminal activities in dark hours of the night or in low light. These goggles will also provide for the safety of the officers as they investigate in low light situations from longer distances.

The cost is estimated to be \$8,000.

**5AA - (2) DVD/VCR RECORDER AND PLAYBACK SYSTEM AND ACCESSORIES \$ 2,900**

The time lapsed DVR system to include the DVD burners are required to record covert information and to gather visual evidence for court presentations and prosecution.

The cost is estimated to be \$2,900.

**5AA - (2) DIGITAL CAMCORDER AND ACCESSORIES \$ 4,400**

A high resolution digital video recorder is required to film and document the activities of gangs and other paraphernalia associated with gang activities. The evidence gathered will be used in court presentations for prosecution of cases.

The cost is estimated to be \$4,400.

**COUNTY OF LEXINGTON**  
**JUDICIAL CENTER SECURITY GRANT**  
**Annual Budget**  
**FY 2010-11 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*L/E - Judicial Center Security Grant 2483:</b>								
<b>Revenues:</b>								
457000	Federal Grant	0	0	53,150	53,150	<u>74,551</u>		
801000	Op Trm from General Fund/LE	0	0	0	0	<u>3,924</u>		
	<b>** Total Revenue</b>	<u>0</u>	<u>0</u>	<u>53,150</u>	<u>53,150</u>	<u>78,475</u>		
	<b>***Total Appropriation</b>				<u>53,150</u>	<u>78,475</u>		
	<b>FUND BALANCE</b>							
	Beginning of Year				<u>0</u>	<u>0</u>		
	<b>FUND BALANCE - Projected</b>							
	End of Year				<u>0</u>	<u>0</u>		
	<b>95% Federal / 5% Match</b>							

**COUNTY OF LEXINGTON**  
**JUDICAL CENTER SECURITY GRANT**  
**Annual Budget**  
**Fiscal Year 2010-11**

Fund: 2483  
 Division: Law Enforcement  
 Organization: 151300 - Jail Operation

Object Code	Expenditure Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	<i>BUDGET</i>	
						2010-11 Recommend	2010-11 Approved
<b>Personnel</b>							
510100	Salaries & Wages - 3	0	0	0			
510199	Special Overtime	0	0	0			
511112	FICA - Employer's Portion	0	0	0			
511114	Police Retirement - Employer's Portion	0	0	0			
511120	Insurance Fund Contribution - 3	0	0	0			
511130	Workers Compensation	0	0	0			
	<b>* Total Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Operating Expenses</b>							
520200	Contracted Services	0	0	0	7,500		
521000	Office Supplies	0	0	0			
521208	Police Supplies	0	0	0			
524201	General Tort Liability Insurance	0	0	0			
525030	800 MHz Radio Service Charges - 3	0	0	0			
525210	Conference, Meeting & Training Expenses	0	0	0	7,000		
525600	Uniforms & Clothing	0	0	0			
	<b>* Total Operating</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14,500</b>		
	<b>** Total Personnel &amp; Operating</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14,500</b>		
<b>Capital</b>							
540000	Small Tools & Minor Equipment	0	0	450			
	All Other Equipment	0	0	52,700	63,975		
	<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>53,150</b>	<b>63,975</b>		
	<b>*** Total Budget Appropriation</b>	<b>0</b>	<b>0</b>	<b>53,150</b>	<b>78,475</b>		



#### SECTION V. - PROGRAM OVERVIEW

Today, society places enormous demands on our nation's courthouses. Increased crime and litigation have led to backlogged court dockets, overburdened personnel and overcrowded court facilities. Court fragmentation, operational space shortages, and security risks are just some of the serious problems common to courthouses. Courthouse security measures range from full perimeter security with magnetometers, x-ray machines, closed circuit televisions, secured areas, to none at all. The financial aspect of providing adequate security is a universal factor in opposition to court security. The equipment requested in the grant will be used to provide additional surveillance cameras and other security devices that will detect suspicious acts or acts of violence within and outside of the courthouse facility.

**SECTION VI. A. - SUMMARY OF REVENUES**

**457000 - FEDERAL GRANT INCOME** **\$74,551**

Federal grant funds are awarded to the agency in the amount of 95%.

**801000 - OPERATING TRANSFER FROM GENERAL FUND** **\$ 3,924**

To cover the costs of matching funds, money is transferred from the General Fund in the amount of 5%.

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**SECTION VI. C. – OPERATING LINE ITEM NARRATIVES**

**520200 – CONTRACTED SERVICES** **\$ 7,500**

Service fees are required for the CCTV surveillance cameras and alarm systems to allow 24/7 hour coverage for continuous security operations. Charges are estimated for 12 months.

**525210 – CONFERENCE AND MEETING EXPENSE** **\$ 7,000**

Specialized training for all court service deputies is necessary for security enhanced operations and required to operate the enhanced equipment installed in the courthouse and on the premises of the courthouse. Other training on specific skills for providing security within both the court confines and the outer premises is information sharing technical development training classes for the immediate recognition of those entering the courthouse.

**SECTION VI. D. -CAPITAL LINE ITEM NARRATIVES**

**5AA - (6) EXTERIOR SURVEILLANCE CAMERA SYSTEMS AND ACCESSORIES \$25,850**

Video surveillance CCTV camera systems to include software, monitors and multiplexers are required to maintain a high level of courthouse security. The presence of security cameras may intimidate suspects to a degree that they are deterred from committing any sort of violent action. Surveillance cameras that are strategically positioned enable identification of potential criminal activity and allow for dispatch of officers to control the situation. The multiplexer will allow for the recording of every motion that the surveillance camera detects.

The cost is estimated including tax and shipping.

**5AA - (6) SURVEILLANCE CAMERA SYSTEMS, WIRING, RELOCATING & ACCESSORIES \$25,850**

Video surveillance CCTV interior camera systems to include software, monitors, wiring, relocation of existing systems, are required to maintain a high level of courthouse security. The presence of security cameras may intimidate suspects to a degree that they are deterred from committing any sort of violent action. Surveillance cameras that are strategically positioned enable identification of potential criminal activity and allow for dispatch of officers to control the situation. The multiplexer will allow for the recording of every motion that the surveillance camera detects.

The cost is estimated including tax and shipping.

**5AA - (40) WIRELESS DURESS BUTTONS SYSTEM, (2) REPEATERS, (1) CONTROL PANEL \$ 12,275**

Wireless duress buttons are panic buttons that instantly send emergency stress incident notification to existing radios so officers can respond immediately to the emergency call for assistance. This system will allow the deputy to respond to the exact location without a dispatch delay. They will be used for courthouse security entrances, offices, the judge's bench, clerk's office, and other areas that encounter combative or unruly individuals on a regular basis. Deputies are assigned to secure the buildings and grounds for protection but these devices will increase the efficiency and effectiveness of response to emergencies.

The cost including tax and shipping is estimated.



**COUNTY OF LEXINGTON**  
**LE / FORFEITURE FUNDS (NARCOTICS)**  
**Annual Budget**  
**Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>LE / Forfeiture Funds (Narcotics) 2630:</b>								
<b>Revenues: (Organization - 00000)</b>								
456400	Narcotics Confiscation	18,365	12,959	22,304	22,304	22,304		
461000	Investment Interest	0	0	0	0	0		
<b>** Total Revenue</b>		<u>18,365</u>	<u>12,959</u>	<u>22,304</u>	<u>22,304</u>	<u>22,304</u>		
<b>***Total Appropriations</b>					14,072	<u>0</u>		
Contingency Unused					14,072			
FUND BALANCE Beginning of Year					(41,494)	(19,190)		
FUND BALANCE - Projected End of Year					(19,190)	3,114		

Fund 2630  
Division: Law Enforcement  
Organization: 151200 - Operations

Object Code	Expenditure Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>		
					2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>							
510100	Salaries & Wages - 1	50,747	0	0	<u>0</u>		
511112	FICA - Employer's Portion	3,780	0	0	<u>0</u>		
511113	State Retirement - Employer's Portion	4,765	0	0	<u>0</u>		
511120	Insurance Fund Contribution - 1	6,000	0	0	<u>0</u>		
511130	Workers Compensation	1,706	0	0	<u>0</u>		
<b>* Total Personnel</b>		<u>66,998</u>	<u>0</u>	<u>0</u>	<u>0</u>		
<b>Operating Expenses</b>							
524201	General Tort Liability Insurance	723	0	0	<u>0</u>		
524202	Surety Bonds - 1	15	0	0	<u>0</u>		
525041	E-mail Service Charges - 1	98	0	0	<u>0</u>		
525230	Subscriptions, Dues, & Books	0	0	0	<u>0</u>		
529000	Unclassified	0	0	14,072	<u>0</u>		
<b>* Total Operating</b>		<u>836</u>	<u>0</u>	<u>14,072</u>	<u>0</u>		
<b>** Total Personnel &amp; Operating</b>		<u>67,834</u>	<u>0</u>	<u>14,072</u>	<u>0</u>		
<b>Capital</b>							
<b>** Total Capital</b>		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
<b>*** Total Budget Appropriation</b>		<u>67,834</u>	<u>0</u>	<u>14,072</u>	<u>0</u>		

**COUNTY OF LEXINGTON  
INMATE SERVICES  
Annual Budget  
FY 2010-11 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*L/E - Inmate Services 2632:</b>								
<b>Revenues:</b>								
438201	Inmate Phone System	284,880	133,035	298,332	298,332	255,173		
438203	LE Canteen Proceeds	161,230	108,326	172,799	172,799	189,948		
438207	LE Inmate Work Release Fees	733	0	888	888	0		
438208	LE Inmate Medical Services Fees	11,034	11,034	14,052	14,052	11,034		
461000	Investment Interest	2,658	676	4,032	4,032	0		
<b>** Total Revenue</b>		<b>460,535</b>	<b>253,071</b>	<b>490,103</b>	<b>490,103</b>	<b>456,155</b>		
<b>***Total Appropriation</b>					<b>560,069</b>	<b>486,484</b>		
Contingency								
Unspent Appropriations FY09-10						0	<del>84,746</del>	
Carryforward								
FUND BALANCE								
Beginning of Year					269,131	199,165		
FUND BALANCE - Projected						<i>168,836</i>		
End of Year					199,165	<del>253,582</del>		

**COUNTY OF LEXINGTON  
INMATE SERVICES  
Annual Budget  
Fiscal Year - 2010-11**

Fund 2632  
Division: Law Enforcement  
Organization: 151300 - Jail Operations

Object Code	Expenditure Classification	<i>BUDGET</i>				
		2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend
<b>Personnel</b>						
510100	Salaries & Wages - 4	183,799	93,916	222,273	<u>222,273</u>	
511112	FICA - Employer's Portion	13,345	6,762	17,004	<u>17,004</u>	
511114	Police Retirement - Employer Portion	18,763	6,868	24,561	<u>25,628</u>	
511120	Employee Insurance - 4	24,000	15,000	30,000	<u>31,200</u>	
511130	Workers Compensation	6,178	3,158	7,463	<u>7,463</u>	
511214	Police Retirement - Employer's Portion - Ret	1,547	3,510	0	<u>0</u>	
519999	Personnel Contingency	0	0	10,852	<u>10,895</u>	
<b>* Total Personnel</b>		<b>247,632</b>	<b>129,214</b>	<b>312,153</b>	<b><u>314,463</u></b>	
<b>Operating Expenses</b>						
520200	Contracted Services	52,106	1,098	3,024	<u>3,024</u>	
520233	Towing Service	0	0	65	<u>195</u>	
520300	Professional Services	131,796	65,898	131,796	<u>144,976</u>	
521000	Office Supplies	75	59	100	<u>100</u>	
521200	Operating Supplies	0	0	400	<u>400</u>	
521208	Police Supplies	0	0	250	<u>250</u>	
522300	Vehicles Repairs & Maintenance	2,530	2,181	4,535	<u>5,400</u>	
524100	Vehicle Insurance - 3	1,590	795	1,638	<u>1,638</u>	
524201	General Tort Liability Insurance	1,492	746	1,537	<u>1,537</u>	
524202	Surety Bonds	39	0	0	<u>0</u>	
525020	Pagers & Cell Phones	303	126	888	<u>300</u>	
525021	Smart Phone Charges	1,220	564	1,380	<u>1,200</u>	
525030	800 MHz Radio Service Charges	1,065	649	2,061	<u>1,914</u>	
525031	800 MHz Radio Maintenance Contract	246	0	305	<u>294</u>	
525041	E-mail Service Charges	292	106	261	<u>243</u>	
525210	Conference, Meeting & Training Expenses	1,256	0	2,000	<u>2,000</u>	
525230	Subscriptions, Dues, & Books	135	90	150	<u>150</u>	
525400	Gas, Fuel, & Oil	7,169	2,355	9,780	<u>5,400</u>	
525600	Uniforms & Clothing	112	209	3,000	<u>3,000</u>	
529903	Contingency	0	0	84,746	<u>0</u>	
<b>* Total Operating</b>		<b>201,426</b>	<b>74,876</b>	<b>247,916</b>	<b><u>172,021</u></b>	
<b>** Total Personnel &amp; Operating</b>		<b>449,058</b>	<b>204,090</b>	<b>560,069</b>	<b><u>486,484</u></b>	
<b>Capital</b>						
	All Other Equipment	6,416	0	0	<u>0</u>	
<b>** Total Capital</b>		<b>6,416</b>	<b>0</b>	<b>0</b>	<b><u>0</u></b>	
<b>*** Total Budget Appropriation</b>		<b>455,474</b>	<b>204,090</b>	<b>560,069</b>	<b><u>486,484</u></b>	

**SECTION V. - PROGRAM OVERVIEW**

The inmate services program is a special revenue fund used to provide various needs of the inmates. The funds used in this account are generated by revenue received from inmate canteen sales, phone calls, medical visits and work release program.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
LE / Inmate Services (2632-151300)					
Captain	1	0	1	1	22
Lieutenant Training	1	0	1	1	20
Sergeant Training	1	0	1	1	16
Volunteer Services Coordinator	1	0	1	1	13
Totals:	<u>4</u>	<u>0</u>	<u>4</u>	<u>4</u>	

**SECTION VI. C. - OPERATING LINE ITEM NARRATIVES**

**520200 – CONTRACTED SERVICES \$ 3,024**

Cable service is needed for the inmates. The amount budgeted is the current monthly average cost plus an additional 20%. The additional 20% is to pay late fees and any potential rate increases charged by Time Warner Cable. The amount budgeted is less than previous years because we have a new vendor for inmate commissary and fiduciary services and the cost previously paid from this account was incorporated into the new contract commission rate.

Cable Service for Inmates (Time Warner Cable) \$ 3,024

**520233 – TOWING SERVICE \$ 195**

Wrecker services must be paid for the towing of County Vehicles and seized vehicles. The cost for a County Vehicle is \$65 and the cost of a seized vehicle is \$100. The amount budgeted is based on the 3 vehicles assigned to this organization being towed once this fiscal year.

**520300 – PROFESSIONAL SERVICES \$ 144,976**

The inmates require Mental Health care. The current monthly cost of the contract is \$10,983; however, the contract is up for renewal again in March 2010 and we anticipate a 10% increase in the contract cost.

**521000 – OFFICE SUPPLIES \$ 100**

Standard office supply items are needed for the personnel working in this fund. Forms, calendars, paper, toner, etc. will be purchased from this account.

**521200 – OPERATING SUPPLIES \$ 400**

The SC Department of Health & Environmental Control and the Minimum Standards for Local Detention Facilities in SC as enforced by the SC Department of Corrections (SC Code of Laws, Section 24-9-10 through 35) regulate the requirements for this account. This account will be used to purchase cleaning chemicals, laundry detergents, kitchen chemicals, sheets and blankets, etc. for inmates.

**521208 – POLICE SUPPLIES \$ 250**

The officers assigned to this fund require duty gear, and personal protection devices. In addition, batteries for radios and flashlights will be purchased from this account.

**522300 - VEHICLE REPAIRS & MAINTENANCE \$ 5,400**

The amount budgeted is based on first 7 months expenditures and projection of the same for the remaining 5 months plus an additional 20% for extraordinary maintenance. The extraordinary maintenance includes transmission overhauls and rear end replacements. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs can not be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

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**524100 – VEHICLE INSURANCE** **\$ 1,638**

The budget amount is the estimate provided by the County's Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

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**524201 – GENERAL TORT LIABILITY INSURANCE** **\$ 1,537**

General tort liability insurance amounts as allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

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**524202 – SURETY BONDS** **\$ 0**

Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012.

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**525020 – PAGERS AND CELL PHONES** **\$ 300**

Pagers and cell telephones are required for immediate contact for security purposes. Mobile telephones are required for immediate response when emergencies occur. See telecommunication equipment listing for identification detail and schedule of charges for amount detail. The budgeted amount also includes a contingency for lost pager fees, roaming charges and long distance charges for cell telephones.

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**525021 – SMART PHONE CHARGES** **\$ 1,200**

All vital communications cannot occur over the 800 MHz radio system. Therefore, mobile telephones and pagers are required for immediate response when required. The Smart Phone is new technology that enables data transmissions in addition to the other services available with our current cell phone plan. Please see the pager and cell phone detail schedules in the appendixes for cost allocation.

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**525030 – 800 MHz RADIO SERVICE CHARGES** **\$ 1,914**

The 800 MHz radios are required for communication. The USF fee charged in former years was deleted saving \$0.50 per radio, lowering the yearly cost. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

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**525031 – 800 MHz RADIO MAINTENANCE CONTRACTS** **\$ 294**

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

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**525041 – E-MAIL SERVICE CHARGES** **\$ 243**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. The current cost is \$6.75 per user per month.

$$3 \text{ users} * \$6.75 \text{ per month} * 12 \text{ months} = \$ 243$$

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**525210 – CONFERENCE, MEETINGS & TRAINING EXP. \$ 2,000**

Due to additional personnel being hired, staff officers will be attending more conferences to enhance their skills and provide better service in law enforcement. Training seminars are required to keep the employees abreast with the new safety techniques necessary in handling critical areas of the detention facility. As required under SC law, training is necessary for officer safety. These training schedules are as follows: Class I enforcement personnel – 40 hours – 3 years Class II detention personnel – 24 hours – 1 year

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**525230 – SUBSCRIPTIONS, DUES & BOOKS \$ 150**

Subscriptions to correctional institution publications, legal publications related to detention facilities, and dues to various organizations for correctional staff.

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**525400 - GAS, FUEL & OIL \$ 5,400**

The amount budgeted is based on first 7 months expenditures and projection of the same for the remaining 5 months plus a 15% increase for next fiscal year. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs can not be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

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**525600 – UNIFORMS & CLOTHING \$ 3,000**

Uniforms are requested under Section 23-13-30 of the SC Code of Laws. Replacement items will be purchased if funds are available. Costs included in this budget amount include uniforms, winter coats and utility gear. The amount requested should be sufficient to cover expenses.



**COUNTY OF LEXINGTON  
SCHOOL DISTRICT #1  
Annual Budget  
FY 2010-11 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*L/E - School District #1 2633:</b>								
<b>Revenues:</b>								
456100	Program Income	277,948	21,217	385,315	385,315	377,038		
461000	Investment Interest	247	833	466	833	0		
801000	Op Trn from General Fund/LE	329,064	397,056	397,056	397,056	389,292		
						<b>30</b>		
	<b>** Total Revenue</b>	<u>607,259</u>	<u>419,106</u>	<u>782,837</u>	<u>783,204</u>	<u>766,329</u>		
	<b>***Total Appropriation</b>				812,077	<u>766,329</u>		
FUND BALANCE								
	Beginning of Year				49,802	20,929		
	<del>Unspent Appropriations FY09-10</del>					29,451		
	FUND BALANCE - Projected					20,930		
	End of Year				20,929	<u>50,380</u>		

The expenditures in this fund are split 50/50 between the LCSD and the School District, but the overtime and related fringe costs are paid 100% by the LCSD. \$ 12,254.00

**COUNTY OF LEXINGTON  
SCHOOL DISTRICT #1  
Annual Budget  
Fiscal Year - 2010-11**

Fund 2633  
Division: Law Enforcement  
Organization: 151200 - Operations

		<i><b>BUDGET</b></i>					
Object Code	Expenditure Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>							
510100	Salaries & Wages - 10	374,368	188,482	429,651	429,651		
510199	Special Overtime	5,370	4,772	10,000	10,000		
510200	Overtime	0	65	0	0		
511112	FICA - Employer's Portion	27,528	14,042	33,634	33,634		
511114	Police Retirement - Employer's Portion 11.53%	26,664	14,311	48,581	50,692		
511120	Employee Insurance - 10	54,000	35,625	75,000	78,000		
511130	Workers Compensation	12,766	6,504	14,836	14,836		
511214	Police Retire - Employer's Portion - Ret	15,298	7,051	0	0		
515600	Clothing Allowance	0	0	0	0		
519999	Personnel Contingency 4%	0	0	21,427	21,553		
<b>* Total Personnel</b>		<b>515,994</b>	<b>270,852</b>	<b>633,129</b>	<b>638,366</b>		
<b>Operating Expenses</b>							
520233	Towing Service	0	0	195	650		
521000	Office Supplies	0	0	550	550		
521200	Operating Supplies	0	0	1,500	1,500		
521208	Police Supplies	0	0	1,000	1,000		
522300	Vehicle Repairs & Maintenance	2,995	2,444	6,705	10,000		
524100	Vehicle Insurance - 10	4,770	2,385	5,459	5,460		
524201	General Tort Liability Insurance	6,507	3,615	7,447	7,447		
524202	Surety Bonds - 10	89	0	0	0		
525000	Telephone	572	286	1,397	573		
525020	Pagers and Cell Phones - 10	948	298	1,080	216		
525030	800 MHz Radio Service Charges - 10	3,195	1,947	6,870	6,377		
525031	800 MHz Radio Maintenance Contracts	738	0	914	980		
525041	E-mail Service Charges - 10	877	317	870	810		
525210	Conference, Meeting & Training Expense	0	0	5,400	5,000		
525230	Subscriptions, Dues, & Books	270	270	450	400		
525400	Gas, Fuel, & Oil	20,265	7,697	33,230	18,500		
525600	Uniforms & Clothing	4,047	1,510	8,850	6,500		
529903	Contingency	0	0	29,451	0		
<b>* Total Operating</b>		<b>45,273</b>	<b>20,769</b>	<b>111,368</b>	<b>65,963</b>		
<b>** Total Personnel &amp; Operating</b>		<b>561,267</b>	<b>291,621</b>	<b>744,497</b>	<b>704,329</b>		
<b>Capital</b>							
540000	Small Tools & Minor Equipment	0	0	500	0		
540010	Minor Software	0	0	500	0		
	All Other Equipment	25,092	51,557	66,580	62,000		
<b>** Total Capital</b>		<b>25,092</b>	<b>51,557</b>	<b>67,580</b>	<b>62,000</b>		
<b>*** Total Budget Appropriation</b>		<b>586,359</b>	<b>343,178</b>	<b>812,077</b>	<b>766,329</b>		



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**SECTION V. - PROGRAM OVERVIEW**

The School Resource Officer program is provided for the safety and the security of the students in each high school in the Lexington County School Districts. The Lexington County Sheriff's Department and the School Officials are working together to provide a learning environment for the students that will be safe. The State of South Carolina has seen the crime rate rise and Lexington County also experiences an increase of school related incidents such as gang and drug activity.

**SECTION VI. B. - LISTING OF POSITIONS**

**Current Staffing Level:**

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
LE / School District #1 Agreement (2633-151200)					
School Resource Officer	10	5	5	10	13
Totals:	<u>10</u>	<u>5</u>	<u>5</u>	<u>10</u>	

**SECTION VI. C. – OPERATING LINE ITEM NARRATIVES**

**520233 – TOWING SERVICE \$ 650**

Wrecker services must be paid for the towing of County Vehicles and seized vehicles. The cost for a County Vehicle is \$65 and the cost of a seized vehicle is \$100. The amount budgeted assumes all 10 vehicles assigned to this organization being towed once this fiscal year.

**521000 - OFFICE SUPPLIES \$ 550**

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily. The amount budgeted is for 10 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521200 - OPERATING SUPPLIES \$ 1,500**

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required for the grant. The amount budgeted is for 10 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521208 – POLICE SUPPLIES \$ 1,000**

Police supplies are needed to purchase mace, OSHA kits, Asp batons, handcuffs, etc., as required by policy. The amount budgeted is for 10 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 10,000**

The amount budgeted is based on first 7 months expenditures and projection of the same for the remaining 5 months plus an additional 20% for extraordinary maintenance. The extraordinary maintenance includes transmission overhauls and rear end replacements. The budget amount is prorated equally among all vehicles assigned to the organization. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524100 - VEHICLE INSURANCE \$ 5,460**

The budget amount is the estimate provided by the County's Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524201 - GENERAL TORT LIABILITY INSURANCE \$ 7,447**

General tort liability insurance amounts as allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

**524202 – SURETY BOND \$ 0**

Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012.

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**525000 – TELEPHONE** **\$ 573**

Telephone line charges are required for daily operations and voice mail. The amount budgeted is based on contract prices. Please see appendix for allocation of expenses.

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**525020 - PAGERS AND CELL PHONES** **\$ 216**

The School Resource Officers are required to have a pager for safety purposes and emergency communication. All 10 SRO's in this district do not have pagers as the school pays 100% for the cost of a cell phone.

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**525030 – 800 MHz RADIO SERVICE CHARGES** **\$ 6,377**

The 800 MHz radios are required for communication. Please see the 800 MHz radio detail schedule in the appendixes for cost.

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**525031 – 800 MHz RADIO MAINTENANCE CHARGES** **\$ 980**

The 800 MHz radios are required for communication. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

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**525041 – E-MAIL SERVICE CHARGES** **\$ 810**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. The current cost is \$6.75 per user per month.

$$10 \text{ users} * \$6.75 \text{ per month} * 12 \text{ months} = \$810$$

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**525210 – CONFERENCE, MEETING & TRAINING EXP.** **\$ 5,000**

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields.

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**525230 – SUBSCRIPTIONS, DUES, & BOOKS** **\$ 400**

The certified law enforcement officer dues for the South Carolina Law Enforcement Association are paid from this account. The cost for dues per SRO is \$40.

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**525400 - GAS, FUEL, AND OIL** **\$ 18,500**

The amount budgeted is based on first 7 months expenditures and projection of the same for the remaining 5 months plus a 15% increase for next fiscal year. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization. Please see the vehicle detail schedule in the appendixes for cost allocation.

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**525600 – UNIFORMS AND CLOTHING** **\$ 6,500**

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers. The estimated cost for uniforms per SRO is \$650 each.

**SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES**

**5AA - (2) REPLACEMENT MARKED VEHICLES W/ EQUIPMENT & INSTALLATION \$ 62,000**

The Fleet Manger has recommended replacement of the vehicle(s) listed below.

The requested budget amount for marked vehicles includes:

(1) Emergency Vehicles	\$ 26,000
Emergency Equipment	\$ 4,760
Installation	\$ 240



**COUNTY OF LEXINGTON**  
**SCHOOL DISTRICT #2**  
**Annual Budget**  
**FY 2010-11 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*L/E - School District #2 2634:</b>								
<b>Revenues:</b>								
456100	Program Income	158,682	120,050	174,100	174,100	177,139		
461000	Investment Interest	110	223	114	223	0		
801000	Op Trm from General Fund/LE	173,850	179,989	179,989	179,989	183,266		
<b>** Total Revenue</b>		<u>332,642</u>	<u>300,262</u>	<u>354,203</u>	<u>354,312</u>	<u>360,405</u>		
<b>***Total Appropriation</b>					353,298	<u>360,405</u>		
<b>FUND BALANCE</b>								
Beginning of Year					13,749	14,763		
<b>FUND BALANCE - Projected</b>								
End of Year					<u>14,763</u>	<u>14,763</u>		

The expenditures in this fund are split 50/50 between the LCSD and the School District, but the overtime and related fringe costs are paid 100% by the LCSD. \$6,127.00

**COUNTY OF LEXINGTON  
SCHOOL DISTRICT #2  
Annual Budget  
Fiscal Year - 2010-11**

Fund 2634  
Division: Law Enforcement  
Organization: 151200 - Operations

Object Code	Expenditure Classification	<b>BUDGET</b>				
		2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend
<b>Personnel</b>						
510100	Salaries & Wages - 5	214,915	92,983	214,246	214,246	
510199	Special Overtime	2,907	1,613	5,000	5,000	
510200	Overtime	0	22	0	0	
511112	FICA - Employer's Portion	15,971	6,848	16,772	16,772	
511114	Police Retirement - Employer's Portion 11.53%	19,221	6,865	24,227	25,279	
511120	Employee Insurance - 5 \$7,800	30,000	18,750	37,500	39,000	
511130	Workers Compensation	7,323	3,182	7,363	7,363	
511214	Police Retire - Employer's Portion - Ret	4,848	3,591	0	0	
519999	Personnel Contingency 4%	0	0	6,462	10,746	
<b>* Total Personnel</b>		<b>295,185</b>	<b>133,854</b>	<b>311,570</b>	<b>318,406</b>	
<b>Operating Expenses</b>						
520233	Towing Service	0	0	130	325	
521000	Office Supplies	0	0	250	250	
521200	Operating Supplies	0	0	100	1,000	
521208	Police Supplies	0	0	500	500	
522300	Vehicle Repairs & Maintenance	2,885	4,408	6,870	10,000	
524100	Vehicle Insurance - 5	2,650	1,325	2,730	2,730	
524201	General Tort Liability Insurance	3,615	1,808	3,723	3,723	
524202	Surety Bonds - 5	50	0	0	0	
525000	Telephone	254	127	700	255	
525020	Pagers and Cell Phones - 5	407	218	432	432	
525030	800 MHz Radio Service Charges - 5	1,775	1,082	3,435	3,189	
525031	800 MHz Radio Maintenance Contracts	410	0	508	490	
525041	E-mail Service Charges - 5	487	176	435	405	
525210	Conference, Meeting & Training Expense	0	0	2,440	2,500	
525230	Subscriptions, Dues, and Books	150	150	225	200	
525400	Gas, Fuel, & Oil	10,675	5,580	16,000	12,750	
525600	Uniforms & Clothing	1,727	929	3,250	3,250	
<b>* Total Operating</b>		<b>25,085</b>	<b>15,803</b>	<b>41,728</b>	<b>41,999</b>	
<b>** Total Personnel &amp; Operating</b>		<b>320,270</b>	<b>149,657</b>	<b>353,298</b>	<b>360,405</b>	
<b>Capital</b>						
540010	Minor Software	0	0	0	0	
	All Other Equipment	0	0	0	0	
<b>** Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>*** Total Budget Appropriation</b>		<b>320,270</b>	<b>149,657</b>	<b>353,298</b>	<b>360,405</b>	

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**SECTION V. - PROGRAM OVERVIEW**

The School Resource Officer program is provided for the safety and the security of the students in each high school in the Lexington County School Districts. The Lexington County Sheriff's Department and the School Officials are working together to provide a learning environment for the students that will be safe. The State of South Carolina has seen the crime rate rise within the past years with Lexington County also experiencing an increase of school related incidents such as gang and drug activity within those years.

**SECTION VI. B. - LISTING OF POSITIONS**

**Current Staffing Level:**

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
LE / School District #2 Agreement (2634-151200)					
School Resource Officer	5	2.5	2.5	5	13
Totals:	<u>5</u>	<u>2.5</u>	<u>2.5</u>	<u>5</u>	

**SECTION VI. C. – OPERATING LINE ITEM NARRATIVES**

**520233 – TOWING SERVICE \$ 325**

Wrecker services must be paid for the towing of County Vehicles and seized vehicles. The cost for a County Vehicle is \$65 and the cost of a seized vehicle is \$100. The amount budgeted assumes all 5 vehicles assigned to this organization being towed once this fiscal year.

**521000 - OFFICE SUPPLIES \$ 250**

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily. The amount budgeted is for 5 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521200 - OPERATING SUPPLIES \$ 1,000**

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required for the grant. The amount budgeted is for 5 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521208 – POLICE SUPPLIES \$ 500**

Police supplies are needed to purchase mace, OSHA kits, Asp batons, handcuffs, etc., as required by policy. The amount budgeted is for 5 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 10,000**

The cost of vehicle repairs and maintenance is anticipated to be higher than the current year's budget amount. These vehicles are aging and extraordinary maintenance is anticipated. Extraordinary maintenance includes transmission overhauls and rear end replacements. The budget amount is prorated equally among all vehicles assigned to the organization. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524100 - VEHICLE INSURANCE \$ 2,730**

The budget amount is the estimate provided by the County's Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524201 - GENERAL TORT LIABILITY INSURANCE \$ 3,723**

General tort liability insurance amounts as allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

**524202 – SURETY BOND \$ 0**

Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012.

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**525000 – TELEPHONE** **\$ 255**

Telephone line charges are required for daily operations and voice mail. The amount budgeted is based on contract prices. Please see appendix for allocation of expenses.

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**525020 - PAGERS AND CELL PHONES** **\$ 432**

The School Resource Officers are required to have a mobile telephone for emergency communication purposes. Please see the pager and cell phone schedule in the appendixes for cost detail.

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**525030 – 800 MHz RADIO SERVICE CHARGES** **\$ 3,189**

The 800 MHz radios are required for communication. Please see the 800 MHz radio detail schedule in the appendixes for cost.

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**525031 – 800 MHz RADIO MAINTENANCE CHARGES** **\$ 490**

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

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**525041 – E-MAIL SERVICE CHARGES** **\$ 405**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. The current cost is \$6.75 per user per month.

$$5 \text{ users} * \$6.75 \text{ per month} * 12 \text{ months} = \$ 540$$

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**525210 – CONFERENCE, MEETING & TRAINING EXP.** **\$ 2,500**

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields.

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**525230 – SUBSCRIPTIONS, DUES, & BOOKS** **\$ 200**

The certified law enforcement officer dues for the South Carolina Law Enforcement Association are paid from this account. The cost for dues per SRO is \$40.

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**525400 - GAS, FUEL, AND OIL** **\$ 12,750**

The amount budgeted is based on first 7 months expenditures and projection of the same for the remaining 5 months plus a 15% increase for next fiscal year. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs cannot be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

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**525600 – UNIFORMS AND CLOTHING** **\$ 3,250**

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers. The estimated cost for uniforms per SRO is \$650 each.

**COUNTY OF LEXINGTON  
FEDERAL NARCOTICS FORFEITURES  
Annual Budget  
Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*L/E - Federal Narcotic Forfeitures 2637:</b>								
<b>Revenues: (Organization - 000000)</b>								
456400	Narcotics Confiscation	108,799	29,060	101,026	101,026	49,824		
461000	Investment Interest	302	304	372	372	0		
<b>** Total Revenue</b>		<b>109,101</b>	<b>29,364</b>	<b>101,398</b>	<b>101,398</b>	<b>49,824</b>		
<b>***Total Appropriations</b>					<b>156,764</b>	<b>125,385</b>		
<b>FUND BALANCE</b>								
Beginning of Year					143,137	87,771		
<del>Unspent Appropriations FY09-10</del>						<del>62,643</del>		
<b>FUND BALANCE - Projected</b>						<b>12,210</b>		
End of Year					87,771	74,853		

Fund 2637  
Division: Law Enforcement  
Organization: 151200 - Operations

Object Code	Expenditure Classification	<b>BUDGET</b>					
		2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Operating Expenses</b>							
520100	Contracted Maintenance	5,900	9,100	15,771	10,010		
520200	Contracted Services	873	0	0	0		
520242	Hazardous Materials Disposal	0	87	8,500	8,500		
521000	Office Supplies	48	132	3,600	3,600		
521200	Operating Supplies	5,665	1,653	13,000	13,000		
522200	Small Equipment Repairs & Maint.	0	1,617	2,000	5,000		
525000	Telephone	2,749	1,374	3,434	2,748		
525004	WAN Service Charges	1,919	959	2,016	2,016		
525210	Conference, Meeting & Training Expense	95	0	5,000	5,000		
525230	Subscriptions, Dues, & Books	0	0	200	200		
525240	Personal Mileage Reimbursement	578	386	900	900		
525376	Utilities - Helicopter Storage Building	1,430	565	2,000	5,200		
525386	Utilities - Investigation Substation	6,213	3,170	7,000	13,261		
525600	Uniforms & Clothing	0	0	5,000	5,000		
526500	Licenses & Permits	192	0	700	700		
529000	Unclassified	0	0	25,000	25,000		
529903	Contingency	0	0	62,643	0		
<b>* Total Operating</b>		<b>25,662</b>	<b>19,043</b>	<b>156,764</b>	<b>100,135</b>		
<b>** Total Operating</b>		<b>25,662</b>	<b>19,043</b>	<b>156,764</b>	<b>100,135</b>		
<b>Capital</b>							
All Other Equipment		0	0	0	25,250		
<b>** Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>25,250</b>		
<b>*** Total Budget Appropriation</b>		<b>25,662</b>	<b>19,043</b>	<b>156,764</b>	<b>125,385</b>		





**SECTION V. B. - OPERATING LINE ITEM NARRATIVES**

**520100 – CONTRACTED MAINTENANCE \$ 10,010**

Maintenance is required for the GC/MS/DS & the FTIR system. The maintenance agreement includes the replacement of parts that need replaced due to normal use.

Maintenance Agreement (Analytical Services Int'l)	\$ 3,520
Maintenance Agreement (Thermo Fisher Scientific)	\$ 6,490

**520242 – HAZARDOUS MATERIALS \$ 8,500**

Hazardous waste is generated by the drug lab functions. This waste material must be disposed of in a manner that applies with DHEC regulations and by a qualified vendor.

Drug Lab Waste (Clean Harbors & Diversified Medical Service)	\$ 3,500
Biohazard Waste (Diversified Medical Service)	\$ 2,000
Chemical waste (Advanced Environmental Options, Inc.)	\$ 1,500
Waste Containers	\$ 1,500

**521000 – OFFICE SUPPLIES \$ 3,600**

General office supplies and toner cartridges are needed to prepare reports. This account provides supplies for 18 employees with an estimated need of \$200 each.

**521200 - OPERATING SUPPLIES \$ 13,000**

The majority of this account must pay for various items used during narcotics investigations and the analysis of seized drugs.

Sovents/Reagents (VWR)	\$ 2,000
Gas (Airstar)	\$ 960
Vials, Pipetts, Glassware, Etc. (VWR)	\$ 3,300
Nitrile Safety Gloves	\$ 800
Safety Glasses	\$ 200
Lab Coats	\$ 200
Shoe Coverings	\$ 600
Biohazard Cover	\$ 200
Cabling and accessories for undercover equipment (Cable & Connections)	\$ 1,740
Supplies for Seizing of Property (Lowe's)	\$ 3,000

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**522200 - SMALL EQUIPMENT REPAIRS & MAINTENANCE** **\$ 5,000**

Required inspections and repair of various audio and video equipment used during narcotics surveillance operations. The amount budgeted is an estimate because this year is the first year we will need to service all of the surveillance equipment.

---

**525000 - TELEPHONE** **\$ 2,748**

This account will be used to pay telephone line charges, fax line charges, telephone extension relocations, directory assistance charges and telephone book listing charges. The amount budgeted is based on the contract prices with Pond Branch Telephone Company plus an additional amount for telephone extension relocations, directory assistance charges and telephone book listing charges. Please see the telephone detail schedule in the appendixes for cost allocation.

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**525004 - WAN SERVICE CHARGES** **\$ 2,016**

Networking the substation to headquarters is crucial for communication. The amount budgeted is based on monthly cost of \$160 plus an additional 5% for potential rate increases.

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**525210 - CONFERENCE, MEETING & TRAINING EXP.** **\$ 5,000**

To meet requirements for certification, SC Code of Laws, Section 23-23-10 training must be attended. This reflects our in-house training needs required by law to provide to our personnel. The academy does not teach these courses, and in many cases we must send people outside the county for training so that they may maintain their certification and acquire advancement in technical fields which are changing rapidly in the law enforcement field. Training seminars requested during the year may vary as they are offered.

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**525230 - SUBSCRIPTIONS, DUES, & BOOKS** **\$ 200**

Funds are used to pay for reference materials, training manuals, subscriptions to periodical literature, and dues to professional organizations.

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**525240 - PERSONNEL MILEAGE** **\$ 900**

Reimbursement for mileage incurred from use of a personal vehicle is required. Travel is needed for peer-reviewed case in labs throughout the state and for training classes. The amount budgeted is based on \$75 monthly expense.

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**525376 - UTILITIES - HELICOPTER STORAGE BUILDING** **\$ 5,200**

Utility amounts are allocated based on square footage. The budget amount is based on average monthly cost for the first 7 months of the fiscal year with a projection of the same for the remaining 5 months in the fiscal year plus a 5% contingency for potential rate increases. An additional \$4,000 has been added to cover the cost of propane for the heaters that were installed this fiscal year.

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**525386 - UTILITIES - INVESTIGATIONS SUBSTATION** **\$ 13,261**

Utility amounts are allocated based on square footage. The budget amount is based on average monthly cost through December plus a 5% contingency for potential rate increases. An additional \$4,000 was included to cover the cost of propane that is used for heating the buildings. Propane is the only source of heat.

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**525600 – UNIFORMS & CLOTHING** **\$ 5,000**

The officers will need to purchase replacement uniforms, jackets and uniforms for tactical operations. The amount budgeted is an estimate.

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**526500 – LICENSES & PERMITS** **\$ 700**

This account will be used to pay fees for the inspection and certification of drug lab equipment by DHEC.

Calibration of Scales (SCDHEC)	\$ 250
Bi-Annual Hood Inspection (DHEC)	\$ 250
Permit for Drug Handling (DEA)	\$ 200

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**529000 - UNCLASSIFIED** **\$ 25,000**

Informants are used in the area of criminal investigations due to the increase in drug related operations; monies must be readily available to aid in the process of capturing the drug dealers.

**SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES**

**5AA - (2) ONE WATT TRANSMITTERS \$ 10,000**

Currently, we only have ½ watt transmitters and this limits the distance of transmission. With the one watt transmitters, we could nearly double the distance. The additional transmitters will increase the number available so the wait time for sharing will be less thus case work gets completed sooner. The estimated cost for each transmitter with tax is \$5,000.

**5AA - (2) TWO WATT REPEATERS \$ 10,000**

Currently, we only have 2 repeaters that are approximately 8 years old and are in need of replacement. Some areas of the County require these for use in controlled drug purchases. These repeaters are needed to ensure that all drug transactions are monitored and this will make a strong case for prosecution. The estimated cost for each repeater is \$5,000 each with tax.

**5AA - (15) RECEIVERS FOR TRANSMITTERS \$ 5,250**

The existing receivers are 7 years old and are in need of replacement. The receivers are crucial to the operation of the transmitters. The estimated cost for each transmitter is \$350 each with tax.

**COUNTY OF LEXINGTON  
LE / CIVIL PROCESS SERVER  
Annual Budget  
Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*L/E - Civil Process Server 2638:</b>								
<b>Revenues: (Organization - 000000)</b>								
441000	Sheriff's Fees & Fines	51,770	25,325	49,488	49,488	51,506		
461000	Investment Interest	228	58	306	306	0		
<b>** Total Revenue</b>		<b>51,998</b>	<b>25,383</b>	<b>49,794</b>	<b>49,794</b>	<b>51,506</b>		
<b>***Total Appropriation</b>					<b>143,312</b>	<b>48,184</b>		
FUND BALANCE								
Beginning of Year					95,936	2,418		
<del>Unused Appropriations FY09-10</del>						<del>95,116</del>		
FUND BALANCE - Projected						<del>5,740</del>		
End of Year					2,418	<del>100,856</del>		

Fund 2638  
Division: Law Enforcement  
Organization: 151200 - Operations

Object Code	Expenditure Classification	2008-09 Expenditure	2009-10 Expenditure (Dec)	2009-10 Amended (Dec)	BUDGET		
					2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>							
510300	Part Time - 2 (1.25 - FTE)	33,607	15,308	39,332	39,332		
511112	FICA - Employers Portion	2,575	1,175	3,009	3,009		
511113	State Retirement - Employers Portion	3,155	1,437	3,693	3,693		
511130	Workers Compensation	101	46	118	118		
519999	Personnel Contingency	0	0	1,846	1,846		
<b>* Total Personnel</b>		<b>39,438</b>	<b>17,966</b>	<b>47,998</b>	<b>47,998</b>		
<b>Operating Expenses</b>							
524201	General Tort Liability Insurance	23	11	24	24		
524202	Surety Bonds - 2	15	0	0	0		
525041	E-mail Service Charges - 2	195	71	174	162		
529903	Contingency	0	0	95,116	0		
<b>* Total Operating</b>		<b>233</b>	<b>82</b>	<b>95,314</b>	<b>186</b>		
<b>** Total Personnel &amp; Operating</b>		<b>39,671</b>	<b>18,048</b>	<b>143,312</b>	<b>48,184</b>		
<b>Capital</b>							
<b>** Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>		<b>39,671</b>	<b>18,048</b>	<b>143,312</b>	<b>48,184</b>		

### SECTION V. - PROGRAM OVERVIEW

This fund is not a grant; it is a special revenue fund. Therefore, there is no term limit as long as there is sufficient revenue to support the expenses charged to this fund.

This program is for the service of all common pleas papers. The party requesting service pays an amount of \$0 to \$25. The amount paid depends on varying circumstances. The revenue generated by this program will be used to fund two part time clerical positions to enter the papers into a database, which tracks the service and attempted service of these documents. This information is then returned to the courts for official dockets.

**SECTION VI. B. – LISTING OF POSITIONS**

**Current Staffing Level:**

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Civil Process Server (2638-151200)					
Criminal Records Operator PT	1	0	.63	.63	7-P/T
Criminal Records Operator PT	1	0	.63	.63	7-P/T
Totals:	<u>2</u>	<u>0</u>	<u>1.26</u>	<u>1.26</u>	

**SECTION VI. C. - OPERATING LINE ITEM NARRATIVES**

**524201 - GENERAL TORT LIABILITY INSURANCE \$ 24**

General tort liability insurance amounts are allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

**524202 - SURETY BOND \$ 0**

Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012.

**525041 - E-MAIL SERVICE CHARGES \$ 162**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. The current cost is \$6.75 per user per month.

2 users \* \$6.75 per month \* 12 months = \$ 162



**COUNTY OF LEXINGTON**  
**SCHOOL DISTRICT #3**  
**Annual Budget**  
**FY 2010-11 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*L/E - School District #3 2639:</b>								
<b>Revenues:</b>								
456100	Program Income	31,135	2,395	35,371	35,371	<u>35,374</u>		
461000	Investment Interest	41	21	40	40	<u>0</u>		
801000	Op Trn from General Fund/LE	36,471	37,749	37,749	37,749	<u>37,825</u>		
<b>** Total Revenue</b>		<u>67,647</u>	<u>40,165</u>	<u>73,160</u>	<u>73,160</u>	<u>73,199</u>		
<b>***Total Appropriation</b>					<u>73,161</u>	<u>73,199</u>		
<b>FUND BALANCE</b>								
Beginning of Year						<u>10,602</u>	<u>10,601</u>	
<b>FUND BALANCE - Projected</b>								
End of Year						<u>10,601</u>	<u>10,601</u>	

The expenditures in this fund are split 50/50 between the LCSD and the School District, but the overtime and related fringe cost are paid 100% by the LCSD. \$2,451.00

**COUNTY OF LEXINGTON  
SCHOOL DISTRICT #3  
Annual Budget  
Fiscal Year - 2010-11**

Fund 2639  
Division: Law Enforcement  
Organization: 151200 - Operations

Object Code	Expenditure Classification	<b>BUDGET</b>				
		2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend
<b>Personnel</b>						
510100	Salaries & Wages - 1	43,681	18,569	43,549	<u>43,549</u>	
510199	Special Overtime	15	380	2,000	<u>2,000</u>	
511112	FICA - Employer's Portion	3,184	1,354	3,484	<u>3,484</u>	
511114	Police Retirement - Employer's Portion 11.53%	4,828	2,094	5,033	<u>5,252</u>	
511120	Employee Insurance - 1 \$7,800	6,000	3,750	7,500	<u>7,800</u>	
511130	Workers Compensation	1,469	637	1,529	<u>1,529</u>	
519999	Personnel Contingency	0	0	2,126	<u>2,233</u>	
<b>* Total Personnel</b>		<b>59,177</b>	<b>26,784</b>	<b>65,221</b>	<b><u>65,847</u></b>	
<b>Operating Expenses</b>						
520233	Towing Service	0	0	65	<u>65</u>	
521000	Office Supplies	0	0	50	<u>50</u>	
521200	Operating Supplies	0	0	200	<u>200</u>	
521208	Police Supplies	0	0	100	<u>100</u>	
522300	Vehicle Repairs & Maintenance	362	292	535	<u>1,000</u>	
524100	Vehicle Insurance - 1	530	265	546	<u>546</u>	
524201	General Tort Liability Insurance	723	362	745	<u>745</u>	
524202	Surety Bonds - 1	10	0	0	<u>0</u>	
525000	Telephone	64	32	128	<u>64</u>	
525020	Pagers and Cell Phones - 1	3	0	0	<u>0</u>	
525030	800 MHz Radio Service Charges - 1	355	216	687	<u>638</u>	
525031	800 MHz Radio Maintenance Contracts	82	0	102	<u>98</u>	
525041	E-mail Service Charges - 1	97	35	87	<u>81</u>	
525210	Conference, Meeting & Training Expense	0	0	1,000	<u>500</u>	
525230	Subscriptions, Dues, and Books	30	30	45	<u>40</u>	
525400	Gas, Fuel, & Oil	852	1,136	3,000	<u>2,575</u>	
525600	Uniforms & Clothing	0	0	650	<u>650</u>	
529903	Contingency	0	0	0	<u>0</u>	
<b>* Total Operating</b>		<b>3,108</b>	<b>2,368</b>	<b>7,940</b>	<b><u>7,352</u></b>	
<b>** Total Personnel &amp; Operating</b>		<b>62,285</b>	<b>29,152</b>	<b>73,161</b>	<b><u>73,199</u></b>	
<b>Capital</b>						
All Other Equipment		0	0	0	<u>0</u>	
<b>** Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b><u>0</u></b>	
<b>*** Total Budget Appropriation</b>		<b>62,285</b>	<b>29,152</b>	<b>73,161</b>	<b><u>73,199</u></b>	

**SECTION V. - PROGRAM OVERVIEW**

The School Resource Officer program is provided for the safety and the security of the students in each high school in the Lexington County School Districts. The Lexington County Sheriff's Department and the School Officials are working together to provide a learning environment for the students that will be safe. The State of South Carolina has seen the crime rate rise within the past years with Lexington County also experiencing an increase of school related incidents such as gang and drug activity also.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
LE / School District #3 Agreement (2639-151200)					
School Resource Officer	1	.5	.5	1	13
Totals:	<u>1</u>	<u>.5</u>	<u>.5</u>	<u>1</u>	

**SECTION VI. C. – OPERATING LINE ITEM NARRATIVES**

**520233 – TOWING SERVICE \$ 65**

Wrecker services must be paid for the towing of County Vehicles and seized vehicles. The cost for a County Vehicle is \$65 and the cost of a seized vehicle is \$100. The amount budgeted assumes that the one vehicle assigned to this organization being towed once this fiscal year.

**521000 - OFFICE SUPPLIES \$ 50**

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521200 - OPERATING SUPPLIES \$ 200**

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required for the grant. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521208 – POLICE SUPPLIES \$ 100**

Police supplies are needed to purchase mace, OSHA kits, Asp batons, handcuffs, etc., as required by policy. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 1,000**

The cost of vehicle repairs and maintenance is anticipated to be higher than the current year's budget amount. These vehicles are aging and extraordinary maintenance is anticipated. Extraordinary maintenance includes transmission overhauls and rear end replacements. The budget amount is prorated equally among all vehicles assigned to the organization. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524100 - VEHICLE INSURANCE \$ 546**

The budget amount is the estimate provided by the County's Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524201 - GENERAL TORT LIABILITY INSURANCE \$ 745**

General tort liability insurance amounts as allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

**524202 – SURETY BOND \$ 0**

Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012.

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**525000 – TELEPHONE** **\$ 64**

Telephone line charges are required for daily operations and voice mail. The amount budgeted is based on contract prices. Please see appendix for allocation of expenses.

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**525030 – 800 MHZ RADIO SERVICE CHARGES** **\$ 638**

The 800 MHz radios are required for communication. Please see the 800 MHz radio detail schedule in the appendixes for cost.

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**525031 – 800 MHZ RADIO MAINTENANCE CHARGES** **\$ 98**

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

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**525041 – E-MAIL SERVICE CHARGES** **\$ 81**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. The current cost is \$6.75 per user per month.

1 user \* \$6.75 per month \* 12 months = \$ 81

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**525210 – CONFERENCE, MEETING & TRAINING EXP.** **\$ 500**

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields.

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**525230 – SUBSCRIPTIONS, DUES, & BOOKS** **\$ 40**

The certified law enforcement officer dues for the South Carolina Law Enforcement Association are paid from this account. The cost for dues per SRO is \$40.

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**525400 - GAS, FUEL, AND OIL** **\$ 2,575**

The amount budgeted is based on first 7 months expenditures and projection of the same for the remaining 5 months plus a 15% increase for next fiscal year. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs cannot be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

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**525600 – UNIFORMS AND CLOTHING** **\$ 650**

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers. The estimated cost for uniforms per SRO is \$650 each.

**COUNTY OF LEXINGTON**  
**SCHOOL DISTRICT #4**  
**Annual Budget**  
**FY 2010-11 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*L/E - School District #4 2640:</b>								
<b>Revenues:</b>								
456100	Program Income	31,277	2,631	34,652	34,652	<u>34,635</u>		
461000	Investment Interest	35	18	35	35	<u>0</u>		
801000	Op Trm from General Fund/LE	36,963	37,038	37,038	37,038	<u>37,086</u>		
<b>** Total Revenue</b>		<u>68,275</u>	<u>39,687</u>	<u>71,725</u>	<u>71,725</u>	<u>71,721</u>		
<b>***Total Appropriation</b>					<u>71,725</u>	<u>71,721</u>		
<b>FUND BALANCE</b>								
Beginning of Year					<u>7,532</u>	<u>7,532</u>		
<b>FUND BALANCE - Projected</b>								
End of Year					<u>7,532</u>	<u>7,532</u>		

The expenditures in this fund are split 50/50 between the LCSD and the School District, but the overtime and related fringe costs are paid 100% by the LCSD. \$2,451

**COUNTY OF LEXINGTON  
SCHOOL DISTRICT #4  
Annual Budget  
Fiscal Year - 2010-11**

Fund 2640  
Division: Law Enforcement  
Organization: 151200 - Operations

Object Code	Expenditure Classification	<i>BUDGET</i>				
		2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend
<b>Personnel</b>						
510100	Salaries & Wages - 1	42,568	19,083	42,331	<u>42,331</u>	
510199	Special Overtime	440	412	2,000	<u>2,000</u>	
511112	FICA - Employer's Portion	2,882	1,302	3,391	<u>3,391</u>	
511114	Police Retirement - Employer's Portion 11.53%	4,752	2,154	4,899	<u>5,111</u>	
511120	Employee Insurance - 1 \$7,800	6,000	3,750	7,500	<u>7,800</u>	
511130	Workers Compensation	1,446	656	1,488	<u>1,488</u>	
519999	Personnel Contingency	0	0	2,068	<u>2,173</u>	
	<b>* Total Personnel</b>	<b>58,088</b>	<b>27,357</b>	<b>63,677</b>	<b><u>64,294</u></b>	
<b>Operating Expenses</b>						
520233	Towing Service	0	0	65	<u>65</u>	
521000	Office Supplies	0	0	50	<u>50</u>	
521200	Operating Supplies	0	0	200	<u>200</u>	
521208	Police Supplies	0	0	100	<u>100</u>	
522300	Vehicle Repairs & Maintenance	454	42	535	<u>1,000</u>	
524100	Vehicle Insurance - 1	530	265	546	<u>546</u>	
524201	General Tort Liability Insurance	723	361	745	<u>745</u>	
524202	Surety Bonds - 1	10	0	0	<u>0</u>	
525000	Telephone	64	32	128	<u>64</u>	
525020	Pagers and Cell Phones - 1	98	28	108	<u>0</u>	
525030	800 MHz Radio Service Charges - 1	355	216	687	<u>638</u>	
525031	800 MHz Radio Maintenance Contracts	82	0	102	<u>98</u>	
525041	E-mail Service Charges - 1	97	35	87	<u>81</u>	
525210	Conference, Meeting & Training Expense	0	0	1,000	<u>500</u>	
525230	Subscriptions, Dues, & Books	30	30	45	<u>40</u>	
525400	Gas, Fuel, & Oil	1,989	1,175	3,000	<u>2,650</u>	
525600	Uniforms & Clothing	475	295	650	<u>650</u>	
529903	Contingency	0	0	0	<u>0</u>	
	<b>* Total Operating</b>	<b>4,907</b>	<b>2,479</b>	<b>8,048</b>	<b><u>7,427</u></b>	
	<b>** Total Personnel &amp; Operating</b>	<b>62,995</b>	<b>29,836</b>	<b>71,725</b>	<b><u>71,721</u></b>	
<b>Capital</b>						
	All Other Equipment	0	0	0	<u>0</u>	
	<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b><u>0</u></b>	
	<b>*** Total Budget Appropriation</b>	<b>62,995</b>	<b>29,836</b>	<b>71,725</b>	<b><u>71,721</u></b>	

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**SECTION V. - PROGRAM OVERVIEW**

The School Resource Officer program is provided for the safety and the security of the students in each high school in the Lexington County School Districts. The Lexington County Sheriff's Department and the School Officials are working together to provide a learning environment for the students that will be safe. The State of South Carolina has seen the crime rate rise within the past years with Lexington County also experiencing an increase of school related incidents such as gang and drug activity also.

**SECTION VI. B. – LISTING OF POSITIONS**

**Current Staffing Level:**

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
LE / School District #4 Agreement (2640-151200)					
School Resource Officer	1	.5	.5	1	13
Totals:	<u>1</u>	<u>.5</u>	<u>.5</u>	<u>1</u>	

**SECTION VI. C. – OPERATING LINE ITEM NARRATIVES**

**520233 – TOWING SERVICE \$ 65**

Wrecker services must be paid for the towing of County Vehicles and seized vehicles. The cost for a County Vehicle is \$65 and the cost of a seized vehicle is \$100. The amount budgeted assumes that the one vehicle assigned to this organization being towed once this fiscal year.

**521000 - OFFICE SUPPLIES \$ 50**

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521200 - OPERATING SUPPLIES \$ 200**

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required for the grant. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521208 – POLICE SUPPLIES \$ 100**

Police supplies are needed to purchase mace, OSHA kits, Asp batons, handcuffs, etc., as required by policy. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 1,000**

The cost of vehicle repairs and maintenance is anticipated to be higher than the current year's budget amount. These vehicles are aging and extraordinary maintenance is anticipated. Extraordinary maintenance includes transmission overhauls and rear end replacements. The budget amount is prorated equally among all vehicles assigned to the organization. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524100 - VEHICLE INSURANCE \$ 546**

The budget amount is the estimate provided by the County's Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524201 - GENERAL TORT LIABILITY INSURANCE \$ 745**

General tort liability insurance amounts as allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

**524202 – SURETY BOND \$ 0**

Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012.

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**525000 – TELEPHONE** **\$ 64**

Telephone line charges are required for daily operations and voice mail. The amount budgeted is based on contract prices. Please see appendix for allocation of expenses.

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**525020 - PAGERS AND CELL PHONES** **\$ 0**

A pager is no longer assigned to this contract.

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**525030 – 800 MHZ RADIO SERVICE CHARGES** **\$ 638**

The 800 MHz radios are required for communication. Please see the 800 MHz radio detail schedule in the appendixes for cost.

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**525031 – 800 MHZ RADIO MAINTENANCE CHARGES** **\$ 98**

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

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**525041 – E-MAIL SERVICE CHARGES** **\$ 81**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. The current cost is \$6.75 per user per month.

$$1 \text{ user} * \$6.75 \text{ per month} * 12 \text{ months} = \$ 81$$

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**525210 – CONFERENCE, MEETING & TRAINING EXP.** **\$ 500**

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields.

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**525230 – SUBSCRIPTIONS, DUES, & BOOKS** **\$ 40**

The certified law enforcement officer dues for the South Carolina Law Enforcement Association are paid from this account. The cost for dues per SRO is \$40.

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**525400 - GAS, FUEL, AND OIL** **\$ 2,650**

The amount budgeted is based on first 7 months expenditures and projection of the same for the remaining 5 months plus a 15% increase for next fiscal year. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs cannot be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

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**525600 – UNIFORMS AND CLOTHING** **\$ 650**

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers. The estimated cost for uniforms per SRO is \$650 each.

**COUNTY OF LEXINGTON  
SCHOOL DISTRICT #5  
Annual Budget  
FY 2010-11 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*L/E - School District #5 2641:</b>								
<b>Revenues:</b>								
456100	Program Income	219,657	169,037	253,433	253,433	249,642		
461000	Investment Interest	191	456	200	456	0		
801000	Op Trm from General Fund/LE	244,316	262,220	262,220	262,220	258,833		
<b>** Total Revenue</b>		<u>464,164</u>	<u>431,713</u>	<u>515,853</u>	<u>516,109</u>	<u>508,475</u>		
<b>*** Total Appropriation</b>					<u>515,853</u>	<u>508,475</u>		
<b>FUND BALANCE</b>								
Beginning of Year					<u>53,926</u>	<u>54,182</u>		
<del>Unspent Appropriations FY09-10</del>						<del>526</del>		
FUND BALANCE - Projected End of Year					<u>54,182</u>	<u>54,182</u> <del>54,708</del>		

The expenditures in this fund are split 50/50 between the LCSD and the School District, but the overtime and related fringe costs are paid 100% by the LCSD. \$9,191.00

**COUNTY OF LEXINGTON  
SCHOOL DISTRICT #5  
Annual Budget  
Fiscal Year - 2010-11**

Fund 2641  
Division: Law Enforcement  
Organization: 151200 - Operations

**BUDGET**

Object Expenditure Code Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 7	286,779	136,347	307,778	<u>307,778</u>		
510199 Special Overtime	4,043	686	7,500	<u>7,500</u>		
510200 Overtime	55	0	0	<u>0</u>		
511112 FICA - Employer's Portion	20,895	9,882	24,119	<u>24,119</u>		
511114 Police Retirement - Employer's Portion 11.53%	31,375	13,136	34,838	<u>36,352</u>		
511120 Employee Insurance - 7 \$7,800	42,000	26,250	52,500	<u>54,600</u>		
511130 Workers Compensation	9,779	4,610	10,588	<u>10,588</u>		
511214 PORS - Emplr. Port. (Retiree)	767	2,007	0	<u>0</u>		
519999 Personnel Contingency	0	0	15,026	<u>15,453</u>		
<b>* Total Personnel</b>	<b>395,693</b>	<b>192,918</b>	<b>452,349</b>	<b><u>456,390</u></b>		
<b>Operating Expenses</b>						
520233 Towing Service	0	0	130	<u>455</u>		
521000 Office Supplies	0	0	350	<u>350</u>		
521200 Operating Supplies	0	0	1,400	<u>1,400</u>		
521208 Police Supplies	0	0	700	<u>700</u>		
522300 Vehicle Repairs & Maintenance	3,763	1,203	4,070	<u>7,000</u>		
524100 Vehicle Insurance - 7	3,180	1,855	3,275	<u>3,822</u>		
524201 General Tort Liability Insurance	4,338	2,530	4,468	<u>5,213</u>		
524202 Surety Bonds - 7	49	0	0	<u>0</u>		
525000 Telephone	318	159	636	<u>318</u>		
525020 Pagers and Cell Phones - 7	1,719	879	1,680	<u>1,980</u>		
525030 800 MHz Radio Service Charges - 7	2,485	1,515	4,809	<u>4,464</u>		
525031 800 MHz Radio Maintenance Contracts	574	0	711	<u>686</u>		
525041 E-mail Service Charges - 7	585	211	609	<u>567</u>		
525210 Conference, Meeting & Training Expense	0	0	5,000	<u>3,500</u>		
525230 Subscriptions, Dues, & Books	210	210	315	<u>280</u>		
525400 Gas, Fuel, & Oil	18,699	7,305	30,275	<u>16,800</u>		
525600 Uniforms & Clothing	3,216	2,280	4,550	<u>4,550</u>		
529903 Contingency	0	0	526	<u>0</u>		
<b>* Total Operating</b>	<b>39,136</b>	<b>18,147</b>	<b>63,504</b>	<b><u>52,085</u></b>		
<b>** Total Personnel &amp; Operating</b>	<b>434,829</b>	<b>211,065</b>	<b>515,853</b>	<b><u>508,475</u></b>		
<b>Capital</b>						
540000 Small Tools & Minor Equipment	0	0	0	<u>0</u>		
540010 Minor Software	0	0	0	<u>0</u>		
All Other Equipment	0	0	0	<u>0</u>		
<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b><u>0</u></b>		
<b>*** Total Budget Appropriation</b>	<b>434,829</b>	<b>211,065</b>	<b>515,853</b>	<b><u>508,475</u></b>		

### SECTION V. - PROGRAM OVERVIEW

The School Resource Officer program is provided for the safety and the security of the students in each high school in the Lexington County School Districts. The Lexington County Sheriff's Department and the School Officials are working together to provide a learning environment for the students that will be safe. The State of South Carolina has seen the crime rate rise within the past years with Lexington County also experiencing an increase of school related incidents such as gang and drug activity within those years.

SECTION VI. B. - LISTING OF POSITIONS

Current Staffing Level:

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
LE / School District #5 Agreement (2641-151200)					
School Resource Officer	7	3.5	3.5	8.7	13
Totals:	<u>7</u>	<u>3.5</u>	<u>3.5</u>	<u>8.7</u>	



**SECTION VI. C. – OPERATING LINE ITEM NARRATIVES**

**520233 – TOWING SERVICE \$ 455**

Wrecker services must be paid for the towing of County Vehicles and seized vehicles. The cost for a County Vehicle is \$65 and the cost of a seized vehicle is \$100. The amount budgeted assumes all 7 vehicles assigned to this organization being towed once this fiscal year.

**521000 - OFFICE SUPPLIES \$ 350**

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily. The amount budgeted is for 7 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521200 - OPERATING SUPPLIES \$ 1,400**

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required for the grant. The amount budgeted is for 7 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521208 – POLICE SUPPLIES \$ 700**

Police supplies are needed to purchase mace, OSHA kits, Asp batons, handcuffs, etc., as required by policy. The amount budgeted is for 7 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 7,000**

The cost of vehicle repairs and maintenance is anticipated to be higher than the current year's budget amount. These vehicles are aging and extraordinary maintenance is anticipated. Extraordinary maintenance includes transmission overhauls and rear end replacements. The budget amount is prorated equally among all vehicles assigned to the organization. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524100 - VEHICLE INSURANCE \$ 3,822**

The budget amount is the estimate provided by the County's Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524201 - GENERAL TORT LIABILITY INSURANCE \$ 5,213**

General tort liability insurance amounts are allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

**524202 – SURETY BOND \$ 0**

Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012.

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**525000 – TELEPHONE** **\$ 318**

Telephone line charges are required for operations and for voice mail.

**525020 - PAGERS AND CELL PHONES** **\$ 1,980**

The School Resource Officers are required to have a mobile telephone or a pager for emergency communication purposes.

**525030 – 800 MHz RADIO SERVICE CHARGES** **\$ 4,464**

Monthly service is required for the 800 MHz radios used by the School Resource Officers for communication purposes and to contact other law enforcement agencies.

**525031 – 800 MHz RADIO MAINTENANCE CHARGES** **\$ 686**

The 800 MHz radios are required for communication. The USF fee charged in former years was deleted saving \$0.50 per radio, lowering the yearly cost. Please see the 800 MHz radio detail schedule in the appendixes for cost.

**525041 – E-MAIL SERVICE CHARGES** **\$ 567**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. The current cost is \$6.75 per user per month.

$$7 \text{ users} * \$6.75 \text{ per month} * 12 \text{ months} = \$ 567$$

**525210 – CONFERENCE, MEETING & TRAINING EXP.** **\$ 3,500**

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields.

**525230 – SUBSCRIPTIONS, DUES, & BOOKS** **\$ 280**

The certified law enforcement officer dues for the South Carolina Law Enforcement Association are paid from this account. The cost for dues per SRO is \$40.

**525400 - GAS, FUEL, AND OIL** **\$ 16,800**

The amount budgeted is based on first 7 months expenditures and projection of the same for the remaining 5 months plus a 15% increase due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs cannot be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

**525600 – UNIFORMS AND CLOTHING** **\$ 4,550**

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers. The estimated cost for uniforms per SRO is \$650 each.

**COUNTY OF LEXINGTON  
LAW ENFORCEMENT/ALCOHOL ENFORCEMENT TEAM  
Annual Budget  
Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*L/E - Alcohol Enforcement Team 2642:</b>								
<b>Revenues (Organization: 000000)</b>								
438206	LE/Alcohol Enforce Team Fees	26,585	21,635	11,521	21,635	11,220		
461000	Investment Interest	126	27	100	100	0		
<b>** Total Revenue</b>		<b>26,711</b>	<b>21,662</b>	<b>11,621</b>	<b>21,735</b>	<b>11,220</b>		
<b>***Total Appropriation</b>					<b>43,889</b>	<b>17,767</b>		
Contingency Unused Carryforward					<del>0</del>	<del>32,368</del>		
FUND BALANCE Beginning of Year					47,974	25,820		
FUND BALANCE - Projected End of Year					25,820	<del>51,641</del> 19,273		

Fund 2642  
Division: Law Enforcement  
Organization: 151200 - Operations

Object Code	Expenditure Classification	<b>BUDGET</b>				
		2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend
<b>Personnel</b>						
510100	Salaries & Wages	906	142	0	0	
510200	Overtime	10,634	4,710	9,439	9,439	
511112	FICA - Employer's Portion	839	365	722	722	
511114	PORS - Employer's Portion	1,274	558	1,043	1,189	
511130	Workers Compensation	388	170	317	317	
515600	Clothing Allowance	0	200	0	0	
<b>* Total Personnel</b>		<b>14,041</b>	<b>6,145</b>	<b>11,521</b>	<b>11,667</b>	
<b>Operating Expenses</b>						
521208	Police Supplies	0	0	0	400	
525600	Uniforms & Clothing	0	0	0	400	
529000	Unclassified	0	0	0	3,000	
529903	Contingency	0	0	32,368	0	
<b>* Total Operating</b>		<b>0</b>	<b>0</b>	<b>32,368</b>	<b>3,800</b>	
<b>** Total Personnel &amp; Operating</b>		<b>14,041</b>	<b>6,145</b>	<b>43,889</b>	<b>15,467</b>	
<b>Capital</b>						
All Other Capital					2,300	
<b>** Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>2,300</b>	
<b>*** Total Budget Appropriation</b>		<b>14,041</b>	<b>6,145</b>	<b>43,889</b>	<b>17,767</b>	



**SECTION V. – PROGRAM OVERVIEW**

A contractual agreement between the Lexington County Sheriff's Department and the Lexington Richland Alcohol and Drug Abuse Council (LRADAC) promotes the reduction of teenage alcohol and tobacco use by enforcing the legal age for purchasing alcohol and tobacco. LRADAC will pay for the overtime worked by officers enforcing the legal age for purchasing of alcohol. The revenue generated by this contract is used to offset the overtime costs incurred.

**SECTION VI. C. - OPERATING LINE ITEM NARRATIVES**

**521208 - POLICE SUPPLIES **\$ 400****

Officers must be supplied with items such as flashlights, batteries, handcuffs, summons books, holders, and ammunition etc. to perform daily job duties.

4 Safariland RLS Flashlights at \$100 each (TBD) \$ 400

**525600 - UNIFORMS & CLOTHING **\$ 400****

Uniforms are requested under Section 23-13-30 of the SC Code of Laws. Each officer receives replacement uniforms 2 times a year. The number of uniforms ordered depends on the job function. This account would be used to purchase 2 pairs of tactical pants for each of the 4 officers working the AET. Each pair of pants is \$50 each.

**529000 - UNCLASSIFIED **\$ 3,000****

Informants are used in the area of criminal investigations due to the increase in alcohol purchases by minors. These funds will be used to aid in the process of capturing the individuals and vendors that sell alcohol to underage people. The estimated amount is \$3,000.

**SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES**

**5AA - (1) LAPTOP COMPUTER WITH SOFTWARE AND ACCESSORIES \$1,100**

The laptop computer will be shared by all four (4) members of the AET to be used when recording and investigating in the field. The estimated cost of the laptop with software and accessories is \$1,100.

**5AA - (1) FATAL VISION KIT \$ 1,200**

This will be used by the officers to give the offenders a look at how distorted your vision can be as a result of the intake of too much alcohol. The estimated cost if \$1,200.

COUNTY OF LEXINGTON  
 WHITE COLLAR CRIME UNIT  
 Annual Budget  
 FY 2010-11 Estimated Revenue

**NEW PROGRAM**

Object Code	Revenue Account Title	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>* LE - White Collar Crime Unit:</b>				
<b>Revenues (Organization: 000000)</b>				
457000	Federal Grant Income	228,796		
461000	Investment Interest	0		
801000	Op Trn from General Fund/LE	<del>12,042</del>	9,431	
<b>** Total Revenue</b>		<del>240,838</del>	<b>238,227</b>	
<b>***Total Appropriation</b>		<del>240,838</del>	<b>238,227</b>	
FUND BALANCE				
	Beginning of Year		0	
FUND BALANCE - Projected				
	End of Year		0	

\* Grant will be funded 95% from DPS.



COUNTY OF LEXINGTON  
 WHITE COLLAR CRIME UNIT  
 Annual Budget  
 Fiscal Year - 2010-11

Fund: New  
 Division: Law Enforcement  
 Organization: 151200 - LE/Operations

Object Expenditure Code Classification	NEW PROGRAM	BUDGET		
		2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>				
510100 Salaries & Wages - 2		92,500		
510199 Special Overtime		6,000		
510200 Overtime				
511112 FICA - Employer's Portion		7,536		
511114 Police Retirement - Employer's Portion		11,722		
511120 Insurance Fund Contribution - 2		16,000		
511130 Workers Compensation		3,310		
515600 Clothing Allowance		1,600		
<b>* Total Personnel</b>		<b>138,668</b>		
<b>Operating Expenses</b>				
520233 Towing Service				
521000 Office Supplies		200		
521200 Operating Supplies		200		
521208 Police Supplies		1,000		
522300 Vehicle Repairs & Maintenance		600		
524100 Vehicle Insurance		1,090		
524201 General Tort Liability Insurance		1,490		
524202 Surety Bonds				
525020 Pagers & Cell Phones		2,760		
525030 800 MHz Radio Service Changes		1,200		
525031 800 MHz Radio Maintenance Fee				
525041 E-mail Service Charges				
525210 Conference, Meeting & Training Expense		4,000		
525400 Gas, Fuel and Oil		<del>10,430</del>	7,819	
529903 Contingency				
<b>* Total Operating</b>		<b><del>22,970</del></b>	<b>20,359</b>	
<b>** Total Personnel &amp; Operating</b>		<b><del>161,638</del></b>	<b>157,027</b>	
<b>Capital</b>				
540000 Small Tools & Minor Equipment		575		
540010 Minor Software				
All Other Equipment		78,625		
<b>** Total Capital</b>		<b>79,200</b>		
<b>*** Total Budget Appropriation</b>		<b><del>240,838</del></b>	<b>238,227</b>	



**SECTION V. - PROGRAM OVERVIEW**

Lexington County is noticing a marked increase in white collar crimes. White collar crime is defined as a crime committed by a person of social status and respectable in their occupation. White collar employees have a greater opportunity to commit fraud, bribery, insider trading, embezzlement, computer crime, identity theft, and forgery. Dedicated white collar crime investigators will combat the problems by actively working the specialized cases and preventing the escalation of white collar crimes. Statistical data and detailed information gathered will aid in the investigations and patterns of the highly skilled professional and the types of white collar crimes that are being committed.

The Lexington County Sheriff's Department is requesting two white collar crime investigators to aggressively identify, detect, prosecute, educate, inform, and ensure the business world that a financial crime deserves a penalty just as a crime of force.

**SECTION VI. A. - SUMMARY OF REVENUES**

**457000 –FEDERAL GRANT INCOME** **\$228,796**

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Federal grant funds are awarded to the agency in the amount of 95%.

**801000 - OPERATING TRANSFER FROM GENERAL FUND** **\$12,042**

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To cover the costs of grant matching funds, money is transferred from the General Fund in the amount of 5%.

**SECTION VI. B. – LISTING OF POSITIONS**

**Current Staffing Level:**

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
<b>LE / Operations (Grant Positions)</b>					
White Collar Crime Unit Grant Investigators	2	0	2	2	13
<b>Totals:</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>2</b>	

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**SECTION VI. C. – OPERATING LINE ITEM NARRATIVES**

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**515600 – CLOTHING ALLOWANCE \$ 1,600**

The White Collar Crime Unit Investigators must dress professionally and appropriately when investigating criminal activities, representing the Sheriff's Department in the court room setting, and meeting with business and corporation executives. A clothing allowance will allow for the investigators to purchase the appropriate clothing.

The cost per investigator per year is \$800.

**521000 - OFFICE SUPPLIES \$ 200**

Office supplies are required for the White Collar Crime Investigators to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily.

The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521200 - OPERATING SUPPLIES \$ 200**

The officers will need supplies for the operation of equipment and daily job functions. Some items that will be used are audio and video tapes, memory cards, disks, batteries, and other supplies as required for the grant.

The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

**521208 – POLICE SUPPLIES \$ 1,000**

This account will be used to purchase law enforcement supplies such as ammunition for the <sup>will</sup> gang investigators.

**522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 600**

Vehicle repairs and maintenance are needed for the four (2) grant vehicles.

The amount budgeted is estimated at 2 vehicles X \$300 = \$600.

**524100 - VEHICLE INSURANCE \$ 1,090**

Vehicle insurance is required for the vehicles.

The vehicle insurance cost is estimated at \$545 X 2 vehicles = \$1090. The County Risk Manager will provide an accurate amount.

**524201 - GENERAL TORT LIABILITY INSURANCE \$ 1,490**

General Tort Liability Insurance is required for each person employed by the County. The amount listed as estimated by County Risk Manager.

The cost is estimated at 2 officers X \$745 = \$1,490.

**525020 - PAGERS AND CELL PHONES \$ 2,760**

The grant personnel are required to have a mobile telephone for safety purposes and for immediate communication with the department, county and other agencies.

The cost is estimated at \$55/month X 2 officers X 12 months = \$1,320

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Air card service will be charged for the investigators to have wireless access to the web GNET and other databases from other counties as well as LCSD to obtain immediate information on the person in question.

The cost is estimated at \$60/month x 2 officers x 12 months = \$1,440.

**525030 – 800 MHz RADIO SERVICE CHARGES** **\$ 1,200**

Monthly service is required for the 800 MHz digital encrypt radios used by the ~~gang~~<sup>WCCU</sup> investigators for communication purposes.

The cost is estimated.

**525210 – CONFERENCE AND MEETING EXPENSES** **\$ 4,000**

The terms and conditions of the grants require that all grant employees attend at least two training conferences per year to make them more efficient and in compliance with the laws governing the tasks of the ~~gang~~<sup>WCCU</sup> investigators.

The estimated cost is \$~~1~~<sup>4</sup>000.

**525400 - GAS, FUEL, AND OIL** **\$10,430**

The grant reimburses the mileage at the federal rate for the grant-funded personnel to allow them to travel to work and scenes while performing their duties.

The cost budgeted is an estimate.

**SECTION VI. D. –CAPITAL LINE ITEM NARRATIVES**

**MINOR SOFTWARE \$ 575**

Office software and flash drives will be required for the White Collar Crime Investigators to easily download information and for the storing and the collecting of information in the computer

The cost of the software is \$ 575.

**5A A - (2) LAPTOP TOUGH BOOK COMPUTERS WITH ACCESSORIES \$ 9,425**

The laptop tough book computers capable of using extensive software will be used to access the in-house server at LCSD, which includes all the components of the department and the web base sites for ~~gang data~~ <sup>WHITE COLLAR CRIMES</sup> information with other counties and states. The ability to obtain the information at the crime scene will allow immediate retrieval of valuable information and will provide safety.

The cost is estimated to be \$9,425.

**5AA - (2) VEHICLES, EQUIPMENT, AND ACCESSORIES \$48,000**

Vehicles and emergency equipment are required to travel to and from work, to investigate ~~gangs, reduce gang violence, discourage gangs, travel to schools and school functions with gang presence, and inform parents about gangs, to disrupt gang crime~~ <sup>WHITE COLLAR CRIMES</sup> and to gather information for the grant.

The cost is estimated to be \$48,000.

**5A A - (2) TASERS AND ACCESSORIES \$ 2,600**

Tasers are required for the safety of the officer and for use to control situations without the use of force. Tasers are now a standard issue required by departmental policy.

The cost is estimated to be \$2,600.

**5A A - (2) 800 MHz DIGITAL ENCRYPT RADIOS \$11,700**

The digital encrypted 800 MHz radios are required to meet the standards set forth in the department's policy and procedures manual standards. The radios will be compatible with the existing radios used by the departments and other law enforcement agencies in the State for communication purposes.

The cost is estimated to be \$11,700.

**5A A - (2) BODY ARMORS AND PLATES \$ 1,400**

Body armor to include plates, is requested to be worn for the safety of the ~~gang~~ <sup>WCC</sup> investigator. The vests are required per policy and are standard issue.

The cost is estimated to be \$ 1,400.

**5AA - (2) DVD/VCR RECORDER AND PLAYBACK SYSTEMS AND ACCESSORIES \$ 2,900**



The time lapsed DVR system to include the DVD burners are required to record covert information and to gather visual evidence for court presentations and prosecution.

The cost is estimated to be \$2,900.

**5AA - (2) DIGITAL CAMERAS AND ACCESSORIES** **\$ 1,500**

The high-resolution digital cameras and accessories will be used to take digital photographs at the crime scene and download onto the system for immediate dissemination and comparisons with law enforcement databases.

The cost is estimated to be \$ 1,500.

**5AA - (2) HANDGUNS AND ACCESSORIES** **\$ 1,100**

Handguns and accessories are part of the standard issue requirement for the <sup>WCC</sup> ~~gang~~ officer's safety and the safety of others.

The cost is estimated to be \$1,100.

COUNTY OF LEXINGTON  
 REGIONAL DNA LABORATORY  
 Annual Budget  
 FY 2010-11 Estimated Revenue

**NEW PROGRAM**

Object Code	Revenue Account Title	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*L/E - Regional DNA Laboratory:</b>				
<b>Revenues:</b>				
457000	Federal Grant Income	<u>685,333</u>		
461000	Investment Interest	<u>0</u>		
801000	Op Trn From General Fund/LE	<u>36,070</u>		
<b>** Total Revenue</b>		<u>721,403</u>		
<b>***Total Appropriation</b>		<u>721,403</u>		
FUND BALANCE				
	Beginning of Year	<u>0</u>		
FUND BALANCE - Projected				
	End of Year	<u>0</u>		

COUNTY OF LEXINGTON  
 REGIONAL DNA LABORATORY  
 Annual Budget  
 Fiscal Year - 2010-11

Fund: New  
 Division: Law Enforcement  
 Organization: 151200 - LE/Operations

Object Expenditure Code Classification	NEW PROGRAM	BUDGET		
		2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>				
510100 Salaries & Wages -2		113,000		
510199 Special Overtime		4,000		
510200 Overtime				
511112 FICA - Employer's Portion		8,951		
511113 State Retirement - Employer's Portion		10,986		
511120 Insurance Fund Contribution - 2		<del>15,000</del>	15,600	
511130 Workers Compensation		3,931		
519999 Personnel Contingency				
<b>* Total Personnel</b>		<del>155,868</del>	156,468	
<b>Operating Expenses</b>				
520300 Professional Services		14,700		
521000 Office Supplies		500		
521200 Operating Supplies		<del>45,000</del>	44,400	
522200 Small Equipment Repairs & Maintenance				
522300 Vehicle Repairs & Maintenance				
524100 Vehicle Insurance				
524201 General Tort Liability Insurance		1,490		
524202 Surety Bonds				
525020 Pagers & Cell Phones		1,440		
525030 800 MHz Radio Service Changes				
525031 800 MHz Radio Maintenance Fee				
525041 E-mail Service Charges		240		
525210 Conference, Meeting & Training Expense		16,000		
525230 Subscriptions, Dues, Books		300		
525240 Personal Mileage Reimbursement		6,000		
525600 Uniforms & Clothing		600		
<b>* Total Operating</b>		<del>86,270</del>	85,670	
<b>** Total Personnel &amp; Operating</b>		242,138		
<b>Capital</b>				
540000 Small Tools & Minor Equipment				
540010 Minor Software		1,200		
All Other Equipment		478,065		
<b>** Total Capital</b>		479,265		
<b>*** Total Budget Appropriation</b>				721,403

**SECTION IV**

**COUNTY OF LEXINGTON  
Capital Item Summary  
Fiscal Year - 2010 - 2011**

Fund # NEW Fund Title: Regional DNA Lab  
 Organization # 151200 Organization Title: LE/Operations  
 Program # Regional DNA Lab Program Title: Regional DNA Lab

**BUDGET**  
2010 - 2011  
Requested

Qty	Item Description	Amount
	Minor Software	1,200
1	Genetic Analyzer	96,000
1	Gene Mapper Software	22,000
1	Real Time PCR System	46,500
2	Thermal Cyclers	15,500
1	Robotics epMotion	90,000
2	PCR Enclosures/Stands	5,200
1	Validation Support	90,000
3	Computers and Accessories	7,500
3	Printers and Accessories	1,500
1	Refrigerator/Freezer	1,200
1	Microscope	2,000
1	Refrigerated Micro Centrifuge	35,000
1	PCR Hood	2,500
2	Prox Card Readers	7,200
1	Water Purification System	2,200
	Cabinets and Workstations	37,965
	Renovation Materials	6,300
1	HVAC Unit and Accessories	9,500

**\*\* Total Capital (Transfer Total to Section III)**

**479,265**

#### SECTION V. – PROGRAM OVERVIEW

The Lexington County Sheriff's Department, in conjunction with the Eleventh Judicial Circuit Solicitors Office, has identified a critical need as it relates to the current inability to utilize the sciences and advancements regarding DNA analysis. Because every person's DNA is unique, with the exception of identical twins, DNA analysis is a most powerful tool that can be used by law enforcement to identify criminal suspects. The DNA evidence collected from a crime scene can implicate or eliminate a suspect. Remains can be identified through comparisons with DNA from relatives. When evidence from one crime scene is compared to evidence from another crime scene, the crime could be found to be linked to the perpetrator locally, statewide, and even nationally. It is also being discovered that DNA testing is significant in solving property crimes, which may link the perpetrator to multiple crimes.

Like most other agencies throughout the state of South Carolina, the Lexington County Sheriff's Department and all the agencies within the 11<sup>th</sup> judicial circuit, are dependant on the South Carolina Law Enforcement Division (SLED) DNA Laboratory for analyses and identification. Because of this tremendous demand, and the burden in serving as the sole source provider of this service to multiple jurisdictions, SLED is tasked with attempting to work through a tremendous case backlog. Because of the economic pitfall that has caused budget cuts and financial constraints, SLED has limited several aspects of previously available DNA services. With the trends and laws requiring DNA evidence in courts, it is more important than ever to establish a Regional DNA Laboratory for Lexington County and the Eleventh Judicial Circuit.

**SECTION VI. A. - SUMMARY OF REVENUES**

**457000 – FEDERAL GRANT INCOME** **\$685,333**

Federal grant funds are awarded to the agency at 95%.

**801000 - OPERATING TRANSFER FROM GENERAL FUND** **\$36,070**

To cover the costs of matching funds, money is transferred from the General Fund in the amount of 5%.

**SECTION VI B. - LISTING OF POSITIONS**

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
<b>Current Staffing Level:</b>	0	0	0	0	
<b>Totals:</b>	0	0	0		

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
<b>LE / Operations (NEW-151200)</b>					
DNA Technical Leader	1	0	1	1	TBD
DNA Analyst	1	0	1	1	TBD
<b>Totals:</b>	2	0	2	2	

**SECTION VI. C. – OPERATING LINE ITEM NARRATIVES**

**520300 - PROFESSIONAL SERVICES \$14,700**

The services of a DNA consultant are required to interview DNA perspective candidates, apply for certifications and licenses, and to set up the DNA forensic laboratory according to accreditation standards.

**521000 - OFFICE SUPPLIES \$ 500**

Items to be purchased including but not limited to pens, printer ink cartridges and paper, file jackets, photo paper, folders, diskettes, calendars and other general supplies that are used daily.

The estimated cost of all office supplies is \$500.

**521200 - OPERATING SUPPLIES \$45,000**

Funds are needed to purchase video and audiotapes, film disks, batteries etc. for operational purposes for the DNA lab analysts. DNA processing supplies, DNA evidence gathering kits, tubing, piping, plates, and all types of DNA gathering kits, glass containers, plates, filters, covers, stands, swabs, swabs containers, blood spatter kits, and many other supplies are necessary for the performance of DNA analysis.

A detail list is not available, as some of the supplies will change with each case. The estimated cost of all operating supplies to include forensic supplies is estimated at ~~\$45,000~~ <sup>44,400</sup> \$44,400.

**524201 - GENERAL TORT LIABILITY INSURANCE \$1,490**

General Tort Liability Insurance is required for each person employed by the County.

The General Tort Liability Insurance cost is estimated at 2 X \$745 = \$1490.

**525020 - PAGERS AND CELL PHONES \$ 1,440**

Cell phone service is requested for the DNA Technical Leader and the DNA Analyst so they can communicate effectively with each other and make contact to those individuals that are involved in cases.

The monthly service charge is estimated at \$60/month X 2 DNA personnel X 12 months = \$1440.

**525041 – E-MAIL SERVICE CHARGES \$ 240**

The email service is no longer given as a free service. Each user will be charged for e-mail service.

The monthly service charge is estimated at \$10/month X 2 officers X 12 months = \$240.

**525210 – CONFERENCE AND MEETING EXPENSE \$16,000**

The grant requires that each grant funded person attend at least two training seminars per grant year. Training fees will be charged for those who will be on sight for the hands on equipment training. The registration, hotel, per diem, car rental, airfare, and miscellaneous expenses are taken from this account.

The cost budgeted is an estimate.



**525230 - SUBSCRIPTIONS, DUES, AND BOOKS** **\$ 300**

Forensic laboratory books and manuals are required to maintain standards and to aid in the identification process.

**525240 - PERSONAL MILEAGE REIMBURSEMENT** **\$ 6,000**

The grant reimburses the mileage at the federal rate for the grant-funded personnel to allow them to travel to court and to other agencies in the performance of the grant DNA job tasks.

The cost budgeted is an estimate.

**525600 - UNIFORMS AND CLOTHING** **\$ 600**

The DNA analyst must wear lab coats when performing their duties. The DNA protective clothing will be worn to protect from materials during the DNA processing stages.

The cost for protective clothing is estimated.

**SECTION VI. D. -CAPITAL LINE ITEM NARRATIVES**

**540010 – MINOR SOFTWARE \$ 1,200**

Minor software is required for the internal operation of the computers so the DNA laboratory personnel may store data and process information.

**5A - (1) GENETIC ANALYZER \$96,000**

The Genetic Analyzer is a DNA sequencer; that will run a wide variety of sequencing and fragment analysis applications including microsatellite analysis, AFLP, LOH, SNP validation, and SNP screening. The full range of applications can be run on a single polymer and capillary array meaning, you can mix applications on one plate. The software even includes tools to assist with regulatory and compliance requirements.

**5A - (1) GENE MAPPER SOFTWARE \$22,000**

The Gene Mapper ID-X is powerful data analysis software designed to significantly reduce the amount of time required to perform sizing, mixture analysis, and statistical calculations on all types of forensic samples. A combination of sophisticated automated data assessment processes and efficient manual review tools deliver comprehensive expert system capability.

**5A - (1) REAL TIME PCR SYSTEM \$46,500**

Polymerase chain reaction (PCR) is a technique widely used in molecular biology. The Real Time PCR System is required to process the DNA. As the PCR progresses, the DNA template is exponentially amplified. With PCR, it is possible to amplify a single or few copies of magnitude, generating millions or more copies of the DNA piece. The real time PCR fully optimizes the DNA for fast cycling and delivers high quality results in as little as 30 minutes.

**5A - (2) THERMAL CYCLERS \$15,500**

The Thermal Cycler is necessary because it is a laboratory apparatus used to amplify segments of DNA via the polymerase chain reaction process. The device has a thermal block with holes where tubes holding PCR reaction mixtures can be inserted. The cycler then raises and lowers the temperature of the block in discrete, pre-programmed steps.

**5A - (1) ROBOTICS epMOTION \$90,000**

The Robotics equipment is necessary to remove the pipettes automatically from one place to another to secure the DNA during the transfer into another pipette for accuracy, and for following standard protocol. Pipette transfer is totally hands free, thereby creating a better and more ergonomic workspace.

**5A - (2) PCR ENCLOSURES/STANDS \$5,200**

The PCR enclosures and stands are necessary to provide a controlled environment in which to perform polymerase chain reaction (PCR) procedures. The enclosure frame, top, back, airfoil and interior upper panel are constructed of epoxy-coated steel and aluminum and the optional work surface has raised edges to contain spills for DNA testing accuracy.

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**5A - (1) VALIDATION SUPPORT** **\$90,000**

Validation support is required for all of the equipment used in processing DNA for forensic and human identity laboratories. The software provides the planning support in experimental design, all consumable reagents, labor, and validation reporting functions to satisfy all SWGDAM, ISO and ASCLD guidelines and accreditation standards. The result is a more rapid implementation, leading to increased productivity, better quality control, and a thorough understanding of the procedures.

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**5A - (3) COMPUTERS AND ACCESSORIES** **\$ 7,500**

Computers are required for the input of data to keep records, produce reports, prepare statements for court presentation, and to set up spreadsheets to analyze all types of information required for the operation of the DNA laboratory and to maintain the appropriate information required by the grant.

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**5A - (3) PRINTERS AND ACCESSORIES** **\$ 1,500**

The printers are required for the DNA Technical Leader, the DNA Analyst, and the DNA laboratory room. These printers will be used to visually produce the DNA information for dissemination.

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**5A - (1) REFRIGERATOR/FREEZER** **\$ 1,200**

A refrigerator with a compartment freezer is required to store chemicals for the use in processing DNA. This refrigerator/freezer will be used only for DNA related items and will be temperature controlled.

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**5A - (1) MICROSCOPE** **\$ 2,000**

The microscope is required to allow the examiner to view enlarged samples of DNA string and chromosomes.

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**5A - (1) REFRIGERATED MICRO CENTRIFUGE** **\$35,000**

A refrigerated micro centrifuge is required to spin the DNA samples at a high rate of speed. The sample is subjected to artificially high gravity causing the heavy items to sink, and the light particles to float.

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**5A - (1) PCR HOOD** **\$ 2,500**

The PCR Hood is required so that there will be minimal cross contamination during the amplification of DNA and RNA processing. This will provide for a more accurate testing of DNA.

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**5A - (2) PROX CARD READERS AND ACCESSORIES** **\$ 7,200**

Proximity card readers that interface with the existing system to eliminate public access to two secured areas of the judiciary center are required. The card readers identify the code programmed on the card to allow access to those individuals approved for entry into the facility. The card readers will provide security for the door access while recording each individual who enters and exits the facility.

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**5A - (1) WATER PURIFICATION SYSTEM** **\$ 2,200**

The water purification system is necessary to provide ultrapure water for optimal chromatographic results and longer column life for the oxidation of organic contaminants and radiation, killing the bacteria. This will allow sanitized water to be used in the processing of DNA.

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**5A - CABINETS AND WORKSTATIONS** **\$37,965**

The cabinets and workstations, including all materials and set up are required for the efficient analyzing and daily operations of the Regional DNA Laboratory. The cabinets will be chemical resistant and the workstations will be standard forensic type that meets requirements for accredited standards.

**5A - RENOVATION MATERIALS** **\$ 6,300**

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The renovation materials required for the existing supply area to conform into a DNA laboratory will be tiles, floor tiles, paint, lighting, electrical wiring, hook ups, molding, PVC fittings and pipes, plumbing and electrical parts, and other materials as required. County Building and Maintenance will perform the work required for the renovation of the DNA laboratory.

**5A - (1) HVAC UNIT AND ACCESSORIES** **\$ 9,500**

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A heating and air conditioning unit will be required to stabilize the temperature in the DNA laboratory. This will allow for a constant, dedicated system that will be controlled by DNA laboratory personnel.

**COUNTY OF LEXINGTON**  
**VICTIMS OF CRIME ACT**  
**Annual Budget**  
**FY - 2010-11 Estimated Revenue**

# NEW PROGRAM

Object Code	Revenue Account Title	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*LE - Victims of Crime Act:</b>				
<b>Revenues (Organization: 000000)</b>				
457000	Federal Grant Income	<u>110,360</u>		
461000	Investment Interest	<u>0</u>		
	<b>** Total Revenue</b>	<u>110,360</u>		
	<b>***Total Appropriation</b>	<u>110,360</u>		
<b>FUND BALANCE</b>				
	Beginning of Year		<u>0</u>	
	<b>FUND BALANCE - Projected</b>			
	End of Year		<u>0</u>	

**COUNTY OF LEXINGTON**  
**VICTIMS OF CRIME ACT (VOCA)**  
**Annual Budget**  
**Fiscal Year - 2010-11**

Fund: New  
 Division: Law Enforcement  
 Organization: 151200 - LE/Operations

Object Expenditure Code Classification		NEW PROGRAM	BUDGET		
			2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>					
510100	Salaries & Wages - 1		43,700		
510199	Special Overtime				
510200	Overtime				
511112	FICA - Employer's Portion		3,344		
511113	State Retirement - Employer's Portion		4,060		
511120	Insurance Fund Contribution - 1		8,000		
511130	Workers Compensation		1,469		
519999	Personnel Contingency				
<b>* Total Personnel</b>			<b>60,573</b>		
<b>Operating Expenses</b>					
520233	Towing Service				
521000	Office Supplies		1,500		
521200	Operating Supplies		1,500		
522200	Small Equipment Repairs & Maintenance				
522300	Vehicle Repairs & Maintenance		500		
524100	Vehicle Insurance		546		
524201	General Tort Liability Insurance		745		
524202	Surety Bonds				
525020	Pagers & Cell Phones		1,236		
525030	800 MHz Radio Service Changes				
525031	800 MHz Radio Maintenance Fee				
525041	E-mail Service Charges		96		
525210	Conference, Meeting & Training Expense		3,000		
525400	Gas, Fuel and Oil		4,954		
529903	Contingency				
<b>* Total Operating</b>			<b>14,077</b>		
<b>** Total Personnel &amp; Operating</b>			<b>74,650</b>		
<b>Capital</b>					
540000	Small Tools & Minor Equipment		460		
540010	Minor Software		350		
	All Other Equipment		34,900		
<b>** Total Capital</b>			<b>35,710</b>		
<b>*** Total Budget Appropriation</b>			<b>110,360</b>		



**SECTION V. – PROGRAM OVERVIEW**

The Lexington County Sheriff's Department has a specialized CDV Unit that must adequately address the area of victim advocacy. The prosecutor and investigators have attempted to fill this void in service, but because a victim advocate's role is vastly different from the role of a prosecutor or law enforcement officer, the prosecutor and the CDV investigators are not able to assist the victims of crime in providing them the services that they need. A dedicated prosecution victim advocate for the specialized CDV Unit would enhance and expand services provided to victims of domestic violence. Providing continued service to a victim will allow them to have a familiar face, will provide stability, and will increase the confidence a victim will have in the criminal justice system. Increasing the level of pre-trial contact with the victims through telephone calls, visits, letters, accompanying to court and to other assisting agencies, would be a benefit to the victim, as well as increase the level of victim participation in the prosecutorial process. A dedicated victim advocate will assist the CDV prosecutor to increase the comprehensive level of service required.



**SECTION VI. A. - SUMMARY OF REVENUES**

**457000 – FEDERAL GRANT INCOME** **\$110,360**

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Federal grant funds are awarded to the agency in the amount of 80%.

**801000 - OPERATING TRANSFER FROM GENERAL FUND** **\$ 0**

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To cover the costs of grant administration, In-Kind funds are used at 20% of the CDV Prosecutor's salary.

**SECTION VI. B. – LISTING OF POSITIONS**

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
<b>Current Staffing Level:</b>					
<b>Victim's Bill of Rights Fund (141)</b>					
Victim Asst. Officer/Law Enf.	3	0	3	3	20
Victim Assistance Coordinator	2	0	2	2	6
<b>Totals:</b>	<b>5</b>		<b>5</b>	<b>5</b>	

	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
<b>LE / Operations (151200)</b>					
VAWA Investigators	1	0	1	1	13
Program Coordinator	1	0	1	1	11
VOCA Victim Advocate	1	0	1	1	13
<b>Totals:</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>3</b>	

**SECTION VI. C. – OPERATING LINE ITEM NARRATIVES**

**521000 - OFFICE SUPPLIES \$ 1,500**

Office supplies are required to perform the job tasks required of the grant. The items to be purchased, including but not limited to pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily. Ink cartridges will be required for use with the large printer. These cartridges must be used to produce quality photographs for case presentations. Specialized case management files are necessary for individual cases to be organized and stored. Portfolio folders are required for each case for court papers and other important documents used in the courtroom.

The estimated cost of all office supplies is \$1,500.

**521200 - OPERATING SUPPLIES \$ 1,500**

Photograph paper must be purchased for the daily operational needs to fulfill the requirements of the grant. Quality photograph paper is required for printing of pictures captured for evidence purposes. Batteries will be required for battery-operated equipment. CD's are required for the downloading of the investigative file for case documentation and court purposes.

The estimated cost of all operating supplies is estimated at \$1,500.

**522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 500**

Vehicle repairs and maintenance are needed for one grant vehicle.

The amount budgeted is estimated at 1 vehicle X \$500 = \$500.

**524100 - VEHICLE INSURANCE \$ 546**

Vehicle insurance is required for the vehicle.

The vehicle insurance cost is estimated at \$546 X 1 vehicle = \$546. The County Risk Manager will provide an accurate amount.

**524201 - GENERAL TORT LIABILITY INSURANCE \$745**

General Tort Liability Insurance is required for each person employed by the County.

The General Tort Liability Insurance cost is estimated at 1 X \$745 = \$745.

**525020 - PAGERS AND CELL PHONES \$ 1,236**

Cell phone service is requested for the Victim Advocate so that they can communicate effectively with the CDV investigators, other law enforcement officials and other agencies, and to contact victims. Air card fees are required for the advocate to have access to the internet CDV files and the Sheriff's Department NCIC In-house criminal history files.

The monthly service charge for cell phones is estimated at \$50/month X 12 months = \$600

The air card monthly service is estimated at \$53 = \$636

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**525041 – E-MAIL SERVICE CHARGES** **\$ 96**

The email service is no longer given as a free service. Each user will be charged for e-mail service.

The monthly service charge is estimated at \$8 /month X 12 months = \$96.

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**525210 –CONFERENCE AND MEETING EXPENSES** **\$ 3,000**

The terms and conditions of the grants require that all grant employees attend at least two training conferences per year to make them more efficient and in compliance with the laws governing the tasks of a Victim Advocate..

The estimated cost is \$3000.

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**525400 - GAS, FUEL, AND OIL** **\$4,954**

The Victim Advocate must travel to assist the victims of crime and to court. The budgeted amount is an estimate.

**SECTION VI. D. –CAPITAL LINE ITEM NARRATIVES**

**540000 – SMALL TOOLS AND MINOR EQUIPMENT \$ 460**

Numerous small equipment items are required for the to perform their job tasks. These equipment items will provide a greater access to retrieving and preserving evidence of a victim or scene.

1	Flashlight	\$125
1	Digital Voice Activated Recorder	\$135
1	Computer Mouse Pad	\$ 75
1	Carrying Case	\$125

**540010 – MINOR SOFTWARE \$ 350**

Office software and flash drives will be required for the Advocate to easily download information and transfer to the CDV investigator’s computers and to allow the prosecutor to have the accurate information.

**5AA - (1) VEHICLES, EQUIPMENT, AND ACCESSORIES \$26,000**

A vehicle and equipment is required to allow the Victim Advocate to deliver services to victims of crime. The Victim Advocate must have immediate access to a vehicle to assist victims of crime in emergency situations, transporting them to other agencies, assisting in recovering personal property, acting on behalf of victims with other agencies, and transporting and attending court with the victims.

The cost is estimated to be \$26,000.

**5AA - (1) LAPTOP COMPUTER, DOCKING STATION AND ACCESSORIES \$ 4,750**

The laptop computers will be used for recording data outside of the office and in the office. The laptop will also be used to pull information from the in-house system as needed for the assistance of the victim. The advocate will download photographs from the SLR digital camera onto the laptop for storing with case files.

The estimated cost for the laptop with tax is \$4750.

**5AA - (1) INK PRINTER AND ACCESSORIES \$ 550**

A network printer of high quality resolution is requested for the investigators to print photos of evidence and other pertinent images of victims, defendants, and their injuries. The unit price will include additional printer heads and cartridges.

The estimated cost for the printers is \$550.

**5AA - (1) DIGITAL SLR CAMERA AND ACCESSORIES \$ 1,800**

The use of digital high-resolution photography for CDV victims will greatly enhance the information photographed for court presentations. The Advocate will use the camera for grant purposes.

The estimated cost is \$1800.

**(1) DESK CHAIR** **\$ 600**

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Office desk chairs are required for the new grant personnel to have adequate seating to perform their daily job tasks as required by the grant.

The estimated cost is \$600.

**(2) FILE CABINETS** **\$ 1,200**

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File cabinets are required for the Advocate to store information for victims of CDV. These cabinets must be fire proof and lockable.

The estimated cost is \$1200.

**COUNTY OF LEXINGTON**  
**HIGHWAY SAFETY ENHANCED DUI ENFORCEMENT**  
**Annual Budget**  
**FY - 2010-11 Estimated Revenue**

**NEW PROGRAM**

Object Code	Revenue Account Title	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*LE - Highway Safety Enhanced DUI Enforcement:</b>				
<b>Revenues (Organization: 000000)</b>				
457000	Federal Grant Income	430,865		
461000	Investment Interest	0		
	<b>** Total Revenue</b>	<u>430,865</u>		
	<b>***Total Appropriation</b>	<u>430,865</u>		
FUND BALANCE				
	Beginning of Year		<u>0</u>	
FUND BALANCE - Projected				
	End of Year		<u><u>0</u></u>	

COUNTY OF LEXINGTON  
HIGHWAY SAFETY ENHANCED DUI ENFORCEMENT  
Annual Budget  
Fiscal Year - 2010-11

Fund: New  
Division: Law Enforcement  
Organization: 151200 - LE/Operations

Object Expenditure Code Classification	NEW PROGRAM	BUDGET		
		2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>				
510100 Salaries & Wages - 3		122,000		
510199 Special Overtime				
510200 Overtime				
511112 FICA - Employer's Portion		9,333		
511114 Police Retirement - Employer's Portion		13,530		
511120 Insurance Fund Contribution - 3		24,000		
511130 Workers Compensation		4,099		
519999 Personnel Contingency				
<b>* Total Personnel</b>		<b>172,962</b>		
<b>Operating Expenses</b>				
520233 Towing Service				
521000 Office Supplies		500		
521200 Operating Supplies		2,600		
522200 Small Equipment Repairs & Maintenance (3)				
522300 Vehicle Repairs & Maintenance - 3		3,000		
524100 Vehicle Insurance - 3		1,638		
524201 General Tort Liability Insurance		2,235		
524202 Surety Bonds				
525020 Pagers & Cell Phones - 3		4,320		
525030 800 MHz Radio Service Changes - 3		2,280		
525031 800 MHz Radio Maintenance Fee - 3		0		
525041 E-mail Service Charges		288		
525210 Conference, Meeting & Training Expense		6,600		
525400 Gas, Fuel and Oil		21,362		
525600 Uniforms & Clothing		4,050		
529903 Contingency				
<b>* Total Operating</b>		<b>48,873</b>		
<b>** Total Personnel &amp; Operating</b>		<b>221,835</b>		
<b>Capital</b>				
540000 Small Tools & Minor Equipment		1,875		
540010 Minor Software		575		
All Other Equipment		206,580		
<b>** Total Capital</b>		<b>209,030</b>		
<b>*** Total Budget Appropriation</b>		<b>430,865</b>		





**SECTION V. – PROGRAM OVERVIEW**

The ultimate goal for the creation of a Driving Under the Influence Traffic Enforcement Unit in Lexington County is to combine resources to effect a positive change in the collision, injury, and arrest rate of traffic and DUI violations. By consolidating the resources and expanding knowledge and skills to perform DUI traffic enforcement, the quality of enforcing the traffic laws will result in an effort to reduce severe and fatal traffic collisions. The expertise and knowledge gained from the specialized training will enhance the unit's capability by using technologically sound equipment and techniques to collect and process evidence for court cases. By adding DUI officers to the Highway Safety Traffic DUI Enforcement Unit, Lexington County and the surrounding areas will be afforded the effective discovery, documentation, and judicial prosecution of traffic and criminal offenders.

**SECTION VI. A. - SUMMARY OF REVENUES**

**457000 - FEDERAL GRANT INCOME** **\$ 430,865**

Federal funds are awarded to the agency at 100%.

**801000 - OPERATING TRANSFER FROM GENERAL FUND** **\$ 0**

This account is to cover the cost of grant match funds. The Highway Safety grant does not require a match fund this fiscal year budget.

**SECTION VI. B. – LISTING OF POSITIONS**

<u>Grade</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>
		<u>General Fund</u>	<u>Other Fund</u>	
<b>Current Staffing Level:</b>				
Traffic Lieutenant	1	1	0	20
Traffic Master Deputies	2	2	0	13
Traffic Deputies	2	2	0	12
<b>Totals:</b>	<b>5</b>	<b>5</b>		

<u>Grade</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>
		<u>General Fund</u>	<u>Other Fund</u>	
<b>LE / Operations (151200)</b>				
Traffic Deputies	3	0	3	12
<b>Totals:</b>	<b>3</b>	<b>0</b>	<b>3</b>	

**SECTION VI. C. – OPERATING LINE ITEM NARRATIVES**

**521000 - OFFICE SUPPLIES** **\$ 500**

Items to be purchase including but not limited to pens, file jackets, folders, diskettes, calendars and other general supplies used daily.

The estimated cost of all office supplies is \$500.

**521200 - OPERATING SUPPLIES** **\$ 2,600**

Funds to purchase traffic supplies such as video and audiotapes, OSH kits, traffic books, disks, batteries etc. are for operational purposes for the traffic officers.

The estimated cost of all operating supplies is estimated at \$ 2,600.

**522300 - VEHICLE REPAIRS AND MAINTENANCE** **\$ 3,000**

Vehicle repairs and maintenance is needed for the grant vehicles.

The amount budgeted is an estimate of \$1,000 per vehicle.

**524100 - VEHICLE INSURANCE** **\$ 1,638**

Vehicle insurance is required for the grant vehicles.

The estimated cost provided by the County Risk Manager for Vehicle Insurance is \$546 per vehicle.

**524201 - GENERAL TORT LIABILITY INSURANCE** **\$ 2,235**

General Tort Liability Insurance is required for each person employed by the County.

The estimated cost provided by the County Risk Manager is \$745 per employee per year.

**525020 - PAGERS AND CELL PHONES** **4320**  
**\$2,160**

The mobile telephones for the grant traffic officers will allow them to communicate effectively with each other and to make contact to those individuals that are involved in traffic situations. *AIR CARD SERVICE IS REQUESTED.*

The cost of cell phone service for 3 traffic officers is estimated at \$60 per month per officer.

*THE COST OF AIR CARD SERVICE IS \$60/MONTH X 3 OFFICERS X 12 MONTHS = \$ 2160*

**525041 – E-MAIL SERVICE CHARGES** **\$ 288**

The email service is required for immediate communication and immediate transfer of documents for DUI investigative purposes.

The monthly service charge is estimated at \$8 month X 3 officers X 12 months = \$288.

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**525210 – CONFERENCE AND MEETING EXPENSE** **\$ 6,600**

The grant requires that each grant funded person attend at least two training seminars per grant year. The registration fees are required to secure attendance to training classes which will be announced in the upcoming year. The training will be in state and National training will be out of state at a time and location that will be announced later. These training seminars will teach the most current technological approaches to DUI approaches, vehicle inspections, laws, investigations that will allow the DUI officers to present cases in court for prosecution purposes.

The cost budgeted is an estimate.

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**525030 – 800 MHz RADIO SERVICE CHARGES** **\$ 2,280**

The 800 MHz radio fees plus roaming fees is required for the operation of 800 MHz radios.

The amount is estimated for the monthly service charge for 3 radios.

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**525400 - GAS, FUEL, AND OIL** **\$21,362**

The grant reimburses the mileage at the federal rate for the grant-funded personnel to allow them to travel to work and scenes while performing their duties.

The cost budgeted is an estimate base on miles traveled for existing traffic officers.

---

**525600 - UNIFORMS AND CLOTHING** **\$ 4,050**

It is necessary to provide uniforms and clothing for the traffic officers to perform their DUI traffic enforcement daily tasks. The uniforms and the vests worn by the DUI Enforcement Officers is standard department issued uniforms. These uniforms will quickly identify the officer and is worn also for the safety of the officer.

The cost for uniforms is estimated.

**SECTION VI. D. –CAPITAL LINE ITEM NARRATIVES**

**540000 – SMALL TOOLS AND MINOR EQUIPMENT \$ 1,875**

Each officer will need various small tools and minor equipment to perform his job duties effectively and efficiently. Fire extinguishers are needed to assist the motoring public with small car fires. Cellular phones are needed to ensure adequate communications and safety of the officer. Flashlights with great illumination are needed for traffic stops, assisting motorists, and officer safety in areas with poor or no lighting. Impairment goggles will be used to educate students and officers on the visual effects of driving under the influence of alcohol and drugs. Traffic Cones will be used to promote traffic control and establishing public safety checkpoints.

The cost for the following items is estimated to include tax and any applicable shipping charges.

(2) Impairment Goggles	\$ 650
(3) Fire Extinguishers	\$ 375
(3) Cellular Phones	\$ 150
(3) Flashlights	\$ 300
(18) Traffic Cones	\$ 400

**MINOR SOFTWARE \$ 575**

Office software and flash drives will be required for the traffic DUI officers to easily download information and for the storing and the collecting of information in the computer.

The cost of the software is \$ 575.

**(3) MARKED VEHICLES W/EQUIPMENT, INSTALLATION AND ACCESSORIES \$ 78,330**

The DUI Enforcement Traffic vehicles to be purchased must meet the standards established by the Office of Highway Safety. Each vehicle will be equipped the same to ensure uniformity and consistency with all traffic stops. Emergency lighting and audio is required for the safety of all motoring public during a traffic stop or checkpoints. Push bumpers are required on each vehicle to assist a disabled motorist from the highway without damaging the vehicle. Vehicle safety barriers are required for safe transport of prisoners to jail.

The cost for the following items is estimated to include tax and any applicable shipping charges.

(3) Marked Vehicles	\$ 69,480
(3) Equipment Installation	\$ 720
(3) Light Bars	\$ 3,600
(3) Siren Speakers	\$ 750
(3) Push Bumpers	\$ 630
(3) Electronic Sirens	\$ 660
(3) Power Control Centers	\$ 1,290
(3) Vehicle Safety Barriers	\$ 1,200

**(3) 800 MHZ RADIO AND ACCESSORIES \$16,500**

The 800 MHz Digital Encrypted radios are required for each officer. The digital encryption allows all law enforcement agencies to communicate over a secure network and for the safety of the traffic officers.

The cost is \$5,500 X 3 = \$16,500.

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**(3) IN-CAR VIDEO CAMERAS AND ACCESSORIES** **\$16,800**

The use of digital in-car video is paramount for evidentiary purposes, which will assist in successful prosecution of each case. The video medium is regarded as the most effective tool to prosecute driving under the influence.

The cost is estimated at  $\$5,600 \times 3 = \$16,800$ .

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**(3) IN-CAR RADAR UNITS** **\$ 4,500**

The radar units enable the apprehension of traffic violators. It has been proven that there is a direct correlation of speed and driving under the influence.

The estimated cost is  $\$1500 \times 3 = \$4,500$ .

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**(3) TIRE DEFLATION DEVICES** **\$ 1,200**

The tire deflation devices are used to immobilize vehicles of fleeing suspects. These devices enhance safety for the suspect, the officer, and the motoring public.

The cost estimate including tax is  $\$400 \times 3 = \$1200$ .

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**(3) PASSIVE ALCOHOL SENSORS** **\$ 2,100**

Passive alcohol sensors are used to solidify driving under the influence cases by determining the suspect's blood alcohol level.

The estimated cost including tax is  $\$700 \times 3 = \$2100$ .

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**(1) DVD/VCR RECORDER AND (1) PLAYBACK UNIT** **\$ 1,000**

A DVD/VCR recorder will record and copy the DVD that is captured on the in-car video system for evidence and proper procedures for court presentation and case solidification. A color television unit will be necessary to playback the DVD/VHS tapes for viewing prior to presenting the case for court purposes.

The cost estimate for each item with tax is:

DVD/VCR Recorder: \$400  
Color Television: \$600

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**(3) DIGITAL CAMERAS AND ACCESSORIES** **\$ 1,200**

The use of digital photography for traffic scenes will greatly enhance traffic investigations and court presentations. Some of the benefits are:

- Instantaneous in camera review to confirm the incident was correctly documented.
- The speed at which images can be used and disseminated.
- Cost savings over film systems.
- More images are taken and scenes are documented more thoroughly due to the absence of film.

The estimated cost with tax is  $\$400 \times 3 = \$1200$ .



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**(3) LICENSE PLATE READERS AND ACCESSORIES** **\$67,200**

The use of the license plate reader recognition camera scans and reads plates from all U. S. States. The data that is received operates with data from different agency sources to perform searches for suspect vehicles, wanted persons, warrants, amber alerts, etc. All of the information captured is stored for comparison with crime databases.

The cost of the license plate reader units including tax and shipping is  $\$22,400 \times 3 = \$67,200$ .

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**(3) RUGGADIZED LAPTOP COMPUTERS AND ACCESSORIES** **\$ 9,800**

These computers will be used for recording data in the field. The laptop will also be used to pull information from the in-house system needed for the investigation.

The estimated cost with tax is  $3 \times \$3,267 = \$9,801$ .

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**(3) PORTABLE PRINTERS AND ACCESSORIES** **\$ 1,200**

Mobile printers and accessories will be used to print search warrants, photographs and other documents needed to process the DUI information at the scene.

The estimated cost with tax is  $3 \times \$400 = \$1,200$ .

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**(3) TASERS AND ACCESSORIES** **\$ 3,750**

Tasers are required for the safety of the officer and for use to control situations without the use of force. Tasers are now a standard issue required by departmental policy and each officer receives training as a requirement.

The cost is estimated to be \$3,750.

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**(3) HANDGUNS AND ACCESSORIES** **\$ 3,000**

Handguns and accessories are part of the standard issue requirement for the traffic DUI officer's safety and for the safety of others.

The cost is estimated to be \$3,000.

**SECTION II**

**COUNTY OF LEXINGTON  
URBAN ENTITLEMENT COMMUNITY DEVELOPMENT  
Annual Budget  
FY 2010-11 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Urban Entitlement Community Development 2400</b>								
<b>Revenues:</b>								
457000	Federal Grant Income	754,039	404,251	3,392,683	3,392,683	1,650,194		
460000	Interest Income	0	0	0	0	0		
461000	Investment Interest	0	0	0	0	0		
463005	Ins. Prorated Premium Adj.	0	0	0	0	0		
<b>**Total Revenue</b>		<u>754,039</u>	<u>404,251</u>	<u>3,392,683</u>	<u>3,392,683</u>	<u>1,650,194</u>		
<b>***Total Appropriation</b>					<u>3,392,683</u>	<u>1,650,194</u>		
Contingency: Unused					0			
FUND BALANCE Beginning of Year					<u>(83,318)</u>	<u>(83,318)</u>		
FUND BALANCE - Projected End of Year					<u>(83,318)</u>	<u>(83,318)</u>		

**SECTION III**

**COUNTY OF LEXINGTON  
URBAN ENTITLEMENT COMMUNITY DEVELOPMENT  
Annual Budget  
Fiscal Year - 2010-11**

Fund 2400  
Division : Community Development  
Organization: 181200 - Community Development Administration

Object Expenditure Code Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 3	114,099	51,309	116,783	100,677		
511112 FICA - Employer's Portion	8,327	3,717	8,934	7,560		
511113 State Retirement - Employer's Portion	10,714	4,818	10,966	9,279		
511120 Employee Insurance - 3	17,000	11,250	22,500	23,400		
511130 Workers Compensation	342	154	351	296		
519999 Personnel Contingency	0	0	5,481	0		
<b>* Total Personnel</b>	<b>150,482</b>	<b>71,248</b>	<b>165,015</b>	<b>141,212</b>		
<b>Operating Expenses</b>						
520300 Professional Services	0	25,334	50,000	0		
520400 Advertising & Publicity	2,566	1,658	5,300	5,000		
520500 Legal Services	308	125	1,500	1,000		
520702 Technical Currency & Support	0	0	500	500		
520800 Outside Printing	0	0	0	0		
521000 Office Supplies	832	420	1,750	1,180		
521010 Newsletter/Printing Supplies	162	0	1,000	0		
521100 Duplicating	906	486	1,020	1,020		
522200 Small Equipment Repairs & Maintenance	0	0	100	100		
524000 Building Insurance	31	8	32	32		
524201 General Tort Liability Insurance	121	60	125	125		
524202 Surety Bonds	15	0	0	0		
525000 Telephone	794	361	732	732		
525020 Pagers and Cell Phones	323	124	410	410		
525021 Smart Phone Charges	265	251	1,060	1,060		
525041 E-mail Service Charges	284	106	261	243		
525100 Postage	228	163	600	600		
525210 Conference, Meeting & Training Expense	6,223	3,063	14,775	13,375		
525230 Subscriptions, Dues, & Books	4,051	4,006	4,274	3,775		
525240 Personal Mileage Reimbursement	354	164	660	600		
525250 Motor Pool Reimbursement	1,371	665	3,300	3,000		
525300 Util / Administration Building	1,752	927	1,772	1,772		
529903 Contingency	0	0	81,454	4,811		
529950 Indirect Costs	18,016	0	19,233	19,233		
<b>* Total Operating</b>	<b>38,602</b>	<b>37,921</b>	<b>189,858</b>	<b>58,568</b>		
<b>** Total Personnel &amp; Operating</b>	<b>189,084</b>	<b>109,169</b>	<b>354,873</b>	<b>199,780</b>		
<b>Capital</b>						
540000 Small Tools & Minor Equipment	948	0	200	300		
540010 Minor Software	330	0	0	0		
All Other Equipment	3,033	0	0	0		
(1) Lateral File Cabinet				700		
<b>** Total Capital</b>	<b>4,311</b>	<b>0</b>	<b>200</b>	<b>1,000</b>		
<b>*** Total Budget Appropriation</b>	<b>193,395</b>	<b>109,169</b>	<b>355,073</b>	<b>200,780</b>		

## SECTION III

COUNTY OF LEXINGTON  
URBAN ENTITLEMENT COMMUNITY DEVELOPMENT  
Annual Budget  
Fiscal Year - 2010-11

Fund 2400  
Division: Community Development  
Organization - 181201 Community Development Projects

Object Expenditure Code Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	BUDGET		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 1	0	0	0	17,961		
511112 FICA - Employer's Portion	0	0	0	1,374		
511113 State Retirement - Employer's Portion	0	0	0	1,686		
511120 Employee Insurance - 1	0	0	0	0		
511130 Workers Compensation	0	0	0	54		
<b>* Total Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>21,075</b>		
<b>Operating Expenses</b>						
529000 Unclassified	0	0	37,339	0		
537119 Minor Housing Repair Program	121,397	55,406	254,004	0		
537121 State Street Streetscape Phase II	114,377	0	0	0		
537122 Triangle City Parking Improvements	163,632	7,003	39,618	0		
537123 Boiling Springs Water Main Extension	0	187,459	400,000	0		
537124 Gibson Road Sidewalk	0	0	395,000	0		
537125 Alexander Road Sidewalk (Phase II)	0	0	40,000	0		
537126 Leica Lane Affordable Housing	0	0	135,000	0		
537127 Lexington County Needs Analysis	19,409	9,269	10,591	0		
537128 Sistercare Pickup Truck & Trailer	14,937	0	0	0		
537129 Main Street Property Clearance	32,855	4,645	25,145	0		
537130 Pine Street Paving	8,556	61,450	131,444	0		
537131 Lexington Economic Advancement Project	7,344	2,448	4,644	0		
537132 Woman's Community Residence Van	19,500	0	0	0		
537133 State Street Streetscape (Phase III)	2,442	0	203,807	0		
537134 Triangle City Façade Improvement (Phase I)	0	8,010	220,000	0		
537135 Pelion Sewer Study	0	67,500	75,000	0		
537136 South Congaree Sewer Study	18,472	25,110	25,528	0		
537137 Cayce Senior Center Feasibility Study	23,967	26,033	26,033	0		
537143 State Street Streetscaping Phase IV	0	0	266,774	0		
537144 Oak Street Sidewalk	0	0	165,640	0		
537145 Activity Center Improvements	0	0	15,433	0		
537146 George Street Sidewalk	0	0	126,500	0		
537147 Lexington County Emergency Food Program	0	12,769	51,765	0		
537148 Keeping Every Youth Safe Program	0	0	98,305	0		
537149 Summer Day Camp Scholarships	0	27,390	27,390	0		
537150 Sistercare Facility Improvements	0	0	35,650	0		
537151 LICS Cargo Truck	0	0	27,000	0		
537152 Demolition and Clearance Program	0	0	200,000	0		
Pelion Family Practice				597,000		
BLEC Building Renovations				165,480		
Brookland Pediatrics Extension				125,000		
North Oak Street Sidewalk				99,388		
Leaphart Place Building Renovations				45,621		
Work Activity Center Storage Units				4,120		
Julius Felder Housing Rehabilitation				200,000		
Rural Mobile Food Pantry				135,000		
Afterschool Program Scholarships				56,730		
<b>* Total Operating</b>	<b>546,888</b>	<b>494,492</b>	<b>3,037,610</b>	<b>1,428,339</b>		
<b>** Total Personnel &amp; Operating</b>	<b>546,888</b>	<b>494,492</b>	<b>3,037,610</b>	<b>1,449,414</b>		
<b>*** Total Budget Appropriation</b>	<b>546,888</b>	<b>494,492</b>	<b>3,037,610</b>	<b>1,449,414</b>		



## SECTION V - PROGRAM OVERVIEW

### Summary of Programs:

#### Program – Community Development Block Grant (CDBG) Program

##### Objectives:

The objectives of the Community Development Block Grant (CDBG) Program are to primarily assist low and moderate-income persons in securing decent housing, suitable living environments and expanded economic opportunities. Every project and activity funded through the CDBG Program must meet one of three national objectives: principally benefit low and moderate-income (LMI) persons, aid in the elimination of slums and blight, and/or, meet an urgent or unanticipated need.

The staff of the County's CDBG Program carries out these objectives through administration, implementation and oversight of the Program as established through the regulations of the United States Department of Housing and Urban Development (HUD). These responsibilities include the following:

- Ensuring compliance with applicable regulations
- Maintaining records and files
- Preparing plans and reports
- Managing infrastructure construction and other projects following federal and county guidelines
- Developing and monitoring annual program and individual project budgets
- Analyzing feasibility of potential projects
- Monitoring federal guidelines and recommending changes to program as needed

The Community Development Administrator, Community Development Technician and Community Development Assistant manage the administration of the CDBG Program. The staff works closely with many different groups and individuals to achieve the objectives of the program and successfully implement projects. The Grant Programs Division staff also administers federal stimulus programs for fund 2403-181201 (CDBG-R) and 2404-181200 (HPRP).

## SERVICE LEVELS

During the current year we began work on the projects funded for Fiscal Year 2009-10, the County's Demolition and Clearance Program, continued the Minor Home Repair Program and the administration of the CDBG Program. The following projects were completed in Fiscal Year 2009-10:

**ACTIVITY CENTER IMPROVEMENTS** - This project included the purchase and installation of four canopies to cover entrances into Babcock Center Three Fountains and Batesburg-Leesville Work Activity Centers.

**LEXINGTON COUNTY EMERGENCY FOOD PANTRY** - This project provided Harvest Hope Food Bank with operational costs to establish Emergency Food Pantry in Lexington County.

**SUMMER DAY CAMP SCHOLARSHIPS** - This project provided the Lexington Family YMCA with operational support to provide funding for 30 low- and moderate-income children to attend their Summer Day Camp.

**SISTERCARE FACILITY IMPROVEMENTS** - This project included the construction of a sidewalk, storage room addition, and the purchase of a storage building at the of Sistercare's shelters.

**CARGO TRUCK PURCHASE** - This project purchased a cargo truck for Lexington Interfaith Community Services to provide transportation for pickup and delivery of food and emergency supplies for Lexington County residents.

**PINE STREET PAVING** - This project included paving 420 feet of Pine Street, a dirt road located in a low and moderate-income area in the Town of South Congaree.

**TRIANGLE CITY PARKING IMPROVEMENTS** - The project included resurfacing two existing parking lots, drainage improvements and the installation of two new signs on 12th Street.

**SENIOR CENTER FEASIBILITY** - This project included the completion of a feasibility study for a proposed senior center that included preparing a HUD environmental review, soil samples and testing, architectural drawings and specifications, and other preliminary activities.

**SOUTH CONGAREE SEWER STUDY** - This project included a comprehensive study of extending public sewer service to the Town of South Congaree.

**PELION SEWER STUDY** - This project included the development of comprehensive study of extending public sewer service to the Town of Pelion.

**LEXINGTON COUNTY NEEDS ANALYSIS** - This project will included the development of a comprehensive analysis of Lexington County needs that can be addressed through the County's Community Development Block Grant (CDBG) program.

**MAIN STREET PROPERTY CLEARANCE** - This project included the demolition of two dilapidated buildings on Main Street in the Town of Gilbert.

**LEXINGTON ECONOMIC ADVANCEMENT PROJECT** - This project included conducting the WorkKeys skill assessment tests and training program to 333 low-and-moderate income persons in Lexington County.

**MINOR HOME REPAIR PROGRAM** - This project assisted 25 low and moderate income families with minor repairs to their homes.

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**SECTION VI – LINE ITEM NARRATIVES**

**SECTION VI. A**

**SUMMARY OF REVENUES**

**457000 – FEDERAL GRANT INCOME** **\$1,650,194**

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The United States Department of Housing and Urban Development (HUD) establishes the annual award for all Community Development Block Grant (CDBG) Urban Entitlement Counties. The United States Department of Housing and Urban Development (HUD) has not yet notified the County of its FY 2010-11 allocation for the CDBG Program. For FY 2010-11, we estimate an increase of approximately 10% for the CDBG Program (\$1,650,195). No other revenues are anticipated for this program.

Partners are identified to assist with funding the projects wherever feasible. It is anticipated that several of the FY 2010-11 projects will include other sources of assistance.



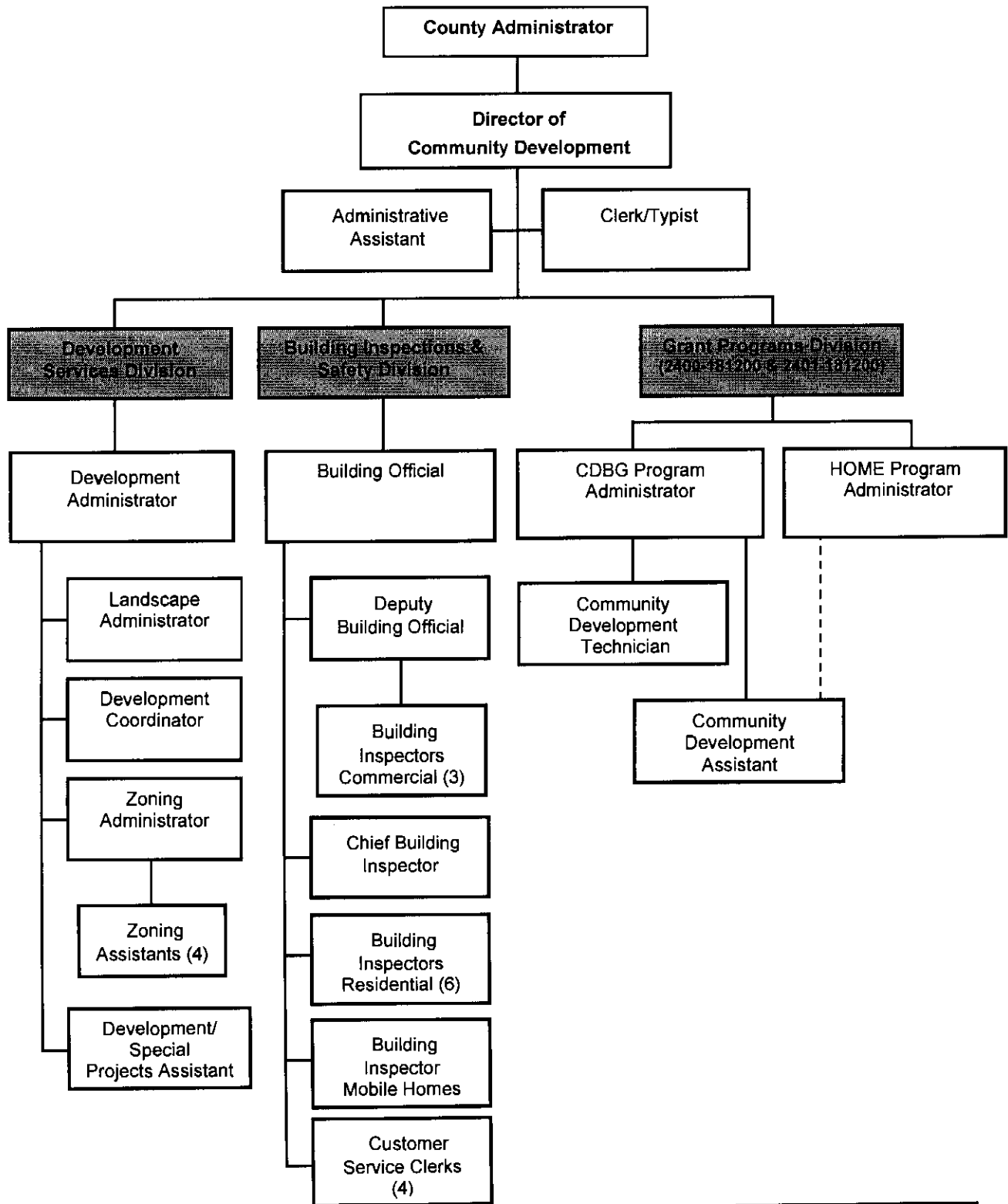
**SECTION VI. B**

**LISTING OF POSITIONS**

**The Community Development Block Grant Division consists of three (3) employees with insurance.**

Position	Grade
Community Development Administrator	18
Community Development Technician	10
Community Development Assistant	8

**COMMUNITY DEVELOPMENT ORGANIZATIONAL CHART**



**SECTION VI. C**

**OPERATING LINE ITEM NARRATIVES**

**520400 – ADVERTISING & PUBLICITY \$5,000**

Newspaper advertisements are required throughout the year to notify the public of various aspects of the program including environmental findings, public hearings, availability of plans and reports, amendments to plans, and public comment periods. Continuing programs such as the Minor Home Repair program may also be marketed through newspaper advertisements for applicants. Ad costs vary depending upon the size and nature of the ad.

**520500 – LEGAL SERVICES \$1,000**

The County Attorney reviews various legal issues arising from implementation of projects. These services are utilized throughout the year as projects are planned and implemented.

**520702 – TECHNICAL CURRENCY AND SUPPORT \$500**

ArcView Annual Maintenance Fee (Community Development Administrator's computer)

**521000 - OFFICE SUPPLIES \$1,180**

Routine office supplies are used (printer toner cartridges, paper, pencils, file folders, etc.) in the course of implementing projects and maintaining compliance with grant requirements each year.

**521100 - DUPLICATING \$1,020**

This account is used for copier machine duplicating of agreements, reports, correspondence, environmental reviews, and other documents used in the daily accomplishment of the department's operations. The laser printer and administrative multi-function machine also now function as the primary printer for staff, per IS configurations.

1,700 copies/month x 12 months x \$.05 a copy = \$1,020

**522200 – SMALL EQUIPMENT REPAIRS & MAINTENANCE \$100**

This account is used to make minor repairs to electronic equipment.

**524000 – BUILDING INSURANCE \$32**

The amount requested is based on an estimate provided by the County Risk Manager.

**524201 – GENERAL TORT LIABILITY \$125**

The amount requested is based on an estimate provided by the County Risk Manager.

**525000 – TELEPHONE \$732**

The amount requested covers basic phone and fax lines for department staff.

• 3 lines x \$19.26/month x 12 months	=	\$693.36
• 3 lines with voice mail service x \$1.07/month x 12 months	=	<u>\$38.52</u>
TOTAL		\$731.88

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**525020 – PAGERS AND CELL PHONES** **\$410**

A mobile phone is assigned to the Community Development Technician to maintain communication when out of the office conducting inspections, site visits, meetings, attending events, etc.

- 1 mobile phone x \$30/month x 12 months = \$360
- Cost overruns = \$50

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**525021 – SMART PHONE CHARGES** **\$1,060**

A smart phone is assigned to the Community Development Administrator to maintain communication when out of the office conducting inspections, site visits, meetings, attending events, etc.

- 1 smart phone x \$80/month x 12 months = \$960
- Cost overruns = \$100

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**525041 – E-MAIL SERVICE** **\$243**

The amount requested covers basic e-mail service for department staff.

3 accounts x \$6.75/month x 12 months = \$243

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**525100 - POSTAGE** **\$600**

To cover the cost of mailing office correspondence, notices, reports, newsletters, and planning materials.

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**525210 - CONFERENCE & MEETING EXPENSE** **\$13,375**

This line item covers the cost of attending various HUD training opportunities that may include IDIS, Fair Housing, Wage and Labor compliance, Environmental Review compliance, and general CDBG program training as well as annual training provided by state and national associations working within the area of housing, planning and community development. The training events listed below address various aspects of the Community Development Block Gant program, rural development, planning, affordable housing, infrastructure improvements, community revitalization techniques, compliance with HUD and other federal requirements, as well as best practices presentations from other communities. The proposed cost is based on approximate lodging, transportation, and registration rates.

HUD-sponsored training has either no cost or a minimal registration fee, but does include travel, meals and lodging costs. Locations for HUD training vary and are offered throughout the United States depending on HUD's budget, the availability of trainers, etc.

It is proposed that staff managing the day to day operation of the CDBG program participate in at least the following events and any other training that may be offered that provides ongoing education and skill development to implement and manage the CDBG program:

• HUD Training (estimate)	\$7,500
• National Comm. Dev. Assoc. Legislative Policy Conference	\$1,500
• National Comm. Dev. Assoc. Spring Training	\$1,500
• SC Comm. Dev. Assoc. Fall Meeting (3 x \$125)	\$ 375
• SC Comm. Dev. Assoc. Spring Meeting (2 x \$750)	\$1,500
• SC Environmental Conference	\$ 700
• Palmetto Affordable Housing Forum (3 x \$100)	<u>\$ 300</u>
TOTAL	\$13,375

**525230 - SUBSCRIPTIONS, DUES, BOOKS** **\$3,775**

This line item covers the costs of professional association memberships at both the national and state level, recommended by HUD staff and other entitlement counties, and to maintain local resources.

**Dues:**

• National Community Development Association (Agency membership – 1 yr.)	\$1,545
• National Association for County Community and Economic Development (Agency membership – 1 yr.)	\$1,750
• Midlands Area Consortium for the Homeless (Agency membership – 1 yr.)	\$ 100
• South Carolina Community Development Association	<u>\$ 80</u>
TOTAL	\$3,475

**Subscriptions & Books:**

• The State Newspaper (1 year subscription)	\$ 90
• The Lexington Chronicle Newspaper (1 year subscription)	\$ 50
• Other Subscriptions, Books & Training Manuals (estimate)	<u>\$160</u>
TOTAL	\$300

**525240 - PERSONAL MILEAGE REIMBURSEMENT** **\$600**

This line item is requested to cover the cost of Personal Mileage Reimbursement. Wherever practical, motor pool vehicles are used. However, there are often occasions when it is more feasible for an employee to use their personal vehicle (i.e. unexpected field visits, meetings that begin before or end after the traditional workday, etc).

The reimbursement rate is based on the annual federal rate, which is difficult to predict and may change mid-year. The proposed amount is based on historic driving patterns to project sites and meetings, with a \$.50 cents rate as set by the federal government.

$$100 \text{ miles/month} \times 12 \text{ months} \times \$0.50 = \$600$$

**525250 - MOTOR POOL REIMBURSEMENT** **\$3,000**

This charge is for use of fleet vehicles and is based on historic usage.

$$500 \text{ miles/month} \times 12 \text{ months} \times \$0.50 = \$3,000$$

**525300 – UTILITIES / ADMINISTRATION BUILDING** **\$1,772**

The requested amount is an estimate based on historical data.

**529903 - CONTINGENCY** **\$4,811**

These funds are typically available for unanticipated administration expenses. They may also be reassigned for projects, provided the proper public notice and public hearings have taken place to amend the Consolidated and/or Annual Action Plans.

The U.S. Department of Housing and Urban Development has set a cap of 20% of program award for administrative costs. This contingency allows for unforeseen demands, while keeping the program's administrative costs comfortably below the cap.

**529950 - INDIRECT COSTS** **\$19,233**

These costs are associated with general internal support functions provided by the County to the grant program. The amount shown was provided by the County Finance Department.

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**OPERATING LINE ITEM NARRATIVES**

**2400-181201  
COMMUNITY DEVELOPMENT PROJECTS**

Proposed projects for the upcoming year are identified below. The total costs are based on preliminary estimates.

**5— PERSONNEL \$21,075**

Funds will be used for the project delivery costs for staff administration of the Minor Home Repair Program. The project delivery costs will include reviewing applications for assistance, preparation of bid documents, compliance reviews, record keeping and monitoring of housing repair projects.

**529000 - UNCLASSIFIED \$0**

Cost estimates may differ significantly from actual bids and needs may arise during the year not anticipated at the time the budget was developed. These funds will be used as needed to add funds to a project or to address unanticipated project needs. This line item will likely increase when we know the actual carryover amount at the end of FY 2009-10.

**5— PELION FAMILY PRACTICE \$597,000**

This project will construct a family medical center in the Town of Pelion. The medical center will provide primary care to low and moderate income residents where none currently exist within the Town limits. The total project is estimated to cost \$597,000 with all funds provided by the Lexington County CDBG Program.

**5— BROOKLAND-LAKEVIEW EMPOWERMENT CENTER BUILDING RENOVATIONS \$165,480**

This project will include the renovations of the Brookland-Lakeview Empowerment Center. The funds will be used to make improvements to the community facility so that it can be used for senior and youth programs, community outreach events, training and support for small business development. The total project is estimated to cost \$165,480, with all funds to be provided by the Lexington County CDBG Program.

**5— BROOKLAND COMMUNITY PEDIATRICS EXTENSION \$125,000**

This project will include the construction of 1,000 square feet for additional clinical space at the Brookland Community Pediatrics Center. The addition will allow the center to increase services to their low and moderate income patients. The total project is estimated to cost \$150,000, with \$125,000 provided by the Lexington County CDBG Program and \$25,000 provided by the Eau Claire Cooperative Health Center.

**5— NORTH OAK STREET SIDEWALK \$99,388**

This project will include the construction of 420 feet of ADA compliant sidewalk in the Town of Batesburg-Leesville along North Oak Street, between U.S. Highway 1 and West Railroad Avenue. The total project cost is estimated to cost \$99,388, with all funds provided by the Lexington County CDBG Program.

**5— LEAPHART PLACE BUILDING RENOVATION \$45,621**

This project will include the construction of 320 square feet for the addition of a community center at Leaphart Place. The community center will allow Growing Home Southeast to offer needed services and programs to the community. The total project cost is estimated to cost \$45,621, with all funds provided by the Lexington County CDBG Program

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**5— WORK ACTIVITY CENTER STORAGE UNITS** **\$4,120**

This project will include the purchase of two freight containers to secure storage of lawn maintenance equipment and supplies at the Three Fountains and Batesburg-Leesville Work Activity Centers. The equipment is used to provide vocational skills in the area of lawn maintenance and landscaping to prepare people with disabilities for employment. The total project cost is estimated at \$4,120, with all funds provided by the Lexington County CDBG Program.

**5— JULIUS FELDER HOUSING REHABILITATION** **\$200,000**

This project will include the rehabilitation of 10 two-bedroom apartments for the Cayce Housing Authority. The units will increase the Cayce Housing Authority inventory and provide decent, safe and affordable housing to 30 low and moderate income persons. The total project cost is estimated at \$315,000, with \$200,000 provided by the Lexington County CDBG Program and \$115,000 provided by the Cayce Housing Authority.

**5— RURAL MOBILE FOOD PANTRY** **\$135,000**

This project will include providing Harvest Hope Food Bank with funds to purchase a refrigerated truck to transport mobile food pantries in Lexington County. The mobile food pantry will be used to distribute food to low and moderate income neighborhoods and pick up donated food from wholesalers, retailers and manufacturers. The total project estimated cost is \$171,965 with \$135,000 provided by the Lexington County CDBG Program and \$36,965 provided by Harvest Home Food Bank.

**5— AFTERSCHOOL PROGRAM SCHOLARSHIPS** **\$56,730**

This project will include providing the Lexington Family YMCA with operational support to provide funding for 30 low- and moderate-income children to attend their Adventure Afterschool Program. The YMCA's Afterschool Program provides childcare and activities including homework assistance, education activities, character development and recreation. The total project estimated cost is \$186,520, with \$56,730 provided by the Lexington County CDBG Program and \$129,790 provided by the Lexington Family YMCA.



**SECTION VI. D**

**CAPITAL LINE ITEM NARRATIVES**

**540000 - SMALL TOOLS & MINOR EQUIPMENT** **\$300**

Expenses in this category cover a number of general office equipment items.

**ALL OTHER EQUIPMENT**

**5A---- LATERAL FILE CABINET** **\$700**

A lateral file cabinet is requested for the CDBG Program files and other program related materials.

**SECTION II**

**COUNTY OF LEXINGTON  
HOME PROGRAM  
Annual Budget  
FY 2010-11 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>* HOME Program 2401:</b>								
<b>Revenues:</b>								
457000	Federal Grant Income	81,244	277,845	1,333,006	1,333,006	645,314		
460000	Interest Income	631	0	200	200	200		
461000	Investment Income	0	57	0	0	0		
801000	Op Trn From the General Fund	168,750	35,000	35,000	35,000	25,000		
<b>**Total Revenue</b>		<b>250,625</b>	<b>312,902</b>	<b>1,368,206</b>	<b>1,368,206</b>	<b>670,514</b>		
<b>***Total Appropriation</b>					<b>1,516,932</b>	<b>670,514</b>		

FUND BALANCE  
Beginning of Year

169,381    20,655

FUND BALANCE - Projected  
End of Year

20,655    20,655

**SECTION III**

**COUNTY OF LEXINGTON  
HOME PROGRAM  
Annual Budget  
Fiscal Year - 2010-11**

Fund 2401

Division : Community Development

Organization: 181200 - Community Development Administration

Object Expenditure Code Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 1	46,144	23,276	50,000	51,286		
511112 FICA - Employer's Portion	3,388	1,692	3,825	3,923		
511113 State Retirement - Employer's Portion	4,333	2,186	4,695	4,816		
511120 Employee Insurance - 1	5,000	3,750	7,500	7,800		
511130 Workers Compensation	1,233	622	1,335	150		
519999 Personnel Contingency	0	0	2,347	0		
<b>* Total Personnel</b>	<b>60,098</b>	<b>31,526</b>	<b>69,702</b>	<b>67,975</b>		
<b>Operating Expenses</b>						
520300 Professional Services	0	0	0	0		
520400 Advertising & Publicity	165	987	1,500	2,000		
520500 Legal Services	1,011	275	1,500	1,500		
520800 Outside Printing	112	0	500	0		
521000 Office Supplies	632	336	1,000	1,000		
521100 Duplicating	209	390	750	900		
524000 Building Insurance	0	8	32	32		
524201 General Tort Liability Insurance	75	38	77	77		
524202 Surety Bonds	0	0	0	0		
525000 Telephone	282	120	241	241		
525021 Smart Phone Charges	519	251	660	660		
525041 E-mail Service Charges	103	35	87	81		
525100 Postage	242	379	550	600		
525210 Conference, Meeting & Training Expense	3,033	1,579	5,850	5,850		
525230 Subscriptions, Dues, & Books	30	0	215	215		
525240 Personal Mileage Reimbursement	305	256	1,320	900		
525250 Motor Pool Reimbursement	39	128	660	600		
525300 Util / Administration Building	0	0	400	400		
529903 Contingency	0	0	21,140	5,800		
529950 Indirect Costs	0	0	0	0		
<b>* Total Operating</b>	<b>6,757</b>	<b>4,782</b>	<b>36,482</b>	<b>20,856</b>		
<b>** Total Personnel &amp; Operating</b>	<b>66,855</b>	<b>36,308</b>	<b>106,184</b>	<b>88,831</b>		
<b>Capital</b>						
540000 Small Tools & Minor Equipment	630	0	100	200		
540010 Minor Software	611	0	0	0		
5A---- All Other Equipment	2,168	0	0	700		
<b>** Total Capital</b>	<b>3,409</b>	<b>0</b>	<b>100</b>	<b>900</b>		
<b>*** Total Budget Appropriation</b>	<b>70,264</b>	<b>36,308</b>	<b>106,284</b>	<b>89,731</b>		

**COUNTY OF LEXINGTON  
HOME PROGRAM  
Annual Budget  
Fiscal Year - 2010-11**

Fund 2401  
Division: Community Development  
Organization - 181201 Community Development Projects

Object Expenditure Code Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
<b>* Total Personnel</b>	0	0	0	<u>0</u>		
<b>Operating Expenses</b>						
529000 Unclassified	0	0	166,505	<u>0</u>		
537138 Community Housing Develop Organization	0	0	500,000	<u>200,000</u>		
537139 Homeownership Assistance Program	10,580	322,010	374,510	<u>200,000</u>		
537140 Housing Rehabilitation Program	400	37,042	369,633	<u>180,783</u>		
537141 New Home Construction Program	0	0	0	<u>0</u>		
537142 Housing Counseling & Education Program	0	0	0	<u>0</u>		
<b>* Total Operating</b>	<b>10,980</b>	<b>359,052</b>	<b>1,410,648</b>	<b><u>580,783</u></b>		
<b>** Total Personnel &amp; Operating</b>	<b>10,980</b>	<b>359,052</b>	<b>1,410,648</b>	<b><u>580,783</u></b>		
<b>Capital</b>						
<b>** Total Capital</b>	0	0	0	<u>0</u>		
<b>*** Total Budget Appropriation</b>	<b>10,980</b>	<b>359,052</b>	<b>1,410,648</b>	<b><u>580,783</u></b>		



## SECTION V - PROGRAM OVERVIEW

### Program Overview:

#### Program – HOME Investment Partnerships Program

#### Objectives:

The objective of the HOME Investment Partnerships (HOME) Program is primarily to create affordable housing for low and moderate-income households. The HOME Program provides formula grants to states and localities that communities use—often in partnership with local nonprofit groups—to fund a wide range of activities that build, buy, and/or rehabilitate affordable housing for rent or homeownership or provide direct rental assistance to low-income people. Examples of HOME Program activities include:

- Site Improvement (i.e. water/sewer taps)
- Major housing rehabilitation/repair for qualifying homeowners
- Support of Community Housing Development Organizations (CHDOs)
- Down-payment assistance for qualifying homebuyers
- Loan assistance for qualifying homebuyers
- New housing development and construction

The staff of the County's HOME Program carry out the objectives and activities of the Program through administration, implementation, and oversight of the Program as established through the regulations of the United States Department of Housing and Urban Development (HUD). These responsibilities include the following:

- Ensuring compliance with applicable regulations
- Maintaining records and files
- Preparing plans and reports
- Managing infrastructure construction and other projects following federal and County guidelines
- Developing and monitoring annual program and individual project budgets
- Analyzing feasibility of potential projects
- Monitoring federal guidelines and recommending changes to the Program as needed

**SERVICE LEVELS**

<b>Program</b>	<b>FY 2009-10</b> Program guidelines were established in FY 2008-09 and the program commenced in July 2009. FY 2008-09 and FY 2009-10 funds were combined.	<b>Projected FY 2010-11</b>
Homeownership Assistance	63 households, benefiting 114 LMI persons	35 households, benefiting 88 LMI persons
Home Rehabilitation	3 completed, benefiting 5 LMI persons	8 households, benefiting 20 LMI persons
Community Housing Development Organization Project	Awarded for construction of 2 single-family houses	2 households, benefiting 5 LMI persons

\*Projected numbers based on an average of 2.5 persons per household.

**SECTION VI – LINE ITEM NARRATIVES**

**A. SUMMARY OF REVENUES**

**457000 – FEDERAL GRANT INCOME \$645,314**

The United States Department of Housing and Urban Development (HUD) establishes the annual award for all HOME Investment Partnerships (HOME) Participating Jurisdictions (PJ). The United States Department of Housing and Urban Development (HUD) has not yet notified the County of its FY 2010-11 allocation for the HOME Program. The County will continue to receive an annual HOME allocation, as long as it remains a PJ. For FY 2010-11, we estimate an increase of approximately 1% (\$645,314) for the HOME Program. The amount of annual funding will fluctuate dependent upon the total HOME program allocation approved by the federal government.

**801000 – GENERAL FUND \$25,000**

A premise of the National Affordable Housing Act, which authorized the HOME Program, is that local governments must participate in the effort to provide affordable housing to low-income person. The total estimated allocation of HOME funds for FY 2010-11 will be \$645,314. \$64,531 (10%) of the allocation will be spent on administration of the HOME Program, with an administrative cost supplement of approximately \$25,000 from the County's general fund. The remaining \$580,783 of HOME allocation will require local match funding of approximately \$145,196 as funds are spent on eligible projects. HUD requires that all PJs in the HOME Program have a 25% local match of expenditure of federal HOME funds. Match requirements will first be met through non-federal community resources as identified in project descriptions and, if necessary, through the County's general fund allocation set aside for the HOME Program in FY 2008-09 totaling \$168,750. This funding will be provided from the County's general fund and will be used to supplement program administration costs (\$25,000) for the HOME Program.



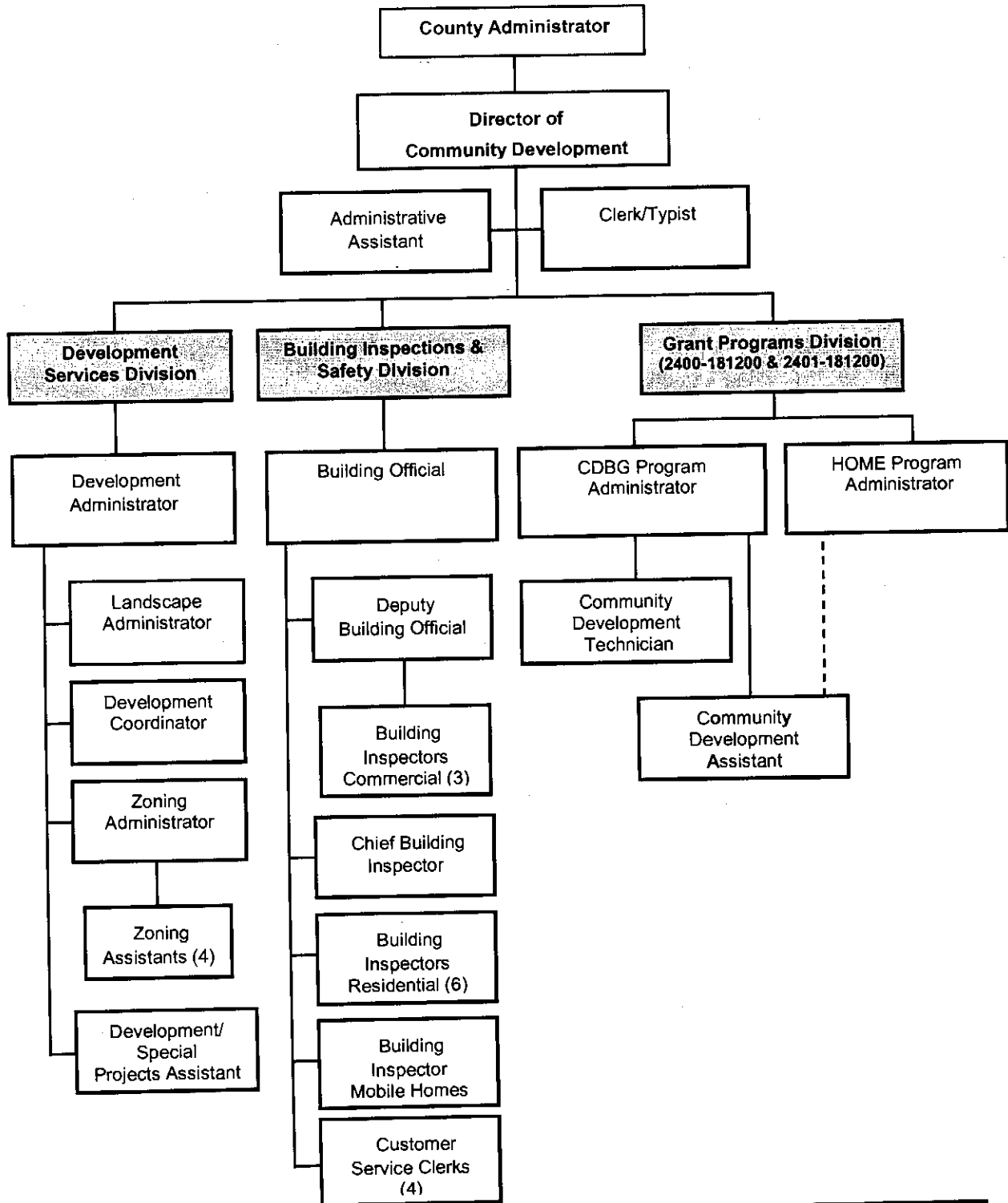
FUND 2401  
ORGANIZATION 181200  
FY 2010 - 11 BUDGET REQUEST

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**SECTION VI. B - PERSONNEL LINE ITEM NARRATIVES**

Position	Grade
HOME Program Administrator	18

**COMMUNITY DEVELOPMENT ORGANIZATIONAL CHART**



**SECTION V.C**

**OPERATING LINE ITEM NARRATIVES**

**520400 - ADVERTISING & PUBLICITY \$2,000**

Newspaper advertisements may be required throughout the year to notify the public of various aspects of the HOME Program that may include new projects, environmental findings, public hearings, availability of plans and reports, amendments to plans, and public comment periods.

**520500 - LEGAL SERVICES \$1,500**

The County Attorney may need to review various legal issues and sub-recipient agreements regarding HOME projects. These services will be utilized throughout the year as projects are planned and implemented.

**521000 - OFFICE SUPPLIES \$1,000**

This line item is requested for routine office supplies (printer toner cartridges, paper, pencils, file folders, etc.) used in the course of implementing projects and maintaining compliance with grant requirements each year.

**521100 - DUPLICATING \$900**

This account is used for copier machine duplicating of agreements, reports, correspondence, environmental reviews, and other documents used in the daily implementation of the HOME Program. The laser printer and administrative multi-function machine also now function as the primary printer for staff, per IS configurations.

1,500 copies/month x 12 months x \$.05 a copy = \$900

**524000 - BUILDING INSURANCE \$32**

The amount requested is based on an estimate provided by the County Risk Manager

**524201 - GENERAL TORT LIABILITY \$77**

The amount requested is based on an estimate provided by the County Risk Manager.

**525000 - TELEPHONE \$241**

The amount requested covers the basic phone line with voice mail for the HOME Program Administrator.

- 1 lines x \$19/month x 12 months = \$228.00
  - 1 lines with voice mail service x \$1.07/month x 12 months = \$12.84
- TOTAL \$240.84

**525021 - SMART PHONE CHARGES**

**\$660**

The line is requested to provide mobile smart phone service to the HOME Program Administrator. The HOME Program is a service-oriented program, which will require the HOME Program Administrator to attend meetings with community partners, government partners, and program applicants. Use of a smart phone will ensure that the HOME Program Administrator maintains necessary communication when out of the office conducting inspections, performing site visits, or attending meetings and other events, etc.

1 smart phone x \$55/month add-a-phone service x 12 months = \$660

**525041 - E-MAIL SERVICE**

**\$81**

The amount requested covers basic e-mail service for the HOME Program Administrator.

1 account x \$6.75/month x 12 months = \$81

**525100 - POSTAGE**

**\$600**

This line item covers the cost of mailing office correspondence, notices, reports, newsletters, and planning materials.

**525210 - CONFERENCE & MEETING EXPENSE**

**\$5,850**

This line item covers the cost of attending various HUD training opportunities that may include IDIS, Fair Housing, Wage and Labor compliance, Environmental Review compliance, and other general HOME Program training. Annual trainings are also provided by state and national associations working within the area of housing, planning, and community development. HUD-sponsored training has either no cost or a minimal registration fee, but does include travel, meals and lodging costs. Locations for HUD training vary and are offered throughout the United States depending on HUD's budget, the availability of trainers, etc.

It is proposed that the HOME Program Administrator participate in the following trainings and any other training that may be offered to provide ongoing education and skill development to manage the HOME Program:

• HUD Sponsored Trainings (estimate)	\$3,500
• National Comm. Dev. Assoc. Spring Training	\$1,500
• SC Community Development Association Meeting	\$ 750
• Palmetto Affordable Housing Forum	\$ 100
	<b>TOTAL \$5,850</b>

**525230 - SUBSCRIPTIONS, DUES, BOOKS** **\$215**

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This line item covers the costs of professional association memberships at both the national and state level, recommended by HUD staff and other entitlement counties, and to maintain local resources.

**Dues:**

South Carolina Community Development Association: \$ 15

**Subscriptions & Books:**

Other Subscriptions, books and training manuals related to the HOME Program: \$200

TOTAL \$215

**525240 - PERSONAL MILEAGE REIMBURSEMENT** **\$900**

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This line item is requested to cover the cost of Personal Mileage Reimbursement. Wherever practical, motor pool vehicles are used. However, there are often occasions when it is more feasible for an employee to use their personal vehicle (i.e. unexpected field visits, meetings that begin before or end after the traditional workday, etc).

The reimbursement rate is based on the annual federal rate, which is difficult to predict and may change mid-year. The proposed amount is based on historic driving patterns to project sites and meetings, with a \$.50 cents rate as set by the federal government.

$$150 \text{ miles/month} \times 12 \text{ months} \times \$ .50 = \$900$$

**525250 - MOTOR POOL REIMBURSEMENT** **\$600**

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This charge is for use of fleet vehicles in travel related to the HOME Program.

$$100 \text{ miles/month} \times 12 \text{ months} \times \$ .50 = \$600$$

**525300 - UTILITIES / ADMINISTRATION BUILDING** **\$400**

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The requested amount is an estimate based on an estimate provided by the Finance Department.

**529903 - CONTINGENCY** **\$5,800**

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These funds are budgeted for unanticipated administration expenses. These funds may also be reassigned for projects, provided the proper public notice and public hearings have taken place to amend the Consolidated and/or Annual Action Plans.

**OPERATING LINE ITEM NARRATIVES**

**2401-181201  
HOME INVESTMENT PARTNERSHIPS PROGRAM PROJECTS**

Proposed projects for FY 2010-11 are identified below. The total costs are based on preliminary estimates.

**5— COMMUNITY HOUSING DEVELOPMENT ORGANIZATIONS (CHDO) \$200,000**

At least 15% of the County's HOME funds must be set aside for organizations which are designated by the County of Lexington as Community Housing Development Organizations (CHDO). Funding allocated for CHDOs may be used for eligible development activities that promote affordable housing activities that are owned, developed, or sponsored by CHDOs. The County of Lexington has established criteria to certify CHDOs to assist the Community Development Department in accomplishing the goals and objectives of the HOME Program. Staff has designated two organizations as CHDOs for Lexington County.

**5— HOMEOWNERSHIP ASSISTANCE PROGRAM \$200,000**

The Homeownership Assistance Program will provide downpayment assistance and/or closing cost assistance to low and moderate income first-time homebuyers. Qualifying homebuyers must be employed or must provide income documentation in the form of disability benefits, Social Security benefits, and/or other retirement benefits. Additionally, all qualifying homebuyers must participate in pre-purchase counseling established by the Lexington County HOME Program. The amount of assistance provided will typically not exceed \$5,000 per single family dwelling unit. Program guidelines will be structured to allow limited assistance above the \$5,000 limit in certain circumstances. Recapture provisions will be enacted through deferred forgivable loans. Funds will be used to assist approximately 35 first-time homebuyers. The specific guidelines of the Homeownership Assistance Program have been developed by HOME Program staff.

**5— HOUSING REHABILITATION PROGRAM \$180,783**

This project will assist low and moderate income, disabled, and/or elderly homeowners with qualifying repairs to their primary residence. Funds will be used to assist approximately eight (8) homeowners with significant repair needs. Dependent upon the types and costs of repairs requested, additional eligible homeowners may be assisted through the program. Program guidelines are structured to allow maximum repair amounts for each home typically not to exceed \$20,000 (excluding the costs to address lead-based paint), with limited assistance above \$20,000 in certain circumstances. Funds will also be used for inspection/estimate services, lead-based paint testing and clearance, and for relocation and storage costs during rehabilitation. Guidelines for grants, forgivable deferred payment loans, below-market rate loans, and/or liens are included in the specific program policies and procedures. The full guidelines for the Housing Rehabilitation Program have been developed by HOME Program staff.

**SECTION V. D**

**CAPITAL LINE ITEM NARRATIVES**

**540000 - SMALL TOOLS & MINOR EQUIPMENT** **\$200**

Expenses in this category cover a number of general office equipment items.

**ALL OTHER EQUIPMENT**

**5A---- - LATERAL FILE CABINET** **\$700**

A lateral file cabinet is requested for the HOME Program files and other program related materials.

**COUNTY OF LEXINGTON  
CLERK OF COURT/TITLE IV-D CHILD SUPPORT  
Annual Budget  
FY 2010-11 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Clerk of Court Title IV-D DSS Child Support 2410:</b>								
<b>Revenues:</b>								
451800	IV-D Transaction Reimbursement	342,092	150,257	280,422	280,422	<u>300,515</u>		
451801	IV-D Incentive Payments	30,424	13,644	27,900	27,900	<u>27,300</u>		
451804	IV-D Prior Year Audit Incentive	42,947	0	42,000	42,000	<u>42,000</u>		
<b>Other Revenues:</b>								
461000	Investment Interest	1	0	0	0	<u>0</u>		
463005	Ins. Prorated Premium Adjustment	0	0	0	0	<u>0</u>		
<b>** Total Revenue</b>		<u>415,464</u>	<u>163,901</u>	<u>350,322</u>	<u>350,322</u>	<u>369,815</u>		
<b>Total Appropriation:</b>					383,407	387,847		
Contingency:								
Unused					0			
FUND BALANCE								
Beginning of Year					<u>21,436</u>	<u>(11,649)</u>		
FUND BALANCE - Projected								
End of Year					<u>(11,649)</u>	<u>(29,681)</u>		



**COUNTY OF LEXINGTON  
CLERK OF COURT/TITLE IV-D CHILD SUPPORT  
Annual Budget  
Fiscal Year - 2010-11**

Fund: 2410  
Division: Judicial  
Organization: 141100 - Clerk of Court

Object Expenditure Code Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 7	220,100	96,612	224,973	224,973		
510200 Overtime	30	0	0	0		
510300 Part Time - 4 (2.0 - FTE)	49,632	20,549	44,805	44,805		
511112 FICA - Employer's Portion	19,833	8,541	20,638	20,638		
511113 State Retirement - Employer's Portion	19,667	8,223	25,331	25,331		
511120 Employee Insurance - 7	42,000	26,250	52,500	54,600		
511130 Workers Compensation	810	352	812	812		
511213 State Retirement - Empl Portion - Retiree	4,557	2,025	0	0		
519999 Personnel Contingency	0	0	0	0		
<b>* Total Personnel</b>	<b>356,629</b>	<b>162,552</b>	<b>369,059</b>	<b>371,159</b>		
<b>Operating Expenses</b>						
520200 Contracted Services	0	0	0	0		
521000 Office Supplies	57	71	500	500		
522200 Small Equipment Repair & Maint.	0	0	100	100		
523200 Equipment Rental	10,877	5,441	11,100	11,100		
524201 General Tort Liability Insurance	207	103	264	213		
524202 Surety Bonds - 9	0	0	0	0		
525000 Telephone	1,677	877	1,700	1,700		
525020 Pagers & Cell Phones	0	0	0	0		
525041 E-mail Service Charges - 7	683	273	609	600		
525210 Conference, Meeting & Training Expense	0	0	0	0		
525230 Subscriptions, Dues, & Books	0	0	75	975		
529903 Contingency	0	0	0	0		
<b>* Total Operating</b>	<b>13,501</b>	<b>6,765</b>	<b>14,348</b>	<b>15,188</b>		
<b>** Total Personnel &amp; Operating</b>	<b>370,130</b>	<b>169,317</b>	<b>383,407</b>	<b>386,347</b>		
<b>Capital</b>						
540000 Small Tools & Minor Equipment	1,337	0	0	1,000		
540010 Minor Software	0	0	0	0		
All Other Equipment (1) Network Printer	6,639	0	0	500		
<b>** Total Capital</b>	<b>7,976</b>	<b>0</b>	<b>0</b>	<b>1,500</b>		
<b>*** Total Budget Appropriation</b>	<b>378,106</b>	<b>169,317</b>	<b>383,407</b>	<b>387,847</b>		



SECTION ~~IV~~ . - PROGRAM OVERVIEW

Program II- Title IV-D Fund

Objective

The Clerk of Court's objective is to insure that the Federal Child Support Enforcement Act, which sets forth a detailed system in which local authorities, MUST work together to enforce child support obligations. Insuring the States whose enforcement provisions meet federal guidelines, receive allocated federal funds. Use of federal Child Support Enforcement Act funds is controlled by the S.C. Code of Laws § 20-7-1317, which provides:

"Notwithstanding existing county funds allocated to the Clerks of Court, and federal funds cared by the Clerks of Court under a contract with the Department of Social Services pursuant to Title IV-D of the Social Security Act must first be used by the Family Court section of the respective offices of the Clerks of Court to provide adequate staff and equipment to implement and operate the provisions of § 20-7-1315. Thereafter, excess funds shall revert to the general fund of the county."

To facilitate the "Agreement of Cooperation" entered in with DSS. To insure and maintain the Federal funds received by DSS under the federal Child Support Enforcement Act be place in the custody of the county treasurer, and MUST be maintained as separate, identifiable funds to be used at the discretion of the Clerk of Court to carry out provisions of the state child support code (§ 20-7-1315). To insure the State law (§ 20-7-1317), which clearly states that the Clerk of Court has sole discretion to determine use of the Fund to carry out the provisions of the § 20-7-1315 statute, is observed.

The Clerk's office would like to see more private cases accept the Department of Social Services assistance, which would in turn provide more dollars for the county through the IV-D fund. A continue commitment to excellence in service to the public along with increased child support collection. The ability to provide assistance to all indigent families in need of legal assistance through the creation of a program specifically designed to assist families in navigating the Family Court system at a minimal fee temporarily paid by the IV-D fund with reimbursement provided through court order. This program alone will assist indigent families in collecting support properly through the court system effectively providing a better way of life.

**FUND 2410  
CLERK OF COURT (141100)  
FY 2010-11 BUDGET**

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**SECTION 4 - SERVICE LEVELS**

**Service Level Indicators: PROGRAM II (Title IV-D Funds)**

	<u>Actual FY2007-08</u>	<u>Actual FY2008-09</u>	<u>Estimated FY 2009-10</u>	<u>Projected 2010-11</u>
RTSC	8023	9840	10200	12000
Bench Warrants	270	280	475	600
Order of Discharge	331	350	420	500
Orders	5089	5200	5300	5500
Audits & Review	2160	2300	5000	7000
Payment History	8947/8pg	9400/8pg	10000/8pg	11000/8pg
Transport Orders	160	165	170	180
EARPS	2618	2800	2900	3000
Files Pulled	2899	3100	3200	3500
Aff of Service/Non-Service	4166	4300	3500	4000
Correspondence	304	325	350	500
Telephone	40,831	45,000	60000	80000
Summary Report	89/180pg	95/180pg	150/180pg	300/460pg
Fed. & State Tax Return	75/100pg	80/100pg	95/100pg	105/100pg
Bank Deposit	281	300	350	400
Supp. Housing Appl.	802/8pg	900/8pg	950/8pg	1000/8pg
Monthly AFDC Report	12/52pg	12/52pg	12/52pg	12/27pg
Monthly Non-AFDC Report	12/77pg	12/77pg	12/90pg	12/110pg
Monthly URESA Report	12/25pg	12/25pg	12/30pg	12/6pg
Monthly Arreage Report	12/125pg	12/125pg	12/110pg	12/97pg
DSS Bank Report	281/6pg	300/6pg	350/6pg	400/6pg
Filing of Documents	22,222	24,000	52,000	60,000
Court Orders	1360/5pg	1380/5pg	1425/5pg	1500/5pg
Wage Withholding Orders	9250	10,000	12,000	14,000
Certified Letters	9250	10,000	12,000	14,000
File Returned Certified Letters	9250	10,000	12,000	14,000
Input Payers Answers & Files	2200	2400	3000	3600
Audit Cases with Companies	462	475	500	550
Talk with CP & NCP regarding	66/mo	75/mo	200/mo	300/mo
Handle Wage Withholding EARPS	1320	1400	1900	2500
From SCDSS				
Telephone calls from CP/NCP/Companies	44/day	50/day	100/day	150/day

**FUND 2410  
CLERK OF COURT (141100)  
FY 2010-11 BUDGET**

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**SECTION ~~A~~ A- SUMMARY OF REVENUES FOR PROGRAM II ( TITLE IV-D FUND)**

**451800 – TITLE IV-D UNIT COST REIMBURSEMENT \$ 300,515.00**

An Agreement of Cooperation contract was entered into by and between Clerk of Court of each county and the South Carolina Department of Social Services. In accordance with section 43-5-235 of the South Carolina Code of Laws (1976 as Amended), DSS will provide to the County fiscal incentives and federal financial participation. These monies will be paid to the County Treasurer on a monthly basis. The Treasurer will deposit these monies into a separate account for the Family Court section of the office of the Clerk of Court for the exclusive use for all activities related to the establishment, collection, and enforcement of child support obligations for the fiscal year in which the payments are earned. These funds may be used only by the Family Court section. Monies paid to the county may not be used to replace operating funds of the budget to the family court section. Upon determination by DSS that the Treasurer has failed to comply with the full intent of these finding provisions, DSS may escrow the financial incentive and federal financial participation funds until the county complies or terminate this agreement of cooperation. Funds in this separate account not encumbered for child support activities revert to the general fund of the count at the end of the fiscal year in which they are earned. The average received thus far is \$ 25,042.93 per month.

**451801 – TITLE IV-D. INCENTIVE \$ 27,287.00**

The Child Support Enforcement Program under Title IV-D of the Social Security Act provides for the payment of incentives to the eligible political subdivision in which child support collections are made. It is treaded the same way as the Title IV-D unit cost reimbursement. The average received thus far for July thru December 2008 has been \$ 4577.00 per month.

**461000- INVESTMENT INTEREST \$ 0**

Earned interest on accounts.

FUND 2410  
CLERK OF COURT (141100)  
FY 2010-11 BUDGET

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~~VI~~B. - PERSONNEL OVERTIME

**510200- TITLE IV-D FUND OVERTIME** **\$0.00**

This account is used by program 2 (Title IV-D Fund). The employees within this program work with DSS. They are required to run DSS monthly reports.

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SECTION ~~VI~~C. OPERATING LINE ITEM NARRATIVES

**520200 CONTRACTED SERVICES** **\$- 0 -**

**521000-OFFICE SUPPLIES** **\$500.00**

This account is used for pens, pencils, printing, and paper for Rules to Show Cause, miscellaneous supplies, toner cartridges for fax machines and printers and maintenance kits.

**522200- SMALL EQUIPMENT REPAIRS & MAINTENANCE** **\$400.00**

This account will be used for maintenance and repair on scanners, electric seals, printers, and any other miscellaneous equipment located within the Clerk of Courts' office @ \$126.00 an hour plus cost for parts.

**523200-EQUIPMENT RENTAL** **\$ 11,100.00**

This account was set up to cover the monthly equipment rental for service and license fee with Daisi Systems and Service. This is a phone service provided by Daisi. The monthly fee is \$725.00 for a total of \$8,700.00. This system serves all courts in the courthouse; Common Pleas, General Sessions, and Family Court. This voice system works as an operator to place people to the proper court area, along with allowing Family Court recipients the ability to check paid child support. This also covers the monthly charge of Accurint software that the Clerk's office uses to locate deadbeat parents. The monthly service charge for this is 200.00.

**524201-GENERAL TORT LIABILITY INSURANCE** **\$ 213.00**

This is based on the fee schedule provided by Ed Salyer.

**524202 SURETY BONDS** **\$ 0**

**525000 TELEPHONE** **\$ 1700.00**

This account is used to pay for telephone services for seven phones with voice mail for employees and one fax line.

**525041 E MAIL SERVICE CHARGES** **\$600.00**

**525210-CONFERENCE & MEETING EXPENSES** **\$ 0.00**

This account will be used for any conferences & meetings that are related to the IV-D funds. These meetings assist the Clerk of Court in performing her job and staying abreast of the new laws and requirements. The Clerk of Court and Chief Deputy Clerk of Court attend the spring and fall seminars as laws and requirements change. The costs vary as to the location.

**FUND 2410  
CLERK OF COURT (141100)  
FY 2010-11 BUDGET**

**CONTINUED LINE ITEMS FOR TITLE IV-D CHILD SUPPORT**

<b>525230- SUBSCRIPTIONS, DUE &amp; BOOKS</b>	<b>\$975.00</b>
<hr/>	
The expenses in this account are membership dues for the Clerk of Court	
National Child Support Enforcement	300.00
Notary 3 @ \$25.00 for a total of \$75.00 which is essential for employees	75.00
Polk City Directory	400.00
SC Bar Lawyers Desk Book (8)	<u>200.00</u>
<b>TOTAL</b>	<b>\$ 975.00</b>

<b>529903 – CONTINGENCY</b>	<b>\$ 0</b>
<hr/>	
Any monies generated from the Title IV-D Cost Reimbursement incentives.	

**FUND 2410  
CLERK OF COURT (141100)  
FY 2010-11 BUDGET**

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**SECTION 1.D. – CAPITAL LINE ITEM NARRATIVES**

**540000 SMALL TOOLS AND MINOR EQUIPMENT \$1000.00**

This account is used for calculators, telephone replacement, and electric pencil sharpeners, cell phones etc, we average replacing several each year.

**540010 – MINOR SOFTWARE \$ 0**

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**ALL OTHER EQUIPMENT  
CAPITAL LINE ITEM NARRATIVES**

**(1) DELL 2335dn printer/copier/fax/scan \$ 500.00**

This multifunction unit will replace the current unit in the accounting dept. which has repair issues. The accounting dept receives sensitive materials which contain social security and account numbers. This will be located in the Supervisor of Administrations office.



**COUNTY OF LEXINGTON  
FORENSIC DEATH INVESTIGATOR  
Annual Budget  
Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Approved 2010-11	Awarded 2010-11
<b>*Coroner - Forensic Death Investigator 2459:</b>								
<b>Revenues (Organization: 000000)</b>								
457000	Federal Grant Income	0	0	94,542	94,542	96,138		
801000	Op Trn From General Fund	0	0	0	0	5,060		
	<b>** Total Revenue</b>	<u>0</u>	<u>0</u>	<u>94,542</u>	<u>94,542</u>	<u>101,198</u>		
	<b>***Total Appropriation</b>				<u>94,542</u>	<u>101,198</u>		
<b>FUND BALANCE</b>								
	Beginning of Year				<u>0</u>	<u>0</u>		
<b>FUND BALANCE - Projected</b>								
	End of Year				<u>0</u>	<u>0</u>		

**COUNTY OF LEXINGTON  
FORENSIC DEATH INVESTIGATOR  
Annual Budget  
Fiscal Year - 2009-10**

Fund: 2459  
Division: Judicial  
Organization: 141300 - Coroner

Object Expenditure Code Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>		
				2010-11 Requested	2010-11 Approved	2010-11 Awarded
<b>Personnel</b>						
510100 Salaries & Wages - 1	0	5,090	33,502	<u>44,500</u>		
510200 Overtime	0	209	1,000	<u>3,000</u>		
511112 FICA - Employer's Portion	0	401	2,640	<u>3,558</u>		
511114 Police Retirement - Employer's Portion	0	586	3,813	<u>5,157</u>		
511120 Insurance Fund Contribution - 1	0	625	7,500	<u>8,000</u>		
511130 Workers Compensation	0	179	1,160	<u>1,563</u>		
511131 S.C. Unemployment	0	0	0	<u>0</u>		
<b>* Total Personnel</b>	<b>0</b>	<b>7,090</b>	<b>49,615</b>	<b><u>65,778</u></b>		
<b>Operating Expenses</b>						
521000 Office Supplies	0	72	200	<u>200</u>		
521200 Operating Supplies	0	0	0	<u>3,850</u>		
522300 Vehicle Repairs & Maintenance - 1	0	0	200	<u>800</u>		
524100 Vehicle Insurance - 1	0	0	545	<u>565</u>		
524201 General Tort Liability Insurance	0	0	483	<u>745</u>		
525020 Pagers and Cell Phones - 1	0	51	180	<u>980</u>		
525030 800 MHz Radio Service Charge - 1	0	0	450	<u>1,080</u>		
525031 800 MHz Radio Maintenance Contract	0	0	0	<u>120</u>		
525041 E-mail Service Charges	0	0	87	<u>120</u>		
525210 Conference & Meeting Expenses	0	195	3,500	<u>5,000</u>		
525400 Gas, Fuel, & Oil	0	0	5,660	<u>6,200</u>		
525600 Uniforms & Clothing	0	470	700	<u>700</u>		
<b>* Total Operating</b>	<b>0</b>	<b>788</b>	<b>12,005</b>	<b><u>20,360</u></b>		
<b>** Total Personnel &amp; Operating</b>	<b>0</b>	<b>7,878</b>	<b>61,620</b>	<b><u>86,138</u></b>		
<b>Capital</b>						
540000 Small Tools & Minor Equipment	0	1	60	<u>510</u>		
540010 Minor Software	0	0	262	<u>350</u>		
All Other Equipment	0	4,346	32,600			
Handgun, Ammunition & Accessories				<u>1,200</u>		
Security Cabinets				<u>8,800</u>		
Lockable, Fireproof File Cabinets				<u>4,200</u>		
<b>** Total Capital</b>	<b>0</b>	<b>4,347</b>	<b>32,922</b>	<b><u>15,060</u></b>		
<b>*** Total Budget Appropriation</b>	<b>0</b>	<b>12,225</b>	<b>94,542</b>	<b><u>101,198</u></b>		

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### SECTION *V*. - PROGRAM OVERVIEW

A pivotal and vital task at the Coroner's Office is the effective discovery, documentation, and providing the initial process for judicial prosecution of criminal offenders, which rest largely upon the specific skills and capabilities of a forensic death investigator. The ultimate goal of a forensic death investigator is to combine resources for a strong investigative unit and provide a unified approach to combat crime by discovering, identifying, and properly collecting and preserving vital evidence in a death investigation. This investigator will establish uniformity of forensic services throughout the County with a rising goal of consistency in recognition and preservation of physical evidence that will yield reliable information throughout all aspects of a death investigation. This support and capabilities of this investigator will clearly advance the successfulness of prosecution of a criminal offender.

SECTION 4.8 - LISTING OF POSITIONS

Current Staffing Level:

	Positions	Full Time Equivalent		Total	Grade
		General Fund	Other Fund		
<b>Coroner (Grant Positions)</b>					
Forensic Death Investigator	1	0	1	1	14
<b>Totals:</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>1</b>	

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**SECTION 2.1, – OPERATING LINE ITEM NARRATIVES**

**521000 - OFFICE SUPPLIES \$ 200**

Office supplies are needed to provide pens, paper, printer cartridges, toner, etc. Photo paper is required to process the digital images of crime scenes. Funds are needed to purchase video and audiotapes, blank disks, batteries, etc. for operational purposes for the Investigator.

The estimated cost of all office supplies is \$200.

**521200 - OPERATING SUPPLIES \$ 3,850**

Crime scene supplies for all types of evidence gathering, archaeological crime scene tool kits, forensic supplies, and other operating supplies are necessary for the performance of FDI job tasks. Crime scene supplies, all types of evidence gathering kits, powders, chemicals, operating supplies are necessary to process evidence.

A detail list is not available, as some of the supplies will change with each case. The estimated cost of all operating supplies to include forensic supplies is estimated at \$3,850.

**522300 - VEHICLE REPAIRS AND MAINTENANCE \$ 800**

Vehicle repairs and maintenance is needed for the grant vehicle.

The amount budgeted is estimated.

**524100 - VEHICLE INSURANCE \$ 565**

Vehicle insurance is required for the vehicles.

The vehicle insurance cost is estimated. The County Risk Manager will provide an accurate amount.

**524201 - GENERAL TORT LIABILITY INSURANCE \$ 745**

General Tort Liability Insurance is required for each person employed by the County.

The General Tort Liability Insurance cost is estimated.

**525020 - PAGERS AND CELL PHONES \$ 980**

The mobile telephones service fees are required so that the members can communicate effectively with each other and make contact to those individuals that are involved in cases. Wireless service will be charged to this account. Cell phone service is requested for the six unit members so that they can communicate effectively with each other and make contact to those individuals that are involved in cases.

The monthly service charge for cell phone phones and wireless service will be bid for a contractual charge. The cost is estimated.

**525030 – 800 MHz RADIO SERVICE CHARGES \$ 1,080**

The 800 MHz radio fees plus roaming fees is required for the operation of 800 MHz radios.

The monthly service charge is estimated at \$50/month.

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**525031 - 800 MHZ RADIO MAINTENANCE CONTRACT** **\$ \$ 120**

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The 800 MHz radios require maintenance and FCC regulation checks yearly to comply with federal communication laws.

**525210 – CONFERENCE AND MEETING EXPENSE** **\$ 5,000**

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The grant requires that each grant-funded person attend at least two training seminars per grant year. The registration fees are required to secure attendance to training classes which will be announced in the upcoming year. The National IAICSI Conference will teach the most current technological approaches to gathering evidence and will allow the investigator to share their knowledge to other death investigators and to train the agencies in Lexington County

The cost budgeted is an estimate.

**525400 - GAS, FUEL, AND OIL** **\$ 6,200**

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The grant reimburses the mileage at the federal rate for the grant-funded personnel to allow them to travel to work and scenes while performing their duties.

The cost budgeted is an estimate.

**525600 – UNIFORMS AND CLOTHING** **\$ 700**

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A uniform consisting of pants and shirts with the Coroner's Office insignia is required for the Forensic Death Investigator for identification purposes and for the safety of the investigator when working a death scene. Other items that complete the uniform requirements will also be purchased.

The cost of the uniforms is estimated.

*525041 - E-MAIL SERVICE CHARGES* *\$ 120*

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**SECTION ~~4.7~~ – CAPITAL LINE ITEM NARRATIVES**

**540000 – SMALL TOOLS & MINOR EQUIPMENT \$510**

In order to perform forensic death investigation, it is necessary to possess the appropriate tools and small equipment items to process death investigations. A vehicle computer mount will allow the investigator to input data and will stabilize the computer while in the vehicle. A GPS will assist the Forensic Investigator to respond to calls in a timely and safe manner. A laser range meter will reduce the time in measuring a death scene. The professional tripod will be used for the digital camera and laser range meter to stabilize and reduce instrument movement.

Vehicle Computer Mount	\$100
GPS	\$135
Laser Ranger Meter	\$200
Tripod	\$ 75

**540010 – MINOR SOFTWARE \$ 350**

A crime scene software program will allow the Forensic Death Investigator to recreate any death scenes that are suspicious and that need to be investigated. The software program will allow accurate measurements for the death scene sketches.

**5AA - (1) HANDGUN, AMMUNITION, AND ACCESSORIES \$ 1,200**

A handgun is necessary for the Forensic Death Investigator when responding to unnatural death scenes and to death notifications. The Forensic Death Investigator is the first responder to a scene and does not know what may occur or who may be waiting at the scene; therefore, protection is a necessity for the safety of all concerned. .

The estimated cost is \$1200.

**5AA - (6) SECURITY CABINETS \$8,800**

Security cabinets are needed to store personal items of deceased persons and to hold items that may be of interest from an unnatural death scene. Many types of prescription drugs are found in the presence of deceased persons and these drugs must be stored securely until an investigation or a determination on the cause of death is provided.

The estimated cost for the security cabinets is \$8,800.

**5AA - (2) LOCKABLE, FIREPROOF FILE CABINETS \$ 4,200**

The files that are stored in the Coroner's Office are confidential and must be kept at least three years or until a case is closed or a family member claims all personal items of the deceased. Lockable and fireproof file cabinets will ensure the safety and protection of these files for future reference.

The estimated cost is \$4,200.

**COUNTY OF LEXINGTON  
OPERATIONS & FIREFIGHTER SAFETY EQUIP  
Annual Budget  
Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*FEMA - Operations &amp; Firefighters Safety Equipment 2478:</b>								
<b>Revenues:</b>								
457000	Federal Grant Income	0	0	218,400	218,400	<u>0</u>		
801000	Op Trm from General Fund/FS	0	0	54,600	54,600	<u>0</u>		
<b>** Total Revenue</b>		<u>0</u>	<u>0</u>	<u>273,000</u>	<u>273,000</u>	<u>0</u>		
<b>***Total Appropriation</b>					<u>273,000</u>	<u>0</u>		
<b>FUND BALANCE</b>								
Beginning of Year					<u>0</u>	<u>0</u>		
<b>FUND BALANCE - Projected</b>								
End of Year					<u>0</u>	<u>0</u>		
Grant Matches: Federal - 80% / Cty - 20%								

Fund: 2478  
Division: Public Safety  
Organization: 131500 Fire Service

Object Expenditure Code Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
<b>* Total Personnel</b>	0	0	0	<u>0</u>		
<b>Operating Expenses</b>						
<b>* Total Operating</b>	0	0	0	<u>0</u>		
<b>** Total Personnel &amp; Operating</b>	0	0	0	<u>0</u>		
<b>Capital</b>						
5AA220 Accountability System	0	0	273,000	<u>0</u>		
<b>** Total Capital</b>	0	0	273,000	<u>0</u>		
<b>*** Total Budget Appropriation</b>	0	0	273,000	<u>0</u>		



**COUNTY OF LEXINGTON  
CITIZEN CORPS GRANT  
Annual Budget  
Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>* Citizen Corps Grant 2480:</b>								
<b>Revenues:</b>								
457000	Federal Grant Income	4,873	0	4,773	4,773	<u>4,773</u>		
<b>** Total Revenue</b>		<u>4,873</u>	<u>0</u>	<u>4,773</u>	<u>4,773</u>	<u>4,773</u>		
<b>***Total Appropriation</b>					<u>4,773</u>	<u>4,773</u>		
<b>FUND BALANCE</b>								
Beginning of Year						<u>(5,559)</u>	<u>(5,559)</u>	
<b>FUND BALANCE - Projected</b>								
End of Year						<u>(5,559)</u>	<u>(5,559)</u>	

Fund: 2480  
Division: Public Safety  
Organization: 131101 Emergency Preparedness

Object Code	Expenditure Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>BUDGET</b>							
<b>Personnel</b>							
<b>* Total Personnel</b>		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
<b>Operating Expenses</b>							
520800	Outside Printing	3,342	1,797	1,800	<u>0</u>		
521200	Operating Supplies	1,247	0	0	<u>4,023</u>		
525600	Uniforms & Clothing	284	1,432	1,432	<u>750</u>		
<b>* Total Operating</b>		<u>4,873</u>	<u>3,229</u>	<u>3,232</u>	<u>4,773</u>		
<b>** Total Personnel &amp; Operating</b>		<u>4,873</u>	<u>3,229</u>	<u>3,232</u>	<u>4,773</u>		
<b>Capital</b>							
All Other Equipment			1,373	1,541	<u>0</u>		
<b>** Total Capital</b>		<u>0</u>	<u>1,373</u>	<u>1,541</u>	<u>0</u>		
<b>*** Total Budget Appropriation</b>		<u>4,873</u>	<u>4,602</u>	<u>4,773</u>	<u>4,773</u>		

**SECTION 4 - PROGRAM OVERVIEW**

**CERT/Citizen Corps**

The Citizens Emergency Response Teams (CERT) Program provides for the development, training and exercising of Citizen Emergency Response Teams located throughout the County.

The Citizens Coordinating Council will serve as the Local Emergency Planning Committee (LEPC) and will address matters that pertain to SARA, Title III.

**SECTION *A.C.* – OPERATING LINE ITEM NARRATIVES**

**521200- OPERATING SUPPLIES \$4,023**

These funds will be used to purchase CERT kits and supplies for the CERT Team Members.

**525600- UNIFORMS/CLOTHING \$750**

These funds will be used to purchase uniforms for the CERT Team Members.

**COUNTY OF LEXINGTON  
DHEC - EMS GRANT-IN-AID  
Annual Budget  
Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*DHEC - EMS Grant-In-Aid 2520:</b>								
<b>Revenues:</b>								
459100	DHEC - EMS Grant-In-Aid	38,336	0	31,376	31,376	35,000		
461000	Investment Interest	6	1	0	1	0		
801000	Op Trn from General Fund	2,231	1,826	1,826	1,826	1,925		
<b>**Total Revenue</b>		<u>40,573</u>	<u>1,827</u>	<u>33,202</u>	<u>33,203</u>	<u>36,925</u>		
<b>***Total Appropriation</b>					33,202	36,925		
FUND BALANCE								
Beginning of Year					<u>1,294</u>	<u>1,295</u>		
FUND BALANCE - Estimated								
End of Year					<u>1,295</u>	<u>1,295</u>		

Fund: 2520  
Division: Public Safety  
Organization: 131400 - Emergency Medical Services

Object Code	Expenditure Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>		
					2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>							
<b>* Total Personnel</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Operating Expenses</b>							
525210	Conference, Meeting & Training Expense	10,800	0	0	33,971		
529903	Contingency	0	0	0	0		
536029	DHEC - Gold Cross Ambulance Grant	5,472	0	3,920	2,954		
<b>* Total Operating</b>		<b>16,272</b>	<b>0</b>	<b>3,920</b>	<b>36,925</b>		
<b>** Total Personnel &amp; Operating</b>		<b>16,272</b>	<b>0</b>	<b>3,920</b>	<b>36,925</b>		
<b>Capital</b>							
540010	Minor Software	0	0	0	0		
	All Other Equipment	23,976	0	29,282	0		
<b>** Total Capital</b>		<b>23,976</b>	<b>0</b>	<b>29,282</b>	<b>0</b>		
<b>***Total Budget Appropriation</b>		<b>40,248</b>	<b>0</b>	<b>33,202</b>	<b>36,925</b>		

Section V – PROGRAM OVERVIEW

EMERGENCY MEDICAL SERVICES DIVISION  
GRANT-IN-AID

The DHEC EMS Grant-in-Aid Program is intended to provide financial assistance to counties to improve and upgrade the EMS system in order to reduce injuries and the loss of life. All DHEC licensed ambulance services that provide emergency treatment and transport services are eligible to receive grant funds. Grant funds are awarded on a 94.5% state / 5.5% county matching fund basis.

SECTION VI.C – OPERATING LINE NARRATIVES

EMERGENCY MEDICAL SERVICES

**525210 – CONFERENCE AND MEETING EXPENSES** **\$33,971**

Funds are needed to train Paramedics in order to implement full staffing.

6 Students @ \$3,628.50 = \$21,771

Funds are required to conduct in-house EMT training in order to train firefighter first responders and potential full and part time employees

\$12,200 per class of 12 students

**536029 – DHEC – GOLD CROSS AMBULANCE GRANT** **\$2,954**

Funds are distributed to all ambulance agencies who respond to 9-1-1 EMS calls based on the percentage of calls run annually. Currently Gold Cross is the only private EMS provider used to run EMS calls in Lexington County. Historically they respond to approximately 8% of all calls in our county.

**COUNTY OF LEXINGTON  
ECONOMIC DEVELOPMENT  
Annual Budget  
FY 2010-11 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenue Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Economic Development 2000:</b>								
<b>Revenues:</b>								
417100	Fee In Lieu of Taxes	533	0	533	533	550		
417120	Fee In Lieu of Taxes - Prior Year	0	0	0	0	0		
450000	Rental Income	0	0	1,000	1,000	0		
452238	CCED # 1653 Michelin North America	0	0	1,107,850	1,107,850	0		
452240	CCED # 1644 Allied Air Enterprise	0	0	0	0	0		
452241	CCED # 1645 Stock Bldg Component	0	0	0	0	0		
452242	CCED # 1761 Otis Spunkmeyer	0	0	0	0	0		
452243	CCED # 1799 Home Depot	0	0	400,000	400,000	0		
458000	State Grant Income	0	0	0	0	0		
461000	Investment Interest	39,519	11,154	60,000	60,000	22,308		
463005	Ins. Prorated Premium Adjustment	0	0	0	0	0		
821000	R.E.T. from General Fund	350,000	350,000	350,000	350,000	350,000		
<b>**Total Revenue</b>		<b>390,052</b>	<b>361,154</b>	<b>1,919,383</b>	<b>1,919,383</b>	<b>372,858</b>		
<b>***Total Existing Appropriation</b>					<b>2,948,600</b>	<b>316,296</b>		
<b>NEW PROGRAM:</b>								
Replace Intern w/ FT Admin. Asst.						<b>32,244</b>		
<b>** Total New Program</b>						<b>32,244</b>		
<b>*** Total Appropriation</b>						<b>348,540</b>		
<b>FUND BALANCE</b>								
Beginning of Year						<b>3,311,683</b>	<b>2,282,466</b>	<b>2,282,466</b>
<b>FUND BALANCE - Projected</b>								
End of Year						<b>2,282,466</b>	<b>2,306,784</b>	

**COUNTY OF LEXINGTON  
ECONOMIC DEVELOPMENT  
Annual Budget  
Fiscal Year - 2010-11**

Fund 2000  
Division: Economic Development  
Organization: 181100 - Economic Development Projects

Object Expenditure Code Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
<b>* Total Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
520800 Outside Printing	0	0	0	0	0	0
534021 Fire Hydrant Contribution	0	0	20,637	0	0	0
536023 CCED #1642 Michelin North America	0	0	1,107,850	0	0	0
537010 Certified Sites Program	0	0	28,370	0	0	0
537011 Site Improvements Program	0	0	110,444	0	0	0
537015 CCED #1645 Stock Building Component	0	0	0	0	0	0
537016 CCED # 1761 (+250 K) Otis Spunkmeyer	0	0	0	0	0	0
537017 CCED #1799 Home Depot	0	0	400,000	0	0	0
539900 Unclassified	0	0	268,375	0	0	0
<b>* Total Operating</b>	<b>0</b>	<b>0</b>	<b>1,935,676</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>** Total Personnel &amp; Operating</b>	<b>0</b>	<b>0</b>	<b>1,935,676</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Capital</b>						
All Other Equipment	0	0	0	0	0	0
5A6502 Loxgreen Property - Land Purchase	0	0	4,600	0	0	0
5A8405 Relocation of Ellet Road	0	0	0	0	0	0
5A8466 Land Purchase from Irmo-Chapin Rec. Comm.	0	0	635,000	0	0	0
5A9537 B/L Ind Park (Fisher Tank) Geotec	8,250	300	300	0	0	0
<b>**Total Capital</b>	<b>8,250</b>	<b>300</b>	<b>639,900</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Financing Uses</b>						
812700 Op Trm to Schedule "C" Funds	0	0	0	0	0	0
835800 RET to Pelion Airport	0	0	0	0	0	0
<b>**Total Other Financing Uses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>*** Total Budget Appropriation</b>	<b>8,250</b>	<b>300</b>	<b>2,575,576</b>	<b>0</b>	<b>0</b>	<b>0</b>



**COUNTY OF LEXINGTON  
ECONOMIC DEVELOPMENT  
Annual Budget  
Fiscal Year - 2010-11**

Fund 2000  
Division: Economic Development  
Organization: 181101 - Economic Development Administration

Object Expenditure Code Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 2	54,448	30,438	122,406	75,000		
510200 Overtime	1,848	0	0	0		
511112 FICA - Employer's Portion	4,115	2,235	10,077	5,738		
511113 State Retirement - Employer's Portion	5,286	2,858	12,370	7,043		
511120 Employee Insurance - 2	12,000	7,500	15,000	7,800		
511130 Workers Compensation	1,504	813	3,515	2,228		
519999 Personnel Contingency	0	0	0	0		
<b>* Total Personnel</b>	<b>79,201</b>	<b>43,844</b>	<b>163,368</b>	<b>97,809</b>		
<b>Operating Expenses</b>						
520221 Website Service	2,100	1,800	2,500	2,500		
520300 Professional Services	8,035	0	15,160	15,250		
520400 Advertising & Publicity	7,807	7,442	10,000	12,000		
520500 Legal Services	22,300	10,459	25,000	27,000		
521000 Office Supplies	299	241	530	530		
521100 Duplicating	64	21	250	100		
524000 Building Insurance	10	5	10	10		
524201 General Tort Liability Insurance	585	293	603	541		
524202 Surety Bonds	15	0	0	0		
525000 Telephone	187	297	573	482		
525020 Pagers & Cell Phones	0	0	0	0		
525021 Smart Phone Charges	623	255	720	840		
525041 E-mail Service Charges - 1	106	63	87	162		
525100 Postage	92	229	500	500		
525110 Other Parcel Delivery Service	0	0	100	100		
525210 Conference, Meeting & Training Expense	6,211	140	3,200	6,000		
525230 Subscriptions, Dues, & Books	500	500	1,100	900		
525240 Personal Mileage Reimbursement	2,160	815	2,200	0		
525300 Utilities - Administration	562	297	600	592		
527040 Outside Personnel (Temporary)	0	5,365	15,123	16,900		
528300 Gifts and Flowers	0	0	0	500		
534301 Central Carolina Econ. Develop Alliance	72,000	36,000	80,000	80,000		
534303 Riverfront Alliance	51,000	25,500	51,000	51,000		
534308 Contribution - W.C. Gateway Sign	10,000	0	0	0		
537006 USC Incubator Project	25,000	0	0	0		
<b>* Total Operating</b>	<b>209,656</b>	<b>89,722</b>	<b>209,256</b>	<b>215,907</b>		
<b>** Total Personnel &amp; Operating</b>	<b>288,857</b>	<b>133,566</b>	<b>372,624</b>	<b>313,716</b>		
<b>Capital</b>						
540000 Small Tools & Minor Equipment	1	0	100	310		
540010 Minor Software	0	0	300	300		
All Other Equipment	0	0	0			
(1) Laptop - Replacement				1,381		
(1) Printer - Replacement				589		
<b>**Total Capital</b>	<b>1</b>	<b>0</b>	<b>400</b>	<b>2,580</b>		
<b>*** Total Budget Appropriation</b>	<b>288,858</b>	<b>133,566</b>	<b>373,024</b>	<b>316,296</b>		



## SECTION V - PROGRAM OVERVIEW

### Summary of Programs:

Program 1 – Economic Development

### Program 1: Economic Development

#### Objectives:

To interface with new industry and current industries to stimulate new investment in Lexington County. This investment would comprise both human and physical capital. The investment in human capital correlates directly to the creation of job opportunities for the citizens of the County. An investment in physical capital, i.e., land, building and equipment is central to the continued increased in the tax base of the County. Both of these functions are essential to building the communities that the County of Lexington strives to maintain and improve.

The goal is to work cooperatively with the Central South Carolina Alliance; the South Carolina Department of Commerce; all the Utilities that serve the County; the various Units of Local Governments that comprise the County and the various Economic Development Allies. Additionally, to actively market and promote the County, internally and externally which would result in the fostering of new investment and job creation.

#### Service Standards:

- a. To assist and advise the County Council, County Administrator and select department heads in all aspects of economic development.
- b. To coordinate the economic development efforts with the County's Chief Legal Counsel.
- c. To maintain an atmosphere of cooperation and support for industrial development.
- d. To foster the creation of new product (industrial sites).
- e. To continue to work to market the industrial sites in the County (both new and existing).
- f. To sustain an annual plan of action.
- g. To provide economic development educational opportunities, to line and staff, to increase the awareness of market trends, updated web appearance and information, all in an effort to better position and market the County.
- h. To respond to the inquiries and needs of companies considering the County for a new location or fulfilling the needs of existing industry wishing to expand.
- i. To establish an existing industry call program.

**SECTION VI - LINE ITEM NARRATIVES**

**SECTION VI -A. - LISTING OF REVENUES**

**417100 - Fee in Lieu of Taxes** **\$ 550**

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Based on discussions with Finance Department.

**452238 - CCED# 1653 Michelin North America** **\$1,107,850**

---

The balance of the South Carolina Coordinating Council for Economic Development funds for road improvements on Michelin site. (WILL BE A CARRY FORWARD)

**461000 - Investment Interest** **\$ 22,308**

---

Based on YTD activity.

YTD activity

$\$11,153.91/6 = \$1,858.99$

$\$1,858.99 \times 12 = \$22,307.88$

**821000 -Residual Equity Transfer from General Fund** **\$350,000**

---

Based on prior year commitment.

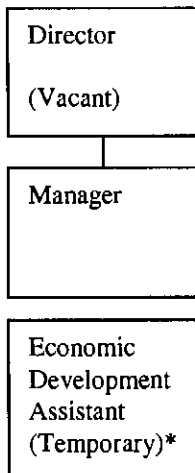
**SECTION VI. B. - LISTING OF POSITIONS**

**Current Staffing Level:**

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Director	1	1		1	30
Manager	1	1		1	24
Total Positions	2	2		2	

All of these positions require insurance.

Display organization flowchart:



\*Economic Development Administrative Assistant is a temporary position and funded that way.

**SECTION VI- C. - OPERATING LINE ITEM NARRATIVES**

**520221 - WEBSITE MAINTENANCE \$ 2,500**

This is the cost of the annual maintenance and site upgrades to the website.

**520300 - PROFESSIONAL SERVICES \$ 15,500**

To cover the following annual costs:

The development of a Existing Industry Call Program and the ongoing strategic Marketing and Recruitment Plan for Economic Development. Plan to include the following: Logo development, Stationary Suite development; Brochure development; email online newsletter and Archer grade classification.

**520400 - ADVERTISING & PUBLICITY \$12,000**

To cover the following annual costs:

The design and branding of promotional material for the County; and the costs of the Industry Appreciation event, related promotional items and the cost of a quarterly business luncheon to recognize existing industry.

**520500 - LEGAL SERVICES \$ 27,000**

To cover the following annual costs:

The costs of legal advice and document preparation on economic development projects and based on YTD activity.  $\$13,634/6=\$2,272.33 *12=\$27,268$

**521000 - OFFICE SUPPLIES \$530**

To cover routine office supplies (paper, pencils, ribbons, file folders, notebooks, dividers, envelopes, etc.).

Miscellaneous Office Supplies based on 2 employees	\$ 200.00
DeskJet printer cartridges - (6 @ 25.00)	150.00
DeskJet printer cartridges - (6 @ 30.00)	180.00

**521100 - DUPLICATING \$ 100**

This appropriation covers the cost of making copies of internal work papers, reports, budget forms, procurement forms, finance forms and other documents. (Based on 2,000 copies @ .05 = \$100.00)

**524000 - BUILDING INSURANCE \$ 10**

To cover the cost of allocated building insurance per schedule.

**524201 - GENERAL TORT LIABILITY INSURANCE \$541**

To cover the cost of general tort liability insurance per the schedule from Risk Management.

**525000 - TELEPHONE** **\$ 482**

---

This appropriation is to cover all of the telephone service including engagements, and communications with non-local departments within the County. There are two lines in the department.

$$2 \text{ existing lines} \times \$20.07 = \$40.14$$

$$\$40.14 \times 12 \text{ months} = \$\underline{481.68}$$

Access charges per FCC order and taxes, already included in the \$40.14

**525021 - SMART PHONES** **\$840**

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This appropriation is to cover all of the cellular telephone service and PDA service. There are two cell phones in the department.

1 existing smart cell phones @ \$70.00 per month

$$\$70.00 \times 1 \times 12 \text{ months} = \$\underline{840.00}$$

**525041 - EMAIL SERVICE CHARGE** **\$162**

---

This appropriation is to cover all of the email service charges. There are two email accounts in the department.

$$2 \text{ existing email accounts @ } \overset{6.75}{\cancel{7.95}} \text{ per month}$$
$$\overset{6.75}{\cancel{7.95}} \times 2 \times 12 \text{ months} = \$\underline{162.00}$$

**525100 - POSTAGE** **\$ 500**

---

To cover the estimated cost of mailing miscellaneous reports and office correspondence.

$$\text{Average month expected usage is } \$40.00$$
$$\$40.00 \times 12 \text{ months} = \$480.00$$

**525110 - OTHER PARCEL DELIVERY SERVICE** **\$100**

---

To cover the cost of occasional overnight delivery.

$$2 \text{ per quarter @ } \$12.50 = \$25.00$$
$$\$25.00 \times 4 = \$100.0$$

**525210 - CONFERENCE & MEETING EXPENSE** **\$ 6,000**

---

To cover the costs of attending the National and South Carolina economic development conferences and meetings, the cost of training workshops, local development workshops, personal development workshops and target marketing trips. To maintain technical competence of professional staff to include continuing education hours for staff SCCED (South Carolina Certified Economic Developer).

Conferences & Meetings:

SCEDA (South Carolina Economic Developers Association Annual Conference)		
(1 @ \$800.00)	\$	800.00
SCEDA (Fall Conference)		
(1 @ \$400.00)		400.00
Economic Development Institute, University of Oklahoma		1,500.00
(1 @ \$3,000.00)		
\$1,500 Lexington County		
\$1,500 Grant from The Power Team		
Central SC Alliance (Targeted Marketing trips)		
(1 @ \$1,700.00)		1,700.00
Southern Economic Development Council Annual Conference & Board Meeting		
(1@ 1,500.00)		1,500.00
Training:		
Continuing Education (SCCED) Workshops		100.00

**525230 - SUBSCRIPTIONS, DUES & BOOKS** **\$ 900**

To cover annual membership dues, professional subscriptions and updates, and other related costs including the following:

Memberships:		
SCEDA (1 @ \$200.00)	\$	200.00
SCEDA web link (1 @ \$75.00)		75.00
SEDC (1 @ \$500.00)		500.00
Subscriptions:		
Southeastern E/D publications		125.00

**525240 - PERSONAL MILEAGE REIMBURSEMENT** **\$0**

Replaced with automobile allowance

**525300 - UTILITIES ADMINISTRATION BUILDING** **\$592**

To cover the cost of utility allocation for the administration building based on 150 square feet of space utilized.

Estimated yearly cost of 49.32 x 12 = 591.84

**527040 - Outside Personnel (Temporary)** **\$16,900**

To cover the cost of the administrative assistant in the economic development department.

Estimated yearly cost 13.00 per hour x 25 hours per week = \$325.00

\$325x 52 weeks = \$16,900

**528300 - GIFTS AND FLOWERS** **\$500**

To cover the cost associated with recognizing clients, industry appreciation month, E/D ambassadors, funerals and other related costs.



**534301 – CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE** **\$80,000**

To cover the cost of membership dues, \$72,000 and \$8,000 for the summary analysis books of past transactions.

**534303 – RIVERFRONT ALLIANCE** **\$51,000**

To cover the cost of membership dues.

**SECTION VI – D. - CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540000 – SMALL TOOLS & MINOR EQUIPMENT** **\$ 310**

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To replace calculators and minor equipment: \$ 100.00

Purchase Smart phone 150.00

Laptop Upgrade (Per the IS Department) 60.00

**540010 – MINOR SOFTWARE** **\$ 300**

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To purchase software that may be require to develop the existing industry call program.

**- CAPITAL EQUIPMENT** **\$ 1,970**

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To replace outdated Laptop per the instructions of the IS Department \$ 1,381.00

To replace broken Printer per the instructions of the IS Department \$ 589.00



## SOUTH CAROLINA POWER TEAM

THE ELECTRIC COOPERATIVES AND SANTEE COOPER

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February 10, 2010

Mr. Charlton L. Whipple  
Economic Development Manager  
County of Lexington  
Economic Development Department  
212 South Lake Drive, Suite 603  
Lexington, SC 29072

Dear Chuck:

We are pleased to approve your request for scholarship assistance for Year II of the Economic Development Institute. Our program guidelines provide that we will reimburse the actual cost of registration for this course, not to exceed \$1,500. Please provide certification of your successful completion of the course, as well as a copy of the paid invoice for registration, and we will forward a check to you to reimburse the cost.

The Economic Development Institute is a very rigorous program of study, but I think all of its graduates feel that it was well worth the time and effort required. All of your friends at the South Carolina Power Team wish you success in this endeavor, and I look forward to seeing you again in the near future.

Please do not hesitate to call me if you have any questions.

Sincerely,

Jeff Ruble  
Director of Business Recruitment

cc: Ralph Thomas  
Jack Wolfe

# Batesburg Leesville

*Come Sample the South*

P.O. Box 2329  
244 West Columbia Avenue  
Batesburg-Leesville, SC 29070

(803) 532-4601 PHONE  
(803) 532-8453 FAX  
www.batesburg-leesville.org

## OFFICE OF THE MAYOR

February 15, 2010

County of Lexington  
Mr. Chuck Whipple, Manager  
Economic Development Department  
212 South Lake Drive  
Lexington, Sc 29072

Ref: Federal Funding  
Water & Sewer  
Industrial Site

Dear Mr. Whipple,

This letter is to request assistance in receiving federal funding to place water and sewer to the industrial site located in the Town of Batesburg-Leesville and owned by the County of Lexington.

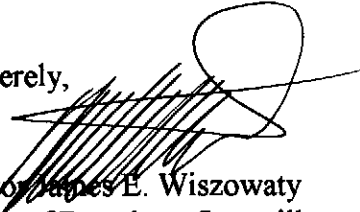
The town is requesting \$1,375,934.00 in federal assistance to provide adequate water and sewer services to the present tenant and also for future growth in the industrial park. There is a 45% match to this grant which amounts to \$619,170.00. The town has a portion of these funds and would like assistance from the county in meeting this match.

The town is requesting Lexington County to assistance the town with funding in the amount of \$300,000.00 toward the matching funds.

The town appreciates the working relationship that we have with Lexington County and that this joint effort would be beneficial toward the future growth of the industrial park and the possibility of much needed jobs in Lexington County.

Thanks again for your consideration.

Sincerely,



Mayor James E. Wiszowaty  
Town of Batesburg-Leesville

1201 Main Street  
Suite 100  
Columbia, South Carolina 29201

t: 803-733-1144  
f: 803-733-1125

centralsc.org

G. Michael Briggs  
President and CEO

February 17, 2010

Ms. Katherine L. Hubbard  
Lexington County Administrator  
212 South Lake Drive  
Lexington, SC 29072

Dear Katherine:

The Central South Carolina is pleased to submit to the Lexington County Council our annual budget request for fiscal year 2010-2011. As in previous years, our request for funding is \$72,000 and has been consistent since the creation of the Alliance in 1994. Additionally, we are requesting \$8,000 to continue to provide a summary analysis of past transactions involving Lexington County and companies.

For the calendar year 2009, the Alliance and its allies announced over \$357,943,000 in planned capital investment in the region. Additionally, over 1,600 jobs are associated with these announcements. Lexington County alone benefited with the announcement of \$46,728,450 and 637 jobs.

Included in this package is a listing of all funding sources as well as proposed expenditures. This is an early draft document and has not been formally presented to the Board of Directors. Additionally, I will be forwarding our audit for the period ending June 30, 2009 prepared by Derrick Stubbs and Stith once approved by our Board of Directors.

On behalf of the Board of Directors of the Central SC Alliance, it is an honor to represent Lexington County and its citizens. Please contact me if there are any questions regarding this request.

Sincerely,



**Central Carolina Economic Development Alliance**  
**Proposed Budget Overview**  
 July 1, 2010 - June 30, 2011

Jul '09 - Jun 10

**Ordinary Income/Expense**

**Income**

**Public Sector**

4010 · City of Columbia	72,000.00
4020 · Fairfield County	72,000.00
4030 · Kershaw County	72,000.00
4040 · Lexington County	72,000.00
4050 · Newberry County	72,000.00
4060 · Richland County	72,000.00
4070 · Calhoun County	72,000.00
4075 · City of Sumter	0.00
4076 · Sumter County	72,000.00
4077 · Orangeburg County	72,000.00
4078 · Lee County	0.00
4079 · Clarendon County	72,000.00
4090 · McCormick County	72,000.00
4091 · Saluda County	0.00
4092 · University of South Carolina	72,000.00

**Total Public Sector** 864,000.00

**Private Sector**

4110 · Business Community	516,000.00
4111 · Investor Initiative	63,500.00
4115 · Sponsorships	80,000.00
4120 · Interest	5,500.00
4130 · Miscellaneous	0.00
4135 · Contract Services	21,000.00
4140 · Grants Revenue	0.00

**Total Private Sector** 686,000.00

**Total Income** 1,550,000.00

**Expense**

**Personnel Services**

5005 · Reimb C100 Employee Costs	-31,457.00
5010 · Salaries & Wages	696,280.00
5015 · Salary Adjustments	75,000.00
5050 · Part-Time Temporary	20,000.00

**5020 · Benefits Payroll/Taxes**

5021 · Medicare/FICA Expenses	48,910.00
5022 · SUTA/FUTA Expenses	963.00
5024 · Company Paid Health & Life Insurance	66,000.00

**Total 5020 · Benefits Payroll/Taxes** 115,873.00

5030 · Retirement	48,739.00
5040 · Professional Liability Insurance	2,600.00
5045 · Commissions Paid	5,000.00
5025 · Contract Services Disbursements	0.00

**Total Personnel Services** 932,035.00

**Central Carolina Economic Development Alliance**

**Proposed Budget Overview**

July 1, 2010 - June 30, 2011

Jul '09 - Jun 10

**Operating Expenses**

5135 · Wireless Communications	15,275.00
5100 · Office Supplies	10,500.00
5110 · Copies & Printing	23,500.00
5120 · Postage & Mailing	5,200.00
5130 · Telephone	11,400.00
	<hr/>

**Total Operating Expenses** 65,875.00

**Overhead**

4083 · Bad Debt Expense	25,000.00
5900 · Rent	118,674.00
5910 · Audit	6,750.00
5920 · Payroll & Benefits Administration	5,400.00
5930 · Insurance Services	8,866.00
5945 · Parking	3,300.00
5955 · Service Charge Expenses	2,400.00
5960 · Depreciation	15,583.00
	<hr/>

**Total Overhead** 185,973.00

**Executive & Administration**

5210 · Equipment Maintenance	0.00
5220 · Subscriptions	0.00
5230 · Vehicle Mileage & Parking	300.00
5232 · Contract Services	5,000.00
5240 · Membership & Dues	8,000.00
5250 · Conferences & Meetings	1,500.00
5270 · Business Entertainment	10,000.00
5280 · Employee/Public Relations	2,000.00
5290 · Vehicle Insurance/Taxes	2,200.00
5291 · Vehicle Leasing	7,500.00
5292 · Gas, Oil, etc.	4,200.00
5293 · Vehicle Maintenance	350.00
	<hr/>

**Total Executive & Administration** 41,050.00

**Research & Economic Development**

5400 · Operating Supplies	1,884.00
5410 · Equipment Maintenance	2,139.00
5415 · Office Equipment	0.00
5420 · Subscriptions	5,700.00
5430 · Contract Services	2,600.00
5440 · Contract Maintenance	0.00
5450 · Vehicle Leasing	20,210.00
5460 · Gas, Oil, etc.	6,500.00
5470 · Vehicle Maintenance	1,200.00
5480 · Vehicle Insurance/Taxes	8,824.00

**Central Carolina Economic Development Alliance**

**Proposed Budget Overview**

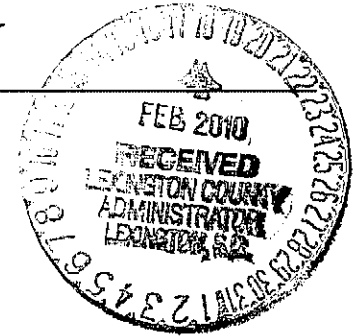
July 1, 2010 - June 30, 2011

	<u>Jul '09 - Jun 10</u>
5490 · Vehicle Mileage & Parking	0.00
5500 · Membership & Dues	7,005.00
5510 · Conf, Training, Profess Develop	4,250.00
5520 · Travel	4,000.00
5530 · Prospect Material/Entertainment	15,000.00
<b>Total Research &amp; Economic Development</b>	<u>79,312.00</u>
 <b>Marketing</b>	
5721 · Advertising and Direct Mail	15,000.00
5615 · Office Equipment	0.00
5640 · Contract Services	95,665.00
5660 · Printing	0.00
5672 · Vehicle Insurance/Taxes	1,150.00
5673 · Gas, Oil, etc.	2,365.00
5674 · Vehicle Maintenance	500.00
5680 · Membership & Dues	235.00
5690 · Conferences & Meetings	1,600.00
5710 · Events & Announcements	33,750.00
5770 · Marketing Trips	
5770-1 · Canada	0.00
5770 · Marketing Trips - Other	50,000.00
<b>Total 5770 · Marketing Trips</b>	<u>50,000.00</u>
 <b>Total Marketing</b>	 200,265.00
 <b>Investor/Public Relations</b>	
6048 · Equipment Lease/Purchase	0.00
6050 · Vehicle Insurance and Taxes	1,775.00
6045 · Vehicle Maintenance	350.00
6035 · Gas ,Oil etc	1,200.00
6030 · Events	8,500.00
6010 · Contract Services	0.00
6020 · Membership	750.00
6025 · Conference & Meetings	4,750.00
<b>Total Investor/Public Relations</b>	<u>17,325.00</u>
 <b>Total Expense</b>	 <u>1,521,835.00</u>
 <b>Net Ordinary Income</b>	 28,165.00
<b>Other Income/Expense</b>	
<b>Other Expense</b>	
<b>Net Paychecks</b>	0.00
<b>Total Other Expense</b>	<u>0.00</u>
 <b>Net Other Income</b>	 <u>0.00</u>
 <b>Net Income</b>	 <u><u>28,165.00</u></u>



# THE RIVER ALLIANCE

What 90 miles of river can be.



February 18, 2010

Ms. Katherine Hubbard  
County Administrator  
Lexington County  
212 S. Lake Drive  
Lexington, South Carolina 29072

Dear Ms. Hubbard:

Please consider this the River Alliance's formal request for Lexington County's support in the FY 2010-2011 budget. This is under the terms of the Agreement of The River Alliance, executed by River Alliance and Lexington County (et. al.) in February of 1995. We are requesting a total of \$51,000.00 for the budget year, payable quarterly.

Thank you for your and Council's consideration of our request. Lexington County funds will provide for the continuing operation of the River Alliance. We realize these are difficult financial times and we have tightened our budget accordingly. Your funding will be leveraged with that of our other partners. Our intent is to provide maximum return to the region's citizen stakeholders.

Our river projects continue to be environmentally low impact with high quality recreational and tax base return. We look to move from planning to execution on more Greenway with the I-26 Saluda Crossing and Saluda Riverwalk sections. In the near term we want to advance the potential of the "12,000 Years History Park" on the Congaree Creek, a unique Lexington County asset.

Enclosed is our draft budget for 2010-2011. Also enclosed is the Clark Brady and Associates Accountants Report, "The River Alliance Report on Financial Statements for the years ended June 30 2008 and 2007." We will provide our statements for FY 09-10 as soon as our accountant has them ready.

As always, if you have any questions about this grant request, or on any other matter, please feel free to call me at 765-2200.

Regards,

A handwritten signature in black ink, appearing to read 'Michael T. Dawson'.

Michael T. Dawson  
Chief Executive Officer

Enclosures: 2010-2011 River Alliance Budget  
River Alliance Accountants Report on financial statements for years ended June 30 08 and 07  
River Alliance Agreement

Cc: Todd Cullum  
Debra Summers

APPLICATION FOR FY 2010-2011 FUNDING  
LEXINGTON COUNTY

1. Location/address: The River Alliance  
420-C Rivermont Drive  
Columbia, SC 29210
2. Date of Organization: The River Alliance was first formed on February 15, 1995 by the signing of the "Agreement of The River Alliance." In October 1995, The River Alliance was incorporated in the State of South Carolina as a 501(c)3 corporation.

3. Total number of employees: One (1) full-time employee, two (2) part-time employees.

4. Annual salaries:	<u>Actual</u>	<u>Budget</u>
	<u>2009-10</u>	<u>2010-11</u>
Director	\$79,603	\$79,603
Exec. Asst.	\$29,600	\$29,600

5. Report on financial statement for FY ended June 2007 and June 2008 is attached.

6. Budgeted funding sources:

	Actual	Budget
	<u>2009-2010</u>	<u>2010-2011</u>
Lexington County	\$51,000	\$51,000
Richland County	\$53,295	\$53,295
City of Columbia	\$48,452	\$51,000
City of Cayce	\$10,000	\$10,000
City of West Columbia	\$10,000	\$10,000
Contributions	\$20,000	\$50,000
	<u>\$192,747</u>	<u>\$225,295</u>

7. County of Lexington funding, along with funding from other local governments, was used in FY 2009-10 to pay administrative, operating and program costs for the Alliance and will allow the River Alliance to continue its efforts in comprehensive community planning. FY 2010-11 funding will be used similarly, for administrative, operating and program costs for the Alliance.

8. As a measure of effectiveness, the River Alliance has been successful in serving the citizens of Lexington County by providing focused community planning on the Broad, Congaree, and Saluda rivers with increased potential for more and safer urban residential areas, protection and conservation of river resources; more and safer recreational opportunities associated with the rivers; increased awareness of our cultural and historical richness; and economic growth and development through private sector residential investment and expanded ecotourism and eco-heritage opportunities. The West Columbia and Cayce Riverwalks are prime examples, with marked economic impact. This year we will plan to start on the Saluda River Crossing and the Saluda Riverwalk, and make progress on the 12,000 Year History Park on Congaree Creek.

Chief Executive Officer: Michael T. Dawson

Contact concerning request for funding: Michael T. Dawson, Chief Executive Officer  
(803) 765-2200

**INCOME**

<b>Annual Government Grant Income</b>	
Lexington County	\$51,000
Richland County	\$53,295
City of Cayce	\$10,000
City of Columbia	\$51,000
City of West Columbia	\$10,000
<b>Total - Annual Govt Grant Income</b>	<b>\$175,295</b>
<b>Fundraising Income</b>	
Corporate Contributions	\$50,000
<b>Total Fundraising Income</b>	<b>\$50,000</b>
<b>Other Income</b>	
Project Reimbursed Expenses	\$25,000
Project Administration	\$20,000
Project Marketing/Public Information Reimbursed I	\$5,000
Interest Income	\$500
Other Income	\$500
<b>Total - Other Income</b>	<b>\$51,000</b>
<b>INCOME</b>	
<b>Annual Government Grant Income</b>	<b>\$175,295</b>
<b>Fundraising Income</b>	<b>\$50,000</b>
<b>Other Income</b>	<b>\$51,000</b>
<b>TOTAL INCOME</b>	<b>\$276,295</b>

**EXPENSES**

<b>Structural/Personnel Expenses</b>	
Payroll	\$142,000
Employee benefits and taxes	\$28,400
<b>Total - Structural/Personnel Expenses</b>	<b>\$170,400</b>

<b>Operating Expenses</b>	
Bank Charges	\$150
Audits/Reports	\$3,500
Bookkeeping/Accounting Specialists	\$1,800
Company Vehicle/Mileage	\$2,000
Computer Software	\$1,000
Computer - Network & Maintenance	\$1,000
Dues & Subscriptions	\$780
Education	\$700
Equipment Lease/Rental	\$5,000
Insurance	\$5,343
Legal	\$3,000
Licenses, Permits, Registrations	\$787
Office Furniture	\$500
Office Supplies	\$4,000
Postage & Delivery	\$1,000
Rent	\$3,000
Office Services	\$2,000
Repairs & Maintenance	\$750
Telephone & Internet	\$6,240
Travel & Conferences	\$3,000
Director's Discretionary Funds	\$1,000
<b>Total - Operating Expenses</b>	<b>\$46,550</b>

<b>Program Expenses</b>	
Fundraising	\$1,000
Marketing/Public Information	\$10,800
Professional Services/Costs	\$25,000
Three Rivers Greenway	\$10,000
River Recreation & Protection	\$2,500
12000 Year History Park	\$10,000
<b>Total - Program Expenses</b>	<b>\$59,300</b>

<b>EXPENSES</b>	
<b>Structural/Personnel Expenses</b>	<b>\$170,400</b>
<b>Operating Expenses</b>	<b>\$46,550</b>
<b>Program Expenses</b>	<b>\$59,300</b>
<b>TOTAL EXPENSES</b>	<b>\$276,250</b>
<b>TOTALSURPLUS/DEFICIT</b>	<b>\$45</b>

## AGREEMENT OF THE RIVER ALLIANCE

**PREAMBLE:** The Broad, Congaree, and Saluda Rivers are unique strategic assets of the Central Midlands Metropolitan Area. Through consensus planning they can provide benefits to the citizens of Lexington and Richland Counties that rival any in the nation. From such cooperative efforts, the citizens of this area can experience expanded cultural richness; increased protection and appreciation for our environmental bounty; a clearer understanding of our shared history; enhanced recreational opportunities; more safe secure residential areas; and additional economic opportunities. Traditional political and organizational boundaries should not be barriers to accomplishing those goals. This agreement creates an alliance to transcend traditional constraints. This River Alliance will conduct community planning, focus coordinated effort and resources on priorities and goals, and provide a guide for progress toward our collective success. The signatories commit their continuing support and cooperation to the River Alliance. Each signatory brings unique assets and strengths to this endeavor. Each will honor the planning priorities arrived at through their joint efforts in the River Alliance, while retaining their individual responsibility to their separate domains. This collaborative approach to regional planning and development will benefit our combined metropolitan community and will serve as a model for others to emulate. We will act together now to set the stage for the next century.

**THE FOUNDING PARTIES:** The following entities join in the creation of The River Alliance:

- A) The County of Lexington (by and through its County Council);
- B) The County of Richland (by and through its County Council);
- C) The City of Cayce (by and through its City Council and Mayor);
- D) The City of Columbia (by and through its City Council and Mayor);
- E) The City of West Columbia (by and through its City Council and Mayor);
- F) The Riverbanks Park (by and through its Commission);
- G) The Central Midlands Regional Planning Council (by and through its governing board);

## AGREEMENT OF THE RIVER ALLIANCE

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- E) The City of West Columbia (by and through its City Council and Mayor);
- F) The Riverbanks Park (by and through its Commission);
- G) The Central Midlands Regional Planning Council (by and through its governing board);

H) The Columbia Development Corporation (by and through its governing board);

I) The West Metro Development Corporation (by and through its governing board);

J) The Greater Columbia Chamber of Commerce (by and through its governing board);

K) The State of South Carolina (by and through the Budget and Control Board); and

L) The University of South Carolina (by and through its President).

NOW THEREFORE, the said parties enter into this AGREEMENT and agree as follows:

1. The Creation of The River Alliance. By this Agreement the parties hereto establish a consortium of public and private entities for the planning and development of the river assets, to be called THE RIVER ALLIANCE.

2. The Organizational Objective. The objective of the River Alliance is to maximize the benefits derived from our strategic river assets for the citizens of the region. This will be accomplished by coordinated planning, execution, and definition of citizen and community needs. The results will be facilities and services that enhance the cultural, environmental, historical, recreational, residential and economic dimensions of the river assets.

3. Membership. The members of The River Alliance are those entities designated as founding parties, together with certain ex-officio members noted below.

4. The Board of Directors. The Board of Directors of The River Alliance shall be composed of members appointed as follows:

a) The Chair of the Lexington County Council shall serve or appoint one member from County Council; shall appoint one Lexington County resident from the private sector; and shall appoint one additional member from either sector;

b) The Chair of the Richland County Council shall serve or appoint one member from County Council; shall appoint one Richland County resident from the private sector; and shall appoint one additional member from either sector;

c) The Mayor of the City of Cayce shall serve or appoint one member from the city council and appoint one resident of the City of Cayce from the private sector;

d) The Mayor of the City of Columbia shall serve or appoint one member from the city council; shall appoint one resident of the City of Columbia from the private sector; and shall appoint one additional member from either sector;

e) The Mayor of the City of West Columbia shall serve or appoint one member from the city council and appoint one resident of the City of West Columbia from the private sector;

f) The Board of the Riverbanks Park Commission shall appoint one member;

g) The Board of the Central Midlands Regional Planning Council shall appoint their chairman or one other member;

h) The Board of the Columbia Development Corporation shall appoint their chairman or one other member;

i) The Board of the West Metro Development Corporation shall appoint their chairman or one other member;

j) The Board of the Greater Columbia Chamber of Commerce shall appoint one member;

k) The President of the University of South Carolina shall serve or appoint one member.

l) Ex-officio Members. (These members of the board shall not have voting authority):

(i) The Executive Director of the South Carolina State Budget and Control Board shall serve or shall appoint one member.

(ii) The South Carolina Electric and Gas Company, as one of the largest landowners on the Broad, Congaree and Saluda Rivers, by its President may appoint one ex officio member to the Alliance Board; and

(iii) The Guignard Partnership representing a group of private landowners in the Rivers Alliance area may appoint one ex officio member to the Alliance Board.

5. Duties, Terms and Eligibility of the Board of Directors. The Board of Directors shall oversee all operations of the River Alliance and set the strategy and operating procedures. Appointed members shall be selected to serve three year terms pending adoption of formal by-laws. Appointees should be selected with the



full cognizance that their duties and responsibilities will be time consuming, particularly during the initial three year period.

Appointment consideration should be given to maintaining a balance of businesses, occupations, geographical and population representations.

6. The Chair and Executive Committee of the River Alliance. The Chair of the River Alliance shall be elected by the Board from among the private sector members. The Board of Directors shall also elect a vice chair. Four other Board members will be selected by the Board to form an executive committee. This Committee shall oversee the day to day operations of the River Alliance. With regards to the composition of the Executive Committee, selection consideration should be given to maintaining a geographical balance and to reflect the region's racial diversity.

7. River Alliance Committees. The Board of Directors of the River Alliance will organize committees to perform required tasks. Chairs of such committees will be appointed by the Chair of the River Alliance, and unless chosen from the voting Board membership, will be non-voting members of the Board.

8. River Alliance Employees. River Alliance employees shall report to and be accountable to the River Alliance Board of Directors.

9. Facilities. The River Alliance shall initially be housed in the offices of the Central Midlands Regional Planning Council. On an interim basis, the Council will provide the River Alliance with a level of support and services equivalent to that provided to other departments and divisions of the Council. The Council will provide Geographic Information System support, demographic data and other technical resources necessary to support the integrated planning effort. On an interim basis, the Council will provide accounting and postal services, telephone receptionists, communications and public relations, printing services, meeting rooms and other amenities. The River Alliance will provide reimbursement for telephone services, annual audit fees, and all other items above the normal level of internal Council service.

10. Duties and Tasks of the River Alliance. Specific tasks and responsibilities for the Alliance are:

a) The organization and establishment of a process for river asset planning including the definition of the geographic area to be encompassed by the River Alliance, a review of existing plans and projects and implementation of a process for comprehensive citizen and community input. This plan will define a set of needs and solutions, be they organizational, facility, or service based, and perform cost-benefit analysis to evaluate solutions.

b) The use of the planning process to prioritize solutions. The presentation of a comprehensive prioritized set of requirements that are time phased. Where capital or operating funds are required, develop potential resource strategies. Recommend implementation priorities and specific action agents, i.e. the organization charged with accomplishing the specific task.

c) A provision for annual update, maintenance and review of the Plan as part of the follow through process.

d) The development of alternative funding sources, with the public and private financing necessary for support.

e) Accountability to the governmental funding units for the expenditure of public appropriations.

f) The implementation of an annual action plan outlining key events and programs.

g) The collection and expenditure of all funds.

h) The Committees deemed necessary are:

(1) A Landowners Committee. Membership open to interested and concerned landowners within the geographic area of concern to the Alliance. Provide information, access, and the ability to participate in the process.

(2) A Land Management and Design Committee. This committee will develop recommendations for the delineation of the geographic area to be subject to this agreement. It will make recommendations on land use development controls and incentives, to include recommendations for cross jurisdictional agreements on zoning codes that specify land use and type of construction. As needed this committee should develop a guide for specific areas and design requirements for types of facilities.

(3) A Public Awareness and Information Committee. Initial and continued public involvement is critical to the process. This committee will coordinate the public information activities of the signatories to enhance the effort.

(4) An Economic Analysis, Cost Benefit Committee. It is anticipated that there will be multiple competing solutions that can potentially meet some community requirements. This committee should define the potential benefits and costs of each such solution. Further analysis can be developed as a service requirement and presented as a requirement for funding.

(5) A Resource and Programming Committee. This committee will investigate and solicit any and all potential sources of funding. It will develop a common budget and

programming format so that River Alliance Board recommendations to the individual signatories can be submitted in a compatible format. Seek out any and all sources of funding: grants, federal, state money, foundations, private sector. It will plan and lay out a set of requirements for the ensuing budget years.

i) The documentation and recordation of the cooperative efforts for use as a case study in communities across the nation. The establishment of liaison with regional or national efforts and the exchange of professional information. Showcase this effort wherever and whenever appropriate.

j) Provide the long term and focus and follow up necessary for execution of the plan and attainment of its objectives.

11. Funding of the River Alliance.

a) The County of Lexington, the County of Richland, and the Cities of Cayce, Columbia, and West Columbia, South Carolina shall fund the operations of the River Alliance. The budget for fiscal year 1995 is shown on the attached Addendum 1. Funding shall be provided from sources other than ad valorem property taxes, unless the funding is voted upon as a part of the annual budget by each political subdivision electing to fund the Alliance budget from tax revenue. Signatories are committed to the support necessary to accomplish the organizational objectives.

b) The River Alliance shall conduct additional fund raising programs as deemed appropriate.

c) All funds raised shall be for the use and benefit of the River Alliance. The expenditures of these funds shall be made for such purposes as may benefit the goals of the River Alliance.

12. Government Support in Kind. Staff support deemed necessary and appropriate will be requested through the appropriate City Manager, County Manager, or Executive Director.

13. River Alliance Accounting.

a. On an interim basis, Central Midlands Regional Planning Council agrees to provide accounting, bookkeeping and other services to the River Alliance in a manner acceptable both to the Board of Directors of the River Alliance and to the Council.

b. The River Alliance shall render accounts at least semi-annually to the parties to this agreement, showing receipts and disbursements of funds and other pertinent information relating on its financial condition and its activities and shall obtain an annual financial audit prepared by a Certified Public Accountant.

14. Program and Budget. The River Alliance shall develop an annual program of planning activities and a budget to support these activities prior to the beginning of each fiscal year and shall provide an annual report of its activities after a concluded year.

15. ByLaws. The River Alliance shall adopt a set of By-Laws governing the operation of the River Alliance consistent with the provisions hereof.

16. Counterparts. This agreement may be executed in any number of counterparts, each of which may be executed by one or more of the parties hereto, and each counterpart shall be deemed to be an original and all shall constitute one and the same agreement.

17. Severability. In the event that any provision of this agreement shall be held to be invalid or unenforceable, the same shall not effect the validity or enforceability of the remainder of this agreement.

18. Governing Law. This agreement shall be governed by, and construed in accordance with South Carolina law.

19. Complete Agreement, amendment. This agreement constitutes the entire agreement between the parties and supersedes all agreements, representations, warranties, statements, promises and understanding whether oral or written with respect to the subject matter hereof and no party hereto shall be bound by any oral or written agreements, statements, promises or understandings not specifically set forth in this agreement. This agreement may be amended upon an affirmative vote of a majority of the voting Board members followed by the subsequent approval of each said member's governing board.

Entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 1995, by each member through its duly authorized agents, each signatory warranting that he/she is duly authorized to execute this Agreement under an appropriate resolution or ordinance of his/her governing board.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and the year first above written.

Witness:

[Signature]  
[Signature]

LEXINGTON COUNTY

By:

[Signature]  
Council Chair

Attest:

[Signature]  
Clerk

Witness:

Cynthia L. Moore

\_\_\_\_\_

NICHLAND COUNTY

By: Harold Barker Sells  
Council Chair

Attest: Brenda Fuller  
Clerk

Witness:

Elizabeth D. Fruits

Barbara L. Linn

CITY OF OMAHA

By: [Signature]  
Mayor

Attest: John Harper  
Clerk

Witness:

Michael Heller

Margaret V. McMurray

CITY OF COLUMBIA

By: Bob Cole  
Mayor

Attest: Shirley A. Krigline  
Clerk

Witness:

L. Dale Horley

James P. Butler

CITY OF WEST COLUMBIA

By: Wm. M. Rife  
Mayor

Attest: Carolyn A. [Signature]  
Clerk

Witness:

\_\_\_\_\_

\_\_\_\_\_

THE RIVERBANKS PARK

By: Laurence [Signature]  
Chair

Attest: [Signature]

Witness:

\_\_\_\_\_

\_\_\_\_\_

THE CENTRAL MIDLANDS REGIONAL  
PLANNING COUNCIL

By: Frank C. [Signature]  
Chair

Attest: \_\_\_\_\_

ADDENDUM 1

River Alliance Proposed Budget Fiscal Year 1995

Executive Director Salary	\$45,000
Office Manager Salary	25,000
Employee Benefits (20% of Base)	14,000
Employee Bonuses	3,000
Printing and Graphics	15,000
Phone, annual audit fees, office expenses	3,000
Postage	2,000
Insurance	3,000
River Planning Process	50,000
(includes travel, external services)	

Aggregate \$160,000

Funding of the River Alliance for the 1995 fiscal year 1995 shall be apportioned as follows among the County of Lexington, County of Richland, and the City of Columbia

The County of Lexington.....	\$51,000.00
The County of Richland.....	51,000.00
The City of Columbia.....	51,000.00
The City of Cayce.....	3,500.00
The City of West Columbia.....	3,500.00

Funds shall be provided to Central Midlands Regional Planning Council who will provide interim bookkeeping services for the Alliance.

**THE RIVER ALLIANCE**  
**REPORT ON FINANCIAL STATEMENTS**  
**For the years ended June 30, 2008 and 2007**

**THE RIVER ALLIANCE  
COLUMBIA, SOUTH CAROLINA**

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121 Executive Center Drive, Suite 102  
Columbia, South Carolina 29210  
Voice 803.798.4302  
Facsimile 803.798.7153

**ACCOUNTANTS' REPORT**

To the Board of Directors  
The River Alliance  
Columbia, South Carolina

We have compiled the accompanying statements of financial position of The River Alliance (the "Alliance") as of June 30, 2008 and 2007, and the related statements of activities, cash flows, and functional expenses for the years then ended, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. We have not audited or reviewed the accompanying financial statements and accordingly, do not express an opinion or any other form of assurance on them.

We are not independent with respect to The River Alliance.

Columbia, South Carolina  
February 18, 2009

98-35

-1-

**THE RIVER ALLIANCE**  
**STATEMENTS OF FINANCIAL POSITION**  
*As of June 30,*

**ASSETS**

	2008	2007
<b>Current assets</b>		
Cash and cash equivalents	\$ 12,631	\$ -
Accounts receivable	2,440	8,599
Inventories	-	1,869
Prepaid expenses	3,878	4,890
	18,949	15,358
<b>Noncurrent assets</b>		
Capital assets, net of accumulated depreciation	2,338	9,401
	2,338	9,401
<b>TOTAL ASSETS</b>	\$ 21,287	\$ 24,759

**LIABILITIES AND NET ASSETS (DEFICIT)**

**LIABILITIES**

**Current liabilities**

Bank overdraft	\$ -	\$ 7,335
Accounts payable	2,740	9,861
Accrued liabilities	9,074	7,254
Accrued payroll taxes and employee withholding	7,683	1,933
Current portion of note payable	- 1,908	4,452
	21,405	30,835

**Noncurrent liabilities**

Note payable, net of current portion	-	1,912
	-	1,912
<b>Total liabilities</b>	21,405	32,747

**NET ASSETS (DEFICIT)**

Invested in capital assets, net of related debt	430	3,032
Unrestricted	(548)	(11,020)
	(118)	(7,988)
<b>TOTAL LIABILITIES AND NET ASSETS (DEFICIT)</b>	\$ 21,287	\$ 24,759

See accountants' report and notes to financial statements which are an integral part of this statement.

**THE RIVER ALLIANCE**  
**STATEMENTS OF ACTIVITIES**  
*For the Year Ended June 30,*

	2008	2007
<b>UNRESTRICTED NET ASSETS</b>		
<b>Unrestricted Revenue and Support</b>		
Grants	\$ 203,100	\$ 179,600
Contributions	22,982	11,819
Professional service reimbursements	4,590	171,938
Project management fees	89	26,866
Other income	42	8,100
<b>Total unrestricted revenue and support</b>	230,803	398,323
<b>Expenses</b>		
<b>Program Services</b>		
River enhancement	76,232	171,938
<b>Supporting Services</b>		
Management and general	146,701	221,361
<b>Total supporting services</b>	146,701	221,361
<b>Total expenses</b>	222,933	393,299
Change in unrestricted net assets from operations	7,870	5,024
Change in net assets	7,870	5,024
<b>NET ASSETS (DEFICIT) - BEGINNING</b>	<b>(7,988)</b>	<b>(13,012)</b>
<b>NET ASSETS (DEFICIT) - ENDING</b>	<b>\$ (118)</b>	<b>\$ (7,988)</b>

See accountants' report and notes to financial statements which are an integral part of this statement.

**THE RIVER ALLIANCE**  
**STATEMENTS OF CASH FLOWS**  
*For the Year Ended June 30,*

	2008	2007
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Change in Net Assets	\$ 7,870	\$ 5,024
Adjustments to reconcile the change in net assets to net cash from operating activities:		
Depreciation	7,062	7,802
(Increase) decrease in accounts receivable	6,159	72,835
(Increase) decrease in prepaid expense	1,013	(1,120)
(Increase) decrease in inventory	1,869	-
Increase (decrease) in accounts payable	449	(98,848)
	24,422	(14,307)
 <b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Payments on bank note	(4,456)	(4,398)
	(4,456)	(4,398)
Net cash from financing activities		
	19,966	(18,705)
Net increase (decrease) in cash and cash equivalents		
<b>CASH AND CASH EQUIVALENTS - BEGINNING</b>	(7,335)	11,370
<b>CASH AND CASH EQUIVALENTS - ENDING</b>	\$ 12,631	\$ (7,336)
 <b>SUPPLEMENTAL CASH FLOW INFORMATION</b>		
Interest paid	\$ 2,941	\$ 4,120

See accountants' report and notes to financial statements which are an integral part of this statement.

**THE RIVER ALLIANCE**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
*For the year ended June 30, 2008*

	Program Services	Supporting Services	Total
	River Enhancement	Management and General	(memorandum only)
Accounting	\$ -	\$ 15,605	\$ 15,605
Bank Charges	-	152	152
Computer software and support	-	1,297	1,297
Depreciation	-	7,062	7,062
Dues and subscriptions	-	820	820
Employee benefits and taxes	-	27,636	27,636
Insurance	-	6,181	6,181
Licenses, permits, and taxes	-	790	790
Materials and supplies	-	4,543	4,543
Miscellaneous	-	8,805	8,805
Postage	-	128	128
Printing	-	5,071	5,071
Professional services reimbursed	4,590	-	4,590
Public relations and advertising	-	12,551	12,551
Rent and utilities	-	5,826	5,826
Repairs and maintenance	-	1,171	1,171
Salaries	71,642	35,163	106,805
Telephone	-	8,304	8,304
Training and conferences	-	3,716	3,716
Transportation	-	1,880	1,880
	<u>\$ 76,232</u>	<u>\$ 146,701</u>	<u>\$ 222,933</u>

See accountants' report and notes to financial statements which are an integral part of this statement.

**THE RIVER ALLIANCE**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
*For the year ended June 30, 2007*

	<u>Program Services</u>	<u>Supporting Services</u>	<u>Total</u>
	<u>River</u>	<u>Management</u>	<u>(memorandum</u>
	<u>Enhancement</u>	<u>and General</u>	<u>only)</u>
Accounting	\$ -	\$ 10,041	\$ 10,041
Bank Charges	-	592	592
Computer software and support	-	1,449	1,449
Contract Labor	-	1,946	1,946
Depreciation	-	7,802	7,802
Dues and subscriptions	-	1,970	1,970
Education	-	99	99
Employee benefits and taxes	-	27,230	27,230
Insurance	-	5,409	5,409
Legal fees	-	33	33
Licenses, permits, and taxes	-	763	763
Materials and supplies	-	5,408	5,408
Miscellaneous	-	6,881	6,881
Postage	-	149	149
Printing	-	4,486	4,486
Professional services reimbursed	171,938	-	171,938
Public relations and advertising	-	11,975	11,975
Rent and utilities	-	19,710	19,710
Repairs and maintenance	-	92	92
Salaries	-	102,459	102,459
Telephone	-	8,478	8,478
Training and conferences	-	3,281	3,281
Transportation	-	1,108	1,108
	<u>\$ 171,938</u>	<u>\$ 221,361</u>	<u>\$ 393,299</u>

See accountants' report and notes to financial statements which are an integral part of this statement.

**THE RIVER ALLIANCE**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The River Alliance ("the Alliance") was incorporated October 2, 1995 as a non-profit corporation organized under the laws of the State of South Carolina for the purpose of cultivating the Broad, Congaree, and Saluda River areas to provide benefits to the citizens of the greater metropolitan area of Columbia, South Carolina. The Alliance is supported primarily through grants from and reimbursements for professional services rendered to the City of Columbia, the City of Cayce, the City of West Columbia, Lexington County, and Richland County. Over 90% of the Alliance's support comes from government grants and reimbursements.

The Alliance's significant accounting policies are as follows:

**Basis of accounting**

The accompanying financial statements have been prepared on the accrual basis of accounting. The Alliance reports information regarding its financial position and activities according to three classes of net assets: unrestricted, temporarily restricted, and permanently restricted. In addition, the Alliance presents a statement of cash flows.

**Contributions**

The Alliance records contributions received as unrestricted, temporarily restricted, and permanently restricted support depending on the existence and nature of donor restrictions. Restricted net assets are reclassified to unrestricted net assets upon satisfaction of the time or purpose restrictions.

Donor restricted contributions whose restrictions are met in the same reporting period are reported as unrestricted.

The Alliance uses the allowance method to determine uncollectible unconditional promises to give. The allowance is based on prior years' experience and management's analysis of specific promise made. There was no allowance considered necessary at June 30, 2008 and 2007, as there were no unconditional promises to give at June 30, 2008 and 2007. Accounts receivable consist of program expense reimbursements from local governments.

**Cash and cash equivalents**

The Alliance considers all highly liquid investments with an original maturity of three months or less to be cash equivalents.

**Property and Equipment**

Property and equipment is stated at cost at the date of acquisition. Donated property and equipment is recorded at its fair value when received. There were no donated assets recorded as property and equipment during the years ended June 30, 2008 and 2007. Depreciation for property and equipment is computed using the straight-line method over their estimated useful lives of five to seven years.

(Continued)

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued**

**Compensated absences**

Compensated absences are absences for which employees will be paid, such as vacation. A liability for compensated absences that are attributable to services already rendered and that are not contingent on a specific event that is outside the control of the Alliance and its employees is accrued as employees earn the rights to the benefits. Compensated absences that relate to future services or that are contingent on a specific event that is outside the control of the Alliance and its employees are accounted for in the period in which such services are rendered or such events take place.

**Inventory**

Items on hand, such as maintenance, operating, and office supplies are not considered material in amount and are not inventoried as assets but are charged to operations in the period purchased. Land assets held for future developments are valued at fair market value. Inventory consists of t-shirts and other promotional items.

**Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities. Actual results could differ from those estimates.

**NOTE 2 - CASH AND CASH EQUIVALENTS**

Cash and cash equivalents include amounts in demand deposits and short-term investments with a maturity date within three months of the date acquired. Cash is in one checking account. There are no long-term investments. At year-end, the total carrying amount of the Alliance's bank account was \$12,631 and the bank balance was \$13,127. Federal depository insurance provides up to \$100,000 for each depositor. The \$100,000 maximum coverage applies separately to interest and non-interest bearing accounts.

The Alliance's bank balances are categorized as either: (1) insured and collateralized with securities held by the Alliance or by its agent in the Alliance's name, (2) collateralized with securities held by the pledging financial institution's trust department or agent in the Alliance's name, or (3) uncollateralized as follows at June 30, 2008:

	Category			Carrying Amount
	1	2	3	
Cash and cash equivalents	\$ 13,127	\$ -	\$ -	\$ 12,631

**NOTE 3 - ACCOUNTS RECEIVABLE**

Accounts receivable at June 30, 2008 and 2007 consisted of the following:

	2008	2007
Richland County	\$ -	\$ 1,500
City of Columbia	-	3,321
City of West Columbia	2,440	1,951
Other	-	1,827
<b>Total</b>	<b>\$ 2,440</b>	<b>\$ 8,599</b>



**NOTE 4 - TAX-EXEMPT STATUS**

The River Alliance has been classified as an organization other than a private foundation and is exempt from federal and state income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for federal or state income taxes has been recorded. Additionally, management is not aware of any transactions or events that would disqualify its tax-exempt status.

**NOTE 5 - COMMITMENT AND CONTINGENCIES**

The Alliance receives a substantial amount of its support from local governments. A significant reduction in the level of this support, if this were to occur, may have an adverse effect on the Alliance's programs and activities.

The Alliance has access to a \$20,000 line of credit with First National Bank. The line of credit bears an interest at 5.2%. The amount available under this line of credit at June 30, 2008 was \$20,000. As of June 30, 2008 and 2007, no amounts were outstanding.

**NOTE 6 - RISK MANAGEMENT**

The Alliance is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters for which the Alliance carries commercial insurance. The Alliance's workman's compensation policy expired in October of 2007 and was not renewed. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

**NOTE 7 - NOTE PAYABLE**

At June 30, 2008 the Alliance had one note payable consisting of the following

<u>Monthly Payment</u>	<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Balance June 30, 2008</u>
\$ 389	4.99%	December 31, 2008	\$ 1,908

Balance, July 1, 2007	\$ 6,364
Principal payments	(4,456)
Balance, June 30, 2008	<u>\$ 1,908</u>

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2009	\$ 1,908	\$ 40	\$ 1,948
	<u>\$ 1,908</u>	<u>\$ 40</u>	<u>\$ 1,948</u>

**NOTE 8 - CAPITAL ASSETS**

Capital assets at June 30, 2008 and June 30, 2007 consisted of the following:

	2008	2007
Computer equipment	\$ 11,133	\$ 11,133
Furniture and fixtures	6,298	6,298
Vehicles	26,597	26,597
	<u>44,028</u>	<u>44,028</u>
Less accumulated depreciation	(41,690)	(34,627)
Total capital assets	<u>\$ 2,338</u>	<u>\$ 9,401</u>

The Alliance incurred depreciation expense of \$7,062 and \$7,802 for the year ended June 30, 2008 and 2007.

**NOTE 9 - LEASES**

The Alliance has entered into an operating lease for a color copier. The lease requires quarterly payments of \$1,111 plus per copy charges. Future minimum lease commitments under this non-cancelable operating lease is as follows for the year ended June 30:

2009	\$ 4,442
2010	4,442
2011	4,442
2012	4,442
2013	740
	<u>\$ 18,508</u>

**NOTE 10 - EMPLOYEE BENEFITS**

On September 1, 2000, the Alliance established a defined contribution plan covering all full-time employees who have one-half year of service and are age 21 or older. The Alliance began contributing to the new plan in October 2000. Alliance contributions are at the discretion of the Company's Board of Directors. The Plan is contributory and is funded by payments to the retirement income or retirement annuity contracts. The Alliance made no contributions to this plan for the years ended June 30, 2008 and 2007.

Effective January 2005, the Alliance chose to discontinue funding of their existing retirement plan and enrolled in the South Carolina Retirement System (SCRS).

**Plan description**

The River Alliance is a member of the SCRS, one of four defined benefit retirement systems maintained by the Retirement Division of the State Budget and Control Board of South Carolina. Each system publishes its own component unit financial statement report.

(Continued)

**NOTE 10 - EMPLOYEE BENEFITS, Continued**

**Plan description, Continued**

The systems provide retirement, death, and disability benefits to State employees, public school employees, and employees of counties, municipalities, and certain other State political subdivisions. Each system is independent. Assets may not be transferred from one system to another or used for any purpose other than to benefit each system's participants.

A comprehensive annual financial report (CAFR) containing financial statements and required supplementary information for the South Carolina Retirement System is issued and publicly available by visiting [www.retirement.sc.gov](http://www.retirement.sc.gov) or by writing the South Carolina Retirement Systems, P.O. Box 11960, Columbia, SC 29211-1960.

**Funding and benefit policies**

Furthermore, the Division and the four pension plans are included in the CAFR of the State of South Carolina. Under the SCRS, employees are eligible for a full service retirement annuity upon reaching age 65 or completion of 28 years credited service regardless of age. The benefit formula for full benefits effective since July 1, 1989, for the SCRS is 1.82 percent of an employee's average final compensation multiplied by the number of years of credited service. Early retirement options with reduced benefits are available as early as age 55. Employees are vested for a deferred annuity after five years service and qualify for a survivor's benefit upon completion of 15 years credited service (five years effective January 1, 2001). Disability annuity benefits are payable to employees totally and permanently disabled provided they have a minimum of five years credited service (this requirement does not apply if the disability is the result of a job related injury). A group-life insurance benefit equal to an employee's annual rate of compensation is payable upon the death of an active employee with a minimum of one year of credited service.

Effective January 1, 2001, Section 9-1-2210 of the South Carolina Code of Laws allows employees eligible for service retirement to participate in the Teacher and Employee Retention Incentive (TERI) Program. TERI participants may retire and begin accumulating retirement benefits on a deferred basis without terminating employment for up to five years. Upon termination of employment or at the end of the TERI period, whichever is earlier, participants will begin receiving monthly service retirement benefits that will include any cost of living adjustments granted during the TERI period.

Member contributions cease for participants who entered TERI prior to July 1, 2005. Participants who enter TERI on or after July 1, 2005 must continue to make member contributions. Employer contributions continue during TERI participation for all participants.

Article X, Section 16 of the South Carolina Constitution requires that all State-operated retirement systems be funded on a sound actuarial basis. Title 9 of the South Carolina Code of Laws of 1976, as amended, prescribes requirements relating to membership, benefit and employee/employer contributions for each retirement system. Employee and employer contribution rates to SCRS are actuarially determined. The surcharges to fund retiree health and dental insurance are not part of the actuarially established rates. Annual benefits, payable monthly for life, are based on length of service and on average final compensation (an annualized average of the employee's highest 12 consecutive quarters of compensation).

(Continued)

**NOTE 10 - EMPLOYEE BENEFITS, Continued**

**Funding and benefit policies, Continued**

The Systems do not make separate measurements of assets and pension benefit obligations for individual employers. Under Title 9 of the South Carolina Code of Laws, the Alliance's liability under the plans is limited to the amount of contributions (stated as a percentage of covered payroll) established by the State Budget and Control Board. Therefore, the Alliance's liability under the pension plans is limited to the amounts required to be contributed as a percentage of eligible compensation. Accordingly, the Alliance recognizes no contingent liability for unfunded costs associated with participation in the plans. At retirement, employees participating in the SCRS may receive additional service credit for up to 90 days for accumulated unused sick leave.

**Funding status and progress**

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits (adjusted for the effects of projected salary increases and step-rate benefits) estimated to be payable in the future as a result of employee service to date. The State discloses this measure to help users of these financial statements to (1) assess the systems' funding status on a going-concern basis, and (2) assess ability to pay actuarial present value of credited projected benefits. This method is independent of the funding methods the State's consulting actuary uses to determine contributions to the system.

The South Carolina Retirement System (SCRS) does not separately measure assets and pension benefit obligations for individual employers. The total unfunded accrued liability obligation for SCRS at July 1, 2007 is:

Unfunded accrued liability obligation (in millions)	\$10,255
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**Contributions required and contributions made**

The State's consulting actuary determines employer contributions for all four systems. The systems use the projected benefit method with entry age, normal cost, and benefits and allocates pension cost to each year as a level percentage of salary. In determining funding requirements, the actuary uses the same actuarial assumptions as those used to calculate the pension benefit obligation, with the following assumptions: (1) post-retirement benefit increases were projected for retired members and members eligible to retire, and (2) net assets attributable to group life insurance were excluded. At July 1, 2007, the unfunded liability liquidation period in years for SCRS was 29 years.

Both employees and employers are required to contribute to the Plan at rates established under the authority of Title 9 Code of Laws.

The following provides a summary The River Alliance's retirement plan contributions at June 30:

Year Ended June 30,	Covered Salaries	Employee Contributions	Employer Contributions	Total Contributions
2008	\$ 81,378	\$ 5,290	\$ 7,495	\$ 12,785
2007	94,420	6,137	7,601	13,738
2006	112,148	7,009	8,467	15,476

**NOTE 11 - RELATED PARTY TRANSACTIONS**

The Alliance purchased insurance products from an insurance agent that is a member of The Board of Directors. The amount paid during the years ended June 30, 2008 and 2007 were \$5,171 and \$6,126 respectively.

**THE RIVER ALLIANCE**  
**SCHEDULE OF SUPPORT, REVENUES AND EXPENSES**  
**BUDGET AND ACTUAL**  
*For the Year Ended June 30, 2008*

	Budget (original and final)	Actual (budgetary basis)	Variance favorable (unfavorable)
<b>SUPPORT AND REVENUES</b>			
Grants	\$ 165,800	\$ 203,100	\$ 37,300
Contributions	152,000	22,982	(129,018)
Professional services reimbursements	460,000	4,590	(455,410)
Project management fees	90,000	89	(89,911)
Interest	7,000	42	(6,958)
<b>Total revenues</b>	<u>874,800</u>	<u>230,803</u>	<u>(643,997)</u>
<b>EXPENSES</b>			
Administrative	220,832	136,321	84,511
Operations	534,750	64,412	470,338
Other	11,325	22,200	(10,875)
<b>Total expenses</b>	<u>766,907</u>	<u>222,933</u>	<u>543,974</u>
<b>Excess of support and revenues over (under) expenses</b>	<u>\$ 107,893</u>	<u>\$ 7,870</u>	<u>\$ (100,023)</u>

See accountants' report.

**COUNTY OF LEXINGTON  
ECONOMIC DEVELOPMENT**

**NEW PROGRAM**

**Annual Budget  
Fiscal Year 2010-11**

Fund 2000  
Division: Economic Development  
Organization: 181101 - Economic Development Administration

**BUDGET**

Object Expenditure Code Classification	Replacing Interns w/ Full Time Position		2010-11 Requested	2010-11 Recommend	2010-11 Approved
	Intern Admin. Asst.	Admin. Asst. Est. Grade 10			
<b>Personnel</b>					
510100 Salaries & Wages	0	35,000	35,000		
511112 FICA - Employer's Portion	0	2,678	2,678		
511113 State Retirement - Employer's Portion	0	3,287	3,287		
511120 Insurance Fund Contribution	0	7,800	7,800		
511130 Workers Compensation	0	105	105		
511131 S.C. Unemployment	0	0	0		
<b>* Total Personnel</b>	<b>0</b>	<b>48,870</b>	<b>48,870</b>		
<b>Operating Expenses</b>					
520300 Professional Services	0	250	250		
524201 General Tort Liability Insurance	0	24	24		
527040 Outside Personnel (Temporary)	16,900	0	(16,900)		
<b>* Total Operating</b>	<b>16,900</b>	<b>274</b>	<b>(16,626)</b>		
<b>**Total Personnel &amp; Operating</b>	<b>16,900</b>	<b>49,144</b>	<b>32,244</b>		
<b>Capital</b>					
<b>**Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>	<b>16,900</b>	<b>49,144</b>	<b>32,244</b>		

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## SECTION V - PROGRAM OVERVIEW

### Summary of Programs:

Program 1 – Economic Development

#### **Program 1: Economic Development (new employment position)**

##### Objectives:

To convert the temporary part-time administrative position into a full time permanent position. The administrative personnel would continue to interface with the existing industries via the Existing Industry Call Program, with the goal to stimulate new investment in Lexington County. Additionally, the position would perform responsible and confidential administrative, secretarial and clerical duties in the Lexington County Economic Development Department. They would continue to relieve the department head of a variety of administrative and office duties. This investment in human capital correlates directly to fulfillment of the mission of the Economic Development Department which is the creation of job opportunities for the citizens of the County and the continued increased in the tax base of the County. Both of these functions are essential to building the communities that the County of Lexington strives to maintain and improve.

The position would also work cooperatively with the Central South Carolina Alliance; the South Carolina Department of Commerce; all the Utilities that serve the County; the various Units of Local Governments that comprise the County and the various Economic Development Allies.

##### Service Standards:

- a. To assist the Department Head in all aspects of economic development.
- b. To coordinate the administrative efforts of the economic development department.
- c. To maintain an atmosphere of cooperation and support for economic development.
- d. To foster an excellent working relationship with administrative personnel in the workplace.
- e. To continue to work to develop the electronic database in the Economic Development Department.
- f. To maintain all the working files.
- g. To be aware of market trends, updating the web appearance and information, all in an effort to better position and market the County.
- h. To respond to the inquiries and needs of existing companies, under the direction of the Department Head, in an attempt to fulfill their expansion or requisite needs.
- i. To maintain the existing industry call program.



**COUNTY OF LEXINGTON  
RURAL DEVELOPMENT ACT  
Annual Budget  
Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Rural Development Act 2001:</b>								
<b>Revenues (Organization: 000000)</b>								
461000	Investment Interest	20,188	5,467	20,000	20,000	11,000		
466018	SCANA Donation - Fisher Tank	0	50,000	50,000	50,000	0		
469413	Sale of Land - Dreher Property	578,500	0	0	0	0		
469416	Sale of Land - B/L Industrial Park	0	29,938	29,938	29,938	0		
470100	Electric Coop Infrastructure Pmts	329,975	333,750	333,750	333,750	<del>300,000</del>		
470101	Telephone Co Infrastructure Pmts	35,000	200,000	200,000	200,000	400,000	200,000	
<b>** Total Revenue</b>		<b>963,663</b>	<b>619,155</b>	<b>633,688</b>	<b>633,688</b>	<b>411,000</b>		
<b>*** Total Appropriation</b>					<b>2,431,589</b>	<b>400,000</b>		
<b>FUND BALANCE</b>								
Beginning of Year					1,788,983	(8,918)		
<b>FUND BALANCE - Projected</b>								
End of Year					(8,918)	2,082		

Fund 2001

Division: Economic Development

Organization: 181100 - Economic Development Projects

Object Expenditure		2008-09	2009-10	2009-10	2010-11	2010-11	2010-11
Code	Classification	Expenditure	Expend (Dec)	Amended (Dec)	Requested	Recommend	Approved
<b>Operating Expenses</b>							
534504	RDA Lexington Central Indust Park	633,268	0	651,809	0		
537010	Certified Sites Program	55,000	0	0	0		
537015	CCED # 1645 Stock Building Component	0	0	50,000	0		
<b>* Total Operating</b>		<b>688,268</b>	<b>0</b>	<b>701,809</b>	<b>0</b>		
<b>** Total Personnel &amp; Operating</b>		<b>688,268</b>	<b>0</b>	<b>701,809</b>	<b>0</b>		
<b>Capital</b>							
549904	Capital Contingency	0	0	488,273	600,000		
5A7490	Roadway Improvements	147,431	267,312	252,569	0		
5A7507	Williams Industrial Park Accel/Decel Lane	49,732	0	0	0		
5A7578	Stock Building Components Turning Lane	0	0	50,000	0		
5A8505	Project Jefferson	0	0	311,950	0		
5A9499	B/L Industrial Park - Roadway Imp	59,325	2,300	227,300	0		
5A9500	B/L Industrial Park - Master Plan	54,000	1,000	1,000	0		
5A9501	B/L Industrial Park - Master Plan A & E	0	0	35,000	0		
5A9508	B/L Industrial Park - Contingency	0	3,000	29,938	0		
5AA452	Project Track	0	0	333,750	0		
<b>**Total Capital</b>		<b>310,488</b>	<b>273,612</b>	<b>1,729,780</b>	<b>400,000</b>		
<b>*** Total Budget Appropriation</b>		<b>998,756</b>	<b>273,612</b>	<b>2,431,589</b>	<b>400,000</b>		

## SECTION V - PROGRAM OVERVIEW

### Summary of Programs:

Program 1 – Economic Development

#### Program 1: Economic Development

##### Objectives:

To interface with new industry and current industries to stimulate new investment in Lexington County. This investment would comprise both human and physical capital. The investment in human capital correlates directly to the creation of job opportunities for the citizens of the County. An investment in physical capital, i.e., land, building and equipment is central to the continued increased in the tax base of the County. Both of these functions are essential to building the communities that the County of Lexington strives to maintain and improve.

The goal is to work cooperatively with the Central South Carolina Alliance; the South Carolina Department of Commerce; all the Utilities that serve the County; the various Units of Local Governments that comprise the County and the multiple Economic Development Allies. Additionally, to actively market and promote the County, internally and externally which would result in the fostering of new investment and job creation.

##### Service Standards:

- a. To assist and advise the County Council, County Administrator and select department heads in all aspects of economic development.
- b. To coordinate the economic development efforts with the County's Chief Legal Counsel.
- c. To maintain an atmosphere of cooperation and support for industrial development.
- d. To foster the creation of new product (industrial sites).
- e. To continue to work to market the industrial sites in the County (both new and existing).
- f. To sustain an annual plan of action.
- g. To provide economic development educational opportunities, to line and staff, to increase the awareness of market trends, updated web appearance and information, all in an effort to better position and market the County.
- h. To respond to the inquiries and needs of companies considering the County for a new location or fulfilling the needs of existing industry wishing to expand.
- i. To establish an existing industry call program.

## SECTION VI. - SUMMARY OF REVENUES

**461000 – Investment Interest** **\$ 11,000**

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Based on YTD activity.

YTD activity

$\$5,466.42/6 = \$911.07$

$\$911.07 \times 12 = \$10,932.84$

**470100 – UTC Infrastructure Payments** **\$ 400,000**

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These are Co-Op Infrastructure funds and we anticipate receiving an aggregate allocation of \$400,000 from the Utilities and Telephone providers for Infrastructure related eligible projects in their service area.

**COUNTY OF LEXINGTON  
FARMERS MARKET PROJECT  
Annual Budget  
Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Farmers Market Project 2002:</b>								
<b>Revenues (Organization: 000000)</b>								
490800	Loan Repayments	0	0	1,800,000	1,800,000	<u>0</u>		
<b>** Total Revenue</b>		<u>0</u>	<u>0</u>	<u>1,800,000</u>	<u>1,800,000</u>	<u>0</u>		
<b>*** Total Appropriation</b>					<u>1,800,000</u>	<u>0</u>		
<b>FUND BALANCE</b>								
Beginning of Year					<u>0</u>	<u>0</u>		
FUND BALANCE - Projected End of Year					<u>0</u>	<u>0</u>		

Fund 2002  
Division: Economic Development  
Organization: 181100 - Economic Development Projects

Object Expenditure Code Classification	2008-09 Expenditure	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Operating Expenses</b>						
534403	Farmer's Market Facility	0	669,635	1,800,000	<u>0</u>	
<b>* Total Operating</b>		<u>0</u>	<u>669,635</u>	<u>1,800,000</u>	<u>0</u>	
<b>** Total Personnel &amp; Operating</b>		<u>0</u>	<u>669,635</u>	<u>1,800,000</u>	<u>0</u>	
<b>Capital</b>						
<b>**Total Capital</b>		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
<b>*** Total Budget Appropriation</b>		<u>0</u>	<u>669,635</u>	<u>1,800,000</u>	<u>0</u>	

**COUNTY OF LEXINGTON  
ACCOMMODATIONS TAX  
Annual Budget  
FY 2010-11 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Accommodations Tax 2120:</b>								
<b>Revenues (Organization: 000000)</b>								
420800	Accommodations Tax	285,088	138,870	261,250	261,250	247,000	247,000	
461000	Investment Interest	2,080	368	1,000	1,000	750	750	
<b>** Total Revenue</b>		<u>287,168</u>	<u>139,238</u>	<u>262,250</u>	<u>262,250</u>	<u>247,750</u>	<u>247,750</u>	
<b>*** Total Appropriation</b>					302,594	512,887	<u>247,000</u>	
<b>FUND BALANCE</b>								
Beginning of Year					<u>111,097</u>	<u>70,753</u>	<u>70,753</u>	
<b>FUND BALANCE - Projected</b>								
End of Year					<u>70,753</u>	<u>(194,384)</u>	<u>71,503</u>	

Estimated Total Accommodations Tax Funds:	285,000
--- Minus General Fund Portion ----	<u>25,000</u>
Sub-Total	260,000
--- Minus General Fund 5% Portion ----	<u>13,000</u>
<b>*** Total Estimated Revenue</b>	<u>247,000</u>
Appropriation	247,000
--- Minus 30% Fund Portion ----	78,000
<b>Available for Appropriation (65% Funding)</b>	<u><u>169,000</u></u>

**COUNTY OF LEXINGTON  
ACCOMMODATIONS TAX  
Annual Budget  
Fiscal Year - 2010-11**

Fund 2120  
Division: General Administrative  
Organization: 101100 - County Council

		<b>BUDGET</b>				
Object Expenditure Code Classification	2008-09 Expenditure	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Operating Expenses</b>						
Advertising and Promotion (30% Fund)						
534212 Capital City Lake Murray Country	93,528	17,197	82,500	95,000	<u>78,000</u>	
Tourism Related Exp. (65% Fund)						
534201 Columbia Metro Convention/Visitor Bureau	76,500	6,250	25,000	76,500	<u>25,000</u>	
534204 West Metro Chamber of Commerce	12,000	3,750	15,000	15,000	<u>12,000</u>	
534205 Lexington Chamber of Commerce	12,500	3,750	15,000	15,000	<u>10,000</u>	
534206 Batesburg/Leesville Cham. of Comm.	8,000	1,250	5,000	12,500	<u>2,000</u>	
534209 Lex. Cty. Recreation Softball Tournament	30,000	0	30,000	30,000	<u>30,000</u>	
534212 Capital City Lake Murray Country	0	0	0	0	<u>0</u>	
534220 Riverbanks Zoo	50,000	12,000	48,000	50,000	<u>30,000</u>	
534228 Lexington County Museum	12,000	1,250	5,000	12,000	<u>3,000</u>	
534231 Chapin Chamber of Commerce	8,000	1,250	5,000	23,721	<u>2,000</u>	
534233 Columbia Regional Sports Council	12,156	1,750	7,000	25,000	<u>4,000</u>	
534242 Irmo/Chapin Recreation Commission	25,000	8,250	33,000	40,000	<u>15,000</u>	
534244 Lex. Cty. Recreation & Aging - Tennis	15,000	0	15,000	15,000	<u>15,000</u>	
534252 Greater Irmo Chamber of Commerce	12,500	1,750	7,000	14,202	<u>2,000</u>	
534254 LCAA/Village Square Theatre	7,000	250	1,000	15,000	<u>1,000</u>	
534272 South Carolina State Museum	3,000	1,000	4,000	7,644	<u>2,000</u>	
534273 Greater Columbia Civil War Alliance	1,500	0	0	0	<u>0</u>	
534274 Midlands Golf Course Owners Association	10,000	0	0	0	<u>0</u>	
534275 Irmo-Chapin Recreation Comm. - Celebration of Art	10,000	649	2,594	7,500	<u>0</u>	
534276 Irmo/Chapin Rec.Comm. SCAP Football Tourm.	0	625	2,500	2,500	<u>1,000</u>	
<b>NEW:</b>						
Columbia Speedway Raceer Reunion				10,000	<u>0</u>	
Community Open Land Trust - Bike Ride				22,320	<u>0</u>	
Lake Murray Triathlon - 10th Anniversary				2,000	<u>0</u>	
Lexington Dixie Baseball - Youth World Series				15,000	<u>12,000</u>	
South Carolina Philharmonic (SCP)				7,000	<u>3,000</u>	
<b>* Total Operating</b>	<b>398,684</b>	<b>60,971</b>	<b>302,594</b>	<b>512,887</b>	<b><u>247,000</u></b>	
<b>** Total Personnel &amp; Operating</b>	<b>398,684</b>	<b>60,971</b>	<b>302,594</b>	<b>512,887</b>	<b><u>247,000</u></b>	
<b>*** Total Budget Appropriation</b>	<b>398,684</b>	<b>60,971</b>	<b>302,594</b>	<b>512,887</b>	<b><u>247,000</u></b>	

101-2



**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2010/2011**



**APPLICATION**

1. Name of Project/Event: CCLMC Leisure Marketing & Promotion/Visitors Center  
 2. Sponsoring Organization: Capital City Lake Murray Country Regional Tourism Board (CCLM)  
 Mailing Address: P. O. Box 1783, Irmo, SC 29063

3. Federal Tax ID#: [REDACTED]

4. Event/Project Director:  
 Name Miriam S. Atria Title President/CEO  
 Telephone [REDACTED] Alternate Telephone [REDACTED]  
 Email [REDACTED] Fax Number [REDACTED]

5. Event/Project Category (Check One):  
 Tourism, Advertising/Promotion: Marketing Plan/Visitors Center  
 Tourism Related Expenditures: \_\_\_\_\_

6. Project Timeline:  
 Beginning: 07-01-2010 End: 06-30-2011

7. Location of Project/Event: 4- county region

8. Number of employees: 4 Full-time 2 Part-time

9. Do you advertise outside a 50-mile radius?  Yes  No

10. If yes to #9, list advertising source(s) Radio, TV, Magazine, Trade Shows, Web Marketing

11. How many people do you expect to attend? 200,000

12. Of this number, how many are tourists? 175,000 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. Please indicate you have read:  
Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976?  Yes  No

14. Project Budget – **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**

a. Estimated total cost of Project: \$ 485,600.00

b. Amount of Accommodations Funds requested for this Project: \$ 95,000.00

c. This request equals what percent of the total Project/Event Budget? 12 %

d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. 100% to direct marketing & general operation of Visitors Center

15. Has your project or organization previously received Accommodations Tax Funds?

Yes       No

a. If yes, state year 2009/10, amount \$ 323,316.00, source 4 CTY, Cola, T of Lex, and purpose: Leisure market for 4 County area and operation of Lake Murray Visitors Center.

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

16. Type of Organization:

Please check one:

County

Muni

Non-profit Organization       For-profit Organization

Community service club, church, etc.

501(c) 3

Other

17. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

a. General description

b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community

c. Total attendance to the event/project vs. the number of total tourists in attendance

d. Economic impact generated by tourism to the event/project

e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.

f. Additional comments:

As of application actual room nights down, free articles/ promotion increased 12%, national/ regional TV coverage of purple martins running nationwide over educational networks. 2 conventions booked, three national fishing events, booked. Creating new Golf & Concert Events

**PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.**

Signature of Event/Project Director:

Miriam S. Atria  
Print Name

President/CEO  
Title

Miriam S. Atria  
Signature

12-18-09  
Date







**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2010/2011**

**EXPENDITURES**

**Organization:**

<b>List of Expenditures</b>	<b>Actual 2008/09</b>	<b>Current 2009/10</b>	<b>Estimated 2010/11</b>
Ad Production	\$5,500.00	\$15,000.00	\$10,000.00
Brochures	\$98,819.00	\$50,500.00	\$40,000.00
Fishing Tournaments	\$325,000.00	\$125,000.00	\$150,000.00
Print Ads	\$38,500.00	\$51,875.00	\$52,000.00
Promo Summer Events	\$138,500.00	\$110,196.00	\$130,000.00
Radio	\$24,500.00	\$20,500.00	\$19,600.00
Television	\$17,000.00	\$0.00	\$0.00
Travel Shows/Group Market	\$24,500.00	\$13,000.00	\$18,000.00
SCATR - Whole State Selling	\$5,000.00	\$3,500.00	\$3,500.00
Visitors Center	\$25,000.00	\$33,444.00	\$32,000.00
Web Marketing	\$25,000.00	\$5,650.00	\$5,500.00
Golf Marketing	\$0.00	\$19,556.00	\$25,000.00
Other Advertising	\$931.00		
<b>TOTALS</b>	<b>\$728,250.00</b>	<b>\$448,221.00</b>	<b>\$485,600.00</b>

# County of Lexington Accommodations Tax Fund

## FY 2008/2009 FINAL REPORT

### I. PROJECT INFORMATION:

Organization Name: Capital City Lake Murray Country Regional Tourism  
 Project/Event Name: CCLMC Leisure Marketing & Promotion/Visitors  
 Contact Name: Miriam S. Atria Phone: [REDACTED]

### II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? No  
 If no, state any problems you encountered:  
Most all to above, Decreased marketing budget from initial request as funding levels changed.  
However, room nights generated 52,817 as a result of fishing events, promotion & group bus tours.

### III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):  
Most productive year CCLMC ever experienced. Two fishing tournament events - winner of SC Governor's Cup as a result of 113,670,570 worldwide media impressions - FWC - \$46,556,207 impact.

### IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2007/08	2008/09	(2009/10 Projected)
Total Budget of Event/Project	\$599,651.00	\$590,965.00	\$485,600.00
Amount Funded by the Lexington County Accommodations Tax Fund	\$113,703.00	\$93,528.00	\$82,500.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$322,973.00	\$476,238.00	\$324,216.00
Total Attendance	441,584	492,335	265,000
Total Tourists*	198,775	207,676	175,000

\*Tourists are generally defined as those who travel at 50 miles to attend.

### V. METHODS:

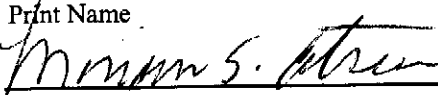
Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):  
Tournament survey forms, trade show leads, inquiries, toll#'s, non-res fishing licenses, bus tour reports

### VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 08/09.

### VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Miriam S. Atria  
 Print Name  
  
 Signature

President/CEO  
 Title  
10-18-09  
 Date

**17. Project Description:**

- a. General Description: We are requesting funds to (1) support our core projects as outlined below, (2) increase project impact through additional events, (3) daily operation of the regional Visitors Center; (4) maintain 12 web *URLs* driving traffic to various market niches.

(1).CCLMC focuses on destination marketing for Lexington, Richland, Newberry and Saluda counties. We specifically target niche markets such as bus and group tours, leisure visitors and various outdoor recreation markets. Core activities include trade and travel shows; advertising in publications, magazines and various websites; recruiting and coordinating new bus tours to the region; promoting fishing and other tournament events bringing visitors to the area; conducting special events to showcase area attractions; and providing retirement/relocation information to the public. The Visitors Center is open 7 days a week.

(2) 2010-2011 events booked to date include:

**July 3<sup>rd</sup>** – Lake Murray Fireworks Celebration

**August 2010** Darius Rucker/Rascal Flats – Aquapalozza @ Lake Murray – Concert on CMT – Lighting of the Dam Project

**October 2010** - NARA Convention – National Aging Retirement Association - 300 participants from 17 states showcase the retirement market from real estate developments to the newest in retirement living and lifestyles.

**November 2010** FLW Collegiate USC Tour

**Jan/Feb/March 2011** – Attending two golf shows in Ohio markets, attending 6 Group & Bus Tour shows

**March 2011** Taste of Lake Murray

**April 2011** The Lake Murray Golf Open

**May 2011** - Bassmasters

**May 2011** – CATT – 600 fishing participants

**June 2011** – Reality TV Fundraiser at Lake Murray Marina

**September 2011** – Hydroplane Boat event in discussions for Lake Murray (seeking a state grant to bring this race to our region.)

(3) Kiosk Visitors Information System @ Fort Jackson. In Fall 2009, CCLMC unveiled Fort Jackson Visitors Website. Under the direction of Fort Jackson, there was a real need to open communication with the 150,000+ visitors coming into the Fort each year. The Fort wanted a product that would show visitors the region quickly and professionally and most importantly UPDATED info on activities and places to stop. CCLMC is taking our interactive map system and turning it into a touch screen kiosk for the Fort which will be used at the main Visitors Gate. We plan to have this in place by Fall 2010.

(4) Continued publication of regional VISITS magazine now in its 31<sup>st</sup> printing. Magazine is also online with interactive services available to visitors.

(5) Operation of regional four-county Visitors Center open to visitors with interstate signage 7 days a week.

(6) Continued strong presence on the web with banner ads.

(7) New market niche ads for print media and on-line banner advertising unveiled in 2009, new ads incorporates “Famously Hot” wording to help Columbia marketing efforts but does not drop the Jewel of SC brand created for Lake Murray region by CCLMC over 25 years ago.

**b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community.** While CCLMC benefits all four counties in our region, the programs and events created and implemented through CCLMC have a significant impact on Lexington County's tourism and hotel/restaurant businesses. Most of the activities from the events above provide real visitors from all across the US coming into the Lexington communities. The fishing tournament events provide many pre and post tournament preparation visits. Some specific examples CCLMC provided:

- 1,967 retirement/relocation leads to area realtors;
- issued over 35 press releases for Lexington events/ programs to national and regional media publications which featured several Lexington County businesses and attractions;
- Provided a \$5,000 advertising grant to LCRAC for the National Public Park Tennis Champions event in summer of 2009;
- Created 5 new creative tours – **Cemetery Tour**, **Historical Tour**, which Lexington City Museum is the first stop. A **Southern Christmas**, **Lovin' Lake Murray** a tour of the four counties, **Its Fall Ya'll** featuring Lexington Corn Maze, State Fair and Harmon Tree Farm.

**c. Total attendance to the event/project vs the number of total tourists in attendance.** Projecting 265,000 in attendance with over 175,000 being tourists.

**d. Economic impact generated by tourism to the event/project.** We are sharing the economic impact from our current fiscal year as an example of how funding CCLMC generates economic impact into the county and region. As of this application:

- 812 hotel room nights generated through new package program.
- 21, 875 hotel room nights
- Booked 4 family reunions for 2010 – 320 room nights
- 6 day trip buses
- 8 senior and church groups coming for museum and history tours (850 room nights)
- 32 local fishing tournaments = 29,668 fishing participants
- Pre-fishing tournament participant's impact \$3,556,770 – this number includes dollars spent on fishing licenses, supplies, hotel, meals, gas and daily general expenditures.

**e. Overall description of how the event/project attracts and promotes tourism to the area and specifically how the Accommodation Tax Funds were used to accomplish this.**

Through continued daily marketing in various tourism and visitor publications, on-line banner ads, trade show marketing provides results in group and bus tour bookings. This list of events and business (Item

2 above) booked for 2010-2011 will result in actual visitors from all over the US coming into Lexington County. The new Golf Open promotion for April, 2010 will generate golfers from Ohio coming to region (two Lexington Cty courses in this promotion). This new event created by CCLMC will be held annually and over the years will grow. Our first year goal will be two buses of golfers.

**f. Additional Comments.**

As of this application actual room nights are down through rooms booked by 18.6%. CCLMC has used this downturn in the economy to upgrade our marketing ads, increased story ideas pitches to national and regional media, AND has increased article publications and free press by 12%. PBS educational networks, throughout the US, have pickup up the *Purple Martin Production Show* through The Travel Report. Many times, (We have provided a copy of this show for the county's file.)

Capital City/Lake Murray Country (CCLMC) is requesting consideration for funding to allow us to continue our marketing efforts which consistently result in increased visitors into the county and region as well as provide support of existing programs that positively impact the regional economy not only around Lake Murray, but throughout Lexington County and the entire region. Some new projects for CCLMC's plans this year will include a regional Golf Promotion in Ohio promoting 4 golf courses in the region and bringing golfers to region week prior to the Masters – (April 1-4) .

Statewide marketing focus in partnership with SCPRT/SCATR- targeted marketing media campaigns to be held in Charlotte 2011 to increase media awareness of region's tourism assets and generate media stories of the region.

**This regional tourism office brings in the largest number of overnight visits as Lake Murray is the key "overnight" attraction influencing the largest number of room nights in any one visit in the region!**

## Capital City/Lake Murray Country Regional Tourism Board

Fiscal Year Ended June 30, 2009

### Audited Financial Statement

#### Overview of Organization and Activities

Capital City/Lake Murray Country Regional Tourism Board is the trade organization to address tourism recreation and economic development issues for a four county area in South Carolina that includes Lexington, Newberry, Richland and Saluda Counties. The organization provides services to support, foster and develops the tourism and recreation industry in a four county area. . . The organization's financial support is received through county grants of accommodation and hospitality tax dollars, recognized through the SC State Department of Tourism as a regional tourism organization eligible for state tourism and recreation related grants. The organization also earns and support from member fees and receives support from local business.

The organization is organized as an eleemosynary corporation under the laws of South Carolina. Exempt status under the Internal Revenue Code, Section 501© (6) has been granted. Therefore, the Association has made no provision for federal information taxes in the accompanying financial state. In addition, the Association has been determined by the Internal Revenue Service not to be a "private foundation" within the meaning of Section 509 (a) of the Internal Revenue Code.

#### Public Support and Revenue

Unconditional promises to give are recorded as received revenues. Unconditional promises to give due in the next year are reflected a current promises to give and are recorded as their net realizable value.

Grants and other contributions of cash and other assets are reposted as temporarily restricted support if they are received with donor stipulation that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net asset and report in the statement of activities as net assets related from restrictions.

#### Contributed Services

Contributions of donated non cash assets and use of non cash assets are recorded at their fair value in the period received. During the year ended June 30, 2009, the value of contributed services meeting the requirements for recognition in the financial states was not material or could not reasonable be estimated and has therefore not been recorded.

By agreement with SCANA Corporation, the Association's Visitors Center occupies land owned by the SCANA Corporation. No fee is paid for the use of the property. Terms of the agreement are such that an estimate of the value of the land usage is not practical.

#### Cash and Cash Equivalents

The association considers all highly liquid investments with maturity of three months or less when purchased to be cash equivalents. Cash and Cash equivalents for purposes of the statement of cash flows exclude permanently restricted cash and cash equivalents.

#### Plant and Equipment

Plant and equipment are carried at original cost, less depreciation on the straight line method over the useful lives of the respective asset charged to the operation of the Association. It is the Association's policy to capitalize expenditure for these items in excess of \$500. Lesser amounts are expensed. Donated property is carried at the approximate fair value at the date of donation. Maintenance and minor repairs are expensed as incurred. In the event that the Association discontinues its operation, any remaining assets excluding land will revert to the control of the SC Department of Parks, Recreation and Tourism.

When properties are retired or sold, the cost and the related accumulated depreciation are eliminated from the accounts and the difference between the residual values and the proceeds of sale, if any, are charged or credited to income.

Depreciation is not recognized with regard to the historic structure.

Historic Structure	\$ 52,000.00	
Building Structure	406,718.17	3- 5 years
Furniture and equipment	187,925.85	5-7 years
	\$645,644.02	
Accumulated depreciation	16,355.90	
	\$629,288.12	

#### Defined Contribution Plan

The Association sponsors a defined contribution pension plan covering employees with five or more years of service. Contributions and costs are determined as 7% of each covered employee's salary and totaled \$12,971 in the year ended June 30, 2009. In addition, all employees are eligible to participate in the state retirement system by making voluntary contributions.

#### Audited Discrepancies

Audited reports from SC Budget & Control & SC PRT are incorporated into this report. Two items were found to be out of balance after review of banking records: Funding from SCPRTs' audit showed 140,208 while accounts receivables indicate funds received in the amount of \$147,752. Staff has drafted letter notifying SC PRT of this discrepancy. A difference of 70 cents was found in bank statement balances and accounting data. An adjustment was made in the credit card charges to offset this discrepancy. An insurance draft from employee payroll deductions for employees needed contributions rates updated in January 2009. Proper changes have been made at this point. All other records reflected accurate accounting principles.



**FISCAL YEAR ENDED JUNE 30, 2009**  
**STATEMENT OF ACTIVITIES**

REVENUE	Unrestricted
State and tourism marketing grants	\$434,375.47
Accommodations tax funds	429,090.41
Hospitality tax Funds	85,000.00
Corporate Sponsors/Event Revenues	94,402.09
Advertising	15,320.71
Other income	600.00
Member Support	28,429.57
Merchandise income	8,704.28
Interest Income	23.82
<hr/>	
<b>TOTAL REVENUE</b>	<b>\$1,095,946.35</b>

EXPENSES	
Advertising and marketing	\$584,498.19
Salaries and wages	299,662.42
Visitors Center Expense	36,827.59
Retirement Plan	12,971.25
Utilities	16,921.89
Materials for resale	1,957.87
Interest Bank Charges/Expenses	9,971.34
Other operational expenses	7,265.60
Office supplies and postage	12,779.99
Travel and entertainment	26,759.35
Legal and accounting	3,742.63
Depreciation	16,355.90
Meetings	12,848.12
Repairs and maintenance	7,112.17
Insurance	18,132.31
<hr/>	
<b>TOTAL EXPENSE</b>	<b>\$1,057,793.79</b>

<b>CHANGE IN NET ASSETS</b>	<b>38,152.60</b>
NET ASSETS, Beginning of year	
As previously reported	534,567.00
Adjustment for correction to payables and revenues reported	(70,349.65)
Balance at beginning of year, as restated	
NET ASSETS, end of year	\$502,369.95

Capital City/Lake Murray Country Regional Tourism Board

**Balance Sheet**  
**As of June 30, 2009**

ASSETS	
Current Assets	
Cash	\$ 607.90
Accounts receivable	68,879.61
Prepaid Expenses	23,078.49
Other Current Assets	29,806.49
<hr/>	
Total Current Assets	\$121,872.49
<hr/>	
Building and Equipment, net of accumulated depreciation	\$629,288.12
<hr/>	
TOTAL ASSETS	\$751,160.61
<hr/>	
LIABILITIES AND NET POSITION-stopped	
Current Liabilities	
Accounts payable and accrued expenses	\$ 69,645.64
Notes payable – current portion	70,500.00
<hr/>	
Total Current Liabilities	\$140,145.64
<hr/>	
Non-Current Liabilities	
Notes Payable – net of current portion	\$108,645.02
<hr/>	
NET ASSETS	
Unrestricted	\$502,369.95
<hr/>	
TOTAL LIABILITES AND NET ASSETS	\$751,160.61
<hr/>	

*The accompanying notes are an integral part of these financial statements.*

**Notes Payable**

Note payable due within one year uncollateralized bearing interest of 6%.  
Used as line of overdraft protection. \$ 25,500.00  
Note payable due within one year uncollateralized bearing interest of 9% \$ 25,000.00

Note payable due February 26, 2013 amortized in 60 monthly installments  
Of \$1139.75 beginning March 25, 2008, uncollateralized bearing interest  
at 6%. \$108,645.02

Temporarily Restricted Net assets  
No temporarily restricted net asset available

Grant Revenue

Sources of grant revenues were collected as indicated below:

	A Tax Grants	State Grants	Tourism Marketing Grant	Hosp Tax Grants	Total
SC Dept of PRT	76,148.09*	175,000.00	147,752.13		398,900.22
Lexington County	93,527.58*				93,527.58
Town of Lexington	2,500.00				2,500.00
Richland County	100,000.00			85,000.00	185,000.00
City of Columbia	200,000.00				200,000.00
Newberry County	4,062.16				4,062.16
Wildlife Grants		14,041.00			14,041.00
<b>TOTAL</b>	<b>476,237.83</b>	<b>189,041.00</b>	<b>147,752.13</b>	<b>85,000.00</b>	<b>898,030.96</b>

\* For purposes of this report – funding for current fiscal year reflects some funds that were billed but not received until after close of fiscal year.

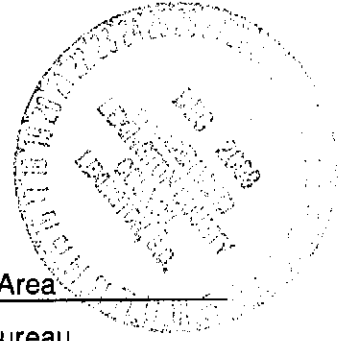
*The accompanying notes are an integral part of these financial statements.*



Reset Form

Print Form

County of Lexington
Accommodations Tax Fund
FY 2010/2011



APPLICATION

1. Name of Project/Event: Tourism Marketing of the Columbia Metropolitan Area
2. Sponsoring Organization: Columbia Metropolitan Convention & Visitors Bureau
Mailing Address: 1101 Lincoln Street Columbia, SC 29201

3. Federal Tax ID#: [Redacted]

4. Event/Project Director:
Name Kelly Barbrey Title VP Sales & Marketing
Telephone [Redacted] Alternate Telephone [Redacted]
Email [Redacted] Fax Number [Redacted]

5. Event/Project Category (Check One):
[X] Tourism, Advertising/Promotion:
[ ] Tourism Related Expenditures:

6. Project Timeline:
Beginning: 07/01/2010 End: 06/30/2011

7. Location of Project/Event: Entire Columbia Area including all of Lexington County

8. Number of employees: 9 Full-time 1 Part-time

9. Do you advertise outside a 50-mile radius? [X] Yes [ ] No

10. If yes to #9, list advertising source(s) Meetings & Conventions, Meeting South, Convention

11. How many people do you expect to attend? 65,000

12. Of this number, how many are tourists? 65,000 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. Please indicate you have read:
Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976? [X] Yes [ ] No

14. Project Budget - Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

- a. Estimated total cost of Project: \$ 1,635,063.00
b. Amount of Accommodations Funds requested for this Project: \$ 76,500.00
c. This request equals what percent of the total Project/Event Budget? 5.00 %
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. Advertising to meeting planners - \$50,000, collateral brochures - 26,500

101-17

15. Has your project or organization previously received Accommodations Tax Funds?

Yes       No

a. If yes, state year 09-10, amount \$ 25,000.00, source A-Tax Fund, and purpose: Tourism Advertising/Promotion

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

16. Type of Organization:

Please check one:

County

Municipal

Non-profit Organization       For-profit Organization

Community service club, church, etc.

501(c) 3

Other

17. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

a. General description

b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community

c. Total attendance to the event/project vs. the number of total tourists in attendance

d. Economic impact generated by tourism to the event/project

e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.

f. Additional comments:

Please see attached narrative.

**PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.**

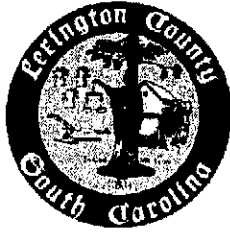
Signature of Event/Project Director:

Kelly Barbrey  
Print Name

VP Sales & Marketing  
Title

Kelly Barbrey  
Signature

12/28/09  
Date



**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2010/2011**

**FUNDING SOURCES**

**Organization:** Columbia Metropolitan Convention & Visitors Bureau

<b>List of Funding Sources</b>	<b>Actual 2008/09</b>	<b>Current 2009/10</b>	<b>Estimated 2010/11</b>
SC Dept of Parks, Recreation & Tourism TPF	\$0.00	\$0.00	\$0.00
Richland County Hospitality Tax	\$35,000.00	\$25,000.00	\$25,000.00
City of Columbia Accommodations Tax	1140547.15	1000000	1000000
City of Columbia Hospitality Tax	\$0.00	\$0.00	\$0.00
Richland County Accommodations Tax	\$179,500.00	\$169,231.00	\$169,231.00
Lexington County Accommodations Tax	\$76,500.00	\$25,000.00	\$76,500.00
Cayce Accommodations Tax	\$2,000.00	\$2,000.00	\$2,000.00
Springdale Accommodations Tax	\$10,000.00	\$2,500.00	\$2,500.00
Visitor Center Merchandise Sales	\$13,004.11	\$7,500.00	\$7,500.00
<b>TOTALS</b>	<b>1456551.26</b>	<b>1231231</b>	<b>1282731</b>

101-19



**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2010/2011**

**EXPENDITURES**

**Organization:** Columbia Metropolitan Convention & Visitors Bureau

<b>List of Expenditures</b>	<b>Actual 2008/09</b>	<b>Current 2009/10</b>	<b>Estimated 2010/11</b>
Salaries	\$594,527.37	\$566,830.00	\$566,830.00
Benefits	\$148,752.23	\$154,856.00	\$154,856.00
Sales Incentives	\$44,307.43	\$49,292.00	\$49,292.00
Collateral Materials	\$81,170.04	\$86,170.00	\$86,170.00
Tradeshows	\$18,185.63	\$20,469.00	\$20,469.00
Travel & Entertainment	\$29,553.51	\$20,800.00	\$20,800.00
Promotional Materials	\$5,107.80	\$13,000.00	\$13,000.00
Postage	\$19,243.24	\$26,000.00	\$26,000.00
Telephone	\$27,290.11	\$25,000.00	\$25,000.00
Marketing & Advertising	\$229,176.07	\$288,468.00	\$288,468.00
Printing	\$35,312.35	\$119,000.00	\$119,000.00
Meeting Expense Subsidies	\$41,398.40	\$82,484.00	\$82,484.00
Employee Training	\$7,314.25	\$9,768.00	\$9,768.00
Professional Fees	\$14,214.94	\$15,786.00	\$15,786.00
Dues & Subscriptions	\$6,367.15	\$5,699.00	\$5,699.00
Visitors Center Merchandise	\$7,048.21	\$7,500.00	\$7,500.00
Office space rental, equipment, maintenance, etc.	\$122,256.91	\$109,198.00	\$109,198.00
Website development/enhancements	\$47,256.66	\$34,743.00	\$34,743.00
<b>TOTALS</b>	<b>1478482.3</b>	<b>1635063</b>	<b>1635063</b>



## Question 17 Detail

### 17 a. General Description

The Columbia Metropolitan Convention & Visitors Bureau (CVB) is the central marketing authority for information about the entire Columbia area, including all of Lexington County. The CVB works cooperatively with other regional marketing organizations and hospitality-centered businesses such as hotels and restaurants to promote the area as a world-class destination for meetings, conventions and events as well as leisure travel.

The CVB sales team targets meeting and convention planners who plan conferences in Association, Religious, Corporate, Government, Fraternal, Military, Multicultural, Education and Social market segments. Our sales professionals provide these individuals with the full scope of benefits to holding multi-day events in our regional facilities and hotels. Using the attributes of our local attractions, shops and restaurants as selling points, our sales staff shows the meeting planner exactly what their attendees will experience while they are in our area.

In addition to sales calls, the CVB has a comprehensive marketing strategy that incorporates both print and online advertising in meeting industry trade journals and other publications that target the leisure traveler. The *Columbia, SC Famously Hot* campaign, which kicked off in fiscal year 2008-2009, has achieved continued success in fiscal year 2009-2010 and will continue into the foreseeable future. This campaign focuses on the many attributes of the area, including numerous meeting venues, a wide range of hotels, river-edged scenery, open-air restaurants, live music, sports and concerts. The attention-grabbing and slightly edgy look of the advertisements carries over into promotional pieces, collateral materials and even business cards, creating not only a unique look but a total experience and promise of the benefits of our region. A number of new ads were created in FY 2009-2010 for specific promotions and market segments. In addition, one of our 2009-2010 projects was to update our photo library. We now have over 300 new images depicting the vibrant scenes and people of the area to utilize in our advertisements, on our website and for editorial coverage.

In this business, we must speak above the crowd to be heard. That means having a presence in regional and national trade journals, a spot on the tradeshow floor at industry marketplaces, and the staff needed to reach out to meeting planners one-on-one to spread the word about our great destination. Many of our competing destinations such as Charleston, Birmingham, Asheville and Myrtle Beach are at an advantage due to budget size. However, with a campaign like *Famously Hot*, dedicated staff and funding partners, we can work together to grow the 1 billion dollar industry that is tourism in the Columbia area.

**17b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community.**

All of our advertisements and promotional pieces drive the customer to our website, columbiacvb.com (or famouslyhot.com). Here, guests will find links to all hospitality-related businesses in Lexington County. A listing on our site is FREE OF CHARGE and open to all hospitality-related businesses. Restaurants, attractions, hotels and meeting facilities are contacted by our partnership services manager on a regular basis to ensure that their listing is current. Our website averages approximately 1 million unique visitors annually. Guests can book a hotel directly from this site, search for a restaurant, or find a specific shop or spa all on our website. We also list a calendar of events of things to see and do.

In addition to the individuals that are being driven to Lexington county businesses through our website, our sales team sends hundreds of sales leads and meeting referrals annually to Lexington County hotels and meeting facilities for conferences and events that are considering the area. When an out-of-town meeting planner is considering bringing a sizeable piece of business, our sales professionals will invite that planner on an individual site inspection of hotels and facilities that may be a fit for the meeting.

**17c. Total attendance to the event/project vs. the total tourists in attendance**

Our mission is to target out-of-town visitors that result in hotel room nights. We measure our successes in room nights booked/contracted, so 100% of the visitors we count are coming from out of town to stay in one of our hotels.

**17d. Economic impact generated by tourism to the event/project**

It is virtually impossible to track every tourist that comes through our area. However, we believe that the 1 million + unique visitors to our website, promotional brochures and advertising account for enticing a sizeable number of the 3 million plus tourists that visit the area each year.

We are able to track the number of booked/contracted hotel room nights that our CVB spearheads. We use the economic impact formula below:

# of Room Nights X 1.5 (average occupants in room) X \$175 (average spending per day)

In fiscal year 2008-2009 we booked 40,797 hotel room nights, resulting in approximately \$10,709,213 in economic impact from these conventions. Though numbers were down from 2007-2008's 47,738 hotel room nights we attribute this to economic downturn and are on pace to see a slight recovery in 2009-2010. Our goal for fiscal year 2010-2011 is 65,000 room nights.

**17e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations tax funds were used to accomplish this.**

The CVB sales team targets meeting and convention planners who plan conferences. We also target leisure travelers through our advertising, website and Regional Visitors Center services.

In FY 2010-2011 we plan to focus a greater effort on public relations and positive media coverage regionally and nationally. We believe that a more positive perception of the region can be achieved by continually reminding the media of the uniqueness of the area and positive attributes of the community. Our objective is to shift the mindset of the public from lack of awareness or negative perception to a positive overall perception through consistent ranking in the numerous "most livable" or "favorite" city polls or publicity from our How To Tie a Bow Tie promotion. This way, when a meeting planner receives a call from one of our salespeople, it will be likely that he or she will have heard of Columbia as a result of POSIVITE media coverage.

**15 f. Additional comments:**

In order to see a significant increase in tourism we will need to continue to place more advertising, add an additional CVB salesperson to knock on more doors and provide the marketing collateral pieces and client site visits that can inform our target customers about this community. We must continue to book NEW BUSINESS to sustain and grow the customer base at existing hotels while generating success for our new hotel partners.

## County of Lexington Accommodations Tax Fund FY 2008/2009 FINAL REPORT

**I. PROJECT INFORMATION:**

Organization Name: Columbia Metropolitan Convention & Visitors Bureau  
 Project/Event Name: Tourism Marketing of the Columbia Metropolitan Area  
 Contact Name: Kelly Barbrey Phone: [REDACTED]

**II. PROJECT COMPLETION:**

Were you able to complete the project/event as stated in your original application? Yes  
 If no, state any problems you encountered:

**III. PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):  
Our Famously Hot advertising campaign has been successful and it will continue. In FY 10-11 we will place additional emphasis on generating positive media coverage in conjunction with our ad campaign.

**IV. PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2007/08	2008/09	(2009/10 Projected)
Total Budget of Event/Project	1514384.06	1478482.3	1635063
Amount Funded by the Lexington County Accommodations Tax Fund	\$27,000.00	\$76,500.00	\$25,000.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$645,630.06	1332047.15	1173731
Total Attendance	47,738	40,797	65,000
Total Tourists*	47,738	40,797	65,000

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):  
Hotel agreements and contracts for group bookings generated by the CVB

**VI. PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 08/09.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Kelly Barbrey  
 Print Name  
Kelly Barbrey  
 Signature

VP sales & marketing  
 Title  
12/28/09  
 Date

# MIDLANDS AUTHORITY FOR CONVENTIONS, SPORTS AND TOURISM

Statement of Revenues and Expenditures  
901 - CMCONVENTION & VISITORS BUREAU  
From 7/1/2008 Through 6/30/2009

	Current Period Actual	Current Year Actual	YTD Budget - Original	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
<b>Revenues</b>						
4004	1,140,547.15	1,140,547.15	1,000,000.00	1,000,000.00	140,547.15	14.05%
4005	179,500.00	179,500.00	179,500.00	169,231.00	10,269.00	6.07%
4007	10,000.00	10,000.00	7,500.00	2,500.00	7,500.00	300.00%
4008	2,000.00	2,000.00	2,000.00	2,000.00	0.00	0.00%
4009	76,500.00	76,500.00	76,500.00	25,000.00	51,500.00	206.00%
4015	35,000.00	35,000.00	35,000.00	25,000.00	10,000.00	40.00%
6010	13,004.11	13,004.11	10,000.00	7,500.00	5,504.11	73.39%
6016	1,092.19	1,092.19	3,000.00	3,000.00	(1,907.81)	(63.59)%
6304	3,276.91	3,276.91	3,800.00	3,800.00	(523.09)	(13.77)%
6307	0.00	0.00	15,900.00	0.00	0.00	0.00%
<b>Total Revenues</b>	<b>1,460,920.36</b>	<b>1,460,920.36</b>	<b>1,333,200.00</b>	<b>1,238,031.00</b>	<b>222,889.36</b>	<b>18.00%</b>
<b>Expenses</b>						
7001	192,620.50	192,620.50	206,727.00	120,390.00	(72,230.50)	(60.00)%
70011	393,267.13	393,267.13	402,348.00	422,440.00	29,172.87	6.91%
70021	8,639.74	8,639.74	24,000.00	24,000.00	15,360.26	64.00%
7004	46,635.41	46,635.41	48,430.00	46,644.00	8.59	0.02%
70051	19,027.69	19,027.69	19,122.00	21,035.00	2,007.31	9.54%
70052	9,469.20	9,469.20	5,256.00	7,477.00	(1,992.20)	(26.64)%
7006	61,617.89	61,617.89	69,038.00	69,000.00	7,382.11	10.70%
7201	2,402.04	2,402.04	5,500.00	3,500.00	1,097.96	31.37%
7202	44,307.43	44,307.43	0.00	49,292.00	4,984.57	10.11%
8601	81,170.04	81,170.04	81,170.00	86,170.00	4,999.96	5.80%
8605	18,185.63	18,185.63	24,780.00	20,469.00	2,283.37	11.16%
8606	29,553.51	29,553.51	27,681.00	20,800.00	(8,753.51)	(42.08)%
8607	5,107.80	5,107.80	7,500.00	13,000.00	7,892.20	60.71%
8609	19,243.24	19,243.24	26,929.00	26,000.00	6,756.76	25.99%
8610	27,290.11	27,290.11	25,000.00	25,000.00	(2,290.11)	(9.16)%
8612	229,176.07	229,176.07	82,750.00	288,468.00	59,291.93	20.55%
8613	35,312.35	35,312.35	98,000.00	119,000.00	83,687.65	70.33%
8614	6,093.40	6,093.40	6,500.00	5,000.00	(1,093.40)	(21.87)%
8702	35,305.00	35,305.00	39,149.00	77,484.00	42,179.00	54.44%
8703	32,662.27	32,662.27	35,450.00	33,500.00	837.73	2.50%
8704	7,314.25	7,314.25	12,041.00	9,768.00	2,453.75	25.12%
8706	10,128.50	10,128.50	9,750.00	8,350.00	(1,778.50)	(21.30)%
8709	3,609.31	3,609.31	10,000.00	6,000.00	2,390.69	39.84%
87091	10,605.63	10,605.63	10,052.00	9,786.00	(819.63)	(8.38)%
8710	19,507.00	19,507.00	19,507.00	19,507.00	0.00	0.00%
8711	526.85	526.85	1,250.00	2,500.00	1,973.15	78.93%

101-25

# MIDLANDS AUTHORITY FOR CONVENTIONS, SPORTS AND TOURISM

## Statement of Revenues and Expenditures

901 - CMCONVENTION & VISITORS BUREAU  
From 7/1/2008 Through 6/30/2009

	Current Period Actual	Current Year Actual	YTD Budget - Original	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
8712 OFFICE SUPPLIES	11,364.08	11,364.08	18,000.00	15,000.00	3,635.92	24.24%
8715 DUES/SUBSCRIPTIONS	6,367.15	6,367.15	5,942.00	5,699.00	(668.15)	(11.72)%
8718 VISITORS CENTER MERCHANDISE	7,048.21	7,048.21	7,500.00	7,500.00	451.79	6.02%
8719 AUTO ALLOWANCE	9,600.00	9,600.00	10,300.00	7,200.00	(2,400.00)	(33.33)%
8722 UTILITIES	5,152.64	5,152.64	4,800.00	4,800.00	(352.64)	(7.35)%
8723 OFFICE EQUIPMENT	0.00	0.00	1,050.00	2,000.00	2,000.00	100.00%
8724 COMPUTER EXP & MAINTENANCE	13,944.75	13,944.75	17,893.00	9,645.00	(4,299.75)	(44.58)%
8725 OFFICE EQUIPMENT LEASED	19,858.67	19,858.67	12,565.00	5,536.00	(14,322.67)	(258.72)%
8728 PARKING EXPENSES	4,811.65	4,811.65	4,950.00	4,800.00	(11.65)	(0.24)%
8738 CONTRACT BUILDING SERVICES	0.00	0.00	0.00	1,560.00	1,560.00	100.00%
9406 MISCELLANEOUS EXPENSE	4,300.50	4,300.50	1,500.00	1,000.00	(3,300.50)	(330.05)%
9904 WEB SITE ENHANCEMENTS	47,256.66	47,256.66	50,770.00	35,743.00	(11,513.66)	(32.21)%
Total Expenses	1,478,482.30	1,478,482.30	1,433,200.00	1,635,063.00	156,580.70	9.58%
<b>Non-Budgeted Revenues</b>						
4003 SC PRT MATCHING FUNDS	0.00	0.00	100,000.00	0.00	0.00	0.00%
4017 COLUMBIA HOTEL ASSOC. FUNDS	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00%
4019 RICHLAND CNTY INITIATIVE	0.00	0.00	0.00	200,000.00	(200,000.00)	(100.00)%
Total Non-Budgeted Revenues	10,000.00	10,000.00	100,000.00	200,000.00	(190,000.00)	(95.00)%
<b>Non-Budgeted Expenses</b>						
86122 DOLLAR OPTION MARKETING	(7,865.00)	(7,865.00)	0.00	0.00	(7,865.00)	0.00%
86124 COLUMBIA HOTEL ASSOC. EXPENSES	(258.19)	(258.19)	0.00	0.00	(258.19)	0.00%
99041 WEBSITE ENHANCEMENT PROJECT	(9,504.00)	(9,504.00)	0.00	0.00	(9,504.00)	0.00%
Total Non-Budgeted Expenses	(17,627.19)	(17,627.19)	0.00	0.00	(17,627.19)	0.00%
Net Income	(25,189.13)	(25,189.13)	0.00	(197,032.00)	171,842.87	(87.22)%

101-26

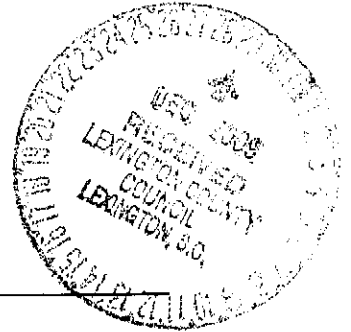


Reset Form

Save A Copy

Print Form

County of Lexington
Accommodations Tax Fund
FY 2010/2011



APPLICATION

1. Name of Project/Event: West Metro Chamber of Commerce & Visitor's Center
2. Sponsoring Organization: Same
Mailing Address: 1006 12th Street, Cayce, SC 29033

3. Federal Tax ID# [Redacted]

4. Event/Project Director:
Name John Banks Title Director of Tourism
Telephone [Redacted] Alternate Telephone [Redacted]
Email [Redacted] Fax Number [Redacted]

5. Event/Project Category (Check One):
[ ] Tourism, Advertising/Promotion:
[X] Tourism Related Expenditures:

6. Project Timeline:
Beginning: 7/1/2010 End: 6/30/2011

7. Location of Project/Event: Visitor Center 1006 12th Street Cayce, SC 29033

8. Number of employees: Full-time 2 Part-time

9. Do you advertise outside a 50-mile radius? [X] Yes [ ] No

10. If yes to #9, list advertising source(s) Full list on Attachment Forms

11. How many people do you expect to attend? N/A

12. Of this number, how many are tourists? N/A (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. Please indicate you have read:
Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976? [X] Yes [ ] No

14. Project Budget - Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

- a. Estimated total cost of Project: \$ 57,000.00
b. Amount of Accommodations Funds requested for this Project: \$ 15,000.00
c. This request equals what percent of the total Project/Event Budget? 26.00 %
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. Ads in Magazines, Internet Ads, Brochures, Airport Ads

15. Has your project or organization previously received Accommodations Tax Funds?  
 Yes       No  
 a. If yes, state year 09-10, amount \$ 49,250.00, source Multiple Sources, and purpose: Operation of visitor center  
 b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?  
 Yes       No  
 c. If not, please explain: \_\_\_\_\_

16. Type of Organization:  
 Please check one:  
 County  
 Municipal  
 Non-profit Organization     For-profit Organization  
 Community service club, church, etc.  
 501(c) 3  
 Other

17. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:  
 a. General description  
 b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community  
 c. Total attendance to the event/project vs. the number of total tourists in attendance  
 d. Economic impact generated by tourism to the event/project  
 e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.  
 f. Additional comments:

Attachment Form

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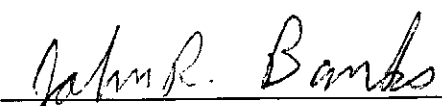
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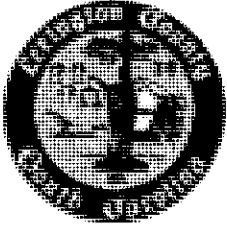
***PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.***

Signature of Event/Project Director:

<u>John R. Banks</u>	<u>Director of Tourism</u>
Print Name	Title
<u></u>	<u>12-28-2009</u>
Signature	Date







**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2010/2011**

**EXPENDITURES**

**Organization:** West Metro Chamber of Commerce & Visitor Center

<b>List of Expenditures</b>	<b>Actual 2008/09</b>	<b>Current 2009/10</b>	<b>Estimated 2010/11</b>
Visitor Center Sign	\$250.00		
Brochures Printing Cost		\$3,000.00	\$2,000.00
Ads Television	\$1,093.50		
Print Ads	\$9,450.00	\$3,500.00	\$8,625.00
Airport Advertising (6 Brochure Locations, Signs Baggage claim	\$8,700.00	\$8,700.00	\$8,700.00
Office Supplies	\$222.00	\$211.00	\$200.00
Postage	\$412.92	\$300.00	\$500.00
Food & Entertainment	\$87.00		\$50.00
Meetings and Continuing Education	\$675.00		
Promotional Products	\$585.00		\$100.00
Misc. (Dues, taxes, Hardware)	\$1,700.00	\$367.50	\$1,000.00
Yellow Pages Listings	\$1,572.00	\$1,620.00	\$750.00
Internet Expenses	\$5,655.28	\$7,318.00	\$1,068.00
Salaries for Director and 25% of Full Time Assistant plus fees	\$34,007.48	\$34,007.48	\$34,007.00
Deduction in Directors Salary to meet revenues recieved		\$-6,800.00	
<b>TOTALS</b>	<b>\$64,410.18</b>	<b>\$52,223.98</b>	<b>\$57,000.00</b>

## County of Lexington Accommodations Tax Fund FY 2008/2009 FINAL REPORT

**I. PROJECT INFORMATION:**

Organization Name: West Metro Chamber of Commerce & Visitor Center  
 Project/Event Name: Same  
 Contact Name: John Banks Phone: [REDACTED]

**II. PROJECT COMPLETION:**

Were you able to complete the project/event as stated in your original application? No  
 If no, state any problems you encountered:  
With a drastic cut in funds from Springdale, we have had to cut many projects from intended plans. We have taken pay cuts for staff to work within given revenues.

**III. PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):  
Attached form

**IV. PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2007/08	2008/09	(2009/10 Projected)
Total Budget of Event/Project	\$46,000.00	\$61,000.00	\$66,450.00
Amount Funded by the Lexington County Accommodations Tax Fund	\$12,000.00	\$12,000.00	\$15,000.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$48,200.00	\$66,100.00	\$52,000.00
Total Attendance			
Total Tourists*			

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):  
We tracked zip codes with the number in the party at the gate of the speedway festival.

**VI. PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 08/09.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

John R Banks  
 Print Name  
*John R. Banks*  
 Signature

Director of Tourism  
 Title  
12-28-2009  
 Date

## Supplemental Attachment

### 10: Advertising sources

5 Ads were placed as a package in the Charlotte Observers along with 500 banner impressions on their web site. 2 Ads were placed in the Augusta Chronicle as well as 2,000 banner impressions on the web site. A full page back cover ad in Vintage Oval Track Racing with a distribution of 230,000 nationwide. A half-page ad in Escape to the Southeast Annual that is distributed to 125,000 AAA members and on newsstands.

### 17. Project Description

#### 17a: General Description

The West Metro Chamber & Visitor Center (WMCCVC) focuses on promoting the accommodations, events, and attractions in the West Metro area of Cayce, Springdale, West Columbia and Lexington County. We have a "Walk in facility" that is open 8:00 to 5:00 Monday through Friday manned with helpful staff to answer questions and provide information for visitors. We offer brochures on Attractions, Hotels, and Restaurants as well as maps to an average of 32 visitors per week. We send out on average 6 relocation and visiting traveler packages per week from telephone request. The WMCCVC is taking new steps to truly instruct the public on the benefits to staying in the West Metro Area during their visits to the midlands. We are working to increase our visibility of our attractions and hotels outside our 50-mile radius. By joining the Southeastern Tourism Society in 2007 we have increased our visibility on their web and printed guides in the 10 surrounding states as well as in national trade shows.

We are in the second year of a three-year contract for two Kiosk (lighted signage) above the baggage claim carrousel at the Airport. More than 612,000 visitors spend time in that area each year, which allows us to attract not only travelers from outside 50 miles but also the Columbia area locals to our area attractions. At one of these locations we have launched a campaign for the Riverwalk with the theme "From the boardroom back to nature in less than 5 minutes, we are just a bridge away". This theme is showing one of the most accessible nature locations just moments from the downtown business district. This promotes the West Metro Area as a prime overnight stay area for the business traveler.

With unexpected revenues last year we were able to produce a professional website using Splash Omni Media of Lexington. Our goal is to provide much more detailed information about our hotels with links to their main sites for reservations. We plan to have a small write up about each of our restaurants describing the type of menu, décor, and links to, or menus on site. Our goal is to provide enticing information about our attractions including virtual tours when available. We plan to promote a constantly updated "things to do" area which highlights local theater, concerts, and events which can be reached within 15 minutes from our area. We have added a Facebook page as well as a Twitter feed to improve our social marketing. With the current budget

challenges, we are reaching out to as many free marketing opportunities as possible to funnel back to our web tools. We are using these pages to promote our push of river sports.

We are currently working with Capital City/Lake Murray Country, Columbia Metropolitan CVB, South Carolina PRT and the USC Welcome Center. We will continue to find more ways to work with them in building tourism in our area. We are currently working on putting together a West Metro Brochure that will highlight our area attractions as well as the three cities and the county. These materials will be distributed to key areas such as visitor centers on the state's borders, tourist destination areas and colleges that travel to the area.

We are producing a national full page color ad that will include a story written by a staff writer in Canoe & Kayak 2010 travel guide that hits newsstands in late March. We believe that the river sports are a sellable commodity. We found an area of success in 2009 was help in promoting festivals outside our area. We ran ads for the Congaree Bluegrass Festival in the Charlotte Observer and Augusta Chronicle. Many zip codes from both markets showed up on the festivals sign-in at the museum. Our largest success came from a National Magazine (Vintage Oval Track Racing) back cover ad for the Love Chevrolet Columbia Speedway Racers Reunion in April. The festival drew over 25,000 people from 17 states. The Visitor's Center took zip codes and counts at the entrance gates and confirmed over 4,500 visitors from out of state. South Carolina was well represented with 94 of the state's 116 zip codes represented. Besides the ad the visitor center team was an integral cog on putting the festival together. The SCPRT economic impact for the festival was \$1.4 million for just the Saturday portion of the event.

### **17 B: Benefits toward Serving the Lexington County Community**

The WMCCVC has been able to pool money from a few areas to provide a Visitors Center that can serve the region while concentrating on the Tri-City area and Lexington County. This area contains most of the attraction in the County. Our goal is to upgrade our professionalism and convey through our publications and our web tools the natural beauty of the cities that we work alongside. We want to highlight the easy access to so many of our regions jewels. It is our goal to sell the area as a great place to stay and visit while being central to so many activities. Our push to reach out to the white water community targets our local hotels for weekend type stays. The guide we have chosen goes to over 400,000 paddling families of which 84% traveled out of state for a new adventure last year. Our pitch will go to mostly beginning paddlers with our low flow rivers. These paddlers like to add additional things that a city environment offers such as museums and antique shopping.

The WMCCVC is dedicated to working with the local hotels by providing leads and brochures about local attractions. We advertise the amenities that a visit to Lexington County can provide. We try to highlight our local attractions making our area more appealing as an overnight stay location. We are listening to our hotels to find ways to increase their occupancy rates during the lull periods. We are partnering with groups such as the Lexington County Recreation Commission to promote our hotels to their event participants to fill the lulls. These Softball, Baseball, and Tennis tournaments are scheduled 40 weekends this year. We are working on providing information at some front desks of current activities (signage) allows the WMCCVC

to attract attention to the Riverwalk, The Cayce Museum, West Columbia Antique District, and local restaurants. Our goal with this program is to improve the value of the stay to promote repeat business. We are looking at putting together weekend type packages including Golf, shopping, and outdoors excursions. We are working with a few key hotels and local vendors to put together and market weekend getaways for couples or groups on our website.

#### **17 C: Total Attendance**

It is difficult to quantify attendance numbers in our daily activities. We keep account of all visitors stopping in or calling each week. Our new web tools provide us with feedback such as hits as well as navigation information, showing where these hits are originated. We are working with the local hotels to document visitors that are referred by our marketing efforts. This gives the WMCCVC information to build on each year. Our ideas include offering discounts/coupons through the web site. We also developed relationships with area churches to extend our services to families for weddings, reunions, and funerals. We will continue to expand on this idea and create new relationships. Our work with the festivals has given us an opportunity to be the accommodations link highlighting local hotels and restaurants for the event.

#### **17 D: Economic Impact**

The WMCCVC is dedicated to reach out to the Southeastern states that are driving distance from our area. We are looking at selling our region as a whole while highlighting our unique location as central to many activities. Our ad in the Escape to the Southeast publication has provided us with over 800 leads passed on to local hotels in 08-09 and already 380 leads to this point since July of 2009. The book reaches 125,000 AAA Members and participating hotels in the 10 states surrounding us. They have also added the Riverwalk and the Cayce Museum to their South Carolina Attractions list in the book as well as online. The Holiday Parade of Lights, Christmas in Cayce, and the Congaree Bluegrass Festival are highlighted in the Festivals section of the book. The impact is difficult to measure since we do not have a dedicated gate or ticket sales. We are looking at ways to be more quantitative in our efforts. Our efforts in the Speedway Festival drew an economic impact of over \$1.4 million.

#### **17 E: Attract and Promote Tourism**

Our main and only goal is to attract and promote tourism. One of the main focuses of the WMCCVC is to educate the outlying public about the beauty and many activities that are available on a stay in Lexington County. We attempt to tell the story to as many travelers who are looking for an affordable diverse community to visit. There are areas where you can paddle a Kayak down class four rapids in the afternoon and see an outstanding production of a musical or play that evening and travel a total of five miles to do both. We are attacking this market with print and internet reach. This gives us an outlet to promote the County as a destination.

The Accommodation Tax dollars are the sole source of funding for the center. These are the dollars that allow us to reach out with advertising and produce maps and brochures that sell our area. The A-Tax dollars help us design and place ads outside 50 miles that draw visitors from all

over the southeast and the country. They allow us to staff the center with people who love to tell the story of our area and sell a visit to Lexington County. We greatly appreciate the funding that the County has provided. We truly believe that we are one of the only groups specifically targeting tourist to visit Lexington County. We are working on unique marketing programs to highlight our strengths to those who share in those same interests.

### **FY 2008/2009 Final Report**

#### **III. Project Success:**

Our work with Festivals this year has shown an impact in “heads in beds” as well as “ring the cash registers” as challenged by the TERC committee. We have to put our hoteliers in front of these enthusiasts who travel for these events. The Visitor Center must help these events attract from broader markets than most attempt to reach. We will do as much through social marketing as we build a network of partners. We will also help negotiate rates for the groups which will help in quantifying our numbers.

**2009-2010 Budget**  
 Current Financial 12/28/2009  
**Expenses**

	Yearly Total	Spent	Expected to Spend	Revenues
Visitors Center Sign Maintenance				
Printing Cost (Brochures)	\$ 3,000.00		\$ 3,000.00	Cayce \$ 22,000.00
Airport Lighted Signage	\$ 5,340.00	\$ 2,670.00	\$ 2,670.00	West Columbia \$ 5,000.00
Gardners Guide				
Airport Brochure Locations	\$ 3,360.00	\$ 1,680.00	\$ 1,680.00	Lexington County * 15,000 \$14,250
Escape to the Southeast				
Advertising TV				Springdale \$ 8,000.00
Sights and Bites				
Print Advertising	\$ 3,500.00	\$ 2,112.96	\$ 1,500.00	
Yellow Pages	\$ 900.00	\$ 1,179.50	\$ 441.07	\$ 49,250.00
Internet Amount	\$ 7,250.00	\$ 6,784.00	\$ 534.00	Carry Over from 2008-2009 \$2,200.00
Food and Entertainment				
Promotional Products				
Postage	\$ 1,000.00	\$97.35	\$ 202.65	\$ 51,450.00
Directors & Assistant Pay	\$ 34,007.00	\$ 16,088.08	\$ 17,553.24	
Deduction in Pay	\$ (6,800.00)	\$	\$ (6,800.00)	Deposits
Taxes	\$ 359.00	\$	\$ 359.00	7/8/2009 Cayce \$ 22,000.00
Membership Fees				8/14/2009 Lexington \$ 3,000.00
Computer				11/5/2009 Lexington \$ 3,750.00
Office Supplies	\$200.00	\$ 211.33		11/6/2009 Springdale \$ 8,000.00
Bank Charges				12/8/2009 WC \$5,000.00
Meeting Travel				To Be Deposited
				Lex \$ 7,500.00
				Misc \$ 1,942.67
	\$ 52,116.00	\$ 30,823.22		Current Cash \$ 13,387.15
				Actual Dollars \$ 22,829.82
	Current Deficit	\$ (1,689.86)		

101-36





Reset Form

Print Form

County of Lexington
Accommodations Tax Fund
FY 2010/2011



APPLICATION

1. Name of Project/Event: Visitors Center
2. Sponsoring Organization: Greater Lexington Chamber and Visitors Center
Mailing Address: PO Box 44, Lexington, SC 29071

3. Federal Tax ID#: [Redacted]

4. Event/Project Director:
Name Randy Halfacre Title President/CEO
Telephone [Redacted] Alternate Telephone [Redacted]
Email [Redacted] Fax Number [Redacted]

5. Event/Project Category (Check One):
[ ] Tourism, Advertising/Promotion:
[ ] Tourism Related Expenditures: Visitors Center

6. Project Timeline:
Beginning: July 2010 End: June 2011

7. Location of Project/Event: 321 South Lake Drive, Lexington, SC 29072

8. Number of employees: 4 Full-time 1 Part-time

9. Do you advertise outside a 50-mile radius? [X] Yes [ ] No

10. If yes to #9, list advertising source(s) Web site

11. How many people do you expect to attend? N/A

12. Of this number, how many are tourists? 236,000 visits (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. Please indicate you have read:
Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976? [X] Yes [ ] No

14. Project Budget - Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

- a. Estimated total cost of Project: \$ 71,941.00
b. Amount of Accommodations Funds requested for this Project: \$ 15,000.00
c. This request equals what percent of the total Project/Event Budget? 21.00 %
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. \$4,000 postage/supplies - visitor packets, \$11,000 web hosting/upgrades

15. Has your project or organization previously received Accommodations Tax Funds?

Yes       No

a. If yes, state year 2009, amount \$ 12,500.00, source Lexington County, and purpose: Visitors Center operation

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

16. Type of Organization:

Please check one:

County

Municipal

Non-profit Organization       For-profit Organization

Community service club, church, etc.

501(c) 3

Other

17. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

a. General description

b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community

c. Total attendance to the event/project vs. the number of total tourists in attendance

d. Economic impact generated by tourism to the event/project

e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.

f. Additional comments:

Our location and Chamber name naturally puts us as the focal point for general public visits, calls and visitors desiring information about Lexington County. We have expanded our Visitors Center and our Web Visitors Center in an effort to provide as much information as possible.

**PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.**

Signature of Event/Project Director:

Carla Coltrane

Print Name

President / CEO

Title

Signature

Date

12-29-09





**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2010/2011**

**EXPENDITURES**

**Organization:**

<b>List of Expenditures</b>	<b>Actual 2008/09</b>	<b>Current 2009/10</b>	<b>Estimated 2010/11</b>
Personnel	\$247,156.00	\$279,000.00	\$282,000.00
Facilities	\$27,161.00	\$21,600.00	\$20,000.00
Dues, Subscriptions & Conferences	\$4,480.00	\$5,500.00	\$5,400.00
Postage, Printing, Office Supplies	\$12,728.00	\$17,000.00	\$17,000.00
Telephone	\$5,799.00	\$5,600.00	\$5,000.00
Promotions	\$7,866.00	\$5,000.00	\$5,000.00
Special Events	\$41,990.00	\$45,800.00	\$38,500.00
Monthly Breakfast Meetings	\$15,359.00	\$15,600.00	\$16,000.00
Office Equipment/Furniture	\$134.00	\$1,000.00	\$1,000.00
Fund Raising Expenses	\$0.00	\$6,000.00	\$1,000.00
Membership Services	\$2,297.00	\$2,700.00	\$3,000.00
Miscellaneous	\$22,420.00	\$26,150.00	\$26,000.00
Web Site Hosting and Technology updates	\$5,959.00	\$8,000.00	\$8,000.00
Taxes/Insurance	\$2,992.00	\$4,200.00	\$4,500.00
Capital Improvement	\$10,002.00	\$10,000.00	\$10,000.00
New web site development	\$17,000.00	\$6,000.00	\$0.00
<b>TOTALS</b>	<b>\$423,343.00</b>	<b>\$459,150.00</b>	<b>\$442,400.00</b>

## **Visitors Center Operations**

### **17 (a) Description of Project**

The Greater Lexington Chamber and Visitors Center is the first stop for Lexington County visitors. This is where visitors get information about hotels, restaurants and attractions in the area. Located less than two miles from I-20 and close to I-26, the Visitors Center is convenient to travelers throughout Lexington County.

For potential visitors, the Greater Lexington Chamber and Visitors Center Web site is filled with information. All hotels in Lexington County are listed on the Web site with links to their web pages. Restaurants, area events and activities are also featured. An updated Web site greatly enhances Lexington's visibility and helps draw attention to our area's sites and activities. The new Web site has a special web page just for visitor and hospitality information called "Visitors Center."

### **17 (b) Benefit to Tourism and Community**

The Greater Lexington Chamber and Visitors Center helps promote tourism to our area every day by showing individual attention to each visitor and each telephone call request. The recently expanded Visitors Center has a tremendous amount of information. Hotel brochures, restaurant menus, county attractions, maps of the area and up-to-date details of festivals, parades and sporting events throughout the county are available. Walk-in visitors are helped with directions to places of interest in the community. Telephone calls come from all across the United States with inquiries about Lexington County businesses, attractions and activities. Government agencies within the county send visitors and callers requesting information to the Greater Lexington Chamber and Visitors Center for assistance. Callers are always pleased that they talk with a person and get answers to their questions immediately.

### **17 (c) Number of Visitors**

The knowledgeable and friendly staff helps hundreds of visitors each year who come through the Visitor's Center. Telephone, mail and email requests come in daily from people planning to travel through or to Lexington County for a family, sporting or entertainment event.

Over 750 visitor and relocation information packets are mailed each year. A list of hotels and hotel brochures are included in the visitor and relocation packets. Potential new residents need hotel information for their visits to Lexington County while they decide where to relocate. Last year alone there were over 230,000 visits (not just hits) to the Chamber's Web site where visitor information is available.

### **17 (d) Economic Impact**

Without the Greater Lexington Chamber and Visitors Center and our newly redesigned Web site, there would be a significant void of information for and about visitor/tourist attractions in Lexington County. The Chamber's Web site is at the very top of Google's list when searching for Lexington or Lexington County, SC. Additionally, our Chamber is the first place people call or visit for information about the entire Lexington County area relative to attractions, lodging, restaurants, etc.

### **17 (e) Use of Accommodations Tax Funds**

The \$15,000 requested by the Greater Lexington Chamber and Visitors Center will help offset a portion of the costs involved with the Visitors Center operation. More and more information requests are being referred to the Web site. Therefore, we were able to lower our cost of mailing packages to approximately \$3,500 last year. The total cost of operating the Visitors Center was \$87,971. This includes renovating our Visitors Center lobby, adding two additional brochure racks and launching the new Web site. With help from the Accommodations Tax Fund, the Greater Lexington Chamber can continue to operate the Visitors Center and make improvements and maintain the Web site in order to provide more promotion of Lexington County.

## County of Lexington Accommodations Tax Fund FY 2008/2009 FINAL REPORT

**I. PROJECT INFORMATION:**

Organization Name: Greater Lexington Chamber and Visitors Center  
 Project/Event Name: Visitor Information Center  
 Contact Name: Randy Halfacre Phone: [REDACTED]

**II. PROJECT COMPLETION:**

Were you able to complete the project/event as stated in your original application? Yes  
 If no, state any problems you encountered:  
Yes, for the most part; web sites, by their very nature, are dynamic and will always require modifications and improvements to features.

**III. PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):  
As our new Web site evolves, additional information will be available about the county and its many attractions. Staff research and information updating will be expanded to accommodate public requests.

**IV. PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2007/08	2008/09	(2009/10 Projected)
Total Budget of Event/Project	\$69,162.00	\$87,971.00	\$71,941.00
Amount Funded by the Lexington County Accommodations Tax Fund	\$9,700.00	\$12,500.00	\$15,000.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$19,219.00	\$24,815.71	\$15,000.00
Total Attendance			
Total Tourists*	8,000	8,200	8,400

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):  
The numbers are based on maps and Quality of Life Magazines distributed to visitors.

**VI. PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 08/09.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Randy Halfacre Title PRESIDENT/CEO  
 Print Name  
[Signature] Date 12/21/09  
 Signature

# Project Budget Report

**Lexington County Accommodations Tax  
FY 2008-2009  
\$12,500 Received**

## **Greater Lexington Chamber and Visitors Center**

### **Expenditures:**

Personnel	\$ 60,022
Utilities	1,643
Maintenance	1,625
Website Development	17,000
Supplies	724
Telephone	3,479
Postage	<u>3,478</u>
	\$ 87,971

### **Less Accommodations Tax received:**

Lexington County	\$ 12,500
Town of Lexington	15,816
Town of Lexington (web site)	<u>9,000</u>

**Balance of Operation Expenses** \$ 50,655

*(These numbers are based on percentages of our total budget and are actual expenses related to the operation of the Greater Lexington Visitor Center.)*



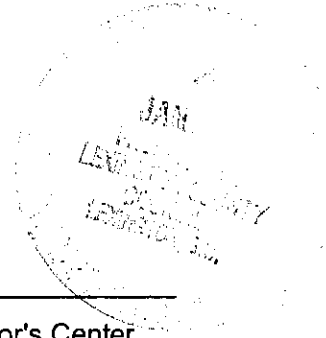


Reset Form

Save A Copy

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County of Lexington
Accommodations Tax Fund
FY 2010/2011



APPLICATION

1. Name of Project/Event: Visitor Information Center/Community Master Plan

2. Sponsoring Organization: Batesburg-Leesville Chamber of Commerce & Visitor's Center

Mailing Address: PO Box 2178, Batesburg-Leesville, SC 29070

3. Federal Tax ID#: [Redacted]

4. Event/Project Director:

Name Monica Motes Title Vice President

Telephone [Redacted] Alternate Telephone [Redacted]

Email [Redacted] Fax Number [Redacted]

5. Event/Project Category (Check One):

[ ] Tourism, Advertising/Promotion:

[x] Tourism Related Expenditures: Visitor's Information Center/Community Master Plan

6. Project Timeline:

Beginning: 01/01/2010 End: 12/31/2010

7. Location of Project/Event: 350 E Columbia Ave, Batesburg-Leesville, SC 29070

8. Number of employees: 2 Full-time 1 Part-time

9. Do you advertise outside a 50-mile radius? [x] Yes [ ] No

10. If yes to #9, list advertising source(s) Website, billboards, E-mail blasts, newsletters,

11. How many people do you expect to attend? 44,000 News outlets, Visitors Centers outside of Batesburg-Leesville

12. Of this number, how many are tourists? 20,000 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. Please indicate you have read:

Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976? [x] Yes [ ] No

14. Project Budget - Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

a. Estimated total cost of Project: \$ 109,532.00

b. Amount of Accommodations Funds requested for this Project: \$ 12,500.00

c. This request equals what percent of the total Project/Event Budget? 11.00 %

d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. Brochures, maps, flyers, Visitor Center Displays, postage

15. Has your project or organization previously received Accommodations Tax Funds?

Yes       No

a. If yes, state year 2009, amount \$ 5,000.00, source Lexington County, and purpose: Visitor's Information Center

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

16. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization       For-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other

17. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.
- f. Additional comments:

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**PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.**

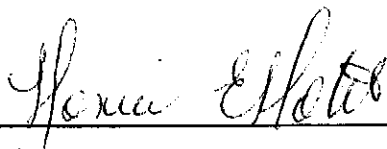
Signature of Event/Project Director:

Monica Motes

Vice President

Print Name

Title



1-4-2010

Signature

Date



**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2010/2011**

**FUNDING SOURCES**

*Organization: Batesburg-Leeville Chamber of Commerce & Visitors Center*

<b>List of Funding Sources</b>	<b>Actual 2008/09</b>	<b>Current 2009/10</b>	<b>Estimated 2010/11</b>
Membership	\$13,363.00	\$34,153.00	\$37,000.00
Fundraising	\$1,935.00	\$2,996.00	\$4,250.00
County Accommodations Tax	\$7,625.00	\$7,250.00	\$8,000.00
Special Events	\$39,030.00	\$47,917.00	\$55,000.00
SC Competitive Grant Funds	\$15,000.00	\$0.00	\$0.00
Interest Income	\$551.00	\$0.00	\$250.00
Miscellaneous	\$3,863.00	\$1,821.00	\$300.00
Monthly Membership Meetings	\$1,000.00	\$9,920.00	\$10,800.00
Master Plan Funding	\$0.00	\$691.00	\$0.00
Building Rental	\$0.00	\$1,500.00	\$6,000.00
<b>TOTALS</b>	<b>\$82,367.00</b>	<b>\$106,248.00</b>	<b>\$121,600.00</b>



**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2010/2011**

**EXPENDITURES**

**Organization:** *Batesburg-Leeville Chamber of Commerce Visitors Center*

<b>List of Expenditures</b>	<b>Actual 2008/09</b>	<b>Current 2009/10</b>	<b>Estimated 2010/11</b>
Personnel	\$60,539.00	\$54,851.00	\$58,640.00
Facilities	\$1,567.00	\$2,314.00	\$2,250.00
Dues, Subscriptions, Conferences	\$751.00	\$0.00	\$350.00
Postage, Printing, Office Supplies	\$9,313.00	\$11,101.00	\$9,975.00
Telephone	\$1,992.00	\$2,440.00	\$2,300.00
Promotions	\$707.00	\$660.00	\$1,300.00
Special Events	\$13,439.00	\$22,045.00	\$24,150.00
Monthly Membership Meetings	\$719.00	\$4,242.00	\$4,000.00
Office Equipment/Furniture	\$247.00	\$914.00	\$1,950.00
Fundraising Expense	\$1,296.00	\$1,974.00	\$50.00
Membership Services	\$1,653.00	\$1,059.00	\$2,085.00
Miscellaneous	\$1,276.00	\$1,020.00	\$1,800.00
Taxes/Insurance	\$1,780.00	\$4,479.00	\$5,550.00
Rent Expense		\$1,800.00	\$7,200.00
Master Plan Expenses		\$1,486.00	
Capital Improvements		\$17,443.00	
<b>TOTALS</b>	<b>\$95,279.00</b>	<b>\$127,828.00</b>	<b>\$121,600.00</b>

## County of Lexington Accommodations Tax Fund FY 2008/2009 FINAL REPORT

### I. PROJECT INFORMATION:

Organization Name: Batesburg-Leesville Chamber of Commerce & Visitor's Center

Project/Event Name: Visitor Information Center/Community Master Plan

Contact Name: Monica Motes

Phone: [REDACTED]

### II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? Yes

If no, state any problems you encountered:

### III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):  
As the Batesburg-Leesville area continues to grow, visitor requests for information continues to grow.

Our recent move to a larger office, offers easier access and more space to focus on tourism information

### IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2007/08	2008/09	(2009/10 Projected)
Total Budget of Event/Project	\$99,250.00	\$99,350.00	\$109,532.00
Amount Funded by the Lexington County Accommodations Tax Fund	\$7,500.00	\$5,000.00	\$12,500.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$0.00	\$0.00	\$0.00
Total Attendance	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>
Total Tourists*	5,000	8,000	10,000

\*Tourists are generally defined as those who travel at 50 miles to attend.

### V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

Ticket sales and visual counts are used to count attendance.

### VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 08/09.

### VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Monica Motes

Print Name

*Monica Motes*

Signature

Vice President

Title

1-4-2010

Date

Batesburg-Leesville Chamber of Commerce & Visitor's Center

Accommodations Tax Fund Applications

1-4-2010

### **Description of Project: Visitor Information Center Operations/Community Master Plan**

The Batesburg-Leesville Chamber of Commerce & Visitor's Center is "Information Central" for Batesburg-Leesville and its surrounding area. The center is the first stop for visitors to this area to pick up information on local businesses, restaurants, hotels, and upcoming events. The office is centrally located on SC Hwy 1 between the Batesburg and Leesville Business Districts which are noted by way-finding signs as a part of the on-going Community Master Plan.

For potential visitors, the Chamber's website is filled with information about the town and businesses in the surrounding area. Included in this online directory are links to the businesses websites as well. In addition, the website lists upcoming events in the area along with contact information.

### **Benefit to Tourism and Community**

The Batesburg-Leesville Chamber & Visitor's Center helps promote tourism to the area daily by showing individual attention to each visitor and each telephone request. The Chamber's New Office offers an abundance of space to provide visitors and tourists with a wealth of information about Batesburg-Leesville and the surrounding area. Hotel brochures, maps of the area, and up-to-date details of festivals, parades, and sporting events in the area always available. The Chamber Office serves as an information highway for one of Lexington County's largest annual events, SC Poultry Festival. Walk-in visitors are helped with directions to places of interest in the community. Telephone calls come from across the country with inquiries on the local area businesses and attractions. With so many offices using automated answering services, people are often call the Chamber office to talk with a person and obtain immediate answers. In addition, the Chamber offers "Welcome Home" packages to people purchasing homes in the area. These packets are put together by the Chamber and include business and school information as well as local area maps and other items of interest. These packets are distributed by local Realtors at the time of closing.

### **Number of Visitors**

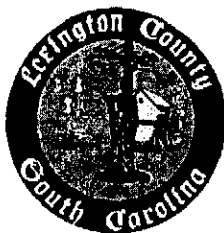
The knowledgeable and friendly staff helps hundreds of visitors each year who either come in the office or request information via telephone or email.

## **Economic Impact**

Without the Batesburg-Leesville Chamber of Commerce & Visitor's Center and the website, there would be a void in the information available for Batesburg-Leesville and its surrounding area. Not only do we promote this area but we also participate in a Joint Chamber Group with four other Lexington County Chambers in an effort to promote the entire county of Lexington along with its businesses.

## **Use of Accommodations Tax Funds**

The \$12,500 requested by the Batesburg-Leesville Chamber of Commerce & Visitor's Center will help offset a portion of the cost involved with the Visitor's Center operation. Last year postage, paper and printing of materials used in the distribution of packets was \$8658.00. With the help from the Accommodations Tax Fund, the Batesburg-Leesville Chamber & Visitor's Center can provide more promotion of the Batesburg-Leesville area along with Lexington County.

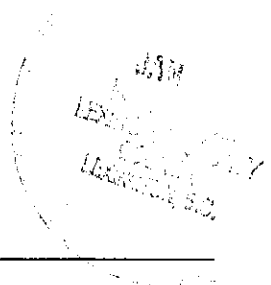


Reset Form

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Print Form

County of Lexington
Accommodations Tax Fund
FY 2010/2011



APPLICATION

1. Name of Project/Event: Lexington County Softball Tournaments
2. Sponsoring Organization: Lexington County Recreation & Aging Commission
Mailing Address: 563 South Lake Drive, Lexington, SC 29072

3. Federal Tax ID#: [Redacted]

4. Event/Project Director:
Name Randy Gibson Title Executive Director
Telephone [Redacted] Alternate Telephone
Email [Redacted] Fax Number [Redacted]

5. Event/Project Category (Check One):
[ ] Tourism, Advertising/Promotion:
[X] Tourism Related Expenditures:

6. Project Timeline:
Beginning: 07/01/2010 End: 06/30/2011

7. Location of Project/Event: 701 Old Barnwell Road

8. Number of employees: 6 Full-time 10 Part-time

9. Do you advertise outside a 50-mile radius? [ ] Yes [ ] No

10. If yes to #9, list advertising source(s) USSSA Convention, ISA Convention

11. How many people do you expect to attend? 30,000

12. Of this number, how many are tourists? 24,000 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. Please indicate you have read:
Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976? [X] Yes [ ] No

14. Project Budget - Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

a. Estimated total cost of Project: \$ 124,000.00

b. Amount of Accommodations Funds requested for this Project: \$ 30,000.00

c. This request equals what percent of the total Project/Event Budget? 24.19 %

d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. Tournament Bids and Registrations

101-52



15. Has your project or organization previously received Accommodations Tax Funds?

Yes       No

a. If yes, state year 2010, amount \$ 30,000.00, source Lexington County, and purpose: Host regional & national softball/baseball tournaments

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

16. Type of Organization:

Please check one:

County

Municipal

Non-profit Organization       For-profit Organization

Community service club, church, etc.

501(c) 3

Other

17. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

a. General description

b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community

c. Total attendance to the event/project vs. the number of total tourists in attendance

d. Economic impact generated by tourism to the event/project

e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.

f. Additional comments:

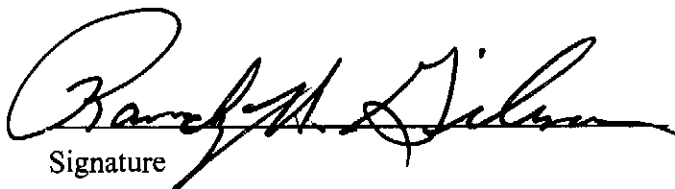
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.**

Signature of Event/Project Director:

RANDY H. GIBSON  
Print Name

EXECUTIVE DIRECTOR  
Title

  
Signature

01-04-10  
Date





## County of Lexington Accommodations Tax Fund FY 2008/2009 FINAL REPORT

### I. PROJECT INFORMATION:

Organization Name: Lexington County Recreation & Aging Commission

Project/Event Name: Lexington County Softball Tournaments

Contact Name: Randy Gibson

Phone: [REDACTED]

### II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? Yes

If no, state any problems you encountered:

### III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):  
Please see "Benefit to Tourism and Community" in application

### IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2007/08	2008/09	(2009/10 Projected)
Total Budget of Event/Project	\$111,000.00	\$112,000.00	\$117,000.00
Amount Funded by the Lexington County Accommodations Tax Fund	\$30,000.00	\$30,000.00	\$30,000.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$0.00	\$0.00	\$0.00
Total Attendance	25,800	27,375	30,000
Total Tourists*	20,900	21,900	24,000

\*Tourists are generally defined as those who travel at 50 miles to attend.

### V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

Hotel rooms booked, Surveys, and Team registrations for tournaments.

### VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 08/09.

### VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

RANDY H. GIBSON  
Print Name

EXECUTIVE DIRECTOR  
Title

Randy H. Gibson  
Signature

01-04-10  
Date

Lexington County Accommodations Tax Funding FY 2010/11

### **A. General Description:**

Lexington County Recreation and Aging Commission strives to provide clean, safe, and attractive facilities for county residents and tourists alike. In coordination with the accommodations tax our efforts have attracted nationwide teams as well as their followers to the tournaments previously hosted. This season's schedule perpetuates the goals of the commission.

Through the combined efforts of the Lexington County Recreation and Aging Commission and the Lexington County Council, recreation continues to draw revenue and people to Lexington County. Therefore, we believe the committee will again find it favorable to extend the funds requested.

### **B. Benefit to Tourism and Community:**

As previously disclosed, Lexington County Recreation and Aging Commission has and continues to contribute to the growth of tourism in Lexington County. Softball tournaments hosted previously have drawn teams from across the United States.

The 2010 softball season is expected to be another exceptional year, as we have secured several major tournaments. These tournaments include: ISA Winter Warm-up, USSSA Early Bird, ASA Polar Bear, USSSA Men's E National, USSSA Fall Baseball NIT, USSSA Men's State (All Divisions), ISA Men's State (All Divisions), ASA Men's State (All Divisions), ISA Youth Fast Pitch State, USSSA Baseball Winter State Tournament, Carolina Dynamite Summer Classic, ISA Spring Nationals, NSA Eastern World Series and USSSA Masters World Tournament (Four Divisions).

Each year Lexington County Recreation hosts several high school fast-pitch teams from Michigan who visit us during their spring break. Currently we are expecting 2 teams to visit Lexington County from up North. They stay approximately one week while practicing at the Oak Grove and Pine Grove Sports Complexes.

**NOTE:** They visit us in the off-season and, therefore, do not conflict with any of our locally scheduled programs. We provide this service to promote our county and state and for the economic impact it brings to our county.

In addition to tourism, the Recreation Commission facilities provide a direct benefit to county residents throughout the year youth and adult recreational sports are offered to all citizens. Special events such as Senior Sports Games, where Lexington County citizens who are 55 or better participate in friendly competition and social interaction as well as several youth fun days also are offered by the Recreation Commission. The hope is to attract the County's youth into sporting and local events and reduce to possibilities of negative influences of our society.

### C. Attendance Numbers:

Below is a partial list of some of the larger tournaments held in 2009.

<u>Tournament</u>	<u># of Teams</u>	<u># of States</u>	<u># of Participants</u>
ASA Polar Bear	61	5	915
USSSA Early Bird	48	4	720
USSSA Baseball NIT	40	3	600
Carolina Dynamite Summer Classic	80	17	1200
ASA Men's & Women's State	78	1	1170
ISA Youth Fast Pitch State	50	1	750
ISA Men's State (All Divisions)	51	1	765
USSSA Baseball NIT	55	4	825
USSSA Baseball-Jay Criscione Memorial	108	4	1620
USSSA Mixed World	29	11	435
USSSA Mid-Atlantic Women's National	20	3	300
USSSA Masters World	45	9	675
USSSA Baseball Winter State	59	3	885

### D. Economic Impact:

Players, their families, and supporters spend an average of three days participating in tournaments. Using the following formula, we can deduct an approximate dollar figure for the monetary impact to the County:

Hotel	\$25.00 x 3 days = \$75.00 (based on 2 per room)
Food	\$30.00 x 3 days = \$90.00
Entertainment	\$20.00 x 3 days = \$60.00
Gas	\$15.00 x 3 days = \$45.00

\$270.00 x 20,000 participants = \$5,400,000.00 spent in Lexington County. Based on the accepted multiplier rate of 3 – 5 and in an effort to be conservative in our estimates we have chosen the multiplier rate of 3 for the calculation of the economic impact to Lexington County of \$16,000,000.00.

These totals do not reflect the participation by spectators nor does it include any participation in other areas such as: Unorganized use of sporting facilities, playgrounds, parks, tennis courts, wellness programs, day camps, after school programs, summer camps for mentally handicapped children, numerous civic groups, aging, etc...

**E. Use of Accommodation Tax Funds:**

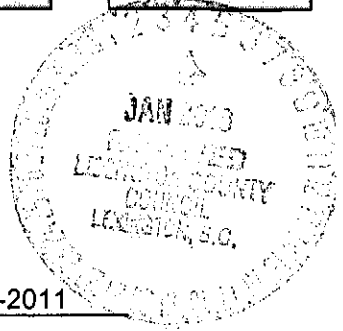
In conclusion, the Lexington County Recreation and Aging Commission requests the Accommodation Tax Funds so that it may continue to enhance the programs currently established and to expand into other fields. It is the goal of the commission to offer facilities that provide a positive influence on today's youth and the institution of the family while benefiting the County of Lexington and the State of South Carolina in the area of commerce. Tourism also allows the Commission to introduce visitors to it's home in Lexington County.



Reset Form

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County of Lexington
Accommodations Tax Fund
FY 2010/2011



APPLICATION

1. Name of Project/Event: Riverbanks Zoo and Garden Advertising Campaign 2010-2011

2. Sponsoring Organization: Riverbanks Zoo and Garden

Mailing Address: PO Box 1060, Columbia SC 29202-1060

3. Federal Tax ID#: [Redacted]

4. Event/Project Director:

Name Tommy Stringfellow

Title Director of Marketing

Telephone [Redacted]

Alternate Telephone [Redacted]

Email [Redacted]

Fax Number [Redacted]

5. Event/Project Category (Check One):

[X] Tourism, Advertising/Promotion:

[ ] Tourism Related Expenditures:

6. Project Timeline:

Beginning: July 2010

End: June 2011

7. Location of Project/Event: Riverbanks Zoo and Garden

8. Number of employees: 111 Full-time 82 Part-time

9. Do you advertise outside a 50-mile radius? [X] Yes [ ] No

10. If yes to #9, list advertising source(s) TV, outdoor boards, print ads, direct mail

11. How many people do you expect to attend? 900,000

12. Of this number, how many are tourists? 400,000 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. Please indicate you have read:

Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976? [X] Yes [ ] No

14. Project Budget - Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

a. Estimated total cost of Project: \$ 300,000.00

b. Amount of Accommodations Funds requested for this Project: \$ 50,000.00

c. This request equals what percent of the total Project/Event Budget? 16.60 %

d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. TV placement, outdoor boards, creative, print, direct mail



15. Has your project or organization previously received Accommodations Tax Funds?

Yes       No

a. If yes, state year 2009, amount \$ 48,000.00, source Lex Cnty A-Tax Fund, and purpose: promotion and advertisement of Riverbanks Zoo and Garden

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

16. Type of Organization:

Please check one:

- County  
 Municipal  
 Non-profit Organization     For-profit Organization  
 Community service club, church, etc.  
 501(c) 3  
 Other

17. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

- a. General description  
b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community  
c. Total attendance to the event/project vs. the number of total tourists in attendance  
d. Economic impact generated by tourism to the event/project  
e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.  
f. Additional comments:

Riverbanks Zoo and Garden is a powerful economic driver within the Midlands, generating \$60.8 million in local business sales and more than 700 jobs throughout the community.

***PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.***

Signature of Event/Project Director:

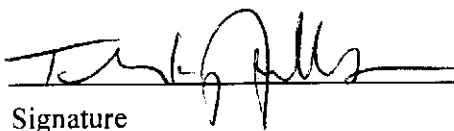
Tommy Stringfellow

Print Name

Director of Marketing

Title

Signature



Date

1/4/10





## County of Lexington Accommodations Tax Fund FY 2008/2009 FINAL REPORT

### I. PROJECT INFORMATION:

Organization Name: Riverbanks Zoo and Garden  
 Project/Event Name: Advertising Campaign 2009-10  
 Contact Name: Tommy Stringfellow Phone: [REDACTED]

### II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? Yes  
 If no, state any problems you encountered:  
 \_\_\_\_\_  
 \_\_\_\_\_

### III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):  
Through the use of surveys and zip code tracking, Riverbanks has determined that promoting after-hours events in the Botanical Garden generate incremental and first-time visits.

### IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2007/08	2008/09	(2009/10 Projected)
Total Budget of Event/Project	\$300,000.00	\$300,000.00	\$300,000.00
Amount Funded by the Lexington County Accommodations Tax Fund	\$29,000.00	\$50,000.00	\$48,000.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$271,000.00	\$250,000.00	\$248,000.00
Total Attendance	922,664	955,542	900,000
Total Tourists*	406,157	420,438	396,000

\*Tourists are generally defined as those who travel at 50 miles to attend.

### V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):  
visitor surveys; economic impact study; collecting every 10th zip code at the entrance

### VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 08/09.

### VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Tommy Stringfellow

Print Name

Signature

Director of Marketing

Title

Date

1/4/10

Lexington County Accommodations Tax Funding FY 2010/11

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FY 2008-2009

RIVERBANKS ZOO AND GARDEN  
 BUDGET REPORT BY ACCOUNT  
 CURRENT PERIOD: 06/01/2009 TO 06/30/2009

IDEAL REMAINING PERCENT: 0 %

<u>ACCOUNT</u>	<u>BUDGETED Expenditure</u>	<u>CURRENT Expenditure</u>	<u>YEAR TO DATE Expenditure</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
10-811-630-0000 Advertising	304,000.00	121,107.98	307,974.73	0.00	-3,974.73	-1
10-811-654-0000 Dues and Subscriptions	1,000.00	0.00	0.00	0.00	1,000.00	100
10-811-684-0000 Postage and Shipping	0.00	0.00	19.31	0.00	-19.31	0
10-811	<u>305,000.00</u>	<u>121,107.98</u>	<u>307,994.04</u>	<u>0.00</u>	<u>-2,994.04</u>	<u>-1</u>
	<u>305,000.00</u>	<u>121,107.98</u>	<u>307,994.04</u>	<u>0.00</u>	<u>-2,994.04</u>	<u>-1</u>
	<u>305,000.00</u>	<u>121,107.98</u>	<u>307,994.04</u>	<u>0.00</u>	<u>-2,994.04</u>	<u>-1</u>

101-65

RIVERBANKS PARK COMMISSION - GENERAL FUND  
RIVERBANKS ZOO AND BOTANICAL GARDEN  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
For the Five Month Period Ended November 30, 2009

	REVISED BUDGET FOR YEAR	ACTUAL YEAR-TO-DATE		DEAL REMAINING PERCENT:
		Current Year	Actual Year-to-Date Last Year	
ATTENDANCE	900,000	406,777	355,843	54.9%
REVENUES:				
Earned Revenues:				
Admissions Revenue	\$2,959,080	\$1,278,550	\$1,106,239	56.8%
Aramark Concession Fees	900,000	317,080	304,384	64.8%
Riverbanks Society Oper. Contribution	1,000,000	500,000	750,000	50.0%
Other Revenues - Page 5	843,024	299,184	441,897	64.5%
Total Earned Revenues	5,702,114	2,394,814	2,602,330	59.0%
Governmental Support:				
County Support-Operating	2,877,737	362,962	481,767	87.4%
County Support-Tram Replacement	0	0	0	ERR
State of South Carolina	0	0	0	ERR
Accommodations & Hospitality Tax Rev.	120,000	12,000	19,750	90.0%
Total Governmental Support	2,997,737	374,962	481,517	87.5%
TOTAL REVENUES	8,699,851	2,769,777	3,083,847	68.2%
EXPENDITURES				
Administrative	1,091,303	528,334	512,631	51.6%
Animal Care	3,016,225	1,234,199	1,232,178	59.1%
Education	179,585	69,390	70,019	61.4%
Botanical	768,279	318,553	359,901	58.5%
Facility Management	743,930	281,017	377,765	62.2%
Utilities	856,890	337,464	342,859	60.6%
Marketing and Public Relations	817,743	288,092	322,550	63.5%
Guest Services-Admissions, Public Safety & Janitorial	1,285,862	578,693	581,152	55.0%
Oper. Transfer - Riverbanks/Aramark Fund	43,000	10,758	14,497	75.0%
TOTAL EXPENDITURES	8,802,817	3,656,500	3,812,552	58.5%
EXCESS (DEFICIT) OF REVENUE OVER EXPENDITURE	(102,966)	(886,723)	(728,706)	
FUND BALANCE - BEGINNING OF PERIOD	1,318,921	1,319,921	1,434,463	
FUND BALANCE - END OF PERIOD	1,216,955	433,198	705,757	

101-66

**RIVERBANKS**  
**ZOO AND GARDEN**

**LEXINGTON COUNTY  
ACCOMMODATIONS TAX FUND  
REQUEST**

**2010-2011**

Riverbanks Park Commission  
PO Box 1060  
Columbia, SC 29202-1060  
Federal Tax ID: [REDACTED]

Contact:  
Tommy Stringfellow  
Director of Marketing  
Phone: [REDACTED]  
Fax: [REDACTED]  
Email: [REDACTED]

Funding request: \$50,000

January 4, 2010

101-67

# LEXINGTON COUNTY ACCOMMODATIONS TAX FUND REQUEST

**PROJECT NAME** Riverbanks Zoo and Garden  
Advertising Campaign 2010-2011

**SPONSOR** Riverbanks Park Commission  
PO Box 1060  
Columbia, SC 29202-1060  
Contact: Tommy Stringfellow  
Director of Marketing  
[REDACTED]

## A. GENERAL DESCRIPTION

Twice awarded the Governor's Cup for South Carolina's Most Outstanding Tourist Attraction, Riverbanks Zoo and Garden is home to more than 2,000 magnificent and fascinating animals and one of the nation's most beautiful and inspiring botanical gardens. Riverbanks Park Commission is applying for a grant in the amount of \$50,000 from the Lexington County Accommodations Tax Fund for the purpose of advertising and promoting Riverbanks to visitors living outside the Midlands' SMSA (standard metropolitan statistical area).

### MISSION

For more than 35 years, it has been the mission of Riverbanks to foster appreciation and concern for all living things by providing the highest standards of care to all of our animals and plants, a diverse educational and high-quality recreation experience for all Riverbanks guests, and all of the resources at our disposal for the conservation of the earth's plants and animals.

### NEED

Funding from the Lexington County Accommodations Tax Fund is an essential element in the continued promotion of Riverbanks Zoo and Garden as a world-class facility. The investment of these dollars has elevated Riverbanks' stature to one of the most successful mid-sized zoos in the United States—attracting nearly one million visitors annually and supported by a private, non-profit organization of more than 30,000 households (impressive statistics for a zoo and botanical garden located in a city with a metropolitan population of less than 700,000). A solid, ongoing marketing campaign targeting the surrounding areas is vital, therefore, to securing the park's prominence in the nation, ultimately benefiting local and neighboring communities as well as the state.

Thanks to the previous infusion of dollars from the Lexington County Accommodations Tax Fund, visitor attendance through the West Columbia/Botanical Garden entrance has more than doubled since it opened in 1995. In fiscal year 2009, nearly 85,000



visitors entered through the Lexington County turnstiles. Funding again this year is crucial for Riverbanks to meet or exceed these numbers in the coming year.

## **B. BENEFIT: PROMOTING TOURISM AND THE LEXINGTON COUNTY COMMUNITY**

Studies from the US Travel Data Center indicate that each dollar spent on advertising alone equates to a \$45 return to the community; therefore, Riverbanks Zoo and Garden's request for \$50,000 equates to a \$2.5 million return to Lexington County. The use of Lexington County Accommodations Tax Funds to advertise and promote events and activities that take place in Riverbanks Botanical Garden (such as weddings, reunions, Wine Tasting, Rhythm and Blooms and the new Farmers Market) will not only drive incremental attendance but also serve as a springboard for area restaurant visits, shopping and overnight stays—clearly benefiting tourism and the Lexington County community.

## **C. TOTAL ATTENDANCE VS. NUMBER OF TOURISTS**

Riverbanks Zoo and Garden is South Carolina's leading destination attraction, with annual attendance matching the *combined* attendance of the State Museum, EdVenture, Greenville Zoo and South Carolina Aquarium. That's equivalent to 12 USC home game sell-outs (or nearly double the Williams Brice Stadium's yearly turnout).

In fiscal year 2009, Riverbanks hosted 955,542 visitors. Based on a recent study revealing the economic contributions of Riverbanks, greater than 420,000 (or 44%) of these visitors were tourists originating from outside a 50-mile radius. Consequently, of the 85,000 visitors who entered through the Lexington County turnstiles, more than 37,000 were tourists who traveled along and around Highway 378, purchased gasoline, ate meals in neighborhood restaurants and shopped at local stores.

## **D. ECONOMIC IMPACT**

According to a recent economic impact study of Riverbanks Zoo and Garden, conducted by the USC College of Hospitality, Retail and Sport Management, Riverbanks is a powerful economic driver within the Midlands, generating \$60.8 million in local business sales and more than 700 jobs throughout the community. On average, more than 2,600 people visit Riverbanks every day, closely rivaling the population of a few Lexington County towns such as Springdale and South Congaree.

### **TOURISM**

Forty-four percent of Riverbanks' visitors originate from outside a 50-mile radius of Richland and Lexington counties, and nearly 30% come from outside of the state. The average spending per day per Zoo visitor is \$73, pumping greater than \$29.5 million in business sales directly into the state. Of this amount, more than \$21 million came from out-of-state visitors and \$3.5 million of that went directly to lodging establishments.

Riverbanks expects to generate more than 24,000 paid room nights in the Midlands during 2010-11. Here's how we arrived at the number:

2  
101-69

- Riverbanks anticipates welcoming 900,000 visitors in 2010-11 based on annual organization-specific and industry trends.
- Forty-four percent—or 396,000—of Riverbanks visitors are tourists from outside a 50-mile radius.
- Visitor surveys conducted by industry professionals indicate that 21.7%—or 85,932—of those 396,000 tourists spend the night in the area. This number divided by an average zoo visitor party size of 3.5 people suggests that the estimated number of room nights would total more than 24,552 paid room nights per year.

As a direct result of partnerships between Riverbanks and 11 hotels in Richland (5) and Lexington (6) counties, combined hotel/Zoo packages specifically generated 708 room nights and \$77,880 in room revenue at an average rate of \$110 per night in 2008. Furthermore, private and special events booked in the Garden resulted in additional overnight stays.

Not only do Riverbanks' visitors occupy hotel rooms, but they also buy gasoline, eat meals and shop in area stores—clearly boosting tourism in the region. In fact, each year nearly 25,000 cars travel along Highway 378 alone to enter Riverbanks through the Lexington County entrance, thousands of which stop at local businesses along the way.

Notably, Riverbanks received several awards over the past two years from readers of major publications throughout the region, demonstrating the strong appeal the Zoo has to areas outside of the Midlands.

- **Recipient of the BOB (Best of the Best) Award for Best Day Trip**  
by *Charlotte Magazine*
- **Voted Best Day Trip**  
by the readers of *Charlotte Parent* magazine
- **Voted Most Family Friendly Day Trip Destination**  
by readers of *Low Country Parent* magazine
- **Named South Carolina's Top Field Trip Attraction**  
by *Carolina Field Trips* magazine

## **EMPLOYMENT OPPORTUNITIES**

The economic contributions by Riverbanks Zoo and Garden are not limited to tourism.

- Riverbanks employs 223 Midlands' citizens (111 full-time, 82 part-time and 30 seasonal), many of whom are actively involved in various community associations and organizations, and all of whom spend money in the area.
- Riverbanks' payroll exceeds \$6 million, which has a multiplying effect on Lexington and Richland counties.

- ARAMARK Entertainment and Facilities Services (the Zoo and Garden's food/gift concessionaire and grounds/housekeeping team) employs 56 full-time and 125 seasonal workers from the area.

## **GIVING BACK**

In 2009, Riverbanks gave back to the community through several ongoing complimentary admissions programs, representing almost \$450,000 in donated admissions. Riverbanks:

- Granted free admission to all Richland and Lexington county school groups, admitting 34,518 students at no charge, totaling more than \$250,000 in free admission
- Offered free admission to residents of Richland and Lexington counties every Friday during January and February, amounting to more than \$158,000 in Free Fridays' admissions
- Provided more than \$13,500 in complimentary admission tickets to local charities and nonprofit organizations

## **E. HOW ADVERTISING WILL ATTRACT AND PROMOTE TOURISTS TO THE AREA**

*From elephants and koalas to penguins and sharks, formal gardens to natural woodlands, Riverbanks Zoo and Garden connects people to nature through a world-class recreational and educational experience. This will be the primary focus of the 2010-2011 advertising campaign and, in particular, we will target potential markets outside of the Midlands who may be attracted to Riverbanks Botanical Garden, ranked one of America's top 20 botanical gardens.*

### **GOAL/OBJECTIVES**

The goal of the 2010-2011 Riverbanks advertising campaign is to continue to increase the attendance of visitors living outside the Midlands SMSA by 5%, representing 45,000 additional visits. We intend to achieve this goal by building on the successes of previous campaigns and continuing to target those people living and traveling within a two to three hour drive of Columbia, SC.

Target markets will include the Upstate, Charleston/Low Country area, Charlotte, NC, and Augusta, GA. In addition, travelers along interstates I-77, I-26, I-95 and I-20 will be targeted for potential visitation. Purchases of TV and cable airtime, billboard space and print inches will be clustered in order to gain frequency of exposure in the target markets. The bulk of the advertising budget will be spent during the second and third calendar quarters when people are more likely to travel.

## **STRATEGY**

With the support of the Lexington County Accommodations Tax Fund, Riverbanks Zoo and Garden's marketing strategies will include advertising the seventh annual Wine Tasting at Riverbanks Botanical Garden and the third annual Rhythm and Blooms: *Music and Art in the Garden Series*. Promoting these unique after-hours events in the Garden will not only drive incremental attendance but also serve as a springboard for area restaurant visits and overnight stays in Lexington County.

Additional marketing efforts—promoting the opportunity for brides to book weddings in the Garden; staging yearly plant sales, festivals and a farmers market; building exposure through weekly TV and radio segments with a horticulture expert from Riverbanks; and publicizing the growing number of Garden education classes, workshops and camps for all ages—will serve to further pique interest in and reinforce the authority of Lexington County's Riverbanks Botanical Garden.

## **IMPLEMENTATION**

Riverbanks Zoo and Garden's marketing staff will execute the campaign with the assistance of the Chernoff Newman advertising agency. The staff will be cost-conscious through the campaign, utilizing internal expertise when possible and seeking additional resources from sponsors when necessary.

Several corporate sponsors will also provide creative resources and dollars in support of these marketing efforts. Corporate partners in 2009-2010 are set to include Coke, First Citizens, SCE&G, WIS-TV, WLTX, and ARAMARK Services.

Creative work and placement of the campaign ads will be finalized in April 2010, with the campaign continuing through the fiscal year. The scope of the project will relate directly to the amount of funding received from each municipality's Accommodations Tax Fund.

## **F. ADDITIONAL COMMENTS**

Thanks to more than 35 years of community loyalty, Riverbanks Zoo and Garden has become an integral part of the fabric of life in the Midlands while growing into one of South Carolina's top attractions. The park has established a national reputation as one of America's best zoos providing a high-quality recreational and educational experience for all ages. With the past support of Accommodations Tax Funds, Riverbanks has been able to increase promotional spending regularly and, as a result, has seen a rise in attendance and, subsequently, earned revenue. Funds from Lexington County this year will continue to increase visitor traffic in Lexington County and its surrounding areas, while ensuring the future success of Riverbanks and enhancing the quality of life and economic integrity of our community.



Reset Form

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County of Lexington
Accommodations Tax Fund
FY 2010/2011

APPLICATION

1. Name of Project/Event: Fox House Slave Quarters Restoration/Exhibit Construction

2. Sponsoring Organization: Lexington County Museum

Mailing Address: PO Box 637

3. Federal Tax ID#: [Redacted]

4. Event/Project Director:

Name J.R. Fennell

Title Director

Telephone [Redacted]

Alternate Telephone [Redacted]

Email [Redacted]

Fax Number [Redacted]

5. Event/Project Category (Check One):

[ ] Tourism, Advertising/Promotion:

[x] Tourism Related Expenditures:

6. Project Timeline:

Beginning: 07/12/2010

End: 06/21/2011

7. Location of Project/Event: Lexington County Museum, 231 Fox Street, Lexington, SC

8. Number of employees: 2 Full-time 6 Part-time

9. Do you advertise outside a 50-mile radius? [x]Yes [ ]No

10. If yes to #9, list advertising source(s) Brochures in visitor centers, magazines

11. How many people do you expect to attend? 10,000

12. Of this number, how many are tourists? 4,000 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. Please indicate you have read:

Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976? [x]Yes [ ]No

14. Project Budget - Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

a. Estimated total cost of Project: \$ 25,000.00

b. Amount of Accommodations Funds requested for this Project: \$ 12,000.00

c. This request equals what percent of the total Project/Event Budget? 48.00 %

d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. See attached sheet

15. Has your project or organization previously received Accommodations Tax Funds?

Yes       No

a. If yes, state year 09-10, amount \$ 7,536.00, source County and Town, and purpose: Fox House Bedroom Restoration

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

16. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization     For-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other

17. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.
- f. Additional comments:

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**PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.**

Signature of Event/Project Director:

J.R. Fennell

Director

Print Name

Title

J.R. Fennell

12/30/09

Signature

Date

**Budget for Accommodations Tax Grant 2010-2011**

<b><u>Project</u></b>	<b><u>Cost</u></b>
One half-page ad in <i>Palmetto Parent Magazine</i>	\$1,000.00
Restoration of Fox House slave cabin	\$9,000.00
Furnishings/text panels for slave cabin	\$1,000.00
General Advertising including for Halloween program	\$1,000.00
<b>Total</b>	<b>\$12,000.00</b>

A. The North slave cabin that is attached to the rear of the John Fox House at the Lexington County Museum is currently in a state of disrepair. The interior of the cabin was restored in the 1950s and features inappropriate siding, ceiling tiles, and a Bermuda stone fireplace. These do not fit in with the Museum's mission of presenting the John Fox House and its attached structures as they would have looked in the 1840s and 1850s. To correct this and to ensure the survival of the structure, this building needs to be repaired and restored. Funds will be needed for the restoration, including the removal of the current ceiling, siding, and fireplace. Furthermore, funds will be needed to complete the plan of installing text panels and some artifacts in that structure that tell the story of slavery in Lexington County. At the present time, the Lexington County Museum does not do an adequate job at interpreting African-American history in Lexington County.

The Museum also needs to continue advertising the new additions and new artifacts. To do this, the Museum would like to advertise again in two issues of *Palmetto Parent* magazine. This magazine reaches 28,000 families across the state. This would help increase awareness of the museum around the state and increase the number of visitors to the Museum and to Lexington County from within South Carolina. Moreover, advertising is needed to continue the success of our annual Halloween program. In 2009, over 100 people attended the Halloween program, surpassed 2007 and 2008's attendance total. The accommodations tax would be used to pay for the advertising.

B. Restoring the slave cabin on the northeast side of the John Fox House and creating an exhibit on slavery will help remedy the lack of African-American history at the Lexington County Museum and attract tourists interested in African-American history sites. This will also better inform visitors as well as local residents about the history of



the county. Advertising in *Palmetto Parent* would further increase awareness of the museum around the state and increase the number of visitors to the Museum and to Lexington County from within South Carolina. Advertising for the Halloween program will help continue to attract visitors from around the county and the state to the event.

- C. Last year, the Museum saw 17,008 visitors, including visitors from forty nine states and eight foreign countries. At least seventy-five percent of the visitors to the Museum not affiliated with school groups are tourists. Out of the 100 people who attended the Halloween event, at least ten were from more than 50 miles away.
- D. Although we cannot measure the exact economic impact of visitors, we believe that since so many of the visitors to the Museum are tourists, the impact would be great. Through talking with visitors, staff members at the Museum have discovered that most of the visitors stay at hotels here in the county. Furthermore, a study completed in October 2009 by the Cultural Heritage Tourism organization found that 78% of all U.S. leisure travelers participate in cultural and/or heritage activities while traveling and that cultural and heritage travelers travel more frequently, reporting an average of 5.01 leisure trips in the past 12 months versus non-cultural/heritage travelers with 3.98 trips. This study indicates that historic sites like the Lexington County Museum are important to tourists and help add revenue to the local economy.
- E. The projects will attract and promote tourism by further tapping into the heritage tourism market. It will also make the County a more attractive place to visit by strengthening the County's identity and promoting a sense of community. Accommodations tax funds will be used as a supplement to the funds provided by the Friends of the Lexington County

Museum. Because of the amount of money involved in the aforementioned projects and advertising, the Friends cannot do it alone.





# County of Lexington Accommodations Tax Fund

## FY 2008/2009 FINAL REPORT

**I. PROJECT INFORMATION:**

Organization Name: Lexington County Museum  
 Project/Event Name: Museum Advertising  
 Contact Name: J.R. Fennell Phone: [REDACTED]

**II. PROJECT COMPLETION:**

Were you able to complete the project/event as stated in your original application? **Yes**

If no, state any problems you encountered:

\_\_\_\_\_

\_\_\_\_\_

**III. PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):

\_\_\_\_\_

\_\_\_\_\_

**IV. PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2007/08	2008/09	(2009/10 Projected)
Total Budget of Event/Project	\$5,000.00	\$18,000.00	\$25,000.00
Amount Funded by the Lexington County Accommodations Tax Fund	\$5,000.00	\$12,000.00	\$5,000.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$5,000.00	\$12,000.00	\$5,000.00
Total Attendance	18,827	17,008	19,000
Total Tourists*	5,000	1,200	4,000

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

Visitor logs, surveys

**VI. PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 08/09.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

J.R. Fennell  
 Print Name  
J.R. Fennell  
 Signature

Director  
 Title  
12/30/09  
 Date

Lexington County Accommodations Tax Funding FY 2010/11

**Budget for Accommodations Tax Grant 2008-2009**

<b><u>Project</u></b>	<b><u>Cost</u></b>
- Two half-page ads in Palmetto Parent Magazine	\$1,500.00
- Text panels and cases for two exhibits (one on the newly acquired Quattlebaum and Hall rifles and one on slavery at the Fox House)	\$10,000.00
- Advertisements and supplies for the Gore and Folklore Halloween Program	\$500.00



Reset Form

Save A Copy

Print Form

County of Lexington
Accommodations Tax Fund
FY 2010/2011

APPLICATION

1. Name of Project/Event: Greater Chapin Tourism Promotion & Visitors Center

2. Sponsoring Organization: Greater Chapin Chamber of Commerce & Visitors Center

Mailing Address: P.O. Box 577, Chapin, SC 29036

3. Federal Tax ID#: [Redacted]

4. Event/Project Director:

Name Laura Howell

Title President/CEO

Telephone [Redacted]

Alternate Telephone [Redacted]

Email [Redacted]

Fax Number [Redacted]

5. Event/Project Category (Check One):

[X] Tourism, Advertising/Promotion: Promoting Area Tourism/Operating Visitors Ctr.

[ ] Tourism Related Expenditures:

6. Project Timeline:

Beginning: July 1, 2010

End: June 30, 2011

7. Location of Project/Event: 302 Columbia Avenue, Chapin, SC 29036

8. Number of employees: 1 Full-time 1 Part-time

9. Do you advertise outside a 50-mile radius? [X] Yes [ ] No

10. If yes to #9, list advertising source(s) Website, Email Newsletters, S.C. Visitors Centers

11. How many people do you expect to attend? 30,000

12. Of this number, how many are tourists? 15,000 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. Please indicate you have read:

Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976? [X] Yes [ ] No

14. Project Budget - Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

a. Estimated total cost of Project: \$ 47,275.00

b. Amount of Accommodations Funds requested for this Project: \$ 23,721.00

c. This request equals what percent of the total Project/Event Budget? 50.00 %

d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. See Attached.

## #14 -- PROJECT BUDGET

### Greater Chapin Tourism Promotion / Visitors Center Operations

	<u>Estimated Cost</u>	<u>Funds Requested</u>
Website	5,000.00	4,000.00
Other Advertising / Marketing	2,525.00	500.00
Execution of Public Events	16,000.00	800.00
<u>Visitors Center Operations</u>		
*Chamber House/Visitors Center		
Expenses (50% of 9745.00)	4,872.00	2,436.00
Office Equipment (50% of 3500)	1,750.00	875.00
Payroll Expenses – Visitors Center		
(25% of total payroll expenses)	13,094.00	13,094.00
Insurance (50% of 1000)	500.00	250.00
**Office Supplies/Postage (50% of 4494)	2,247.00	1,123.00
Telephone/Internet (50% of 2575)	1,287.00	643.00
	<hr/>	<hr/>
	\$ 47,275.00	\$ 23,721.00

\*Chamber House/Visitors Center Expenses include: electricity, cleaning fees, garbage, mortgage, heating/air, pest control, security service, water/sewer, paper supplies, and repairs.

\*\*Office Supplies/Postage includes production and distribution of “**Shopping & Dining in Chapin**” and “**Area Accommodations**”, as well as distribution of **Visitors Packets, Chapin Maps, and Chapin Magazines.**



15. Has your project or organization previously received Accommodations Tax Funds?

Yes  No

a. If yes, state year 09/10, amount \$ 5,000.00, source Lexington County, and purpose: Tourism Promotion/Visitors Center

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes  No

c. If not, please explain: \_\_\_\_\_

16. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization  For-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other

17. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.
- f. Additional comments:

See Attached.

**PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.**

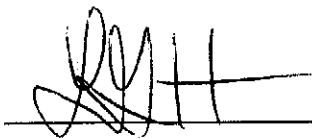
Signature of Event/Project Director:

Laura Gladden Howell

Print Name

President/CEO

Title



Signature

1-4-2010

Date

## #17 – PROJECT DESCRIPTION

The Greater Chapin Chamber of Commerce actively promotes tourism in the Greater Chapin area. Our website, email newsletters, public events, and distribution of magazines, maps, and other brochures keeps our Visitors Center very busy. The Visitors Center's immediate proximity to Interstate 26 makes it a popular stop for tourists both destined for the Midlands and those stopping on their way to the Coast. Our Resource Room and friendly staff and volunteers direct visitors to local attractions, activities, restaurants, and accommodations.

- Our Website and Website Calendar generate a steady flow of interest from potential visitors throughout the country. We gladly answer our many phone and email inquiries.
- Our Visitors Center also serves as the Welcome Center for the north side of Lake Murray, including Dreher Island State Park, Prosperity, White Rock, and Ballentine. We promote lake tourism and serve as a communications hub and information clearinghouse for our area.
- 2009 tourists visiting our Visitors Center and our events came from Alabama, Arizona, California, Colorado, Connecticut, Florida, Georgia, Illinois, Indiana, Kentucky, Maine, Maryland, Michigan, Missouri, New Jersey, New York, North Carolina, Ohio, Oklahoma, Pennsylvania, South Carolina, Tennessee, Texas, Virginia, West Virginia, and Hungary.
- We promote the arts and cultural events in our area. We do this by advertising special events in our newsletters and website, and in our Visitors Center. We also allow local non-profits to use our facility free of charge for certain exhibits and fundraisers. Most recently using the Chamber House were the Potters of Chapin, the Crooked Creek Art League, and Chapin Community Theatre. We also maintain cooperative relationships with Dutch Fork Choral Society, Chapin Arts & Crafts Association, and with Lexington County Museum.
- We host four large public events each year (Oyster Roast, Golf Tournament, Taste of Chapin, and Awards Gala), as well as providing support for Chapin's Annual Labor Day Festival and various area cultural events. We expect over 30,000 visitors each year, with approximately 15,000 being tourists.
- Our Chamber and Visitors Center is the closest resource available to The Shaw Group and SCE&G as the VC Summer Nuclear Station begins its expansion in Jenkinsville, SC. The project will take at least ten years and bring in thousands of workers from throughout the country. These aren't your regular construction workers; they are highly skilled, highly paid tradespeople with nuclear security clearance. A majority of them will choose to commute rather than moving here permanently. Some will be here for weeks, some months, and some years. We will be directing these visitors to Lexington County accommodations and activities as best we can.





**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2010/2011**

**EXPENDITURES**

**Organization:** Greater Chapin Chamber of Commerce & Visitors Center

<b>List of Expenditures</b>	<b>Actual 2008/09</b>	<b>Current 2009/10</b>	<b>Estimated 2010/11</b>
Advertising / Marketing	\$2,173.00	\$1,675.00	\$2,525.00
Events	\$19,004.25	\$8,196.88	\$16,000.00
Directory	\$8,006.69	\$7,044.68	\$6,000.00
Chamber House	\$25,236.25	\$6,474.91	\$15,598.00
Community Service	\$1,250.00	\$0.00	\$1,400.00
Conferences and Meetings	\$2,967.49	\$38.37	\$1,400.00
Credit Card Processing/Bank Fees	\$762.43	\$207.52	\$500.00
Office Equipment	\$3,093.26	\$1,060.73	\$3,500.00
Dues & Subscriptions	\$1,033.74	\$40.96	\$1,105.00
Payroll Expenses	\$48,668.43	\$24,534.18	\$52,378.00
Insurance	\$942.00	\$981.00	\$1,000.00
Office Supplies / Postage	\$4,921.65	\$2,112.89	\$4,494.00
Merchandise and Bricks	\$358.40	\$0.00	\$150.00
Professional Fees	\$860.00	\$0.00	\$850.00
Staff Expenses	\$2,207.21	\$690.57	\$2,500.00
Telephone / Internet	\$2,416.95	\$1,271.87	\$2,575.00
Member Meetings and Services	\$1,407.01	\$1,066.62	\$500.00
U.S. Chamber Institute	\$0.00	\$0.00	\$1,800.00
Website Development	\$0.00	\$0.00	\$5,000.00
<b>TOTALS</b>	<b>\$125,308.76</b>	<b>\$55,396.18</b>	<b>\$119,275.00</b>

## County of Lexington Accommodations Tax Fund FY 2008/2009 FINAL REPORT

### I. PROJECT INFORMATION:

Organization Name: Greater Chapin Chamber of Commerce & Visitors Center

Project/Event Name: Greater Chapin Tourism Promotion & Visitors Center

Contact Name: Laura Howell

Phone: [REDACTED]

### II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? Yes

If no, state any problems you encountered:

### III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):  
Our Visitors Center is very busy and takes many volunteers, plus over 25% percent of our staff's time.

We're seeking funds now to hire another part-time employee.

### IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2007/08	2008/09	(2009/10 Projected)
Total Budget of Event/Project	\$41,718.00	\$24,670.00	\$43,000.00
Amount Funded by the Lexington County Accommodations Tax Fund	\$7,500.00	\$8,000.00	\$5,000.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$7,500.00	\$8,000.00	\$5,000.00
Total Attendance	27,000	27,000	27,000
Total Tourists*	15,000	15,000	15,000

\*Tourists are generally defined as those who travel at 50 miles to attend.

### V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

Sign-in sheets at Visitors Center, Free Raffles requiring town/state, crowd estimates, ticket sales

### VI. PROJECT BUDGET:

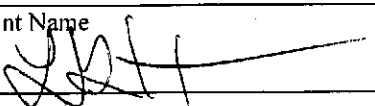
Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 08/09.

### VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Laura Gladden Howell

Print Name

  
Signature

President/CEO

Title

1-4-2010

Date

Lexington County Accommodations Tax Funding FY 2010/11

**REPORT ON WHAT PROJECT EXPENSES WERE PAID FOR USING  
LEXINGTON COUNTY ACCOMMODATIONS TAX FUNDS FOR FY 2008-2009**

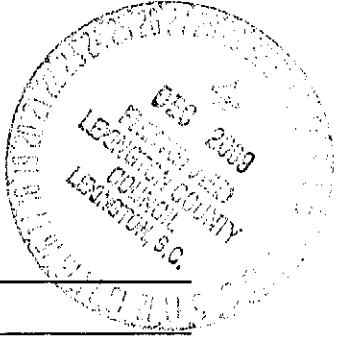
Chapin Magazine	200
Chapin Map Distribution	120
Christmas Lights of Chapin	500
Event Mailings	250
Golf Tournament	1030
Labor Day Festival	400
Oyster Roast	4000
Arts & Taste of Chapin	1500
Total Spent:	\$ 8000



Reset Form

Print Form

County of Lexington
Accommodations Tax Fund
FY 2010/2011



APPLICATION

1. Name of Project/Event: 2010-2011 Strategic Marketing Campaign
2. Sponsoring Organization: Columbia Regional Sports Council
Mailing Address: 1010 Lincoln Street

3. Federal Tax ID#: [Redacted]

4. Event/Project Director:
Name S. Scott Powers Title Executive Director
Telephone [Redacted] Alternate Telephone [Redacted]
Email [Redacted] Fax Number [Redacted]

5. Event/Project Category (Check One):
[X] Tourism, Advertising/Promotion: Marketing entire region, attracting sports events
[ ] Tourism Related Expenditures:

6. Project Timeline:
Beginning: July 1, 2010 End: June 30, 2011

7. Location of Project/Event: Lexington & Richland Counties, City of Columbia

8. Number of employees: 2 Full-time 0 Part-time

9. Do you advertise outside a 50-mile radius? [X] Yes [ ] No

10. If yes to #9, list advertising source(s) Sports Travel, Sports Events, Sports Destination M+

11. How many people do you expect to attend? 88,000

12. Of this number, how many are tourists? 13,750 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. Please indicate you have read:
Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976? [X] Yes [ ] No

14. Project Budget - Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

- a. Estimated total cost of Project: \$ 200,000.00
b. Amount of Accommodations Funds requested for this Project: \$ 25,000.00
c. This request equals what percent of the total Project/Event Budget? 12.50 %
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. print advertising-\$15,000; brochures-\$2,500; direct mail-\$2,500; event subs

15. Has your project or organization previously received Accommodations Tax Funds?

Yes       No

a. If yes, state year 2009-10, amount \$ 7,000.00, source Lexington County, and purpose: 2009-2010 Strategic Marketing Campaign

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

16. Type of Organization:

Please check one:

County

Municipal

Non-profit Organization       For-profit Organization

Community service club, church, etc.

501(c) 3

Other

17. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

a. General description

b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community

c. Total attendance to the event/project vs. the number of total tourists in attendance

d. Economic impact generated by tourism to the event/project

e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.

f. Additional comments:

Please see attached documentation.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

***PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.***

Signature of Event/Project Director:

S. Scott Powers

Print Name

Executive Director

Title



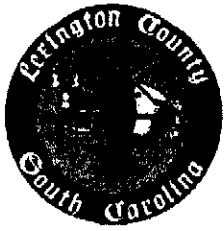
Signature

12/30/09

Date







**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2010/2011**

**EXPENDITURES**

**Organization:** Columbia Regional Sports Council

<b>List of Expenditures</b>	<b>Actual 2008/09</b>	<b>Current 2009/10</b>	<b>Estimated 2010/11</b>
Salaries, benefits, taxes, insurance	\$118,929.80	\$50,865.00	\$123,000.00
Collateral Materials	\$5,607.00	\$0.00	\$5,000.00
Tradeshows	\$5,866.00	\$4,180.00	\$6,000.00
Travel	\$5,798.00	\$1,095.00	\$6,000.00
Promotional Materials	\$1,802.00	\$327.00	\$2,000.00
Marketing & Advertising	\$49,308.00	\$12,621.00	\$25,000.00
Meeting Expense Subsidy (event rights fees, sponsorships)	\$13,538.00	\$7,563.00	\$24,000.00
Training	\$450.00	\$1,930.00	\$1,000.00
Office Space Rental	\$6,503.00	\$2,710.00	\$6,600.00
Dues/Subscriptions	\$1,050.00	\$610.00	\$1,400.00
High School State Championships (non-budgeted expense)	\$0.00	\$40,000.00	\$50,000.00
<b>TOTALS</b>	<b>\$208,851.80</b>	<b>\$121,901.00</b>	<b>\$250,000.00</b>

101-94

# MIDLANDS AUTHORITY FOR CONVENTIONS, SPORTS AND TOURISM

## Statement of Revenues and Expenditures

903 - COLUMBIA REGIONAL SPORTS COUNCIL

From 11/1/2009 Through 11/30/2009

	Current Period Actual	Current Year Actual	YTD Budget - Original	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
<b>Revenues</b>						
4005	0.00	16,923.00	7,051.25	16,923.00	0.00	0.00%
4009	1,750.00	1,750.00	2,916.65	7,000.00	(5,250.00)	(75.00)%
4014	0.00	37,500.00	62,500.00	150,000.00	(112,500.00)	(75.00)%
4015	0.00	5,000.00	2,083.35	5,000.00	0.00	0.00%
<b>Total Revenues</b>	<u>1,750.00</u>	<u>61,173.00</u>	<u>74,551.25</u>	<u>178,923.00</u>	<u>(117,750.00)</u>	<u>(65.81)%</u>
<b>Expenses</b>						
7001	4,750.00	23,750.00	23,750.00	57,000.00	33,250.00	58.33%
70011	3,041.66	15,208.30	15,791.65	37,900.00	22,691.70	59.87%
7004	596.06	3,215.17	3,025.00	7,260.00	4,044.83	55.71%
70051	0.00	0.00	1,150.00	2,760.00	2,760.00	100.00%
70052	227.74	701.80	583.35	1,400.00	698.20	49.87%
7006	822.24	4,919.92	4,166.65	10,000.00	5,080.08	50.80%
7201	0.00	0.00	250.00	600.00	600.00	100.00%
7202	0.00	3,070.00	3,333.35	8,000.00	4,930.00	61.63%
8605	421.49	4,179.84	2,541.65	6,100.00	1,920.16	31.48%
8606	1,498.89	1,094.56	2,500.00	6,000.00	4,905.44	81.76%
8607	327.15	327.15	416.65	1,000.00	672.85	67.28%
8612	2,295.00	12,621.54	6,445.85	15,470.00	2,848.46	18.41%
8702	0.00	7,563.77	6,291.65	15,100.00	7,536.23	49.91%
8704	0.00	1,930.00	1,012.50	2,430.00	500.00	20.58%
8710	541.86	2,709.36	2,709.60	6,503.00	3,793.64	58.34%
8715	0.00	610.00	583.35	1,400.00	790.00	56.43%
<b>Total Expenses</b>	<u>14,522.09</u>	<u>81,901.41</u>	<u>74,551.25</u>	<u>178,923.00</u>	<u>97,021.59</u>	<u>54.23%</u>
<b>Non-Budgeted Revenues</b>						
4020	10,000.00	40,000.00	12,500.00	30,000.00	10,000.00	33.33%
<b>Total Non-Budgeted Revenues</b>	<u>10,000.00</u>	<u>40,000.00</u>	<u>12,500.00</u>	<u>30,000.00</u>	<u>10,000.00</u>	<u>33.33%</u>
<b>Non-Budgeted Expenses</b>						
8735	(1,698.47)	(1,760.38)	0.00	0.00	(1,760.38)	0.00%
9405	0.00	0.00	(12,500.00)	(30,000.00)	30,000.00	(100.00)%
<b>Total Non-Budgeted Expenses</b>	<u>(1,698.47)</u>	<u>(1,760.38)</u>	<u>(12,500.00)</u>	<u>(30,000.00)</u>	<u>28,239.62</u>	<u>(94.13)%</u>
<b>Net Income</b>	<u>(4,470.56)</u>	<u>17,511.21</u>	<u>0.00</u>	<u>0.00</u>	<u>17,511.21</u>	<u>0.00%</u>

101-95

## **17. PROJECT DESCRIPTION – COLUMBIA REGIONAL SPORTS COUNCIL**

### **A. GENERAL DESCRIPTION:**

The Columbia Regional Sports Council (CRSC) is committed to serving as the central clearinghouse for information regarding the sponsorship, promotion and coordination of sporting events, facilities and associations in the City of Columbia as well as Lexington and Richland Counties.

The mission of the Columbia Regional Sports Council is to strengthen the area's economy by marketing and selling the Columbia, SC region (City of Columbia, Lexington County, Richland County) as a premier destination for sporting events, partnering with local sports organizations to grow and develop existing events, and by recruiting new events which provide an economic benefit to the region by generating room nights, food and beverage sales, and associated tax revenues.

We have been successful in attracting new and unique sporting events to the region since our inception in 2002 using limited funds. Added funding is needed to enhance our current sales and marketing efforts used to recruit regional and national sports events to our community. The 2010-2011 Strategic Marketing Campaign supports our goal by directly marketing to events rights holders and sports governing bodies through tradeshow participation, direct mail of collateral pieces and advertising in several national trade publications. This direct marketing effort creates awareness and communicates the advantages of our community's sports products and facilities; allowing us to recruit more events, resulting in increased room nights for our area hotel properties and economic benefit for our entire region.

### **B. BENEFIT TO LEXINGTON COUNTY:**

Spectators, athletes and their support groups all utilize the same services used by other kinds of tourists: accommodations, transport services, food and beverage services, retail businesses and attractions. Sports events have the ability to spread the use of these services into off-peak periods, such as the summer and winter months, when occupancy rates and consumer consumptions tend to go down. Since the Columbia Regional Sports Council was established and started receiving funding from the City of Columbia, Lexington County, and Richland County; we have discovered new events that had never considered our community for their activities or events. Events like recruiting collegiate rowing teams to train during the winter and spring at the rowing facility on the Broad River or the 2006, 2007 & 2009 USA Rugby Men's Club National Playoffs hosted at the Lexington Soccer Complex, the 2006 USA Rugby Women's Club National Playoffs hosted at the Old Barnwell Road Soccer Complex and the 2007 International Canoe Federation Junior Wildwater World Championship hosted on the Saluda River and the Cayce/West Columbia Riverwalk are bringing much attention, exposure and economic benefit to our community.

The staging of sports events has the potential to raise the profile of the community through the coverage of the event. The marketing of these events also presents many opportunities for the community to showcase its assets and attractions on a regional & national level to other potential visitors and investors. Events enhance the quality of life for local residents by providing year-round recreational alternatives, but can also be used as a tool for economic and other development purposes. As events attract more visitors to the community, the market demand for lodging, restaurants, retail stores and entertainment venues also increases. The economic impact of playing host to these sporting events is endless. As an example, our community hosted several large soccer tournaments, as well as once again hosting rugby teams from all across the eastern U.S. This benefits the community by showing our region as a destination for successful regional and nation events.

**C. TOTAL ATTENDANCE TO THE PROJECT VS. TOTAL TOURISTS IN ATTENDANCE:**

The Columbia Regional Sports Council has a goal to attract at least 11,000 room nights to the region during the coming year to watch or participate in sporting events. The CRSC may either directly book the event or assist another local organization in acquiring the event. We track visitors by tracking hotel room nights for each event. With our assistance, each event organizer chooses specific hotels for their event. After the event, we issue pick-up reports to these specific hotels in order to get an accurate account of room nights generated per event.

**D. ECONOMIC IMPACT GENERATED BY TOURISM:**

Based on 11,000 projected room nights, the CRSC estimates it will generate a direct economic impact of **\$3,437,500** in 2010-2011.

**# of hotel room nights X average tourist per room (2.5) X average spending per day (\$125) = estimated direct economic impact**

As an example of past success; during **2008-2009**, the CRSC booked or assisted with booking 7,091 hotel room nights to the region. We average 2.5 sports visitor per hotel room, per night. Using \$125 spent per person; our direct economic impact was \$2,215,937 in FY 2008-2009.

7,091 room nights X 2.5 tourists per room X \$125 average spending = **\$2,215,937 Direct Impact**

**E. OVERALL DESCRIPTION OF HOW THE EVENT/PROJECT ATTRACTS AND PROMOTES TOURISTS TO THE AREA AND SPECIFICALLY HOW THE ACCOMMODATIONS TAX FUNDS WERE USED TO ACCOMPLISH THIS:**

We use Lexington County Accommodations Tax funds to specifically market/advertise/direct mail to national, regional or state-wide sporting event owners or national governing bodies that control where certain major sporting events are held. We promote the region and our sports facilities as potential hosts to these decision makers. In most cases, we are required to pay a rights-fee to these national organizations in order to host their events. In some cases, we are required to pay facility rental or hotel rooms for their staff. These costs can quickly escalate and require more and more funding to compete with other communities who are often more than willing to pay these groups to host their events.

**F. ADDITIONAL COMMENTS:**

According to *SportsTravel* magazine as presented at the *2008 TEAMS Conference*, "There is no force more powerful in the travel industry than SPORTS!" Last year, the sports-related travel industry was a \$180 BILLION industry. Nationwide, 75.3 million adults traveled 100 miles or more, round-trip, to attend an organized sporting event in the past five years. Across the nation, sports-related travel generates 47.1 million hotel room nights annually and many thousands right here in Lexington County.

## County of Lexington Accommodations Tax Fund FY 2008/2009 FINAL REPORT

**I. PROJECT INFORMATION:**

Organization Name: Columbia Regional Sports Council

Project/Event Name: 2008-2009 Strategic Marketing Campaign

Contact Name: S. Scott Powers

Phone: [REDACTED]

**II. PROJECT COMPLETION:**

Were you able to complete the project/event as stated in your original application? Yes

If no, state any problems you encountered:

**III. PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):  
We were able to bring or assist in bringing several events to Lexington County as well as market and promote the sports facilities in several national magazines. Events include rugby, soccer, rowing, etc.

**IV. PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2007/08	2008/09	(2009/10 Projected)
Total Budget of Event/Project	\$163,018.00	\$227,156.00	\$178,923.00
Amount Funded by the Lexington County Accommodations Tax Fund	\$5,000.00	\$12,156.00	\$7,000.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$50,000.00	\$27,156.00	\$23,923.00
Total Attendance	41,770	24,105	72,000
Total Tourists*	11,892	8,864	11,250

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

We collect hotel room nights generated directly from each event. RM X 2.5 per room / 2 nights=Tourist

**VI. PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 08/09.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

S. Scott Powers

Print Name

*S. Scott Powers*

Signature

Executive Director

Title

12/30/09

Date

# MIDLANDS AUTHORITY FOR CONVENTIONS, SPORTS AND TOURISM

Statement of Revenues and Expenditures  
903 - COLUMBIA REGIONAL SPORTS COUNCIL  
From 6/1/2009 Through 6/30/2009

	Current Period Actual	Current Year Actual	YTD Budget - Original	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
<b>Revenues</b>						
4005 RICHLAND COUNTY - ATAX	0.00	15,000.00	15,000.00	16,923.00	(1,923.00)	(11.36)%
4009 LEXINGTON CO - ATAX	3,039.00	12,156.00	12,156.00	7,000.00	5,156.00	73.66)%
4014 CITY COLUMBIA HOSPITALITY TAX	62,500.00	250,000.00	250,000.00	150,000.00	100,000.00	66.67)%
4015 RICHLAND CO HOSPITALITY TAX	0.00	0.00	0.00	5,000.00	(5,000.00)	(100.00)%
<b>Total Revenues</b>	<b>65,539.00</b>	<b>277,156.00</b>	<b>277,156.00</b>	<b>178,923.00</b>	<b>98,233.00</b>	<b>54.90)%</b>
<b>Expenses</b>						
7001 SALARIES - FT - ADMINISTRATION	4,750.00	56,407.21	57,500.00	57,000.00	502.79	1.04)%
70011 SALARIES-FT-SALES & MARKETING	3,041.66	35,796.82	37,900.00	37,900.00	2,103.18	5.55)%
7004 TAX LIABILITIES	749.62	7,651.67	7,300.00	7,260.00	(391.67)	(5.39)%
70051 BENEFITS 401K	0.00	0.00	2,862.00	2,760.00	2,760.00	100.00)%
70052 BENEFITS- D/LIFE/STD/LTD	207.24	1,513.74	1,776.00	1,400.00	(113.74)	(8.12)%
7006 EMPLOYEE MEDICAL INSURANCE	0.00	9,048.32	10,500.00	10,000.00	951.68	9.52)%
7201 UNEMPLOYMENT INSURANCE	0.00	356.10	700.00	600.00	243.90	40.65)%
7202 INCENTIVES/COMMISSION	2,346.00	8,154.00	16,000.00	8,000.00	(154.00)	(1.93)%
8601 COLLATERAL MATERIALS	0.00	5,607.00	4,500.00	0.00	(5,607.00)	0.00)%
8605 TRADESHOWS	0.00	5,866.82	5,000.00	6,100.00	233.18	3.82)%
8606 TRAVEL & ENTERTAINMENT	63.45	5,798.09	8,500.00	6,000.00	201.91	3.37)%
8607 PROMOTIONAL MATERIALS	1,103.30	1,802.24	2,309.00	1,000.00	(802.24)	(80.22)%
8612 MARKETING & ADVERTISING	3,088.51	49,308.59	39,056.00	15,470.00	(33,838.59)	(218.74)%
8702 MEETING EXPENSE SUBSIDY	26,261.47	63,538.20	72,750.00	15,100.00	(48,438.20)	(320.78)%
8704 EMPLOYEE TRAINING EXPENSE	0.00	450.00	3,250.00	2,430.00	1,980.00	81.48)%
8710 OFFICE SPACE RENTAL	541.86	6,503.00	6,503.00	6,503.00	0.00	0.00)%
8715 DUES/SUBSCRIPTIONS	0.00	1,050.00	750.00	1,400.00	350.00	25.00)%
<b>Total Expenses</b>	<b>42,153.11</b>	<b>258,851.80</b>	<b>277,156.00</b>	<b>178,923.00</b>	<b>(79,928.80)</b>	<b>(44.67)%</b>
<b>Non-Budgeted Revenues</b>						
4020 CITY COL. ATAX-CHAMPIONSHIP	0.00	0.00	0.00	30,000.00	(30,000.00)	(100.00)%
<b>Total Non-Budgeted Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>30,000.00</b>	<b>(30,000.00)</b>	<b>(100.00)%</b>
<b>Non-Budgeted Expenses</b>						
9405 HIGH SCHOOL CHAMPIONSHIP	0.00	0.00	0.00	30,000.00	30,000.00	(100.00)%
<b>Total Non-Budgeted Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(30,000.00)</b>	<b>30,000.00</b>	<b>(100.00)%</b>
<b>Net Income</b>	<b>23,385.89</b>	<b>18,304.20</b>	<b>0.00</b>	<b>0.00</b>	<b>18,304.20</b>	<b>0.00)%</b>

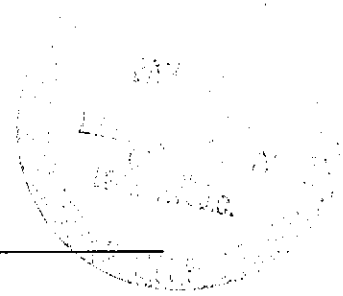
101-99



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County of Lexington
Accommodations Tax Fund
FY 2010/2011



APPLICATION

- 1. Name of Project/Event: Holiday Lights on the River
2. Sponsoring Organization: Irmo Chapin Recreation Commission
Mailing Address: 5605 Bush River Road, Columbia, SC 29212
3. Federal Tax ID#: [Redacted]
4. Event/Project Director:
Name Elizabeth B. Taylor Title Executive Director
Telephone [Redacted] Alternate Telephone
Email [Redacted] Fax Number [Redacted]
5. Event/Project Category (Check One):
[X] Tourism, Advertising/Promotion:
[ ] Tourism Related Expenditures:
6. Project Timeline:
Beginning: 02/01/2010 End: 12/31/2010
7. Location of Project/Event: Saluda Shoals Park, 5605 Bush River Rd, Columbia, SC 29212
8. Number of employees: 60 Full-time 31 Part-time
9. Do you advertise outside a 50-mile radius? [X] Yes [ ] No
10. If yes to #9, list advertising source(s) See attached
11. How many people do you expect to attend? 57,750
12. Of this number, how many are tourists? 15,000 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].
13. Please indicate you have read:
Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976? [X] Yes [ ] No
14. Project Budget - Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.
a. Estimated total cost of Project: \$ 129,500.00
b. Amount of Accommodations Funds requested for this Project: \$ 40,000.00
c. This request equals what percent of the total Project/Event Budget? 31.00 %
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. See Attached



**County of Lexington  
Accomodations Tax Fund  
FY 2010/2011**

Irmo Chapin Recreation Commission/Holiday Lights on the River

10. If yes to 9, list advertising source(s) WIS TV, Metro Spirit, Augusta, Citadel Broadcasting (B106, Kiss 98.5, Oldies 103, The Game 107, WIS Talk), Clear Channel Radio (WCOS), The State Newspaper, The State Online

14 d. List specifically what the funds will be used for and the estimated amount i.e. brochures \$15,000, etc. Radio – \$12,000; Television – \$12,000, Print Advertisement – \$12,000; Direct Mail – \$1,500; Internet – \$2,500

15. Has your project or organization previously received Accommodations Tax Funds?

Yes       No

a. If yes, state year 09/10, amount \$ 38,094.00, source Lexington Co., and purpose: Holiday Lights on the River, Uneath, SCAP Football Championship Tournament

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

16. Type of Organization:

Please check one:

County

Municipal

Non-profit Organization       For-profit Organization

Community service club, church, etc.

501(c) 3

Other

17. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

a. General description

b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community

c. Total attendance to the event/project vs. the number of total tourists in attendance

d. Economic impact generated by tourism to the event/project

e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.

f. Additional comments:

See Attached

***PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.***

Signature of Event/Project Director:

Elizabeth B. Taylor

Print Name

Executive Director

Title

*Elizabeth B. Taylor*  
Signature

1-4-10  
Date

## *Holiday Lights on the River Narrative Report*

**17. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:**

**a. General description.**

*Holiday Lights on the River* is the Midlands largest drive through light show and features more than one-million sparkling lights on a two mile loop through Saluda Shoals Park. Since 2002, this outdoor light and sound show has glittered with holiday magic for more than 200,000 visitors. And, in 2009, more than **55,000 people** from across the state and Southeast made our light festival part of their memorable holiday traditions. This event is made possible by the Irmo Chapin Recreation Commission and numerous corporate sponsors.

*Holiday Lights on the River* opened November 23, 2009 with the Annual Chairman's Lighting Ceremony. This special event is held for corporate partners, donors and Saluda Shoals Foundation members and kicks off this six-week long holiday celebration. On the night of November 24<sup>th</sup>, more than **1,200 people** (including 593 registered runners) participated in the *Sleigh Bell Trot!* This unique, certified 5K race and family fun run takes place at night and is designed for all ages and fitness levels.

In addition to all the traditional favorites, changes and additions to *Holiday Lights* this year included a redesigned dazzling *Dancing Forest*—with over 80 dancing, lighted trees and a festively lighted building, all synchronized to classical and whimsical holiday music; a Holiday Lights Train display, an expanded 3-D Victorian Village; and the brand new Winter Wonder Ride – a 125 foot downhill tube slide through a series of lighted arches.

The highlight of *Holiday Lights* is the *Nights of Wonder*, seven fun-filled evenings of affordable family activities. Visitors enjoy hayrides, horse-drawn carriage rides, train rides, roasting marshmallows, crafts, the Winter Wonder Ride and visits and photos with Santa. The *Nights of Wonder* draw families seeking holiday activities for themselves and out-of-town guests; **41% of visitors attended during this time.**

**b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community.**

*Holiday Lights on the River* is a family oriented holiday event which draws people from across the state and southeast that come for entertainment, shopping and dining. The event had a slight increase in attendance over 2008, with approximately 55,000 visitors attending in its 37 nights of operation. Through the partnership program, 28 local business sponsors also had the opportunity to advertise their products and services.

The Park's central location, combined with its close proximity to a wide variety of restaurants, shopping centers and hotels make it an ideal destination for individuals, families and couples seeking a special night on the town. Saluda Shoals Park is conveniently located between Irmo and downtown Columbia with nearby access to I-26, I-20, and downtown Lexington.

A visitor survey was conducted during the event to provide demographic information that will be used to enhance future marketing plans. The following is a summary of the results:

- Documented out-of-County visitors traveled from across the state including the following: Aiken, Bamberg, Barnwell, Beaufort, Colleton, Darlington, Edgefield, Fairfield, Florence, Greenville, Kershaw, Lancaster, Laurens, Lee, Marion, McCormick, Neeses, Newberry, Orangeburg, Prosperity, Richland, Ridgeway, Saluda, Shaw AFB, Spartanburg, Sumter, Wagener, Walterboro, Ward, Williamsburg, Winnsboro and York.
- Documented out-of-State visitors came from California, Florida, Georgia, Indiana, Illinois, Louisiana, Maryland, New York, North Carolina, Ohio, Pennsylvania, Tennessee, Texas, and Virginia. Out-of-the-country visitors came from London, England and Denmark.
- Marketing efforts attracting the largest number of visitors included: radio, television, newspaper articles/advertisements, referrals and internet. (See attached advertising schedule.)
- Approximately 25% of visitors attended for the first time this year.
- 54% of visitors had between 4 and 8 people in their party.
- 63% had one or more children in their party.
- The average age of participants was between 25 and 64 years old with 21% in the 26 to 34 age group, 39% in the 35 to 49 age group and 18% in the 50 to 64 age group.
- The majority of visitors had 4-year or post graduate degrees with an annual household income level in the \$50,000 to \$250,000 range.

**c. Total attendance to the event/project vs. the number of total tourists in attendance.**

Total Attendance for Holiday Lights on the River and Sleigh Bell Trot:

**54,900 people**

**Total Number of Tourist:**

- Lexington County: 29,700 people (54% of all attendees)
- Richland County: 12,650 people (23% of all attendees)
- Outside Lex/Rich Counties: 12,650 people (23% of all attendees)

**d. Economic impact generated by tourism to the event/project.**

In 2009, **55,000 people** participated in *Holiday Lights on the River* and the *Sleigh Bell Trot*.

Approximately 23% (or 12,650 people) are considered tourist. The economic impact of these guests would be **\$1,013,390** (a 21% increase over 2008).

Additionally, **42,350 residents** from Lexington and Richland Counties attended. These individuals took part in shopping and dining in the area creating an estimated economic impact of **\$1,863,400**.

(NOTE: Calculations were based on the Estimated Expenditures Per Person Per Day Formula's & Amounts from SCPRT.) See formula below:

- I) Lodging Cost:
  - a) Average Daily Rate 1) \$72.23
  - b) Party Size 2) 2
  - Total Lodging Per Person, Per Day 3) \$36.11
- II) Food & Beverage Cost:
  - Total F&B Per person per day 4) \$44.00
- III) Miscellaneous Spending (optional):
  - Total Misc. Spending Per Person Per Day 5) \$ 0.00
- Grand Total Per Person Per Day Spending 6) \$80.11

**e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.**

The 2009 marketing plan utilized a broad range of advertising mediums to reach local residents as well as communities across the state. The Holiday Lights marketing plan included: radio, television, local/regional newspaper and magazine advertising.

Statewide audiences were reached through article and ad placements with the following:

- Radio Coverage: ad placement with Citadel Broadcasting and Clear Channel Radio reaching Columbia, Lexington, Orangeburg, Barnwell, Chester, Camden, Sumter, Newberry, Aiken, Augusta, Rock Hill, Florence, Hartsville, Union, Greenwood, Laurens, and surrounding areas.
- Television coverage: WIS TV covering 29 Counties throughout the state as well as Charlotte, NC and Augusta, GA through cable.
- Print Coverage: The State Newspaper (22 counties), The Free Times, Metro Spirit, Augusta, Palmetto Parent Magazine.
- Internet Coverage: Huger Street.com, The State.com, Columbia CVB, Clear Channel Radio, Citadel Broadcasting, Capital City Lake Murray events calendar, Columbia Regional Business Report.com the Free Times and WIS TV.
- Press releases and media drops prompted coverage on all local TV outlets and in numerous weekly papers across the state.

The marketing plan for 2010 includes many of the same components that have driven the success of *Holiday Lights* to date. Additional marketing dollars would allow expanded efforts to include:

- Promotion beginning mid to late November to outside markets.
- Additional print advertising in the Aiken/Augusta markets as well as the Florence and Rock Hill markets.
- An increase in television advertisement with statewide reach.
- Additional radio advertising in western and northeastern South Carolina and eastern Georgia.
- Continued expansion of internet marketing efforts through WIS TV, the State.com and radio partners which reach statewide audiences.

**f. Additional comments:**

*Holiday Lights on the River* was designed to not only provide a fun holiday activity for individuals and families but also created to generate revenue to support Saluda Shoals Park operations. Saluda Shoals Park was established in 1997 through a public-private partnership between the Irmo Chapin Recreation Commission, SCE&G and the Saluda Shoals Foundation with the commitment to be operationally self-sustaining.





# County of Lexington Accommodations Tax Fund

## FY 2008/2009 FINAL REPORT

**I. PROJECT INFORMATION:**

Organization Name: Irmo Chapin Recreation Commission

Project/Event Name: Holiday Lights on the River

Contact Name: Elizabeth Taylor Phone: [REDACTED]

**II. PROJECT COMPLETION:**

Were you able to complete the project/event as stated in your original application? Yes

If no, state any problems you encountered:

\_\_\_\_\_

\_\_\_\_\_

**III. PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.): Holiday Lights continues to be a successful event drawing people from across the state and southeast.

The 2009 event experienced a smaller increase in attendance than projected due to inclement weather.

**IV. PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2007/08	2008/09	(2009/10 Projected)
Total Budget of Event/Project	\$122,848.00	\$130,218.00	\$114,096.00
Amount Funded by the Lexington County Accommodations Tax Fund	\$25,000.00	\$25,000.00	\$33,000.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$0.00	\$0.00	\$0.00
Total Attendance	43,500	54,900	55,000
Total Tourists*	6,525	10,431	12,650

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): \_\_\_\_\_

A visitors survey was conducted to collect comprehensive demographic information on attendees.

**VI. PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 08/09.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Elizabeth B. Taylor  
Print Name

*Elizabeth B. Taylor*  
Signature

Executive Director  
Title

1-4-10  
Date



**Holiday Lights 2008 Marketing**

Citadel	Nov/Dec Radio	7,988.00
Citadel Remotes	Nov/Dec	250.00
WCOS		2,030.00
WIS	3 Weeks Commercials	6,875.00
Take 10	TV Com. Production	
Palmetto Parent	Nov/Dec Full Page Ads	1,475.00
Business Monthly	1/4 page Ad December	500.00
The State	Weekly Ad/Neighbors/Weekend/Nov/Dec	1,680.00
Free Times	Weekly 1/4 Page Ad Nov/Dec	3,500.00
Club Cards	15,000 Promotional Postcards	941.60
Holiday Lights Program	Professional Printers	3,403.67
Sleigh Bell Trot Brochure	2800 Printed	500.00
Holiday Lights Tickets	15,000 Tickets	450.00
Misc.	Passes, Posters	250.00
Sleigh Bell Trot	Postage	400.00
Sleigh Bell Trot	Handling charges Trevetts	150.00
<b>Total</b>		<b>30,393.27</b>

**IRMO CHAPIN RECREATION COMMISSION  
ADMINISTRATION**

**Commission Brief  
November 2009 Preliminary Financial Report**

**GENERAL FUND**

	YTD 11/09	Budget	% of Budget	YTD 11/08
Revenue	\$809,308	\$5,586,198	14.49%	\$460,962
Expenditures	2,210,455	5,586,198	39.57%	1,721,819

Note that property tax collections for November have not yet been included in the revenue total. They will be included in next month's figures. Additionally, please recall that when comparing actual figures this year to last year, the General Fund includes revenues of \$250,000 with the issuance of Revenue Bonds in July.

**SPECIAL REVENUE FUND**

	YTD 11/09	Budget	% of Budget	YTD 11/08
Revenue	\$1,121,653	\$2,707,410	41.43%	\$1,023,281
Expenditures	859,588	2,707,410	31.75%	919,901

As of November 2009 the cash balance of operating and special funds totaled \$67,804.

Total invested in certificates of deposit is \$1,207,916.

Grant	Amount Budgeted	Agency Match	Amount Received
SC DOT	50,000	12,000	0
PARD 07-08	79,000	18,000	0
Accommodations Tax	38,094	0	9,524
Developmental Disabilities Year 3	26,179	0	0
Older Americans Act	110,000	0	42,348
DAODAS	44,285	0	4,436
Palmetto Pride	8,000	0	0
	<b>\$347,558</b>	<b>\$30,000</b>	<b>\$56,308</b>

**Submitted by:**

**Jim Wellman  
Finance Director  
December 22, 2009**



Reset Form

Save A Copy

Print Form

County of Lexington
Accommodations Tax Fund
FY 2010/2011



APPLICATION

1. Name of Project/Event: Lexington County Tennis Complex
2. Sponsoring Organization: Lexington County Recreation & Aging Commission
Mailing Address: 563 South Lake Drive, Lexington, SC 29072

3. Federal Tax ID#: [Redacted]

4. Event/Project Director:
Name Randy Gibson Title Executive Director
Telephone [Redacted] Alternate Telephone
Email [Redacted] Fax Number [Redacted]

5. Event/Project Category (Check One):
[ ] Tourism, Advertising/Promotion:
[X] Tourism Related Expenditures:

6. Project Timeline:
Beginning: 07/01/2010 End: 06/30/2011

7. Location of Project/Event: 425 Oak Drive, Lexington, SC 29072

8. Number of employees: 6 Full-time 5 Part-time

9. Do you advertise outside a 50-mile radius? [X] Yes [ ] No

10. If yes to #9, list advertising source(s) Direct mailings to tennis professionals

11. How many people do you expect to attend? 10,000

12. Of this number, how many are tourists? 5,000 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. Please indicate you have read:
Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976? [X] Yes [ ] No

14. Project Budget - Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

a. Estimated total cost of Project: \$ 53,000.00

b. Amount of Accommodations Funds requested for this Project: \$ 15,000.00

c. This request equals what percent of the total Project/Event Budget? 28.30 %

d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. Tournament Bids and Registrations

161-111

15. Has your project or organization previously received Accommodations Tax Funds?

Yes       No

a. If yes, state year 2010, amount \$ 15,000.00, source Lexington County, and purpose: Host tennis tournaments

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

16. Type of Organization:

Please check one:

County

Municipal

Non-profit Organization       For-profit Organization

Community service club, church, etc.

501(c) 3

Other

17. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

a. General description

b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community

c. Total attendance to the event/project vs. the number of total tourists in attendance

d. Economic impact generated by tourism to the event/project

e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.

f. Additional comments:

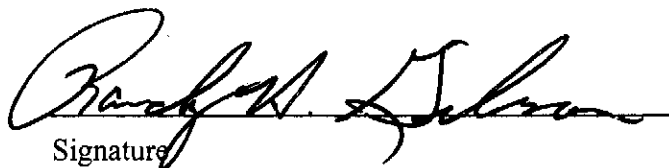
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.**

Signature of Event/Project Director:

RANDY H. GIBSON  
Print Name

EXECUTIVE DIRECTOR  
Title

  
Signature

01-04-10  
Date





**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2010/2011**

**EXPENDITURES**

**Organization:** Lexington County Recreation & Aging Commission

<b>List of Expenditures</b>	<b>Actual 2008/09</b>	<b>Current 2009/10</b>	<b>Estimated 2010/11</b>
Participant Meals & Beverages			\$17,000.00
Officials			\$10,000.00
Tennis Supplies			\$5,000.00
Utilities			\$3,000.00
Supplies & Concessions			\$7,000.00
Advertising & Promotion			\$7,000.00
Labor			\$4,000.00
<b>TOTALS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$53,000.00</b>

## County of Lexington Accommodations Tax Fund FY 2008/2009 FINAL REPORT

### I. PROJECT INFORMATION:

Organization Name: Lexington County Recreation & Aging Commission

Project/Event Name: Lexington County Tennis Complex

Contact Name: Randy Gibson

Phone: [REDACTED]

### II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? Yes

If no, state any problems you encountered:

### III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):  
Please see "Benefit to Tourism and Community" in application

### IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2007/08	2008/09	(2009/10 Projected)
Total Budget of Event/Project	\$48,000.00	\$47,000.00	\$136,000.00
Amount Funded by the Lexington County Accommodations Tax Fund	\$15,000.00	\$15,000.00	\$15,000.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$0.00	\$0.00	\$6,000.00
Total Attendance	10,000	10,000	12,000
Total Tourists*	5,000	5,000	6,000

\*Tourists are generally defined as those who travel at 50 miles to attend.

### V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

Estimated based on tournament registrations and hotel rooms booked.

### VI. PROJECT BUDGET:

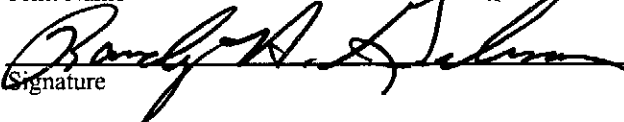
Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 08/09.

### VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

RANDY H. GIBSON  
Print Name

EXECUTIVE DIRECTOR  
Title

  
Signature

01-04-10  
Date

Lexington County Accommodations Tax Funding FY 2010/11

### **A. General Description:**

The Lexington County Recreation and Aging Commission's Lexington County Tennis Complex is a twenty-one lighted, hard court facility designed to provide first class tennis opportunities for county residents and tourists generating events.

The Lexington County Tennis Complex has recently been named and awarded the 2004 Municipal Facility of the year by "Racquet Sports Industry Magazine", along with formally being named the Professional Tennis Registry Facility of the year 2002, the United States Tennis Association Southern Section: USA League Tennis Facility of the Year 2003, and United States Tennis Association: Outstanding National Public Facility of the Year 2003.

The Lexington County Tennis Complex is hosting over 22 major tennis events that will draw revenue and people to Lexington County and the midlands.

### **B. Benefit to Tourism and Community:**

The Lexington County Recreation and Aging Commission feels the Lexington County Tennis Complex has the potential to generate growth of tourism in Lexington County even greater than its softball tournaments have experienced.

The 2010 calendar of tournaments and events scheduled for the Lexington County Tennis Complex include: USTA South Carolina 25<sup>th</sup> Van der Meer All Star Camp, USTA/LATA Recreation Coach Workshops, USTA South Carolina Officials Clinic, Lexington County Junior Open, Rising Star Junior Tournaments, PTR Workshop and Certification, LATA Spring City Playoffs, South Carolina High School Boys' Singles Championships, Babcock Center Adult Doubles Championships, Boys and Girls Southern 10's, QuickStart Tennis Format Southern 10's, South Carolina Junior Closed Hard Courts Championships, 8<sup>th</sup> Annual Sunburn Open Adult Championships, Lexington County Junior Challenger, USTA/ITF South Carolina Junior Championships, and the South Carolina High School Girls' Singles Championships.

### **C. Attendance Numbers:**

Three of the major tennis tournaments that will generate the most economic impact are the USA Tennis Boys and Girls Southern 10's, the International Tennis Federation World Junior Championships, and the South Carolina Junior Closed Hard Courts Championships.

The USA Tennis Boys and Girls Southern 10's will feature 64 boys and girls tennis players ages 10 and under from the nine states of the southern section. The Lexington County Tennis Complex hosted the tournament in 2009 with 114 of the 128 participates traveling from outside of South Carolina.



The International Tennis Federation World Junior Championships will feature the top 64 boys and girls tennis players ages 14 to 18 in the world, including but not limited to South America, Australia, and Europe, competing for world rankings. The tournament also requires a qualifying tournament with an estimated 128 players worldwide. The combined impact from the ITF Sanctioned World Tournament will require around 570 room nights in the Lexington County area from 256 participants and 1,000 coaches and spectators. The 2009 ITF World Tournament hosted by the Complex had 256 participants from 37 states and 33 countries.

The 2010 South Carolina Junior Closed Hard Courts Championships will have an estimated 350 participants from South Carolina. The six-day event has been held at the University of South Carolina for the past 9 years.

**D. Economic Impact:**

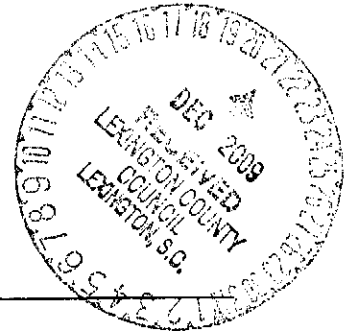
The Lexington County Tennis Complex provides recreational opportunities for Lexington County residents along with promoting the sport of tennis locally by providing tennis after school programs and summer camps. The combined scheduled events at the complex drawing an estimated 3,000 participants and spectators requiring 1,500 room nights will provide a sizable economic impact to Lexington County.

**E. Use of Accommodation Tax Funds:**

The Lexington County Recreation and Aging Commission requests accommodation tax funding to host quality tennis tournaments and events that highlight the quality of life in Lexington County along with providing economic benefits to the tax payers of Lexington County.



**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2010/2011**



**APPLICATION**

1. Name of Project/Event: Greater Irmo Community Awareness
2. Sponsoring Organization: Greater Irmo Chamber of Commerce  
 Mailing Address: 1248 Lake Murray Boulevard, Irmo, S C 29063
3. Federal Tax ID#: [REDACTED]
4. Event/Project Director:
 

Name <u>Meredith Allan</u>	Title <u>President &amp; CEO</u>
Telephone <u>[REDACTED]</u>	Alternate Telephone <u>[REDACTED]</u>
Email <u>[REDACTED]</u>	Fax Number <u>[REDACTED]</u>
5. Event/Project Category (*Check One*):
  - Tourism, Advertising/Promotion: Greater Irmo Community Awareness
  - Tourism Related Expenditures: \_\_\_\_\_
6. Project Timeline:
 

Beginning: July 1, 2010                      End: June 30, 2011
7. Location of Project/Event: Greater Irmo Community
8. Number of employees:    2 Full-time            2 Part-time
9. Do you advertise outside a 50-mile radius?  Yes     No
10. If yes to #9, list advertising source(s) Response attached
11. How many people do you expect to attend? 64,750
12. Of this number, how many are tourists? 25,250 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].
13. Please indicate you have read:
 

**Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976?**     Yes     No
14. Project Budget – **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**
  - a. Estimated total cost of Project: \$ 71,012.00
  - b. Amount of Accommodations Funds requested for this Project: \$ 14,202.00
  - c. This request equals what percent of the total Project/Event Budget? 20.00 %
  - d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. Response attached

10. If yes to #9, list advertising source(s)

Greater Irmo Chamber of Commerce Visitor's Brochure – "Welcome to Irmo, South Carolina: The Gateway to Lake Murray"; Greater Irmo Chamber of Commerce Website; South Carolina Department of Parks, Recreation & Tourism statewide Welcome Centers; South Carolina Department of Parks, Recreation & Tourism website [discoversouthcarolina.com](http://discoversouthcarolina.com); The State newspaper; The New Irmo News newspaper; Town of Irmo website and Your Community PhoneBook.

15. Has your project or organization previously received Accommodations Tax Funds?

Yes       No

a. If yes, state year Attached, amount \$ \_\_\_\_\_, source \_\_\_\_\_, and purpose: Response attached

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

16. Type of Organization:

Please check one:

County

Municipal

Non-profit Organization       For-profit Organization

Community service club, church, etc.

501(c) 86

Other

17. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

a. General description

b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community

c. Total attendance to the event/project vs. the number of total tourists in attendance

d. Economic impact generated by tourism to the event/project

e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.

f. Additional comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

***PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.***

Signature of Event/Project Director:

Meredith Allan

Print Name

President & CEO

Title

Meredith Allan

Signature

DECEMBER 21, 2009

Date

14.d. Project Budget

Cost of the Project:		
<b>Greater Irmo Community Awareness Project</b>	<b>Estimated Total Cost of Project</b>	<b>Total Lexington County Accommodations Tax Funds Requested</b>
<i>Visitor's Brochure - "Welcome to Irmo, South Carolina: The Gateway to Lake Murray" and Visitor's Related Materials</i>		
Printing 3,950 @ \$3.58	\$14,141	\$2,828
Postage 1,095 @ \$4.95	\$5,420	\$1,084
Envelopes 1,095 @ \$ .17	\$186	\$ 37
Advertising and Promotion	\$850	\$170
<b>Subtotal</b>	<b>\$20,597</b>	<b>\$4,119</b>
Visitor Information Center Facility Rent	\$10,036	\$2,007
Advertising and Promotion- Tourism	\$3,875	\$775
Public Relations - Tourism	\$2,850	\$670
Website Information Technology - Tourism	\$1,150	\$570
Community Moving Message Sign	\$ 650	\$130
Information Technology - Tourism		
Operating Visitor Information Welcome Center	\$29,654	\$5,931
<b>Subtotal</b>	<b>\$50,415</b>	<b>\$10,083</b>
<b>TOTAL</b>	<b>\$71,012</b>	<b>\$14,202</b>

15. Has your project or organization previously received Accommodations Tax Funds?

X Yes      No

a. If yes, state year    FY 2009-10, amount    \$ 7,000, source    Lexington County, and

	FY 2008-09	\$12,500	Lexington County
	FY 2007-08	\$ 9,700	Lexington County
	FY 2006-07	\$ 7,500	Lexington County
	FY 2005-06	\$ 8,000	Lexington County
	FY 2004-05	\$ 6,500	Lexington County
	FY 2003-04	\$ 3,000	Lexington County

purpose: Tourism, Advertising/ Promotion

17. Project description

a. General description

**Greater Irmo Community Awareness**

The goal of the Greater Irmo Community Awareness project is to promote tourism and enlarge the economic benefits through advertising, promotion, and providing for tourists. The Greater Irmo Chamber of Commerce and Welcome Center will enhance the awareness of the Greater Irmo Community and the Lexington County Community throughout South Carolina and the bordering states, therefore attracting tourists, generating overnight stay in Lexington County lodging facilities and increasing The Greater Irmo Community and the Lexington County Community economy.

b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community.

Numerous benefits to tourism will be realized as a result of this project. *First*, advertising and publicity efforts (e.g., *visitor brochures, visitor packets, Greater Irmo Chamber of Commerce website, the Chamber's community moving-message sign, South Carolina Parks, Tourism and Recreation Welcome Centers and magazine advertisements*) will increase tourists' awareness of the Greater Irmo Community and the Lexington County Community, including local festivals and events. *Second*, the Welcome Center will provide a variety of information services to individual tourists and travelers. *Lastly*, hosting annual events will provide opportunities for tourists' and individual travelers' return visits.

The Greater Irmo Community Awareness project represents another important step in increasing tourism, generating overnight stay in Lexington County lodging facilities and revenue for the community's stakeholders by increasing the tax dollars realized by Lexington County and the State of South Carolina. Together we can win, and with your help, we will

c. Total attendance to the event/project vs. the number of total tourists in attendance.

Total attendance to the project projected at 64,750.

Total tourists in attendance to the project projected at 25,250.

Projected based on food sales, ticket sales, deposit receipts, zip codes, traffic flow and vendors zip codes.

d. Economic impact generated by tourism to the event/project  
 Greater Irmo Chamber of Commerce Room Nights Projected

FY 2010-2011

<u>Event</u>	<u>Room Nights Projected</u>
• Welcome Center Website/Walk-ins/Call-ins	931
• Welcome Center and Third Parties Distribution of Community and Visitor Brochures	463
• Networking with Lexington-Richland District Five Schools	153
• Networking with Real Estate Agents, Businesses, Hotels, Restaurants and Business Grand Openings and Ribbon Cuttings	213
• Miss Greater Irmo/Miss Greater Irmo Teen Pageant	12
• Networking with Annual Irmo Okra Strut	165
• Chamber Annual Ambassador of the Year Gala	8
• Chamber Annual Golf Tournament	4
Total Nights Projected	1,949

Methodology for projecting total nights: Nights may be tracked by surveys, random sampling questionnaires and records maintained by the Chamber and events records.



e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Fund were used to accomplish this.

The Greater Irmo Chamber of Commerce and Welcome Center is organized to achieve the objectives of promoting business and community growth and development by: promoting economic programs designed to strengthen and expand the income potential of all businesses within the trade area; promoting programs of civic, social, tourism and cultural nature which are designed to increase the functional and esthetic values of the community; and discovering and correcting abuses which prevent the promotion of business expansion and community growth.

The Greater Irmo Chamber of Commerce and Welcome Center, a non-profit organization acquaints, markets and promotes the communities and businesses in our zip code areas of 29002, 29063, 29210, and 29212. The Chamber and Welcome Center advertises and promotes the Greater Irmo Community as a destination for meetings, conferences, symposiums, exhibitions, trade shows, tournaments, and provide information services to business/corporate, visitors and tourists.

All campaigns sponsored by the Greater Irmo Chamber of Commerce function in support of each other. The specific focus of this project is to increase the number of tourists visiting the Greater Irmo Community, staying in Lexington County lodging facilities and increasing the Greater Irmo Community and the Lexington County Community economy during their visit. The Greater Irmo Chamber of Commerce networks with the Lexington-Richland District Five Schools, Businesses, Real Estate Agents, Restaurants and Hotels to generate overnight stay in Lexington County lodging facilities and increasing the Lexington County economy by visitors and tourists. The Business Grand Openings and Ribbon Cuttings brings in executive company officials for overnight stay in Lexington County lodging facilities and increasing the Lexington County economy. The Greater Irmo Chamber of Commerce supports the educational efforts of Lexington-Richland School District Five schools. Many people are attracted to the Greater Irmo area as a result of the award-winning schools of Lexington-Richland District Five. These visitors attend various school events as well as a number of the other events held in this area. Often these visits result in their permanent relocation to the Greater Irmo area. The Chamber distributes Lexington-Richland School District Five brochures to all visitors and prospective new residents. During the school year, the Chamber awards the "Teacher of the Month" and "Student of the Month" certificates and medals to deserving recipients. The Chamber highlights the talents of the students in their individual school programs and events. By promoting the students' talents, more visitors are attracted to this area and Lexington-Richland District Five schools, subsequently creating the need for utilization of Lexington County lodging accommodations. Each year the Chamber sponsors scholarships for seniors at both Irmo and Dutch Fork High Schools. The Merlyne Larsen Scholarship Foundation was created to sponsor additional scholarships to be awarded to deserving high school seniors at Irmo and Dutch Fork High Schools. The Greater Irmo

Chamber of Commerce will oversee the production and distribution of the visitors' packets to hotels and restaurants. The packets will include listings of hotels, restaurants, local venues, and community attractions such as Lake Murray, Riverbanks Zoo and Garden, Kroger Center for the Arts, Colonial Center, Columbia Metropolitan Convention Center, Carolina Coliseum, University of South Carolina and the South Carolina State Museum. The Greater Irmo Chamber of Commerce's web site has to be constantly updated to promote and attract tourism to the Greater Irmo Community and the Lexington County Community from South Carolina and other states. The Greater Irmo Chamber of Commerce's facilities has been relocated and expanded in order to meet the increased needs and requests resulting from tourist attendance and tourist inquiries.

The Chamber will promote the involvement and attendance of non-community individuals in the Annual Golf Tournament. The Chamber will market and publicize the Annual Golf Tournament on a statewide basis. The tournament is held at a local golf and country club and materials will be made available that detail the community's attractions and services, visitor information, and a listing of accommodations and restaurants. Brochures, entry forms, and other publications will be distributed statewide to members of the Chambers of Commerce throughout South Carolina and to the South Carolina Parks, Recreation, and Tourism Welcome Centers. The Greater Irmo Chamber of Commerce's *web site* and the Chamber's community moving-message sign will promote tourism by publicizing the Annual Golf Tournament.

The re-design, production, and distribution of the Visitor's Brochure, "Welcome to Irmo, South Carolina" will play a key role in selling the Greater Irmo Community and the Lexington County Community as an ideal place to visit, to host business conventions and seminars, to live, to benefit from the excellent schools, and to serve as a great business location. The distribution network for the new Visitor's Brochure will consist of Hotels, Restaurants, Town of Irmo, South Carolina Parks, Tourism and Recreation Welcome Centers, Greater Irmo Chamber of Commerce, Chamber's of Commerce in South Carolina and the U.S. Postal Service.

The Greater Irmo Chamber of Commerce maintains a high visibility community moving – message sign in a high traffic area. The traffic count for this community moving-message sign which serves as a community "bulletin board" is approximately 40,000 vehicles per day. The sign is designed for a number of purposes including advertisements and the publicizing of events and attractions of interest to tourists and visitors to the Greater Irmo Community and the Lexington County Community. The community moving – message sign communicates information regarding events such as the Golf Tournament, Irmo Okra Strut, Town of Irmo Park functions and Concerts, Lake Murray events, tournaments, Irmo-Chapin Recreation activities, Saluda Shoals, softball tournaments, and bowling tournaments. The community moving – message sign may display 54,750 spots (messages) per year for community announcement or advertisement.

The Chamber's project is to increase the number of tourists (families, couples, and individuals) to the Greater Irmo Community and the Lexington County Community who attend the festivals and events, therefore generating overnight stay in Lexington County's lodging facilities and increasing the Greater Irmo Community and the Lexington County

Community economy. The project will promote and highlight the Lexington County's historic and cultural venues; recreational facilities and events; and the uniqueness and flavor of the local community.

The Festivals and Events include:

- **Greater Irmo Chamber of Commerce Appreciation Day**  
This annual event is held during the month of July.
- **Greater Irmo Chamber of Commerce Roaring 20's Party**  
This annual event is held during the month of July.
- **Greater Irmo Chamber of Commerce Smart Marketing**  
This annual event is held during the month of September.
- **Miss Greater Irmo and Miss Greater Irmo Teen Pageant**  
The pageants are sponsored by the Greater Irmo Chamber of Commerce and is held annually on Saturday during the month of September at Irmo Elementary School. Prior Sunday is the Pageant Contestants Tea and prior Friday is Miss Greater Irmo and Miss Greater Irmo Teen Pageants rehearsal.
- **Irmo Okra Strut Festival, Dam Run and the Chamber Okra Strut Booth**  
These events are advertised and promoted by the Greater Irmo Chamber of Commerce. The Chamber has a Greater Irmo Chamber of Commerce Irmo Okra Strut Booth for distribution of the Visitor's Brochure and related materials. This festival, crafts, street dance, parade, road race, and the Chamber Booth are held annually Friday and Saturday during the month of September.
- **Lexington County Joint Chambers Reception Honoring our Legislators and Elected Officials**  
This annual event is held during the month of October at Pine Island.
- **Greater Irmo Chamber of Commerce Unearth Art, Food and Business Market**  
This annual event is held during the month of September or October at Saluda Shoals.
- **Greater Irmo Chamber of Commerce Trunk or Treat Business Expo**  
This annual event is held during the month of October at Carolina First Bank.
- **Greater Irmo Chamber of Commerce Chuck Larsen Silent/Live Auction**  
This annual auction is held during the month of November at the Radisson Hotel Columbia and Conference Center.
- **Greater Irmo Chamber of Commerce Oyster Roast Christmas Party**  
This annual event is held at Inglewood Manor during the month of December.
- **Greater Irmo Chamber of Commerce Ambassador of the Year Red Carpet Gala**  
This annual black tie event honoring the Ambassador and the Diplomat of the Year is held during the month of February at Radisson Hotel Columbia and Conference Center.
- **Greater Irmo Chamber of Commerce Luck of the Irish Business Expo**  
This annual event is held during the month of March at the Hilton Garden Inn.
- **Merlyne Larsen Scholarship Foundation Benefit**  
This annual event is sponsored by the Greater Irmo Chamber of Commerce and is held during the month of April.
- **Greater Irmo Chamber of Commerce Golf Tournament**  
The tournament is held annually at a local Golf Club during the month of April.

- **Concerts in the Irmo Town Park**  
These concerts are advertised and promoted by the Greater Irmo Chamber of Commerce. The Concerts are held annually by the Town of Irmo April thru September
- **Greater Irmo Chamber of Commerce Summer Outing**  
This annual event is held during the month of June at Lake Murray.
- **Lake Murray Celebration**  
Parade of boats and fireworks on Lake Murray held on last Saturday of month of June. The annual event is advertised by the Greater Irmo Chamber of Commerce
- **Business After Hours**  
This business booths showcase event is held quarterly at a hotel, restaurant, or convention center.

The Accommodations Tax Funds used for the Greater Irmo Community Awareness project is to bring in and promote tourists to the Greater Irmo Community. The funds are used for the tourists/visitors brochures and postage, tourists advertising , tourists promotion, tourists public relations, website and community moving message sign, and operating the visitor/tourist information welcome center.

f. Additional comments:

The Greater Irmo Community and Lexington County should be well received by visitors/tourists..





**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2010/2011**

**EXPENDITURES**

**Organization:** Greater Irmo Chamber of Commerce

<b>List of Expenditures</b>	<b>Actual 2008/09</b>	<b>Current 2009/10</b>	<b>Estimated 2010/11</b>
Monthly Luncheon	\$5,000.00	\$5,000.00	\$5,000.00
Finance Charges	\$280.84	\$550.00	\$550.00
Advertising	\$4,754.49	\$825.00	\$825.00
Bank Charges CC Discount Fees	\$-613.70	\$940.00	\$940.00
Payroll Taxes	\$4,607.75	\$11,510.00	\$11,510.00
Salary	\$111,842.95	\$119,000.00	\$119,000.00
Copier	\$8,252.97	\$8,200.00	\$8,200.00
Donations and Contributions		\$1,700.00	\$1,700.00
Chamber Dues	\$859.34	\$1,336.00	\$1,336.00
Education		\$2,925.00	\$2,925.00
Insurance	\$1,916.00	\$1,730.00	\$1,730.00
Janitorial Services	\$2,610.00	\$3,300.00	\$3,300.00
Maintenance/Repairs - Building	\$1,651.63	\$1,200.00	\$1,200.00
Meetings Expense	\$1,618.82	\$1,700.00	\$1,700.00
Office Equipment	\$306.97	\$1,600.00	\$1,600.00
Office Expense	\$6,230.28	\$6,000.00	\$6,000.00
Projects Expense	\$34,117.33	\$31,031.00	\$31,031.00
Postage/Shipping	\$3,936.75	\$3,600.00	\$3,600.00
Professional Fees	\$6,515.01	\$8,200.00	\$8,200.00
Public Relations	\$3,324.98	\$3,350.00	\$3,350.00
Rent	\$20,670.57	\$20,671.00	\$20,671.00
Utilities	\$14,286.02	\$13,500.00	\$13,500.00
<b>TOTALS</b>	<b>\$232,169.00</b>	<b>\$247,868.00</b>	<b>\$247,868.00</b>

## County of Lexington Accommodations Tax Fund FY 2008/2009 FINAL REPORT

**I. PROJECT INFORMATION:**

Organization Name: Greater Irmo Chamber of Commerce  
 Project/Event Name: Greater Irmo community Awareness  
 Contact Name: Meredith Allan Phone: [REDACTED]

**II. PROJECT COMPLETION:**

Were you able to complete the project/event as stated in your original application? Yes  
 If no, state any problems you encountered:  
 \_\_\_\_\_  
 \_\_\_\_\_

**III. PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):  
No problems with attendance. Greater Irmo Community Awareness project was a success.

**IV. PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2007/08	2008/09	(2009/10 Projected)
Total Budget of Event/Project	\$56,451.00	\$66,895.00	\$70,143.00
Amount Funded by the Lexington County Accommodations Tax Fund	\$9,700.00	\$12,500.00	\$7,000.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE
Total Attendance	46,750	54,253	62,000
Total Tourists*	18,700	21,324	24,800

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):  
Food sales, deposit receipts, zip codes, traffic flow and vendors zip codes, registration

**VI. PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 08/09.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Meredith Allan President & CEO  
 Print Name Title  
Meredith Allan DECEMBER 21, 2009  
 Signature Date

**County of Lexington Accommodations Tax Fund  
FY 2008/2009 Final Report**

**VI. PROJECT BUDGET:**

Report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 08/09

**GREATER IRMO COMMUNITY AWARENESS PROJECT**

<b>Balance Forwarded From Previous Year</b>	<b>\$-0-</b>
<b>Funding Source:</b>	
Lexington County Accommodations Tax Funds	\$12,500
<b>Expenditures:</b>	
Tourism Welcome Center Packets:	
Visitor's Brochure: Welcome to Irmo, South Carolina: The Gateway to Lake Murray and Visitor's Related Material 2,975 @ \$2.97 = \$8,836 x 20%	
Lexington County portion	\$1,767
Postage 1,065 @ \$2.70 = \$2,876 x 20% Lexington County portion	\$ 575
Envelopes 1,065 @ \$0.17 = \$ 181 x 20% Lexington County portion	\$ 36
Advertising and Promotion – Tourism	\$3,854
Public Relations – Tourism	\$1,085
Website and Community Moving Message Sign (Information Technology)– Tourism	\$ 497
Operating Visitor/Tourism Information WelcomeCenter	\$5,183
<b>Total Expenditures</b>	<b>\$12,500</b>
<b>Balance</b>	<b>\$ -0-</b>





Reset Form

Save A Copy

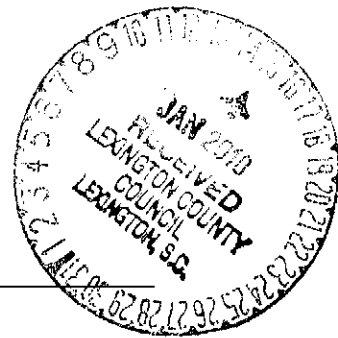
Print Form

# County of Lexington

Accommodations Tax Fund

FY 2010/2011

## APPLICATION



1. Name of Project/Event: Continuation of statewide recognition and marketing

2. Sponsoring Organization: Lexington County Arts Association (LCAA)  
 Mailing Address: P.O. Box 412, Lexington, SC 29071

3. Federal Tax ID#: [REDACTED]

4. Event/Project Director:

Name Kevin W. Fain Title President of the LCAA

Telephone [REDACTED] Alternate Telephone [REDACTED]

Email [REDACTED] Fax Number [REDACTED]

5. Event/Project Category (Check One):

Tourism, Advertising/Promotion: \_\_\_\_\_

Tourism Related Expenditures: \_\_\_\_\_

6. Project Timeline:

Beginning: 07/01/2010 End: 06/30/2011

7. Location of Project/Event: Village Square Theater - 105 Caughman Road, Lexington, SC

8. Number of employees: 0 Full-time 0 Part-time

9. Do you advertise outside a 50-mile radius?  Yes  No

10. If yes to #9, list advertising source(s) See Attachment Page 1

11. How many people do you expect to attend? 8,000

12. Of this number, how many are tourists? 3,200 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. Please indicate you have read:

**Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976?**  Yes  No

14. Project Budget – **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**

a. Estimated total cost of Project: \$ 34,950.00

b. Amount of Accommodations Funds requested for this Project: \$ 15,000.00

c. This request equals what percent of the total Project/Event Budget? 42.90 %

d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. See Attachment Page 2

*[Handwritten Signature]* 1/14/10  
101-133

15. Has your project or organization previously received Accommodations Tax Funds?

Yes  No

a. If yes, state year 08/09, amount \$ 7,000.00, source Lexington County, and purpose: marketing for statewide attendance

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes  No

c. If not, please explain: \_\_\_\_\_

16. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization  For-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other

17. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.
- f. Additional comments:

See Attachment Page 3

**PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.**

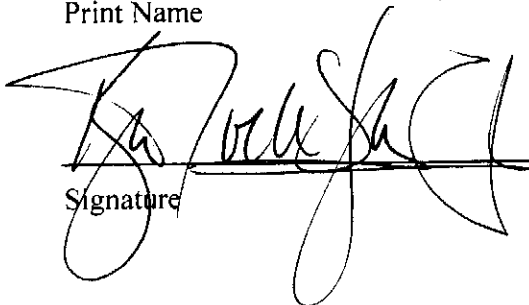
Signature of Event/Project Director:

Kevin W. Fain

Print Name

President of the Lexington County Arts Assoc.

Title



Signature

11/14/10

Date

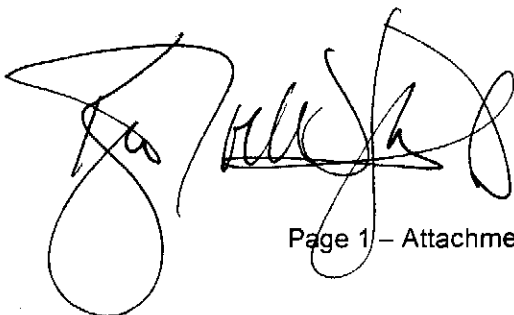


## ATTACHMENT 1 – APPLICATION FORM DETAILS

County of Lexington  
Accommodations Tax Fund  
FY 2010/2011

### ATTACHMENT PAGE 1

- Village Square Theatre website
- SC Tourism website
- SC Convention Center website
- Onstage Columbia website
- Columbia Theatre Community Central newsgroup
- Statewide newspaper community calendars
- Radio and TV public service announcements
- Augusta, GA are newspapers, radio and TV community calendars
- SC Magazine
- Sandlapper Magazine
- South Carolina Theatre Association
- Palmetto Parent Magazine
- Facebook.com
- MySpace.com

 11/14/2010

Page 1 – Attachment 1, Application Form Detail

1/14/2010

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Lexington County Tax Funding FY 2010/2011



## ATTACHMENT 1 – APPLICATION FORM DETAILS

### ATTACHMENT PAGE 2

#### 1) Statewide Newspaper Advertisements

Collaborating with South Carolina Press Association LCAA can advertise in

- 81 newspapers (64 weeklies, 17 dailies)
- 4 regions (Upstate, Midlands, Pee Dee, Lowcountry)

Cost \$10,500.00

4 season shows at \$2625.00 each

#### 2) "Skirt" Magazine

- Published monthly out of Augusta, GA – Distributed throughout SC and GA
- Goal: Obtain bi-monthly ½ page advertising

Cost \$3,600.00

Annual rate

#### 3) "Sandlapper" Magazine

- Published quarterly
- Published locally

Cost \$1,450.00

Annual rate

#### 4) "SC Magazine"

- Published bimonthly
- Sister publications also carry Village Square Theatre news

Cost \$1,600.00

Annual rate

#### 5) "Lake Murray" Magazine

- Published monthly
- Published locally

Cost \$1500.00

Annual rate

#### 6) "Palmetto Parent" Magazine inset

- Published monthly
- Advertises family-focused events
- Published locally

Cost \$2700.00

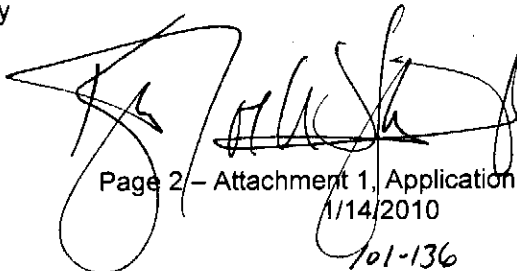
#### 7) Radio Advertizing

Partnering with 96.7 FM – "Steve"

- Listener profile proves diversity and attracts demographics of adults with children
- Goal: standard commercials
- Web links (provides "number of hits")

Cost \$7,800

\$650 monthly

 1/14/2010  
Page 2 – Attachment 1, Application Form Detail  
1/14/2010  
101-136



## ATTACHMENT 1 – APPLICATION FORM DETAILS

### ATTACHMENT PAGE 2-B

#### 8) Street-side Lighted Signage

- Directs and advertises for public and patrons upcoming events and information
- Signals location of the Village Square Theater

Cost: \$1,000  
Annual cost

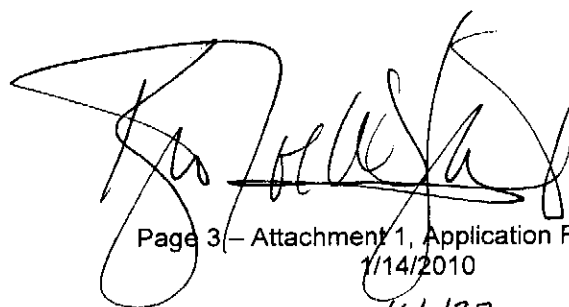
#### 7) Website Enhancement for Greater Accessibility

Cost: \$1,000  
License upgrade, database maintenance/administration, backup location, design upgrades

#### 8) Promotional brochures printing

- 5000 season Brochures
- 3000 Juniors Arts Summer Program / Showcase
- 700 Sponsor / Advertiser Brochures

Cost: \$4,000.00 (Design layout donated by local Media Design Specialist)

 1/14/2010  
Page 3 – Attachment 1, Application Form Detail  
1/14/2010  
161-137



## ATTACHMENT 1 – APPLICATION FORM DETAILS

### ATTACHMENT PAGE 3

**Description of Project:** The Lexington County Arts Association (LCAA) has been a part of the Lexington County for over forty years. A vital part of the LCAA is the Village Square Theatre (VST), which provides the town and surrounding community one of the few venues for live theater in the area. The theatre produces 4 main season stage productions and 2 Junior Arts stage productions annually and provides a facility for private organizations to stage live arts for the community through rental when available. Additionally, the theatre sponsors educational opportunities for participants to enjoy arts education classes during the summer months. When funding allows, LCAA plans to expand those into year-round programs.

The LCAA seeks to continue the task of integrating live theater in the hearts of Lexington County residents. This is being accomplished through a series of ongoing initiatives designed to promote tourism into the area. An enhanced website was begun in the fiscal year of 2007-2008. Though some data loss was experienced in an unforeseen event, the goal of the website program is the formulation of a database record of past visitors to the theatre. This information aids the LCAA volunteers by providing a platform for the mass electronic and general mail-outs to patrons and visitors living throughout South Carolina and other states, inviting them to performances and information them of the arts classes and other events.

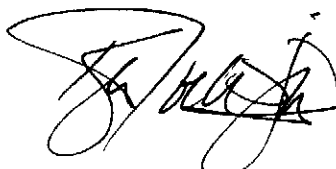
The continuing project for this fiscal year is to expand advertising in statewide publications, mass media and to tourism-related outlets. This outreach should provide vast tourist appeal and shows positive signs of attracting new sources of untapped revenue into the county. During the fiscal years of 2008/2009, this project was a success by increasing our tourist attendance at regularly sponsored LCAA events and in the formation of strategic partnerships with the Brain Injury Alliance of South Carolina, Carolina Actors with Special Talents and South Carolina Theatre Association. It is our belief that LCAA can continue this positive networking to increase awareness to tourists into Lexington County.

The fiscal year 2010-2011 project would continue to expand advertising statewide through publications, mass media and tourism-related outlets allowing us to further broaden our foundation. The previous advertising initiatives will continue in the Midlands, including but not limited to event posters, mailings, signage, and website enhancements. This year's project will continue the distribution of printed event information as we increase efforts to distribute through Chamber of Commerce sites throughout the state, local hotels and motels, restaurants and local tourism outlets.

As this year celebrates the 40<sup>th</sup> year of the Village Square Theater, it is anticipated that a major portion of the tourism marketing will center on the spring/summer celebration honoring this fine Lexington County tradition.

It is hoped that this years efforts will continue the negotiating partnerships with local restaurants and hotels establishing "dinner and theater" packages or "weekend theater" packages that will lure visitors into the area for dining, theater, hotel, and possibly shopping trips. Advertising in statewide magazines that cater to SC tourism will highlight offerings of arts and cultural events in Lexington County. Through this effort, visitors would be drawn into Lexington where they would also dine, lodge, and visit other venues of interest.

**Benefit to Tourism and the Community:** The Lexington County area continues to be one of the fastest growing communities in South Carolina. While sporting events have long been the major draw to the area with the events such as fishing tournaments, college and professional sports, tennis, softball and golf tournaments, there is an increased longing for something else. This is particularly evident among the young families entering Lexington County and forming new "roots" as our junior arts programs continue to grow and requests for more are daily occurrences.

 Page 4 – Attachment 1, Application Form Detail  
1/14/2010  
101-138



## ATTACHMENT 1 – APPLICATION FORM DETAILS

### ATTACHMENT PAGE 3-B

**Total Audience Attendance:** ~8000

**Total Tourists in Attendance:** ~3200

**Economic impact:** \$48,000.00 (minimum assumption of 15.00 per person to local merchants by tourists on the evening of the performance).

**How Project Attracts and Promotes Tourists to the Area and how Tax Funds help:** As we continue to flood the media markets with information of the arts in Lexington County and the part that LCAA and the Village Square Theatre plays in that equation, it is fully expected that such awareness will equal improved revenues for the Association, the Town and the County. The assistance by Lexington County Accommodations Tax Funds will further facilitate this “priming” of the tourism pump. The expected revenue (\$48,000.00) and the amount LCAA requests (\$15,000.00) if fully realized would equal more than a 200% return on the County’s investment into tourism marketing. It is Lexington County Arts Association’s hope that the County Council will continue to support this near fifty year old Lexington tradition and grant this request.

11/14/2010

Page 5 – Attachment 1, Application Form Detail

1/14/2010

101-139







**FUNDING SOURCES**  
 County of Lexington  
 Accommodations Tax Fund  
 FY 2010/2011

**Lexington County Arts Association (LCAA)**

List of Funding Sources	Actual 2008/2009	Current 2009/2010	Estimated 2010/2011
Admissions	43676.50	12531.00	28000.00
Memberships	14626.00	10548.00	12000.00
Grants	4750.00	7390.72	10000.00
Lexington County Tax Funds	1000.00	-----	15000.00
Rentals	2850.00	150.00	2300.00
Sponsors	10000.00	4000.00	8000.00
Golf Tournament	750.00	-----	2000.00
Costume Rentals	3102.74	1000.00	2500.00
Interest	62.08	1.38	15.00
Advertising	<3683.35>	<842.19>	<5000.00>
Miscellaneous	325.00	525.00	700.00
Donations	1007.00	800.00	1000.00
Junior Arts	3878.97	4425.48	5000.00
Annual Gala Net	<247.26>	217.00	0.00
Restricted Assets Releases	6472.85	6472.85	7000.00
<b>TOTAL</b>	<b>88570.53</b>	<b>47219.86</b>	<b>88515.00</b>

*[Handwritten signature]* 11/14/10

101-141





**EXPENDITURES**  
 County of Lexington  
 Accommodations Tax Fund  
 FY 2010/2011

**Lexington County Arts Association (LCAA)**

List of Expenditures	Actual 2008/2009	Current 2009/2010	Estimated 2010/2011
Continuing education	0.00	0.00	0.00
Advertising	1714.66	620.00	15000.00
Bank Service Charges	1846.13	598.61	1500.00
Communication	1372.09	687.07	1450.00
Competition	-----	-----	-----
Dues	190.00	195.00	250.00
Equipment purchases	913.89	-----	1000.00
Insurance	11684.00	9000.00	18000.00
Promotions	2371.34	1000.00	3000.00
Miscellaneous	50.00	265.00	500.00
Office Expense	13805.81	874.27	2000.00
Poster Project	16.05	-----	-----
Printing and Reproduction	-----	-----	-----
Production Costs (Artistic & Theatrical)	24959.35	8380.66	17500.00
Professional Fees	1060.00	1185.00	2000.00
Repairs and maintenance	7770.85	2088.16	7000.00
Utilities	12479.97	6102.03	13000.00
Fixed asset purchases	1512.78	1259.38	2500.00
<b>TOTAL EXPENSE</b>	<b>81747.02</b>	<b>32255.18</b>	<b>84700.00</b>

*[Handwritten signature]* 1/14/10  
 10143

## County of Lexington Accommodations Tax Fund FY 2008/2009 FINAL REPORT

**I. PROJECT INFORMATION:**

Organization Name: Lexington County Arts Association  
 Project/Event Name: Continuation of Statewide Recognition  
 Contact Name: Kevin W. Fain Phone: [REDACTED]

**II. PROJECT COMPLETION:**

Were you able to complete the project/event as stated in your original application?

If no, state any problems you encountered:

Please see Final Report Attachment FY 2008/2009

**III. PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):

Please see Final report Attachment FY 2008/2009

**IV. PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2007/08	2008/09	(2009/10 Projected)
Total Budget of Event/Project			
Amount Funded by the Lexington County Accommodations Tax Fund			
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources			
Total Attendance			
Total Tourists*			

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

Please see Final Report Attachment FY 2008/2009

**VI. PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 08/09.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Kevin W. Fain

Print Name

Signature

President - Lexington County Arts Association

Title

Date

11/14/10

Lexington County Accommodations Tax Funding FY 2010/11



**FINAL REPORT for FY 2008/2009**  
 County of Lexington Accommodations Tax Fund

**I. PROJECT INFORMATION:**

Organization Name: Lexington County Arts Association (LCAA)  
 Project Name: Continuing Statewide Recognition  
 Contact Name: Kevin W. Fain, President - LCAA Phone: [REDACTED]

**II. PROJECT COMPLETION:**

Were you able to complete the project as stated in your original application? **Partially**

**III. PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g. lessons learned successes, problems encountered, etc.)

After experiencing a setback in marketing data loss, the board of LCAA adopted a comprehensive review of each department with the goal of developing a complete overall manual with the goal of retaining all information gained from each department in a centralized location. Due to the shortfall in annual revenue and the downturn experienced in the local and statewide economy LCAA approached its goal of continuing recognition with more aggressive word of mouth campaigns. When LCAA had to cancel one of its four productions, LCAA reached out to Newberry College for assistance in bringing an out of town production to Lexington County. This also promoted the theater and Lexington County in Newberry collegiate markets. In all, a review of the actual admissions information indicated that over forty (40) percent of attendees of the major productions were from outside the Richland and Lexington County areas. The LCAA believes that the project of continuing statewide recognition is experiencing growing success.

**IV. PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	Experienced FY 2008/2009	Projected FY 2009/2010
Total Budget of Project	2000.00	15,000.00
Amount Funded by the Lexington County Tax Accommodations Tax Fund	1000.00	10,000.00
Amount Funded by the Lexington County Tax Accommodations Tax Fund from all Sources	1000.00	10,000.00
Total Attendance	6150	8000
Total Tourism *	1845	3200

\*Tourists are generally defined as those who travel 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys...)

- Mailing and email addresses captured at the time of ticket reservation, voting ballots, and raffle events
- General mailing list requests collected via emails, telephone requests, and box office inquiry at the time the tickets are picked up prior to each performance

**VI. Project Budget:**

Attach a report indicating what project expenses were paid for using Lexington County Accommodations Tax Funds for FY 08/09.

Newspaper Advertisements: \$500.00  
 "Lake Murray" Magazine advertisements: \$500.00  
 TOTAL \$1000.00

*[Handwritten Signature]*  
 11/14/10  
 101-145

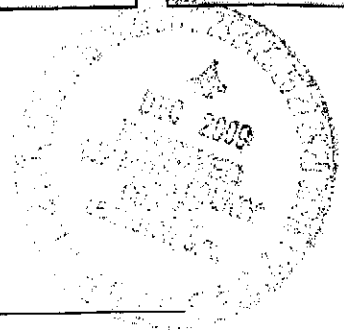


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Print Form

County of Lexington
Accommodations Tax Fund
FY 2010/2011



APPLICATION

1. Name of Project/Event: 2010-11 Exhibits Marketing
2. Sponsoring Organization: South Carolina State Museum
Mailing Address: 301 Gervais Street, Loading Zone D, Columbia, S.C. 29201

3. Federal Tax ID#: [Redacted]

4. Event/Project Director:
Name Tut Underwood Title Dir. Public Information & Marketing
Telephone [Redacted] Alternate Telephone [Redacted]
Email [Redacted] Fax Number [Redacted]

5. Event/Project Category (Check One):
[X] Tourism, Advertising/Promotion:
[ ] Tourism Related Expenditures:

6. Project Timeline:
Beginning: 07/01/2010 End: 03/20/2011

7. Location of Project/Event: S.C. State Museum, 301 Gervais Street

8. Number of employees: 32 Full-time 55 Part-time

9. Do you advertise outside a 50-mile radius? [X] Yes [ ] No

10. If yes to #9, list advertising source(s) See attachment

11. How many people do you expect to attend? 100,230

12. Of this number, how many are tourists? 76,175 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. Please indicate you have read:
Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976? [X] Yes [ ] No

14. Project Budget - Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

- a. Estimated total cost of Project: \$ 76,444.00
b. Amount of Accommodations Funds requested for this Project: \$ 7,644.00
c. This request equals what percent of the total Project/Event Budget? 10.00 %
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. See expenditures list, attached.

15. Has your project or organization previously received Accommodations Tax Funds?

Yes       No

a. If yes, state year 2009-10, amount \$ 4,000.00, source Lex. Co. A-tax, and purpose: advertising

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

16. Type of Organization:

Please check one:

County

Municipal

Non-profit Organization       For-profit Organization

Community service club, church, etc.

501(c) 3

Other

17. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

a. General description

b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community

c. Total attendance to the event/project vs. the number of total tourists in attendance

d. Economic impact generated by tourism to the event/project

e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.

f. Additional comments:

See attachment.

**PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.**

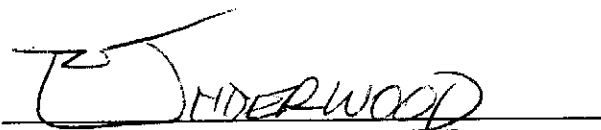
Signature of Event/Project Director:

Tut Underwood

Print Name

Director of Public Information and Marketing

Title



Signature

12/22/09

Date







## County of Lexington Accommodations Tax Fund FY 2008/2009 FINAL REPORT

**I. PROJECT INFORMATION:**

Organization Name: South Carolina State Museum  
 Project/Event Name: 2010-11 Exhibits Marketing  
 Contact Name: Tut Underwood Phone: [REDACTED]

**II. PROJECT COMPLETION:**

Were you able to complete the project/event as stated in your original application?  
 If no, state any problems you encountered:  
No, not completely. We requested \$7838 in A-taxes, but were granted \$4,000, thus we had to scale back our plans.

**III. PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):  
We did purchase advertising with the funds we were granted, as we planned, to the extent of our funding.

**IV. PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2007/08	2008/09	(2009/10 Projected)
Total Budget of Event/Project	\$110,000.00	\$93,530.00	\$78,380.00
Amount Funded by the Lexington County Accommodations Tax Fund	\$0.00	\$3,000.00	\$4,000.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$21,500.00	\$19,500.00	\$35,673.00
Total Attendance	131,731	154,487	143,906
Total Tourists*	68,500	80,333	74,831

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

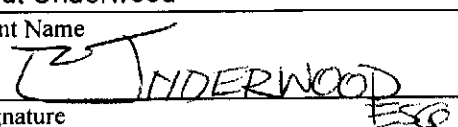
Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):  
Zip codes of visitors.

**VI. PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 08/09.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Tut Underwood  
 Print Name  
  
 Signature

Director of Public Information and Marketing  
 Title  
12/22/09  
 Date

## VI. Project Budget

Expenses paid using the Lexington County Accommodations Tax funds for FY 08/09 (total \$3000) are as follows:

1. Statewide radio ads on ETV Radio for Museum Road Show program -	\$ 500.00
2. Print ads in the State for Museum Road Show -	\$1100.52
3. <u>Print ads in the State for Powers of Nature blockbuster exhibit -</u>	<u>\$1399.48</u>
TOTAL	\$3000.00

**Page 1, #10 Advertising Sources**

Billboards (OAASC), State newspaper, Charleston Post and Courier, Charleston and other city water bills, statewide TV.

LEXINGTON COUNTY ACCOMMODATIONS TAX APPLICATION 2010-11

Item # 17, page 2 of application. PROJECT DESCRIPTION

Jan. 4, 2010

**A. General Project Description**

The South Carolina State Museum, South Carolina's largest and most comprehensive museum, continually brings to the state a variety of interesting, educational and enjoyable exhibits and programs in order to attract visitors and thus increase tourism in the Midlands.

In FY 2010-11 the museum plans to bring, among other attractions, the exciting "blockbuster" exhibit Pirates, Privateers and Buccaneers, which will open March 20 and run through September 19, 2010, and the exceptional Palmetto Portraits, which will run April 22, 2010 to March 20, 2011. We expect these exhibits to interest a wide audience across the Palmetto State and beyond.

Pirates has great appeal to the public's interest in history, and especially the history of such rough and adventurous times as the heyday of piracy from 1600-1700. It will explore the lifestyles and exploits of these freebooters, and illustrate such topics as their weapons, ships, colorful terminology and more. Through many hands-on activities, videos and other features, the exhibit will bring to life the hardships and hazards of pirate life- which was usually very short.

Palmetto Portraits also will fascinate, as this major partnership with the Medical University of South Carolina commissioned 24 South Carolina photographers to create nearly 300 original portraits of a wide sample of South Carolinians at work and play across the state. Some of the portraits will be accompanied by objects which relate to the portraits' subjects and their lives.

The Museum anticipates that these exhibits and others will be of high interest both to individual tourists and to tour groups.

The Museum plans to use any funds granted it through Lexington County accommodations tax to purchase advertising to promote its exhibits in order to draw visitors from throughout South Carolina, and into North Carolina and Georgia if affordable. A marketing campaign has been developed, and funding from Lexington County will augment this campaign, helping it to go further and reach more people. This campaign will thus bring more tourists to the Museum and the entire Midlands region.

## **B. Benefit to Tourism**

The State Museum uses advertising to lure visitors to its exhibits and programs and thus to increase tourism. The ad campaign it plans will give prospective tourists a reason to visit the Midlands by providing information on these fascinating displays, including (in Pirates, for example) a chapter of history that was partially played out along the coast of the Carolinas (the most famous pirate of all, the dreaded Blackbeard, blockaded Charleston for a week in May 1718 and was killed in North Carolina in November of that year), as well as lifestyles and occupations of South Carolinians from doctors to blues musicians and beyond in Palmetto Portraits. Tourists attracted by our ads will no doubt use part of their visits to take advantage of the many cultural, recreational and dining opportunities in the area.

Lexington County will benefit from its proximity to the Museum just across the Congaree River. As they visit, some of the tourists the Museum attracts will stay in hotels and motels in Lexington County, some will eat at Lexington County restaurants, while others will buy gasoline or shop in area stores in the county. The memorable times had at the State Museum and at Lexington County attractions will be remembered by these visitors and will reach their friends and families through word of mouth. This will create a desire for future visits.

The resulting return visits from many of these people, and new visits from their friends and families, will provide a "second wave" of activity, and the economy of Lexington County and the Midlands will continue to benefit from the money these guests spend on food, gasoline, lodging and shopping.

## **C. Total attendance expected**

The total attendance expected for the period that Pirates and Palmetto Portraits will be at the museum is approximately 100,230. Based on zip code attendance in the past, we anticipate that a minimum of 76 percent of these visitors will be tourists, or 76,175.

## **D. Economic Impact**

According to the S.C. Department of Parks, Recreation and Tourism and [discoversouthcarolina.com](http://discoversouthcarolina.com), each party of 2 coming in from out of town for a *day trip* (more is spent on multi-day trips, of course) spends \$251. Multiplying this by half the individuals expected, the economic impact from tourist spending would be \$9,559,962 in the Midlands, much of which would be spent in Lexington County.

## **E. Overall Description**

*Pirates* will appeal to the adventure and history-loving side of everyone who comes to the State Museum, and will draw more people to the museum, as will *Palmetto Portraits*, which will depict a variety of South Carolinians in their regular environments and activities.

People are attracted by different things, which is why the museum strives to bring a variety of shows and programs to the area. Some will be attracted by the danger of the pirate life, and are fascinated by things that they fear, as well as by the times in which the pirates lived – the sea-faring life, the wars with others ships, other pirates, governments of various countries from the United States to Jamaica, plus the style of dress, the weaponry, and other aspects of the subject.

Others will be attracted by the familiar, the people from their own state, who do jobs from working in a bleachery to owning a hatworks to crabbing to topiary art to roller derby. South Carolinians engaged in all of these occupations and many more are represented in the *Palmetto Portraits* show. Learning more about one's own culture and state and the knowledge that there is a world to be explored all around one, near one's own home, is an exciting idea to many people, who will be thrilled by the photographs and artifacts of their fellow Palmetto State residents, and by their stories.

With both these exhibits and more, the museum expects to appeal to a wide audience of individuals and families.

The museum will use any funds granted it to advertise its exhibits throughout the state and region to attract tourists to enjoy and learn from these subjects, along with the museum's other exhibits and programs. Because the museum also changes exhibits regularly and promotes this fact with internal materials as well as external marketing, it encourages return visits by these tourists and those they share their experiences with.

The more funding the museum can secure through Accommodations Tax funds, the greater the ad campaign it can mount, thus more tourists will be attracted to the area to enjoy not only the museum and other attractions, but to stay in area hotels/motels, shop in community stores, eat in restaurants, etc., many of which are in Lexington County, and the entire Midlands will be the beneficiary of these tourist activities.

**F. Additional comments**

The S.C. State Museum greatly appreciates the Accommodations Tax grant support it has received in the past from Lexington County and is grateful for the committee's consideration of this request. We feel strongly that a partnership between the Museum and Lexington County can and will result in increased visitation to the Midlands to the benefit of all the area's residents.



Financial Statement

BY PROGRAM	OFFICE OF COMPTROLLER GENERAL ORIGINAL CHART OF ACCOUNTS 2009-2010 APPROPRIATIONS	CONTROL	468	PAGE	1
01 GENERAL FUND			06/09/09	CSA419CR	
H95 MUSEUM COMMISSION					
PROGRAM NUMBER	MIMI SUB OBJ PROGRAM TITLE	ORIGINAL APPROPRIATIONS			
20050100 5021 1001	ADMINISTRATION				
1001 0115	DIRECTOR	89,702.00			
1001 0158	CLASSIFIED POSITIONS	207,065.00			
1001 0170	OTHER PERSONAL SERVICE	25,310.00			
	TOTAL PERSONAL SERVICES	321,080.00			
1001 1201	OTHER OPERATING EXPENSES	1,242,341.00			
	TOTAL OTHER OPERATING EXPENSES	1,242,341.00			
	ADMINISTRATION	1,563,421.00			
20050500 8352 1001	SC HALL OF FAME				
1001 6100	MISCELLANEOUS OPERATIONS	19,850.00			
	TOTAL SPECIAL ITEMS	19,850.00			
	SC HALL OF FAME	19,850.00			
	ADMINISTRATION	1,583,271.00			
20300000 5197 1001	GUEST SERVICES				
1001 0170	OTHER PERSONAL SERVICE	123,000.00			
	TOTAL PERSONAL SERVICES	123,000.00			
	GUEST SERVICES	123,000.00			
	ADMINISTRATION	1,706,271.00			
25050000 5023 1001	COLLECTIONS				
1001 0170	OTHER PERSONAL SERVICE	10,000.00			
	TOTAL PERSONAL SERVICES	10,000.00			
1001 1201	OTHER OPERATING EXPENSES	180,980.00			
	TOTAL OTHER OPERATING EXPENSES	180,980.00			
	COLLECTIONS	110,000.00			

101-157

BY PROGRAM	OFFICE OF COMPTROLLER GENERAL ORIGINAL CHART OF ACCOUNTS 2009-2010 APPROPRIATIONS	CONTROL	469	PAGE	2
01 GENERAL FUND			06/09/09	CSA419CR	
H95 MUSEUM COMMISSION					
PROGRAM NUMBER	MIMI SUB OBJ PROGRAM TITLE	ORIGINAL APPROPRIATIONS			
25100000 5024 1001	EXHIBITS				
1001 0158	CLASSIFIED POSITIONS	401,289.00			
1001 0170	OTHER PERSONAL SERVICE	145,980.00			
	TOTAL PERSONAL SERVICES	546,289.00			
	EXHIBITS	546,289.00			
25120000 7939 1001	EDUCATION				
1001 0158	CLASSIFIED POSITIONS	93,898.00			
1001 0170	OTHER PERSONAL SERVICE	67,000.00			
	TOTAL PERSONAL SERVICES	160,898.00			
	EDUCATION	160,898.00			
25170000 7940 1001	PROGRAMS & EVENTS				
1001 0158	CLASSIFIED POSITIONS	148,100.00			
1001 0170	OTHER PERSONAL SERVICE	44,141.00			
	TOTAL PERSONAL SERVICES	192,241.00			
1001 1201	OTHER OPERATING EXPENSES	14,250.00			
	TOTAL OTHER OPERATING EXPENSES	14,250.00			
	PROGRAMS & EVENTS	206,491.00			
25200000 5411 1001	PUBLIC INFORMATION & MARKETING				
1001 0158	CLASSIFIED POSITIONS	77,427.00			
1001 0170	OTHER PERSONAL SERVICE	21,000.00			
	TOTAL PERSONAL SERVICES	98,427.00			
1001 1201	OTHER OPERATING EXPENSES	90,845.00			
	TOTAL OTHER OPERATING EXPENSES	90,845.00			
	PUBLIC INFORMATION	189,272.00			
	PROGRAMS	1,212,950.00			

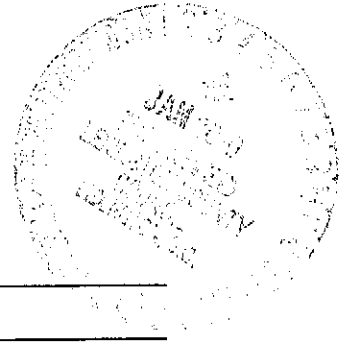


Reset Form

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County of Lexington
Accommodations Tax Fund
FY 2010/2011



APPLICATION

1. Name of Project/Event: unearth, a celebration of naturally inspired art
2. Sponsoring Organization: Irmo Chapin Recreation Commission
Mailing Address: 5605 Bush River Rd. Columbia SC 29212

3. Federal Tax ID#: [Redacted]

4. Event/Project Director:
Name Elizabeth B. Taylor Title Director, ICRC
Telephone [Redacted] Alternate Telephone
Email [Redacted] Fax Number [Redacted]

5. Event/Project Category (Check One):
[X] Tourism, Advertising/Promotion: Radio, TV, Print Advertising
[ ] Tourism Related Expenditures:

6. Project Timeline:
Beginning: 02/01/2010 End: 10/31/2010

7. Location of Project/Event: Saluda Shoals Park

8. Number of employees: 15 Full-time 5 Part-time

9. Do you advertise outside a 50-mile radius? [X] Yes [ ] No

10. If yes to #9, list advertising source(s) See Attached

11. How many people do you expect to attend? 4,000

12. Of this number, how many are tourists? 400 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. Please indicate you have read:
Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976? [X] Yes [ ] No

14. Project Budget - Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

a. Estimated total cost of Project: \$ 37,750.00

b. Amount of Accommodations Funds requested for this Project: \$ 7,500.00

c. This request equals what percent of the total Project/Event Budget? 20.00 %

d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. Radio advertising - \$2,500; TV advertising - \$2,500; Print Ads - \$2,500

**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2010/2011**

**APPLICATION**

Organization Name: Irmo Chapin Recreation Commission  
Project/Event Name: unearth, a celebration of naturally inspired art

9. Do you advertise outside a 50-mile radius?  Yes  No  
10. If yes to #9, list advertising source(s)

Radio

- Citadel Broadcasting
- Clear Channel Radio – Augusta & Columbia

TV

- WIS TV

Print

- The State Paper
- The Free Times

15. Has your project or organization previously received Accommodations Tax Funds?

Yes       No

a. If yes, state year 09/10, amount \$ 38,094.00, source Lexington County, and purpose: Holiday Lights on the River, unearth, SCAP Football Championship Tournament

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

16. Type of Organization:

Please check one:

County

Municipal

Non-profit Organization       For-profit Organization

Community service club, church, etc.

501(c) 3

Other

17. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

a. General description

b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community

c. Total attendance to the event/project vs. the number of total tourists in attendance

d. Economic impact generated by tourism to the event/project

e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.

f. Additional comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

***PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.***

Signature of Event/Project Director:

Elizabeth B. Taylor

Print Name

Executive Director, ICRC

Title

*Elizabeth B. Taylor*  
Signature

1-4-10  
Date

## **unearth, a celebration of naturally inspired art – Narrative Report**

### **17. Project description**

#### **a. General description.**

*unearth, a celebration of naturally inspired art* is held annually at Saluda Shoals Park. In 2009, its third year, more than **3,400 guests** had the opportunity to immerse themselves in art, nature, and the creative process. Begun in 2007 as a one-day celebration, *unearth* has evolved into a multiday event featuring visual, performing, and literary art demonstrations and instruction, exhibitions, workshops and performances.

Activities include:

- A nature-inspired “day of art” on the first Sunday in October featuring more than 30 professional artists (local and regional) showcasing their work and engaging attendees in artistic creation along picturesque natural trails within the park.
- Creation of an outdoor sculpture by a professional artist, involving park visitors.
- A songwriting competition and performance of original songs celebrating the beauty and landscape of Saluda Shoals Park.
- Amateur photography contest.
- Student activities involving local schools, including a sketchbook lesson activity, performances and the opportunity to create outdoor sculpture from found objects.
- Gallery and marketplace featuring participating artists.

2009 Featured artists and performances included:

- An evening performance by the Palmetto Mastersingers
- Performance by the Lake Murray Chamber Players and a concert by the Lake Murray Symphony Orchestra
- A Shag Dance with the Dick Goodwin Band
- Improvisation performance by Vickie Saye Henderson and the Re-wired Group
- Carolina Springs Middle School performance of “Once on this Island”
- Creation of “The Circle of Healing – a Nature Mandala” by Heidi Darr Hope
- Painting and Video Installation of the Saluda River by J. Michael Simpson

#### **b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community.**

*unearth, a celebration of naturally inspired art* is a multi-day art event which draws visitors from across the state looking to find a unique art event in a natural setting. The event provides them the opportunity to experience a variety of artistic mediums and interact with artists from across the Southeast in an up close and personal way. In 2009, the scope of *unearth* expanded to engage artists, musicians, dancers and businesses during a five-day period. More than 3,400 individuals and families came to Saluda Shoals Park, many for the first time, where they had the opportunity to enjoy multiple mediums of art while discovering the natural beauty of a riverfront park.

More than 30 artists and performing groups from Charlotte, Rock Hill, Aiken, Savannah and throughout the Midlands were selected through a juried process and participated in the event. Additionally, a painting and video installation by J. Michael Simpson of Rock Hill/Charlotte was exhibited at the Environmental Education Center for the month of October. These artists brought their supporters from across the state to watch them perform and create.

As *unearth 2010* continues to develop, it will have a stronger regional appeal for artists, art supporters, and tourists. Solicitation for artists will be sent regionally to art magazines and galleries in North Carolina, Georgia and throughout South Carolina. The event will again be held on multiple days encouraging overnight stays, shopping and dining.

Conveniently located between Irmo and downtown Columbia with nearby access to I-26, I-20, and downtown Lexington, Saluda Shoals Park is the second most visited attraction in the Midlands with 376,700 visitors last year. The Park's central location, combined with its close proximity to a wide variety of restaurants, shopping centers and hotels make it an ideal destination.

A visitor survey was conducted at each 2009 event to provide demographic information. This information will be used to enhance future marketing plans. Below is a summary of the results:

- Approximately 77% of visitors attended for the first time this year.
- 84% of visitors had two or more people in their party.
- Marketing efforts attracting the largest number of visitors included: newspaper, referrals, promotional post cards and internet.
- 37% had one or more children in their party.
- 72%, were between the ages of 35 and 64.
- The majority of visitors had 4-year or post graduate degrees with an annual household income level in the \$50,000 to \$250,000 range.

**c. Total attendance to the event/project vs. the number of total tourists in attendance.**

More than 3,400 people attended the 2009 event, a 12% increase over the previous year. Attendance was tracked by a car counting device and parking fee records.

**Total Number of Tourists:**

- Lexington County: 2,040 people (60% of all attendees)
- Richland County: 1,190 people (35% of all attendees)
- Outside Lex/Rich Counties: 170 people (5% of all attendees)

**d. Economic impact generated by tourism to the event/project.**

In 2009, **3,400 people** participated in *unearth* with 5% (or 170 people) considered tourists. The economic impact of these guests would be approximately **\$13,600**.

Additionally, **3,230 residents** from Lexington and Richland Counties attended. These individuals took part in shopping and dining creating an estimated economic impact of **\$142,120**.

(NOTE: Calculations were based on the Estimated Expenditures Per Person Per Day Formula's & Amounts from SCPRT.) See formula below:

I) Lodging Cost:	
a) Average Daily Rate	1) \$72.23
b) Party Size	2) 2
Total Lodging Per Person, Per Day	3) \$36.11
II) Food & Beverage Cost:	
Total F&B Per person per day	4) \$44.00
III) Miscellaneous Spending (optional):	
Total Misc. Spending Per Person Per Day	5) \$ 0.00
Grand Total Per Person Per Day Spending	6) \$80.11

**e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.**

*unearth* attracts visitors from throughout the Midlands and across the state by offering an opportunity to experience a wide variety of artistic mediums in a unique setting. Participating artists come from the Midlands and throughout the Southeast and are professionally recognized. These artists are well respected in their field and have an established clientele. In 2009, participants traveled from Florida, Georgia, North Carolina, Virginia, and Washington DC. South Carolina areas represented include: Aiken, Fairfield, Newberry, Saluda and Sumter.

Accommodations Tax funds will be used to support the 2010 marketing plan utilizing a broad range of advertising mediums. The plan includes: radio, television, newspaper, and magazine advertising with the possibility of billboards in the event of additional funds. Additional promotional activities include:

- Distribution of press releases and a media advisory to statewide and local contacts.
- Distribution of "Amateur Photography Contest" brochure.
- Direct mailing of the "Call for Artists" brochure to more than 1,500 artists throughout the Southeast.
- Ad in the ICRC Quarterly Activity Guide. (mailed to 50,000 households).
- Promotional cards distributed to Lex/Rich Dist #5 students. (12,000 students)
- Posters placed in all ICRC parks and cards distributed.
- Posted on ICRC website with links to artist's websites.
- Listing on participating artists Blogs.
- Email sent to 5,000 park users.
- Listings with online calendars.
- Announcement sent to board members, donors, event sponsors, and elected officials.

**f. Additional comments:**

*unearth* fosters a unique partnership between artists and organizations (schools, parks and recreation, businesses, musicians, dancers, writers, and performers) to provide a creative experience in a unique outdoor setting. *unearth* relies on strong community partnerships to sustain its success. These partners include: the Saluda Shoals Foundation, Blue Cross Blue Shield of SC, Cultural Council of Richland & Lexington Counties, Greater Irmo Chamber of Commerce, Lake Murray Symphony, Nickelodeon, Musician & Songwriters Guild of SC, Palmetto Mastersingers, Seven Oaks & Crooked Creek Art Leagues and individual artists.







# County of Lexington Accommodations Tax Fund

## FY 2008/2009 FINAL REPORT

**I. PROJECT INFORMATION:**

Organization Name: Irmo Chapin Recreation Commission

Project/Event Name: unearth, a celebration of naturally inspired art

Contact Name: Elizabeth B. Taylor Phone: [REDACTED]

**II. PROJECT COMPLETION:**

Were you able to complete the project/event as stated in your original application? Yes

If no, state any problems you encountered:

**III. PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):

Successes: 1) The addition of the photography contest. 2) The diversity of artists, artistic mediums and opportunity to interact and create art makes this event appealing to everyone.

**IV. PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2007/08	2008/09	(2009/10 Projected)
Total Budget of Event/Project	\$5,940.00	\$24,668.00	\$30,355.00
Amount Funded by the Lexington County Accommodations Tax Fund	\$0.00	\$10,000.00	\$2,594.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$0.00	\$0.00	\$0.00
Total Attendance	400	2,800	3,400
Total Tourists*	35	168	170

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

See Attached

**VI. PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 08/09.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Elizabeth B. Taylor  
Print Name

Executive Director, ICRC  
Title

*Elizabeth B. Taylor*  
Signature

1-4-10  
Date

**County of Lexington Accommodations Tax Fund**  
**FY 2008/2009 FINAL REPORT**

Organization Name: Irmo Chapin Recreation Commission

Project/Event Name: unearth, a celebration of naturally inspired art

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): A visitor survey was given to attendees requesting demographic information including city, state, county, age, income, education, number in party, number of children, number of visitors to the event, and how they heard about the event. Participating artists were also surveyed to obtain their input for future development of the event. Attendance was tracked by a car counting device and parking fee records.

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 08/09.

unearth Marketing Schedule		Dates	Cost
<b>Radio Advertising</b>			
Citadel Broadcasting			\$2,500
	WTCB		
	WOMG		
<b>Print Advertising</b>			
The State Paper			
	Neighbors Sections & Weekend		\$636
The Free Times			
	Bites & Site 1/2 page		\$250
	1 ad Full Page		\$955
	2 ads 1/2 page 2 weeks		\$1,363
Palmetto Parent	Full Page	Sept Issue	\$700
<b>Outdoor Advertising</b>			
Lamar Advertising	6 boards	9/5 - 10/5	\$3,000
<b>Other</b>			
Club Cards (15,000)			\$530
Programs/Fans			\$2,334
Signage			\$662.94
<b>TOTAL</b>			<b>\$12,931</b>

**IRMO CHAPIN RECREATION COMMISSION  
ADMINISTRATION**

**Commission Brief  
November 2009 Preliminary Financial Report**

**GENERAL FUND**

	YTD 11/09	Budget	% of Budget	YTD 11/08
Revenue	\$809,308	\$5,586,198	14.49%	\$460,962
Expenditures	2,210,455	5,586,198	39.57%	1,721,819

Note that property tax collections for November have not yet been included in the revenue total. They will be included in next month's figures. Additionally, please recall that when comparing actual figures this year to last year, the General Fund includes revenues of \$250,000 with the issuance of Revenue Bonds in July.

**SPECIAL REVENUE FUND**

	YTD 11/09	Budget	% of Budget	YTD 11/08
Revenue	\$1,121,653	\$2,707,410	41.43%	\$1,023,281
Expenditures	859,588	2,707,410	31.75%	919,901

As of November 2009 the cash balance of operating and special funds totaled \$67,804.

Total invested in certificates of deposit is \$1,207,916.

Grant	Amount Budgeted	Agency Match	Amount Received
SC DOT	50,000	12,000	0
PARD 07-08	79,000	18,000	0
Accommodations Tax	38,094	0	9,524
Developmental Disabilities Year 3	26,179	0	0
Older Americans Act	110,000	0	42,348
DAODAS	44,285	0	4,436
Palmetto Pride	8,000	0	0
	<b>\$347,558</b>	<b>\$30,000</b>	<b>\$56,308</b>

Submitted by:

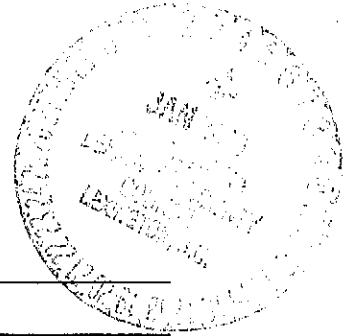
**Jim Wellman  
Finance Director  
December 22, 2009**



Reset Form

Print Form

County of Lexington
Accommodations Tax Fund
FY 2010/2011



APPLICATION

1. Name of Project/Event: SCAP State Football Championship Tournament
2. Sponsoring Organization: Irmo Chapin Recreation Commission
Mailing Address: 5605 Old Bush River Rd. Columbia, SC 29212

3. Federal Tax ID#: [Redacted]

4. Event/Project Director:
Name John Cantey Title Park Director, Seven Oaks Park
Telephone [Redacted] Alternate Telephone [Redacted]
Email [Redacted] Fax Number [Redacted]

5. Event/Project Category (Check One):
[ ] Tourism, Advertising/Promotion:
[X] Tourism Related Expenditures: Officials, Awards, Chain Crew, P.A. Announcer

6. Project Timeline:
Beginning: Dec. 11th 9am End: Dec. 11th 9pm

7. Location of Project/Event: Irmo High School

8. Number of employees: 2 Full-time 18 Part-time

9. Do you advertise outside a 50-mile radius? [X] Yes [ ] No

10. If yes to #9, list advertising source(s) SCRPA web-site, SCAP web-site

11. How many people do you expect to attend? 1,800

12. Of this number, how many are tourists? 1,700 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. Please indicate you have read:
Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976? [X] Yes [ ] No

14. Project Budget - Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

- a. Estimated total cost of Project: \$ 9,692.00
b. Amount of Accommodations Funds requested for this Project: \$ 2,500.00
c. This request equals what percent of the total Project/Event Budget? 26.00 %
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. Officials -\$1080, P.A. announcer -\$300, Chain Crew-\$252, Awards -\$2500

15. Has your project or organization previously received Accommodations Tax Funds?

Yes       No

a. If yes, state year 2009, amount \$ 38,094.00, source Lexington County, and purpose: Holiday Lights -\$33,000 Uneath -\$2594 SCAP Football Tournament -\$2500

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

16. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization     For-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other

17. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.
- f. Additional comments:

Answer for question #17 are answered on the next two pages attached behind this sheet.  
\_\_\_\_\_  
\_\_\_\_\_

***PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.***

Signature of Event/Project Director:

Elizabeth Taylor  
Print Name

Executive Director  
Title

*Elizabeth Taylor*  
Signature

1-4-10  
Date

## S.C.A.P. Youth Football Championship Tournament – Narrative Report

**17. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:**

**a. General description.**

The Irmo Chapin Recreation Commission will host the S.C.A.P. Youth Football Championship Tournament on December 11, 2010 at Irmo High School. S.C.A.P. is the athletic branch of the South Carolina Recreation and Parks Association. This year, 12 teams from around the state of South Carolina will compete for the state titles. Teams competed in upper and lower state tournaments prior to advancing to this final event. Players and cheerleaders ages 9-14 compete with two teams in each age category. Each team includes the following:

- 25 football players
- 4 football coaches
- 20 cheerleaders
- 2 cheerleading coaches

**b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community.**

This event will bring teams and parents to Lexington County for the purpose of Sports Tourism. Attendance for last year's event was approximately 1,800 people with six of the teams and families members having overnight stays.

**c. Total attendance to the event/project vs. the number of total tourists in attendance.**

Projected attendance: 1,800 people

Total number of tourist: 50% tourist (900 people)

**d. Economic impact generated by tourism to the event/project.**

**1,800 people** with approximately 50% (or 900 people) considered tourist. The economic impact of tourist would be **\$72,099**.

Additionally, **900 people** would be considered local attendees. These individuals will take part in shopping and dining creating an estimated economic impact of **\$39,600**.

(NOTE: Calculations were based on the Estimated Expenditures Per Person Per Day Formula's & Amounts from SCPRT.) See formula below:

I) Lodging Cost:

a) Average Daily Rate	1) \$72.23
b) Party Size	2) 2
Total Lodging Per Person, Per Day	3) \$36.11

II) Food & Beverage Cost:

Total F&B Per person per day	4) \$44.00
------------------------------	------------

III) Miscellaneous Spending (optional):

Total Misc. Spending Per Person Per Day	5) \$ 0.00
---	------------

Grand Total Per Person Per Day Spending	6) \$80.11
---	------------



**e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.**

Accommodations Tax funding will be used to secure officials and offset tournament expenses including printing of program guides and trophies. In addition, each team will receive a pre-event package with area attractions, hotel and restaurant information to assist in planning their visit.

This tournament will bring athletes and families to Lexington County for a statewide sporting event where they will have the opportunity to see all Lexington County has to offer. Support from the Accommodations Tax Funds will not only assist with hosting the event this year, it will also help secure future Sports Tourism events.

**f. Additional comments:**





# County of Lexington Accommodations Tax Fund

## FY 2008/2009 FINAL REPORT

**I. PROJECT INFORMATION:**

Organization Name: Irmo Chapin Recreation Commission  
 Project/Event Name: SCRPA State Youth Football Tournament  
 Contact Name: John Cantey Phone: [REDACTED]

**II. PROJECT COMPLETION:**

Were you able to complete the project/event as stated in your original application? Yes  
 If no, state any problems you encountered:  
 \_\_\_\_\_  
 \_\_\_\_\_

**III. PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):  
Teams were pleased with the central location of the games and the facilities. Irmo High School will be switching to an artificial surface next year. All (12) teams traveled farther than 50 miles.

**IV. PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2007/08	2008/09	(2009/10 Projected)
Total Budget of Event/Project	\$0.00	\$0.00	\$8,974.00
Amount Funded by the Lexington County Accommodations Tax Fund	\$0.00	\$0.00	\$2,500.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	\$0.00	\$0.00	\$0.00
Total Attendance	0	0	1,800
Total Tourists*	0	0	1,700

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

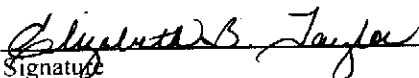
Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):  
Admissions (# Tickets sold) and number of participants

**VI. PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 08/09.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Elizabeth B. Taylor  
 Print Name  
  
 Signature

Executive Director  
 Title  
1-4-10  
 Date

**IRMO CHAPIN RECREATION COMMISSION  
ADMINISTRATION**

**Commission Brief  
November 2009 Preliminary Financial Report**

**GENERAL FUND**

	YTD 11/09	Budget	% of Budget	YTD 11/08
Revenue	\$809,308	\$5,586,198	14.49%	\$460,962
Expenditures	2,210,455	5,586,198	39.57%	1,721,819

Note that property tax collections for November have not yet been included in the revenue total. They will be included in next month's figures. Additionally, please recall that when comparing actual figures this year to last year, the General Fund includes revenues of \$250,000 with the issuance of Revenue Bonds in July.

**SPECIAL REVENUE FUND**

	YTD 11/09	Budget	% of Budget	YTD 11/08
Revenue	\$1,121,653	\$2,707,410	41.43%	\$1,023,281
Expenditures	859,588	2,707,410	31.75%	919,901

As of November 2009 the cash balance of operating and special funds totaled \$67,804.

Total invested in certificates of deposit is \$1,207,916.

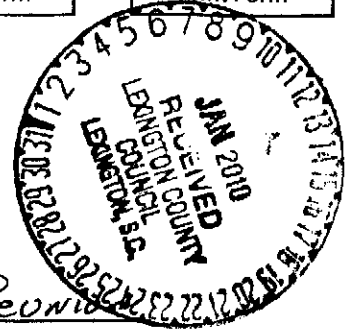
Grant	Amount Budgeted	Agency Match	Amount Received
SC DOT	50,000	12,000	0
PARD 07-08	79,000	18,000	0
Accommodations Tax	38,094	0	9,524
Developmental Disabilities Year 3	26,179	0	0
Older Americans Act	110,000	0	42,348
DAODAS	44,285	0	4,436
Palmetto Pride	8,000	0	0
	<b>\$347,558</b>	<b>\$30,000</b>	<b>\$56,308</b>

Submitted by:

**Jim Wellman  
Finance Director  
December 22, 2009**



County of Lexington
Accommodations Tax Fund
FY 2010/2011



APPLICATION

1. Name of Project/Event: COLUMBIA SPEEDWAY Racers Reunion
2. Sponsoring Organization: Racers Reunion, INC
Mailing Address: 1297 PROFESSIONAL DR SUITE 201

3. Federal Tax ID#: [Redacted]

4. Event/Project Director:
Name W. J. (JEFF) GILDER Title PRESIDENT
Telephone [Redacted] Alternate Telephone [Redacted]
Email [Redacted] Fax Number [Redacted]

5. Event/Project Category (Check One):
[ ] Tourism, Advertising/Promotion:
[X] Tourism Related Expenditures:

6. Project Timeline:
Beginning: APRIL 14, 2010 End: APRIL 17, 2010

7. Location of Project/Event: HISTORIC COLUMBIA SPEEDWAY, 2001 CHARLESTON HWY, CAYCE

8. Number of employees: 1 Full-time Part-time

9. Do you advertise outside a 50-mile radius? [X] Yes [ ] No

10. If yes to #9, list advertising source(s) REGIONAL PRINT, RADIO, TELEVISION

11. How many people do you expect to attend? 35,000

12. Of this number, how many are tourists? (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. Please indicate you have read:
Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976? [X] Yes [ ] No

14. Project Budget - Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

- a. Estimated total cost of Project: \$ 90,000.00
b. Amount of Accommodations Funds requested for this Project: \$ 10,000.00
c. This request equals what percent of the total Project/Event Budget? 11 %

d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. REG RADIO (2 MIL APR 15 STATES) \$4,000.00
REG T.V. 5,000.00 REG/HATI WEBS \$5,000.00
BROCHURES \$2,500.00,
PR 5,000.00

15. Has your project or organization previously received Accommodations Tax Funds?

Yes  No

a. If yes, state year 2009, amount \$ 19,000, source CAYCE, SPRINGDALE, and purpose: REG. ADVERTISING

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes  No

c. If not, please explain: \_\_\_\_\_

16. Type of Organization:

Please check one:

- County
- Municipal
- Non-profit Organization  For-profit Organization
- Community service club, church, etc.
- 501(c) 3
- Other

17. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

- a. General description
- b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the event/project vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the event/project
- e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.
- f. Additional comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.**

Signature of Event/Project Director:

W.J. GILDER  
Print Name

PRESIDENT  
Title

  
Signature

1/8/10  
Date

Response to item 17

A: General Description-

The Columbia Speedway Racers Reunion is a festival to celebrate the racing heritage of Historic Columbia Speedway. We bring entertainment including racing stars from the past for autograph sessions, vintage race cars from past eras, and show cars to give younger fans an idea how racing began...and to give older fans a walk down memory lane.

B: Promotional benefit to tourism in Lexington County:

Bringing tourist to the area and introducing them to this new events facility Lexington County. By extending the length of the event to a four day festival, we will increase local hotel and restaurant revenues.

C. Total attendance vs. tourists

Last year's event brought in 30,000 people from 17 states. 11,500 were confirmed from out of the area.

D. Economic impact:

Via SCPRT tables and calculations event created a \$1.4 million dollar impact for inaugural event in 2009.

E. Overall description of how event attracts and promotes tourist to the area and how Accommodations Tax Funds were used to accomplish this.

Top level race drivers were recruited for autograph sessions, then advertised using regional radio (such as John Boy and Billy covering 25 states with 2 million listeners) and television ads on regional stations such as Speed Channel and ESPN. The car show and vintage race car display was also advertised regionally. The same race driver talent was utilized for appearances on radio programs.







**Love Chevrolet Columbia Speedway  
Spring Festival and Racers Reunion  
Expenditure Accounting**

<b>*Advertising and Promotion</b>	<b>\$21,800.00</b>
<i>Regional Radio "John Boy and Billy Show" covering 15 states/ 2million</i>	
Live appearance and banner ad on "thebigshow.com"	\$3,000.00
Prize packages for John Boy and Billy Jeopardy	\$750.00
Appearance expense	\$500.00
<i>Regional Satellite Radio</i>	
Appearance and interview expense on Sirius NASCAR Radio (Numerous "free" spots courtesy of Buddy Baker)	\$250.00
<i>Regional Cable TV covering NC, Southern VA, and SC</i>	
ESPN, Speed Channel, Fox Sports, CMT, History Channel,	\$3,000.00
Production expense	\$750.00
<i>Regional and National Web-related marketing</i>	
PRWeb.com press release distribution	\$3,600.00
1888pressrelease.com	\$1,000.00
Web advertising and promotion	\$1,500.00
<i>Regional Distribution of Event Flyers and Posters</i>	
Charlotte / Mooresville area	\$500.00
Myrtle Beach area	\$300.00
Atlanta / Dawsonville, GA	\$200.00
Misc. VA, TN, FL	\$200.00
Production / design expense	\$250.00
<u>Talent (Driver) appearance / expense</u>	\$6,000.00
(note: this expense will double or triple for future events)	
<b>*Facilities and Services</b>	<b>\$14,500.00</b>
<i>Tents, tables, and chairs</i>	
(note: this expense will double for next event)	
<i>Portable stage and pa ...</i>	\$2,000.00
<i>Porta-johns</i>	\$2,900.00
<i>Electricity (equipment, service, installation)</i>	\$6,100.00
(note: one-time expense)	
<b>Site Preparation and clean-up</b>	<b>\$5,600.00</b>
*Tourism-related expenses (per Accommodation Tax Fund Request)	
<b>Program Production Cost</b>	<b>\$3,271.00</b>
<i>2,500 Copies for Event Program</i>	
<b>Total Expenses</b>	<b>\$45,171.00</b>

**Revenues** **\$37,905.00**

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<u>Love Chevrolet (Title Sponsor)</u>	\$10,000.00
<u>City of Cayce</u>	\$9,500.00
<u>Town of Springdale</u>	\$9,500.00
<u>Maurice's Piggie Park</u>	\$1,500.00
<u>Lexington Medical Center</u>	\$1,500.00
<u>Lizard's Thicket</u>	\$1,500.00
<u>Hardees</u>	\$1,500.00
<u>Murray's Neighborhood Bar &amp; Grill</u>	\$250.00
<u>Program Sales Revenues</u>	\$2,205.00
<u>Vendor Space Revenues</u>	\$450.00

**Total Event Loss** **(-\$7,266.00)**

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W.J. Gilder, President, Racers Reunion, INC

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## County of Lexington Accommodations Tax Fund FY 2008/2009 FINAL REPORT

**I. PROJECT INFORMATION:**

Organization Name: Racers Reunion  
 Project/Event Name: COLUMBIA SPEEDWAY RACERS REUNION  
 Contact Name: JEFF GILDER Phone: [REDACTED]

**II. PROJECT COMPLETION:**

Were you able to complete the project/event as stated in your original application?

If no, state any problems you encountered:

YES

**III. PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):

BROUGHT 4500 PPL FROM OUT OF STATE PLUS 7,000 OUT OF AREA  
 NEED TO EXTEND EVENT TO INCREASE OVERNIGHT STAY &  
 LOCAL REVENUE.

**IV. PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2007/08	2008/09	(2009/10 Projected)
Total Budget of Event/Project	—	40,000 —	90,000 —
Amount Funded by the Lexington County Accommodations Tax Fund	—	— 0 —	10,000 —
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	—	19,000 —	20,000 —
Total Attendance	—	30,000	35,000 —
Total Tourists*	—	11,500	16,500 —

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

HEAD COUNT & ZIP CODE AT GATE

**VI. PROJECT BUDGET:**

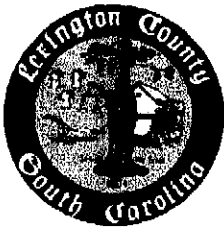
Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 08/09.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

W. J. GILDER Title PRESIDENT  
 Print Name

[Handwritten Signature] Date 1/04/10  
 Signature



County of Lexington
Accommodations Tax Fund
FY 2010/2011

APPLICATION

1. Name of Project/Event: Tour de Midlands Bike Ride
2. Sponsoring Organization: Community Open Land Trust
Mailing Address: PO Box 1605, Lexington, SC 29071

3. Federal Tax ID#: [Redacted]

4. Event/Project Director:
Name Brenda Davis Title Managing Director
Telephone [Redacted] Alternate Telephone [Redacted]
Email [Redacted] Fax Number [Redacted]

5. Event/Project Category (Check One):
[X] Tourism, Advertising/Promotion: Tour de Midlands Bike Ride
[ ] Tourism Related Expenditures:

6. Project Timeline:
Beginning: 10-1-2010 End: May 30, 2011

7. Location of Project/Event: Begin/End at Lexington High School

8. Number of employees: Full-time 2 Part-time

9. Do you advertise outside a 50-mile radius? [X]Yes [ ]No

10. If yes to #9, list advertising source(s) Cycling magazines and websites, regional newspapers

11. How many people do you expect to attend? 200

12. Of this number, how many are tourists? 70 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. Please indicate you have read:
Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976? [X]Yes [ ]No

14. Project Budget - Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

- a. Estimated total cost of Project: \$ 22,320.00
b. Amount of Accommodations Funds requested for this Project: \$ 22,320.00
c. This request equals what percent of the total Project/Event Budget? 100 %
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. see attached budget and event description

101-186

15. Has your project or organization previously received Accommodations Tax Funds?

Yes  No

a. If yes, state year \_\_\_\_\_, amount \$ \_\_\_\_\_, source \_\_\_\_\_, and purpose: \_\_\_\_\_

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes  No

c. If not, please explain: \_\_\_\_\_

16. Type of Organization:

Please check one:

County

Municipal

Non-profit Organization  For-profit Organization

Community service club, church, etc.

501(c) 3

Other

17. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

a. General description

b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community

c. Total attendance to the event/project vs. the number of total tourists in attendance

d. Economic impact generated by tourism to the event/project

e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.

f. Additional comments:

see attached document

**PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.**

Signature of Event/Project Director:

Brenda Davis

Print Name

Managing Director

Title

Brenda Davis

Signature

1-4-2010

Date

**County of Lexington  
Accommodations Tax Fund 2010/2011**

**17. Project Description**

A. Community Open Land Trust(COLT) is requesting Lexington County Accommodations Tax funding for our 1<sup>st</sup> Annual Tour de Midlands Bike Ride. This event will be held May 2011 beginning and ending in Lexington. Participants will be able enjoy a ride that winds through some of the most beautiful areas of Lexington, Richland, Fairfield, Newberry and Saluda counties. Ride lengths are 15, 30, 72 or the ultimate challenge – 102.67 miles that includes Parr Reservoir and a complete circuit around Lake Murray.

The purpose of this event is to provide financial support for the Lexington Greenways Alliance (LGA), a program of Community Open Land Trust. The Alliance seeks to work with the County of Lexington on a county-wide greenways program; encouraging healthier life choices. All Funds from this annual event will be used to further this mission of the Alliance.

B. This annual event has the potential to bring in hundreds of participants from all over the Southeast and beyond. COLT will market this event in national cycling magazines, cycling websites, regional newspapers, cycling associations throughout the Southeast, regional billboards, Tour de Midlands website and, among other avenues, through broadcast email to over 10,000 contacts across the United States.

C. We estimate approximately 200 participants and though it is difficult to gauge the number of visitors we will have, the fact that we are marketing this nationwide, increases our ability to draw in visitors from other areas to the Midlands.

D. A 30% estimate could translate into 40-60 hotel rooms, approximately \$4000.00 - \$6000.00. This same 30% could average from \$25-\$40 in additional spending while in the area. Statistics from across the country show that bicycle tourists spend between \$25 (day trips) to \$115 per day on a combination of retail, services, lodging, food and transportation. (\$100 per day for 60 tourist participants translates to \$6000).

E. Cycling has become a popular option for travel and vacation across the country. The state of Wisconsin cites a 2004 events guide listing 57 one-day bicycle tours ranging from 7440-200,000 riders and several multi-day tours that range from 40 to more the 1100 riders. While multi-day events often include lodging and meals, the meals are often provided by and benefit vendors in the communities where the riders stay. This means the entry fees from the events, which ranged from approximately \$30,000 to almost \$500,000, can be counted toward the economic impact of the event. Additionally, tour sponsors reported that the events brought bicyclists from 40 other states and they spent an average of \$57 - \$60 per day in addition to the tour fees. The Wisconsin report concluded that the two largest multi-day tours, the Great Annual



Bicycle Adventure Along the Wisconsin River and Sprocket's Annual Great Bicycle Ride Across Wisconsin generated a combined economic impact between \$3.7 and \$6.2 million in 2004. Colorado's bicycle tours generate approximately \$640,000 in revenue to the state while charity rides provide \$3.4 million. Portland's 2006 study estimates that tours, races, rides and events generate \$7,169,630 per year, or about 11% of the total economic activity related to bicycling including registration fees, food, lodging and incidentals. On an annual basis, approximately 40,000 people participate in more than 21,000 small- and medium-sized events and rides in and around the city. These statistics are but a small sampling of the economic benefits to providing a quality annual cycling event. The Accommodations Tax funding will be used to market and produce a cycling event that will encourage annual visitors to our area for years to come.

Community Open Land Trust hopes that the Tour de Midlands becomes an integral part of tourism to Lexington County; providing funding for a greenways program for the County and its citizens. We respectfully request funding for this event for 2011.



**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2010/2011**

**FUNDING SOURCES**

**Organization:** Community Open Land Trust

<b>List of Funding Sources</b>	<b>Actual 2008/09</b>	<b>Current 2009/10</b>	<b>Estimated 2010/11</b>
SCANA - potential			\$1,000.00
Lexington Medical Center - potential			\$1,000.00
Michelin - potential			\$1,000.00
Various grocery stores for in-kind giving - fruits, drinks, etc.			\$250.00
Local Bike Shops for SAG Stations support - in-kind			\$250.00
Ride Participants 200 @ \$35			\$7,000.00
<b>TOTALS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,500.00</b>



**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2010/2011**

**EXPENDITURES**

**Organization:** Community Open Land Trust

<b>List of Expenditures</b>	<b>Actual 2008/09</b>	<b>Current 2009/10</b>	<b>Estimated 2010/11</b>
Marketing - Billboards, traditional and digital			\$5,000.00
Marketing - Website, design and maintenance			\$2,500.00
Marketing - Advertising: magazines and newspaper			\$1,800.00
Marketing - Brochure, design and print			\$750.00
Marketing Packets, design and print			\$900.00
Event Materials - T-Shirts			\$1,000.00
Event Materials - Swag Bags			\$800.00
Event Materials - Snacks/giveaways			\$600.00
SAG Stations Supplies - First Aid kits			\$180.00
SAG Stations Supplies - Directional signs			\$90.00
SAG Stations Supplies - Sports drinks/water			\$200.00
SAG Stations Supplies - Table and tent rental			\$210.00
SAG Stations Supplies - Maps and Cue sheets			\$400.00
Event Insurance (approximate)			\$100.00
Miscellaneous Mailing Costs			\$240.00
Food/Drink			\$3,000.00
Administrative Expenses			\$2,400.00
Event Begin/End Venue - Lexington High School clean up			\$150.00
Finish Line Announcer, Timer, Flags			\$2,000.00
<b>TOTALS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$22,320.00</b>

**Tour de Midlands Bike Race  
Proposed Event Budget**

EXPENSE	DETAILS	PROJECTED COST	ACTUAL COST
<b>MARKETING</b>	Billboard: 8 @ 300+ = \$3000; Digital Billboards: 2 @ \$1000 ea. - \$2000 Website design/maintenance: \$2500; Advertising mags and newspaper: \$1800	\$ 9,300.00	
<b>PRINTED MATERIALS</b>	Brochure, design and print: \$750 Marketing Packets, design & print: \$900	\$ 1,650.00	
<b>EVENT MATERIALS</b>	T-Shirts: 200 @\$5 = \$1000 Swag Bags 200@\$4 = \$800 Snacks/giveaways 200 & \$3 = \$600	\$ 2,400.00	
<b>SAG STATIONS (6 stations)</b>	First Aid Kits 6 @ \$30 = \$180 Directional signs for routes 15@ \$6 = \$90 Sports drinks/water \$200 Table & Tent Rental: 6 @\$35 = \$210 Maps & Cue Sheets 200 @2.00 = \$400	\$ 1,080.00	
<b>EVENT INSURANCE</b>	approximately	\$ 100.00	
<b>MISC MAILING COSTS</b>		\$ 240.00	
<b>FOOD/DRINK</b>	200 @ \$15/person	\$ 3,000.00	
<b>ADMINISTRATIVE EXPENSES</b>	80 hours @\$30	\$ 2,400.00	
<b>EVENT BEGIN/END VENUE</b>	Lexington HS Donated -cleaning	\$ 150.00	
<b>FINISH LINE</b>	Announcer, timer, flags	\$ 2,000.00	
<b>TOTAL BUDGET</b>		\$ 22,320.00	

**Community Open Land Trust**  
**Financial Statement**  
For the year ending December 31, 2009

**Support & Revenue**

Contributions	11,552.95	
Special Events	10,660.00	
Other Revenue	6,200.00	
Net Assets Released	3,100.00	
<b>TOTAL SUPPORT &amp; REVENUE</b>		<b>31,512.95</b>

**Expenses**

Program Services	17,180.33	
Operations	11,697.29	
Fundraising	293.59	
<b>TOTAL EXPENSES</b>		<b>29,171.21</b>

**Net Cash**

Beginning of 2009	6,350.16
End of 2009	5,591.90
Change in Net Cash	- 758.26

# County of Lexington Accommodations Tax Fund

## FY 2008/2009 FINAL REPORT

**I. PROJECT INFORMATION:**

Organization Name: Community Open Land Trust

Project/Event Name: Tour de Midlands Bike Ride

Contact Name: Brenda Davis Phone: [REDACTED]

**II. PROJECT COMPLETION:**

Were you able to complete the project/event as stated in your original application?  
 If no, state any problems you encountered:

\_\_\_\_\_  
 \_\_\_\_\_

**III. PROJECT SUCCESS:**

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):

\_\_\_\_\_  
 \_\_\_\_\_

**IV. PROJECT ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2007/08	2008/09	(2009/10 Projected)
Total Budget of Event/Project			
Amount Funded by the Lexington County Accommodations Tax Fund			
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources			
Total Attendance			
Total Tourists*			

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

\_\_\_\_\_

**VI. PROJECT BUDGET:**

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for FY 08/09.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Brenda Davis  
 Print Name

Managing Director  
 Title

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

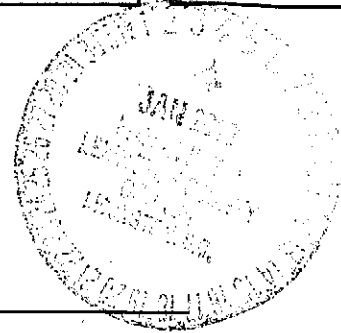


Reset Form

Save A Copy

Print Form

County of Lexington
Accommodations Tax Fund
FY 2010/2011



APPLICATION

- 1. Name of Project/Event: Lake Murray Triathlon - 10th Year Anniversary
2. Sponsoring Organization: Kemkon, Inc.

Mailing Address: 31 Boardwalk Lane, Lexington SC 29072

3. Federal Tax ID#: [Redacted]

4. Event/Project Director:

Name Leslie Pujol Brown Title Race Director

Telephone [Redacted] Alternate Telephone [Redacted]

Email [Redacted] Fax Number [Redacted]

5. Event/Project Category (Check One):

[X] Tourism, Advertising/Promotion: Wellness, and fitness

[ ] Tourism Related Expenditures:

6. Project Timeline:

Beginning: 6:00 a.m., May 9, 2010 End: 12 noon, May 9, 2010

7. Location of Project/Event: Dreher Island State Park and surrounding counties

8. Number of employees: Full-time 4 Part-time

9. Do you advertise outside a 50-mile radius? [X] Yes [ ] No

10. If yes to #9, list advertising source(s) Triathlete Magazine, Brochures, Setupevents.com

11. How many people do you expect to attend? 750

12. Of this number, how many are tourists? 700 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. Please indicate you have read:

Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976? [X] Yes [ ] No

14. Project Budget - Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.

a. Estimated total cost of Project: \$ 27,878.00

b. Amount of Accommodations Funds requested for this Project: \$ 2,000.00

c. This request equals what percent of the total Project/Event Budget? 7.70 %

d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. Shared Magazine ads - \$1000; Brochures - \$800; Website listings - \$400

15. Has your project or organization previously received Accommodations Tax Funds?

Yes  No

a. If yes, state year \_\_\_\_\_, amount \$ \_\_\_\_\_, source \_\_\_\_\_, and purpose: \_\_\_\_\_

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes  No

c. If not, please explain: \_\_\_\_\_

16. Type of Organization:

Please check one:

- County  
 Municipal  
 Non-profit Organization  For-profit Organization  
 Community service club, church, etc.  
 501(c) 3  
 Other

17. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

- a. General description  
b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community  
c. Total attendance to the event/project vs. the number of total tourists in attendance  
d. Economic impact generated by tourism to the event/project  
e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.  
f. Additional comments:

\_\_\_\_\_  
SEE ATTACHED  
\_\_\_\_\_

***PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.***

Signature of Event/Project Director:

\_\_\_\_\_  
Leslie Poujol Brown

Print Name

\_\_\_\_\_  
Event Organizer and Director

Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Lexington County Accommodations Tax Funding FY 2010/11

101-196







**County of Lexington**  
**Accommodations Tax Fund**  
**FY 2010/2011**

**EXPENDITURES**

**Organization:**

<b>List of Expenditures</b>	<b>Actual 2008/09</b>	<b>Current 2009/10</b>	<b>Estimated 2010/11</b>
3000 Brochures - full color - glossy finish	\$800.00	\$650.00	\$800.00
Setup Events SC Triathlon Fee. Includes promotion in Magazines	\$1,500.00	\$1,500.00	\$1,500.00
Online listings	\$200.00	\$250.00	\$400.00
Setup Events event management fee	\$9,500.00	\$10,250.00	\$11,200.00
Awards	\$1,052.00	\$1,496.00	\$1,500.00
Custom made socks for 1st 300 registrants - Sock Guy		\$1,321.00	\$1,500.00
High-tech moisture weaking shirts	\$3,174.00	\$3,429.00	\$4,000.00
Irmo/Lexington/Newberry Police Department - road safety	\$250.00	\$250.00	\$250.00
Dreher Island State Park Fee for use of grounds	\$624.00	\$882.00	\$900.00
Hotel for Setup Event Crew	\$275.00	\$285.00	\$285.00
Hotel for USATriathlon Official	\$88.00	\$98.00	\$98.00
Salsarita's or Moe's post race lunch - Sponsored	\$0.00	\$0.00	\$0.00
Volunteers - Leukemia Team in Training	\$140.00		
Volunteers - Troop 411 Boy Scouts	\$250.00	\$390.00	\$400.00
Volunteers - Irmo troop Boy Scouts		\$165.00	\$200.00
Volunteers - Shark's Swimming Team		\$195.00	\$200.00
Porta Jons - portable toilets	\$482.00	\$483.00	\$490.00
Kayaks for swim safety - Kayaking for Kids	\$210.00	\$245.00	\$245.00
Brochure shipping and mailings	\$54.00	\$35.00	\$60.00
Office Depot, Lowe's related materials	\$350.00	\$250.00	\$300.00
Snacks, fruits, water, ice, and course water	\$350.00	\$450.00	\$550.00
Assistant Fees	\$350.00	\$400.00	\$500.00
Race Director Fees	\$2,500.00	\$2,000.00	\$2,500.00
<b>TOTALS</b>	<b>\$22,149.00</b>	<b>\$25,024.00</b>	<b>\$27,878.00</b>



## ACCOMMODATIONS TAX FUND 2010

### PROJECT DESCRIPTION AND DETAILS

- **Name of Project: Lake Murray Triathlon 2010 – 10<sup>th</sup> Anniversary.**  
The Lake Murray Triathlon was started by a group of friends 10 years ago in order to fulfill the needs of our athletes in our community. Today, this race is among the top 3 favorite races in South Carolina, and one of the largest in the state.
- **Our Triathlon consists of:** 750 meter swim on Lake Murray; 16 Mile bike ride on mostly Lexington Co and Chapin Roads; 5 mile run inside Dreher Island Park.
- **Our Venue:** Dreher Island State Park, and Lexington Co. roads.
- **Our Mission:** To organize the best event possible for our athletes, with safety at the center of every decision we make. In 2010 we want to become South Carolina's top choice as a racing destination.
- **Who are we:** We are essentially non-profit in that we seek sponsorships only to cover our expenses not covered by athlete's registration fees. We organize this event mainly to give back to the community. This is our hobby, and not how we make a living. We have full time jobs elsewhere. We always donate funds to our volunteers' organizations without whom we could not operate. We use our business corporation to operate the event, Kemkon, Inc.
- **Benefit of our event towards tourism in the area:**
  - The Lake Murray Triathlon started with only 100 athletes 10 years ago. It doubled in size the next year, and has grown steadily each year.
  - Through our constant promotion we have been reaching 400 – 500 athletes since 2006. These athletes do not come alone, and for each 100 athletes we estimate 50 more people come to see their friends or family members race.
  - Our race is among the 3 top favorite venues among our athletes.

- People who come once, keep coming year after year, and they in turn bring more new people to the race which eventually bring others with them.
- **Who comes to our races - Total Attendance – Tourists.**
  - 500+ triathletes ages 15 to 80, plus family and friends for an approximate total of 750 - 800 people.
  - 30-50 Volunteers.
  - People come from every corner of the state, North Carolina, Georgia, Tennessee, West Virginia, Maryland.
  - More than 65% of attendees come from outside the greater Columbia area and surroundings.
  - All attendees are considered tourists except for park officials.
- **Economic Impact:**
  - Triathlete families are usually double income, college educated, with average yearly incomes per person of \$45K per year per person
  - 500 athletes translate into approximately 750 people when they bring their families or friends with them.
  - Each person will spend a minimum of \$50 including gas and 2 meals – not including hotel accommodations.
  - 500 athletes x \$50 = **\$25,000** for each athlete.
  - Meals for friends and family traveling with each athlete – 250 family members x \$20 = **\$5000**.
  - 200 athletes (average number of athletes who choose to stay at an area hotel) x \$70 per night of hotel = **\$14,000**.
  - **Total minimum expenses from visitors for the weekend: \$44,000.**
  - Total amount of dollars spent by organizing committee in materials, and event related expenses: **\$14,000**. Not including management fees and licenses.
  - **Total estimated economic impact: \$44,000 + \$14,000 = \$58,000.**
  - 200+ athletes will choose to stay at an area hotel – namely Lexington Co. hotels as Newberry has very few appropriate hotels available.
  - We try to use only local stores to buy our materials, and promote them in exchange. Examples: Moe's of Lexington, Salsarita's of Lexington, Office Depot of Lexington, Sam's, Food Lion, Lowe's, Awards vendors, t-shirt vendors, printing outfits, etc.
- **Overall description of our promotion plan, and how we plan to use the Accommodations Tax Fund:** Since the creation of this event, we have focused on promoting outside the area in order to keep growing. We use the following methods to promote our race, and our beautiful Lake Murray:

- **Brochures:** We print 3000/4000 great looking professional full color brochures which are distributed to sport stores in cities like Charlotte, Savannah, Aiken, Greenville, Knoxville, Florence, Myrtle Beach, and Columbia area. - **\$800** plus shipping and handling.
- **We are part of the South Carolina Triathlon Series - \$1000** – which advertises our event in International magazines like
  - *Triathlete Magazine* – 90,000 readers.
  - *Inside Triathlete* – 40,000 readers
- We use the Setup Event webpage for promotion and registration with detail event information, maps, hotel, and restaurant information. [www.Setupevents.com](http://www.Setupevents.com). - **\$200**.
- We include our event in different free and paid listings in the Internet on sites that reach triathletes around the nation. **\$200**.
- Lately we have used *Facebook* as another way to promote our event to an even larger crowd.
- Estimated total expenses for promotion: \$800 + \$1000 + \$200 + \$200 = **\$2,200**.

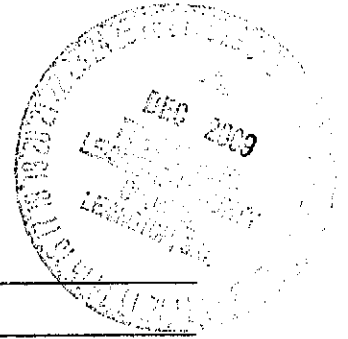


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County of Lexington
Accommodations Tax Fund
FY 2010/2011



APPLICATION

- 1. Name of Project/Event: 2010 Dixie Youth World Series
2. Sponsoring Organization: Lexington Dixie Baseball
Mailing Address: PO Box 821, Lexington, SC 29071
3. Federal Tax ID#: [Redacted]
4. Event/Project Director:
Name Al Beard Title Sponsorship Chairman
Telephone [Redacted] Alternate Telephone [Redacted]
Email [Redacted] Fax Number [Redacted]
5. Event/Project Category (Check One):
[ ] Tourism, Advertising/Promotion:
[X] Tourism Related Expenditures: Promotion, Hospitality
6. Project Timeline:
Beginning: July 30th End: August 5th, 2010
7. Location of Project/Event: 521 Ballpark Rd., Lexington, SC 29072
8. Number of employees: 0 Full-time 0 Part-time
9. Do you advertise outside a 50-mile radius? [X] Yes [ ] No
10. If yes to #9, list advertising source(s) Mail, E-Mail, Television, Radio
11. How many people do you expect to attend? 1,800
12. Of this number, how many are tourists? 1,100 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].
13. Please indicate you have read:
Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976? [X] Yes [ ] No
14. Project Budget - Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.
a. Estimated total cost of Project: \$ 160,000.00
b. Amount of Accommodations Funds requested for this Project: \$ 15,000.00
c. This request equals what percent of the total Project/Event Budget? 9.40 %
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. See attached budget

15. Has your project or organization previously received Accommodations Tax Funds?

Yes  No

a. If yes, state year \_\_\_\_\_, amount \$ \_\_\_\_\_, source \_\_\_\_\_, and purpose: \_\_\_\_\_

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes  No

c. If not, please explain: \_\_\_\_\_

16. Type of Organization:

Please check one:

County

Municipal

Non-profit Organization  For-profit Organization

Community service club, church, etc.

501(c) 3

Other

17. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

a. General description

b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community

c. Total attendance to the event/project vs. the number of total tourists in attendance

d. Economic impact generated by tourism to the event/project

e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.

f. Additional comments:

SEE ATTACHED REPORT

**PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.**

Signature of Event/Project Director:

A. BEARD

Print Name

Sponsorship Chairwoman

Title

A. Beard

Signature

12/28/09

Date





## **ABOUT LEXINGTON DIXIE BASEBALL**

It is the policy of Lexington Dixie Youth Baseball to promote the development of strong character, a right attitude and a sense of responsibility and citizenship in youngsters, using the game of baseball as a vehicle. LDYB achieves this goal through fair play, good sportsmanship and congenial fellowship, with adult leaders providing the example.

Through volunteer fundraising efforts LDYB has been able to consistently field 80 teams each year allowing over 950 children to participate. Through various tournaments each year we have brought thousands of spectators from across the state, quietly bringing thousands of dollars into the local economy.

In 2008-2009 we held 11 state and district tournaments, with over 2000 participants and spectators. In 2009 alone we held Three State Tournaments with a direct economic impact of 1.6 Million Dollars to Lexington County.

## **DESCRIPTION OF PROJECT**

This is the first time LDYB has requested accommodation tax money from the county. The reason we are here today is that we have been awarded the 2010 Dixie Youth "O" Zone World Series. This one-week tournament will be held July 30<sup>th</sup> to Aug 5<sup>th</sup> at the Lexington Sports Complex on Ballpark Rd. Participants consist of 16 State Champions and runner-up teams from 11 States. These kids will have earned their way to this tournament by winning Sub-district, district and state championships. Teams will be traveling here from throughout the Southeast.

As part of the agreement, LDYB is required to pay for hotel expenses for each team and three meals a day for each player and coach. That cost alone will be appx. \$50,000.

Although we have the full support of the Lexington County Recreation and Aging Commission, we receive no direct funding from them. The County owns the fields and we operate the league. All money we raise goes directly into our programs and facilities. We are a volunteer organization.

## **BENEFIT TO TOURISM AND THE COMMUNITY/ ATTENDANCE**

As previously mentioned, LDYB has brought many tournaments to Lexington County over the years including the 1995 Dixie Youth World Series. 15 years later, Dixie officials still marvel at the success of that tournament, and were unanimous in awarding us the tournament for 2010, based on our previous successes.

We expect approximately 1800 people every day at this tournament with over 1000 of them from out of town. A breakdown of how that figure was derived is included in the attached economic impact study.

Players, coaches, supporters, and their families will be spending a week in Lexington, taking advantage of everything our great community has to offer.

## ECONOMIC IMPACT

Total number of teams Participating	16
15 players and coaches per team (x) 16 teams	240
Players bringing both parents and one sibling (on average) to the tournament with them as a spectator.	540
League officials and other spectators from out of town	300
Total number of players and spectators at the complex	1080
1080 people, if they double up on a motel room Spend approximately \$80 per night . (540 x 80 x 7 nights)	\$302,400
1080 people average spending \$40 per person for food (7 days)	\$302,400
1080 people if they share expenses on transportation Spend approximately \$50 on gas	\$54,000
1080 people spend average \$20 per person on entertainment	\$21,600
1080 people spend an average of \$20 on souvenirs	\$21,600
Direct Total expenditures from 1080 out of town guests	\$702,000
\$702,000 x rollover of 4.5	\$3,159,000
\$702,000 x rollover of 8	\$5,616,000
Average High vs Low Rollover effect For Lexington Community and businesses	\$4,212,000

## OVERALL DESCRIPTION

It is a distinct privilege and honor to hold this tournament in our town, and is the result of 4 years of planning. As previously mentioned, it has been 15 years since Lexington was the host community. Having personally attended this tournament for the past two years in Mississippi (2008) and Texas (2009), I can promise you that Lexington will be overrun with out of town visitors.

We are also making history with this tournament. 2010 marks the first time a Dixie Youth World Series has been broadcast live NATIONWIDE. This is an opportunity for Lexington to shine brightly. Part of the accommodation tax requested will be used to offset the \$20,000 TV production cost. We see all of the money being spent for this tournament as an investment in our community rather than an expense.

Games will also be broadcast via the internet by Youth Sports Live. That means people from all over the world will see us.

In cooperation with many of our local businesses we are creating a coupon book that encourages our out of town guests to spend their money locally. We have specifically Targeted local restaurants for this book. Our goal is to keep all out of town money in Lexington. Our website lists only hotels and restaurants in Lexington County.

Other non-revenue resources we are utilizing are the Lexington County Recreation and Aging Commission for field maintenance and Lake Murray Country for help with hotels, and private tours/events in the area. Both agencies have been extremely helpful in acquisition of this tournament and in the planning.

## Tourism related budget expenses

### Administrative

Mailing and Printing	\$350.00
Committee Expenses	\$1,150.00
Website	\$2,000.00
Sub Total	<b>\$3,500.00</b>

### Entertainment

National Directors	\$1,600.00
Spouses	\$2,000.00
Sub Total	<b>\$3,600.00</b>

### Hospitality

Food	\$5,000.00
Sub Total	<b>\$5,000.00</b>

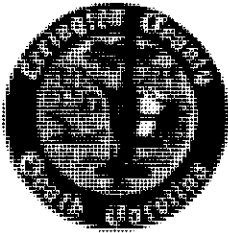
### Tournament Expenses

TV Contract	\$20,000.00
Advertising	\$2,400.00
Portable Restrooms	\$1,000.00
Programs	\$3,000.00
Sub Total	<b>\$26,400.00</b>

### Opening Ceremony

Venue	\$5,000.00
Meal	\$6,000.00
Entertainment	\$15,000.00
Sub Total	<b>\$26,000.00</b>

**Total of selected items: \$64,500.00**

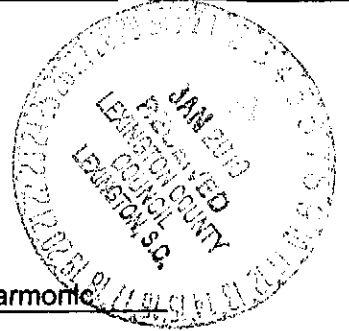


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County of Lexington
Accommodations Tax Fund
FY 2010/2011



APPLICATION

- 1. Name of Project/Event: Advertising and Marketing Campaign for the SC Philharmonic
2. Sponsoring Organization: South Carolina Philharmonic (SCP)
Mailing Address: 721 Lady Street, Suite B
3. Federal Tax ID#:
4. Event/Project Director:
Name Rhonda Hunsinger Title Executive Director
Telephone Alternate Telephone
Email Fax Number
5. Event/Project Category (Check One):
[X] Tourism, Advertising/Promotion:
[ ] Tourism Related Expenditures:
6. Project Timeline:
Beginning: 07/01/2010 End: 06/30/2011
7. Location of Project/Event: Recital Series in Lexington County
8. Number of employees: 3 Full-time 8 Part-time
9. Do you advertise outside a 50-mile radius? [X] Yes [ ] No
10. If yes to #9, list advertising source(s) Welcome Centers throughout SC
11. How many people do you expect to attend? 600
12. Of this number, how many are tourists? 300 (Tourists: "People taking trips outside of their home communities for any purpose, except daily commuting to and from work.") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].
13. Please indicate you have read:
Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976? [X] Yes [ ] No
14. Project Budget - Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.
a. Estimated total cost of Project: \$ 21,000.00
b. Amount of Accommodations Funds requested for this Project: \$ 7,000.00
c. This request equals what percent of the total Project/Event Budget? 33.00 %
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - \$1,500, etc. \$4,500 advertising in The State newspaper, \$2,500 online advertising

15. Has your project or organization previously received Accommodations Tax Funds?

Yes       No

a. If yes, state year 2009, amount \$ 16,923.00, source Richland County, and purpose: Marketing and Advertising for Masterworks season

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?

Yes       No

c. If not, please explain: \_\_\_\_\_

16. Type of Organization:

Please check one:

County

Municipal

Non-profit Organization       For-profit Organization

Community service club, church, etc.

501(c) 3

Other

17. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:

a. General description

b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community

c. Total attendance to the event/project vs. the number of total tourists in attendance

d. Economic impact generated by tourism to the event/project

e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.

f. Additional comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.**

Signature of Event/Project Director:

Rhonda Hunsinger

Print Name

Executive Director

Title

Rhonda Hunsinger

Signature

1/4/10

Date









**17. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Law:**

**A. General description**

The S.C. Philharmonic (SCP) is a vital part of the rich tapestry that defines the arts community throughout the Midlands. Under the direction of Music Director Morihiro Nakahara, the SCP has received tremendous publicity and wants to use this momentum to share its new era of artistic excellence with residents of Lexington County.

The SCP was recently awarded a grant from the Pierrine & Hootie Johnson Foundation to reinstate its innovative Recital Concert Series titled *Where in the Midlands is Morihiro*. Debuted during the 2008/2009 concert season, the Recital Series provides free concerts to audiences throughout the Midlands. During the 2008/2009 season, the SCP performed at Allen University, First Citizen's Plaza on Main Street, Richland County Public Library, Flight Deck Plaza in Lexington and Palmetto GBA/BlueCross BlueShield office on Farrow Road. For the 2010/2011 season, the SCP will perform two of the recitals in Lexington County in an effort to increase community awareness and diversify the audience base for the SCP's Masterworks concerts. The focus of this project is to make music available to all area residents and promote musical excellence throughout the Midlands.

The 2010/2011 season will also feature the SCP's 2<sup>nd</sup> annual golf tournament held at Golden Hills Country Club. The 2009/2010 golf tournament was a great success, with over 85 golfers participating in the event. Golfers traveled from outside Lexington County to participate in the tournament and many of them dined and even lodged in Lexington County after the tournament. The 2010/2011 golf tournament promises to be an incredible success with increased advertising and marketing planned.

During the 2010/2011 Masterworks season, the SCP will present seven concerts at the Koger Center for the Arts. Over 16,000 residents and tourists will attend the SCP's evening concerts. Many ticket holders will travel from Saluda, Aiken and Orangeburg counties, through Lexington County, to attend the concerts. SCP concert attendees often dine before or after the concerts at restaurants and hotels in Lexington County.

**b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community**

To promote the Recital Series and golf tournament, the SCP will increase its marketing and advertising in Lexington County. The events will be advertised in *The State* newspaper and with online marketing such as email blasts and online advertising.

101-213

Marketing and advertising support is needed to increase public awareness of the concerts and Golf Tournament. Increased marketing and advertising will raise public awareness of these SCP events being held in Lexington County.

**c. Total attendance to the event/project vs. the number of total tourists in attendance**

The SCP estimates an attendance of 500 individuals for the recital Series and 100 individuals to participate in the golf tournament.

**d. Economic impact generated by tourism to the event/project**

Individuals who travel to Lexington will be encouraged to dine and stay in Lexington County. For example, During the 2008/2009 season, the SCP performed a recital at the Flight Deck Plaza. The concert was advertised in *The State* newspaper and attendees dined alfresco while a brass quartet performed for guests and passers-by.

**e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this.**

The SCP attracts individuals from the Midlands, as well as throughout the state of South Carolina. By performing two recitals in Lexington County, free to the general public, the SCP is reaching out to a new geographic audience. Attendees of SCP concerts regularly dine in area restaurants and hotels before and after Philharmonic concerts. Whether dining in Lexington on the way to Columbia for a Masterworks concert, or dining in Lexington before a Recital Series concert, the SCP will encourage it's patrons to support Lexington dining and lodging establishments. Additionally, SCP musicians regularly stay at the Radisson Hotel and Riverside Inn in Lexington County during the concert season.

**f. Additional comments:**

**Response to SC Sales Tax Registration Number:**

The SCP is exempt from collecting sales tax because it is a 501(c)(3) organization. Therefore it does not have a retail license number.

**COUNTY OF LEXINGTON  
 TOURISM DEVELOPMENT FEE  
 Annual Budget  
 Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Tourism Development Fee 2130:</b>								
<b>Revenues: (Organization: 000000)</b>								
435300	Tourism Development Fees	985,238	445,313	1,105,000	1,105,000	925,000		
<b>Other Revenue:</b>								
461000	Investment Interest	18,071	5,759	8,000	8,000	400		
<b>** Total Revenue</b>		<u>1,003,309</u>	<u>451,072</u>	<u>1,113,000</u>	<u>1,113,000</u>	<u>925,400</u>		
<b>***Appropriation Total</b>					1,198,174	925,400		
FUND BALANCE								
Beginning of Year					85,174	0		
FUND BALANCE - Projected								
End of Year					0	0		

Fund 2130  
 Division: General Administrative  
 Organization: 101100 - County Council

Object Expenditure Code Classification	2008-09 Expenditure	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
<b>* Total Personnel</b>		0	0	0	0	
<b>Operating Expenses</b>						
520500	Legal Services	0	2,738	3,000	3,000	
521000	Office Supplies	0	0	100	100	
521100	Duplicating	16	0	100	100	
525100	Postage	0	0	100	100	
534400	Convention Center Facility	2,172,103	381,850	1,194,874	922,100	
<b>* Total Operating</b>		<u>2,172,119</u>	<u>384,588</u>	<u>1,198,174</u>	<u>925,400</u>	
<b>** Total Personnel &amp; Operating</b>		<u>2,172,119</u>	<u>384,588</u>	<u>1,198,174</u>	<u>925,400</u>	
<b>*** Total Budget Appropriation</b>		<u>2,172,119</u>	<u>384,588</u>	<u>1,198,174</u>	<u>925,400</u>	

**COUNTY OF LEXINGTON**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**  
**Annual Budget**  
**FY 2010-11 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Temporary Alcohol Beverage License Fee 2140:</b>								
435400	Temp. Alcohol Beverage Permit Fee	88,350	8,300	78,400	78,400	75,500		
461000	Investment Interest	105	3	100	100	25		
801000	Op Trm from General Fund/ Cty Ord	0	0	0	0	0		
<b>** Total Revenue</b>		<b>88,455</b>	<b>8,303</b>	<b>78,500</b>	<b>78,500</b>	<b>75,525</b>		
<b>***Appropriation Total</b>					<b>87,502</b>	<b>85,500</b>		
<b>FUND BALANCE</b>								
Beginning of Year						18,977	9,975	
<b>FUND BALANCE - Projected</b>								
End of Year						9,975	0	

Fund 2140  
Division: Non-departmental  
Organization: 999900 Non-departmental

Object Expenditure Code Classification	2008-09 Expenditure	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Operating Expenses</b>						
529903	Contingency	0	0	18,002	17,500	
534070	Gaston Collard Festival	2,500	2,500	2,500	3,500	
534071	Lexington County Peach Festival	2,500	2,500	2,500	5,000	
534072	SC Poultry Festival	2,500	0	2,500	2,500	
534073	Pelion Peanut Festival	2,500	0	2,500	2,500	
534074	Chapin Labor Day Festival	2,500	0	2,500	2,500	
534075	Irmo Okra Strut	2,500	0	2,500	2,500	
534076	Lexington Fun Fest	2,500	0	2,500	2,500	
534077	Congaree Western Weekend	0	0	0	0	
534079	West Columbia - Riverwalk Musice Festival	2,500	0	2,500	2,500	
534080	Swansea Festival	2,500	0	2,500	0	
534081	Pine Ridge Festival	2,500	0	2,500	2,500	
534083	Riverfest - Epilepsy Foundation of SC	2,500	0	2,500	0	
<b>* Total Operating</b>		<b>27,500</b>	<b>5,000</b>	<b>45,502</b>	<b>43,500</b>	
<b>** Total Personnel &amp; Operating</b>		<b>27,500</b>	<b>5,000</b>	<b>45,502</b>	<b>43,500</b>	
<b>Other Financing Uses</b>						
812501	Op Trm to Community Juvenile Arbitration	62,499	21,000	42,000	42,000	
<b>**Total Other Financing Uses</b>		<b>62,499</b>	<b>21,000</b>	<b>42,000</b>	<b>42,000</b>	
<b>*** Total Budget Appropriation</b>		<b>89,999</b>	<b>26,000</b>	<b>87,502</b>	<b>85,500</b>	



**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**  
**FY 2010/2011**



**APPLICATION**

1. Name of Festival: Collard Festival - 2009
2. Sponsoring Organization: Town of Gaston  
 Mailing Address: PO Box 429, Gaston, SC 29053
3. Federal Tax ID#: [REDACTED]
4. Festival Director:  
 Name Jennifer Bellotti Title Town Clerk  
 Telephone [REDACTED] Alternate Telephone [REDACTED]  
 Email [REDACTED] Fax Number [REDACTED]
5. Event Category (Check One):  
 Festival: \_\_\_\_\_  
 Other – Pursuant to State Statute Section 61-6-2010: \_\_\_\_\_
6. Festival Timeline: Beginning: 11/6/09 - 6pm End: 11/7/09 - 9pm  
 (Actual Dates of Festival)
7. Location of Festival: 131 North Carlisle Street, Gaston, SC 29053
8. How many people do you expect to attend? 3500+
9. Festival Budget: **Request for funds must meet the requirements of Chapter 61, Section 61-6-2010, SC Code of Laws, 1976, as amended**
  - a. Estimated cost for this project: \$ 14,000
  - b. Amount of funds requested for this project: \$ 3,500
  - c. This request equals what percent of the total Festival Budget? 25 %
10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?  
 Yes     No
  - a. If yes, state year 2008, amount \$ 2500, source County of Lexington and purpose: 2008 Collard Festival
  - b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?  
 Yes     No
  - c. If not, please explain: \_\_\_\_\_

11. Type of Organization:

Please check one:

- County Government  
 Municipal  
 Non-profit Organization     For-profit Organization  
 Community service club, church, etc.

12. Festival description - please attach a report with the following information:

- a. General description of the festival and brief history of the organization  
b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community  
c. Total attendance to the festival vs. the number of total tourists in attendance  
d. Economic impact generated by tourism to the festival  
e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - \$300, etc.  
f. Additional comments:

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Signature of Festival Director:

Jennifer Bellotti  
Name

Town Clerk  
Title

Jennifer Bellotti  
Signature

11/24/09  
Date

**ORIGINAL APPLICATION DUE BY:  
MONDAY, JANUARY 4, 2010**

Lexington County Council  
212 South Lake Drive, Suite 601  
Lexington, SC 29072

12 a. The Gaston Collard Festival is held every year in early to late Fall. The festival consists of Collard Greens along with a variety of other food, games, rides or inflatables, vendors from different areas and entertainment for the community. The Town of Gaston was founded in 1894. The Town was incorporated into Lexington County in 1974. Population is approximately 1700.

12 b. The festival promotes tourism for the town and Lexington County. People come from miles away just to taste the Collard Greens and enjoy fellowship with our community.

12 c. Total attendance has grown to approximately 3500, half are tourists.

12 d. The tourism brings income to local businesses and possibly interest from tourist wanting to move to Gaston, which would provide more income to all businesses.

12 e. The festival attracts and promotes tourists to the area with entertainment, many vendors from all areas come together. Funds from the Temporary Alcohol Beverage License Fee were used as income for advertisement, supplies and entertainment.









## County of Lexington

### TEMPORARY ALCOHOL BEVERAGE LICENSE FEE

#### FINAL REPORT FY 2008/2009

**I. FESTIVAL INFORMATION:**

Organization Name: Town of Gaston  
 Festival Name: Collard Festival 2009  
 Contact Name: Jennifer Bellotti Phone: [REDACTED]

**II. FESTIVAL COMPLETION:**

Were you able to complete the festival as stated in your original application?

If no, state any problems you encountered:

Yes

**III. FESTIVAL SUCCESS:**

Please share any additional comments regarding the festival (e.g., lessons learned, successes, problems encountered, etc.):

Have fireworks show earlier - 7:00 pm. instead of 9:00 pm.

**IV. FESTIVAL ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for festivals for current and previous years.

	2007/08	2008/09	2009/10 (Projected)
Total Budget of Festival	11,133. <sup>25</sup>	11,184. <sup>09</sup>	13,067. <sup>51</sup>
Amount Funded by the Temporary Alcohol Beverage License Fee	2500	2500	2500
Amount Funded by the Temporary Alcohol Beverage License Fee from all Sources	2500	2500	2500
Total Attendance	2300	3500	4500
Total Tourists*	1200	1580	2500

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

Festival Committee members did head count

**VI. FESTIVAL BUDGET:**

Attach a report indicating what festival expenses were paid for using Temporary Alcohol Beverage License Fee for FY 08/09.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Jennifer Bellotti \_\_\_\_\_  
 Name Title

Jennifer Bellotti \_\_\_\_\_  
 Signature Date 11/23/09

# Financial Report

Town of Gaston

11/24/2009 12:32 PM

Register: 1009 · BB&T-Collard Festival 6398

From 08/01/2009 through 11/24/2009

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/13/2009			2450 · Deferred Reven...	Deposit		X	100.00	10,605.07
08/17/2009	527	Stumps Prom	1250 · Prepaid Expens...		169.59	X		10,435.48
08/17/2009	528	Crystal Crown, Inc.	1250 · Prepaid Expens...		327.16	X		10,108.32
08/17/2009	529	Allens Crowns & Tro...	1250 · Prepaid Expens...		466.45	X		9,641.87
08/18/2009	530	Kirby Parade Floats, ...	1250 · Prepaid Expens...		300.00	X		9,341.87
08/25/2009	531	KD Creations, LLC	1250 · Prepaid Expens...		224.52	X		9,117.35
09/02/2009			2450 · Deferred Reven...	Deposit		X	50.00	9,167.35
09/11/2009			-split-	Deposit		X	240.00	9,407.35
09/25/2009			-split-	Deposit		X	484.88	9,892.23
10/13/2009	532	Allens Crowns & Tro...	1250 · Prepaid Expens...		274.92	X		9,617.31
10/14/2009			-split-	Deposit		X	970.00	10,587.31
10/21/2009	533	K & K Printing Com...	1250 · Prepaid Expens...		126.26	X		10,461.05
10/24/2009	534	AB& R Trophy Co.	1250 · Prepaid Expens...		270.18	X		10,190.87
10/24/2009	535	Marvin L . Pound, Jr.	1250 · Prepaid Expens...		50.84	X		10,140.03
10/24/2009	536	ASCAP	1250 · Prepaid Expens...	License Fee for...	100.00	X		10,040.03
10/24/2009	537	Angie Redmond	6100 · Operating Expe...		150.00	X		9,890.03
10/24/2009	538	Kim Goodwin	6100 · Operating Expe...		150.47	X		9,739.56
10/24/2009	539	Anita T-Shirt	1250 · Prepaid Expens...		317.26	X		9,422.30
10/29/2009			-split-	Deposit		X	1,360.00	10,782.30
10/30/2009			-split-	Deposit		X	440.00	11,222.30
10/30/2009	540	Roger Jeffcoat	1250 · Prepaid Expens...		2,500.00			8,722.30
11/05/2009		Collard Festival	4600 · Contributions:4...	Deposit			2,485.00	11,207.30
11/05/2009	541	Larry Farina	1250 · Prepaid Expens...		400.00			10,807.30
11/05/2009	542	Ray Hardee	1250 · Prepaid Expens...		250.00			10,557.30
11/05/2009	543	Voice Ministries	1250 · Prepaid Expens...		100.00			10,457.30
11/05/2009	544	Space Walk	1250 · Prepaid Expens...		1,785.00			8,672.30
11/05/2009	545	1-2-3 Jump	1250 · Prepaid Expens...		495.00			8,177.30
11/05/2009	546	Southern Rose Events	1250 · Prepaid Expens...		375.00			7,802.30
11/05/2009	547	Kenny Daughtery	1250 · Prepaid Expens...		100.00			7,702.30
11/05/2009	548	J Edwards Band	1250 · Prepaid Expens...		1,200.00			6,502.30
11/05/2009	549	Chris Tompkins	1250 · Prepaid Expens...		75.00			6,427.30
11/05/2009	550	James Etheridge	1250 · Prepaid Expens...		200.00			6,227.30
11/05/2009	551	Sonrise Band	1250 · Prepaid Expens...		100.00			6,127.30
11/05/2009	552	Lizards Thicket	1250 · Prepaid Expens...		256.80			5,870.50
11/05/2009	553	Nancy Simoneau	1250 · Prepaid Expens...		250.00			5,620.50
11/05/2009	554	void	1250 · Prepaid Expens...	VOID:		X		5,620.50
11/05/2009	555	Coca Cola	1250 · Prepaid Expens...		49.22			5,571.28
11/09/2009	556	IGA	1250 · Prepaid Expens...		908.88			4,662.40
11/09/2009	557	JoAnn Wiggins	1250 · Prepaid Expens...		120.00			4,542.40
11/12/2009			-split-	Deposit			5,267.00	9,809.40

103-8

Town of Gaston

11/24/2009 12:32 PM

Register: 1009 · BB&T-Collard Festival 6398

From 08/01/2009 through 11/24/2009

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
11/12/2009	558	Legacy Foods	1250 · Prepaid Expens...		60.00			9,749.40
11/12/2009	559	Marvin L . Pound, Jr.	1250 · Prepaid Expens...		28.36			9,721.04
11/12/2009	560	Marvin L . Pound, Jr.	1250 · Prepaid Expens...		28.60			9,692.44
11/12/2009	561	K & K Printing Com...	1250 · Prepaid Expens...		223.42			9,469.02
11/16/2009	562	George Roberts	1250 · Prepaid Expens...	Refund on fur c...	40.00			9,429.02
11/16/2009	563	Rock Star Grille	1250 · Prepaid Expens...	Refund Vendor...	120.00			9,309.02



County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY 2010/2011

APPLICATION

1. Name of Festival: Lexington County Peach Festival
2. Sponsoring Organization: Gilbert Community Club
Mailing Address: P.O. Box 103, Gilbert, SC 29054

3. Federal Tax ID#: [Redacted]

4. Festival Director:

Name Brandon Ashley

Title Chairman, Peach Fes. Advisory Bd.

Telephone [Redacted]

Alternate Telephone [Redacted]

Email [Redacted]

Fax Number [Redacted]

5. Event Category (Check One):

[X] Festival:

[ ] Other - Pursuant to State Statute Section 61-6-2010:

6. Festival Timeline: Beginning: July 3, 2010 End: July 3, 2010
(Actual Dates of Festival)

7. Location of Festival: Gilbert Community Park & surrounding area including Gilbert Primary & Middle School campuses.

8. How many people do you expect to attend? 30,000 to 40,000

9. Festival Budget: Request for funds must meet the requirements of Chapter 61, Section 61-6-2010, SC Code of Laws, 1976, as amended

a. Estimated cost for this project:

\$ 51,825.00

b. Amount of funds requested for this project:

\$ 5,000.00

c. This request equals what percent of the total Festival Budget? 9.6%

10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?

[X] Yes [ ] No

a. If yes, state year 2009, amount \$ 2500.00, source [Redacted], and purpose: & previous years also

b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?

[X] Yes [ ] No

c. If not, please explain:

11. Type of Organization:

Please check one:

- County Government
- Municipal
- Non-profit Organization     For-profit Organization
- Community service club, church, etc.

12. Festival description - please attach a report with the following information:

- a. General description of the festival and brief history of the organization
- b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the festival vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the festival
- e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - \$300, etc.
- f. Additional comments:

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Signature of Festival Director:

Brandon L. Ashley  
Name

Chairman, P. F. Advisory Board  
Title

Brandon L. Ashley  
Signature

1-2-2010  
Date

**ORIGINAL APPLICATION DUE BY:  
MONDAY, JANUARY 4, 2010**

Lexington County Council  
212 South Lake Drive, Suite 601  
Lexington, SC 29072

## LEXINGTON COUNTY PEACH FESTIVAL

### A. DESCRIPTION OF FESTIVAL AND HISTORY

The Festival is a one-day event consisting of a parade, a local aviation business that provides an exciting air show before the parade, a peachy recipe contest, beauty contests, many arts and crafts vendors, and a program with parade awards, peachy recipe awards, and recognition of visiting dignitaries. There is also entertainment on three stages that begins around 9:30 a.m. and continues until around 6 p.m. At that point music continues on one stage until around 10:30 p.m. when the fireworks show takes place. There is also a Peach Festival Auto Show, an Antique Tractor and Farm Equipment Show and a Revolutionary War Camp which all draw a large crowd.

A luncheon is held in the Gilbert Primary School cafeteria immediately following the morning program. This is for invited guests and in recent years has also been a venue for honoring our soldiers and veterans.

The Gilbert Community Club is responsible for food vending all day. Numerous booths provide peach ice cream, hot dogs, hamburgers, chicken sandwiches, barbeque sandwiches, sno-cones, peach cobbler, peach sundaes, peach tea, peach punch, peach slush, and peach-berry split (peaches and blueberries on ice cream). Barbeque chicken and pork plates are also available on the grounds.

The Festival is a family event with alcohol products not allowed on the premises. We feel that this is a very important aspect of our Festival. We have a large number of people who express appreciation for our stand on this. We also ask that our arts and crafts vendors not sell items that promote drugs, alcohol, tobacco or profanity.

The Festival began in 1959 as a small community project to raise money for various community projects. The three goals were to promote the community, to promote the peach industry and to promote our county. The peach industry was huge in Gilbert in 1959 and celebrating our country's independence and our local peach industry on July 4<sup>th</sup> seemed a natural thing to do. While the peach industry in Gilbert is not as large as in 1959, the support of the festival and what it stands for is still a huge factor in this community.

Over the years the festival has grown from a small local event to a huge event drawing crowds from all over. The addition of a Web page two years ago has put the festival into a position to be recognized nationally.

### B. BENEFIT FESTIVAL WILL SERVE TOWARD PROMOTING TOURISM AND THE LEXINGTON COUNTY COMMUNITY

The Peach Festival brings in people from all over the state as well as many from out of state. The name Gilbert and Lexington County are synonymous with the Peach Festival to many people. It is one of the largest, oldest, and best known events sponsored in the county. A large



number of people come to Lexington County to attend this festival each July 4<sup>th</sup> making it a part of their Independence Day tradition.

As state previously we recently added a Web page to our promotional events and this has generated inquiries nationwide about the Festival. We also had people from several states who made the Festival a part of their travel plans for the summer.

#### C. FESTIVAL ATTENDANCE

The estimated attendance of the Festival is around 40,000 with approximately 25,000 of those considered tourists.

#### D. ECONOMIC IMPACT GENERATED BY TOURISM

We have no records to indicate actual figures for economic impact. We do know that a large number of our attendees come from out of town spending the night in neighboring towns with hotel accommodations. We also have reports from our local businesses that business booms for them that day. In addition, several restaurants in near-by towns as well as in Gilbert are swamped with visitors who enjoy a meal with them before leaving the area. One local store which donates refreshments for our workers on July 3<sup>rd</sup> refuses to take any payment for the huge amount of food they serve us stating that "July 4<sup>th</sup> is like Christmas Day in our store!"

#### E. DESCRIPTION OF HOW FESTIVAL ATTRACTS AND PROMOTES TOURISTS AND HOW FUNDS ARE USED

The Festival at this point attracts a large number just by our reputation acquired over the last 51 years. We have good promotion sponsored by WIS and other local TV, newspaper, and magazine articles. In 2008 and 2009 Southern Living did a story about the Festival and we were featured on the TODAY show in New York on July 4<sup>th</sup> of 2008! We are members of the SC Festival Association and have our Web site linked to the PRT site, WIS, the Festival Association site as well as several others.

Last year we spent approximately \$13,000 on entertainment and approximately \$500 to drive and maintain a float for the Festival queens that represents us in many parades. These expenses alone would more than take care of the \$2,500 that we receive. In addition by adding the Web site we have had to get an internet connection for our office which is approximately \$60.55 a month as well as an additional approximately \$35 to maintain our domain name and site. Our Web master is a local young man who gives most of his work voluntarily, but we give him a small gift (usually about \$200) to show our appreciation for all the countless hours he gives us.

The receipts that were turned in showing specific bills for 2008 included approximately \$306 for festival stationery, \$255 for materials for electrical outlets that were added to the Park (work was volunteer – this will be an added improvement for the Park as well as allow us to have more arts and crafts vendors), \$1079 for trophies for parade and pageants, \$982 for Port-A-Jons for the day, and \$420 for peaches that were given away for promotion to news media, etc.

## F. ADDITIONAL COMMENTS

We have enjoyed a highly successful festival for 51 years and look forward to continuing this tradition into the next century. We have set up an advisory board to ensure that we are preparing leaders for the festival as years pass and our present generation who have worked with the Festival for the whole 51 years are no longer able to carry out their duties.

The Festival serves as a unifying factor in our community bringing people together from all walks of life. It is also a source of pride for our community as it is the major thing that has "put Gilbert on the map" so to speak! In essays that we require for student scholarships for student volunteers we get so many positive comments from the young people in our community about how the festival has affected their lives, the tradition it is in their families, and their desire to be a part of the Festival as they become young adults.

We are proud of our reputation and the quality of our Festival and hope to be able to continue to promote Lexington County with a festival of integrity and class for many years to come!







**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**

**FINAL REPORT**  
**FY 2008/2009**

**I. FESTIVAL INFORMATION:**

Organization Name: Lexington County Peach Festival, LLC  
 Festival Name: Lexington County Peach Festival  
 Contact Name: Mary C. Ellis, sec/treas Phone: [REDACTED]  
Brandon L. Ashley, chairman

**II. FESTIVAL COMPLETION:**

Were you able to complete the festival as stated in your original application? yes  
 If no, state any problems you encountered:

**III. FESTIVAL SUCCESS:**

Please share any additional comments regarding the festival (e.g., lessons learned, successes, problems encountered, etc.):  
The Festival is always a huge success. Addition of a web page has been a major promotional success.

**IV. FESTIVAL ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for festivals for current and previous years.

	2007/08	2008/09	2009/10 (Projected)
Total Budget of Festival	\$ 78,100 <sup>00</sup>	\$ 56,700 <sup>00</sup>	\$ 51,825 <sup>00</sup>
Amount Funded by the Temporary Alcohol Beverage License Fee	\$ 2,500 <sup>00</sup>	\$ 2,500 <sup>00</sup>	2,500 <sup>00</sup>
Amount Funded by the Temporary Alcohol Beverage License Fee from all Sources	-	-	-
Total Attendance	40,000	40,000	40,000
Total Tourists*	25,000	25,000	25,000

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):  
registration, informal surveys, law enforcement, media

**VI. FESTIVAL BUDGET:**

Attach a report indicating what festival expenses were paid for using Temporary Alcohol Beverage License Fee for FY 08/09.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Brandon L. Ashley  
 Name  
[Signature]  
 Signature

Chairman, Peach Fest. Advisory Bd.  
 Title  
1-2-2010  
 Date

## Financial Report for Lexington County Peach Festival

Fiscal Year - January 1, 2009 - December 31, 2009

<b>Beginning Balance on January 1, 2009</b>							<b>\$ 47,931.43</b>
<b>Receipts</b>							
Sponsors						\$ 6,820.00	
Printed Program (2009 ads)						\$ 14,320.00	
Printed Program (2008 ads)						\$ 695.00	
Fireworks						\$ 2,700.00	
Art Contest						\$ 625.00	
Arts and Crafts						\$ 9,824.15	
Pageant						\$ 5,511.05	
Grants						\$ 2,500.00	
Refunds						\$ 337.42	
Bound Books						\$ -	
<b>Total Receipts</b>						<b>\$ 43,332.62</b>	
<b>Expenditures</b>							
Administration (salaries, postage, supplies, dues, insurance)						\$ 5,679.70	
Printed Program (publication, postage)						\$ 11,436.61	
Fireworks						\$ 6,420.00	
Art Contest						\$ 1,205.00	
Arts and Crafts						\$ 152.00	
Pageants						\$ 5,969.96	
Parade (plaques, flags)						\$ 389.50	
Promotion/Photography (pictures, peaches, gifts)						\$ 2,553.01	
Entertainment						\$ 12,925.00	
Labor						\$ 100.00	
Banquets (Pre-festival, chairmen meeting, noon luncheon)						\$ 4,577.88	
Construction						\$ 340.88	
Donations						\$ 463.55	
Concessions						\$ 337.42	
Rentals						\$ 1,432.71	
<b>Total Expenditures</b>						<b>\$ 53,983.22</b>	
<b>Ending Balance</b>							<b>\$ 37,280.83</b>
CD's at First Community							
\$ 22,224.59							
\$ 5,088.55							
\$ 13,233.14							

# Budget for Lexington County

Fiscal Year January 1, 2010- Dec

	Administration	Programs	Fireworks	Art Contest	Arts and Crafts	Pageants	Parade	Promotion	Entertainment
2008 Anticipated Expenditures	\$ 10,000.00	\$ 12,000.00	\$ 6,000.00	\$ 1,500.00	\$ 1,000.00	\$ 4,000.00	\$ 600.00	\$ 7,000.00	\$ 22,000.00
2008 Actual Expenditures	\$ 6,880.52	\$ 10,440.66	\$ 6,428.55	\$ 1,270.00	\$ 1,003.07	\$ 3,637.29	\$ 355.75	\$ 9,054.26	\$ 19,326.78
2009 Anticipated Expenditures	\$ 7,000.00	\$ 10,500.00	\$ 6,000.00	\$ 1,250.00	\$ 850.00	\$ 4,000.00	\$ 400.00	\$ 3,000.00	\$ 14,000.00
2009 Actual Expenditures	\$ 5,679.70	\$ 11,436.61	\$ 6,420.00	\$ 1,205.00	\$ 152.00	\$ 5,969.96	\$ 389.50	\$ 2,553.01	\$ 12,925.00
2010 Anticipated Expenditures	\$ 6,000.00	\$ 11,500.00	\$ 6,420.00	\$ 1,205.00	\$ 150.00	\$ 4,500.00	\$ 350.00	\$ 2,500.00	\$ 13,000.00
2010 Actual Expenditures									
	<b>Sponsors</b>	<b>Programs</b>	<b>Fireworks</b>	<b>Art Contest</b>	<b>Arts and Crafts</b>	<b>Pageants</b>	<b>Grants</b>	<b>Refunds</b>	
2008 Anticipated Receipts	\$ 15,000.00	\$ 21,600.00	\$ 5,000.00	\$ 1,500.00	\$ 12,000.00	\$ 8,000.00	\$ 15,000.00		
2008 Actual Receipts	\$ 7,800.00	\$ 14,805.00	\$ 2,960.00	\$ 1,250.00	\$ 9,746.89	\$ 5,807.00	\$ 40,000.00	\$ 2,850.67	\$ -
2009 Anticipated Receipts	\$ 10,600.00	\$ 21,000.00	\$ 3,100.00	\$ 1,500.00	\$ 10,000.00	\$ 8,000.00	\$ 2,500.00		
2009 Actual Receipts	\$ 6,820.00	\$ 15,015.00	\$ 2,700.00	\$ 625.00	\$ 9,824.15	\$ 5,511.05	\$ 2,500.00	\$ 337.42	\$ -
2010 Anticipated Receipts	\$ 10,000.00	\$ 19,000.00	\$ 3,100.00	\$ 1,425.00	\$ 10,000.00	\$ 5,800.00	\$ 2,500.00		
2010 Actual Receipts									
Administration includes office secretary salary, supplies, postage, insurance, dues and miscellaneous items									
Summary									
Beg Balance	\$ 47,931.43								
Spent	\$ 53,983.22								
Received	\$ 43,332.62								
Bal on Hand	\$ 37,280.83								





## Lexington County Peach Festival Board Members

Brandon Ashley  
Chairman, Peach Festival Advisory Board  
110 Deer Park Ridge  
Gilbert, SC 29054

Donnie Crout  
President, Gilbert Community Club  
220 Crout Pond Way  
Gilbert, SC 29054

Tammy Harman  
Vice-President, Gilbert Community Club  
130 Cotton Branch Road  
Leesville, SC 29070

Carla Hill  
Secretary, Gilbert Community Club  
146 Longpath Drive  
Gilbert, SC 29054

Mary Carole Caughman  
Treasurer, Gilbert Community Club  
144 Bridgewood Court  
Gilbert, SC 29054

Robin McCartha  
503 Semm Sease Road  
Gilbert, SC 29054

Amanda Barefoot  
1779 Pond Branch Road  
Gilbert, SC 29054

Anthony Smith  
535 Isaiah Hall Road  
Gilbert, SC 29054

Milton Caughman  
1925 Ray Price Road  
Leesville, SC 29070

Mary Ellis  
Festival Secretary/Treasurer  
204 Lin Bren Drive  
Leesville, SC 29070

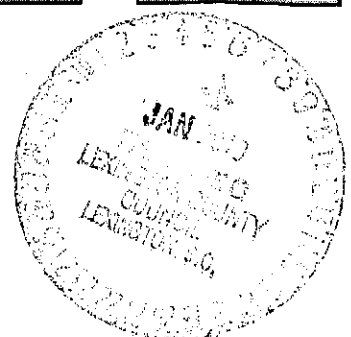


1/4/10 8:15 AM

# County of Lexington

## TEMPORARY ALCOHOL BEVERAGE LICENSE FEE FY 2010/2011

### APPLICATION



1. Name of Festival: SOUTH CAROLINA POULTRY FESTIVAL  
 2. Sponsoring Organization: LEESVILLE MERCHANTS ASSOCIATION  
 Mailing Address: PO Box 4067 LEESVILLE, SC 29070

3. Federal Tax ID#: [REDACTED]

4. Festival Director:  
 Name BRENT SHEATY Title CO-CHAIRMAN / TREASURER  
 Telephone [REDACTED] Alternate Telephone [REDACTED]  
 Email [REDACTED] Fax Number [REDACTED]

5. Event Category (Check One):  
 Festival: \_\_\_\_\_  
 Other - Pursuant to State Statute Section 61-6-2010: \_\_\_\_\_

6. Festival Timeline: Beginning: MAY 6, 2010 End: MAY 8, 2010  
 (Actual Dates of Festival)

7. Location of Festival: LEESVILLE BUSINESS DISTRICT

8. How many people do you expect to attend? 80,000

9. Festival Budget: Request for funds must meet the requirements of Chapter 61, Section 61-6-2010, SC Code of Laws, 1976, as amended

- a. Estimated cost for this project: \$ 100,000.
- b. Amount of funds requested for this project: \$ 2,500.
- c. This request equals what percent of the total Festival Budget? 2.5 %

10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?  
 Yes  No  
 a. If yes, state year 2009, amount \$ 2,500., source LEX. COUNTY, and purpose: ADVERTISING / PUBLICITY

b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?  
 Yes  No

c. If not, please explain: \_\_\_\_\_

11. Type of Organization:

Please check one:

- County Government
- Municipal
- Non-profit Organization     For-profit Organization
- Community service club, church, etc.

12. Festival description - please attach a report with the following information: *SEE ATTACHED*

- a. General description of the festival and brief history of the organization
- b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the festival vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the festival
- e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - \$300, etc.
- f. Additional comments:

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Signature of Festival Director:

<u>Brent SHERLY</u>	<u>Co-Chairman / Treasurer</u>
Name	Title
<u>Brent Sherly</u>	<u>10/30/09</u>
Signature	Date

**ORIGINAL APPLICATION DUE BY:  
MONDAY, JANUARY 4, 2010**

Lexington County Council  
212 South Lake Drive, Suite 601  
Lexington, SC 29072

A. The SC Poultry Festival was started in 1987 as a way to promote the community of Batesburg Leesville and the poultry industry which is so important to the Batesburg Leesville area. It was founded by the Leesville Merchants Association which was founded some few years earlier as a way to promote the town of Leesville.

The festival now involves three days of crafts, food, amusement rides, a parade, live entertainment on several stages, contests, a road race, a volleyball tournament, coloring contests, a large fireworks show and other fun activities and exhibits. It is held the second Saturday of each May and the two days preceding that Saturday.

B. The festival brings a large crowd to the festival and attracts visitors from across the state and out of state. Many people make the festival an annual trip to Batesburg Leesville to enjoy the festivities and reunite with friends and family. It is a wholesome demonstration of community involvement and pride in our community, county and state.

C. Total attendance of the festival is anticipated to be in the 80,000 area with approximately 15,000 of these people attending from outside of Lexington County.

D. Economic impact of the festival is projected at \$200,000 - \$300,000 per year.

E. The festival attracts tourists to the area because of the many attractions of the festival as mentioned in A above. People want to come and participate in a fun day. The license fee funds have been used to purchase billboard and radio advertising. The festival typically spends \$2500. to \$3500 each year on advertising and publicity.



# County of Lexington

## TEMPORARY ALCOHOL BEVERAGE LICENSE FEE

### FINAL REPORT FY 2008/2009

#### I. FESTIVAL INFORMATION:

Organization Name: LEESVILLE MERCHANTS ASSOCIATION  
Festival Name: S.C. POULTRY FESTIVAL  
Contact Name: BRENT SHEALY Phone: [REDACTED]

#### II. FESTIVAL COMPLETION:

Were you able to complete the festival as stated in your original application? YES  
If no, state any problems you encountered:

#### III. FESTIVAL SUCCESS:

Please share any additional comments regarding the festival (e.g., lessons learned, successes, problems encountered, etc.):  
OUR 23<sup>RD</sup> YEAR - A SUCCESSFUL FESTIVAL - GREAT WEATHER & ATTENDANCE / BETTER BUDGET MANAGEMENT

#### IV. FESTIVAL ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for festivals for current and previous years.

	2007/08	2008/09	2009/10 (Projected)
Total Budget of Festival	100,000	100,000	100,000
Amount Funded by the Temporary Alcohol Beverage License Fee	2500	2500	2500
Amount Funded by the Temporary Alcohol Beverage License Fee from all Sources	2500	2500	2500
Total Attendance	70,000	80,000	80,000
Total Tourists*	15,000	15,000	15,000

\*Tourists are generally defined as those who travel at 50 miles to attend.

#### V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):  
ESTIMATES BASED ON TOTAL CROWD ATTENDANCE @ ALL EVENTS OVER 3 DAYS

#### VI. FESTIVAL BUDGET:

Attach a report indicating what festival expenses were paid for using Temporary Alcohol Beverage License Fee for FY 08/09. SEE FINANCIAL REPORT ATTACHED \$2500 USED TO PAY ADVERTISING / PUBLICITY MATERIAL

#### VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Name: BRENT SHEALY Title: CO-CHAIR / TREASURER  
Signature: [Handwritten Signature] Date: 10/30/09





**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**  
**FY 2010/2011**

**EXPENDITURES**

Organization:

List of Expenditures	Actual 2008/09	Current 2009/10	Estimated 2010/11
	SEE ATTACHED		PROJECTED
	↓	↓	BUDGET SAME
			AS ACTUAL
			2009
			↓
TOTALS	\$0.00	\$0.00	\$0.00

A. The SC Poultry Festival was started in 1987 as a way to promote the community of Batesburg Leesville and the poultry industry which is so important to the Batesburg Leesville area. It was founded by the Leesville Merchants Association which was founded some few years earlier as a way to promote the town of Leesville.

The festival now involves three days of crafts, food, amusement rides, a parade, live entertainment on several stages, contests, a road race, a volleyball tournament, coloring contests, a large fireworks show and other fun activities and exhibits. It is held the second Saturday of each May and the two days preceding that Saturday.

B. The festival brings a large crowd to the festival and attracts visitors from across the state and out of state. Many people make the festival an annual trip to Batesburg Leesville to enjoy the festivities and reunite with friends and family. It is a wholesome demonstration of community involvement and pride in our community, county and state.

C. Total attendance of the festival is anticipated to be in the 80,000 area with approximately 15,000 of these people attending from outside of Lexington County.

D. Economic impact of the festival is projected at \$200,000 - \$300,000 per year.

E. The festival attracts tourists to the area because of the many attractions of the festival as mentioned in A above. People want to come and participate in a fun day. The license fee funds have been used to purchase billboard and radio advertising. The festival typically spends \$2500. to \$3500 each year on advertising and publicity.



8:18 AM

01/04/10

Accrual Basis

SOUTH CAROLINA POULTRY FESTIVAL  
**Profit & Loss Prev Year Comparison**  
 January through December 2009

	Jan - Dec 09	Jan - Dec 08	\$ Change	% Change
<b>Income</b>				
AD REVENUES	9,460.00	11,805.00	-2,345.00	-19.9%
BEAUTY PAGEANT FEES	4,220.00	5,060.00	-840.00	-16.6%
CAKE AUCTION SALES	5,085.00	4,185.00	900.00	21.5%
CAR SHOW REVENUES	750.00	0.00	750.00	100.0%
CARNIVAL REVENUES	22,413.75	24,595.00	-2,181.25	-8.9%
COMMERCIAL SPACES	9,810.00	9,873.00	-63.00	-0.6%
COMMITTEE T-SHIRTS	280.00	354.90	-74.90	-21.1%
COOKCLUCK REVENUES	390.00	450.00	-60.00	-13.3%
CRAFT SPACES	7,330.00	7,150.00	180.00	2.5%
DONATION	2,500.00	600.00	1,900.00	316.7%
FOOD SPACES	12,550.00	10,800.00	1,750.00	16.2%
GOLF TOURNAMENT FEES	0.00	6,721.62	-6,721.62	-100.0%
GRANTS	2,500.00	0.00	2,500.00	100.0%
INTEREST INCOME	867.32	622.04	245.28	39.4%
PARK DONATION	0.00	15,000.00	-15,000.00	-100.0%
ROAD RACE FEES	1,547.00	1,411.00	136.00	9.6%
SOUVENIR SALES	10,403.00	10,435.00	-32.00	-0.3%
SPONSORSHIPS	26,150.00	24,350.00	1,800.00	7.4%
THROW SALES	0.00	480.00	-480.00	-100.0%
VOLLEYBALL FEES	2,292.00	495.00	1,797.00	363.0%
<b>Total Income</b>	<b>118,548.07</b>	<b>134,387.56</b>	<b>-15,839.49</b>	<b>-11.8%</b>
<b>Expense</b>				
ADVERTISING	2,133.75	8,322.50	-6,188.75	-74.4%
BANK ANALYSIS CHARGES	0.00	94.87	-94.87	-100.0%
BANK CHARGES	60.31	6.50	53.81	827.9%
BANQUET EXPENSE	0.00	150.00	-150.00	-100.0%
BEAUTY PAGEANT EXPENS...	1,993.09	2,383.22	-390.13	-16.4%
BREAKFAST EXPENSES	0.00	200.13	-200.13	-100.0%
CAR SHOW EXPENSES	483.60	208.37	275.23	132.1%
CHECK PRINTING	0.00	119.53	-119.53	-100.0%
COMMITTEE SHIRTS	354.17	405.00	-50.83	-12.6%
CONTEST PRIZES AND AW...	1,225.96	2,379.44	-1,153.48	-48.5%
CONTRIBUTIONS	2,725.00	2,850.00	-125.00	-4.4%
ENTERTAINMENT	31,337.30	39,039.69	-7,702.39	-19.7%
FACILITIES/EQUIPMENT	664.13	0.00	664.13	100.0%
FIREWORKS	14,000.00	17,000.00	-3,000.00	-17.7%
FLAGS/BANNERS/SIGNS	1,339.64	1,007.07	332.57	33.0%
FLOAT RENTAL	450.00	450.00	0.00	0.0%
FLOWERS & GIFTS	0.00	57.25	-57.25	-100.0%
GARBAGE & CLEAN UP	880.00	810.00	70.00	8.6%
GOLF TOURNAMENT EXPE...	0.00	1,976.00	-1,976.00	-100.0%
INSURANCE	1,272.00	1,272.00	0.00	0.0%
LICENSES/DUES	200.00	200.00	0.00	0.0%
MISC. EXPENSE	256.55	4,133.41	-3,876.86	-93.8%
OFFICE SUPPLIES/PRINTING	93.56	968.56	-875.00	-90.3%
PARADE	897.76	27.51	870.25	3,163.4%
PARK	2,443.09	17,754.62	-15,311.53	-86.2%
PHONE	100.00	100.00	0.00	0.0%
PO BOX RENTAL	0.00	70.00	-70.00	-100.0%
PORT-O-JOHNS	4,211.37	3,584.06	627.31	17.5%
POSTAGE	296.00	246.00	50.00	20.3%
POULTRY PACKETS	3,100.95	2,371.25	729.70	30.8%
PROFESSIONAL FEES	0.00	485.00	-485.00	-100.0%
PROGRAM BOOK EXPENSES	6,393.25	9,363.04	-2,969.79	-31.7%
RENTAL	1,986.52	2,397.70	-411.18	-17.2%
RETURN CHECKS	0.00	-90.00	90.00	100.0%
ROADRACE EXPENSES	914.85	1,251.21	-336.36	-26.9%
SCHOLARSHIPS	2,000.00	4,300.00	-2,300.00	-53.5%
SOUVENIR EXPENSES	6,483.54	6,724.04	-240.50	-3.6%
SPONSOR PLAQUES	136.13	0.00	136.13	100.0%
UTILITIES	442.60	678.02	-235.42	-34.7%
VOLLEYBALL EXPENSES	1,393.78	0.00	1,393.78	100.0%
WALKIE	667.80	688.87	-21.07	-3.1%
<b>Total Expense</b>	<b>90,936.70</b>	<b>133,984.86</b>	<b>-43,048.16</b>	<b>-32.1%</b>
<b>Net Income</b>	<b>27,611.37</b>	<b>402.70</b>	<b>27,208.67</b>	<b>6,756.6%</b>

103-29

8:19 AM  
01/04/10  
Accrual Basis

SOUTH CAROLINA POULTRY FESTIVAL  
**Balance Sheet**  
As of December 31, 2009

	<u>Dec 31, 09</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
BB&T-CD	16,186.87
BB&T CHECKING	18,316.61
WACHOVIA CHECKING	4,085.00
WACHOVIA MONEY MAR...	15,140.92
Total Checking/Savings	<u>53,729.40</u>
Total Current Assets	53,729.40
Other Assets	
LMC PARK GRANT	<u>3,175.00</u>
Total Other Assets	<u>3,175.00</u>
<b>TOTAL ASSETS</b>	<u><u>56,904.40</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Opening Bal Equity	33,760.59
Retained Earnings	-4,467.56
Net Income	27,611.37
Total Equity	<u>56,904.40</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>56,904.40</u></u>

103-30



**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**  
**FY 2010/2011**

**APPLICATION**

1. Name of Festival: South Carolina Pelion Peanut Party

2. Sponsoring Organization: South Carolina Pelion Peanut Party

Mailing Address: P.O. Box 386 Pelion, SC 29123

3. Federal Tax ID#: [REDACTED]

4. Festival Director:

Name Susan Enlow & S Sprenne

Title Co-Coordinator

Telephone [REDACTED]

Alternate Telephone [REDACTED]

Email [REDACTED]

Fax Number [REDACTED]

5. Event Category (*Check One*):

Festival: \_\_\_\_\_

Other – Pursuant to State Statute Section 61-6-2010: \_\_\_\_\_

6. Festival Timeline: Beginning: 08/13/2010 End: 08/14/2010

*(Actual Dates of Festival)*

7. Location of Festival: Pelion Community Center 951 Pine St. Pelion, SC 29123

8. How many people do you expect to attend? 12,000

9. Festival Budget: **Request for funds must meet the requirements of Chapter 61, Section 61-6-2010, SC Code of Laws, 1976, as amended**

a. Estimated cost for this project: \$ 3,000.00

b. Amount of funds requested for this project: \$ 2,500.00

c. This request equals what percent of the total Festival Budget? 14 %

10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?

Yes  No

a. If yes, state year 2009, amount \$ 2,500.00, source Lex. Co. TABLC, and purpose: Advertising: Brochures, Print & Electronic media, TV & Radio Interviews, Programs, website

b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?

Yes  No

c. If not, please explain: \_\_\_\_\_

11. Type of Organization:

Please check one:

- County Government
- Municipal
- Non-profit Organization     For-profit Organization
- Community service club, church, etc.

12. Festival description - please attach a report with the following information:

- a. General description of the festival and brief history of the organization
- b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the festival vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the festival
- e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - \$300, etc.
- f. Additional comments:

See attached report.

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Signature of Festival Director:

Susan Enlow & Shirley Sprenne  
Name

Co-Coordinator  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**ORIGINAL APPLICATION DUE BY:  
MONDAY, JANUARY 4, 2010**

Lexington County Council  
212 South Lake Drive, Suite 601  
Lexington, SC 29072







**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**

**FINAL REPORT**  
**FY 2008/2009**

**I. FESTIVAL INFORMATION:**

Organization Name: South Carolina Pelion Peanut Party  
 Festival Name: South Carolina Pelion Peanut Party  
 Contact Name: Susan Enlow & Shirley Sprenne Phone: [REDACTED]

**II. FESTIVAL COMPLETION:**

Were you able to complete the festival as stated in your original application?  
 If no, state any problems you encountered:  
Yes and striving to improve attendance tracking methods, increase tents for relief of heat factor.

**III. FESTIVAL SUCCESS:**

Please share any additional comments regarding the festival (e.g., lessons learned, successes, problems encountered, etc.):  
Increased security resulted in no misdemeanors, mist machines alleviated some heat concerns,  
Recycling Program helped with clean-up, "Peanuts Your Way" venue successful with SC Peanut Board

**IV. FESTIVAL ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for festivals for current and previous years.

	2007/08	2008/09	2009/10 (Projected)
Total Budget of Festival	\$19,814.80	\$17,624.15	\$20,000.00
Amount Funded by the Temporary Alcohol Beverage License Fee	\$2,036.30	\$2,500.00	\$2,500.00
Amount Funded by the Temporary Alcohol Beverage License Fee from all Sources	\$2,036.30	\$2,500.00	\$2,500.00
Total Attendance	8,000	10,000	12,000
Total Tourists*	750	900	1,150

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):  
Law Officials, Amusement Ticket sales, Surveys from exhibitors, license plates, Food Vendor sales

**VI. FESTIVAL BUDGET:**

Attach a report indicating what festival expenses were paid for using Temporary Alcohol Beverage License Fee for FY 08/09.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Susan Enlow & Shirley Sprenne  
 Name

Co-Coordinator  
 Title

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

South Carolina Pelion Peanut Party  
2009 Festival  
P & L Statement

REVENUE

Carnival	\$2262.15		
Crafts	1775.00		
Lexington Co. TABLE	2500.00		
Food Vendors	2425.00		
Pageant	6462.00		
Exhibitors	600.00		
Sponsors	<u>1600.00</u>		
		Total 2009 Festival Revenue	\$17624.15

EXPENSES

Masonic Lodge	100.00		
Pelion Woman's Club	632.56		
Pelion Community Center	577.25		
PHS Scholarships	1500.00		
Improvement to Fest. Site	100.00		
Electrical set-up/maintenance	500.00		
Entertainment	2775.00		
Insurance	1166.00		
Port-a-Johns	592.00		
Security	2580.00		
Utilities	387.01		
Parade	665.35		
Pageant	2288.22		
Advertising	3013.00		
SCFEA Membership	<u>100.00</u>		
		2009 Festival Expense	\$16,976.39

Start up from 2008 Festival	1,851.58
Revenue from 2009 Festival	<u>17,624.15</u>
Total	19,475.73
Less 2009 Expenses	- <u>16,976.39</u>
Start Up Funds for 2010	\$ 2,499.34



## **12. Festival Description:**

### **a. General description & brief history of the organization.**

The 29<sup>th</sup> annual SC Pelion Peanut Party, Pageant, and Parade are on July 24 & 31, 2010 and August 13 & 14, 2010. This has been an annual August event for 28 years and our local townsfolk, as well as those from the surrounding Lexington County area, look forward to it as entertainment for their families – alcohol free, music, food, parade, amusements, crafts, and special exhibits. County residents have come to trust that we provide a safe & secure place to relax and enjoy the festivities. The Peanut Party takes place on the grounds of the Pelion Community Club, 951 Pine Street, in Pelion. The SC PPP Steering Committee involves several community organizations to help make this event happen – Ruritans, Woman's Club, Community Club, Friends of the Pelion Branch Library, all 4 schools, Pelion Athletic Program – as well as local business leaders. The Peanut Party Steering Committee continues to monetarily support community needs such as high school scholarships, community club and grounds enhancements, the school band program, the public library, the annual Christmas Tree for Children fund, and catastrophic events that befall community members.

### **b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community.**

The SC Pelion Peanut Party also exposes the Pelion area to tourists as a wholesome and friendly community in terms of peripheral spending. Businesses - retail and accommodation - within a 50-mile radius reap the benefits of the increased tourist traffic. With the Town of Lexington as the county seat being 15 miles from Pelion we have the opportunity to refer our participants to use the hotel accommodations and restaurants in the Town. Our promotion of the Boiled Peanut benefits the local peanut farmers and highlights it as the official SC State Snack Food. We encourage festival guests to visit the local museums and peanut farmers and other points of interest in Lexington County. Our website continues to attract many visitors from all over the state. During this time we have noticed an increase of website hits, telephone, and E-mail activity upwards of 10 %. Our entertainment includes a variety of bands and Choral groups originating in counties other than Lexington which increases out of county tourists. Crafters come from all over the southeast to sell their products in our arts & crafts show.

### **c. Total attendance to the festival vs. the # of total tourists in attendance.**

The 2008/2009 Festival had approximately 10,000 attendees with an estimated 900 tourists. Since we have an open venue with no point of entry we use the following methods to track tourists and attendees:

- Crowd estimates from Lex. County Law Enforcement, Pelion Police Department
- Registration cards from exhibitor booths
- Booth set up to record zip codes from attendees
- License plate survey by PHS JROTC
- Count from amusement ride ticket sales
- Point of entry #'s from the Car Show, SC Peanut Pageant, and "Peanuts Your Way" tent venue, peanut butter & jelly eating contest
- Food Vendor sales

**d. Economic impact generated by tourism to the festival.**

As stated in Section B, we are continuing to recommend the Town of Lexington to our overnight vendors, exhibitors, and crafters to use hotels, restaurants, retail merchants, and gas stations, thereby increasing the availability for them to spend their dollars at our festival. Accommodation brochures are provided in all vendor application packets as a convenience. Our program book/newspaper is distributed at the SC Welcome Centers and in merchants and sporting venues in Orangeburg, Aiken, Saluda, Richland, Newberry, and Lexington counties. The amusement company we book is very family-oriented with a variety of rides for all ages. The entertainment we provide targets tourists of all ages, race, and denominations with a variety of music to include local gospel music, and noted musicians from outside the 50 mile radius of Pelion. It is to be noted that this is one of the few alcohol free festivals in the state which we are sure has an impact on our revenue. Due to the socio-economic demographics of our area, we have to provide lower ticket prices for events and more free activities.

**e. Overall description of how the festival attracts and promotes tourists to the area and specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this, i.e. brochures - \$300, etc.**

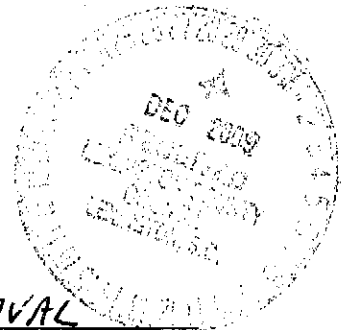
It is our aim to make our event as visible as financially possible. The Peanut Party Steering Committee develops an ad campaign for our event that enables us to produce a pre-festival newspaper, brochures, and signage to be distributed around Lexington County, at the SC Welcome centers, and at other highly visible tourist attractions. Local papers, including the Lexington Chronicle, the State Newspaper, Aiken Standard, the Messenger, the North Trade Journal, the Twin City News, and the Pelion Pride Newsletter, will be sent informational material during July and August, highlighting individual events during the Peanut Party. Our Print Media campaign also includes printing posters, banners, and pre-festival newspaper to distribute to communities within a 50-mile radius. As part of our Broadcast Media marketing efforts, we will make contact with radio stations serving the greater Columbia area to provide a 3-week schedule of promotional ads. Major local TV and cable stations based in the Columbia area that provide community 'bulletin boards' will also be given our event schedules. Early morning TV or mid-day local broadcast interview opportunities are considered. Our web site is maintained to promote special events, contact information, and directions. This is also how we inform potential vendors, exhibitors, and crafters of our procedures for participation in the Peanut Party. Last year's advertising expenditures were \$3013.00, which included \$150.00 for our website maintenance.

**f. Additional comments:**

The support we have received from the County of Lexington TABL fee has been an important aspect of the success of the SC PPP. Your continued support enables us to provide a safe and secure venue for South Carolina tourists. However, the results in added safety for the tourists and residents are evidenced by our additional lighting, reinforced entertainment stages, handicap accessibility, and comfort improvements (tents, seating, tables, and water misting fans) during the heat of the day. We have seen an increase in the usage of the grounds and entertainment stages by other community groups this year. The cost of security continues has increased, however we have no arrests, and less alcohol and drug issues. It is also our goal to explore more accurate tracking of SC Pelion Peanut Party attendees and tourists. Due to the configuration of our site we have to be creative in our tracking methods. We are continuing to make improvements to the event site and to Pelion Community Center building. Even though it continues to make a sizeable dent in our budget, the results have enabled more community use of the building and grounds, i.e., home safety seminars, solar energy improvements discussions, a tractor show, Easter events, Christmas community gathering, and seasonal craft bazaars.



County of Lexington  
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE  
FY 2010/2011



APPLICATION

1. Name of Festival: CHAPIN LABOR DAY FESTIVAL
2. Sponsoring Organization: TOWN OF CHAPIN  
Mailing Address: P.O. Box 183, CHAPIN SC 29036
3. Federal Tax ID#: [REDACTED]
4. Festival Director:  
Name STAN SHEALY Title MAYOR  
Telephone [REDACTED] Alternate Telephone [REDACTED]  
Email [REDACTED] Fax Number [REDACTED]
5. Event Category (Check One):  
 Festival: \_\_\_\_\_  
 Other – Pursuant to State Statute Section 61-6-2010: \_\_\_\_\_
6. Festival Timeline: Beginning: Sept 4, 2010 End: Sept 6, 2010  
(Actual Dates of Festival)
7. Location of Festival: Clark & Beaufort Streets, Downtown
8. How many people do you expect to attend? 15000+
9. Festival Budget: **Request for funds must meet the requirements of Chapter 61, Section 61-6-2010, SC Code of Laws, 1976, as amended**
  - a. Estimated cost for this project: \$ 18000
  - b. Amount of funds requested for this project: \$ 2500
  - c. This request equals what percent of the total Festival Budget? 14.25 %
10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?  
 Yes     No  
a. If yes, state year 2008 + Prior Years, amount \$ 2500, source Lexington County and purpose: Advertising for Festival  
b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?  
 Yes     No  
c. If not, please explain: \_\_\_\_\_

11. Type of Organization:

Please check one:

- County Government
- Municipal
- Non-profit Organization     For-profit Organization
- Community service club, church, etc.

12. Festival description - please attach a report with the following information:

- a. General description of the festival and brief history of the organization
- b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the festival vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the festival
- e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - \$300, etc.
- f. Additional comments:

*See Attached*

Signature of Festival Director:

*Stanley E. Shealy*  
Name

*MAYOR*  
Title

*STANLEY E. SHEALY*  
Signature

*12-28-09*  
Date

**ORIGINAL APPLICATION DUE BY:  
MONDAY, JANUARY 4, 2010**

Lexington County Council  
212 South Lake Drive, Suite 601  
Lexington, SC 29072

The annual Chapin Labor Day Festival grew out of a "Street Fair" sponsored in the mid-1970s by the Chkpin Arts and Crafts Association. Soon, with the Town of Chapin and the Irmo-Chapin commission working together, as well as the Chapin Chamber of Commerce, the festival began to blossom into a communitywide event, and has continued to grow year after year.

The Labor Day Festival Parade is recognized as one of the premiere parades in the state, and is the "place to be" on Labor Day for candidates seeking office.

Crowds in recent years have averaged between 15,000 and 20,000, and sometimes more, with many people visiting Chapin for the first time. The festival offers Chapin an opportunity to demonstrate what it means to be a "Community of Character."

Local businesses benefit for the large number of visitors, who are often surprised by the employment opportunities available here, and the variety of goods and services that can be purchased.

Visitors often stay for the weekend, and spend some time on beautiful Lake Murray, which is our communities finest recreational asset.

We have used the Temorary Alcohol Beverage License Fees each year to purchase advertising in local and state newspapers, and on radio. In 2008 this included \$2,300 for advertising on two radio stations, and the remainder funded in part newspaper advertising.

In 2009 Advertising included 2,795 for advertising on three radio stations -- WOMG, WISW and 107.5; The Chapin Times \$725, Lexington Chronicle, \$250, Program Books , \$1,935.63.

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# Chapin Labor Day Festival Income/Expenditures Calendar Year 2009

Balance Forward:	(December 31, 2008)	\$	19,341.94
DEPOSITS:	1/20/09 Lex.Co. Alcohol Bev. Funds		2,500.00
	Total Advertising for Program Booklet		6,425.00
	Total Vendors Booths		2,080.00
	Total Parade Entry Fees		250.00
	Total Chapin Idol Entry Fees		270.00
	Carnival Fee		300.00
	<b>INTEREST</b>		<b>5.20</b>
<b>TOTAL INCOME:</b>		<b>\$</b>	<b>31,172.14</b>

## EXPENDITURES:

*Temp Alc. Bev  
Lic used for  
part of costs  
circled*

3/11/09 William Chick for Trophies	\$		150.07
5/15/09 William Chick Postage			83.72
7/24/09 Town of Chapin (Fed Ex/Kinko)			186.16
7/21/09 Stan Shealy (Reimbursement for Pay to Bonnie Cramer for book design)			500.00
8/19/09 Samiko Embroidery (Staff Shirts)			192.60
8/18/09 Lexington Printing (Program Books)			1,935.63
8/18/09 Citadel Broadcasting (Advertising on Majic 98.5, WISW, and 107.5)			2,795.00
8/19/09 Neal Hinson (Boy Scout Expenses)			35.00
8/28/09 Supplies			26.75
8/18/09 Palmetto Graphix (Signs for vehicles)			74.90
8/23/09 Lexington Publishing Co. (Flyers)			250.00
9/7/09 Chapin Idol Winners			550.00
9/7/09 Mike Daly (Sound System)			800.00
9/7/09 Kimi Daly (Chapin Idol Production)			400.00
9/7/09 American Legion Post 193 (cleanup)			500.00
9/7/09 CHS Baseball Boosters (Parking)			200.00
9/8/09 Smile Band			500.00
9/11/09 Vicki Azarigian (Postage, supplies)			145.34
9/11/09 CHS Band Boosters (GIS Lot Cleanup)			200.00

EXPENDITURES (CONTINUED)

9/11/09	Newberry Car Buffs (Donation for car show)	\$	200.00
9/18/09	Trophy Shop (Parade Trophies)		171.20
9/18/09	Thompson Services (Portable Toilets)		1,128.00
10/11/09	Chapin Times (Advertising)		<del>725.00</del>
10/14/09	Rentzall (Tent and Chairs)		1,727.88
10/14/09	Lake Murray News (Advertising)		<del>441.00</del>
12/27/09	Town of Chapin (Refund for Farm Boys Barbecue (After Festival Recap)		230.95
TOTAL EXPENDITURES			\$14,149.20
BALANCE AS OF DECEMBER 27, 2009			\$17,022.94

# Chapin Labor Day Festival Income/Expenditures Calendar Year 2008

Balance Forward:	(December 31, 2007)	\$	18,834.16
DEPOSITS:	1/16/08 Lex.Co. Alcohol Beverage Funds		2,500.00
	5/13/08 (\$1,850 ads; \$160 vendors)		2,010.00
	6/09/08 (\$1,925 Ads; \$275 vendors))		2,200.00
	7/23/08 Advertisements and vendors		3,210.00
	8/21/08 Vendors		675.00
	9/1/08 Parade		195.00
	9/1/08 Parade		400.00
	9/1/08 (Carnival \$300, Vendors 375)		675.00
	10/14/08 (Arts & Crafts \$232.78, Advertising \$150)		382.78
	11/17/08 Vendor		25.00
	<b>INTEREST</b>		<b>8.64</b>
<b>TOTAL INCOME:</b>		<b>\$</b>	<b>31,115.58</b>

## EXPENDITURES:

6/14/08	Postmaster		\$42.00
6/09/08	Geiger Advertising (Caps)		158.75
7/31/08	Bonnie Cramer (Program Book Prep)		500.00
8/24/08	Thompson's Rental (Deposit Tent)		50.00
8/24/08	Citadel Broadcasting -WIS advertising)		2,300.00
8/27/08	Irmo Trophy		37.18
9/01/08	Talent contest awards		525.00
9/01/08	Mike Daly Sound System		750.00
9/01/08	Kimi Daly (Talent Contest )		750.00
9/01/08	Thompson Rental (Tent)		1,094.52
9/01/08	Lexington Printing (Programs)		2,435.32
9/01/08	Vicki Azarigian (Postage Reim.)		75.60
9/01/08	CHS Custodian (George		300.00
9/01/08	CHS Custodian (Diane		325.00
9/03/08	Grand Marshal Float		275.00
9/03/08	Lake Murray News Adv.		294.00
9/03/08	Samiko (tshirts)		188.32
9/03/08	Chapin Idol Banner		138.67
9/03/08	American Legion Clean-up		500.00
9/08/08	Lucas Septic (portajons)		336.00
9/11/08	Chapin Scrapers (cleanup EB lot)		125.00

EXPENDITURES (CONTINUED)

9/14/08	Tim Nichols (Electrical	\$ 40.00
9/25/08	William Chick (for trophiess)	130.43
9/08 08	Heartland (Newberry Observer)	172.26
9/08/08	Chapin Times (Advertising)	595.75
TOTAL EXPENDITURES		\$11,543.05
BALANCE AS OF NOVEMBER 30, 2008		\$19,572.53

# Chapin Labor Day Festival Income/Expenditures Calendar Year 2007

Balance Forward:	(December 29, 2006)	\$ 17,795.61
DEPOSITS:		
	1/18/07 Lex.Co. Alcohol Beverage Funds	2,500.00
	5/7/07 (Ads)	4,065.00
	5/25/07 (Ads)	3,605.00
	6/8/07 Advertisements	3,210.00
	6/18/07 Advertisements	360.00
	6/28/07 Advertisements	1,000.00
	7/23/07 Advertising	395.00
	7/31/07 Advertising	595.00
	8/10/07 Advertising	380.00
	8/20/07 Advertising	220.00
	9/07/00 Vendors/Carnival	690.00
	9/27/07 Arts & Crafts/Gist	240.73
	<b>INTEREST</b>	<b>10.72</b>
<b>TOTAL INCOME:</b>		<b>\$ 32,671.54</b>

## EXPENDITURES:

5/17/07	William Chick (Stamps and Ink)	\$270.65
6/27/07	Postage	41.00
6/23/07	Ruthann Wilson (art)	50.00
7/24/07	Pyrotecnico (Fireworks)	1,300.00
7/27/07	William Chick (Stamps, Ink)	65.72
7/28/07	Lexington Printing (Program books)	3,203.79
8/01/07	Vicki Acarigian (Postage Parade)	41.00
8/12/07	Citadel Broadcasting (Advertising)	2,795.00
9/01/07	Entertainment for Firefighters Day	500.00
9/02/07	Lexington County Chronicle (Advert.)	205.50
9/04/07	Henrietta Lindler (Custodian)	225.00
9/04/07	Melvin Payne (Custodian)	315.00
9/05/07	The Chapin Times (Advertising)	695.00
9/05/07	Vicki Azarigian (Stamps)	41.00
9/05/07	Palmetto Graphix (Signs)	168.00
9/07/07	Pyrotecnico (Balance Fireworks)	1,300.00
9/07/07	Lake Murray News (Advertising)	392.00
9/10/07	American Legion 193 (Clean-Up)	500.00
9/10/07	Kimi Daly (Entertainment)	400.00
9/10/07	Chapin Chamber (Telephone Services)	400.00
9/10/07	William Chick (Reimburse LE Dinners)	17.50

EXPENDITURES (CONTINUED)

9/14/07	Ultimate Signs Advertising	\$ 100.00
9/14/07	Luxury Restroom Rentals	100.00
9/14/07	Lucas Septic Tank	220.00
9/25/07	William Chick (reimburse for trophies)	297.46
TOTAL EXPENDITURES		\$13,436.20
BALANCE AS OF NOVEMBER 30, 2006		\$21,031.86



# County of Lexington

## TEMPORARY ALCOHOL BEVERAGE LICENSE FEE

### FINAL REPORT FY 2008/2009

#### I. FESTIVAL INFORMATION:

Organization Name: Town of Chapin  
Festival Name: CHAPIN LABOR DAY FESTIVAL  
Contact Name: STAN SHEALY Phone: [REDACTED]

#### II. FESTIVAL COMPLETION:

Were you able to complete the festival as stated in your original application?  
If no, state any problems you encountered:

Yes

#### III. FESTIVAL SUCCESS:

Please share any additional comments regarding the festival (e.g., lessons learned, successes, problems encountered, etc.):

Festival moved from Chapin High to Broadfort + Clark streets.  
Comments were favorable for new downtown location.

#### IV. FESTIVAL ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for festivals for current and previous years.

	2007/08	2008/09	2009/10 (Projected)
Total Budget of Festival	17 795.61	18 834.16	18 000.00
Amount Funded by the Temporary Alcohol Beverage License Fee	2500.00	2500.00	2500.00
Amount Funded by the Temporary Alcohol Beverage License Fee from all Sources	2500.00	2500.00	2500.00
Total Attendance	EST. 15000	EST 12000	EST 12000
Total Tourists*	EST. 1500	EST 1500	EST 1500

\*Tourists are generally defined as those who travel at 50 miles to attend.

#### V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

Visual Approximation Based on Parade Attendance and traffic at vendor booths

#### VI. FESTIVAL BUDGET:

Attach a report indicating what festival expenses were paid for using Temporary Alcohol Beverage License Fee for FY 08/09.

#### VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Name Stanley E Shealy

Title MAYOR

Signature STANLEY E. SHEALY

Date 12-28-09



**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**  
**FY 2010/2011**



**APPLICATION**

1. Name of Festival: Irmo Okra Strut Festival
2. Sponsoring Organization: Town of Irmo, SC  
Mailing Address: PO Box 406 Irmo, SC 29063
3. Federal Tax ID#: [REDACTED]
4. Festival Director:

Name <u>Jim Twitty</u>	Title <u>Administrator</u>
Telephone <u>[REDACTED]</u>	Alternate Telephone <u>[REDACTED]</u>
Email <u>[REDACTED]</u>	Fax Number <u>[REDACTED]</u>
5. Event Category (*Check One*):

Festival: \_\_\_\_\_

Other – Pursuant to State Statute Section 61-6-2010: \_\_\_\_\_
6. Festival Timeline: Beginning: 9/24/10 End: 9/25/10  
(*Actual Dates of Festival*)
7. Location of Festival: Downtown Irmo
8. How many people do you expect to attend? 40,000
9. Festival Budget: **Request for funds must meet the requirements of Chapter 61, Section 61-6-2010, SC Code of Laws, 1976, as amended**
  - a. Estimated cost for this project: \$ 158,000.00
  - b. Amount of funds requested for this project: \$ 2,500.00
  - c. This request equals what percent of the total Festival Budget? 1.6 %
10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?

Yes       No

  - a. If yes, state year 2009, amount \$ 2,500.00, source Lexington County, and purpose: Assist with marketing expenses
  - b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?

Yes       No
  - c. If not, please explain: \_\_\_\_\_



11. Type of Organization:

Please check one:

- County Government
- Municipal
- Non-profit Organization     For-profit Organization
- Community service club, church, etc.

12. Festival description - please attach a report with the following information:

- a. General description of the festival and brief history of the organization
- b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the festival vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the festival
- e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - \$300, etc.
- f. Additional comments:

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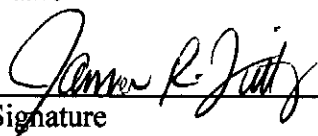


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Signature of Festival Director:

Jim Twitty	Administrator
Name	Title
	1/2/10
Signature	Date

**ORIGINAL APPLICATION DUE BY:  
MONDAY, JANUARY 4, 2010**

Lexington County Council  
212 South Lake Drive, Suite 601  
Lexington, SC 29072

12. a. *General Description:*

*The Okra Strut has grown with an estimated attendance of 40-50,000 festival-goers from surrounding communities and states and is held in the Irmo Village Shopping Center in the heart of Irmo.*

*A recipient of numerous awards, the Okra Strut was featured as one of "ten great places to celebrate food" in USA Today along side of the Maine Lobster Festival and the Monterrey Bay Strawberry Festival.*

*The Friday Night Street Dance from 6-11 PM traditionally features beach music while the legendary Okra Eating Contest showcases local public safety officers eating and competing to win this most prestigious title!*

*Saturday events kick-off at 9:00 am with the Okra Strut Parade. With more than 100 units, the Parade proceeds down St. Andrews Road from Crossroads Middle School to Lake Murray Boulevard. The festival is held from 10 AM to 5 PM with staged entertainment; arts, crafts and exhibits; Okryland kids area with amusements, crafts for kids, Okrafitti Street, and the kids' Okra Eating Contest; portraits with Okra Man, and much more! The festival boasts an array of food from festival fare to the famous "fried okra" deliciously seasoned by The Lake Murray-Irmo Woman's Club!*

*Lots of exciting special events include an okra cooking contest, the Okra Open golf tournament, an okra growing contest, among others. The Great Okra Giveaway offers cash and prizes from area merchants awarded on Saturday each year at 11, 1, 3, and 5 with a grand prize at 5 pm.*

12. a. *Brief History:*

*It all began in 1973 as a fundraiser for the Lake Murray-Irmo Woman's Club. The goal was to build a brand new library for the Irmo community. Local radio personality, the late Gene McKay, had the idea of naming the fundraiser the "Okra Strut" when he, jokingly, described the "ancient Irmese" as "a farming tribe who lived off okra!" In October of that year, the Woman's Club had a modest arts & crafts sale inside Seven Oaks Park.*

12. b.

*The Irmo Okra Strut Festival has become synonymous with the greater Irmo area and draws visitors from across the region and state.*

12. c.

*The 2009 Festival attendance was estimated at 25,000 with an estimated 2,000 visitors from outside of Lexington County. The attendance was down due to inclement weather.*

12. d.

*The Festival makes a major impact on the local economy annually by generating an unknown amount of revenue for restaurants, hotels, and other services for festival-goers and for those working the Festival in some capacity.*

12. e.

*The Temporary Alcohol Beverage License Fee funds were used for newspaper advertising, Festival signage and/or banners, and to assist in the general promotion of the Festival through Festival tickets with more than 200,000 printed with the Festival logo as well as a local sponsor.*



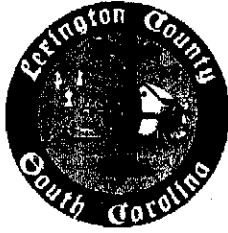


# 2009 Preliminary Okra Strut Financial Summary 1/3/2010

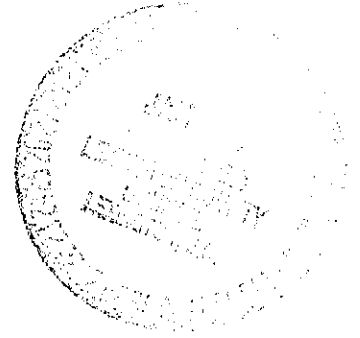
Account #	Description	BUDGET	ACTUAL		
<b>REVENUE - OPERATING</b>					
40320	Booth Rentals	18,000.00	15,345.00		
40325	Parade Entries	2,000.00	2,300.00		
40335	Concession Sales (Beer)	12,000.00	5,252.50		
40345	Concession Sales (Food)	50,000.00	31,289.00		
40350	Concession Sales (Amusements)	37,000.00	20,495.50		
40355	Concession Sales (Special Projects)	0.00	0.00		
40610	On-site Revenue Cash Over/Short	1,000.00	1,040.51		
	<b>TOTAL OPERATING REVENUE</b>	<b>120,000.00</b>	<b>75,722.51</b>		
<b>REVENUE - MISCELLANEOUS</b>					
40615	Other Revenues	1,500.00	0.00		
40625	Corporate Sponsorship	30,000.00	22,400.00		Projected
40630	Okra Strut Souvenirs (on-site)	2,200.00	1,162.00		
40635	Okra Strut Souvenirs (pre/post-festival)	300.00	94.00		
	<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>34,000.00</b>	<b>23,656.00</b>		
	<b>TOTAL REVENUE</b>	<b>154,000.00</b>	<b>99,378.51</b>		
<b>EXPENSES - GENERAL</b>					
<b>ADMINISTRATION</b>					
50170	Volunteer Services	500.00	811.91		
50500	Memberships, Dues & Subscriptions	200.00	0.00		
50605	Telephone	0.00	0.00		
50175	Town Staff Overtime	4,000.00	4,732.40		
50350	Law Enforcement	4,500.00	4,175.00		
50230	Marketing (Radio/Newspapers)	1,000.00	436.00		
50231	Marketing (Signs/Banners)	1,000.00	370.01		
50232	Marketing (Tickets)	1,900.00	1,779.30		
50233	Marketing (Shuttle)	1,500.00	500.00		
50906	Chamber Luncheon	0.00	250.00		
50425	Festival Management	20,600.00	20,600.00		Projected
50907	Entertainment (Friday & Saturday)	8,350.00	8,100.00		
50908	Scholarships	2,000.00	2,000.00		
50911	Donations	500.00	200.00		
50912	Alcohol Liab. Insurance	2,500.00	3,000.00		Projected
50215	Bank Service Charge	0.00	0.00		
50200	Postage	250.00	44.00		
50205	Printing & Reproduction	500.00	0.00		
50901	Misc. Expense	3,000.00	1,532.60		
50903	Misc. Expense (Special Projects)	1,000.00	92.99		
50904	Misc. Expense (Fireworks)	0.00	0.00		
50905	Misc. Expense (Volunteer Shirts)	600.00	606.60		
50970	Misc. Expense (Concert Series)	3,000.00	2,006.30		
	<b>TOTAL ADMINISTRATIVE EXPENSES</b>	<b>56,900.00</b>	<b>51,237.11</b>		

# 2009 Preliminary Okra Strut Financial Summary 1/3/2010

<b>EXPENSES</b> continued		<b>BUDGET</b>	<b>ACTUAL</b>	<b>PERCENT</b>	
<b>CONCESSIONS EXPENSES</b>					
50921	Vendor Reimb (Food)	38,000.00	26,346.80	69.33%	
50922	Vendor Reimb (Beer Civic Group)	1,200.00	0.00	0.00%	
50923	Vendor Reimb (Soft Drink Civic Group)	0.00	0.00	0.00%	
50924	Vendor Reimb (Amusements)	30,000.00	15,371.63	51.24%	
50926	Vendor Reimb (Civic Groups)	3,000.00	3,500.00	116.67%	
50931	Beer / Wine	3,500.00	2,700.11	77.15%	
50933	Soft Drinks	0.00	0.00	0.00%	
50936	Souvenir Expense	1,000.00	1,025.90	102.59%	
50850	Capital Projects / Imprvmnts (Town signs)	2,000.00	0.00	0.00%	
<b>TOTAL CONCESSIONS EXPENSES</b>		<b>78,700.00</b>	<b>48,944.44</b>	<b>62.19%</b>	
<b>OPERATIONS</b>					
50600	Utilities	2,000.00	835.00	41.75%	
50715	Site Clean-up / Trash	2,500.00	4,000.00	160.00%	
50330	Equipment Rental (tables,tents,chairs)	3,500.00	2,594.94	74.14%	
50330	Equipment Rental (delivery, labor, etc)	1,900.00	1,423.20	74.90%	
50335	Equipment Rental (portable toilets)	2,500.00	3,067.95	122.72%	
50340	Stage Rental	3,000.00	3,650.00	121.67%	
50345	Stage Technical Support	7,000.00	3,400.00	48.57%	
<b>TOTAL OPERATIONAL EXPENSES</b>		<b>22,400.00</b>	<b>18,971.09</b>	<b>84.70%</b>	
<b>TOTAL EXPENSES</b>		<b>158,000.00</b>	<b>119,152.64</b>	<b>75.41%</b>	
<b>NET PROFIT/LOSS</b>		<b>-4,000.00</b>	<b>-19,774.13</b>	<b>494.25%</b>	
<b>NON-OPERATIONAL REVENUE</b>					
40110	Accommod Tax Fund (not operational)	2,500.00	2,500.00	100.00%	Projected
40500	Interest Earned (not operational)	2,000.00	67.36	3.37%	
	General Fund Support	3,500.00	3,500.00	100.00%	
<b>TOTAL NON-OPERATIONAL REVENUE</b>		<b>8,000.00</b>	<b>6,067.36</b>	<b>75.84%</b>	
40115	Alcohol Permit Funds (not operational)	0.00	0.00	0.00%	
<b>BALANCE</b>		<b>4,000.00</b>	<b>-13,706.77</b>	<b>-342.67%</b>	
<b>On-Site Festival Revenue Deposit History</b>					
<b>2009 - \$58,189</b>					
<b>2008 - \$59,645</b>					
<b>2007 - \$107,048</b>					
<b>2006 - \$113,738</b>					
<b>2005 - \$92,296</b>					



**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**  
**FY 2010/2011**



**APPLICATION**

1. Name of Festival: Town of Lexington FunFest
2. Sponsoring Organization: Lexington Festivals, Inc.  
 Mailing Address: P.O. Box 2551 Lexington, SC 29071
3. Federal Tax ID#: [REDACTED]
4. Festival Director:
 

Name <u>Beth Edens</u>	Title <u>Chairperson</u>
Telephone <u>[REDACTED]</u>	Alternate Telephone <u>[REDACTED]</u>
Email <u>[REDACTED]</u>	Fax Number <u>[REDACTED]</u>
5. Event Category (*Check One*):
  - Festival: \_\_\_\_\_
  - Other – Pursuant to State Statute Section 61-6-2010: \_\_\_\_\_
6. Festival Timeline: Beginning: Sept. 17, 2010 End: Sept. 18, 2010  
*(Actual Dates of Festival)*
7. Location of Festival: 111 Maiden Lane Lexington
8. How many people do you expect to attend? 12,000
9. Festival Budget: **Request for funds must meet the requirements of Chapter 61, Section 61-6-2010, SC Code of Laws, 1976, as amended**
  - a. Estimated cost for this project: \$ 40,000.00
  - b. Amount of funds requested for this project: \$ 2,500.00
  - c. This request equals what percent of the total Festival Budget? 6.25 %
10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?
  - Yes       No
  - a. If yes, state year 2009, amount \$ 2,500.00, source County of Lexington, and purpose: off set expenses
  - b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?
    - Yes       No
  - c. If not, please explain: \_\_\_\_\_

11. Type of Organization:

Please check one:

- County Government
- Municipal
- Non-profit Organization     For-profit Organization
- Community service club, church, etc.

12. Festival description - please attach a report with the following information:

- a. General description of the festival and brief history of the organization
- b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the festival vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the festival
- e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - \$300, etc.
- f. Additional comments:

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Signature of Festival Director:

Beth Edens

Name

Chairperson

Title

*Beth Edens*

Signature

*12/31/09*

Date

**ORIGINAL APPLICATION DUE BY:  
MONDAY, JANUARY 4, 2010**

Lexington County Council  
212 South Lake Drive, Suite 601  
Lexington, SC 29072



#### A. Lexington FunFest-description of event

The Lexington FunFest strives to provide a festival weekend that's full of fun for everyone. Each year, the number of activities and participants continues to grow. The FunFest runs for over three days with a variety of special festivities including a beauty pageant, golf tournament, a 5K race, DooDah Parade, carnival, student art show, fishing tournament, craft and business exhibitors along with lots of great food and entertainment. The FunFest is sponsored by many of our local businesses. Specifically, we are proud that we are able to give back to the community that supports our festival. The proceeds of the festival go to local charities such as:

The Nancy K. Perry Children's Shelter

The Keys Program (Keeping Every Youth Safe)

The Kiwanis Club

Dickerson Center for Children

Lexington Police Department

The Rotary Club

#### Brief History

In 1990 the Lexington Chamber Business Retail Council decided the Town of Lexington needed a special event designed to attract visitors to the area. The desire to highlight local talent and showcase the special attributes of the Lexington Community was an important aspect. Equally important was the education and motivation of youth to participate in such an event. The main goal was to offer a weekend of family fun with something for everyone. With this in mind, the FunFest was born. As the festival continues to grow, so does the support from the festival to our community. We are proud to financially support organizations in our community that support, protect and care for children.

## B. Benefits of the Festival

The activities of the Lexington Funfest brings attendees from within and outside the Lexington area that are exposed to local crafters, vendors, artists, businesses and most importantly the people of Lexington, along with communities leaders.

## C. Attendance

Since we do not have a way to track the area in which our attendees reside, I think it would be fair to estimate that approximately half of the attendees are tourists.

## D. Explanation of the Economic Impact

The Lexington FunFest draws people from the surrounding communities, towns and counties of Lexington, as well as major cities of South Carolina. Therefore, revenues are generated for retail establishments such as convenience stores, gasoline purchases, hotel and motel needs and restaurants.

## E. How the event will attract and promote tourists to the area

The high quality reputation of our family oriented festival includes activities for all ages drawing people from around the state. The events include: a beauty pageant, golf tournament, a 5K race, DooDah Parade, carnival, student art show, craft and business exhibitors, food vendors, local entertainment as well as nationally known entertainment. The funds received from the Beverage License Fee for the 2008/09 year were used to off set the expense for the local entertainment-“Going Commando”, “Villanova”, “Second Nature”, and “Telluride Band”.



**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**  
**FY 2010/2011**

**FUNDING SOURCES**

**Organization:** Town of Lexington Funfest

<b>List of Funding Sources</b>	<b>Actual 2008/09</b>	<b>Current 2009/10</b>	<b>Estimated 2010/11</b>
Saxe Gotha Women's Club	\$250.00	\$0.00	\$250.00
Mid-Carolina Elect. Coop.	\$500.00	\$500.00	\$500.00
BC/BS	\$500.00	\$500.00	\$500.00
Elante Day Spa	\$500.00	\$0.00	\$0.00
Lex. Medical Center	\$2,500.00	\$1,250.00	\$1,250.00
SCE&G	\$500.00	\$0.00	\$0.00
Windstream	\$3,750.00	\$3,750.00	\$3,750.00
Bankair, Inc.	\$500.00	\$0.00	\$0.00
Holiday Builders	\$500.00	\$0.00	\$0.00
Ameri-Group Community Care	\$500.00	\$0.00	\$0.00
Budweiser	\$1,200.00	\$0.00	\$0.00
Midlands Chev Dealers	\$5,000.00	\$0.00	\$0.00
Time Warner Cable	\$0.00	\$2,500.00	\$2,500.00
Safe Federal Credit Union	\$0.00	\$500.00	\$500.00
Southern 1st Bank	\$0.00	\$250.00	\$250.00
Lexington Civitan Club	\$0.00	\$100.00	\$100.00
Town of Lex. Accommodations Tax	\$1,000.00	\$3,000.00	\$3,000.00
Cultural Council of Richland and Lex. Counties	\$1,000.00	\$0.00	\$0.00
Lex. County Beverage Tax	\$2,500.00	\$2,500.00	\$2,500.00
Grant from the Town of Lexington	\$0.00	\$10,000.00	\$0.00
<b>TOTALS</b>	<b>\$20,700.00</b>	<b>\$24,850.00</b>	<b>\$15,100.00</b>



**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**  
**FY 2010/2011**

**EXPENDITURES**

**Organization:** Town of Lexington Funfest

<b>List of Expenditures</b>	<b>Actual 2008/09</b>	<b>Current 2009/10</b>	<b>Estimated 2010/11</b>
Marketing/PR/Advertising	\$1,317.60	\$723.00	\$1,500.00
Salary/Commissions	\$13,000.00	\$5,137.50	\$4,000.00
Entertainment	\$5,111.43	\$3,245.81	\$7,000.00
Equipment Rental	\$11,680.06	\$2,087.34	\$8,000.00
Expense reimbursement	\$402.74	\$100.00	\$300.00
Ice	\$560.00	\$-3.60	\$200.00
Insurance	\$3,339.00	\$2,809.00	\$3,200.00
Licenses	\$70.00	\$278.12	\$300.00
Parade	\$500.00	\$0.00	\$500.00
Postage	\$42.00	\$158.00	\$175.00
Printing	\$0.00	\$756.17	\$850.00
Services/Electric	\$2,269.93	\$2,507.10	\$3,000.00
Supplies	\$3,328.05	\$2,091.74	\$3,000.00
telephone	\$751.48	\$498.37	\$550.00
volunteers	\$1,200.00	\$0.00	\$1,200.00
Web site	\$86.11	\$199.78	\$150.00
contributions	\$550.00	\$0.00	\$1,000.00
Unclassified expenses	\$4,040.00	\$3,050.00	\$4,000.00
Charges	\$0.00	\$15.00	\$25.00
beverage expense	\$0.00	\$300.00	\$350.00
food	\$0.00	\$69.80	\$100.00
misc exp	\$0.00	\$634.36	\$750.00
prizes	\$0.00	\$624.62	\$700.00
<b>TOTALS</b>	<b>\$48,248.40</b>	<b>\$25,282.11</b>	<b>\$40,850.00</b>



County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE

FINAL REPORT
FY 2008/2009

I. FESTIVAL INFORMATION:

Organization Name: Lexington Festivals, Inc.

Festival Name: Lexington Funfest

Contact Name: Beth Edens Phone: [REDACTED]

II. FESTIVAL COMPLETION:

Were you able to complete the festival as stated in your original application?

If no, state any problems you encountered:

yes

III. FESTIVAL SUCCESS:

Please share any additional comments regarding the festival (e.g., lessons learned, successes, problems encountered, etc.):

please see attached

IV. FESTIVAL ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for festivals for current and previous years.

Table with 4 columns: Category, 2007/08, 2008/09, 2009/10 (Projected). Rows include Total Budget of Festival, Amount Funded by the Temporary Alcohol Beverage License Fee, Total Attendance, and Total Tourists\*.

\*Tourists are generally defined as those who travel at 50 miles to attend.

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

please see attached

VI. FESTIVAL BUDGET:

Attach a report indicating what festival expenses were paid for using Temporary Alcohol Beverage License Fee for FY 08/09.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Beth Edens

Name

[Handwritten Signature]

Signature

Chairperson

Title

12/31/09

Date

11:28 AM Lexington Festivals Inc.,  
 12/09/09 Profit & Loss  
 Accrual Basis December 2008 through November 2009

Dec '08 - Nov 09

Ordinary Income/Expense	
Income	
DONATIONS	20,725.00
INCOME FROM ACTIVITIES	12,676.89
OTHER	949.00
UNCLASSIFIED DEPOSIT	8,809.09
Total Income	43,159.98
Expense	
ADVERTISING	723.00
BEVERAGE EXPNSE	300.00
Charges	15.00
COMMISSIONS	5,137.50
ENTERTAINMENT	3,245.81
EQUIPMENT RENT	2,087.34
EXPENSE REIMBURSEMENT	100.00
FOOD	69.80
ICE	-3.60
Insur	2,809.00
Licenses	278.12
Misc Exp	634.36
Postage	158.00
Printing	756.17
PRIZES	624.62
SERVICES	2,507.10
SUPPLIES	2,091.74
Telephone	498.37
WEB SITE	199.78
Total Expense	22,232.11
Net Ordinary Income	20,927.87
Other Income/Expense	
Other Income	
INTEREST INCOME	3.01
Total Other Income	3.01
Other Expense	
CONTRIBUTIONS	0.00
UNCLASSIFIED EXPENSE	3,050.00
Total Other Expense	3,050.00
Net Other Income	-3,046.99
Net Income	17,880.88

FUNFEST\_BALSHT1109[1]

11:33 AM Lexington Festivals Inc.,  
12/09/09 Balance Sheet  
Accrual Basis As of November 30, 2009

Nov 30, 09

ASSETS	
Current Assets	
Checking/Savings	
BBT LEX FESTIVALS INC.	22,568.22
Total Checking/Savings	22,568.22
Total Current Assets	22,568.22
TOTAL ASSETS	22,568.22
LIABILITIES & EQUITY	
Equity	
3000 - Open Bal Equity	7,196.91
3900 - Earnings	-2,772.31
Net Income	18,143.62
Total Equity	22,568.22
TOTAL LIABILITIES & EQUITY	22,568.22

Page 1

□

Page 1

103-67



**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**  
**FY 2010/2011**

**APPLICATION**

1. Name of Festival: Riverwalk Music Festival
2. Sponsoring Organization: City of West Columbia  
 Mailing Address: PO Box 4044, West Columbia SC 29171
3. Federal Tax ID#: [REDACTED]
4. Festival Director:  
 Name Susan F. Meisner Title Events Coordinator  
 Telephone [REDACTED] Alternate Telephone [REDACTED]  
 Email [REDACTED] Fax Number [REDACTED]
5. Event Category (*Check One*):  
 Festival: \_\_\_\_\_  
 Other – Pursuant to State Statute Section 61-6-2010: \_\_\_\_\_
6. Festival Timeline: Beginning: April 17, 2010 End: April 17, 2010  
 (*Actual Dates of Festival*)
7. Location of Festival: West Columbia Riverwalk Amphitheater
8. How many people do you expect to attend? 4,000
9. Festival Budget: **Request for funds must meet the requirements of Chapter 61, Section 61-6-2010, SC Code of Laws, 1976, as amended**  
 a. Estimated cost for this project: \$ 11,000.00  
 b. Amount of funds requested for this project: \$ 2,500.00  
 c. This request equals what percent of the total Festival Budget? 23 %
10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?  
 Yes  No  
 a. If yes, state year 2009, amount \$ 2,500.00, source Lexington County, and  
 purpose: Festival  
 b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee  
 funds you received?  
 Yes  No  
 c. If not, please explain: \_\_\_\_\_



11. Type of Organization:

Please check one:

- County Government
- Municipal
- Non-profit Organization     For-profit Organization
- Community service club, church, etc.

12. Festival description - please attach a report with the following information:

- a. General description of the festival and brief history of the organization
- b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the festival vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the festival
- e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - \$300, etc.
- f. Additional comments:

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Signature of Festival Director:

Susan F. Meisner  
Name

Events Coordinator  
Title

*Susan F. Meisner*  
Signature

10/29/09  
Date

**ORIGINAL APPLICATION DUE BY:  
MONDAY, JANUARY 4, 2010**

Lexington County Council  
212 South Lake Drive, Suite 601  
Lexington, SC 29072

12. a.

The Riverwalk Music Festival has emerged as a possible successor to the now defunct Three Rivers Music Festival. Two stages of the 2006 Three Rivers Music Festival were located in West Columbia and they proved to be very popular and successful on the West Vista side of the river. With the loss of the Three Rivers Music Festival, a niche opened for West Columbia to hold its own music festival at the Riverwalk Amphitheater.

In 2007 the First Annual Riverwalk Music Festival drew a steady crowd of 300 to 400 people throughout the day with an estimated total attendance of over 2,500 people. With increased promotion and media coverage we drew an even larger crowd 2008 and in 2009 we estimated a crowd of about 4000.

The festival provides a unique cultural experience by blending the fluid sounds of music with a visual feast of art against the natural backdrop of the Congaree River.

The city strives to keep the costs minimal so the festival can be offered free for the public's enjoyment and relaxation. The West Columbia Riverwalk Park is handicapped accessible so that all citizens can enjoy this celebration of the arts. Plenty of free off street parking is available across the street from the Riverwalk Park Amphitheater with a specific area designated for special needs parking.

The festival program will begin with three bands, each performing for an hour and a half and followed by our headliner. Last year our headliner was Rob Crosby. This year we are proud to have Jack Williams as our headliner. He has national and local ties.

TV and radio personalities will emcee the program to ensure a smooth transition between changes in performers. Festival attendees also will be able to browse through an open courtyard of talented local artists displaying their handmade designs of pottery, jewelry, metal works, watercolors, photography, hand-blown glass, and oil paintings.

12. b.

Businesses in the State Street area can offer festival attendees venues for food and beverage, as well as opportunities to shop in numerous gift and antiques stores located in the nearby historic business district thus drawing tourists to the Vista.

With every year we have tried to increase our advertising to bring folks to West Columbia and Lexington County, folks who may never have visited us before. We boasted the best advertising campaign in 2009 and hope to do more in 2010.

Some of our advertising included:

10,500 Color Inserts in West Columbia Water Bills

Freetimes - 2 ads - April 8th, April 15<sup>th</sup>

Banner with sponsor signs, At Amphitheater, At City Hall

Digital Billboards – 600 Blossom Street, Broad River & Kennerly

150 Color Posters, 1500 Color Flyers

New 92.1 Radio

40 x 60 second commercials

12 a day for 13 days – 15 second promotional rotator

Website Banner to be displayed 100% week of Festival

64 live promo announcements – 04/06 – 04/18

2 Email Blasts to over 5,000 registered listeners

04/13 – 04/17 – Give away 10 VIP Passes on “Play 10 Little Trivia’s with Tyler”

04/17 – Lauren Lucas in studio with Tyler for live interview

New 92 Host and MC event on 04/18

30 second spot to run 2 weeks on WACH FOX TV

Roxanne Mockabee – Verbal and written advertising throughout

Art Community

West Metro ran ad in Charlotte Newspaper

12. c.

In 2009 we gathered information that told us that about 30% of our crowd of 4000 was not from Lexington County.

We documented Festival goers from Richland, Anderson, Kershaw, Newberry, Dorchester, Florence, Sumter and Fairfield Counties.

We even had folks from Tennessee and Wisconsin.

This has become an annual event and as word gets out about the huge success of this event, we look for even larger crowds from all over South Carolina and beyond the borders of South Carolina.

12 d.and e.

While we offer food for sale on sight for our festival goers, State and Meeting Streets are just a minute away and since we do not charge admission to our festival, attendees and come and go to visit and enjoy the many restaurants, shops and antiques we have to offer.

We have many fine sponsors both monetary and in-kind. Their names are on each poster, flier, banner, sign and also in our program.

We also solicit door prizes from businesses all over West Columbia to encourage our attendees to visit places like Zesto, Nick's Pizza, Al's Car Wash, Steve's Deli, and others.

Applebees' has become the sole sponsor of our VIP booth. They set up a 1<sup>st</sup> class operation for our VIP's and we had so many requests last year to purchase food from them that we have granted them the opportunity to sell plates from Applebees with the proceeds going to "Make A Wish". We also advertise those who donate food for our Artist's Tent. We think all of this speaks volumes about the kind of businesses we have in our community and their continued commitment to keeping this event a quality one and free to everyone.

Festival expenditures paid for using Temporary Alcohol Beverage License Fee for FY 08/09.

Columbia Radio Group – Ads and DJ's on sight	\$1000.00
Freetimes – 2 ads	\$ 876.00
Carolina Custom Signs – 2 banners lettered	\$ 107.00
Carolina Custom Signs – signs w/stakes	\$ 428.00
Walmart – supplies	\$ 163.09

**TOTAL** **\$2,574.09**







**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**

**FINAL REPORT**  
**FY 2008/2009**

**I. FESTIVAL INFORMATION:**Organization Name: City of West ColumbiaFestival Name: Riverwalk Music FestivalContact Name: Susan F. MeisnerPhone: [REDACTED]**II. FESTIVAL COMPLETION:**

Were you able to complete the festival as stated in your original application?

If no, state any problems you encountered:

yes**III. FESTIVAL SUCCESS:**

Please share any additional comments regarding the festival (e.g., lessons learned, successes, problems encountered, etc.):

Advertising seems to be the key and this year we had a record number of attendees because of the kind of advertising we did. Also holding and "annual" event the same time every year is helpful.

**IV. FESTIVAL ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for festivals for current and previous years.

	2007/08	2008/09	2009/10 (Projected)
Total Budget of Festival	\$9,940.23	\$9,519.18	\$11,000.00
Amount Funded by the Temporary Alcohol Beverage License Fee	\$2,500.00	\$2,500.00	\$2,500.00
Amount Funded by the Temporary Alcohol Beverage License Fee from all Sources	\$0.00	\$0.00	\$0.00
Total Attendance	3,000	4,000	4,000
Total Tourists*	300	440	500

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

Forms filled out to win door prizes**VI. FESTIVAL BUDGET:**

Attach a report indicating what festival expenses were paid for using Temporary Alcohol Beverage License Fee for FY 08/09.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Susan F. Meisner

Name

Susan F. Meisner

Signature

Events Coordinator

Title

10/29/09

Date



# County of Lexington

## Temporary Alcohol Beverage License Fee

Final Report  
FY 2008/2009

### VI. Festival Budget

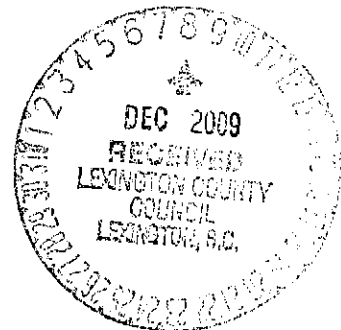
Attach a report indicating what festival expenditures were paid for using Temporary Alcohol Beverage License Fee for FY 08/09.

<b>Columbia Radio Group – Ads and DJ's on sight</b>	<b>\$1000.00</b>
<b>Freetimes – 2 ads</b>	<b>\$ 876.00</b>
<b>Carolina Custom Signs – 2 banners lettered</b>	<b>\$ 107.00</b>
<b>Carolina Custom Signs – signs w/stakes</b>	<b>\$ 428.00</b>
<b>Walmart – supplies</b>	<b>\$ 163.09</b>
<b>TOTAL</b>	<b><u>\$2,574.09</u></b>





County of Lexington  
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE  
FY 2010/2011



APPLICATION

1. Name of Festival: Pine Ridge Neighborhood Festival

2. Sponsoring Organization: Town of Pine Ridge

Mailing Address: 2757 Fish Hatchery Road, West Columbia, SC 29172

3. Federal Tax ID#: [REDACTED]

4. Festival Director:

Name Elizabeth Wright

Title Chief of Police

Telephone [REDACTED]

Alternate Telephone [REDACTED]

Email [REDACTED]

Fax Number [REDACTED]

5. Event Category (Check One):

Festival: Pine Ridge Neighborhood Festival

Other – Pursuant to State Statute Section 61-6-2010: \_\_\_\_\_

6. Festival Timeline: Beginning: 09/10/2010 End: 09/11/2010

(Actual Dates of Festival)

7. Location of Festival: Midlands Ballfield in the Town of Pine Ridge

8. How many people do you expect to attend? 3,000

9. Festival Budget: **Request for funds must meet the requirements of Chapter 61, Section 61-6-2010, SC Code of Laws, 1976, as amended**

a. Estimated cost for this project: \$ 14,400.00

b. Amount of funds requested for this project: \$ 2,500.00

c. This request equals what percent of the total Festival Budget? 17 %

10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?

Yes  No

a. If yes, state year 2009/2010, amount \$ 2,500.00, source Temp Alcohol Fee, and purpose: see back

b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received?

Yes  No

c. If not, please explain: \_\_\_\_\_

11. Type of Organization:

Please check one:

- County Government
- Municipal
- Non-profit Organization     For-profit Organization
- Community service club, church, etc.

12. Festival description - please attach a report with the following information:

- a. General description of the festival and brief history of the organization
- b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
- c. Total attendance to the festival vs. the number of total tourists in attendance
- d. Economic impact generated by tourism to the festival
- e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - \$300, etc.
- f. Additional comments:

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Signature of Festival Director:

Elizabeth Wright

Name

*Elizabeth Wright*

Signature

Chief of Police

Title

12/9/09

Date

**ORIGINAL APPLICATION DUE BY:  
MONDAY, JANUARY 4, 2010**

Lexington County Council  
212 South Lake Drive, Suite 601  
Lexington, SC 29072

County of Lexington  
Temporary Alcohol Beverage License Fee  
FY 2010/2011

Request for the Town of Pine Ridge

Item 12

a. General description of the festival and brief history of the organization

The Pine Ridge Neighborhood Festival presents activities of local and statewide interest in a two day event that appeal to a wide variety of attendees. Festival activities have included events ranging from an old timey Turkey shoot; cooking contest for local made pies and cakes baking contest; carnival rides for a range of all ages; local and statewide arts and craft vendors offering a variety of home made items as well as the ever present t-shirt vendors; state and local government exhibits on government services available to citizens; food vendors from around the state have participated at this event; and every festival has a parade, but this event has a special Friday night fireworks aerial show that is spectacular.

b. State the benefit that this festival will serve toward promoting tourism and the Lexington county community

The Pine Ridge Neighborhood Festival brings vendors and families from around the county and statewide to an event which promotes neighborhood involvement. In 2009, The Town of Pine Ridge along with The Department of Natural Resources and The Wildlife Conservation plan to continue coordinating their resources to appeal to a larger audience in a combined celebration of National Hunting and Fishing Days and community involvement in those activities that promote family values. From all around the state, the entire family comes to enjoy these two events that are held side-by-side, on the same day, providing entertainment and enjoyment for all members of the family. The simultaneous presentation of these two complementary events is totally unique in South Carolina and provides opportunities for family entertainment that can not be found at any other festival in South Carolina.

c. Total attendance to the festival vs the number of total tourists in attendance

Attendance at The Pine Ridge Neighborhood Festival over the past four years has ranged in the 2,000 plus with out of county attendance boosted by the coordination of the National Hunting and Fishing Days event at the Campbell Warmwater Fish Hatchery. The Pine Ridge Neighborhood Festival attendance has been monitored through various means; using a free door prize drawing to collect zip code data, random conversations with attendees, and counting out-of-state automobile license plates. The door prize registration zip codes indicate about a twenty-eight percent attendance by non-Lexington county residents.

d. Economic impact generated by tourism to the festival

The Town of Pine Ridge doesn't have a large retail business district so we are not able to measure any municipal economic impact; however, we recommend and provide local motel information to all of our vendors for overnight accommodations.

e. Overall description of how the festival attracts and promotes tourists to the area and how SPECIFICALLY HOW THE TEMPORARY ALCOHOL BEVERAGE LICENSE FEE FUNDS WERE USED TO ACCOMPLISH THIS. Advertisements in local newspapers, published schedules of regional festivals that are distributed in the Southern states through South Carolina Festival & Event Association \$100; radio commercials \$698.00; banners & signs-\$43.00







**County of Lexington**  
**TEMPORARY ALCOHOL BEVERAGE LICENSE FEE**

**FINAL REPORT**  
**FY 2008/2009**

**I. FESTIVAL INFORMATION:**Organization Name: Town of Pine RidgeFestival Name: Pine Ridge Neighborhood FestivalContact Name: Viki MoakPhone: [REDACTED]**II. FESTIVAL COMPLETION:**

Were you able to complete the festival as stated in your original application?

If no, state any problems you encountered:

Yes**III. FESTIVAL SUCCESS:**

Please share any additional comments regarding the festival (e.g., lessons learned, successes, problems encountered, etc.):

Please see attached**IV. FESTIVAL ATTENDANCE:**

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for festivals for current and previous years.

	2007/08	2008/09	2009/10 (Projected)
Total Budget of Festival	\$14,719.00	\$13,761.00	\$14,400.00
Amount Funded by the Temporary Alcohol Beverage License Fee	\$2,500.00	\$2,500.00	\$2,500.00
Amount Funded by the Temporary Alcohol Beverage License Fee from all Sources	\$2,500.00	\$2,500.00	\$2,500.00
Total Attendance	2,000	2,500	2,500
Total Tourists*	380	560	600

\*Tourists are generally defined as those who travel at 50 miles to attend.

**V. METHODS:**

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

See attached**VI. FESTIVAL BUDGET:**

Attach a report indicating what festival expenses were paid for using Temporary Alcohol Beverage License Fee for FY 08/09.

**VII. ORGANIZATION SIGNATURE:**

Provide signature of official with the organization verifying accuracy of above statements.

Viki M. Moak

Name

Signature

Town Clerk

Title

Date

12/9/2009



III. Please share additional comments on the success of the festival...(lessons learned, successes, problems)

Successes include the planning for attendee safety, especially that of child safety. We have had only one "lost child" incident in the history of our festival and this incident was resolved in less than ten minutes with mother and child being reunited. A great emphasis is placed on providing a safe environment for the entire family and the safety plan is reviewed and reviewed each and every year.

Lessons learned include keeping certain events scheduled for the same day/time each year and to be aware of the make up of the attendees at a given day/time to ensure the success of all events. An example of lessons learned was the time we moved the Fireworks Celebration from Friday at 9:00 P.M. to Saturday at 10:00 P.M., which turned out to be the scheduling of an event at a very late hour for younger attendees and at the end of the festival when most attendees had left the festival site. The next year we returned to the original 9:00 P.M. schedule and the event was well attended by a very large crowd.

Problems encountered have always been attracting sufficient volunteers to man certain booths and providing adequate personnel to man all shifts. Everyone wants to be an event planner, but a much smaller group of volunteers show up to provide the necessary manpower at the festival.

V. Please describe the methods used to capture attendance (license plates, surveys

The Pine Ridge Neighborhood Festival attendance has been monitored through various means; using a free door prize drawing to collect zip code data, random conversations with attendees, and counting out-of-state automobile license plates.

VI

Pine Ridge Neighborhood Festival 2009  
Expenses paid by Temporary Alcohol Beverage License Fee

<u>Expenditures</u>	<u>Amount in Dollars</u>
<u>Advertisement</u>	
Carolina Signs	42.80
Clear Channel Radio	698.00
<u>Entertainment</u>	
Atlanta Pyrotechnics \$2700.00	1,759.20
<u>Total Expenditures paid by Grant</u>	<u>2,500.00</u>

~~CLEAR CHANNEL RADIO & INTERNET~~

TOWN OF PINE RIDGE

11780

Check Number: 11780  
Check Date: Sep 1, 2009

Item to be Paid - Description

Check Amount: \$698.00

FESTIVAL

Discount Taken      Amount Paid

698.00

103-87



# Campaign for the Ridge Festival

JULIAN M. BOWMAN MARKETING CONSULTANT/INTERNET SPECIALIST

**WCOS**

11780

## One week Proposal:

<u>Day</u>	<u>Time</u>	<u># of Spots</u>	<u>Length</u>
M-F	6a-10a	6x	:30
M-F	3p-7p	7x	:30
Sun.	8a-7p	5x	:30

**\*Includes matching streaming schedule**

**\*36 Total Commercials (18 on air and 18 on line per week)**

**Investment: \$698**

VENDOR# CCR1  
 GL# S85  
 CHECKED BY: [Signature]  
 POSTG DATE: \_\_\_\_\_  
 DUE DATE: \_\_\_\_\_  
 PYMT DATE: \_\_\_\_\_  
 CHECK # \_\_\_\_\_  
 DEPT APPR: \_\_\_\_\_  
 DEPT APPR: \_\_\_\_\_  
 FNCL APPR: [Signature]  
 FNCL APPR: \_\_\_\_\_

Total Investment for contract: \_\_\_\_\_

Approved by: [Signature]

Date: 8/31/09

\*Contract includes creative production of on-air and online ads.  
\*2 week written notice needed for any cancellations.

transfer  
048555200

TOWN OF PINE RIDGE  
ATLANTA PYROTECHNICS

Check Number: 11784  
Check Date: Sep 1, 2009

11784

Check Amount: \$1,350.00  
Discount Taken      Amount Paid  
1,350.00

Item to be Paid - Description

DEPOSIT ON FIREWORKS

TOWN OF PINE RIDGE  
ATLANTA PYROTECHNICS

Check Number: 11816  
Check Date: Sep 15, 2009

11816

Check Amount: \$1,350.00  
Discount Taken      Amount Paid  
1,350.00

Item to be Paid - Description

BALANCE OF INVOICE 091109

# ATLANTA PYROTECHNICS INTERNATIONAL, INC.

P. O. BOX 4443  
Marietta, GA 30061

(770) 919-8100 Office  
(770) 919-8101 Fax

TO: Pine Ridge Neighborhood Festival  
C/O Pine Ridge Police Dept.  
2757 Fish Hatchery Road  
West Columbia, SC 29172  
Attn: Chief Elizabeth Wright  
803-955-0605 Fax

DATE: August 18, 2009  
ACCOUNT: Pine Ridge Neighborhood Festival  
PAGE #: 1

INVOICE #	DATE	DESCRIPTION	AMOUNT	PAYMENTS	BALANCE
091109	September 11, 2009	Fireworks Display	\$2,500.00		
		Tax	\$ 150.00		
		Fuel Surcharge	\$ 50.00		
			\$2,700.00		\$2,700.00
	August 31, 2009	Deposit Due	\$1,350.00		
	Sept 30, 2009	Balance Due	\$1,350.00		

**NOTE:** Please make all payments via mail only.

VENDOR# \_\_\_\_\_ *API, Inc*  
 G/L# \_\_\_\_\_ *SSJ*  
 CHECKED BY \_\_\_\_\_ *on*  
 PSTG DATE: \_\_\_\_\_  
 DUE DATE: \_\_\_\_\_  
 PYMT DATE: \_\_\_\_\_  
 CHECK # \_\_\_\_\_  
 DEPT APPR: \_\_\_\_\_  
 DEPT APPR: \_\_\_\_\_  
 FNCL APPR: \_\_\_\_\_  
 FNCL APPR: \_\_\_\_\_

103-90

*transfer*  
 004855007  
 9/4/09  
*mu*

**COUNTY OF LEXINGTON  
MINIBOTTLE TAX FUND  
Annual Budget  
Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Minibottle Tax Fund 2141:</b>								
<b>Revenues: (Organization: 000000)</b>								
420700	Minibottle Tax	378,360	189,180	372,000	372,000	378,360		
461000	Investment Interest	214	21	200	200	100		
<b>** Total Revenue</b>		<b>378,574</b>	<b>189,201</b>	<b>372,200</b>	<b>372,200</b>	<b>378,460</b>		
<b>***Total Appropriation</b>					<b>372,000</b>	<b>378,360</b>		
FUND BALANCE								
Beginning of Year					16,971	17,171		
FUND BALANCE - Projected								
End of Year					17,171	17,271		

Fund: 2141  
Division: Health & Human Services  
Organization: 171600 - Minibottle Contributions

Object Expenditure Code Classification	2008-09 Expenditure	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
<b>* Total Personnel</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Operating Expenses</b>						
534000	Contributions	378,360	94,590	372,000	378,360	
<b>* Total Operating</b>		<b>378,360</b>	<b>94,590</b>	<b>372,000</b>	<b>378,360</b>	
<b>** Total Personnel &amp; Operating</b>		<b>378,360</b>	<b>94,590</b>	<b>372,000</b>	<b>378,360</b>	
<b>Capital</b>						
<b>** Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>*** Total Budget Appropriation</b>		<b>378,360</b>	<b>94,590</b>	<b>372,000</b>	<b>378,360</b>	

**COUNTY OF LEXINGTON  
INDIGENT CARE  
Annual Budget  
FY 2010-11 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Indigent Care 2200:</b>								
<b>Revenues (Organization: 000000)</b>				<u>.904 Mills</u>			<u>Mills</u>	
410000	Current Property Taxes	859,891	352,748	956,285	956,285	956,285		
410500	Homestead Exemption Reimbursements	38,398	0	30,000	30,000	30,000		
410520	Manufacturer's Tax Exemption	4,991	0	3,000	3,000	3,000		
410530	State Sales and Use Tax Credit	23,065	12,922	31,564	31,564	31,564		
411000	Current Vehicle Taxes	141,013	67,510	148,586	148,586	148,586		
412000	Current Tax Penalties	2,065	0	1,000	1,000	1,000		
412001	Prior Year Penalty	0	0	0	0	0		
413000	Delinquent Taxes	41,100	29,886	20,000	29,886	29,886		
414000	Delinquent Tax Penalties	5,977	4,485	3,000	4,485	4,485		
417100	Fee in Lieu of Taxes	46,149	0	48,920	48,920	48,920		
417120	Fee in Lieu of Taxes - Prior Year	0	0	0	0	0		
417130	FILOT - Manufacturer's Tax Exemption	2,917	0	0	0	0		
417150	FILOT - Fee for Services	603	0	0	0	0		
418000	Motor Carrier Payments	2,759	1,679	1,500	1,679	1,679		
419000	Merchants Exemptions	23,800	11,900	23,800	23,800	23,800		
419900	Tax Refunds	0	0	(750)	(750)	(750)		
461000	Investment Interest	1,384	499	300	499	499		
461001	Tax Appeals Interest	0	0	0	0	0		
463005	Ins. Prorated Premium Adjustment	0	0	0	0	0		
<b>** Total Revenue</b>		<u>1,194,112</u>	<u>481,629</u>	<u>1,267,205</u>	<u>1,278,954</u>	<u>1,278,954</u>		
<b>***Total Appropriation</b>					963,794	964,090		
<b>FUND BALANCE</b>								
Beginning of Year					<u>395,700</u>	<u>710,860</u>		
<b>FUND BALANCE - Projected</b>								
End of Year					<u>710,860</u>	<u>1,025,724</u>		



**COUNTY OF LEXINGTON  
INDIGENT CARE  
Annual Budget  
Fiscal Year - 2010-11**

Fund 2200  
Division: Health & Human Services  
Organization: 171200 - Social Services

Object Expenditure Code Classification	2008-09 Expenditure	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
510300 Part time - 1 (.75 - FTE)	20,603	9,265	20,522	20,522		
511112 FICA - Employer's Portion	1,497	666	1,570	1,570		
511113 State Retirement - Employer's Portion	1,935	870	1,927	1,927		
511120 Employee Insurance-Employer Portion - 1	6,000	3,750	7,500	7,800		
511130 Workers Compensation	62	28	62	62		
519999 Personnel Contingency	0	0	963	963		
<b>* Total Personnel</b>	<b>30,097</b>	<b>14,579</b>	<b>32,544</b>	<b>32,844</b>		
<b>Operating Expenses</b>						
521000 Office Supplies	0	0	25	25		
521100 Duplicating	0	0	50	50		
521110 Copies (Not Auditron)	0	0	50	50		
524201 General Tort Liability Insurance	23	11	28	24		
524202 Surety Bonds - 1	6	0	0	0		
534000 Contributions	901,655	465,550	931,097	931,097		
<b>* Total Operating</b>	<b>901,684</b>	<b>465,561</b>	<b>931,250</b>	<b>931,246</b>		
<b>** Total Personnel &amp; Operating</b>	<b>931,781</b>	<b>480,140</b>	<b>963,794</b>	<b>964,090</b>		
<b>Capital</b>						
<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>	<b>931,781</b>	<b>480,140</b>	<b>963,794</b>	<b>964,090</b>		

**COUNTY OF LEXINGTON  
CLERK OF COURT / PROFESSIONAL BOND FEES  
Annual Budget  
Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Clerk of Court / Professional Bond Fee 2600:</b>								
<b>Revenues: (Organization - 000000)</b>								
431100	Clerk of Court Fees	13,430	9,185	12,240	12,240	18,370		
461000	Investment Interest	672	47	1,000	1,000	93		
<b>** Total Revenue</b>		<b>14,102</b>	<b>9,232</b>	<b>13,240</b>	<b>13,240</b>	<b>18,463</b>		
<b>***Total Appropriation</b>					<b>101,858</b>	<b>18,463</b>	<b>3,500</b>	
FUND BALANCE Beginning of Year						93,758	5,140	
FUND BALANCE - Projected End of Year						5,140	20,103	23,603

Fund: 2600  
Division: Judicial  
Organization: 141100 - Clerk of Court

Object Code	Expenditure Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>BUDGET</b>							
<b>Personnel</b>							
<b>* Total Personnel</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Operating Expenses</b>							
521000	Office Supplies	0	0	1,000	1,000		
521200	Operating Supplies	0	0	0	0		
525020	Pagers and Cell Phones	0	0	0	0		
525230	Subscriptions, Dues, & Books	0	0	500	500		
529903	Contingency	0	0	91,007	0		
<b>* Total Operating</b>		<b>0</b>	<b>0</b>	<b>92,507</b>	<b>1,500</b>		
<b>** Total Personnel &amp; Operating</b>		<b>0</b>	<b>0</b>	<b>92,507</b>	<b>1,500</b>		
<b>Capital</b>							
540000	Small Tools & Minor Equipment	0	853	1,000	1,000		
540010	Minor Software	0	0	500	500		
	All Other Equipment	4,063	0	7,851	500		
<b>** Total Capital</b>		<b>4,063</b>	<b>853</b>	<b>9,351</b>	<b>2,000</b>		
<b>*** Total Budget Appropriation</b>		<b>4,063</b>	<b>853</b>	<b>101,858</b>	<b>3,500</b>		

FUND 2600  
CLERK OF COURT (141100)  
FY 2010-11 BUDGET

SECTION ~~III~~<sup>V</sup> - PROGRAM OVERVIEW

**Program : General Sessions**

*Objectives:*

To achieve and maintain a high standard of accuracy and efficiency regarding all arrest warrants, bonds, indictments and sentences for the county. To insure all records are received and processed for county magistrates and municipalities. To report this information to various other entities (Solicitor, Public Defender, Probation Department, and attorneys. To report any/all "disposition of charges" information to South Carolina Court Administration for disbursement throughout the state. To provide adequate assistance and advise Circuit Court Judges, Solicitors, Attorneys and the general public upon request. To appoint legal counsel to all qualified, including but not limited to those declared indigent. To properly maintain and manage General Sessions and Transfer Court on a daily basis. To maintain and collect fines imposed by Judges in both courts. To organize and maintain all evidence submitted in criminal trials and coordinate availability to Supreme Court for the appeals process. To maintain all bonding company license and provide current information for those companies to all magistrates. To compose, prepare and mail all Jury summons for Circuit and Criminal Court in an efficient and timely manner. To assist all persons on Jury duty as well as maintaining all Juror information for civil, criminal and transfer courts. Providing all Jury support services as well as the compilation of all Jury information for trial while coordinating Jury selection.

The goal of this department is to assure accurately transmitted information pertaining to criminal offenses occurring in Lexington County, produced revenue for the county by timely collection of fines and continued service to the citizens.

Fund 2600  
CLERK OF COURT (141100)  
FY 2010-11 BUDGET

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*II.A.*  
SECTION ~~IV~~ - SUMMARY OF REVENUES

*FEES*  
431100-CLERK OF COURT ACCOUNT \$ 18,370.00

Collecting the professional bondsman fees generates the Clerk of Court account. 100% of the fee is remitted to the County Treasurer to be put back into the Clerk of Courts discretionary account. A professional or surety bondsman, doing business in a county other than the bondsman's principal place of business, is required to pay to the Clerk of Court in the county in which such foreign business is conducted, the sum of \$100.00 annually. When the professional bondsman is doing business in his principal place of business the annual fee is \$150.00. These monies paid by professional bondsmen are to be retained by the Clerk of Court. These funds are used to help defray the ordinary expenses of operating the Clerk of Courts office (estimated).

INVESTMENT INTEREST \$ 93.00  
Interest earned (estimated).

FUND 2600  
CLERK OF COURT (141100)  
FY 2010-11 BUDGET

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*A.C.*  
SECTION ~~52~~ - OPERATION LINE ITEM NARRATIVES

520702-TECHNCIAL CURRENCY & SUPPORT \$ 0

---

521000-OFFICE SUPPLIES \$ 1000.00

This account is used for pens, pencils, printing, paper, case folders and miscellaneous supplies.

525230- SUBSCRIPTIONS, DUES, & BOOKS \$ 500.00

General sessions is need of updated books of the Cross Reference Directory and City Directory. With such a large amount of unpaid fees from Transfer Court General Sessions), it would benefit them in trying to locate individuals for collection purposes

Polk City directory	400.00
Lawyers Desk Book (4)	100.00

529903- CONTINGENCY \$ 91,007.00

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FUND 2600  
CLERK OF COURT (141100)  
FY 2010-11 BUDGET

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*VI.D.*  
SECTION ~~VI.C~~ - CAPITAL LINE ITEM NARRATIVES

**540000 SMALL TOOLS & MINOR EQUIPMENT** **\$1000.00**

The General Sessions Dept is in need of additional heavy duty staplers and electric hole punchers, and Blumberg index system due to the increased paper with the upcoming death penalty cases.

**540010 - MINOR SOFTWARE** **\$ 500.00**

This will be utilized should any upgrades be needed in the General Sessions area.

**CAPITAL** **\$-500.00-**

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ALL OTHER EQUIPMENT  
CAPITAL LINE ITEM NARRATIVES

**(I) Dell 2335dn networked printer** **\$500.00**

This printer will be utilized for court on the 3<sup>rd</sup> and 4<sup>th</sup> floors and be stored in the 4<sup>th</sup> floor evidence room. Current printers utilized on these floors are assigned to the Solicitors office. It will be networked for use on both floors and primarily used as a back-up. Recent events of broken equipment during court have warranted this request.



**COUNTY OF LEXINGTON  
EMERGENCY TELEPHONE SYSTEM E-911  
Annual Budget  
FY 2010-11 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Public Safety / Emergency Telephone System E-911 2605:</b>								
<b>Revenues:</b>								
435100	911 Tariff	698,179	306,360	689,000	689,000	600,000		
435101	911 CMRS Cell Phone Surcharge	798,098	302,847	300,000	300,000	300,000		
435103	911 CMRS Reimbursements	34,544	0	0	0	136,000		
435104	911 Cost Recovery	338,157	0	0	0	0		
437550	911 Tape Sales	735	710	900	900	900		
538900	Auction Sales	0	657	0	657			
<b>Other Revenues:</b>								
461000	Investment Interest	36,973	11,881	50,000	50,000	0		
463005	Ins. Prorated Premium Adjustment	0	0	0	0	0		
469900	Miscellaneous Revenues	2,044	0	0	0	0		
<b>** Total Revenue</b>		<u>1,908,730</u>	<u>622,455</u>	<u>1,039,900</u>	<u>1,040,557</u>	<u>1,036,900</u>		
<b>***Total Appropriation</b>					4,777,247	<u>968,646</u> <del>967,079</del>		
FUND BALANCE								
Beginning of Year					4,208,477	471,787		
FUND BALANCE - Projected								
End of Year					471,787	<u>540,041</u> <del>541,608</del>		



**COUNTY OF LEXINGTON  
EMERGENCY TELEPHONE SYSTEM E-911  
Annual Budget  
Fiscal Year - 2010-11**

Fund: 2605  
Division: Public Safety  
Organization: 131300 - Communications

Object Code	Expenditure Classification	<b>BUDGET</b>				
		2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend
<b>Personnel</b>						
510100	Salaries & Wages - 2	81,990	37,332	86,339	86,339	
510199	Special Overtime	0	0	0	0	
510200	Overtime	1,600	0	1,500	0	
511112	FICA - Employer's Portion	5,912	2,631	6,720	6,720	
511113	State Retirement - Employer's Portion	7,849	3,506	8,248	8,248	
511120	Employee Insurance - 2	12,000	7,500	15,000	15,600	
511130	Workers Compensation	251	112	265	265	
519999	Personnel Contingency	0	0	4,124	4,124	
	<b>* Total Personnel</b>	<b>109,602</b>	<b>51,081</b>	<b>122,196</b>	<b>121,296</b>	
<b>Operating Expenses</b>						
520100	Contracted Maintenance	78,800	38,865	158,900	221,444	
520200	Contracted Services (Log Recorder Maint.)	282,158	119,570	343,737	361,113	
520300	Professional Services	0	3,200	5,000	1,000	
520311	CIO Consulting Services	0	17,981	24,400	0	
520700	Technical Services	0	8,054	8,769	0	
520702	Technical Currency & Support	47,828	46,897	75,000	75,428	
520800	Outside Printing Cost	0	0	600	600	
521000	Office Supplies	167	191	600	4,000	
521100	Duplicating	0	0	300	1,000	
521200	Operating Supplies (Public Ed Materials)	1,345	120	2,000	3,000	
522000	Building Repairs & Maintenance	0	14,880	16,000	0	
522050	Generator Repairs & Maintenance	1,081	0	1,500	1,000	
522100	Heavy Equipment Repairs & Maint.	0	754	2,000	2,000	
522200	Small Equip Repairs & Maintenance	3,993	228	7,000	3,000	
524201	General Tort Liability Insurance	46	23	47	48	
524202	Surety Bonds - 2	15	0	0	0	
525000	Telephone	31,511	16,960	41,500	42,597	
525002	Telephone (800 Service)	96	48	125	125	
525003	Data Line (T-1) Service Charge	0	0	18,331	18,331	
525020	Pagers and Cell Phones	1,141	627	1,540	1,541	
525021	Smart Phone Charges	1,712	510	1,800	1,156	
525030	800 MHz Radio Service Charges	2,625	2,529	20,700	8,404	
525031	800 MHz Radio Maintenance Contracts	26,258	29,796	36,575	52,975	
525042	Share Point Service Charges	0	0	0	320	
525210	Conference, Meeting & Training Expense	5,422	430	8,560	15,532	
525230	Subscriptions, Dues, & Books	469	0	500	500	
525240	Personal Mileage Reimbursement	207	0	600	500	
525250	Motor Pool Reimbursement	0	62	1,500	1,000	
525600	Uniforms & Clothing	426	0	1,000	1,000	
529903	Contingency	0	0	0	0	
	<b>* Total Operating</b>	<b>485,300</b>	<b>301,725</b>	<b>778,584</b>	<b>817,614</b>	
	<b>** Total Personnel &amp; Operating</b>	<b>594,902</b>	<b>352,806</b>	<b>900,780</b>	<b>938,910</b>	

**COUNTY OF LEXINGTON**  
**EMERGENCY TELEPHONE SYSTEM E-911**  
**Annual Budget**  
**Fiscal Year - 2010-11**

Fund: 2605  
 Division: Public Safety  
 Organization: 131300 - Communications

		<b>BUDGET</b>					
Object Code	Expenditure Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Capital</b>							
540000	Small Tools and Minor Equipment	1,305	7,649	12,800	<u>3,000</u>		
540010	Minor Software	2,625	0	1,310	<u>1,572</u>		
	All Other Equipment	28,630	421,178	1,112,980			
	Monitors (Replacements)				<u>5,000</u>		
	2 Standard office Counter w/out Monitors				<u>1,450</u>		
	7 Dispatch Chairs (Replacements)				<u>9,902</u>		
	Laptops (Replacements)				<u>3,264</u>	4,831	
	1 Heavy Duty Shredder				<u>2,450</u>		
	1 Color Printer (Replacements)				<u>1,531</u>		
	<b>** Total Capital</b>	<b>32,560</b>	<b>428,827</b>	<b>1,127,090</b>	<u><b>28,169</b></u>	<b>29,736</b>	
<b>Other Financing Uses</b>							
814510	Op Trn to Dispatch/Records Mang. Project	0	675,000	675,000	0		
	<b>***Total Other Financing Uses</b>	<b>0</b>	<b>675,000</b>	<b>675,000</b>	<u><b>0</b></u>		

**\*\*\* Total Budget Appropriation**

**627,462    1,456,633    2,702,870**

968,646  
967,879

**COUNTY OF LEXINGTON**  
**EMERGENCY TELEPHONE SYSTEM E-911**  
**Annual Budget**  
**Fiscal Year - 2010-11**

Fund: 2605  
 Division: Public Safety  
 Organization: 131301 - Communication 911 & EOC Center

Object Code	Expenditure Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<i>BUDGET</i>		
					2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>							
	<b>* Total Personnel</b>	0	0	0	<u>0</u>		
<b>Operating Expenses</b>							
	<b>* Total Operating</b>	0	0	0	<u>0</u>		
	<b>** Total Personnel &amp; Operating</b>	0	0	0	<u>0</u>		
<b>Capital</b>							
5AA444	Construction	0	0	2,074,377	<u>0</u>		
	<b>** Total Capital</b>	0	0	2,074,377	<u>0</u>		

**\*\*\* Total Budget Appropriation**

 0      0      2,074,377      0

**SECTION IV**

**COUNTY OF LEXINGTON**

**Capital Item Summary**

**Fiscal Year - 2010-2011**

Fund # 2605 Fund Title: E911  
 Organization # 131300 Organization Title: Communications  
 Program # \_\_\_\_\_ Program Title: \_\_\_\_\_

**BUDGET**  
 2010-2011  
 Requested

Qty	Item Description	Amount
	Minor Software	1,572
	<b>Small Tools &amp; Minor Equipment</b>	<b>3,000</b>
	Monitors	5,000
2	Standard Office/Counters w/out Monitors	1,450
7	Dispatch Chairs	9,902
3	Laptops	3,264
1	Color Printer	1,531
1	Heavy Duty Shredder	2,450

**28,169**

**\*\* Total Capital (Transfer Total to Section III)**

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SECTION V. – PROGRAM OVERVIEW

911 DIVISION

PROGRAM 1 - 911 TRAINING

The 911 Training Division is responsible for the recruitment, selection, initial training and continuing education of all Lexington County Consolidated 911 Telecommunicators, along with coordinating the mandated 911 Telecommunicator Certification through the South Carolina Criminal Justice Academy for all Public Safety Answering Point (PSAP) Telecommunicators countywide. Additionally, all Lexington County Consolidated 911 Telecommunicators are trained and or certified in the following: Cardio-Pulmonary Resuscitation (CPR), Association of Public Safety Communications Officials (APCO) Basic Telecommunicator, Emergency Medical Dispatch (EMD), National Crime Information Center (NCIC) and National Incident Management System (NIMS). The 911 Training Division is also responsible for establishing and maintaining written directives and standard operating procedures for the Lexington County Communications Center; designing and implementing a career development program; ensuring accreditation compliance by adhering to strict training guidelines and maintaining accurate documentation of all 911 emergency communications training completed by Telecommunicators.

PROGRAM 2 - 911 PUBLIC EDUCATION

To promote greater understanding of 911 and emergency response services available to the citizens of Lexington County, the 911 Training Division provides a comprehensive public education program. This program consists of presentations designed to be both informative and educational, offered to schools, child/adult care facilities, businesses, churches and community groups. These presentations reinforce the proper use of 911, through demonstrations by public safety personnel, videotapes, posters, instructional brochures and handout materials such as stickers, pencils, pens and coloring books. The 911 Training Division also collects pertinent information from the residents of Lexington County relating to medical, fire service and or law enforcement concerns, such as hearing or speech impaired occupants, which is then entered into a computer aided dispatch database, to assist the 911 Telecommunicator and emergency responders.

PROGRAM 3 - 911 SYSTEM MANAGEMENT

There have been a number of technological advances in communications, to include voice, data, and video communications services. The 911 Training Division currently manages and supports the maintenance of the database operations along with the 911 related telephone equipment and other required services for all Lexington County Public Safety Answering Points (PSAP's), to include the overall financial support. Additionally the 911 Training Division is dedicated to the research and development of identifying new technologies designed to improve emergency communications.

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SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – LISTING OF REVENUES

**435100 – 911 Tariff** **\$600,000**

This is the 911 fees collected from phone companies for all Landline telephones in the Lexington County service area. Landline usage is decreasing. Projection based on the revenues received through Dec 2009.

**435101 – 911 CMRS Cell Phone Surcharges** **\$300,000**

This is the revenues received quarterly from the state 911 funds for the number of cell phone calls processed in Lexington County. Projection based on the revenues received through Dec 2009.

**435103 – 911 Cost Recovery Reimbursements** **\$136,000**

This is the revenues received quarterly from the state 911 funds for items or charges incurred by Lexington County 911 that are eligible for reimbursement. Projection based on quarterly reports.

**437550 – 911 Tape Sales** **\$900.00**

This is revenues collected for the processing of 911 recording request.

Service Levels for 2009

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTALS
<b>911 Calls Received</b>													
Lexington County	19855	18619	12245	21575	22358	22187	24878	21876	20887	22553	21182	23657	251872
Batesburg/Leesville	143	142	157	137	145								724
Cayce	724	631	722	670	800	705	696	724		726	611		7009
West Columbia	1090	1018	1073	1115	1210	1331	1330	1231					9398
													269003
<b>Cell Phone Calls Received</b>													
Lexington County (66%)	13104	12289	8082	14240	14756	14643	16419	14438	13785	7801	7105	7828	144491
Batesburg/Leesville	59	63	66	51	61	0	0	0	0	0	0	0	300
Cayce	152	133	152	141	172	162	162	144	0	134	106	0	1457
West Columbia	768	709	711	717	857	851	612	557	0	0	0	0	5782
													152030
<b>Law Enforcement</b>													
Airport PD	26	11	7	9	25	29	13	27	20	15	12	19	213
Chapin PD	342	355	203	317	397	504	495	503	432	472	507	563	5090
Gaston PD	0	0	0	0	0	0	0	0	0	0	0	0	0
Irmo PD	1547	1384	911	1443	1517	1349	1339	1317	1211	1358	1303	1348	16027
Lexington PD	2125	2027	1336	2200	1991	2020	2439	2161	1972	1915	1896	2295	24377
Pelton PD	137	105	48	94	127	133	103	107	90	131	111	142	1328
Pineridge PD	134	105	120	163	83	109	132	173	146	102	90	87	1444
South Congaree PD	482	502	328	483	601	520	647	626	638	597	577	587	6588
Springdale PD	336	400	237	385	427	408	412	384	377	349	350	317	4382
Swansea PD	299	165	159	294	221	263	231	205	253	234	161	216	2701
Solicitor's Office	9	3	2	24	13	16	29	32	9	5	0	0	142
Lexington Medical Center	1	3	3	1	0	0	0	0	0	0	0	0	8
Will Lou Gray	0	0	0	0	0	0	0	0	0	1	0	0	1
<b>Total Municipal LE</b>	5438	5060	3354	5413	5402	5351	5840	5535	5148	5179	5007	5574	62301
Sheriff's Department	8870	8286	5368	10337	10783	10619	12531	10317	10012	11035	10492	11529	120179
<b>Total Law Enforcement</b>	14308	13346	8722	15750	16185	15970	18371	15852	15160	16214	15499	17103	182480
<b>EMS</b>													
Lexington County EMS	2521	2596	1664	2581	2546	2615	2556	2622	2562	2791	2529	2489	30072
Batesburg Rescue	7	5	5	7	27	7	1	15	13	14	21	7	129
													30201
<b>Fire Service</b>													
Lexington County Fire	628	676	346	737	593	769	607	644	568	652	662	605	7487
Irmo Fire	98	85	68	91	103	106	106	103	93	112	77	89	1131
													8618
<b>MISC</b>													
Animal Control	51	38	27	70	52	84	54	63	81	69	57	48	694
Coroner	89	83	47	73	99	78	123	98	89	85	67	114	1045
<b>Average Dispatch Times</b>													
FIRE	02:04	02:02	02:15	01:50	02:12	02:16	02:39	03:07	03:43	03:18	03:20	03:29	
EMS	01:33	01:39	01:34	01:32	01:36	01:51	02:02	02:03	02:08	02:06	02:13	02:24	
POLICE	03:33	03:37	03:31	03:25	03:40	03:25	03:26	04:29	03:34	03:48	03:37	03:27	
LCSD	04:49	04:33	04:27	04:15	04:27	04:45	04:50	04:21	04:12	04:53	04:31	04:34	

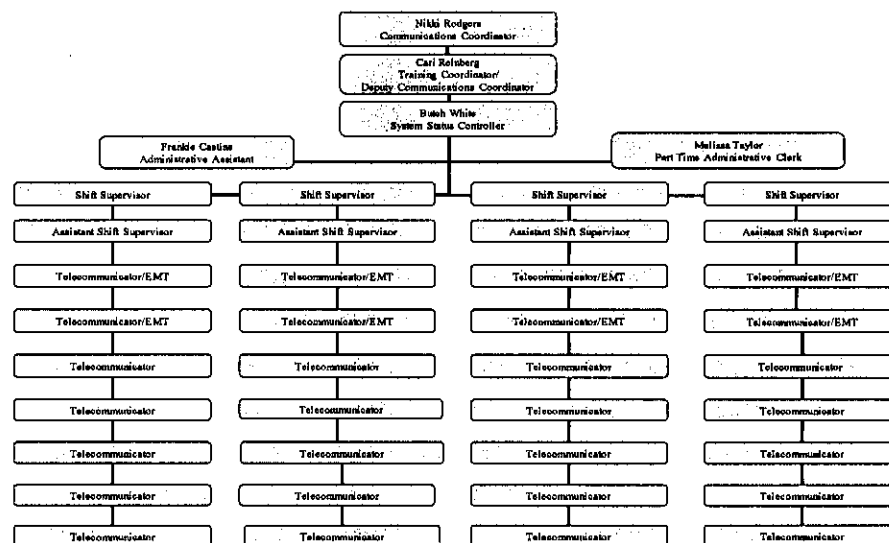
107-9

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

Job Title	Positions	Full Time Equivalent		Total	Grade
		General Fund	Other Fund		
Training Coordinator	1		1	1	18
Administrative Assistant	1		1	1	9
<b>TOTAL POSITIONS</b>	<b>2</b>		<b>2</b>	<b>2</b>	

\*\* Positions require insurance





SECTION VI.C. – OPERATING LINE ITEM NARRATIVES

911 DIVISION

**520100 - CONTRACTED MAINTENANCE** **\$ 221,444**

**PROGRAM 3 - 911 SYSTEM MANAGEMENT** **\$ 221,444**

This account will cover the cost of maintaining 911 equipment at all four Public Safety Answering Points, Batesburg, Cayce, West Columbia and Lexington.

AT&T	
Lexington	4,743.31/mo x 12 = \$56,920
W Cola, Bates/Lees, & Cayce	8,320.44/mo x 12 = \$99,846.
Estimated Franchise Fee (3%)	4,703
	-----
Total	\$161,469

This account will also cover cost of maintaining uninterrupted power source (UPS) at County Communications and at Sheriff's Department (alternate PSAP).

UPS Total = \$6,000.00

This account will cover 24 x 7 maintenance for the CAD (Computer Aided Dispatch).

CAD Total = 51,000

This account will cover the 24 x 7 maintenance for the APCO Emergency Medical (MEDS).

MEDS Total = \$2,975

**520200 - CONTRACTED SERVICES** **\$361,113**

**PROGRAM 3 - 911 SYSTEM MANAGEMENT** **\$361,113**

This account will also cover the cost of E-911 network service charges.

Subscriber Billing (Est) \$19,100* x 12 mo =	\$229,200.00
Tax	16,044.00
Estimates Franchise Charge (3%)	7,357.32
	-----
Total	\$252,601.32

Cover cost of maintaining RACAL/NICE recording equipment 24 hours per day, seven days per week, at all County PSAPS, Batesburg, Lexington County Communications, Cayce, West Columbia and Sheriff's Department.

All PSAPS = TOTAL \$20,000

This account will also provide service to allow all PSAP's in Lexington County to have access to an interpreter during 9-1-1 operations. 911-call history indicates increasing numbers of 9-1-1 calls from non-English speaking persons.

Language Line Monthly Fees - \$1,500/mo x 12 mo = \$ 18,000

Covers the cost of pre employment testing. CALEA standards require all 911 Operators must be physically capable of performing their duties and requires a physician to certify the person is capable of performing their duties (Previously under another account)

Work Key Testing \$49 x 30 employees = \$1,470

Drug Testing \$25 x 30 employees = \$750

Physicals \$90 x 30 employees = \$2,700

This account will provide contracted services 24 hours a day 7 days a week including holidays for:

T-1 Circuit Line \$463.42 x 12/mo= \$5,562

1 AVL x \$2,082/mo x 12mo + tax = \$26,735

Motorola \$23,000

Phase II Wireless \$760 x 12/mo \$9,120

This account will provide contracted services to update the following Emergency Medical Dispatch materials.

Changes to EMD Guide Cards -40 cards @ 12.50 + tax = \$535

New/Updated EMD Guide Card Sets - 3 sets @ \$199 + tax = \$639

**520300 – PROFESSIONAL SERVICES** **\$1,000**

Evaluation of positions every 3 years (Required for CALEA reaccreditation) 4 positions x \$250 = \$1,000  
This includes PQ's for Shift Supervisor, Assistant Shift Supervisor, Telecommunications Operator and Emergency Medical Dispatcher.

**520702 – TECHNICAL CURRENCY & SUPPORT** **\$75,428**

**PROGRAM 3 – 911 SYSTEM MANAGEMENT** **\$75,428**

Cover cost of technical support for:

Motorola = \$50,000

Message Switch = \$5,000

ESI = \$20,000

Arch view ESRI = \$428

**520800 – OUTSIDE PRINTING COSTS** **\$600**

**PROGRAM 2 – PUBLIC EDUCATION** **\$600**

Cover cost printing 911 public education materials such as MY911 forms.

---

**521000 - OFFICE SUPPLIES** **\$4,000**

PROGRAM 3 - 911 SYSTEM MANAGEMENT \$ 4,000

Covers the cost of office related items such as pens, pads, and paper used in the course of normal 911 operations.

---

**521100 - DUPLICATING** **\$1,000**

PROGRAM 1 - 911 TRAINING \$ 300

This account is used to cover the cost of making copies of training materials and files for telecommunications operators.

PROGRAM 3 - 911 SYSTEM MANAGEMENT \$ 700

This account is used to cover costs of making copies of letters and files in the course of normal 911 operations.

---

**521200 - OPERATING SUPPLIES** **\$ 3,000**

PROGRAM 2 - 911 PUBLIC EDUCATION \$1,500

This account will be used to cover costs of books, tapes, flyers, bumper stickers, and other materials required for presentations and special events.

PROGRAM 3 - 911 MANAGEMENT \$1,500

Cover costs of operational supplies such as toner cartridges.

---

**522050 - GENERATOR REPAIRS & MAINTENANCE** **\$1,000**

PROGRAM 3 - 911 MANAGEMENT \$1,000

Covers the cost of generator repairs or maintenance at Ball Park Road tower generator.

---

**522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE** **\$2,000**

PROGRAM 3 - 911 SYSTEM MANAGEMENT \$2,000

This account will be used to cover the cost of repairing and maintaining the radio tower, back-up generator, and equipment not covered under contracted maintenance.

CIPOV (Tower Lights) \$500 x 4 = \$2,000

---

**522200 - SMALL EQUIPMENT REPAIR & MAINTENANCE** **\$ 3,000**

PROGRAM 3- 911 SYSTEM MANAGEMENT \$3,000

This account will be used to cover the cost of repairing computers, fax machines, paging system, console equipment, printers and equipment not covered under contracted maintenance. It also covers the Alarm at the Ball Park Road Tower.

---

**524201 - GENERAL TORT LIABILITY INSURANCE** **\$48**

PROGRAM 3 - 911 SYSTEM MANAGEMENT \$ 48

This account will cover cost of general tort liability for Training Coordinator and 911 Administrative Assistant.

---

**525000 - TELEPHONE** **\$ 42,597**

PROGRAM 3 - 911 SYSTEM MANAGEMENT \$42,597

This account covers monthly charges for telephone lines, radio loops from Central Dispatch to the transmitter sites, and ring down lines.

Radio Loops (7) along with 9 cable pairs = \$10,800

Tornado Alarm loop with 6 cable pairs = \$1,800

Court House Elevator, 1 cable pair = \$300

Central Dispatch Ring down Lines = \$600

Ring down Lines to/from Central to Sheriff's Department = \$200/month x 12 months = \$2,400

Highway Patrol Ring Down Line \$266/month x 12 months = \$3,192 (PBT)

Mid Carolina Ring down line - \$700

PBT Telephone Lines \$1500 per month x 12/mo = \$18,000

PBT 5 Lines w/Voicemail x \$240.84/ yr = \$1,205

Reverse 911 telephone lines 15 lines x \$20/month x 12 = \$3,600

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**525002 - TELEPHONE (800 SERVICE)** **\$ 125**

PROGRAM 3 - 911 SYSTEM MANAGEMENT \$125

This account covers the cost of providing 800-telephone service to citizens living outside the Lexington telephone service area.

---

**525003 - T-1 LINE SERVICE CHARGE** **\$18,331**

PROGRAM 3 - 911 SYSTEM MANAGEMENT \$18,330.13

This account covers the cost of two T-1 lines from the Palmetto Center to Central Dispatch to operate 800 MHZ consoles.

\$693/month x 2 T-1 lines x 12 months + tax = \$17,796.24  
Franchise Fees Estimated @ 3% = 533.89  
Total \$18,330.13

**525020 – PAGERS AND CELL PHONE** \$1,541

PROGRAM 3 – 911 SYSTEM MANAGEMENT \$1,541

Cell Phones for 2 (On Call Personnel) for after hour duties – (2 x \$60/mo x 12 mo + tax)

**525021 – SMART PHONES PHONE** \$1,156

PROGRAM 3 – 911 SYSTEM MANAGEMENT \$1,156

Smart Phones for 1 (On-Call) Personnel \$90/mo x12 = \$1,080 + tax

**525030 - 800 MHZ RADIO SERVICE CHARGES** \$ 8,404

PROGRAM 3 – 911 SYSTEM MANAGEMENT \$8,403.36

This account covers the cost of operating consoles and radios in Central Dispatch operations.  
14 Radios 5 Sites Secure x \$50.02/mo x 12 months = 8,403.36

**525031 - 800 MHZ MAINTENANCE** \$ 52,975

PROGRAM 3 – 911 SYSTEM MANAGEMENT <sup>5</sup>  
\$82,975

This account covers the cost of annual maintenance for the radio equipment used in the daily operations of the 911 center 24 hours a day 7 days a week.

Warranty expiration period (EST) for Control stations & Console System = \$20,375  
1 Central Electronics Bank = \$2,000  
1 AMB Card = \$700  
1 AIMI Card = \$900  
AVL Software Support = \$28,000

**525042 – SHARE POINT SERVICE CHARGES** \$320

This covers the cost of 2 share point seats. \$80 x 2FY x 2 seats = \$320

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**525210 – CONFERENCE & MEETING EXPENSE** **\$ 15,532**

**PROGRAM 1 - 911 TRAINING** **\$15,532**

This account will be used to cover cost of state mandated 911 certification courses at SC Criminal Justice Academy and training/continuing education courses required for renewal of all certifications to include Basic 911, (MEDS) Medical Emergency Dispatch, Fire Service Dispatch, NCIC (National Crime Information Computer, (NIMS) National Incident Management, (CPR), (EMT) Emergency Medical Technician, (APCO) Association of Public Safety Communications Officials and Law Enforcement Dispatch.

Medical Dispatch \$75/class x 10 employee = \$ 750.  
(Required for Emergency Medical Certification)

APCO Instructor @ \$140 x 2 employees = \$280.  
(Required for In-house Training certification)

911 State Mandated Certification \$350/class x 15 = \$5,250  
(Required by State 911 Certification)

Bi-Monthly In-Service Training = 6 classes = 2,000  
(Required Continuing Education Credits for Various Training Certifications)  
Including:

- CPR, NCIC, APCO, EMD, AVL, CAD, Mapping, Stress Debriefing
- Dispatching-- Fire, EMS and Law Enforcement Protocols, Helicopters, K-9, Traffic stops, Chases, Entrapments, Active Shooters, Multiple Agency Coordination,
- Call Taking—Suicidal, In-Progress/Active, Domestic Violence, Children, Elderly, TRU, Barricaded Subjects, 911 Hang-ups,

(Below are all required for CALEA Reaccreditation)  
CALEA Accreditation Manager Training & CASE Software Updates \$4,000.00  
CALEA Annual Continuation Fee = \$2,752  
CALEA On-Site review Fee = \$500.00

---

**525230 – SUBSCRIPTIONS, DUES & BOOKS** **\$500**

**PROGRAM 2 -- 911 TRAINING** **\$500**

This will allow for NENA (National Emergency Number Association) memberships and training materials for the Communications Coordinator and the 911 Training officers.

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**525240 – PERSONAL MILEAGE REIMBURSEMENT** **\$500**

**PROGRAM 2 – 911 TRAINING** **\$500**

This will allow for the use of mileage reimbursement by employees to attend training courses or meetings when motor pool vehicles are not available.

---

**525240 – MOTOR POOL REIMBURSEMNT** **\$1,000**

PROGRAM 1 – 911 TRAINING \$1,000

This will allow for the use of motor pool vehicles by employees to attend training courses.

---

**525600 – UNIFORMS & CLOTHING** **\$1,000**

PROGRAM 3 – SYSTEM MANAGEMENT \$ 1,000

This will cover uniforms and clothing for the 911 Training Coordinator and 911 Public Education Liaison.

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**529903 - CONTINGENCY** **\$ ?**

PROGRAM 3 - 911 SYSTEM MANAGEMENT \$??

~~2~~  
SECTION ~~2~~.D. – CAPITAL LINE ITEM NARRATIVES

**540010 – MINOR SOFTWARE** **\$1,572**

This software will be purchased to add (4) Microsoft Office Operating systems and Microsoft Office for the following computers.

- Microsoft Office Operating Systems 5 x 262.00 = \$1,310
- (2) Standard Office Computer replacements (PT Data Entry 1 for Supervisors)
- (3) Laptop replacements (Statistician & Coordinator & Administrative Assistant)

**540000 – SMALL TOOLS AND MINOR EQUIPMENT** **\$3,000**

This account will be used to replace small tools and equipment that become damaged or are no longer covered under maintenance.

**MONITORS** **\$ 5,000**

Monitors are needed for the 911 center and/or as replacements for monitors that become inoperative. Continuous use shortens the life span and frequent replacement is required. Repair is not an option, according to the manufacturer.

**(2) STANDARD OFFICE/COUNTER w/out monitors (F1)** **\$ 1,450**

The MY911 and Shift Supervisors computers need to be replaced.

$$2 \text{ computers} \times \$725 = \$1,450$$

**(7) DISPATCH CHAIRS** **\$ 9,902**

This will be used to replace chairs in the PSAPS. Chairs purchased will be Intensive use High Backs with Adjustable arms. Chairs will be divided as follows: (1- West Columbia, 1 Cayce, 1 Batesburg and 4 to Lexington County)

$$7 \text{ Intensive use chairs} \times \$1,322 + \text{tax} = \$9,902$$

**(3) LAPTOP** **4/831**  
~~\$3,264~~

(3) Office Business Laptops and carrying cases are needed as replacements for the Statistician and the 911 Coordinator both of the current laptops are over 5 years old

- 3 Laptops = \$4,701
- 3 Carrying Cases \$130.00

**(1) COLOR PRINTER** **\$1,531**

A replacement printer is needed to prepare reports, and training materials. This printer will be networked to 5 computers to maximize efficiency.

Dell Networked Color Printer (County Hardware Standards)



**(1) HEAVY DUTY SHREDDER**

**\$2,450.00**

A replacement shredder is needed to dispose of SLED/NCIC paperwork, 911 call sheets, CAD reports, criminal histories and other sensitive confidential paperwork in the 911 center. This shredder is used on a daily basis by all shifts in the 911 center.

**COUNTY OF LEXINGTON  
SCE & G SUPPORT FUND  
Annual Budget  
Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*SCE &amp; G Support Fund 2606:</b>								
<b>Revenues: (Organization - 000000)</b>								
461000	Investment Interest	174	22	0	22	0		
466000	SCE & G Support Funds	0	17,500	17,500	17,500	17,500		
<b>** Total Revenue</b>		<b>174</b>	<b>17,522</b>	<b>17,500</b>	<b>17,522</b>	<b>17,500</b>		
<b>***Total Appropriation</b>					<b>47,323</b>	<b>17,500</b>		
<b>FUND BALANCE</b>								
Beginning of Year						29,824	23	
<b>FUND BALANCE - Projected</b>								
End of Year						23	23	

Fund: 2606  
Division: Public Safety  
Organization: 131101 - Emergency Preparedness

Object Code	Expenditure Classification	<b>BUDGET</b>					
		2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>							
<b>* Total Personnel</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Operating Expenses</b>							
520200	Contracted Services	0	0	0	16,000		
520800	Outside Printing	0	0	3,000	0		
521000	Office Supplies	145	25	854	0		
521100	Duplicating	0	0	600	0		
521200	Operating Supplies	0	0	1,145	0		
522200	Small Equipment Repairs & Maintenance	0	0	600	0		
525210	Conference, Meeting & Expense	1,302	1,184	8,472	0		
525240	Personal Mileage Reimbursement	0	0	1,300	0		
525250	Motor Pool Reimbursement	0	114	574	1,500		
529903	Contingency	0	0	22,096	0		
<b>* Total Operating</b>		<b>1,447</b>	<b>1,323</b>	<b>38,641</b>	<b>17,500</b>		
<b>** Total Personnel &amp; Operating</b>		<b>1,447</b>	<b>1,323</b>	<b>38,641</b>	<b>17,500</b>		
<b>Capital</b>							
540000	Small Tools & Minor Equipment	278	0	5,921	0		
540010	Minor Software	0	0	2,761	0		
	All Other Equipment	0	0	0	0		
<b>** Total Capital</b>		<b>278</b>	<b>0</b>	<b>8,682</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>		<b>1,725</b>	<b>1,323</b>	<b>47,323</b>	<b>17,500</b>		

SECTION ~~III~~<sup>V</sup> - PROGRAM OVERVIEW

SCE&G SUPPORT FUNDS

EXPLANATION OF PROGRAM

PROGRAM 1 - ADMINISTRATION

This program provides for services required to support Emergency Management for V.C. Summer Nuclear Station operations. Lexington County is required by FEMA to plan for evacuation and emergency measures within a ten-mile radius of the plant. A portion of the county (Chapin) falls into this area.

<sup>VI.A.</sup>  
SECTION ~~IV~~ - SUMMARY OF REVENUES

**466000 SCE&G SUPPORT FUNDS**

**\$17,500**

SECTION ~~V~~<sup>VI</sup> - LINE ITEM NARRATIVES

~~VI~~<sup>VI</sup>.B.  
~~VA~~ - LISTING OF POSITIONS

Does not pertain to SCE&G Fund.

*VI. C.*  
~~VB~~ - OPERATING LINE ITEM NARRATIVES

SCE&G SUPPORT FUNDS

**520200 – CONTRACTED SERVICES** **\$16,000**

This account will cover the cost for emergency notifications.

Emergency Notification System, Annual fee = \$10,000

Database for E-911 information for the Emergency Notification System = \$6,000

**525250 – MOTOR POOL REIMBURSEMENT** **\$1,500**

This account will cover motor pool reimbursement for the Emergency Manager for official use of a County Vehicle.

**COUNTY OF LEXINGTON  
PUBLIC DEFENDER  
Annual Budget  
Fiscal Year 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>* P/D (Indigent Criminal Defense) 2618:</b>								
<b>Revenues:</b>								
451610	State Revenue (Lexington)	0	9,590	37,598	37,598	<u>37,598</u>		
461000	Investment Interest	0	0	0	0	<u>0</u>		
<b>** Total Revenue</b>		<b>0</b>	<b>9,590</b>	<b>37,598</b>	<b>37,598</b>	<b>37,598</b>		
<b>***Total Appropriation w/Existing</b>					<b>37,598</b>	<b>37,598</b>		
FUND BALANCE								
Beginning of Year					0	0		
FUND BALANCE - Projected								
End of Year					0	0		

Fund: 2618  
Division: Judicial  
Organization: 141400 - Public Defender

							<b>BUDGET</b>	
Object Expenditure Code	Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend	2010-11 Approved	
<b>Personnel</b>								
<b>* Total Personnel</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Operating Expenses</b>								
520100	Professional Services	0	11,948	37,598	<u>37,598</u>			
<b>* Total Operating</b>		<b>0</b>	<b>11,948</b>	<b>37,598</b>	<b>37,598</b>			
<b>** Total Personnel &amp; Operating</b>		<b>0</b>	<b>11,948</b>	<b>37,598</b>	<b>37,598</b>			
<b>Capital</b>								
<b>** Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>			<b>0</b>	<b>11,948</b>	<b>37,598</b>	<b>37,598</b>		

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## SECTION V – PROGRAM OVERVIEW

### Summary of Program

#### Background

#### **Background:**

The Eleventh Circuit Public Defender's Office often retains private investigators, experts, and translators to assist in the preparation of their cases. This process requires a public defender to receive an order from a Circuit Court Judge authorizing these services. Once an order is received the attorney will then retain the appropriate personnel. At the conclusion of a case, a voucher is submitted to the Office of Indigent Defense for reimbursement of these expenses. Upon receipt of the reimbursement these funds are remitted to Lexington County which in turns disperses the funds to the retained expert. This fund was created for the administration of these funds.



**COUNTY OF LEXINGTON  
PUBLIC DEFENDER  
Annual Budget  
FY 2010-11 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>* Public Defender 2619:</b>								
<b>Revenues:</b>								
443505	Defendant Restitution	0	0	1,000	1,000	1,000		
451610	State Revenue (Lexington)	0	0	212,874	212,874	147,998		
451611	State Revenue (Tri-Counties)	0	0	55,374	55,374	38,498		
451620	State Supplemental (Lexington)	0	0	107,747	107,747	99,874		
451621	State Supplemental (Tri-Counties)	0	0	28,028	28,028	25,980		
451630	Public Defender Fees (Lexington)							
	- Probation Fees	0	0	50,871	50,871	43,239		
	- Civil Fees	0	0	41,042	41,042	45,199		
	- CDV Fees	0	0	71,070	71,070	45,275		
	- DUI Fees	0	0	53,943	53,943	28,046		
451631	Public Defender Fees (Tri-County)							
	- Probation Fees	0	0	13,233	13,233	11,251		
	- Civil Fees	0	0	10,676	10,676	11,721		
	- CDV Fees	0	0	12,000	12,000	11,262		
	- DUI Fees	0	0	9,745	9,745	6,977		
455003	Lexington Contribution Funding	0	0	0	0	0		
455004	Tri-Counties Contribution Funding	0	0	42,377	42,377	95,000		
461000	Investment Interest	0	606	0	606	1,000		
801000	Op Trn from General Fund	0	143,250	286,500	286,500	500,000		
822619	RET from Public Defender	0	400,000	0	400,000	0		
<b>** Total Revenue</b>		<b>0</b>	<b>543,856</b>	<b>996,480</b>	<b>1,397,086</b>	<b>1,112,320</b>		
<b>***Total Appropriation w/Existing</b>					<b>1,071,052</b>	<b>1,065,541</b>		
FUND BALANCE								
Beginning of Year						0	326,034	
FUND BALANCE - Projected								
End of Year						326,034	372,813	

**COUNTY OF LEXINGTON  
PUBLIC DEFENDER  
Annual Budget  
Fiscal Year - 2010-11**

Fund: 2619  
Division: Judicial  
Organization: 141400 - Public Defender

Object Expenditure Code Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<i>BUDGET</i>		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 14	0	308,390	704,531	704,527		
510200 Overtime	0	59	0	0		
510300 Part-Time - 1	0	5,362	12,000	13,000		
511112 FICA Cost	0	23,031	54,815	54,891		
511113 SCRS - Employer's Portion	0	28,410	67,282	67,376		
511120 Employee Insurance - 14	0	52,500	105,000	109,200		
511130 Workers Compensation	0	1,131	2,150	2,584		
511131 SC Unemployment	0	6	0	0		
511214 PORS - Employer Portion (Retiree)	0	652	0	0		
<b>* Total Personnel</b>	<b>0</b>	<b>419,541</b>	<b>945,778</b>	<b>951,578</b>		
<b>Operating Expenses</b>						
520100 Professional Services		0	0	0		
520200 Contracted Services		0	1,750	1,750		
520219 Water & Other Beverage Service		41	42	592		
520230 Pest Control		60	60	0		
520800 Outside Printing		0	1,000	1,000		
521000 Office Supplies		3,374	8,000	8,000		
521100 Duplicating		253	10,000	5,000		
521200 Operating Supplies		58	900	0		
523100 Building Rental		13,236	38,002	32,214		
524000 Building Insurance		80	0	161		
524201 General Tort Liability Insurance		473	5,495	950		
525000 Telephone		7,484	8,210	8,210		
525004 WAN Service Charges		2,574	5,768	5,768		
525021 Smart Phone Charges		0	0	0		
525041 E-mail Service Charges - 14		331	1,218	1,218		
525100 Postage		547	5,000	2,500		
525110 Other Parcel Delivery Services		0	100	100		
525210 Conference, Meeting & Training Expense		6,478	8,500	8,500		
525230 Subscriptions, Dues & Books		6,676	11,073	10,000		
525240 Personal Mileage Reimbursement		5,184	12,000	12,000		
525328 Util / Public Defenders Offices		4,540	0	10,000		
529903 Contingency		0	1,000	1,000		
<b>* Total Operating</b>	<b>0</b>	<b>51,389</b>	<b>118,118</b>	<b>108,963</b>		
<b>** Total Personnel &amp; Operating</b>	<b>0</b>	<b>470,930</b>	<b>1,063,896</b>	<b>1,060,541</b>		
<b>Capital</b>						
540000 Small Tools & Minor Equipment		86	500	500		
540010 Minor Software		0	772	0		
All Other Equipment		1,965	5,884			
(2) Printers				4,500		
<b>** Total Capital</b>	<b>0</b>	<b>2,051</b>	<b>7,156</b>	<b>5,000</b>		
<b>*** Total Budget Appropriation</b>	<b>0</b>	<b>472,981</b>	<b>1,071,052</b>	<b>1,065,541</b>		



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## SECTION V – PROGRAM OVERVIEW

### Summary of Programs

Background  
Program 1-Adult General Sessions  
Program 2-Juvenile Family Court

#### Background:

The Eleventh Circuit Public Defender's Office represents indigent individuals charged with misdemeanors, felonies, and probation violations in the Eleventh Judicial Circuit. The Eleventh Judicial Circuit is composed of Lexington, Saluda, Edgefield, and McCormick counties. The Public Defender's Office benefits clients and the judicial system by fostering efficient administration of cases through the courts. Clients and the community as a whole benefit when the rights of individual defendants are protected.

#### Program 1: Adult General Sessions

##### Objectives:

The primary goal of the Eleventh Circuit Public Defender's Office is to provide the best possible representation to each client and to guarantee the protection of the individual client's rights. The existence of this office guarantees that an individual's right to counsel is meaningfully provided. Our attorneys and support staff are dedicated to protecting the rights of the accused and to the integrity of the justice system. The Eleventh Circuit Public Defender's Office is dedicated to the full and fair representation of all persons in our community who cannot afford legal counsel and are in danger of being deprived of a liberty interest due to a criminal accusation. Our office seeks to protect each client's constitutional rights, to defend against discriminatory treatment and disproportionate punishment, and to ensure that no one who is innocent is ever wrongfully convicted. We are committed to providing all mandated legal services in an efficient and cost-effective manner while holding ourselves to the highest professional and ethical standards. By doing so, the integrity of the system as a whole is upheld as a secondary goal, to the benefit of the community at large.

We will continue to focus on alternatives to incarceration, both pretrial and dispositional, with a particular emphasis on treatment alternatives. To further this end, we will continue to explore better methods for the system as a whole to identify low risk offenders (both current risk to the community and risk of recidivism) who would be appropriate for alternatives to incarceration.

**Program 2: Juvenile Family Court**

Objectives:

The primary goal of the Eleventh Circuit Public Defender's office in juvenile cases is the same as that for adult clients: to vigorously defend each client. The attorneys who defend juvenile clients strive to protect each client's constitutional rights while guarding against discrimination and disproportionate treatment.

In the Family Court setting, where the Court's goal is to act in the best interests of the child, we collaborate with other professionals from local schools, the Department of Mental Health, and the Department of Juvenile Justice to find the best resolutions of our clients' cases. With rehabilitation in mind, we look for alternatives to incarceration, whether in the community or in facilities where juveniles may receive treatment for drug or alcohol abuse or for mental health problems.

It is our goal to educate our juvenile clients and their parents about their criminal cases by explaining the court process and the possible consequences of their charges, but also to provide our clients with tools they need to become productive citizens in order that they refrain from becoming adult offenders.

**SERVICE LEVELS**

<b>Service Level Indicators:</b>	<b><u>Actual FY 08</u></b>	<b><u>Actual FY 09</u></b>	<b><u>Projected FY 10/11</u></b>
<b>Program 1:</b>			
Individuals seen in Bond Court	3231	2808	3089
Individuals Appointed PD	1980	1869	2054
Number of Charges	3865	3193	3697
Appointed to Private Bar	<u>77</u>	<u>30</u>	40
PD Conflict	37	25	
Order GS Judge	5	1	
Order Mag. Judge	34	4	
Percentage of Adult Case Load	66.3%	66.5%	66.5%

Because of the economy, we expect about a 10% increase General Sessions appointments in FY 10-11.

**Program 2:**

Juvenile Cases in Court	256	466	430
Private Bar	21	31	30
Juveniles Appointed PD	235	435	400
Percentage of Juvenile Case Load	89.3%	93.9%	93%

We believe that the percentage of Juveniles represented by the Public Defender's Office will remain about the same for the next calendar year. However, we do expect about a 10% increase in overall cases handled.

**Total:**

Total Individuals Charged	3487	3274	3518
Individuals Appointed PD	2378	2304	2463
Percentage of Entire Case Load	63.5%	70.4%	70%

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**SECTION VI. - LINE ITEM NARRATIVES**

**SECTION VI. A. LISTING OF REVENUES**

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**443505 - Defendant Restitution** **\$1,000**

This amount encompasses monies ordered by Judge Westbrook to be paid by Defendants during there probationary sentences. Over time, this amount has decreased.

---

**451610 – State Revenue (Lexington)** **\$147,988**

This is our state appropriated monies for Lexington County. These funds are distributed on a per capita basis and are based on the 1990 census. This amount is significantly less than last year because of the multiple across the board cuts the Office of Indigent Defense has sustained.

---

**451611 – State Revenue (Tri-Counties)** **\$38,498**

This is our state appropriated monies for the Tri-Counties. These funds are distributed on a per capita basis and are based on the 1990 census. This amount is significantly less than last year because of the multiple across the board cuts the Office of Indigent Defense has sustained.

---

**451620 – State Supplemental (Lexington)** **\$99,874**

These are additional monies are distributed by the Office of Indigent Defense from surplus left over from other funds. They are usually distributed monthly, again based on the 1990 census. This is not a static amount and can change from year to year.

---

**451621 – State Supplemental (Tri-Counties)** **\$25,980**

These are additional monies are distributed by the Office of Indigent Defense from surplus left over from other funds. They are usually distributed monthly, again based on the 1990 census. This is not a static amount and can change from year to year.

---

**451630 – Public Defender Fees (Lexington)**

**– Probation Fees** **\$43,239**

Anyone placed on probation and represented by appointed counsel must pay a \$500 fee as a part of their sentence. These fees are then distributed on a per capita basis.

---

- **Civil Fees** **\$45,199**

Anyone filing a civil lawsuit must pay a surcharge. This surcharge is then divided among its recipients. The Office of Indigent Defense distributes this money on a per capita basis.

- **CDV Fees** **\$45,275**

This is surcharge assessed on all CDV cases. It is distributed on a per capita basis. The distribution is based on the 2000 census.

- **DUI Fees** **\$28,046**

This is a surcharge assessed on all DUI cases. It is distributed on a per capita basis. The distribution is based on the 2000 census.

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**451631 – Public Defender Fees (Tri-Counties)**

- **Probation Fees** **\$11,251**

Anyone placed on probation and represented by appointed counsel must pay a \$500 fee as a part of that sentence. These fees are then distributed on a per capita basis.

- **Civil Fees** **\$11,721**

Anyone filing a civil lawsuit must pay a surcharge. This surcharge is then divided among its recipients. The Office of Indigent Defense distributes this money on a per capita basis.

- **CDV Fees** **\$11,262**

This is surcharge assessed on all CDV cases. It is distributed on a per capita basis. The distribution is based on the 2000 census.

- **DUI Fees** **\$6,977**

This is a surcharge assessed on all DUI cases. It is distributed on a per capita basis. The distribution is based on the 2000 census.



**455004 – Tri-Counties Contribution Funding** **\$95,000**

---

The Tri-Counties contributed \$49,377 to the operational costs of the Eleventh Circuit Public Defender's Office for FY 10-11. It is our hope that given the strides we have made under the new system and cost savings they have incurred that they will increase their contribution for FY 10-11.

**461000 – Investment Interest** **\$1,000**

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This is the interest from the amounts deposited in our special revenue account.

**801000 – Op Trn from General Fund** **\$500,000**

---

Lexington County Contributed \$286,500 for FY 09-10. We have requested \$500,000 for FY 10-11. This amount will help reduce the impact that state cuts have had to our funding.

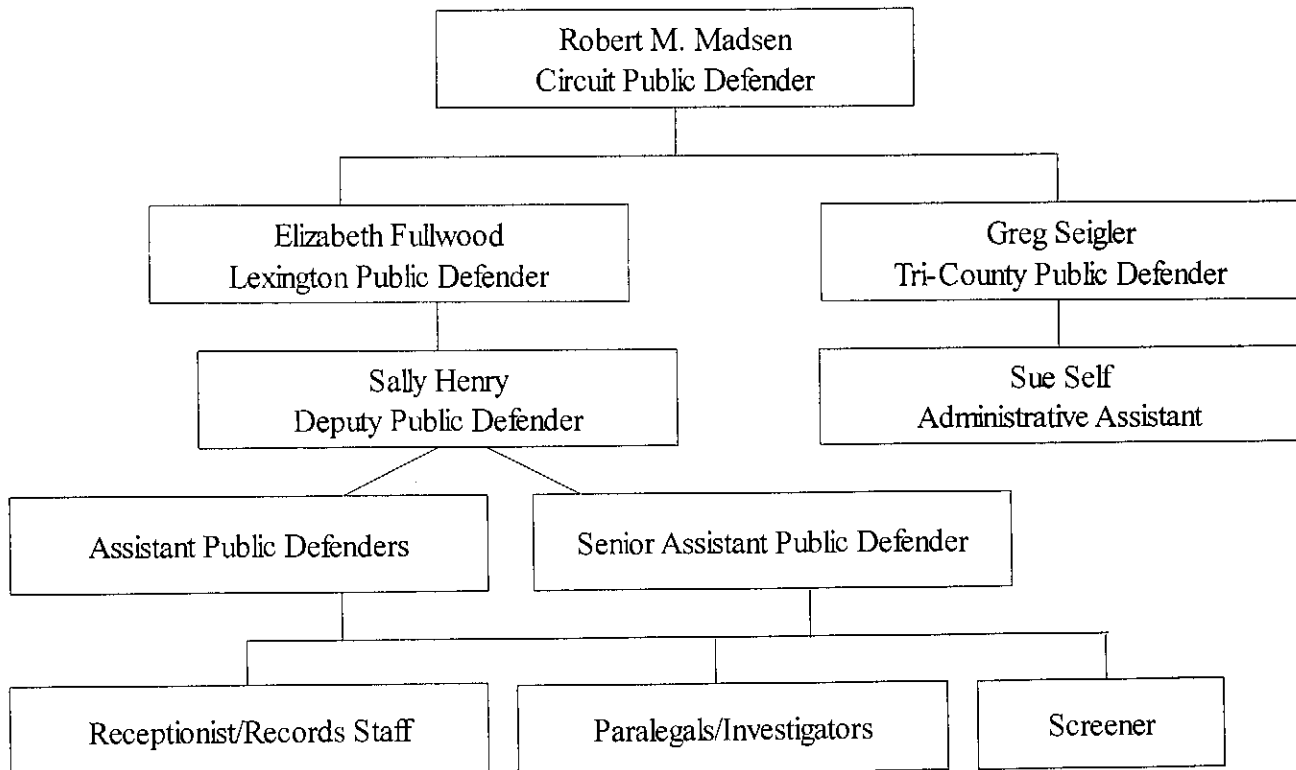
**SECTION VI. B. - LISTING OF POSITIONS**

**Current Staffing Levels:**

<u>Job Title</u>	<u>Full Time Equivalent</u>			<u>Grade</u>
	<u>Positions</u>	<u>General Fund</u>	<u>Other Fund</u>	
County Public Defender	2	2		2
Deputy Public Defender	1	1		1
Senior Public Defender	1	1		1
Assistant Public Defender	84	84		84
Paralegal/Investigator	4	4		4
Receptionist/Records	1	1		1
Screeener/File Clerk	1	1		1
Total Positions	14	14		14

All of these positions require insurance.

**Display organization flowchart:**



**SECTION VI. C. - OPERATING LINE ITEM NARRATIVES**

**510100-SALARIES** <sup>27</sup>  
~~\$704,521~~

Salaries for fifteen full-time positions

**510300-PART-TIME** <sup>3</sup>  
~~\$12,000~~

Salary for one part-time position

**51112-FICA COST** <sup>54,891</sup>  
~~\$53,897~~

Employer's portion 7.65%

**51113-STATE RETIREMENT** <sup>67,376</sup>  
~~\$66,155~~

Employer's portion 9.39%

**511120-INSURANCE FUND CONTRIBUTION** <sup>109,200</sup>  
~~\$105,000~~

Employer's portion @ \$7<sup>14</sup>~~00~~ per employee (~~15~~)

**511130-WORKERS COMPENSATION** <sup>2,584</sup>  
~~\$2,150~~

Based on last year's premiums

**520200-CONTRACTED SERVICES** ~~\$1,750~~

The Public Defender's Office employs a multitude of contracted services including private investigators, court experts, and interpreters. Most of these costs are reimbursed by the Office of Indigent Defense. However, there are some costs in relation to these services which are not.

**520219-Water & Other Beverage Service** ~~\$592~~

Through Lexington County, we have contracted with a company that provides us with bottled water for the office.

**520800-OUTSIDE PRINTING** ~~\$1,000~~

There are situations where the office must use outside printing services for the preparation of court exhibits.

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**521000-OFFICE SUPPLIES** **\$8,000**

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Through the last six months of 2009, we expended about \$3500 in office supplies. We expect a slight increase as we continue to integrate our Tri-County office.

---

**521100-DUPLICATING** **\$5,000**

---

Currently, the office leases a copier through Oce Imagistics, Inc. During 2009, printing costs averaged about \$380 per month. During the last year, our average monthly copies have increased from approximately 12,000 copies per month to a little over 21,000 copies per month. This was not an unexpected increase given the shift towards discovery sent to us on either disc or through email. In addition, we have the expense of copies for the Tri-counties.

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**523100-BUILDING RENTAL** **\$32,214**

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We rent an office building at 407 ½ West Main Street. This office serves as our base of operations for the entire office. Additionally, we rent office space in McCormick as a base of operations for the Tri-County Public Defender at \$600.00 per month. It is our hope that in the near future we can negotiate space in either the McCormick County Courthouse or the new McCormick Law Enforcement Center to end this expense. Mini-Warehouses provides two storage facilities for old case storage. Currently, the two storage facilities run \$205 per month.

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**524000-BUILDING INSURANCE** **\$161**

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This is the expected premium for contents insurance on our office.

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**524201-GENERAL TORT LIABILITY INSURANCE** **\$950**

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Our transition to the county has alleviated our need to maintain private malpractice insurance since we are covered under the insurance reserve.

---

**525000-TELEPHONE** **\$8,210**

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We utilize two separate phone service providers, PBT for the Lexington office and Western Carolina Rural Tel Coop. for our Tri-County office.

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**525004-WAN SERVICE CHARGE** **\$5,768**

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We expect that our budget expenses for our WAN service will remain the same for the coming year.

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**525041-E-MAIL SERVICE CHARGE** **\$1,218**

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Our email service charge should remain static in the coming year.

---

**525100-POSTAGE** **\$2,500**

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Our transition to Lexington County has drastically reduced our overall postage costs and our budget request reflects these savings. We continue to limit postage costs in areas where letters can be hand delivered such as the Clerk of Court, Solicitor's Office, Judge's Office, and Jail.

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**525110-OTHER PARCEL DELIVERY SERVICES** **\$100**

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There are situations where we will be required to mail packages through a commercial package carrier.

---

**525210-CONFERENCE & MEETING EXPENSES** **\$8,500**

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There is an annual Public Defender's conference in late September of every year. The criminal law update for the annual South Carolina Bar Convention is in late January and the Best Practices seminar is in February of every year. Additionally, there are other seminars in the area that the attorneys attend to stay up on changes in the law.

---

**525230-SUBSCRIPTIONS, DUES, & BOOKS** **\$10,000**

---

This amount encompasses our legal research, Westlaw, contracted through West Group, which cost \$6,548.21 for the last half of 2009. Additionally for 2010, South Carolina Bar dues for our attorneys were approximately \$3,500. Finally, our law library continually needs to be updated.

---

**525240-PERSONAL MILEAGE REIMBURSEMENT** **\$12,000**

---

For the last 6 months of 2009, we paid our \$5184 in mileage reimbursement to employees. With our move away from the courthouse and our travel expenses to and from the Tri-Counties for court appearances, we expect mileage reimbursement to increase slightly.

---

**525328-UTIL/PUBLIC DEFENDERS OFFICES** **\$10,000**

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During the last 6 months of 2009, we expended \$4540 for office utilities which encompasses electrical service provided by SCE&G.

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**529903-CONTINGENCY** **\$1,000**

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This amount is allocated for unforeseen expenses.

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**SECTION VI. D.-CAPITAL ITEM NARRATIVES**

**540000-SMALL TOOL & MINOR EQUIPMENT** **\$500**

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This line item request is for the replacement of general office equipment.

**5A-(2) LASER PRINTER** **\$4,500**

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As the Solicitor's Office, Clerk's Office, and Law Enforcement transitions to a paperless system it has greatly increased the printing costs of our office. In addition to making copies for our attorneys, we often times have to make a second copy for our clients. Currently, there is one printer that is about 5 years old and has had substantial problems this last year. This printer needs to be replaced. Additionally, now that our office is in a multi-level building it would be helpful for the attorneys and staff to have access to a printer on the second floor.

# OFFICE OF THE PUBLIC DEFENDER

## **Eleventh Judicial Circuit**

Lexington, Saluda, Edgefield,  
and McCormick Counties

**ROBERT M. MADSEN**  
**Circuit Public Defender**

**W. GREG SEIGLER**  
Tri-County Public Defender  
Post Office Box 1852  
McCormick, SC 29835  
**Telephone (864) 852-9555**  
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**ELIZABETH FULLWOOD**  
Lexington Public Defender  
407½ W. Main St.  
Lexington, SC 29072  
**Telephone (803) 957-8873**  
**Fax (803) 957-1443**

February 18, 2010

Larry Porth  
Finance Director  
Lexington County  
212 South Lake Drive  
Lexington, South Carolina 29072

## **RE: Eleventh Circuit Public Defender Budget**

Dear Larry:

The Eleventh Circuit Public Defender's Office requests that Lexington County contribute \$500,000.00 to our FY 10/11 budget. I ask Council to consider these points when reviewing our request: first, we handle approximately 70% of all General Sessions cases and almost all juvenile criminal cases in Lexington County. However, we only receive 11.3% of the \$2,521,973 that the county provides for the Solicitor's Office. Our request increases our funding to only 19.8% of the Solicitor's Office's Lexington County allocation. Second, since 2003, Lexington County contributions to the Public Defender's Office have only increased \$5,250, or .018%. During that period, our adult clients have increased from 1000 individuals a year to almost 2000, a 100% increase. Unlike the Solicitor's Office, we do not have, nor can we have internal programs that generate additional revenues not contained in our budget. We simply receive allocations from county and state governments. I have attached a chart compiled by the Office of Indigent Defense showing county contributions to the public defenders offices throughout the state. As you will note, even though our current request is for a substantial increase, it still much smaller than the investment other counties have made.

In the last year, we have received substantial cuts in our state appropriations. I understand that the county has similar revenue problems. However, had we regularly received annual funding increases of 11% during the past 7 years, our county contribution would be approximately the amount of our FY 10/11 request. I urge Council to consider the broader picture. Our historical lack of regular funding increases results in having minimal staff to meet our program mandates. I ask Council to rectify this now that we are a county department. Otherwise, we will likely be forced to let go attorneys and staff. Obviously, this will have a direct effect on the number of cases we are able to effectively handle. American Bar Association standards indicate a public defender should handle no more than 150 felony cases a year. Our attorneys greatly exceed these benchmarks. The end effect will be a substantial increase in Lexington County's jail population.

Page Two  
February 18, 2010  
Larry Porth, Finance Director

I also request that Lexington County in accordance § 17-3-590 of the South Carolina Code of Law take over our office, utility, and phone expenses.

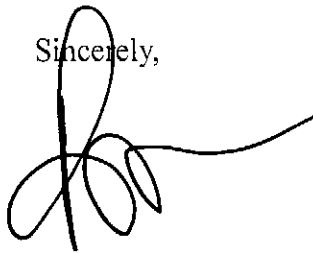
§ 17-3-590 states:

The governing body of the county shall provide, in conjunction and cooperation with the other counties in the judicial circuit and in a pro rata share according to the population of each county, appropriate offices, utilities, telephone expenses, materials, and supplies as are necessary to equip, maintain, and furnish the office or offices of the circuit public defender in an orderly and efficient manner.

Finally, I request an audience with County Council or the Judicial Committee to answer questions they may have about our budget or our funding request. Obviously, the administration of justice requires components other than law enforcement and prosecution. Lack of funding for the Public Defender's Office has and will cause delays for victims, witnesses, court personnel, and individuals charged with crimes. Further, lack of funding for the Public Defender's Office is a large component in Lexington County's jail overcrowding problem. The problem of disproportionate funding of co-dependent services needs to be addressed. If there is not equitable funding for all components of the judicial system, the end result will be justice for no one in Lexington County.

With my warm personal regards, I remain,

Sincerely,

A handwritten signature in black ink, appearing to read 'R. Madsen', with a long horizontal flourish extending to the right.

Robert M. Madsen



**Public Defender County Funding  
Fiscal Year 2009-2010**

<b>Circuit</b>	<b>County</b>	<b>County Population 2000 Census</b>	<b>County Appropriated Funding</b>	<b>County Value of Goods/Services</b>	<b>Total County Funding</b>
1	Calhoun	15,185	\$ 21,325.00	\$ -	\$ 21,325.00
1	Dorchester	96,413	\$ 592,525.00	\$ -	\$ 592,525.00
1	Orangeburg	91,582	\$ 459,000.00	\$ 10,392.00	\$ 469,392.00
<b>1</b>	<b>Total</b>	<b>203,180</b>	<b>\$ 1,072,850.00</b>	<b>\$ 10,392.00</b>	<b>\$ 1,083,242.00</b>
2	Aiken	142,552	\$ 630,174.00	\$ 112,000.00	\$ 742,174.00
2	Bamberg	16,658	\$ 19,000.00	\$ -	\$ 19,000.00
2	Barnwell	23,478	\$ 30,000.00	\$ 25,000.00	\$ 55,000.00
<b>2</b>	<b>Total</b>	<b>182,688</b>	<b>\$ 679,174.00</b>	<b>\$ 137,000.00</b>	<b>\$ 816,174.00</b>
3	Clarendon	32,502	\$ 60,000.00	\$ -	\$ 60,000.00
3	Lee	20,119	\$ 34,000.00	\$ -	\$ 34,000.00
3	Sumter	104,646	\$ 152,000.00	\$ -	\$ 152,000.00
3	Williamsburg	37,217	\$ 24,745.20	\$ -	\$ 24,745.20
<b>3</b>	<b>Total</b>	<b>194,484</b>	<b>\$ 270,745.20</b>	<b>\$ -</b>	<b>\$ 270,745.20</b>
4	Chesterfield	42,768	\$ 43,527.84	\$ -	\$ 43,527.84
4	Darlington	67,394	\$ 185,000.00	\$ -	\$ 185,000.00
4	Dillon	30,722	\$ 54,000.00	\$ -	\$ 54,000.00
4	Marlboro	28,818	\$ 52,290.00	\$ -	\$ 52,290.00
<b>4</b>	<b>Total</b>	<b>169,702</b>	<b>\$ 334,817.84</b>	<b>\$ -</b>	<b>\$ 334,817.84</b>
5	Kershaw	52,647	\$ 75,000.00	\$ 20,000.00	\$ 95,000.00
5	Richland	320,677	\$ 1,317,650.00	\$ 200,000.00	\$ 1,517,650.00
<b>5</b>	<b>Total</b>	<b>373,324</b>	<b>\$ 1,392,650.00</b>	<b>\$ 220,000.00</b>	<b>\$ 1,612,650.00</b>
6	Chester	34,068	\$ 58,000.00	\$ -	\$ 58,000.00
6	Fairfield	23,454	\$ 52,000.00	\$ -	\$ 52,000.00
6	Lancaster	61,351	\$ 127,000.00	\$ -	\$ 127,000.00
<b>6</b>	<b>Total</b>	<b>118,873</b>	<b>\$ 237,000.00</b>	<b>\$ -</b>	<b>\$ 237,000.00</b>
7	Cherokee	52,537	\$ 140,000.00	\$ -	\$ 140,000.00
7	Spartanburg	253,791	\$ 874,673.65	\$ -	\$ 874,673.65
<b>7</b>	<b>Total</b>	<b>306,328</b>	<b>\$ 1,014,673.65</b>	<b>\$ -</b>	<b>\$ 1,014,673.65</b>
8	Abbeville	26,167	\$ 27,500.00	\$ -	\$ 27,500.00
8	Greenwood	66,271	\$ 125,000.00	\$ 24,000.00	\$ 149,000.00
8	Laurens	69,567	\$ 50,000.00	\$ 24,000.00	\$ 74,000.00
8	Newberry	36,108	\$ 70,249.00	\$ -	\$ 70,249.00
<b>8</b>	<b>Total</b>	<b>198,113</b>	<b>\$ 272,749.00</b>	<b>\$ 48,000.00</b>	<b>\$ 320,749.00</b>

**Public Defender County Funding  
Fiscal Year 2009-2010**

Circuit	County	County Population 2000 Census	County Appropriated Funding	County Value of Goods/Services	Total County Funding
9	Berkeley	142,651	\$ 236,268.00	\$ -	\$ 236,268.00
9	Charleston	309,969	\$ 2,697,794.00	\$ -	\$ 2,697,794.00
<b>9</b>	<b>Total</b>	<b>452,620</b>	<b>\$ 2,934,062.00</b>	<b>\$ -</b>	<b>\$ 2,934,062.00</b>
10	Anderson	165,740	\$ 328,900.00	\$ -	\$ 328,900.00
10	Oconee	66,215	\$ 150,000.00	\$ -	\$ 150,000.00
<b>10</b>	<b>Total</b>	<b>231,955</b>	<b>\$ 478,900.00</b>	<b>\$ -</b>	<b>\$ 478,900.00</b>
11	Edgefield	24,595	\$ 15,200.00	\$ -	\$ 15,200.00
11	Lexington	216,014	\$ 286,500.00	\$ -	\$ 286,500.00
11	McCormick	9,958	\$ 19,000.00	\$ -	\$ 19,000.00
11	Saluda	19,181	\$ 15,000.00	\$ -	\$ 15,000.00
<b>11</b>	<b>Total</b>	<b>269,748</b>	<b>\$ 335,700.00</b>	<b>\$ -</b>	<b>\$ 335,700.00</b>
12	Florence	125,761	\$ 683,764.00	\$ -	\$ 683,764.00
12	Marion	35,466	\$ 58,050.00	\$ -	\$ 58,050.00
<b>12</b>	<b>Total</b>	<b>161,227</b>	<b>\$ 741,814.00</b>	<b>\$ -</b>	<b>\$ 741,814.00</b>
13	Greenville	379,616	\$ 433,922.00	\$ -	\$ 433,922.00
13	Pickens	110,757	\$ 92,531.00	\$ -	\$ 92,531.00
<b>13</b>	<b>Total</b>	<b>490,373</b>	<b>\$ 526,453.00</b>	<b>\$ -</b>	<b>\$ 526,453.00</b>
14	Allendale	11,211	\$ 20,000.00	\$ -	\$ 20,000.00
14	Beaufort	120,937	\$ 650,000.00	\$ 77,000.00	\$ 727,000.00
14	Colleton	38,264	\$ 244,869.00	\$ 9,000.00	\$ 253,869.00
14	Hampton	21,386	\$ 27,500.00	\$ 10,000.00	\$ 37,500.00
14	Jasper	20,678	\$ 41,000.00	\$ -	\$ 41,000.00
<b>14</b>	<b>Total</b>	<b>212,476</b>	<b>\$ 983,369.00</b>	<b>\$ 96,000.00</b>	<b>\$ 1,079,369.00</b>
15	Georgetown	55,797	\$ 96,000.00	\$ 30,000.00	\$ 126,000.00
15	Horry	196,629	\$ 927,775.00	\$ 60,000.00	\$ 987,775.00
<b>15</b>	<b>Total</b>	<b>252,426</b>	<b>\$ 1,023,775.00</b>	<b>\$ 90,000.00</b>	<b>\$ 1,113,775.00</b>
16	Union	29,881	\$ 17,450.00	\$ 10,000.00	\$ 27,450.00
16	York	164,614	\$ 918,000.00	\$ 20,000.00	\$ 938,000.00
<b>16</b>	<b>Total</b>	<b>194,495</b>	<b>\$ 935,450.00</b>	<b>\$ 30,000.00</b>	<b>\$ 965,450.00</b>
<b>Grand Total</b>		<b>4,012,012</b>	<b>\$ 13,234,182.69</b>	<b>\$ 631,392.00</b>	<b>\$ 13,865,574.69</b>

COUNTY OF LEXINGTON

PUBLIC DEFENDER  
Annual Budget  
Fiscal Year - 2010-11

**NEW PROGRAM**

Fund: 2619  
Division: Public Defender  
Organization: 141400 - Public Defender

Object Expenditure Code Classification	Assistant Public Defender Grade 19	<i>BUDGET</i>		
		2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>				
510100 Salaries & Wages - 1		45,000		
511112 FICA Cost		3,443		
511113 State Retirement		4,226		
511120 Insurance Fund Contribution - 1		7,800		
511130 Workers Compensation		162		
<b>* Total Personnel</b>		<b>60,631</b>		
<b>Operating Expenses</b>				
525240 Personal Mileage Reimbursement		1,000		
<b>* Total Operating</b>		<b>1,000</b>		
<b>** Total Personnel &amp; Operating</b>		<b>61,631</b>		
<b>Capital</b>				
<b>** Total Capital</b>		<b>0</b>		

**\*\*\* Total Budget Appropriation**

**61,631**



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## SECTION V – PROGRAM OVERVIEW

### Summary of Programs-Assistant Public Defender

This position will create an entry level assistant public defender whose primary responsibilities are to represent indigent clients who speak Spanish and clients in magistrate's court.

#### Program 1: Spanish Speaking Defendants

Over the last few years there has been an explosion in the number of clients the Public Defender's Office handles who do not speak English. Almost all of those individuals speak Spanish. At any given time there are approximately ninety (90) Spanish speaking inmates housed at the Lexington Detention Center. This is approximately 10% of the entire jail population. Currently, we use a law student who is fluent in Spanish to interpret for us. He graduates this year and we would like to change his position from a part-time contract position to a full-time attorney position. His ability to communicate with our Spanish speaking clients will greatly increase not only the efficiency, but the speed with which their cases are disposed. This in turn will help to reduce the overall jail population, thereby reducing costs to Lexington County.

#### Program 2: Magistrate's Court

##### Objectives:

In the landmark ruling of Alabama v. Shelton, 535 U.S. 654, 122 S.Ct. 1764 (2002), the United States Supreme court ruled that (1) a defendant may not be sentenced to a term of imprisonment absent provision of counsel; and (2) for purposes of this rule, a suspended sentence constitutes a "term of imprisonment," even though incarceration is not immediate or inevitable. Ultimately, this means that individuals accused of magistrate court level offenses (less than thirty days incarceration) are entitled to legal representation if they are indigent. In Lexington County, because of lack of funding, magistrates traditionally appoint private counsel from a Rule 608 appointment list to handle such cases. In nearly all circuits throughout the state the responsibility for representing these defendants falls on the Public Defenders Offices. With the emphasis on jail overcrowding and the fact that a significant number of individuals are incarcerated solely for magistrate's court offenses, this position will attempt to address these problems while helping to alleviate overcrowding by providing these individuals competent representation.

**SECTION VI. C. - OPERATING LINE ITEM NARRATIVES**

**510100-SALARIES** **\$45,000**

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Salaries for one additional full-time attorney position.

**51112-FICA COST** **\$3,443**

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Employer's portion 7.65%

**511113-STATE RETIREMENT** **\$4,226**

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Employer's portion 9.39%

**511120-INSURANCE FUND CONTRIBUTION** ~~\$7,500~~  
1,800

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Employer's portion @ \$7<sup>8</sup>00 per employee

**511130-WORKER'S COMPENSATION** ~~\$140~~  
162

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Estimated additional premium for one employee.

**SECTION VI. D.-CAPITAL ITEM NARRATIVES**

No capital items are requested in conjunction with this position.







**SECTION IV**

COUNTY OF LEXINGTON  
 Capital Item Summary  
 Fiscal Year – 2010-2011

Fund #	<u>2620</u>	Fund Title:	<u>Victims' Bill of Rights</u>
Organization #	<u>141200</u>	Organization Title:	<u>Solicitor</u>
Program #	<u></u>	Program Title:	<u>Victims' Bill of Rights</u>

		<b>BUDGET 2010-2011 Requested</b>
<b>Qty</b>	<b>Item Description</b>	<b>Amount</b>
	Small Tools & Minor Equipment	0
	Minor Software	0
	** Total Capital (Transfer Total to Section III)	0

## SECTION V. - PROGRAM OVERVIEW

### Summary of Programs:

Our mission is to fully comply with South Carolina's constitutional and statutory laws governing provision of rights and services to crime victims in the Eleventh Judicial Circuit. These rights include, but are not limited to, the right to be treated with dignity and respect, input and consultation with the Solicitor's Office regarding disposition, notification of court hearings, court escort, explanation of options and services available, referrals to appropriate agencies, and reimbursement of certain expenses. The program seeks to provide these services in a comprehensive, yet cost effective, manner.

**SECTION VI. B. - LISTING OF POSITIONS**

**Current Staffing Level:**

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Victim Service Provider	1		1	1	13
	-----		-----	-----	
<b>Total Positions</b>	1		1	1	

**SECTION VI. C. - OPERATING LINE ITEM NARRATIVES**

**524201 – GENERAL TORT LIABILITY INSURANCE** **\$ 77**  
Per Risk Management estimate.

**524202 – SURETY BONDS** **\$ 0**  
This account provides the cost for bonding the employee.

**525020 – PAGERS AND CELL PHONES** **\$ 0**  
None.

**525041 – E-MAIL SERVICE CHARGES** **\$ 81**  
The cost of e-mail is \$6.75 per month per account. 1 account @ \$6.75 per account times 12 months.

**525210 - CONFERENCE, MEETING & TRAINING EXPENSE** **\$ 600**  
State law requires Victim Service Providers to be certified by completing a set number of hours of annual training.  
The requested amount is to cover the cost of this training.

**SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES**

No capital items are requested.



FUND 2620  
 MAGISTRATE COURT SERVICES (142000)  
 FY 2010-11 BUDGET REQUEST

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**SECTION VI. B. – PERSONNEL LINE ITEM NARRATIVE**

**LISTING OF POSITIONS**

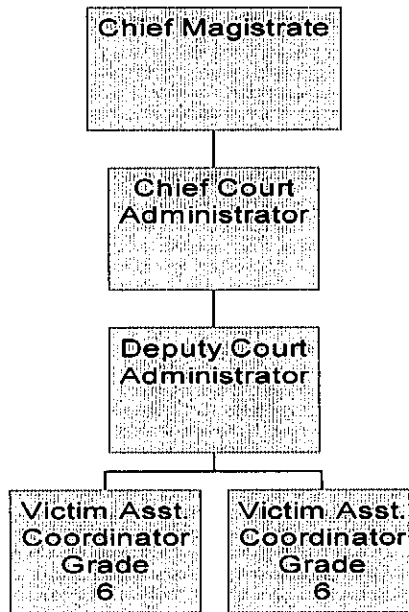
**Current Staffing Level:**

<u>Job Title:</u>	<u>Full Time Positions:</u>	<u>Part Time Positions:</u>	<u>General Fund:</u>	<u>Other Fund:</u>	<u>Grade:</u>
Victim Asst. Coordinator	2			2	6
<b>Total Positions:</b>	<b>2</b>	<b>0</b>	<b>0</b>		

\*All Full Time Positions Require Insurance.

**Display Organizational Flow Chart**

**Victim Bill of Rights**





FUND 2620  
MAGISTRATE COURT SERVICES (142000)  
FY 2010-11 BUDGET REQUEST

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**SECTION VI - PERSONAL**

**510100 SALARIES & WAGES \$ 57,083**

This will cover the current salaries of two full time Victim's Assistance Coordinator positions at a pay grade 6.

**51112 FICA-EMPLOYER'S PORTION \$ 4,367**

This will cover the FICA cost for the two full time employees. The rate is 7.65% of each salary.

**51113 SCRS-EMPLOYER'S PORTION \$ 5,360**

This will cover the State Retirement cost for the two full time employees. The rate is 7.7% of each salary.

**51120 INSURANCE FUND CONTRIBUTION \$ 15,600**

This will cover the employer's portion of the insurance contribution for the two full time positions. The figure is based on \$6,000 per employee.

**51130 WORKER'S COMPENSATION \$ 172**

This will cover Workers' Compensation cost for the two full time employees. The rate is .30% of each salary.

**SECTION VI. C. - OPERATING LINE ITEM NARRATIVES**

**524201 GENERAL TORT LIABILITY INSURANCE \$ 155**

Figure provided by Risk Management to cover the cost of General Tort Liability Insurance for each employee.

**COUNTY OF LEXINGTON  
VICTIMS' BILL OF RIGHTS  
Annual Budget  
Fiscal Year 2010-11**

Fund 2620  
Division: Law Enforcement  
Organization: 151200 - Operations

		<b>BUDGET</b>				
Object Expenditure Code Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
510100 Salaries & Wages -5	193,551	86,980	192,228	192,228		
510199 Special Overtime	7,269	3,126	6,500	6,500		
510200 Overtime	0	0	0	0		
511112 FICA - Employer's Portion	14,028	6,306	15,203	15,203		
511113 State Retirement - Employer's Portion	6,200	2,807	6,184	6,184		
511114 Police Retirement - Employer's Portion	10,546	6,787	14,682	16,737		
511120 Employee Insurance - 5	30,000	18,750	37,500	39,000		
511130 Workers Compensation	4,811	2,156	4,660	4,660		
511214 Police Retirement - Employer's Portion - Ret	4,613	0	0	0		
515600 Clothing Allowance	2,400	1,200	2,400	2,400		
519999 Personnel Contingency	0	0	0	9,660		
<b>* Total Personnel</b>	<b>273,418</b>	<b>128,112</b>	<b>279,357</b>	<b>292,572</b>		
<b>Operating Expenses</b>						
520233 Towing Service	0	0	65	195		
522300 Vehicles Repairs & Maintenance	1,702	327	2,470	3,000		
524100 Vehicle Insurance - 3	1,590	795	1,638	1,638		
524201 General Tort Liability Insurance	2,215	1,108	2,281	2,281		
524202 Surety Bonds - 5	49	0	0	0		
525000 Telephone	1,210	603	1,233	1,229		
525020 Pagers and Cell Phones	0	0	0	0		
525030 800 MHz Radio Service Charges	1,065	649	2,061	1,914		
525031 800 MHz Radio Maintenance Contract	246	0	305	294		
525041 E-mail Service Charges - 5	488	176	435	405		
525400 Gas, Fuel, & Oil	5,936	1,896	8,550	4,500		
529903 Contingency	0	0	0	0		
<b>* Total Operating</b>	<b>14,501</b>	<b>5,554</b>	<b>19,038</b>	<b>15,456</b>		
<b>** Total Personnel &amp; Operating</b>	<b>287,919</b>	<b>133,666</b>	<b>298,395</b>	<b>308,028</b>		
<b>Capital</b>						
All Other Equipment	0	46,026	53,480	0		
<b>** Total Capital</b>	<b>0</b>	<b>46,026</b>	<b>53,480</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>	<b>287,919</b>	<b>179,692</b>	<b>351,875</b>	<b>308,028</b>		

**SECTION VI. C. - OPERATING LINE ITEM NARRATIVES**

**520233 – TOWING SERVICE \$ 195**

Wrecker services must be paid for the towing of County Vehicles and seized vehicles. The cost for a County Vehicle is \$65 and the cost of a seized vehicle is \$100. The amount budgeted is based on the 3 vehicles assigned to this organization being towed once this fiscal year.

**522300 - VEHICLE REPAIR & MAINTENANCE \$ 3,000**

The amount budgeted is based on first 7 months expenditures and projection of the same for the remaining 5 months plus an additional 20% for extraordinary maintenance. The extraordinary maintenance includes transmission overhauls and rear end replacements. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs can not be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524100 - VEHICLE INSURANCE \$ 1,638**

The budget amount is the estimate provided by the County's Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

**524201 – GENERAL TORT LIABILITY INSURANCE \$ 2,281**

General tort liability insurance amounts as allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

**524202 – SURETY BOND \$ 0**

Surety bonds are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2012.

**525000 -TELEPHONE \$ 1,229**

This account will be used to pay telephone line charges, fax line charges, telephone extension relocations, directory assistance charges and telephone book listing charges. The amount budgeted is based on the contract prices with Pond Branch Telephone Company plus an additional amount for telephone extension relocations, directory assistance charges and telephone book listing charges. Please see the telephone detail schedule in the appendixes for cost allocation.

**525030 – 800 MHz RADIO SERVICE CHARGES \$ 1,914**

The 800 MHz radios are required for communication. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

**525031 – 800 MHz RADIO MAINTENANCE CONTRACTS \$ 294**

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation.

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**525041 – E-MAIL SERVICE CHARGES**

**\$ 405**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. The current cost is \$6.75 per user per month.

$$5 \text{ users} * \$6.75 \text{ per month} * 12 \text{ months} = \$ 405$$

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**525400 - GAS, FUEL & OIL**

**\$ 4,500**

The amount budgeted is based on first 7 months expenditures and projection of the same for the remaining 5 months plus a 15% increase for next fiscal year. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs can not be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles. Please see the vehicle detail schedule in the appendixes for cost allocation.

**COUNTY OF LEXINGTON**  
**SCHEDULE "C" FUNDS - AUTHORIZED BY CTY TRANS COMMITTEE**  
**Annual Budget**  
**FY 2010-11 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Schedule "C" Funds 2700:</b>								
<b>Revenues:</b>								
452200	C Fund SCDOT Proportionment	2,580,602	1,362,588	2,550,000	2,550,000	<u>2,725,000</u>		
452202	C Fund Donor County Settlement	1,371,317	0	1,330,000	1,330,000	<u>1,330,000</u>		
<b>Other Revenues:</b>								
461000	Investment Interest	54,347	20,525	85,000	85,000	<u>40,000</u>		
491002	Project Refund	145,663	0	0	0	<u>0</u>		
802472	Op Trm from Landscaping & Scenic Beautificat	(9,052)	0	0	0	<u>0</u>		
<b>** Total Revenue</b>		<u>4,142,877</u>	<u>1,383,113</u>	<u>3,965,000</u>	<u>3,965,000</u>	<u>4,095,000</u>		
<b>***Total Appropriation</b>					9,130,306	<u>4,095,000</u>		
<b>Add-Back:</b>								
Unclassified - 121300						0		
Unclassified - 121302						0		
<b>FUND BALANCE</b>								
Beginning of Year					5,415,795	<u>250,489</u>		
<b>Carry-forward:</b>								
Unclassified - 121300								
Unclassified - 121302								
<b>FUND BALANCE - Projected</b>								
End of Year					<u>250,489</u>	<u>250,489</u>		

**COUNTY OF LEXINGTON**  
**SCHEDULE "C" FUNDS - AUTHORIZED BY CTY TRANS COMMITTEE**  
**Annual Budget**  
**Fiscal Year - 2010-11**

Fund 2700  
Division: Public Works  
Organization: 121300 - PW / Transportation

Object Expenditure Code Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 1	0	0	0	<u>0</u>		
511112 FICA Cost	0	0	0	<u>0</u>		
511113 State Retirement Cost	0	0	0	<u>0</u>		
511120 Insurance Fund Contribution - 1	0	0	0	<u>0</u>		
511130 Workers Compensation	0	0	0	<u>0</u>		
<b>*Total Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b><u>0</u></b>		
<b>Operating Expenses</b>						
520300 Professional Services	0	0	0	<u>0</u>		
521000 Office Supplies	0	0	0	<u>0</u>		
521100 Duplicating	0	0	0	<u>0</u>		
521200 Operating Supplies	0	0	0	<u>0</u>		
524201 General Tort Liability Insurance	0	0	0	<u>0</u>		
525020 Pager & Cell Phones	0	0	0	<u>0</u>		
525041 E-mail Service Charges	0	0	0	<u>0</u>		
525400 Gas, Fuel, & Oil	0	0	0	<u>0</u>		
529903 Contingency	0	0	150,483	<u>0</u>		
<b>Special Projects (Local Paving)</b>						
530001 Road Resurfacing	101,364	109,144	1,590,308	<u>800,000</u>		
530002 Proposed SCDOT Match SCDOT Road Resurfacing	424,000	324,000	500,000	<u>500,000</u>		
<b>Road Construction (Priority List):</b>						
539716 Victor Road	0	0	0	<u>0</u>		
539828 State Pond Road	0	0	0	<u>0</u>		
539839 School Dist. 4 - Turning Lane	0	0	75,000	<u>0</u>		
539872 Gilbert Elementary School Improvement	0	0	25,000	<u>0</u>		
539878 Cannon road	0	0	0	<u>0</u>		
539885 Pine Plain Road	0	0	1,000	<u>0</u>		
539888 Sharpes Hill Road	0	0	0	<u>0</u>		
539891 John Kinard Circle & Court	0	0	10,977	<u>0</u>		
539892 Elbert Taylor Road, 1 & 2	0	0	150,027	<u>0</u>		
539894 Dogwood Road, 1 & 2	49,094	6,854	571,213	<u>0</u>		
5R0015 Roscoe Road	2,536	0	0	<u>0</u>		
5R0016 Jim Rucker Road	198,532	426,697	910,634	<u>0</u>		
5R0017 Tanya Lane	0	0	15,750	<u>0</u>		
5R0018 Sandy Ridge Lane	0	0	0	<u>0</u>		
5R0019 Payne Lane	65,454	127,602	250,124	<u>0</u>		
5R0020 Truex Road	25,179	0	0	<u>0</u>		
5R0022 Pelion Road	1,382,326	0	569,122	<u>0</u>		
5R0023 Dunn Lane	0	0	9,580	<u>0</u>		
5R0024 Backman Drive	0	0	57,680	<u>200,000</u>		
5R0026 Jayne Lane	4,500	121,731	215,775	<u>0</u>		
5R0027 Pleasant Court	36,101	0	1,463	<u>0</u>		
5R0028 Martin Neese Road	0	0	11,640	<u>125,000</u>		
5R0029 Shannon Street	15,661	0	0	<u>0</u>		
5R0078 Lex School Dist 3 - Traffic Signal	0	0	30,000	<u>0</u>		
5R0081 Town of Chapin - Stonewall Court	0	0	5,000	<u>0</u>		
<b>Operating Expenses</b>						
539900 Unclassified	0	0	2,585,131	<u>1,944,550</u>		
539901 Unclassified - School Road Projects	0	0	115,000	<u>75,000</u>		
<b>* Total Operating</b>	<b>2,304,747</b>	<b>1,116,028</b>	<b>7,850,907</b>	<b><u>3,644,550</u></b>		



**COUNTY OF LEXINGTON**  
**SCHEDULE "C" FUNDS - AUTHORIZED BY CTY TRANS COMMITTEE**  
**Annual Budget**  
**Fiscal Year - 2010-11**

Fund 2700  
 Division: Public Works  
 Organization: 121301 - PW / Transportation / Economic Development

Object Expenditure Code Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<i>BUDGET</i>		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Operating Expenses</b>						
539900 Unclassified	0	0	117,892	<u>122,850</u>		
5R0054 Harvey Berry Road	167,968	0	0	<u>0</u>		
5R0055 Vera Road	0	0	0	<u>0</u>		
5R0076 Taylor Road Railroad Crossing - Cayce	41,675	233,325	233,325	<u>0</u>		
5R0077 Hebron Road - Traffic Light	16,700	0	0	<u>0</u>		
<b>* Total Operating</b>	<b>226,343</b>	<b>233,325</b>	<b>351,217</b>	<b><u>122,850</u></b>		
<b>Other Financing Uses</b>						
812479 Op Trn to SCDOT Rise Program	0	65,039	65,040	<u>0</u>		
<b>* Total Other Financing Uses</b>	<b>0</b>	<b>65,039</b>	<b>65,040</b>	<b><u>0</u></b>		

**\*\*\* Total Budget Appropriation**

**226,343**    **298,364**    **416,257**    **122,850**





**FUND 2700**  
**PUBLIC WORKS – “C” FUNDS**  
**FY 2010-2011 BUDGET REQUEST**

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**PROGRAM OVERVIEW**

**Program: “C” Funds**

**A. Revenues – “C” Fund - The “C” Fund revenues are in three (3) areas:**

1. C Fund SCDOT Proportionment- 2.66 cents of the State’s 16-cent gasoline tax is earmarked for “C” Funds. This is based on a statewide formula of population, land area of the counties, and number of miles of rural roads.
2. C Fund Donor County Settlement- some counties, like Lexington, collect more “C” Funds that they receive back from the state. SCDOT provides \$9,500,000.00 annually to be dispersed to the donor counties by formula.
3. Investment Interest – Interest earned by investments through Treasurer’s Office until funds are expended.

**B. Expenditures**

1. “C” Funds Public Works Transportation (121300) – These funds are utilized for road resurfacing, line striping existing paved roads, State Match Program (SMP), dirt road paving, and approved School Projects (\$75,000.00).
  - The road resurfacing consists of resurfacing existing paved roads in an effort to protect the existing infrastructure and extend the life of the existing pavement.
  - The line striping consists of striping existing paved roads in an effort to improve the safety of the road for pedestrians as well as the motoring public.
  - The State Match Program consists of providing matching funds to SCDOT when they offer a SMP to be applied to SCDOT maintained roads.
  - The dirt road paving consists of paving existing dirt roads.
  - The School Projects consists of providing funding to Lexington County School Districts for use on providing improved access to schools from publicly maintained roads.
2. “C” Funds Economic Development (121301) – Three percent (3%) of annual revenues is set aside for Economic Development projects as needed and approved by County Council.
3. “C” Funds Special Projects (121302) – Eight percent (8%) of annual revenues is set aside for special projects. Also, of the 8%, \$50,000 is being set aside for Municipal Special Projects to be approved by County Council upon receipt of the requests.

**C. County Transportation Committee**

1. The County Council has been appointed by the Lexington County Delegation as the County Transportation Committee (C.T.C.). County Council sets the policies, approves the budget, and approves all bids. The Public Works Department administers the program, evaluates all projects, and makes recommendations to the Council.

COUNTY OF LEXINGTON  
 SCHEDULE "C" FUNDS  
 Annual Budget  
 Fiscal Year - 2010-11

**NEW PROGRAM**

Fund: 2700  
 Division: Public Works  
 Organization: 121300 - PW/Transportation

**New Position**

Object Expenditure Code Classification		(1) "C" Fund Project Manager Grade 20	2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>BUDGET</b>					
<b>Personnel</b>					
510100	Salaries & Wages - 1	0	51,858	<u>51,858</u>	
511112	FICA Cost	0	3,968	<u>3,968</u>	
511113	State Retirement	0	4,870	<u>4,870</u>	
511120	Insurance Fund Contribution -1	0	7,800	<u>7,800</u>	
511130	Workers Compensation	0	644	<u>644</u>	
	<b>* Total Personnel</b>	<b>0</b>	<b>69,140</b>	<b><u>69,140</u></b>	
<b>Operating Expenses</b>					
520300	Professional Services	0	250	<u>250</u>	
521000	Office Supplies	0	50	<u>50</u>	
521100	Duplicating	0	200	<u>200</u>	
521200	Operating Supplies	0	200	<u>200</u>	
524201	General Tort Liability Insurance	0	77	<u>77</u>	
525020	Pagers & Cell Phones	0	300	<u>300</u>	
525041	E-mail Service Charges	0	81	<u>81</u>	
525400	Gas Fuel & Oil	0	1,200	<u>1,200</u>	
529903	Contingency	0	1,104	<u>1,104</u>	
539901	Unclassified - School Road Projects	75,000	0	<u>(75,000)</u>	
	<b>* Total Operating</b>	<b>75,000</b>	<b>3,462</b>	<b><u>(71,538)</u></b>	
	<b>**Total Personnel &amp; Operating</b>	<b>75,000</b>	<b>72,602</b>	<b><u>(2,398)</u></b>	
<b>Capital</b>					
540010	Minor Software	0	262	<u>262</u>	
	(1) Personal Computer (F4)	0	1,816	<u>1,816</u>	
	(1) 20" Flat Screen Monitor	0	320	<u>320</u>	
	<b>** Total Capital</b>	<b>0</b>	<b>2,398</b>	<b><u>2,398</u></b>	
<b>*** Total Budget Appropriation</b>		<b>75,000</b>	<b>75,000</b>	<b><u>0</u></b>	



~~III~~  
<sup>IV</sup>  
**SECTION III -**  
**NEW PROGRAM OVERVIEW #1**

New Program Objective:

To improve the management of "C" Fund projects in a manner that yields costs savings; which can increase the number of miles improved per year.

New Program Overview:

Currently, the Public Works Department manages three types of "C" Fund projects:

- (1) Provide funding for SCDOT projects at 25% of the annual revenue.
- (2) Contract complete engineering and construction services with engineering consultants and construction contractors on major County projects.
- (3) Perform project management and construction phase on minor County projects with in-house staff.

Items No. 2 and No. 3 have typically required that all right-of-way, survey, design, project management and inspection services be contracted out to a private engineering consultant firm. These costs have averaged approximately \$52,000 per mile excluding the survey services. Given the average minimum cost for design/construction is \$500,000/mile and the anticipated annual budget of \$1.2 million which excludes: SCDOT projects, Economic Development projects, Special Projects, Pavement Maintenance (i.e. resurfacing), State Match Program, the anticipated miles completed is 2.2 miles per year. These projections are based on data from fiscal years 2001 to 2005.

Current staff is dedicated to addressing existing roadway and drainage maintenance issues; leaving very little time to devote to appropriate oversight and management of the contracted work. This proposal would enable a full-time project manager to handle all correspondence (right-of-way), computer design, bidding, and construction management. Projects contracted with private engineering firms would be for the survey and/or the design only. The right-of-way, bidding and construction management phases would be handled by this new position. This position would be under the direct supervision of the County Engineer.

Since this position will work primarily on "C" Fund projects, all expenses (personnel and operating) would be expensed through the "C" Fund budget as project management. Only minor capital items (computer, furniture, etc) would be needed from the General Fund.

It is estimated that utilizing this position would save approximately \$88,000 annually. These savings would be directly applied to C-Fund program construction. A non-tangible benefit from performing these tasks in-house is project "ownership"; someone to assure the "best interest of the County".

<sup>VI.C.</sup>  
SECTION ~~VI.B.~~ - OPERATING LINE ITEM NARRATIVES

**521000 - OFFICE SUPPLIES** **\$ 50**  
Papers, pens, file folders, forms, and small office machines not considered fixed assets, etc. Historical information shows that this amount needs to be budgeted to supply the department.

**521100 - DUPLICATING** **\$ 2.00**  
Historical information dictates that this amount should cover copying costs used for in-house copier charges (auditron reading).

**521200 - OPERATING SUPPLIES** **\$ 200**  
Necessary items for day to day operations. We estimate a total of \$200.00 will be needed in this account.

**524201 - GENERAL TORT LIABILITY INSURANCE** **\$ 643**  
To cover the cost of general tort liability insurance (based on the new rates). Budget estimate supplied by Risk Manager. 77

**525020 - PAGER AND CELL PHONE** **\$ 300**  
Employee needs to be able to communicate with office and engineers.

**525041 EMAIL SERVICE CHARGES** **\$ 81**  
This department will require one email account @ \$6.75/month x 12 months = \$81.00.

**525400 - GAS, FUEL AND OIL** **\$ 1,200**  
Gas and oil for one vehicle. It is estimated we will need \$1,200.00 in this account.

*A.D.*  
SECTION ~~EC~~ - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

**540010 - MINOR SOFTWARE** **\$ 262**

To repair or add minor software as needed.

**(1) F4 COMPUTER (NEW)** **\$ 1,816**

F4 Computer needed for AutoCad design work.

**(1) 20" FLAT MONITOR (NEW)** **\$ 320**

Monitor needed for F4 Computer

**COUNTY OF LEXINGTON**  
**SCHEDULE "C" FUNDS**  
**Annual Budget**  
**Fiscal Year - 2010-11**

**NEW PROGRAM**

Fund: 2700  
 Division: Public Works  
 Organization: 121300 - PW/Transportation

**New Program**

		<i>BUDGET</i>		
Object Expenditure Code Classification	Use Road Resurfacing Funds for Road Management Eval. Project	2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>				
<b>* Total Personnel</b>	0	0	<u>0</u>	
<b>Operating Expenses</b>				
520200 Contracted Services	0	150,000	<u>150,000</u>	
530001 Road Resurfacing	150,000	0	<u>(150,000)</u>	
<b>* Total Operating</b>	150,000	150,000	<u>0</u>	
<b>**Total Personnel &amp; Operating</b>	150,000	150,000	<u>0</u>	
<b>Capital</b>				
<b>** Total Capital</b>	0	0	<u>0</u>	
<b>*** Total Budget Appropriation</b>	150,000	150,000	<u>0</u>	



~~III~~  
**SECTION III -  
NEW PROGRAM OVERVIEW #2**

New Program Objective:

To improve the management of "C" Fund projects in a manner that yields costs savings, which can increase the number of miles improved per year.

New Program Overview:

This will be funded from the Road Resurfacing Account (2700-121300-530001).

The first element of the Road Management Evaluation Program (RMS) is a pavement management system that automates pavement management tasks from road inventory and data collection to data analysis, decision support, budgeting, and reporting. The RMS will bring the information from the road to the engineer and manager's desks, helping them make better pavement repair decisions more effectively.

The RMS has the option to manually enter the pavement ratings or use automated devices to detect and analyze distress conditions. Interfaces are provided for entering pavement ratings either in the field or during the pavement video captured by the high-speed digital cameras. The automated option uses a high-speed line-scan imaging device to collect images, detect crack conditions, and produce road condition data in AASHTO standard format.

Ultimately, RMS allows the entire paved road network to be analyzed and ranked objectively by eliminating the subjectivity and limitations of the typical windshield survey and reducing the time involved in making decisions. In addition, the RMS system will provide the County with a database that tracks network improvements, maintenance costs, and the overall network condition.

This system would be used as the foundation for a Road Asset Management System that can be linked to a GIS system with features that could include:

- Paved Road network (Width, Lanes, Length, Starting/Ending Mile Point, etc.)
- Earthen Road Network (Width Length, Starting/Ending Mile Point, etc.)
- Sign Inventory (Type, Facing Direction, Size, Post Type, Condition, etc)
- Culvert Inventory
- Fire Hydrant Data can be collected from any one of the cameras
- Inlet (Type, Condition, etc.)
- Guardrail (Type, Length, Condition, etc.)
- Side walk
- Retrievable digital images by road name, location, or date time.

**COUNTY OF LEXINGTON**  
**SCHEDULE "C" FUNDS**  
**Annual Budget**  
**Fiscal Year - 2010-11**

**NEW PROGRAM**

Fund: 2700  
 Division: Public Works  
 Organization: 121300 - PW/Transportation

		<b>New Program</b>		<b>BUDGET</b>		
Object Expenditure Code Classification		<b>Use Unclassified Funds for Road Maintenance Paving Projects.</b>	2010-11 Requested	2010-11 Recommend	2010-11 Approved	
<b>Personnel</b>						
	<b>* Total Personnel</b>	<b>0</b>	<b>0</b>	<u><b>0</b></u>		
<b>Operating Expenses</b>						
539900	Unclassified	200,000	0	<u>(200,000)</u>		
	Road Maintenance Paving Projects	0	200,000	<u>200,000</u>		
	<b>* Total Operating</b>	<b>200,000</b>	<b>200,000</b>	<u><b>0</b></u>		
	<b>**Total Personnel &amp; Operating</b>	<b>200,000</b>	<b>200,000</b>	<u><b>0</b></u>		
<b>Capital</b>						
	<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<u><b>0</b></u>		
 <b>*** Total Budget Appropriation</b>		 <b>200,000</b>	 <b>200,000</b>	 <u><b>0</b></u>		

~~II~~  
**SECTION III -**  
**NEW PROGRAM OVERVIEW #3**

New Program Objective:

To improve the management of "C" Fund projects in a manner that yields costs savings; which can increase the number of miles improved per year.

New Program Overview:

The Road Maintenance Paving Program (RMPP) is a program that would allow the County Engineer and/or other Public Works Personnel to select and improve or pave earthen roads or portions of earthen roads that are determined to be continuous maintenance problems for the Road Maintenance Division of Public Works. Currently the Road Maintenance personnel concentrate their efforts on many isolated road issues. Improving or paving these areas would free up these crews to better maintain a larger portion of roads throughout the County.

**COUNTY OF LEXINGTON**  
**SCHEDULE "C" FUNDS**  
**Annual Budget**  
**Fiscal Year - 2010-11**

**NEW PROGRAM**

Fund: 2700  
 Division: Public Works  
 Organization: 121302 - PW/Transp/Special Projects

**New Program**

		<b>BUDGET</b>		
Object Expenditure Code Classification	Use Unclassified Funds for Drainage Projects.	2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>				
<b>* Total Personnel</b>	0	0	<u>0</u>	
<b>Operating Expenses</b>				
539900 Unclassified	250,000	0	<u>(250,000)</u>	
Drainage Projects	0	250,000	<u>250,000</u>	
<b>* Total Operating</b>	<b>250,000</b>	<b>250,000</b>	<u><b>0</b></u>	
<b>**Total Personnel &amp; Operating</b>	<b>250,000</b>	<b>250,000</b>	<u><b>0</b></u>	
<b>Capital</b>				
<b>** Total Capital</b>	0	0	<u>0</u>	
<b>*** Total Budget Appropriation</b>	<b>250,000</b>	<b>250,000</b>	<u><b>0</b></u>	

**SECTION ~~III~~<sup>V</sup> -**  
**NEW PROGRAM OVERVIEW #4**

New Program Objective:

To improve the management of "C" Fund projects in a manner that yields costs savings; which can increase the number of miles improved per year.

New Program Overview:

The Drainage Program is a program that would allow the County Engineer and/or other Public Works Personnel to select and improve storm drainage systems that are determined to be in need of repair, improvement, or upgrading. Currently there are numerous storm drainage systems being maintained by Public Works personnel and funded through the limited Road and Drainage Account from the General Fund. Using C-Funds will free up the Road and Drainage funds for other necessary projects.

**COUNTY OF LEXINGTON  
ROAD IMPROVEMENT PRIVATE CONTRIBUTIONS  
Annual Budget  
Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommnd 2010-11	Approved 2010-11
<b>* Road Improvement Private Contributions 2701:</b>								
<b>Revenues (Organization: 000000)</b>								
461000	Investment Interest	426	147	0	147	0		
465010	Road Improvement Private Contr.	237,123	0	0	0	0		
<b>** Total Revenue</b>		<u>237,549</u>	<u>147</u>	<u>0</u>	<u>147</u>	<u>0</u>		
<b>***Total Appropriation</b>					237,123	0		
FUND BALANCE								
Beginning of Year					244,225	7,249		
FUND BALANCE - Projected								
End of Year					<u>7,249</u>	<u>7,249</u>		

Fund 2701  
Division: Public Works  
Organization: 121300 - PW / Transportation

Object Code	Expenditure Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	BUDGET		
					2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>							
<b>* Total Personnel</b>			0	0	0	0	
<b>Operating Expenses</b>							
539005	Etheridge Road Crusher Run	0	0	0	0		
5R0076	Taylor Road	0	13,196	237,123	0		
<b>* Total Operating</b>			0	13,196	237,123	0	
<b>** Total Personnel &amp; Operating</b>			0	13,196	237,123	0	
<b>Capital</b>							
<b>** Total Capital</b>			0	0	0	0	
<b>*** Total Budget Appropriation</b>			0	13,196	237,123	0	

**COUNTY OF LEXINGTON  
ALTERNATE ROAD PAVING PROGRAM  
Annual Budget  
Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Months Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>* Alternate Road Paving Program 2702:</b>								
<b>Revenues (Organization: 000000)</b>								
461000	Investment Interest	2,745	319	0	319	0		
801000	Op Trn from General Fund	750,000	0	0	0	0		
<b>** Total Revenue</b>		<b>752,745</b>	<b>319</b>	<b>0</b>	<b>319</b>	<b>0</b>		
<b>***Total Appropriation</b>					<b>516,787</b>	<b>0</b>		
<b>FUND BALANCE</b>								
Beginning of Year					<b>519,533</b>	<b>3,065</b>		
<b>FUND BALANCE - Projected</b>								
End of Year					<b>3,065</b>	<b>3,065</b>		

Fund: 2702  
Division: Public Works  
Organization: 121300 - PW / Transportation

Object Expenditure Code Classification	2008-09	2009-10	2009-10	2010-11	2010-11	2010-11
	Expend	Expend (Dec)	Amended (Dec)	Requested	Recommend	Approved
<b>Personnel</b>						
<b>* Total Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Operating Expenses</b>						
539900	Unclassified	0	0	0	0	
5R0064	Greenbriar Drive	1,579	6,486	93,144	0	
5R0065	Glenn Street	0	57,239	100,000	0	
5R0066	Old Charleston Road	64,754	978	67,973	0	
5R0067	Artic Court	12,122	0	325	0	
5R0068	Flamingo Road	0	0	80,561	0	
5R0069	Point Drive	7,521	0	0	0	
5R0070	Naomi Drive	31,177	0	8,951	0	
5R0071	Fox Trot Trail	46,237	0	86,489	0	
5R0072	Heidelberg Drive	54,923	0	0	0	
5R0073	Three Chop Run	0	0	40,128	0	
5R0074	Westwood Circle	0	8,898	36,115	0	
5R0075	Stewart Drive	14,898	0	3,101	0	
<b>* Total Operating</b>	<b>233,211</b>	<b>73,601</b>	<b>516,787</b>	<b>0</b>		
<b>** Total Personnel &amp; Operating</b>	<b>233,211</b>	<b>73,601</b>	<b>516,787</b>	<b>0</b>		
<b>Capital</b>						
<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>	<b>233,211</b>	<b>73,601</b>	<b>516,787</b>	<b>0</b>		

COUNTY OF LEXINGTON  
 CAMPUS PARKING FUND  
 Annual Budget  
 Fiscal Year - 2010-11

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Campus Parking Fund 2920:</b>								
<b>Revenues: (Organization - 000000)</b>								
430600	Employee Parking Fees	14,371	5,858	14,000	14,000	14,000		
430601	Public Parking Fees	1,702	1,787	1,500	1,500	1,500		
<b>Other Revenues:</b>								
461000	Investment Interest	295	33	250	250	250		
<b>** Total Revenue</b>		<u>16,368</u>	<u>7,678</u>	<u>15,750</u>	<u>15,750</u>	<u>15,750</u>		
<b>***Total Appropriation</b>					65,778	15,750		
<b>FUND BALANCE</b>								
Beginning of Year					<u>50,821</u>	<u>793</u>		
<b>FUND BALANCE - Projected</b>								
End of Year					<u>793</u>	<u>793</u>		



COUNTY OF LEXINGTON  
 CAMPUS PARKING FUND  
 Annual Budget  
 Fiscal Year - 2009-10

Fund 2920  
 Division: General Services  
 Organization: 111300 - Building Services

Object Code	Expenditure Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<i>BUDGET</i>		
					2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>							
510100	Salaries & Wages	1,002	47	0	0		
511112	FICA - Employer's Portion	56	3	0	0		
511113	SCRS - Employer's Portion	74	4	0	0		
511130	Workers Compensation - Employer Cost	83	4	0	0		
	<b>* Total Personnel</b>	<b>1,215</b>	<b>58</b>	<b>0</b>	<b>0</b>		
<b>Operating Expenses</b>							
520100	Contract Maintenance	0	60	120	120		
521200	Operating Supplies	0	0	500	500		
522000	Building Repairs & Maintenance	3,425	355	2,500	2,500		
	<b>* Total Operating</b>	<b>3,425</b>	<b>415</b>	<b>3,120</b>	<b>3,120</b>		
	<b>** Total Personnel &amp; Operating</b>	<b>4,640</b>	<b>473</b>	<b>3,120</b>	<b>3,120</b>		
<b>Capital</b>							
549904	Capital Contingency	0	0	0	0		
5A8598	Bird Deterrent System	18,718	0	0	0		
5A9365	Judicial Parking Garage - Water Line	1,050	0	0	0		
	<b>** Total Capital</b>	<b>19,768</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>		<b>24,408</b>	<b>473</b>	<b>3,120</b>	<b>3,120</b>		

**COUNTY OF LEXINGTON**  
**CAMPUS PARKING FUND**  
**Annual Budget**  
**Fiscal Year - 2009-10**

Fund 2920  
 Division: Non-Departmental  
 Organization: 999900 - Non-Departmental

Object Code	Expenditure Classification	<b>BUDGET</b>				
		2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend
<b>Personnel</b>						
	<b>* Total Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Operating Expenses</b>						
522000	Building Repairs & Maintenance	0	0	0	0	
	<b>* Total Operating</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	<b>** Total Personnel &amp; Operating</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Capital</b>						
549904	Capital Contingency	0	0	62,409	12,381	
5A8598	Bird Deterrent System	0	0	0	0	
5A9365	Judicial Parking Garage - Water Line	0	0	249	249	
	<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>62,658</b>	<b>12,630</b>	
<b>*** Total Budget Appropriation</b>		<b>0</b>	<b>0</b>	<b>62,658</b>	<b>12,630</b>	

**COUNTY OF LEXINGTON  
 LEXINGTON COUNTY DELEGATION OFFICE EXPENSE FUND  
 Annual Budget  
 Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>* Lex. Cty. Delegation Office Expense Fund 2921:</b>								
<b>Revenues: (Organization - 000000)</b>								
469900	Miscellaneous Revenue	0	1,216	1,217	1,217	<u>0</u>		
<b>Other Revenues:</b>								
461000	Investment Interest	0	0	0	0	<u>0</u>		
<b>** Total Revenue</b>		<u>0</u>	<u>1,216</u>	<u>1,217</u>	<u>1,217</u>	<u>0</u>		
<b>***Total Appropriation</b>					<u>1,217</u>	<u>0</u>		
<b>FUND BALANCE</b>								
Beginning of Year								
					<u>0</u>	<u>0</u>		
<b>FUND BALANCE - Projected</b>								
End of Year								
					<u>0</u>	<u>0</u>		

Fund 2921  
 Division: Boards & Commissions  
 Organization: 161100 - Legislative Delegation

Object Code	Expenditure Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>		
					2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>							
<b>* Total Personnel</b>		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
<b>Operating Expenses</b>							
521000	Office Supplies	0	0	100	<u>0</u>		
525100	Postage	0	447	1,117	<u>0</u>		
<b>* Total Operating</b>		<u>0</u>	<u>447</u>	<u>1,217</u>	<u>0</u>		
<b>** Total Personnel &amp; Operating</b>		<u>0</u>	<u>447</u>	<u>1,217</u>	<u>0</u>		
<b>Capital</b>							
<b>** Total Capital</b>		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
<b>*** Total Budget Appropriation</b>		<u>0</u>	<u>447</u>	<u>1,217</u>	<u>0</u>		

COUNTY OF LEXINGTON  
HUMAN RESOURCES / EMPLOYEE COMMITTEE  
Annual Budget  
Fiscal Year - 2010-11

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Personnel/Employee Committee 2930:</b>								
<b>Revenues: (Organization - 000000)</b>								
438300	Vending Machine Sales	9,486	4,445	10,000	10,000	9,500		
439900	Misc Fees, Permits, and Sales	5,188	2,964	5,500	5,500	3,000		
<b>Other Revenues:</b>								
461000	Investment Interest	18	1	15	15	5		
<b>** Total Revenue</b>		<b>14,692</b>	<b>7,410</b>	<b>15,515</b>	<b>15,515</b>	<b>12,505</b>		
<b>***Total Appropriation</b>					<b>16,895</b>	<b>11,716</b>		
FUND BALANCE								
Beginning of Year					591	(789)		
FUND BALANCE - Projected								
End of Year					(789)	0		

Fund 2930  
Division: General Administrative  
Organization: 101500 - Personnel

Object Code	Expenditure Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>		
					2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>							
<b>* Total Personnel</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Operating Expenses</b>							
521100	Duplicating	119	9	200	50		
539900	Unclassified	15,295	8,932	16,695	11,666		
<b>* Total Operating</b>		<b>15,414</b>	<b>8,941</b>	<b>16,895</b>	<b>11,716</b>		
<b>** Total Personnel &amp; Operating</b>		<b>15,414</b>	<b>8,941</b>	<b>16,895</b>	<b>11,716</b>		
<b>Capital</b>							
All Other Equipment							
<b>** Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>		<b>15,414</b>	<b>8,941</b>	<b>16,895</b>	<b>11,716</b>		

## SECTION V - PROGRAM OVERVIEW

### Objectives:

In keeping with our Employee Committee mission of promoting County of Lexington Employee morale through motivation, recognition, communication, cooperation and service to community, we will proceed in the coming year as follows: plan a Spring Employee Luncheon; purchase a re-usable synthetic flower-wreath arrangement in order to commemorate national holidays and encourage respectful reflection and support to employees and families of our nation on the anniversary of events such as September 11<sup>th</sup>; provide a small, low-cost memento gift during the holidays for our employees to enhance good will, encouragement, support and appreciation; provide the registration fee for the annual United Way Tug-A-Plane event; promote holiday gift contributions from our employees in support of the Foster Child Association; contribute funds as possible for employee recognition (e.g. Shining Star Program, 10,20,30 year service awards and any approved additional recognition programs);make County employees aware of discount ticket purchase / retail opportunities in the Midlands region and vicinity (e.g. circus, bowling, movies, etc.)

**COUNTY OF LEXINGTON  
DELINQUENT TAX COLLECTIONS  
Annual Budget  
FY 2010-11 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Treasurer / Delinquent Tax Collections 2950:</b>								
<b>Revenues:</b>								
416000	Delinquent Tax Costs	468,385	505,085	459,500	505,085	395,000		
439900	Misc Fees, Permits, and Sales	9,096	634	1,300	1,300	1,300		
450000	Rental Income	5,626	0	3,000	3,000	3,000		
461000	Investment Interest	23,549	5,942	27,834	27,834	12,300		
461020	Delinquent Tax Account Interest	4,342	0	1,000	1,000	3,000		
463005	Ins. Prorated Premium Adjustment	0	0	0	0	0		
469900	Miscellaneous Revenues	0	0	0	0	0		
<b>** Total Revenue</b>		<b>510,998</b>	<b>511,661</b>	<b>492,634</b>	<b>538,219</b>	<b>414,600</b>		
<b>***Total Appropriation</b>					<b>2,337,812</b>	<del>990,542</del>	<b>993,443</b>	
<b>Contingency Unused Carryforward</b>					<b>1,347,046</b>			
<b>FUND BALANCE Beginning of Year</b>					<b>1,830,094</b>	<b>1,377,547</b>	<b>30,501</b>	
<b>FUND BALANCE - Projected End of Year</b>					<b>1,377,547</b>	<b>30,501</b>	<b>798,704</b>	

**COUNTY OF LEXINGTON  
DELINQUENT TAX COLLECTIONS**

Annual Budget  
Fiscal Year - 2010-11

Fund: 2950  
Division: General Administration  
Organization: 101700 Treasurer

Object Code	Expenditure Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	BUDGET	
					2010-11 Requested	2010-11 Recommend Approved
<b>Personnel</b>						
510100	Salaries & Wages - 8.17 FTE	236,533	116,769	277,905	277,905	
510200	Overtime	1,157	1,405	6,000	6,000	
510300	Part time - 3 (1.0577 - FTE)	23,295	15,790	64,220	41,405	
511112	FICA - Employer's Portion	19,280	9,887	26,631	36,631	
511113	State Retirement - Employer's Portion	23,961	12,010	32,689	32,689	
511120	Employee Insurance - 8.17	46,020	30,637	61,275	61,275	63,726
511130	Workers Compensation	1,124	1,059	2,398	2,398	
519999	Personnel Contingency	0	0	14,431	14,431	
	<b>* Total Personnel</b>	<b>351,370</b>	<b>187,557</b>	<b>485,549</b>	<b>472,734</b>	<b>475,185</b>
<b>Operating Expenses</b>						
520200	Contracted Services	14,629	727	19,700	19,800	
520211	DNR Watercraft Database Access	120	290	290	240	
520244	Moving Services - Buildings	0	0	20,000	20,000	
520300	Professional Services	7,191	11,880	12,400	14,400	
520400	Advertising & Publicity	81,001	82,237	91,000	98,000	
520500	Legal Services	85,000	59,310	93,000	99,000	
521000	Office Supplies	4,587	1,761	6,000	5,000	
521100	Duplicating	1,020	576	2,184	2,184	
522200	Small Equipment Repairs & Maint	0	342	1,500	2,000	
524000	Building Insurance	79	40	82	82	
524001	Burglary Insurance	0	0	88	88	
524201	General Tort Liability Insurance	207	103	213	213	
524202	Surety Bonds - 2	60	0	0	0	
525000	Telephone	2,168	1,084	2,482	2,482	
525020	Pagers and Cell Phones	992	430	1,320	1,320	
525041	E-mail Service Charges	722	282	696	648	
525100	Postage	124,554	17,432	186,080	186,080	
525210	Conference, Meeting & Training Expense	2,767	932	3,740	3,740	
525230	Subscriptions, Dues, & Books	623	830	1,095	1,122	
525250	Motor Pool Reimbursement	3,102	2,166	8,775	8,000	
525300	Utilities	4,493	2,378	5,080	5,000	
526600	Court Filing Fees	0	0	500	500	500
526900	DMV Title & License Fee	155	15	500	500	
527040	Outside Personnel (Temporary)	0	0	0	0	
529900	Miscellaneous Operating Expense	0	0	1,000	1,000	
529903	Contingency	0	0	1,347,046	0	
529950	Indirect Cost	0	0	39,419	39,419	
	<b>* Total Operating</b>	<b>333,470</b>	<b>182,815</b>	<b>1,844,190</b>	<b>510,368</b>	<b>510,818</b>
	<b>** Total Personnel &amp; Operating</b>	<b>684,840</b>	<b>370,372</b>	<b>2,329,739</b>	<b>983,102</b>	<b>986,003</b>
<b>Capital</b>						
540000	Small Tools & Minor Equipment	1,262	1,459	2,000	2,000	
540010	Minor Software	288	0	500	1,500	
	All Other Equipment	808	0	5,573	3,940	
	<b>** Total Capital</b>	<b>2,358</b>	<b>1,459</b>	<b>8,073</b>	<b>7,440</b>	
	<b>*** Total Budget Appropriation</b>	<b>687,198</b>	<b>371,831</b>	<b>2,337,812</b>	<b>990,842</b>	<b>993,443</b>





**SECTION VI. B. – PERSONNEL LINE ITEM NARRATIVES**

**LISTING OF POSITIONS**

**Current Staffing Level:**

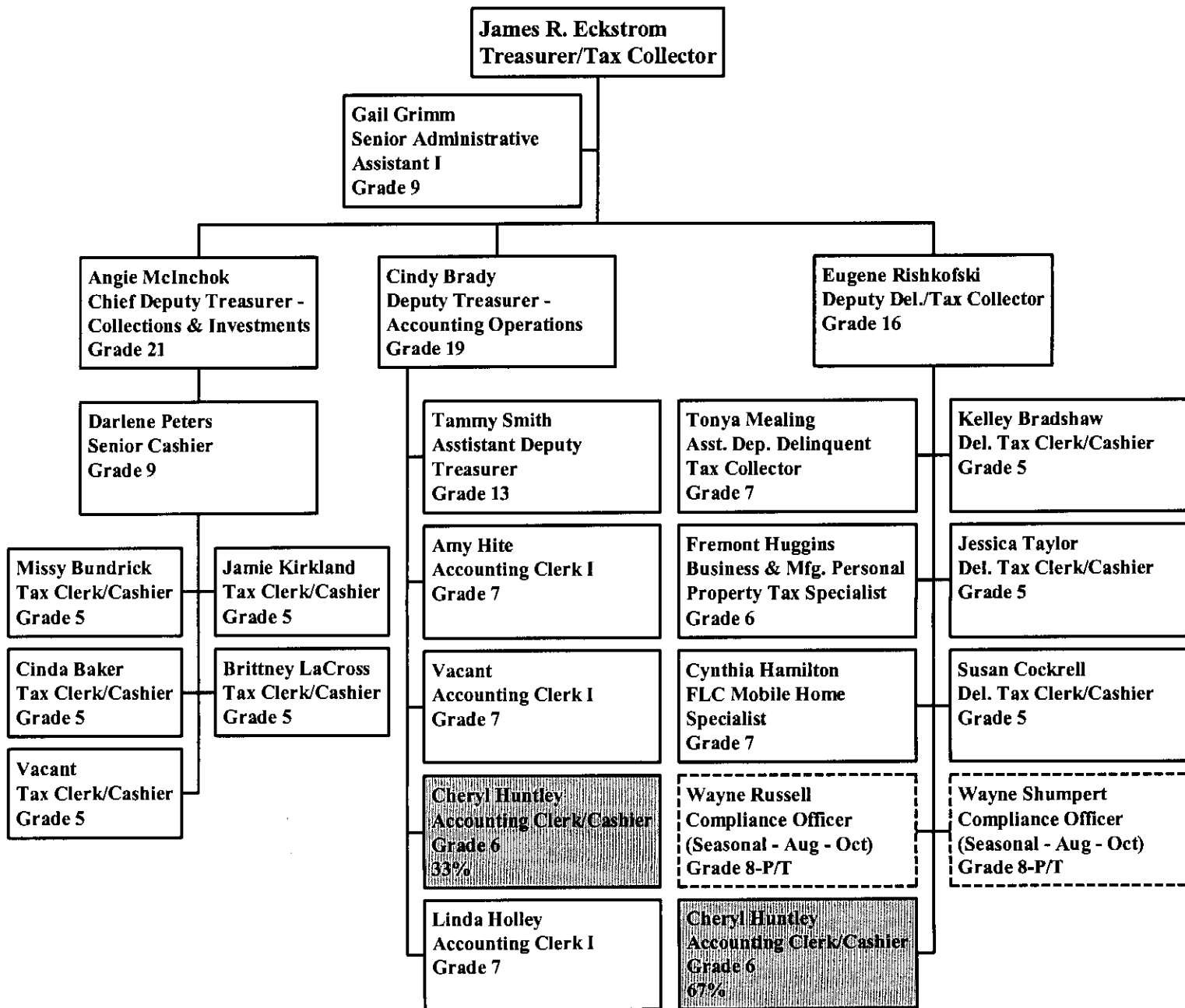
<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
Deputy Tax Collector	1		1	1	16
Assist. Deputy Tax Collector	1		1	1	7
Cashier/Clerk	3		3	3	5
Business & Mfg. Personal	1		1	1	6
Property Tax Specialist					
FLC Mobile Home Specialist	1		1	1	7
Accounting Clerk/Cashier	1		1	1	6
Total Positions	8		8	8	
		<u>Part Time</u>			
Compliance Officer	2		2	2	8
Total Positions	2		2	2	

(SEE ORGANIZATION CHART ON NEXT PAGE)

# Treasurer's Office

## Organizational Chart

Fiscal Year 2010-11



**SECTION VI. C. - PERSONNEL LINE ITEM NARRATIVES**

**510200 - OVERTIME \$6,000**

This is for overtime worked by office staff during busy times and in preparation for tax sale.

**510300 - PART TIME \$41,405**

We are using 2 part time people. They are seasonal employees used for mapping and posting property with tax sale signs.

2 @ \$14.84 Per Hour

FUND 2950  
 DELINQUENT TAX DEPARTMENT (101700)  
 FY 2010-11 BUDGET REQUEST

**SECTION VI. C. - OPERATING LINE ITEM NARRATIVES**

<b>520200 - CONTRACTED SERVICES</b>		<b>\$19,800</b>
American Solutions for Business	18,000.00	
Execution Notices	5,000.00	
Certified Letters	13,000.00	
Pacer on line Bankruptcy Court	300.00	
Accurint (online people search)	1,500.00	
<b>520211 - DNR Watercraft Database</b>		<b>\$240</b>
Access database to flag and unflag boats and motors with delinquent taxes using two computers.	\$240.00	
<b>520244 - MOVING SERVICES - BUILDINGS</b>		<b>\$20,000</b>
Cover moving expenses of moving mobile homes acquired by the FLC through tax sale.		
<b>520300 - PROFESSIONAL SERVICES</b>		<b>\$14,400</b>
Auctioneer fees	14,000.00	
Definitely Taking Request (Deaf interpreter for tax sale)	400.00	
<b>520400 - ADVERTISING</b>		<b>\$98,000</b>
Tax Sale		
Lexington County Publishing Network	52,000.00	
The State Record Company Inc.	42,000.00	
FLC Advertising	1,000.00	
Posting signs #20,000	3,000.00	
<b>520300 - LEGAL SERVICES</b>		<b>\$99,000</b>
Attorney fees, title searches, deed preparation, & consultations		
<b>521000 - OFFICE SUPPLIES</b>		<b>\$5,000</b>
Paper, Pencils, Ribbons, Staples, Tape, etc	1,500.00	
Envelopes #45000	1,000.00	
Tax bill forms	800.00	
Toner for laser printer	1,500.00	
Laser check forms	200.00	
<b>521100 - DUPLICATING</b>		<b>\$2,184</b>
This account is used for copier machine duplicating of correspondence to employees and customers, packet copies for lawyers, etc. Estimated usage 50,000 @ \$.032945 per copy = \$1647.		
Charges for copier paper	537.	

FUND 2950  
 DELINQUENT TAX DEPARTMENT (101700)  
 FY 2010-11 BUDGET REQUEST

**522200 - SMALL EQUIPMENT REPAIRS & MAINTENANCE** **\$2,000**  
 Repair of computers, printers, kard-veyer file and validators.

**524000 - BUILDING INSURANCE** **\$ 82**  
 1,157 square footage of Treasurers office. Per Risk Management

**524001 - BURGLARY INSURANCE** **\$88**  
 1,157 square footage of Treasurers office. Per Risk Management

**524201 - GENERAL TORT LIABILITY INSURANCE** **\$213**  
 Per Risk Management

**525000 - TELEPHONE (10 phones lines and 4 voice mail)** **\$2,482**  
 6 Phone lines no voice mail @\$19.00 per month x 12 months = \$1,368.  
 4 phone lines with voice mail @ \$20.00 per month x 12 months = \$964.  
 Charges for directory assistance \$150.00

**525020 - PAGERS AND CELL PHONES** **\$1,320**  
 \$110.00 Per Mo x 12 Months = \$1320.00

**525041 E-MAIL SERVICE CHARGE** **\$648**  
 8 Accounts x \$6.75 Per Account x 12 Months = \$648.00

**525100 - POSTAGE** **\$186,080**  
 Due to law changes, we are required to notify by certified mail, old and new owners and separate letters sent to each individual owner. This was not done last year on the advice of our attorney.

Certified mail May - July	estimate 15,000 @ \$10.04 ea.	-	150,600.00
Certified mail other	estimate 2,000 @ \$10.04 ea.	-	20,080.00
Receipts & other mail	estimate 17,000 @ \$ .44 ea.	-	7,480.00
Execution notices mailed	estimate 18,500 @ \$ .44 ea.	-	7,920.00

**525210 - CONFERENCE & MEETING EXPENSE** **\$3,740**  
 To cover the costs of attending the Spring and Fall Conferences.

SCATT Legislative Conf. (3 employees)	\$ 150.00
Meals for workers on overtime at tax sale	\$ 250.00
SCACEE Spring (Treasurer)	\$ 800.00
SCACEE Fall (Treasurer)	\$ 800.00
SCACEE Board Meetings (Treasurer)	\$ 600.00
TAPS Workshop (3 employees)	\$ 120.00
TAPS Meeting (3 employees)	\$ 120.00
SCATT Academy (3 employees)	\$ 900.00
(Needed for accreditation)	

FUND 2950  
 DELINQUENT TAX DEPARTMENT (101700)  
 FY 2010-11 BUDGET REQUEST

<b>525230 - SUBSCRIPTIONS, DUES, &amp; BOOKS</b>			<b>\$1,122</b>
TAPS	3 employees	\$	90.00
SCACEE	1 employee	\$	75.00
SCATT	3 employees	\$	225.00
Cross Reference Book		\$	325.00
Lexington County Chronicle		\$	32.00
The State Newspaper		\$	150.00
Supplement to Title 12 Tax Book		\$	25.00
Misc.		\$	200.00
<b>525250 - MOTOR POOL REIMBURSEMENT</b>			<b>\$8,000</b>
16,000 Miles @ 50 Cents per mi = \$8,000.00			
<b>525300 - UTILITIES</b>			<b>\$5,000</b>
1,157 square footage of Treasurers office.			
<b>526600 - COURT FILING FEES</b>			<b>\$500</b>
FLC court fees for eviction notices.			
<b>526900 - DMV TITLE &amp; LICENSE FEES</b>			<b>\$500</b>
FLC title transfers for sold mobile homes.			
<b>529900 - MISCELLANEOUS OPERATION EXPENSES</b>			<b>\$1,000</b>
FLC operating expenses.			
<b>529903 - CONTINGENCY</b>			<b>\$0</b>

FUND 2950  
DELINQUENT TAX DEPARTMENT (101700)  
FY 2010-11 BUDGET REQUEST

**SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540000 - SMALL TOOLS & MINOR EQUIPMENT** **\$2,000**

**540010 - MINOR SOFTWARE** **\$1,500**

**ALL OTHER EQUIPMENT**

**5 F1 PC'S RPL** **\$3,335**

Replace five computers in the Treasurer/Tax Collectors office, one for cash register 8 and four for cashier/clerk positions.

These computers were purchased in 2004 & 2005 and need to be replaced per recommendation of the is department.

**5 F1 19" FLAT PANEL MONITOR RPL** **\$605**

Replace five monitors in the Treasurer/Tax Collectors office, one for cash register 8 and four for cashier/clerk positions. These replacements are required to free up additional desk space needed due to the increased volume of paper work associated with delinquent taxes.

COUNTY OF LEXINGTON  
 DELINQUENT TAX COLLECTIONS  
 Annual Budget  
 Fiscal Year - 2010-11

**NEW PROGRAM**

Fund: 2950  
 Division: General Administration  
 Organization: 101700 - Treasurer

**Move 33% of Salary from Fund 1000**

Object Expenditure Code Classification	Accounting Clerk/Cashier Grade 6	<i>BUDGET</i>		
		2009-10 Requested	2009-10 Recommend	2009-10 Approved
<b>Personnel</b>				
510100 Salaries & Wages - 1		9,840		
511112 FICA Cost		753		
511113 State Retirement		924		
511120 Insurance Fund Contribution - 1		2,574		
511130 Workers Compensation		56		
<b>* Total Personnel</b>		<b>14,147</b>		
<b>Operating Expenses</b>				
<b>* Total Operating</b>		<b>0</b>		
<b>** Total Personnel &amp; Operating</b>		<b>14,147</b>		
<b>Capital</b>				
<b>** Total Capital</b>		<b>0</b>		

**\*\*\* Total Budget Appropriation**

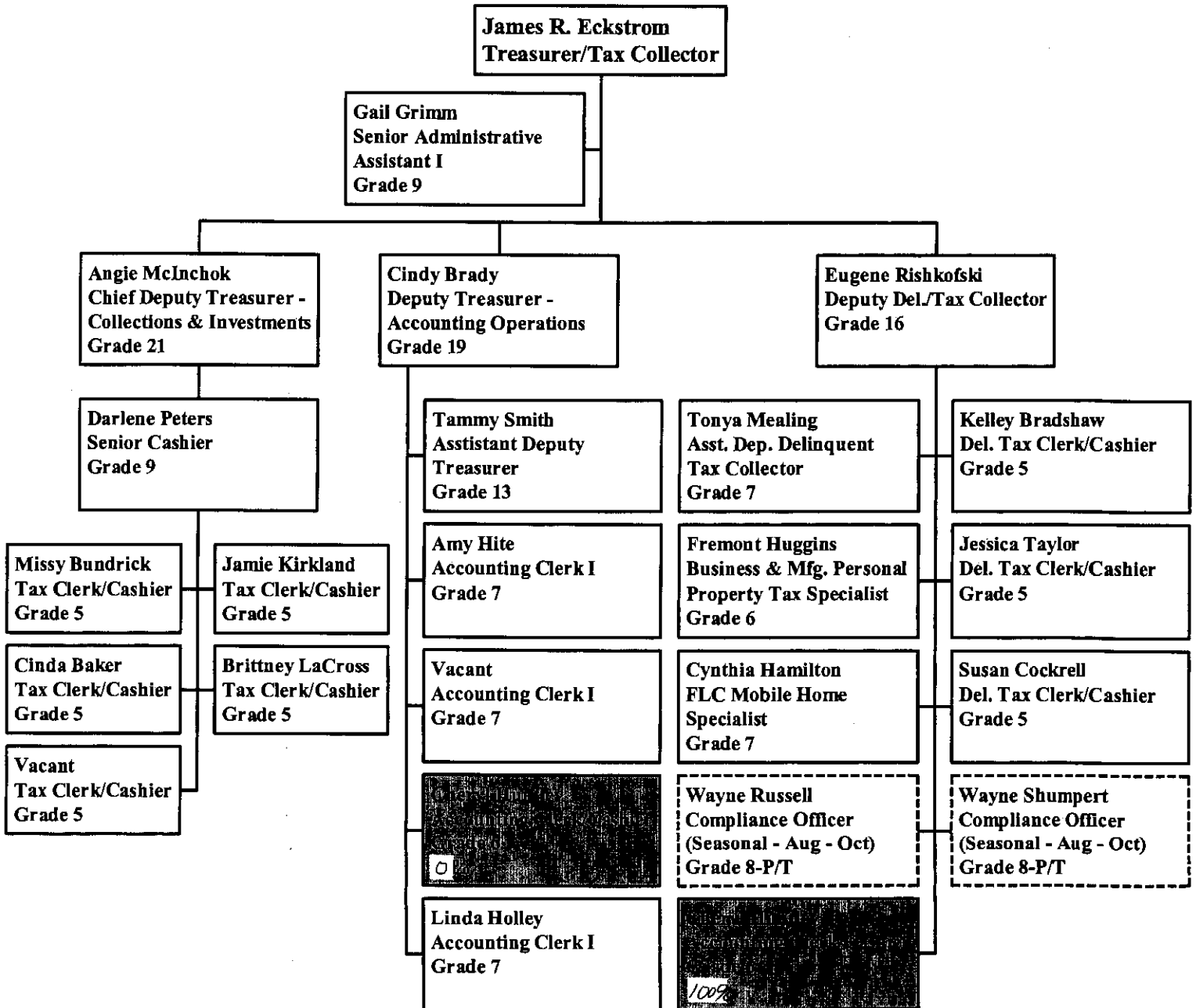
**14,147**



# Treasurer's Office

## Organizational Chart

Fiscal Year 2010-11



## SECTION V – PROGRAM OVERVIEW

**Title of Program: Salary Allocation Change**

This new program is a request to have the salary and fringe benefits of the Accounting Clerk/Cashier currently split 33% to the General Fund and 67% to the Delinquent Tax Fund charged 100% to the Delinquent Tax Fund in the FY11 budget. This change is requested to more accurately reflect the division of duties and responsibilities of this position.

**COUNTY OF LEXINGTON  
GRANTS ADMINISTRATION  
Annual Budget  
FY 2010-11 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Finance / Grants Administration 2990:</b>								
<b>Revenues:</b>								
461000	Investment Interest	4,818	1,257	10,000	10,000	3,000		
801000	Op Trn from General Fund/Cty Ord.	75,000	75,000	75,000	75,000	75,000		
<b>** Total Revenue</b>		<b>79,818</b>	<b>76,257</b>	<b>85,000</b>	<b>85,000</b>	<b>78,000</b>		
<b>***Total Appropriation</b>					476,346	136,361		
<b>Contingency</b>								
Unused					340,978			
Carryforward						(282,617)		
<b>FUND BALANCE</b>								
Beginning of Year					391,346	340,978		
<b>FUND BALANCE - Projected</b>								
End of Year					340,978	0		

**COUNTY OF LEXINGTON  
GRANTS ADMINISTRATION  
Annual Budget  
Fiscal Year - 2010-11**

Fund: 2990  
Division: General Administration  
Organization: 101400 Finance

Object Code	Expenditure Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<i>BUDGET</i>		
					2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>							
510100	Salaries & Wages - 2	53,021	24,010	96,014	96,014		
511112	FICA - Employer's Portion	3,994	1,801	7,345	7,346		
511113	State Retirement - Employer's Portion	4,979	2,255	9,016	9,016		
511120	Employee Insurance - 2	12,000	7,500	15,000	15,600		
511130	Workers Compensation	159	72	289	289		
519999	Personnel Contingency	0	0	4,508	4,508		
<b>* Total Personnel</b>		<b>74,153</b>	<b>35,638</b>	<b>132,172</b>	<b>132,773</b>		
<b>Operating Expenses</b>							
521000	Office Supplies	175	503	663	700		
521100	Duplicating	432	179	360	360		
524201	General Tort Liability Insurance	46	23	47	48		
524202	Surety Bonds - 2	15	0	0	0		
525000	Telephone	241	120	475	475		
525041	E-mail Service Charge - 2	97	35	87	162		
525100	Postage	0	0	35	35		
525210	Conference, Meeting & Training Expense	855	766	1,000	1,000		
525230	Subscriptions, Dues, & Books	275	229	229	280		
525240	Personal Mileage Reimbursement	0	0	100	100		
529903	Contingency	0	0	340,978	0		
<b>* Total Operating</b>		<b>2,136</b>	<b>1,855</b>	<b>343,974</b>	<b>3,160</b>		
<b>** Total Personnel &amp; Operating</b>		<b>76,289</b>	<b>37,493</b>	<b>476,146</b>	<b>135,933</b>		
<b>Capital</b>							
540000	Small Tools & Minor Equipment	0	0	200	200		
540010	Minor Software	0	0	0	228		
	All Other Equipment	781	0	0			
<b>** Total Capital</b>		<b>781</b>	<b>0</b>	<b>200</b>	<b>428</b>		
<b>*** Total Budget Appropriation</b>		<b>77,070</b>	<b>37,493</b>	<b>476,346</b>	<b>136,361</b>		

**SECTION V. - PROGRAM OVERVIEW**

**Summary of Programs:**

- Program I - Administration
- Program II -
- Program III -

**Program I: Administration**

**Objectives:**

To achieve and maintain a high standard of accuracy, completeness, and timeliness regarding the County's grants and special revenue funds. To assist and advise County Council, County Administrator, other department heads and program managers on any grant or special revenue issues. To maintain the official grant records of the County. To develop and maintain county-wide systems and internal controls for the grants and special revenue funds. To provide a friendly and efficient service when gather and process information needed by other departments and the public.

**Program II:**

**Objectives:**

**Program III:**

**Objectives:**

**SERVICE LEVELS**

**Service Level Indicators:**

	<u>Actual</u> <u>FY 2008-09</u>	<u>Estimated</u> <u>FY 2009-10</u>	<u>Projected</u> <u>FY 2010-11</u>
Solicitor Grants	1	1	0
Solicitor Special Revenue	9	9	8
Law Enforcement Grants	11	12	11
LE Special Revenue	17	20	16
Public Safety Grants	8	8	7
PS Special Revenue	4	4	4
Other Grants	13	18	16
Other Special Revenue	30	35	35

**SECTION VI. A. - SUMMARY OF REVENUES**

**461000 - INVESTMENT INTEREST** **\$3,000**

Interest is earned on the Fund Balance in the account.

**801000 - OPERATING TRANSFER FROM GENERAL FUND** **\$75,000**

Operating transfer from the General Fund to help cover the operating costs for grants administration.

SECTION VI. B. - LISTING OF POSITIONS

Current Staffing Level:

<u>Job TitlePositions</u>	<u>Full Time Equivalent</u>			<u>Grade</u>
	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>	
Manager	0.00	1.00	1.00	20
Accountant	0.00	1.00	1.00	15
Total Positions	<u>0.00</u>	<u>2.00</u>	<u>2.00</u>	

**SECTION VI. C. - OPERATING LINE ITEM NARRATIVES**

**521000 - OFFICE SUPPLIES \$ 700**

Funds are used to purchase special 4-part file folders for the grants and special revenue funds and other miscellaneous supplies as needed.

File folders (10 boxes @ \$36.36)	\$363.60
Toner Cartage (2 @ \$94.16)	\$188.32
Color Paper (3 reams @ \$4.53)	\$ 13.59
Paper for Printer (2 cases @ \$31.22)	\$ 62.44
Pens, pencils, & other office products	\$ 72.05

**521100 - DUPLICATING \$ 360**

Funds will be used to photocopy monthly reports, quarterly reports, and other documents related to grants and special revenue programs.

Copier Machine Usage cost (\$0.03) x 12,000 copies	\$360.00
--	----------

**524201 - GENERAL TORT LIABILITY INSURANCE \$ 48**

To cover the cost of general tort liability insurance.

Manager of Grants	1.00 position	\$24
Accountant/Analyst	1.00 position	\$24

**525000 - TELEPHONE \$475**

To cover the cost of telephone service and voicemail.

Cost per line	\$18.00	
Voicemail Cost	\$ 1.00	
6% sales tax	\$ 1.14	
1% local tax	<u>\$ 0.19</u>	
	\$20.33	
Exitsting line	\$20.33 x 12 months	\$243.96
TBA line (if needed)	\$19.26 x 12 months	\$231.12



**525041 - E-MAIL SERVICE CHARGES** **\$162**

To cover monthly e-mail services charges.

12 months x 2 e-mails accounts @ \$6.75 = \$162.00

**525100 - POSTAGE** **\$35**

Postage cost for mailing out grant related items.

**525210 - CONFERENCE & MEETING EXPENSE** **\$1,000**

To cover the costs of attending occupational continuing education and program related workshops and seminars required for grants and special revenue programs and to cover the costs of attending the occupational and program related conferences.

GFOASC Spring Conference, Columbia vicinity (May 2011)	\$ 75
GFOASC Fall Conference, Myrtle Beach, SC (September 2010)	\$785
Other Training Sessions	\$140

**525230 - SUBSCRIPTIONS, DUES, & BOOKS** **\$280**

Funds are used for membership dues to the following professional organizations.

GFOASC annual membership (1)	\$ 50
National GFOA annual membership	\$229

**525240 - PERSONAL MILEAGE REIMBURSEMENT** **\$100**

Mileage reimbursement required when using personal vehicles to travel to meetings, etc.

200 miles @ \$0.50 = \$100.00

**SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540000 - SMALL TOOLS & MINOR EQUIPMENT \$200**

Funds will be used to purchase minor equipment as needed.

**540010 - MINOR SOFTWARE \$228**

Funds will be used to purchase an updated version of Adobe. Currently I am running Adobe Standard 6, the current County standards is Adobe 8. This would allow for the budget, CAFR and agenda items I prepare are completed in the updated version of Adobe.

Adobe Professional 8 @ \$228

**COUNTY OF LEXINGTON  
PASS-THRU GRANTS  
Annual Budget  
Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Pass-Thru-Grants 2999:</b>								
<b>Revenues: (Organization - 000000)</b>								
452100	Town Recorders Fees	94,853	48,231	86,804	86,804	96,462		
458000	State Grant Income	0	0	0	0	0		
461000	Investment Interest	127	18	49	49	0		
827750	RET from P&D / Contractor Performance Bd	34,909	0	98,563	98,563	0		
<b>** Total Revenue</b>		<u>129,889</u>	<u>48,249</u>	<u>185,416</u>	<u>185,416</u>	<u>96,462</u>		
<b>***Total Appropriation</b>					185,524	<u>96,462</u>		
<b>FUND BALANCE</b>								
Beginning of Year						29,482	29,374	
<b>FUND BALANCE - Projected</b>								
End of Year						<u>29,374</u>	<u>29,374</u>	

Fund: 2999  
 Organization: 142000 - Magistrate Court Services (Personnel Costs)  
 Organization: 999900 - Non-departmental (Special Projects)

Object Code	Expenditure Classification	<b>BUDGET</b>					
		2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel: (Organization - 142000)</b>							
510100	Salaries & Wages	79,789	40,370	73,140	80,740		
511112	FICA - Employer's Portion	6,022	3,041	5,596	6,177		
511114	PORS - Employer's Portion	8,111	4,123	7,826	8,922		
511130	Workers Compensation	620	311	242	623		
511214	PORS - Emplr. Port. (Retiree)	705	338	0	0		
<b>* Total Personnel</b>		<u>95,247</u>	<u>48,183</u>	<u>86,804</u>	<u>96,462</u>		
<b>Operating Expenses: (Organization - 999900)</b>							
529903	Contingency	0	0	157	0		
5R0033	Stoney Point Drive and Circle	7,096	0	0	0		
5R0080	Southberry Park Subdivision	0	5,640	98,563	0		
5R0082	Wood Moor Subdivision	0	0	0	0		
<b>* Total Operating</b>		<u>7,096</u>	<u>5,640</u>	<u>98,720</u>	<u>0</u>		
<b>** Total Personnel &amp; Operating</b>		<u>102,343</u>	<u>53,823</u>	<u>185,524</u>	<u>96,462</u>		
<b>Capital</b>							
<b>** Total Capital</b>		0	0	0	0		
<b>*** Total Budget Appropriation</b>		<u>102,343</u>	<u>53,823</u>	<u>185,524</u>	<u>96,462</u>		

**COUNTY OF LEXINGTON**  
**RED BANK CROSSING RENTAL PROPERTIES**  
**Combined Annual Budget**  
**Fiscal Year 2010-11**

Fund: 5601  
Division: Non-Departmental

Summary Page	2008-09	2009-10	2009-10	2010-11	<i>BUDGET</i>	
	Actual	Actual (Dec)	Amended (Dec)	Requested	2010-11 Recommend	2010-11 Approved
<b>Activity From Operations:</b>						
<b>Revenues:</b>						
450000 Rental Income	44,404	24,250	75,373	87,880		
461000 Investment Interest	341	45	500	400		
<b>Total Revenue</b>	<b>44,745</b>	<b>24,295</b>	<b>75,873</b>	<b>88,280</b>		
<b>Expenses:</b>						
Total Personnel & Operating	31,117	19,504	75,873	44,465		
Depreciation	13,652	0	8,500	8,500		
Capital Outlay	0	0	0	0		
<b>*Total Expense</b>	<b>44,769</b>	<b>19,504</b>	<b>84,373</b>	<b>52,965</b>		
<b>Total Expense</b>	<b>44,769</b>	<b>19,504</b>	<b>84,373</b>	<b>52,965</b>		
<b>Noncash Expenses:</b>						
Depreciation: Add Back In	13,652	0	8,500	8,500		
<b>Net Cash</b>	<b>13,628</b>	<b>4,791</b>	<b>0</b>	<b>43,815</b>		
<b>Income Calculation:</b>						
Capital Outlay: Add Back In	0	0	0	0		
<b>Net Income (Loss)</b>	<b>(24)</b>	<b>4,791</b>	<b>(8,500)</b>	<b>35,315</b>		
<b>FUND BALANCE</b>						
Beginning - Cash/Fund Balance			66,570	66,570	66,570	66,570
<b>FUND BALANCE</b>						
End of Year - Projected - Cash/Fund Balance			66,570	110,385	66,570	66,570

**COUNTY OF LEXINGTON**  
**RED BANK CROSSING RENTAL PROPERTIES**  
**Annual Budget**  
**Fiscal Year 2010-11**

Fund: 5601  
Division: Non-Departmental  
Organization: 999900 - Non-Departmental

Object Expenditure Code Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<i>BUDGET</i>		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
<b>* Total Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Operating Expenses</b>						
520103 Landscape/Ground Maintenance	4,510	600	4,510	2,700		
520231 Garbage Pickup Service	4,315	1,785	4,345	3,570		
520232 Parking Lot Sweeping	5,928	750	5,928	5,928		
520500 Legal Services	0	0	5,000	2,500		
522000 Building Repairs & Maintenance	0	0	5,000	5,000		
524000 Building Insurance	3,720	1,860	3,832	3,720		
525391 Util/Red Bank Crossing	12,644	3,062	27,711	9,600		
529903 Contingency	0	0	8,100	0		
530100 Depreciation	13,652	0	8,500	8,500		
538500 Property Taxes	0	11,447	11,447	11,447		
<b>* Total Operating</b>	<b>44,769</b>	<b>19,504</b>	<b>84,373</b>	<b>52,965</b>		
<b>** Total Personnel &amp; Operating</b>	<b>44,769</b>	<b>19,504</b>	<b>84,373</b>	<b>52,965</b>		
<b>Capital</b>						
<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Expenses</b>	<b>44,769</b>	<b>19,504</b>	<b>84,373</b>	<b>52,965</b>		

## SECTION V - PROGRAM OVERVIEW

### Summary of Programs:

Program I – Red Bank Crossing / Rental Property

### Objectives:

- Collect rent from seven tenants
- House state agencies (DSS & H&HS), no rent received
- Keep property maintained and clean
- Provide friendly and efficient customer service to the tenants

### Program I: Red Bank Crossing /Rental Property

Property, formerly a Winn-Dixie store and eight additional store front spaces, were purchased in December 2007 for the purpose of having additional office space and to maintain the lease agreements with current tenants. The former Winn Dixie and CVS tenant space is under renovation construction to provide space for the two state agencies. Operations in this renovated space will begin in July 2010.

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**SECTION VI. - LINE ITEM NARRATIVES**

**SECTION VI. A. - LISTING OF REVENUES**

**450000 – RENTAL INCOME**

**\$87,880**

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This is the rent paid by tenants in the six of the spaces available at Red Bank Crossing.

Golden Town Chinese	12 mos @1500 = \$18,000
Subway of Red Bank	12 mos @ 1037.69 = \$12,452.28
Performance Insurance	12 mos @ 900 = \$10,800
Lydia's Fine Fabrics	12 mos @ 700 = \$8,400
STR Fitness	12 mos @ 1846.87 = \$22162.44
MBAJ Architecture	12 mos@ \$1338.75 = \$16065
<b>Total rental income</b>	<b>\$87,879.72</b>

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**SECTION VI. C. - OPERATING LINE ITEM NARRATIVES**

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**520103 – LANDSCAPING/GROUND MAINTENANCE** **\$2,700**

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Landscaping, cutting grass, trim bushes, edging curbs, sign posts, pick up trash on grounds  
12mos @ \$150 mo. = **\$1,800**  
Pine straw applied twice per year  
2 @ 450 = **\$900**  
**\$1,800 + \$900.00 = \$2,700.00**

**520231 - GARBAGE PICKUP SERVICE** **3,570**

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Garbage pickup – two eight cubic yard containers and service twice per week (Tuesdays & Fridays)  
12 mos. x \$297.50/month = **\$3,570.00**

**520232 – PARKING LOT SWEEPING** **5,928**

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Parking lot sweeping: four nights per week  
12mos. @ \$494/month = **\$5,928**

**520500 – LEGAL SERVICES** **\$2,500**

---

Legal fees from county attorney costs

**522000 – BUILDING REPAIRS & MAINTENANCE** **\$5,000**

---

Small repairs and maintenance building

**524000 - BUILDING INSURANCE** **\$3,720**

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12 months coverage

**525300 - UTILITIES** **\$9,600**

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Covers electrical from SCE&G  
Old Winn Dixie Building and CVS (Utilities paid by state agencies)  
Parking lot lighting for 12 mos. @ \$600/month = \$7,200  
Total SCE&G = **\$6,600.00**  
add water/sewer from LCJMWSC for 12 mos. @ \$200/month = **\$2,400 + \$7,200.00 = \$9,600.00**

**529000 - UNCLASSIFIED** **\$0**

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Funds are used for unexpected expenses not budgeted.

**538500 – PROPERTY TAXES** **\$11,447**

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Funds are used for property taxes assessed on the rental space.

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**COUNTY OF LEXINGTON  
SOLID WASTE MANAGEMENT  
Combined Annual Budget  
Fiscal Year 2010-11**

Fund: 5700  
Division: Public Works

Summary Page	2008-09	2009-10	2009-10	2010-11	<b>BUDGET</b>	
	Actual	Actual (Dec)	Amended (Dec)	Requested	2010-11 Recommend	2010-11 Approved
<b>Activity From Operations:</b>						
<b>Revenues:</b>						
Property Taxes	7,412,426	3,919,969	7,942,415	<u>8,096,415</u>		
Landfill Revenue Fees	1,534,303	794,670	2,190,275	<u>1,802,681</u>		
Other Revenues	163,394	34,802	148,361	<u>162,100</u>		
<b>Total Revenues</b>	<b>9,110,123</b>	<b>4,749,441</b>	<b>10,281,051</b>	<b>10,061,196</b>		
<b>Expenses:</b>						
Total Personnel & Operating	6,841,227	2,718,151	10,220,403	<u>8,938,219</u>	<i>9,182,934</i>	
Depreciation	480,331	0	479,700	<u>577,414</u>		
Capital Outlay	6,494	309,597	2,207,403	<u>457,912</u>	<i>2,731,612</i>	
Operating Transfers	0	0	0	<u>0</u>		
Post-Closure Amount	0	0	74,005	<u>28,722</u>		
<b>Total Expenses</b>	<b>7,328,052</b>	<b>3,027,748</b>	<b>12,981,511</b>	<b>10,002,267</b>	<i>12,520,682</i>	
<b>Noncash Expenses:</b>						
Depreciation: Add Back In	480,331	0	479,700	577,414		
<b>Net Cash</b>	<b>2,262,402</b>	<b>1,721,693</b>	<b>(2,220,760)</b>	<b>636,343</b>	<i>(1,882,072)</i>	
<b>Income Calculation:</b>						
Capital Outlay: Existing	6,494	309,597	2,207,403	457,912		
Capital Outlay: New Programs					<i>2,273,700</i>	
<b>Net Income (Loss)</b>	<b>1,788,565</b>	<b>2,031,290</b>	<b>(493,057)</b>	<b>516,841</b>	<i>272,126</i>	
<b>FUND BALANCE</b>						
Beginning - Fund Balance (Unrestricted add-back L/T liab.)			<u>7,032,572</u>	<u>4,811,812</u>	<u>4,811,812</u>	<u>4,811,812</u>
<b>FUND BALANCE</b> End of Year - Projected - Cash/Fund Balance			<u>4,811,812</u>	<i>2,929,740</i> <u>5,448,155</u>	<u>4,811,812</u>	<u>4,811,812</u>

**COUNTY OF LEXINGTON  
SOLID WASTE MANAGEMENT  
Annual Budget  
FY 2010-11 Estimated Revenues & Other Funding Sources**

Fund: 5700		Actual	Actual	Actual	Amended	6 Months	Projected			
Division: Public Works		Receipts	Receipts	Receipts	Budget	Received	Revenue	Requested	Recommend	Approved
	Revenue Account Title	2006-07	2007-08	2008-09	Thru Dec 2009-10	Thru Dec 2009-10	Thru Jun 2009-10	2010-11	2010-11	2010-11
<b>* Undesignated Revenues 5700 :</b>										
<b>Property Taxes:</b>		<b>6.798 Mills</b>	<b>7.573 Mills</b>	<b>8.040 Mills</b>	<b>8.040 Mills</b>		<b>8.040 Mills</b>	<b>8.040 Mills</b>		<b>8.040 Mills</b>
410000	Current Property Taxes	4,422,520	5,107,020	5,563,490	6,154,800	3,133,087	6,154,800	6,154,800		
410500	Homestead Exemption Reimburse.	193,800	226,046	248,065	175,000	0	240,000	240,000		
410520	Manufacturer's Exempt. Reimburse.	27,943	30,883	32,289	20,000	0	30,000	30,000		
410530	State Sales & Use Tax Credit	0	0	149,217	203,240	113,738	203,240	203,240		
411000	Current Vehicle Taxes	814,017	841,553	884,743	961,085	440,182	961,085	961,085		
412000	Current Tax Penalties	10,510	12,858	13,361	9,000	(3)	12,000	12,000		
412001	Prior Year Penalty	0	0	0	0	0	0	0		
413000	Delinquent Taxes	203,158	224,669	259,971	180,000	193,136	240,000	240,000		
414000	Delinquent Tax Penalties	30,993	32,830	37,472	25,000	28,966	35,000	35,000		
417100	Fee in Lieu of Taxes	151,224	160,240	186,188	204,290	0	204,290	204,290		
417120	FILOT - Prior Year	0	(336)	0	0	0	0	0		
417130	FILOT - Manufacturer's Tax Exemp	0	17,928	16,633	0	0	0	0		
417150	FILOT - Fee for Services	0	6,887	3,900	0	0	0	0		
418000	Motor Carrier Payments	14,028	16,025	17,097	12,000	10,863	16,000	16,000		
419900	Tax Refunds	0	0	0	(2,000)	0	0	0		
<b>Total Property Taxes</b>		<b>5,868,193</b>	<b>6,676,603</b>	<b>7,412,426</b>	<b>7,942,415</b>	<b>3,919,969</b>	<b>8,096,415</b>	<b>8,096,415</b>		
<b>Landfill Revenue Sources:</b>										
430850	Credit Report Fees	0	450	300	375	175	350	350		
434000	Landfill Fees	1,437,365	1,400,314	1,104,456	1,300,000	581,620	1,102,251	1,150,750		
434100	Landfill Permit Fees	3,595	2,843	2,670	3,000	1,115	2,300	2,300		
434200	Garbage Franchise Fees	106,594	76,340	102,633	102,000	52,767	106,300	108,400		
434400	Paper Recycling Fees	6,361	14,112	8,313	1,000	9,436	14,720	15,000		
434401	Battery Recycling Fees	676	7,973	12,157	8,500	5,172	12,520	12,800		
434402	Aluminum Recycling Fees	28,936	39,553	29,602	28,500	16,746	33,500	33,800		
434403	Plastic Recycling Fees	5,053	9,083	6,504	2,000	2,363	5,500	5,600		
434405	White Goods Recycling Fees	113,516	108,764	119,420	242,000	48,319	105,765	270,171		
434406	Waste Tire Fees	52,260	36,785	45,525	43,800	23,910	46,570	47,500		
434407	Textile Recycling Fees	1,156	981	1,023	800	452	900	900		
434408	Cardboard Recycling Fees	41,349	61,370	15,134	5,000	14,303	29,200	29,800		
434409	Glass Recycling Fees	3,043	6,250	4,623	1,500	2,167	5,700	5,800		
434411	Oil Filter Recycling Fees	1,275	3,213	1,450	1,400	525	1,400	1,400		
434412	Aluminum Bottle Recycling Fees	0	305	50	0	0	0	0		
434413	Scrap Aluminum Recycling Fees	31,096	(463)	988	1,100	282	560	560		
434414	Refrigerant Recycling Fees	15,026	12,075	9,750	8,600	4,365	8,600	8,600		
434415	Toner Cartridges Recycling Fees	482	0	0	0	0	0	0		
434416	Motor Oil Recycling Fees	15,682	61,107	68,725	65,000	30,348	65,000	68,000		
434417	Safety Vest Recycling Fees	2,727	3,019	680	700	128	280	280		
434418	Carpet & Foam Pad Recycling Fees	451	137	0	0	0	0	0		
434419	Electronics Recycling Fees	0	0	0	0	27	50	70		
437750	Landfill Regulation Fees	0	0	300	0	450	600	600		
438800	Mulch Sales	0	0	0	375,000	0	11,200	40,000		
<b>Total Revenue Sources</b>		<b>1,866,643</b>	<b>1,844,211</b>	<b>1,534,303</b>	<b>2,190,275</b>	<b>794,670</b>	<b>1,553,266</b>	<b>1,802,681</b>		
<b>Other Revenues:</b>										
450000	Rental Income	0	0	0	0	0	0	0		
450100	Ground Lease Agreement	8,100	8,400	8,700	8,400	4,500	9,000	9,600		
461000	Investment Interest	185,765	178,091	70,196	75,000	27,841	56,000	60,000		
461001	Tax Appeals Interest	93	8	0	0	0	0	0		
463005	Ins. Prorated Premium Adj.	0	0	0	0	0	0	0		
463200	Insurance Claims Reimbursement	0	0	0	2,461	2,461	2,461	0		
469412	Sale of Land - Red Bank Site	0	0	0	0	0	0	0		
490100	Sale of General Fixed Assets	6,172	63,640	4,498	62,500	0	49,998	92,500		
821000	R.E.T. From General Fund	0	300,000	80,000	0	0	0	0		
<b>Total Other Revenue</b>		<b>200,130</b>	<b>550,139</b>	<b>163,394</b>	<b>148,361</b>	<b>34,802</b>	<b>117,459</b>	<b>162,100</b>		
<b>** Total Undesignated Landfill Revenues</b>										
		<b>7,934,966</b>	<b>9,070,953</b>	<b>9,110,123</b>	<b>10,281,051</b>	<b>4,749,441</b>	<b>9,767,140</b>	<b>10,061,196</b>		

**COUNTY OF LEXINGTON  
Combined Annual Budget - Enterprise Fund  
Fiscal Year 2010-11**

Fund 5700  
Division: Public Works  
Organization: Solid Waste - All Departments

Object Expenditure Code Classification	BUDGET							Recycling	Non- Departmental	
	2009-10 Amended (Dec)	2010-11 Requested (Total)	Admin.	Acctg. & Collections	Conv. Stations	Landfill Operations	321 Landfill			Transfer Station
<b>Personnel</b>										
510100 Salaries & Wages	540,841	540,841	115,965	65,113	83,579	155,834	0	98,784	21,566	0
510200 Overtime	34,000	38,000	0	5,000	5,000	16,000	0	12,000	0	0
510300 Part Time	305,961	317,505	0	39,876	128,557	0	0	0	149,072	0
511112 FICA Cost	67,534	71,404	8,871	8,414	16,511	13,145	0	8,425	13,207	2,731
511113 State Retirement	82,895	87,707	10,889	10,328	20,389	16,135	0	10,403	16,211	3,352
511120 Insurance Fund Contribution	105,000	109,200	15,600	23,400	11,700	35,100	0	19,500	3,900	0
511130 Workers Compensation	63,710	69,352	3,444	330	21,627	15,343	0	10,014	15,039	3,555
519901 Salaries & Wages Adjustment Account	0	35,694	0	0	0	0	0	0	0	35,694
<b>* Total Personnel</b>	<b>1,199,941</b>	<b>1,269,703</b>	<b>154,769</b>	<b>152,461</b>	<b>287,463</b>	<b>251,557</b>	<b>0</b>	<b>159,126</b>	<b>218,995</b>	<b>45,332</b>
<b>Operating Expenses</b>										
520100 Contracted Maintenance	1,408,476	178,202	0	0	0	135,352	0	32,850	10,000	0
520200 Contracted Services	4,195,896	5,067,573	0	0	1,227,065	231,359	28,000	3,310,738	270,411	0
520219 Water & Other Beverage Service	3,689	5,276	0	0	5,276	0	0	0	0	0
520233 Towing Service	930	1,785	70	0	350	365	0	0	1,000	0
520241 Refrigerant Disposal & Testing	13,000	10,000	0	0	0	10,000	0	0	0	0
520300 Professional Services	331,975	516,325	750	1,000	0	250,725	242,000	21,850	0	0
520302 Drug Testing Services	1,196	1,196	80	0	250	338	0	278	250	0
520303 Accounting/Auditing Services	2,500	2,500	0	2,500	0	0	0	0	0	0
520400 Advertising & Publicity	3,000	4,146	2,646	0	1,500	0	0	0	0	0
520500 Legal Services	3,000	3,000	3,000	0	0	0	0	0	0	0
520601 Landfill Monitoring - Batesburg	48,500	49,500	0	0	0	49,500	0	0	0	0
520602 Landfill Monitoring - Edmund	53,500	55,000	0	0	0	55,000	0	0	0	0
520603 Landfill Monitoring - Chapin	30,500	32,000	0	0	0	32,000	0	0	0	0
520612 Closure/Post-Closure Care Cost	74,005	28,722	0	0	0	28,722	0	0	0	0
520620 EPA Cost	50,000	50,000	0	0	0	0	50,000	0	0	0
520702 Technical Currency & Support	1,000	1,000	0	1,000	0	0	0	0	0	0
521000 Office Supplies	2,750	3,250	250	1,700	600	0	0	350	350	0
521100 Duplicating	1,825	2,770	120	250	450	825	0	825	300	0
521200 Operating Supplies	165,267	182,252	2,300	2,500	18,750	148,570	0	7,632	2,500	0
521214 Safety Supplies	2,500	1,500	0	1,500	0	0	0	0	0	0
521402 Occupational Health Supplies	1,200	900	0	100	0	0	0	0	800	0
521601 Sign Materials	1,200	1,200	1,200	0	0	0	0	0	0	0
522000 Building Repairs & Maintenance	101,340	100,999	0	0	30,000	15,359	0	55,640	0	0
522050 Generator Repairs & Maintenance	1,659	1,659	0	0	0	1,659	0	0	0	0
522100 Heavy Equipment Repairs & Maintenance	250,803	329,803	0	0	60,000	168,490	0	93,313	8,000	0
522200 Small Equipment Repairs & Maintenance	27,280	37,280	0	500	500	0	0	10,280	26,000	0
522300 Vehicle Repairs & Maintenance	27,635	40,609	1,500	0	3,500	20,609	0	15,000	0	0
523200 Equipment Rental	63,414	63,542	0	0	0	63,150	0	392	0	0

**COUNTY OF LEXINGTON**  
**Combined Annual Budget - Enterprise Fund**  
**Fiscal Year 2010-11**

Fund 5700  
 Division: Public Works  
 Organization: Solid Waste - All Departments

Object Expenditure Code Classification	BUDGET										Recycling	Non-Departmental		
	2009-10 Amended (Dec)	2010-11 Requested (Total)	Admin.	Acctg. & Collections	Conv. Stations	Landfill Operations	321 Landfill	Transfer Station						
Con't:														
524000 Building Insurance	2,399	2,399	255	0	776	0	0	0	0	0	1,368	0	0	
524100 Vehicle Insurance	6,552	6,552	546	0	1,092	3,276	0	0	0	0	0	1,638	0	
524101 Comprehensive Insurance	16,631	19,074	0	0	200	14,606	0	0	0	0	3,853	415	0	
524201 General Tort Liability Insurance	3,338	3,314	549	71	464	1,214	0	0	0	0	784	232	0	
524202 Surety Bonds	0	0	0	0	0	0	0	0	0	0	0	0	0	
524900 Data Processing Equipment Insurance	94	94	0	94	0	0	0	0	0	0	0	0	0	
525000 Telephone	11,098	10,916	4,560	0	6,356	0	0	0	0	0	0	0	0	
525004 WAN Service Charges	6,550	6,550	6,550	0	0	0	0	0	0	0	0	0	0	
525020 Pagers and Cell Phones	1,528	1,828	352	0	1,080	196	0	0	0	0	200	0	0	
525021 Smart Phone Charges	1,060	940	940	0	0	0	0	0	0	0	0	0	0	
525030 800 MHz Radio Service Charges	7,747	7,866	551	360	1,173	2,245	0	0	0	0	1,828	1,709	0	
525031 800 MHz Radio Maintenance	1,477	1,477	99	197	197	394	0	0	0	0	295	295	0	
525041 E-mail Service Charges	625	568	162	243	81	41	0	0	0	0	41	0	0	
525100 Postage	1,660	1,660	660	1,000	0	0	0	0	0	0	0	0	0	
525210 Conference, Meeting & Training Expenses	2,876	4,376	1,500	0	0	1,042	0	0	0	0	1,834	0	0	
525230 Subscriptions, Dues, & Books	2,177	1,212	865	0	0	120	0	0	0	0	227	0	0	
525240 Personal Mileage Reimbursement	1,700	2,000	1,500	0	500	0	0	0	0	0	0	0	0	
525250 Motor Pool Reimbursement	85	150	150	0	0	0	0	0	0	0	0	0	0	
525315 Utilities - Landfill (Cayce 321)	30,000	32,000	0	0	0	0	0	0	32,000	0	0	0	0	
525317 Utilities - Landfill (Edmund)	33,500	40,400	14,400	0	0	12,000	0	0	0	0	14,000	0	0	
525318 Utilities - Convenience Stations	67,000	70,800	0	0	70,800	0	0	0	0	0	0	0	0	
525400 Gas, Fuel, & Oil	188,825	194,285	1,000	0	13,910	132,500	0	0	0	0	23,875	23,000	0	
525600 Uniforms & Clothing	13,613	13,613	150	0	3,750	3,578	0	0	0	0	2,711	3,424	0	
526500 Licenses & Permits	5,125	5,325	0	25	500	2,900	0	0	1,200	0	700	0	0	
527040 Outside Personnel (Temporary)	445,500	445,500	0	0	445,500	0	0	0	0	0	0	0	0	
529903 Contingency	1,322,917	0	0	0	0	0	0	0	0	0	0	0	0	
530100 Depreciation	479,700	577,414	1,868	1,700	115,099	335,000	0	0	31,500	54,471	37,776	0	0	
534027 Keep America Beautiful Program	15,500	15,500	15,500	0	0	0	0	0	0	0	0	0	0	
538000 Claims & Judgments (Litigation)	550	550	0	0	250	100	0	0	0	100	100	0	0	
538600 SCDHEC - Administrative Order	20,000	20,000	0	0	0	20,000	0	0	0	0	0	0	0	
538500 Property Taxes	1,300	1,300	0	0	0	0	0	0	1,300	0	0	0	0	
539900 Unclassified	5,000	15,000	0	0	0	0	0	0	15,000	0	0	0	0	
<b>* Total Operating</b>	<b>9,574,167</b>	<b>8,274,652</b>	<b>64,073</b>	<b>14,740</b>	<b>2,009,969</b>	<b>1,741,235</b>	<b>401,000</b>	<b>3,640,435</b>	<b>403,200</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>** Total Personnel &amp; Operating</b>	<b>10,774,108</b>	<b>9,544,355</b>	<b>218,842</b>	<b>167,201</b>	<b>2,297,432</b>	<b>1,992,792</b>	<b>401,000</b>	<b>3,799,561</b>	<b>622,195</b>	<b>45,332</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Existing Capital	2,207,403	407,912	31,518	9,744	138,000	13,800	0	34,100	180,750	0	0	0	0	
New Program - Capital	0	50,000	0	0	0	0	50,000	0	0	0	0	0	0	
<b>** Total Capital</b>	<b>2,207,403</b>	<b>457,912</b>	<b>31,518</b>	<b>9,744</b>	<b>138,000</b>	<b>13,800</b>	<b>50,000</b>	<b>34,100</b>	<b>180,750</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>***Total Budget Appropriation</b>	<b>12,981,511</b>	<b>10,002,267</b>	<b>250,360</b>	<b>176,945</b>	<b>2,435,432</b>	<b>2,006,592</b>	<b>451,000</b>	<b>3,833,661</b>	<b>802,945</b>	<b>45,332</b>	<b>0</b>	<b>0</b>	<b>0</b>	
		<i>12,500,682</i>			<i>2,808,382</i>	<i>4,113,607</i>		<i>3,838,538</i>	<i>836,518</i>					

5-22-11

**COUNTY OF LEXINGTON  
SOLID WASTE MANAGEMENT  
Annual Budget  
Fiscal Year 2010-11**

Fund: 5700

Division: Public Works

Organization: 121201 - Solid Waste / Administration

**BUDGET**

Object Expenditure Code Classification	2008-09 Expenses	2009-10 Expenses (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 2	104,122	52,630	115,965	115,965		
511112 FICA Cost	7,501	3,688	8,871	8,871		
511113 State Retirement	9,766	4,942	10,889	10,889		
511120 Insurance Fund Contribution - 2	12,000	7,500	15,000	15,600		
511130 Workers Compensation	2,778	1,407	3,095	3,444		
<b>* Total Personnel</b>	<b>136,167</b>	<b>70,167</b>	<b>153,820</b>	<b>154,769</b>		
<b>Operating Expenses</b>						
520233 Towing Service	0	0	65	70		
520300 Professional Services	1,500	0	0	750		
520302 Drug Testing Services	0	0	80	80		
520400 Advertising & Publicity	84	218	1,500	2,646		
520500 Legal Services	590	1,371	3,000	3,000		
521000 Office Supplies	132	49	150	250		
521100 Duplicating	86	13	325	120		
521200 Operating Supplies	769	56	3,225	2,300		
521601 Sign Materials	1,107	0	1,200	1,200		
522300 Vehicle Repairs & Maintenance	598	955	1,000	1,500		
524000 Building Insurance	248	124	255	255		
524100 Vehicle Insurance - 1	530	265	546	546		
524201 General Tort Liability Insurance	533	267	549	549		
524202 Surety Bonds	15	0	0	0		
525000 Telephone	4,555	2,382	4,598	4,560		
525004 WAN Service Charges	6,359	3,180	6,550	6,550		
525020 Pagers and Cell Phones	208	124	340	352		
525021 Smart Phone Charges	860	364	1,060	940		
525030 800 MHz Radio Service Charges - 1	481	229	551	551		
525031 800 MHz Radio Maintenance - 1	95	0	99	99		
525041 E-mail Service Charges - 2	200	71	180	162		
525100 Postage	0	0	660	660		
525210 Conference, Meeting & Training Expenses	234	0	0	1,500		
525230 Subscriptions, Dues, & Books	700	220	1,530	865		
525240 Personal Mileage Reimbursement	622	350	1,200	1,500		
525250 Motor Pool Reimbursement	0	0	85	150		
525317 Utilities - L/F Edmund	12,660	6,672	13,500	14,400		
525400 Gas, Fuel, & Oil	632	338	2,000	1,000		
525600 Uniforms & Clothing	0	0	150	150		
530100 Depreciation	1,868	0	1,400	1,868		
534027 Keep America Beautiful Program	15,500	7,750	15,500	15,500		
<b>* Total Operating</b>	<b>51,166</b>	<b>24,998</b>	<b>61,298</b>	<b>64,073</b>		
<b>** Total Personnel &amp; Operating</b>	<b>187,333</b>	<b>95,165</b>	<b>215,118</b>	<b>218,842</b>		
<b>Capital</b>						
540000 Small Tools & Minor Equipment	181	0	500	500		
540010 Minor Software	261	0	700	0		
599999 Capital Clearing	(4,119)	0	0	0		
All Other Equipment	4,119	0	36,000	31,018		
<b>** Total Capital</b>	<b>442</b>	<b>0</b>	<b>37,200</b>	<b>31,518</b>		
<b>*** Total Expenses</b>	<b>187,775</b>	<b>95,165</b>	<b>252,318</b>	<b>250,360</b>		



**SECTION V – PROGRAM OVERVIEW**

Summary of Program:

Objectives:

To achieve and maintain a high standard of accuracy, completeness, timeliness and environmental efficiency in carrying out the duties of Solid Waste Management to the general public, County Council, County Administration, management and external entities. The responsibilities of this office include the supervision, coordination and administration of accounting/collections, collection & recycling centers (11), franchise garbage collection (unincorporated area), monitoring of closed landfills (4), operation of a construction & demolition landfill, operation of a municipal solid waste transfer station, and recycling education, collection & processing.

**SECTION VI. – LINE ITEM NARRATIVES**

**SECTION VI. A. – SUMMARY OF REVENUES**

**SECTION VI. B. – LISTING OF POSITIONS**

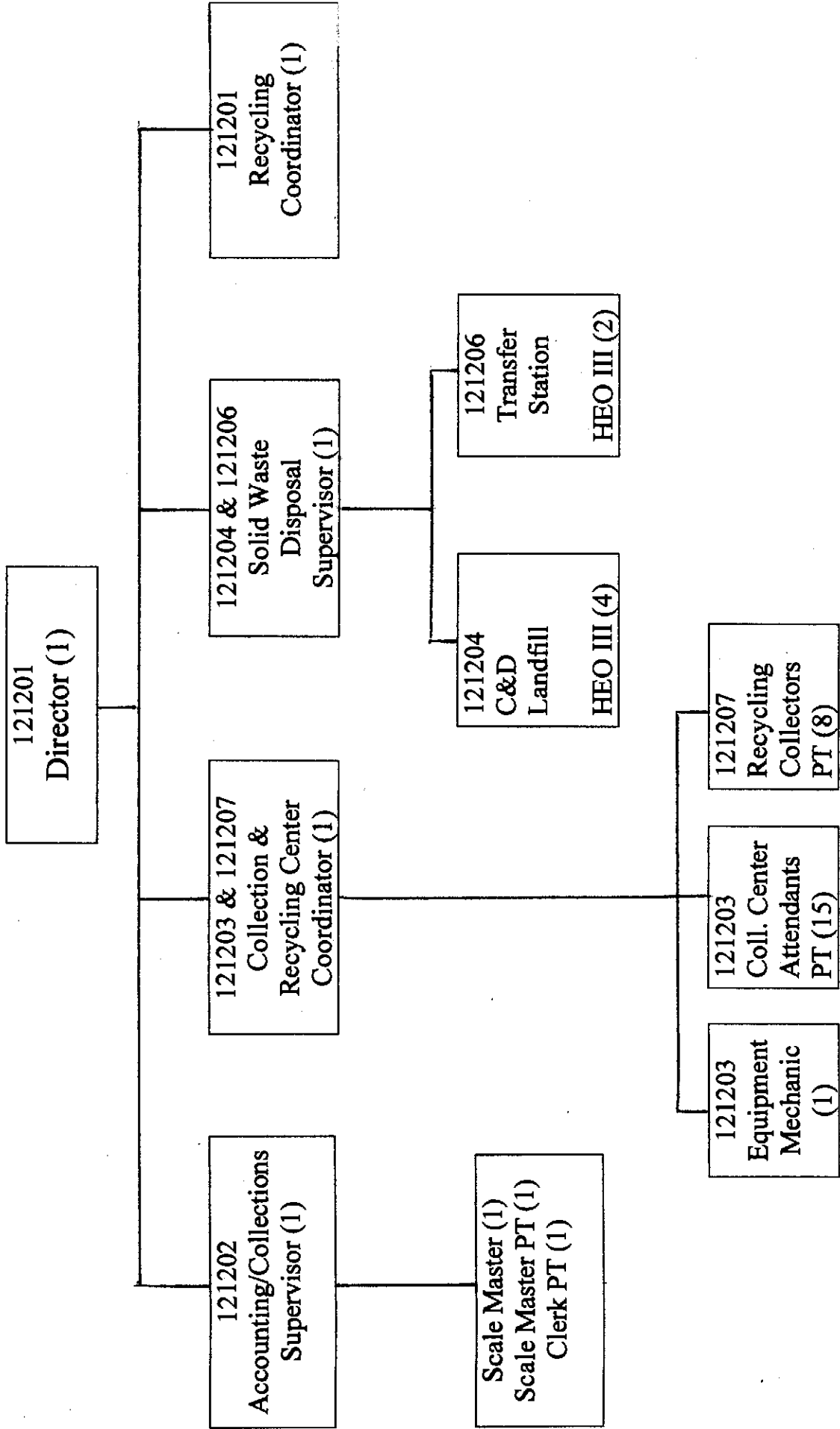
Current Staffing Level:

<u>Job Title</u>	<u>Full Time Equivalent</u>	<u>Positions</u>	<u>Enterprise Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
*Director		1	1		1	32
*Recycling Coordinator		1	1		1	15
Total Positions		<u>2</u>	<u>2</u>		<u>2</u>	

(\*) Denotes positions requiring insurance.

Attached organization flowchart:

# SOLID WASTE MANAGEMENT





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**SECTION VI. C. – OPERATING LINE ITEM NARRATIVES**

**520233 - TOWING SERVICES** **\$70**

To cover the cost for towing of Admin vehicle if required - \$70

**520300 - PROFESSIONAL SERVICES** **\$750**

Program 1: Admin

To cover cost of services by the Archer Company to perform job reclassification study for two existing positions in the Department. \$250/ study x 3 positions = \$750

**520302 - DRUG TESTING SERVICES** **\$80**

To cover the cost for any necessary drug testing \$80

**520400 - ADVERTISING** **\$2,646**

Program 1: Admin

To cover the cost of a newspaper publication for the Full Cost Disclosure of Solid Waste Management as required by state legislation and advertisement of Public Hearings for Solid Waste/Processing Facility Applications. This account will also cover the cost of newspaper ads for soliciting applicants for employment - \$1,500.

Program 2: Recycling Education

To cover the cost of newspaper ads promoting the County recycling program.

Newspaper Ads:

- The State/Neighbors \$334.91 per quarter page x 2 ads = \$669.82
- Lexington Chronicle \$238.00 per quarter page x 2 ads = 476.00
- Total \$ 1,145.82

**520500 - LEGAL FEES** **\$3,000**

To cover the cost of the County Attorney to draw up contracts, review agreements or contracts prior to signing, update SWM Plan, review or draw up other legal documents for department.

**521000 - OFFICE SUPPLIES** **\$250**

To cover routine office supplies (paper, pens, pencils, file folders, business cards, etc.).

**521100 - DUPLICATING** **\$120**

Program 1: Admin

To cover the cost of making copies of invoices, budget forms, and internal control work papers. (Based on 1,500 copies @ \$.04/ea = \$ 60)

Program 2: Recycling Education

To cover the cost of making copies of recycling information, reports and grant requests. (Based on 1,500 copies @ \$.04/ea = \$ 60)

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**521200 - OPERATING SUPPLIES** **\$2,300**

---

Program 1: Admin

To cover the cost of 800MHz radio battery @ \$85 and \$115 for misc. items = \$200.

Program 2: Recycling Education

To cover the cost of supplies for the recycling program to include certificates, plaques, and education materials.

- Recycled content supplies, craft supplies	500
- Plaques for Green Business Program	400
- Recycled content supplies for Lexington County Green Team and employees	700
- Six foot table throw cover with Logo	300
- Decals for Green Business Program	250
Total	\$2,100

---

**521601 - SIGN MATERIALS** **\$1,200**

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Program 2: Recycling Education

To cover the cost of signs and sign materials for recycling events. Planned events include Kid's Day Lexington and electronic recycling one-day events.

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**522300 - VEHICLE REPAIRS & MAINTENANCE** **\$1,500**

---

To cover the cost of a Chevy blazer for the Director of SWM - Service and maintenance every 3,000 miles; additional repairs, tires, etc.

---

**524000 - BUILDING INSURANCE** **\$255**

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To cover the cost of allocated building insurance per schedule.

---

**524100 - VEHICLE INSURANCE (1)** **\$546**

---

To cover the cost of allocated vehicle insurance per schedule

---

**524201 - GENERAL TORT LIABILITY INSURANCE** **\$549**

---

To cover the cost of general tort liability insurance (based on new rates).

---

**524202 - SURETY BONDS** **\$0**

---

To cover the cost of surety bonds. (No Surety Bond Budget Cycle)

---

**525000 - TELEPHONE** **\$4,560**

---

To cover all of the telephone service (Edmund Facility) for communicating with internal departments as well as Lexington County citizens.

\$380 per month X 12 months = \$4560

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**525004 - WAN SERVICE CHARGES** **\$6,550**

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To cover the cost of Metro"E" data connection for E-mail and Internet access for Solid Waste Dept.  
6Mbps @ \$545.85 per month X 12 months = \$6550.20

---

**525020 - PAGERS & CELL PHONES** **\$352**

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Program 2: Recycling Education

To cover the cost of (1) Nextel for Recycling coordinator for the period of July 1, 2010 through June 30, 2011.

Nextel @ \$21/month x 12 = \$252

Potential overages = \$100

---

**525021 - SMART PHONE CHARGES** **\$940**

---

Program 1: Admin

To Cover the cost of (1) Smart Phone for the Director for the period of July 1, 2010 through June 30, 2011.

Nextel @ \$70/month x 12 = \$840

Potential overages = \$100

---

**525030 - 800 MHZ RADIO SERVICE CHARGES** **\$551**

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800 MHz radio service for Director @ \$44.67/month at 12 months = \$536 plus \$15 for roaming

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**525031 - 800 MHZ RADIO MAINTENANCE** **\$99**

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800 MHz annual radio maintenance for Director, \$98.27

---

**525041 - E-MAIL SERVICE CHARGES** **\$162**

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Program 1: Admin

E-mail charges \$6.75/computer/month x 12 months x 1 computer = \$ 81

Program 2: Recycling Education

E-mail charges \$6.75/computer/month x 12 months x 1 computer = \$ 81

---

**525100 - POSTAGE** **\$860**

---

Program 2: Recycling Education  
To cover the cost associated with the mailing of recycling correspondence, brochures and mailers to County residents and organizations.

1500 pieces x 0.44/piece (new rate as of 5/09) = \$660

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**525210 - CONFERENCE & MEETING EXPENSES** **\$1,500**

---

Program 2: Recycling Education  
2 Green Business Seminars x \$750 each = \$1,500

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**525230 - SUBSCRIPTIONS, DUES AND BOOKS** **\$865**

---

Program 1: Admin  
Membership to South Carolina Chapter SWANA for Director \$200  
Membership to South Carolina Litter Association \$ 25  
Subscription – Lexington Chronicle \$ 40

Program 2: Recycling Education  
Membership to Carolina Recycling Association (CRA) for Recycling Coordinator \$ 250  
Membership to Lexington Chamber of Commerce \$350

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**525240 - PERSONAL MILEAGE REIMBURSEMENT** **\$1,500**

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Program 1: Admin  
To cover the cost associated with the use of a personal vehicle by the Director to attend meetings. \$25/month x 12 months = \$ 300

Program 2: Recycling Education  
To cover the cost associated with the use of a personal vehicle by the Recycling Coordinator to attend meetings and educational speaking engagements and events in the performance of job duties. \$100/month x 12 = \$1,200

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**525250 - MOTOR POOL REIMBURSEMENT** **\$150**

---

To cover the cost associated with the use of Motor Pool Vehicles when assigned vehicle is out of service for repair.

---

**525317 - UTILITIES - EDMUND** **\$14,400**

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To cover the cost of electric utilities for Edmund Landfill based on current monthly charges plus inflation  
\$1,200/month x 12 months = \$ 14,400

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**525400 - GAS FUEL & OIL** **\$1,000**

---

To cover the cost of fuel for one vehicle for the Director. The cost is based on fuel usage reports obtained from the Fleet Services Department.

**525600 - UNIFORMS & CLOTHING** **\$150**

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To cover the cost of 1 pair of boots and 2 shirts

**530100 - DEPRECIATION** **\$1,868**

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To cover the cost of allocated depreciation as provided by the County Finance Department

**534027 - KEEP THE MIDLANDS BEAUTIFUL PROGRAM** **\$15,500**

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To cover the cost of funding the non-profit organization Keep The Midlands Beautiful. This is a contract agreement between Lexington County and Keep the Midlands Beautiful.

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**SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540000 - SMALL TOOLS & MINOR EQUIPMENT \$500**

Program 1: Admin

To cover the cost of items that may need to be replaced under this category - \$500

**5A0000 - (2) COMPUTER MEMORY UPGRADES \$110**

Program 1: Admin

To cover the cost of one computer upgrade – County asset # LC30868). \$55/upgrade x 1= \$55

Program 2: Recycling Coordination

To cover the cost of one computer upgrade – County asset # LC29294). \$55/upgrade x 1 = \$55

**5A0000 - SPORTS UTILITY VEHICLE - REPLACEMENT \$27,000**

Program 1: Admin

To cover the cost of a replacement vehicle for a 2001 Chevrolet S-10 Blazer Asset #23101 per the Fleet replacement schedule.

**5A0000 - (1) 800 MHZ RADIO - REPLACEMENT \$3,908**

Program 1: Admin

To cover the cost of (1) replacement 800 MHZ mobile radio based on age and availability of parts.

**COUNTY OF LEXINGTON  
SOLID WASTE MANAGEMENT  
Annual Budget  
Fiscal Year 2010-11**

Fund: 5700  
Division: Public Works  
Organization: 121202 - Solid Waste / Accounting & Collections

		<b>BUDGET</b>				
Object Expenditure Code Classification	2008-09 Expenses	2009-10 Expenses (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 2	68,372	29,520	65,113	65,113		
510200 Overtime	4,684	1,728	5,000	5,000		
510300 Part Time - 2 (1.488 - FTE)	37,145	18,234	39,876	39,876		
511112 FICA Cost	7,765	3,545	8,414	8,414		
511113 State Retirement	10,112	4,646	10,328	10,328		
511120 Insurance Fund Contribution - 3	18,000	11,250	22,500	23,400		
511130 Workers Compensation	323	149	330	330		
<b>* Total Personnel</b>	<b>146,401</b>	<b>69,072</b>	<b>151,561</b>	<b>152,461</b>		
<b>Operating Expenses</b>						
520300 Professional Services	500	156	1,000	1,000		
520303 Accounting/Auditing Services	2,000	0	2,500	2,500		
520702 Technical Currency & Support	1,000	500	1,000	1,000		
521000 Office Supplies	1,344	841	1,500	1,700		
521100 Duplicating	137	76	250	250		
521200 Operating Supplies	2,057	56	2,500	2,500		
521214 Safety Supplies	2,072	0	2,500	1,500		
521402 Occupational Health Supplies	0	0	400	100		
522200 Small Equipment Repairs & Maintenance	285	0	500	500		
524201 General Tort Liability Insurance	92	34	95	71		
524202 Surety Bonds	30	0	0	0		
524900 Data Processing Equipment Insurance	86	44	94	94		
525030 800 MHz Radio Service Charges - 2	392	204	360	360		
525031 800 MHz Radio Maintenance - 2	191	197	197	197		
525041 E-mail Service Charges - 2	279	106	270	243		
525100 Postage	526	422	1,000	1,000		
526500 Licenses & Permits	0	0	25	25		
530100 Depreciation	1,661	0	1,700	1,700		
<b>* Total Operating</b>	<b>12,652</b>	<b>2,636</b>	<b>15,891</b>	<b>14,740</b>		
<b>** Total Personnel &amp; Operating</b>	<b>159,053</b>	<b>71,708</b>	<b>167,452</b>	<b>167,201</b>		
<b>Capital</b>						
540000 Small Tools & Minor Equipment	616	0	2,270	500		
540010 Minor Software	0	0	200	0		
599999 Capital Clearing	(487)	0	0	0		
All Other Equipment	487	0	0	9,244		
<b>** Total Capital</b>	<b>616</b>	<b>0</b>	<b>2,470</b>	<b>9,744</b>		
<b>*** Total Expenses</b>	<b>159,669</b>	<b>71,708</b>	<b>169,922</b>	<b>176,945</b>		





**SECTION V – PROGRAM OVERVIEW**

Summary of Program:

Objectives:

To achieve and maintain a high standard of accuracy, completeness and timeliness in carrying out the duties of accounting and collections. The priority functions of this cost center are to weigh incoming solid waste, record the results and insure payment as required. The weighing/billing operation is computerized and invoices are generated on a daily basis. The accounting and collection supervisor generates statements on a monthly basis and mails to customer for payment. As payment on accounts are received accounts are credited, receipts generated and monies are deposited in appropriate accounts.

**Service Levels**

	<b>FY 06/07 (Actual)</b>	<b>FY 07/08 (Actual)</b>	<b>FY 08/09 (Actual)</b>	<b>FY 09/10 (Dec.)</b>	<b>FY 09/10 (Est. June)</b>	<b>FY 10/11 (Projected)</b>
Landfill Permits Issued	698	430	545	250	550	550
Landfill Tickets Issued	52,577	51,697	46,656	22,845	45,690	46,500
Commercial Accounts			246	253	260	267
Invoices Issued	n/a	n/a	862	403	810	850

**SECTION VI. – LINE ITEM NARRATIVES**

**SECTION VI. A. – SUMMARY OF REVENUES**

**SECTION VI. B. – LISTING OF POSITIONS**

**Current Staffing Level:**

<u>Job Title</u>	<u>Full Time Equivalent</u>	<u>Positions</u>	<u>Enterprise Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
*Acct. & Collection Supervisor		1	1		1	8
*Scale Master		1	1		1	7
*PPT Scale Master		1	.75		.75	7
PT Clerk		1	.7		.7	4
Total Positions		<u>4</u>	<u>3.45</u>		<u>3.45</u>	

(\*) Denotes positions requiring insurance.

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**SECTION VI. C. – OPERATING LINE ITEM NARRATIVES**

**520300 - PROFESSIONAL SERVICES \$1,000**

To cover the cost of a Credit Report service for potential new landfill customers; Annual fees and Credit Report fees - \$1,000.

**520303 - ACCOUNTING/AUDITING SERVICES \$2,500**

To cover the cost of an annual external audit - \$2,500.

**520702 - TECHNICAL CURRENCY & SUPPORT \$1,000**

To cover the cost of a maintenance and support agreement with WasteWorks ( solid waste software) and any upgrades.

**521000 - OFFICE SUPPLIES \$1,700**

To cover routine office supplies (paper, pens, pencils, file folders, internal control forms, etc.).

**521100 - DUPLICATING \$250**

To cover the cost of making copies of landfill tickets, recycling records, various reports for finance, invoices for payable activity and internal control work papers. (Based on 5,000 copies @ \$.05/ea)

**521200 - OPERATING SUPPLIES \$2,500**

To cover the cost of landfill permit stickers, landfill scale tickets, Misc. operating supplies such as batteries, etc,

**521214 - SAFETY SUPPLIES \$1,500**

To cover the cost of safety vests for the public that uses the Edmund Landfill. The public may also purchase the vests from which the revenues generated off-set the cost of this line item.

**521402 - OCCUPATIONAL HEALTH \$100**

This account will cover the cost for hepatitis "B" inoculations available to employees. 29CFR 1910.1030 Guidelines apply to any personnel considered at risk under OSHA 1970 General Data clause. There is considerable information available to support the inclusion of certain personnel in the Solid Waste Management Division in a pathogenic exposure program to vaccinate against hepatitis "B".

The cost is approximately \$100 x (1) new employee = \$ 100

**522200 - SMALL EQUIPMENT REPAIRS & MAINT. \$500**

To cover the cost of emergency repair and maintenance for small office machines.

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**524201 - GENERAL TORT LIABILITY INSURANCE** **\$71**

To cover the cost of general tort liability insurance (based on new rates).

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**524202 - SURETY BONDS** **\$0**

(Not a surety bond budget cycle)

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**524900 - DATA PROCESSING EQUIPMENT INSURANCE** **\$94**

To cover the cost of allocated data processing equipment insurance. Cost provided by County Risk Management.

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**525030 - 800 MHZ RADIO SERVICE CHARGES (2)** **\$360**

800 MHz radio for office use (1 site) @ \$14.98/month for 12 months = 179.76  
800 MHz radio for scale house (1site) @ \$14.98/month for 12 months = 179.76

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**525031 - 800 MHZ RADIO MAINTENANCE** **\$197**

800 MHz office radio maintenance @ \$98.27/ year  
800 MHz scale house radio maintenance @ \$97.27/year

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**525041 - E-MAIL SERVICE CHARGES** **\$243**

E-mail charges \$7.50/computer/month x 12 months x 3 computers = \$ 270

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**525100 - POSTAGE** **\$1,000**

To cover the cost to mail monthly billing and assorted correspondence.

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**526500 - LICENSES & PERMITS** **\$25**

To cover the cost to renew weigh master licenses.

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**530100 - DEPRECIATION** **\$1,700**

To cover the cost of allocated depreciation as provided by the County finance department

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**SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540000 - SMALL TOOLS & MINOR EQUIPMENT** **\$500**

To cover cost of items that may need to be replaced under this category.

**5A0000 - (3) COMPUTER MEMORY UPGRADES** **\$165**

To cover the cost of (3) computer memory upgrades – County assets #LC 30426, 30427 and 30428.

**5A0000 - (2) 800 MHZ RADIO BASE STATION** **\$9,079**

To cover cost of replacement of 2 800 MHZ Radio Base Stations

\$ 4539.53 x (2) = \$9079.06

**COUNTY OF LEXINGTON  
SOLID WASTE MANAGEMENT  
Annual Budget  
Fiscal Year 2010-11**

Fund: 5700  
Division: Public Works  
Organization: 121203 - Solid Waste / Convenience Stations

		<b>BUDGET</b>					
Object Expenditure Code	Classification	2008-09 Expenses	2009-10 Expenses (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>							
510100	Salaries & Wages - 1.5	94,546	37,932	83,579	83,579		
510200	Overtime	0	0	5,000	5,000		
510300	Part Time - LS (8.525 - FTE)	113,743	48,943	117,013	128,557		
511112	FICA Cost	14,815	6,504	15,728	16,611		
511113	State Retirement	11,687	5,100	19,305	20,389		
511120	Insurance Fund Contribution - 1.5	9,000	5,625	11,250	11,700		
511130	Workers Compensation	19,633	8,689	20,246	21,627		
511213	State Retirement - Retiree	6723	3,058	0	0		
<b>* Total Personnel</b>		<b>270,147</b>	<b>115,851</b>	<b>272,121</b>	<b>287,463</b>		
<b>Operating Expenses</b>							
520200	Contracted Services	906,633	361,185	1,244,297	1,227,065		
520219	Water & Other Beverage Service	0	219	3,689	5,276		
520233	Towing Service	0	0	100	350		
520302	Drug Testing Services	0	0	250	250		
520400	Advertising & Publicity	105	15	1,500	1,500		
521000	Office Supplies	366	177	600	600		
521100	Duplicating	110	23	450	450		
521200	Operating Supplies	14,975	7,330	16,000	18,750		
522000	Building Repairs & Maintenance	7,047	2,967	32,000	30,000		
522100	Heavy Equipment Repairs & Maintenance	19,402	18,916	35,000	60,000		
522200	Small Equipment Repairs & Maintenance	0	0	500	500		
522300	Vehicle Repairs & Maintenance	993	557	2,400	3,500		
524000	Building Insurance	753	376	776	776		
524100	Vehicle Insurance - 1.5	954	530	819	1,092		
524101	Comprehensive Insurance	109	97	200	200		
524201	General Tort Liability Insurance	450	225	464	464		
524202	Surety Bonds	63	0	0	0		
525000	Telephone	5,040	2,465	6,500	6,356		
525020	Pagers and Cell Phones	508	431	1,080	1,080		
525030	800 MHz Radio Service Charges - 1	609	480	1,173	1,173		
525031	800 MHz Radio Maintenance - 1	191	197	197	197		
525041	E-mail Service Charges - 1	98	35	87	81		
525210	Conference, Meeting & Training Expenses	42	0	0	0		
525240	Personal Mileage Reimbursement	121	0	500	500		
525318	Utilities - Convenience Stations	66,322	31,948	67,000	70,800		
525400	Gas, Fuel, & Oil	3,487	2,964	14,000	13,910		
525600	Uniforms & Clothing	1,197	985	3,750	3,750		
526500	Licenses & Permits	500	500	500	500		
527040	Outside Personnel	445,500	222,750	445,500	445,500		
530100	Depreciation	115,099	0	94,900	115,099		
538000	Claims & Judgments (Litigation)	0	0	250	250		
<b>* Total Operating</b>		<b>1,590,674</b>	<b>655,372</b>	<b>1,974,482</b>	<b>2,009,969</b>		
<b>** Total Personnel &amp; Operating</b>		<b>1,860,821</b>	<b>771,223</b>	<b>2,246,603</b>	<b>2,297,432</b>		





**SECTION V - PROGRAM OVERVIEW**

**Summary of Programs:**

Program 1 –Collection and Recycling Centers

**Program 1: Collection and Recycling Centers**

**Objectives:**

This program requires the effort of a full time Collection and Recycling Centers Coordinator, one full time maintenance mechanic, approximately 15 County employed part-time Collection and Recycling Center Attendants and an additional 40 to 60 contracted personnel from Babcock Center. The function of this cost center is to ensure the proper disposal of all materials brought by Lexington County residents to the various Collection and Recycling Centers in a safe efficient manner. The attendants keep records of all contracted waste container pulls, contracted and SWM recyclable materials pulls and vehicle traffic counts in the centers. The attendants are also responsible for housekeeping activity in the attendants building and on the grounds at the centers. Currently there are eleven (11) Collection and Recycling Centers throughout the county with the Babcock Center personnel staffing nine (9) of these centers.

The Collection and Recycling Coordinator is housed at the SWM offices at the Lexington County Landfill.

**SERVICE LEVELS**

**Service Level Indicators:**

**Program 1:**

Collection and Recycling Centers

<u>Services Provided</u>	<u>Actual FY 07/08</u>	<u>Actual FY 08/09</u>	<u>Estimated FY 09/10</u>	<u>Projected FY 10/11</u>
MSW Collected (Tons)	32,385.94	31,629.05	32,543.97	33,484.49
Yard Trash Collected (Tons)	27,583.80	27,057.29	26,645.22	27,415.27
Total # of Resident Deliveries	1,595,923	1,788,726	1,967,088	2,000,242



**SECTION V. – LINE ITEM NARRATIVES**

**SECTION VI. A. – SUMMARY OF REVENUES**

**SECTION VI. B. – LISTING OF POSITIONS**

**Current Staffing Level:**

<u>Job Title</u>	<u>Full Time Equivalent Positions</u>	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
Coordinator	.5		.5	.5	15
Equipment Mechanic	1		1	1	
* Collection Center Attendants	8.525		8.525	8.525	N/A
<b>Total Positions</b>	<b>10.025</b>		<b>10.025</b>	<b>10.025</b>	

Only two of these positions, Collection and Recycling Coordinator and Equipment Mechanic requires insurance.

\* These positions are part-time.

11 attendants @ 26 hours per week = 286 hours, divided by 40 hour (FTE Hours) =	7.150 FTE positions
4 attendants @ 13 hours per week = 52 hours, divided by 40 hour (FTE Hours) =	1.375 FTE positions
.5 Coordinator @ 40 hours per week =	.5 FTE positions
1 Equipment Mechanic	1 FTE positions
<b>Total FTE for 121203</b>	<b>10.025 FTE positions</b>

Other half of Coordinators charged to 5700-121207

**SECTION VI. C. – OPERATING LINE ITEM NARRATIVES**

**520200 - CONTRACTED SERVICES**

**\$1,227,065**

These funds are for the transportation of solid waste from the 11 Collection and Recycling Centers and community projects that we support during the year. The list below represents the estimated number of pulls and the total cost of those pulls based on the recent service history. These are anticipated costs based on current recognizable trends and conditions. Efforts have been made to forecast the waste stream through these stations for the coming year, however continued growth in the county, changes in participation in the Franchise Residential Collection program, changes in numbers and locations of Collection & Recycling Centers, changes in citizens involvement in Recycling efforts, inefficiency of waste compaction equipment and other unknowns can have a tremendous impact on the number of required pulls from the stations and the respective costs associated with those pulls. Additionally, an increase in the number of compactors can result in increased efficiency, thereby reducing the costs associated with waste transportation. The current contract with our hauler expires as of December 31, 2010. Therefore, these costs are based on the fixed contract price of \$110.61 per pull and \$54.52 per container rental for the first half of the fiscal year and an estimated contract increase to \$135.00 per pull and \$65.00 per container rental for the remainder of the fiscal year.

**Estimated Pulls July 1, 2010 – December 31, 2010**

Bailey	350 pulls/yr. @ \$110.61	\$38,713.50 +	\$1,308.48 rent:	Period Total =	\$40,021.98
Ball Park	750 pulls/yr. @ \$110.61	\$82,957.50 +	\$1,962.72 rent:	Period Total =	\$84,920.22
Bush River	650 pulls/yr. @ \$110.61	\$71,896.50 +	\$1,635.60 rent:	Period Total =	\$73,532.10
Chapin	425 pulls/yr. @ \$110.61	\$47,009.25 +	\$1,635.60 rent:	Period Total =	\$48,644.85
Edmund	500 pulls/yr. @ \$110.61	\$55,305.00 +	\$1,962.72 rent:	Period Total =	\$57,267.72
Hollow Creek	325 pulls/yr. @ \$110.61	\$35,948.25 +	\$1,308.48 rent:	Period Total =	\$37,256.73
Leesville	200 pulls/yr. @ \$110.61	\$22,122.00 +	\$1,308.48 rent:	Period Total =	\$23,430.48
Pelion	300 pulls/yr. @ \$110.61	\$33,183.00 +	\$1,308.48 rent:	Period Total =	\$34,491.48
River Chase	650 Pulls/yr @ \$110.61	\$71,896.50 +	\$1,308.48 rent:	Period Total =	\$73,204.98
Sandhills	425 pulls/yr. @ \$110.61	\$47,009.25 +	\$1,308.48 rent:	Period Total =	\$48,317.73
Summit	275 pulls/yr. @ \$110.61	\$30,417.75 +	\$1,308.48 rent:	Period Total =	\$31,726.23
<b>Sub-Total</b>	<b>4,850 pulls/yr. @ \$110.61</b>	<b>\$536,458.50 +</b>	<b>\$16,356.00 rent</b>	<b>Period Total=</b>	<b>\$552,814.50</b>

**Estimated Pulls January 1, 2011 – June 30, 2011**

Bailey	350 pulls/yr. @ \$135.00	\$47,250.00 +	\$1,560.00 rent:	Period Total =	\$48,810.00
Ball Park	750 pulls/yr. @ \$135.00	\$101,250.00 +	\$2,340.00 rent:	Period Total =	\$103,590.00
Bush River	650 pulls/yr. @ \$135.00	\$87,750.00 +	\$1,950.00 rent:	Period Total =	\$89,700.00
Chapin	425 pulls/yr. @ \$135.00	\$57,375.00 +	\$1,950.00 rent:	Period Total =	\$59,325.00
Edmund*	500 pulls/yr. @ \$135.00	\$67,500.00 +	\$2,340.00 rent:	Period Total =	\$69,840.00
Hollow Creek	325 pulls/yr. @ \$135.00	\$43,875.00 +	\$1,560.00 rent:	Period Total =	\$45,435.00
Leesville	200 pulls/yr. @ \$135.00	\$27,000.00 +	\$1,560.00 rent:	Period Total =	\$28,560.00
Pelion	300 pulls/yr. @ \$135.00	\$40,500.00 +	\$1,560.00 rent:	Period Total =	\$42,060.00
River Chase	650 pulls/yr. @ \$135.00	\$87,750.00 +	\$1,560.00 rent:	Period Total =	\$89,310.00
Sandhills	425 pulls/yr. @ \$135.00	\$57,375.00 +	\$1,560.00 rent:	Period Total =	\$58,935.00
Summit	275 pulls/yr. @ \$135.00	\$37,125.00 +	\$1,560.00 rent:	Period Total =	\$38,685.00
<b>Sub-Total</b>	<b>4,850 pulls/yr. @ \$135.00</b>	<b>\$654,750.00 +</b>	<b>\$19,500.00 rent:</b>	<b>Period Total =</b>	<b>\$674,250.00</b>
<b>GRAND-TOTAL</b>	<b>9,700 pulls/yr. @</b>	<b>\$1,191,208.50 +</b>	<b>\$35,856.00 rent:</b>	<b>Yearly Total =</b>	<b>\$1,227,064.50</b>

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**520219 – WATER AND OTHER BEVERAGES** **\$5,276**

These funds provide clean (bottled) drinking water to each of the eleven (11) Collection and Recycling Centers. Due to the nature of the Babcock staff and the contamination of some of the centers drinking water, it is necessary that we provide safe, clean water to consume during their shifts.

- Each center will average 1.75 bottles per week
- 11 centers x 1.75 bottles/week = 19.25 bottles/week
- 19.25 bottles/week x 52 weeks = 1,001 bottles
- 1,001 bottles x \$5.27 per bottle = \$5,275.27

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**520233 – TOWING** **\$350**

These funds cover any towing charges on the two (2) County vehicles assigned to this program (F-150 pick-up #31877, F-550 service vehicle #32421)

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**520302 - DRUG TESTING SERVICES** **\$250**

These funds are for testing of employees as necessary in response to specific, non-random, situations.

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**520400 - ADVERTISING** **\$1,500**

These funds are for the production and distribution of printed flyers, handouts, advertisements, etc. to be used for SWM Collection & Recycling Centers and County Recycle education and promotional materials. Handouts would include information regarding the operation of the Collection & Recycling Centers. Flyers would include information designed to increase the number of citizens participating in the Collection & Recycling Centers Recycling opportunities, thereby increasing revenues from that program. This cost also includes production and distribution of flyers concerning holiday schedules and/or changes to the operations of Collection & Recycling Centers and the Carolina/Clemson Office Paper Challenge.

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**521000 - OFFICE SUPPLIES** **\$600**

Office Supplies include: Business cards, printer cartridges, file folders, bulletin board, pens, pencils, laminates, etc., as needed.

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**521100 - DUPLICATING** **\$450**

These funds are necessary for copying work reports, time sheets, time cards, training sheets, work schedules etc. related to both Collection & Recycling Centers and County Recycling materials.

Cost	.05
Copies	9,000
Total	\$450.00

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**521200 - OPERATING SUPPLIES** **\$18,750**

These funds are for such items as cleaning supplies, disinfectants, brooms, rakes, shovels, water hoses, work gloves and other necessary operating supplies. First Aid supplies, Employee Personal Protective Equipment (safety glasses, safety vests, rubber gloves, etc), ladders, temporary signage, locks and keys are also included in this line item. These supplies are necessary to maintain an efficient, clean and safe environment for employees and residents. Operating Supplies are stored at the SWM offices and distributed to the stations as needed. This figure represents approximately \$142.00 per station per month in operating supplies.

---

**522000 - BUILDING REPAIRS & MAINTENANCE** **\$30,000**

These funds are for normal maintenance, repairs and upkeep of the 11 Collection & Recycling Centers attendant's building's, fences and gates to allow for appropriate security of the Center's. It also covers the maintenance and repair of any electrical, plumbing, minor damage or any other on-going maintenance needs.

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**522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE** **\$60,000**

These funds are necessary for the repairs and maintenance of the solid waste compactors at the 11 Collection & Recycling Centers. The increase in this line item reflects the fact that our inventory of waste compactors has aged to a point where we are experiencing repairs of major components to include hydraulic cylinders, motors and pumps. Parts for these compactors are getting more difficult to obtain due to their age and changes in design, which has forced us to replace whole units rather than individual parts. Estimates to repair and repaint one compactor is between \$7,000 - \$9,000.

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**522200 - SMALL EQUIPMENT REPAIRS AND MAINTENANCE** **\$500**

These funds are for the repair of lawnmowers, weed eaters and other small equipment needed to maintain environmental safety and aesthetic appearance of the Collection & Recycling Centers.

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**522300 - VEHICLE REPAIRS AND MAINTENANCE** **\$3,500**

These funds are for normal maintenance costs (as outlined by Fleet Services) associated with the operation of the F-150 Pickup Truck #31877 and the Service vehicle F-550 #32421 assigned to this account.

F-150 Pickup #31877	\$1,500
F-550 Service Vehicle #32421	\$2,000

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**524000 - BUILDING AND CONTENTS INSURANCE** **\$776**

These funds are for insurance of the buildings at the 11 Collection & Recycling Centers. This figure provided by the County Risk Manager.

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**524100 - VEHICLE INSURANCE** **\$1,092**

These funds are for insurance of the F-150 pickup #31877 and the service vehicle F-550 Ford #32421 assigned to the Maintenance Mechanic. Cost per vehicle \$546 x 2 vehicles = \$1,092

**524101 – COMPREHENSIVE INSURANCE** **\$200**

These funds are for comprehensive insurance for the service vehicle F-550 Ford #32421 assigned to the Maintenance Mechanic. Cost provided by the Risk Manager.

**524201 - GENERAL TORT LIABILITY INSURANCE** **\$464**

These funds are for General Tort Liability Insurance for the Collection & Recycling Centers Coordinator, Maintenance Mechanic and county employed station attendants. This figure provided by County Risk Manager.

**524202 - Surety Bonds** **\$0**

For bonding of full-time Coordinator (No Surety Bond Budget Cycle)

**525000 - TELEPHONE** **\$6,356**

These funds are for telephone service for 11 Collection & Recycling Centers.

11 Phones @ \$45/ea = \$495 per month  
12 months @ \$495 = \$5,940 + tax \$415.80 = \$6,355.80

**525020 - PAGERS AND CELL PHONES** **\$1,080**

This account covers the cost for cellular telephone for the Collection and Recycling Center Coordinator and the Maintenance Mechanic with direct connect capabilities. Average cost \$90/mo

NEXTEL DIRECT CONNECT & CELL PHONE (2 PHONES)	\$ 90.00
MONTHS	X 12
TOTAL	\$ 1,080.00

**525030 - 800 MHZ RADIO SERVICE CHARGES (2)** **\$1,173**

This account covers cost for two (2) 800 MHz Radios.

Monthly service charge for one 800 MHZ radio 2x\$44.67	\$ 89.34
Months	x 12
Sub-Total	\$ 1,072.08
Roaming Fee for (1) 800 MHZ radio	\$ 100.00
Total Monthly Service Charges	\$ 1,172.08

**525031 - 800 MHZ RADIO MAINTENANCE CONTRACTS (2)** **\$197**

This account covers cost for two (2) 800 MHz Radios maintenance contracts. \$98.27/ year x 2 radios = \$196.54

**525041- E-mail Service Charges** **\$81**

These funds are for the Collection & Recycling Centers Coordinators E-mail account. \$6.75/mo x 12 months = \$81.00

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**525240 - PERSONAL MILEAGE REIMBURSEMENT** **\$500**

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These funds are for reimbursement to cover the cost to the Coordinator when it is appropriate to use her/his personal vehicle for the conduct of county business. Examples of this may occur when it is necessary to visit the Collection & Recycling Centers in the early mornings or in the late afternoon, or when the county vehicle is not available.

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**525318 - UTILITIES** **\$70,800**

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These funds are for utility expenses at the 11 Collection & Recycling Centers. The installation of new area lighting, necessary to promote the safety of the site, personnel and citizens, and the continued aging of the waste compactors will continue to impact this program. The increase in this line item results from the installation of at least 3 new compactors, additional lighting, as well as recent rate increases by the utility provider(s).

YTD Avg. \$5,700/mo  
3.5% increase for rate increase = \$200  
Total avg. \$5,900/mo x 12 months = \$70,800

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**525400 - GAS, FUEL & OIL** **\$13,910**

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These funds are for gas, oil and other fluids and lubricants necessary (as outlined by Fleet Services) for the operation of the Coordinators F-150 pickup truck (#31877) and the Equipment Mechanics F-550 service vehicle (#32421) assigned to this account.

F-150 Pick up - 27 gallon per week @ \$2.75/gal = \$75/week x 52 weeks = \$3,900  
F-550 Service Truck - 70 gallons per week @ \$2.75 = \$192.50/week x 52 weeks = \$10,010

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**525400 - UNIFORMS & CLOTHING** **\$3,750**

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These funds are for safety shoes, caps, t-shirts, sweatshirts and raincoats for station attendants and the Collection & Recycling Centers Coordinator as appropriate. This amount equals approximately \$200.00 per employee. Safety shoes @ \$125/pair, clothing @ \$75 per attendant

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**526500 - LICENSE & PERMITS** **\$500**

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These funds are for water testing as required by SC DHEC (based on current permit fees) at the

Bailey Collection & Recycling Centers	\$ 100
Bush River Collection & Recycling Centers	\$ 100
Chapin Collection & Recycling Centers	\$ 100
Edmund Collection & Recycling Centers	\$ 100
Pelion Collection & Recycling Centers	\$ 100
<b>Total</b>	<b>\$500</b>

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**527040 - OUTSIDE PERSONNEL** **\$445,500**

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These funds cover the payment for Babcock Center staffing under contract (IAW C07022-12/1/06B). These costs reflect the charges allowed under the Contract Agreement entered into in late 2006.

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Bailey Collection & Recycling Centers	\$ 49,500.00
Ball Park Collection & Recycling Centers	\$ 49,500.00
Bush River Collection & Recycling Centers	\$ 49,500.00
Chapin Collection & Recycling Centers	\$ 49,500.00
Hollow Creek Collection & Recycling Centers	\$ 49,500.00
Pelion Collection & Recycling Centers	\$ 49,500.00
Red Bank Collection & Recycling Centers	\$ 49,500.00
River Chase Collection & Recycling Centers	\$ 49,500.00
<u>Sandhills Collection &amp; Recycling Centers</u>	<u>\$ 49,500.00</u>
Total	\$445,500.00

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**530100 - DEPRECIATION** *115,099*  
**\$94,900**

This cost will cover the depreciation of our equipment.

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**538000 - CLAIMS & JUDGMENTS** **\$250**

This account will cover any cost that may occur that are lower than the deductible of our insurance.

**SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540000 - SMALL TOOLS AND MINOR EQUIPMENT \$3,000**

This account will cover the cost for any small tools and/or minor equipment which falls below the \$500 capital cost limit, especially items not stocked at Central Warehouse. Among the items to be purchased are lawn mower(s), weed trimmer(s), leaf blower(s), small hand tools, as well as chair(s), file cabinet(s), other office equipment and etc. for use at the 11 Collection & Recycling Centers.

**5A0000 – 12000LB. WINCH (REPLACEMENT) \$2,800**

This account will cover the cost to purchase a 12,000lb winch to be placed on the front of the Maintenance Mechanics service vehicle. The winch is necessary to support the maintenance mechanic when he needs to move heavy equipment to include: compactor containers, oil tanks or compactors.

**5A0000 - (2) 800MHZ RADIOS (REPLACEMENTS) \$8,200**

This account will cover the cost to replace two current 800MHZ radios. One radio is for the Collection and Recycling Coordinator and the other is for the Maintenance Mechanic. The radios are scheduled to be replaced per the County replacement schedule. Estimated cost per radio is \$4,100.00 x 2 = \$8,200.

**5A0000 – TRAFFIC COUNTERS \$1,000**

This account will cover the cost to purchase vehicle counters to accurately verify the traffic volume at the Collection and Recycling Centers. The counters would randomly verify the hand counts by the staff

**5A0000 - SIGNS \$1,500**

This amount represents the funds necessary to obtain new and/or replacement directional, informational and educational signs needed at each of the Collection & Recycling Centers. This amount also includes costs for signposts, brackets and other hardware necessary for the installation of new and or existing signs. In some cases the signs are needed to solve a safety issue (i.e. traffic direction/control). In other instances, the signs will direct the types of recycle products accepted in a given container, reducing the chance of contaminated containers and insuring the optimum revenue for the container when delivered to the processor. The increase results from recent cost increases from the supplier(s), especially related to the increase in steel costs for acceptable signposts.

**5A0000 - SURVELLANCE CAMERA'S AND RECORDERS \$24,500**

These funds would be used to purchase cameras and video recording equipment to be placed at various Collection and Recycling Centers. The cameras would be used for security, monitoring illegal dumping and theft of county property. Six (6) of the existing centers have been pre-wired for the equipment and two (2) others have already had equipment installed. Over the years, the Collection and Recycling Centers have experienced a large amount of illegal dumping, theft of recyclable commodities, damaged to our property and safety concerns for the staff.



Installation @ \$665/per site x 3 sites = \$1,995  
Cameras & recorders per set approx. \$2,500/each x 9 sets = \$22,500

**5A0000 – COLLECTION AND RECYCLING CENTER STRIPING** **\$13,500**

The funds will be used to provide directional and safety striping at each Collection and Recycling Center. The striping will provide increased visibility at night, a safety barrier for the staff and efficiency of traffic flow.

9 Centers @ \$1,500 = \$13,500

**5A0000 – CONCRETE PADS (REPLACEMENT)** **\$40,000**

This account will cover the cost to repair or replace existing concrete or black top around the compactors with concrete. A few of the Collection & Recycling Centers have large potholes or broken concrete, due to the heavy containers being set down on them over time. To ensure the safety and integrity of our Collection & Recycling Centers, we need to upgrade the black top with concrete and repair any broken concrete. Each pad would be a 30'x12'x8".

**5A0000 – COMPACTOR ELECTRIC/HYDRAULIC UNITS (REPLACEMENT)** **\$43,500**

These funds will be used to cover the cost of replacing the electrical and hydraulic units on some of the older compactors. Replacement parts for these units are getting very difficult to find. Based on the age of the compactors, it is imperative that we start refurbishing a couple each year. These replacement units will virtually turn a 15 year old compactor into a new compactor for about a third of the cost of a new compactor. A new compactor cost about \$33,000 versus the replacement unit cost of approximately \$14,500. Once these units are replaced, there is very little maintenance that is required to the compactor.

3 units @ \$14,500 = \$43,500

**SECTION IIIA**

**COUNTY OF LEXINGTON  
New Departmental Program Request Summary  
Fiscal Year - 2010 - 2011**

Fund # 5700 Fund Title: Solid Waste Management  
 Organization # 121203 Organization Title: Solid Waste / Collection & Recycling Centers

Object Expenditure Code Classification	Program # 2 Program Title:	Program # 3 Bush River C&R Ctr	Program # ___ Ball Park C&R Ctr	Program # ___	Program # ___	Total
						2010-2011 Requested
<b>Personnel</b>						
510100 Salaries # 2		0		0		0
510300 Part Time #		0		0		0
511112 FICA Cost		0		0		0
511113 State Retirement		0		0		0
511114 Police Retirement		0		0		0
511120 Insurance Fund Contribution # 2		0		0		0
511130 Workers Compensation		0		0		0
511131 S.C. Unemployment		0		0		0
<b>* Total Personnel</b>		<b>0</b>		<b>0</b>		<b>0</b>
<b>Operating Expenses</b>						
520100 Contracted maintenance						0
520200 Contracted Services						0
520300 Professional Services		30,000		30,000		60,000
520400 Advertising		750		500		1,250
521000 Office Supplies						0
521100 Duplicating						0
521200 Operating Supplies						0
522100 Equipment Repairs & Maintenance						0
522200 Small Equipment Repairs & Maint.						0
522300 Vehicle Repairs & Maintenance						0
523000 Land Rental						0
524000 Building Insurance						0
524100 Vehicle Insurance #						0
524101 Comprehensive Insurance #						0
524201 General Tort Liability Insurance						0
524202 Surety Bonds						0
525000 Telephone						0
525100 Postage						0
525210 Conference & Meeting Expenses						0
525230 Subscriptions, Dues, & Books						0
525___ Utilities -						0
525400 Gas, Fuel, & Oil						0
525600 Uniforms & Clothing						0
526500 Licenses & Permits						0
<b>* Total Operating</b>		<b>30,750</b>		<b>30,500</b>		<b>61,250</b>
<b>** Total Personnel &amp; Operating</b>		<b>30,750</b>		<b>30,500</b>		<b>61,250</b>
<b>** Total Capital (From Section IV)</b>		<b>95,500</b>		<b>216,200</b>		<b>311,700</b>
<b>*** Total Budget Appropriation</b>		<b>126,250</b>		<b>246,700</b>		<b>372,950</b>

**COUNTY OF LEXINGTON**

**New Program Request**

**Fiscal Year - 2010-2011**

Fund # 5700 Fund Title: Solid Waste Management  
 Organization # 121203 Organization Title: Solid Waste / Collection & Recycling Centers  
 Program # 2 Program Title: Bush River Collections & Recycling Center

Object Expenditure Code Classification	Total 2010 - 2011 Requested
<hr/>	
<b>Personnel</b>	
510100 Salaries # _____	_____
510300 Part Time # _____	_____
511112 FICA Cost	_____
511113 State Retirement	_____
511114 Police Retirement	_____
511120 Insurance Fund Contribution # _____	_____
511130 Workers Compensation	_____
511131 S.C. Unemployment	_____
<b>* Total Personnel</b>	<u>0</u>
<b>Operating Expenses</b>	
520100 Contracted maintenance	_____
520200 Contracted Services	_____
520300 Professional Services	30,000
520400 Advertising	750
521000 Office Supplies	_____
521100 Duplicating	_____
521200 Operating Supplies	_____
522100 Equipment Repairs & Maintenance	_____
522200 Small Equipment Repairs & Maint.	_____
522300 Vehicle Repairs & Maintenance	_____
523000 Land Rental	_____
524000 Building Insurance	_____
524100 Vehicle Insurance # _____	_____
524101 Comprehensive Insurance # _____	_____
524201 General Tort Liability Insurance	_____
524202 Surety Bonds	_____
525000 Telephone	_____
525210 Conference & Meeting Expenses	_____
525230 Subscriptions, Dues, & Books	_____
525400 Gas, Fuel, & Oil	_____
<b>* Total Operating</b>	<u>30,750</u>
<b>** Total Personnel &amp; Operating</b>	<u>30,750</u>
<b>** Total Capital (From Section IV)</b>	<u>95,500</u>
<b>*** Total Budget Appropriation</b>	<u>126,250</u>



**SECTION V. - PROGRAM OVERVIEW**

**Summary of Programs:**

Program 2 --Bush River Collection and Recycling Center

**Program 2: Collection and Recycling Centers**

**Objectives:**

This program covers the expansion of the Bush River Collection & Recycling Center. The expansion of this facility is necessary to provide a safe and efficient Center for our residents to dispose of all their solid waste materials and recyclables. The facility is currently operating at maximum capacity and the design creates a safety issue for both our staff and residents. The problem is compounded during the day when our vendors come in to swap out the containers. The Center is leased from SCE&G and they have given their initial support to expand our presence.

The proposed expansion includes construction of a new entrance road to the west of the facility and a 20-30 foot expansion on the North boundary of the Center. The new entrance will provide adequate room for residents to line up for service. The existing attendant building will be relocated to provide a more direct entrance to the facility, improving safety and efficient service to move traffic through the site. The addition to the North boundary of the existing asphalt area will permit an improved by-pass option and the potential of revised compactor siting.

**SERVICE LEVELS**

**Service Level Indicators:**

**Program 2:**

Bush River Collection and Recycling Center

<u>Services Provided</u>	<u>Actual FY 07/08</u>	<u>Actual FY 08/09</u>	<u>Estimated FY 09/10</u>	<u>Projected FY 10/11</u>
MSW Collected (Tons)	3,175.58	2,995.90	3,091.12	3,189.36
Yard Trash Collected (Tons)	5,720.48	5,060.44	5,101.49	5,263.62
Total # of Resident Deliveries	204,359	200,860	252,624	265,255

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**SECTION VI. – LINE ITEM NARRATIVES**

**SECTION VI. A – SUMMARY OF REVENUES**

**SECTION VI. C. – OPERATING LINE ITEM NARRATIVES**

**520300 - PROFESSIONAL SERVICES \$30,000**

These funds cover engineering consulting service for the design and development of the expansion of the Bush River Collection and Recycling Center. These services include: plan preparation, survey, geotechnical investigation, preparation of construction and electrical plans, permitting, construction administration and materials testing.

**520400 - ADVERTISING \$750**

These funds will be used for the production and distribution of printed flyers, handouts and mailings regarding the expansion construction of the Bush River Center.

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**SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**5A0000-SIGNS** **\$500**

These funds would be used to purchase new signs for the Bush River Collection and Recycling Center. These signs would be for the new entrance and directional signs.

**5A0000-BUSH RIVER-CONSTRUCTION COSTS** **\$95,000**

These funds would be used for all construction costs associated with a turn key operation of the expansion. These cost would include, but are not limited to: grading, blacktop, concrete, relocation of equipment and attendants shed, fencing, landscaping and additional lighting.

**COUNTY OF LEXINGTON**

**New Program Request  
Fiscal Year - 2010-2011**

Fund # 5700 Fund Title: Solid Waste Management  
 Organization # 121203 Organization Title: Solid Waste / Collection & Recycling Centers  
 Program # 3 Program Title: Ball Park Collections & Recycling Center

Object Expenditure Code Classification	Total 2010 - 2011 Requested
<hr/>	
<b>Personnel</b>	
510100 Salaries #____	_____
510300 Part Time #____	_____
511112 FICA Cost	_____
511113 State Retirement	_____
511114 Police Retirement	_____
511120 Insurance Fund Contribution #____	_____
511130 Workers Compensation	_____
511131 S.C. Unemployment	_____
<b>* Total Personnel</b>	<u>0</u>
<b>Operating Expenses</b>	
520100 Contracted maintenance	_____
520200 Contracted Services	_____
520300 Professional Services	30,000
520400 Advertising	500
521000 Office Supplies	_____
521100 Duplicating	_____
521200 Operating Supplies	_____
522100 Equipment Repairs & Maintenance	_____
522200 Small Equipment Repairs & Maint.	_____
522300 Vehicle Repairs & Maintenance	_____
523000 Land Rental	_____
524000 Building Insurance	_____
524100 Vehicle Insurance #____	_____
524101 Comprehensive Insurance #____	_____
524201 General Tort Liability Insurance	_____
524202 Surety Bonds	_____
525000 Telephone	_____
525400 Gas, Fuel, & Oil	_____
525600 Uniforms & Clothing	_____
526500 Licenses & Permits	_____
<b>* Total Operating</b>	<u>30,500</u>
<b>** Total Personnel &amp; Operating</b>	<u>30,500</u>
<b>** Total Capital (From Section IV)</b>	<u>216,200</u>
<b>*** Total Budget Appropriation</b>	<u>246,700</u>





**SECTION V. - PROGRAM OVERVIEW**

**Summary of Programs:**

Program 3 – Ball Park Collection and Recycling Center

**Program 3: Collection and Recycling Centers**

**Objectives:**

This program covers the renovations of the Ball Park Collection & Recycling Center. The renovations are necessary to provide a safe and efficient Center for our residents to dispose of all their solid waste materials and recyclables. This facility has experienced the biggest impact from the Red Bank Collection and Recycling Center closure. The increased volume of traffic has become both a hazard at the facility and has expanded into the roadway. To ensure the safety of the staff and residents, a longer entrance road would be constructed on the East side of the facility next to the Animal Shelter. This new entrance would eliminate traffic backed up on Ball Park Road. Also, existing MSW compactors would be rearranged for improved efficiency and two new compactors added (one for MSW and one for Yard Debris) to ensure that residents unloading would flow more smoothly to further eliminate backlogs.

**SERVICE LEVELS**

**Service Level Indicators:**

**Program 3:**

Ball Park Collection and Recycling Center

<u>Services Provided</u>	<u>Actual FY 07/08</u>	<u>Actual FY 08/09</u>	<u>Estimated FY 09/10</u>	<u>Projected FY 10/11</u>
MSW Collected (Tons)	3,798.90	3,841.89	4,730.14	5,203.15
Yard Trash Collected (Tons)	3,645.74	3,064.62	3,307.08	3,637.79
Total # of Resident Deliveries	187,989	206,988	268,209	295,029*

\*Red bank closed 9/30/09 – This figure includes full year of Red Bank Collection and Recycling Center being closed.

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**SECTION VI. – LINE ITEM NARRATIVES**

**SECTION VI. A. – SUMMARY OF REVENUES**

**SECTION VI. C – OPERATING LINE ITEM NARRATIVES**

**520300 - PROFESSIONAL SERVICES \$30,000**

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These funds cover engineering consulting service for the design and development of the expansion of the Ball Park Collection and Recycling Center. These services include: plan preparation, survey, geotechnical investigation, preparation of construction and electrical plans, permitting, construction administration and materials testing.

**520400 - ADVERTISING \$500**

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These funds will be used for the production and distribution of printed flyers, handouts and mailings regarding the renovations of the Ball Park Center.

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**SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**5A0000-SIGNS \$500**

These funds would be used to purchase new signs for the Ball Park Collection and Recycling Center. These signs would be for the new entrance and directional signs.

**5A0000-BALL PARK -CONSTRUCTION COST (RENOVATION) \$138,500**

These funds would be used for all construction costs associated with a turn key operation of the renovation. This cost would include, but not limited to: grading, blacktop, concrete, relocation of equipment and attendants shed, fencing, landscaping and additional lighting.

**5A0000 – NEW COMPACTORS (2) \$77,200**

These funds will be used to purchase two (2) new Wastequip Accurate, Model 645XHD-7 compactors. The additional compactors are necessary to handle the increased volume of traffic since the closing of the Red Bank facility. One compactor would be used for household and the other for yard trash. This would allow the staff to open more lanes during peak hours.

**COUNTY OF LEXINGTON  
SOLID WASTE MANAGEMENT**

**Annual Budget  
Fiscal Year 2010-11**

Fund: 5700  
Division: Public Works  
Organization: 121204 - Solid Waste / Landfill Operations

**BUDGET**

Object Expenditure Code Classification	2008-09 Expenses	2009-10 Expenses (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 4.5	142,664	71,803	155,834	155,834		
510200 Overtime	11,263	8,340	14,000	16,000		
511112 FICA Cost	11,785	5,919	12,992	13,145		
511113 State Retirement	14,915	7,525	15,947	16,135		
511120 Insurance Fund Contribution - 4.5	27,000	16,875	33,750	35,100		
511130 Workers Compensation	14,233	7,184	15,166	15,343		
511131 SC Unemployment	0	2,608	0	0		
<b>* Total Personnel</b>	<b>221,860</b>	<b>120,254</b>	<b>247,689</b>	<b>251,557</b>		
<b>Operating Expenses</b>						
520100 Contracted Maintenance	109,134	52,423	117,476	135,352		
520200 Contracted Services	1,550	951	491,158	231,359		
520233 Towing Service	0	0	365	365		
520241 Refrigerant Disposal & Testing	0	0	13,000	10,000		
520300 Professional Services	98,310	44,815	174,125	250,725		
520302 Drug Testing Services	0	0	338	338		
520601 Landfill Monitoring - Batesburg	45,310	22,000	48,500	49,500		
520602 Landfill Monitoring - Edmund	52,805	17,800	53,500	55,000		
520603 Landfill Monitoring - Chapin	29,025	15,000	30,500	32,000		
520612 Closure/Post-Closure Care Cost	0	0	74,005	28,722		
521100 Duplicating	87	33	250	825		
521200 Operating Supplies	80,026	24,826	135,830	148,570		
522000 Building Repairs & Maintenance	3,321	2,752	13,700	15,359		
522050 Generator Repairs & Maintenance	128	128	1,659	1,659		
522100 Heavy Equipment Repairs & Maintenance	65,613	27,600	114,490	168,490		
522300 Vehicle Repairs & Maintenance	5,062	1,703	9,635	20,609		
523200 Equipment Rental	0	0	63,150	63,150		
524100 Vehicle Insurance - 5	2,650	1,325	2,730	3,276		
524101 Comprehensive Insurance - Inland Marine	13,142	6,996	14,891	14,606		
524201 General Tort Liability Insurance	1,179	589	1,214	1,214		
524202 Surety Bonds	37	0	0	0		
525020 Pagers and Cell Phones	53	0	54	196		
525030 800 MHz Radio Service Charges - 4	2,276	925	2,245	2,245		
525031 800 MHz Radio Maintenance - 4	382	295	394	394		
525041 E-mail Service Charges - .5	49	25	44	41		
525210 Conference, Meeting & Training Expenses	325	24	1,042	1,042		
525230 Subscriptions, Dues & Books	0	0	120	120		
525317 Utilities - Landfill (Edmund)	6,821	3,547	8,000	12,000		
525400 Gas, Fuel, & Oil	97,834	36,051	123,750	132,500		
525600 Uniforms & Clothing	1,902	2,765	3,578	3,578		
526500 Licenses & Permits	1,800	1,675	2,900	2,900		
530100 Depreciation Expense	269,556	0	278,000	335,000		
538000 Claims & Judgments	0	0	100	100		
538600 SCDHEC Fines - Administrative Order	0	0	20,000	20,000		
<b>* Total Operating</b>	<b>888,377</b>	<b>264,248</b>	<b>1,800,743</b>	<b>1,741,235</b>		
<b>** Total Personnel &amp; Operating</b>	<b>1,110,237</b>	<b>384,502</b>	<b>2,048,432</b>	<b>1,992,792</b>		





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## SECTION V-PROGRAM OVERVIEW

### Summary of program:

#### Program 1: Landfill Operations

#### Objectives:

This program requires the efforts of 4 (four) Heavy Equipment Operators, 1 (one) Supervisor. This program oversees the Construction Demolition and Yard Waste Landfill Operations and the Wood Waste Grinding/Compost Operation while enforcing Lexington County Ordinance, South Carolina Department of Health and Environmental Control (SCDHEC) rules and regulations. The Supervisor is responsible for this department and the Transfer Station (121206); therefore his salaries and all operational items are split accordingly.

### SERVICE LEVELS

#### Service Level Indicators:

##### Program 1:

<b>Service Levels C&amp;D Yard Waste Processed</b>	<b>Actual FY 07/08</b>	<b>Actual FY 08/09</b>	<b>Estimated FY 09/10</b>	<b>Projected FY 10/11</b>
<b>Tons Landfilled</b>	<b>70,784</b>	<b>66,428</b>	<b>56,208</b>	<b>36,000</b>
<b>Tons Ground</b>	<b>0</b>	<b>0</b>	<b>7,000</b>	<b>30,000</b>
<b>Total Disposed</b>	<b>70,784</b>	<b>66,428</b>	<b>63,208</b>	<b>66,000</b>



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SECTION VI. - LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

SECTION VI. B. – LISTING OF POSITIONS

**Current Staffing Levels:**

<u>Job Title</u>	<u>Full Time Equivalent</u>			<u>Total</u>	<u>Grade</u>
	<u>Positions</u>	<u>Enterprise Fund</u>	<u>Other Fund</u>		
Supervisor of Landfill Operations	0.5*	0.5		0.5	13
Heavy Equipment Operators.	<u>4</u>	<u>4</u>			<u>9</u>
Total Positions	<u>4.5</u>	<u>4.5</u>		<u>4.5</u>	

All of these positions require insurance.

\*This positions is funded ½ of 121204 and ½ 121206

Display organization flowchart:

**SECTION VI. C. - OPERATING LINE ITEM NARRATIVES**

**520100 – CONTRACTED MAINTENANCE**

**\$135,352**

This account will cover the expenditures for five (5) pieces of heavy equipment to include Total Maintenance & Repair (TM&R) for mechanical and general maintenance, fire protection systems for each and to cover the cost of portable fire extinguishers.

Each piece of equipment is serviced every 250 operating hours for (TM&R) and the monthly cost is a set price based on the individual equipment. The (TM&R) covers all maintenance, except for ground engaging tools. Each piece of equipment is also covered by a separate contract for a fire protection system, based on three inspections per year, and each inspection's cost is based on the individual piece of equipment.

Estimated replacement parts for fire protection systems \$ 8,000.00

Forty (40) portable fire extinguishers are inspected twice a year and recharged

Inspections Each	\$ 2.80
	x 40
Total	<u>\$ 112.00</u>

Recharging Each	\$ 15.40
	x 40
Total	<u>\$ 616.00</u>

Estimated replacement parts \$ 2,000.00

Total \$ 2,728.00

Co # 28548 (2005 Model) Caterpillar 826-H Landfill Compactor.

Total Maintenance & Repair (TM&R) per month	\$ 2,233.00
	x 8
S.C. sale tax @7%	<u>\$ 1,250.48</u>

Total \$ 19,114.48

Total Maintenance & Repair (TM&R) per month	\$ 2,390.00
	x 4
S.C. sale tax @7%	<u>\$ 669.20</u>

Total \$ 10,229.20

Fire protection inspection (quarterly)	\$ 175.00
	x 4
Total	<u>\$ 700.00</u>

Total \$ 30,043.68

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Co # 25694 (2004 Model) Caterpillar 826-G Landfill Compactor	
Total Maintenance & Repair (TM&R) per month	\$ 2,506.00
	x 12
S.C. sale tax @7%	\$ 2,105.04
Total	\$ 32,177.04
Fire protection inspection (quarterly)	
	\$ 175.00
	x 4
Total	\$ 700.00
Total	\$ 32,877.04

Co # 30849-Caterpillar D-7-R Dozer.

Total Maintenance & Repair (TM&R) per month	\$ 1,578.00
	x 12
S.C. sale tax @7%	\$ 1,325.52
Fire protection inspection (quarterly)	\$ 175.00
	x 4
Total	\$ 700.00
Total	\$ 20,961.52

Co # 26019 (2004 Model) Caterpillar 623-G Scraper Pan

Total Maintenance & Repair (TM&R) per month	\$ 2,539.00
	x 12
S.C. sale tax @7%	\$ 2,132.76
Total	\$ 32,600.76
Fire protection inspection (quarterly)	\$ 175.00
	x 4
Total	\$ 700.00
Total	\$ 33,300.76

Co # 29822 (2006 Model) Caterpillar 420 Backhoe.

Total Maintenance & Repair (TM&R) per month	\$ 525.00
	x 12
S.C. sale tax @7%	\$ 441.00
Total	\$ 6,741.00
Fire protection inspection (quarterly)	\$ 175.00
	x 4

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Total	\$ 700.00
Total	\$ 7,441.00

**520200 - CONTRACTED SERVICES** **\$231,359**

This account is to cover the cost of chemical analysis performed each month from samples taken from the water discharge of our sediment pond. The pond is located at the base our MSW Landfill. The analysis is part of the requirement for our National Pollutant Discharge Elimination System (NPDES) Permit. A monthly Discharge Monitoring Report (DMR) is required for this permit. The DMR is a report of the actual analysis. South Carolina Department of Health & Environmental Control (SCDHEC) requires the NPDES permit

Monthly testing	\$ 117.98
	x 8
Total	\$ 943.84
Quarterly testing including monthly	\$ 158.28
	x 4
Total	\$ 633.23
Sample collection	\$ 94.25
	x 12
Total	\$ 1,131.00
Additional testing estimated	\$ 700.00
Total	\$ 3,409.00
Janitorial Services for landfill office	
Total	\$ 2,950.00

This account is for landfill contracted services for the wood grinding program. This account will cover the cost for a contractor to grind an estimated 30,000 tons of wood waste at a contracted price of \$ 7.50 per ton.

Contract cost	\$ 7.50
Tons	x 30,000.00
Total	\$225,000.00

**520233 - TOWING SERVICES** **\$365**

This account covers cost associated towing of Landfill vehicles as needed for repairs.

**520241 - REFRIGERANT DISPOSAL & TESTING** **\$10,000**

This account covers the EPA required removal of refrigerant (Freon) from all units containing Freon entering the landfill facility, prior to recycling. Revenues collected for this service offsets the cost.

**520300 - PROFESSIONAL SERVICES \$250,725**

This account covers cost associated with several type services. These services include: Engineering observations & surveying, providing technical assistance and overview of construction activities:

Class II Landfill Compliance (Edmund)	\$ 35,000.00
Greenhouse Gas Monitoring and Reporting (EPA) - Edmund	\$ 6,000.00
Stormwater Pond Revisions (Edmund)	\$ 45,000.00
Methane Gas Flare System – Investigation (Edmund)	\$ 3,500.00
Entrance Road Improvements – Design (Edmund)	\$ 45,000.00
C&D Cell II Volume Calculation (Excavation limits) Edmund	\$ 11,500.00
Corrective Measures Assessment per DHEC Property Expansion (Batesburg/Leesville Landfill)	\$ 63,500.00
Topographic survey/Landfill volume calculation (Annual) Edmund	\$ 17,500.00
Revision NPDES Permitting (Edmund)	\$ 14,000.00
Conveyance Ditch revisions (Batesburg/Leesville LF)	\$ 9,500.00
 Total	 <u>\$ 250,500.00</u>

A mandatory fee is required to cover cost of SCDHEC Drinking Water annual fee for public wells located on our site.

Water Fee	\$ 225.00
 Total Professional Services	 <u>\$ 250,725.00</u>

**520302 - DRUG TESTING SERVICES \$338**

The required Random Drug/Alcohol Testing is for four (4) employees

If an accident/incident were to occur to any employee while operating County equip/vehicle, a Drug/Alcohol testing is mandatory. For employees holding CDL licenses, as required of their position, are on a random drug-screening program.

Drug/Alcohol Testing	\$ 95.00
 Blood/Urine Testing	 \$ 60.75
Employees	x 4
Total	\$ 243.00
 Total Estimated Test	 <u>\$ 338.00</u>

**520601 - L/F WELL MONITORING - BATESBURG/LEESVILLE \$49,500**

The proposed engineering fee is to perform bi-annual sampling and laboratory analysis of groundwater at the Batesburg/Leesville Landfill. Engineering consultants oversee and handle all laboratory reports, as required by SCDHEC. This fee includes: Laboratory analysis consists of sampling for indicator parameters, review of results in relation to maximum contaminant levels and forwarding of results to SCDHEC.

**520602 - L/F WELL MONITORING - EDMUND \$55,000**

The proposed engineering fee is to perform bi-annual sampling and laboratories analysis of groundwater, monthly NPDES sampling/reporting, monthly methane gas monitoring and cover inspection at the Edmund Landfill. Engineering consultants oversee and handle all laboratory reports as required by SCDHEC. This fee includes: Laboratory analysis consists of sampling for indicator parameters, review of results in relation to maximum contaminant levels and forwarding of results to SCDHEC. The analysis is more extensive for Edmund than our other closed MSW Landfills. This extensive analysis is listed on the "Appendix 2" and is the same requirements for Subtitle D landfill, by SCDHEC. This fee also includes a bi-annual statistical analysis report for ground water and monthly methane reports sent to SCDHEC.

**520603 - L/F WELL MONITORING - CHAPIN \$32,000**

The proposed engineering fee is to perform bi-annual sampling and laboratory analysis of groundwater and annual cover inspection at the Chapin Landfill. Engineering consultants oversee and handle all laboratory reports as required by SCDHEC. This fee includes: Laboratory analysis of sampling for indicator parameters, review of results in relation to maximum contaminant levels and forwarding of results to SCDHEC.

**520612 - CLOSURE/POST CLOSURE CARE COST \$28,722**

This is part of our Financial Assurance, as required by SCDHEC, and is for covering the cost of correcting any potential contamination.

**521100 - DUPLICATING \$825**

This account covers the cost of duplicating the following: Daily fuel sheets, vehicle & equipment service reports Notification of needed repairs, inter-office and SCDHEC correspondence for Landfill Supervisor

Copies		\$	0.33
		x	2500
Total		\$	<u>150.00</u>

**521200 - OPERATING SUPPLIES \$148,570**

This account covers the cost for operating supplies used daily in the Landfill operations. Erosion control Maintenance for approx. 142 acres requiring vegetation to include sediment pond dams/trench slopes & closed MSW. Portions of C&D will close requiring seed, fertilizer, mulch, and CR.14 for road maintenance. General operating supplies are to include: rake, shovels, work & safety gloves, equipment cleaning supplies, trash bags for litter control throughout landfill facility, etc. This also covers cost of supplies not carried at Central Warehouse.

CR-14		\$	9.50
Tons		x	1500
S.C. Sale tax @ 7%		\$	<u>997.50</u>
Total		\$	<u>15,247.50</u>
Rip Rap		\$	22.50
Tons		x	500.00
S.C. Sale tax @ 7%		\$	<u>787.50</u>
Total		\$	<u>12,037.50</u>

Crushed concrete	\$	7.50
Tons	x	3,000.00
S.C Sales tax @ 7%	\$	<u>1,575.00</u>
Total	\$	<u>24,075.00</u>

Edmund construction and demolition – lift one closure estimate cost.

Fine grading cover slopes	\$	15,900.00
24" HDPE pipe (single wall )	\$	14,400.00
24"x24"x24" HDPE T fitting	\$	1,680.00
Rip-Rap W/filter fabric (18"depth)	\$	10,230.00
Rip-Rap check dams w/#57 stone	\$	2,400.00
Materials for grassing	\$	30,500.00
Contingency	\$	12,740.00
S.C. Sale tax @ 7%	\$	<u>6,359.50</u>
Total	\$	<u>97,209.50</u>

**522000 - BUILDING REPAIRS & MAINTENANCE** **\$15,359**

This account covers needed repairs to all structural buildings at the Edmund facility, with the exception of the Transfer Station Facility. Generator maintenance, well & septic tank maintenance, paving asphalt to repair entrance of scales, sandblast and paint for scales, fuel tank maintenance, general maintenance of oil & maintenance storage sheds and office building

	\$	10,500.00
Annual inspection for garage doors	\$	50.00
	x	6
Total	\$	300.00
Estimated cost for repairs to garage doors	\$	<u>1,500.00</u>
Estimated cost to tile two office floors	\$	<u>1,400.00</u>
Total	\$	<u>15,358.15</u>

**522100 – GENERATOR REPAIRS & MAINTENANCE** **\$1,659**

Annual inspection for Generator	\$	<u>1,658.15</u>
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**522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE** **\$168,490**

This account is for landfill heavy equipment and covers repairs to any equipment not covered by contracted maintenance (TM&R) and include items as follows: tires, cutting blades, elevator chains, Compactor cleats, Pan tires, etc.

Estimated cost for cleats	\$	50,000.00
Estimated cost for Pan tire	\$	12,000.00
623 Pan. Co# 26019	\$	5,000.00
D-7-H Dozer Co# 30849	\$	5,000.00
826-H Compactor Co# 28548	\$	12,000.00
826-G Compactor Co# 25694	\$	10,000.00

Utility Tractor Co # 18898	\$ 1,000.00
Motor Grader Co # 17070	\$ 5,000.00
420 Cat Backhoe Co # 29822	\$ 4,000.00
Track hoe CO# 14612	\$ 55,000.00
Challenger CO.# 33386	\$ 2,000.00
S.C. Sale tax @ 7%	\$ 7,490.00
Total	\$ 168,490.00

**522300 - VEHICLE REPAIRS & MAINTENANCE** **\$20,609**

This account is for cost associated with the service maintenance and repairs for the following vehicles:

Dump Truck Co#18616	\$ 500.00
GMC Boom Truck Co# 14994	\$ 630.00
Ford Tractor Low Boy Co# 14962	\$ 5,000.00
Ford 3/4 Ford Truck Co# 31876	\$ 250.00
Chev 2500 Truck Co. # 28364	\$ 500.00
Ford Tanker Co# 12886	\$ 1,500.00
Estimated cost for the above vehicles parts	\$ 10,880.00
S.C. Sale tax @ 7%	\$ 1,348.20
Total	\$ 20,608.20

**523200 - EQUIPMENT RENTAL** **\$63,150**

This account is for cost associated with the rental of equipment to clean out the basin ponds in the landfill and reconstruction of the entrance (dirt portion) road in the landfill.

Track Hoe	\$ 5,000.00
Months	x 3
S.C. Sale tax @ 7%	\$ 1,050.00

Total \$ 16,050.00

Two off-road trucks	\$ 10,000.00
Months	x 3
S.C. Sale tax @ 7%	\$ 2,100.00

Total \$ 32,100.00

Miscellaneous Equipment \$ 15,000.00

**524100 - VEHICLE INSURANCE** **\$3,276**

This account will cover the cost for liability insurance for five (6) vehicles \$546.00 ea.

Truck Co # 31876
Truck Co.# 28364
Dump Truck Co # 18616



Low Boy Co # 14962  
Boom Truck Co # 14994  
Ford Tanker CO# 12886

**524101 - COMPREHENSIVE INSURANCE/LANDFILL EQUIP. \$14,606**

This account is for insurance to cover: Inland, Marine, Fire, Vandalism, etc. of Heavy Equipment used in the landfill operations

**524201 - GENERAL TORT LIABILITY INSURANCE \$1,214**

This account fee covers the cost for the FY 10/11 for the current number of employees. (Based on provided schedule.)

**524202 - SURETY BONDS \$0**

This account fee covers the cost for Surety Bonds for FY 10/11. (No Surety Bond Budget Cycle)

**525020 - PAGERS AND CELL PHONES \$196**

This account covers cost for one pagers and one cell phone.

Cell Phone	\$	22.00
Months	x	6
SC Tax @ 7%	\$	9.24
Total	\$	141.24

Pager	\$	9.00
Months	x	6
Total	\$	54.00

**525030 - 800 MHZ RADIO SERVICE CHARGES \$2,245**

This account covers cost for four (4) 800 MHz Radios and are assigned to the following:

Service for (4) 800 MHz Radio x \$44.67/month =	\$	178.68
Month	x	12
Total	\$	2,144.16

Roaming fees one Radio	\$	100.00
Total	\$	2,244.16

**525031 - 800 MHZ RADIO MAINTENANCE \$394**

This account covers cost for required maintenance of (4) 800 MHz Radios.

Total	\$	393.08
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**525041 - E-MAIL SERVICE CHARGES \$41**

This account covers the cost for E-Mail Services.

Services		\$ 6.75
Months		<u>x 6</u>
Total		<u>\$ 40.50</u>

**525210 - CONFERENCE & MEETING EXPENSES \$1,042**

This account will cover cost for the Supervisor attending the Solid Waste Association of North America (SWANA) Regional conference. The conference is an educational program to update those in the field of Solid Waste Management on Federal and State regulations and Landfill Operational Applications. Courses are offered to assist with CEU hours that are required in maintaining both SWANA and SCDHEC management re-certifications.

SWANA Registration & Special Courses		\$ 550.00
3 nights lodging		\$ 414.00
Per Diem		<u>\$ 78.00</u>
Total		<u>\$ 1,042.00</u>

**525230 - SUBSCRIPTIONS, DUES & BOOK \$120**

This account is to cover the cost for Landfill Supervisor yearly membership, dues for SWANA and the Litter Control Association.

SWANA membership		\$ 110.00
Litter Control Association		<u>\$ 10.00</u>
Total		<u>\$ 120.00</u>

**525317 - UTILITIES - EDMUND LANDFILL \$12,000**

This account covers the cost of utilities at the Edmund Facility, with the exception of the Transfer Station.

**525400 - GAS FUEL & OIL \$132,500**

This account will cover the cost for daily gas, diesel, transmission, hydraulic, chassis, antifreeze and other lubricants required for vehicles, heavy equipment's 250-hour services for one year and miscellaneous small equipment.

Truck Co # 31876		\$ 3,000.00
Truck Co. # 28364		\$ 1,000.00
D-7-R Dozer Co # 30849		\$ 18,000.00
623 Pan Co # 26019		\$ 18,000.00
Case 721 D Loader Co # 27754		\$ 4,839.00
Dump Truck Co # 18616		\$ 504.00
Low Boy Co # 14962		\$ 216.00
Boom Truck Co # 14994		\$ 2,100.00
Ford Tanker Co.# 12886		\$ 4,832.00

420-E Backhoe Co # 29822	\$ 7,500.00
826-H Compactor Co # 28548	\$ 30,242.00
826-G Compactor Co # 25694	\$ 29,749.00
Trackhoe CO# 14612	\$ 8,000.00
Challenger CO. # 33386	\$ 750.00
Utility Tractor Co # 18898	\$ 100.00
Motor Grader Co # 17070	\$ 668.00
Miscellaneous Small Equipment	\$ 3,000.00
<b>Total</b>	<b>\$ 132,500.00</b>

**525600 - UNIFORMS & CLOTHING**

**\$3,578**

This account covers cost for (4) employees on staff and are required to wear uniforms to identify themselves as County employees, while working directly with the public. Safety apparatus must be worn due to some of the hazardous conditions the employees are exposed.

Safety Boots	(8 @ \$125.00)	\$ 1,000.00
Winter Jackets	(4 @ \$ 59.56)	\$ 238.24
Work Pants	(16 @ \$ 12.53)	\$ 200.48
Tee Shirts	(16 @ \$ 8.85)	\$ 141.60
Long Sleeve Tee Shirt	(16 @ \$ 9.85)	\$ 159.20
Hooded sweatshirts	(16 @ \$ 17.85)	\$ 285.60
Work Shirts	(16 @ \$ 12.00)	\$ 192.00
Summer Caps	(20 @ \$ 4.64)	\$ 92.80
County Emblem	(27 @ \$ 0.76)	\$ 20.52
Sewing on Emblem	(27 @ \$ 0.80)	\$ 21.60
Summer Coveralls	(4 @ \$ 18.21)	\$ 72.84
Insulated Coveralls	(4 @ \$ 39.15)	\$ 156.60
Parka	(4 @ \$ 175.00)	\$ 700.00
Safety Belts	(4 @ \$ 15.48)	\$ 61.92
S.C. Sale tax @ 7%		\$ 234.38
<b>Total</b>		<b>\$ 3,577.78</b>

**526500 - LICENSE AND PERMITS**

**\$2,900**

This account will cover the cost for the following required permits

Underground Fuel Tank	\$ 200.00
Landfill NPDES Permit	\$ 2,700.00
<b>Total</b>	<b>\$ 2,900.00</b>

**530100 - DEPRECIATION**

**\$335,000**

This cost will cover the Depreciation of our FY 10/11, as provided by the Finance Department.

**538000 - CLAIMS & JUDGMENTS**

**\$100**

This account will cover any cost, which may occur that are lower than the deductible of our insurance.

*538600 - SCDHEC FINES - ADMIN. ORDER*

*20,000*

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**SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540000 - SMALL TOOLS & MINOR EQUIPMENT **\$1,500****

This account will cover costs for any small tools and minor equipment, which falls below the \$500 capital cost limit. To include replacements items not stocked at Central Warehouse such as wrenches, ratchets, sockets, floor jacks, etc.

**5A0000 - (3) 800 MHZ RADIO (REPLACEMENT) **\$12,300****

This account will cover the cost to replace the current 800 MHZ radios for the Transfer Station operators. The current radios are on the County replacement Schedule. These radios are outdated and have out lived its life expectancy.

**SECTION IIIA**

**COUNTY OF LEXINGTON  
New Departmental Program Request Summary  
Fiscal Year - 2010 - 2011**

Fund # 5700 Fund Title: Solid Waste Management  
 Organization # 121204 Organization Title: Solid Waste / Landfill Operations

Object Expenditure Code Classification	Program # 2	Program # 3	Program # 4	Program # 5	Program # 6	Program # 7	Total 2010-2011 Requested
	Program Title: Heavy Eq. Oper.	Purch Land-Edm	Tractor w/mower	Hydoseeder	Compost turner	Business Recyl Ctr.	
<b>Personnel</b>							
510100 Salaries # 3	97,836						97,836
510300 Part Time #	0						0
511112 FICA Cost	7,484						7,484
511113 State Retirement	9,187						9,187
511114 Police Retirement	0						0
511120 Insurance Fund Contribution # 3	23,400						23,400
511130 Workers Compensation	7,866						7,866
511131 S.C. Unemployment	0						0
<b>* Total Personnel</b>	<b>145,773</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>145,773</b>
<b>Operating Expenses</b>							
520100 Contracted maintenance							0
520200 Contracted Services							0
520300 Professional Services							0
520302 Drug Testing Service	278						278
520400 Advertising							0
521000 Office Supplies	257						257
521100 Duplicating							0
521200 Operating Supplies							0
522100 Equipment Repairs & Maintenance			2,500	3,000	2,000		7,500
522200 Small Equipment Repairs & Maint.							0
522300 Vehicle Repairs & Maintenance							0
523000 Land Rental							0
524000 Building Insurance							0
524100 Vehicle Insurance #							0
524101 Comprehensive Insurance #				432	1,167		1,599
524201 General Tort Liability Insurance	911		864				1,775
524202 Surety Bonds							0
525000 Telephone							0
525030 800 Radio Service Charge	1,609						1,609
525031 800 Radio Maintenance	295						295
525210 Conference & Meeting Expenses							0
525230 Subscriptions, Dues, & Books							0
525 Utilities -							0
525400 Gas, Fuel, & Oil				4,000	1,000		5,000
525600 Uniforms & Clothing			3,000				3,000
526500 Licenses & Permits	2,829						2,829
<b>* Total Operating</b>	<b>6,179</b>	<b>0</b>	<b>6,364</b>	<b>7,432</b>	<b>4,167</b>	<b>0</b>	<b>24,142</b>
<b>** Total Personnel &amp; Operating</b>	<b>151,952</b>	<b>0</b>	<b>6,364</b>	<b>7,432</b>	<b>4,167</b>	<b>0</b>	<b>169,915</b>
<b>** Total Capital (From Section IV)</b>	<b>12,300</b>	<b>1,510,000</b>	<b>100,000</b>	<b>50,000</b>	<b>135,000</b>	<b>130,000</b>	<b>1,937,300</b>
<b>*** Total Budget Appropriation</b>	<b>164,252</b>	<b>1,510,000</b>	<b>106,364</b>	<b>57,432</b>	<b>139,167</b>	<b>130,000</b>	<b>2,107,215</b>

**SECTION III**

**COUNTY OF LEXINGTON**

**New Program Request  
Fiscal Year - 2010-2011**

Fund # 5700	Fund Title: <u>Solid Waste Management</u>
Organization # 121204	Organization Title: <u>Solid Waste Landfill Operations</u>
Program # 2	Program Title: <u>Heavy Equipment Operator</u>

Object Expenditure Code Classification	Total 2010 - 2011 Requested
<b>Personnel</b>	
510100 Salaries # 3	97,836
510300 Part Time #	
511112 FICA Cost	7,484
511113 State Retirement	9,187
511114 Police Retirement	
511120 Insurance Fund Contribution # 3	23,400
511130 Workers Compensation	7,866
511131 S.C. Unemployment	
<b>* Total Personnel</b>	<b>145,773</b>
<b>Operating Expenses</b>	
520100 Contracted maintenance	
520200 Contracted Services	
520300 Professional Services	
520302 Drug Testing Service	278
520400 Advertising	
521000 Office Supplies	
521100 Duplicating	
521200 Operating Supplies	257
522100 Equipment Repairs & Maintenance	
522200 Small Equipment Repairs & Maint.	
522300 Vehicle Repairs & Maintenance	
523000 Land Rental	
524000 Building Insurance	
524100 Vehicle Insurance #	
524101 Comprehensive Insurance # 1	
524201 General Tort Liability Insurance	911
524202 Surety Bonds	
525000 Telephone	
525030 800Radio Service Charge	1,609
525031 800 Radio Maintenance	295
525100 Postage	
525210 Conference & Meeting Expenses	
525230 Subscriptions, Dues, & Books	
525 Utilities -	
525400 Gas, Fuel, & Oil	
525600 Uniforms & Clothing	2,829
526500 Licenses & Permits	
<b>* Total Operating</b>	<b>6,179</b>
<b>** Total Personnel &amp; Operating</b>	<b>151,952</b>
<b>** Total Capital (From Section IV)</b>	<b>12,300</b>
<b>*** Total Budget Appropriation</b>	<b>164,252</b>



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## SECTION V - PROGRAM OVERVIEW

### Summary of Programs:

Program 2 – New Heavy Equipment Operator (HEO)

### Program 2: New Heavy Equipment Operator

#### Objectives:

This program is being requested to assist with the overall daily heavy equipment operations. The existing operation utilizes two crews of (3) Heavy Equipment Operators each to cover a seven day operation, including landfill, grinding and compost facility and transfer station programs. This staffing provides sufficient coverage of these operations, but has increasingly not provided adequate personnel to complete the growing maintenance requirements of this site. This includes closure activities on the C&D Landfill (covering, compacting, seeding, stormwater piping, etc.), stormwater pond maintenance, road maintenance, grass cutting and erosion control maintenance across 50-60 acres. In addition, the Department has not provided adequate maintenance and inspection of closed landfill facilities at the Chapin, Batesburg/Leesville and 321 Landfills. Special projects also are required to assist with repairs at the Collection and Recycling Centers, including pond maintenance at the expanded Edmund Center, or assistance with illegal dump sites with the Boom truck. To alleviate the backlog of projects and provide adequate personnel to complete these increasing duties, a new crew of three Heavy Equipment Operators is requested.

## SECTION VI. – LINE ITEM NARRATIVES

### SECTION VI. A. – SUMMARY OF REVENUES

### SECTION VI. B. – LISTING OF POSITIONS

#### Current Staffing Level:

<u>Job Title</u>	<u>Full Time Equivalent Positions</u>	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
Heavy Equipment Operators *	<u>3</u>	<u>3</u>		<u>3</u>	<u>9</u>
Total Positions	<u>3</u>	<u>3</u>	<u>0</u>	<u>3</u>	

\*This positions require insurance.



**Requested Personnel Budget:**

**510100 - SALARIES AND WAGES (3.0) \$97,836**

(3) Heavy Equipment Operators (Grade 9) x \$32,612 Salary per year = \$97,836

**511112 - FICA COSTS \$7,484**

FICA 7.65 % x \$97,836 = \$ 7,484

**511113 - STATE RETIREMENT \$9,187**

Retirement 9.39 % x \$97,836 = \$ 9,187

**511120 - HEALTH INSURANCE \$ 23,400**

(3) Heavy Equipment Operators x \$7,800 cost per year = \$ 23,400

**511130 - WORKERS COMPENSATION (3.0 FTE) \$7,866**

Workers Compensation \$97,836 x 0.0804 = \$7,866

Display organization flowchart:

**SECTION VI. C. – OPERATING LINE ITEM NARRATIVES**

**520302 - DRUG TESTING SERVICES \$278**

The required Random Drug/Alcohol Testing is for one (3) employee

If an accident/incident were to occur to any employee while operating County equip/vehicle, a Drug/Alcohol testing is mandatory. For employees holding CDL licenses, as required in their position, are on a random drug screening.

Drug/Alcohol Testing	\$	<u>95.00</u>
Blood/Urine Testing	\$	60.75
Employees	x	<u>3</u>
	\$	<u>182.25</u>
Total Estimated Testing	\$	<u>278.00</u>

**521200 - OPERATING SUPPLIES \$257**

This account covers the cost for operating supplies used daily.

Safety glasses	\$	25.00
Pairs	x	6
Total	\$	150.00
Work gloves - operators and community service workers	\$	0.74
Pairs	x	144
Total	\$	106.56
Total	\$	<u>256.56</u>

**524201 - GENERAL TORT LIABILITY INSURANCE** **\$911**

This account covers cost for the FY 10-11

**525030 - 800 MHZ RADIO SERVICE CHARGES** **\$1,609**

This account covers cost for (3) 800 MHz Radios.

Service for (3) 800 MHz Radio	\$	134.01
Month	x	12
Total	\$	<u>1,608.12</u>

**525031 - 800 MHZ RADIO MAINTENANCE** **\$295**

This account covers cost for needed maintenance for (3) 800 MHz Radios.

Total	\$	<u>294.81</u>
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**525400 - UNIFORMS & CLOTHING** **\$2,829**

This account covers cost for two employees and are required to wear uniforms to identify themselves as County employees, while working directly with the public. Safety apparatus must be worn, due to some of the hazardous conditions the employees are exposed

Safety Belts	(3 @ \$15.48)	\$	46.44
Safety Boots	(6 @ \$125.00)	\$	750.00
Work Pants	(15 @ \$15.50)	\$	232.50
T-Shirts L/S	(15 @ \$8.85)	\$	132.75
T-Shirts S/S	(15 @ \$6.85)	\$	102.75
Sweatshirts	(15 @ \$15.75)	\$	236.25
Work Jacket	(3 @ \$85.00)	\$	255.00
Parka	(3 @ \$175.00)	\$	525.00
Rubber Boots	(3 @ \$25.00)	\$	75.00
Summer Caps	(6 @ \$4.64)	\$	18.56
Co. emblems	(27 @ \$0.76)	\$	20.52
Sew on emblems	(27 @ \$0.50)	\$	13.50
Summer Coveralls	(3 @ \$25.25)	\$	75.75
Insulated Coveralls	(3 @ \$53.00)	\$	159.00
S.C. Sale tax @ 7%		\$	<u>185.00</u>
Total		\$	<u>2,828.02</u>

**SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**000000 - (3) 800 MHZ RADIO**

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**\$12,300**

This account will cover cost for three (3) 800 MHz radio for the newly requested position for continuous communication with the department.





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## SECTION V - PROGRAM OVERVIEW

### Summary of Programs:

Program 3 –Purchase of Land - Edmund

### Program 3: Purchase of Land - Edmund

#### Objectives:

This program is being requested to extend the life expectancy of the Edmund landfill. It is estimated that the current life of the landfill is approximately 70 years based on the existing County owned property. With the purchase of 131 acres of land directly adjacent to the northwestern side of the existing landfill, the life expectancy could be extended approximately 50 years. This property adjoins the upper right hand side of the landfill and will fall under the current permit. Additionally, this land would be available to the County for other Solid Waste management activities. Based on the growth of the County population and the uncertainty of available land, it is recommended that the County acquire this property to permit future solid waste management facility expansion.

## SECTION VI. – LINE ITEM NARRATIVES

### SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

#### CAPITAL REQUEST

<b>5A0000 – PURCHASE OF LAND - EDMUND</b>	<b>\$1,510,000</b>
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This account will cover the cost to purchase 131 acres of land connecting to the Northwestern side of the existing landfill. Estimated price per acre \$11,526 x 131 = \$ 1,509,906

**SECTION III**

**COUNTY OF LEXINGTON**

**New Program Request**

**Fiscal Year - 2010-2011**

Fund # 5700 Fund Title: Solid Waste Management  
 Organization # 121204 Organization Title: Solid Waste Landfill Operations  
 Program # 4 Program Title: Tractor With Slope Mower

Object Expenditure Code Classification	Total 2010 - 2011 Requested
<b>Personnel</b>	
510100 Salaries # _____	_____
510300 Part Time # _____	_____
511112 FICA Cost	_____
511113 State Retirement	_____
511114 Police Retirement	_____
511120 Insurance Fund Contribution # _____	_____
511130 Workers Compensation	_____
511131 S.C. Unemployment	_____
<b>* Total Personnel</b>	_____
<b>Operating Expenses</b>	
520100 Contracted maintenance	_____
520200 Contracted Services	_____
520300 Professional Services	_____
520400 Advertising	_____
521000 Office Supplies	_____
521100 Duplicating	_____
521200 Operating Supplies	_____
522100 Equipment Repairs & Maintenance	_____
522200 Small Equipment Repairs & Maint.	_____
522300 Vehicle Repairs & Maintenance	_____
523000 Land Rental	_____
524000 Building Insurance	_____
524100 Vehicle Insurance # _____	_____
524101 Comprehensive Insurance #_1_	_____
524201 General Tort Liability Insurance	_____
524202 Surety Bonds	_____
525000 Telephone	_____
525100 Postage	_____
525210 Conference & Meeting Expenses	_____
525230 Subscriptions, Dues, & Books	_____
525___ Utilities - _____	_____
525400 Gas, Fuel, & Oil	_____
525600 Uniforms & Clothing	_____
526500 Licenses & Permits	_____
<b>* Total Operating</b>	6,364
<b>** Total Personnel &amp; Operating</b>	6,364
<b>** Total Capital (From Section IV)</b>	100,000
<b>*** Total Budget Appropriation</b>	106,364





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## SECTION V - PROGRAM OVERVIEW

### Summary of Programs:

Program 4 –Tractor With Slope Mower

#### Program 4: Tractor With Slope Mower

##### Objectives:

The Department is requesting funds for a tractor with slope mower for our MSW and C & D Landfill. There is approximately 42 acres that are required to be cut every quarter to stay in compliance with State Regulations. There is also 4 sediment ponds and dams that are required to be cut with approximately 4 ½ miles of vegetation. This is needed to stay in compliance for the Post-closure care under SCDHEC Regulations. Also in conjunction with the new expansion of the Edmund Collection and Recycling Center there will be approximately 1 acre of vegetation that will have to be cut on a monthly basis to include 1 sediment pond. We also have to maintain Landfill lane, which has to be cut monthly which is approximately 3 miles.

The Department is also required to provide mowing services for the Chapin, Batesburg/Leesville and 321 closed MSW Landfills. Traditionally, LCPW has provided much of this service, however, their workload as also increased causing delays in completing mowing and maintenance on a regular basis.

## SECTION VI. – LINE ITEM NARRATIVES

### 522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE \$2,500

This account is for landfill heavy equipment and covers repairs to the slope mower and include items as follows:  
tires, cutting blades, etc.

Estimated cost for repairs \$ 2,500.00

### 524101 - COMPREHENSIVE INSURANCE/LANDFILL EQUIP. \$864

This account is for insurance to cover: Inland, Marine, Fire, Vandalism, etc. of Heavy Equipment used in the landfill operations

### 525400 - GAS, FUEL & OIL \$3,000

This account covers the cost for gas, diesel, transmission, hydraulic, chassis, anti-freeze and other lubricants required for equipment's services and daily fuel for one year

Tractor W/ Slope Mower \$ 3,000.00

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**SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**5A0000 -TRACTOR WITH SLOPE MOWER**

**\$100,000**

This account will cover the cost to purchase a new tractor with slope mower for our MSW and C & D Landfill. There is approximately 42 acres that is required to be cut every quarter to stay in compliance with State Regulations. There is also 4 sediment ponds and dams that are required to be cut with approximately 4 ½ miles of vegetation. This is needed to stay in compliance for the Post-closure care under SCDHEC Regulations. Also in conjunction with the new expansion of the Edmund collection station there will be approximately 1 acre of vegetation that will have to be cut on a monthly basis to include 1 sediment pond. We also have to maintain Landfill lane, which has to be cut monthly which is approximately 3 miles.





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## SECTION V - PROGRAM OVERVIEW

### Summary of Programs:

Program 5 –Hydro Seeder With Nurse Tank

### Program 5: Hydro Seeder With Nurse Tank

#### Objectives:

The department is requesting funds for a Hydro seeder for the Solid Waste Department. At this time the department does not have a seeder. The Public Works seeder is insufficient for the needs of the department and is not always available for use when needed. At this time the department is capping lifts one and two of the C & D landfill and the seeder is needed to seed the lifts to control the run off. The Public Works seeder is a truck mounted unit and unable to be taken in the areas that need to be seeded. The department wishes to purchase a pull type seeder that can be towed behind the D-7 Dozer that will be able to be towed in all areas of the landfill

## SECTION VI. – LINE ITEM NARRATIVES

### 522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE \$3,000

This account is for landfill heavy equipment and covers repairs to the hydro seeder with nurse tank and includes items as follows: tires, hoses, pumps etc.

Estimated cost for repairs \$ 3,000.00

### 524101 - COMPREHENSIVE INSURANCE/LANDFILL EQUIP. \$432

This account is for insurance to cover: Inland, Marine, Fire, Vandalism, etc. of Heavy Equipment used in the landfill operations

### 525400 - GAS, FUEL & OIL \$4,000

This account covers the cost for gas, diesel, transmission, hydraulic, chassis, anti-freeze and other lubricants required for equipment's services and daily fuel for one year

Tractor W/ Slope Mower \$ 3,000.00

**SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**5A0000 – HYDRO SEEDER W/NURSE TANK**

**\$ 50,000**

This account will cover the cost to purchase a Hydro seeder for the Solid Waste Department. At this time the department does not have a seeder. The Public Works seeder is insufficient for the needs of the department and is not always available for use when needed. At this time the department is capping lifts one and two of the C & D landfill and the seeder is needed to seed the lifts to control the run off. The Public Works seeder is a truck mounted unit and unable to be taken in the areas that need to be seeded. The department wishes to purchase a pull type seeder that can be towed behind the D-7 Dozer that will be able to be towed in all areas of the landfill







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## SECTION V - PROGRAM OVERVIEW

### Summary of Programs:

Program 6 –Pull Type Compost Turner With Water Tank

### Program 6: Pull Type Compost Turner With Water Tank

#### Objectives:

The department is requesting funds for a pull type compost turner with water tank. This unit is needed in the new wood waste grinding area for composting. The unit will be used for turning and moisturizers the windrows of wood waste grindings for composting. Purchasing this piece of equipment will expand the marketing potential for materials that do not fit the requirements for boiler fuel. In addition, with the grinding process material fines and in the future leaves and grass may be composted using this machine.

## SECTION VI. – LINE ITEM NARRATIVES

### 522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE \$2,000

This account is for landfill heavy equipment and covers repairs to the compost turner with water tank and includes items as follows: tires, hoses, pumps etc.

Estimated cost for repairs \$ 2,000.00

### 524101 - COMPREHENSIVE INSURANCE/LANDFILL EQUIP. \$1,167

This account is for insurance to cover: Inland, Marine, Fire, Vandalism, etc. of Heavy Equipment used in the landfill operations

### 525400 - GAS, FUEL & OIL \$1,000

This account covers the cost for gas, diesel, transmission, hydraulic, chassis, anti-freeze and other lubricants required for equipment's services and daily fuel for one year.

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**SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**5A0000 – PULL TYPE COMPOST TURNER W/ WATER TANK \$135,000**

This account will cover the cost to purchase a pull type compost turner with water tank. This unit is needed in the new wood waste grinding area for composting. The unit will be used for turning and moisturizers the wind rows of wood waste grindings for composting.

**SECTION III**

**COUNTY OF LEXINGTON**

**New Program Request**

**Fiscal Year - 2010-2011**

Fund # 5700 Fund Title: Solid Waste Management  
 Organization # 121204 Organization Title: Solid Waste Landfill Operations  
 Program # 7 Program Title: Small Business Recycling Center

Object Expenditure Code Classification	Total 2010 - 2011 Requested
<b>Personnel</b>	
510100 Salaries # _____	_____
510300 Part Time # _____	_____
511112 FICA Cost	_____
511113 State Retirement	_____
511114 Police Retirement	_____
511120 Insurance Fund Contribution # _____	_____
511130 Workers Compensation	_____
511131 S.C. Unemployment	_____
<b>* Total Personnel</b>	_____
<b>Operating Expenses</b>	
520100 Contracted maintenance	_____
520200 Contracted Services	_____
520300 Professional Services	_____
520400 Advertising	_____
521000 Office Supplies	_____
521100 Duplicating	_____
521200 Operating Supplies	_____
522100 Equipment Repairs & Maintenance	_____
522200 Small Equipment Repairs & Maint.	_____
522300 Vehicle Repairs & Maintenance	_____
523000 Land Rental	_____
524000 Building Insurance	_____
524100 Vehicle Insurance # _____	_____
524101 Comprehensive Insurance # <u>1</u> _____	_____
524201 General Tort Liability Insurance	_____
524202 Surety Bonds	_____
525000 Telephone	_____
525100 Postage	_____
525210 Conference & Meeting Expenses	_____
525230 Subscriptions, Dues, & Books	_____
525 _____ Utilities - _____	_____
525400 Gas, Fuel, & Oil	_____
525600 Uniforms & Clothing	_____
526500 Licenses & Permits	_____
<b>* Total Operating</b>	<b>0</b>
<b>** Total Personnel &amp; Operating</b>	<b>0</b>
<b>** Total Capital (From Section IV)</b>	<b>130,000</b>
<b>*** Total Budget Appropriation</b>	<b>130,000</b>



## SECTION V. - PROGRAM OVERVIEW

### Summary of Programs:

Program 7 – Small Business Recycling Center (Edmund Landfill)

### Program 7: Small Business Recycling Center (Edmund Landfill)

#### Objectives:

This program is being requested to construct a Small Business Recycling Center, consisting of a concrete pad and dock, at the Edmund Landfill. In September 2009, Lexington County Council approved the Lexington County Green Business Certification Program. The program encourages businesses to adopt greener business practices, including recycling. Since the program's official launch in January 2010, 23 businesses have received their recognition. All 23 members are certified in the area of waste reduction and recycling. The program continues to attract more and more Lexington County businesses wanting to make a positive environmental impact.

In South Carolina, businesses produce 65% of the state's waste stream. With such a significant impact on the waste stream, providing a means for small businesses to recycle will help Lexington County reach its 35% recycling goal imposed by SC Department of Health and Environmental Control (DHEC). At a green business forum in July 2009, the number one concern expressed by businesses was the inability for businesses to use the County Collection and Recycling Centers. Each business that attended the forum stated that simply having a location, distance not being a concern, would meet their needs. As the Green Business Program continues to expand, small businesses will continue to look for a means to recycle their small, but collectively significant, amount of materials.

Items that will be accepted at the facility include metal and plastic containers, cardboard, newspapers and magazines, office paper, glass, motor oil and filters, and electronics.

**SECTION VI. – LINE ITEM NARRATIVES**

**SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**5A0000 – CONSTRUCTION - SMALL BUSINESS RECYCLING CENTER \$130,000**

This account will cover the cost to build a concrete recycling pad at the landfill for recycling containers and trailers used for Lexington County Small Businesses to recycle.

**COUNTY OF LEXINGTON  
SOLID WASTE MANAGEMENT  
Annual Budget  
Fiscal Year 2010-11**

Fund: 5700  
Division: Public Works  
Organization: 121205 - Solid Waste / 321 Reclamation/Close/Superfund

		<i><b>BUDGET</b></i>				
Object Expenditure Code Classification	2008-09 Expenses	2009-10 Expenses (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
<b>* Total Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Operating Expenses</b>						
520200 Contracted Services	59,653	17,215	100,000	28,000		
520300 Professional Services	175,481	99,511	137,500	242,000		
520620 EPA Cost	49,259	16,366	50,000	50,000		
525315 Utilities - Landfill/Cayce 321	28,140	11,646	30,000	32,000		
526500 Licenses & Permits	908	924	1,000	1,200		
530100 Depreciation	31,466	0	31,000	31,500		
538500 Property Taxes	1,195	0	1,300	1,300		
539900 Unclassified	0	0	5,000	15,000		
<b>* Total Operating</b>	<b>346,102</b>	<b>145,662</b>	<b>355,800</b>	<b>401,000</b>		
<b>** Total Personnel &amp; Operating</b>	<b>346,102</b>	<b>145,662</b>	<b>355,800</b>	<b>401,000</b>		
<b>Capital</b>						
<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>		
<b>*** Total Expenses</b>	<b>346,102</b>	<b>145,662</b>	<b>355,800</b>	<b>451,000</b>		





## SECTION V. - PROGRAM OVERVIEW

### Summary of Program:

Program 1 – 321 Landfill

### Objectives:

The 321 landfill was closed in 1988 and declared a superfund several years later. The basic reasons for being declared a superfund site by the EPA were: 1.) Groundwater contamination; 2.) Methane gas migration, and 3.) Sediment and erosion. At this time we have installed groundwater recovery wells, a methane recovery system, and the sediment and erosion issues are under control.

The groundwater and methane systems are high maintenance and will be ongoing costs for many years.

At this time we are not anticipating any major issues at this landfill. The methane and groundwater systems apparently are functioning to SCDHEC and USEPA's satisfaction. These are the two major areas of concern.

All costs related to this program are USEPA/SCDHEC mandated requirements.

## SECTION VI. – LINE ITEM NARRATIVES

### SECTION VI. A. – LISTING OF REVENUES

### SECTION VI. B. – LISTING OF POSITIONS

**SECTION VI. C. – OPERATING LINE ITEM NARRATIVES**

**520200 – CONTRACTED SERVICES \$ 28,000**

Operation, maintenance and reporting of methane and groundwater systems.

**520300 - PROFESSIONAL SERVICES \$ 242,000**

The operation management and annual inspection and reporting fees from our consultant for managing this project.

Operation management	\$ 222,000
Various reports, system amendment	<u>20,000</u>
Total	\$ 242,000

**520620 – EPA COST \$ 50,000**

Based on historical costs. This is to pay USEPA based on costs incurred for managing this site.

**52315 – UTILITIES \$ 32,000**

Estimated utility cost for groundwater recovery and methane recovery systems and based on historical information.

**526500 – LICENSES AND PERMITS \$ 1,200**

This covers the estimated SCDHEC fees for spray irrigation system and other permits.

**530100 – DEPRECIATION \$ 31,500**

To cover anticipated depreciation expense for equipment at the 321 Landfill.

**538500 – PROPERTY TAXES \$ 1,200**

To cover anticipated property taxes for leased buildings at the 321 Landfill.

**539900 - UNCLASSIFIED \$ 15,000**

This is to be used for expenses that occur from USEPA/SCDHEC mandates that may come up during the year.

**SECTION V.D. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**5A0000 SEWER LINE CONSTRUCTION** **\$50,000**

Funds required to construct a sewer line extension for the landfill, plus connection for the adjacent Drake property per a negotiated agreement. – estimated cost \$50,000.

**COUNTY OF LEXINGTON  
SOLID WASTE MANAGEMENT  
Annual Budget  
Fiscal Year 2010-11**

Fund: 5700  
Division: Public Works  
Organization: 121206 - Solid Waste / Transfer Station

Object Expenditure Code Classification		<i>BUDGET</i>				
		2008-09 Expenses	2009-10 Expenses (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend
<b>Personnel</b>						
510100	Salaries & Wages - 2.5	97,150	45,653	98,784	98,784	
510200	Overtime	9,463	5,521	10,000	12,000	
511112	FICA Cost	7,643	3,628	8,322	8,425	
511113	State Retirement	10,279	4,805	10,215	10,403	
511120	Insurance Fund Contribution - 2.5	15,000	9,375	18,750	19,500	
511130	Workers Compensation	9,916	4,648	9,834	10,014	
	<b>* Total Personnel</b>	<b>149,451</b>	<b>73,630</b>	<b>155,905</b>	<b>159,126</b>	
<b>Operating Expenses</b>						
520100	Contracted Maintenance	22,718	6,016	31,703	32,850	
520200	Contracted Services	2,943,398	990,752	3,361,156	3,310,738	
520300	Professional Services	100	100	19,350	21,850	
520302	Drug Testing Services	0	0	278	278	
521000	Office Supplies	6	14	350	350	
521100	Duplicating	4	1	250	825	
521200	Operating Supplies	4,657	1,761	5,212	7,632	
522000	Building Repairs & Maintenance	8,088	2,298	55,640	55,640	
522100	Heavy Equipment Repairs & Maintenance	19,157	38,253	93,313	93,313	
522200	Small Equipment Repairs & Maintenance	3,867	2,492	8,280	10,280	
523200	Equipment Rental	85	11	264	392	
524000	Building Insurance	1,328	664	1,368	1,368	
524101	Comprehensive Insurance	1,908	425	1,112	3,853	
524201	General Tort Liability Insurance	761	380	784	784	
524202	Surety Bonds	22	0	0	0	
525020	Pagers and Cell Phones	54	45	54	200	
525030	800MHz Radio Service Charges - 3	1,443	702	1,709	1,828	
525031	800 MHz Radio Maintenance - 3	286	295	295	295	
525041	E-mail Service Charges - .5	49	18	44	41	
525210	Conference, Meeting & Training Expenses	800	500	1,834	1,834	
525230	Subscriptions, Dues, & Books	0	0	227	227	
525317	Utilities - County L/F Edmund	10,332	5,425	12,000	14,000	
525400	Gas, Fuel, & Oil	21,910	6,711	23,875	23,875	
525600	Uniforms & Clothing	1,743	1,952	2,711	2,711	
526500	Licenses & Permits	100	100	700	700	
530100	Depreciation	54,471	0	43,300	54,471	
538000	Claims & Judgments (Litigation)	0	0	100	100	
	<b>* Total Operating</b>	<b>3,097,287</b>	<b>1,058,915</b>	<b>3,665,909</b>	<b>3,640,435</b>	
	<b>** Total Personnel &amp; Operating</b>	<b>3,246,738</b>	<b>1,132,545</b>	<b>3,821,814</b>	<b>3,799,561</b>	
<b>Capital</b>						
540000	Small Tools & Minor Equipment	1,472	214	1,735	1,500	
540010	Minor Software	0	0	281	0	
599999	Capital Clearing	(5,029)	0	0	0	
	All Other Equipment	5,029	57,761	63,776	32,600	
	<b>** Total Capital</b>	<b>1,472</b>	<b>57,975</b>	<b>65,792</b>	<b>34,100</b>	
	<b>*** Total Expenses</b>	<b>3,248,210</b>	<b>1,190,520</b>	<b>3,887,606</b>	<b>3,833,661</b>	



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## SECTION V - PROGRAM OVERVIEW

### Summary of Programs:

Program 1 - Transfer Station

### Program 1; Transfer Station

#### Objectives:

This program requires the efforts of 2 (two) Heavy Equipment Operators, 1 (one) Supervisor. This program processes all Municipal Solid Waste (MSW) entering the facility through the Transfer Station, while enforcing Lexington County Ordinance, South Carolina Department of Health and Environmental Control. (SCDHEC) rules and regulations. The Supervisor is responsible for this department and the Landfill Operations (121204), therefore his salaries and all operational items are split accordingly.

### SERVICE LEVELS

#### Service Level Indicators:

#### Program 1:

<u>MSW Processed</u>	<u>Actual FY 07/08</u>	<u>Actual FY 08/09</u>	<u>Estimated FY 09/10</u>	<u>Projected FY 10/11</u>
Tons	107,184	95,727	97,946	102,843

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**SECTION VI. – LINE ITEM NARRATIVES**

**SECTION VI. A. – SUMMARY OF REVENUES**

**SECTION VI. B. – LISTING OF POSITIONS**

**Current Staffing Level:**

<u>Job Title</u>	<u>Full Time Equivalent Positions</u>	<u>Enterprise Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
Supervisor of Landfill Operations	0.5*	0.5		0.5	13
Heavy Equipment Operators	<u>2</u>	<u>2</u>		<u>2</u>	<u>9</u>
Total Positions	<u>2.5</u>	<u>2.5</u>	<u>0</u>	<u>2.5</u>	

All of these positions require insurance.

\*This positions is funded ½ of 121206 and ½ 121204

Display organization flowchart:

**SECTION VI. C. – OPERATING LINE ITEM NARRATIVES**

**520100 - CONTRACTED MAINTENANCE**

**\$32,850**

This account will cover the expenditures of one (1) piece of heavy equipment to include: Total Maintenance & Repair (TM&R) extension for mechanical and general maintenance, a fire protection system on the equipment and the cost of maintenance for (1) scale.

The heavy equipment is serviced every 250 operating hours for (TM&R) and the monthly cost is a set price to cover all maintenance, except for ground engaging tools. Also the equipment is covered by a separate contract for a fire protection system, based on four inspections per year.

Co.# 31613 Caterpillar 938H Front-End Loader Serviced by Blanchard Machinery

Total Maintenance & Repair (TM&R) per month.	\$ 1,366.84
	x 12
S.C. SALE TAX @ 7%	\$ 1,147.43
Total	\$ 17,549.51
Fire protection inspection (quarterly)	\$ 175.00
	x 4
Total inspection	\$ 700.00
Estimated cost for replacement part for the fire protection system	\$ 3,000.00
Total	\$ 21,249.51

A maintenance contract for inspecting one (1) scale is tested and re-calibrated if necessary. The scale is located at the entrance and required by the Department of Agriculture for monthly inspections, due to all incoming and outbound customers being charged tipping fees.

Estimated replacement parts	\$ 8,000.00
Inspections per month	\$300.00
	x 12
Total	\$ 3,600.00
Total estimated contract	\$ 11,600.00

**520200 - CONTRACTED SERVICES**

**\$3,310,738**

This account covers the cost of contracts for the transport and disposal of Municipal Solid Waste (MSW) from the Transfer Station to the Waste Management (WM) Landfill located in Richland County. This account also covers the cost for the hauling and disposing of wash down Leachate water generated from the Transfer Station floor and delivered to a pretreatment wastewater plant. Leachate water is collected in an underground storage tank (UST). This account will also cover the cost for removal of solid sedimentation from the (UST) as required.

The Transport, by NW White, of MSW to (WM) Landfill is estimated, and based on the previous year's tonnage. Estimated tonnage for FY 09/10 is 98,455.00 tons. Projected increase for FY 10/11 is an estimated tonnage of 102,200.00 tons. Current FY 09/10 base rate for transporting is \$ 8.99/ton adjusted quarterly for



the fuel surcharge (portion of rate attributable to fuel costs) and annually, in accordance with the CPI for the previous calendar year.

Cost per ton	\$	9.29
First quarter tonnage	x	25,159
Total	\$	<u>233,727.00</u>

Cost per ton	\$	9.43
Second quarter tonnage	x	27,072
Total	\$	<u>255,289.00</u>

Cost per ton	\$	9.57
Second quarter tonnage	x	23,965
Total	\$	<u>229,345.00</u>

Cost per ton	\$	9.72
Second quarter tonnage	x	26,647
Total	\$	<u>259,009.00</u>

Total Transporting Cost \$ 977,370.00

The Disposal of MSW at Richland Landfill is estimated and based on the previous year's tonnage. Estimated tonnage for FY 09/10 is 98,455.00 tons. Projected increase for FY 10/11 is an estimated tonnage of 102,200.00 tons. The current rate for disposal is a fixed rate of \$22.50/ton for the FY 10/11

Cost per ton	\$	22.50
Total estimated tonnage	x	102,843

Total Disposal Cost \$ 2,313,968.00

The contract for hauling and disposal of (UST) water is estimated:

Cost per gallon	\$	0.10
Gallons of wastewater	x	144,000
	\$	<u>14,400.00</u>

Potential analysis if required by Waste Treatment Plant	\$	<u>5,000.00</u>
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Total Haul & Disposal Cost \$ 19,400.00

TOTAL CONTRACTED SERVICES \$ 3,310,738.00

**520300 - PROFESSIONAL SERVICES**

**\$21,850**

This account covers cost associated with several types services:

South Carolina Department of Health & Environmental Control (SCDHEC)	
Annual drinking water fee	\$ 100.00
Laboratory analysis for Transfer Station (UST) Leachate for random samples	
Each Test Sample \$1,000 x 2 samples =	\$ 2,000.00
Semi-annual Structural Steel inspection Transfer Station Hopper	\$ 4,250.00
Transfer Station Hopper Repairs/Engineering	\$ 9,500.00
Trash Barrier Engineering Details for Transfer Station	\$ 2,000.00

Design, replacement lighting system for transfer Station	\$ 3,500.00
Cost for the Archer Company to perform job reclassify study – HEO’s \$250 /study x 2 positions = \$500	<u>\$ 500.00</u>
Total Professional Services	\$ 21,850.00

**520302 - DRUG TESTING SERVICES** **\$278**

The required Random Drug/Alcohol Testing is for three (3) employees

If an accident/incident were to occur to any employee while operating County equip/vehicle, a Drug/Alcohol testing is mandatory. For employees holding CDL licenses, as required in their position, are on a random drug screening.

Drug/Alcohol Testing	<u>\$ 95.00</u>
Blood/Urine Testing	\$ 60.75
Employees	<u>x 3</u>
	<u>\$ 182.25</u>
Total Estimated Testing	<u>\$ 278.00</u>

**521000 - OFFICE SUPPLIES** **\$350**

This account is to cover supplies used in this program.

Office Supplies include: Business cards, printer ribbons, file folders, bulletin board, pens, pencils, etc., as needed.

**521100 - DUPLICATING** **\$825**

This account is to cover all duplicating.

Daily fuel sheets, vehicle & equipment service reports, insurance forms, workers compensation forms, notices of needed repairs, purchase requisitions, PAF’S, random inspection reports, etc.

Copies	2500
Cost per copy	<u>\$ 0.33</u>
Total	<u>\$ 825.00</u>

**521200 - OPERATING SUPPLIES** **\$7,632**

This account covers the cost for operating supplies used daily in the Transfer Station operations. Stakes to barricade, barricade tape, pH test kits, and chemical resistant rubber gloves, if hazardous loads are disposed of improperly.

Total	<u>\$ 2,500.00</u>
Safety glasses	\$ 25.00
Pairs	<u>x 6</u>
Total	<u>\$ 150.00</u>

Work gloves - operators and community service workers	\$	0.74
Pairs	x	300
Total	\$	<u>222.00</u>
General operating supplies, ground & building supplies	\$	2,000.00
Steam cleaning chemicals per drum	\$	230.00
Total drums	x	12
Total	\$	<u>2,760.00</u>
Total	\$	<u>7,632.00</u>

**522000 - BUILDING REPAIRS & MAINTENANCE** **\$55,640**

This account covers cost for needed repairs to all structures and grounds maintenance pertaining to the Transfer Station. Generator maintenance, water well and (UST) drainage systems are also included.

Estimated building repairs	\$	10,000.00
Cleaning UST drainage system estimated	\$	5,000.00
Hopper and push wall repair	\$	25,000.00
Rebuild center beam in hopper	\$	2,000.00
Repair entrance to bay one	\$	10,000.00
S.C. SALE TAX @ 7%	\$	3,640.00
Total	\$	<u>55,640.00</u>

**522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE** **\$93,313**

This account is for heavy equipment and covers repairs to equipment not covered by contracted maintenance (TM&R), such as tires, loader wear pads, sweep broom, etc.

Estimated repair cost for parts	\$	<u>20,000.00</u>
Rubberized wear pad for 938H loader	\$	1,202.01
Total pads per year	x	10
Total	\$	<u>12,020.10</u>
Exchange set of tires for 938H	\$	26,122.56
Sets per year	x	2
Total	\$	<u>52,245.12</u>
Bolt pag. For wear pads	\$	294.26
Total bolt pag.	x	.10
Total	\$	<u>2,942.60</u>
S.C. SALE TAX @ 7%	\$	<u>6,104.54</u>
Total	\$	<u>93,312.36</u>

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**522200 - SMALL EQUIPMENT REPAIRS AND MAINTENANCE** **\$10,280**

This account is to cover cost of any small equipment used in the Transfer Station operations for maintenance & repair of the following: Tech21 fuel system, air compressor, lawn mower, welder, grease guns, air hammer, etc.

Estimated Repairs	\$ <u>8,000.00</u>
Annual Air Compressor Maintenance	\$ <u>2,280.00</u>

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**523200 - EQUIPMENT RENTAL** **\$392**

This account covers the cost for welding gases, i.e., Oxygen, Acetylene tank rental.

Tank rental	\$ 30.52
Months	x 12
S.C. Sale tax @ 7%	\$ 25.64
Total	\$ <u>391.88</u>

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**524000 - BUILDING AND CONTENTS INSURANCE** **\$1,368**

This account is for insurance to cover Transfer Station and its contents.

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**524101 - COMPREHENSIVE INSURANCE** **\$3,853**

This account is for insurance to cover: Inland, Marine, Fire, Vandalism, etc. of Heavy Equipment used in the Transfer Station operations

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**524201 - GENERAL TORT LIABILITY INSURANCE** **\$784**

This account covers cost for the FY 10/11 and is for the current number of employees. (Based on new schedule)

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**524201 - SURETY BONDS** **\$0**

This account covers cost for Surety Bonds for FY 10/11. (No Surety Bond Budget Cycle)

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**525020 - PAGERS AND CELL PHONES** **\$200**

This account covers the cost for one pager

Cell Phone	\$ 22.00
Months	x 6
S.C. Sale tax @ 7%	\$ 9.24
Total	\$ <u>141.24</u>

Pager	\$ 9.00
Months	x 6
S.C. Sale tax @ 7%	\$ 3.78
Total	\$ <u>57.78</u>

**525030 - 800 MHZ RADIO SERVICE CHARGES \$1,828**

This account covers cost for (3) 800 MHz Radios.

Service for (3) 800 MHz Radio x \$44.67/month=	\$ 134.01
Month	x 12
Total	<u>\$ 1,608.12</u>
Roaming fees one Radio	\$ 100.00
S.C. Sale tax @ 7%	<u>\$ 119.57</u>
Total	<u>\$ 1,827.69</u>

**525031 - 800 MHZ RADIO MAINTENANCE \$295**

This account covers cost for needed maintenance for (3) 800 MHz Radios x \$98.27/yr =

Total	<u>\$ 294.81</u>
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**525041 - E-MAIL SERVICE CHARGES \$41**

This account covers the cost for E-Mail Services.

Services	\$ 6.75
Months	x 6
Total	<u>\$ 40.50</u>

**525210 - CONFERENCE & MEETING \$1,834**

This account will cover the cost for the following:

The Supervisor attending the Solid Waste Association of North America (SWANA) Regional and the Carolina Recycling Association (CRA) Conferences, to be held in South Carolina. These conferences are an educational program to update those in the field of Solid Waste Management on Federal and State regulations, Landfill Operational Applications and Recycling. Courses are offered to assist with CEU hours that are required in maintaining both SWANA and SCDHEC management re-certifications.

SWANA Registration & Special Courses	\$ 550.00
3 nights lodging	\$ 414.00
Per Diem	<u>\$ 78.00</u>
Total	<u>\$ 1,042.00</u>

CRA Registration & Special Courses	\$ 200.00
3 nights lodging	\$ 414.00
Per Diem	<u>\$ 78.00</u>
Total	<u>\$ 692.00</u>

This account will also cover the cost for the Supervisor to attend quarterly SWANA meetings for education of solid waste regulations and updated procedures.

Meeting Expense	\$ 25.00
Quarters	x 4
Total	<u>\$ 100.00</u>
Total	<u>\$ 1,834.00</u>

**525230 - SUBSCRIPTIONS, DUES & BOOKS** **\$227**

This account is to cover the cost for Supervisor's yearly membership dues for SWANA and cost of re-certification application.

SWANA membership	\$ 117.00
Landfill Manager Re-Certification	\$ 110.00
Total	<u>\$ 227.00</u>

**525317 - UTILITIES** **\$14,000**

This account covers the cost of all utilities associated with the Transfer Station

**525400 - GAS, FUEL & OIL** **\$23,875**

This account covers the cost for gas, diesel, transmission, hydraulic, chassis, anti-freeze and other lubricants required for equipment's services and daily fuel for one year

938H Loader CO #31613	\$ 23,375.00
Misc. equipment	\$ 500.00

**525400 - UNIFORMS & CLOTHING** **\$2,711**

This account covers cost for four employees and are required to wear uniforms to identify themselves as County employees, while working directly with the public. Safety apparatus must be worn, due to some of the hazardous conditions the employees are exposed

Safety Belts	(3 @ \$15.48)	\$ 46.44
Safety Boots	(6 @ \$125.00)	\$ 750.00
Work Pants	(13 @ \$12.53)	\$ 162.89
Work Shirts	(13 @ \$12.00)	\$ 156.00
Work Coats	(3 @ \$59.56)	\$ 178.68
Rubber Boots	(3 @ \$25.00)	\$ 75.00
Summer Caps	(10 @ \$4.64)	\$ 46.40
Co. emblems	(22 @ \$0.76)	\$ 16.72
Sew on emblems	(22 @ \$0.80)	\$ 17.60
Summer Coveralls	(3 @ \$18.21)	\$ 54.63
Insulated Coveralls	(3 @ \$39.15)	\$ 117.45
Parka	(3 @ \$175.00)	\$ 525.00
T-shirts L/S	(13 @ \$8.85)	\$ 115.05
T-shirts S/S	(13 @ 6.85)	\$ 89.05
Sweatshirt	(13 @ 15.75)	\$ 204.75
S.C. Sale tax @ 7%		<u>\$ 154.36</u>
Total		<u>\$ 2,710.02</u>

**526500 - LICENSE & PERMITS** **\$700**

This account will cover required permits as follows:

Transfer Station (UST) permit	\$ 200.00
Drinking Water well license	\$ 250.00
Transfer Station permit	<u>\$ 250.00</u>
Total	<u>\$ 700.00</u>

**530100 - DEPRECIATION** **\$54,471**

This cost will cover the depreciation of our equipment, as provided by the Finance Department

**538000 - CLAIMS & JUDGMENTS** **\$100**

This account will cover any cost that may occur that are lower than the deductible of our insurance.

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**SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540000 - SMALL TOOLS & MINOR EQUIPMENT **\$1,500****

This account will cover the cost for any small tools and minor equipment that falls below the \$500 capital cost limit. This also includes replacement items not stocked at Central Warehouse such as wrenches, ratchets, sockets, floor jacks, dollies, Nextel, cell phone replacement and batteries, etc

**5A0000 - (2) 800 MHZ RADIO (REPLACEMENT) **\$8,200****

This account will cover the cost to replace the current 800 radios for the Transfer Station operators. The current radios are on the County replacement Schedule. These radios are outdated and have out lived its life expectancy.

**5A0000- (3) PNEUMATIC OIL PUMPS (REPLACEMENT) **\$6,900****

This account will cover the cost for the replacement of 3 three Pneumatic oil pump. These pumps are used to replenish the oil in the heavy equipment in the Transfer Station. Replacement parts are not available and the pumps are not working at this time. These oil pumps have out lived its life expectancy.

**540010 – PNEUMATIC ¾ IMPACT WRENCH (REPLACEMENT) **\$2,500****

This account will cover the cost for the replacement of our ¾ pneumatic impact wrench. The impact is over 15 years old and parts are unavailable for repairs. This impact wrench is used to change the tires and the wear pads on the front end loaders for the Transfer Station.

**5A0000- LIGHTING SYSTEM (REPLACEMENT) **\$15,000****

This account will cover the cost to update the light system in the Transfer Station. The current lights stay on 24 hours a day. The department wishes to update the light system to a more cost efficient system to cut the cost of utilities in the Transfer Station.





**SECTION V. - PROGRAM OVERVIEW**

**Summary of Programs:**

Program 2 – Position Reclassification – Transfer Station

**Program 2: Position Reclassification – (2) HEO'S Transfer Station**

**Objectives:**

This program is being requested to reclassify two HEO III's (Grade 9) to HEO IV's (Grade 10). The Two positions are crew leaders and oversee the day-to-day operations of the Landfill and Transfer Station for the Landfill Supervisor when he is out of the landfill. These positions provide leadership to the crew and oversee all assignments that are carried out on Weekends when the Landfill Supervisor is not on duty. They plan and organize the work for the community service workers and HEO'S on the weekend. These positions assist in the training of the new employees in the landfill and transfer station.

**SECTION VI. – LINE ITEM NARRATIVES**

**SECTION VI. B. – LISTING OF POSITIONS**

**Staffing Level:**

<u>Job Title</u>	<u>Full Time Equivalent</u>	<u>Positions</u>	<u>Enterprise Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
*HEAVY EQUIPMENT IV		2	2		2	10
Total Positions		2	2		2	10

(\* ) Denotes positions requiring insurance.

**Requested Personnel Budget:**

<b>510100 - SALARIES AND WAGES (2.0) PER RECLASSIFY</b>	<b>\$3,710</b>
<b>511112 - FICA COSTS</b>	<b>\$284</b>
$\$3,710 \times 7.65\% = \$ 284$	
<b>511113 - STATE RETIREMENT (L/S)</b>	<b>\$348</b>
$\$3,710 \times 9.39\% = \$ 348$	
<b>511130 - WORKERS COMPENSATION (2.0 FTE)</b>	<b>\$335</b>
$\$3,710 \times 0.09029 = \$ 335$	

**COUNTY OF LEXINGTON  
SOLID WASTE MANAGEMENT  
Annual Budget  
Fiscal Year 2010-11**

Fund: 5700

Division: Public Works

Organization: 121207 - Solid Waste / Recycling

Object Expenditure Code Classification		<b>BUDGET</b>				
		2008-09 Expenses	2009-10 Expenses (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend
<b>Personnel</b>						
510100	Salaries and Wages - .5	21,661	9,787	21,566	21,566	
510300	Part Time - 8 (5.80 - FTE)	132,590	65,604	149,072	149,072	
511112	FICA Cost	11,773	5,758	13,207	13,207	
511113	State Retirement	12,832	6,299	16,211	16,211	
511120	Insurance Fund Contribution - .5	3,000	1,875	3,750	3,900	
511130	Workers Compensation	15,380	7,530	15,039	15,039	
511131	S.C. Unemployment	1,740	0	0	0	
511213	State Retirement - Retiree	1,651	780	0	0	
	<b>* Total Personnel</b>	<b>200,627</b>	<b>97,633</b>	<b>218,845</b>	<b>218,995</b>	
<b>Operating Expenses</b>						
520100	Contracted Maintenance	745	0	15,000	10,000	
520200	Contracted Services	0	0	243,582	270,411	
520233	Towing Service	0	275	400	1,000	
520302	Drug Testing Services	0	0	250	250	
521000	Office Supplies	40	29	150	350	
521100	Duplicating	33	10	300	300	
521200	Operating Supplies	948	574	2,500	2,500	
521402	Occupational Health Supplies	0	0	800	800	
522000	Building Repairs & Maintenance	4,196	0	0	0	
522100	Heavy Equipment Repairs & Maintenance	668	41	8,000	8,000	
522200	Small Equipment Repairs & Maintenance	14,349	5,022	18,000	26,000	
522300	Vehicle Repairs & Maintenance	12,088	3,170	14,600	15,000	
524100	Vehicle Insurance - 4.5	2,385	1,325	2,457	1,638	
524101	Comprehensive Insurance	86	0	428	415	
524201	General Tort Liability Insurance	225	156	232	232	
524202	Surety Bonds	46	0	0	0	
525020	Pagers and Cell Phones	298	0	0	0	
525030	800 MHz Radio Service Charges - 3	1,799	699	1,709	1,709	
525031	800 MHz Radio Maintenance - 3	382	0	295	295	
525230	Subscriptions, Dues & Books	0	0	300	0	
525400	Gas, Fuel, & Oil	18,986	6,746	25,200	23,000	
525600	Uniforms & Clothing	1,932	1,666	3,424	3,424	
530100	Depreciation	37,776	0	29,400	37,776	
538000	Claims & Judgements	0	0	100	100	
	<b>* Total Operating</b>	<b>96,982</b>	<b>19,713</b>	<b>367,127</b>	<b>403,200</b>	
	<b>** Total Personnel &amp; Operating</b>	<b>297,609</b>	<b>117,346</b>	<b>585,972</b>	<b>622,195</b>	
<b>Capital</b>						
540000	Small Tools & Minor Equipment	5,732	19	2,500	2,500	
599999	Capital Clearing	(20,808)	0	0	0	
	All Other Equipment	20,808	16,076	21,148	178,250	
	<b>** Total Capital</b>	<b>5,732</b>	<b>16,095</b>	<b>23,648</b>	<b>180,750</b>	
	<b>*** Total Expenses</b>	<b>303,341</b>	<b>133,441</b>	<b>609,620</b>	<b>802,945</b>	



**SECTION V - PROGRAM OVERVIEW**

**Summary of Programs:**

Program 1 – Recycling Collections

**Program 1: Recycling Collections**

**Objectives:**

This program requires the efforts of 8 (eight) part-time Recycling Collectors and (1) full-time Supervisor (Collection Recycling Coordinator).

The Recycling Collectors pick up, transport and process recycling materials collected at the 11 (eleven) County Collection & Recycling Centers, Administration Building, Court House and when requested from other County divisions, Fleet Services, Detention Center, Central Stores and the main Library. Their duties also include: daily vehicle inspection reports, maintaining radio contact during travel to and from destinations, a daily activity log, picking up supplies for Solid Waste Management, delivering supplies to the Collection & Recycling Centers, and daily maintenance of Recycling Collections vehicles and equipment.

The Collection Recycling Coordinator's duties include: supervision, scheduling and payroll approval of the Recycling Collectors, scheduling of Collection Centers recycling requests and daily collector's task assignments, oversees vehicle and equipment maintenance, formulates monthly reports for total recycling tonnages and total pulls reports for each recyclable commodity and for each Collection & Recycling Center, purchasing all equipment and supplies as approved in the yearly budget, deals directly with recycling vendors for all recycling occurring inside and outside of the Collection & Recycling Centers, holds the Recycling Coordinators responsibilities as required in the South Carolina Department of Health and Environmental Control (SCDHEC) Solid Waste Policy & Management Act of 1991. The Collection Recycling Coordinator is responsible for formulating and allocating the Recycling Budget. Other responsibilities include: Reports, Lead-acid Battery and Used Motor Oil Registrations, also required by SCDHEC.

**Service Levels**

Service Level Indicators:	Actual Tons	Estimated Tons	Projected Tons
	<u>FY 08/09</u>	<u>FY 09/10</u>	<u>FY 10/11</u>
<b>Program 1</b>			
Aluminum (UBC)	28.14	34.04	35.74
Batteries – Lead Acid*	78.42	83.32	93.10
Cardboard*	779.70	818.38	835.76
Carpet & Foam Pad*	10.92	11.30	12.43
Co-Mingled (Franchise)	2,004.43	2,650.80	3,071.08
Electronics*	22.99	62.94	85.60
Glass - Brown	86.51	96.75	132.57
Glass - Clear	121.45	147.95	181.66
Glass – Green	47.95	44.86	48.00
Metal	2,852.14	2,641.78	2,860.45
Newspaper/Magazines*	1,043.62	1,165.74	1,240.99
Office Paper	69.97	74.06	81.80
Oil Filters	27.07	25.44	28.17
Oil Liquid*	339.34	343.50	350.70
Plastic	193.48	198.19	226.56
Textiles	71.09	71.95	78.19
Tires	660.79	304.45	391.00

\* Commodities are pulled and processed by outside vendors. (1) Beginning January 2008, Magazines are commingled with Newspapers and included in the Newspaper tonnage. (2) There is no longer a market to recycle Nursery Containers. As of July 2008, we stopped collecting them.

**SECTION VI. – LINE ITEM NARRATIVES**

**SECTION VI. A. – SUMMARY OF REVENUES**

**SECTION VI. B. – LISTING OF POSITIONS**

**Current Staffing Level:**

<u>Job Title</u>	<u>Full Time Equivalent Positions</u>	<u>Enterprise Fund</u>	<u>Other Fund</u>	<u>Total</u>	<u>Grade</u>
*Collection Recycling Coordinator	0.5	0.5		0.5	15
**Recycling Collectors	5.8	5.8		5.8	05
Total Positions	6.3	6.3		6.3	

\* Only this position includes health insurance.

\*\* These positions are part-time, 29 hour per week employees.

8 collectors @ 29 hours per week = 232 hours, divided by 40 hour (FTE Hours) =

1 Coordinator @ 40 hours per week, times 50% =

Total FTE for 121207

5.8 FTE positions

.5 FTE positions

6.3 positions

\*This position is funded ½ in 121203 and ½ in 121207

**SECTION VI. C. – OPERATING LINE ITEM NARRATIVES**

**520100 – CONTRACTED MAINTENANCE \$10,000**

These funds are for the on-going, contracted maintenance of the Oil Filter Cruncher machine. In previous years, this maintenance was covered under certain grants, however that funding will no longer cover this maintenance. Minimum charge to come and inspect the machine runs in excess of \$3,500.

**520200 – CONTRACTED SERVICES \$270,411**

Antifreeze Recycling: \$240

Estimated cost to acquire services for pickup and recycling all excessive antifreeze that Fleet Management is unable to use. State contract is \$40.00 per drum est. 6 drums/yr = \$240

Scrap Metal Recycling: \$270,171

This account will cover cost for contracting an outside vendor to provide and pull 20-yard or 30-yard roll off containers located in the County's 11 Collection & Recycling Centers to one of two destinations. To assist with continuous service for metal recycling in the Collection & Recycling Centers as follows: the Edmund Landfill will be one destination for stock piling metal from several local sites and available for all metal containers after operational hours and weekends. Sites that are closest to the metal processor will be pulled directly to their yard.

Using data from previous years it is estimated that approximately 2,200 container pulls will be necessary to accommodate the estimated tonnage of metal waste brought to the Collection & Recycling Centers. The current contract with our hauler expires as of December 31, 2010. Therefore, these costs are based on the fixed contract price of \$110.61 per pull for the first half of the fiscal year and an estimated contract increase to \$135.00 per pull for the remainder of the fiscal year. This results in a total budget request for this item of \$270,171

Revenues from this program are dependent on both the "waste stream" and "market values" and cannot be guaranteed, however based on current trends it is expected that the revenues from this program will likely meet or exceed the costs for pulling this metal from the stations. Even breaking even in the cost vs. revenue assessment will result in a savings to the county since this metal would other wise have to be transported and disposed of as solid waste if not recycled.

**520233 – TOWING \$1,000**

These funds cover the cost of towing on any of the County vehicles assigned to this program (F-550 flatbed #24432; F-550 flatbed #24433; Ford pick-up #20800; Tilt trailer and any of the recycling trailers)

**520302 - DRUG TESTING SERVICES \$250**

This account covers any potential need for drug testing of employees.

**521000 - OFFICE SUPPLIES \$350**

This account covers any office supplies to include: file folders, pens, pencils, pads, calendars, etc.

**521100 - DUPLICATING** **\$300**

This account covers any duplication required for worksheets, time sheets, recycling reports, etc.

Copies	\$	0.05
	x	6000
Total	\$	<u>300.00</u>

**521200 - OPERATING SUPPLIES** **\$2,500**

This account covers the cost for general cleaning supplies, first aid supplies and personal protective equipment and other safety devices.

**521402 - OCCUPATIONAL HEALTH** **\$800**

This account will cover the cost for hepatitis "B" inoculations available to employees. 29CFR 1910.1030 Guidelines apply to any personnel considered at risk under OSHA 1970 General Data clause. There is considerable information available to support the inclusion of certain personnel in the Solid Waste Management Division in a pathogenic exposure program to vaccinate against hepatitis "B".

The cost is approximately \$100 x (8) employees = \$ 800

**522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE** **\$8,000**

To cover repairs and parts for forklift, to include tires, hydraulic hoses, etc. The forklift has not had a major overall in the past few years and one should be scheduled to prevent a major breakdown.

**522200 - SMALL EQUIPMENT REPAIRS & MAINTENANCE** **\$26,000**

To cover repairs to recycling trailers: lights, tires, roll carts, etc. There are approx. 70 trailers, one-third are over 15 years old and in dire need of replacement. A number of trailers have been refurbished during the past fiscal year and another batch needs to be done this year. The repairs generally included fixing loose mesh flooring, replacing rusted bracing, wheel fenders, dry rot tires, etc. The average cost per repair has been approximately \$900 per trailer.

**522300 - VEHICLE REPAIRS & MAINTENANCE** **\$15,000**

This account covers expenses for required services of three (3) vehicles as directed by the County Fleet Services Division and any unexpected breakdowns or repairs. The two (2) Ford Flat beds are scheduled to be replaced this year and will reduce the cost of major breakdowns as they will be under warranty. Assumption: they will be replaced for half the fiscal year. Estimated costs are:

Ford Flat Bed service (Co# 34432)	\$	4,000
Ford Flat Bed service (Co# 34433)	\$	4,000
Chevy Crew Cab (Co# 20800)	\$	3,500
<b>Total</b>	<b>\$</b>	<b><u>11,500</u></b>
Misc. parts & repairs	\$	3,500
<b>Total</b>	<b>\$</b>	<b><u>15,000</u></b>



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**524100 - VEHICLE INSURANCE (3) \$1,638**

This account covers the cost of allocated vehicle insurance

Insurance	\$	546
Vehicles	x	3
Total	\$	<u>1,638</u>

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**524101 - COMPREHENSIVE INSURANCE \$415**

To cover the cost of Comprehensive Insurance (Inland Marine) for Fork Lift and the Oil Filter Cuber estimated at \$415 per year.

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**524201 - GENERAL TORT LIABILITY INSURANCE (6.3) FTE'S \$232**

To cover the cost of allocated general tort liability insurance for .50% of Collection and Recycling Center Coordinator and 8 part time recycling collectors, (others not otherwise classified), 5.8 FTE's.

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**524202 - SURETY BONDS \$0**

To cover the cost of surety bonds. (No surety bond budget cycle)

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**525030- -800 MHZ RADIO SERVICE CHARGE \$1,709**

This account covers the cost for three (3) 800 MHz Radios

Service for three (3) 800 MHz Radios @ \$44.67 each	\$	134.01
Month	x	<u>12</u>
Total	\$	<u>1,608.12</u>
Roaming fees one (1) Radio	\$	<u>100.00</u>
Total	\$	<u>1,708.12</u>

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**525031 - 800 MHZ RADIO MAINTENANCE \$295**

This account covers the cost for yearly maintenance of three (3) 800 MHz Radios @ \$98.27 each

Total	\$	<u>294.81</u>
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**525400 - GAS, FUEL & OIL \$23,000**

This account covers the cost for gas and diesel for vehicles and equipment daily fuel usage for 1 year. ██████████

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Ford Crew Cab Co #20800	\$ 4,000
Ford Flat Bed Co #24432	\$ 9,000
Ford Flat Bed Co. #24433	\$ 9,000
Komatsu Fork Lift Co # 19986	\$ 500
Misc. equip. (lawnmowers, weed eaters)	\$ 500
<b>Total</b>	<b><u>\$ 23,000</u></b>

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**525600 - UNIFORMS & CLOTHING**

**\$3,424**

This account covers the cost for eight employees that are required to wear uniforms to identify themselves as County employees, while working directly with the public. Safety apparatus must be worn, due to some of the hazardous conditions the employees are exposed

Safety Boots	\$ 1,000.00
Safety Yellow T-Shirts	\$ 600.00
Safety Yellow Hooded Sweatshirts	\$ 200.00
Work Pants	\$ 350.00
Safety Yellow Outer Shirts w/ reflective tape	\$ 350.00
Winter Jacket w/ reflective tape	\$ 500.00
Summer/Winter Caps.	\$ 100.00
County Emblem w/ sewing	\$ 100.00
Total	\$ 3,200.00
Total including SC Tax	\$ <u>3,424.00</u>

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**530100 - DEPRECIATION**

**\$37,776**

This cost will cover the depreciation of vehicles and equipment, as provide by the Finance Department.

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**538000 - CLAIMS & JUDGMENTS (LITIGATION)**

**\$100**

This account will cover any cost that may occur that are lower than the deductible of our insurance.

**SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540000 - SMALL TOOLS & MINOR EQUIPMENT \$2,500**

This account will cover the cost for any small tools and minor equipment that falls below the \$500 capital cost limit. This also includes replacements items not stocked at Central Warehouse such as wrenches, ratchets, sockets, battery packs, and portable air compressors.

**5A0000 – RECYCLED GLASS STORAGE UNITS (4) \$13,800**

This account will cover the cost to provide a new type of glass recycling container to be placed at the Collection & Recycling Centers. The new container will provide a more user friendly approach and eliminate the use of trailers to collect and transport glass bottles and jars. The container combines ergonomic design with automated collection methods. The recycling container holds three injected molded 95-gallon carts. The residents place their used glass bottles & jars into the slots. The size of the slots eliminates the chance of contamination. The container protects the carts from weather or vandalism and provides the user with a clean, organized recycling set-up, which is clearly identified with the glass labels and county logo.

18 Carts @ 100	1,800
Storage Unit each \$3,000	12,000
Total	\$13,800

**5A0000– 95-GALLON RECYCLING CARTS (REPLACEMENT) \$5,000**

This line includes the cost associated with the purchase of recycling carts to replace some of our damaged carts. The carts are used at the 11 Collection & Recycling Centers to recycle items such as glass, textiles and office paper. Our residents place the recycled materials into the containers, where they are transported to the landfill and prepared for delivery to our vendors.

**5A0000 – (3) FLAT BED TRUCKS (REPLACEMENT) \$150,450**

These funds will be used to cover the cost to replace the two (2) 2003 Ford F-550 Flat Bed Trucks (#24432, #24433) and the 1999 Ford Pickup truck (#20800\*) as outlined in the County Fleet Replacement Schedule. The cost would include the purchase of three (3) new vehicles, (3) Tommy Lift Gates, (3) new 15' stake body's, along with the installation of the lifts and beds to the new vehicles. These vehicles are used to transport recyclable materials from the Collection and Recycling Centers to our vendors or the County landfill for further processing. The vehicles must be capable of hauling up to 6,000 lb trailers and lifting heavy drums of used oil filters, office paper or textiles.

\*The pickup truck needs to be replaced with a flat bed that has a Tommy lift gate. When the other flat beds are out of service, we only have one vehicle to service the eleven Collection and Recycling Centers. The pickup truck is not capable of handling the roll carts full of office paper, used oil filters, or textiles, as they are too heavy to lift onto the pickup bed. A Tommy lift is required

Vehicle Replacement:	\$150,450
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**5A0000 – BANNERS, MAGNETIC SIGNS, EDUCATIONAL FLYERS** **\$2,000**

All weather banners, signs and educational materials to support the E-Waste recycling campaign. The banners and magnetic signs would be used to inform the public of the recycling event and the flyers would educate them on the procedures of recycling E-Waste.

**5A0000 – STATIONARY RECYCLING RECEPTACLES** **\$7,000**

These funds would be used to purchase additional stationary recycling receptacles to expand the Lexington County Office Paper Recycling Program to other County Buildings (Libraries, New Red Bank auxiliary Building). Additional bins are needed to expand the program in existing locations and replace some damaged receptacles.

**SECTION IIIA**

**COUNTY OF LEXINGTON  
New Departmental Program Request Summary  
Fiscal Year - 2010 - 2011**

Fund # 5700 Fund Title: Solid Waste Management  
 Organization # 121207 Organization Title: Solid Waste / Recycling

Object Expenditure Code Classification	Program # 2	Program # 3	Program # ___	Program # ___	Total 2010-2011 Requested
Program Title:	Recycling E-Waste	CFL Bulb Recy Prog			
<b>Personnel</b>					
510100 Salaries # <u>2</u>	0	0			0
510300 Part Time # ___	0	0			0
511112 FICA Cost	0	0			0
511113 State Retirement	0	0			0
511114 Police Retirement	0	0			0
511120 Insurance Fund Contribution # <u>2</u>	0	0			0
511130 Workers Compensation	0	0			0
511131 S.C. Unemployment	0	0			0
<b>* Total Personnel</b>	<b>0</b>	<b>0</b>			<b>0</b>
<b>Operating Expenses</b>					
520100 Contracted maintenance					0
520200 Contracted Services		5,000			5,000
520300 Professional Services					0
520400 Advertising	2,000				2,000
521000 Office Supplies					0
521100 Duplicating					0
521200 Operating Supplies	1,000				1,000
522100 Equipment Repairs & Maintenance					0
522200 Small Equipment Repairs & Maint.					0
522300 Vehicle Repairs & Maintenance					0
523000 Land Rental					0
524000 Building Insurance	73				73
524100 Vehicle Insurance # ___					0
524101 Comprehensive Insurance # ___					0
524201 General Tort Liability Insurance					0
524202 Surety Bonds					0
525000 Telephone					0
525100 Postage					0
525210 Conference & Meeting Expenses					0
525230 Subscriptions, Dues, & Books					0
525400 Utilities - _____	800				800
525400 Gas, Fuel, & Oil					0
525600 Uniforms & Clothing					0
526500 Licenses & Permits					0
<b>* Total Operating</b>	<b>3,873</b>	<b>5,000</b>			<b>8,873</b>
<b>** Total Personnel &amp; Operating</b>	<b>3,873</b>	<b>5,000</b>			<b>8,873</b>
<b>** Total Capital (From Section IV)</b>	<b>24,700</b>	<b>0</b>			<b>24,700</b>
<b>*** Total Budget Appropriation</b>	<b>28,573</b>	<b>5,000</b>			<b>33,573</b>

# SECTION III

## COUNTY OF LEXINGTON

### New Program Request Fiscal Year - 2010-2011

Fund # 5700 Fund Title: Solid Waste Management  
 Organization # 121207 Organization Title: Solid Waste / Recycle  
 Program # 2 Program Title: Recycling E-Waste

Object Expenditure Code Classification	Total 2010 - 2011 Requested
<hr/>	
<b>Personnel</b>	
510100 Salaries # _____	_____
510300 Part Time # _____	_____
511112 FICA Cost	_____
511113 State Retirement	_____
511114 Police Retirement	_____
511120 Insurance Fund Contribution # _____	_____
511130 Workers Compensation	_____
511131 S.C. Unemployment	_____
<b>* Total Personnel</b>	<u>0</u>
<b>Operating Expenses</b>	
520100 Contracted maintenance	_____
520200 Contracted Services	_____
520300 Professional Services	_____
520400 Advertising	2,000
521000 Office Supplies	_____
521100 Duplicating	_____
521200 Operating Supplies	1,000
522100 Equipment Repairs & Maintenance	_____
522200 Small Equipment Repairs & Maint.	_____
522300 Vehicle Repairs & Maintenance	_____
524000 Building Insurance	73
524100 Vehicle Insurance # _____	_____
524201 General Tort Liability Insurance	_____
524202 Surety Bonds	_____
525210 Conference & Meeting Expenses	_____
525230 Subscriptions, Dues, & Books	_____
525400 Utilities	800
525400 Gas, Fuel, & Oil	_____
525600 Uniforms & Clothing	_____
526500 Licenses & Permits	_____
<b>* Total Operating</b>	<u>3,873</u>
<b>** Total Personnel &amp; Operating</b>	<u>3,873</u>
<b>** Total Capital (From Section IV)</b>	<u>24,700</u>
<b>*** Total Budget Appropriation</b>	<u>28,573</u>



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## SECTION V. - PROGRAM OVERVIEW

### Summary of Programs:

Program 2 – E-Waste Recycling

### Program 2: Collection and Recycling Centers

#### Objectives:

This program covers the implementation, setup and operation of an expansion to the County's E-Waste program. It provides a central location for the residents to safely dispose of their electronic waste, along with a mobile vehicle that will rotate around the County, giving access to all residents. The program includes a storage building to be setup at the Ball Park Collection and Recycling Center and an enclosed trailer to secure E-Waste from other Collection and Recycling Centers on a rotating schedule. Our current program is limited and requires residents to bring their E-Waste to the Landfill or dispose of it as household waste. This program provides E-Waste disposal to a larger base and reduces hazardous waste while reducing landfill costs.

### SERVICE LEVELS

#### Service Level Indicators:

#### Program 2:

#### E-Waste Recycling Program

<u>Services Provided</u>	<u>Actual FY 07/08</u>	<u>Actual FY 08/09</u>	<u>Estimated FY 09/10</u>	<u>Projected FY 10/11</u>
E-Waste Collected (Tons)	4.14	22.99	62.94	85.6



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**SECTION VI. – LINE ITEM NARRATIVES**

**SECTION VI. A. – SUMMARY OF REVENUES**

**SECTION VI. C – OPERATING LINE ITEM NARRATIVES**

**520400 - ADVERTISING \$2,000**

These funds will be used for the production and distribution of printed flyers, handouts and mailings regarding the County's E-Waste program.

**521200 – OPERATING SUPPLIES \$1,000**

These funds are for such items as, Gaylord boxes, brooms, light bulbs, gloves and other necessary supplies to operate the E-Waste program.

**524000 – BUILDING AND CONTENTS INSURANCE \$73**

These funds are for insurance of the building at the Ball Park Collection and Recycling Center.

**525317 – UTILITIES \$800**

These funds are for the utility expense to operate the building at the Ball Park Collection and Recycling Center.

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**SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**5A0000- SIGNS \$1,000**

These funds would be used to purchase new signs for the E-Waste program for both the building at Ball Park Collection and Recycling Center and the trailer. .

**5A0000- STORAGE BUILDING \$18,500**

A storage building will be purchased and placed at the Ball Park Collection and Recycling Center. The building will be no smaller than a 20' x 20' metal building. It will be used to store E-Waste (computers, monitors, TV's) collected at the Collection and Recycling Centers until the materials are picked up and hauled to the E-Waste recycling facility(Creative Recycling –under state contract). The materials must be secured and stored in a weather proof facility.

**5A0000 – CARGO TRAILER S \$5,000**

The trailer would provide mobile collection and storage of E-Waste materials at remote Collection and Recycling Centers. Once the trailer has been filled, it would be used to transport the materials to the Ball Park Road facility for storage. The trailer can be setup at any designated Collection and Recycling Center and provides security and protection from the weather.

**SECTION III**

**COUNTY OF LEXINGTON**

**New Program Request**

**Fiscal Year - 2010-2011**

Fund # 5700 Fund Title: Solid Waste Management  
 Organization # 121207 Organization Title: Solid Waste Recycling  
 Program # 3 Program Title: CFL Bulb Recycling Program

Object Expenditure Code Classification	Total 2010 - 2011 Requested
<b>Personnel</b>	
510100 Salaries # _____	_____
510300 Part Time # _____	_____
511112 FICA Cost	_____
511113 State Retirement	_____
511114 Police Retirement	_____
511120 Insurance Fund Contribution # _____	_____
511130 Workers Compensation	_____
511131 S.C. Unemployment	_____
<b>* Total Personnel</b>	<b>0</b>
<b>Operating Expenses</b>	
520100 Contracted maintenance	_____
520200 Contracted Services	5,000
520300 Professional Services	_____
520400 Advertising	_____
521000 Office Supplies	_____
521100 Duplicating	_____
521200 Operating Supplies	_____
522100 Equipment Repairs & Maintenance	_____
522200 Small Equipment Repairs & Maint.	_____
522300 Vehicle Repairs & Maintenance	_____
523000 Land Rental	_____
524000 Building Insurance	_____
524100 Vehicle Insurance # _____	_____
524101 Comprehensive Insurance # _____	_____
524201 General Tort Liability Insurance	_____
524202 Surety Bonds	_____
525000 Telephone	_____
525100 Postage	_____
525210 Conference & Meeting Expenses	_____
525230 Subscriptions, Dues, & Books	_____
525___ Utilities - _____	_____
525400 Gas, Fuel, & Oil	_____
525600 Uniforms & Clothing	_____
526500 Licenses & Permits	_____
<b>* Total Operating</b>	<b>5,000</b>
<b>** Total Personnel &amp; Operating</b>	<b>5,000</b>
<b>** Total Capital (From Section IV)</b>	<b>0</b>
<b>*** Total Budget Appropriation</b>	<b>5,000</b>



## SECTION V. - PROGRAM OVERVIEW

### **Program 3: Compact Fluorescent Light (CFL) Bulb Recycling Program**

#### Objectives:

This program is being requested to assist the department in meeting the state's 35% recycling goal and to provide a recycling service to Lexington County residents.

CFL bulbs are highly recommended by the U.S. Department of Energy (DOE) and the U.S. Environmental Protection Agency (EPA). CFL bulbs use 75% less energy than incandescent light bulbs and last 10 times longer. In addition, incandescent light bulbs are being phased out by U.S. Congress starting with the 100-watt light bulb in 2012 and ending with the 40-watt light bulb in 2014, leaving Lexington County residents with no other option but to purchase CFL bulbs. In Lexington County, Lexington County residents only have one free option to recycle old CFL bulbs: Take the old bulbs to one of the two Home Depot home improvement stores located in Lexington County.

Lexington County Solid Waste Management proposes that \$5,000 is used to begin a CFL bulb recycling program for Lexington County residents. The CFL bulb recycling program will be administered by the Solid Waste Management staff and does not require additional staff or equipment. Solid Waste Management proposes that two four-foot open top boxes or fiber drums (provided by the recycling vendor at no additional charge) are placed at the Edmund C&D Landfill outside of the scale house. Placing the box near the Solid Waste Management administrative staff will decrease the potential for broken bulbs. Once the box is filled, the recycling vendor will transport the bulbs for recycling. Based on Charleston County's 2008 information, Solid Waste Management anticipates four pick ups each year.

The \$5,000 that is being requested includes the \$75.00 to \$98.50 transportation fee and the \$0.19 to \$2.00 per bulb fee. In 2008, Charleston County collected 4,000 bulbs from residents. Lexington County anticipates the same volume. Bulbs will only be accepted from Lexington County residents with a "3 at a time limit" to decrease the potential for businesses to use the program. Bulbs received by residents are not considered hazardous waste per SC DHEC. Solid Waste Management will accept CFL bulbs, 2 ft - 4 ft tubes, and miscellaneous mercury-containing light bulbs.

**SECTION VI. – LINE ITEM NARRATIVES**

**SECTION VI. A. – SUMMARY OF REVENUES**

**SECTION VI. C. – OPERATING LINE ITEM NARRATIVES**

**520200 – CONTRACTED SERVICES**

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**\$5,000**

These funds will cover the storage, transportation, handling, and recycling of CFL bulbs collected from residents at the Edmund Landfill.

**COUNTY OF LEXINGTON  
SOLID WASTE MANAGEMENT  
Annual Budget  
Fiscal Year 2010-11**

Fund: 5700  
Division: Public Works  
Organization: 121299 - Solid Waste / Non-Departmental

Object Expenditure Code Classification	2008-09 Expenses	2009-10 Expenses (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
511112 FICA Cost - Salary Adjustment	0	0	0	2,731		
511113 State Retirement - Sal. Adjustment	0	0	0	3,352		
511125 Post Employment Contribution - OPEB	39,101	0	0	0		
511130 Workers Compensation - Sal. Adjustment	0	0	0	3,555		
519901 Salaries & Wages Adjustment Account	0	0	0	35,694		
<b>* Total Personnel</b>	<b>39,101</b>	<b>0</b>	<b>0</b>	<b>45,332</b>		
<b>Operating Expenses</b>						
529903 Contingency	0	0	1,332,917	0		
<b>* Total Operating</b>	<b>0</b>	<b>0</b>	<b>1,332,917</b>	<b>0</b>		
<b>** Total Personnel &amp; Operating</b>	<b>39,101</b>	<b>0</b>	<b>1,332,917</b>	<b>45,332</b>		
<b>Transfers</b>						
<b>** Total Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Capital</b>						
<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Expenses</b>	<b>39,101</b>	<b>0</b>	<b>1,332,917</b>			

**COUNTY OF LEXINGTON  
SW POST CLOSURE SINKING FUND  
Annual Budget  
Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>* SW Post Closure Sinking Fund 5701:</b>								
<b>Revenues: (C/C - 000000)</b>								
459200	Closure/Postclosure Care	0	0	74,005	74,005	28,722		
461000	Investment Interest	1,046	971	1,000	1,000	1,100		
801000	Op Trn from General Fund	300,000	0	0	0			
<b>** Total Revenue</b>		<b>301,046</b>	<b>971</b>	<b>75,005</b>	<b>75,005</b>	<b>29,822</b>	<b>0</b>	<b>0</b>
<b>***Total Appropriation</b>					374,005	<del>28,722</del>	0	0
FUND BALANCE Beginning of Year					301,046	<del>2046</del>	0	0
FUND BALANCE - Projected End of Year					2,046	3,146	0	0

Fund: 5701  
Division: Public Works  
Organization: 121204 - Solid Waste / Landfill Operations

Object Expenditure Code Classification		2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	<b>BUDGET</b> 2010-11 Recommend 2010-11 Approved		
<b>Operating Expenses</b>								
520612	Closure/PostClosure Care Cost	824,214	0	74,005	28,722			
529903	Contingency	0	0	300,000	0			
<b>* Total Operating</b>		<b>824,214</b>	<b>0</b>	<b>374,005</b>	<b>28,722</b>			
<b>**Total Personnel &amp; Operating</b>		<b>824,214</b>	<b>0</b>	<b>374,005</b>	<b>28,722</b>			
<b>Capital</b>								
<b>**Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>** Total Budget Appropriation</b>		<b>824,214</b>	<b>0</b>	<b>374,005</b>	<b>28,722</b>			



**SOLID WASTE MANAGEMENT  
CLOSURE/POST CLOSURE  
February 20, 2009**

	FY 2007/2008	FY 2008/2009	FY 2009/2010	FY 2010/2011	FY 2011/2012
ESTIMATED CLOSURE					
POST CLOSURE COSTS	\$1,205,000	\$1,250,790	\$1,298,320	\$1,284,073	\$1,270,588
Less Current Expenditures			(\$61,255)	(\$60,000)	(\$60,000)
Balance Closure Costs			\$1,237,065	\$1,224,073	\$1,210,588
BEGINNING LIFE IN YRS	15.17	15.17	15.17	15.17	15.17
COST PER YEAR	\$79,433.09	\$82,451.55	\$81,546.80	\$80,690.41	\$79,801.47
NUMBER OF LIFE YEARS REMAINING	12.38	11.64	11.02	10.62	10.22
MONTH	June 30, 2008	June 30, 2009	June 30, 2010	June 30, 2011	June 30, 2012
NUMBER OF YEARS OF LANDFILL LIFE USED	2.79	3.53	4.15	4.55	4.95
TOTAL CLOSURE/POST CLOSURE COST ALLOCATION TO BE ACCUMULATED 5701 SINKING FUND	\$221,618	\$291,054	\$338,419	\$367,141	\$395,017
ORIGINAL ALLOCATION FROM GENERAL FUND	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000
BALANCE REQUIRED	(\$78,382)	(\$8,946)	\$38,419	\$67,141	\$95,017
LESS PREVIOUS ADDITION TO FUND 5701	\$0	\$0	\$0	(\$38,419)	(\$67,141)
AMOUNT ADDED TO FUND 5701 CURRENT FISCAL YEAR	(\$78,382)	(\$8,946)	\$38,419	\$28,722	\$27,876

**LEXINGTON COUNTY - Solid Waste Management**

**CAPACITY PROJECTION - EDMUND C&D LANDFILL**

Fiscal Year	Edmund C&D Landfill Tonnage	Landfill Life In Years
Available Capacity - Tons(1)	1,365,210	15.17
		14.82
		14.04
		13.17
		12.38
Disposed FY 2008/2009	68,322	
Capacity as of 7/01/09	1,047,897	11.64
Disposed FY 2009/2010	68,322	
Capacity as of 7/01/10	991,689	11.02
Disposed FY 2010/2011	36,000	
Capacity as of 7/01/11	955,689	10.62
Disposed FY 2011/2012	36,000	
Capacity as of 7/01/12	919,689	10.22
Disposed FY 2012/2013	36,000	
Capacity as of 7/01/13	883,689	9.82
Disposed FY 2013/2014	36,000	
Capacity as of 7/01/14	847,689	9.42
Disposed FY 2014/2015	36,000	
Capacity as of 7/01/15	811,689	9.02
Disposed FY 2015/2016	36,000	
Capacity as of 7/01/16	775,689	8.62
Disposed FY 2016/2017	36,000	
Capacity as of 7/01/17	739,689	8.22
Disposed FY 2017/2018	36,000	
Capacity as of 7/01/18	703,689	7.82
Disposed FY 2018/2019	36,000	
Capacity as of 7/01/19	667,689	7.42
Disposed FY 2019/2020	36,000	
Capacity as of 7/01/20	631,689	7.02

(1) Capacity based on February 2005 Engineering Topo - Alliance Engineering

(2) Tonnage is for the remaining portion of the year - February 2005 to June 2005

Feb 17, 2010

For 2010-2011 Budget - Closure/Post Closure Cost Calculation.

**COUNTY OF LEXINGTON  
SOLID WASTE TIRES  
Annual Budget  
Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Solid Waste Tire 5710:</b>								
<b>Revenues: (C/C - 000000)</b>								
422000	Landfill - Tires	84,636	49,195	90,000	90,000	90,000		
438901	Equipment Sales	0	0	45,000	45,000	0		
461000	Investment Interest	871	205	500	500	500		
<b>** Total Revenue</b>		<b>85,507</b>	<b>49,400</b>	<b>135,500</b>	<b>135,500</b>	<b>90,500</b>		
<b>***Total Appropriation</b>					<b>433,427</b>	<b>185,884</b>		
<b>Noncash Expenses:</b>								
Depreciation					30,000	35,000		
<b>FUND BALANCE</b>								
Beginning of Year (Fund Bal. minus F/A)					<b>115,582</b>	<b>(152,345)</b>		
<b>FUND BALANCE - Projected</b>								
End of Year					<b>(152,345)</b>	<b>(212,729)</b>		

Fund: 5710  
Division: Public Works  
Organization: 121204 - Solid Waste / Landfill Operations

Object Expenditure Code	Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>		
					2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Operating Expenses</b>							
520100	Contracted Maintenance	3,789	1,394	21,915	12,712		
520240	Tire Disposal	55,084	37,499	53,280	57,720		
522100	Heavy Equipment Rep. & Maint.	11,822	1,044	47,951	37,952		
522300	Vehicle Repairs & Maintenance	1,252	0	8,000	5,000		
529903	Contingency	0	0	12,031	0		
530100	Depreciation Expense	16,503	0	30,000	35,000		
<b>* Total Operating</b>		<b>88,450</b>	<b>39,937</b>	<b>173,177</b>	<b>148,384</b>		
<b>**Total Personnel &amp; Operating</b>		<b>88,450</b>	<b>39,937</b>	<b>173,177</b>	<b>148,384</b>		
<b>Capital</b>							
540000	Small Tools & Minor Equipment	0	0	250	0		
	Other Equipment	0	0	260,000			
	(1) Tire Grapppler - Replacement				37,500		
<b>**Total Capital</b>		<b>0</b>	<b>0</b>	<b>260,250</b>	<b>37,500</b>		
<b>** Total Budget Appropriation</b>		<b>88,450</b>	<b>39,937</b>	<b>433,427</b>	<b>185,884</b>		

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**SECTION V – PROGRAM OVERVIEW**

**Summary of Programs:**

Program 1 – State Tire Fund

**Program 1: Waste Tire Disposal**

**Objectives:**

This program is for the disposal of all waste tires. The State Tire Fund is received on a quarterly basis and provides the funds for this account. Whole tires are banned from Landfills, per South Carolina Department of Health and Environmental Control, Solid Waste Policy and Management Act. In order to properly dispose of tires we contract to an outside vendor to pickup and recycle the waste tire collected at the Edmund Landfill. In addition to contractual service, the State Tire Fund also allows for the purchase of all tools and equipment necessary for this operation.

**SERVICE LEVELS**

**Service Level Indicators**

<b>Service Levels Tire Disposal</b>	<b>Actual FY 07/08</b>	<b>Actual <u>FY 08/09</u></b>	<b>Estimated <u>FY 09/10</u></b>	<b>Projected <u>FY 10/11</u></b>
Tons	488.37	620.32	830.44	650.00

**SECTION VI. – LINE ITEM NARRATIVES**

**SECTION VI. A. – SUMMARY OF REVENUES**

**SECTION VI. B. – LISTING OF POSITIONS**

**SECTION VI. C. – OPERATING LINE ITEM NARRATIVES**

**520300 – CONTRACTED MAINTENANCE \$12,712**

This account will cover the expenditures for one year for one (1) piece of heavy equipment to include Total Maintenance & Repair (TM&R) for mechanical and general maintenance and fire protection system. This piece of equipment is serviced every 250 operating hours for (TM&R) and the monthly cost is a set price to cover all maintenance, except for ground engaging tools

Total Maintenance & Repair (TM&R) per month.		573.34	
	X	.12	
Total		\$ 6,880.08	
S.C. SALE TAX @ 7%		\$ 481.61	
Total for TM&R		<u>\$ 7,361.69</u>	
Fire protection inspection (quarterly)		\$175.00	
	X	.2	
Total inspection		<u>\$350.00</u>	
Total		<u>\$ 7,711.69</u>	
Estimated replacement parts for the fire protection system		<u>\$ 5,000.00</u>	

**520240 - TIRE DISPOSAL SERVICES \$57,720**

This account is to cover the cost of disposing waste tires. Whole tires are banned from Landfills, per SCDHEC. In order to dispose of tires the only alternative is to ship them to a local vendor for recycling.

Total Estimated: 650 tons x \$88.80/ton = \$57,720.00

**522100 - HEAVY EQUIPMENT REP & MAINTENANCE \$37,952**

This account is to cover the cost of replacement tires and other repairs not covered under the TM&R for the 2010 Cat 938- G Front End Loader. Replacement Tires-\$27,952.00, Estimated Replacement Parts-\$10,000

**522300 - VEHICLE REPAIRS & MAINTENANCE \$5,000**

This account is to cover the cost of repairs as needed for the 1998 Freightliner Boom Truck Co # 20311.

**530100 - DEPRECIATION \$35,000**

This cost will cover the depreciation of our equipment, as provided by the Finance Department

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**SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540000 - SMALL TOOLS & MINOR EQUIPMENT** **\$0**

These funds will be used to purchase small tools and minor equipment to maintain tire rim crusher, Loader and Boom Truck.

**5A0000 – TIRE GRAPPLER (REPLACEMENT)** **\$37,500**

These funds will be used to purchase the replacement Tire Grappler. The current tire grapppler is ten years old and has been rebuilt four times. The steel has fatigued to the point the grapppler needs to be replaced. The grapppler is used to loaded used tires for shipment for recycling.

**COUNTY OF LEXINGTON  
SOLID WASTE DHEC MANAGEMENT GRANT  
Annual Budget  
Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Solid Waste DHEC Management Grant 5720:</b>								
<b>Revenues: (C/C - 000000)</b>								
458000	State Grant Income	57,365	556	0	0	55,780		
461000	Investment Interest	22	1	0	0	0		
<b>** Total Revenue</b>		<b>57,387</b>	<b>557</b>	<b>0</b>	<b>0</b>	<b>55,780</b>		
<b>***Total Appropriation</b>					<b>0</b>	<b>55,780</b>		
FUND BALANCE								
Beginning of Year					1,435	1,435		
FUND BALANCE - Projected								
End of Year					1,435	1,435		

Fund: 5720  
Division: Public Works  
Organization: 121207 - Solid Waste / Recycling

Object Expenditure		2008-09	2009-10	2009-10	<b>BUDGET</b>		
Code	Classification	Expend	Expend (Dec)	Amended (Dec)	2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>							
510100	Salaries & wages	0	0	0	0		
511112	FICA Cost	0	0	0	0		
511113	SCRS Cost	0	0	0	0		
511130	Workers Compensation	0	0	0	0		
<b>* Total Personnel</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Operating Expenses</b>							
520200	Contracted Services	0	0	0	31,250		
520400	Advertising & Publicity	2,641	0	0	350		
521200	Operating Supplies	54,438	0	0	0		
521213	Public Education Supplies	0	0	0	0		
525100	Postage	0	0	0	0		
<b>* Total Operating</b>		<b>57,079</b>	<b>0</b>	<b>0</b>	<b>31,600</b>		
<b>**Total Personnel &amp; Operating</b>		<b>57,079</b>	<b>0</b>	<b>0</b>	<b>31,600</b>		
<b>Capital</b>							
Capital Clearing		(107,681)	0	0	0		
All Other Equipment		107,681	0	0	24,180		
<b>**Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>24,180</b>		
<b>** Total Budget Appropriation</b>		<b>57,079</b>	<b>0</b>	<b>0</b>	<b>55,780</b>		





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## SECTION V. – PROGRAM OVERVIEW

### Summary of Program

DHEC Solid Waste Management Grant

### Objective:

This program is a proposed grant application with South Carolina Department of Health and Environmental Control (DHEC). DHEC is offering grant funds for programs that demonstrably impact the recycling rate through increased collection and recycling of one specific commodity or waste stream. The proposed grant request includes the implementation of a collection and recycling program for waste mattresses and box springs delivered to the Edmund C&D Landfill. It is estimated that over 250 tons of mattresses and box springs (2,500 pieces) are delivered directly to the landfill each year. Diversion of this waste material will save landfill space and increase the volume of materials recycled.

## SECTION VI. A. – LINE ITEM NARRATIVES

### SECTION VI. B. – SUMMARY OF REVENUES

<b>458000 – STATE GRANT INCOME</b>	<b>\$55,780</b>
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### SECTION VI. B – LISTING OF POSITIONS

### SECTION VI. C. OPERATING LINE ITEM NARRATIVES

<b>520200 CONTRACTED SERVICES</b>	<b>\$31,250</b>
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Includes funds to pay a contractor to pick-up and recycle mattresses and box springs. Recycling cost per mattress \$12.50 x 2,500 pieces = \$31,250.

<b>520400 ADVERTISING AND PUBLICITY</b>	<b>\$350</b>
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(2500) Recycling Education Fliers @ 0.14 each = \$350  
8 ½ by 6 ½ educational fliers copied on recycled paper to distribute announcing the Mattresses Recycling Program. These will advise residents and business delivering mattresses and box springs on how to prepare them for recycling.

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**SECTION VI. D. -CAPITAL LINE ITEM NARRATIVES**

**5A0000 - (4) SIGNS** **\$680**

Signs for direction and program identification. 4 signs x \$ 170 each = \$680

**5A0000 - (1) SEMI- TRAILER** **\$8,500**

Includes funds for the purchase of (1) semi-trailer used to store mattresses and box springs for recycling. 1 semi-trailer x \$ 8,500 each = \$8,500

**5A0000 - CONSTRUCTION - LOADING DOCK** **\$15,000**

Funds to construct a loading dock for loading of the semi-trailer with mattresses and box springs.

**COUNTY OF LEXINGTON  
SOLID WASTE TIRE GRANT  
Annual Budget  
Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>* Waste Tire Grant 5721:</b>								
<b>Revenues: (C/C - 000000)</b>								
458000	State Grant Income	4,518	203	1,000	1,000	5,750		
461000	Investment Interest	1	0	0	0	0		
<b>** Total Revenue</b>		<b>4,519</b>	<b>203</b>	<b>1,000</b>	<b>1,000</b>	<b>5,750</b>		
<b>***Total Appropriation</b>					1,000	5,750		
FUND BALANCE								
Beginning of Year								
					214	214		
FUND BALANCE - Projected								
End of Year								
					214	214		

Fund: 5721  
Division: Public Works  
Organization: 121207 - Solid Waste / Recycling

					<b>BUDGET</b>		
Object Expenditure Code	Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Operating Expenses</b>							
521213	Public Education Supplies	3,933	0	500	5,000		
525210	Conference & Meeting Expenses	585	0	500	750		
<b>* Total Operating</b>		<b>4,518</b>	<b>0</b>	<b>1,000</b>	<b>5,750</b>		
<b>**Total Personnel &amp; Operating</b>		<b>4,518</b>	<b>0</b>	<b>1,000</b>	<b>5,750</b>		
<b>Capital</b>							
<b>**Total Capital</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>** Total Appropriation</b>		<b>4,518</b>	<b>0</b>	<b>1,000</b>	<b>5,750</b>		

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**SECTION V – PROGRAM OVERVIEW**

**Summary of Program**

DHEC Waste Tire Grant

**Objective:**

This program is a proposed grant application with South Carolina Department of Health and Environmental Control (DHEC).

The funds will be used to educate the public about proper tire disposal.

Funds will also be used to send staff to the Carolina Recycling Annual Conference or the SWANA Annual conference to promote professional development.

**SECTION VI. – LINE ITEM NARRATIVES**

**SECTION IV. A. – SUMMARY OF REVENUES**

**458000 – STATE GRANT INCOME** **\$5,750**

**SECTION VI. B – LISTING OF POSITIONS**

**SECTION VI. C. OPERATING LINE ITEM NARRATIVES**

**521213 PUBLIC EDUCATION SUPPLIES** **\$5,000**

Funds to cover the purchase of educational supplies, brochures, etc.

**525210 CONFERENCE AND MEETING EXPENSES** **\$750**

Funds to cover the cost for staff to attend the Carolina Recycling Association's annual conference or other professional development.

**COUNTY OF LEXINGTON  
DHEC USED OIL GRANT  
Annual Budget  
Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*DHEC Used Oil Grant 5722:</b>								
<b>Revenues: (C/C - 000000)</b>								
458000	State Grant Income	11,301	2,688	39,378	39,378	70,720		
461000	Investment Interest	0	0	0	0	0		
<b>** Total Revenue</b>		<b>11,301</b>	<b>2,688</b>	<b>39,378</b>	<b>39,378</b>	<b>70,720</b>		
<b>***Total Appropriation</b>					<b>39,378</b>	<b>70,720</b>		
<b>FUND BALANCE</b>								
Beginning of Year					(5,530)	(5,530)		
<b>FUND BALANCE - Projected</b>								
End of Year					(5,530)	(5,530)		

Fund: 5722  
Division: Public Works  
Organization: 121207 - Solid Waste / Recycling

		<b>BUDGET</b>					
Object Expenditure Code	Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>							
<b>*Total Personnel</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Operating Expenses</b>							
520100	Contacted Maintenance	0	0	15,000	0		
520400	Advertising and Publicity	1,379	0	1,200	0		
521200	Operating Supplies	7,213	0	1,000	7,600		
521213	Public Education Supplies	3,088	0	4,200	5,000		
525100	Postage	0	0	880	0		
525210	Conference, Meeting & Training Expense	1,000	62	1,720	750		
525250	Motor Pool Reimbursement	0	311	0	0		
<b>* Total Operating</b>		<b>12,680</b>	<b>373</b>	<b>24,000</b>	<b>13,350</b>		
<b>**Total Personnel &amp; Operating</b>		<b>12,680</b>	<b>373</b>	<b>24,000</b>	<b>13,350</b>		
<b>Capital</b>							
599999	Capital Clearing	(50,152)	0	0	0		
	All Other Equipment	50,152	4,858	15,378	57,370		
<b>**Total Capital</b>		<b>0</b>	<b>4,858</b>	<b>15,378</b>	<b>57,370</b>		
<b>** Total Appropriation</b>		<b>12,680</b>	<b>5,231</b>	<b>39,378</b>	<b>70,720</b>		



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## SECTION V – PROGRAM OVERVIEW

### Summary of Programs

DHEC Used Oil Recycling Grant

#### Objective:

This program is a proposed grant application with South Carolina Department of Health and Environmental Control (DHEC). Funding is being requested to maintain and upgrade each site, educate our residents about the program and provide training for our County staff.

Obtain funding to purchase (2) oil/gas mixture 500 gallon tanks to replace older existing collection tanks; (1) 1,000 gallon oil/gas mixture tank to be used at the Edmund landfill business recycling facility, (1) Carport Cover for the Edmund facility, (6) Signs for the new oil/gas mixture tanks, (20) Oil Filter Drum Covers; (20) 55 Gallon Drums for filters and (20) 120 Gallon Oil Bottle containers and (12) bollards for protection of oil/gas mixture tanks. Also requested are oil bottle bags and dry absorbent for all Centers.

Educate the public about our program by developing and printing a used oil recycling brochure, purchase and distribution of pour spouts and funnels with used oil recycling messages, printing of new county logo with oil recycling banner and purchase of supplies to devise a used oil recycling booth/activity at Kid's Day Lexington.

Finally, funding will be used to send staff to the Carolina Recycling or SWANA Annual Conferences.

## SECTION VI. – LINE ITEM NARRATIVES

### SECTION VI. A. – SUMMARY OF REVENUES

<b>458000 – State Grant Income</b>	<b>\$70,720</b>
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### SECTION VI. B. – LISTING OF POSITIONS

### SECTION VI. C. OPERATING LINE ITEM NARRATIVES

<b>521200 - OPERATING SUPPLIES</b>	<b>\$7,600</b>
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(20) Boxes of Oil Bottle Bags (Box Of 100) x \$340/Box = \$6,800

These bags are used to line oil bottle recycling containers used for the collection and recycling of oil bottles from the County's 12 collection and recycling Centers.

(100) Bags, Dry Absorbent x \$ 8/ bag = \$800

Highly absorbent, nonflammable, mineral granules used to absorb oil from and reduce hazards/slipping at Collection and Recycling Centers, primarily surrounding the used oil recycling tanks.



**521213 - PUBLIC EDUCATION**

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**\$5,000**

(5000) Used Oil Recycling Brochures

Brochures printed on recycled paper to educate residents about Lexington County's used oil recycling program. The brochures will be distributed via mail, presentations, special events, collection and recycling centers. (17,000 x 0.25each = \$4,250)

Printing of New County Logo

Printing of New County Logo with used oil banner as a seal to be placed on oil tanks at the 12 Collection And Recycling Centers. (11 Centers x \$25 each = \$275)

Supplies For LCSWM Booth At Kid's Day Lexington

To promote the County's used oil recycling program, Lexington County SWM will create and staff a used oil recycling booth at 2009 Kid's Day Lexington. We will devise a hands-on activity for children and distribute information to the parents, as well. Detailed list of supplies will be available as the activity is determined, but will likely include paper, glue, markers and similar items. (\$475)

**525210 CONFERENCE AND MEETING EXPENSE**

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**\$750**

The \$750 professional development allotment will be used toward staff attendance at the Carolina Recycling Association Annual Meeting and/or the SWANA Annual Conference.

**SECTION VI. D. –CAPITAL LINE ITEM NARRATIVES**

**5A0000 (2) 500 GALLON OIL/GAS MIXTURE TANKS **\$19,700****

Purchase of (2) 500 gallon Oil/Gas Mixture Tanks for the Southeast and Hollow Creek Collection and Recycling Centers. (2) Tanks x \$ 9,850 each = \$ 19,700

**5A0000 (1) 1,250 GALLON OIL/GAS MIXTURE TANK **\$19,580****

Purchase of (1) 1,250 gallon Oil/Gas Mixture Tanks for the Proposed Edmund Business Recycling Center.  
(1) Tank x \$20,580 each = \$ 20,580

**5A0000 (1) CARPORT COVER **\$2,500****

Purchase of (1) Carport Cover for the Proposed Edmund Business Recycling Center. (1) x \$2,500.00 each = \$ 2,500

**5A0000 (6)SIGNS **\$120****

Purchase of (6) Signs – (2) for the Proposed Edmund Business Recycling Center, (2) for Southeast and (2) for the Hollow Creek Collection and Recycling Centers. (6) x \$20.00 each = \$ 120

**5A0000 (20) OIL FILTER DRUM COVERS W/SPILL PANS **\$8,800****

Purchase of (20) Oil Filter Drum Covers for Collection and Recycling Centers. (20) x \$440.00 each = \$ 8,800

**5A0000 (20) 55 GALLON DRUMS (FOR OIL FILTERS) **\$960****

Purchase of (20) 55 Gallon Drums for filter disposal at the Collection and Recycling Centers. (20) x \$48.00 each = \$ 960

**5A0000 (10) 120 GALLON OIL BOTTLE CONTAINERS **\$4,150****

Purchase of (10) 120 gallon Oil bottle containers for Collection and Recycling Centers. (10) x \$415 each = \$ 4,150

**5A0000(12)BOLLARDS **\$1,560****

(12 ) Bollards for protection of oil/gas mixture tanks at the Edmund Business Recycling Center and the Southeast and Hollow Creek Collection and Recycling Centers. (12) bollards x \$130 each = \$ 1,560

**COUNTY OF LEXINGTON  
LEXINGTON COUNTY AIRPORT AT PELION  
Annual Budget  
FY 10-11 Estimated Revenue**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>* Lexington County Airport at Pelion 5800:</b>								
<b>Revenues:</b>								
438430	Aviation Fuel Sales	42,283	18,191	59,876	59,876	36,382		
438431	Aviation Fuel Cost	(36,494)	(17,012)	(44,536)	(44,536)	(34,034)		
438900	Auction Sales	10,268	0	0	0	0		
439900	Misc Fees, Permits, and Sales	0	0	0	0	0		
450000	Rental Income	24,582	9,861	26,100	26,100	26,100		
457001	FAA Funding (AIP)	3,739	0	0	0	0		
458003	State Aeronautics Funds	0	0	0	0	0		
461000	Investment Interest	757	140	750	750	280		
463005	Ins. Prorated Premium Adjustment	0	0	0	0	0		
469410	Sale of Land - Pelion Airport	0	0	0	0	0		
801000	Op Trm from General Fund	50,000	50,000	50,000	50,000	50,000		
822000	RET from Economic Development	0	0	0	0	0		
<b>Total Revenue</b>		<b>95,135</b>	<b>61,180</b>	<b>92,190</b>	<b>92,190</b>	<b>78,728</b>		
<b>Expenses:</b>								
Total Personnel & Operating			13,249	5,312	45,570	46,570		
Depreciation			65,105	0	20,000	20,000		
<b>*Total Expense</b>			<b>78,354</b>	<b>5,312</b>	<b>65,570</b>	<b>66,570</b>		
<b>Total Expense</b>			<b>78,354</b>	<b>5,312</b>	<b>65,570</b>	<b>66,570</b>		
<b>Noncash Expenses:</b>								
Depreciation: Add Back In			65,105	0	20,000	20,000		
<b>Net Cash</b>			<b>47,931</b>	<b>86,878</b>	<b>46,620</b>	<b>32,158</b>		
Add back Contingency					0			
<b>FUND BALANCE</b>								
Beginning - Cash/Fund Balance					176,405	223,025		
<b>FUND BALANCE</b>								
End of Year - Projected - Cash/Fund Balance					223,025	255,183		

COUNTY OF LEXINGTON  
 LEXINGTON COUNTY AIRPORT AT PELION  
 Annual Budget  
 Fiscal Year 2010-11

Fund: 5800  
 Division: Airport  
 Organization: 580010 - Airport Administration

Object Expenditure Code Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	BUDGET	
				2010-11 Requested	2010-11 Recommend 2010-11 Approved
<b>Personnel</b>					
<b>* Total Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>					
520200 Contracted Services	1,621	1,318	5,078	5,078	
520300 Professional Services	0	0	15,000	15,000	
520400 Advertising & Publicity	0	0	0	0	
520500 Legal Services	0	0	3,000	3,000	
521000 Office Supplies	21	20	500	500	
521100 Duplicating	0	0	75	75	
521200 Operating Supplies	0	103	1,000	1,000	
522000 Building Repairs & Maintenance	2,220	226	5,000	5,000	
522200 Small Equipment Repair & Maintenance	1,914	109	7,000	7,000	
524000 Building Insurance	2,410	1,205	2,482	2,482	
524010 Equipment Insurance	0	0	0	0	
525000 Telephone	228	114	300	300	
525210 Conference & Meeting Expense	0	0	0	1,000	
525230 Subscriptions, Dues, & Books	35	0	35	35	
525390 Utilities - Pelion Airport	4,700	2,117	5,500	5,500	
526500 Licenses & Permits	100	100	100	100	
529903 Contingency	0	0	500	500	
530100 Depreciation Expense	65,105	0	20,000	20,000	
<b>* Total Operating</b>	<b>78,354</b>	<b>5,312</b>	<b>65,570</b>	<b>66,570</b>	
<b>** Total Personnel &amp; Operating</b>	<b>78,354</b>	<b>5,312</b>	<b>65,570</b>	<b>66,570</b>	
<b>Capital</b>					
540000 Small Tools & Minor Equipment	0	0	0	0	
540010 Minor Software	0	0	0	0	
<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>*** Total Expenses</b>	<b>78,354</b>	<b>5,312</b>	<b>65,570</b>	<b>66,570</b>	

**SECTION IV - SUMMARY OF REVENUES**

438430 - Aviation Fuel Sales \$36,382

2 x fuel sales through December 2009 = 2 x \$18,191 = \$36,382

525410 - Aviation Operations Fuel Expense (\$34,024)

2 x fuel cost through December 2009 = 2 x (\$17012) = (\$34,024)

450000 - Rental Income \$26,100

Ten (10) 42' x 33' T-hanger leases @ \$150/month x 12 months = \$18,000

One (1) 36' x 44' Hanger lease @ \$175/month x 12 months = \$2,100

One (1) 60' x 60' Hanger lease @ \$500/month x 12 months = \$6,000

Total Hanger/Rental Revenue = \$26,100

801000 - Op Trn from General Fund \$50,000

General Fund amount required = \$50,000

461000 - Interest Income \$280

Interest Income = \$280

**SECTION V – LINE ITEM NARRATIVES**

**SECTION V.B. – OPERATING LINE ITEM NARRATIVES**

<u>520200 – CONTRACTED SERVICES</u>	<u>\$5,078</u>																												
1. Herbicide & Insecticide Treatment SC Dept of Commerce, Division of Aeronautics Turf Management Program:																													
	<table border="0" style="width: 100%;"> <thead> <tr> <th style="width: 60%;"></th> <th style="text-align: right;"><u>Total</u></th> <th style="text-align: right;"><u>SC DOC/DOA (75%)</u></th> <th style="text-align: right;"><u>County (25%)</u></th> </tr> </thead> <tbody> <tr> <td>Fence Line (14,200 LF @ \$0.12 / LF)</td> <td style="text-align: right;">\$2,028</td> <td style="text-align: right;">\$1,521</td> <td style="text-align: right;">\$507</td> </tr> <tr> <td>Lights (163 Lights @ \$4.75 ea)</td> <td style="text-align: right;">\$855</td> <td style="text-align: right;">\$641</td> <td style="text-align: right;">\$214</td> </tr> <tr> <td>Late Summer (Aug)</td> <td style="text-align: right;">\$2475</td> <td style="text-align: right;">\$1,856</td> <td style="text-align: right;">\$619</td> </tr> <tr> <td>Late Winter (Feb/March)</td> <td style="text-align: right;">\$2475</td> <td style="text-align: right;">\$1,856</td> <td style="text-align: right;">\$619</td> </tr> <tr> <td>Late Spring (May)</td> <td style="text-align: right;"><u>\$2475</u></td> <td style="text-align: right;"><u>\$1,856</u></td> <td style="text-align: right;"><u>\$619</u></td> </tr> <tr> <td style="text-align: right;">Totals</td> <td style="text-align: right;">\$10,308</td> <td style="text-align: right;">\$7,730</td> <td style="text-align: right;">\$2,578</td> </tr> </tbody> </table>		<u>Total</u>	<u>SC DOC/DOA (75%)</u>	<u>County (25%)</u>	Fence Line (14,200 LF @ \$0.12 / LF)	\$2,028	\$1,521	\$507	Lights (163 Lights @ \$4.75 ea)	\$855	\$641	\$214	Late Summer (Aug)	\$2475	\$1,856	\$619	Late Winter (Feb/March)	\$2475	\$1,856	\$619	Late Spring (May)	<u>\$2475</u>	<u>\$1,856</u>	<u>\$619</u>	Totals	\$10,308	\$7,730	\$2,578
	<u>Total</u>	<u>SC DOC/DOA (75%)</u>	<u>County (25%)</u>																										
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Late Spring (May)	<u>\$2475</u>	<u>\$1,856</u>	<u>\$619</u>																										
Totals	\$10,308	\$7,730	\$2,578																										
2. Maintenance of hanger doors and minor repairs to lighting system. Annual Estimate: \$2,500																													
Total Contracted Services	= \$5,078																												
<u>520300 – PROFESSIONAL SERVICES</u>	<u>\$15,000</u>																												
1. Airport Planning and Engineering – General Services: \$15,000																													
<u>520400 – ADVERTISING &amp; PUBLICITY</u>	<u>\$0</u>																												
<u>520500 – LEGAL SERVICES</u>	<u>\$3,000</u>																												
County Attorney services for assistance with items such as hanger contract advice, grant acceptance document review, and assisting with legal procedures: \$3,000																													
<u>521000 – OFFICE SUPPLIES</u>	<u>\$500</u>																												
Includes routine office supplies as well as in-house printing (flyers, signs, etc.): \$500																													
<u>521100 – DUPLICATING</u>	<u>\$75</u>																												
Includes general duplicating at 0.05/copy: \$75																													
<u>521200 – OPERATING SUPPLIES</u>	<u>\$1,000</u>																												
Includes general operating supplies such as beacon bulbs (\$30/ea), glass lenses for runway/taxiway lights (\$20/ea), replacement lamps for runway/taxiway lights (\$12.50/ea), breakaway couplings (\$8.25/ea)																													
<u>522000 – BUILDING REPAIRS &amp; MAINTENANCE</u>	<u>\$5,000</u>																												
Includes general building repairs and routine maintenance.																													
<u>522200 – SMALL EQUIPMENT REPAIR &amp; MAINTENANCE</u>	<u>\$7,000</u>																												
Lighting cabinet and fuel system general repairs and maintenance.																													
<u>524000 – BUILDING INSURANCE</u>	<u>\$2,482</u>																												
<u>525000 – TELEPHONE</u>	<u>\$300</u>																												
<u>525210 – CONFERENCE &amp; MEETING EXPENSE</u>	<u>\$1,000</u>																												
SC Aviation Association Annual Conference.																													
<u>525230 – SUBSCRIPTIONS, DUES, &amp; BOOKS</u>	<u>\$35</u>																												
SC Aviation Association dues.																													
<u>525390 – UTILITIES PELION AIRPORT</u>	<u>\$5,500</u>																												
<u>526500 – LICENCES &amp; PERMITS</u>	<u>\$100</u>																												
DHEC permit for fuel tank																													
<u>529903 – CONTINGENCY</u>	<u>\$500</u>																												
<u>530100 – DEPRECIATION EXPENSE</u>	<u>\$20,000</u>																												

**COUNTY OF LEXINGTON  
AIRPORT CAPITAL PROJECTS  
Annual Budget  
Fiscal Year - 2010-11**

Object Code	Revenue Account Title	Actual 2008-09	Received Thru Dec 2009-10	Amended Budget Thru Dec 2009-10	Projected Revenues Thru Jun 2009-10	Requested 2010-11	Recommend 2010-11	Approved 2010-11
<b>*Airport Capital Projects 5801:</b>								
<b>Revenues: (Organization - 000000)</b>								
457001	FAA Funding (ALP)	29,109	29,109	1,268,591	1,268,591	718,321		
458003	State Aeronautics Funds	0	0	96,000	96,000	12,733		
461000	Investment Interest	532	76	200	200	280		
821000	RET form General Fund	150,000	50,000	50,000	50,000	50,000		
<b>** Total Revenue</b>		<b>179,641</b>	<b>79,185</b>	<b>1,414,791</b>	<b>1,414,791</b>	<b>781,334</b>		
<b>***Total Appropriation</b>					<b>1,514,456</b>	<b>413,500</b>		
FUND BALANCE								
Beginning of Year						179,641	79,976	
FUND BALANCE - Projected								
End of Year						79,976	447,810	

Fund: 5801  
Division: Airport  
Organization: 580020 - Airport Projects

Object Code	Expenditure Classification	2008-09 Expend	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>		
					2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>							
<b>* Total Personnel</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Operating Expenses</b>							
<b>* Total Operating</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>** Total Personnel &amp; Operating</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Capital</b>							
549904	Capital Contingency	0	0	127,856	0	0	
599999	Capital Clearing	(79,649)	0	0	0	0	
5A7338	Apron & Taxiway Recoupmnt	61,741	87,363	481,259	0	0	
5A7339	Electrical Upgrade Phase I	0	0	0	0	0	
5A7340	T-Hanger Additions	0	0	527,000	0	0	
5A7341	Runway Improvements	0	0	0	0	0	
5A9354	Airfield Pavement Rejuvenation & Marking	17,908	0	20,714	0	0	
5AA260	Property Acquisition (RW 35 RPZ)	0	0	296,000	0	0	
5AA363	Beacon Replacement Project	0	13,448	15,000	0	0	
5AA426	Taxiway Realignment	0	0	46,627	263,500	0	
	Master Plan Update				150,000		
<b>** Total Capital</b>		<b>0</b>	<b>100,811</b>	<b>1,514,456</b>	<b>413,500</b>		
<b>*** Total Budget Appropriation</b>		<b>0</b>	<b>100,811</b>	<b>1,514,456</b>	<b>413,500</b>		

**SECTION IV – SUMMARY OF REVENUES**

<u>457001 – FAA Funding (AIP)</u>		<u>\$718,321</u>
FAA Entitlements and Discretionary Funds for Taxiway A Re-alignment	=	\$294,621
FAA Discretionary Apportionment for Master Plan Update	=	\$142,500
FAA Discretionary Apportionment for Property Acquisitions	=	\$281,200
<u>458003 – State Aeronautics Funds</u>		<u>\$12,733</u>
SC Aeronautics Grants for Taxiway A Re-alignment	=	\$7,753
SC Aeronautics Grants for Master Plan Update	=	\$3,750
SC Aeronautics Grants for Property Acquisitions	=	\$1,230
<u>461000 – Interest Income</u>		<u>\$280</u>
Interest Income	=	\$280



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SECTION ~~V~~ LINE ITEM NARRATIVES

SECTION ~~V~~D. - CAPITAL LINE ITEM NARATIVES

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~~5AA260 - PROPERTY ACQUISITION (R-W 35 RPZ)~~ ~~\$296,000~~

~~Purchase property in the RPZ of Runway 35 as approved in the ACP = - \$296,000~~

5AA426 - TAXIWAY RE-ALIGNMENT \$263,500

Re-align taxiway = \$263,500

NEW - MASTER PLAN UPDATE \$150,000

Prepare a new Master Plan Update with County Councils 20 year plan = \$150,000

## SECTION I

COUNTY OF LEXINGTON  
MOTOR POOL  
Annual Budget  
Fiscal Year - 2010-11

Fund 6590  
Division: General Services  
Organization: 111500 - Motor Pool

Summary Page	2008-09	2009-10	2009-10	2010-11	<b>BUDGET</b>	
	Actual	Actual (Dec)	Amended (Dec)	Requested	2010-11 Recommend	2010-11 Approved
<b>Activity From Operations:</b>						
<b>Revenues:</b>						
438700 Motor Pool Service Charges	192,818	69,562	180,000	160,000		
461000 Investment Interest	4,455	1,138	5,000	3,000		
463005 Ins. Prorated Premium Adj.	0	0	0	0		
490100 Sale of Fixed Assets	3,740	4,250	9,000	8,000		
<b>Total Revenues</b>	<b>201,013</b>	<b>74,950</b>	<b>194,000</b>	<b>171,000</b>		
<b>Expenditures:</b>						
Operations	79,350	36,431	127,516	93,340		
Depreciation	57,985	0	55,000	60,000		
Capital Outlay	0	60,440	66,484	85,000		
<b>Total Expenditures</b>	<b>137,335</b>	<b>96,871</b>	<b>249,000</b>	<b>238,340</b>		
<b>Noncash Expenses:</b>						
Depreciation: Add Back In	57,985	0	55,000	60,000		
<b>Net Cash</b>	<b>121,663</b>	<b>(21,921)</b>	<b>0</b>	<b>(7,340)</b>	<b>0</b>	<b>0</b>
<b>Income Calculation:</b>						
Capital Outlay: Add Back In	0	60,440	66,484	85,000		
<b>Net Income (Loss)</b>	<b>63,678</b>	<b>38,519</b>	<b>11,484</b>	<b>17,660</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>						
Beginning - Cash/Fund Balance			431,950	431,950	431,950	431,950
<b>FUND BALANCE</b>						
End of Year - Projected - Cash/Fund Balance			431,950	424,610	431,950	431,950

SECTION II

COUNTY OF LEXINGTON  
**Proposed Revenues**  
**Fines, Fees, and Other**  
**Budget FY - 2010-2011**

Fund #: 6590

Fund Name: Motor Pool

Organ. #: 111500

Organ. Name: Motor Pool

Revenue Code	Fee Title	Actual Fees FY 2007-08	Actual Fees FY 2008-09	12/31/2009 Year-to-Date FY 2009-10	Anticipated Fiscal Year Total FY 2009-10	Budget				
						Units of Service	Current Fee	Total Estimated Fees FY 2010-11	Proposed Fee Change	Total Proposed Estimated Fees FY 2010-11
438700	Service Charge	182,672	192,818	87,803	176,000	30	0.5	160,000		160,000
461000	Investment Interest	\$ 11,571	\$ 4,455	\$ 1,138	\$ 2,276			\$ 3,000		\$ 3,000
490100	Sale of Fixed Assets		\$ 3,740	\$ 4,250	\$ 9,000			\$ 8,000		\$ 8,000

## SECTION III

COUNTY OF LEXINGTON  
MOTOR POOL  
Annual Budget  
Fiscal Year - 2010-11

Fund 6590

Division: General Services

Organization: 111500 - Motor Pool

Object Expenditure Code Classification	2008-09 Expenditure	2009-10 Expend (Dec)	2009-10 Amended (Dec)	<i>BUDGET</i>		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
<b>* Total Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Operating Expenses</b>						
520233 Towing Service	0	75	360	360		
522300 Vehicle Repairs & Maintenance	14,364	8,512	27,640	21,600		
524100 Vehicle Insurance - 30	16,568	7,950	16,380	16,380		
525400 Gas, Fuel, & Oil	48,418	19,894	55,000	55,000		
529903 Contingency	0	0	28,136	0		
530100 Depreciation	57,985	0	55,000	60,000		
<b>* Total Operating</b>	<b>137,335</b>	<b>36,431</b>	<b>182,516</b>	<b>153,340</b>		
<b>** Total Personnel &amp; Operating</b>	<b>137,335</b>	<b>36,431</b>	<b>182,516</b>	<b>153,340</b>		
<b>Capital</b>						
599999 Capital Clearing	(92,733)	0	0	0		
All Other Equipment	92,733	60,440	66,484	85,000		
<b>** Total Capital</b>	<b>0</b>	<b>60,440</b>	<b>66,484</b>	<b>85,000</b>		
<b>*** Total Budget Appropriation</b>	<b>137,335</b>	<b>96,871</b>	<b>249,000</b>	<b>238,340</b>		



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**SECTION V. – PROGRAM OVERVIEW**

**Summary of Programs:**

To provide clean, well maintained, safe vehicles to support our other county departments in their day-to-day operations and to provide adequate transportation for special requests out of town.

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**SECTION V. – SERVICE LEVELS****Service Levels Indicators:**

	<u>Actual FY 2007-08</u>	<u>Actual FY 2008-09</u>	<u>Estimated FY 2009-10</u>	<u>Projected FY 2010-11</u>
Miles Driven	362,000	304,000	326,000	320,000

**SECTION VI. – LINE ITEM NARRATIVES****SECTION VI. A. – SUMMARY OF REVENUES****Service Charge**

The rental rate is currently \$0.50 per mile for each vehicle in the motor pool.

**SECTION VI. B. – LISTING OF POSITIONS**

There are no positions dedicated to the management and operation of the Motor Pool. Fleet Services oversees the management and operation using existing personnel on an as needed basis.

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**SECTION VI. C. – OPERATING LINE ITEM NARRATIVES****520233 – VEHICLE REPAIRS & MAINTENANCE 360**

This account will fund the cost of towing expenses incurred for the thirty (30) vehicles operated in the motor pool. This request is based on the actual expenditures in this year's budget.

**522300 – VEHICLE REPAIRS & MAINTENANCE 21,600**

This account will fund the cost of repairs and routine maintenance on the thirty (30) vehicles operated in the motor pool. This request is based on the actual expenditures in this year's budget, and projections for future maintenance costs.

**524100 – VEHICLE INSURANCE 16,380**

This account will fund the cost of liability on thirty (30) vehicles in the motor pool. County employees operate these vehicles on a daily basis only. Cost is  $\$546.00 \times 30 = \$16,380.00$

**525400 – GAS, FUEL, & OIL 55,000**

This account will fund the cost of gasoline and oils used by the thirty (30) vehicles assigned to the motor pool. This request is based on actual usage this year.



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**SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**(1) – INTERMEDIATE UTILITY VEHICLE REPLACEMENT 2WD 21,000**

This request will fund the replacement of a 2001 Jeep Cherokee that has exceeded its expected capital recovery.

**(1) - INTERMEDIATE UTILITY VEHICLE REPLACEMENT 2WD 21,000**

This request will fund the replacement of a 2001 Jeep Cherokee that has exceeded its expected capital recovery.

**(1) – INTERMEDIATE UTILITY VEHICLE REPLACEMENT 2WD 21,000**

This request will fund the replacement of a 1999 Jeep Cherokee that has exceeded its expected capital recovery

**(1)- CROWN VICTORIA SEDAN REPLACEMENT 22,000**

This request will fund the replacement of a 1999 Crown Victoria that has exceeded its expected capital recovery

These vehicles will have exceeded the capital recovery expected and mileage limits within the replacement criteria of the Vehicle Management Policy.

**COUNTY OF LEXINGTON**  
**WORKER'S COMPENSATION INSURANCE FUND**  
**Annual Budget**  
**Fiscal Year - 2010-11**

Fund 6710  
Division: Non-departmental  
Organization 999900 - Non-departmental

Summary Page	2008-09	2009-10	2009-10	2010-11	<i>BUDGET</i>	
	Actual	Actual (Dec)	Amended (Dec)	Requested	2010-11 Recommend	2010-11 Approved
<b>Activity From Operations:</b>						
<b>Revenues:</b>						
439601 Employer Insurance Contributions	1,846,765	932,575	1,897,733	1,902,120		
461000 Investment Interest	45,506	10,753	75,000	21,500		
<b>Total Revenues</b>	<b>1,892,271</b>	<b>943,328</b>	<b>1,972,733</b>	<b>1,923,620</b>		
<b>Expenditures:</b>						
Operations	1,056,062	630,447	1,434,387	1,388,062		
Operating Transfer to Risk Management	150,762	130,270	130,270	159,647		
<b>Total Expenditures</b>	<b>1,206,824</b>	<b>760,717</b>	<b>1,564,657</b>	<b>1,547,709</b>		
<b>Noncash Expenses:</b>						
<b>Net Cash</b>	<b>685,447</b>	<b>182,611</b>	<b>408,076</b>	<b>375,911</b>		
<b>Income Calculation</b>						
<b>Net Income (Loss)</b>	<b>685,447</b>	<b>182,611</b>	<b>408,076</b>	<b>375,911</b>		
<b>FUND BALANCE - Estimated</b>						
Beginning			3,982,851	4,390,927	4,390,927	3,982,851
<b>FUND BALANCE - Projected</b>						
End of Year			4,390,927	4,766,838	4,390,927	3,982,851

**COUNTY OF LEXINGTON**  
**WORKER'S COMPENSATION INSURANCE FUND**  
**Annual Budget**  
**Fiscal Year - 2010-11**

Fund 6710  
Division: Non-departmental  
Organization 999900 - Non-departmental

Object Expenditure Code Classification	2008-09 Expend	2009-10 Expend. (Dec)	2009-10 Amended (Dec)	<i>BUDGET</i>		
				2010-11 Requested	2010-11 Recommend 2010-11 Approved	
<b>Personnel</b>						
<b>* Total Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Operating Expenses</b>						
520201 Physical Fitness Program	8000	6,000	10,000	10,000		
520206 Background History Screening	3,408	1,275	5,625	5,250		
520209 Driver History Screening	701	311	1,500	1,575		
520301 Safety Management Services	25,200	12,600	25,200	25,200		
520302 Drug Testing Services	5,418	1,547	8,530	8,160		
525710 Safety Awards	139	0	1,200	1,200		
527305 Workers Comp Insurance Claims	448,550	338,893	600,000	600,000		
527306 WC Excess Insurance Premiums	30,161	31,198	35,000	34,000		
527307 SC Workers Compensation Taxes	25,869	0	30,000	28,000		
527308 WC Second Injury Assessments	84,402	0	110,000	90,000		
527309 Workers Compensation Ins. Premiums	424,214	238,623	457,332	435,217		
529903 Contingency	0	0	150,000	150,000		
<b>* Total Operating</b>	<b>1,056,062</b>	<b>630,447</b>	<b>1,434,387</b>	<b>1,388,602</b>		
<b>** Total Personnel &amp; Operating</b>	<b>1,056,062</b>	<b>630,447</b>	<b>1,434,387</b>	<b>1,388,602</b>		
<b>Transfers:</b>						
816790 Operating Transfer to Risk Management	150,762	130,270	130,270	159,647		
<b>Capital</b>						
<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>	<b>1,206,824</b>	<b>760,717</b>	<b>1,564,657</b>	<b>1,548,249</b>		

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**SECTION VI. - SUMMARY OF REVENUES**

**439601 – Employer Insurance Contributions** **\$1,902,120**

Estimated employer bi-weekly contributions based upon proposed internal rate structure.

**461000 – Investment Interest** **\$21,500**

Projection based on current budget status history.

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**SECTION VI – OPERATING LINE ITEM NARRATIVES**

**520201 – Fitness Program** **\$10,000**

This program creates a culture where both health and safety that are aligned, tied to measureable activities and aggressively prompted throughout the County departments. This is a strategic long term effort of the Risk Management Team. The assistance of an Aerobics and Fitness Association of America (AFAA) certified instructor will be utilized. The physical fitness program will include these elements.

- ⇒ Resistance camp style training using your body as weights
- ⇒ Employee Risk Assessments
- ⇒ Nutritional Counseling and the “Great Weight Challenge”
- ⇒ Power Yoga, which includes strength and flexibility training

The Physical Fitness Program is offered in ten week segments with two classes per week. Employees will contribute to these classes. As an incentive, it is recommended that the County subsidize the program at \$1,000 per session. It is proposed to offer five (5) Group Resistance Training and five (5) Yoga segments during FY 2010-11. The total County subsidy of \$8,000 is an estimate. Approximately 50 employees currently participate in these classes. 100 employees are currently participating in the “Great Weight Challenge.” An assessment will be done at the end of the current fiscal year to validate the cost reduction benefits in workers’ compensation, absenteeism, as well as medical costs. The assessment will also attempt to clarify what works and where to modify. A recent nationwide study reported cost/benefit ratios showed returns of \$5.95 per dollar invested in wellness. The risk management division will attempt to capture the benefits in a fiscal year end report.

**520206 – Background History Screening** **\$5,250**

Estimated new-hire screenings for the period.  
(210 x \$25.00)

**520209 – Driver History Screening** **\$1,575**

A driving history will be performed for all conditionally hired employees in accordance with County policy. 210 annually @ 7.50 per history.

**520301 – Safety Management Services** **\$25,200**

Proposed Safety Management, Inc. OSHA Consultation and Self-Assessment Services.

---

**520302 – Drug Testing Services** **\$8,160**

Pre-employment Drug Screen  
210 x \$30/test = \$6,300

Monthly Random Drug Tests – Safety Sensitive positions, excluding SCDOT positions.  
3 standard @ average cost of \$35/ x 12 months = \$1,260

Particular suspicion test in accordance with County Policy—estimate.  
3 x \$42 = \$120 (includes alcohol test)

Post accident drug and alcohol testing –estimate.  
6 x \$80 = \$480

---

**525710 – Safety Awards** **\$1,200**

In anticipation for “National Safety Month” (June) to include departmental awards and wellness incentives.

Incentive items: \$600.00  
Plaques: \$300.00  
Miscellaneous: \$300.00

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**527305 – Workers Compensation Insurance Claims** **\$600,000**

Claims projection is consistent with actual paid loss figures to date and the Companion Loss Analysis Report. Second Injury Fund and Self-Insurance Recoveries are deducted for these figures. Budget request is based on four year average 2006 through 2009.

<b>Policy Period</b>	<b>Total Paid Claim Reimbursements</b>
2009-2010 Projected	580,957
2008-2009	448,550
2007-2008	798,620
2006-2007	638,024
2005-2006	444,245

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**527306 – Workers Compensation Excess Insurance Premium \$34,000**

Excess insurance (also known as stop-loss insurance) is a product that provides the County protection against catastrophic or unpredictable losses. It is purchased since Lexington County maintains as \$300,000 per occurrence self-insured retention for Workers’ Compensation (WC) through the South Carolina Counties Workers’ Compensation Trust (SCCWCT). Under the stop-loss policy, the insurance company becomes liable for losses that would exceed the aggregate retention.

The current policy will reimburse the County Of Lexington for WC claims when the County's out of pocket expenses exceed an aggregate retention of \$4,238,900. The reinsurance responds up to \$1,000,000 (this can also be expressed as an "Aggregate Stop Loss" of \$1,000,000 in excess of \$4,238,900). Budget request allows for any market changes.

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**527307 – SC Workers Compensation Tax \$28,000**

According to the SCCWCT Large Deductible Contract, counties operating under the Large Deductible Option must be responsible for their own WC Tax. Based upon previous claims history, SCCWCT to invoice for the taxes based on claims occurring after July 1, 1997 for the plan year 2008-09.

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**527308 – WC Second Injury Fund Assessment \$90,000**

The SIF assessment is based a percent of gross losses paid for a plan year at an assessment rate as set by the SC Second Injury Fund based on claims occurred after 7/01/97 and paid during the calendar year 2008. SCCWCT advises that the SIF assessment for the Trust was the largest since its origin. This is an estimate based on activity; SCCWCT will provide a detailed worksheet for the Lexington prorated amount of the Trust’s assessment.

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**527309 – Workers Compensation Insurance Premium \$435,217**

Recommend continuing the Large Deductible option of a \$300,000 Self Insured Retention (SIR) per occurrence. The current Self-Insured Premium is .2 of the Estimated Insured Premium as stated by the SCCWCT Board. This option was utilized for the FY 2010-11 projected rate calculation. The County’s Workers’ Compensation program achieved an experience modification factor of .97 for FY 2009, and the current experience modification factor of .95 resulted in a \$97,007 reduction in premium. This accomplishment was the result of a collective effort among our department’s loss control measures. This factor is built into the premium projection for the next fiscal year. The projection also factors estimated payroll of \$56,666,050.

Prior to FY 2003-2004 SC Workers’ Compensation Trust has offered a contribution discount to its members ranging from 25% to 45%. The last Trust discount was 34.4% in 2002-03. Since that time a premium multiplier has been instituted. This estimate factors in the 29% SCCWCT multiplier again for the SIR Premium as well. It has been announced that the SCCWCT Board will attempt to reduce the multiplier for FY 2010-11. The SCCWCT board will meet by May 2010.

FUND 6710 – Worker’s Compensation Fund  
 Organization: 999900 – Non-departmental  
 FY 2010-2011 BUDGET REQUEST

	(Audited) 2005-06	(Audited) 2006-07	(Audited) 2007-08	(Audited) 2008-09	(Current) 2009-10	Projected 2010-11
Fully Insured Premium	\$1,528,500	\$1,620,198	\$1,745,408	\$1,874,160	\$1,940,148	1,983,312
Experience MOD Factor	106,995	97,212	-0-	-56,225	-97,007	-59,499
Modified Premium Projection	1,635,495	1,717,410	1,686,080	1,817,935	1,843,141	1,923,813
Less Volume Discount	-224,063	-235,285	-240,866	-250,875	-254,353	-265,486
Volume Assessment Premium	1,411,432	1,482,125	1,504,542	1,567,060	1,588,788	1,658,326
SCCWCT Multiplier	409,315	429,816	436,317	454,447	460,748	480,915
Total Insured Premium	1,820,748	1,911,941	1,940,859	2,021,507	2,049,536	2,139,241
Option 2 \$300,000 SIF rate	413,310	414,891	430,871	432,603	409,907	427,848
LCSD Aircraft Exposure	15,306	7,548	-0-	15,033	7,369	7,369
<b>Self Insured Premium</b>	<b>428,616</b>	<b>422,439</b>	<b>430,871</b>	<b>447,636</b>	<b>417,276</b>	<b>435,217</b>

**Lexington County Workers’ Compensation Self Insured Premium and Experience Modifier**

Plan Year	SIR Premium	Experience MOD
2009-2010	\$417,276	.95
2008-2009	\$447,636	.97
2007-2008	\$430,871	1.00
2006-2007	\$422,439	1.06
2005-2006	\$428,616	1.07
2004-2005	\$431,814	1.08

**529903 – Contingency**

**\$150,000**

This contingency line item will act as an additional funded loss-control measure.



**COUNTY OF LEXINGTON  
EMPLOYEE INSURANCE FUND  
Annual Budget  
Fiscal Year - 2010-11**

Fund 6730  
Division: Non-departmental  
Organization: 999900 - Non-departmental

Summary Page	2008-09	2009-10	2009-10	2010-11	<b>BUDGET</b>	
	Actual	Actual (Dec)	Amended (Dec)	Requested	2010-11 Recommend	2010-11 Approved
<b>Activity From Operations:</b>						
<b>Revenues:</b>						
439601	Employer Insurance Contributions	7,565,500	3,834,000	9,502,500	9,882,600	
439602	Employee Premiums (Payroll Deduct)	2,262,520	1,328,849	2,146,056	2,963,724	
439603	Sub-Group Insurance Premiums	493,738	0	0	0	
439604	Term Employee Insurance Premiums	130,410	101,140	118,775	202,279	
439606	Cobra Payments	15,381	8,071	16,445	16,142	
439607	Employer Subsidy - Post Employment	363,749	175,518	502,500	351,035	
439630	Insurance Reimbursements	101,939	48,013	70,155	96,025	
439632	Stop-Loss Insurance	919,163	394,477	275,625	788,953	
461000	Investment Interest	200,303	50,057	356,590	100,114	
826730	RET from Employee Insurance	3,587,234	0	0	0	
	<b>Total Revenues</b>	<b>15,639,937</b>	<b>5,940,125</b>	<b>12,988,646</b>	<b>14,400,872</b>	
<b>Expenditures:</b>						
	Operations	12,261,099	5,697,181	13,485,205	13,944,408	
	RET to OPEB Post Employment	3,587,234	0	0	0	
	<b>Total Expenditures</b>	<b>15,848,333</b>	<b>5,697,181</b>	<b>13,485,205</b>	<b>13,944,408</b>	
<b>Noncash Expenses:</b>						
	<b>Net Cash</b>	<b>(208,396)</b>	<b>242,944</b>	<b>(496,559)</b>	<b>456,464</b>	
<b>Income Calculation:</b>						
	<b>Net Income (Loss)</b>	<b>(208,396)</b>	<b>242,944</b>	<b>(496,559)</b>	<b>456,464</b>	<b>0</b>
<b>FUND BALANCE</b>						
	Beginning of Year			9,317,413	8,820,854	8,820,854
	FUND BALANCE - Projected End of Year			8,820,854	9,277,318	8,820,854
						9,317,413

**COUNTY OF LEXINGTON  
EMPLOYEE INSURANCE FUND  
Annual Budget  
Fiscal Year - 2010-11**

Fund 6730  
Division: Non-departmental  
Organization: 999900 - Non-departmental

Object Expenditure Code Classification	2008-09 Expenditure	2009-10 Expend. (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
<b>* Total Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Operating Expenses</b>						
520308 Health Screening Services	4,329	5,497	6,000	6,250		
520313 Actuarial Services	8,000	0	10,000	6,000		
520314 Employee Benefit Consulting Service	12,600	0	12,600	5,400		
527300 Health Insurance Claims	8,705,471	3,986,563	9,933,806	10,262,527		
527302 Third Party Administrator Costs	244,876	118,668	263,637	282,642		
527303 Life Insurance Premiums	275,572	123,228	278,325	246,455		
527304 Stop-Loss Insurance Premiums	966,628	450,573	900,837	959,829		
527310 Advance PCS Claims	2,043,623	1,012,652	1,930,000	2,025,305		
529903 Contingency	0	0	150,000	150,000		
<b>* Total Operating</b>	<b>12,261,099</b>	<b>5,697,181</b>	<b>13,485,205</b>	<b>13,944,408</b>		
<b>** Total Personnel &amp; Operating</b>	<b>12,261,099</b>	<b>5,697,181</b>	<b>13,485,205</b>	<b>13,944,408</b>		
<b>Transfers</b>						
837730 RET to OPEB Post Employment	3,587,234	0	0	0		
<b>Capital</b>						
<b>** Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>*** Total Budget Appropriation</b>	<b>15,848,333</b>	<b>5,697,181</b>	<b>13,485,205</b>	<b>13,944,408</b>		

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**SECTION VI. - SUMMARY OF REVENUES**

**439601 – Employer Insurance Contributions \$9,882,600**

Based on an estimate of (1267) eligible employees for Budget Allocation. (1267 x \$7,800 = \$9,882,600)

**439602 – Employee Premiums (payroll deduct) \$2,963,724**

Employee contributions are stated at current rates and are subject to be adjusted for recommended based on review of group health plan.

2/01/2010 Subscriber Count:

Single:	607 x 104.00 = 63,128
Family:	169 x 493.00 = 83,317
Employee & Children:	218 x 250.00 = 54,500
<u>Employee &amp; Spouse:</u>	<u>137 x 336.00 = 46,032</u>
Total Monthly/Annually	\$246,977 x 12 = \$2,963,724

**439603 – Sub-group Insurance Premiums \$ -0-**

Recreation and Aging Commission transitioned to the State Health Plan effective 1-1-09.

**439604 – Term Employee Insurance Premiums \$ 202,279**

Based on current rates and Post Employment Plan participation as of 12/31/09. Subject to review.

**439606 – COBRA Payments \$16,142**

Based on an average participation at 1/1/10.

**439607 – Employer Subsidy – Post Employment \$351,035**

Based upon current activity at 12/31/09. Subject to review of post benefits plan.

**439630 – Insurance Reimbursements \$96,025**

Based on historical data from revenue and expense reports.

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**439632 – Stop-loss Insurance Reimbursements** **\$788,953**

Based on review of PAI specific analysis report and budget activity reports as of 12/31/09.

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**461000 – Investment Interest** **\$100,114**

Based upon current budget revenue and expense reports.

**SECTION VI – OPERATING LINE ITEM NARRATIVES**

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**520308 – Health Screening Services** **\$6,250**

Risk Management/Wellness Committee employee health screenings.  
Materials cost estimate and Wellness Committee initiatives.

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**520313 – Actuarial Services** **\$6,000**

Based on current budget for GASB 45 Actuarial Study and plan design change impact review.

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**520314 – Employee Benefit Consulting Service** **\$5,400**

Based on current budget for GASB 45 review and Employee Health Insurance plan review. (3 mos. @ \$1,800)

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**527300 – Health Insurance Claims** **\$10,262,527**

Claims funding based upon PAI projections, trend analysis less anticipated stop-loss reimbursements reconciled to PAI paid claims. This is consistent with Planned Administrators projected claims for plan year 2010 as stated in the COBRA calculation process.

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**527302 – Third Party Administrator Costs** **\$282,642**

Fixed costs (1267 eligible employees x \$18.59 x 12) average.

- Administration and customer service fee – 6.69
- COBRA administration fee – 1.35
- HIPAA administration (except 2% of premium) - .30
- PPO network access fee – 5.00
- Pre-certification and managed care fee – 2.50
- HIPAA Privacy Product - .75
- Advance PCS Prescription Drug Network - .75
- Health Management – 1.25

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**527303 – Life Insurance Premiums** **\$246,455**

Life Plan based on subscriber count and budget activity.

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**527304 – Stop Loss Premiums** **\$959,829**

Based on the 01/01/10 stop loss renewal. (1267 eligible subscribers (includes sup-groups) x 63.13 x 12 = \$959,829)

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**527310 – Advance PCS Claims** **\$2,025,305**

Based on Prescription Drug Plan current activity and review of claims experience.

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**529903- Contingency** **\$150,000**

This contingency line item will act as an additional funded loss-control measure.

**COUNTY OF LEXINGTON  
RISK MANAGEMENT ADMINISTRATION  
Annual Budget  
Fiscal Year - 2010-11**

Fund 6790  
Division: General Administrative  
Organization: 101500 - Personnel

	2008-09	2009-10	2009-10	2010-11	<i>BUDGET</i>	2010-11
Summary Page	Actual	Actual (Dec)	Amended (Dec)	Requested	2010-11 Recommend	2010-11 Approved
<b>Activity From Operations:</b>						
<b>Revenues:</b>						
461000 Investment Interest	377	98	400	400		
806710 Op Trm from Workers Comp Ins.	150,762	130,270	130,270	159,647		
<b>Total Revenues</b>	<b>151,139</b>	<b>130,368</b>	<b>130,670</b>	<b>160,047</b>		
<b>Expenditures:</b>						
Personnel & Operations	120,145	39,068	148,895	159,447		
Depreciation	489	0	100	100		
Capital Outlay	0	866	1,375	200		
<b>Total Expenditures</b>	<b>120,634</b>	<b>39,934</b>	<b>150,370</b>	<b>159,747</b>		
<b>Noncash Expenses:</b>						
Depreciation: Add Back In	489	0	100	100		
<b>Net Cash</b>	<b>30,994</b>	<b>90,434</b>	<b>(19,600)</b>	<b>5,400</b>		
<b>Income Calculation:</b>						
Capital Outlay: Add Back In	0	866	1,375	200		
<b>Net Income (Loss)</b>	<b>30,505</b>	<b>91,300</b>	<b>(18,325)</b>	<b>6,800</b>		
<b>FUND BALANCE - Estimated</b>						
Beginning - Cash			48,661	29,061	29,061	48,661
<b>FUND BALANCE - Projected</b>						
End of Year - Cash			29,061	29,461	29,061	48,661

## SECTION III

COUNTY OF LEXINGTON  
RISK MANAGEMENT ADMINISTRATIONAnnual Budget  
Fiscal Year - 2010-11

Fund 6790

Division: General Administrative

Organization: 101500 - Personnel

Object Expenditure Code Classification	2008-09 Expenditure	2009-10 Expend. (Dec)	2009-10 Amended (Dec)	<b>BUDGET</b>		
				2010-11 Requested	2010-11 Recommend	2010-11 Approved
<b>Personnel</b>						
510100 Salaries & Wages - 2	87,380	25,447	103,672	111,069		
511112 FICA - Employer Portion	6,618	1,815	7,931	8,497		
511113 State Retirement - Employer Portion	8,116	2,390	9,735	10,429		
511120 Employee Insurance - 2	12,000	7,500	15,000	15,600		
511130 Workers Compensation	2,474	680	2,767	3,298		
511213 State Retirement - Employer's Portion - Retiree	581	0	0	0		
519999 Personnel Contingency	0	0	4,865	5,213		
<b>* Total Personnel</b>	<b>117,169</b>	<b>37,832</b>	<b>143,970</b>	<b>154,106</b>		
<b>Operating Expenses</b>						
521000 Office Supplies	35	0	250	250		
521100 Duplicating	107	60	300	240		
521200 Operating Supplies	189	13	200	200		
522200 Small Equip Repairs & Maintenance	0	0	50	50		
524000 Building Insurance	21	10	21	21		
524201 General Tort Liability Insurance	150	75	155	155		
524202 Surety Bonds	15	0	0	0		
525000 Telephone	495	241	510	510		
525020 Pagers and Cell Phones	205	124	500	528		
525041 E-mail Service Charges - 2	166	35	174	162		
525100 Postage	37	60	100	100		
525210 Conference, Meeting & Training Expense	80	0	1,000	1,265		
525230 Subscriptions, Dues, & Books	13	0	175	200		
525250 Motor Pool Reimbursement	295	0	300	300		
525300 Utilities / Administration Building	1,168	618	1,190	1,260		
530100 Depreciation	489	0	100	100		
<b>* Total Operating</b>	<b>3,465</b>	<b>1,236</b>	<b>5,025</b>	<b>5,341</b>		
<b>** Total Personnel &amp; Operating</b>	<b>120,634</b>	<b>39,068</b>	<b>148,995</b>	<b>159,447</b>		
<b>Capital</b>						
540000 Small Tools & Minor Equipment	0	0	335	200		
All Other Equipment	0	866	1,040	0		
<b>** Total Capital</b>	<b>0</b>	<b>866</b>	<b>1,375</b>	<b>200</b>		
<b>*** Total Budget Appropriation</b>	<b>120,634</b>	<b>39,934</b>	<b>150,370</b>	<b>159,647</b>		





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## SECTION V – PROGRAM OVERVIEW

### Summary of Program

Program I – Human Resources Risk Management  
Program II – Occupational Safety & Training Management

The risk management division is responsible for the identification, maintenance, and measurement of exposure to accidental loss. These programs include general tort liability, vehicle liability, buildings and content insurance, worker’s compensation, group health, and the recovery for damages to County property.

The County participates in the South Carolina Counties Workers Compensation Trust and maintains a self-insured retention of \$300,000 per occurrence for job related injuries. The risk management division will compare the costs of maintaining the retention or fully insuring the exposure. Generally, retaining some risk through deductibles or self-insured retention results in lower premiums than are associated with insurance that pays the first dollar of any covered claim. It is the goal of the risk management to maintain the County’s Workers Compensation Experience Modification Factor at 1.00 or below during the next three years. (GOAL #3.)

The County currently maintains a Self Insured Group Health Insurance Program and contracts with a Third Party Administrator for claims management, stop-loss insurance, and other administrative structures. The risk management division would be responsible to maintain the best insurance coverage for the County and would prepare any necessary request for proposal drafts for insurance related matters.

There are two elements to risk management: (1) Loss Prevention measures are developed to keep accidents and other incidents from happening; and (2) Loss Reduction methods are implemented to properly manage claims in effort to decrease the severity of losses when they occur. These elements are critical for managing all risks, rather than just paying claims. Risk management administration involves developing cost saving techniques, maintaining adequate insurance coverage, tracking and projecting claims, as well as training.

### **Program I: Human Resources (HR) Risk Management**

#### Objectives:

HR Risk Management will necessitate dual human resources and risk management initiatives.

#### Service Standards:

- a. To manage and resolve complex employee relation issues.
- b. To conduct effective, thorough, and objective investigations in order to provide human resources guidance as related to certain employee relations issues.
- c. Maintain in-depth knowledge of HR legal requirement , reduces legal risks and ensures regulatory compliance.
- d. To be responsible for assigned initiatives and activities of the Risk Management Program and would advise departments, and County Administration on various insurance and budget related matters.
- e. Assists senior management in developing standards for group health insurance rates; advices management on other issues such as ADA, FMLA and workers’ compensation.

**Program II: Occupational Safety and Training Management**

**Objective:**

Occupational Safety and Training Management is to ensure that employees who work for Lexington County have a place of employment that is free of recognized hazards that are likely to cause physical harm .

**Service Standards:**

- a. To incorporate occupational safety and wellness initiatives within the County.
- b. To provide training for specific job duties as needed and mandated by State and Federal laws.
- c. To maintain Occupational Safety and Health Administration (OSHA) standards.
- d. To administer the County's Alcohol and Drug Testing Program.
- e. To investigate all county accidents involving employee, vehicles, and equipment.
- f. To manage operational activities of various insurance programs and develop standards for safety.

**SERVICE LEVELS**

**Service Level Indicators:**

	<u>Actual FY 2008-2009</u>	<u>Estimated FY 2009-2010</u>	<u>Projected FY 2010-2011</u>
WC Claims Processing	133	99	75
Auto Claim Reporting/ Processing	88	65	60
OSHA 300 (Recordable injuries)	72	66	50
Wellness Committee Meetings	12	12	12
OSHA Countywide Self Assessment	1	1	1
Group Health Budget Analysis Reports	12	12	12
Large Deductible Claims Report	4	4	4
WC Claim Reimbursement Invoices	12	12	12
Risk Management New Hire Orientations	6	8	12
WC Claims Lag Reports	12	12	12
Random Drug Screen Invoices	36	36	36
Random Drug Screen Notification	48	48	48
Procedure Manual Updates	1	2	2
Companion File Reviews	4	4	4

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**SECTION VI. – LINE ITEM NARRATIVES**

**SECTION VI. A.– SUMMARY OF REVENUES**

**806710 – Operations Transfer from Workers Compensation Insurance \$159,647**

A transfer of funds to cover the salaries and operations of two employees in the Risk Management Division.

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**SECTION VI. – LINE ITEM NARRATIVES**

**SECTION VI. B. - LISTING OF POSITIONS**

**Current Staffing Level:**

<u>Job Title</u>	<u>Positions</u>	<u>Full Time Equivalent</u>		<u>Total</u>	<u>Grade</u>
		<u>General Fund</u>	<u>Other Fund</u>		
HR Risk Manager	1		1	1	19
Safety & Training Manager	1		1	1	19
Total Positions	2		2	2	

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**SECTION VI. C.– PERSONNEL LINE ITEM NARRATIVES**

**510100 – Salaries and Wages** **\$111,069**

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Salaries and Wages for two employees  
Salaries and Adjustments Account

**511112 – FICA Cost** **\$8,497**

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Employer's Portion 7.65%

**511113 – State Retirement** **\$10,429**

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Employer's Portion 9.39 %

**511120 – Insurance Fund Contribution #2** **\$15,600**

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Employer's Portion (2) @ \$7,800 per employee annually

**511130 – Worker's Compensation** **\$3,298**

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Internal premium charge code 9410 (111,069 x .0297 WC Rate = \$3,298)

**519999 – Personnel Contingency** **\$5,213**

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**SECTION VI. D. – OPERATING ITEM NARRATIVES**

**521000 – Office Supplies \$250**

To cover routine office supplies (paper, pencils, file folders, etc.). This line item will include form printing costs and computer supplies.

**521100 – Duplicating \$240**

This account is used for copier machine duplicating of correspondence to employees, invoices for payment, information to various departments, contract, etc. in the daily operations of the division. (4800 x .05 = \$240)

**521200 – Operating Supplies \$200**

This account is needed for specific supplies such as training materials, operations manual material, etc.

**522200 – Small Equipment Repairs and Maintenance \$50**

Audio and visual equipment repair.

**524000 – Building Insurance \$21**

Building and Personal Property Insurance for division.

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**524201 – General Tort Liability Insurance** **\$155**

Tort Liability Premium 2 Positions

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**525000 – Telephone** **\$510**

Two lines for the Risk Management Division with voice mail.

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**525020 – Pagers and Cell Phones** **\$528**

Program I:       \$264    1 Nextel Mobile - National Business Add-on Plan \$22/mos.  
Program II:      \$264    1 Nextel Mobile - National Business Add-on Plan \$22/mos.

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**525041 – E-mail Service Charges** **\$162**

Program I:       \$6.75 per month  
Program II:      \$6.75 per month

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**525100 – Postage** **\$100**

Postage expense for office correspondence, claims forms to TPA, and various reports.

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**525210 – Conference & Meeting Expenses** **\$1,265**

Registration Expense                   \$500

To maintain technical competence of professional staffing to include continuing education for Senior Professional in Human Resources Certification.

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OSHA Occupational Trainer Course - 501  
Registration \$765

To implement workplace OSHA provisions as taught by several private-sector personnel representing numerous industries. Review employee rights and employer responsibilities under the OSHA Act. **Successfully completion of the course and pass a multiple-choice enables the safety manager to be an outreach trainer, authorized to conduct both 10- and 30-hour general industry courses.**

GOAL #2

**525230 – Subscriptions, Dues, and Books** **\$200**

This account will cover costs for membership dues, publications, and services.

SC Public Risk Managers Association	(2 @ \$50)	\$100
Society for Human Resource Management		\$100

GOAL #1

**525250 – Motor Pool Reimbursement** **\$300**

Program 1: \$300



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**525300 – Utilities – Administration** **\$1,260**

Based on current budget activity.

**530100 – Depreciation Expense** **\$100**

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**SECTION V.C. - CAPITAL LINE ITEM NARRATIVES**

**CAPITAL REQUEST**

**540000 – Small Tools & Minor Equipment** **\$ 200**

Upgrade to office furniture, calculators, etc.

**COUNTY OF LEXINGTON  
 Millage Agency Comparison  
 Fiscal Year 2010-11**

Date: 3-18-2010

	Fiscal Year 2009-10 Approved Amount/Actual Disbursement				Fiscal Year 2010-11 Requested	
	Fund	Approved Amount	Actual Disbursement*	Millage	Amount	Millage
Lexington County Community Mental Health	7610	\$ 650,000	\$ 514,127	0.678	\$ 650,000	
Lexington County Recreation & Aging Commission	7620	\$ 9,339,316	\$ 7,496,546	12.499	\$ 9,490,558	
Irmo Chapin Recreation Commission	7630	\$ 3,536,512	\$ 3,204,200	13.695	\$ 3,642,607	
Midlands Technical College	7650	\$ 2,721,402	\$ 2,527,306	3.023	\$ 2,816,652	
Midlands Technical College - Capital	7652	\$ 750,000	\$ 750,000	0.929	\$ 854,559	
Midlands Technical College - Debt Service		479,110	479,110	0.500	488,693	
		<u>\$ 1,229,110</u>	<u>\$ 1,229,110</u>	<u>1.429</u>	<u>\$ 1,343,252</u>	
Riverbanks Zoological Park & Botanical Garden	7680	\$ 1,102,733	\$ 880,345	1.088	\$ 1,102,733	
Payment from Fund Balance for Litigation Fees		\$ 164,000	\$ 164,000			
<b>OPTION 1</b>						
Irmo Fire District	7800, 7802	\$ 2,050,616	\$ 1,618,984	15.588	\$ 1,981,000	
New Fire Station Request					\$ 1,876,650 **	
		<u>\$ 2,050,616</u>	<u>\$ 1,618,984</u>	<u>15.588</u>	<u>\$ 3,857,650</u>	
<b>OPTION 2</b>						
Irmo Fire District	7800, 7802	\$ 2,050,616	\$ 1,618,984	15.588	\$ 1,981,000	
Additional Staff and Equipment Request			-		\$ 416,435 **	
		<u>\$ 2,050,616</u>	<u>\$ 1,618,984</u>	<u>15.588</u>	<u>\$ 2,397,435</u>	

\* Actual disbursements through February 28, 2010

\*\* Requested New Fire Station OR Additional Staff and Equipment

**LEXINGTON COUNTY COMMUNITY MENTAL HEALTH**

Budgeted Revenues and Expenditures

Fund 7610

Fiscal Year 2010-11

Revenues:

Medicaid Reimbursement	\$ 4,338,348	
Other Fees / Institutional Revenue	999,042	
State Appropriations - Recurring	3,667,727	
State Appropriations - Special Awards	367,382	
<b>REQUESTED Lexington County Appropriation</b>	<b>650,000</b>	
Block Grants	79,188	
Other Grants	30,174	
Other Revenues	<u>11,960</u>	
<b>Total Revenues</b>		\$ 10,143,821

Expenditures:

Personal Services	\$ 7,088,755	
Contractual Services	725,000	
Supplies	200,000	
Fixed Charges	600,000	
Travel / Veh Utilities	150,000	
Equipment	30,000	
Utilities	150,000	
Other Expense	66	
Case Services	<u>1,200,000</u>	
<b>Total Expenditures</b>		<u>10,143,821</u>

Excess (Deficiency) of Revenues Over Expenditures

0

Estimated Fund Balance - Beginning of Fiscal Year

Information not provided

Projected Fund Balance - End of Fiscal Year

Information not provided

Budgeted Revenues and Expenditures provided by Lexington County Community Mental Health Center.

Revenue Disbursements from Lexington County to Community Mental Health  
FY 1996-97 through FY 2010-11

	BUDGET		ACTUAL			Millage
	Requested	Approved	Received	Disbursed	Difference	
FY 1996-97	450,000	450,000	451,118	450,000	1,118	0.90
FY 1997-98	450,000	450,000	469,406	450,000	19,406	0.90
FY 1998-99	450,000	450,000	490,689	450,000	40,689	0.90
FY 1999-00	500,000	500,000	518,877	500,000	18,877	0.90
FY 2000-01	500,000	500,000	544,850	504,203	40,647	0.90
FY 2001-02	500,000	500,000	580,828	500,000	80,828	0.835
FY 2002-03	500,000	500,000	594,973	500,000	94,973	0.848
FY 2003-04	750,000	500,000	621,055	500,000	121,055	0.868
FY 2004-05	750,000	500,000	565,519	500,000	65,519	0.739
FY 2005-06	750,000	500,000	598,302	500,000	98,302	0.656
FY 2006-07	800,000	650,000	637,261	650,000	(12,739)	0.678
FY 2007-08	650,000	650,000	650,770	650,000	770	0.678
FY 2008-09	650,000	650,000	659,639	650,000	9,639	0.678
FY 2009-10	650,000	650,000	534,172	514,127	20,045	0.629
* Received and Dispersed through February 28, 2010						
<b>FY 2010-11</b>	<b>650,000</b>					

Note: Disbursement by Treasurer is equal to amount approved (budgeted) each fiscal year.

# FY'11 PROJECTED REVENUE/EXPENSES

## Lexington County Community Mental Health Center

### REVENUE

#### Total Funding Sources

MEDICAID REIMBURSEMENT	4,338,348
OTHER FEES / INSTITUTIONAL REVENUE	999,042
STATE APPROPRIATIONS - Recurring	3,667,727
STATE APPROPRIATIONS - Special Awards	367,382
COUNTY APPROPRIATIONS	650,000
BLOCK GRANT	79,188
OTHER GRANTS	30,174
OTHER REVENUES	11,960

**TOTAL REVENUE** **\$ 10,143,821**

### EXPENDITURES

#### Utilization of Total Funding

TOTAL PERSONNEL COST	7,088,755
CONTRACTUAL SERVICES	725,000
SUPPLIES	200,000
FIXED CHARGES	600,000
TRAVEL / VEHICLE EXPENSES	150,000
EQUIPMENT	30,000
UTILITIES	150,000
OTHER EXPENSE	66
CASE SERVICES	1,200,000

**TOTAL EXPENDITURES** **\$ 10,143,821**

# Lexington County Community Mental Health Center



## Administration

301 Palmetto Park Blvd.  
Lexington, SC 29072

Telephone: (803) 996-1500  
Fax: (803) 996-1510

February 18, 2010

Ms. Katherine L. Hubbard, County Administrator  
County of Lexington  
212 South Lake Drive  
Lexington, SC 29072



Re: Fiscal Year 2010 – 2011 Budget

Dear Katherine,

As per your letter of February 8, 2010, regarding our budget request for funding from Lexington County, please find attached a summary of the Center's anticipated fiscal needs, description of services and service level indicators.

Our request for Fiscal Year 2011 is for a **continuance of \$650,000** to be allocated to Lexington County Community Mental Health Center in order to maintain our emergency services.

As I know you and the Council are well aware, many of the 17 community mental health centers in South Carolina have been forced by budget constraints to limit the care they provide to only those with serious mental illnesses. Lexington County Community Mental Health Center serves **only** the residents of Lexington County and is one of the few centers continuing to provide services to residents presenting with short-term treatment needs. This effort often prevents the need for more expensive, sustained and intensive services and provides the client and our community a better quality of life.

I hope the following information addresses your questions adequately. Please feel free to contact me if you require more detail or have further questions.

Yours very truly,

A handwritten signature in black ink, appearing to read "Richard L. Acton".

Richard L. Acton, ACSW  
Executive Director

# **LEXINGTON COUNTY COMMUNITY MENTAL HEALTH CENTER**

Lexington County Community Mental Health Center (LCCMHC) is the only public provider for mental health services for the citizens of Lexington County. The Center serves only Lexington County residents and encompasses a variety of programs specifically designed to meet the needs of children, youths, and adults. The milage dollars provided by the county to LCCMHC are used to partially fund LCCMHC's Emergency Services Program. This program is the primary entry portal for mental health care in Lexington County and serves as a safety net for any citizen requiring assistance during an after-hours emotional crisis.

## **EMERGENCY SERVICES**

- a. Emergency on-call services – LCCMHC professional staff are available 24 hours per day, seven days per week to field calls from community members and their families who are experiencing mental health crises. Professional staff are also available for crisis walk-in services during regular business hours.
- b. Consultations to Lexington Medical Center – LCCMHC professional staff are available 24 hours per day, seven days per week as consultants to the Lexington Medical Center hospital social work and medical staff regarding psychiatric needs of citizens presenting to the Emergency Department. LCCMHC staff are able to access DMH medical records to assist Lexington Medical Center physicians in making appropriate discharge plans – either to DMH in-patient facilities, private hospitals or to community outpatient programs.
- c. Counseling and referral services – Emergency Service staff provide community residents with mental health screenings and assessment to match them with the most appropriate public and private agencies in the area. These services involve on-site counseling and psychiatric services but often include referrals for medical, financial and protection services.
- d. Probate court issues – LCCMHC is by statute tasked with screening all petitions for Orders of Detention or Judicial Examinations for citizens who are concerned for family members who may suffer from mental health or substance abuse-related illnesses. Once an individual is ordered by the Probate court to attend outpatient treatment, it is the duty of LCCMHC to assist that individual in maintaining compliance with their court order.
- e. Diversion Program – Emergency services, through professional screening and assessment and short-term therapy, provides outpatient intervention to prevent hospitalization and stabilize citizens in the community.

## **CHILD, ADOLESCENT, AND FAMILY SERVICES (CAF)**

Currently, there are more than 1,100 open cases in this service. The major programs are:

- a. Clinic Based Services — Daytime and evening clinic services in our main and satellite offices.
- b. School-based Services – School-based has been forced by budget cuts to reduce services provided to the school districts of Lexington County. Previously all five districts and more than 30 schools received mental health services. Individual, group, and family therapy, crisis intervention, and consultation to teachers, parents, and staff is currently available in two school districts.
- c. Family Preservation Services - Intensive, in-home services to children, adolescents and families in crisis.
- d. Outreach Services - Staff working with county agencies such as DSS.

## **ADULT SERVICES**

Currently, we have over 2,500 open cases in this service. The major programs are:

- a. Outpatient Clinics — Psychiatric, case management, clinic, and home-based services provided county-wide through offices in Lexington, Gaston, and Batesburg-Leesville.
- b. Rehabilitative Psychosocial Treatment - Day treatment programs for severely mentally ill adults that teach social and daily living skills as well as employment and independent living skills.
- c. Homeshare Program - In home services for psychiatrically disabled elderly adults living with families.
- d. Supported Apartment Program - Independent living for psychiatrically disabled elderly adults with a day treatment component
- e. Homeshare Enhanced Respite - A local respite program to divert hospital admissions for adults.
- f. Brook Pine CRCF - A 16 bed residential program for psychiatrically disabled adults in need of a 24 hour supervised living arrangement.

## **OJECTIVE AND FOLLOW-UP**

The major service area for which county funds will continue to be utilized is our emergency/after- hours services program. South Carolina has fared worse than many states during the current economic recession, Lexington County Community Mental Health center is, as expected, experiencing a substantial increase in the number of individuals and families needing mental health services. Many of these Lexington County residents are also suffering the loss of employment further complicating their mental and emotional stressors. Emergency Services has seen this increase in the demand for

services as a result of the economic downturn. Most of the individuals who interface with the Emergency Services staff of LCCMHC are not covered by any public or private insurance funding, yet these services are offered to all, regardless of ability to pay.

- Emergency Services objective is to provide treatment options designed to prevent in-patient hospitalization. With the current economic climate and increase in utilization of this program, Emergency Services will strive to have no greater than a 10% increase in hospitalization during the 2009-2010 fiscal year. This data will be collected on the Center's Dashboard Indicators and can be given to the County Council on a quarterly basis.

As you are aware, the revenue the county provides the Center is critical to our operation and has made it possible for us to develop programs that are unique to this county. It clearly indicates that LCCMIHC is indeed a **Community** Mental Health Center, and, consistent with our mission, offers the highest quality services for Lexington County citizens. Through funding from the county, we have been able to fulfill our mission and are appreciative of your support.



## Emergency/Crisis Services Numbers Fiscal Year 2009

### SNAPSHOT OF PENDING ADMISSIONS WAITING IN LEXINGTON MEDICAL CENTER ER

**8:30 AM Numbers (Taken each Monday)**

	<b>Total Pending</b>	<b>Mental Illness</b>	<b>Alcohol/ Drug</b>	<b>Dual Diagnosis</b>	<b>Children</b>	<b>Average Wait Hours</b>
<b>Totals</b>	403	206	47	150	20	152.96
<b>Average per Week</b>	7.75	3.96	.90	2.88	.39	

**5:00 PM Numbers (After Inter-Agency Staffing)**

<b>Totals</b>	200	109	23	68	9	122.06
<b>Average per Week</b>	3.85	2.10	.44	1.31	.17	

<b>Patients with Behavioral Health Issues waiting in ER with Third Party Coverage (Insurance/Medicaid/Medicare)</b>	41%
<b># Admitted by LCCMHC to DMH In-Patient Facilities</b>	132
<b># Admitted to LCCMHC Contract Bed at Private Psychiatric Hospital</b>	93
<b>Average # of Days each Patient was Hospitalize in Contract Bed</b>	9.9
<b>LCCMHC's FY'09 Cost for Contract Beds</b>	\$251,527
<b># Face to Face Weekend Consults by LCCMHC Psychiatrists at LMC ER</b>	99
<b># Contacts for Mental Health Services at Lexington County Detention Center</b>	3208
<b># People seen in Emergency/Crisis Services during FY'09</b>	1254
<b># After Hours Crisis Calls received during FY'09</b>	996

# Service Numbers Fiscal Year 2009

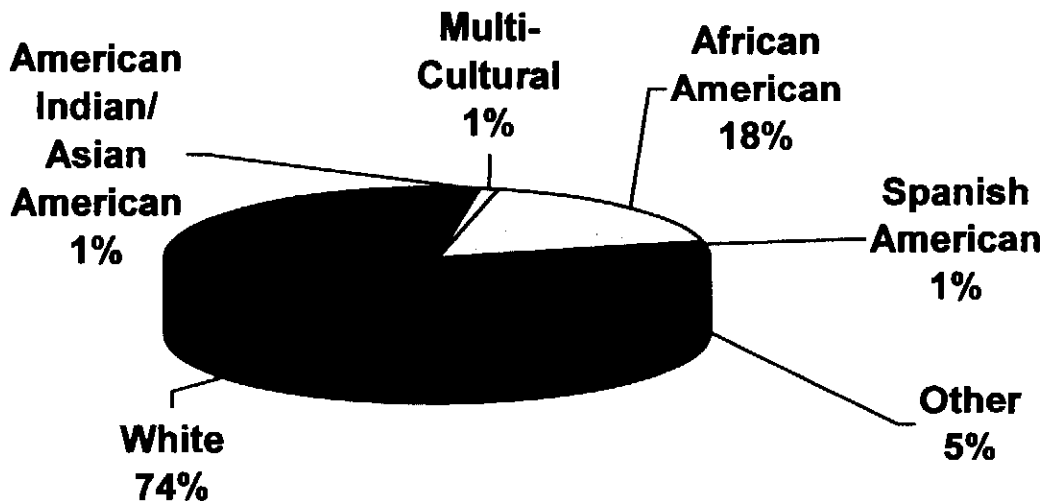
(7/1/08 – 6/30/09)

<b>Total Persons Served</b>	<b>5,281</b>
<b>Total Number of Admissions</b>	<b>2,449</b>
<b>Total Number of Discharges</b>	<b>2,271</b>
<b>Total Number of Client Contacts</b>	<b>96,253</b>
<b>Total Number of Bill Hours</b>	<b>157,043</b>

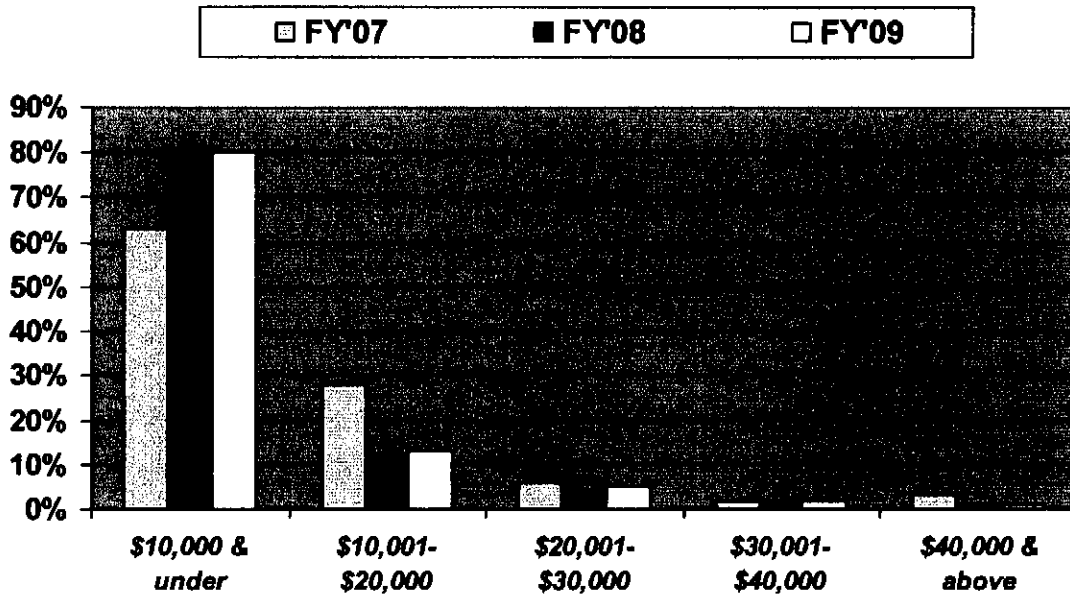
<u>Male</u>	<u>Female</u>
2,271	3,010
43%	57%

<u>Age</u>	<u>Age</u>	<u>Age</u>	<u>Age</u>
<b>0-17</b>	<b>18-45</b>	<b>46-64</b>	<b>65+</b>
1,690	1,743	1,531	317
32%	33%	29%	6%

## ETHNICITY



**ANNUAL HOUSEHOLD INCOME  
FOR ACTIVE CLIENTS**



**PAYOR SOURCES FOR CLIENTS**

Private Insurance	13%
Medicare	17%
Medicaid	41%
Self Pay	29%

**TOP DIAGNOSIS FOR CLIENTS**

**ADULT CLIENTS**

1. Major Depressive Disorder
2. Bipolar Disorder
3. Schizophrenia
4. Anxiety Disorder
5. Schizoaffective Disorder

**CHILD/ADLOESCENT CLIENTS**

1. Attention Deficit Disorder
2. Adjustment Disorder
3. Conduct Disorder
4. Anxiety Disorder
5. Major Depressive Disorder

**LEXINGTON COUNTY RECREATION & AGING COMMISSION**  
 Budgeted Revenues and Expenditures  
 Fund 7620  
 Fiscal Year 2010-11

Revenues:			
	<b>REQUESTED Lexington County Appropriation</b>	<b>\$ 9,490,558</b>	
	Fees & Registrations	1,806,900	
	Other	<u>100,000</u>	
	Total Revenues		\$ 11,397,458
Expenditures:			
	Personnel	\$ 4,877,189	
	Maintenance	2,472,300	
	Operations	359,140	
	Programs	833,530	
	Capital	<u>960,000</u>	
	Total Expenditures		<u>9,502,159</u>
	Excess (Deficiency) of Revenues Over Expenditures		1,895,299
Other Uses:			
	Transfers to Other Funds (i.e. Aging Fund)		(2,175,299)
	Transfers to Capital Projects Fund		<u>0</u>
	Excess (Deficiency) of Revenues Over Expenditures and Other Uses		(280,000)
	Estimated Fund Balance - Beginning of Fiscal Year		<u>6,997,721</u>
	Projected Fund Balance - End of Fiscal Year		<u>\$ 6,717,721</u>

Budgeted Revenues and Expenditures provided by Lexington County Recreation & Aging Commission.

Revenue Disbursements from Lexington County to Lexington County Recreation & Aging Commission  
 FY 1996-97 through FY 2010-11

	BUDGET		ACTUAL			Millage
	Requested	Approved	Received	Disbursed	Difference	
FY 1996-97	3,933,662	3,933,662	3,898,983	3,898,983	0	10.70
FY 1997-98	4,092,797	4,092,797	4,075,063	4,075,063	0	10.70
FY 1998-99	4,328,131	4,328,131	4,247,160	4,138,989	108,171	10.70
FY 1999-00	4,438,223	4,438,223	4,526,563	4,634,734	(108,171)	10.70
FY 2000-01	4,578,228	4,578,228	4,742,928	4,742,928	0	10.70
FY 2001-02	4,780,832	4,780,832	5,064,720	5,064,720	0	10.060
FY 2002-03	5,220,795	5,220,795	5,188,082	5,188,082	0	10.221
FY 2003-04	5,443,295	5,443,295	5,432,853	5,432,853	0	10.466
FY 2004-05	6,704,287	6,332,798	6,357,434	6,357,434	0	12.207
FY 2005-06	6,502,275	6,502,275	6,723,672	6,723,672	0	10.928
FY 2006-07	6,772,081	6,772,081	7,370,530	7,370,530	0	11.300
FY 2007-08	7,397,830	7,397,830	7,939,810	7,939,810	0	11.913
FY 2008-09	8,457,436	8,457,436	8,783,570	8,783,570	0	12.499
FY 2009-10	9,339,316	9,339,316	7,743,984	7,496,546	247,438	12.499
	* Received and Dispersed through February 28, 2010					
<b>FY 2010-11</b>	<b>9,490,558</b>					

Note: Full disbursement by Treasurer of all collections.

Lexington County Recreation & Aging Commission

563 South Lake Drive, Lexington, South Carolina 29072

803-359-4048

Randy H. Gibson  
Executive Director

February 22, 2010

Mrs. Katherine L. Hubbard  
County Administrator  
212 South Lake Drive  
Lexington, SC 29072

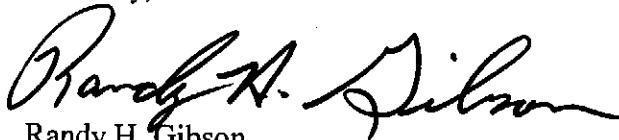
Dear Mrs. Hubbard:

Please find enclosed, our preliminary General Fund Budget for the fiscal year 2010-11. We are not asking for a millage increase other than any CPI increase that County Council may approve and the estimated population growth.

We have always enjoyed our relationship with Council in past years and look forward to working with you and your staff in the future.

If we can be of any assistance to you please do not hesitate to let us know.

Sincerely,



Randy H. Gibson  
Executive Director



Long Life & Happiness

[www.lcrac.com](http://www.lcrac.com)

136-2

LEXINGTON COUNTY RECREATION & AGING COMMISSION  
 PRELIMINARY GENERAL FUND BUDGET  
 FISCAL YEAR 2010-2011

Revenues:

Property Taxes	\$ 9,490,558
Fees & Registrations	1,806,900
Other	<u>100,000</u>
 Total Revenues	 <u>11,397,458</u>

Expenditures:

Personnel	4,877,189
Maintenance	2,472,300
Operations	359,140
Programs	833,530
Capital	<u>960,000</u>
 Total Expenditures	 <u>9,502,159</u>

Excess Revenue Over (Under) Expenditures 1,895,299

Other Financing Sources (Uses)  
 Transfer To Aging Fund (2,175,299)

Excess Revenue And Other Financing Sources  
 Over (Under) Expenditures And Other Sources (280,000)

Estimated Fund Balance - Beginning 6,997,721

Projected Fund Balance - Ending \$ 6,717,721

LEXINGTON COUNTY RECREATION AND AGING COMMISSION  
 PRELIMINARY GENERAL FUND  
 FISCAL YEAR 2010-2011 BUDGET

<u>DESCRIPTION</u>	<u>FY 10-11 ANNUAL BUDGET</u>
Property Taxes	\$ 9,490,558
Interest Earned	100,000
Special Projects Income	1,759,400
Rental Income	2,500
Miscellaneous	6,000
Special Events	5,000
Registration Fees	34,000
	<hr/>
Total Revenues	\$ 11,397,458
	<hr/>
Salaries	
Administration	\$ 830,655
Recreation	563,304
Part-Time	907,450
Maintenance	1,266,286
Fringes	1,309,494
	<hr/>
Total Salaries	\$ 4,877,189
	<hr/>
Maintenance	
Oil & Gasoline	\$ 225,000
Repairs	180,625
Utilities	863,700
Radio Service	15,000
Materials & Supplies	722,800
Landfill Fees	12,000
Garbage Service	35,715
Pest Control	5,960
Small Tools & Equipment	12,000
Sports Field Bulbs	12,000
Port-O-Johns	7,500
Contract Labor	315,000
Tennis Court Resurfacing	65,000
	<hr/>
Total Maintenance	\$ 2,472,300
	<hr/>
Operations	
Travel	\$ 8,700
Insurance	162,000
Office Operations	68,165
Conference Expense	13,000
Professional Training	7,375
Legal & Auditing	20,000
Medical Disbursements	750
Telephone	75,150
Facility Rent	4,000
	<hr/>
Total Operations	\$ 359,140

LEXINGTON COUNTY RECREATION AND AGING COMMISSION  
 PRELIMINARY GENERAL FUND  
 FISCAL YEAR 2010-2011 BUDGET

DESCRIPTION	FY 10-11 ANNUAL BUDGET
Program Allowances	
Athletic Supplies	\$ 19,000
Officials	72,000
Grants	3,800
Commission Expenses	22,000
Special Events	2,000
Marketing & Promotions	7,000
	\$ 125,800
Total Program Allowances	
Capital Outlay	
Equipment	\$ 280,000
Furniture & Fixtures	10,000
Vehicles	220,000
Facility Improvements	450,000
	\$ 960,000
Total Capital Outlay	
Other Financing Uses	
Transfers - Aging Fund	\$ 2,175,299
Transfers - Other	
	\$ 2,175,299
Total Other Financing Uses	
Special Projects	
Batesburg-Leesville	\$ 31,380
Lexington Leisure	85,650
Spires	9,350
Tri-City	88,600
Tennis Complex	174,800
Oak Grove/Pine Grove	317,950
	\$ 707,730
Total Expenditures	\$ 11,677,458



**IRMO CHAPIN RECREATION COMMISSION**

Budgeted Revenues and Expenditures

Fund 7630

Fiscal Year 2010-11

Revenues:			
	<b>REQUESTED Lexington County Appropriation</b>	\$ 3,642,607	
	Fees, Rentals, Registrations, Grants	826,449	
	Other	<u>897,859</u>	
	<b>Total Revenues</b>		\$ 5,366,915
Expenditures:			
	Personnel	\$ 3,322,981	
	Operations	1,370,440	
	Capital	<u>691,577</u>	
	<b>Total Expenditures</b>		<u>5,384,998</u>
	Excess (Deficiency) of Revenues Over Expenditures		(18,083)
Other Uses:			
	Transfers to Other Funds		0
	Estimated Fund Balance - Beginning of Fiscal Year		<u>Information not provided</u>
	Projected Fund Balance - End of Fiscal Year		<u>Information not provided</u>

Budgeted Revenues and Expenditures provided by Irmo Chapin Recreation Commission.

Revenue Disbursements from Lexington County to Irmo Chapin Recreation Commission  
FY 1996-97 through FY 2010-11

	BUDGET		ACTUAL			Millage
	Requested	Approved	Received	Disbursed	Difference	
FY 1996-97	1,645,000	1,645,000	1,665,194	1,665,194	0	10.90
FY 1997-98	1,732,250	1,732,250	1,702,453	1,702,453	0	10.90
FY 1998-99	1,813,612	1,813,612	1,773,200	1,733,845	39,355	10.90
FY 1999-00	1,780,260	1,780,260	1,818,919	1,858,285	(39,366)	10.90
FY 2000-01	1,860,309	1,860,309	1,859,473	1,859,462	11	10.90
FY 2001-02	1,920,769	1,920,769	1,975,727	1,975,727	0	9.888
FY 2002-03	2,561,714	2,561,714	2,494,120	2,494,120	0	13.046
FY 2003-04	2,604,105	2,604,105	2,609,000	2,609,000	0	13.359
FY 2004-05	2,644,105	2,644,105	2,691,387	2,691,387	0	13.666
FY 2005-06	2,736,187	2,736,187	3,021,978	3,021,978	0	11.975
FY 2006-07	3,235,748	2,971,463	3,147,135	3,147,135	0	12.382
FY 2007-08	3,261,683	3,261,683	3,356,585	3,356,585	0	13.053
FY 2008-09	3,467,169	3,467,169	3,574,898	3,574,898	0	13.695
FY 2009-10	3,536,512	3,536,512	3,339,510	3,204,200	135,310	13.695
* Received and Dispersed through February 28, 2010						
<b>FY 2010-11</b>	<b>3,642,607</b>					

Note: Full disbursement by Treasurer of all collections.



**IRMO CHAPIN  
RECREATION  
COMMISSION**

**Commissioners**

John A. Sowards, Chairman  
Scott A. Wilhite, Vice Chairman  
Emily C. Shuman, Secretary  
Thomas H. McLean  
Bruce P. Loveless

**Executive Director**

Elizabeth Taylor

**ICRC Administration**

5605 Bush River Road  
Columbia, SC 29212  
(803) 772-1228

**Crooked Creek Park**

1098 Old Lexington Hwy.  
Chapin, SC 29036  
(803) 345-6181

**Saluda Shoals Park**

5605 Bush River Road  
Columbia, SC 29212  
(803) 772-1228

**Seven Oaks Park**

200 Leisure Lane  
Columbia, SC 29210  
(803) 772-3336

February 10, 2010

**Ms. Katherine Hubbard  
County Administrator  
County of Lexington  
212 South Lake Drive  
Lexington, South Carolina 29072**



Re: FY 2010-2011 Budget

Dear Ms. Hubbard, *Katherine*

Per your request, we are enclosing our preliminary FY 10-11 budget. Note that this is an estimated budget and it is likely that some changes will be made before the budget becomes final. Currently, our budget timetable calls for a public hearing on May 21st and final adoption by the Commission on May 28, 2010. Once the budget is final we will promptly submit to it to you.

Our preliminary budget includes total funding sources anticipated and the estimated utilization of total funding as requested. Our request assumes a 3% growth rate in the assessed value of property in our District. This amount is supported by figures provided to us by the Auditor's office. Please note that our request assumes County Council will not grant an additional amount for CPI this fiscal year. However, should this not be the case we would like to reserve the right to amend our request accordingly.

In regards to your request on the service level indicators, we are enclosing our annual report which reflects clients served, number and types of programs, and other descriptive details of our operations.

I trust that the information we are submitting is adequate until the Commission's final approval of our budget in May. Please feel free to contact me if you need additional information.

Sincerely,

Elizabeth Taylor  
Executive Director

Enclosures

cc: Mr. John Carrigg  
Mr. Johnny Jeffcoat

**Irmo Chapin Recreation Commission  
General Fund  
Proposed Budget for Lexington County Council  
Fiscal Year 2010-2011**

DESCRIPTION	FY 2010 Approved Budget	FY 2011 Requested	Increase (Decrease)	Increase (Decrease) %
<b>REVENUE:</b>				
LC Other - Local Taxes	\$ 3,536,512	\$ 3,642,607	\$ 106,095	3%
- Interest Earned	35,000	20,000	(15,000)	-43%
- Building Rentals	30,000	30,000	0	0%
- Outdoor Rentals	28,200	29,048	848	3%
- Fitness Fees	193,000	193,000	0	0%
- Concessions	1,500	1,500	0	0%
- I.D. Card Fees	27,600	27,800	0	0%
- Donations & Grant Related Income	52,500	52,500	0	0%
- TR Program	40,124	40,124	0	0%
- Grants & Contracts	303,273	431,179	127,906	42%
- CLTC Income	5,500	5,500	0	0%
- Special Events	16,000	16,000	0	0%
- Miscellaneous	10,000	10,000	0	0%
- Transfer from Fund 20 (health insurance)	58,300	58,300	0	0%
- Transfer from SS Foundation	30,000	30,000	0	0%
- Employee Insurance Withholdings	93,689	93,689	0	0%
- Transfer from Special Revenue	229,000	235,670	6,670	3%
- Transfer from Previous year FB	896,000	450,000	(446,000)	-50%
<b>TOTAL REVENUE</b>	<b>5,586,188</b>	<b>5,366,915</b>	<b>(219,283)</b>	<b>-4%</b>
<b>EXPENDITURES:</b>				
Salaries	\$ 2,131,789	\$ 2,195,743	\$ 63,954	3%
Part Time Wages	231,449	238,392	6,943	3%
Fringe Benefits	475,450	489,281	13,811	3%
Health Insurance Costs	399,585	399,585	0	0%
Professional Development	55,250	55,250	0	0%
Staff Travel	10,650	10,650	0	0%
Office Operations	19,638	19,638	0	0%
I.D System Operations	6,185	6,185	0	0%
Data Processing Operations	26,749	29,000	2,251	6%
Office Equipment Maintenance	15,624	15,624	0	0%
Printing/Advertising	9,408	9,408	0	0%
Concessions	1,000	1,000	0	0%
Marketing	191,350	191,350	0	0%
Telephone & Cable	71,127	73,261	2,134	3%
Professional Services	85,358	175,000	109,842	168%
Facility Maintenance	200,020	206,021	6,001	3%
Fitness Equipment Maintenance	8,500	8,755	255	3%
Fuel And Lubricants	40,000	41,200	1,200	3%
Vehicle Maintenance	16,000	17,280	1,280	8%
Park Equipment Maintenance	17,500	18,900	1,400	8%
Utilities	203,000	213,150	10,150	5%
Insurance	70,000	72,100	2,100	3%
Special Events	17,200	17,200	0	0%
Sundry Supplies	7,942	8,180	238	3%
Intergenerational Programs	1,220	1,220	0	0%
Meal Costs	50,000	51,500	1,500	3%
GRI Expenses	11,500	11,845	345	3%
TR Related Expenditures	21,090	21,723	633	3%
Foundation Expenses	5,000	5,000	0	0%
Miscellaneous Expenditures	15,000	15,000	0	0%
Capital Outlay	1,141,614	691,577	(450,037)	-39%
Contingency	50,000	75,000	25,000	50%
<b>TOTAL EXPENDITURES</b>	<b>5,586,188</b>	<b>5,384,988</b>	<b>(201,200)</b>	<b>-4%</b>
<b>Net</b>	<b>0</b>	<b>(18,082)</b>	<b>(18,082)</b>	<b>0</b>

**IRMO CHAPIN RECREATION COMMISSION**

Budgeted Revenues and Expenditures

Fund 7630

Fiscal Year 2010-11

Revenues:			
	<b>REQUESTED Lexington County Appropriation</b>	\$ 3,642,607	
	Fees, Rentals, Registrations, Grants	826,449	
	Other	<u>897,859</u>	
	<b>Total Revenues</b>		\$ 5,366,915
Expenditures:			
	Personnel	\$ 3,322,981	
	Operations	1,370,440	
	Capital	<u>691,577</u>	
	<b>Total Expenditures</b>		<u>5,384,998</u>
	Excess (Deficiency) of Revenues Over Expenditures		(18,083)
Other Uses:			
	Transfers to Other Funds		0
	Estimated Fund Balance - Beginning of Fiscal Year		<u>Information not provided</u>
	Projected Fund Balance - End of Fiscal Year		<u>Information not provided</u>

Budgeted Revenues and Expenditures provided by Irmo Chapin Recreation Commission.

Revenue Disbursements from Lexington County to Irmo Chapin Recreation Commission  
FY 1996-97 through FY 2010-11

	BUDGET		ACTUAL			Millage
	Requested	Approved	Received	Disbursed	Difference	
FY 1996-97	1,645,000	1,645,000	1,665,194	1,665,194	0	10.90
FY 1997-98	1,732,250	1,732,250	1,702,453	1,702,453	0	10.90
FY 1998-99	1,813,612	1,813,612	1,773,200	1,733,845	39,355	10.90
FY 1999-00	1,780,260	1,780,260	1,818,919	1,858,285	(39,366)	10.90
FY 2000-01	1,860,309	1,860,309	1,859,473	1,859,462	11	10.90
FY 2001-02	1,920,769	1,920,769	1,975,727	1,975,727	0	9.888
FY 2002-03	2,561,714	2,561,714	2,494,120	2,494,120	0	13.046
FY 2003-04	2,604,105	2,604,105	2,609,000	2,609,000	0	13.359
FY 2004-05	2,644,105	2,644,105	2,691,387	2,691,387	0	13.666
FY 2005-06	2,736,187	2,736,187	3,021,978	3,021,978	0	11.975
FY 2006-07	3,235,748	2,971,463	3,147,135	3,147,135	0	12.382
FY 2007-08	3,261,683	3,261,683	3,356,585	3,356,585	0	13.053
FY 2008-09	3,467,169	3,467,169	3,574,898	3,574,898	0	13.695
FY 2009-10	3,536,512	3,536,512	3,339,510	3,204,200	135,310	13.695
* Received and Dispersed through February 28, 2010						
<b>FY 2010-11</b>	<b>3,642,607</b>					

Note: Full disbursement by Treasurer of all collections.



**IRMO CHAPIN  
RECREATION  
COMMISSION**

**Commissioners**

John A. Sowards, Chairman  
Scott A. Wilhide, Vice Chairman  
Emily C. Shuman, Secretary  
Thomas H. McLean  
Bruce P. Loveless

**Executive Director**

Elizabeth Taylor

**ICRC Administration**

5605 Bush River Road  
Columbia, SC 29212  
(803) 772-1228

**Crooked Creek Park**

1098 Old Lexington Hwy.  
Chapin, SC 29036  
(803) 345-6181

**Saluda Shoals Park**

5605 Bush River Road  
Columbia, SC 29212  
(803) 772-1228

**Seven Oaks Park**

200 Leisure Lane  
Columbia, SC 29210  
(803) 772-3336

February 10, 2010

**Ms. Katherine Hubbard  
County Administrator  
County of Lexington  
212 South Lake Drive  
Lexington, South Carolina 29072**



Re: FY 2010-2011 Budget

Dear Ms. Hubbard, *Katherine*

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Enclosures

cc: Mr. John Carrigg  
Mr. Johnny Jeffcoat

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General Fund  
Proposed Budget for Lexington County Council  
Fiscal Year 2010-2011**

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<b>Net</b>	<b>0</b>	<b>(18,082)</b>	<b>(18,082)</b>	<b>0</b>

**MIDLANDS TECHNICAL COLLEGE**  
 Budgeted Revenues and Expenditures  
 Fund 7650  
 Fiscal Year 2010-11

Revenues:			
Student Tuition & Fees		\$ 39,095,680	
State Appropriations		13,892,858	
<b>REQUESTED Lexington County Appropriation*</b>		<b>4,159,904</b>	
Richland County Appropriation		6,110,524	
Fairfield County Appropriation		122,438	
Auxiliary Enterprises, Other		10,502,933	
Restricted Revenues (Federal and State Grants, Student Financial Aid, Other)		<u>31,794,062</u>	
Total Revenues			\$ 105,678,399
Expenditures:			
Instruction / Academic Support		37,823,126	
Student Support Services		10,415,064	
Plant Operations		10,392,866	
Institutional Support		6,577,934	
Auxiliary Enterprises		7,171,735	
Restricted Disbursements (Federal and State Grants, Student Financial Aid, Other)		<u>31,794,062</u>	
Total Expenditures			<u>104,174,787</u>
Excess (Deficiency) of Revenues Over Expenditures			1,503,612
Other Uses:			
Transfers (Capital)			<u>1,503,612</u>
Excess (Deficiency) of Revenues Over Expenditures and Other Uses			0
Estimated Fund Balance - Beginning of Fiscal Year			<u>Information not provided</u>
Projected Fund Balance - End of Fiscal Year			<u>Information not provided</u>

\* Includes \$1,343,252 for Capital Fund 7652.

Budgeted Revenues and Expenditures provided by Midlands Technical College.

Revenue Disbursements from Lexington County to Midlands Technical College  
 FY 1996-97 through FY 2010-11

	BUDGET		ACTUAL			Millage
	Requested	Approved	Received	Disbursed	Difference	
FY 1996-97	1,511,707	1,511,707	1,556,719	1,511,707	45,012	3.00
FY 1997-98	1,605,221	1,605,221	1,624,693	1,605,221	19,472	3.00
FY 1998-99	1,708,570	1,708,570	1,692,711	1,650,034	42,677	3.00
FY 1999-00	1,746,808	1,746,808	1,786,474	1,805,344	(18,870)	3.00
FY 2000-01	1,852,281	1,852,281	1,858,789	1,866,266	(7,477)	3.00
FY 2001-02	2,027,666	2,027,666	1,979,824	2,027,666	(47,842)	2.792
FY 2002-03	2,200,556	2,200,556	2,186,699	2,200,556	(13,857)	3.137
FY 2003-04	2,198,364	2,198,364	2,301,235	2,198,365	102,870	3.212
FY 2004-05	2,324,164	2,324,164	2,407,884	2,324,164	83,720	3.286
FY 2005-06	2,384,944	2,384,944	2,562,561	2,384,974	177,587	2.924
FY 2006-07	2,455,176	2,455,176	2,785,364	2,455,176	330,188	3.023
FY 2007-08	2,540,753	2,540,753	2,856,103	2,540,753	315,350	3.023
FY 2008-09	2,629,201	2,629,201	2,968,442	2,629,201	339,241	3.023
FY 2009-10	2,629,201	2,629,201	2,621,413	2,527,306	94,107	3.023
<b>FY 2010-11</b>	<b>2,816,652</b>					

\* Received and Dispersed through February 28, 2010

Note: Disbursement by Treasurer is equal to amount approved (budgeted) each fiscal year.

**MIDLANDS TECHNICAL COLLEGE**  
 Capital Budget  
 Budgeted Revenues and Expenditures  
 Fund 7652  
 Fiscal Year 2010-11

Lexington County's Appropriation request for Capital Projects of Midlands Technical College include:  
 Library Renovations, totaling \$2,716,559 to be paid in five annual increments of \$304,000, \$304,000  
 \$504,000, \$750,000 and \$854,559 beginning in FY 2006-07 and ending in FY 2010-2011.  
 Debt Service, .5 mill approved in FY 2006 for Batesburg-Leesville and Harbison classroom projects.  
 Money should be disbursed in a lump sum in June 2011.

Revenues:			
<b>REQUESTED Lexington County Appropriation - Capital</b>	<b>\$ 854,559</b>		
<b>REQUESTED Lexington County Appropriation - Debt Service</b>	<b>488,693</b>		
Total Revenues		\$ 1,343,252	
Expenditures:			
Library Renovation	854,559		
Debt Service - B/L & Harbison Classroom Projects (Estimate)	488,693		
Total Expenditures		1,343,252	
Excess (Deficiency) of Revenues Over Expenditures			0
Estimated Fund Balance - Beginning of Fiscal Year			Information not provided
Projected Fund Balance - End of Fiscal Year			Information not provided

Budgeted Revenues and Expenditures provided by Midlands Technical College.

Revenue Disbursements from Lexington County to Midlands Technical College - Capital Budget  
 FY 1996-97 through FY 2010-11

	BUDGET		ACTUAL			Millage
	Requested	Approved	Received	Disbursed	Difference	
FY 1996-97	171,000	171,000	171,000	171,000	0	██████████
FY 1997-98	171,000	171,000	171,000	171,000	0	██████████
FY 1998-99	475,000	475,000	475,000	475,000	0	██████████
FY 1999-00	489,250	489,250	497,569	489,250	8,319	1.00
FY 2000-01	494,000	494,000	599,110	494,000	105,110	1.00
FY 2001-02	520,000	520,000	631,315	520,000	111,315	0.931
FY 2002-03	661,600	661,600	647,768	661,600	(13,832)	0.946
FY 2003-04	665,000	665,000	672,245	665,000	7,245	0.969
FY 2004-05	677,000	677,000	705,308	677,000	28,308	0.991
FY 2005-06	691,000	1,070,040	1,128,876	1,090,970	37,906	1.382
FY 2006-07	1,105,000	1,105,000	1,274,637	1,105,000	169,637	1.429
FY 2007-08	1,121,635	1,121,635	1,308,430	1,121,635	186,795	1.429
FY 2008-09	1,144,688	1,144,688	1,352,941	1,144,688	208,253	1.429
FY 2009-10	1,229,110	1,229,110	1,230,795	1,229,110	1,685	1.429
* Received and Dispersed through February 28, 2010						
<b>FY 2010-11</b>	<b>1,343,252</b>					<b>1.429</b>

Note: Disbursement by Treasurer is equal to amount approved (budgeted) each fiscal year.





February 19, 2010

Ms. Katherine L. Hubbard  
Lexington County Administrator  
212 S. Lake Drive  
Lexington, SC 29072

Dear Ms. Hubbard:

Enclosed is Midlands Technical College's 2010-2011 Budget Request (12 copies) from Lexington County. Also enclosed is a report of funding sources and service indicators. Please note that the college will utilize 100 percent of the requested budget during 2010-2011.

We would appreciate as much of an advance notice as possible if the college is expected to present its budget. However, Dr. White and I would welcome the opportunity to provide Council a college update at some point during the budget process.

As always, thank you for your support and please call if you have questions.

Sincerely,

A handwritten signature in black ink that reads "Ronald L. Rhames". The signature is written in a cursive style with a large initial 'R'.

Dr. Ronald L. Rhames  
Senior Vice President for Business Affairs

RLR:pl  
Enclosures

C: Mr. Larry Porth, Finance Director, Lexington County  
Dr. Marshall White, President  
Ms. Debbie M. Walker, AVP for Business Affairs  
Mr. Craig Hess, Director of Operations  
Mr. Ian MacLean, Director of Finance  
Ms. Sheila W. Smith, Budget Manager

**MIDLANDS TECHNICAL COLLEGE**  
**Budget Request**  
**Fiscal Year 2010-11**  
**Richland-Lexington Counties, South Carolina**

Midlands Technical College is pleased to submit its budget request for fiscal year 2010-11. In developing this budget request, the college is keenly aware of the pressures on local governments to provide quality services for citizens, while minimizing the effect on taxes. Midlands Technical College has a history of keeping its requests to County Councils at a minimum. The college does this by controlling personnel costs, deferring maintenance and limiting essential equipment purchases. Despite making these sacrifices, the college has been able to maintain high level, quality educational services and facilities for the citizens of the Midlands. This budget is developed with the same level of commitment the college has to providing quality services to the citizenry, while minimizing the effect on taxpayers.

Midlands Technical College receives funding from Richland and Lexington Counties for facilities and operations under South Carolina Article 1730 to Chapter 53, Title 59, of the Code of Law, 1989. Facilities and Operations funding consists of funds for utilities, security, housekeeping, transportation, non-personnel insurance, maintenance, and repair of buildings and grounds, building alterations and modifications and construction of new facilities, as well as funds for college personnel associated with these activities. The funding responsibility is based on a population distribution and is split 40% Lexington County and 60% Richland County based on the census done in 2000.

Pages 2-4 represent the college's 2010-11 operating budget request. Page 5 is the college's 10-year capital plan.

Based on the population distribution outlined in Paragraph 2 above, the budget request for fiscal year 2010-11 is shown below.

<u>Lexington County</u>	<u>2010-11</u>
Operating Budget	\$2,816,652
Capital Budget	\$ 854,559 *
Debt Service	0.5 Mil ***
<u>Richland County</u>	<u>2010-11</u>
Operating Budget	\$4,224,977
Capital Budget	1 Mil**
Debt Service	0.5 Mil***

\* \$854,559 is for Major Building Projects.

\*\* For 2010-11, \$1,214,489 will be designated. Any undesignated funds will be escrowed for future projects.

\*\*\* For construction and debt service toward the four Half Mil projects approved in 2005-06 budget cycle. (Harbison Campus General Purpose Classroom/Auditorium, Batesburg/Leesville Education Facility, NE Campus Engineering Technology Project, and NE Campus Accelerator)

# MIDLANDS TECHNICAL COLLEGE

## Plant Operations Budget FY 2010-11

**Facilities and Operations Funding Requirements:** The College's total FY 2010-11 Facilities and Operations Budget is shown below (excluding capital):

	FY 09-10	FY 10-11
UTILITIES	1,938,064	2,049,364
HOUSEKEEPING/GROUNDS	1,600,242	1,558,931
GENERAL MAINTENANCE	1,102,151	1,129,971
SECURITY	978,245	983,521
MAJOR REPAIRS/CONSTRUCTION	500,000	600,000
ADMINISTRATION	496,886	498,886
INSURANCE	104,317	116,742
TRANSPORTATION	83,600	104,214
	<hr/>	<hr/>
TOTAL	\$ 6,803,505	\$ 7,041,629

**MIDLANDS TECHNICAL COLLEGE  
FY 2010-11  
COUNTY BUDGET**

	FY 09-10	FY 10-11
<b>UTILITIES</b>	<b>\$ 1,938,064</b>	<b>\$ 2,049,364</b>

**HOUSEKEEPING/GROUNDS**

Salaries - Permanent	433,587	455,128
Staff Benefits - Permanent	151,755	159,295
Salaries - Temporary	5,000	5,000
Contract Labor	886,500	803,000
Supplies (Housekeeping)	90,000	100,608
Supplies (Grounds)	30,000	30,000
Uniforms	900	900
Equipment	2,500	5,000

<b>Total Housekeeping/Grounds</b>	<b>1,600,242</b>	<b>1,558,931</b>
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**GENERAL MAINTENANCE**

Salaries - Permanent	467,330	417,512
Salaries - Temporary	10,000	5,000
Staff Benefits	163,565	146,129
Rentals: Uniforms	3,600	3,600
General Repair/Maintenance	297,656	319,330
Professional Services	5,000	5,000
Supplies	155,000	233,400

<b>Total General Maintenance</b>	<b>1,102,151</b>	<b>1,129,971</b>
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**SECURITY**

Salaries - Permanent	256,175	225,122
Staff Benefits - Permanent	102,470	90,049
Contract Security	611,600	663,350
Supplies	8,000	5,000

<b>Total Security</b>	<b>978,245</b>	<b>983,521</b>
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**MIDLANDS TECHNICAL COLLEGE  
FY2010-11  
COUNTY BUDGET**

	<b>FY 09-10</b>	<b>FY 10-11</b>
<b>MAJOR REPAIRS/CONSTRUCTION</b>		
General Alterations/Repairs	200,000	200,000
Roof Repairs – College-wide (Plant)	100,000	200,000
Mech Systems	200,000	<u>200,000</u>
<b>Total Major Repairs/Construction</b>	<b>500,000</b>	<b>600,000</b>
<b>ADMINISTRATION</b>		
Salaries - Permanent	362,138	362,138
Staff Benefits	126,748	126,748
Training	0	2,000
Travel	1,500	1,500
Office Support	<u>6,500</u>	<u>6,500</u>
<b>Total Administration</b>	<b>496,886</b>	<b>498,886</b>
<b>INSURANCE</b>		
Buildings and Contents	80,585	93,555
Motor Vehicles	<u>23,732</u>	<u>23,187</u>
<b>Total Insurance</b>	<b>104,317</b>	<b>116,742</b>
<b>TRANSPORTATION</b>		
Motor Vehicle Supplies/Repair	65,600	68,214
Vehicle Replacement	<u>18,000</u>	<u>36,000</u>
<b>Total Transportation</b>	<b>83,600</b>	<b>104,214</b>
<b>TOTAL</b>	<b><u>\$ 6,803,505</u></b>	<b><u>\$ 7,041,629</u></b>

BY SOURCE OF FUNDS	10/11	11/12	12/13	13/14	14/15	15/16	16/17	17/18	18/19	TOTAL	PROJ. TOTAL
1 THE CHEVENS FACILITY											
2 STATE FUNDS	\$ 1,000,000									\$ 1,000,000	\$ 1,000,000
3 RICHLAND COUNTY	\$ 2,280,000									\$ 2,280,000	\$ 2,280,000
4 LEXINGTON COUNTY	\$ 1,520,000									\$ 1,520,000	\$ 1,520,000
5 COLLEGE FUNDS	\$ 5,300,000									\$ 5,300,000	\$ 5,300,000
6 LIBRARY BUILDING REPLACEMENT (BELTLINE)											
7 COLLEGE FUNDS	\$ 1,532,433									\$ 1,532,433	\$ 1,532,433
8 RICHLAND COUNTY	\$ 1,167,911									\$ 1,167,911	\$ 1,167,911
9 LEXINGTON COUNTY	\$ 778,666									\$ 778,666	\$ 778,666
10 LIBRARY RENOVATIONS (AIRPORT)											
11 RICHLAND COUNTY	\$ 2,790,000									\$ 2,790,000	\$ 2,790,000
12 LEXINGTON COUNTY	\$ 1,852,000									\$ 1,852,000	\$ 1,852,000
13 LIBRARY RENOVATIONS (AIRPORT)											
14 RICHLAND COUNTY	\$ 200,000									\$ 200,000	\$ 200,000
15 LEXINGTON COUNTY	\$ 200,000									\$ 200,000	\$ 200,000
16 BC LET RENOVATION											
17 STATE FUNDS-CIB	\$ 1,291,562									\$ 1,291,562	\$ 1,291,562
18 BC-WW RENOVATION	\$ 861,055									\$ 861,055	\$ 861,055
19 STATE FUNDS-CIB	\$ 15,600,000									\$ 15,600,000	\$ 15,600,000
20 STATE FUNDS-CIB	\$ 15,600,000									\$ 15,600,000	\$ 15,600,000
21 THE CLASS RE/ADMIN FACILITY											
22 RICHLAND COUNTY	\$ 799,582									\$ 799,582	\$ 799,582
23 LEXINGTON COUNTY	\$ 533,655									\$ 533,655	\$ 533,655
24 STATE FUNDS-CIB	\$ 14,867,363									\$ 14,867,363	\$ 14,867,363
25 PLANT PROJECTS											
26 COUNTY PLANT FUNDS	\$ 500,000									\$ 500,000	\$ 500,000
27 COLLEGE FUNDS	\$ 200,000									\$ 200,000	\$ 200,000
28 MAJOR BUILDING RENOVATION											
29 RICHLAND COUNTY	\$ 1,344,802									\$ 1,344,802	\$ 1,344,802
30 LEXINGTON COUNTY	\$ 825,002									\$ 825,002	\$ 825,002
31 COUNTY DEBT SERVICE											
32 RICHLAND COUNTY	\$ 684,479									\$ 684,479	\$ 684,479
33 LEX COUNTY HALF MIL - DEBT SERVICE	\$ 498,487									\$ 498,487	\$ 498,487
34 LEX COUNTY HALF MIL - DEBT SERVICE	\$ 5,461,856									\$ 5,461,856	\$ 5,461,856
35 TOTAL ALL SOURCES	\$ 11,972,311	\$ 12,213,132	\$ 12,713,132	\$ 13,174,132	\$ 14,115,132	\$ 15,115,132	\$ 16,115,132	\$ 17,115,132	\$ 18,115,132	\$ 119,854,969	\$ 119,854,969
36 RICHLAND COUNTY	\$ 684,479	\$ 684,479	\$ 684,479	\$ 684,479	\$ 684,479	\$ 684,479	\$ 684,479	\$ 684,479	\$ 684,479	\$ 6,844,791	\$ 6,844,791
37 LEXINGTON COUNTY	\$ 498,487	\$ 498,487	\$ 498,487	\$ 498,487	\$ 498,487	\$ 498,487	\$ 498,487	\$ 498,487	\$ 498,487	\$ 4,984,871	\$ 4,984,871
38 STATE FUNDS - CIB	\$ 16,900,000	\$ 16,900,000	\$ 16,900,000	\$ 16,900,000	\$ 16,900,000	\$ 16,900,000	\$ 16,900,000	\$ 16,900,000	\$ 16,900,000	\$ 169,000,000	\$ 169,000,000
39 COLLEGE FUNDS	\$ 1,732,433	\$ 1,732,433	\$ 1,732,433	\$ 1,732,433	\$ 1,732,433	\$ 1,732,433	\$ 1,732,433	\$ 1,732,433	\$ 1,732,433	\$ 17,324,333	\$ 17,324,333
40 RICHLAND COUNTY	\$ 684,479	\$ 684,479	\$ 684,479	\$ 684,479	\$ 684,479	\$ 684,479	\$ 684,479	\$ 684,479	\$ 684,479	\$ 6,844,791	\$ 6,844,791
41 LEX COUNTY HALF MIL - DEBT SERVICE	\$ 498,487	\$ 498,487	\$ 498,487	\$ 498,487	\$ 498,487	\$ 498,487	\$ 498,487	\$ 498,487	\$ 498,487	\$ 4,984,871	\$ 4,984,871
42 COUNTY PLANT FUNDS	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 5,000,000	\$ 5,000,000
43 TOTAL ALL SOURCES	\$ 16,595,011	\$ 16,595,011	\$ 16,595,011	\$ 16,595,011	\$ 16,595,011	\$ 16,595,011	\$ 16,595,011	\$ 16,595,011	\$ 16,595,011	\$ 165,950,111	\$ 165,950,111
44 RICHLAND COUNTY EST. VALUE OF MIL	\$ 1,315,900	\$ 1,315,900	\$ 1,315,900	\$ 1,315,900	\$ 1,315,900	\$ 1,315,900	\$ 1,315,900	\$ 1,315,900	\$ 1,315,900	\$ 13,159,000	\$ 13,159,000
45 LEXINGTON COUNTY EST. VALUE OF MIL	\$ 860,221	\$ 860,221	\$ 860,221	\$ 860,221	\$ 860,221	\$ 860,221	\$ 860,221	\$ 860,221	\$ 860,221	\$ 8,602,211	\$ 8,602,211
46 RC EST. HALF MIL FOR DEBT SERVICE	\$ 657,900	\$ 657,900	\$ 657,900	\$ 657,900	\$ 657,900	\$ 657,900	\$ 657,900	\$ 657,900	\$ 657,900	\$ 6,579,000	\$ 6,579,000
47 LC EST. HALF MIL FOR DEBT SERVICE	\$ 475,111	\$ 475,111	\$ 475,111	\$ 475,111	\$ 475,111	\$ 475,111	\$ 475,111	\$ 475,111	\$ 475,111	\$ 4,751,111	\$ 4,751,111
48 BC EST. RICHLAND MILS REQUIRED	\$ 69,070	\$ 69,070	\$ 69,070	\$ 69,070	\$ 69,070	\$ 69,070	\$ 69,070	\$ 69,070	\$ 69,070	\$ 690,700	\$ 690,700
49 BC EST. LEXINGTON MILS REQUIRED	\$ 1,315,900	\$ 1,315,900	\$ 1,315,900	\$ 1,315,900	\$ 1,315,900	\$ 1,315,900	\$ 1,315,900	\$ 1,315,900	\$ 1,315,900	\$ 13,159,000	\$ 13,159,000
50 SUPPLEMENT PLANT FUNDS PARKING, PAYING, MECHANICAL SYSTEMS, ROOFING COLLEGE WIDE											

2010 census not reflected in future year fund estimates

**Midlands Technical College  
Budgeted Revenues, Disbursements and Transfers  
Fiscal Year 2010-2011  
Lexington County Council**

**REVENUES**

Unrestricted		
Student Tuition and Fees	\$	39,095,680
Government		
State	\$	13,892,858
County		
Lexington	\$	4,159,904
Richland	\$	6,110,524
Fairfield	\$	122,438
Auxiliary Enterprises	\$	8,502,883
Other	\$	2,000,050
<b>TOTAL</b>	<b>\$</b>	<b>73,884,337</b>
Restricted		
Federal Grants	\$	4,233,446
Student Financial Aid	\$	26,308,286
State Grants	\$	204,505
Other	\$	1,047,825
<b>TOTAL*</b>	<b>\$</b>	<b>31,794,062</b>
<b>TOTAL REVENUES</b>	<b>\$</b>	<b>105,678,399</b>

**DISBURSEMENTS AND TRANSFERS**

**Disbursements**

Unrestricted		
Instruction/Academic Support	\$	37,823,126
Student Support Services	\$	10,415,064
Plant Operations	\$	10,392,866
Institutional Support	\$	6,577,934
Auxiliary Enterprises	\$	7,171,735
<b>TOTAL</b>	<b>\$</b>	<b>72,380,725</b>
Restricted		
<b>TOTAL*</b>	<b>\$</b>	<b>31,794,062</b>
<b>Transfers (Capital)</b>		
<b>TOTAL</b>	<b>\$</b>	<b>1,503,612</b>
<b>TOTAL DISBURSEMENTS AND TRANSFERS</b>	<b>\$</b>	<b>105,678,399</b>

\*Restricted revenues and disbursements are the same amount and must balance.

2009-10 Projected Enrollment  
    30,253 Annual Credit Headcount  
    27,500 Annual Continuing Education Headcount

**Estimated Fund Balance - Beginning of Fiscal Year \$4,820,312**  
**Projected Fund Balance - End of Fiscal Year \$4,964,921**

**RIVERBANKS ZOOLOGICAL PARK & BOTANICAL GARDEN**

Budgeted Revenues and Expenditures

Fund 7680

Fiscal Year 2010-11

Revenues:			
Earned Revenues	\$	5,930,087	
<b>Lexington County Appropriation</b>		<b>1,102,733</b>	
Richland County Appropriation		1,868,100	
State Funding		0	
Accommodations Tax		183,000	
<b>Total Revenues</b>	<b>\$</b>	<b>9,083,920</b>	
Expenditures:			
Administrative	\$	1,146,707	
Animal Care		3,064,266	
Education		181,039	
Botanical		780,138	
Facility Management		724,244	
Public Relations & Marketing		821,188	
Visitor Services		1,398,390	
Utilities		925,948	
<b>Total Expenditures</b>		<b>9,041,920</b>	
Excess (Deficiency) of Revenues Over Expenditures		42,000	
Other Uses:			
Transfer to Special Revenue Fund		42,000	
<b>Excess (Deficiency) of Revenues Over Expenditures and Other Uses</b>		<b>0</b>	
Estimated Fund Balance - Beginning of Fiscal Year		1,319,922	
<b>Projected Fund Balance - End of Fiscal Year</b>		<b>1,319,922</b>	

\* Fund Balance consists of Reserves for Operations (necessary when inclement weather conditions negatively affect attendance and revenues) and Reserves for Major Repairs.

Budgeted Revenues and Expenditures provided by Riverbanks Zoological Park & Botanical Garden.

Revenue Disbursements from Lexington and Richland Counties to Riverbanks Zoological Park  
FY 1996-97 through FY 2010-11

	BUDGET		Lexington County				Richland County		
	Requested	Approved	Received	Disbursed	Difference	Millage	Requested	Actual	Millage
FY 1996-97	542,000	542,000	626,625	542,000	84,625	1.20	999,000	999,000	1.00
FY 1997-98	542,000	542,000	629,245	542,000	87,245	1.20	999,000	999,000	1.30
FY 1998-99	615,600	615,600	657,618	615,600	42,018	1.20	999,000	999,000	1.30
FY 1999-00	666,540	666,540	696,625	666,540	30,085	1.20	1,108,121	1,108,121	1.20
FY 2000-01	699,868	699,868	731,070	705,462	25,608	1.20	1,305,928	1,305,928	1.20
FY 2001-02	718,764	718,764	777,742	718,764	58,978	1.113	1,300,837	1,300,837	1.30
FY 2002-03	740,327	740,327	795,693	740,326	55,367	1.131	1,381,424	1,381,424	1.30
FY 2003-04	762,537	762,537	828,296	762,537	65,759	1.158	1,422,867	1,422,867	1.40
FY 2004-05	790,000	790,000	871,506	790,000	81,506	1.185	1,423,000	1,423,000	1.40
FY 2005-06	868,014	868,014	939,922	868,014	71,908	1.052	1,545,509	1,545,509	1.30
FY 2006-07	1,026,362	1,026,362	845,184	927,810	(82,626)	1.088	1,423,000	1,423,000	1.30
*There was an additional disbursement of \$128,836 from the fund balance for a tram purchase.									
FY 2007-08	924,800	924,800	1,021,012	924,800	96,212	1.088	1,646,618	1,646,618	1.30
FY 2008-09	950,694	950,694	1,044,702	950,694	94,008	1.088	1,692,724	1,868,100	1.30
FY 2009-10	1,102,733	1,266,733	913,294	1,044,345	(131,051)	1.088	1,939,630	1,868,100	1.30
* There was an additional disbursement of \$164,000 from the fund balance for litigation fees.									
* Received and Dispersed through February 28, 2010									
<b>FY 2010-11</b>	<b>1,102,733</b>						<b>1,868,100</b>		<b>1.30</b>

Note: Disbursement by Treasurer is equal to amount approved (budgeted) each fiscal year.

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# RIVERBANKS ZOOLOGICAL PARK AND BOTANICAL GARDEN

## PRELIMINARY 2010-11 GENERAL FUND BUDGET

Prepared: February 28, 2010 (Updated March 2nd)

**NOTE:** Riverbank's budget process is not yet complete and this draft is based on factors known as of this date. Modifications will be made prior to approval by the Riverbanks Park Commission, including any allowed increases in the millage (if any) when the population growth is published.

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**RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET**

**EXHIBIT A**

Fiscal Year 2010-11

**BUDGET SUMMARY**

Prepared: February 26, 2010 (Updated March 2nd)

	FY 2007-08 Actual	FY 2008-09 Actual	Amended 2009-10 Budget	Preliminary 2010-11 Budget
<b>REVENUES:</b>				
Earned Revenues - Schedule 1	\$5,830,405	\$6,120,301	\$5,753,610	\$5,930,087
Governmental Support - Schedule 1	<u>2,959,359</u>	<u>3,061,044</u>	<u>2,997,737</u>	<u>3,153,633</u>
Total Revenues	<u>8,789,764</u>	<u>9,181,345</u>	<u>8,751,347</u>	<u>9,083,920</u>
<b>EXPENDITURES:</b>				
Administrative Division - Schedule 5	1,232,419	1,429,481	1,081,943	1,146,707
Animal Care Division - Schedule 6	2,785,028	2,963,346	2,975,435	3,064,266
Education Division - Schedule 7	156,305	166,378	178,685	181,039
Botanical Division - Schedule 8	749,104	791,341	762,023	780,138
Facility Management Division - Schedule 9	794,969	967,960	728,930	724,244
Public Relations & Marketing Division - Schedule 10	887,294	788,932	813,345	821,188
Visitor Services Division - Schedule 11	1,259,429	1,330,947	1,311,096	1,398,390
Utilities - Schedule 12	836,433	826,814	856,890	925,948
Other Financing Uses - Oper. Trans. to Special Rev. Fund	<u>39,920</u>	<u>39,373</u>	<u>43,000</u>	<u>42,000</u>
Total Expenditures	<u>8,740,901</u>	<u>9,304,572</u>	<u>8,751,347</u>	<u>9,083,920</u>
<b>SURPLUS OR (DEFICIT)</b>	48,863	(123,227)	0	0
<b>Fund Balance - Beginning</b>	<u>1,394,286</u>	<u>1,443,149</u>	<u>1,319,922</u>	<u>1,319,922</u>
<b>Fund Balance - Ending</b>	<u>1,443,149</u>	<u>1,319,922</u>	<u>1,319,922</u>	<u>1,319,922</u>

RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET

EXHIBIT B

Fiscal Year 2010-11

FUNDING REQUEST - Lexington and Richland Counties

Prepared: February 26, 2010 (Updated March 2nd)

	FY 2007-08 Actual	FY 2008-09 Actual	Amended 2009-10 Budget	Preliminary 2010-11 Budget
Lexington County	\$924,900	\$950,694	\$1,009,637	\$1,102,733
Richland County	<u>1,646,618</u>	<u>1,868,100</u>	<u>1,868,100</u>	<u>1,868,100</u>
Total Funding Request	<u>2,571,418</u>	<u>2,818,794</u>	<u>2,877,737</u>	<u>2,970,833</u>
Millage: Lexington	1.088	1.088	1.088	1.088
Richland	1.30	1.30	1.30	1.30

NOTE: Adjustments will be made increasing the millage and funding, if allowed, when the population growth factors are published.

**RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET**

**SCHEDULE 1**

Fiscal Year 2010-11

**REVENUES SUMMARY**

Prepared: February 26, 2010 (Updated March 2nd)

	F/Y 2007-08 Actual	F/Y 2008-09 Actual	Amended 2009-10 Budget	Preliminary 2010-11 Budget
<b>EARNED REVENUES:</b>				
General Admissions Revenue	\$2,913,243	\$2,973,621	\$3,026,039	\$3,126,502
Concession Fees - Retail Food and Gift Sales	848,865	856,492	900,000	890,000
Riverbanks Society Operating Contributions	1,000,000	1,000,000	1,000,000	1,000,000
Other Revenue - Schedule 3	<u>1,068,297</u>	<u>1,290,188</u>	<u>827,571</u>	<u>913,585</u>
Total Earned Revenue	5,830,405	6,120,301	5,753,610	5,930,087
<b>GOVERNMENTAL SUPPORT</b>				
County Funding - Exhibit B	2,571,418	2,818,794	2,877,737	2,970,833
Supplemental Funding-Trams - Richland; Lexington & City	0	0	0	0
State Funding	166,191	0	0	0
Accommodations & Hospitality Taxes	<u>221,750</u>	<u>242,250</u>	<u>120,000</u>	<u>183,000</u>
Total Governmental Support	<u>2,959,359</u>	<u>3,061,044</u>	<u>2,997,737</u>	<u>3,153,833</u>
<b>TOTAL REVENUES</b>	<u>8,789,764</u>	<u>9,181,345</u>	<u>8,751,347</u>	<u>9,083,920</u>

Admissions Revenue for 2010-11 is based on 950,000 total visitors (including Lights and Boo)

RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO - GENERAL FUND BUDGET

Schedule 2

Fiscal Year 2010-11

ATTENDANCE AND ADMISSIONS  
REVENUE PROJECTION

Admission Category:	Actual Cal. Yr. 2008 Attendance	Actual Cal. Yr. 2009 Attendance	Projected FY 2010-11 Attendance	Admission Fees	Projected Adm. Rev. 2010-11
<b>REGULAR ATTENDANCE:</b>					
Adults	169,128	184,851	174,498	9.75	\$1,701,358
Children	76,256	84,589	79,852	7.25	578,924
Discount Adults	5,939	5,341	5,042	8.75	44,116
Discount Children	2,204	2,199	2,078	6.75	14,012
Senior Citizens	13,298	17,481	16,502	8.75	144,392
Military	22,493	25,539	24,109	8.75	210,951
Group - Adults	27,697	34,880	32,927	8.00	263,412
Group - Children	50,720	46,889	44,074	6.00	264,451
Children Under Three	83,334	70,113	66,166	0.00	0
Society	321,786	349,961	330,361	0.00	0
Free School Groups-Rich/Lex Counties	30,833	24,771	23,384	0.00	0
Other-Comp., Promo., Free Fridays, etc.	<u>29,506</u>	<u>49,670</u>	<u>46,888</u>	<u>0.00</u>	<u>0</u>
<b>TOTAL REGULAR ATTEND. AND REVENUE</b>	<b>815,194</b>	<b>896,084</b>	<b>845,828</b>		<b>3,221,616</b>
Less Admissions Tax					<b>(95,114)</b>
<b>PROJECTED REGULAR ADMISSIONS REVENUE</b>					<b>3,126,502</b>
<b>LIGHTS ATTENDANCE AND REVENUE:</b>					
Adults	26,748	23,845	22,510	8.00	180,082
Children	6,567	5,149	4,861	6.00	29,170
Society	27,810	21,195	20,008	0.00	0
Other Complimentary	<u>8,565</u>	<u>7,422</u>	<u>7,006</u>	<u>0.00</u>	<u>0</u>
<b>TOTAL LIGHTS ATTENDANCE &amp; REVENUE</b>	<b>69,690</b>	<b>57,611</b>	<b>54,384</b>		<b>209,252</b>
Less Admissions Tax					<b>(9,984)</b>
<b>PROJECTED LIGHTS ADMISSIONS REVENUE</b>					<b>199,268</b>
<b>BOO AT THE ZOO ATTENDANCE AND REVENUE:</b>					
Members	8,676	19,702	18,599	8.00	111,597
Non-members	<u>7,503</u>	<u>15,037</u>	<u>14,195</u>	<u>8.00</u>	<u>113,585</u>
<b>TOTAL BOO ATTENDANCE &amp; REVENUE</b>	<b>16,179</b>	<b>34,739</b>	<b>32,794</b>		<b>225,182</b>
Less Admissions Tax					<b>(10,722)</b>
<b>PROJECTED BOO ADMISSIONS REVENUE</b>					<b>214,440</b>
<b>CORPORATE GROUP SALES ATTENDANCE AND REVENUE:</b>					
Adults	13,497	13,439	12,686	8.00	101,497
Children	4,508	4,489	4,238	8.00	25,432
<b>TOTAL CORPORATE ATTEND. AND REV.</b>	<b>18,005</b>	<b>17,928</b>	<b>16,924</b>		<b>126,929</b>
Less Admissions Tax					<b>(3,747)</b>
<b>PROJECTED CORPORATE ADMISSIONS REVENUE</b>					<b>123,181</b>
<b>GRAND TOTAL ATTENDANCE AND REVENUE</b>	<b>919,068</b>	<b>1,008,362</b>	<b>950,000</b>		<b>3,663,411</b>

**RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET  
SUPPLEMENTAL SCHEDULE**

**SCHEDULE 3**

Fiscal Year 2010-11

**OTHER REVENUES**

Prepared: February 26, 2010 (Updated March 2nd)

DESCRIPTION:	F/Y 2007-08 Actual	F/Y 2008-09 Actual	Amended 2009-10 Budget	Preliminary 2010-11 Budget
Donations and Grant Revenue	\$247,058	\$77,684	\$18,113	\$8,250
Riverbanks Society Capital Support	9,500	411,453	0	0
Interest Earnings	40,128	8,220	6,000	4,000
Promotional and Sponsorship Revenue	15,927	15,358	20,000	20,000
Corporate Group Sales & Facility Rental Revenue	263,083	241,725	228,331	236,968
Classes and Programs - Net Income	122,330	63,107	35,601	139,859
Net Income - Profit Centers (Giraffe Feeding, Lorikeet, etc.)	350,563	431,029	515,095	499,008
Miscellaneous Revenue	<u>19,708</u>	<u>51,612</u>	<u>4,431</u>	<u>5,500</u>
<b>TOTAL OTHER REVENUE - TO SCHEDULE 1</b>	<b><u>1,068,297</u></b>	<b><u>1,290,188</u></b>	<b><u>827,571</u></b>	<b><u>913,585</u></b>

**RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET**

**SCHEDULE 4**

Fiscal Year 2010-11

**EXPENDITURES SUMMARY**

Prepared: February 26, 2010 (Updated March 2nd)

**DIVISION:**

	Personal Services	Departmental Supplies	Other Expend.	Major Repairs & Renovations	Capital Items	Total Budget
Administrative	596,588	16,250	533,869	0	0	1,146,707
Animal Care	2,190,862	196,566	676,818	0	0	3,064,266
Education	157,876	11,750	11,413	0	0	181,039
Botanical	626,038	102,959	51,141	0	0	780,138
Facilities Management	438,344	20,000	265,900	0	0	724,244
Public Relations & Marketing	427,117	9,800	384,271	0	0	821,188
Visitor Services	717,790	33,000	647,600	0	0	1,398,390
Utilities	0	0	925,948	0	0	925,948
Operating Transfer to Special Rev. Fund	0	0	42,000	0	0	42,000
<b>TOTALS</b>	<u>5,154,635</u>	<u>390,325</u>	<u>3,538,960</u>	<u>0</u>	<u>0</u>	<u>9,083,920</u>



**RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET  
DIVISION EXPENDITURE BUDGET**

**SCHEDULE 5**

Fiscal Year 2010-11

**ADMINISTRATIVE DIVISION:** General Administrative  
Finance  
Human Resources

Prepared: February 26, 2010 (Updated March 2nd)

**DESCRIPTION:**

	F/Y 2007-08 Actual	F/Y 2008-09 Actual	Amended 2009-10 Budget	Preliminary 2010-11 Budget
Personal Services	\$645,585	\$651,504	\$552,789	\$596,588
Departmental Supplies	16,755	18,329	15,050	16,250
Other Expenditures	268,104	280,037	286,635	305,900
Insurance - Property and Liability	74,772	196,057	215,600	216,300
Debt Service	158,785	162,665	11,669	11,669
Major Repairs and Renovations	0	0	0	0
Capital Items	<u>68,418</u>	<u>120,889</u>	0	0
<b>TOTALS</b>	<u>1,232,419</u>	<u>1,429,481</u>	<u>1,081,943</u>	<u>1,146,707</u>

RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET  
DIVISION EXPENDITURE BUDGET

SCHEDULE 6

ANIMAL CARE DIVISION:      General      Mammal  
   Bird            Reptile/Aquarium  
   Commissary    Veterinary

Fiscal Year 2010-11

Prepared: February 26, 2010 (Updated March 2nd)

DESCRIPTION:	F/Y	F/Y	Amended	Preliminary
	2007-08 Actual	2008-09 Actual	2009-10 Budget	2010-11 Budget
Personal Services	\$1,993,833	\$2,136,174	\$2,164,492	\$2,190,882
Departmental Supplies	171,383	183,551	183,141	196,566
Other Expenditures	174,867	150,014	143,249	151,115
Animal Feed	387,611	440,153	484,553	525,703
Major Repairs and Renovations	0	0	0	0
Capital Items	<u>57,524</u>	<u>53,454</u>	<u>0</u>	<u>0</u>
<b>TOTALS</b>	<u>2,785,028</u>	<u>2,963,346</u>	<u>2,975,435</u>	<u>3,064,266</u>

RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET  
DIVISION EXPENDITURE BUDGET

SCHEDULE 7

EDUCATION DIVISION

Fiscal Year 2010-11

Prepared: February 26, 2010 (Updated March 2nd)

DESCRIPTION:	F/Y 2007-08 Actual	F/Y 2008-09 Actual	Amended 2009-10 Budget	Preliminary 2010-11 Budget
Personal Services	\$140,607	\$150,628	\$156,972	\$157,876
Departmental Supplies	5,105	5,145	11,545	11,750
Other Expenditures	10,593	8,850	10,168	11,413
Major Repairs and Renovations	0	0	0	0
Capital Items	0	<u>1,755</u>	0	0
<b>TOTALS</b>	<u>156,305</u>	<u>166,378</u>	<u>178,685</u>	<u>181,039</u>

**RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET  
DIVISION EXPENDITURE BUDGET**

**SCHEDULE 8**

Fiscal Year 2010-11

**BOTANICAL DIVISION:**       General  
                                  Botanical Garden  
                                  Zoo Habitat  
                                  Greenhouse/Production

Prepared: February 26, 2010 (Updated March 2nd)

DESCRIPTION:

F/Y 2007-08 Actual	F/Y 2008-09 Actual	Amended 2009-10 Budget	Preliminary 2010-11 Budget
--------------------------	--------------------------	------------------------------	----------------------------------

Personal Services	\$573,755	\$593,897	\$614,525	\$626,038
Departmental Supplies	97,929	92,477	98,716	102,959
Other Expenditures	67,115	50,295	48,782	51,141
Major Repairs and Renovations	0	0	0	0
Capital Items	<u>10,305</u>	<u>54,672</u>	0	0
<b>TOTALS</b>	<u>749,104</u>	<u>791,341</u>	<u>762,023</u>	<u>780,138</u>

**RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET  
DIVISION EXPENDITURE BUDGET**

**SCHEDULE 9**

**FACILITIES MANAGEMENT DIVISION:**

**Fiscal Year 2010-11**

Facilities Management  
Construction

Prepared: February 26, 2010 (Updated March 2nd)

DESCRIPTION:

	F/Y 2007-08 Actual	F/Y 2008-09 Actual	Amended 2009-10 Budget	Preliminary 2010-11 Budget
Personal Services	\$384,701	\$422,060	\$437,030	\$438,344
Departmental Supplies	13,406	12,168	15,700	20,000
Other Expenditures	207,538	244,162	276,200	265,900
Major Repairs and Renovations	186,076	279,189	0	0
Capital Items	<u>3,248</u>	<u>10,381</u>	0	0
<b>TOTALS</b>	<u>794,969</u>	<u>967,960</u>	<u>728,930</u>	<u>724,244</u>



RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET  
DIVISION EXPENDITURE BUDGET

SCHEDULE 11

Fiscal Year 2010-11

VISITOR SERVICES

Admissions  
Grounds & Janitorial  
Public Safety

Prepared: February 26, 2010 (Updated March 2nd)

DESCRIPTION:	F/Y 2007-08 Actual	F/Y 2008-09 Actual	Amended 2009-10 Budget	Preliminary 2010-11 Budget
Personal Services	\$692,113	\$709,350	\$674,894	\$717,790
Departmental Supplies	28,036	24,345	31,500	33,000
Other Expenditures	128,463	136,752	164,702	197,600
Janitorial & Grounds Maint. Service Contract	412,817	434,471	440,000	450,000
Major Repairs and Renovations	0	0	0	0
Capital Items	0	26,029	0	0
<b>TOTALS</b>	<u>1,259,429</u>	<u>1,330,947</u>	<u>1,311,096</u>	<u>1,398,390</u>

RIVERBANKS PARK COMMISSION  
RIVERBANKS ZOO AND GARDEN - GENERAL FUND BUDGET  
DIVISION EXPENDITURE BUDGET

SCHEDULE 12

Fiscal Year 2010-11

UTILITIES

Prepared: February 26, 2010 (Updated March 2nd)

DESCRIPTION:	F/Y 2007-08 Actual	F/Y 2008-09 Actual	Amended 2009-10 Budget	Preliminary 2010-11 Budget
Electricity	\$525,786	\$517,112	\$529,200	\$564,120
Natural Gas	100,278	87,770	110,000	121,000
Water	68,113	72,735	71,280	77,972
Sewer	<u>142,256</u>	<u>149,197</u>	<u>146,410</u>	<u>162,856</u>
<b>TOTALS</b>	<u>836,433</u>	<u>826,814</u>	<u>856,890</u>	<u>925,948</u>



**IRMO FIRE DISTRICT**  
 Budgeted Revenues and Expenditures  
 Funds 7800 & 7802  
 Fiscal Year 2010-11

Revenues:			
<b>REQUESTED Lexington County Appropriation</b>	<b>\$ 1,981,000</b>		
Town of Irmo	<u>325,000</u>		
Total Revenues		\$	2,306,000

Expenditures:			
Salaries / Employee Benefits	\$ 1,709,538		
Contracted Services / Professional Services	54,600		
Conference / Meeting / Employee Education / Dues	20,000		
Gas / Fuel / Oil	30,000		
Insurance - Vehicle / Tort	14,500		
Protective Gear / Fitness / Uniforms	69,000		
Repairs and Maintenance - Bldg / Small Equip / Vehicles	70,000		
Tax / License, Postage, and Supplies - Office / Operating	12,700		
Telephone Services and Utilities - Electricity / Water	60,000		
Computers / Electronics	15,000		
800 MHz Radios	15,000		
Education / Fire Prevention	2,000		
Equipment Purchases / Vehicle Purchase	127,620		
Miscellaneous	3,250		
Life Net Building	15,200		
Contingency	<u>87,592</u>		
Total Expenditures			<u>2,306,000</u>

Excess (Deficiency) of Revenues Over Expenditures	0
Estimated Fund Balance - Beginning of Fiscal Year	Information not provided
Projected Fund Balance - End of Fiscal Year	Information not provided

Budgeted Revenues and Expenditures provided by Irmo Fire District.

Revenue Disbursements from Lexington County to Irmo Fire District  
 FY 1996-97 through FY 2010-11

	BUDGET		ACTUAL			Millage
	Requested	Approved	Received	Disbursed	Difference	
FY 1996-97	732,814	732,814	865,260	864,963	297	9.40
FY 1997-98	843,500	843,500	854,760	854,760	0	9.40
FY 1998-99	1,700,000	1,700,000	891,600	871,486	20,114	18.40
FY 1999-00	926,000	926,000	897,477	917,600	(20,123)	9.40
FY 2000-01	1,015,000	1,015,000	899,995	899,986	9	9.40
FY 2001-02	1,060,850	1,060,850	973,074	973,074	0	8.790
FY 2002-03	1,041,409	1,041,409	1,425,573	1,425,637	(64)	13.931
FY 2003-04	1,564,000	1,564,000	1,458,982	1,458,918	64	14.265
FY 2004-05	1,625,500	1,557,693	1,485,975	1,485,975	0	14.593
FY 2005-06	1,528,000	1,528,000	1,656,564	1,656,564	0	12.834
FY 2006-07	2,562,569	1,662,349	1,564,910	1,564,910	0	13.270
FY 2007-08	2,506,973	1,606,753	1,732,018	1,732,018	0	13.990
FY 2008-09	2,736,252	1,836,032	1,821,355	1,821,355	0	14.678
FY 2009-10	2,708,664	2,050,616	1,733,369	1,618,984	114,385	15.588
<b>FY 2010-11</b>	<b>1,981,000</b>					

\* Received and Dispersed through February 28, 2010

Note: Full disbursement by Treasurer of all collections.

**IRMO FIRE DISTRICT**  
 Budgeted Revenues and Expenditures  
 Funds 7800 & 7802  
 New Fire Station Request  
 Fiscal Year 2010-11

**OPTION 1**

Revenues:			
<b>REQUESTED Lexington County Appropriation*</b>	<b>1,876,650</b>		1,876,650
Expenditures:			
Salaries / Employee Benefits	\$ 665,550		
Gas / Fuel / Oil	5,000		
Insurance - Vehicle / Tort	5,000		
Protective Gear / Fitness / Uniforms	11,000		
Repairs and Maintenance - Bldg / Small Equip / Vehicles	19,500		
Tax / License, Postage, and Supplies - Office / Operating	4,200		
Telephone Services and Utilities - Electricity / Water	15,400		
Computers / Electronics	4,000		
Equipment Purchases/Emergency Vehicle Purchase	20,000		
Miscellaneous	2,000		
Capital Items:			
Station House	700,000		
Pumper & Equipment	350,000		
Administrative Vehicle	25,000		
Personal Protective Equipment	25,000		
Radios	25,000		
Total Capital Items	1,125,000		
Total Expenditures			1,876,650
Excess (Deficiency) of Revenues Over Expenditures			0
Estimated Fund Balance - Beginning of Fiscal Year			<u>Information not provided</u>
Projected Fund Balance - End of Fiscal Year			<u>Information not provided</u>

Budgeted Revenues and Expenditures provided by Irmo Fire District.

Revenue Disbursements from Lexington County to Irmo Fire District  
 FY 2006-07 through FY 2010-11

	BUDGET		ACTUAL			Millage
	Requested	Approved	Received	Disbursed	Difference	
FY 2006-07	900,220	0				
FY 2007-08	900,220	0				
FY 2008-09	900,220	0				
FY 2009-10	839,830	112,160				0.910
<b>FY 2010-11</b>	<b>1,876,650</b>					

\*Request for millage increase

**IRMO FIRE DISTRICT**  
 Budgeted Revenues and Expenditures  
 Funds 7800 & 7802  
 Additional Staff and Equipment Request  
 Fiscal Year 2010-11

**OPTION 2**

Revenues:			
<b>REQUESTED</b> Lexington County Appropriation*	<b>416,435</b>		416,435
Expenditures:			
Salaries / Employee Benefits	\$ 147,675		
Gas / Fuel / Oil	3,600		
Protective Gear / Fitness / Uniforms	14,800		
Mobile Phones	360		
Firefighting Vehicles	250,000		
Total Expenditures		416,435	
Excess (Deficiency) of Revenues Over Expenditures			0
Estimated Fund Balance - Beginning of Fiscal Year			<u>Information not provided</u>
Projected Fund Balance - End of Fiscal Year			<u>Information not provided</u>

Budgeted Revenues and Expenditures provided by Irmo Fire District.

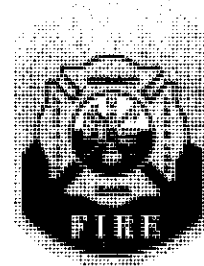
Revenue Disbursements from Lexington County to Irmo Fire District  
 FY 2010-11

	BUDGET		ACTUAL			Millage
	Requested	Approved	Received	Disbursed	Difference	
FY 2010-11	416,435					

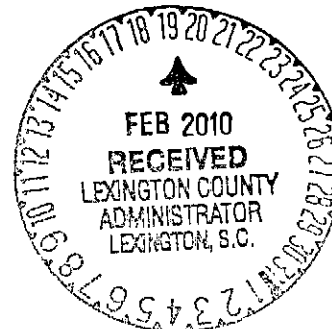
\*Request for millage increase

# IRMO FIRE DISTRICT

Serving since 1963



Katherine Hubbard  
County Administrator  
212 S. Lake Drive  
Lexington, SC 29072



Re: Millage request for 2010/2011

Dear Miss Hubbard:

The Irmo Fire District is requesting revenue for the millage assessed in the Irmo Fire District and the Town of Irmo. Attached is a copy of our line item budget request based on the most current revenue figures and the districts immediate needs.

The Irmo Fire district has been serving Lexington County residents since 1962. We pride ourselves with providing the most professional level of public service available, while being fiscally responsible at the same time.

The attached budget request includes supplemental requests that are beyond the current millage that we receive and we would like them to be considered by council. Please contact me at your convenience if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "M. F. Sonefeld". The signature is written in a cursive style with a large, sweeping flourish at the end.

Michael Sonefeld  
Irmo Fire Chief

IRMO FIRE DISTRICT						
FY 2011 Budget Request						
	Stations 1 and 2	Proposed Station 3				Alternate Proposal for Additional Staff & Equipment
Projected Revenue		Capital Request				
Lexington County	\$1,981,000.00	\$700,000	Station House			
Town of Irmo	\$325,000.00	\$350,000	Pumper & Equipment			
<b>Total</b>	<b>\$2,306,000.00</b>	<b>\$25,000</b>	Administrative Vehicle			
		<b>\$25,000</b>	Personal Protective Equip			
		<b>\$25,000</b>	Radios			
		<b>\$1,125,000</b>	<b>Total Capital</b>			
<b>Personnel</b>						
520 Full Time Employees	\$1,220,000.00	\$508,000.00				\$116,000.00
521 Part Time Wages	\$25,000.00	\$5,000.00				
522 SS and Medicare Taxes	\$92,612.00	\$39,250.00				\$8,875.00
527 Workers Comp	\$60,000.00	\$27,000.00				\$6,000.00
<b>Total Personnel</b>	<b>\$1,397,612.00</b>	<b>\$579,250.00</b>				<b>\$130,875.00</b>
<b>Operating Expenses</b>						
504 Professional Services	\$54,600.00					
510 Conf/Mtgs/Emp Education	\$16,000.00					
511 Dues/Subscriptions	\$4,000.00					
512 Fire Prevention	\$2,000.00					
514 Fitness	\$14,000.00	\$2,000.00				\$800.00
515 Uniforms	\$15,000.00	\$2,500.00				\$2,000.00
516 Personal Protective Equip	\$40,000.00	\$6,500.00				\$12,000.00
524 Health Insurance	\$158,000.00	\$25,600.00				\$3,200.00
526 Long Term Disability Ins	\$11,000.00	\$1,800.00				\$200.00
528 Retirement	\$142,926.00	\$58,900.00				\$13,400.00
530 Equipment/Tools	\$30,000.00	\$20,000.00				
531 Firefighting Vehicles	\$84,000.00					\$250,000.00
532 Administrative Vehicles	\$13,620.00					
534 Radio Equip/Palmetto 800	\$15,000.00					
535 Computers/Electronics	\$15,000.00	\$4,000.00				
537 Supplies	\$12,100.00	\$4,200.00				
538 Liability/Vehicle Insurance	\$14,500.00	\$5,000.00				
541 Bldg/Grounds Maintenance	\$25,000.00	\$6,000.00				
542 Equipment Repairs	\$5,000.00	\$1,500.00				
543 Vehicle Repairs	\$40,000.00	\$12,000.00				
544 Fuel	\$30,000.00	\$5,000.00				\$3,600.00
546 Mobile Phones	\$3,500.00	\$400.00				\$360.00
547 Cable/Internet/Telephones	\$14,500.00	\$5,000.00				
549 Utilities	\$42,000.00	\$10,000.00				
552 Postage	\$600.00					
553 Miscellaneous	\$3,250.00	\$2,000.00				
580 LifeNet Building	\$15,200.00					
Contingencies	\$87,592.00					
<b>Total Operating Expenses</b>	<b>\$908,388.00</b>	<b>\$172,400.00</b>				<b>\$285,560.00</b>
<b>Total, Capital, Personnel &amp; Operatir</b>	<b>\$2,306,000.00</b>	<b>\$1,876,650.00</b>				<b>\$416,435.00</b>

Current operational  
budget.

14/0.5

Budget Request Summary				
FY 2011				
Option 1			Option 2	
Current Stations 1 and 2	\$2,306,000.00		Current Stations 1 and 2	\$2,306,000.00
Proposed Station 3	\$1,876,650.00		Additional Staff & Equip	\$416,435.00
<b>Total 2011 Budget</b>	<b>\$4,182,650.00</b>		<b>Total 2011 Budget</b>	<b>\$2,722,435.00</b>

## LINE ITEM DESCRIPTION FOR BUDGET DRAFT 2009-2010

### PERSONNEL

520. **SALARY:** Annual salary cost for 35 suppression and three administrative personnel excluding benefits.

521: **PART TIME SALARIES:** Annual cost for five part time firefighters to maintain minimal staffing levels.

522: **FICA:** This is the employer's portion of the Social Security and Medicare contributions.

527: **WORKERS COMPENSATION:** Premiums for insurance based on job risk and history of claims.

### OPERATING EXPENSES

504: **PROFESSIONAL SERVICES:** This category includes services such as (CPA/Auditors, Payroll Services, Human Resources Consulting and Legal Counsel.)

510: **CONFERENCES/MEETINGS/EMPLOYEE EDUCATION:** Costs for public hearings, commissioner meetings, professional conference attendance; staff education classes, travel and meals.

511: **DUES AND SUBSCRIPTIONS:** Association and Professional dues, Fire Code Manuals, Professional Firefighting Journals and Magazines.

512: **PUBLIC EDUCATION/FIRE PREVENTION:** Costs related to community fire prevention programs (smoke detectors, and coloring books.)

514: **FITNESS TESTING/PHYSICALS:** OSHA/NFPA required annual physicals for all active and new members of the department.

515: **UNIFORMS:** This includes annual cost to outfit all personal in required station wear.

516: **PERSONAL PROTECTIVE EQUIPMENT:** Annual replacement/ upgrades for self contained breathing apparatus, bunker gear as well as gloves, flash hoods and helmets.

524: **HEALTH INSURANCE:** Premiums for employee health insurance, dental and long term disability coverage.

528: **SC RETIREMENT:** Employer's contributions to SCPORS (SC Police Officers Retirement System)

530: **EQUIPMENT PURCHASES:** Generators, extrication equipment, and all gas power emergency equipment; tools.

531: **FIRE FIGHTING VEHICLES:** Lease purchase annual payment for Ladder 1, Engine 2, Engine 3, and Squad 1.

532: **EMERGENCY VEHICLES:** Annual cost for command vehicles, fire inspector vehicle.

534: **RADIOS:** Repair and maintenance for station radios, mobile and hand held units. Monthly premiums for access to the Palmetto 800 radio system.

535: **TECHNOLOGY:** Replacement and upgrades to computers and server, software, and monitoring equipment.

537: **OPERATING/ OFFICE SUPPLIES:** Includes cleaning supplies and office materials for both stations.

538: **INSURANCE:** Coverage for all vehicles, contents of the building, and liability coverage.

541: **BUILDINGS AND GROUND MAINTENANCE:** Upkeep for the Northlake Station, Headquarters station, and the Life net grounds.

542: **EQUIPMENT REPAIRS:** Repair and maintenance to all gas powered emergency equipment.

543: **VEHICLE REPAIRS:** Preventive maintenance and repairs on all station vehicles.

544: **FUEL AND OIL:** Fuel and lubricants to operate the fleet including administrative vehicles.

546 - 547: **MOBLILE AND STATION PHONES:** Annual cost for eight mobile/ two way phones, land lines and Internet access for both fire stations and Life net building.

549: **UTILITIES:** Yearly cost for electricity, water, natural gas, waste disposal and sewer for both stations.

552: **POSTAGE:** Postage for parcels, invoice payments and correspondence.

580: **LIFE NET BUILDING:** Annual lease/purchase cost.

**CONTINGENCIES:** This line item is used to address unforeseen expenses or cost increases during the fiscal year.